



ORDINARY MEETING

26 MARCH 2013

**LEICHHARDT MUNICIPAL COUNCIL
ORDINARY MEETING OF COUNCIL**

NOTICE IS HEREBY GIVEN THAT AN **ORDINARY MEETING** OF THE LEICHHARDT MUNICIPAL COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS, LEICHHARDT TOWN HALL, 107 NORTON STREET, LEICHHARDT, ON **TUESDAY, 26 MARCH 2013** at **7:00 pm**.

Peter Head
GENERAL MANAGER

19 MARCH 2013

BUSINESS :

Page

- ** ACKNOWLEDGEMENT OF COUNTRY**
I acknowledge the Gadigal and Wangal people of the Eora nation on whose country we are meeting today, and their elders past and present.
- ** APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE AND/OR CONDOLENCES**
- ** DECLARATION OF PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS**
- ** CONFIRMATION AND/OR CORRECTION OF MINUTES OF ORDINARY AND SPECIAL MEETINGS**
(BOUND SEPARATELY)
- (a) Building & Development Council – 12 February 2013
- (b) Ordinary Meeting -26 February 2013

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**** COMMITTEE OF THE WHOLE**

The following items are listed for consideration by Council in Committee of the Whole with the public excluded, in accordance with the provisions of Section 10A (2) (d) and (g) of the Local Government Act, 1993.

**** REPRESENTATIONS FROM THE PUBLIC TO BE
CONSIDERED AS TO THE CLOSURE OF THE MEETING**

ITEM 1 LAND AND ENVIRONMENT COURT APPEALS
Reason: Legal advice and advice concerning litigation.

ITEM 2 ITALIAN FORUM LTD
Reason: Commercial information of a confidential nature

MAYORAL MINUTES

LEICHHARDT MUNICIPAL COUNCIL

MAYORAL MINUTES**DIVISION:** MAYORAL MINUTES**SUBJECT:** ITEM A2 - SUMMARY OF MAYORAL MINUTE
RESOLUTIONS UNTIL FULLY ACTIONED INCLUDING
RESOLUTIONS FROM FEBRUARY 2013**DATE:** 3 August 2018**WORD PROCESSING REF:** G:/BP/ REPORTS/ 2013/ 26 06 13.**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS****Financial Implications:** Nil**Policy Implications:** Nil**Strategic Plan Objective:** Sustainable Services and Assets**Staffing Implications:** Nil**Notifications:** Nil**Other Implications:** Nil

1. Purpose of Report

To advise of the status of the Mayoral Minutes until such time as the Mayoral Minute has been fully actioned including resolutions from February 2013

2. Recommendation

That the information be received and noted.

3. Background

At the November 2011 Ordinary Meeting, Council resolved;

- That the business papers of Ordinary Meetings include the status of Mayoral Minutes and Motions of which due notice has been given until such time as the Mayoral Minute or Motion has been fully actioned.
- A Mayoral Minute or Motion is fully actioned if:
 - A requested letter has been written and sent.
 - A requested report has been tabled at a Council Meeting.
 - Where Council has resolved that capital works or maintenance works be undertaken, that the works are completed.
 - Where Council has resolved that a public meeting be held, that the meeting has been held and any resolutions of the meeting be reported back to Council.
 - Where Council has required that material be circulated to residents, that the material has been dispatched.

The attached table therefore also includes the status of previous Mayoral Minute resolutions including Mayoral Minute resolutions from the most recent Ordinary Meeting.

ORDINARY MEETING JUNE 2012 Mayoral Minutes	SUMMARY OF RESOLUTIONS	ACTION/TAKEN PLANNED & TIMELINE	OFFICER
C247/12 NEW SPORTING FIELDS IN CALLAN PARK	<p>That Leichhardt Council –</p> <ol style="list-style-type: none"> 1. That Council endorse the principles of: <ol style="list-style-type: none"> i. a fair sharing of sporting fields with all the codes, local clubs and local residents ii. sporting fields are not allocated exclusively to one code or one club iii. priority is given to local clubs with local members and as such clubs are required to provide certified evidence of the resident status details of their members. iv. the history of local sporting fields such as Birchgrove Oval, Balmain Rd, Lambert Park and local sporting clubs is documented and made available on council's website. v. the NRL plaque in Birchgrove Oval is restored. 2. The decision regarding allocation of additional hours on the three new sporting fields in Callan Park (Item 15) be deferred to the July Ordinary meeting to allow a meeting of the Playing Pitch Partnership on July 19th with Councillors to go over proposed arrangements and raise any concerns or issues with staff and Councillors. 3. Council call for submissions to the proposed EOI from the community and the local clubs and a supplementary report 	<p>1. Completed</p> <p>2. Completed</p> <p>3. Completed</p>	Aaron Callaghan

ITEM A2

	<p>incorporating submissions and the outcomes of the meeting on the 19th be reported to the July Ordinary meeting.</p> <p>4. Council write to the Australian Rugby League Commission seeking a partnership with Council to further strengthen the relationship between Rugby League and Birchgrove Oval. This partnership could include financial and logistical support from the Commission for:</p> <ul style="list-style-type: none"> - Annual rugby league, touch football or Oz Tag tournaments for local schools - Educational, health and personal development programs for local schools to be hosted at the ground - The allocation of senior football games to be played at Birchgrove Oval to celebrate the grounds heritage - Other programs and events identified by the Commission in consultation with Council <p>5. That Council consults with the Sydney Harbour Foreshore Authority, Balmain and District Football Club, Friends of Callan Park, the Balmain Sydney Tigers Football Club and the wider community on the installation of lights and refurbishment at Waterfront Oval.</p> <p>That this comprehensive community consultation include distribution of the proposal with information to residents and an invitation to make a submission, and on site information session and a public meeting. That the results of this community consultation be brought back with a recommendation to include/ not include lights.</p>	<p>4.Completed</p> <p>5. To be actioned</p>	
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ORDINARY MEETING OCTOBER 2012 Mayoral Minutes	SUMMARY OF RESOLUTIONS	ACTION/TAKEN PLANNED & TIMELINE	OFFICER
C468/12 CALLAN PARK	<ol style="list-style-type: none"> 1. Council request the Minister for Planning and Infrastructure to consider allowing for additional multi-purpose playing fields on that waterfront area of Callan Park identified as the Veterans Field site in the originally exhibited Draft Master Plan of February 2011 - including Netball courts available for week night training. 2. Council require any new sporting facilities in Callan Park to be subject to a traffic and parking management plan. 3. Council adopt a policy of incorporating Netball hoops and court markings into all new Teen zones and multi-purpose sports facilities. 4. That the newly elected Council reaffirms Council's support for the Callan Park Master Plan. 5. That Council lobby the state government to build soccer fields, netball courts, indoor recreation facilities in the Bays Precinct. 6. That Council consult with the community about developing an under 10's soccer field at Spindlers Park. 	<ol style="list-style-type: none"> 1. Completed 2. noted 3. To be actioned as part of the planning process for the multi purpose ball court areas. 4. Noted 5. Noted & Actioned 6. To be undertaken as part of the community consultation process associated with the Multi purpose ball courts. 	<p>Aaron Callaghan – Point 3 & 6</p> <p>Peter Conroy – Point 5</p>

ORDINARY MEETING NOVEMBER 2012 Mayoral Minutes	SUMMARY OF RESOLUTIONS	ACTION/TAKEN PLANNED & TIMELINE	OFFICER
C526/12 SUBMISSIONS TO THE PLANNING ASSESSMENT COMMISSION REGARDING THE REDEVELOPMENT OF THE FORMER BALMAIN LEAGUES CLUB SITE	<p>That Council:</p> <ol style="list-style-type: none"> 1. Write to the Independent Commission Against Corruption (ICAC) requesting that, given former Planning Minister Frank Sartor's accusation at recent hearings that Eddie Obeid sought to improperly influence him to take planning control of the Former Balmain Leagues Club for State Government, that the Planning Assessment Commission be advised if there are any ongoing or pending investigations into this matter. 2. Distribute an information kit to be signed off by all Councillors and the General Manager before being sent to local residents providing information of the current Rozelle Village proposal for the former Balmain Leagues Club site and how to make a submission to the Planning Assessment Commission regarding the proposal. 	<p>Being actioned</p>	<p>Brendan Berecny</p>

	3. That the information kit includes a link to the Council's website and to the Rozelle Residents Action Group website and includes key points regarding the development.		
C539/12 RECONCILIATION ACTION PLAN	<p>That Council:</p> <ol style="list-style-type: none"> 1. Bring forward to the current financial year the recommendation within the Community and Cultural Plan to complete a Reconciliation Action Plan 2. Apply for funding from <i>You Me Unity</i> – the campaign for constitutional recognition of Aboriginal and Torres Strait Islander People, through its Funded Partnerships Project, to facilitate local community education activities to be undertaken in support of constitutional recognition of Aboriginal people. The proposal may include activities based in primary and high schools. 	<ol style="list-style-type: none"> 1. Noted and being actioned. 2. Noted and being actioned. 	Erla Ronan
C540/12 LIVE MUSIC AND SMALL BARS	<p>That Council:</p> <ol style="list-style-type: none"> 1. Appoint the Events Coordinator as its representative of the City of Sydney Live Music Taskforce. 2. Prepare a report for the February meeting proposing measures to supporting the growth and diversity of live music and small bars and restaurants which can be incorporated into Council's development controls, community and cultural plan and events 	<ol style="list-style-type: none"> 1. Actioned 2. Noted 3. Actioned. Meeting covered & reported to February 2013 Ordinary Meeting 	Brendan Berecny Erla Ronan

	<p>program.</p> <p>3. Convene a consultation meeting of local music venue operators, performers and entrepreneurs involved in the live music industry to request their input into the taskforce.</p>		
C541/12 PLAYGROUND SIGNAGE	<p>1. That signage is installed at all playgrounds with clear directions about reporting unsafe or damaged equipment.</p> <p>2. Where possible additional signage should be incorporated into existing signage.</p> <p>3. Council officers investigate introducing a smart phone application & a link on the Council website for people to report customer service issues.</p>	Signage template being prepared for rollout in 3 rd quarter.	<p>Points 1 & 2 – Peter Gainsford</p> <p>Points 3. Brendan Berecny</p>
C542/12 GLEBE ISLAND BRIDGE	<p>That Council request the City of Sydney and Infrastructure of NSW to contribute to a joint study into the funding of the restoration, ongoing operation and maintenance of the Glebe Island Bridge.</p> <p>That a report detailing the City of Sydney's and Infrastructure of NSW response and cost implication be brought back to Council.</p>	<p>Actioned</p> <p>Awaiting response in order to action.</p>	Peter Conroy
C543/12 IMPROVING COMMUNITY ENGAGEMENT AND CUSTOMER SERVICE	<p>That Council:</p> <p>Produce a report for the February meeting considering recent advances in technology and social media to identify any options to further improve customer service and community consultation including:</p>	Being actioned with report being submitted to March meeting	<p>Kate Walsh /Brendan Berecny Holly Catt Erla Ronan</p>

	<ol style="list-style-type: none"> 1. Communicating information to individuals, Council Committees, Precincts, Communities of Interest and other known stakeholder groups 2. Managing and responding to inquiries and other forms of communication from individuals, Council Committees, Precincts, Communities of Interest and other known stakeholder groups. 3. Clarification of Council support role for the administration of Precincts and the correct process for the lodging of customer service requests by Precinct members 		
C544/12 GARY MARA MEMORIAL TREE	That a tree be planted in Elkington Park to honour the memory of Gary Mara and the location and details for a plaque be delegated to Council officers to finalise with the family.	Completed	Peter Gainsford

ORDINARY MEETING DECEMBER 2012 Mayoral Minutes	SUMMARY OF RESOLUTIONS	ACTION/TAKEN PLANNED & TIMELINE	OFFICER
C592/12 LEICHHARDT OVAL	<p>That Council:</p> <ul style="list-style-type: none"> • Write to the Balmain Tigers Rugby League Football Club requesting a meeting to discuss the clubs future use of Leichhardt Oval. • State its support for maintaining a minimum of four Wests Tigers games at Leichhardt Oval each year and a preference for that number to be increased to six and at least half of those games to be scheduled for Sunday afternoons. • That Council also write to the Minister for Sport (Graham Annesley) seeking a meeting to discuss these matters. 	Being actioned	<p>Kate Walsh Brendan Berecny</p>
C593/12 COMMUNITY CONSULTATION PANEL	<p>That Council investigate convening a panel of local architects, professionals in the field of planning, design, sustainability, community development and other relevant fields to assist with facilitation of public consultations including public meetings, small group discussion and community outreach. That a report on this matter be brought back to the Community Services Safety and Facilities Committee and also the Planning Committee.</p>	Report to March Meeting	Erla Ronan

C594/12 FRIENDS OF MALIANA – MEMORANDUM OF UNDERSTANDING	That Council produce a report for the February Ordinary meeting regarding the renewal of Leichhardt’s friendship agreement with Maliana.	Report to April Meeting	Erla Ronan

ORDINARY MEETING FEBRUARY 2013 Mayoral Minutes	SUMMARY OF RESOLUTIONS	ACTION/TAKEN PLANNED & TIMELINE	OFFICER
C07/13 2013 JOHNNY WARREN MEMORIAL COUNCIL CUP	That Council donate \$500 towards the operation costs of running the tournament with all remaining money to be donated to the Johnny Warren Football Foundation.	Completed	Peter Head Mandy Smith
C08/13 LIVE MUSIC VENUES GOOD NEIGHBOUR POLICY	<p>1. That Council implement a <i>Good Neighbour</i> policy to resolve disputes between live music venues and residents which includes:</p> <ul style="list-style-type: none"> - Convening regular meetings between licensees of music venues and neighbouring residents to proactively resolve noise issues and explain the rights and obligations of existing venues - Involving Cultural and Event Officers in resolving noise complaints against music venues - Weighing noise and public disturbance complaints from residents against the protections music venues are entitled to under the 'order of occupancy' provisions in the Liquor Act - Liaising with Music Industry peak bodies and the Office of Liquor Gaming and Racing and seek their 	Noted. Implementation commenced.	Peter Conroy

	<p>assistance in mediating disputes between venues and residents prior to engaging in any legal action.</p> <p>2. That Leichhardt Council supports the agent of change principle - that protects existing compliant live music venues from complaints from new developments and residents - and amends its planning controls accordingly and puts it on the agenda for consideration at the City of Sydney's Live Music Taskforce.</p>		
C09/13 MEETING CLOSURE TIMES	That Council no longer continue Ordinary meetings beyond 11:00pm, for a trial period of three months, with the exception being that consideration of Items in the Committee of the Whole/ Closed Session may extend beyond 11.00pm.	Code of Meeting Practice has been updated to incorporate the 3 month trial.	George Georgakis
C10/13 COUNCIL SUPPORT FOR OVARIAN CANCER CAMPAIGN	That Council support Ovarian Cancer Awareness campaign, including through the use of social media and Council's website.	Noted	Peter Head

**NOTICE OF MOTIONS FROM THE FEBRUARY
2013 ORDINARY MEETING**

LEICHHARDT MUNICIPAL COUNCIL**NOTICE OF MOTION**

DIVISION:	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
SUBJECT:	ITEM B1 - GROWTH IN OPERATING EXPENSES
DATE:	21 JANUARY 2013
WORD PROCESSING REF:	G:\BP\REPORTS\2013\ NOM\ GROWTH IN OPERATING EXPENSES.DOC

Cr Jobling**Background**

Over recent months both the media, former Government Treasury Officials and Government bodies have raised serious concerns about the future financial status of Local Government Councils in New South Wales. This along with a current review of the future of Local Government which is due to report to the Minister for Local Government in July 2013 makes it imperative that Councillors are able to consider all possible financial options when considering the coming 2013 draft budget options

To ensure all matters are considered, I move that;

Recommendation

1. The General Manager report by the April 2013 meeting on the current Council position and changes during the last five(5) years of the following in both percentage and dollar terms;
 - (a) the backlog of works infrastructure
 - (b) total income
 - (c) repayments
 - (d) surplus
 - (e) current assets
2. The real growth in operating expenditure compared to that of Capital expenditure over the last five years. How Leichhardt Council compares to the NSW reported real annual growth in operating expenditure of 8.3 percentage whereas that of Capital expenditure was only 2.5 percentage

ITEM B1

3. Is it correct that Leichhardt Council is reported to expend 50 percent or more of its funds for wages and related costs and what has been the movement in this figure over the last five years.
4. Does or has Leichhardt Council ever used Depreciation provisions to fund expenditure rather than for the intended purpose of replacing ageing infrastructure ?
5. Has Leichhardt Council ever diverted "Developer contributions" to compensate for switching money from Capital to Operations as was suggested is undertaken by some NSW Councils in a report by former Secretary to NSW Treasury Percy Allen to the Urban Taskforce ?
6. Has the Council Audit and Risk committee ever been asked to respond to statements by the Australian Bureau of Statistics and the Independent Pricing and Regulatory Tribunal claims that NSW Local Government has been underspending on Capital Works relative to Operations since Ratepegging was introduced about 30 years ago and what steps Leichhardt Council could take to reverse this situation over the next five years
7. How does Leichhardt Council compare to neighbouring Councils such as Canada Bay and Marrickville relating to the above matters.

LEICHHARDT MUNICIPAL COUNCIL**NOTICE OF MOTION**

DIVISION:	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
SUBJECT:	ITEM B2 - WHITES CREEK PATH LIGHTS
DATE:	FEBRUARY 2013
WORD PROCESSING REF:	G:\BP\REPORTS\2012\ 26 02 13 \NOM - WHITES CREEK PATH LIGHTS.DOC

Cr Kogoy**Background**

The Whites Creek shared path is a popular path used extensively by residents including pedestrians, cyclists and dog walkers from across the municipality.

The path is unlit along the Whites Creek canal between Brenan Street, and Piper Street, Lilyfield. The path then continues towards Parramatta Road through the park on the Annandale side, where it is already lit.

Residents have recently informed council of the need for the path to be lit, as they do not feel safe using it at night. If the path was lit at night, residents living adjacent to the path would have a more convenient route home, and cyclists, pedestrians and dog walkers would also be able to use the path in the evening.

Active LED lighting has recently been installed as part of the Johnston's Creek upgraded paths project. Feedback from residents has been very positive. People now feel able to use the path at night, while the impact on local wildlife and energy costs are minimised, as the lights only turn on when someone is using the path.

Recommendation

- 1) That council support the installation of lights along the Whites Creek Valley Park shared path between Piper Street and Brenan Street.
- 2) That council consult with the community on the design for the installation of active LED, or comparatively energy efficient lighting along the Whites Creek Valley Park path, between Brenan Street and Piper Street, Lilyfield.

3) That council identify funding opportunities for this project from the 2013/14 budget and 2012/13 budget carryovers.

Whites Creek Valley Park Path



LEICHHARDT MUNICIPAL COUNCIL**NOTICE OF MOTION**

DIVISION:	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
SUBJECT:	ITEM B3 - EXPANSION OF CAR SHARE USE
DATE:	FEBRUARY 2013
WORD PROCESSING REF:	G:\BP\REPORTS\2012\ 26 02 13 \NOM - EXPANSION OF CAR SHARE USE.DOC

Cr Channells**Background**

The establishment of the 'Car Share' program within Leichhardt Municipality has been a success with our previous Council undertaking action to significantly increase and formalise it's use.

It's widely recognised that Car Share programs free up parking space by decreasing the need for individuals to own a private vehicle or an additional car.

Considering the parking constraints within areas of the municipality the expansion of the car share program has the potential to further assist in the freeing up of parking spaces on public roads.

Recommendation

1. That Council present a report for the April Ordinary Council Meeting on what actions can be taken to increase the use of car share in the municipality.
2. That the above report include opportunities and recommendations as to where car share programs can be used utilised within council operations.
3. That the report include information on which car share companies are currently operating or have sought car share parking spaces in the municipality and options for the future apportionment of car share spaces.

LEICHHARDT MUNICIPAL COUNCIL

NOTICE OF MOTION**DIVISION:** MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**SUBJECT:** ITEM B4 - GREENWAY MOTION**DATE:** FEBRUARY 2013**WORD PROCESSING REF:** G:\BP\REPORTS\2012\ 26 02 13 \NOM - GREENWAY MOTION.DOC**Cr Porteous****Background**

At the GreenWay Steering Committee Meeting on Monday 11 February 2013 held at Ashfield Council with attendees from Leichhardt Council of David Wilson, Manager Environment and Urban Planning and Cr Rochelle Porteous, it was agreed that in order to progress the resolutions adopted by the Steering Committee urgently the Councillors from the 4 GreenWay Councils would bring the resolutions to their individual councils for adoption.

Background Part 1a :

Transport for NSW (TfNSW) has recently developed a Cooks River to White Bay cycleway study (covering much of the route of GreenWay). The study is currently with the Minister for consideration. The study includes an on-road cycleway option which, in fact, is the current default situation and is far from acceptable to the 4 GreenWay Councils as it does not meet the key objective of providing a safer off road shared walking and cycle path along the corridor which is needed to encourage more people to walk and cycle.

Background Part 1b:

Detailed plans were developed by Transport for NSW for the GreenWay which were discussed with staff and members of the Steering Committee on a number of occasions before the funding was removed. The Councils are requested to seek to obtain a copy of these plans from Transport for NSW to enable the GreenWay Steering Committee to undertake independent costing

of the GreenWay trail and develop alternative funding and resourcing proposals to build the GreenWay.

Background Part 2:

The Biodiversity Compensation package which is part of the conditions of approval, involves the establishment of an area of bush care that is equivalent to the area of clearing for the light rail stops. This is approximately 1.1ha of land.

The GreenWay Steering Committee puts a strong preference on these sites being within the rail corridor and hence best meeting the objectives of the GreenWay Revegetation and Bushcare Plan as well as requiring that TfNSW meet the “in perpetuity” conditions of the approval rather than the 4 councils.

It is therefore moved that;

1. Leichhardt Council write to the NSW Minister of Transport:
 - a) To emphasise that the on-road option for the GreenWay currently being considered in the Cooks River to White Bay cycle way study is not acceptable because:
 - i. We already have an on road alternative currently being marked out
 - ii. It is not suitable or safe for children and many less confident adult cyclists
 - iii. It will not encourage more people to walk or cycle
 - iv. The four GreenWay Councils and the GreenWay Steering Committee are committed to an off road shared walking and cycling path
 - b) To formally request to the Minister for Transport a copy of the plans for the GreenWay that were drawn up as part of the Inner West Light Rail planning process to enable the GreenWay Councils to undertake an independent costing of the planned GreenWay trail. This will enable the GreenWay Councils to participate in future discussions on the GreenWay trail in an informed manner and develop other funding and resourcing models.
2. That Leichhardt Council, together with the other GreenWay Councils, (Ashfield, Marrickville and Canterbury), ensure that in negotiations with Transport for NSW over the Biodiversity Compensation package that the priority is on achieving the best possible outcome for the GreenWay Biodiversity Corridor with the offset sites for the Biodiversity Compensation Package being preferably located within the rail corridor in consideration of the GreenWay Revegetation and Bushcare Plan rather than on council owned land. The conditions of approval require that the bush care sites are maintained ‘in perpetuity’.

LEICHHARDT MUNICIPAL COUNCIL**NOTICE OF MOTION**

DIVISION:	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
SUBJECT:	ITEM B5 - SUPPORT LIVE MUSIC AND SAVE THE ANNANDALE HOTEL
DATE:	19 FEBRUARY 2013
WORD PROCESSING REF:	G:\BP\REPORTS\2012\ 26 02 13 \NOM - GREENWAY MOTION.DOC

Crs Kogoy/McKenzie

Support Live Australia Music (SLAM) is a collective of non-politically aligned, independent, local music loving citizens.

SLAM was formed in early 2010, in Melbourne, in protest against the Brumby Government's Victorian Liquor Licensing policies that were unreasonably critical of live music.

Since then, SLAM has been advocating, across all levels of government, and throughout the country, for political reforms that support live music. SLAM believes that all levels of government must do more to support Australia's live music industry.

SLAM has made a number of recommendations on what the Federal, State and local levels of government must do to help create a vibrant local live music scene.

According to SLAM, at the Federal level, the government has failed to deliver on several commitments made to Australian musicians at the last two elections including

- Develop a Strategic Contemporary Music Industry Plan
- Establish the Australian Contemporary Music Industry Advisory Council to develop a coordinated investment strategy and include representatives from the Department of Prime Minister and Cabinet Arts office, Australia Council, state arts agencies, Australian Performing Rights Association (APRA), Australian Music Industry Network (AMIN) state associations, Australian Recording Industry Association (ARIA), and the Australian Music Association (AMA).

- Amend the *Migration Regulations 1994* for the Temporary Entertainment Visa to require Australian supports for all international acts
- Review Social Security and the Arts policy – Art Start
- Assist States and Territories to reduce regulatory barriers to live performance
- Introduce music education in the national curriculum
- Provide ongoing funding for the Australian Music Radio Airplay Project (AMRAP)
- Adopt a whole of government approach to live music
- Support Australian artists to tour national and internationally by identifying ways to reduce the costs of visas in terms of fees and red tape
- Increase export assistance
- Review local content quotas for commercial radio broadcasters

SLAM believes the New South Wales Government must

- Create a strategic plan for the development of the contemporary music sector.
- Increase spending on Australian contemporary music so that it at least matches that provided to European classical music programs. The NSW Government spends over \$3.50 per resident on programs that provide European classical music and less than 20 cents per resident on programs that support Australian contemporary music.

SLAM believes that local councils must undertake the following actions

- Support the Live Music and Live Performance Taskforce established by the City of Sydney - with Leichhardt Council input. It will be producing a range of recommendations to improve conditions for live music. The goal of the taskforce is to address obstacles facing live music venues and performers by implementing initiatives that help venue owners manage noise control, reduce red tape, allow easier access into unused areas and to provide an overall support system for performers, musicians and theatre groups.
- Support the agent of change principle. This principle means that any music venue that currently complies with noise levels and liquor licensing regulations should not be liable for any future loss of amenity if a residential development is built next door. The onus of noise mitigation falls on the developer, not the live music venue.

The Annandale Hotel

The Annandale Hotel is an iconic, live music pub loved by the people of Annandale, the inner west and Sydney. It has a rich history of supporting young and emerging Aussie bands and showcasing big name local and international acts. It's in trouble and needs the help of the community. Receiver, Ferrier Hodgson, has taken over, and are only committed to keeping live music at the Annandale for the short term.

Council needs to send a strong message to Ferrier Hodgson that live music must remain at the Annandale Hotel. That it can't be sold off to developers or converted into a poker machine den.

Recommendation

- 1) That Leichhardt Council writes to the leaders of all political parties at the state and federal level in support of the recommendations made to the federal government, the NSW Government and NSW local councils, by SLAM in support of a vibrant live music sector.
- 2) That Leichhardt Council supports the Annandale Hotel remaining a live music venue and works with the Member for Balmain - who is talking with the receiver - in calling on Ferrier Hodgson to ensure that it remains an iconic live music venue for many years to come.
- 3) That Leichhardt Council supports the agent of change principle - that protects existing compliant live music venues from complaints from new developments and residents - and amends its planning controls accordingly.

LEICHHARDT MUNICIPAL COUNCIL

NOTICE OF MOTION

DIVISION:	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
SUBJECT:	ITEM B6 - THE IMPACT OF STATE AND FEDERAL GOVERNMENT COST SHIFTING ON LOCAL COUNCIL FINANCES
DATE:	21 FEBRUARY 2013
WORD PROCESSING REF:	G:\BP\REPORTS\2012\ 26 02 13 \NOM - THE IMPACT OF STATE AND FEDERAL GOVERNMENT COST SHIFTING ON LOCAL COUNCIL FINANCES.DOC

Crs Porteous / Channells

The Local Government and Shires Association (LGSA) released the 2010/11 report on the Impact of Cost Shifting on Local Government on January 31, 2013. The report (attached) is the results of the survey undertaken by the LGSA on the amount and impacts of cost shifting on councils in NSW. Leichhardt Council was one of the 86 councils which participated in the survey.

The LGSA has highlighted in the report and their follow up media the high level of cost shifting, which, while from both State and Federal Governments onto Local Government, is predominantly NSW State Government cost-shifting onto Local Councils. In addition, the LGSA has noted that the \$499 million cost-shifting in 2010/11 would have met the Infrastructure Renewal Gap for 2010/11 which was approx \$500 million.

In Leichhardt specifically, it is recorded that the amount of additional costs that were shifted onto council alone in 2010/11 were between \$4,441,566 and \$5,460,989 – or between 5.95% and 7.33% as a proportion of total income (difference arises in the calculation of what is included in cost shifting see page 3 of the report). The cost shifting is highest for metropolitan councils such as Leichhardt where issues such as the waste levy, provision of public libraries, processing of development applications and the levies to the fire service are particularly high.

Recommendation

That Leichhardt Council write to the Premier, the Minister for Local Government, the Leader of the Opposition, the Shadow Minister for Local Government and the State and Federal Local Members outlining the significant concern that Leichhardt Council shares with the LGSA regarding the ongoing cost-shifting burden that councils are forced to shoulder .

That Leichhardt Council further notes in this correspondence that it also shares with the LGSA concern that the Infrastructure Renewal Gap, as found in the Percy Allan report, identifies a shortfall for 2010/11 of \$500 million indicating that the infrastructure backlog would be all but eliminated if the cost shifting stopped.

Finally that Leichhardt Council calls on the State and Federal Government to stop cost shifting onto local government so that local income raised by council can be spent locally for the local community.

Local Government
Association of NSW



Shires Association
of NSW

The Impact of Cost Shifting on NSW Local
Government: A Survey of Councils
- Financial Year 2010/11 -

Report by the Local Government and Shires
Associations of NSW

2012

KEY FINDINGS

Survey baseline (questions 1 to 23)

According to the Local Government and Shires Associations of NSW (LGSA)' cost shifting survey, cost shifting by the Australian and NSW Government on to NSW Local Government in the financial year 2010/11 is estimated to amount to 5.72% of Local Government's total income before capital amounts or \$499 million.¹

This ratio is consistent with ratios established for previous financial years (5.74% for the financial years 2009/10 and 2008/09; 5.92% for 2007/08; 5.95% for 2006/07; and 5.84% for 2005/06). In absolute terms, cost shifting is estimated to have increased significantly from \$380 million in 2005/06 to \$499 million on 2010/11.

Survey baseline plus additional questions 24 and 25

The survey for 2010/11 continues including two cost shifting examples introduced in the previous survey for 2009/10 which are contained in question 24 (revenue raising restrictions on council managed Crown lands) and question 25 (shortfall in cost recovery for assessing development applications as a result of fee regulation). Inclusive of those two new examples, cost shifting is estimated to amount to 6.37% (6.38% in 2009/10) of Local Government's total income before capital amounts or \$555 million.²

INTRODUCTION

The LGSA cost shifting survey is an annual survey which seeks to establish the extent of cost shifting by the Australian and NSW Governments on to NSW Local Government. The survey measures the amount of cost shifting for a representative sample of the 152 general purpose councils in NSW, calculates a cost shifting ratio for each council in the sample and for the whole sample and extrapolates, from the sample ratio, an estimate of the amount of cost shifting on to the whole of NSW Local Government.

This report provides the findings of the LGSA' cost shifting survey for the financial year 2010/11. 86 councils participated in the survey which was conducted during May to October 2012. The LGSA would like to thank all councils and the staff involved for their participation.

The survey is a continuation of the cost shifting survey for the financial year 2004/05 undertaken by the *Independent Inquiry into the Financial Sustainability of NSW Local Government* in 2006³ and the surveys for the financial years 2005/06, 2006/07, 2007/08, 2008/09 and 2009/10 undertaken by the LGSA.⁴

The survey is based on the work of the *Independent Inquiry into the Financial Sustainability of NSW Local Government* which recognised that more "hard data" about cost shifting was required. Recommendation 4 of the inquiry recommended that the LGSA build on its work and undertake an annual survey of all councils to measure and monitor the total amount of cost shifting on to NSW Local Government. Accordingly, the LGSA commenced undertaking an annual cost shifting survey, with the first survey undertaken for the financial year 2005/06.

The survey results help quantify the extent of cost shifting onto NSW Local Government and support Local Government's argument for that practice to end. It also assists in monitoring compliance with the national *Intergovernmental Agreement Establishing Principles Guiding Intergovernmental Relations on Local Government Matters, (2006)*.

¹ Includes cost shifting associated with the 2008 Local Government election, see below.

² Ibid.

³ Independent Inquiry into the Financial Sustainability of NSW Local Government, *Final Report: Findings and Recommendations* (2006), page 66-72.

⁴ See for survey reports the LGSA Website at www.lgss.org.au/policy/finance/cost-shifting-survey.

WHAT IS COST SHIFTING?

Cost shifting describes a situation where the responsibility for, or merely the costs of, providing a certain service, concession, asset or regulatory function are "shifted" from a higher sphere of government on to a lower sphere of government without the provision of corresponding funding or the conferral of corresponding and adequate revenue raising capacity.⁵

The definition adopted for the survey is based on the definition used in the survey undertaken for the *Independent Inquiry into the Financial Sustainability of NSW Local Government in 2006*.⁶ The following cost shifting scenarios are covered:

- (The cost related to) the imposition of responsibility for providing a certain service, asset or regulatory functions upon Local Government by other spheres of government (Australian or State Government) without the provision of corresponding funding or compensation or the conferral of corresponding and adequate revenue raising capacity.
- (The cost related to) the transfer of responsibility to Local Government for funding a certain service or function (including concessions and rebates) where the responsibility for funding of which lies with other spheres of government.⁷
- (The cost related to) the situation where Local Government agrees to provide a service/function on behalf of another sphere of government but funding is subsequently reduced or stopped, and Local Government is unable to withdraw because of community demand for the service/function.
- (The cost related to) the situation where, for whatever reason, another sphere of government ceases to provide or provides insufficient levels of a service/function it is responsible for and Local Government steps in because of community of demand for the service/function.

PARTICIPATION

The survey for 2010/11 was provided online and was accessible to all 152 general purpose councils in NSW during a period of about ten weeks during May, June and July 2012. 86 councils completed the survey.

During August to November 2012, returned surveys were assessed and issues clarified with councils. Ten returned surveys were rejected from the sample. Rejection took place in the following circumstances:

- Returned surveys were incomplete;
- Doubtful data could not be satisfactorily clarified with council; or
- Cost estimates could not be provided in more than 25 per cent of the 25 functional areas.

Of the 76 councils included in the final sample, 26 are classified metropolitan; 30 urban regional and 20 rural.⁸

⁵ This description does not necessarily address the question of which sphere of government should be assigned a particular expenditure function.

⁶ Independent Inquiry, op cit, pages 67 to 70; Moega S, *The Impact of Cost Shifting on Local Government in NSW - A Survey of Councils*, (2006).

⁷ Mere price increases (as long as they are appropriate and apply to all service recipients equally) are not considered cost shifting. In the context of payments to state government agencies, cost shifting can only occur where cost related to a service/function are transferred onto Local Government even though responsibility for funding lies with other spheres of government (e.g. pensioner rate rebates). This is not the case where Local Government pays for a service like all other recipients.

⁸ The classification is based on the Australian Classification of Local Government. Metropolitan councils include the sub-classifications "capital city" (UCC), "metropolitan developed" (UD...), and "fringe" (UF...) if within the Sydney metropolitan area; urban regional councils include the sub-classifications "regional town/city" and "fringe" if outside the Sydney metropolitan area; rural councils include all rural sub-classifications (R...) (see Independent Inquiry, op cit, *Background and Issues Paper*, (2005), Appendix B).

METHODOLOGY

The survey establishes the following figures:

Cost shifting amount for each participating council

The survey establishes the total amount of cost shifting based on the council estimates of the net ongoing cost (excluding capital expenditure) for each of the 25 functional areas identified by the survey. Councils were invited to add further financially significant examples of cost shifting. These additional examples were accepted where they were considered consistent with the survey's approach towards cost shifting. A list of the 25 functional areas can be found as appendix A to this report.

Two new cost shifting examples continue being included since the survey for 2009/10:

- *Question/example 24 - Revenue limitations on crown reserve land under council management*
Cost in \$ associated with limitations imposed by the State Government on revenue raising ability on council managed crown reserve land or requirements to transfer revenue from council managed crown reserve land to the State Government.
- *Question/example 25 - Processing of development applications*
Cost in \$ of processing development applications under the Environmental Planning and Assessment Act (NSW) 1979 and associated regulations less any revenue related to this function (e.g. development application fees, state government payments/subsidies).

Net ongoing costs generally refer to the total annual cost of providing the service or function (operational and administrative, excluding capital expenditure) less any annual revenue related to the provision of the service or function, (e.g. grants or subsidies from the NSW or Australian Government, fees or contributions collected by councils).

For consistency purposes, councils were asked to exclude corporate overheads and base their estimate of the direct net ongoing costs only.

In the instance that councils were unable to provide an actual estimate they were given two following options which both received a cost value of "zero":

- "n/a" (not applicable) if the functional area does not apply; or
- "unable" (unable to reliably estimate) if the functional area applies to council but council is unable to reliably estimate the cost.

Cost shifting ratio for each council

As a second step, the survey establishes the cost shifting ratio for each individual council by dividing the cost shifting amount established for the council by the council's total income from operations before capital amounts.³

Cost shifting ratio for sample

As a third step, the survey establishes the cost shifting ratio for the sample councils by dividing the cost shifting amount established for the sample of councils by the sample's total income from operations before capital amounts.

Cost shifting amount for all councils in NSW

Finally, the survey extrapolates the total amount of cost shifting on to NSW Local Government in NSW by applying the established cost shifting ratio for the sample to the total income from operations before capital amounts of all NSW councils.

³ Total income from continuing operations less grants and contributions provided for capital purposes, less profit from disposal of assets, and less profit from interests in joint ventures & associates as shown in the income statement of council's financial statements.

FINDINGS

Table 1 below shows the survey findings for individual councils and council groups for the financial year 2010/11.

Table 1: Proportion of cost shifting in relation to total ordinary revenue for the sample of 76 NSW councils, 2010/11

Council	ACLG CL	Total income from operations before capital amounts in \$	Excluding questions 24 and 25		Including questions 24 and 25	
			Total amount of cost shifting in \$	Proportion of cost shifting in relation to total income	Total amount of cost shifting in \$	Proportion of cost shifting in relation to total income
Metropolitan						
Ashfield Municipal Council	UDM	31,670,000	3,709,538	11.73%	4,046,002	12.76%
Bankstown City Council	UDV	126,112,000	15,333,309	11.97%	15,333,389	11.97%
Blacktown City Council	UDV	218,851,000	10,412,631	4.76%	11,781,157	5.38%
Botany Bay City Council	UDM	46,223,000	2,552,530	5.52%	4,890,090	10.57%
Bunessod Council	UDM	31,837,000	3,127,626	9.82%	3,683,080	11.57%
Camden Council	UFM	54,852,000	3,544,201	6.46%	3,544,201	6.46%
Campbelltown City Council	UFV	121,231,000	5,864,385	4.87%	6,278,017	5.18%
Canada Bay City Council	UDM	61,590,000	3,156,987	5.13%	3,340,014	5.42%
Fairfield City Council	UDV	137,571,000	8,148,728	5.92%	9,138,715	6.64%
Hills Shire Council	UFV	121,428,000	8,806,937	7.26%	9,377,507	7.72%
Hornsby Shire Council	UFV	106,044,000	7,359,098	6.93%	8,450,056	8.01%
Hunters Hill Council	UDS	11,342,000	1,016,816	8.97%	1,286,425	11.34%
Kogarah City Council	UDM	41,895,000	3,926,518	9.37%	3,526,518	8.42%
Ku-Ring-Gai Council	UDL	94,231,000	7,052,253	7.49%	7,147,985	7.59%
Lane Cove Municipal Council	UDM	32,396,000	3,256,261	10.17%	4,615,351	14.25%
Leichhardt Municipal Council	UDM	74,459,000	4,441,568	5.98%	5,460,999	7.33%
Liverpool City Council	UFV	151,848,000	7,313,592	4.82%	7,395,092	4.87%
Parramatta City Council	UDV	159,052,000	8,857,423	5.57%	11,092,645	7.00%
Perrin City Council	UFV	164,790,000	9,404,848	5.71%	10,712,846	6.50%
Randwick City Council	UDV	112,749,000	8,773,981	7.78%	9,679,167	8.58%
Rockdale City Council	UDL	66,164,000	7,639,587	11.54%	7,639,587	11.54%
Strathfield Municipal Council	UDM	25,564,000	2,521,509	9.86%	2,734,207	10.70%
Sutherland Shire Council	UDV	177,746,000	14,266,191	8.03%	14,479,091	8.15%
Sydney City Council	UCC	488,654,880	11,759,648	2.41%	16,028,137	3.28%
Warringah Council	UDV	130,864,000	8,668,149	6.62%	8,668,149	6.62%
Willoughby City Council	UDM	85,414,000	7,035,052	8.23%	8,603,478	10.07%
Summary Metropolitan		2,957,992,660	177,391,663	6.00%	196,952,145	6.66%

Council	ACLG Cl.	Total income from operations before capital amounts in \$	Excluding questions 24 and 25		Including questions 24 and 25	
			Total amount of cost shifting in \$	Proportion of cost shifting in relation to total income	Total amount of cost shifting in \$	Proportion of cost shifting in relation to total income
Urban Regional						
Armidale Dumaresq Council	URS	43,030,000	2,070,551	4.83%	2,472,551	5.75%
Bellina Shire Council	URM	62,334,000	2,382,617	3.79%	2,382,617	3.79%
Bathurst Regional Council	URM	66,962,000	2,239,210	3.39%	2,326,326	3.53%
Bega Valley Shire Council	URM	71,466,000	2,348,900	3.19%	3,004,900	4.20%
Blue Mountains City Council	UFL	86,029,000	6,011,090	6.99%	7,225,070	8.31%
Clarence Valley Council	URM	100,061,000	4,440,327	4.44%	5,036,444	5.03%
Coffs Harbour City Council	URM	120,065,000	3,880,631	3.23%	4,398,267	3.66%
Dubbo City Council	URM	77,400,000	2,715,061	3.51%	3,227,715	4.17%
Geofford City Council	UPV	213,298,000	6,551,696	3.07%	6,703,329	3.14%
Great Lakes Council	URM	59,690,000	2,655,021	4.45%	3,813,390	6.39%
Greater Taree City Council	URM	47,365,000	3,433,062	7.17%	3,852,060	8.04%
Hawkesbury City Council	UPM	55,674,000	4,692,474	8.43%	4,741,239	8.52%
Kempsey Shire Council	URS	49,234,000	2,816,745	5.73%	3,296,980	6.70%
Kiama Municipal Council	URS	45,537,000	1,612,625	3.32%	1,812,625	3.54%
Lake Macquarie City Council	URV	166,035,000	15,060,242	9.07%	15,598,055	9.39%
Maitland City Council	URM	59,316,000	7,504,637	12.65%	7,504,637	12.65%
Newcastle City Council	URV	204,335,000	12,775,264	6.25%	13,291,403	6.53%
Orange City Council	URM	77,531,000	2,553,110	3.29%	3,364,810	4.34%
Port Macquarie-Hastings Council	URL	117,603,000	4,280,549	3.64%	4,392,515	3.72%
Port Stephens Council	URM	91,193,000	4,027,795	4.42%	4,827,795	5.29%
Queanbeyan City Council	URM	61,482,000	2,272,061	3.70%	2,606,747	4.24%
Shellharbour City Council	URM	61,068,000	5,946,076	9.60%	6,087,363	9.82%
Shoalhaven City Council	URL	172,763,000	8,753,335	5.04%	12,544,907	7.25%
Tamworth Regional Council	URM	104,675,000	3,900,259	3.35%	3,633,131	3.46%
Tweed Shire Council	URL	140,146,000	4,232,566	3.02%	4,332,566	3.02%
Wagga Wagga City Council	URM	137,960,000	2,539,767	1.84%	2,766,827	1.96%
Wingecarbee Shire Council	URM	73,080,000	3,655,295	5.00%	4,112,146	5.63%
Wollandilly Shire Council	UPM	36,945,000	2,711,703	7.36%	2,946,703	8.00%
Wollongong City Council	URV	209,126,000	20,305,763	9.69%	22,799,435	10.90%
Wyong Shire Council	UPV	207,836,000	17,327,335	8.34%	18,418,509	8.86%
Summary Urban Regional		3,022,017,000	168,925,767	5.49%	183,263,212	6.06%

Council	ACLG Cl.	Total income from operations before capital amounts in \$	Excluding questions 24 and 25		Including questions 24 and 25	
			Total amount of cost shifting in \$	Proportion of cost shifting in relation to total income	Total amount of cost shifting in \$	Proportion of cost shifting in relation to total income
Rural						
Bland Shire Council	RAL	23,191,000	811,944	3.50%	834,826	3.60%
Blayney Shire Council	RAL	10,887,000	451,327	4.22%	625,727	5.87%
Cabonne Shire Council	RAV	31,841,000	1,205,197	3.79%	1,255,197	3.94%
Gloucester Shire Council	RAM	12,839,000	773,073	6.12%	808,335	6.40%
Gunnedah Shire Council	RAV	32,581,000	1,430,242	4.39%	1,840,543	5.65%
Guysra Shire Council	RAM	10,347,000	570,095	5.51%	570,095	5.51%
Hay Shire Council	RAM	8,655,000	348,067	4.02%	348,067	4.02%
Inverell Shire Council	RAV	30,077,000	1,281,478	4.19%	1,581,541	5.26%
Junee Shire Council	RAL	11,726,000	492,656	4.20%	492,656	4.20%
Lachlan Shire Council	RAL	22,979,000	1,590,298	6.96%	1,819,298	7.92%
Liverpool Plains Shire Council	RAL	19,809,000	769,399	3.89%	769,399	3.88%
Morre Plains Shire Council	RAV	44,556,000	805,694	1.81%	834,842	1.87%
Murwillbrook Shire Council	RAV	32,576,000	935,458	2.87%	983,340	3.02%
Parkees Shire Council	RAV	33,071,000	1,230,452	3.72%	1,245,452	3.73%
Turner Shire Council	RAV	27,143,000	1,082,000	3.99%	1,082,000	3.99%
Upper Lachlan Shire Council	RAL	21,411,000	776,002	3.62%	794,692	3.69%
Warren Shire Council	RAM	12,191,000	290,307	2.40%	438,213	3.58%
Wellington Council	RAL	20,543,000	608,994	2.94%	808,994	3.94%
Yass Valley Council	RAV	23,879,000	1,005,601	4.19%	1,130,655	4.72%
Young Shire Council	RAV	19,962,000	710,147	3.56%	906,878	4.56%
Summary Rural		449,944,000	17,418,759	3.89%	19,641,010	4.37%
Total sample		6,329,853,880	360,656,384	5.70%	401,286,387	6.34%

DISCUSSION OF FINDINGS

Survey findings

As shown above, the cost shifting ratio for the complete survey sample is 5.70% of total income before capital amounts. This ratio is consistent with ratios established for previous financial years (5.72% for 2009/10 and 2008/09; 5.92% for 2007/08 5.95% for 2006/07 and 5.84% for the financial year 2005/06). Including the new examples contained in questions 24 and 25, the ratio increases to 6.34% (6.35% in 2009/10) with question 25 alone adding \$38,024,742 to the sample cost shifting amount.

The findings for each of the three groups of councils (metropolitan, urban regional and rural) are reasonably consistent in the last four financial years. For 2010/11 the cost shifting ratio is:

- 6.20% for the sample of metropolitan councils (6.96% including the new examples 24 and 25; 6.98% for 2009/10) compared to 6.30% for 2009/10, 6.21% for 2008/09, 6.62% for 2007/08, 6.3% for 2006/07 and 6.1% for 2005/06;
- 5.49% for the sample of urban regional councils (6.06% including the new examples 24 and 25; 6.09% for 2009/10) compared to 5.47% for 2009/10, 5.44% for 2008/09, 5.63% for 2007/08, 6.0% for 2006/07 and 5.9% for 2005/06; and
- 3.88% for the sample of rural councils (4.23% including the new examples 24 and 25; 4.45% for 2009/10) compared to 4.04% for 2009/10, 4.11% for 2008/09, 4.22% for 2007/08, 4.5% for 2006/07 and 4.5% for 2005/06.

This group comparison shows that metropolitan councils and, to a lesser extent, urban regional councils suffer more from cost shifting than rural councils. This can be explained by a number of factors including the greater exposure of urban regional councils and, particularly, metropolitan councils to cost shifting associated with the waste levy (question 21) and the provision of public libraries (question 5). The table in appendix B shows the cost shifting ratio for each council group in the sample for each individual question.

By applying the established cost shifting ratio of 5.70% to the figure of total income from operations before capital for 2010/11 for all NSW councils (\$8,723,492,462),¹⁰ the amount of cost shifting onto Local Government in NSW (i.e. all 152 general purpose councils) is calculated as being \$497,038,850. Including the new examples contained in questions 24 and 25, the amount of cost shifting onto Local Government in NSW (i.e. all 152 general purpose councils) is calculated as being \$553,033,109 (ratio of 6.34%).

Only a small portion of cost shifting can be attributed to the Australian Government (0.20% of total cost shifting or just over \$817,000 for immigration and citizenship ceremonies (question 12); about 0.35% of total cost shifting or just over \$1,384,000 for half of the funding shortfall in the flood mitigation program (question 16) and an unidentified proportion of the funding shortfall in community and human services which represent 3.28% of total cost shifting or just over \$13,163,000 (question 20)).¹¹ The remainder is attributed to the NSW Government.

Election cost

Any estimate of cost shifting also needs to include cost shifting associated with making the NSW Electoral Commission (NSWEC) fully responsible for the provision of, and implementing a full cost recovery model for, the Local Government elections in 2008.¹² Election costs increased

¹⁰ The NSW Department of Premier and Cabinet, Division of Local Government provided data on the total income from continuing operations before grants and contributions provided for capital purposes, gains from asset sales, and gains from interests in joint ventures as shown in the statement of financial performance of all 152 NSW general purpose councils for the financial year 2010/11 on 26 September 2012.

¹¹ Calculation based on baseline plus questions 24 and 25 scenario.

¹² In 2003/2004, following review of the State Electoral Office by the NSW Council on the Cost and Quality of Government, the NSW Government required the NSWEC to charge the full cost of providing Local Government elections. As part of this change the NSWEC became fully responsible for the provision of elections. This commenced after the 2004 Local Government elections with Local Government by-elections from that point being conducted by the NSWEC on a full cost recovery basis. The 2008 Local Government elections were the first occasion the full cost recovery model was implemented across NSW in a general Local Government election.

significantly in comparison to the 2004 elections and there are significant concerns over the lack of disclosure and explanation of the cost charged to councils by the NSWEC.¹³

For the purpose of estimating the cost shifting involved in the running of the 2008 elections, the survey firstly focussed on selected items in the NSW Electoral Commission's expenditure¹⁴ that appear either not to have been necessary and/or efficient or lack transparency as to whether they were necessary and/or efficient. The following expenditure items were included:

- Overcharging associated with the NSWEC Administration Fee: \$1,200,635
The NSWEC charged councils an administration fee of \$2,295,890. According to the NSWEC, this fee was based on resources of 18 staff for 19 weeks and 35 hours a week¹⁵, i.e. an hourly staff rate of 191.80. Apart from the fact that it is unclear what this fee was charged for, it appears to be overstated. The average hourly staff rate of NSWEC staff, according to its annual report 2008/09, was \$91.50 which the survey assumes as efficient cost.¹⁶ Applying the efficient hourly staff rate of \$91.50, the administration fee should have been \$ 1,095,255. This amounts to an overcharging of \$1,200,635.
- Overcharging associated with payroll processing: \$293,440
According to the NSWEC, the cost for payroll processing was \$293,440. However, it is assumed that the cost of processing of payroll should be covered by the administration fee mentioned above. Therefore, the total amount is considered cost shifting.
- Unnecessary charging for maintenance of electoral rolls: \$367,740
Electoral rolls are maintained for federal and state election. No further costs are involved in using these rolls for Local Government elections.¹⁷

Secondly, the survey also considers as cost shifting the failure to return revenue from penalty notices to Local Government, amounting to \$7,188,335. Revenue from penalty notices should be returned to the Local Government area they were issued in as the NSWEC is to fully recover its cost from charging councils and does not require any additional revenue for the running of Local Government elections. Revenue from penalty notices has not been returned and neither NSWEC nor NSW Treasury has provided any information on revenue collected. According to the NSWEC, 398,489 penalty notices were issued and 130,697 of those referred to the State Debt Recovery Office¹⁸ with the penalty amount being \$55 per notice.¹⁹ Assuming 130,697 recoverable penalty notices, this represents potential gross revenue of \$7,188,335. In the absence of any disclosure of actual revenue from penalty notices by the NSWEC, the full gross amount is regarded as cost shifting.

In total, this amounts to cost shifting associated with the 2008 Local Government elections of \$9,050,150. Spreading this amount over the electoral cycle of four years, the annual amount is \$2,262,537.²⁰ This annual amount is to be added to the amount of cost shifting identified in the survey of \$497,038,850 (\$553,033,109 including the new questions 24 and 25) taking the total

With the election of the O'Farrell Government this policy was changed and council can run election again by themselves as of June 2011. Calculated election costs will therefore only be included over the four relevant financial years 08/09, 09/10, 10/11 and 11/12.

¹³ See LGSA, Submission to the Inquiry into 2008 Local Government Election, (June 2009) and supplementary submission (September 2009).

¹⁴ Total itemised expenditure for the 2008 Local Government Election was not available from the NSWEC and was calculated by LGSA on the basis of individual council invoices and expenditure items therein as disclosed in NSWEC, Report on the Local Government Elections 2008, (2008), appendix 14.

¹⁵ Letter from the NSWEC to LGSA of 28 July 2008.

¹⁶ See for the methodology: LGSA, Submission to the Inquiry into 2008 Local Government Election, (2009), pages 10ff. Total employee related expenses for the NSWEC in 2008/09 amounted to \$5.995m with 36 permanent staff employed (NSWEC, Annual Report 2008/09, pages 82 and 85). This represents an hourly staff rate of \$91.50 (52 weeks and 35 hours per week).

¹⁷ It needs to be noted that Local Government already carries the cost of maintaining non-residential rolls (i.e. register of land owners who do not reside in council area) and thus participate in the cost for electoral rolls.

¹⁸ See NSWEC, Report on the Local Government Elections 2008, (2008), page 127. According to this report, across NSW 672,794 electors failed to vote at the 2008 Local Government elections (page 126).

¹⁹ See section 314 of the Local Government Act (NSW) 1993 and section 17 of the Crimes (Sentencing and Procedure) Act (NSW) 1999 and section 120C of the Parliamentary Electorates and Elections Act (NSW) 1912.

²⁰ It needs to be noted that the calculation of cost shifting associated with the 2008 Local Government elections does not take into account in kind contributions by councils for work that should have been performed by the NSWEC.

amount of cost shifting to \$499,301,387 (ratio of 5.74%) or \$555,295,646 including the new questions 24 and 25 (ratio of 6.38%).

Final results

Table 2 outlines the results of the surveys undertaken so far by the LGSA (financial years 2005/06, 2006/07, 2007/08, 2008/09, 2009/10 and 2010/11).

Table 2: Ratio and total amount of cost shifting onto NSW Local Government

Financial year	Sample size (no. of councils)	Total income from operations before capital amounts for all NSW councils	Ratio and total amount of cost shifting <i>Survey baseline</i> (questions 1 to 23)	Ratio and total amount of cost shifting <i>Baseline plus 2008 election cost shift</i>	Ratio and total amount of cost shifting <i>Baseline plus questions 24 and 25</i>	Ratio and total amount of cost shifting <i>Baseline plus questions 24 and 25 and 2008 election cost shift</i>
2010/11	76	\$8,723,492,462	5.70% \$497,038,850	5.72% \$499,301,387	6.34% \$553,033,109	6.37 \$555,295,646
2009/10	84	\$8,209,306,141	5.72% \$469,191,741	5.74% \$471,454,278	6.35% \$521,626,171	6.38% \$523,888,708
2008/09	69	\$7,664,066,547	5.72% \$438,007,674	5.74% \$440,270,211	n/a**	n/a**
2007/08	65	\$7,280,361,566	5.92% \$431,284,746	n/a*	n/a**	n/a**
2006/07	84	\$6,928,487,164	5.95% \$412,244,986	n/a*	n/a**	n/a**
2005/06	84	\$6,502,482,000	5.84% \$379,744,949	n/a*	n/a**	n/a**

*Cost shifting associated with the 2008 Local Government election is distributed among the relevant financial years 08/09, 09/10, 10/11 and 11/12.

**Questions 24 and 25 were included for the first time in the survey for 09/10.

As table 2 shows, in absolute terms, cost shifting on to NSW Local Government is estimated to have increased significantly from approximately \$380 million in 2005/06, \$412 million in 2006/07, \$431 million in 2007/08, \$440 million in 2008/09, and \$471 million (\$524 million including the new questions 24 and 25) in 2009/10 to approximately \$499 million (\$555 million including the new questions 24 and 25) in 2010/11.

Others

Finally, the cost shifting ratio and amount established by the survey can be regarded as conservative for several reasons:

- Although councils were encouraged to add financially significant examples, councils basically worked within the 25 functional areas identified in the survey.
- The survey asked councils to exclude corporate overheads from the individual cost estimates for each cost shifting area. The addition of corporate overheads could increase costs by around 10% based on the average corporate overheads ratio established by the Independent Inquiry into the Financial Sustainability of NSW Local Government in a separate survey.²¹
- If councils were not able to reliably estimate the cost of individual areas of cost shifting these areas got a zero costing.²²
- Lastly, and importantly, the survey, for most functional areas questioned, excluded any capital expenditure related to the functional areas and comments were provided by many councils that the inclusion of capital expenditure would significantly increase the amount of cost shifting.

²¹ DG & AB Maxwell, *Corporate Overheads of Local Government*, (2006), page 14; Local Government Inquiry, *Interim Report: Findings and Options*, table 10.2, page 201.

²² Unless returned surveys were rejected because cost estimates could not be provided in more than 25 per cent of the 25 functional areas.

APPENDIX A - LIST OF THE 25 FUNCTIONAL AREAS

1. Contribution to NSW Fire Brigade.
2. Contribution to NSW Rural Fire Service.
- 2a. Contribution to NSW State Emergency Service.
3. Pensioners rates rebates.
Net cost in \$ incurred due to mandatory pensioners rebates for rates and charges (total amount of mandatory concession minus state reimbursement). Please do not include in your calculation rebates for water supply and sewerage charges as these charges are subject to a separate fund and cost can be recovered across all users.

NSW is the only state that requires councils to fund approximately half the cost of mandatory pensioner concessions (ss575-584 of the Local Government Act (NSW) 1993).
4. Voluntary conservation agreements
Net cost in \$ incurred due to rate exemptions as a result of voluntary conservation agreements.

Pursuant to section 555 of the *Local Government Act (NSW) 1993*, land (or the proportion of the landholding) that is subject to a voluntary conservation agreement between the landowner and the relevant NSW Minister (environment portfolio) under section 69 of the *National Parks and Wildlife Act (NSW) 1974* is exempt from all council rates.
5. Public library operations.
Cost in \$ representing the proportion of operational expenditure that was not funded by the State Government but would have been funded had the original funding arrangement of a State Government subsidy of half the amount expended by council on the operation of libraries been applied (i.e. shortfall between actual State Government subsidies (prescribed amount pursuant to s13(4)(b) Library Act (NSW) 1939 and the regulation) and the subsidy council would have been eligible for pursuant to s13(4)(a) Library Act (NSW) 1939 (the original funding arrangement of a state subsidy of half the amount expended by council on the operation of libraries from rate income)).

Do not include capital expenditure. Do not enter the total operational expenditure for libraries. Please explain if your figure is larger than half the expenses from continuing operations for public libraries in special schedule 1 of your financial statements.
6. Shortfall in cost recovery for regulation of on-site sewerage facilities.
Cost in \$ of services/functions less any revenue related to them (fees, state government payments/subsidies). Please only include necessary costs that cannot be recovered as a result of regulatory constraints. Do not include capital expenditure.

Councils are required to regulate the installation, approve and monitor the operation and keep a register of all on-site sewage management systems (Local Government Act (NSW) 1993).
7. Shortfall in cost recovery for administration of the Companion Animal Act (NSW) 1998.
Cost in \$ of services/functions less any revenue related to them (fees, state government payments/subsidies). Do not include capital expenditure.

Councils' role was expanded from a pure enforcement role to a regulatory body with functions including preparation of companion animal management plan, operation of lifetime registration system, separation of cats and dogs, maintaining facilities,

enforcement, and the collection of fees for the Department of Local Government which returns only a small proportion of those fees to Local Government.

8. Shortfall in cost recovery for administration of Contaminated Land Management Act (NSW) 1997.

Cost in \$ of services/functions less any revenue related to them (fees, state government payments/subsidies). Do not include capital expenditure.

Councils are required to respond to contaminated land issues, undertake the administration, registration and mapping of contaminated sites not regulated by the NSW Environment Protection Authority, develop policies, and consider contamination in land-use planning processes.

9. Shortfall in cost recovery for functions under the Protection of the Environment Operations Act (NSW) 1997.

Cost in \$ of services/functions less any revenue related to them (fees, state government payments/subsidies).

Councils are required to administer the licensing system and enforce protective regulation (issuing of environmental notices, prosecution of environmental offences, undertaking of environmental audits) in relation to all non-scheduled activities not regulated by the NSW Environment Protection Authority.

10. Shortfall in cost recovery for functions as control authority for noxious weed.

Cost in \$ of services/functions less any revenue related to them (fees, state government payments/subsidies; e.g. grants from the NSW Department of Primary Industries) or cost in \$ of net contributions to other authorities for reasonably necessary management and control of noxious weeds on land other than council land. Do not include cost of other environmental weeds control or general bushland care. If contracted, please include the proportion of cost of bush regeneration contract that fulfils council's responsibility under the noxious weed legislation. Do not include capital expenditure.

Councils are required to manage and control noxious weeds pursuant to the Noxious Weeds Act (NSW) 1993 and s183 of the Local Government Act (NSW) 1993.

11. Functions under the Rural Fires Act (NSW) 1997.

Cost in \$ of services/functions less any revenue related to them (fees, state government payments/subsidies). Do not include capital expenditure. Please do not include the contributions to the Rural Fire Service and NSW Fire Brigade covered in questions 1 and 2.

Councils are required to administer and remedy complaints about fire hazards on council property, and to map and administer bushfire prone land (e.g. asset protection work, fire trails). Please include net cost of assistance provided to the Rural Fire Service to fight bushfires declared under s44 of the Rural Fires Act (NSW) 1997 on any land within the council area.

12. Immigration services and citizenship ceremonies.

Cost in \$ of providing these services less any revenue related to them (fees, state government payments/subsidies).

13. Shortfall in cost recovery for administering food safety regulation.

Cost in \$ of services/functions less any revenue related to them (fees, state government payments/subsidies). Please only include necessary costs that cannot be recovered as a result of regulatory constraints.

Councils are required to undertake registration and inspection of food and food premises under the Food Act (NSW) 2003.

14. Provision of educational services.
Net cost in \$ of providing educational services due to the State Government's withdrawal from providing educational services that should be state government responsibility (e.g. sporting facilities used by public schools, education programs, classes for disadvantaged children in youth centres). Do not include capital expenditure.

Where facilities are used by other governments (e.g. public schools) please estimate the proportion of operation and maintenance cost allocated to the use by the other sphere of government (not the total cost of operating the facility).
15. Community safety.
Net cost in \$ of community safety services in public spaces necessary because of insufficient services by other spheres of government (e.g. CCTV surveillance, security patrols, crime prevention programs, community safety committees).

Please note that this only applies to crime prevention or policing activities that should have been undertaken by the state government (e.g. police). It should not include council activities to protect community from other risks (e.g. surfer and swimmer injuries (beach patrols), safety at council events, or security of council facilities). Do not include capital expenditure.
16. Flood Mitigation program.
Cost in \$ representing the proportion of expenditure that was not funded by other spheres of government but would have been funded had the original funding arrangement been applied (originally the Australian Government and State Government provided 80% of the required funds; whereas now the Australian Government provides one third and the State Government is required to provide another one third, and the rest has to be made up by council). Please estimate shortfall in actual funding from other spheres of government in comparison with what council would have obtained under the original funding arrangement.

Please only include activities that are eligible for or receive funding from other spheres of government under the flood mitigation program. Please include in your calculation funding for infrastructure projects.
17. Transfer of responsibilities for roads under recent RTA road reclassification reviews.
Net cost (only operational) in \$ inherited due to reclassification of regionally important roads as local roads or state-important roads as regional or even local roads.
18. Medical services.
Net cost in \$ of providing medical services necessary because of insufficient services by other spheres of government (e.g. retaining general practitioners, nurses and dentists; aboriginal and other medical services required by the community). Do not include capital expenditure.
19. Road safety.
Net cost in \$ of road safety officer/road safety program necessary due to the State Government's (RTA) withdrawal of funding or cost of net contribution to other authorities that provide such officer/program. Do not include capital expenditure.
20. Community and human services.
Net cost in \$ of all programs necessary to the community where other spheres of government have initiated the program and initially provided adequate funds but now provide inadequate funds or have withdrawn completely; e.g. State Government contribution do not increase in line with these actual costs (e.g. employment cost); i.e. the shortfall between adequate and actual funding for such programs that were initiated by other spheres of government. Do not include capital expenditure.

Community and human services include children service program, aged and disabled care programs, community development/liaison programs, youth development programs, aboriginal community programs, cultural development programs etc.

21. Waste levy.

Cost in \$ of paying levy to the State Government dependant on the amount of waste produced by council less any amounts recovered through meeting waste performance criteria (section 88 of the Protection of the Environment Operations Act (NSW) 1997 and Protection of the Environment Operations (Waste) Regulations (NSW) 2005).

The waste levy applies to the Sydney metropolitan area; the Illawarra, Hunter and Central Coast area (extended regulated area); and the area including the Blue Mountains, Wollondilly and local government areas along the coast north of Port Stephens to the Queensland border (regional regulated area).

Please provide estimate of net costs with respect to the 2010/11-scheme with a levy of \$70.30 per tonne (Sydney metro), \$65.30 (extended regulated area), and \$20.40 (regional regulated area).

22. Sewerage treatment system license fee.

Cost in \$ of license fee, load based and administrative, to be paid to State Government in relation to sewer effluent discharge.

Councils are required to pay this fee as polluter under the Protection of the Environment Operations Act (NSW) 1997.

23. Waste management site license fee.

Cost in \$ of license fee (administrative fee, no load based fee) to be paid to State Government.

Councils are required to pay this fee council as polluter under the Protection of the Environment Operations Act (NSW) 1997.

24. Taking away of revenue from crown reserve land under council management

Cost in \$ associated with the State Government taking over allowable revenue raising activities on council managed crown reserve land or with requirements to transfer revenue from council managed crown reserve land to the State Government. Please note that this does not represent the total net cost of managing (maintaining) crown lands.

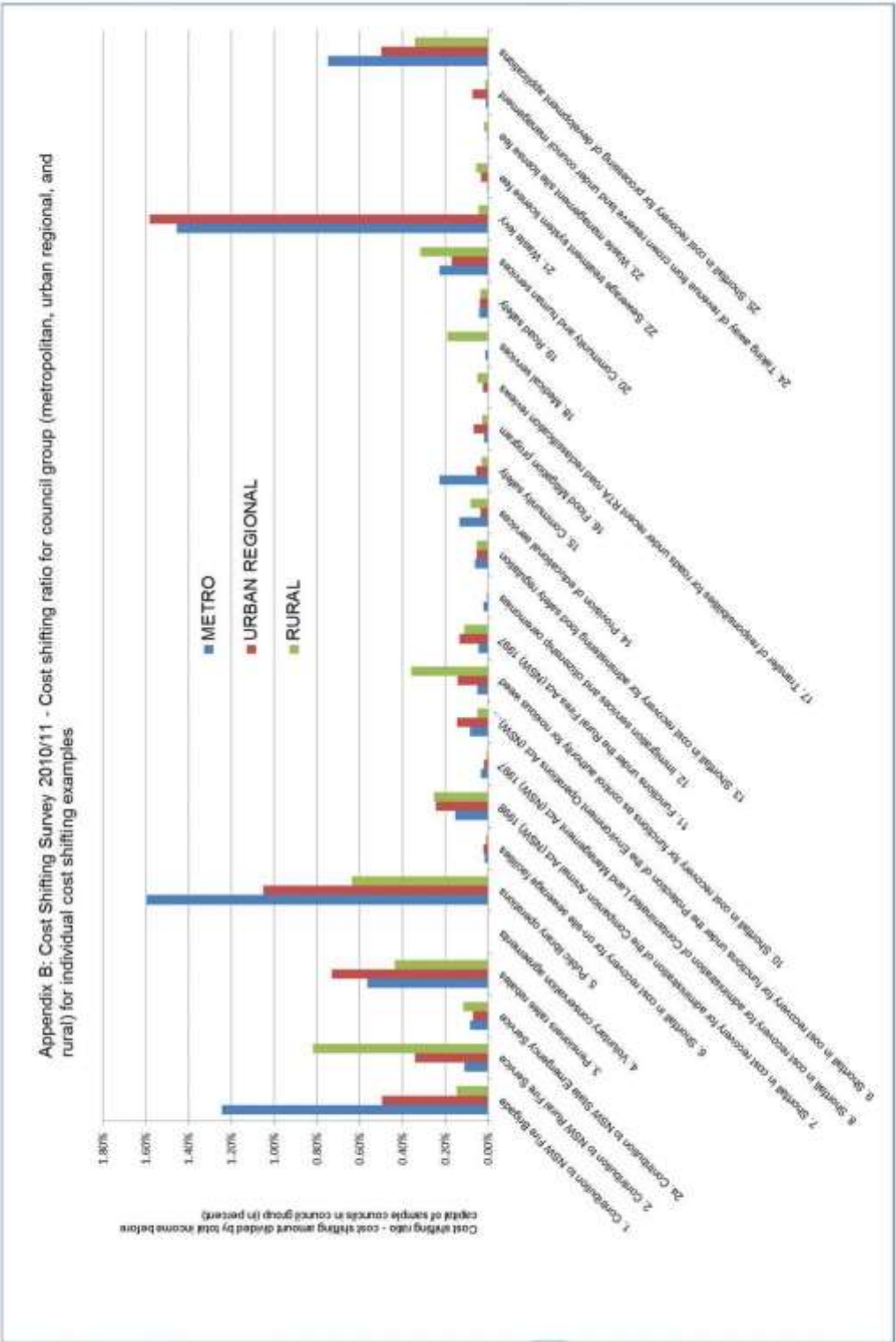
Under the Crown Land Act (NSW) 1989, councils have full responsibility to maintain crown reserves under council management and are expected to subsidise shortfalls in maintenance cost from general revenue. This is considered appropriate as the benefits from crown reserves under council management generally accrue to the local community. However, as a result, councils should also be entitled to any current or potential revenue from crown reserves that is required to cover maintenance and improvement cost (e.g. revenue from refreshment facilities, telecommunication facilities). Any action by the State Government to limit revenue raising capacity or require the transfer revenue to the State Government are considered cost shifting.

Please do not include in your calculation any surplus revenue over and above the total amount of maintenance and improvement cost for all of your crown reserve land.

25. Shortfall in cost recovery for processing of development applications

Cost in \$ of processing development applications under the Environmental Planning and Assessment Act (NSW) 1979 and associated regulations less any revenue related to this function (e.g. development application fees, state government payments/subsidies).

Please estimate the amount of costs of processing development applications that cannot be recovered through development application fees or any other related income. Please include costs associated with services by other agencies (e.g. initial fire safety reports from the NSW Fire Brigades, s144 of the Environmental Planning and Assessment Regulation (NSW) 2000).



LEICHHARDT MUNICIPAL COUNCIL

NOTICE OF MOTION

DIVISION:	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
SUBJECT:	ITEM B7 - WEST CONNEX MOTION
DATE:	21 FEBRUARY 2013
WORD PROCESSING REF:	G:\BP\REPORTS\2012\ 26 02 13 \NOM - WEST CONNEX MOTION.DOC

Cr Porteous**Background**

Leichhardt Council resolved in October 2012 to write to the Minister for Roads, Planning and Transport expressing concerns about the West Connex and requesting the creation of a West Connex Taskforce

The Motion was passed unanimously and is copied below:

1. *That Council write to the Ministers for Planning and Transport:*
 - *Expressing serious concern about the WestConnex project, including that the proposal:*
 - *Has not been subject to public comment or community consultation;*
 - *Is based on a Benefit: Cost ratio which does not include wider considerations such as social impacts, need for increased community facilities or urban regeneration;*
 - *Does not refer to any significant public transport improvements;*
 - *Looks at user pays, and possibly value capture, as significant components of its funding, without analysing the impact of tolls on its uptake*
 - *Requesting the creation of a WestConnex Taskforce comprising representatives of all relevant State Government agencies and the Councils that the proposed WestConnex Project will run through or adjacent to.*

The purpose of this Taskforce should be to:

- Ensure effective community consultation occurs from the outset*
- Allow for effective coordination of the planning and infrastructure elements of the project*
- Ensure the development of appropriate planning controls along the route of the project and that the planning controls and heritage issues of local communities are upheld*
- Allow for effective coordination of any future works*

2. That Council convene a public information session at Leichhardt Town Hall to inform residents and businesses about details of the WestConnex project and pending changes to legislation governing compulsory acquisition. That Council notify residents of Leichhardt and Annandale of the meeting by letterbox drop to be funded from the Major Issues Budget and other promotional measures in line with Council's Community Engagement Framework.

3. That Council write to the NSW Premier and Minister for Transport:

(i) expressing concern over the lack of public consultation regarding the State

Infrastructure Strategy, and specific elements of the Strategy including the: · Absence of consideration of the Inner West Light Rail Extension; · Potential impacts of the WestConnex project; · Lack of a comprehensive comparative assessment of the "slotted"

WestConnex project against the tunnel configuration of the M4/M5/Inner West Bypass proposed in the Draft NSW Long Term Transport Master Plan.

(ii) urging the Premier and Minister to consider the State Infrastructure Strategy as a submission on the Draft NSW Long Term Transport Master Plan rather than a stand alone strategy.

4. That Council affirms the key priority for Leichhardt Council must be for more and better public transport.

New motorways and Tollways encourage more car use, therefore inducing traffic and filling the new roads to capacity within a short timeframe.

That Leichhardt Council initiates GIPAs for the traffic modelling, information about the proposed route of the WestConnex particularly through Leichhardt and Annandale but also including feeder routes such as Victoria Road at Rozelle , information about proposed compulsory acquisitions, information about studies done on the health and amenity impacts from ventilation stacks and proposed locations for the stacks.

Following a Question on Notice application from Cr Leary at Marrickville Council, (February 19 Council Meeting) it has been revealed that Marrickville Council's Mayor received notification from the Minister for Roads and Ports on February 4th (see attached) that the Government would not be establishing a WestConnex Taskforce and that the consultation with local councils would be restricted to a roundtable forum where the consultation "**will focus on the components of WestConnex that would be delivered first.**" (It is assumed that similar correspondence was received by Leichhardt Council and it is requested that it be tabled at the February ordinary Meeting as part of the discussion on this motion.)

This response indicates that there is no intention to conduct up front consultation with local councils and communities as was requested by Leichhardt Council.

The correspondence further notes that the Sydney Motorways Project Office (SMPO) has been established which contains no council or community representatives and is tasked with preparing a WestConnex business case for the NSW Government. It is understood from Questions to Infrastructure Australia Budget Estimates (12 February 2013) that the Federal Government is contributing \$25 million to the development of this business case. Senator Rhiannon asked if there were any community organisations that work on public transport issues on the steering committee for the development of the business case to which the answer was no.

Recommendation:

It is therefore moved that Leichhardt Council write to the Minister for Roads and Ports and the Minister for Transport, the local State and federal members – Jamie Parker, Anthony Albanese and Tanya Plibersek noting in regards to the announcement of the WestConnex

1. Leichhardt Council finds it unacceptable that:
 - a) There has been no up front consultation whatsoever with Leichhardt Council and other Inner west Councils on what they see as the best transport solutions for the inner west.
 - b) There has been no traffic modelling on such a major road project prior to its announcement
 - c) The WestConnex facilitates the expansion of Sydney Airport which Leichhardt Council opposes
 - d) The WestConnex facilitates the lifting of the caps on freight at Port Botany which will bring more freight onto local roads throughout the Inner West
2. Further that Leichhardt Council has received no assurances that:
 - a) There will be no compulsory acquisitions of local homes and businesses
 - b) Local planning controls are retained by local councils.
3. Further that Leichhardt Council calls on the Federal Minister for Transport and Infrastructure, and local member, Hon Anthony Albanese, the Minister for Roads and Ports Hon Duncan Gay and the Minister for Transport, Hon Gladys Berejiklen to ensure:
 - a) Infrastructure and Transport NSW fully consult with the local councils and communities potentially impacted on by the WestConnex project up front before the project proceeds to development of a business case
 - b) There be community representatives, elected Council representatives and relevant community organisations working on transport issues included in the membership of the steering committee for the development of the business case for the WestConnex
4. That Leichhardt Council opposes the WestConnex project noting that:
 - a) It has not been subject to public comment or community or local council consultation

- b) Council has not been provided with assurances that there will not be any compulsory acquisitions of local homes and businesses
- c) Council has not been provided with assurances that local planning controls of the corridor and surrounding lands will be retained by local councils
- d) Is based on a Benefit: Cost ratio which does not include wider considerations such as social impacts, need for increased community facilities or urban regeneration
- e) \$13 billion invested in the WestConnex will put at risk all future investment in public transport in NSW
- f) It looks at user pays, and possibly value capture, as significant components of its funding, without analysing the impact of tolls on its uptake



Council Meeting
19 February 2013

Item No: C0213 Item 24
Subject: QUESTION ON NOTICE: WESTCONNEX TASKFORCE ACTION ON ITEMS
File Ref: 4675/2488.13
From Councillor David Leary

Item 24

MARRICKVILLE COUNCIL CODE OF MEETING PRACTICE - JUNE 2010

Questions may be put to Councillors and Council Employees

- 28 (1) **[Questions by a Councillor]** A Councillor:
- (a) may, through the chairperson, put a question to another Councillor; and
 - (b) may, through the General Manager, put a question to a Council employee. [Regulation – clause 249]
- (2) **[Reasonable notice]** However, a Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. [Regulation – clause 249]
- (3) **[Question to be put directly and without argument]** The Councillor must put every such question directly, succinctly and without argument. [Regulation – clause 249]
- (4) **[Discussion not permitted]** The chairperson must not permit discussion on any reply or refusal to reply to a question put to a Councillor or Council employee under this clause. [Regulation - clause 249]
- (5) **[Questions on notice]** *A Councillor may ask a Question on Notice of the General Manager or a Director in relation to matters other than those included on the Business Paper of the Council or relevant Committee. The Question on Notice may be lodged at any time and put to the next available appropriate meeting. Where a Councillor requires further information in relation to the answer provided, it is to be sought after the meeting.* [Policy]

Questions

1. In a Motion passed by Council at its meeting on 16 October 2012 Council resolved to write to the Ministers for Roads, Planning and Transport requesting the creation of a WestConnex Taskforce. Have these letters been sent to the Ministers concerned and if so on what date was each of these letters sent to the respective Ministers?
2. What response in writing (if any) has been received from each of the Ministers?
3. Has the WestConnex Taskforce been formed?
4. If so, who are the members of the WestConnex Taskforce?
5. What dates has the WestConnex Taskforce met on?



Item 24

6. What matters have been discussed at each of these meetings
7. What are the dates of future planned meetings of the WestConnex Taskforce?
8. Are the meetings of the WestConnex Taskforce open to the public?
9. How does the WestConnex Taskforce intend to engage with the public?

Answers

1. *In a Motion passed by Council at its meeting on 16 October 2012 Council resolved to write to the Ministers for Roads, Planning and Transport requesting the creation of a WestConnex Taskforce. Have these letters been sent to the Ministers concerned and if so on what date was each of these letters sent to the respective Ministers?*

Following this Council resolution, letters were sent to the Minister for Roads & Ports, the Minister for Infrastructure & Planning and the Minister for Transport on the 8th November 2012.

2. *What response in writing (if any) has been received from each of the Ministers?*

A response was received on the 4th February 2013 from the Minister for Roads & Ports (ATTACHMENT 1).

3. *Has the WestConnex Taskforce been formed?*

The letter received from the Minister for Roads & Ports states that a business case for the WestConnex proposal is currently being developed and is expected to be completed by mid-2013. Following endorsement of this business case, environmental assessments and community & stakeholder consultation will be undertaken. In direct response to a request for the establishment of a WestConnex Taskforce, the Minister points out that this community & stakeholder consultation will include participation in a round table forum with representatives from Councils along the WestConnex route. No other WestConnex Taskforce is proposed at present.

4. *If so, who are the members of the WestConnex Taskforce?*

The WestConnex Taskforce has not yet been formed as the Minister's response points to consultation taking place post-endorsement of the business case in mid-2013.

5. *What dates has the WestConnex Taskforce met on?*

N/A

6. *What matters have been discussed at each of these meetings*

N/A



Council Meeting
19 February 2013

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7. *What are the dates of future planned meetings of the WestConnex Taskforce?*

N/A

8. *Are the meetings of the WestConnex Taskforce open to the public?*

N/A

9. *How does the WestConnex Taskforce intend to engage with the public?*

N/A

Brian Barrett
A/General Manager

ATTACHMENTS

1. Response from Hon. Duncan Gay, Minister for Roads & Ports - WestConnex Project
2. Letter to NSW Government Minister for Roads & Ports regarding WestConnex Taskforce

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19 February 2013

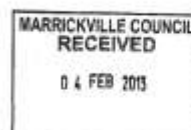


The Hon. Duncan Gay MLC
Deputy Leader of Government in the Legislative Council
Minister for Roads and Ports

Councillor Victor Macri
Mayor
Marrickville Council
PO Box 14
PETERSHAM NSW 2049

RECEIVED IN THE
MAYOR'S OFFICE
1/2/13

ML12/10425



Dear Mayor

Thank you for your letter about WestConnex.

I note the concerns raised by the council at its meeting held on 16 October 2012 and council's comment about funding prioritisation is noted.

The Sydney Motorways Project Office (SMPO) has been established and includes staff from Transport for NSW, Roads and Maritime Services and Infrastructure NSW. The office is tasked with preparing a WestConnex business case for the NSW Government.

The business case is expected to be finalised in mid-2013 and must demonstrate in more detail that the proposal is:

- Necessary: it addresses identified transport and urban development needs.
- Achievable: it is deliverable within ten years and within the target capital cost of \$10 billion, which can be largely funded through user-pays tolling.
- Affordable: it balances private and public sector funding sources, within government's funding capability.

Following endorsement of the business case, environmental assessments and community and stakeholder consultation will be undertaken. At this time, more detail about the proposal will be available for discussion.

In response to the council's request for a taskforce, it is envisaged that the community and stakeholder consultation will include participation in a round table forum with representatives from councils along the WestConnex route.

The purpose of this forum will be to seek effective consultation, coordination and planning in relation to the WestConnex proposal. The forum's terms of reference will be set at a later date and will focus on the components of WestConnex that would be delivered first.

Attachment 1

Level 35, Governor Macquarie Tower, 1 Farrer Place, Sydney NSW 2000
Phone: (61 2) 9228 5271 Fax: (61 2) 9228 5489 Email: office@gay.minister.nsw.gov.au



Council Meeting
19 February 2013

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M12/10425

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Broader consultation with stakeholders and communities will include discussion on how to best achieve the project objectives, working within the competing physical, environmental and financial constraints of the project, and with the least amount of impact on communities.

These future opportunities for consultation will be communicated on the project website (www.westconnex.com.au), through the SMPO email database and in newspapers. I have attached a recent media release on the latest developments, for your information.

I note you also wrote to the Minister for Transport on this matter and it would be appreciated if this reply could be accepted as a response to that approach.

I hope this has been of assistance. If you have any further questions Mr Paul Goldsmith, Project Director, Sydney Motorways Project Office on (02) 8588 5710 would be pleased to take your call.

Yours sincerely

Duncan Gay MLC 29-1-13
Deputy Leader of Government in the Legislative Council
Minister for Roads and Ports

Attachment 1

Item 24



Duncan Gay MLC
Minister for Roads and Ports
 Deputy Leader of the Government
 Legislative Council

MEDIA RELEASE

Thursday 13 December 2012

WESTCONNEX PROJECT OFFICE UP AND RUNNING AND COMMUNITY CONSULTATION UNDERWAY

The WestConnex project is underway with tenders let and community consultation underway, for the multi-billion dollar project.

Minister for Roads Duncan Gay said highly skilled staff had been recruited to the Sydney Motorways Project Office (SMPO) to develop a detailed business case for WestConnex.

The project office, which brings together experts from across the public and private sectors, has been tasked with delivering the WestConnex business case by June next year.

Mr Gay also announced the project office had requested proposals from organisations, pre-qualified on government contract panels, seeking advisory services in:

- Traffic modelling;
- Financial and economic;
- Legal; and
- Infrastructure development.

The NSW Government has committed \$1.8 billion towards WestConnex – along with a \$1.5 billion commitment from the Federal Coalition.

"This is a \$10-\$13 billion project, so we want to ensure the business case is robust enough to deliver a technically and financially viable solution for WestConnex," Mr Gay said.

"The NSW Government announced in October that it would go ahead with WestConnex and it is getting on with the job of delivering what is a key road infrastructure priority," he said.

The project office will have assessed the proposals and engaged the successful companies before the end of the year.

Attachment 1

Mr Gay said community consultation was a vital part of the process and the SMPO had started with the establishment of a website allowing members of the public to have their say on the project.

"The first step in community consultation for WestConnex will be listening to how the community would like to be kept informed and engage with the project team," he said.

"We are encouraging the community to have their say by participating in a short survey which will be open until the end of January.

"The survey is accessible on the NSW Government's *Have Your Say* website and also contains further information on WestConnex including maps, indicative travel time savings and project videos."

The survey can be accessed at www.haveyoursay.nsw.gov.au/westconnex

Another major infrastructure project underway is Bridges for the Bush.

The NSW Government has committed an additional \$135 million to replace and upgrade key bridges across the state over the next five years, which will improve road freight productivity and open up some bridges to higher mass limit vehicles.

This work will remove a number of significant freight pinch points and bottlenecks as well as improve road safety for local communities.

Concept design will be completed shortly for:

- Tulladunna Bridge Wee Waa;
- Kapooka Bridge Wagga Wagga;
- Bemboka River Bridge Cooma; and
- Gunnedah Rail Bridge

Tenders for concept designs will be called this financial year for:

- Lawrence/Sportsman Creek Bridge;
- Tabulam Bridge;
- James Park/Crookwell Bridge; and
- Holman Bridge Goolagong

Project briefs are being prepared for:

- Middle Falbrook Bridge;
- Carathool Bridge;
- Warroo Bridge Dubbo; and

Construction is expected to begin on:

- Brig O'Johnston Bridge Clarencetown in 2013
- McKanes Bridge Blue Mountains in 2015
- Tooleybuc Bridge in 2015

Dunmore Bridge was completed in October. Work will start on Echuca Bridge when the Victorian Government finalises its funding.

Media: Lance Northey 0467 743 192



Council Meeting
19 February 2013

Item 24

4674

8 November 2012

The Hon Duncan Gay, MLC
Minister for Roads and Ports
Parliament House
Macquarie Street
Sydney NSW 2000

Dear Mr Gay

STATE INFRASTRUCTURE STRATEGY - WESTCONNEX TASKFORCE

I refer to the recently released State Infrastructure Strategy, in particular the WestConnex proposal. While Marrickville Council recognises the immediate transport and infrastructure needs of all of Sydney, at its meeting on 16th October 2012 Council resolved to express its concern about the potential construction of surface roads, tunnels and associated ventilation stacks and the impact on health, welfare and amenity of residents in the vicinity of the proposed construction.

As part of its resolution, Council urges the NSW Government to undertake a detailed assessment of the impact of this project before committing to it in any manner; this would include noise impacts, environmental impacts and social and economic impacts. Council notes that the Federal Government has also referred the Infrastructure NSW report to Infrastructure Australia for assessment and advice.

Council has also resolved to request the creation of a WestConnex Taskforce, comprising representatives of all relevant State Government agencies and the Councils which the proposed WestConnex will run through or adjacent to. The purpose of the taskforce would be to:

- Ensure that adequate community consultation occurs;
- Allow for effective coordination of the planning and infrastructure elements of the project;
- Ensure the development of appropriate planning controls along the route of the project and that the planning controls of local communities are upheld; and
- Allow for effective co-ordination of any future works

In the event that this project does proceed, Marrickville Council urges that local residents and Council be meaningfully engaged in consultation at all stages.

Additionally, at its meeting held on the 6th November 2012, Council resolved to call upon the NSW Government to prioritise funding for increased and better public transport over funding for the WestConnex motorway proposal.

Attachment 2



Council Meeting
19 February 2013

Item 24

Should your office have any further enquiries please contact Simon Lowe, Strategic Transport Planner, on 9335 2245

Yours sincerely

Clr Victor Macri
Mayor of Marrickville

Cc: Minister for Planning and Infrastructure, Brad Hazzard
Cc: Minister for Transport, Gladys Berejiklian

Attachment 2

LEICHHARDT MUNICIPAL COUNCIL

NOTICE OF MOTION

DIVISION:	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
SUBJECT:	ITEM B8 - LEICHHARDT COUNCIL POLICY TO FLY RAINBOW FLAG
DATE:	25 FEBRUARY 2013
WORD PROCESSING REF:	G:\BP\REPORTS\2012\ 26 02 13 \NOM - LEICHHARDT COUNCIL POLICY TO FLY RAINBOW FLAG.DOC

Cr McKenzie / Kogoy

Background

Leichhardt's gay & lesbian community members contribute to the cultural vitality of our local area as well as the wider society. Leichhardt Council participated in the 2009 Gay & Lesbian Mardi Gras by * Partnering with Boomali to present 'Still Black' - Mardi Gras exhibition (20 Jan '09), a visual statement by Indigenous and non Indigenous artists of various sexual textures, exploring the concepts of categorising, profiling and identifying.*

Hosting the Strong Black Symposium, to discuss the issues and challenges faced by Indigenous Gay, Lesbian, Bisexual and Transgender community members, friends and supporters, with a view to help shape future support and programs.

The Sydney Gay & Lesbian Mardi Gras Festival is acknowledged internationally as a major arts festival and includes a Harbour Party and the world famous night-time Parade through Sydney and the spectacular Mardi Gras Party.

Flying the Rainbow Flag during the Sydney Gay & Lesbian Mardi Gras Festival will continue to acknowledge the gay and lesbian community and cultural life during this significant annual celebration.

Leichhardt Council committed to fly the Rainbow Flag in the previous and current council term during the Sydney Gay & Lesbian Mardi Gras Festival.

Recommendation

- 1) Flying of the Rainbow flag be Council Policy
- 2) For the Rainbow flag to be flown annually to coincide with Sydney Gay & Lesbian Mardi Gras Festival from the launch date of the festival and duration to Parade date.

PRECIS OF CORRESPONDENCE

LEICHHARDT MUNICIPAL COUNCIL

PRECIS OF CORRESPONDENCE

DIVISION: PRECIS OF CORRESPONDENCE

SUBJECT: ITEM C1 - SUMMARY OF PRECIS OF CORRESPONDENCE
RESOLUTIONS FROM FEBRUARY 2013

DATE: 3 August 2018

WORD PROCESSING REF: G:/BP/ REPORTS/2013/ 26 03 13

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil

Policy Implications: Nil

Strategic Plan Objective: Sustainable Services and Assets

Staffing Implications: Nil

Notifications: Nil

Other Implications: Nil

1. **Purpose of Report**

To advise of the status of the Precis of Correspondence Resolutions from February 2013.

2. **Recommendation**

That the information be received and noted.

ORDINARY MEETING FEBRUARY 2013 Precis of Correspondence	SUMMARY OF RESOLUTIONS	ACTION/TAKEN PLANNED & TIMELINE	OFFICER
C14/13 BANNER BOOKINGS TO PROMOTE THE GOOD DOG INTERNATIONAL FILM FESTIVAL	That Council Officers provide the organisers of Good Dog! Film Festival with assistance to promote their forthcoming film festival with a banner located in the Leichhardt Local Government Area, in keeping with Council's Banner Space Booking Guidelines.	Actioned	Erla Ronan Holly Catt
C24/13 FLAG RAISING FOR WESTERN SAHARA NATIONAL DAY	That Council agree to fly the flag of Western Sahara on Leichhardt Town Hall on 4 March 2013, to mark the anniversary of the Saharawi Republic.	completed	Peter Head
C32/13 INVITATION FOR COUNCIL TO BECOME A SPONSOR OF ASBESTOS DISEASES FOUNDATION OF AUSTRALIA	That Council become a member of the Asbestos Diseases Foundation of Australia Inc. and pay the membership fee of \$60.00 (for an organisation).	Being actioned	Peter Head
C36/13 CENTENARY OF ANZAC COMMEMORATION	That the matter be referred to the Community Services, Safety and Facilities Committee for further discussion and recommendation to Council.	Noted & Being Actioned	Erla Ronan
C37/13 LETTER OF CONGRATULATIONS FROM PENRITH CITY COUNCIL	That the information be received and noted.	Noted	Peter Head
C38/13 FEBRUARY 2013 FEE	That Council approve the fee waivers for the following events on the dates specified in the report. All events will acknowledge Leichhardt	Completed	Mandy Smith

WAIVER REQUESTS – OPEN SPACE AREAS	<p>Council as an event supporter and will adhere to all the terms and conditions of open space hire.</p> <p>1. Neuroblastoma Australia – Balmain & Rozelle Family Fun Day</p> <p>King George Park – Sunday 21 October 2012 Fees and charges associated with the use of King George Park for this event are \$1200.00.</p> <p>2. Cancer Council NSW – Inner West Relay for Life</p> <p>King George Park – 12 - 14 October 2012 Fees and charges associated with the use of King George Park for this event are \$1600.00</p> <p>3. Alzheimer’s Australia NSW – Memory Walk and Jog</p> <p>King George Park – 12 - 14 October 2012 Fees and charges associated with the use of King George Park for this event are \$1200.00</p>		
C39/13 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT	<p>Submitted for Council’s consideration.</p>	<p>Noted</p>	<p>Peter Head</p>
FEBRUARY 2013 FEE WAIVER REQUESTS – SECTION 82A APPLICATION FEES	<p>That Council reject the request for a fee waiver for any new Section 82A Review application and associated fees totalling \$455.00.</p>	<p>Actioned</p>	<p>Elizabeth Richardson</p>

LEICHHARDT MUNICIPAL COUNCIL

PRECIS OF CORRESPONDENCE

DIVISION: PRECIS OF CORRESPONDENCE

SUBJECT: ITEM C2 - DINNER WITH WAYNE PEARCE – INVITATION
FROM LEICHHARDT & ANNANDALE BUSINESS CHAMBER

DATE: 3 August 2018

WORD PROCESSING REF:

The Leichhardt and Annandale Business Chamber has invited all Councillors to a dinner and interview with their guest of honour Wayne Pearce.

The dinner is on Wednesday 10 April and the cost for a table of 10 is \$900 (for Chamber members) and \$1,000 (for non Chamber members).

Recommendation:

That Council purchase a table of 10 to attend the Leichhardt and Annandale Business Chamber dinner.

Darcy

We are very excited to invite you, and your colleagues, to an exclusive gourmet dinner and up-close-and-personal interview with our guest of honour Wayne Pearce.

Wednesday 10 April

6.00pm Networking at the bar

6.30pm Dinner

10.30pm Close

at Grappa Ristorante, 267-277 Norton St, Leichhardt.

Dinner includes 3 course dinner and wine (bar drinks not included).

Tickets:

\$95 LABC Members

\$110 Non members

\$900 LABC Members Table of 10

\$1,000 Non-members Table of 10

Looking forward to seeing you there.Darcy

Booking is essential.

[CLICK HERE for booking & more info](#), or call us on 9367 9308 or letstalk@labc.org.au



Benefits of Membership

- **Networking** - Showcase your business, meet new customers
- **Newsletter** - Keep up to date and in the loop, promote to members
- **Marketing** - Collaborative projects, community events
- **Business Skills Development** - Educational speakers, access to training, workshops and mentoring
- **Advocacy & Representation to Government** - Strength in numbers
- **Member Discounts** and priority booking for Chamber events and promotion projects



PLUS ... "No-cost" Alliance Membership of NSW Business Chamber:

- **SAVINGS** - SAVE \$ on Energy, Insurance, Sustainability, Office Supplies
- **Workplace Advice Line** - Advice on pay, leave entitlements and modern awards
- **Trusted business information** 24 hours a day, 7 days a week through online business guides, tips and resources, download legally compliant templates of commercial documents
- **Online Business Health Check** - Report that benchmarks your areas of high performance and opportunities for improvement.

Don't wait til tomorrow - [JOIN NOW ...](#)



LEICHHARDT MUNICIPAL COUNCIL

PRECIS OF CORRESPONDENCE

DIVISION: PRECIS OF CORRESPONDENCE

SUBJECT: ITEM C3 - MODEL CODE OF CONDUCT 2013 –
COMMENCEMENT AND KEY RESOURCES

DATE: 3 August 2018

WORD PROCESSING REF:

Attached is a Circular from the Division of Local Government in relation to the model Code of Conduct which commenced on 1 March 2013 and was adopted by Council at the Ordinary Meeting on 26 February 2013.

Recommendation:

That the information be received and noted.



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 13-06
Date 1 March 2013
Doc ID: A313805

Contact Council Governance Team
(02) 4428 4100

MODEL CODE OF CONDUCT 2013 – COMMENCEMENT AND KEY RESOURCES

Purpose

The purpose of this Circular is to:

- remind councils that the new Model Code Framework commences on 1 March 2013;
- promote the Model Code Summary as a simple guide to the standards of behaviour required by council officials; and
- inform councils of the availability of the Division of Local Government's Model Code of Conduct 2013 webpage, featuring key resources to support implementation of the new code.

Issue

- The new Model Code of Conduct framework commences on 1 March 2013.
- To assist councils with the implementation of the new code the Division has developed a series of resources that are available on the Division's web site. These resources include:
 - FAQs on the implementation of the new framework
 - The Model Code of Conduct, Model Code summary and Model Code Procedures
 - Standalone versions of the Model Code targeted at different types of council officials containing only those standards relevant to those officials
 - Guides to Model Code procedures for general managers, Mayors and complaints coordinators, containing easy to understand summaries of their roles in the complaints management process
 - Guides to Model Code procedures for complainants and people the subject of investigation. The prescribed procedures require that persons being investigated be provided with information about the investigation process.
- Additional resources and information will be added to the webpage over time.
- The Model Code of Conduct 2013 webpage may be accessed from the Division's website at www.dlg.nsw.gov.au.

Division of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E dlg@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195

2

- A copy of the Model Code summary is attached to this Circular (Attachment A). Councils officials are encouraged to familiarise themselves with this and the new Model Code.

Action

General Managers should ensure that a copy of this Circular is tabled at the next council meeting, including the Model Code Summary. The assistance of General Managers in promoting the Model Code 2013 webpage and its resources to all council officials would be appreciated.

A handwritten signature in blue ink, appearing to read 'Ross Woodward', is positioned above the printed name.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet



Premier & Cabinet
Division of Local Government

STANDARDS OF CONDUCT FOR COUNCIL OFFICIALS

Council officials play a vital role in serving local communities

To do this effectively, you will want to uphold the highest standards of behaviour to ensure communities have trust and confidence in local government.

What are the expected standards of behaviour?

The standards of behaviour are described in detail in the Model Code of Conduct. The Code is a legal document that all officials are obliged to understand and follow. The Model Code forms the basis of each council's code of conduct. Highlighted below are the expected standards of behaviour for all council officials.

You must:

- conduct yourself in a manner that will not bring council into disrepute
- act lawfully and honestly, and exercise due care
- treat others with respect and not harass or discriminate against them, or support others who do so
- consider issues consistently, promptly and fairly
- ensure development decisions are properly made and deal fairly with all parties involved
- disclose and appropriately manage conflicts of interests including, in the case of councillors, from reportable political donations
- use and secure information appropriately and not disclose confidential information
- use council resources ethically, effectively and efficiently.

In addition, staff must ensure the efficient and effective operation of council's organisation and implement decisions of council without delay.

You must not:

- accept money or gifts of value and avoid situations that may appear to secure favourable treatment
- make complaints improperly, take detrimental action in response to complaints, or disclose information about code of conduct matters.

In addition, councillors must not:

- direct or influence council staff in the exercise of their role
- participate in binding caucus votes, except for nominations.

What happens if the standards are not met?

The small number of cases where a council official fails to follow the Code will be dealt with in accordance with the Model Code Procedures.

Breaches of these standards may be reported to the general manager or, in the case of a breach by the general manager, to the Mayor. Serious complaints that cannot be resolved informally may be investigated by an independent conduct reviewer.

Councillors

Breaches by councillors may result in:

- censure
- requirement for training
- counselling
- requirement to apologise
- findings of inappropriate conduct being made public
- referral to the Division of Local Government for disciplinary action, including suspension for up to three months
- referral by the Division to the Pecuniary Interest and Disciplinary Tribunal for suspension for up to six months or disqualification from holding civic office.

General managers

Breaches by general managers may result in:

- requirement for training
- counselling
- requirement to apologise
- findings of inappropriate conduct being made public
- other actions specified under the general manager's contract.

Council staff

Breaches by council staff may result in disciplinary action, termination or, in the case of non-senior staff, other penalties permitted under the relevant industrial award.

Delegates or council committee members

Breaches by delegates or council committee members may result in:

- censure
- requirement to apologise
- prosecution
- removal or restriction of delegations.

LEICHHARDT MUNICIPAL COUNCIL

PRECIS OF CORRESPONDENCE

DIVISION:	PRECIS OF CORRESPONDENCE
SUBJECT:	ITEM C4 - ESTABLISHING A MEMORIAL GARDEN AT PIONEERS PARK IN NORTON STREET LEICHHARDT IN HONOUR OF FATHER ATANASIO GONELLI
DATE:	15 March 2013

Correspondence has been received from the Father Atanasio Gonelli Charitable Fund requesting Leichhardt Council's consideration of the establishment of a Memorial Garden at Pioneers Park in Norton Street Leichhardt in honour of Father Atanasio Gonelli.

Officer Comment

A Memorial for a prominent community member such as Father Atanasio Gonelli would be in keeping with the overall purpose and character of Pioneers Memorial Park.

Pioneers Memorial Park is sited over the former Balmain Cemetery. In 1941 the Old Balmain (Leichhardt) Cemetery Act was enacted, dedicating the cemetery land as a public park. Some of the gravestones were relocated to other cemeteries and the remaining graves were demolished or headstones used as retaining walls or for levelling of the site. The Act provides that Council be appointed as trustees of the park and that they are to maintain it as a "rest park and garden area".

It is proposed that Council Officers meet with the representatives of Father Atanasio Gonelli Charitable Fund to consider the establishment of a Memorial. The meeting should discuss the protocols and governance arrangements required to establish and maintain a Memorial. These protocols and governance processes could then be applied to any further requests from community members to locate a memorial in Pioneers Park.

It is also proposed that this matter be considered in relation to the Draft Plan of Management for Pioneers Memorial Park.

Recommendation

That the matter be referred to Council Officers for further consideration in relation to establishing protocols and governance arrangements for locating a memorial in Pioneers Memorial Park for Father Atanasio Gonelli, and a report on the matter be brought to the Ordinary Meeting.

From: CIM Australia [<mailto:cimaustralia@tpg.com.au>]
Sent: Tuesday, 26 February 2013 11:47 AM
To: Byrne, Darcy (Mayor)
Cc: Lipkova, Veronika
Subject: Proposal for the Establishment of a Memorial Garden for Father Atanasio Gonelli

Dear Mayor Byrne,

I am writing to request Leichhardt Council's consideration in the establishment of a Memorial Garden at Pioneer Park in Norton Street Leichhardt in honour of Father Atanasio Gonelli.

Please find attached a formal letter of request to yourself, and other documents in support of our request.

The Charitable Fund's Executive and myself are available to discuss the establishment of a memorial garden in more detail.

I look forward to your reply.

Kind regards,

FELICE MONTRONE
Chairman
Father Atanasio Gonelli Charitable Fund
Mob: 0418-614-519

Priest was spiritual pillar for Italian community

May 10, 2012

[★ Read later](#)

Atanasio Gonelli, 1923-2012



Caring ... Father Atanasio Gonelli helped Italian migrants settle into their new home. Photo: Peter Rae

Several years ago, when Father Atanasio Gonelli was travelling with the Italian consul to a function in Canberra, he saw a car accident and insisted they pull over. Just like the good samaritan, he comforted the crash victims and accompanied them as an ambulance took them to a hospital in Goulburn.

No one at the function was surprised to hear that he wouldn't be attending, knowing he was a man who practised what he preached.

Luigi Gonelli was born on February 11, 1923, in a small village called Catognano, in the province of Massa Carrara, Italy. He was baptised with the name Luigi.

When he turned 12, Luigi entered the diocesan seminary and about five years later joined an order of Capuchin Fathers. In 1947 he was ordained a priest, with the name Atanasio, in the affluent Italian city of Reggio Emilia.

He conducted welfare activities to help the sick in hospitals before volunteering to immigrate to Australia at the end of 1949 to begin his apostolate work among Sydney's flourishing Italian migrant community.

Weeks after arriving in Sydney, Gonelli founded an association called the Azione Cattolica Italiana San Francesco. He became a spiritual pillar for a community that was rapidly expanding because of the postwar mass migration.

Hundreds of young Italians joined its cooking classes and attended its Italian film nights, held at Cusa House, a building in Elizabeth Street that was owned by the Catholic Archdiocese of Sydney.

Housing and employment assistance programs were established under his guidance. Sometimes he would visit the homes of those who were sick, providing them with aid and comfort.

In the early '60s, Gonelli dipped into Sydney's media scene, starting an Italian radio program on 2SM and founding the Italian community newspaper *La Fiamma*. He served as its editor-in-chief for eight years.

He left Sydney to serve in Adelaide and Melbourne but found time to make brief trips back to oversee his radio show and newspaper.

In 1961, Gonelli moved back to Sydney and established a string of Italian language schools for children in Annandale, Brookvale, Liverpool and Blacktown. He also organised sporting and recreational activities for them.

He co-founded the Italian Association of Assistance, now known as Co.As.It, which not only still fulfils its original objectives of promoting the Italian language and culture in NSW and helping the growing number of migrants arriving from Italy, but has since diversified its services for the marginalised and the elderly.

In 1968, the Italian prime minister Giuseppe Saragat visited Australia and announced that his government had approved a law to allow Co.As.It to expand its services around the world.

Towards the end of the decade, Gonelli was the spiritual director for a wide spectrum of Italian associations in NSW, including saints, military, regional and cultural arts groups.

The Italian government recognised Gonelli's work in 1996 by conferring on him the title of Knight of the Order of Merit of the Republic of Italy.

When asked by friends how he managed to please everyone, he responded by saying: "I don't know. I am just a poor friar. Perhaps it is the Lord working through me." He was known to always say "yes" and to never refuse a plea for help.

Last year, Gonelli celebrated more than 60 years of service and was presented with a papal certificate of commendation through the Apostolic Nuncio in Australia and a congratulatory letter from the Catholic Archbishop of Sydney, Cardinal George Pell.

Atanasio Gonelli

<http://www.smh.com.au/national/obituaries/priest-was-spiritual-pillar-f...>

In September, a charity fund bearing his name was created to continue his work as the chaplain of St Fiacre's Church at Leichhardt, a ministry given to him by Pell.

He recovered from throat cancer a decade ago but then he was struck with lung cancer a couple of years ago.

Gonelli celebrated three Masses each Sunday: one at St Fiacre's in Leichhardt, one at Croydon and one at Concord West, even when his health began to deteriorate.

He died in a retirement village in Drummoine at the age of 89. The date of his funeral marked Father Gonelli's 65th anniversary of his priesthood.

Esther Han

Brief Biography of Father Atanasio Gonelli

Father Atanasio Gonelli was born on 11 February 1923, in the small Italian village of Catagnano (Massa Carrara). On 8 September 1940, he professed his religious vows as a Capuchin Friar. During World War II, Father Atanasio served as a chaplain in hospitals and provided assistance to the wounded and the infirm. On 1 March 1946, Father Atanasio was ordained as a priest. In 1949, he came to Australia as a volunteer and began his apostolate amongst the Italian migrants arriving in Sydney.

As a young Capuchin Friar, Father Atanasio was a welcoming face to Italian migrants arriving in Sydney by boat. He began by providing newly-arrived Italian migrants housing assistance, helping them to find work, visiting those in hospital and attending to the Italian community's spiritual needs. Father Atanasio's work in assisting Italian migrants in Australia ranged from helping establishing migrant's welcoming and assistance centres, to establishing youth sporting and recreational activities for the children of migrants.

From 1963 to 1971, Father Atanasio was the Editor in Chief of the Sydney based Italian language newspaper, *La Fiamma*. He supported the establishment of Italian religious, cultural and returned servicemen associations, becoming their official chaplain.

Father Atanasio encouraged the Italian community to establish the Committee of Assistance to Italians, known as Co.Ai.it., which to date continues to provide various forms of assistance to the elderly and the needy. The creation of Italian language courses in New South Wales was one of Father Atanasio's many visions. He also established the San Francesco Association, which led to the establishment of Casa d'Italia, located in Norton Street, Leichhardt.

Father Atanasio Gonelli's social, economical and spiritual leadership and legacy will long live in the hearts and minds of the Italian Australian community.

Father Atanasio Gonelli Charitable Fund Inc.

AIMS AND OBJECTS

It is intended that the Association be a lay Catholic, public, benevolent and charitable institution with the following independent main objects, which shall not be limited by inference from any other paragraph.

- a) For its members to live the Gospel message by serving Christ in the poor with love, respect, justice, hope and joy by sharing their skills and talents with those members of the Australian community who are in need;
- b) To seek to cooperate in shaping a more just, compassionate and charitable society in Australia;
- c) To work with and assist people in need, whilst respecting their dignity, sharing hope and encouraging them to take control of their own future;
- d) To promote informed discussion on the plight of those in need and to advocate for improved services and facilities for them;
- e) To authorise the printing and electronic publication, the naming of public buildings, community halls and chapels in Father Atanasio Gonelli's legacy;
- f) To liaise with and share resources with other charitable organisations with the objective of assisting families and young, elderly, disabled and infirm members of the Australian community;
- g) To raise and expend funds in pursuit of the objectives of the Association;
- h) To ensure that the basic principles and the rules of the Association are respected.



Un riconoscimento al suo apostolato a favore della comunità italiana

Sarà ricordato da migliaia di connazionali ai quali, da sempre e tuttora, ha cercato di dare il meglio di sé "con il cuore"

Father Atanasio Gonelli Charitable Fund Inc.

Father Atanasio Gonelli Charitable Fund Inc.
Charity Fund No. 20091
P.O. BOX 289, LEICHHARDT, N.S.W. 2040

YOUR DONATION

☐ \$50 ☐ \$100 ☐ \$200 ☐ \$500 ☐ \$1,000☐ Other \$_____

☐ Please send a receipt to the address below.

Title: MR/MRS/MS/MISSOR

Methods

Address

Schmidt

State _____ Postcode _____

Phylogeny n°1

E-mail

☐ My cash donation is enclosed in the envelope attached.

CR

☐ My cheque or money order is enclosed, crossed Non Negotiable and made payable to: Father Atanasio Ganelli Charitable Fund Inc.

DA

Please debit my ☐ Visa ☐ MasterCard

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name on card

Expiry date on card

Signature _____

☐ Please send me more information about
"Father Athanasios Gonelli Charitable Fund Inc."

The Father Antonio Girelli Charitable Fund Inc. follows the National Privacy Principles and keeps donor's information private. If you do not wish to receive mail from us, please [click here](#) ☐

Padre Atanasio Gonelli

Padre Atanasio Gonnelli è nato a Cortogrosso (Massa Carrara) l'11 febbraio 1923 ed è entrato l'8 settembre 1940 nell'Ordine dei Cappuccini, entro il quale è stato ordinato sacerdote a Reggio Emilia il 1 marzo 1946. Dopo alcuni anni di apostolato, quale cappellano di ospedale, ha scelto la via missionaria al seguito di San Francesco e, su richiesta dei vescovi australiani è giunto a Sydney nel 1949 per dedicarsi all'apostolato tra gli immigrati italiani. Giovane e pieno di entusiasmo ha cominciato subito a visitare le famiglie, gli ammalati negli ospedali, a predicare missioni ed a recarsi regolarmente al porto per ricevere gli emigranti in arrivo sulle navi dall'Italia, aiutandoli poi a raggiungere i campi di accoglienza a Woolloomooloo o a Sunny Hills e spesso a trovare un alloggio ed un lavoro.

La sua presenza con i nuovi arrivati continuava poi attraverso varie forme di assistenza nei loro contatti con le autorità, facendo spesso le veci del consolato italiano che nei primi tempi della sua missione mancava a Sydney.

Per i connazionali più poveri e soli collaborato a creare la casa di accoglienza Villa Fatima, inoltre ha iniziato ad organizzare il bello settimanale per le famiglie, una squadra di calcio per i giovani e dal 1963 al 1971 è stato direttore, giornalista e fotografo de *La Fiamma*, che ad ogni edizione portava persino al Post Office di Martin Paci per la spedizione nelle città vicine.

Parte importante del suo lavoro ha riguardato le associazioni, religiose, culturali e d'Arma, soprattutto quelle che fanno rivivere in Austria le tradizioni dei vari paesi italiani di provenienza, dalle quali è stato fondatore ed attualmente è ancora cappellano. Nel 1950 ha organizzato l'Azione Cattolica a cui partecipavano numerosi giovani

Anche il Co.A.s.it. è in parte una sua creazione, avendo inizialmente aiutato la creazione dei corsi di italiano e di varie forme di assistenza ed avendo poi contribuito finanziariamente, attraverso l'Associazione San Francesco, all'acquisto della Casa d'Italia con la sala San Francesco.

Padre Atanasio ha anche collaborato a vari programmi radio in lingua italiana, dalla ZSM, alla SBS Radio ed attualmente alla stazione radio Rete Italia, con il pensiero religioso quotidiano delle 7,15 del mattino, con il quale augura "Pace e Bene" a tutti i connazionali residenti nei vari Stati d'Australia.

Aifetà di oltre 88 anni, nonostante la malferma salute, Padre Atanasio spesso partecipa alle manifestazioni delle associazioni ed alle varie iniziative della comunità.

**Father Atanasio Gonelli
Charitable Fund Inc.**

FINALITÀ DELLA FONDAZIONE

- a) I suoi membri devono vivere il messaggio del Vangelo servendo Cristo nei poveri con amore, rispetto, giustizia, speranza e gioia, e mettendo a disposizione le proprie capacità ed i propri talenti per le necessità dei bisognosi della comunità australiana;
- b) Adoprarsi nel cooperare per creare una più giusta, compassionevole e caritativa società in Australia;
- c) Collaborare ed assistere i bisognosi, rispettando la loro dignità, condividendo le loro speranze ed incoraggiandoli ad impegnarsi a costruire il loro futuro;
- d) Promuovere una seria discussione sulla situazione dei bisognosi e cercare un miglioramento nei servizi e nelle varie forme di assistenza a loro disposizione;
- e) Autorizzare le pubblicazioni su stampa e internet e che sia posto il nome di padre Atanasio Gonelli su edifici pubblici, sale comunitarie e cappelle;
- f) Allacciare relazioni e condividere le risorse con altre organizzazioni caritative allo scopo di assistere le famiglie e i giovani, gli anziani, i disabili e gli ammalati della comunità australiana;
- g) Racogliere e spendere i fondi per conseguire gli scopi dell'Associazione;
- h) Accettare che i principi fondamentali ed i regolamenti dell'Associazione vengano rispettati.

LEICHHARDT MUNICIPAL COUNCIL

PRECIS OF CORRESPONDENCE

DIVISION:	PRECIS OF CORRESPONDENCE
SUBJECT:	ITEM C5 - REQUEST FROM MARRICKVILLE COUNCIL FOR SUBSIDY OF MEALS ON WHEELS PROGRAMS PROVIDED OUT OF THE TOM FOSTER COMMUNITY CENTRE TO LEICHHARDT RESIDENTS
DATE:	15 March 2013

Background

Correspondence has been received from the Mayor of Marrickville Councillor Victor Macri seeking Leichhardt Council to financially support the provision of Meals on Wheels (MoW) to Leichhardt residents (refer **Attachment 1**).

The Department of Ageing, Disability and Home Care funds the Meals on Wheels service, which is provided through Marrickville's Tom Foster Community Centre. Marrickville Council's letter identifies a funding gap of \$1.60 between the cost of producing the meal, and income received from residents for each meal delivered.

After the local boundary change in 2003 the Leichhardt Meals on Wheels was transferred to the auspice of Marrickville Council given that St. Helens, located in Glebe (which was where Leichhardt MoW operated), was no longer part of Leichhardt LGA.

Staffing costs of Meals on Wheels are funded by the NSW Department of Family and Community Services, Ageing Disability and Home Care, while kitchen maintenance and food costs are expected to be met through charges applied.

In 2009/2010 Marrickville Council introduced a price differential between residents living in the Marrickville LGA and those in the Leichhardt LGA. For 2010/2011 this differential was 20 cents per meal. For 2012/2013 the differential was again 20 cents a meal, and public information is not yet available regarding the price differential for 2013/2014.

Officer Comment

Meals on Wheels provides a valuable in-house service to residents who qualify for the service through Department of Ageing, Disability and Home Care. Volunteers delivering the meals may be the sole point of regular face to face contact for some residents.

The matter has been raised previously.

1. In March 2012 General Manager of Marrickville, identified cost increases to Meals on Wheels Service Provision and requested from Leichhardt Council a service subsidy of \$1.71 per meal.
2. Leichhardt Council sought further information as to why the \$1.71 subsidy was being requested and what it related to. The General Manager and Group Manager Community and Cultural Services met with Marrickville representatives in June 2012.
3. While the actual cost differential was not clarified at the meeting, an outcome from the meeting was Marrickville agreeing to investigate their own costs structure noting more work is required regarding research into state government purchasing contracts for food ingredients. The outcome of the meeting was advised to Council in June 2012 refer **C288/12**.

Both Councils agreed to raise this matter with Southern Sydney Regional Organisation of Councils with a view to further discussion with the State and Federal governments in relation to the funding model.

4. Regional Comparisons with other inner west Meals on Wheels Services benchmarked mid-2012 indicate Canada Bay charges around \$8.40, and Tom Foster charges around \$6.90 for Leichhardt residents, and \$6.70 for Marrickville residents.
5. Meals on Wheels service provision and subsidy by some Councils was addressed at an SSROC Community/Cultural Recreation Network meeting on 18 October 2012. Group Manager Community and Cultural Services represented Leichhardt Council.
6. The meeting resolved that City of Sydney would gather input from Councils to seek support from SSROC General Managers in funding a study into models/options and issues impacting upon the sustainability of present arrangements.
7. Scoping the regional study would assist to examine market changes and policy/funding issues.

Recommendation

1. That Leichhardt Council contribute to developing a brief to go to SSROC General Managers
 - a. outlining the issues; and
 - b. seeking funding
 - c. for a consultancy researching the services, market changes and policy/funding options for continued Meals on Wheels Service Provision across the region.
2. That Council advise Marrickville Council of its support for SSROC undertaking this study, with a view to finding a means to achieve price equity between Marrickville and Leichhardt residents for Meals on Wheels Services.

Attachment 1



OFFICE OF THE MAYOR

Independent

Councillor Victor Macri

PO Box 14, Petersham NSW 2049 Australia
Mobile 0408 219 260 Fax 61 2 9335 2029

8 February 2013

Mayor of Leichardt
Clr Darcy Byrne
7-15 Wetherill Street
LEICHHARDT NSW 2040

Dear Darcy,

MEALS ON WHEELS FOOD SERVICE

Marrickville Council is funded by the Department of Ageing, Disability and Home Care to provide Meals on Wheels food services in both Marrickville and Leichhardt through Tom Foster Community Care. We have been reviewing meal charges in preparation for setting new fees and charges for 2013/2014. In this tight fiscal environment, I am asking you to support greater affordability of Meals on Wheels for those of your residents for whom we are providing essential meals.

Older people and people with disabilities who access the Meals on Wheels service are generally amongst the most vulnerable groups in most communities and on very low incomes. Accordingly, Marrickville Council has been trying to keep meal costs affordable for recipients to support their ongoing health through access to healthy, quality food. Tom Foster has a professional kitchen and employs a highly skilled chef and ensures that the Meals on Wheels meals provide a range of choices that are both nutritionally healthy and of high quality. Many clients have reported improved health once they have started Meals on Wheels with Marrickville Council.

There are on average 120 Leichhardt residents receiving Meals on Wheels daily. A meal currently costs Leichhardt residents \$6.90; however, it costs Marrickville Council at least \$8.50 to provide it, which is a subsidy of \$1.60 per meal, or an annual total of around \$60,000 - \$70,000.

As living costs continue to rise, Marrickville Council must increase meal charges again next financial year. We are finding it more and more difficult to sustain this level of subsidy for people who do not reside in our Local Government Area so I am requesting financial support so that Leichhardt residents can continue to access affordable, quality meals. Without this support, we will need to increase meal costs even more for Leichhardt residents in order to reduce the subsidy we are providing to your residents, and this is likely to make them unaffordable for many.

I look forward to discussing this with you.

Yours sincerely,

Clr Victor Macri
Mayor of Marrickville

MARRICKVILLE council

2 - 14 Fisher Street Petersham NSW 2049 Australia
www.marrickville.nsw.gov.au

LEICHHARDT MUNICIPAL COUNCIL

PRECIS OF CORRESPONDENCE

DIVISION:	PRECIS OF CORRESPONDENCE
SUBJECT:	ITEM C6 - RAISING FUNDS FOR YOUTH OFF THE STREETS AT A COUNCIL EVENT
DATE:	15 March 2013

Correspondence has been received from Father Chris Riley's Youth Off the Streets, seeking support to raise funds for the Youth Off The Streets Program at a Council event.

Youth Off The Streets is a non-denominational community organisation working with young people aged 12 to 21 who are facing challenges of homelessness, drug dependency, disadvantage, exclusion for school, abuse and neglect. Their aims are to provide a range of services for young people in need, including crisis accommodation, Out of Home Care, residential treatment programs, counselling and alcohol and other drugs services. Their services spread across metropolitan Sydney, and regional areas.

The Leichhardt Local Government Area has a small number of services supporting young people in crisis, or facing homelessness.

Recommendation

That the matter be referred to the Youth Council for further discussion and recommendation to Council.



4 January 2013

Clr Darcy Byrne
Mayor of Leichhardt Municipal Council
PO Box 45
Leichhardt 2040

Dear Clr Darcy Byrne

Please help us to make a positive impact to the lives of our young people in 2013

Youth Off The Streets aims to ensure that troubled young people are connected rather than abandoned, accepted rather than rejected, and nurtured rather than neglected or abused.

In Australia each year there are over 340,000 reports of child abuse and neglect, which is the equivalent of three children suffering abuse in every classroom across our nation. From this number, 6,042 reported cases were sexual assault related, including 55% of which were under the age of 15, more than 10% were aged 0-4, and 22% were aged 5-9 (720 kids).

Child abuse and neglect goes beyond the tears and pain experienced in childhood. The repercussions are tragic and lifelong, with victims experiencing a higher likelihood of being sexually assaulted as adults, turning to drugs and alcohol, experiencing mental health problems, achieving poor education outcomes, being more likely to participate in antisocial and criminal behaviour and experiencing a reduced self-confidence.

With more than 25 services and 21 years experience, Youth Off The Streets works with young people experiencing abuse and neglect in Australia. We provide accommodation, education, drug and alcohol services, rehabilitation programs, community services and Aboriginal specific programs that are offered free of charge to young people.

We are seeking support from local leaders across New South Wales and hope that if you have not as yet chosen a beneficiary for your Mayoral fundraising event in 2013 that you please consider supporting our work with young people by making a donation to Youth off The Streets from the proceeds of your event .

Please do not hesitate to contact me should you require any further information or wish to discuss the contents of this letter further.

Yours sincerely,

Teresa Tree
Events & Community Fundraising Coordinator

Our Mission: Helping disconnected young people to discover greatness within by engaging, supporting and providing opportunities to encourage and facilitate positive life choices.

Our Values: Passion • Respect • Integrity • Dedication • Engagement

All donations over \$2.00 are tax deductible. Charitable Fund Raising No. 12611. Youth Off The Streets Limited ABN 29 100 388 412

Patrons
Sir William Deane AC KBE
Lady Helen Deane

Chief Executive Officer
Father Chris Riley AM

Crisis Accommodation
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Residential Treatment Services
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Aboriginal Services
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National Education Programs
Early Intervention Programs
Integration & Transition Programs

Corporate Services Office
133 O'Riordan Street
Mascot NSW 2020
PO Box 8025
Alexandria NSW 2015
Tel: +61 2 9330 3500
Fax: +61 2 9663 1599

www.youthoffthestreets.com.au
info@youthoffthestreets.com.au

BACKGROUNDER



Youth Off The Streets is a non-denominational community organisation working for young people aged 12 to 21 who are facing challenges of homelessness, drug dependency, disadvantage, exclusion from school, neglect and abuse.

MISSION: **Youth Off The Streets** is helping young people discover greatness within, by engaging, supporting and providing opportunities to encourage and facilitate life choices.

We provide a range of services that support these young people as they work to turn their lives around and overcome immense personal traumas such as neglect and physical, psychological and emotional abuse. It is our goal that these young people will leave our care drug free, with a high school education, living skills and full or part time job in hand.

Since opening in 1991, **Youth Off The Streets** has grown from a single food van delivering meals to young homeless people on the streets of Kings Cross to a major youth specific agency offering a full continuum of care through delivery of a wide range of services.

Our 25 services include crisis accommodation, alcohol and other drug services, counselling, accredited high schools, outreach, residential treatment programs and a mentoring program. Volunteers support us every step of the way.

Youth Off The Streets is accredited as a Designated Agency for Out of Home Care and maintains policies and procedures that comply with the benchmark standards as defined by the Office for Children the Children's Guardian.

Youth Off The Streets services are offered in areas across NSW, including suburbs in Sydney, Hunter Valley, Cordeaux Heights in Illawarra, the Southern Highlands and regional areas Narrandera and Griffith. Our services are fully integrated, with teams working together to provide care and support specifically designed to meet individual needs.

We are very honoured to have former Governor General of Australia, Sir William Deane and Lady Helen Deane as our patrons.



Youth Off The Streets Services:

- Crisis accommodation
- Education through five accredited, independent high schools
- Early intervention and outreach through community engagement in metropolitan & remote communities
- Drug and Alcohol counselling and rehabilitation
- Mentoring
- Parenting Programs
- Integration Support – ensuring the optimal opportunity for successful reintegration into mainstream society after a young person exits our care
- Street Walk Program – providing a night time presence Sunday through to Thursday, making contact with young people on the streets
- Food Van
- National Scholarship Program
- Aboriginal Services which responds to the specific needs of Aboriginal young Australians and their communities
- Residential treatment programs.

With over 25 services

Youth Off The Streets offers a full continuum of care through the provision of outreach services, crisis accommodation, alcohol and other drug services, counselling, accredited high schools, residential programs and a mentoring program.

Youth Off The Streets is accredited as a Designated Agency and maintains policies and procedures that comply with the benchmark standards as defined by the Office for Children the Children's Guardian.

For further information about **Youth Off The Streets**

Phone: **1800 06 22 88**

Email: info@youthoffthestreets.com.au

Visit our website www.youthoffthestreets.com.au

Youth Off The Streets is helping disconnected young people to discover greatness within, by engaging, supporting & providing opportunities to encourage & facilitate positive life choices.

Youth Off The Streets operates with a cost of fundraising of 11%. All donations over \$2 are tax deductible.

www.youthoffthestreets.com.au

LEICHHARDT MUNICIPAL COUNCIL

PRECIS OF CORRESPONDENCE

DIVISION:	PRECIS OF CORRESPONDENCE
SUBJECT:	ITEM C7 - AUSTRALIANS FOR AFFORDABLE HOUSING REQUESTING FINANCIAL SUPPORT OF UP TO \$10,000
DATE:	15 MARCH 2013

Correspondence, dated 22 February 2013, has been received from 'Australians for Affordable Housing' requesting Council's financial support of up to \$10,000 which will be used to promote Affordable Housing in the lead up to the Federal election in September 2013.

Background

Australians for Affordable Housing is a coalition of housing, welfare and community sector organisations. The Australians for Affordable Housing Campaign is being driven by a Steering Group of national housing and welfare bodies including:

- Australian Council of Social Service (ACOSS)
- Community Housing Federation of Australia (CHFA)
- Homelessness Australia
- National Shelter
- National Association of Tenants Organisations (NATO)
- PowerHousing Australia

Other members of the group include the Salvation Army, the St Vincent DePaul Society, Catholic Care, Anglicare, Uniting Care, City of Port Phillip and community housing groups such as Abbeyfield and Bridge Housing.

Request

- 'Australians for Affordable Housing' have requested Council financial support of up to \$10,000 which will be used to promote Affordable Housing in the lead up to the Federal election in September 2013.
- 'Australians for Affordable Housing' will campaign for the implementation of a four point plan:
 - Increase the supply of affordable rental housing by reforming the National Affordable Housing Agreement (NAHA) to establish an Affordable Housing Growth Fund to be used for the provision of 20000 new low income rental properties
 - Improve housing affordability through tax reform of negative gearing, Capital Gains Tax and the abolition of state government stamp duty.

- Improve rent assistance by establishing a Productivity Commission and increasing the amount of Commonwealth Rent Assistance available to households.
- Setting benchmarks for all levels of government to deliver affordable housing by developing a national housing and infrastructure plan with transparent funding and accountability arrangements.

Council Policy

Council has formally considered the matter of Affordable Housing on a number of occasions, in particular 22nd July 2008 and 26th July 2011 – **Refer Resolutions C249/08 and C370/11.**

The above Council resolutions relate to regional housing issues affecting the inner city - in particular affordable housing, and direct Council Officers to:

1. Pursue opportunities to collaborate with the State Government, its agencies and inner city local government to develop a comprehensive regional approach to the issues of: -
 - i. social housing provision and location
 - ii. affordable housing for first home buyers
 - iii. affordable housing for key workers and other low to moderate income households
 - iv. affordable housing targets supported by relevant planning, administrative, legal and financial arrangements
2. Identify opportunities to work with the State Government, its agencies and inner city local government to identify remaining brown field development sites to develop additional affordable housing stock that: -
 - i. Addresses affordable housing targets for the inner city region
 - ii. Links jobs to employment
 - iii. Links affordable housing to public transport infrastructure and other essential services
3. Initiate discussions with other inner city Councils to develop a more consistent approach to the creation of additional affordable housing stock, supported by a common set of planning, administrative, legal and financial arrangements
5. Call on the LGSA to lead a strong Campaign calling on the State Government to enable Councils to protect and increase their affordable housing stock through use of specific planning controls within their LEPs.

Recommendation

Given:

1. That this is a national issue, the responsibility of State and National Government across Australia
2. Council's relative size, relative to other stakeholders
a contribution of \$1,000 would be both equitable and consistent with Council's previous resolutions regarding affordable housing.

Cr Darcy Byrne
Mayor
Leichhardt Council
7-15 Wetherill Street
Leichhardt NSW 2040



Friday 22 February 2013

Dear Mayor Byrne

Australians for Affordable Housing needs your assistance

I am writing to invite Leichhardt Council to join the Australians for Affordable Housing campaign, and to seek your financial support to ensure that the campaign can ensure that access to affordable housing is a priority issue in the 2013 Federal election.

Australians for Affordable Housing is a coalition of national housing, welfare and community sector organisations, established to provide a voice for the many community organisations working with people experiencing the distress of rising rents and house prices, and to address the chronic lack of affordable housing.

We believe that all Australians should have access to housing that they can afford. However, one in ten Australian households are in housing stress, paying more than 30% of their income in housing costs, and homelessness is on the rise, with a 17% increase in the number of people reporting homelessness between the 2007 and 2011 census counts.

Local Government and Councillors plays a critical role not only in direct engagement with the community, but also in delivering affordable housing in Australia – from ownership to rental in the private sector or social housing.

We understand that Leichhardt Council is working to address housing affordability, through an Affordable Housing Policy and a Housing Advisory Committee. Australians for Affordable Housing believe that these efforts need to be supported by the Commonwealth Government.

Over the past twelve months, we have seen the Australians for Affordable Housing campaign launch to great success – we appear regularly on all major metropolitan television networks, in print and online newspapers, and on radio programs around the country. We have an established profile with the media and with members of Parliament, and we'll be using this to raise the importance of affordable housing during this election year.


Our aim is to make affordable housing a priority for all parties.

We are now looking to secure the funding to take us through to the election this September, and for this reason, we are seeking a financial contribution of up to \$10,000 from the Leichhardt Council – to become a member of Australians for Affordable Housing, and to help us take the campaign to our national political leaders this election year.

Please do not hesitate to contact Iris Lockyer at iris@housingstressed.org.au if you have any questions, or if you are interested to support the campaign.

We hope to work with you and your Councillors on this critical issue.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'JP' followed by a long horizontal stroke.

Joel Pringle
Campaign Manager
Australians for Affordable Housing



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS



Increase the supply of affordable rental housing



Improve housing affordability through tax reform



Improve rent assistance



Set benchmarks for all levels of government to deliver affordable housing





ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

Executive Summary

Across Australia hundreds of thousands of households are struggling to get, and keep, a roof over their heads, whether they are in private rental, home ownership or public housing. Our housing system, which used to support people to get affordable housing whatever their circumstances, is broken.

- House prices have risen nearly 150 per cent over the past decade while earnings have increased by just over 50 per centⁱ.
- Rents have risen 49 per cent while household incomes have grown 20 per cent in the last five yearsⁱⁱ.
- Two out of five of the very lowest income rental households are in housing stressⁱⁱⁱ.
- Almost 240,000 people are waiting for social housing across the country^{iv}.

This crisis in housing affordability affects different people in different ways at all stages of life. Young couples are having to choose between having kids or buying a home to raise them in. Households are falling deeper and deeper into credit card debt to pay the bills as well as keep up with the mortgage or rent. Families are choosing between paying the rent and putting food on the table, and children are forced to move schools as their families go in search of cheaper housing. Older people who have lived for decades in one area are being forced out of their homes and communities at a time in life when they most need security.

These are just some of the costs and consequences of the crisis in housing affordability in Australia. They are not isolated incidences but the choices that one in ten households face every day as they struggle to keep a roof over their heads^v.

Australia's housing affordability crisis can be fixed. It will involve significant financial investment, but smart strategies could produce significant savings to offset these costs, and produce a more sustainable housing system for future generations.

ⁱ Phillips, B (2011), *The Great Australian Dream - Just a Dream?* AMP/NATSEM Income and Wealth Report, Issue 29, July, AMP Sydney.
ⁱⁱ Australian Bureau of Statistics (2012), *2011 Census of Population and Housing: Basic Community Profile*, CAT no. 2011, June, Commonwealth of Australia, Canberra.
ⁱⁱⁱ COAG Reform Council (2012), *Affordable Housing 2010-2011: Comparing performance across Australia*, COAG Reform Council, Sydney.
^{iv} Productivity Commission (2012), *Report on Government Services 2012*, Commonwealth of Australia, Canberra, tables 16 A.5 and 16 A.7.
^v Australians for Affordable Housing (2011), *Housing costs through the roof: Australia's housing stress*, Australians for Affordable Housing, Melbourne, Modelling commissioned from the National Centre for Social and Economic Modelling (NATSEM).



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

Australians for Affordable Housing are proposing a four point plan that will deliver 30,000 new affordable housing units each year and lift 250,000 households out of housing stress. This plan outlines a blueprint to address Australia's housing crisis and to ensure Australians have access to a housing system that works for everyone.

The four points are:

1. **Increase the supply of affordable rental housing:**
 - establish an Affordable Housing Growth Fund that would fund at least 20,000 new low-income rental properties each year for the next five years, to lessen the demand on public housing and stop vulnerable people falling into homelessness, and
 - provide investment security to private financiers, investors and developers to double the number of property incentives under the National Rental Affordability Scheme and to transform the low-cost end of the rental market.
2. **Improve housing affordability through tax reform:**
 - change the tax breaks for housing investors, like negative gearing and Capital Gains Tax discounts, that not only make housing more expensive but are a drain on the economy, and
 - help state governments to abolish stamp duty and introduce a broad-based land tax.
3. **Improve rent assistance:**
 - establish a Productivity Commission review to enhance the effectiveness of Commonwealth Rent Assistance, and
 - increase the current maximum rate of Commonwealth Rent Assistance to restore its real value to the household budget. This would be an increase of between \$22 and \$27 per week, depending on household type.
4. **Set benchmarks for all levels of government to deliver affordable housing:**
 - develop a national housing and infrastructure plan, with transparent funding and accountability arrangements to ensure that major investments in housing by all tiers of government deliver the best possible value for money.

Australians for Affordable Housing is a coalition of national housing, welfare and community sector organisations, established to highlight the problem of housing affordability in Australia.

For more on Australians for Affordable Housing visit www.housingstressed.org.au

August 2012



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

Introduction

The issues

House prices in Australia have risen by nearly 150 per cent over the past decade while earnings have only increased by just over one-third of that rate^{vi}.

Home ownership continues to be out of reach for many young people, and is increasingly a burden for low and middle income households who have stretched their household finances to get a foothold in the property market.

This doesn't just have consequences for the individual families. Frustrated would-be home buyers who are forced to stay in the rental market for longer add to the competition for available properties, pushing up rental prices. In the last five years rents have risen 49 per cent across the country, with Darwin topping the list at 80 per cent^{vii}. Rents have increased much faster than incomes, placing more strain on low income households and making it harder for others to save for home deposits.

The 'trickle down' effect continues. As low income households get pushed out of the private rental market and squeezed by increasing rents, more pressure is put on public housing waiting lists. Nearly two out of five of the very lowest income households in the private rental market are in housing stress^{viii}. Yet as Australia's population has grown by a million households and demand has increased for public and community housing, supply has been dwindling due to a decade of declining investment. We now have 5,000 fewer social housing dwellings than in 2001^{ix}. This has left 240,000 households across the country on waiting lists for public and community housing^x. Those households whose only problem is poverty can wait for up to 15 years for a social housing property.

The worst impact of our broken housing system is on those at risk of, or experiencing, homelessness. Ever increasing rents are pushing more and more families to the brink of homelessness and, for those that do become homeless, the lack of affordable housing helps to keep them that way.

The solutions

There is not one problem that has caused our current housing affordability crisis, and so there is not just one solution. Because of its complexity, we cannot simply expect the housing system to fix itself, nor can we rely on the market or the quick fix solutions of the past, like first home buyer grants and land release. We need innovative solutions, a national commitment, and a growing understanding amongst the community that this housing affordability crisis hurts us all.

The Australians for Affordable Housing campaign is calling for four key reforms that would deliver 150,000 new homes and lift 250,000 households out of housing stress over five years and ensure Australians have access to a housing system that works for everyone. Here are our solutions.

vi. Phillips, B (2011) op cit

vii. Australian Bureau of Statistics (2012) op cit

viii. COAG Reform Council (2012) op cit

ix. Australian Bureau of Statistics (2011), *Australian social trends*, September 2011 – Housing assistance for renters, CAT no 4102.0, Commonwealth of Australia, Canberra.

x. Productivity Commission (2012), op cit



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

1. INCREASE THE SUPPLY OF AFFORDABLE RENTAL HOUSING

a. Build more affordable housing through an Affordable Housing Growth Fund.

What's the problem? The current National Affordable Housing Agreement (NAHA) between the state and Commonwealth governments sets a range of outcomes to improve housing affordability, however it does not deliver the necessary funding to meet them. Core funding to support social housing has been in consistent decline over the last 15 years. Combined with ageing housing stock and lower rental revenues due to greater targeting to the lowest income and disadvantaged households, this means that state housing authorities are running deficits and selling off old housing stock in order to maintain remaining dwellings. Public housing stock consists of many three or more bedroom family homes and no longer reflects demographic need, with most demand now coming from singles and smaller households.

What's the solution? The NAHA should be reformed to encourage growth in the number of affordable housing properties available. This requires a dedicated Affordable Housing Growth Fund, which could be allocated to housing providers on a competitive basis, as well as a funding stream to maintain existing public and community housing assets. A Housing Supply Bond^{xi} could be used to finance this growth fund, as it would unlock private investment in the provision of affordable housing.

With additional resources and an overhaul in the way affordable housing is funded and targeted, the NAHA will support an affordable housing system that works.

How much would it cost? In order to finance an Affordable Housing Growth Fund through a Housing Supply Bond, it has been estimated that a government investment of \$90 million a year would be required to leverage \$7 billion of private investment in housing^{xii}. Continued funding to the National Rental Affordability Scheme, Commonwealth Rent Assistance and the current base NAHA funding is required to ensure the bond is financially viable. To issue bonds over five years would cost 1.4 billion and leverage \$35 billion worth of investment into the affordable housing sector.

Who would it help? People on low incomes who struggle with the cost of private rental and those experiencing homelessness who need long term stable housing. There are 856,000 households on very low income (in the lowest income quintile) who either do not own their home outright or are not in public housing. These households are either in the private rental market or in shared or crisis accommodation. This would provide more than 100,000 affordable homes for people currently homeless or struggling in the private rental market.

^{xi} For more on housing supply bonds and the operational model see: J. Lawson et al (2012), *Housing Supply Bonds—a suitable instrument to channel investment towards affordable housing in Australia?*, AHURI Final Report No.188, Australian Housing and Urban Research Institute, Melbourne, 2012.

^{xii} *Ibid*.



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

What would an Affordable Housing Growth Fund look like?

The objective of a growth fund is to increase the amount and variety of affordable housing options available. The Affordable Housing Summit Group has proposed a 'banded' model which would provide funding to states on a per capita basis to build a target number of dwellings in each category:

- Band A provides a deep subsidy to ensure rents are set below 25 per cent of household income and provide secure tenancies, similar to the current public housing model.
- Band B provides a mid level subsidy to secure dwellings at least 20 per cent below market rent, for example further investment in the National Rental Affordability Scheme or programs that assist households in the private rental market to secure long term leases with stable rents.
- Band C includes funding to enable low cost home purchase schemes for low to moderate income households, for example shared equity schemes and community land trusts.

A shared equity scheme would help low income households who can service a small mortgage to get housing security by buying their first home. Government would assist by purchasing up to a 40 per cent share of the property and holding it as the value of the property increases over time. The home buyer is responsible for all costs associated with the property but doesn't pay rent on the share owned by the government. When the property is sold the government is paid back the value of its share.

For a \$370,000 property this means the Housing Authority would contribute \$148,000 to purchase a 40 per cent share of the property and the household would pay the remaining \$220,000 to purchase its 60 per cent share, and may take out a commercial loan to do so. When the household decides to sell the property equal shares are returned to each party. If the sale price is \$435,000 the Housing Authority is returned \$174,000 for its 40 per cent share of the property and the household retains \$261,000 for its 60 per cent share.

Community land trusts provide similar benefits to shared equity schemes in that they allow households to get the security of home ownership at a lower price. This is because in a community land trust the purchaser buys the dwelling, but not the land on which it is built. The land is owned by the trust and leased to the owner of the dwelling.

An indicative split of dwelling categories could include at least 30 per cent Band A dwellings, 50 per cent Band B dwellings and 20 per cent Band C dwellings with funding to be allocated competitively to providers who can produce the greatest number of dwellings.

A number of states, such as South Australia and Western Australia, already have programs that fund a range of Band C housing options. If states are able to produce more than the allocated target in any given housing band, the funds within that band could be reallocated to housing projects in any other given band.

For more on this model see: National Affordable Housing Summit Group *Background Papers on a National Affordable Housing Agreement*, August 2008.



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

b. Provide investment security to private financiers, investors and developers.

What's the problem? The National Rental Affordability Scheme (NRAS) provides incentives to institutional investors to build and rent affordable housing. Under the scheme, the Federal Government initially committed to providing 50,000 incentives, with another 50,000 if the program was successful. The scheme has the potential to transform the low cost end of the rental market. However, ongoing uncertainty about the future of the scheme has meant that businesses have been slow to make long term financial decisions about investing in affordable housing; while 40,000 incentives have now been allocated, just 8,600 properties have been built^{xii}. Despite the inherent difficulties of attracting institutional finance in a new investment class, demand for NRAS incentives in the last two rounds has exceeded the number on offer. Investors and financiers are now showing an understanding and interest in the scheme, and there is strong support from the private sector for the Federal Government to guarantee an additional 50,000 incentives^{xiii}.

What's the solution? The NRAS needs to be expanded into a rolling investment of 10,000 dwellings per year. This could be achieved in two phases by:

- immediately announcing an additional 50,000 incentives beyond the current 50,000 to which the Government has already committed, and
- converting the scheme, once the additional 50,000 incentives have been allocated, into an ongoing allocation of 10,000 dwellings per year, indexed according to population and need, similar to the Low Income Housing Tax Credits in the United States.

Taking these steps will provide certainty to investors and affordable housing providers alike, enabling better business planning across both private and community sectors, and ensuring an ongoing supply of affordable rental housing. Existing eligibility and rent setting requirements would remain.

What would it cost? The roll-out of the additional 50,000 incentives would cost \$1.1 billion^{xiv} over the first five years, assuming an allocation rate of 10,000 incentives a year.

Who would it help? This would ensure 10,000 new affordable rental housing properties came onto the market each year, benefitting people on low and middle incomes struggling with the high costs of private rental, including nurses, teachers, emergency service personnel and other key workers in high cost housing markets.

xii O'Connor, B. (Minister for Housing and Homelessness, Australia) (2012), *More than 8,600 affordable homes built across Australia*. Media release 16 July 2012, accessed 9 August <http://www.brendanocconnor.fahcsia.gov.au/node/95>

xiii See for example, <http://www.propertyoz.com.au/news/ArticleResource.aspx?i=21&media=1943>

xiv This calculation assumes a CPI of 2.5% per annum.



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

2. IMPROVE HOUSING AFFORDABILITY THROUGH TAX REFORM

- a. Change the tax breaks for housing investors which encourage speculation, drive up house prices and lock out first home buyers.

What's the problem? Current tax concessions for investors, such as the 50 per cent Capital Gains Tax discount and negative gearing, work to encourage speculative investment in housing, particularly high cost housing, and do nothing to add to the supply of affordable housing. In fact, 92 per cent of all borrowing by residential property investors over the past decade has been for the purchase of established dwellings which does not add to the total supply of housing. After the introduction of the 50 per cent Capital Gains Tax discount in 1999, investment in established housing (not new building) trebled^{xvi}.

What's the solution? There are many ways to limit the damage that negative gearing inflicts on the property market. The Federal Government could return the tax status of capital gains to the pre-1999 position, quarantine deductibility for rental expenses to rental income, or allow negative gearing to be solely for newly constructed dwellings. At a minimum, the Commonwealth Government could implement the Henry Tax Review recommendation that only 40 per cent of interest (and other expenses) associated with investments be allowed as a deduction, and that capital gains (and other forms of investment income, including interest on deposits) be taxed at 60 per cent (rather than 50 per cent as at present) of the rates applicable to the same amounts of wage and salary income.

What would it cost? The Henry Tax Review measure would **save up to \$1 billion** a year. Those savings would be better used to provide more affordable housing^{xvii}.

Who would it help? First home buyers would benefit from this change to discourage speculative investment that is squeezing them out of the market. Bringing investment gains in housing into line with other investment vehicles, alongside incentives such as NRAS, would assist to attract institutional investment into affordable housing.

xvi Reserve Bank of Australia (2012), *Table D6 Housing – Lending Commitments: All Lenders*, Commonwealth of Australia, 2012 accessed at <http://www.rba.gov.au/statistics/by-subject.html>

xvii Australian Treasury (2009), *Costing request: AFTS proposal – personal income tax*, Commonwealth of Australia, Canberra, accessed 20 February 2012, http://www.treasury.gov.au/documents/1895/PDF/09_12_03_PIT_and_FBT_package_final_write_up.pdf



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

b. Assist states to abolish stamp duty and introduce a broad-based land tax.

What's the problem? Stamp duties are widely considered to be inefficient taxes that stop people from moving home easily, and from downsizing their homes as they age^{xviii}. The Henry Tax Review recommended that these duties be phased out and replaced with a broad-based land tax over a long transition period^{xix}.

What's the solution? Abolishing stamp duties and replacing them with a broad-based land tax would remove one of the biggest costs imposed on home buyers and help to keep house price inflation under control.

A move from stamp duties to a land tax would need to be phased over time. If stamp duties were abolished and not replaced with a broad-based land tax, state governments would no longer be able to provide the range of services that the community expects. This means that a broad-based land tax should be phased in as stamp duties are phased out across the entire housing market. The Federal Government should provide an incentive payment to encourage states to tackle this important area of tax reform, and smooth the transition costs, particularly for households who have recently purchased a home.

How much would it cost? While this change would eventually be revenue neutral, a transition payment to households who had paid stamp duty in the past ten years would assist in making the transition to a broad-based land tax. This requires complex modelling in conjunction with state revenue offices.

Who would it help? First home buyers, people on low or fixed incomes who are currently locked out of the housing market, and all buyers looking to move or downsize their home would benefit from abolishing stamp duty.

xviii Wood, G, Ong, R & Winter, I (2012), 'Stamp duties, land tax and housing affordability: The case for reform', in *Australian Tax Forum*, Vol 27, Issue 2, 01 Apr 2012, Taxation Institute Australia, Sydney.

xix Australian Treasury (2012), *Australia's Future Tax System*, Commonwealth of Australia, Canberra p. xxi accessed 9 August 2012 at http://www.treasury.gov.au/content/downloads/final_report_part_1/03_AFTS_final_report_executive_summary.pdf



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

3. IMPROVE RENT ASSISTANCE

a. Review Commonwealth Rent Assistance to improve housing affordability.

What's the problem? Commonwealth Rent Assistance (CRA) is a payment made to income support recipients who rent housing in the private market. Despite its real value stagnating over time, the CRA has been an important means of improving housing affordability for low income recipients. Around \$3 billion a year is spent on this payment yet 40 per cent of households who receive it remain in housing stress and many low income households who struggle with housing costs do not receive it, either because they are in paid employment or own a home, but arguably should. While there should be an immediate increase to restore the CRA to its real value, there should also be a review of current eligibility requirements and ways to ensure the policy can be better targeted to achieve its aims.

What's the solution? The Productivity Commission could review the CRA's coverage and eligibility criteria to ensure it has even greater impact in improving affordable housing for low income people and investigate any impact it has on the way the private rental market functions.

How much would it cost? Based on the cost of other public inquiries by the Productivity Commission this would cost approximately \$180,000.

Who would it help? The Productivity Commission would make detailed recommendations to ensure that the CRA is structured to have the maximum possible effect for low income households in Australia struggling to pay the high costs of rental housing.



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

b. Increase Commonwealth Rent Assistance.

What's the problem? CRA provides assistance to low income households in the private rental market for housing costs. Currently 75 per cent of households who get CRA receive the maximum amount, yet 40 per cent of household recipients remain in housing stress.

CRA is increased each year in line with inflation but in recent years rents have risen at twice the rate of inflation, increasing 49 per cent in the last five years and leaving rent assistance lagging behind. The maximum rate of rent assistance used to cover, on average, 22 per cent of median capital city rents but now covers just 15 per cent. For a couple with two children this means paying an extra \$27 a week, or a further 7 per cent of their income on housing costs. This makes it much harder for households to meet the other basic costs of living.

What's the solution? The maximum and minimum payments vary, depending on the type of household and kind of pension or benefit received. The Government should increase the current maximum payment to restore its value to the household budget. Depending on household type, this would mean an extra \$22 to \$27 a week.

How much would it cost? To restore the maximum rate of CRA to its 1995 value would cost \$1.2 billion a year^{xx}.

Who would it help? It would help pull almost 100,000 households out of housing stress entirely and improve the lives of 900,000 people on statutory incomes who are trapped in the private rental market and receive the maximum rate of rent assistance.

^{xx} Costs calculated using current number of recipients on each payment type with 75% on the maximum rate from Productivity Commission (2012), *Report on Government Services 2012* Commonwealth of Australia, Canberra and maximum rates of CRA as at 1 July 2012.



ADDRESSING HOUSING AFFORDABILITY IN AUSTRALIA: A 4 POINT PLAN FOR THE NEXT 5 YEARS

4. SET BENCHMARKS FOR ALL LEVELS OF GOVERNMENT TO DELIVER AFFORDABLE HOUSING:

- a. **Develop a national housing and infrastructure plan, with transparent funding and accountability arrangements.**

What's the problem? All levels of government have some responsibility in relation to housing supply and affordability, but these responsibilities are not coordinated. This means we have government activity pulling in different directions and going nowhere. This plan highlights a number of key areas for Federal Government activity, yet state and local government also have the capacity to improve housing affordability. The way in which they fund and regulate housing is not always clear and transparent. Clearer accountability on spending would make it easier to track which areas are improving and why, and make sure that all government activities are pulling in the right direction.

Federal and state governments are already committed to a National Affordable Housing Agreement, to ensure "all Australians have access to affordable safe and sustainable housing that contributes to social and economic participation". However it lacks the planning for implementation and monitoring to ensure that it actually delivers more affordable housing to all Australians.

What's the solution? The Federal Government is ideally placed to lead the development of a National Housing Plan through the Council of Australian Governments (COAG). This includes renegotiation of the NAHA to ensure efforts under the National Partnership Agreements are coordinated to meet NAHA's goals, and a review of associated reforms in land use planning and income support that affect housing affordability.

What would it cost? This initiative would have minimal cost but ensure that investments in other areas yield the best possible value for money.

Who would it help? All Australians would benefit from a more integrated approach to government activity and a more efficient housing system.

Total cost of \$3.5 billion over 5 years to build a minimum of 150,000 new properties and help more than a quarter of a million households out of housing stress.

LEICHHARDT MUNICIPAL COUNCIL

PRECIS OF CORRESPONDENCE

SUBJECT: ITEM C8 - COMMERCIAL ACTIVITIES IN TOWN HALLS AND MARKETS

DATE: 15 March 2013

Correspondence has been received from Tali Gallery in Rozelle expressing concern that

- 1) commercial organisations hiring the Balmain Town Hall and Leichhardt Town Hall have an unfair advantage over local retailers and high street traders selling the same goods, in particular organisations selling commercial art;
- 2) the provenance of art works sold;
- 3) local markets selling goods available from main street businesses who are paying rent, potentially outside the use permitted by their DA.

The matters raised require further consideration, particularly in regards to employment and economic development. It is proposed Council note the correspondence from Tali Gallery as a submission to the developing of Employment and Economic Development Plan. In response to prior correspondence received on this matter from Tali Gallery, Council Officers have

- acknowledged Council hires its facilities to commercial operators, and the income received assists in maintaining venues and making them available for wider community use at a discounted price, or fee waiver;
- met with Tali Gallery representatives, in December 2013, and confirmed that the matter of provenance of Art sold is outside Council's regulatory control, however confirmed that the matter will be further considered with input from Leichhardt's Aboriginal and Torres Strait Islander Consultative Committee, and referred the matters also to the development of the Public Art Policy.

Recommendation

That Council

- 1) Note the matters raised by Tali Gallery as a submission to Employment and Economic Development Plan.
- 2) Note that matters raised in regards to provenance of Artworks sold through a Council facility will be referred to the development of the Public Art Policy, currently being drafted for discussion at a Councillor Briefing in May.
- 3) Note that the matters will be considered in implementing the community's priorities in the Community and Cultural Plan for enlivening the Town Halls through live performances and public discussion.



Tali Gallery Pty Limited 667 Darling Street, Rozelle NSW 2039 02 9555 6555

ABN 80 003 519 542

11th March 2013

Mayor Darcy Byrne and Council

Leichhardt Council, Wetherill Street, Leichhardt 2041

Dear Sir and Councillors RE: AUCTIONS AND MARKETS

We are writing to draw your attention to the detrimental effect that the hiring out of both Balmain and Leichhardt Town Halls has when there are sales of goods by outside operators that are already available from local retailers who are currently paying rent, contributing to the community and operating in an environment which is already very difficult.

The sale of paintings from the Town Halls personally causes our business great economic distress and hardship and is a significant additional pressure. It means we work 7 days without holidays and cannot afford staff. We are the only non food Fair Trade retailer on the peninsular and our margins are small. Our ethical art dealings also yield narrow margins set by Aboriginal Communities.

We would add that a further issue with these sales is concern about the integrity and the provenance of the work on sale.

On another matter, further hardship for retailers in our community is created by the extension of our markets selling goods that are already available from rent payers on our main streets.

The markets lend a wonderful atmosphere and as we have a growers' market (Orange Grove), a second hand recycled market (Rozelle) and a craft market (Balmain), these are wonderful if they are limited to this. However, Orange Grove includes clothing, fruit and vegetables simply bought at wholesalers and not grown, and other products which replicate what is already available in the community from rent paying businesses. Rozelle includes food stalls which means that local rent paying businesses do not achieve their sales and rent money. Balmain operators include craftspeople's websites and mobiles for direct purchases on their social marketing pages, which means people don't have to come into the area to shop and this defeats the purpose of holding the markets as a social and vibrant market place attracting people into the area and the main street.

In light of your proposed efforts towards economic development in the community, I hope you will give consideration to these two concerns as they currently undermine what might be achieved.

Yours sincerely, Dianne Stevens, Director (and Rozelle resident of 27 years)

LEICHHARDT MUNICIPAL COUNCIL

PRECIS OF CORRESPONDENCE

DIVISION:	PRECIS OF CORRESPONDENCE
SUBJECT:	ITEM C9 - SPONSORSHIP REQUEST – INNER WEST BUSINESS AWARDS 2013
DATE:	14 March 2013
WORD PROCESSING REF:	G:\Economic Development Officer\Inner West Local Business Awards\2013\Precis_Inner West Business Awards 2013.doc

Correspondence has been received from Precedent Productions, organisers of the Inner West Local Business Awards seeking \$1,000 sponsorship for the 2013 event.

Now in its 29th year, the Inner West Local Business Awards is the only local awards program available for businesses located within the municipality.

The Awards provide a strong promotional and business development opportunity for businesses whilst giving sponsors the opportunity to demonstrate their support and recognition of the value of their business community to the local economy.

The program continues to grow; in 2012 in excess of 18,000 nominations were received from the public. With over 1,000 businesses registered for the Awards, 297 were located within the Leichhardt LGA.

Local business participation and success continues to be strong. Results show that of the 188 finalists across the Inner West, 49 were from within the LGA. Nine local businesses were overall category winners including Best Childcare Services and Longest Serving Business.

Council has been a long standing support sponsor of the program and an ongoing commitment to support the Awards has been included in the draft Employment and Economic Development Plan.

Further, in liaison with Precedent Productions, in 2012 Council developed the nomination and award criteria for a LGA specific *Leichhardt Council Community Access Award*. This award category recognises the need to raise awareness of the needs of people with disabilities and promote access issues among the business and service organisations in the area.

The continued inclusion of this award also addresses the Leichhardt Council Disability Discrimination Act Action Plan 2008-2011 (currently under revision) which seeks to '*raise awareness of the needs of people with disabilities and promote access issues among local businesses and service organisations*' (Refer Leichhardt 2020+ 5.1.3.1).

Specifically through Action 16.1 to;

Promote access improvements through local business access awards in conjunction with Chamber of Commerce.

The sponsorship package offered to Council is attached.

Recommendation:

That Council participate in the 2013 Inner West Local Business Awards through a \$1,000 Support Sponsor package and its continued involvement through the Leichhardt Community Access Award category.



8 February 2013

Andrea Tattam
Economic Development Officer
Leichhardt Council
PO Box 24
Leichhardt NSW 2040



Dear Andrea,

2013 Inner West Local Business Awards

We would be grateful if Leichhardt Council would once again give consideration to sponsoring the Inner West Local Business Awards.

We will be launching the 2013 Inner West program on Monday 18 March with the Presentation Evening taking place on Wednesday 29 May.

I have taken the liberty of attaching an Agreement with the relevant details of the 2013 program.

Should you require further information, please not hesitate to contact me.

We look forward to working with you on this prestigious awards program.

Yours sincerely

A handwritten signature in dark ink, appearing to read "Steve".

Steve Loe
Managing Director
Mobile: 0418 205 554

**2013 LOCAL BUSINESS AWARDS SPONSORSHIP AGREEMENT**

PROGRAM Inner West
SPONSOR LEVEL Support
AMOUNT \$1,000 plus GST

Program Details

Program Launch Monday, 18 March
Presentation Night Wednesday, 29 May
Venue Canterbury Hurlstone Park RSL Club

Sponsor Details

Company Name Leichhardt Council
Contact Person Andrea Tattam
Phone (02) 9367 9047
Email andreat@lmc.nsw.gov.au

I confirm that the details in the Agreement are correct and that I am authorised to enter into an agreement on behalf of Leichhardt Council.

Signed: _____ Date: _____

Name in Full: _____

Authorised on behalf of Precedent Productions

Signed:

A handwritten signature in blue ink, appearing to read "Steve Loe".

Steve Loe, Managing Director

Date: 08 February 2013

PLEASE SIGN AND RETURN TO PRECEDENT PRODUCTIONS

steveloe@precedent.net or FAX (02) 8577 5066



Support Sponsor Coverage

Nomination Coupons

Logo on newspaper coupon
Logo on hand delivered printed coupon

Finalist Kits

Logo on Certificates
Logo on Finalist Information
Logo on Invitations



Media Coverage

Logo and comment in launch advertisement
Logo and comment in Winners Feature advertisement
Mention in select editorials throughout 12 week program

Website

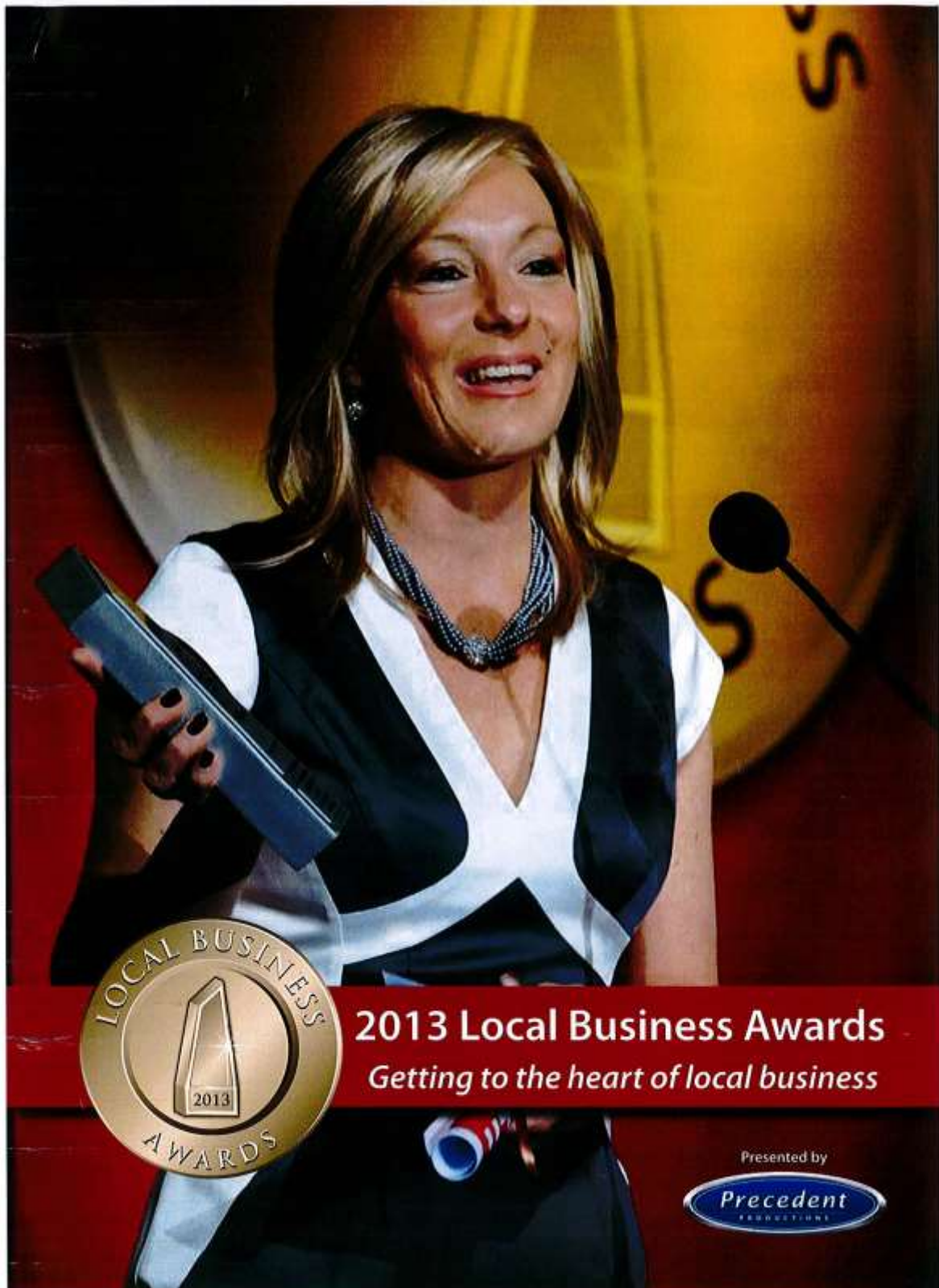
Logo on program web pages
Direct link to Sponsor's website

Presentation Evening

Logo on Program
Logo on Guest List Billboards
Logo appearing on Large Screen
Speaking opportunity
Presentation of 2-3 categories
Two complimentary tickets
Promotional material at event

Post Presentation Evening

Certificate of Appreciation



2013 Local Business Awards

Getting to the heart of local business



A Reputation for Excellence

The Local Business Awards recognises the most outstanding businesses in over 20 local areas in Sydney, the Hunter and the Illawarra regions. Precedent Productions established the Local Business Awards brand over 25 years ago and over the years it has grown into a widely recognised and well respected program among the business community.

The Awards is an opportunity for your organisation to build a relationship with and promote itself to business owners, their employees and their customers. Sponsoring organisations are provided with an opportunity to engage with and build lasting relationships with what is considered the backbone of the Australian economy.

The Local Business Awards are:

- 21 Business Awards programs
- A 12 week media program reaching over 2 million readers
- A database of over 12,000 businesses
- A night of celebration for over 9,000 guests
- A community involvement program with 215,000 locals voting for their favourite businesses





Aims & Objectives

- Deliver a high profile program throughout Sydney, Hunter and Illawarra regions
- Acknowledge the drive and dedication required to succeed in business and recognise the best in the industry locally
- Present businesses with marketing tools that take them to a new level within their region, while also enhancing the acquisition of new customers from beyond their local areas
- Provide sponsors with a unique marketing opportunity that allows their products or services to be promoted to various markets, by either focusing on specific regions or particular categories that the Local Business Awards cover
- Provide the general public with a source of information that acts as a guide to some of the state's most outstanding businesses in over 25 industry specific categories
- Unique networking opportunities for all participants - sponsors, local government, businesses and the general public

Benefits

As a Sponsoring Partner, benefits include:

- Recognition as a supporter of a reputable program whose status is confirmed within the business community and among the general public
- Opportunities to associate with the local area's most dynamic and successful business people
- Media exposure throughout the twelve weeks of each program sponsored
- Selection from a number of programs that best suit your company's marketing strategy, allowing you to target specific audiences
- Networking with other sponsors and supporters, including other businesses, media partners and local government

Targeting the Market

The Local Business Awards targets a variety of markets including:

Businesses

- Small businesses
- Medium Enterprises
- Franchises
- Chain Stores
- Community Organisations

Employees

Employees have a high influence on business decisions. They are directly involved in the Awards by encouraging customers to make nominations, seeking methods on improving their standards to achieve success.

Community & General Public

The community participate in the Awards by nominating businesses within their local areas. They have come to rely on the Local Business Awards as a vital source of information to locate the most outstanding businesses in their specific region.





Local Business Awards Statistics

Area	Finalists		Nominations		Presentation Attendance	
	2012	2011	2012	2011	2012	2011
Blacktown City	176	165	9,527	6,577	381	435
Fairfield City	186	159	12,717	11,098	616	479
Inner West	188	190	18,099	17,128	488	454
Holroyd City	161	132	10,295	7,472	379	278
Hills	166	167	9,422	12,375	411	414
Campbelltown	172	179	12,230	8,475	588	492
Camden Wollondilly	189	153	14,708	9,979	480	444
Bankstown City	182	166	9,365	6,466	428	299
St George	189	157	18,607	17,896	496	464
Liverpool City	181	147	8,726	5,042	472	367
Illawarra & South Coast	162	164	5,961	8,254	479	508
Northern Beaches	197	183	15,215	11,209	456	450
Parramatta	163	135	6,445	5,702	366	257
Penrith City	182	163	13,067	12,067	568	451
Auburn City	199	123	5,927	3,703	351	244
Mt. Druitts/St. Marys	180	142	7,269	5,141	399	307
Hawkesbury	184	159	9,774	10,773	509	503
Canterbury	163	145	7,659	4,770	311	255
Hunter	191	156	6,735	3,389	532	347
Sutherland Shire	172	147	19,168	22,347	643	617
TOTAL	3,383	3,132	228,916	186,083	8,253	8,645

The Program at a glance

Every Local Business Awards program features weekly editorial

- | | |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| WEEK 1 | Nomination coupons available in print, distributed, delivered to sponsors and on website
30,000 coupons printed
Awards launch editorial
Coupon appears in media partner newspaper |
| WEEK 2 | Dedicated sponsor advertisement in media partner newspaper
Nominations collated |
| WEEK 3 | Awards progress editorial
Voting closes
Finalists determined |
| WEEK 4 | Finalist Kits delivered to successful businesses |
| WEEK 5 - 8 | Judging period for all Finalists
Finalists prepare and submit written documents detailing their business |
| WEEK 9 | Photographer visits all finalists |
| WEEK 10 | Finalist Feature appears in media partner newspaper |
| WEEK 11 | Presentation Evening held for Finalists, Sponsors and Dignitaries |
| WEEK 12 | Winners Feature to appear in media partner newspaper
Dedicated sponsor advertisement congratulating winners |



Communication

The twelve week Local Business Awards program is highly visible through various mediums throughout the program. This consists of weekly editorials and advertising in local publications outlining the progress of the Awards. There are also two multipage features that highlight the successful Finalists and Winners.

Communication through e-newsletters provides a personalised approach regarding their program and also offers the opportunity to promote sponsors directly to our dedicated market.

The Local Business Awards website is a portal of activity for the community and business people to engage in the program. Sponsors are given prime front-page exposure with hyperlinks directing to their website.

Nomination & Judging

Judging revolves around the customer experience. There are four stages to the Awards process:

1. The Awards begin with the call for public nominations of outstanding local businesses.
2. At the close of nominations, all coupons and online votes are collated and those businesses receiving the greatest number of votes in each category become finalists.
3. Finalists are assessed by a panel of judges who conduct their evaluations at separate visits anonymously.
4. Additional information is submitted directly from each Finalist.

Winners are determined by the judges' evaluations and the additional information provided by the Finalists.



Sponsorship Benefits

MAJOR SPONSOR

\$8,500

Newsweek Coupons:
Logo on newspaper coupon
Logo on printed coupon pads (at least 10,000 per week)
Finalist Web Coverage: 100 per week
Logo on Certificates
Logo on Finalist Information
Logo on Invitations
Opportunity to include marketing material

Finalists and Winner Lists

Access to Finalists and Winner lists

Media Coverage

Pre-program "Teaser Ads" - Appears for 2 weeks prior to program launch
Logo and comment in launch advertisement
Logo and comment in Winner's Feature advertisement
Mentioned in editorials throughout 12 week program

Website

Logo on program web pages
Direct link to Sponsor's website

Presentations Evening

Logo on Program
Logo on Guest List Billboards
30 second Audio Visual Commercial
Logo appearing on Large Screen
Two Speaking opportunities
Presentation of 1st category
Six Complimentary Tickets
Logo on Award Trophies
Promotional material at event
Corporate signage in venue
Logo on Winner's Plaque
Opportunity to present a prize draw

Auxiliary Sponsor

List of Auxiliary Sponsors for networking purposes
Award trophy as Major Sponsor

SUPPORT SPONSOR

\$4,500

Newsweek Coupons:
Logo on newspaper coupon
Logo on printed coupon pads (at least 10,000 per week)
Finalist Web Coverage: 100 per week
Logo on Certificates
Logo on Finalist Information
Logo on Invitations

Media Coverage

Logo and comment in launch advertisement
Logo and comment in Winner's Feature advertisement
Mentioned in editorials throughout 12 week program

Website

Logo on program web pages
Direct link to Sponsor's website

Presentations Evening

Logo on Program
Logo on Guest List Billboards
Logo appearing on Large Screen
One Speaking opportunity
Presentation of 2-5 categories
Four Complimentary Tickets
Promotional material at event

Auxiliary Sponsor

List of Auxiliary Sponsors for networking purposes
Certificate of Appreciation

2013 Program Schedule

Program	Media Partner	Launch Date	Presentation Date
Hills	Hills News	Monday, 18 February	Wednesday, 1 May
Fairfield City	Fairfield City Champion	Monday, 25 February	Wednesday, 8 May
Blacktown City	Blacktown Sun	Monday, 4 March	Wednesday, 15 May
Holroyd City	Holroyd Sun	Monday, 18 March	Wednesday, 29 May
Campbelltown	Campbelltown Macarthur Advertiser	Monday, 1 April	Wednesday, 12 June
Camden Wollondilly	Camden-Maclean and Wollondilly Advertiser	Monday, 8 April	Wednesday, 19 June
Bawlands & South Coast	Lake Times, Kiama Independent and Wollongong Advertiser	Monday, 22 April	Wednesday, 3 July
St George	St George and Sutherland Shire Leader	Monday, 29 April	Wednesday, 10 July
Inner West	Clan Magazine, Burwood Scone and 2021	Monday, 13 May	Wednesday, 24 July
Liverpool City	Liverpool City Champion	Monday, 20 May	Wednesday, 31 July
Bankstown City	Bankstown Torch	Monday, 27 May	Wednesday, 7 August
Northern Beaches	Peninsula Living	Monday, 8 April	Wednesday, 14 August
Randwick	Southern Courier	Monday, 12 May	Wednesday, 21 August
Pewith City	Pewith City Star	Monday, 24 June	Wednesday, 4 September
Auburn City	Auburn Review	Monday, 1 July	Wednesday, 11 September
Parramatta	Parramatta Sun	Monday, 8 July	Wednesday, 25 September
Hawkesbury	Hawkesbury Courier	Monday, 15 July	Wednesday, 2 October
Canterbury	Canterbury-Bankstown Torch and Valley Times	Monday, 29 July	Wednesday, 16 October
Mt Druitt / St Marys	St Marys Mt Druitt Star	Monday, 5 August	Wednesday, 23 October
Hunter	The Newcastle Herald	Monday, 12 August	Wednesday, 30 October
Sutherland	St George and Sutherland Shire Leader	Monday, 26 August	Wednesday, 13 November

Program dates are subject to change



GENERAL MANAGER

LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: GENERAL MANAGER

SUBJECT: ITEM D1 - SUMMARY OF GENERAL MANAGER
RESOLUTIONS FROM FEBRUARY 2013

DATE: 3 August 2018

WORD PROCESSING REF: G:/BP/ REPORTS/ 2013/ 26 02 13

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil

Policy Implications: Nil

Strategic Plan Objective: Sustainable Services and Assets

Staffing Implications: Nil

Notifications: Nil

Other Implications: Nil

1. **Purpose of Report**

To advise of the status of the General Manager Resolutions from February 2013.

2. **Recommendation**

That the information be received and noted.

ORDINARY MEETING FEBRUARY 2013 General Manager	SUMMARY OF RESOLUTIONS	ACTION/TAKEN PLANNED & TIMELINE	OFFICER
C25/13 MEETINGS SCHEDULE 2013	<p>That Council adopt the meetings schedule attached to the report (subject to the additional change referred to in Point 11 of this resolution, and with the deletion of reference to the Climate Change Taskforce no longer meeting from June), and note in particular:</p> <ol style="list-style-type: none"> 1. the Councillor Workshops as shown in the draft schedule and summarised in section 3 of this report 2. the four Councillor Draft Strategic Plan (Leichhardt 2025+) , Delivery Program and Draft Budget workshops – including all day Saturday 6 April and Saturday 11 May 3. the Public Workshop on Saturday 23 March for preparation of the Draft Strategic Plan 4. the Extraordinary meeting of Tuesday 19 March to adopt the Draft Employment and Economic Development Plan for exhibition 5. the Public Meetings including the Combined Precincts and Business Chambers on Monday 13 	Actioned	Peter Head

	<p>May and 17 June to discuss the content of the Draft Strategic Plan , Delivery Program and Draft Budget</p> <ol style="list-style-type: none"> 6. the Extraordinary Council Meeting of Tuesday 21nd May to formally adopt the Draft LEP; and adopt the Draft Strategic Plan, Delivery Program and Budget for exhibition from 22 May to 22 June 7. The Ordinary Meeting of 25th June to adopt the Draft DCP, the Draft Strategic Plan, Delivery Program and Budget 8. the Extraordinary Meeting on Wednesday 25 September to conduct the Mayoral Election 9. the following periods will be noted in the Councillor diary as unavailable for any Councillor Meetings / Community Consultation meetings: <ul style="list-style-type: none"> ▪ Mon 1 July – Fri 12 July inclusive (this period aligns with the July school holidays) ▪ Friday 13 December 2013 until Tues 28th January 2014 inclusive <p>And as a result of these changes:</p> <ol style="list-style-type: none"> I. The Building and Development Council Meeting has been moved from Tuesday 9th July to Tuesday 16th July 		
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	<p>II. The Traffic Committee meeting has been moved from Thursday 4th July to Thursday 18th July</p> <p>III. the July Environment & Recreation Committee and Community Services Safety and Facilities Committee meeting have been tentatively cancelled with the respective committees to determine new dates for July if needed</p> <p>10. The Building and Development and Ordinary Council Meetings for December will be Tues 3rd and 10th December respectively, with the November Works Inspection moved from the 30th to the 23rd November</p> <p>11. The Meetings Schedule and Councillors Diary be amended to include the proposed Planning Assessment Commission Public Meeting in respect of 300 Johnson Street Annandale at 6.00pm on 6th March 2013, and</p> <p>i. That Council make a formal submission to the upcoming Public Meeting in relation to 300 Johnston Street Annandale</p> <p>ii. The Mayor or his nominee be authorised to make Council's submission</p>		
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	<p>iii. The scope of the Council submission comprise the following points:</p> <ul style="list-style-type: none"> a. The legality of the proposed use b. The scale of the proposed development which is contrary to the Floor Space Ratio Controls c. The quantity and quality of open space being provided d. The design and internal amenity of the residential units, including privacy, access to sunlight and access open space e. Vehicular access arrangements and the proposed car parking layout f. Lack of provision for affordable and adaptable housing. 		
C26/13 DESTINATION 2036 UPDATE – BETTER, STRONGER LOCAL GOVERNMENT.THE CASE FOR SUSTAINABLE CHANGE	That Council respond to the NSW Independent Local Government Review Panel consultation paper 'Better, Stronger Local Government. The Case for Sustainable Change' in terms of sections 5 and 6 of this report with the Mayor and General Manager in consultation with Councillors delegated the authority to finalise the submission by the 22 nd March 2013.	Being actioned	Peter Head
C31/13 2013 RISK MANAGEMENT POLICY AND ACTION PLAN	Council endorse the attached Risk Management Policy and Framework which has been reviewed and endorsed by the Senior Management Team and Audit and Risk Management Committee subject to the following change to the last dot point in Clause 4.3 – Reviews, to include the words “and Council”, so that it now reads;	Actioned	Graham Carnegie

	<p>These formal annual reviews will include;</p> <p>“A statement of Council’s performance over the previous twelve months showing the reduction in risk and the improvements made in risk controls shall be presented to SMT and Council”.</p>		
C65/13 ITALIAN FORUM CULTURAL CENTRE	<p>2.1 That Council enter into a formal agreement to provide a loan to the Italian Forum Limited (IFL) of up to \$60,000 in the 2013 calendar year subject to the following:</p> <ul style="list-style-type: none"> a. Abruzzi Friuli Veneto Sports Club Limited (Club Italia) entering or modifying legal agreements as necessary to provide that, unless authorised by Council, they cannot enforce rights under their mortgage over IFL property until such time as Council ceases to have any further obligations, actual or contingent, under the Funding Agreement with the Commonwealth Government. b. The costs Council has incurred on external legal and accounting fees relating to the IFL (approximately \$40,000), as well as any future costs for same, being formally recognised as a loan. c. Council obtaining a mortgage and security over the assets of the IFL to secure the loans. d. The IFL providing ongoing reporting and access to all financial and other information as required by Council. e. Monthly monitoring of the ongoing financial position of the 	<p>Being actioned</p>	<p>Peter Head David Marshall</p>

	<p>IFL being conducted by independent consultants engaged by Council, at an estimated cost of \$20,000 pa, to be secured as a loan to the IFL.</p> <p>f. The 2013 loan funding being provided to the IFL in three quarterly instalments of \$20,000, with the first payment to be released once part 2.1, 2.2 and 2.3 of this recommendation are satisfied. Subsequent payments are to be released subject to the ongoing assessment of the IFL financial position.</p> <p>g. Interest on the loan to be calculated on daily balances and compounded monthly, with the principal and interest to be repaid by 30 June 2018. Interest and principal may be repaid earlier in whole or in part. The interest rate for a financial year to 30 June is the 'indicator lending rates - bank variable housing loans interest rate' last published by the Reserve Bank of Australia before the start of that financial year (being 7.05% for 2012/13).</p> <p>h. Council noting that the outstanding and future Council rates and associated interest for the IFL, while continuing to accrue as a debt to Council, will not be pursued until there is a Council resolution to do so.</p> <p>i. Council acknowledging that even with these formal arrangements Council will continue to face considerable financial burden and risk to ensure the ongoing operations of the Cultural Centre until December 2016.</p>		
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	<p>2.2 That a report be prepared for the March 2013 Council Meeting on options raised by IFL for the Piazza tables and chairs licenses and the sale/long term lease of some IFL owned car spaces within the Forum itself.</p> <p>2.3 That Council, in accordance with the requirements of the Funding Agreement, advise the Federal Department of Regional Australia, Local Government, Arts and Sport of the above arrangements</p> <p>2.4 That a Councillor briefing be held prior to the March Ordinary Meeting.</p> <p>2.5 That Council write to the Prime Minister, Julia Gillard and the Minister for Regional Australia, Regional Development and Local Government, Simon Crean to enquire whether Leichhardt Council will be required to repay all or part of the grant considering the financial status of the IFL.</p>		
C67/13 REVIEW THE FEES PAYABLE TO THE INDEPENDENT MEMBERS OF THE INTERNAL AUDIT COMMITTEE	<p>2.1 That Council approve the following Fees per meeting for 2013 Chairperson \$1,000 <i>plus gst per meeting (inclusive of all travel, preparation and other costs)</i> Member \$700 <i>plus gst per meeting (inclusive of all travel, preparation and other costs)</i></p> <p>2.2 That the fees be increased annually, at the same time and in accordance with the percentage increase in the maximum annual fee payable to a Leichhardt Councillor, as determined by the Local Government Remuneration Tribunal.</p>	Being Actioned	Graham Carnegie

LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: GENERAL MANAGER

SUBJECT: ITEM D2 - GENERAL MANAGERS PERFORMANCE AGREEMENT

AUTHOR: GRAHAM CARNEGIE

DATE: 15th February 2013

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil

Policy Implications: Meets contractual obligations

Strategic Plan Objective: The performance agreement will assist the General Manager to implement the new council's strategic priorities.

Staffing Implications: Nil

Notifications: Nil

Other Implications: Nil

1. Purpose of Report

To appoint a panel for the purpose of implementing the process of reviewing and communicating with the General Manager on his Performance Agreement.

2. Recommendations

That Council determine the members of the General Managers Performance Panel to undertake the process.

3. Background

Council is responsible under the Local Government Act Chapter 11 Part 2 Paragraph 334 for the appointment and performance of the General Manager.

Under the General Managers Contract there is provision for a Performance Agreement review to give direction and monitor the General Managers performance and provide feedback and review progress towards objectives.

Councillors and Mayors have found it a very useful and beneficial process in formally clarifying and setting the priorities for the organisation with General Manager.

Council needs to formally agree upon who is to conduct the process and meet with the General Manager. This group will informally discuss the related issues with their colleagues and eventually formally report back to Council.

4. Report

The previous process has in the past involved a committee of councillors which is representative of the Council as a whole and allows for a range of views to be considered.

It is recommended the Mayor and Councillors be identified to commence the process taking forward and presenting the views of the whole council.

Assistance will be provided through the Manager Employee Services and external providers as required and facilitate the performance review process

LEICHHARDT MUNICIPAL COUNCIL**REPORT**

DIVISION: GENERAL MANAGER'S OFFICE
SUBJECT: ITEM D3 - COMMUNICATIONS OPTIONS 2012–2013 & 2013-14
AUTHOR: KATE WALSH – MEDIA & COMMUNICATIONS COORDINATOR
FILE REF:
DATE: 18 MARCH 2013
WORD PROCESSING REF:

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: EXPENDITURE FOR 2012/13 WILL BE CONTAINED WITHIN THE BUDGET
Policy Implications: COMMUNITY ENGAGEMENT
Strategic Plan Objective: SUSTAINABLE SERVICES & ASSETS
Staffing Implications: Nil
Notifications: NIL
Other Implications: NIL

1. Purpose of report

This report provides recommendations associated with Council's use of advertising and the resident newsletter for public communication of Council initiatives and events.

2. Recommendations

- 2.1. That Council receive and note the advertising and promotions activities for the remainder of 2012-13.
- 2.2. That in line with continued support for our local independent press that a monthly Mayors Column be produced in the Inner West Independent.
- 2.3. That a further report be submitted to the April 2013 Council Meeting on the advertising and promotions activities for 2013-14 once the results of this year's Community Perceptions Survey are known.
- 2.4. That Council note the use of existing Smartphone applications and functionality for Customer Service / Reporting Services purposes and resident newsletter accessibility.

Report

3. Council resolution

In December 2012 Council resolved that

1. That Council cease its financial commitment to the monthly 4-page Inner West Independent (IWI) newspaper insert and in its place utilise opportunities in the local print media, including the IWI, on a case by case basis
2. That a follow-up report / budget be prepared for the March 2013 Council meeting which proposes alternate ways to more effectively achieve Council's communication objectives
3. That Council explore the effectiveness of the resident newsletter in the next Community Perception Survey, due towards the end of February 2013.
4. That Council include in the report a plan for the development of a customer service smart phone application and a newsletter smart phone application in this financial year.

3.1. Inner West Independent

The financial commitment to the monthly four page insert into the Inner West Independent has ceased.

3.2. Communications Options

3.2.1. 2012-13

Council has a number of advertising needs arising between now and the end of the financial year.

Chiefly, these consist of awareness-raising for the Leichhardt 2025+ Community Strategic Plan currently underway and awareness-raising for the newly revamped Council website.

Council's website is now a much more useful tool for local residents. The community needs to be made aware of this increased functionality. Additionally, while 25% of respondents to the Community Perception Survey indicated that they would prefer to receive their information by email, only 6% are subscribed to Council's E Newsletter. An awareness campaign is now required to inform residents of the new website and the news alert capabilities and begin to increase usage.

In addition, a small portion of the advertising budget has been allocated to provide additional promotion of the following events:

- Women's Day
- Pics in the Park
- Seniors Week
- LOST (Leichhardt Open Studio Trail)
- Classics at Callan Park

In the interests of maintaining a level of support for the local Inner West Independent – now the only other local newspaper besides the Inner West Courier, given the cancellation of the Village Voice – it would be appropriate to continue to provide a level of advertising support.

As such, it is proposed that Council run a monthly Mayor's Column in this publication, similar to that just ceased in the Village Voice, at an estimated cost of approximately \$2,000 to the end of the 2012-13 financial year.

3.2.2. 2013-14

Once we have full details from the current Community Perception Survey on how residents most prefer to receive their Council information – expected later this month – a further report will be submitted to the April Council meeting.

3.3. Resident Newsletter

Council included targeted questions in the 2013 Community Perceptions Survey aimed at ascertaining the actual readership of the Resident Newsletter, as distinct from general letterbox pamphlets. At time of writing, Council is awaiting the results of this survey and a further report will therefore be prepared for the April Council Meeting.

3.4. Development of Customer Service and Newsletter smart phone applications

3.4.1. Customer Service App

There are many applications available, which have been developed at no cost to Council.

Chief amongst these is Snap Send Solve. This is a free application that allows residents to report issues to Council.

The application automatically locates the user using GPS. Council officers have tested this application on areas bordering other Council LGAs, and it has proven to be accurate in determining in which LGA the user is located.

This App has been tested by numerous Council officers and found to be accurate. Council's records team report that they are already receiving numerous service requests via this application.

The Council website currently provides links to download Snap Send Solve.

Council will take up active use of this App as a Customer Service tool, and provide ongoing promotion of its availability to residents.

This comes at no additional cost to Council, other than costs associated with awareness raising and promotion.

3.4.2. Newsletter App

As a part of Council's revamp of the website, a mobile version of the site has been developed for use on Smart Phones and Tablets.

The most popularly used pages on the site are converted via a module that makes the pages suitable for viewing on these devices.

The mobile version includes a mobile-friendly Newsletter that links back to pages within the website.

Some further work is required to ensure that all pages accessed by the Newsletter are presented in this mobile format. This will be undertaken by the end of this calendar year at the latest.

**ENVIRONMENTAL AND COMMUNITY
MANAGEMENT**

LEICHHARDT MUNICIPAL COUNCIL**REPORT****DIVISION:** ENVIRONMENTAL AND COMMUNITY MANAGEMENT**SUBJECT:** ITEM E1 - SUMMARY OF ENVIRONMENTAL AND
COMMUNITY MANAGEMENT RESOLUTIONS FROM
FEBRUARY 2013**DATE:** 3 August 2018**WORD PROCESSING REF:** G:/BP/ REPORTS/ 2013/ 26 02 13.**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS****Financial Implications:** Nil**Policy Implications:** Nil**Strategic Plan Objective:** Sustainable Services and Assets**Staffing Implications:** Nil**Notifications:** Nil**Other Implications:** Nil

1. **Purpose of Report**

To advise of the status of the Environmental and Community Management Resolutions from February 2013.

2. **Recommendation**

That the information be received and noted.

ORDINARY MEETING FEBRUARY 2013 Environmental and Community Management	SUMMARY OF RESOLUTIONS	ACTION/TAKEN PLANNED & TIMELINE	OFFICER
C02/13 MATTER ARISING FROM PRESENTATION	<p>That Leichhardt Council reaffirms its strong and ongoing commitment to the work of the Climate Change Taskforce and to taking action and showing leadership on climate change at a local government level and to working towards a more sustainable environment now and in the future.</p>	<p>Noted. NFA</p>	<p>Peter Conroy</p>
C12/13 DEVELOPMENT ASSESSMENT REVIEW	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approves the following amendments to the 'Determination of Applications Policy' (delegations) and the 'Development Assessment Policy': <ol style="list-style-type: none"> a) Staff delegation to refuse applications which have submissions in opposition without placing on Councils on-line application tracking system b) Staff delegation to determine applications with up to two (2) submissions, without placing on Council's on-line application tracking system, where: <ol style="list-style-type: none"> i. The submissions are wrong in fact; or ii. Each submission has been addressed through strict compliance with the development controls; 	<ol style="list-style-type: none"> 1. Actioned. Policies updated 2. Noted Workshop to be scheduled 3. Noted. No further action at this time 4. Noted. Workshop to be scheduled 	<p>Elizabeth Richardson</p>

	<p>or</p> <p>iii. Each submission have been overcome through recommended conditions of development consent; or</p> <p>iv. Each submission has been addressed by a combination of the above</p> <p>c) Amend the 8 business day time period referred to for placing reports on Council's on-line DA tracking to 5 business days.</p> <p>2. Endorses the preparation of a Policy for requests by Councillors to have applications considered at Council meetings in consultation with Mayor and Councillors at a workshop.</p> <p>3. That Council may consider allocating funding in future budgets for additional resourcing after a period of 12 months has elapsed and having considered a report for additional staff, in the area of landscape assessment to address matters raised within the report.</p> <p>4. That a Councillor briefing be scheduled in order to provide Councillors an overview of the work done to date in relation to Council's FSR controls and the current variation granted by the Department of Planning & Infrastructure.</p> <p>5. That a further report in relation to Independent Hearing</p>	5. Noted	
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	& Assessment Panels (IHAP's) be brought back to Council.		
C27/13 COUNCIL SUBMISSION ON "WALKING, RIDING AND ACCESS TO PUBLIC TRANSPORT (Draft Discussion Paper from Federal Department of Infrastructure)	That Council receive and note the report.	Actioned	Ken Welsh
C28/13 PLANNING PROPOSAL – 141&159 ALLEN STREET, LEICHHARDT – REQUEST FOR PRE-GATEWAY REVIEW	<p>That:</p> <ol style="list-style-type: none"> 1. The report be received and noted 2. The Department of Planning and Infrastructure be advised that: <ol style="list-style-type: none"> a. The site is currently zoned for employment purposes b. Council has developed a methodology for confirming the potential of existing industrial sites to be re-zoned for non-industrial purposes c. Preliminary investigations have identified the sites potential for alternative employment outcomes including affordable housing for key workers d. The current and projected deficiency within the Local Government Area in relation to affordable housing for key workers, child care facilities, recreation and public open space e. Any planning proposal to rezone the site for residential purposes should incorporate a Voluntary Planning Agreement addressing public benefits such as affordable 	Actioned	Peter Conroy

	housing for key workers, child care facilities, recreation and public open space and / or appropriate monetary contribution.		
C43/13 QUARTERLY APPLICATION STATISTICS	That Council receive and note the report.	Noted. No further action.	Elizabeth Richardson
C44/13 CLIMATE CHANGE TASKFORCE MINUTES 6 FEBRUARY 2013	That Council adopt the minutes of the Climate Change Taskforce meeting held on 6 February 2013 with the accompanying recommendations	Actioned	Jon Stiebel
C45/13 COMMUNITY SERVICES, SAFETY & FACILITIES COMMITTEE MEETING MINUTES – 7 FEBRUARY 2013	That Council adopt the minutes of the Community Services, Safety & Facilities Committee held on 7 February 2013 with the accompanying recommendations	Noted.	Erla Ronan
C46/13 MINUTES OF THE PLANNING COMMITTEE 13 DECEMBER 2012	That Council adopt the minutes of the Planning Committee meeting held on 13 December 2012 with the accompanying recommendations.	Noted	Peter Conroy
C47/13 NSW LOCAL GOVERNMENT EXCELLENCE IN THE	That Council note that Leichhardt Council has won the prestigious Local Sustainability Award at the NSW Local Government Excellence in the Environment Awards 2012	Noted. NFA	Jon Stiebel

ENVIRONMENT AWARDS			
C48/13 COMMUNITY EVENTS REVIEW 2012/2013	<p>That Council note</p> <ul style="list-style-type: none"> a. Leichhardt Council Festival and Events program (Attachment 1 to the Report). b. The gap identified in the Events Program and allocate funding of \$3,000 towards a Heritage Festival to be held in Annandale aligned with existing in-kind support to Hunter Baillie during Heritage Week. c. Cost implications of resources required for staging Council Events. d. A submission on cost implications to run Council Events will be presented to council for consideration as part of the annual delivery program. e. The forthcoming development of the governance and financial arrangements for Major Partners Program in order to align recurrent funding of organisations presenting events, with Council's strategic direction. 	<p>Noted & Being Actioned</p>	<p>Costa Atzemis</p>
C49/13 LIVE MUSIC TASK FORCE	<p>That Council receive and note information regarding:</p> <ul style="list-style-type: none"> (a) Council meeting of local music venue stakeholders. (b) First meeting of City of Sydney's Live Music Task Force and 	<p>Noted</p>	<p>Costa Atzemis</p>

	Council's continued representation on the Taskforce.		
C50/13 MINUTES OF THE PLANNING COMMITTEE PLANNING INFORMATION SESSION LEP 2012 14 FEBRUARY 2013	<ol style="list-style-type: none">1. That Council adopt the minutes of the Planning Committee meeting held on 14 February 2013 with the accompanying recommendations.2. That Council receive and note the Summary of Notes from the public meeting on the Draft Leichhardt Local Environmental Plan 2012 held on 14 February 2013 (Attachment 1 of the report). A copy of the presentation is provided as Attachment 2 to the report.	Actioned	Clare Harley

LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION:	ENVIRONMENTAL AND COMMUNITY MANAGEMENT
SUBJECT:	ITEM E2 - PROPOSED COMMUNITY GARDEN – PUNCH PARK EXHIBITED AMENDMENT TO PUNCH PARK PLAN OF MANAGEMENT
AUTHOR:	AARON CALLAGHAN – SENIOR PARKS & OPEN SPACE PLANNER
DATE:	6 TH February 2013

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications:	\$10,000 remains in the annual grant programme for community gardens in 2012/13.
Policy Implications:	The application meets the policy criteria outlined in Council's Community Garden Policy.
Strategic Plan Objective:	Community Well-being Place Where We Live & Work A Sustainable Environment Sustainable Services & Assets
Staffing Implications:	Parks and Open Space Planning, Parks ISD, Environment and Community Management staff
Notifications:	Local Community – Punch Park Community Garden Group, Residents located near Punch Park, Balmain Precinct Committee
Other Implications:	None at this Stage

1. Purpose of Report

To provide Council with an overview of the public consultation and submissions received on the exhibited amendment to the Punch Park Plan of Management in relation to the proposed location and operation of a community garden at Punch Park.

2. Recommendations

That:

1. That Council note the range of submissions (**Attachment 2**) which were received as part of the exhibition process and write to all submitters notifying them of the Council resolutions and thanking them for participating in the community consultation on this matter.
2. Councillors note the outcomes of the public consultation meeting which was held on the proposed Community Garden on **Attachment 3**.
3. Council adopt an amendment to the Punch Park Plan of Management to allow the development of a community garden at Punch Park in Site C as highlighted in Fig 1.2 of this report.
4. Council note that Site C has been recommended by Council officers due to residential and park user concerns expressed during the exhibition period and that the recommended location is supported by the Punch Park Community garden group.
5. Council instruct the Manager of Property Services to enter into a licence agreement between Council and Punch Park Community Garden Group for use of the site in question.

3. Background

At the October 2012 Ordinary Council meeting Council considered a report on a proposed community garden at Punch Park, Balmain and a proposed amendment to the existing Plan of Management for the Park. Council resolved the following:

**ITEM D12 PROPOSED COMMUNITY GARDEN – PUNCH PARK AND
AMENDMENT TO THE PUNCH PARK PLAN OF MANAGEMENT
C475/12 RESOLVED BYRNE / KOGOY**

That:

1. Council publicly exhibit for 28 days a proposed amendment to the Punch Park Plan of Management to facilitate the establishment of a community garden at Punch Park as highlighted in Attachment A of the report.
2. Council note that as part of the exhibition period the community is provided with a period of 42 days to provide written comment on the proposed amendment to the Punch Park Plan of Management and that submissions will be reviewed by Council at the December 2012 meeting of Council.
3. Council note that as part of the exhibition period a public meeting will be held at Punch Park to discuss the proposed community garden and collate community views on the proposal. The outcomes of the public meeting will be reported to the December 2012 meeting of Council.

CARRIED UNANIMOUSLY

Prior to the October 2012 Ordinary Meeting Council through the adoption of a Community Gardens Policy in June 2011, has recognised that Community Gardens provide food, recreation and therapeutic opportunities for the community. Such spaces also provide opportunities for developing new skills, developing friendships through socialisation, improving health and living standards and promoting a sense of community pride and well being.

Community gardens can also play an important role in educating the community on the benefits of growing food, the need for biodiversity and in developing sustainable living practises for everyday living. In this respect community gardens can form an important part of a community's identity and add to the vibrancy of uses of its open space network.

Community gardens need not be restricted to public open space alone and where opportunities exist in privately owned or communal spaces such opportunities should be explored and nurtured. Opportunities can include the use of school land, churchyards, Department of Housing land and other publicly accessible sites including crown administered reserves. Where developed in parkland settings community gardens add to the diversity of open space experiences for both local residents and visitors alike.

In the last year Council has permitted the development of a community garden at Mort Bay Park (Balmain). The Mort Bay Community Garden has been operating successfully since its opening in July 2012 and Council has not received any complaints in relation to the garden and its operation. In addition to the Mort Bay Community Garden Council resolved in October 2012 to permit an expansion of the Whites Creek Valley Park Community Garden at 25 Whites Street. The license agreement for the development of this garden is currently being finalised between the garden group and Council officers.

4. Report

4.1 Exhibition of Proposed Plan of Management Amendment

Following the October 2012 Ordinary Council meeting Council publicly exhibited for 28 days a proposed amendment to the Punch Park Plan of Management in support of the establishment of a community garden at Punch Park. A copy of the proposed amendment to the Plan of Management is attached as **Attachment 1**.

The exhibition involved the following:

- a. Letter drop to Punch Park residents (478 letters distributed)
- b. 4 sets of Public Notices displayed in Punch Park
- c. Notification on Council's web site (Latest News Section)
- d. Balmain Precinct Committee notified.

A total of 23 submissions were received in relation to the proposed amendment to the Mort Bay Park Plan of Management. A full summary of all submissions received is attached as **Attachment 2**.

In terms of the submissions received twenty submissions were in support of the proposal and four were opposed largely on the basis of the proposed location of the community garden. Those opposed to the proposal raised concerns with regard to the privatisation of public space, loss of privacy, the loss of open space, noise concerns, conflict with other park users, the appropriateness of the proposal at Punch Park and the spending of Council funds to support such an initiative.

It needs to be noted that there are no proposals to limit public access to the proposed community garden nor privatise the spaces within the proposed garden area.

Those in support of the proposal highlighted positive elements associated with the proposal including the involvement of the local community in the development and management of the proposed garden, the education and social benefits and community partnerships that would result from participation in community gardening and the local amenity that the proposal would bring to the park.

4.2 Public Meeting

A public meeting was held on the 22nd November 2012 at 6pm at Punch Park. The purpose of the public meeting was two fold:

(a) To provide local residents, park users and interested community gardeners with an overview of Council's recent community garden policy and the benefits of community gardening;

b) To allow the Punch Park Community Garden group to provide an overview of the proposed community garden, the group's vision and the proposed committee management structure. The public meeting was attended by 28 members of the public and allowed the public the opportunity to ask questions of the proposed Community Garden.

The public meeting was opened by Mayor Darcy Bryne. Councillor Manikas also attended. The public meeting was very vocal and at times difficult to manage as emotions from some of the participants in attendance and in relation to the proposed community garden ran high. A full summary of the issues raised at the public meeting are outlined in **Attachment 3**.

The public meeting demonstrated mixed support for the community garden. There was opposition from a small number of community members who were largely concerned about privatisation of the open space and "a land grab by a select group." Management of the garden including times of gardening, smells, insects and maintenance issues were also raised as concerns. The loss of open space was also a feature of discussion as well as the issue of noise from garden activities. The role of the non gardener was also an issue which was raised and clarified and community garden representative clearly articulated that the garden would be open for all community members to walk through and enjoy.

4.3 Features of the Proposed Community Garden:

- a. Raised garden beds with vegetables, herbs etc to be planted
- b. There will be individual beds as well as a community beds
- c. Small shed for tools (The shed adjacent to the existing tennis courts could be shared for use rather than having a stand alone shed)
- d. Worm farm and composting (potential for community to contribute to this)
- e. No live animals or bees
- f. Not a permaculture group however it will be an organic group, no pesticides to be used
- g. People will access the garden during day light hours only-yes there will be working bees.
- h. Committee meets regularly – have their own web site – all welcome
- i. Happy to take suggestions for the garden from community
- j. All welcome in the garden – including dogs on lead
- k. Turf areas only to be planted with raised beds-bushcare area to be retained as is.

4.4 Meeting with Concerned Residents Monday 4th February 2013

At the request of a local resident Council officers met with three residents from units in Foy Street to hear their issues and concerns with the proposed community garden proposal. The residents in question are located directly across the road from Punch Park and the proposed location of the community garden with direct views into the park.

Issues raised at the meeting included:

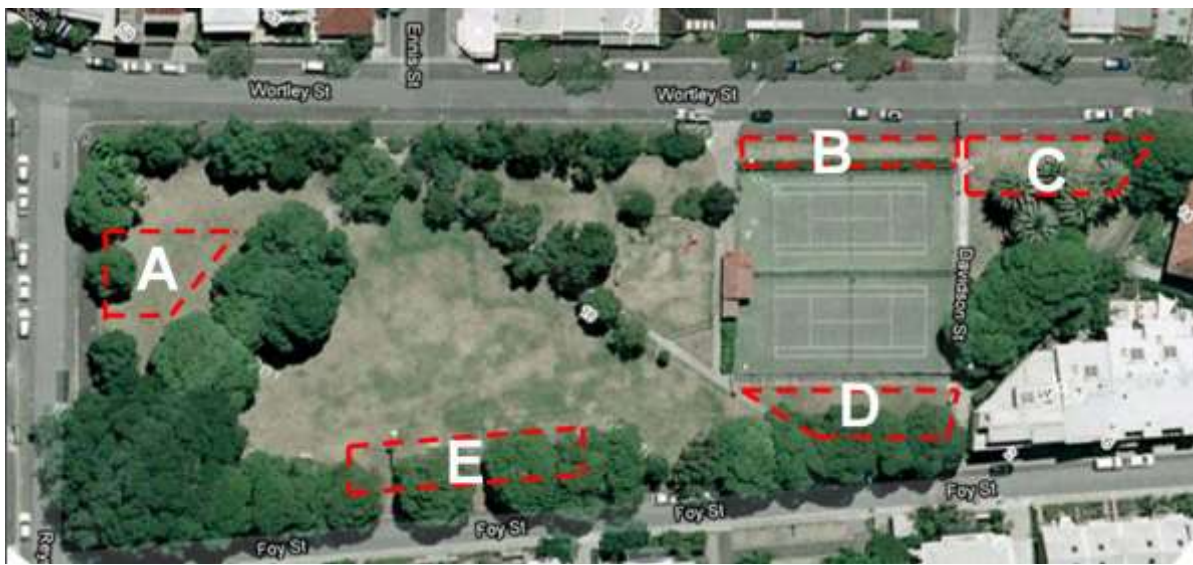
- a. Smells from the garden – worm farms and compost smell if not maintained – smell also carries.
- b. Lack of privacy – currently people walk through this area of the park to the main areas of the park without mingling about. The garden proposals would encourage people to congregate in the one location especially on working bees days – the views from which would be straight into the adjoining Foy Street Properties. Residents would appreciate their privacy issues being considered.
- c. Noise – Noise travels-we are used to the tennis courts and accept there will be noise from the park but we would like Council also to consider the issue of noise from the community garden.
- d. Hours of use – We would strongly like to see the hours of use restricted.
- e. Suitability of the site – limited in scope especially for expansion and the slope of the site especially nearer to the Foy Street boundary is a concern especially for slips and falls in winter months. The slope of this area of the park on the Foy Street Boundary leads to a vertical drop of over 1 metre to the pavement
- f. Alternative location – residents would like to see alternative locations explored by Council including the site down near Whites bay which is underutilised in their view.
- g. Insects – compost and worm farms attract cockroaches.
- h. Foy St is situated much closer to neighbouring residents as Foy St is only a two lane Street compared to the four lanes of the other streets around the park.

At the end of the meeting Council officers advised that as part of the assessment process alternative locations in the park were being discussed with the Community Garden Group and that the final determination on both the proposal and a location for a community garden would be made by Council.

5.0 Alternative Garden Location – Site C

As part of the formation of a garden plan of management for the proposed community garden, the Punch Park Community Garden group initially explored a number of options for the proposed community garden location. In total five locations were originally identified as potential sites for the garden development (refer to Fig 1.2). Following consideration of each of the proposed sites by the garden committee, one site, **Site D** was the site identified as the most favourable by the garden group moving forward with discussions with Council and the community. Site D is the site which was advertised during the exhibition period as the proposed community garden site.

Fig 1.2 – Diagram of Site locations initially considered for a community garden at Punch Park. (Note: Site D was initially the preferred and exhibited location).



In assessing the community garden proposal and in reviewing the public submissions received, Council officers are recommending that an alternative location for the community garden be considered by Council. The proposed alternative location is that of **Site C** (refer to Fig 1.2). This site is further away from residents on the Foy Street boundary of the park and importantly the alternative site is on a flatter area of the park and in an area which is under utilised in terms of its recreational use. The adopted Plan of Management for Punch Park recommends some seating within this area of the park, seating which could be incorporated into any future community garden to provide an area for both gardeners and non gardeners to enjoy the community garden area.

Site C is located away from the main area of the park and has greater scope for recreational gardening into the future. There is also minimal if any impacts on adjoining neighbours to the site.

Council officers have discussed the alternative location with the Punch Park Community Garden Group and have received the following positive advice from the groups representative:

"We have always endeavoured to be responsive to the other community users of the park, and in this spirit we will gladly consider alternatives to help achieve a balanced outcome for all"

The Punch Park Community Garden group has also confirmed that they would welcome consideration by Council to support Site C as an alternative location for the proposed community garden. Council officers are therefore recommending that Council amend the Punch Park Plan of Management to provide for the development of a Community Garden at Punch Park in site C as highlighted in Fig 1.2 of this report. Such an arrangement would be subject to the garden group entering to and agreeing to a license agreement governing the care and management of the garden.

Budgetary Provision

Council set aside \$20,000 for community garden development within the Leichhardt Local Government area for 2012/13. This funding is part of a grant programme for community gardens. In this financial year a total of \$10,000 has been committed to the expansion of the Community Garden at 25 Whites Street, Lilyfield. A further round of grant funding will be advertised in August 2013 for new community garden initiatives.

6.0 Conclusion

The proposed Community Garden at Punch Park has demonstrated community support and is likely to be further supported by the community once established. This is subject to Council agreeing to adopt a proposal to permit the community garden to proceed in the area which has been recommended by council officers as an alternative option, that being Site C (as highlighted in Fig 1.2 of this report).

The public meeting held in November 2012 highlighted some vocal but limited opposition to the proposed community garden and focussed on views that the proposal was "a land grab." Council's adopted community garden policy highlights the important role that Community gardens play in providing local food, promoting gardening as a form of recreation and the therapeutic opportunities for the community. Importantly such spaces also provide opportunities for developing new skills, developing friendships through socialisation, improving health and living standards and promoting a sense of community pride, well being and community cohesion. In this respect the use of urban parks and open spaces for community gardens should be supported by Council as a means of promoting gardening as a form of outdoor recreation, community well being and community cohesion.

Community gardens can also play an important role in educating the community on the benefits of growing food, the need for biodiversity and in

developing sustainable living practises for everyday living. In this respect community gardens can form an important part of a community's identity and add to the vibrancy of uses within the public domain.



Attachment 1

PROPOSED AMENDMENT TO THE PUNCH PARK PLAN OF MANAGEMENT



Diagram highlighting (in red) the proposed site location for the proposed Community Garden – Punch Park (October 2012)

Background

Punch Park is zoned 'Open Space, Recreation and Leisure' (Clause 24) under Leichhardt Council's Local Environment Plan (LEP). The objectives of this zone are to:

- (a) to maximise the provision of open space in order to provide a diverse range of settings and recreational opportunities to meet the needs of the community,
- (b) to ensure the equitable distribution of, and access to, open space and recreation facilities,
- (c) to retain, protect and promote public access to foreshore areas and provide links to existing open space,
- (d) to ensure development is compatible with any Parks Plans of Management, Landscape Plans and Bicycle Plan adopted by the Council,
- (e) to conserve and enhance the ecological role of open space, including flora and fauna diversity (including the genetic, species and ecosystem diversity of flora and fauna), habitat corridors and the potential of open space to cleanse air, water and soils,
- (f) to provide opportunities in open space for public art.

A Plan of Management for Punch Park was adopted by Leichhardt Council in July 2010. The Plan of Management, notes general community support for the concept of a community garden at Punch Park however the adopted master plan for the park does not include a detailed proposal for such a facility. Further to this such development is only permitted with development consent.

Proposed Amendment:

That subject to compliance with Council's adopted Community Garden Policy, the outcomes of community consultation and future Council consideration and endorsement, that: "Council amended the Punch Park Plan of Management to permit a community garden to be developed in the area immediately south of the Punch Park tennis courts as illustrated in Fig 1.0.

JUSTIFICATION FOR THE PROPOSED AMENDMENT

The adopted Park Plan of Management for Punch Park supports the concept of community gardens generally however the proposal has not been included in the adopted master plan of management for the park and therefore requires further consideration by the community and Council.

Leichhardt Council has been approached by a proactive community group seeking permission to develop a community garden in an area of the park which is supported by Council staff a possible location for such a proposal.

The development of a community garden and more importantly citizen participation in community gardening can be viewed as a recreational opportunity and an activity which promotes diversity within a park setting. Importantly the proposed community garden at Punch Park can be viewed as being a positive addition to the park as a whole as it will provide further opportunity for public recreation within the park. If planned successfully the garden could also add further amenity to the park as well as support existing park activities including providing an educational asset to the community and the local school which utilises the park.

The area of Punch Park which has been identified by the Punch Park Community Garden Group is currently set aside for informal recreational use and the proposed community garden site has been assessed as a site which will not adversely impact or interfere with any of the existing arrangements within the park in terms of existing recreational use.

The Punch Park Community Garden proposal has an established committee structure in place and committee representatives have met with Council officers to express their interest in such a project. The group, made up of local Balmain citizens has also developed their own management plan for the proposed community garden space which complies with Council's community Garden Policy.

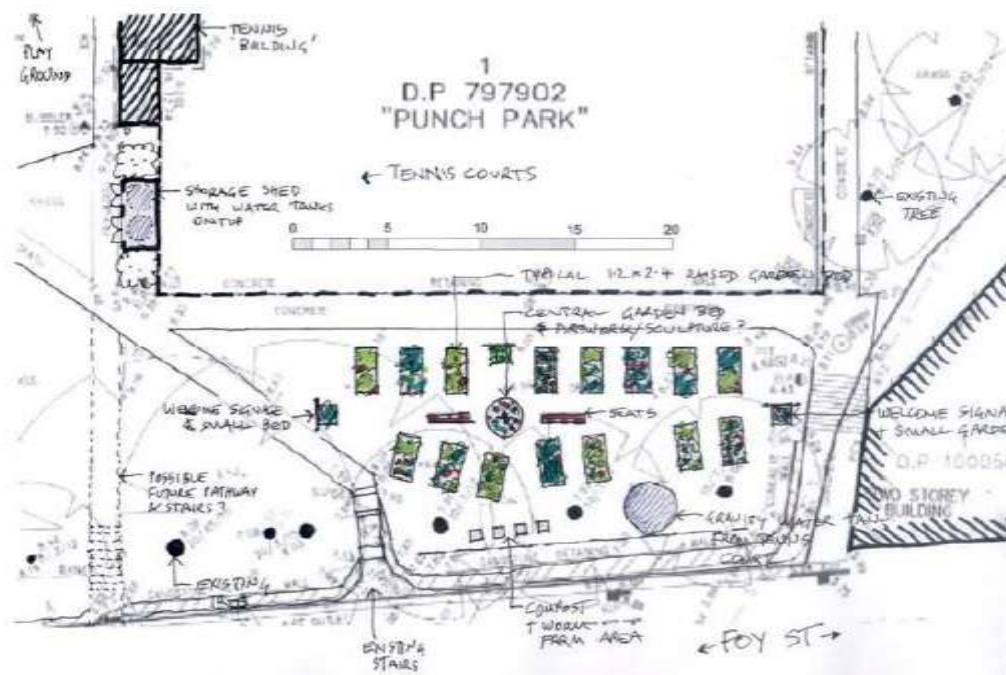


Fig 1.0 - Layout of the Proposed Community Garden Punch Park

7th November 2012

ATTACHMENT 2
Summary of Written Submissions received on Proposed Plan of Management Amendment-
Punch Park (Balmain)-Community Garden Proposal.

	Date Received	Submitter Name	Category	Issue Raised	Officer Response
1	21/11/2012	Local resident	Park User	<p>I would like to express my concerns regarding the proposal for the Punch Park Community Gardens as I do not support the proposal.</p> <p>My concerns are not in relation to Community Gardens as such, but the location of it at Punch Park. I believe the park is not large enough to support such a large amount of space to be taken up for a minority group within the community. Balmain already has a large community garden in Mort Bay. Should council taxes be spent helping to fund a further garden, when the funds could be spent aiding a wider group of the community?</p> <p>The proposal outlines there will be a membership fee for the gardens, which will cover expenses to a certain extent. Membership also means all the space of the park is no longer for the whole communities use, but only for the small pocket of the community who pay the fees.</p> <p>Attachment A states they have sent communication and door knocked to 400 residents in the catchment area of the park. My question is of those 400 residents how many of those residents will become active members of the garden? If it could be proved 50% or more of those 400 residents will utilise the gardens then I would add my support. What is the estimated membership for the gardens and how have the proposer's arrived at these figures?</p> <p>As I earlier stated there is already a large community garden in Mort Bay and it has been created in a very unutilised area of the park and I support the garden in a location such as this. Punch Park does not have any unutilised areas that a small section of the community can take for their own use from the greater community.</p>	<p>Concerns noted.</p> <p>Punch Park has a number of spaces which are suitable for a community garden and could be developed without impacting upon the current range of park activities. This includes both passive and structured recreational activities.</p> <p>The garden will be freely accessible for members of the community to enjoy and there will be a role for non-gardeners with seating provided to enjoy the garden and the surrounding parkland.</p> <p>This survey undertaken by the garden group is not a matter for Council officers to answer as the survey was not undertaken Council. The community survey is not related to the submission or the exhibition process. Membership of the proposed garden is around 43 at the time of writing this report.</p> <p>There are also areas of Punch Park which are under utilised and have the potential to be utilised for community gardening. Punch park is a community park and as such proposals relating to community use of spaces within the park will arise from time to time. Council's role is to assess such proposals and determine their appropriateness in relation to the setting, the role of the space and community needs.</p>
2	21/11/2012	Local resident	Park User	<p>We write to register our total opposition to the proposed community garden in Punch Park. In no way whatsoever can we support this going ahead in such an inappropriate location.</p> <p>We are the residents of the apartment block, Foy Street, directly opposite this area and if Council approves this it would be with complete disregard to our privacy, peace and tranquility and of others who live in the immediate vicinity.</p> <p>We DO support the idea of community gardens, BUT NOT IN THIS LOCATION! This has the potential to ruin the look of our park, become an eyesore and it WILL adversely impact and interfere with our privacy and peace by having people right outside our bedrooms and living rooms looking directly into our homes - talking and gardening in the EARLY mornings, day and evenings ("DAWN TO DUSK ACCESS" as described in PPG's own document).</p>	<p>Opposition noted.</p> <p>Punch Park is a community park and as such proposals relating to community use of spaces within the park will arise from time to time. Council's role is to assess such proposals and determine their appropriateness in relation to the setting, the role of the open space and community needs. Access in terms of hours of gardening would be specified in any license agreement developed between Council and the garden group. Hours of use would be developed with respect to residential amenity.</p> <p>Living next to a park does not give residents sole ownership of the space. Punch Park is a local park which provides a range of recreational opportunities and</p>

	Date Received	Submitter Name	Category	Issue Raised	Officer Response
				<p>This proposal is inconsiderate and unfair to us and frankly we are surprised that Council is seriously considering this as a suitable location. At the Park meeting on Thursday 22nd November there was heated argument and strong opposition to this - and by people who don't even live over the site, so imagine how we must feel?</p> <p>At meetings held in Balmain Town Hall regarding the Cruise Ship Terminal there has been much discussion around community use of foreshore land. Therefore, why can't the community garden be located further down on Council's land which fronts onto Robert Street between Roseberry Place and Buchanan Street? This is a large area of land, which gets lots of sun and very little use except by walkers. If the community garden was located right down near Robert Street and to the south east side of the existing paved pathway (near the Heritage Building swimming pool block) it would not interfere with the privacy and peace of the residents living there in the Somerset Mews and Dockside complexes. Furthermore, if the community garden is successful and takes off then there is room for expansion. If it fails, it will not be an eyesore in what is currently a lovely old park.</p> <p>WE DO NOT WANT VEGETABLES, FRUIT, COMPOST & WORM FARMS, WATER TANKS - AND ALL THE ASSOCIATED INSECTS AND SMELLS THAT WOULD GO WITH THEM - INCREASED NOISE AND ACTIVITY JUST A FEW METRES FROM OUR HOMES!</p> <p>PLEASE CONSIDER AN ALTERNATIVE LOCATION AND DO NOT RUIN OUR PARK AND DISREGARD OUR PRIVACY & TRANQUILITY. THIS WILL NOT BE A POSITIVE ADDITION TO PUNCH PARK AS COUNCIL SUGGESTS IN YOUR DOCUMENTATION.</p>	<p>spaces for the local community to enjoy and recreate including those people who are not as fortunate to live right next door.</p> <p>The proposal for the community garden has come from the local community. Members of which utilise and enjoy Punch Park. The proposal received by Council has been deemed to have merit for further assessment.</p> <p>Concerns noted.</p> <p>Council officers as part of the investigation and reporting on the proposed community garden will be reviewing the proposed location and liaising with the garden group on other locations within the park which may be suitable for the proposed community garden. No proposal has been received for a community garden in the open space of Waterdale Park (Whitlans Bay). If such a proposal is received then this can also be considered by Council on its merits.</p> <p>Opposition noted.</p> <p>As part of the planning process alternative locations will be considered by Council officers in discussion with the Punch Park Garden Group.</p>
3	10/12/2012	Local resident	Park User	<p>I wish to register my objection to the proposed community garden in Punch Park, or more specifically the location.</p> <p>I would happily support the garden if it was in a more suitable location that did not have such a significant impact on my and other residents privacy.</p> <p>I live in unitFoy st and our apartment will be only meters away from the proposed garden and this is not satisfactory.</p> <p>There are a number of other locations that will not impact on residents privacy so heavily. If the proposed garden location is not changed then I will continue to object to it.</p>	<p>Objection noted.</p> <p>Noted.</p> <p>Noted</p> <p>Noted</p>
4				<p>At the outset, I would like to state that I am concerned that the council document 'Attachment A Proposed amendment to Punch Park Plan of Management' is claiming that 'the Plan of Management for Punch Park notes general community support for the concept of a community garden at Punch Park.'</p> <p><u>This is simply not true.</u></p> <p>I have viewed the Master plan document on the Council website. Under Section 7 'Strategy and Action Plan' there is no mention of a community garden at all. Therefore, it did not become part of the Master plan. In fact the words 'community garden' only occur a few times in the whole document.</p> <p>In appendix 1 the written submissions are summarised. There are 26 submissions followed by another list of 17 submissions. Submission 15 is against a community garden stating 'a community garden is not desired.' Submission 17 is</p>	<p>The proposed amendment to the Plan of Management for Punch Park is being undertaken as a community garden is not part of any adopted master plan for the park. The proposed amendment provides the community with the opportunity to provide detailed responses to the proposed community garden. The proposal for the community garden has come from the local community. Members of which utilise and enjoy</p>

Date Received	Submitter Name	Category	Issue Raised	Officer Response
			<p>in favour of a community garden.</p> <p>So, out of a total of 43 submissions, only one expressed support for a community garden.</p> <p>This clearly does not indicate general public support for a community garden in Punch Park.</p> <p>The only other mention of the possibility of a community garden occurs in Appendix 2 in the minutes of the community consultation meeting at Punch park on 8th August 2008, attended by 16 people. Among many 'key issues raised' one was 'the possibility to incorporate a community garden'. Yet also in Appendix 2 are the minutes of the community consultation session Exhibition Stage held in Punch Park on 6 February 2010. This was attended by approx 33 people and in the list 'key issues raised' there was no mention of a community garden.</p> <p>So it is wrong to claim that the Plan of Management for Punch Park notes general public support for a community garden. I am opposed to the proposed community gardens for a number of reasons.</p> <p>Firstly, I am generally opposed to sectional interests taking away parkland. I have observed that in a significant number of cases it leads on to them taking over more and more land.</p> <p>The only time a community garden should be considered is if the public space is very large so that it can easily accommodate some expansion of the sectional interest.</p> <p>Those lobbying for the community garden have cited Mort Bay community garden as a model. However, this garden is not within Mort Bay Park itself but on an area of semi-derelict land. This land is not much used by the public especially since the large Mort Bay Park is nearby.</p> <p>In contrast, Punch Park is a medium sized park that is already heavily used. Already a significant part of the park is alienated from the public at large, by a sectional interest-the tennis courts. We should not allow any further alienation of land. So, even if a community garden is considered for the area, Punch Park is not a good site.</p> <p>A far better area for the garden would be further over in the Council owned land near the big heritage building near the port. This is further away from housing than Punch Park and is far less used. It is also a much larger area and contains flat areas that are safer for the public to use than the proposed sloped area in Punch Park. However, this site would mean a few minutes extra walking by those promoting the garden which is probably why they prefer Punch Park!</p> <p>Also, given the nature of the site there is likely to be some congestion or obstruction on nearby paths due to wheel barrows etc. This is likely to impede pedestrian traffic, particularly as the path beside the tennis courts is not that wide.</p> <p>Another concern is the cost of the proposal which may well be an ongoing drain on public funds. Not everyone who lives in Balmain is well off and Council rates are considerable burden on these people. Surely, since the global financial crisis Council has some obligation to tighten its expenditure.</p> <p>The community garden lobby is extremely ambitious and I have no doubt that they will lobby for more and more money. Already, Council staff are treating the community garden as a fait accompli with the \$10,000 grant on offer. So eager are they to please the garden lobby that they have overstated the level of community support for a community garden in Punch Park.</p> <p>The garden lobby also has expansion tendencies indicated by the following:</p> <ol style="list-style-type: none"> 1. Their map of the proposed garden where a 'possible' additional path is shown. Not only would such path be expensive but its existence only makes sense in the event of the community garden in Punch Park. 2. Their proposal also considers the option of using a shed belonging to the tennis courts. It states that 'an alternative and simpler option is to provide PPG access to the existing shed beside the tennis courts. The shed is currently 	<p>Punch Park. Council officers have been requested to review the proposal on its merits and seek community input and views on the proposal.</p> <p>The proposal for the community garden has come from the local residents who live around the park. This is not a sectional interest group it a proposal which has been put forward by local residents who have an interest in the park and community gardening.</p> <p>Council officers as part of the investigation and reporting on the proposed community garden will be reviewing the proposed location and liaising with the garden group on other locations within the park which may be suitable for the proposed community garden. No proposal has been received for a community garden in the open space of Waterdale Park (Whites Bay). If such a proposal is received then this can also be considered by Council on its merits.</p> <p>The Community Garden Policy only permits one of community gardens grants to assist as seed funding for the initial development of the garden. Once grant funding is expended the garden group is not eligible for any additional funding from Council.</p> <p>A future license agreement will be required between the garden group and Council should the proposed community garden proceed. In this respect the area allocated for community gardening will be clearly defined in the license agreement. Any expansion</p>

Date Received	Submitter Name	Category	Issue Raised	Officer Response
			<p>underutilised".</p> <p>Yet the Punch Park Plan of Management noted that the tennis courts had limited storage and amenities'. Also, this shed is clearly outside the designated area of the proposed garden.</p> <p>3. The plan also indicates the possible presence of a sculpture-not only does this present potential safety issues but such adornment takes up space and to accommodate it expansion might be pushed</p> <p>4. The garden lobby's plans to use the garden as an agricultural learning centre for schools and pre-schools. As well as generating noise this would lead to a push to expand the garden.</p> <p>5. Some of the pro-garden people even speak of selling on their produce. The current land size of the project would not produce enough produce to sell on.</p> <p>The Mort Bay community garden is a good indication of what is likely to happen. Though only began this year (2012) the corrugated bed area is already about twice as large as the proposed garden in Punch Park. The big difference is that the Mort Bay garden is on waste land whereas the Punch Park garden will be on much used park land.</p> <p>Another objection to this particular garden is the rather underhand manipulative way it has been promoted/engineered.</p> <p>It began late at night with a person illegally erecting a post with a sign on it promoting a community garden. The post looked rather like a stake claiming public land. This does not inspire trust in the way they would handle public land. Later there was a letterbox drop directing people to a website containing no person's name on it. Eventually the site was updated to include a name David Bennett – who lives quite close to the proposed garden. Mr Bennett and his supporters are tenacious and pushy and have lobbied Council by appealing to the buzz words 'community' and 'environment'. Theoretically these concepts are fine but the problem is in the detail. Everyone wants to protect the environment but how do we best do it?</p> <p>In terms of removing CO2 the current grass patch is probably just as good as a garden. Regarding aesthetics, the corrugated raised beds are not very attractive and will not improve the appearance of the park.</p> <p>As regards to 'community', given the limited space in Punch Park, the garden is just as likely to divide people as to bring them together. Clashes may occur with the tennis people and the dog owners, as well as pedestrians affected by cluttered paths.</p> <p>Also, of concern is the noise generated by those using the garden. The garden is proposed to be open from dawn to dusk. Dawn can occur very early while most people are still asleep and dusk can occur very late. This makes for the possibility of a real noise nuisance.</p> <p>There is even the likelihood of the garden eventually being fenced off.</p> <p>The present proposal is for the garden to be unfenced however, once they get the garden this may change. The rationalisation for this will be to keep dogs out but the reality will be that the community garden members would want their own little fiefdom with restricted access to the public at large. This will be partly to protect their 'produce' but mainly because they will come to regard the site as their own property to control as they pay a membership fee and put their work into the garden.</p> <p>Conclusion</p>	<p>beyond this will be subject to community consultation and will need to be approved by Council.</p> <p>As above</p> <p>As above</p> <p>As above</p> <p>The site at Mort Bay is not located on waste land. The site was under utilised however it was still valued by the community and is still open for other recreational use including views of the harbour beyond. There are also sites within Punch park which could be viewed as being under utilised and these sites will be assessed by Council staff as part of the planning assessment works associated with the proposed community garden.</p> <p>Council was formally approached with this concept by members of the community who are local residents and park users. The request is a legitimate one and one which Council has determined has merit to be assessed in line with Council's Community garden policy and Council's Community Engagement Strategy which has included the opportunity for detailed community feedback and discussion.</p>

	Date Received	Submitter Name	Category	Issue Raised	Officer Response
				<p>The fact that a community garden is not in the original plan of management was for a very good reason. Punch Park's too small for parts of it to be taken over by further sectional interests.</p> <p>The pressure for this community garden is not coming from a great public groundswell of people. If it was, the garden would be in a more suitable site such as the less used public space near the ports area.</p> <p>Rather it is coming from a small but persistent group of people who want the garden with Punch Park because it is only a very short walk from where they live.</p> <p>Any new initiative should promote the public interest-not just that of a small number of vocal people.</p> <p>The proposed community garden in Punch Park does not promote the public good.</p> <p>Yours sincerely,</p>	
5	9/1/2012	Local resident	Park User	<p>We live at Balmain & we are in full support of the establishment of a community garden in Punch Park. We think it will further build on the sense of community, provide a valuable education for children, provide exercise for seniors & provide organic vegetables & herbs to the community.</p>	Supported noted.
6	9/1/2012	Local resident	Park User	<p>Via this email, I'd like to notify you of my support for the Community Garden initiative in Punch Park (Balmain). I think it's a wonderful idea to make room for a space where locals can grow food sustainably.</p> <p>Besides the obvious social aspects of such an initiative – which will surely promote the sense of community in our area – I see great benefits for kids and adults learning about how to grow food, how to reduce our carbon footprint, and how to get by without producing waste.</p> <p>I hope this plan makes it through. It has worked in so many other suburbs, we'll make it work in Balmain too.</p>	Supported noted.
7	9/1/2012	Local resident	Park User	<p>We are writing as supporters of the community garden proposed for Punch Park, Balmain. This project deserves enormous council support for its value at many levels and we hope you will endorse it heartily.</p> <p>Thanks for your interest.</p>	Supported noted.
8	10/1/2012	Local resident	Park User	<p>We are writing to enthusiastically support the proposal of a Community Garden in Punch Park, Balmain.</p> <p>We are a young family with a young child living in an apartment in the Balmain Terraces complex (.....Foy St, Balmain). The whole family (including the little one) enjoys gardening a great deal; unfortunately, there is so much gardening one can do on a balcony. This is why we were very excited to hear that the Council was considering starting a community garden scheme in Punch Park. We think this is a great idea. Participating in a community garden would be a great way of getting in touch with a local community of like-minded people while doing a healthy and environmentally sound activity. We sincerely hope Leichhardt Council goes ahead with the proposal.</p>	Supported noted.
9	10/1/2012	Local resident	Park User	<p>I would like to add my support for the proposed community gardens at Punch Park. I think it is a great concept and hope that the Council will support it and many more community initiatives like it. I have lived in Balmain for only 3 years (having bought a property here) and can really see the need for community gardens. I live in a townhouse and have a young child and I am enthusiastic about the concept of having access to community vegetable and fruit gardens - where I can bring him and involve him in community gardening.</p> <p>I think the community gardens can also really be a place that brings people together and will be a catalyst for forming closer relationships between community members. It will help build a 'sense of community'. I'm really pleased that there is a committed group of individuals who have driven the process so far and look forward to being involved in the future. I hope the Council will continue to be supportive of the Punch Park community garden.</p>	Supported noted.
10	10/1/2012	Local resident	Park User	<p>I wish to support the Community Garden Initiative in Punch Park, Balmain. This is a fantastic initiative which makes a great use of community space where locals are able to grow food in a sustainable way.</p> <p>It will foster a great community spirit and will benefit individuals in educating themselves about growing healthy</p>	Supported noted.

	Date Received	Submitter Name	Category	Issue Raised	Officer Response
				food, and reducing environmental impacts and unnecessary waste. I really hope it is a success!	
11	10/1/2012	Local resident	Park User	I wish to acknowledge my support for the Punch Park Community Gardens – it is a fantastic initiative which will work to enhance community spirit and awareness of environmental issues within the district.	Supported noted.
12	13/1/2012	Local resident	Park User	I am writing to support the Community Garden initiative in Punch Park, Balmain. What a fantastic idea! The Balmain community is at an age ripe to respect and dedicate time for such a garden! It would not only promote greater community spirit but would benefit the environment and promote a more sustainable and healthy approach to the food we consume through fresh vegetables. I truly hope this gets off the ground, as my balcony is not big enough to engage in the wonderful delights of gardening.	Supported noted.
13	21/1/2012	Local resident	Park User	We think that the proposed community garden in Punch Park is a fantastic idea and support it unreservedly. We understand that there have been some objections on the grounds of noise and visual intrusion. We don't understand how there can be much noise from the garden and certainly it would be negligible compared with that from the tennis courts, the childrens' playground or from the large groups of people who take their dogs there every day. We can see no reason to object on the grounds of visual intrusion. We support the garden regardless of where in the park it is located.	Supported noted.
14	23/1/2012	Local resident	Park User	I would give my support for a community garden in Punch Park. With the many changes occurring on or adjacent to the Balmain peninsula, all threatening the sense of community that has existed here for many decades, I see a community garden as a re-establishing of this spirit. A garden is a place which is all inclusive and always appreciated by all. Recently I was in St Kilda where they have a community garden and to pass this place on a Saturday afternoon and see the many people working there together as well as an out-of-towner passerby to see these thriving and, in parts, fanciful garden (they have a small part set aside as a fairy garden) was a sheer delight. I have lived in the area for over 35 years and Balmain/Rozelle more than ever needs something like this to begin to draw the place together again and re-establish it as a true community.	Supported noted.
15	23/1/2012	Local resident	Park User	I write in support of the Punch Park Gardens. My family are fully supportive of a community garden in Punch Park (just 50m from our house). This is a exciting development and will enable us to teach two children much about growing crops, etc. My family would also be willing volunteers to tend the garden on a regular basis. I would encourage Leichhardt Council to support this fantastic proposal. I thank you in advance for considering this matter.	Supported noted.
16	23/1/2012	Local resident	Park User	I am writing in support of Punch Park Community Garden. I think this is a great community initiative that has already brought local people together in a positive and optimistic way. Thanks for giving us the opportunity to comment as we are very keen to make it happen and enjoy the social, environmental and aesthetic benefits of a community garden. Many people who live locally do not have access to their own gardens as they live on small blocks with courtyards are small outdoor spaces so enabling people to use community land for the purpose of gardening is a great way to allow people to enjoy growing vegetables, fruit and flowers for themselves. In a world where people are often less connected to food production I also think it is a really good way to educate people about growing and eating fresh food and see it as a way of reducing our food travel hours - which is better for the planet. I also like the way the group will link in with other community gardens like Mort Bay and the people operating the Glasshouse. I like the preferred location behind the tennis courts. I am also fully supportive of the notion that the garden comes with	Supported noted.

	Date Received	Submitter Name	Category	Issue Raised	Officer Response
				<p>responsibilities and that the garden group will need to fulfil the requirements of any lease arrangement that Council stipulate. I hope that we can link to the local primary schools and seniors and disability groups. I think the raised beds will be great for this as they will make our garden accessible to people with limited mobility.</p> <p>I am confident that the group is very inclusive and respectful of the concerns of neighbours who are not interested in the garden and welcomes all community members to participate. The 30 or so people who are keen and regular are all really positive and open to people's thoughts, time and involvement. Already they group has benefited from the expertise and engagement of local artists, horticulturalists, geologists, designers, gardening enthusiasts, amateurs and children. Without turning any plot of earth or planting a single seed we have all benefited from meeting new neighbours and sharing a dream.</p>	
17	24/1/2012	Local resident	Park User	<p>I would like to congratulate the council for their vision & foresight in consideration of, & part approval for, a community garden in Punch Park.</p> <p>I think it is a brilliant idea and have put my name down to be involved.</p> <p>I have looked at the proposed areas and would suggest that Area A would be the best location as it will get a lot of sun (crucial to growing veggies) & it is rarely used by the doggie community. It should also have no impact on the residents across the road.</p> <p>I would also like to see Council planting more fruit trees in parks - urban foraging is such a brilliant idea - lets utilize our spaces for the benefit of all of us and the planet.</p> <p>In short I totally agree with the Punch Park Community Garden proposal!</p>	
18	24/1/2012	Local resident	Park User	<p>I live at Ennis Street just up from Punch park. I fully support the Punch park veggie garden/community garden. It is an important and great initiative. It gives local residents an interesting and important way to grow food and experience natural activities. The idea of sharing the produce is also a great outcome.</p> <p>Its a great proposal please support it, sincerely</p>	
19	24/1/2012	Local resident	Park User	<p>Re community garden at punch park</p> <p>I totally support and endorse a community garden at Punch Park. Having a community garden at Punch Park will continue to build on the strong community spirit that currently exists within the area. A fantastic initiative and one which will and can but add value to the immediate community surrounding Punch Park.</p>	
20	24/1/2012	Local resident	Park User	<p>As a nearby resident to the proposed community garden at Punch park, I'm emailing to express my support. I strongly believe that the garden would be a major asset to the area. Apart from the obvious benefit of providing an opportunity for us space challenged locals to get our hands dirty in a real garden, it will provide a reason for people to meet and get to know each other. It's also a fantastic use of an otherwise unused part of the park.</p> <p>I strongly support the project and hope that it gets Council's approval.</p>	
21	24/1/2012	Local resident	Park User	<p>I would like to congratulate the council for their vision & foresight in consideration of, & part approval for, a community garden in Punch Park.</p> <p>I think it is a brilliant idea and have put my name down to be involved.</p> <p>I have looked at the proposed areas and would suggest that Area A would be the best location as it will get a lot of sun (crucial to growing veggies) & it is rarely used by the doggie community. It should also have no impact on the residents across the road.</p> <p>I would also like to see Council planting more fruit trees in parks - urban foraging is such a brilliant idea - lets utilize our spaces for the benefit of all of us and the planet.</p> <p>In short I totally agree with the Punch Park Community Garden proposal!</p>	

	Date Received	Submitter Name	Category	Issue Raised	Officer Response
22	25/1/2012	Local resident	Park User	<p>We live at Smith St. Balmain and would like to express our support for the proposed community garden at Punch Park Balmain.</p> <p>I think it will be a great opportunity to maintain and create the community spirit that we have found while living in Balmain.</p> <p>My husband and I have just put in garden beds in our property and are not experienced gardeners and are excited about the learning opportunity these gardens would offer.</p> <p>Thank you for your time.</p>	
23	3/2/2012	Local resident	Park User	<p>I am writing this in support of the proposal for a community garden in Punch Park.</p> <p>I think that a community garden would be a great success in this location as there is a large number of residents in the area that don't have an area where they can grow fresh foods.</p> <p>I currently have a few plants planted on our balcony but would love to be able to expand what could be grown. I also have very limited space where I can compost the food scraps that we generate and end up needing to throw some of them into the standard garbage. Our household would be able to reduce the amount of waste we require to be collected significantly with an adequate space for composting.</p> <p>Your consideration of this proposal is appreciated.</p>	

Attachment 3

Proposed Community Gardens Meeting
Thursday 22nd November 2012, 6pm – Punch Park

Present: Aaron Callaghan, Cr Darcy Bryne, Cr Melinda Manikas.

29 members of the public attended the meeting.

A presentation was given by Aaron Callaghan (Council's Senior Parks and Open Space Planner) and Mr David Bennett (Punch Park Community Garden Group Inc.) spokesperson.

After the presentation the following concerns and opinions were raised:

- * Any garden design needs to be aesthetically pleasing
- * The proposal is not supported it's a land grab.
- * The proposal is not in keeping with the park -there is not enough open space at Punch park an alternative site should be chosen. Not in our park !
- * The garden will expand in the future taking over the whole park- It can't be allowed we won't allow it.
- *No expansion is proposed –the garden will be managed through a license agreement with Council and it will be managed by the community for the community.
- * The noise from the garden will be totally inappropriate.
- * Community Gardens can be a successful community binder bring people together and helping neighbours to get to know each other. We support the proposal.
- * This is a great community initiative. The site in question is not impeding on any current activities within the park.
- *A mixture of low and medium raised beds are supported-great for the elderly, those without gardens and a great education resource for children.
- * A community garden will foster more ownership over the park, its something we can all participate in and be proud of. More people in the park makes it a safer place.
- *Companion planting is supported to ward off insects. No pesticides.

The meeting concluded at 7:15pm.

LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: ENVIRONMENTAL AND COMMUNITY MANAGEMENT

SUBJECT: ITEM E3 - INTERIM TREE MANAGEMENT POLICY

AUTHOR: CLARE HARLEY – EXECUTIVE STRATEGIC PLANNER
MEAGHAN MULHALL – STUDENT STRATEGIC PLANNER

DATE: 6 MARCH 2013

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil

Policy Implications: Place Plan
Residential Strategy

Strategic Plan Objective: Community Well-being
Accessibility
Place Where We Live and Work
A Sustainable Environment
Business in the Community
Sustainable Services and Assets

Staffing Implications: Potential impacts on planning staff

Notifications: Nil

Other Implications: Strategic Planning

1. Purpose of Report

The purpose of this report is to:

- Update Council on the status of the proposed Draft Interim Tree Management Policy;
- Seek Council's endorsement to adopt the Draft Interim Tree Management Policy; and
- Update Council on the status of the Draft Development Control Plan (DCP) – Tree Management and its accompanying Technical Manual.

2. Recommendations

1. That the Draft Interim Tree Management Policy be adopted.
2. That the update regarding the Draft Development Control Plan (DCP) – Tree Management be received and noted.

3. Background

A number of issues have been raised by councillors and the community regarding Council's current Tree Preservation Order (TPO). These include the absence of discretionary notification provisions and inadequate controls for the removal of trees in the municipality where there is justification. As such, Council identified the need to prepare controls that complement the *Tree Preservation Order*. Initially this was to be addressed as part of the preparation of the new Development Control Plan (DCP); however, at the Ordinary Council meeting of 24 May 2011 Council resolved (**C212/11**) for staff to prepare a report to the Environment and Recreation Committee outlining the process and timeline for the completion of an Interim Tree Management Policy.

An information report was considered at the June 2011 Environment and Recreation Committee meeting in relation to the Policy. It was proposed that the draft Interim Tree Management Policy be considered at the August Council meeting and placed on public exhibition in September 2011.

However, Councillors were advised by Memo (dated 8 September 2011) that the timetable had not been met as legal issues had been identified relating to the implementation of new controls contained within the Standard Instrument Local Environmental Plan (LEP) and in relation to amending exempt and complying controls in Development Control Plan No 35 – Exempt and Complying Development.

Clause 6(5) of the *Leichhardt Local Environmental Plan (LEP) 2000* provides no measure to amend *Development Control Plan 35 – Exempt and Complying Development*, which refers to the current *Tree Preservation Order*. Council consulted the Department of Planning as to whether the *Local Environmental Plan 2000* could be amended under section 73A of the *Environmental Planning and Assessment Act 1979* (EP&A Act), which can be used to expedite amendments of Environmental

Planning Instruments (EPI's) including Local Environmental Plans where there has been:

- a) *an obvious error in the principal instrument consisting of a misdescription, inconsistent numbering of provisions, a wrong cross-reference, spelling error, grammatical mistake, the insertion of obviously missing words, the removal of obviously unnecessary words or a formatting error;*
- b) *address matters in the principal instrument that are of a consequential, transitional, machinery or other minor nature;*
- c) *deal with matter that the Minister considers do not warrant compliance with the conditions precedent for the making of the instrument because they will not have any significant adverse impact on the environment or adjoining land.*

The Department advised that the amendment was unlikely to fall within the parameters of s73(1) (a) or (b). It *may* fall within s73(1) (c), but a sound planning argument would need to be made to establish that the amendment wouldn't result in any significant adverse impact on the environment. The Department advised that the best way to deal with the proposed amendment to the Local Environmental Plan may be by way of a Planning Proposal. A case was made that this would be a lengthy process and it was decided to pursue the development of an Interim Tree Management Policy prior to the gazettal of the new Local Environmental Plan and adoption, by Council of the new Development Control Plan.

The purpose of the Interim Tree Management Policy would be to supplement the requirements of the current *Tree Preservation Order* without reducing its integrity, and provide clarification on the Matters for Consideration that Council staff would have regard for when assessing proposed tree works.

4. Report

4.1 Statutory Context

a) Leichhardt Local Environmental Plan 2000

The Draft Interim Tree Management Policy is consistent with the principles outlined in part 2 Section 13 of the *Leichhardt Local Environmental Plan 2000*, which provides for preservation of natural resources and biodiversity and minimisation of negative impacts of urban development on the natural environment

Council has identified the need to prepare an Interim Tree Management Policy which will guide residents, applicants, Council's Development Assessment team and Councillors in their decision making process regarding tree and vegetation management in the municipality prior to the gazettal of the new Leichhardt Local Environmental Plan and adoption of the new Leichhardt Development Control Plan.

b) Tree Preservation Order

The Draft Interim Tree Management Policy is consistent with the provisions of the *Leichhardt Tree Preservation Order*. The Interim Policy provides clarification about the requirements of the tree assessment process.

4.2 Strategic Context

The Interim Tree Management Policy will facilitate the achievement of Council's strategic objectives, including those outlined below, where they are consistent with the provisions of the *Tree Preservation Order*. The Interim Tree Management Policy will then be translated into the new Development Control Plan and additional controls will be included to fulfil the requirements of Council resolutions and strategic plans.

- a) *Leichhardt 2020+*
 - Objective 4.2 – minimise our impacts on the environment.
 - Objective 4.3 – protect, restore and enhance our natural environment and native biodiversity within our urban context
- b) *Urban Forest Policy*
 - Objective 1 – Increase the health and extent of the canopy or vegetation cover of the Local Government Area to provide environmental and social benefits.
 - Objective 5 – Enable the community to value, nurture and protect trees, vegetation and wildlife in their gardens, streets and public spaces.
- c) *Environmental Sustainability Strategy 2010-14*
 - Objective B5 – maintain and review Council's tree controls to ensure that trees on private land are appropriately protected.
 - Note that Objective B9 and B11 that relate to control of *Celtis sinensis* and the provision of a reference list to guide species selection will be incorporated into the new Development Control Plan controls.

4.3 Draft Interim Tree Management Policy

- a) *Why have we prepared a Draft Interim Tree Management Policy?*

The provisions of the current *Tree Preservation Order* cannot be altered until the *Leichhardt Local Environmental Plan 2000* is repealed, the *Draft Local Environmental Plan 2012* gazetted, and the new Development Control Plan adopted. In the meantime, the Interim Tree Management Policy aims to provide greater clarity about how Council will implement its current tree management framework and processes.

The Draft Interim Tree Management Policy contained at **Attachment A** has been developed to supplement the content of the current *Leichhardt Tree Preservation Order* (TPO) without compromising the integrity of that instrument.

b) *What are the key objectives of the Draft Interim Tree Management Policy?*

The Draft Interim Tree Management Policy:

1. outlines key definitions and terms used in the Policy.
2. clarifies the matters for consideration that Council will have regard to when processing applications for Tree Preservation Orders and Development Applications, made under the *Tree Preservation Order*, that have the potential to impact *Trees*; and
3. clarifies the process for review of determinations

4.4 Update - Draft Development Control Plan 2012 and Tree Management Technical manual

Council is preparing a new, comprehensive Development Control Plan in response to the amendments made in 2005 to the *Environmental Planning and Assessment Act 1979*. Council will take the opportunity to review the Tree Management controls in the new Development Control Plan and it is anticipated that the Interim Tree Management Policy will inform its preparation.

There are several reasons why new controls relating to tree management in the LGA are considered a priority for Council. These include:

1. The new controls will aim to address several issues raised by the community and Council staff, including the appropriateness of species listed in the current *Tree Preservation Order* and revision of that list.
2. The new controls will define terms used and outline assessment procedures in order to provide a clear framework within which the community and Council staff can operate.

A Technical Manual is also being developed to provide supplementary guidance to the community and staff in the preparation and assessment of tree works applications. It will include topics such as requirements of technical reports, pruning standards, technical calculations, replacement planting and protection of trees on development sites. The Technical Manual will be reported to Council at the same time as the new Development Control Plan provisions are considered.

5. Conclusions

The Draft Interim Tree Management Policy has been prepared to complement the current *Tree Preservation Order*. It will be replaced, along with the *Tree Preservation Order*, upon gazettal of the *Draft Leichhardt Environmental Plan 2012* and adoption of the *Draft Development Control Plan 2012*.

However, the objectives that underpin the *Tree Preservation Order* and the Draft Interim Tree Management Policy will inform the development of the new controls outlined in the *Draft Leichhardt Environmental Plan 2012* and the *Draft Development Control Plan 2012*.

ATTACHMENT A

DRAFT INTERIM TREE MANAGEMENT POLICY
LEICHHARDT COUNCIL

DECEMBER 2012

Interim Tree Management Policy

This Policy outlines matters that Council will have regard to when assessing:

- Complying Work Tree Applications
- Tree Preservation Order Applications
- Development Applications which include or require works to be undertaken to Trees.

This Policy is designed to supplement the requirements of the Leichhardt Tree Preservation Order, and does not replace the requirement to adhere to the content of that document. This Policy should be read in conjunction with the following documents:

- *Leichhardt Tree Preservation Order*
- Leichhardt Urban Forest Policy
- Leichhardt Climate Change Adaptation Strategy
- Leichhardt Environmental Sustainability Strategy 2010-2014
- Leichhardt 2020+
- Australian Standard AS 4373-2007 Pruning of amenity trees
- Australian Standard AS 4970-2009 Protection of trees on development sites
- *Trees (Disputes Between Neighbours) Act 2006*

Key definitions

Australian Qualification Framework (AQF) – a quality assured national framework for education and training. This system provides nationally recognised and endorsed qualifications through a competency based training system.

Crown – the portion of the *Tree* consisting of branches and leaves and any part of the *Stem* from which branches arise.

Dead Tree – A *Tree* That is incapable of photosynthesis, that has no remaining living foliage or vascular tissue.

Protected Tree – Any *Tree* having a height of four(4) metres or greater and a trunk diameter (measured at one (1) metre from the ground level) of 200 millimetres or greater, growing on privately owned excluding any *Tree* that is listed as an 'Exempt Species'.

Significant Tree means any 'tree' that is either, listed as a Heritage Item, located within a property that is listed as a Heritage Item or listed on Council's Significant Tree Register or located within a Heritage Conservation Area.

Stem – the part of the *Tree* which supports branches, leaves, flowers and fruit and is also referred to as "the trunk".

Structural Root Zone (SRZ) – The portion of the root plate comprised primarily of structural woody roots (integral with the soil profile) providing the main mechanical support and anchorage of a *Tree*. See AS 4970:2009 *Protection of trees on development sites* for guidance on calculating an SRZ.

Tree – A perennial plant having a single stem or relatively few woody stems, including palm trees and ferns, whether exotic (introduced) native or locally-indigenous species.

Tree of Landscape Significance – A *Tree* that rates as 1, 2 or 3 when assessed against the framework in Table 3 of Appendix F to this Policy.

Tree Protection Zone (TPZ) – a specified area above and below ground and is a radial distance from the centre of the stem set aside for the protection of a *Tree's* roots and crown to provide for the viability and stability of the tree. See AS 4970:2009 *Protection of trees on development sites* for guidance on calculating a TPZ.

Urban forest – The conglomerate of *Trees* growing within urban areas on public and privately owned lands, including those growing within parks, reserves, streets and institutional land

Policy guidelines

This Policy applies to all proposed *Tree Works* on privately owned land.

1. Approvals process

1.1 Exempt Work – (No notification or Application to Council required)

C1 A Tree Application or Development Consent **is not required** for the following:

- a. removal or pruning of non-prescribed trees or vegetation including those species that are identified as *Undesirable species* as follows:
 - *Bambusa spp.* (Bamboo) [all types]
 - *Eriobotrya japonica* (Japanese Loquat)
 - *Ficus elastica* (Rubber tree)
 - *Ligustrum sinense* (Small-leaf privet)
 - *Ligustrum lucidum* (Large leaf privet)
 - *Musa spp.* (Banana)
 - *Nerium oleander* (Oleander)
 - *Toxicodendron succadeneum* (Rhus tree/Japanese Wax)
 - *Morus nigra* (Mulberry)
 - *Syagrus romanzoffianum* [syn. *Arecastrum romanzoffianum*] (*Cocos Plam/ Queen Palm*)
 - *Schefflera spp.* (Umbrella Tree/Umbrella Plant)
 - *Persea americana* (Avocado Pearl Tree)
 - *Ailanthus spp.* (Tree of Heaven)
 - *Lagunaria patersonia* (Norfolk Island Hibiscus)
 - *Mangifera indica* (Mango Tree)
- b. pruning or removal of trees that are less than 4 metres in height and have a trunk diameter of less than 200 mm, when measured at a height of 1metre from the ground.
- c. lopping, topping or removal of trees required to comply with a direction under the *Electricity Supply Act 1995*, or any other act of Parliament or complying with a direction from any Emergency Service including the State Emergency Service.
- d. removal of torn limbs or dead wood such as individual branches but does not include whole trees.
- e. pruning of less than 10% of the canopy or root system up to once every growing season and only of branches less than 100 mm in diameter.
- f. insertion of root barriers, when this will result in less than 10% of the root system being removed and up to once every growing season.

1.2 Complying Work Tree Application – (Notification to Council required)

C1 Canopy pruning of Trees can be carried out if the owner of the *Tree* lodges a Complying Work Tree Application with Council. The property owner can carry out the works from 3 days after the Application is lodged, in the following circumstances:

- a. if the *Tree* is growing on the applicants' property; and

- b. it is proposed to prune more than 10% but less than 25% of the canopy; and
- c. all pruning will comply with Australian Pruning Standards AS 4373-2007 *Pruning of amenity trees*; and
- d. the pruning will be undertaken by a suitably qualified person (minimum qualification AQF level 3 Arboriculture); and
- e. canopy pruning of the *Tree* has not been undertaken within the previous 12 months.

1.3 Tree Preservation Order Application – (Consent from Council required)

- C1 Owners of *Trees* are required to make a Tree Preservation Order Application to obtain Council consent to undertake works in the following circumstances;
- a. any works not listed in Sections 1.1 and 1.2 of this Policy including:
 - i. works to a *Protected Tree* (a *Protected Tree* is any *Tree* having a height of 4m or greater and a trunk diameter of 200mm or greater)
- C2 Council may only grant approval to remove any *Tree* to which this section applies if:
- a. the *Tree* does not make a significant contribution to the aims of the *Tree Preservation Order*;
 - b. the *Tree* is a threat to structures or persons which cannot be remedied by reasonable protective measures;
 - c. the *Tree* is located where approved development is to be located;
 - d. replacement planting can better achieve the aims of the *Tree Preservation Order* within a reasonable time.
- C3 In considering whether to grant approval to remove a *Tree* under section 1.3 C2 Council will consider whether the *Tree* is unsuitable for site conditions. A *Tree* may be deemed to be unsuitable for site conditions if any of the following has been demonstrated, by the Applicant, through the provision of a professional report as requested by Council (in accordance with Attachment A, Table 1):
- i. the *Tree* is located where the prevailing environmental conditions are unsuitable; or
 - ii. the *Tree* is in a state of irreversible decline or is *Dead*; or
 - iii. the *Tree* poses a threat to human life or property; or
 - iv. the *Tree* is causing significant damage to public infrastructure which cannot be remediated by any other reasonable and practical means; or
 - v. the replacement of damaged or failed sewer pipes or storm water lines cannot reasonably be undertaken with the retention of the *Tree*; or
 - vi. the *Tree* is not deemed to be a *Tree of Landscape Significance*.
- C4 In circumstances where there is doubt as to the extent of damage to a structure Council may require the owner of the *Tree* to submit, to Council, a report prepared by a Consulting Engineer in association with an accredited Consulting Arborist (Minimum AQF Level 5 Arboriculture) and in accordance with Attachment 1 Section 1 to:
- a. establish that the impact is, in fact, caused by the *Tree*
 - b. examine feasible alternatives for the remediation of the impacts without the removal of the *Tree*

Note: Unsubstantiated opinion is considered an unsatisfactory basis for assessment of a the health and viability of a Protected Tree.

- C5 In circumstances where there is doubt as to the extent of damage to sewer pipes or stormwater lines Council may require the owner of a *Tree* to submit to Council a report prepared by a Licensed Plumber in association with a qualified Consulting Arborist (Minimum AQF Level 5 Arboriculture) and in accordance with Attachment 1 Section 1 to:
- a. assess the extent of the damage, taking into account the location and extent of the blockage or damage, photographic evidence of extracted roots or damaged pipes; and
 - b. examine feasible alternatives to tree removal including replacement, encasing, cleaving or relocation of the pipeline to avoid further root incursion.

1.4 Development Applications

- C1 A Development Application is required in the following situations:
- a. for the removal of a *Tree* which is listed as a Heritage Item in the *Leichhardt Local Environmental Plan 2000*
 - b. where proposed works involve a major incursion (greater than 10 percent) into a *Tree Protection Zone (TPZ)* as described in *AS 4970:2009 Protection of trees on development sites (Refer to Attachment A Section 3)*;
 - c. any other works not listed in Sections 1.1 (Exempt Work), 1.2 (Complying Work Tree Application) or 1.3 (Tree Preservation Order Application).
- C2 Where a Development Application has been submitted to Council for:
- a. alterations or additions to an existing building; or
 - b. the construction of a new building or associated works
- and where the proposed works may impact a *Tree* within its *Tree Protection Zone (TPZ)* a separate Development Application will not be required. The proposed works will be considered as part of the original Development Application and the potential for impacts on a *Tree/s* will be assessed using the methodologies outlined in Attachment A, Table 1.
- C3 Where assessment of the potential impacts of a *Tree/s* upon a property or person is to be undertaken as part of the assessment of a Development Application Council will take the following into consideration:
- a. the health and condition of the *Tree/s* by utilising a Visual Tree Assessment and Hazard Assessment as outlined in Attachment A, Table 1;
 - b. the landscape significance of the *Tree/s* as determined in accordance with Table 3 of Attachment F;
 - c. the contribution that the *Tree/s* makes to the aims of the *Tree Preservation Order*.
- C4 Where a *Tree/s* is identified, as part of the assessment of a Development Application, as being a priority for retention the impacts of the proposed development works will be assessed against the requirements of AS4970-2009 '*Protection of trees on development sites*'

1.5 Conditions of Consent

- C1 Council may include conditions in the Notice of Determination for *Tree Preservation Orders* or in a Development Consent as follows:
- a. *Trees* that are required to be retained in accordance with a Development Consent must be protected from potential damage caused by construction activities in accordance with *AS 4970:2009 Protection of trees on development sites*.
 - b. additional conditions may be imposed as a Condition of Consent where it is considered that a Development Approval may result in risk of damage or pruning in excess of that permitted under Sections 1.1 and 1.2.
 - c. works to *Trees* subject to a Development Consent may only be undertaken following the issue of a Construction Certificate in relation to the determination.

1.6 Management of trees and vegetation on adjoining properties

- C1 Neighbours are able to prune the branches of a *Tree* overhanging their property where that pruning will be consistent with the:
- a. Exempt Works provisions of the *Tree Preservation Order*; and
 - b. as outlined in Section 1.1 of this Interim Tree Management Policy.
- C2 Where a *Tree* on an adjacent property has resulted in or has the potential to cause damage to property or injury to people utilising the adjoining land the adjoining land owner can seek to have the *Trees* removed, pruned or lopped;
- a. by approaching the *Tree* owner and request that the works be undertaken by the *Tree* owner; or
 - b. under the provisions of the *Tree (Disputes between Neighbours) Act 2006*.

1.7 Tree Replacement

- C1 The requirement for *Tree* replacement will be at the discretion of Council and will be required to implement the aims of the *Tree Preservation Order*.
- C2 Pot size of any replacement *Tree* required, by Council, will be at the discretion of Council and will generally be based on the size of the *Tree* that has received approval to be removed.

1.8 Process for review of decisions

- a. In the event that an applicant is dissatisfied with Council's determination in relation to a *Tree Preservation Order* application, or wishes to supply additional evidence or information in support of the application, the applicant may seek a review of the decision by writing to Council.
- b. The request for the review of a Council determination in relation to a *Tree* must be lodged within six (6) months of the date of Council's determination.
- c. The request for a review of a Council determination in relation to a *Tree* must contain the following information:
 - a. any additional information not already provided in support of the application; and

- b. an assessment of the *Tree* from a qualified Consulting Arborist and/or a Consulting Engineer or other accredited expert as appropriate in support of the application, at the applicant's cost. This should include the results and explanation of any diagnostic testing included in the assessment, where appropriate. (refer to Attachment A Section 1 for requirements of professional reports.
- d. Further Appeal may be made to the Land and Environment Court of New South Wales.

Attachment A - Documentation requirements

1. General requirements

Reports prepared by professionals such as qualified Arborists (AQF Level 5 Arborist), Structural Engineers and Licensed Plumbers are to establish a direct link between the tree and the reported impacts. In general, Council will require that the methodologies outlined in Table 1 of this attachment be used to assess and demonstrate existing or potential impacts of a *Tree/s*. Any further investigations that may be required are to be non-invasive in accordance with AS 4970:2009 '*Protection of trees on development sites*.'

a. Arborist reports – Examples of information that may be required/provided in an Arborists Report:

- i. information relating to the health or structural condition of the tree that cannot be seen from a ground-based inspection i.e. the documentation and assessment of observations resulting from an aerial (climbing) inspection;
- ii. testing of the tree with equipment such as a Resistograph, Picus Sonic Tomograph, or Arboradix Pole Sensor. These instruments can provide information relating to the percentage of sound wood remaining in partially decayed trunks, branches or roots;
- iii. the results of a non-invasive root investigation providing root mapping as a result of hand excavation under the supervision of an Arborist or excavation using an Airspade or Airknife;
- iv. Tree Management Plans that might include tree pruning specifications in accordance with AS 4373-2007 Pruning of amenity trees. These plans often document proposed pruning as 'marked up images' for clarification in terms of proposed/approved pruning;
- v. calculations relating to Structural Root Zones (SRZ) and Tree Protection Zones (TPZ) in accordance with AS4970-2009 Protection of trees on development sites;
- vi. Tree Protection Plans relating to development sites;
- vii. information relating to site conditions and suitability to the requirements of the tree/s.

b. Structural Engineer's Reports

- i. Applicants may also be required to provide a report from a Structural Engineer where property damage is alleged to be caused by a *tree* and the link to the *tree* is not obvious to the Council Arborist.
- ii. It is important that these reports contain the results of on site investigation (usually this will require non-invasive excavation undertaken by an Arborist (AQF Level 5 Arborist), to limit damage to the tree). Where damage is attributed to *tree* roots there must be a direct link established between the *tree* and the damage.
- iii. unsubstantiated opinion is not an acceptable basis for recommendations relating to the removal of significant *trees*. The report must demonstrate that there is considerable damage to significant structures that cannot be mitigated or remedied by means other than removal of a significant tree.

c. Appropriate Assessment Methodologies

Demonstrated Situation	Methodology for demonstration
The <i>Tree</i> is located where the prevailing environmental conditions are unsuitable.	A Tree Assessment accompanied by a report prepared by an AQF Level 5 Arborist. The report is to demonstrate and substantiate that the <i>Tree</i> is unsuitable for the prevailing environmental conditions.
The <i>Tree</i> is in a state of irreversible decline or is <i>Dead</i>	Attachment B – Visual Tree Assessment
The <i>Tree</i> poses a threat to human life or property	Attachment D – Assessing the risk relating to an observed structural flaw (hazard) in a Tree. The Tree will be assessed using a similar methodology and utilising a form such as that contained at Attachment G
The <i>Tree</i> is causing significant damage to public infrastructure which cannot be remediated by any other reasonable and practical means	A professional site assessment will need to be undertaken by an AQF Level 5 Arboriculture qualified Arborist and/or a qualified Consulting Engineer as requested by Council. Documentation may be required as outlined in this Attachment (Attachment A)
The <i>Tree</i> is causing considerable damage to significant structures on private property which cannot be mitigated or remediated by any other reasonable and practical means	A professional site assessment will need to be undertaken by an AQF Level 5 Arboriculture qualified Arborist and/or a Structural Engineer as requested by Council. Documentation may be required as outlined in this Attachment (Attachment A)
The replacement of damaged or failed sewer pipes or storm water lines cannot be undertaken with the retention of the <i>Tree</i>	Attachment B – Visual Tree Assessment. An additional report from a Licensed Plumber may be requested by Council.
The <i>Tree</i> is deemed to be a <i>Tree of Landscape Significance</i>	Attachment F (Table 3) – Determination of Retention Priorities will be applied by Councils Landscape Assessment Officer. The Tree may be classified as a Tree of Landscape Significance if it is classified as 1, 2 or 3 according to the criteria in Table 3.

Table 1: Appropriate Assessment methodologies

2. Tree Preservation Order Applications documentation requirements

Where Council requests that an Arborist's Report be submitted in support of a *Tree Preservation Order* Application, the following will apply:

The following information is required in the preparation of arboricultural reports to accompany *Tree Preservation Order* Applications made under this Policy:

The report is to be prepared by a qualified Consulting Arborist (AQF Level 5 Arboriculture). The report must be set out as a professional report with appropriate references to any literature cited in accordance with the Harvard Style referencing system.

The report must include the following information:

- the name, qualifications and contact details of the author;
- the property address and a sketch plan showing the location of the subject trees within the property. Each tree should be numbered on the plan to correspond with the report;
- details of the scope of the report and the methodology used in the assessment, including the date that the assessment was undertaken;
- supporting evidence such as photographs, where appropriate;
- recommendations for remedial action in consideration of all available and practicable options.

Table 1 below outlines the methodologies which Council considers are appropriate to be used to demonstrate the conditions outlined in section **1.3 C2** and **C3** relating to *Tree Preservation Order* applications. Alternative methodologies may be used where it can be demonstrated to Council that the methodology is appropriate and will be implemented by a qualified Consulting Arborist (minimum AQF Level 5 Arboriculture).

3. Development Applications

Where Council requests that an Arborist's Report be submitted in support of a Development Application, the following will apply:

- a. The Arboricultural Report or Development Impact Assessment accompanying a Development Application must be prepared by a qualified *Consulting Arborist* (AQF Level 5) and must include the following information:
 - i. the name, qualifications and contact details of the author and details of whom the report was prepared for;
 - ii. a plan showing the accurate location of all existing trees within the site and on adjoining sites that are located within 10 metres of the footprint of the proposed development works, based on a detail site survey prepared by a Registered Surveyor;
 - iii. all of the trees shall be numbered on the plan and an accurate representation of the canopy dripline plotted on the drawing to scale;
 - iv. Tree Protection Zones (TPZ's) and Structural Root Zones (SRZ's) for each tree shall be calculated in accordance with *AS 4970:2009 Protection of trees on development sites* and shown hatched on the drawing to scale;
 - v. a schedule of all existing Trees, including their correct botanical and common names, estimated height and canopy spread, trunk diameter measured at 1.4 metres from ground level;
 - vi. an estimate of the current age and remaining Safe Useful Life Expectancy (SULE) of each tree;
 - vii. an evaluation of the amenity, ecological and heritage significance of each tree and its Retention Value (refer to Attachment F);
 - viii. an assessment of the potential impact of the proposed development on existing trees, including an evaluation of any incursions to the TPZ, SRZ or canopy from both proposed permanent and temporary (scaffolding, hoardings etc) structures. The assessment must include all buildings and structures, underground services, earthworks and landscape works. Assessment of impacts shall use *AS 4970:2009 Protection of trees on development sites* as a point of reference;
 - ix. details of any required pruning of the canopy to accommodate the proposed development;
 - x. recommendations for design or construction methods to avoid adverse impact on existing trees considered to be worthy of preservation;
 - xi. recommendations for replacement planting where appropriate;
 - A Tree Protection Plan including:

- a scale plan showing the location of all existing and proposed structures in relation to the existing trees and the position of any temporary tree protection devices proposed. The plan should clearly show those trees proposed to be retained, those to be pruned, those to be removed and any proposed to be relocated (transplanted) as part of the proposed works. The plan should also indicate TPZ's and SRZ's; and
- where trees are recommended for removal, sound justification for the removal of such trees based on the above evaluation.

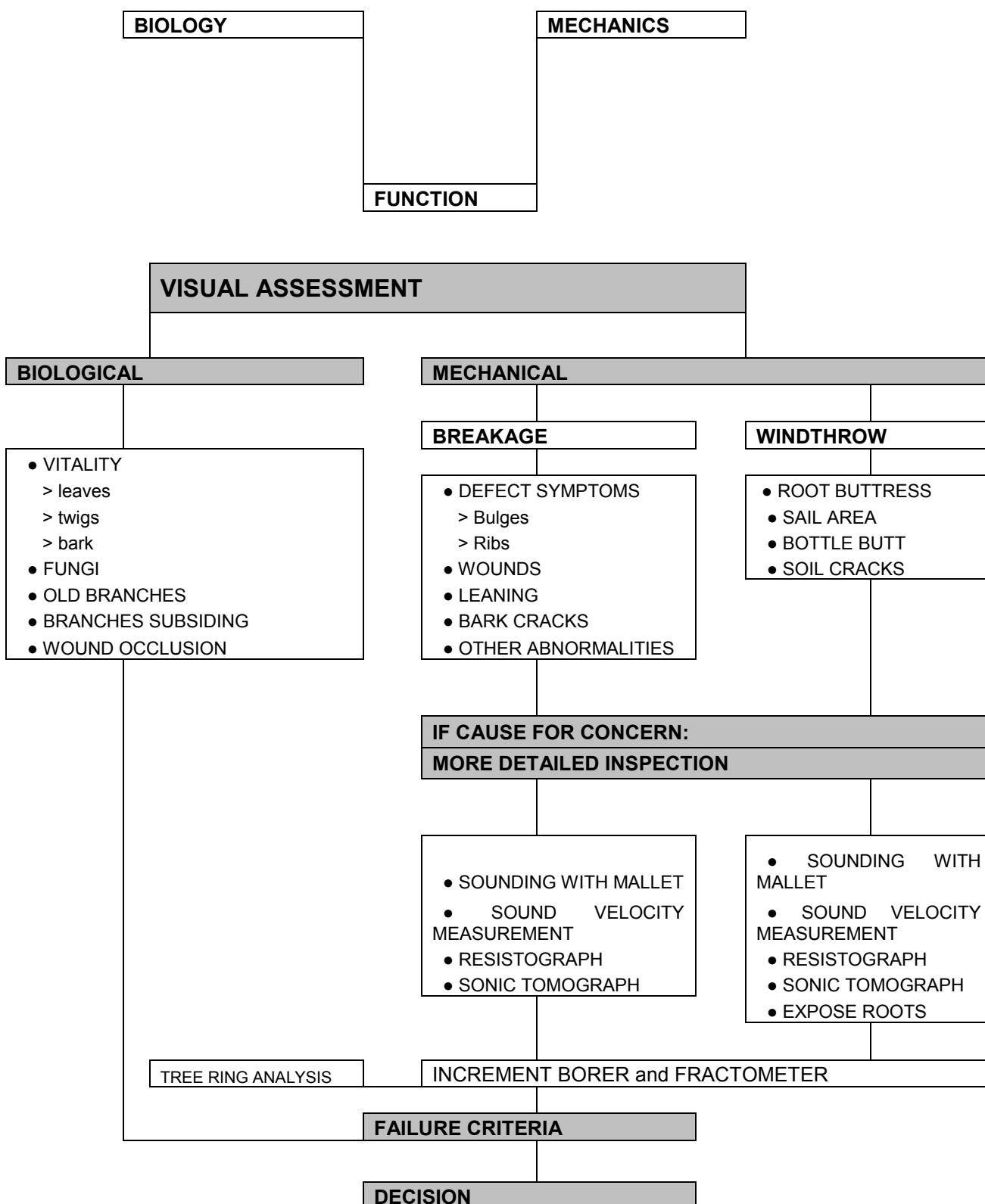
4. Requirements for proposed major incursions into a Tree's Tree Protection Zone (TPZ)

Where proposed Tree Works involve a major incursion into a Tree's Tree Protection Zone (TPZ) the following will apply:

Major incursions (greater than 10 percent as calculated in accordance with AS 4970:2009) to a Tree's TPZ will require more detailed investigations under the guidance of a Consulting Arborist (minimum AQF Level 5 Arboriculture). The project arborist must demonstrate that the tree/s would remain viable. This may require root investigation by non-destructive methods and with consideration of relevant factors in accordance with Clause 3.3.4 of AS 4970:2009. The results of the investigations are to be documented in the arboricultural report accompanying the Development Application, in addition to the requirements outlined in Section 2 of this Attachment:

- a. calculations of each subject Tree's TPZ and SRZ in accordance with AS 4970:2009 *Protection of trees on development sites* and shown hatched on a scale drawing;
- b. the extent of the proposed encroachment and area of the proposed investigations shall also be indicated on the scale drawing;
- c. details of the methodology used in the proposed investigations;
- d. details of the size, type, quantity, depth and orientation of the roots encountered and an assessment of the potential impact of root loss on the Tree; and
- e. any feasible options for retaining any substantial roots encountered (by amending design or construction methods) should be reviewed and discussed.

Attachment B – Visual Tree Assessment (VTA) procedure



Ref: Mattheck, Claus & Breloer, Helge (1994)

The Body Language of Trees - A handbook for failure analysis - Sixth impression (2001)

The Stationery Office, London, U.K.

Fig 120 page 196

Attachment C – Safe Useful Life Expectancy (SULE) procedure

* *Safe with an acceptable level of risk*

1	Estimate the age of the tree
2	Establish the average life span of the species
3	Determine whether the average life span needs to be modified due to local environmental situation
4	Estimate remaining life expectancy
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: #cccccc; padding: 5px;">Life Expectancy</div> <div>=</div> <div style="background-color: #cccccc; padding: 5px;">average modified life span of species - age of tree</div> </div>	
5	Consider how health may affect safety (& longevity)
6	Consider how tree structure may affect safety
7	Consider how location will affect safety
8	Determine safe life expectancy
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: #cccccc; padding: 5px;">Safe Life Expectancy</div> <div>=</div> <div style="background-color: #cccccc; padding: 5px;">life expectancy modified by health, structure and location</div> </div>	
9	Consider economics of management (cost vs benefit of retention)
10	Consider adverse impacts on better trees
11	Consider sustaining amenity - making space for new trees
12	Determine SULE
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: #cccccc; padding: 5px;">Safe Useful Life Expectancy</div> <div>=</div> <div style="background-color: #cccccc; padding: 5px;">safe life expectancy modified by economics, effects on better trees and sustaining amenity</div> </div>	

Ref: Barrell, Jeremy (1996)

Pre-development Tree Assessment

Proceedings of the International Conference on Trees and Building Sites (Chicago)

International Society of arboriculture, Illinois, USA

Attachment D – Assessing the risk relating to an observed structural flaw (hazard) in a Tree

Arborist Qualifications:

Assessing arborists are to be suitably experienced with a minimum AQF Level 5 qualification if undertaking risk assessment of Trees in the municipality. The risk of the Tree impacting on property or people is to be assessed against the three questions outlined below, and demonstrated in an arboricultural report (in accordance with the requirements of Appendix A) of this report and using a suitable methodology such as the Quantified Tree Risk Assessment or another method that can be suitably demonstrated and supported in writing by the reporting arborist.

Hazard Assessment:

There are many methods available for assessing the risk relating to an observed structural flaw (hazard in a tree. For example:

Matheny and Clark (1994) have developed a rating system or model for quantifying the risks associated with trees in urban areas. This model takes into account three key factors, with each factor rated from 1 to 4 (i.e. a highest rating total of 12). The three key factors are:

- a. failure potential (extent and significance of defects present),
- b. size of defective part (e.g. small = less than 15cm diameter, large = greater than 75cm in diameter), and
- c. target rating (use and occupancy e.g. low = occasional use, high = constant use).

Norris (2007) states that essentially tree risk assessment requires inputs derived from the following:

- a. Is there a hazard or defect and how likely is it to fail?
- b. Is there a risk target?
- c. How much damage will the hazard cause if it impacts on the target?

Risk of tree failure will generally be assessed in relation to the probability of failure, the size of the part that may fail and the nature of the target.

Attachment E – Guidelines for tree replacement

The selection of the species of the new tree and its position within the site will generally be at the discretion of the applicant to determine. Residents are encouraged to seek professional horticultural advice when selecting and planting new trees. The following general guidelines are provided to assist in selecting the correct species and determining the most appropriate position for new trees to be planted.

When selecting species of trees for new planting, consideration should be given to:

- appropriateness of the species to the site soil conditions and depth and the available soil volume to support the tree;
- the ultimate (mature) size of the tree relative to the available space;
- appropriateness of the species to the climate of the area and microclimate of the site;
- the nature of the species (deciduous or evergreen);
- the suitability of the species to the site conditions;
- any nuisance characteristics of the species, such as shedding of fruit, bark and leaves relative to the position;
- the form and shape of the tree relative to the available space; and
- the character of the site and locality (does the species need to be sympathetic with any period plantings).

Tree species selection should always be done in consideration of the local environmental and soil conditions of the site and the available space (both above and below ground) to support the mature dimensions of the tree. The selection of appropriate species is critical to successful establishment and long term sustainability. Where necessary, the advice of a qualified Landscape Architect should be sought on the selection and placement of new trees within a site.

Locally-indigenous native species (those formerly occurring naturally within the local area) are the most beneficial in terms of providing habitat and food sources to native birds and animals and promoting biodiversity.

Most trees make some contribution to amenity, ecological and heritage values, regardless of the origin of the species. However, some species are considered to be Nuisance Species, Environmental Weed Species or Noxious Weeds, and the planting of these species is obviously discouraged.

Attachment F – Determination of retention priorities

METHODOLOGY FOR DETERMINING TREE RETENTION VALUE

The aim of this process is to determine the relative value of each tree for retention (i.e. its Retention Value) in the context of development. This methodology assists in the decision making process by using a systematic approach. The key objective of this process is to ensure the retention of good quality trees that make a positive contribution to these values and ensure that adequate space is provided for their long term preservation. The Retention Value of a tree is a balance between its sustainability in the setting in which it is located (the 'landscape') and its significance within that setting (landscape significance).

Step 1: Determining the Landscape Significance Rating

The 'landscape significance' of a tree is a measure of its contribution to amenity, heritage and ecological values. Whilst these values are fairly subjective and difficult to assess consistently, some measure is necessary to assist in determining the Retention Value of each tree. To ensure in a consistent approach, the assessment criterion shown in Table 3 should be used. A tree may be considered 'significant' for one or more reasons. A tree may meet one or more of the criteria in any value category (heritage, ecology or amenity) shown in Table 3 to achieve the specified rating. For example, a tree may be considered 'significant' and given a rating of 1, even if it is only significant based on the amenity criteria.

Based on the criterion in this table, each tree should be assigned a landscape significance rating as follows:

- 1 Significant
- 2 Very High
- 3 High
- 4 Moderate
- 5 Low
- 6 Very Low
- 7 Insignificant

Step 2: Determining Safe Useful Life Expectancy (SULE)

The sustainability of a tree in the landscape is a measure of its remaining lifespan in consideration of its current health, condition and suitability to the locality and site conditions. The assessment of the remaining lifespan of a tree is a fairly objective assessment when carried out by a qualified Consulting Arborist. Once a visual assessment of each tree is completed (using the Visual Tree Assessment criteria), the arborist can make an informed judgement about the quality and remaining lifespan of each tree. The Safe Useful Life Expectancy (SULE) methodology (refer Attachment C) can be used to categorise trees as follows:

- Long (Greater than 40 years)
- Medium (Between 15 and 40 years)
- Short (Between 5 and 15 years)
- Transient (Less than 5 years)
- Dead or hazardous (no remaining SULE)

The SULE of a tree is calculated based on an estimate of the average lifespan of the species in an urban area, less its estimated current age and then further modified where necessary in consideration of its current health, condition (structural integrity) and suitability to the site.

Step 3: Determining the Retention Value

The Retention Value of a tree is increased or diminished based on its sustainability in the landscape, which is expressed as its SULE. A tree that has a high Landscape Significance Rating, but low remaining SULE, has a diminished value for retention and therefore has an appropriate Retention Value assigned. Conversely a tree with a low Landscape Significance Rating even with a long remaining SULE, is also considered of low Retention Value. This logic is reflected in the matrix shown in Table 1.

Once the landscape Significance Rating and SULE category have been determined, the following matrix can be used to determine a relative value (or priority) for retention:

TABLE 1 – DETERMINING TREE RETENTION VALUES

	Landscape Significance Rating						
SULE	1	2	3	4	5	6	7
Long - greater than 40 years	High Retention Value			Moderate Retention Value		Low Retention Value	Very Low Retention Value
Medium - 15 to 40 years							
Short - 5 to 15 years	Very Low Retention Value						
Transient - less than 5 years							
Dead or Hazardous							

Step 4:- Transfer Retention Values to the Tree Constraints Plan

The Retention Value of trees on development sites should be transcribed on a scaled site plan and colour coded. Together with Tree Protection Zones, this information assists in identifying the constraints imposed by trees to site layout and design (referred to as a “Tree Constraints Plan”). The Tree Constraints Plan forms a critical part of the site analysis and informs the design of proposed developments.

Step 5: Analysing the Implications for Proposed Development

The following tables describe the implications of the Retention Values on site layout and design:

TABLE 2 – TREE RETENTION PRIORITIES.

RETENTION VALUE	RECOMMENDED ACTION
“High”	<ul style="list-style-type: none"> • These trees considered worthy of preservation; as such careful consideration should be given to their retention as a priority. • Proposed site design and placement of buildings and infrastructure should consider the Tree Protection Zones as discussed in the following section to minimise any adverse impact. • In addition to Tree Protection Zones, the extent of the canopy (canopy drip-line) should also be considered, particularly in relation to high rise developments. Significant pruning of the trees to accommodate the building envelope or temporary scaffolding is generally not acceptable.
“Moderate”	<ul style="list-style-type: none"> • The retention of these trees is desirable. • These trees should be retained as part of any proposed development if possible, however these trees are considered less critical for retention. • If these trees must be removed, replacement planting should be considered in accordance with Council’s Tree Replacement Policy to compensate for loss of amenity.
“Low”	<ul style="list-style-type: none"> • These trees are not considered to worthy of any special measures to ensure their preservation, due to current health, condition or suitability. They do not have any special ecological, heritage or amenity value, or these values are substantially diminished due to their SULE. • These trees should not be considered as a constraint to the future development of the site.
“Very Low”	<ul style="list-style-type: none"> • These trees are considered potentially hazardous or very poor specimens, or may be environmental or noxious weeds. • The removal of these trees is therefore recommended regardless of the implications of any proposed development.

TABLE 3 – DETERMINING LANDSCAPE SIGNIFICANCE RATING

RATING	HERITAGE VALUE	ECOLOGICAL VALUE	AMENITY VALUE
1. SIGNIFICANT	The subject tree is listed as a Heritage Item under the Local Environment Plan (LEP) with a local, state or national level of significance or is listed on Council's Significant Tree Register	The subject tree is scheduled as a Threatened Species as defined under the Threatened Species Conservation Act 1995 (NSW) or the Environmental Protection and Biodiversity Conservation Act 1999	The subject tree has a very large live crown size exceeding 100m ² with normal to dense foliage cover, is located in a visually prominent position in the landscape, exhibits very good form and habit typical of the species
	The subject tree forms part of the curtilage of a Heritage Item (building /structure /artefact as defined under the LEP) and has a known or documented association with that item	The tree is a locally indigenous species, representative of the original vegetation of the area and is known as an important food, shelter or nesting tree for endangered or threatened fauna species	The subject tree makes a significant contribution to the amenity and visual character of the area by creating a sense of place or creating a sense of identity
	The subject tree is a Commemorative Planting having been planted by an important historical person (s) or to commemorate an important historical event	The subject tree is a Remnant Tree, being a tree in existence prior to development of the area	The tree is visually prominent in view from surrounding areas, being a landmark or visible from a considerable distance.
2. VERY HIGH	The tree has a strong historical association with a heritage item (building/structure/artefact/garden etc) within or adjacent the property and/or exemplifies a particular era or style of landscape design associated with the original development of the site.	The tree is a locally-indigenous species, representative of the original vegetation of the area and is a dominant or associated canopy species of an Endangered Ecological Community (EEC) formerly occurring in the area occupied by the site.	The subject tree has a very large live crown size exceeding 60m ² ; a crown density exceeding 70% (normal-dense), is a very good representative of the species in terms of its form and branching habit or is aesthetically distinctive and makes a positive contribution to the visual character and the amenity of the area
3. HIGH	The tree has a suspected historical association with a heritage item or landscape supported by anecdotal or visual evidence	The tree is a locally-indigenous species and representative of the original vegetation of the area and the tree is located within a defined Vegetation Link / Wildlife Corridor or has known wildlife habitat value	The tree is a good representative of the species in terms of its form and branching habit with minor deviations from normal (e.g. crown distortion/suppression) with a crown density of at least 70% (normal); The subject tree is visible from the street and/or surrounding properties and makes a positive contribution to the visual character and the amenity of the area
4. MODERATE	The tree has no known or suspected historical association, but does not detract or diminish the value of the item and is sympathetic to the original era of planting.	The subject tree is a non-local native or exotic species that is protected under the provisions of this DCP.	The subject tree has a medium live crown size exceeding 25m ² ; The tree is a fair representative of the species, exhibiting moderate deviations from typical form (distortion/suppression etc) with a crown density of more than 50% (thinning to normal); and
			The tree is visible from surrounding properties, but is not visually prominent – view may be partially obscured by other vegetation or built forms. The tree makes a fair contribution to the visual character and amenity of the area.
5. LOW	The subject tree detracts from heritage values or diminishes the value of a heritage item	The subject tree is scheduled as exempt (not protected) under the provisions of this DCP due to its species, nuisance or position relative to buildings or other structures.	The subject tree has a small live crown size of less than 25m ² and can be replaced within the short term (5-10 years) with new tree planting
6. VERY LOW	The subject tree is causing significant damage to a heritage item.	The subject tree is listed as an Environment Weed Species in the Leichhardt Local Government Area, being invasive, or is a known nuisance species.	The subject tree is not visible from surrounding properties (visibility obscured) and makes a negligible contribution or has a negative impact on the amenity and visual character of the area. The tree is a poor representative of the species, showing significant deviations from the typical form and branching habit with a crown density of less than 50% (sparse).

ATTACHMENT G

Assessment of Tree Works Application

Reference number:

Address:

Number of trees:

	Tree 1	Tree 2	Tree 3	Tree 4
Consent is granted for tree removal				
Further information required i.e. arborists report				
Replacement tree to be planted				
Consent is granted to PRUNE				
% of overall live canopy				
Diameter of branches				

Application Type / Detail of proposed works	Tree 1	Tree 2	Tree 3	Tree 4
Removal – R Pruning - P				
Species				

	Tree 1	Tree 2	Tree 3	Tree 4
Age Young (Y) Semi Mature (SM) Mature (M) Over mature (OM) Dead (D)				
Vigour Excellent (E) Good (G) Fair (F) Poor (P)				
Form/Structure Excellent (E) Good (G) Fair (F) Poor (P)				
Tree Size (approximate) Height in metres & Spread of Canopy				
Major Defects sighted Yes (Y) No (N)				

AIMS OF THE ORDER	Tree 1	Tree 2	Tree 3	Tree 4
Ecological High (H) Medium (M) Low (L) None (N)				
Climatic High (H) Medium (M) Low (L) None (N)				
Amenity High (H) Medium (M) Low (L) None				

(N)				
Cultural High (H) Medium (M) Low (L) None (N)				

Assessment of Impacts on Built Environment (at time of inspection)	Tree 1	Tree 2	Tree 3	Tree 4
Shading High (H) Medium (M) Low (L) None (N)				
Relevance of property damage High (H) Medium (M) Low (L) None (N)				
Overcrowding High (H) Medium (M) Low (L) None (N)				
Damage to infrastructure ie pipes High (H) Medium (M) Low (L) None (N)				
Facilitate construction High (H) Medium (M) Low (L) None (N)				

LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION:	ENVIRONMENTAL AND COMMUNITY MANAGEMENT
SUBJECT:	ITEM E4 - IMPROVING COMMUNITY ENGAGEMENT AND CUSTOMER SERVICE
AUTHOR:	HOLLY CATT – COMMUNITY ENGAGEMENT OFFICER KATE WALSH – MEDIA AND COMMUNICATIONS COORDINATOR ERLA RONAN – GROUP MANAGER COMMUNITY AND CULTURAL SERVICES
DATE:	12 FEBRUARY 2013
WORD PROCESSING REF:	F:\Planning - Administration\Council Reports\2013\03 - March Ordinary Mtg\Improving Community Engagement & Customer Service\Council Report - Improving Community Engagement Customer Servicev3.doc

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications:	\$6,000 funds to be sought for training of precinct representatives, and training for community representatives
Strategic Plan Objective:	Community and Cultural Plan: <i>Strategy: 1.1.1 Build a sense of identity and belonging to the Leichhardt Local Government Area.</i> <i>Strategy: 1.2.1 Communicate effectively with all in local communities.</i> <i>Strategy: 1.2.2. Use meaningful engagement with local communities to ensure Council is well informed about community needs, aspirations and priorities.</i> <i>Strategy: 3.1.3. Councils SMT to oversee the development of appropriate induction and training programs to ensure the effective implementation of strategic services plans.</i>
Staffing Implications:	Nil additional
Notifications:	Committees, Precincts, community stakeholders
Other Implications:	NIL

1. Purpose of Report

To:

1. Advise Council on improving community engagement and communications;
2. Advise Council on how the community is accessing improved customer service and communications through online media and technology; and
3. Present to Council options for rebalancing resources to more effectively support wholistic and diverse community engagement and communications.

2. Recommendations

In recognition of changes to the way council engages and communicates with community members, that Council

1. Notes the changing characteristics of how people engage and connect with Council.
2. Resolves that Council engage and communicate with people at places where people gather, and at a time and place that suits them, as well as the more structured forums afforded through Council's Committee system, the community precinct system, and other stakeholder forums.
3. Utilise and promote opportunities for community members and stakeholders to access Council's online community engagement processes, communications and customer service tools.
4. Build capability and capacity in Committees, Community Precincts and other communities of interest through skills development and training, including
 - i. Training for Community Precinct representatives in scope, the operation and administration processes of Precinct Committees;
 - ii. Training in Council's Customer Service systems;
 - iii. Training in facilitation skills for community members interested in participating in and assisting consultation at public forums.
5. In recognition to (1), (2), (3) refocus the service provided by Council's Community Engagement Officer to ensure that Council's community engagement practices
 - a. respond to the diversity of the community to be engaged;
 - b. facilitate the receipt of information and the structured delivery of feedback;
 - c. are guided and supported widely across the whole organisation; noting that
 - d. this rebalancing needs to occur in conjunction with the training offered to Precinct members in 4 above.

6. Council note that the forthcoming review of the Community Engagement Framework is to:
 - a. align with leading practice
 - b. incorporate advancements in technology
 - c. include a briefing to Council

3. **Background**

3.1 Council Resolutions and policy commitments

- i) At its meeting Tuesday 27 November 2012, Council resolved that a report be brought back to the February 2013 meeting considering recent advances in technology and social media to identify any options to further improve customer service and community consultation **C543/12**. In particular:
 1. Communicating information to individuals, Council Committees, Precincts, Communities of Interest and other known stakeholder groups.
 2. Managing and responding to inquiries and other forms of communication from individuals, Council Committees, Precincts, Communities of Interest and other known stakeholder groups.
 3. Clarification of Council support role for the administration of Precincts and the correct process for the lodging of customer service requests by Precinct members
- ii) This investigation will seek to improve on the existing Community Engagement Framework by identifying recent advancements in technologies and opportunities for developing the tools and methods that can be used across the organisation. This approach will further serve to address key strategies and actions in Council's Community and Cultural Plan regarding how Council engages and communicates with the community, in particular:

Strategy: 1.1.1 Build a sense of identity and belonging to the Leichhardt Local Government Area.

Action: 1. Review Council's image and community information program to reflect Leichhardt's unique character.

Strategy: 1.2.1 Communicate effectively with all in local communities.

Action: 3. Review Council's Communications Plan to align with strategic directions and determine the resources required to implement the outcomes of the review.

Action: 4. Implement Council's Communications Plan and associated policies and procedures to support effective

communication across the organisation and with our communities.

Strategy: 1.2.2. Use meaningful engagement with local communities to ensure Council is well informed about community needs, aspirations and priorities.

Action: 3. Review Council's Community Engagement Framework to ensure effective engagement particularly with people from culturally and linguistically diverse backgrounds, and socially isolated and difficult-to-reach community members.

Strategy: 3.1.3. Councils SMT to oversee the development of appropriate induction and training programs to ensure the effective implementation of strategic services plans.

Action: 3. Following from the development and implementation of a Communications Plan, implement and provide training to Council staff regarding internal and external communication policies, procedures and standards.

- iii) This report addresses Councils' further resolution **C593/12**, that Council investigate convening a panel of local architects, professionals in the field of planning, design, sustainability, community development and other relevant fields to assist with facilitation of public consultations including public meetings, small group discussion and community outreach.

This report does not address the recommendation adopted in the Community and Cultural Plan *Action: 14. Review our relationship with the Precinct Committees under the proposed Major Partners Program to support equitable and diverse community representation and participation*. This will be done in conjunction with developing the Major Partners Program, with a further report to be brought to Council following further consultation with Precincts.

3.2 Leichhardt Council's Community Engagement Framework.

Local government is required to undertake consultation with community members and key stakeholders in a transparent, equitable and consistent fashion. Leichhardt Council has a strong commitment to participatory democracy and is committed to engaging with the community. Council adopted the current Community Engagement Framework in 2009. The Community Engagement Framework ensures a uniform approach to how community engagement practises will take place across the organisation, utilising current methods and tools.

Leichhardt residents record a high level of interaction directly with Council and Councillors. The 2010 Community Well-Being Survey found that:

- Over 39.0% of Leichhardt residents had written to Council, or contacted a local councillor compared to 12.5% of NSW residents.
- 22.0% of local government area residents participated in a community consultation or attended a public or council meeting, compared to 7.6% in NSW.

In adopting the Community Engagement Framework, Council identified the occasions and issues likely to require input from the Precincts and Committees (**Attachment 4**)

3.3 Involvement in community engagement

The Leichhardt community has expressed a desire to be informed of, to provide information for, and be involved in Council's planning and decision-making processes. Key community priorities expressed in the Community and Cultural plan were that Council:

- Adopt 21st Century technologies to support community engagement
- Enhance customer service systems and processes.

In the past 18 months, since adopting the Community and Cultural Plan, Council has:

- Implemented a Customer Service Improvement Program
- Developed and launched a start of the art website.

More recently Council has had representation from community members who have expressed interest in contributing to facilitating public meetings, and participating in public forums and decision-making. Sections (4.1) on Council Committees and (4.2) on Community Precincts below identify existing forums and a way forward.

3.4 A key issue for Council in addressing these obligations is effectively resourcing community engagement.

4. **Report**

Leichhardt Council is committed to participatory and open democratic processes. Council has a legislative requirement to engage the whole of its community. Utilising effective community engagement, communication and customer service processes is key to achieving these outcomes.

Twenty first century technology has changed the way people relay many of their issues and interact with Council. Sections (4.1) and (4.2) of this report re-examines the functional support of Council

Committees, Precincts, and key stakeholder groups to optimise available resources, and enhance community involvement in Council's policy, planning and decision-making.

4.1 Leichhardt Council Committees

Council has initiated advisory committees and subcommittees with specific terms of reference to assist in the development, review and monitoring of specific policies, plans and programs.

The Community Engagement Framework guides Council and the Community on the nature and range of issues which should be addressed through Council committees.

The number of issues has grown substantially. In 2004, following the boundary change, there were 7 Committees and Sub-Committees. Council has increased this number of committees in response to the diversity of issues and policy matters in recent times, and now facilitates 17 Committees and Sub-Committees. (Refer **Attachment 1**) Membership of the Committees is promoted widely, and stakeholder groups including Community Precincts are invited to participate.

Minutes from the Committees and Sub-Committees are recommended to Council for adoption, and action against each of the adopted resolutions is tracked through a Summary of Resolutions reported through Committee meetings. Committee members do not generate agenda items that require Council consideration outside the business of the minutes and Resolutions Summary. The operation of the Committees is supported by Council Officers. The Terms of Reference, membership and operating guidelines of each committee is reviewed annually by Council. Council has resolved in adopting to the Community and Cultural Plan to align the terms of reference of Committees with Council's strategic objectives. A Report on the Terms of Reference of the Community Services Safety and Facilities Committee, tabled at CSSFC in March for submission to the March Ordinary Meeting, has been held over for the CSSFC for consideration in April.

4.2 Community Precincts

Council supports the following community precincts:

1. Annandale
2. Balmain
3. Birchgrove
4. Leichhardt
5. Lilyfield
6. Rozelle/Iron Cove
7. Rozelle/White Bay

4.2.1 Consultation with Precincts

Council Officers met with Community Precinct representatives in the development of this report to assist in clarifying their contribution to community engagement in keeping with Council's Community Engagement Framework. Noting that the Resolution this report addresses was adopted at on 27 November 2012,

- the Community Engagement Officer advised Precincts of the Resolution in writing in December 2012
- Group Manager Community and Cultural Services met individually with each precinct in January 2013.
- following individual meetings, staff tabulated interest and concerns; and
- summarised these matters with precinct representatives who could attend a common meeting in February 2013. (**Refer Attachment 2**)

4.2.2 Precincts from 1990s to now

Council's Precinct system was established in the 1990s to facilitate grass roots discussions in issues of concern to local residents. Precincts served as an advocate and representative of community members, raising local issues with Council on their behalf. In many instances this was the most accessible way for community members to get their concerns addressed. Membership of the Precincts is renewed annually at an Annual General Meeting, and a number of precincts maintain formal and/or informal e-mail lists in addition to regular meetings.

Precincts play a role in Council's Community Engagement Framework, in particular, as a means for engaging with local stakeholders on matters concerning them in their local area.

Currently, Precincts meet monthly or bi-monthly. Minutes from the Precincts are sent to Council for response. In recent times, Precincts have been encouraged to standardise their reporting of Minutes, to facilitate Council Officer Responses; and to track action against each of the resolutions through a Summary of Resolutions reported to the subsequent Precinct meeting.

In recent consultations, some precincts suggested that

- a. Council assist precinct members to address the breadth and depth of issues raised locally
- b. by improving customer service workflow; and
- c. increasing support (both administrative and financial) to the precincts.

- a) In relation to the breadth and depth of issues, it is noted that some issues have broader implications. Some of these matters are dealt with in Council Committees, duplicating the matters to be addressed by Council Officers in responding to Precinct minutes. There is little cross-referencing or participation by Precinct Committee members in Council Committees. It is therefore proposed that
- Precinct members be made aware of how the Council Committee system can support them to address significant policy and planning issues, by having relevant professional staff at Committees to respond to matters raised; and
 - to encourage precincts to raise their matters in those forums; as well as
 - offering training to precinct representatives in the scope, the operation and the administration processes of Precinct Committees
- b) In relation to improving customer service workflow, and the responsiveness to customer service requests, Council has enhanced its Customer Service program and its electronic communication technology, since the Precincts were last reviewed in 2010. The current Precinct Protocols and Guidelines do not capture all the improvements made. Consultation undertaken with Precinct Executives recently discussed options for improving communication and customer service by utilising new technology and current tools. These options are further outlined in Section 4.3 below, in relation to online engagement.

4.3 Online Engagement Creating More Opportunities

4.3.1 Communications Strategy

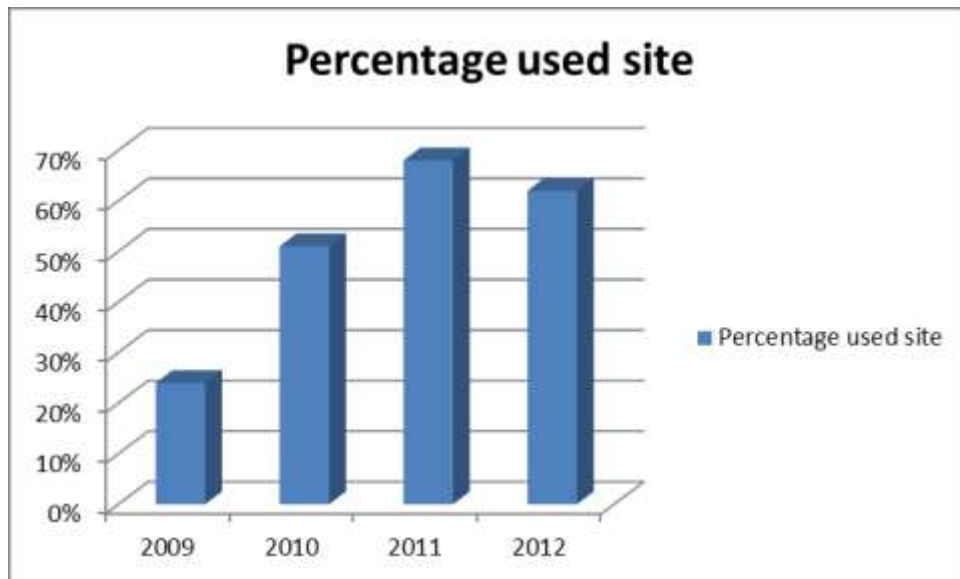
Leichhardt Council's Communications Strategy has a focus on utilising emerging technology as a key means of communicating with our residential and business community.

A number of specified objectives outline steps Council is taking to achieve this aim, including:

- Improve the Leichhardt Council's electronic communications
- Redesign and provide a new Leichhardt Council web site
- Allocate resources to establishing and maintaining a proactive social media presence.
- Utilise social media to communicate clearly and consistently to each of our audiences
- Increase positive perception of Council via social media engagement.
- Strengthen partnership with the community

4.3.2 Council website usage

Over the past 12 months Council has made great progress towards these goals. Council's website has been redesigned and refined to provide a much more useful and user-friendly tool for communicating Council's processes, programs and resolutions. An active social media presence has also been established, with Facebook and Twitter sites now providing a dynamic two way interaction between Council and the community.



This graph shows the dramatic increase in the use of Council's website over just the past four years, a trend reflected across the internet.

4.3.3 Characteristics of communications

Australia (As of 30 June 2012)*

Total population: 22,015,576

Internet users: 19,554,832 (88.8% of population)

Facebook users: 11,680,640 (53.1% of population)

*Figures taken from Internet World Stats: www.internetworldstats.com

Council must embrace emerging technologies as valuable communications tools, with the percentage of our population accessing this technologies increasing steadily. There is a great need for effective 2-way community consultation or, more accurately, interaction.

The Leichhardt community contains:

- a high proportion of managers and professionals,
- a high proportion of highly educated residents
- a high average income
- a large proportion of 25 – 40 year olds.

This demographic are active and growing users of new technologies and communications channels.

Internet usage surpassed 2 billion in 2010. As of June 2012, 2,405,518,376 internet users worldwide.

Facebook

- There are now more than 500 million Facebook users
- Facebook is used by one in every 13 people on earth
- 50% of Facebook users log in every day.
- 48% of 18-34 year olds check Facebook when they wake up.
- The 35+ demographic is growing rapidly, now totalling over 30% of user base

Additionally, The Australian Communication and Media Authority has estimated that 49 per cent (8.67 million) of Australian adults used a smartphone in the 12 months to May 2012, compared with 25 per cent (4.25 million) at June 2011, representing a 104 per cent increase.*

*The Australian Financial Review, 1 February.

Furthermore, the communications market continues to rapidly transition from a fixed to a mobile-dominated landscape – 48 per cent of Australians now identify the mobile phone as their most-used communications device.¹ This transition is true for both data and voice services. Notably, in 2011–12:

- the number of mobile internet subscribers increased by 22 per cent to reach 22.1 million at June 2012
- the take-up of smartphones increased from 25 per cent of the adult population at June 2011 to 49 per cent at May 2012, which equates to an estimated 8.7 million smartphone users
- 9.2 million Australians went online via their mobile phone in the six months to May 2012, with 4.4 million accessing the internet using a tablet

The Australian Communications and Media Report 3 – Smartphones and tablets, take up and use in Australia.

It is therefore proposed that interested community precinct members be trained in the use of Council's online customer service and communications systems.

4.4 Community Engagement services

In recognition of the increased importance of community engagement in the expectations of the local community members as well as legislative planning frameworks, the General Manager presented reports to Council in 2011 and early 2012

- creating additional functions within the organisation to respond to online communications;

- changing the focus of the previous Community Liaison Officer role to the more broadly based Community Engagement Officer.

Leichhardt Council allocates one person, the Community Engagement Officer, to guide the community engagement undertaken by the organisation. To date this role has focused on:

1. Process improvement in the customer service to the Precincts.
2. Improved / greater depth of responses to significant matters raised by Precincts.

However, in order for the organisation to satisfy the Department of Local Government requirement and recognise the changing characteristics of how people engage and communicate, this role needs to refocus the service levels allocated to ensure a more balanced outcome across the whole organisation. For example this allows for:

1. Forward planning across the organisation around community engagement activities.
 2. More opportunities to guide organisational community engagement processes
 3. Better access by community precincts and other stakeholders to Council's online communications systems
 4. Investigating these new opportunities to engage and communicate with people at a time and place that best suits them and do this by utilising new and existing forms of communication, including media and online opportunities.
- Attachment 3** lists new opportunities to communicate and receive information from the community, in particular how we communicate with the Precinct System.

In order for Council to ensure its commitment to Community Engagement is fulfilled, it is required to focus of the Community Engagement Officer role to ensure Council has a structured comprehensive program that does not burn-out community participation. To do this, it is necessary to focus the administration through the Community Engagement Officer role, on matters arising from Precinct meetings through the minutes, and matters related to Precinct governance. This can be achieved by equipping community precincts with additional skills, knowledge and online tools to support local communication, customer services and community engagement.

4.5 Community Skills Development in Consultation processes

In response to resolution **C593/12**, and in line with these investigations into improving community consultation and customer service, Council will seek to develop a forward planning approach to community engagement drawing together a consistent and effective schedule of consultation. This enables Council to investigate opportunities to train

community members in facilitating consultations; and Council will roll this out as part of revising the community engagement framework.

5. Summary/Conclusions

Advancements in media and technology have greatly improved the opportunities to engage people at a time and place that best suits them. In recognition of these changing characteristics this report has identified several opportunities to improve the way Council communicates and receives information, particularly new media and online tools and Council's Customer Service Improvement Programme. Council will offer training to precinct committee representatives in how to better utilise new systems and processes in responding to broader community interests, and will train interested community stakeholders in how to assist consultation in public forums. In response to the matters raised, it is proposed that Council will refocus services to assist Council in providing the diversity of community engagement required by the community through the role of the Community Engagement Officer, the Communications Team and the Customer Service program.

(Attachment 1) Leichhardt Council Committees

(Attachment 1) Leichhardt Council Committees

Council currently facilitates 17 Committees and Sub-Committees:

Committees

1. Climate Change Taskforce
2. Community Services Safety and Facilities Committee
3. Community to Community Committee
4. Environment & Recreation
5. Housing Committee
6. Planning Committee
7. Traffic Committee

Sub-committees – reporting through Committees

1. Access Policy Committee
2. Annandale Neighbourhood Centre
3. Balmain Town Hall
4. Bicycle Advisory Committee
5. Clontarf Cottage
6. Heritage Advisory Committee
7. Leichhardt Aboriginal and Torres Strait Islander Committee
8. Leichhardt Park Aquatic Centre Advisory Committee
9. Seniors Council
10. Youth Council

(Attachment 2) Summary of Precinct Consultation

Communication Workflow		
	Key Themes	Current Challenges
	<p>1 to 2 Precinct Executives manage the official email account and monitor and distribute information and correspondence from Council and other sources.</p> <p>Quarterly forward planning of topics / issues of interest will cut down on the costs of regular printing and distribution and ensure a variety of topics.</p> <p>Precincts' to allocate volunteers to attend other Council committees, to act as an advocate for their Precinct area and communicate updates back to the Precinct meeting.</p> <p>Promotion of Council's E-newsletter to the Community through the Precinct system is needed. Currently, residents can sign up to the newsletter for updates on DA's, planning, public consultation & exhibition, news and events. Residents can opt in or out of the newsletter.</p> <p>The Communication workflow would benefit from forward planning at Council level, quarterly or annual forward planning on what issues / topics coming up in Council where feedback will be sought, and or involvement from the community / Precincts required.</p>	<p>The volume of email traffic in some cases has to be filtered by executives, at the request of residents, for its relevance to that Precinct area.</p> <p>Double up of information distributed by Council through e-newsletter, printed newsletter and Precinct email address.</p> <p>Costs associated with printing & distributing paper based resources.</p> <p>Varying topics to be addressed at Precincts, ensuring all residents have a say and a greater representation of the community on issues.</p> <p>Precincts need to be informed about new Customer Service program and how to use the Service Request System.</p> <p>Consistent support process for all Precincts.</p> <p>Distributing Council e-newsletter before monthly Precinct meeting dates, allowing opportunity for Precincts to discuss up to date topics at meetings.</p>
Communication & Engagement		
	Key Themes	Current Challenges
	<p>Regarding Public meetings – Precinct representatives expressed a desire to have the option of a follow up meeting with Council officers at a Precinct meeting, giving the Precinct an opportunity to express key issues and themes with Council for consideration.</p> <p>In reviewing the Community Engagement Framework, consideration towards distribution of information to Precincts in terms of limiting to site specific or locality issues or matters.</p> <p>Opportunities to use Council noticeboards to promote Precincts / Newsletter.</p> <p>Further develop Council's website to create a Precinct Portal.</p>	<p>Engagement Framework reviewed to reflect new online methods of engagement.</p> <p>Council website difficult to navigate and find information, leads to decreased number of users. <i>New website launched during these consultations with Precincts.</i></p>

Peninsula Newsletter		
	Key Themes	Current Challenges
	<p>Moving towards a more online distribution of the newsletter to reduce printing and distribution costs.</p> <p>Moving to quarterly publication and residents can use the Council e-newsletter to be kept informed of key matters.</p> <p>Investigate members having the option to sign up to receiving the Peninsula Newsletter.</p>	<p>Ongoing printing & distribution costs.</p> <p>Consistency in the printing and distribution.</p>
Building Community Capacity		
	Key Themes	Current Challenges
	<p>The Precinct System supports residents to develop their own networks, and skills and capabilities in regard to raising concerns about issues in their area.</p> <p>Precincts can encourage residents to utilise the customer service system, leaving the Precinct meetings for network and discussing long term, high priority issues.</p> <p>At the local level, opportunities exist for Precincts to promote and support the Neighbour Day Grants provided by Council.</p> <p>Investigate options for Residents' Pack for new residents, informing them about Council and how to connect in their community, i.e. through Precinct Committees.</p>	<p>Promoting the role and function of the Precinct System.</p>

(Attachment 3) Milestones and new opportunities for Precincts

	Method	Benefits	Opportunities / Outcomes
1	New Council website / Precinct Pages.	Council & Community / Precincts.	<ul style="list-style-type: none"> - More visibility through opportunities for front page banner rotation. - Precinct Pages easier to navigate, links to Customer Service Request, and opportunities to connect online. - Create more of a portal for Precincts to access the Precinct Page.
2	Online Forum.	Council & Community / Precincts.	<ul style="list-style-type: none"> - Taking opportunity to use advancements in technology. - Engages a larger amount of people on a variety of topics at a time that suits them. - Does not require residents to attend meeting to have a say.
3	Summary of Resolutions Table.	Council & Precinct Executives.	<ul style="list-style-type: none"> - Resolutions for Council are clearly identifiable. - Can be used to monitor / track resolutions more easily. - More organised way of presenting information internally in line with all Committees across Council.
4	Request a Service / Report an Issue.	Council & Precincts/Residents.	<ul style="list-style-type: none"> - Utilising existing system for quick turnaround. - A designated Precinct form will be developed to ensure quick turnaround. - Workflow can be monitored more effectively.
5	LEP Website.	Council & Community / Precincts.	<ul style="list-style-type: none"> - Clearly presented information. - Community can view information and make submission at a time and place that suits them.
6	Peninsula Newsletter.	Precincts	<ul style="list-style-type: none"> - Newsletters uploaded onto Council website. - Optimising use of online media, including website and Precinct email contacts. - Moving to a bi monthly or quarterly distribution will Reduce printing & distribution costs. - Residents could have the option to sign up to Council's E-Newsletter for more regular updates on Council information.
7	Council's e-newsletter	Precincts / Community	<ul style="list-style-type: none"> - Distributed electronically to members weekly - Latest media releases, events and links to Precinct meeting times and Precinct website pages.
8	Annual Precinct Executives Training.	Precincts / Community.	<ul style="list-style-type: none"> - Training around use of Council's Request a Service / Report an Issue service. - Training in meeting protocols and facilitating group discussions.

(Attachment 4)

COMMUNITY ENGAGEMENT FRAMEWORK

01



Objectives

To implement a framework for engaging with the community that:

1. Forms part of Council's core planning cycles;
2. Ensures a uniform approach to engaging the community through informing, seeking information from, and involving community members;
3. Develops Council's skills and capacity to undertake effective community engagement;
4. Coordinates community engagement processes across Council to avoid duplication; and
5. Ensures maximum benefit to the whole organisation and community through sharing of information.

¹ Refer to Council's Aboriginal Protocols, and Disability Discrimination Act Action Plan.

² Council's Annual Communications Strategy outlines planned corporate communications.

Why Engage The Community?

The Leichhardt community has expressed a strong desire to be informed of, to provide information for, and be involved in Council's planning and decision-making processes. The community's vision in *Leichhardt 2020+* is that *Community and Council will work together to promote Leichhardt as a sustainable and liveable community*. This Community Engagement Framework expresses Council's commitment to open, participatory and transparent governance that forms the foundations of democratic, responsible government.

Whilst Council is committed to engaging the community in order to make decisions that best meet community needs and expectations, a central premise of Council's Community Engagement Framework is that the responsibility for decision-making rests with the elected body of Council. This message will be clearly communicated at all times when engaging with the community.

What Is Our Commitment To Consultation & Engagement?

In order to engage the community most effectively and fairly, Council commits to the following principles:

1. Accurate, accessible and timely information will be provided as the basis for effective consultation;
2. Participation will be encouraged by all who live and work and study and play in Leichhardt, individuals, groups and organisations;
3. Barriers to participation will be identified and minimised, and practices to promote participation optimised;¹
4. The purpose of each consultation will be clearly stated; and
5. Feedback about the outcomes of consultation will be provided to participants as well as communicated to the general community.

How Is Community Engagement Defined?

"Community engagement" is defined as those structures and processes through which Council

- communicates information²; and
- seeks information and /or involvement from the community with the objective of informing Council's decision-making.

These structures and processes are presented in the Engagement Matrix, which outlines:

1. methods of engagement;
2. what processes will be used; and
3. for what types of issues/outcomes.

The Engagement Matrix complements Council's *Development Control Plan 36: Notifications* which specifies processes to be utilised in regard to development application. The Engagement Matrix is supported by

1. The Communications Toolkit, which advises staff on how to go about communicating information; and
2. The Annual Calendar of Events, which advises council and the community on scheduled events and programs involving community members.



COMMUNITY ENGAGEMENT FRAMEWORK 02

Methods of Engagement

Information providing

Write a letter/email/sms: This is a written communication addressed to affected parties. It outlines the issue and invites comment. It always indicates where the comment should be directed within Council.

Letterbox Drop: This is a non-addressed flyer that summarises the issues and invites feedback to Council, and indicates how that feedback can be given.

Council Newsletter: This is the regular publication of Council and can be distributed through electronically or in print. It can carry articles about a policy or issue. If it is used for consultation, then the article must inform and encourage feedback. The newsletter is an important vehicle to report on the results of other consultations.

Mayoral column/Newspaper advertisement/notice/Media release/Press Conference: The Mayoral column, ads and notices in the news section of the local papers (except for statutory requirements) are an important means of advising the community about the matter under consultation and how they might have their say. When issuing media releases and conducting interviews with local journalists the Council spokesperson should always indicate to the media representative that feedback from the community is valued if it forms part of the consultation process.

Brochures, flyers, community noticeboards, banners: Non-addressed information on specific events, programs, processes. Contains Council logo.

Report: Can range from a special news-sheet to a draft printed policy. This is designed to inform the consultation process.

Website information: This is information available on the Council website that may complement other forms of distribution, or contain the information available to download, in the form of notices and reports.



Information Seeking

Drop-in Session: This is when Council Officers are present at a nominated venue, for a specified period, enabling community members to drop-in and discuss particular items.

Interviews: This is a structured process of canvassing a specific topic with individuals, and recording responses. Interviews can be undertaken by Council Officers or independent specialists.

Public exhibition & submissions: This is a process mandated for specific types of issues. Involves making the material available for public comment and specifying how respondents can direct their comments to Council.

Public Meeting: This may be held at a community venue, at the site of the matter under consultation, or at the Council offices, on nominated topics. Invitations will be sent by one or more of the following methods:

- ad in the local papers;
- letterbox drop;
- media release or telephone contact with community leaders;
- notice on website.

Suggestion Box: This is a means of inviting input from the community, on a specific topic.

Survey: This is a statistically correct survey of particular attitudes, beliefs or information. It is almost always conducted by independent survey specialists and may be done by phone, written survey including web-based surveys, or doorknock of individual households.



COMMUNITY ENGAGEMENT FRAMEWORK 03

Involving

Community Cultural Development Techniques: Eg. Street Theatre, play back theatre, visual arts. Useful for visioning exercises and generation of innovative and constructive thinking as participants engage in the creative process and respond with ideas.

Focus Groups/Workshops usually led by a trained facilitator: Participants are invited because they are residents or because they have a particular involvement or stake in the subject being discussed. The purpose is to find out the range of opinions that exist on a particular topic. Focus groups cannot measure how widely those various opinions are held in the community.

Large group collaboration – eg Inquiry by design/charettes: Intensive process over several days of canvassing a strategic issue or plan and formulating a response which encapsulates the combined talent and wisdom of the group.

Meeting by invitation: Community leaders, key stakeholders, representatives invited to participate, in order to involve them in discussion, debate, exchange of views. Eg. Aboriginal elders, Seniors Council members.

Meetings with council committees/precincts/advisory groups: Formal consultation process governed by the Terms of Reference of the Committee and documented with minutes.

Personal Briefing/s: These are held at the request of a member or members of the local community to discuss a particular issue with a responsible officer. They may include a Councillor.

Seminars and Conferences: Structured agenda addressing topics of interest to Council, educating, informing and involving people in substantial matters.

Site meeting/tour: Location-specific interaction, usually facilitated under Council's direction.

Website Interaction: Eg. moderated online forum.



Types Of Issue

Consultation methods will vary according to the type of issue. Leichhardt Council identifies six issue types that will require different methods of consultation:

Site Specific Matters and Events: Matters about a particular site, such as a change in use. Eg. Development Application.

Locality Improvement: Matters that affect people in a neighbourhood, suburb or strip shopping centre (eg traffic management).

Service and Program Planning: To develop or improve a service. The service could have an impact on the whole municipality eg childcare, youth services.

Policy Development: To develop or improve policies for Council's position on particular matters. Policies may affect the whole municipality. Eg. graffiti management; Water savings action plan.

Major Projects/Strategic Issues / Resource plans: Projects of such size that they impact on the finances or future of the whole municipality; eg Victoria Road upgrade; Callan Park Management Plan.

Strategic Plans: Eg. Leichhardt 2020+; Community and Cultural Plan; Local Environment Plan.



COMMUNITY ENGAGEMENT FRAMEWORK 04

What To Do		When You Are Dealing With...					
1 = Every Time 2 = In Most Circumstances 3 = On Specific Occasions 4 = On Rarest Occasions		Site specific Matters and Events eg Development applications; Change of Use; Annual festival	Locality improvement eg traffic management; main street upgrade; Parks Plans of Management	Service & program planning eg Youth services; Neighbourhood Centre programs; Children's services; Waste Services	Policy development eg Graffiti policy; Community Engagement Framework	Major projects & Strategic issues/ resource plans eg Callan Park; M4 extension; Sustainability strategy; Land-use rezoning; Management Plan	Strategic Plans eg Leichhardt 2020+, Local Environment Plan; Community Cultural Plan
Communicating Information To People	Write a letter/email/sms to specific parties	3	2	2	3	2	1
	Letterbox drop	3	2	4	4	3	3
	Council newsletter	3	3	4	3	3	1
	Mayoral Column/Media release/Newspaper advertisement/Notice	3	4	4	3	1	1
	Brochures/Flyers/Community noticeboards/Banners	3	4	2	4	3	4
	Report	3	3	3	1	1	1
	Website notice	2	1	1	1	1	1
Seeking Information From People	Drop-in session	3	3	3	3	4	4
	Interviews	4	4	3	3	3	3
	Public exhibition & submissions	1	2	3	1	1	1
	Public meeting	3	2	4	4	2	2
	Suggestion box	4	3	3	4	4	4
	Survey (written/telephonic/web/sms) Eg Annual perceptions survey	4	4	3	3	3	3
Involving People	Community Cultural Development Techniques/ Street theatre/Visual arts	4	4	3	4	3	3
	Focus groups/Workshop	4	4	3	3	1	1
	Large group collaboration eg Inquiry by design/ Charettes/Intensive	4	4	4	4	3	3
	Meeting by invitation	3	3	2	2	1	1
	Meeting with council committees/Precincts/ Advisory groups/User	3	2	2	1	1	1
	Personal briefings	4	4	4	3	2	2
	Seminars & Conferences	4	4	4	4	4	3
	Site meeting/Tour	3	1	3	3	3	3
	Website interaction eg online forum	4	3	3	2	2	2



LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION:	ENVIRONMENTAL AND COMMUNITY MANAGEMENT
SUBJECT:	ITEM E5 - COMMUNITY SERVICES, SAFETY & FACILITIES COMMITTEE MEETING MINUTES – 7 MARCH 2013
AUTHOR:	ERLA RONAN – GROUP MANAGER COMMUNITY AND CULTURAL SERVICES
DATE:	15 MARCH 2013

DIRECTOR'S SUMMARY – ORGANISATIONAL IMPLICATIONS

Financial Implications:	Nil
Policy Implications:	Nil
Strategic Plan Objective:	Community & Cultural Plan Objective: Connecting people to each other Connecting people to place Developing community strengths and capabilities Enlivening the arts and cultural life Promoting health and wellbeing
Staffing Implications:	Nil
Notifications:	Nil
Other Implications:	<ul style="list-style-type: none"> That Council note CSSFC resolution that LATSICC agreement to realignment of funds to the NSW Writers Centre is to be delegated to the Mayor as a decision between meetings, as the NSW Writers Centre requires confirmation prior to 26 March 2013 in order to progress the Poetry Festival. Change of time of future LATSICC meetings to 5:00pm.

1. Purpose of Report

To advise Council of the minutes of the Community Services, Safety & Facilities Committee held on 7 March 2013.

2. Recommendation

1. That Council adopt the minutes of the Community Services, Safety & Facilities Committee held on 7 March 2013 with the following amendments:

CSSFC 24/13

That the minutes of the Leichhardt Aboriginal and Torres Strait Islander Consultative Committee meeting held on 20 February 2013 are adopted subject to amending the minutes to include:

- a) Attendance of Cr Darcy Byrne and Cr Simon Emsley at the meeting.
- b) Change of future meeting time from 3:30pm to 5:00pm starting April 2013.

MINUTES of the Community Services, Safety & Facilities Committee
meeting of Leichhardt Municipal Council held in the Supper Room on **7 March 2013.**

- Present at the commencement of the meeting: Clr Vera-Ann Hannaford (Chair), Clr Rochelle Porteous (arrived at 6.55pm), David Lawrence, Sharon Page.
- Present for Events Grants: Monica Scagliarini (Italian Forum), Natalie Ross (Sydney Secondary College, Instrumental Music Program), Cath and Michelle Hacking (Back to Balmain Committee), Bevan Rigato (The Metropolitan Orchestra), Maddy Slabacu (Horizon Theatre Company).
- Staff Present: Group Manager Community and Cultural Services, Administration Officer, Community Development Officer – Ageing/Disability, Community Development Officer – Youth Focus, Community Engagement Officer, Community Events Officer, A/Community Facilities Operations Leader.
- Meeting Commenced: 6.30pm

ACKNOWLEDGEMENT OF COUNTRY:

Council acknowledges the Gadigal and Wangal people of the Eora nation on whose land this meeting is taking place.

ITEM 1
APOLOGIES

CSSFC 16/13 RECOMMENDED LAWRENCE/PAGE

1. That apologies be accepted for the non attendance of: Clr Michele McKenzie, Clr Linda Kelly, Lisa Smajlov, Joe Mannix.
2. That Council send Joe Mannix a card expressing their concern and for a speedy recovery.

ITEM 2
DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS -
NIL

ITEM 3

MINUTES OF THE PREVIOUS MEETING: 7 February 2013

CSSFC 17/13

RECOMMENDED

LAWRENCE/PAGE

1. That Council adopt the minutes of the Community Services, Safety and Facilities Committee meeting held on 7 February 2013 with the accompanying recommendations.
2. That apologies for Cllr Mackenzie be accepted for the last meeting.

ITEM 4

SUMMARY OF RESOLUTIONS

CSSFC 18/13

RECOMMENDED

HANNAFORD/PAGE

That the information in the summary of resolutions be received and noted.

ITEM 12 (Brought Forward – Late Item)

COMMUNITY EVENTS GRANTS 2012/13 – ROUND 2

OFFICER RECOMMENDATION

1. That Council note that the Community Events Grants have been aligned with the strategic objectives of the Community and Cultural Plan.
2. That the remaining amount for Round 2 is \$8,000 and that the following groups be allocated grants totalling \$8,000 and fee waivers totalling \$3,335 for the 2012/13 financial year under the Community Events Grants – Round 2, as follows:

	Applicant	Amount	Fee Waiver	Value of Fee Waiver
1	Back to Balmain	\$250	Venue Banner booking	TBA \$545
2	Horizon Theatre Company	\$3,200	Open space	\$850
3	Italian Forum	\$1,000	Nil	Nil
4	The Metropolitan Orchestra	\$2,000	Venue + Banner booking	TBA \$545
5	Sydney Secondary College, Instrumental Music Program	\$1,550	Open space	\$850 \$545

			+ Banner booking	
	Total Recommended Round 2	\$8,000		\$3,335
	Total Budget 2012/2013	\$37,250		

CSSFC 19/3

RECOMMENDED

PAGE/HANNAFORD

1. That Council note that the Community Events Grants have been aligned with the strategic objectives of the Community and Cultural Plan.
2. That the remaining amount for Round 2 is \$8,000 and that the following groups be allocated grants totalling \$8,000 and fee waivers totalling \$3,335 for the 2012/13 financial year under the Community Events Grants – Round 2, as follows:

	Applicant	Amount	Fee Waiver	Value of Fee Waiver
1	Back to Balmain	\$250	Venue Banner booking	TBA \$545
2	Horizon Theatre Company	\$3,200	Open space	\$850
3	Italian Forum	\$1,000	Nil	Nil
4	The Metropolitan Orchestra	\$2,000	Venue + Banner booking	TBA \$545
5	Sydney Secondary College, Instrumental Music Program	\$1,550	Open space + Banner booking	\$850 \$545
	Total Recommended Round 2	\$8,000		\$3,335
	Total Budget 2012/2013	\$37,250		

3. That the Horizon Theatre Company grant funding be subject to their providing additional information regarding performance location options and promotion of their Punch & Judy shows and that these findings be presented to the next CSSFC meeting.
4. That the Italian Forum grants funding be subject to their providing grant acquittals of previously funded programs by 8 March 2013.

Copy of report Community Events Grants 2012/13 – Round 2 (**refer Attachment 1**)

Clr Rochelle Porteous left the meeting at 8pm.

**ITEM 5
FEEDBACK ON COMMUNITY SAFETY**

**CSSFC 20/13 RECOMMENDED
LAWRENCE/HANNAFORD**

That Council note that the Part 3A Development Application (DA) for the Gosford Quarries for 300 Johnston St Annandale proposes erection of a structure in Johnston St to control access and egress. No information has been provided to residents by Roads & Maritime Services on safety issues as yet.

**ITEM 6
LEICHHARDT YOUTH COUNCIL MEETING MINUTES**

**CSSFC 21/13 RECOMMENDED
LAWRENCE/HANNAFORD**

That the minutes of the Leichhardt Youth Council meeting held on 4 February 2013 be adopted. **(refer Attachment 2)**

**ITEM 7
ACCESS POLICY COMMITTEE MEETING MINUTES**

CSSFC 22/13 RECOMMENDED HANNAFORD/PAGE

That the minutes of the Access Policy Committee meeting held on 13 February 2013 be adopted with the accompanying recommendations. **(refer Attachment 3)**

**ITEM 8
CLONTARF COTTAGE MANAGEMENT COMMITTEE MEETING MINUTES**

CSSFC 23/13 RECOMMENDED LAWRENCE/PAGE

That Council adopt the Minutes of the Clontarf Cottage Management s.355 Committee meetings held on 12 November and 10 December 2012. **(refer Attachment 4)**

ITEM 9**LEICHHARDT ABORIGINAL AND TORRES STRAIT ISLANDER
CONSULTATIVE COMMITTEE MEETING MINUTES****CSSFC 24/13****RECOMMENDED****LAWRENCE/PAGE**

1. That the minutes of the Leichhardt Aboriginal and Torres Strait Islander Consultative Committee meeting held on 20 February 2013 are adopted. (refer Attachment 5)
2. That Council note decision requiring realignment of funds to the NSW Writers Centre is to be delegated to the Mayor as a decision between meetings, as the NSW Writers Centre requires confirmation prior to 14 March 2013 in order to progress the Poetry Festival.

ITEM 10**COMMUNITY GRANTS 2012/13 – ROUND 2****CSSFC 25/13****RECOMMENDED****LAWRENCE/PAGE**

1. That Council note that the Community Grants Program has been aligned with the strategic objectives of the Community and Cultural Plan.
2. That the remaining amount for Round 2 is \$7,500 and that the following groups be allocated grants totalling \$7,500 for the 2012/13 financial year under the Community Grants Program – Round 2, as follows:

	Applicant	Amount	Fee Waiver	Value of Fee Waiver
1	Canterbury City Community Centre (STARS)	\$2,750		
2	Family & Community Services Co-operative	\$1,000		
3	Family Drug Support	\$1,000		
4	Rozelle Neighbourhood Centre, Ever After Theatre Company	\$1,550		
5	Sydney Secondary College P&C Association	\$1,200		
	Total Recommended Round 2	\$7,500	Nil	Nil
	Total Budget 2012/2013	\$28,000		
	Total Budget for Round 2	\$7,500		

ITEM 11
SENIORS GRANTS 2012-2013 – ROUND 2

CSSFC 26/13

RECOMMENDED

HANNAFORD/PAGE

1. That Council note that the Seniors Grants have been aligned with the strategic objectives of the Community and Cultural Plan.
2. That the remaining amount for Round 2 is \$3,000 and that the following groups be allocated grants totalling \$3,000 for the 2012/13 financial year under the Seniors Grants – Round 2, as follows:

	Applicant	Amount	Value of Fee Waiver
1	HOPE	\$1,000	
2	Rozelle Neighbourhood Centre	\$1,000	
3	Meredith Lucy auspiced by Rozelle Neighbourhood Centre	\$1,000	
	Total Recommended Round 2	\$3,000	Nil
	Total Budget 2012/2013	\$10,000	

ITEM 13 (Brought Forward - Late Item)
DRAFT TERMS OF REFERENCE – COMMUNITY SERVICES SAFETY & FACILITIES COMMITTEE

OFFICER RECOMMENDATION

That Council

1. Notes that Community Services, Safety and Facilities Committee (CSSFC) has reviewed the scope, role and function of the CSSFC with input from the Leichhardt Local Area Command
2. Notes a Report will be submitted to the March Ordinary Meeting proposing that Council adopts
 - i. the draft Terms of Reference for the Community Services Committee
 - ii. the Operation Guidelines and Membership for the Community Services Committee

CSSFC 27/13

RECOMMENDED

PAGE/HANNAFORD

That Council defer this item to the next CSSFC meeting for consideration.

**ITEM 14
OTHER BUSINESS**

CSSFC 28/13 RECOMMENDED PAGE/LAWRENCE

14.1 You Move Company

Council notes that the 'You Move Company' has withdrawn from the Site and Sound Program for 2013. The 'You Move Company' had been dissolved and no longer functioning. They thanked Council for its support.

CSSFC 29/13 RECOMMENDED LAWRENCE/PAGE

14.2 Presentation of Leichhardt 2025+

The meeting of CSSFC notes that Council is inviting community members to participate in the review of Leichhardt 2025+.

Forthcoming Events:

14.3 Yoga in Daily Life promotion of Harmony Day was tabled.

14.4 International Women's Day celebration on 8 March is noted.

**ITEM 14
NEXT MEETING – 4 APRIL 2013**

The meeting closed at 9pm.

ATTACHMENT 1

ITEM 12
CSSFC - 7 MARCH 2013

LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: ENVIRONMENTAL & COMMUNITY MANAGEMENT

SUBJECT: COMMUNITY EVENTS GRANTS 2012-2013 – ROUND 2

AUTHOR: HOLLY CATT
COMMUNITY ENGAGEMENT OFFICER

FILE REF:

DATE: 28 FEBRUARY 2013

WORD PROCESSING REF:

DIRECTOR'S SUMMARY – ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil additional

Policy Implications: All applications assessed within program guidelines outlined in the Leichhardt Grants and Community Resourcing Policy 2012.

Strategic Plan Objective: Community & Cultural Plan strategic objectives:

- Connecting people to each other
- Connecting people to place
- Developing community Strengths & Capabilities
- Enlivening arts and cultural life
- Promoting health and well-being

Staffing Implications: NIL

Notifications: All groups have been informed that the matter is being considered by Council.

Other Implications: NIL

1. **Purpose of Report**

To inform Council of the requests for grants under the Community Events Grants – Round 2 for the 2012/13 financial year and to make recommendations on funding allocations to community groups for Council's consideration.

2. **Recommendation**

1. That Council note that the Community Events Grants have been aligned with the strategic objectives of the Community and Cultural Plan.
2. That the remaining amount for Round 2 is \$8,000 and that the following groups be allocated grants totalling \$8,000 and fee waivers totalling \$3,335 for the 2012/13 financial year under the Community Events Grants – Round 2, as follows:

	Applicant	Amount	Fee Waiver	Value of Fee Waiver
1	Back to Balmain	\$250	Venue Banner booking	TBA \$545
2	Horizon Theatre Company	\$3,200	Open space	\$850
3	Italian Forum	\$1,000	Nil	Nil
4	The Metropolitan Orchestra	\$2,000	Venue + Banner booking	TBA \$545
5	Sydney Secondary College, Instrumental Music Program	\$1,550	Open space + Banner booking	\$850 \$545
	Total Recommended Round 2	\$8,000		\$3,335
	Total Budget 2012/2013	\$37,250		

3. **Background**

Council's grants programs align investment to build community and cultural capacity. This is a key priority for implementation of the Community & Cultural Plan 2011-2021.

Community Events Grants has been developed in alignment with the recently adopted Grants and Community Resourcing Policy 2012.

Council adopted the revised Grants and Community Resourcing Policy 2012 at its meeting on 11 December 2012, as there were no major changes required.

4. **Report**

- 4.1 Council advertised for applications for Grants Program in the January/February period. The grants were promoted on Council's website, in paid advertising, in the Mayoral Column of the Inner West Courier, and through a mail out to Council's community networks. The guidelines and criteria which applications were assessed under are attached as **Attachment 1**.

Two information sessions were held on Thursday 31 January to assist applicants in developing their proposals.

An assessment and selection panel was formed consisting of Council Officers and a member of the local community with local knowledge.

- 4.3 A total of 5 applications were received from groups for the 2012/2013 Community Events Grants - Round 2 seeking total funding of \$13,450. From these 5 applications, 1 was referred from the Neighbour Day Grants Program.

Attachment 2 outlines the applications made and the score and ranking given to each. Those that fully met the criteria were given a higher score; those that partially met the criteria were given a lower score. Five groups are recommended for partial funding from the Community Events Grants budget as well as fee waivers valued at \$3,335. Further applications for fee waivers are to be submitted for Facility hire. The recommended groups and projects are detailed, as follows:

1	Back to Balmain	20 th Annual Reunion
2	Horizon Theatre Company	Punch & Judy puppet show
3	Italian Forum	Everybody in the kitchen
4	The Metropolitan Orchestra	Met Series 2013
5	Sydney Secondary College, Instrumental Music Program	Music in the Park

Due to the large number of applications Council was unable to fund all projects to their full amount. The assessment and selection panel distributed funds according to the applicant's ranking.

The recommendation on funding for the Italian Forum is dependent on the acquittal process.

5. Summary/Conclusion

Of the total 5 applications received, 5 are recommended for full or partial funding totalling \$8,000. Fee waivers recommended total \$3,335 in value. The projects recommended met the criteria at a high standard and are strongly aligned with Council's Community and Cultural Plan.

This first year of implementing the new Grants and Community Resourcing Policy and associated draft guidelines and application forms has identified anomalies, as a result it recommended that a review of all grant guidelines and application forms be undertaken to refine the application process.

Attachments:

Attachment 1 – Guidelines and Application Form – Community Events Grants

Attachment 2 – Community Events Grants Assessments

Community Events Grants 2012-2013 - Round 2 - ATTACHMENT 2

Organisation	Project Title and Summary	Amount Requested ex GST	In-kind Support Requested	Project Start Date	Project End Date	Does the applicant meet all the eligibility criteria?	Has the applicant completed the application form? And submitted all required documents?	Has the applicant received funding for this project in the last 3 years? 4 years?	Amount Recommended	In-kind Support Recommended	Selection Panel Score	Selection Panel Rank	Comments for Report
Horizon Theatre Company	Punch & Judy puppet show	\$3,200	Open space fee waiver	June	July	Yes	Yes	No	\$3,200	Recommend for open space fee waiver for event and one rehearsal space with dates dependent upon availability and completion of application forms.	28	1	Provides for the growing demographic of primary and below aged children
Sydney Secondary College, Instrumental Music Program	Music in the Park	\$3,000	Open space fee waiver + banner booking	15/09/2013	15/09/2013	Yes	Yes	2009-\$5000 2010-\$3000 2011-fee waiver 2012-\$1,500	\$1,550	Recommend for open space and banner booking fee waivers for event dependent upon availability and completion of application forms.	26	2	Ongoing community event that adds value to existing community events program.
Italian Forum	Everybody in the Kitchen - Tutti in cucina	\$2,000	Nil	18/05/2013	19/05/2013	Yes	Awaiting signature	No	\$1,000		21	4	Council currently provides existing programs through Treading Lightly series and Youth initiatives. This program provides an activity for an identified target group.
The Metropolitan Orchestra	2013 Met Series 5th Anniversary programme	\$5,000	Venue fee waiver + banner booking	June	November	Yes	Yes	No	\$2,000	Recommend for venue and banner booking fee waivers for event dependent upon availability and completion of application forms.	22	3	Successful ongoing partnership with Leichhardt Council providing outcomes identified in the Community & Cultural Plan.
Back to Balmain	20th Annual Back to Balmain Reunion & Picnic at Elkington Park	\$250	Venue fee waiver + banner booking	April	October	Yes	Yes	No	\$250	Recommend for venue and banner booking fee waivers for event dependent upon availability and completion of application forms.	20	5	Successful ongoing partnership with Leichhardt Council providing outcomes identified in the Community & Cultural Plan. Referred to Events Grants from Neighbour Day Grants.
		\$13,450							\$8,000				

ATTACHMENT 2



**Leichhardt Youth Council
(LYC)**

Meeting

Monday 4 February 2013

Minutes

Meeting chaired by Jemma Hamilton

Meeting opened 6:11pm

1. Acknowledgement of Country

Jemma performed an Acknowledgement of Country in her capacity as chairperson of this meeting.

2. Attendance List

1. Killian Hurley
2. Matthew Meharg
3. Jimmy Sik
4. Molly Nestor
5. Ashley Douglas
6. Jemma Hamilton
7. Joe Banno (Leichhardt Council)

3. Apologies

1. Victoria Cheng
2. Katie Jones
3. Fabian Webb
4. Olivia Waters
5. Tess Dunlop
6. Julia Mascaro

4. Minutes of the Previous Meeting (5 November 2012)

Recommendation

- That the minutes of the previous LYC meeting held 5 November 2012 be accepted as a true and correct record of that meeting.

5. End of Year LYC Thank You Dinner

A celebratory end of year thank you dinner for LYC members was held on 19 December 2012 at Kamikaze Teppanyaki Restaurant, Darling Harbour.

6. Youth Week 2013

Youth Week 2013 will take place from Friday 5 April – Sunday 14 April. In 2013 Youth Week will take place during the school term (term 1 ends Friday 12 April 2013).

6.1 Youth Mental Health Initiative

Matthew discussed opportunities for LYC to deliver a program to raise awareness of mental health (depression and anxiety) during Youth Week and invite representatives from local schools and youth service organisations to participate.

Funding is available to young people from YAPA to deliver youth mental health initiatives during Youth Week.

Youthblock Youth Health Service has developed a health promotion program for young people aged 12-18 years with a focus on depression and anxiety.

Recommendation

- That LYC support Matthew Meharg in submitting a funding application to YAPA to work with LYC deliver a youth mental health initiative in collaboration with Youthblock Youth Health Service and other mental health organisations during Youth Week.
- That LYC deliver a youth mental health initiative in collaboration with Youthblock Youth Health Service and other mental health organisations during Youth Week.

6.2 Trivia Event

Discussions took place at LYC meetings in 2012 regarding a trivia event for young people.

Recommendation

- That LYC host a 'black tie' trivia event during Youth Week.

6.3 Busking Program

Council has the opportunity to incorporate a busking program into Youth Week for 2013 and engage local young performers in outdoor/public performances.

Recommendation

- That LYC support the development of a busking program for Youth Week 2013.

7. Leichhardt Council's CSSF Committee Meeting Matters

7.1 Draft Leichhardt Local Environmental Plan 2012

Council has prepared a new Local Environmental Plan (LEP) known as the *Draft Leichhardt Local Environmental Plan 2012* to replace Council's existing *Leichhardt Local Environmental Plan 2000*.

A LEP is a planning tool that allows Councils to manage the ways in which land is used through zoning and development controls.

Council is seeking feedback from the community on the *Draft Leichhardt Local Environmental Plan 2012* until 28.02.13.

7.2 Council Volunteer Recognition Event

Council will host a volunteer recognition event in May 2013. LYC members will be sent an invitation and further information shortly.

8. Leichhardt Council – Youth Programs & Events

8.1 Pics in the Park

Pics in the Park is Council's annual free summer outdoor movie program. This year's program was launched on Friday 25 January with the Yabun Movie Night; headlined by the Australian feature film *The Sapphires*.

Pics in the Park features a series of short films for the family from Flickerfest followed by a full length feature film. Upcoming events will take place on Friday 8 February, Friday 22 February and Friday 8 March.

9. General Business

9.1 Inner West Light Rail Extension

The Inner West Light Rail extension will connect to the existing light rail service, which operates from Central to Lilyfield, through the Inner West to Dulwich Hill. It is expected to be operational in 2014. Nine new light rail stations will be constructed, including several in, or nearby the Leichhardt Council area.

The extension will improve access to public transport and connections between where people (including young people) live, work, study, visit and play.

**10. Next Meeting 6:30pm – 7:30pm
Monday 18 February 2013
Leichhardt Town Hall
(Members Meeting)**

11. Meeting Closed 7:35pm

ATTACHMENT 3

MINUTES of the **Access Policy Committee** of Leichhardt Municipal Council held in the Supper Room, Leichhardt Town Hall on Wednesday, **13 February 2013**.

Present at the commencement of the meeting: Cr Vera Ann Hannaford, Maggie Ford, Larisa Wasylenko, Molly Horniblow

Staff Present: Deborah Harvey, Julian Oon, Kerry Hunt, Lyn Gerathy (partial)

Meeting Commenced: 3:35pm

ACKNOWLEDGEMENT OF COUNTRY

Cr Hannaford performed acknowledgement of country in her capacity as chair.

**ITEM 1
APOLOGIES**

APC 01/13 RECOMMENDED FORD/WASYLENKO

That apology is accepted for the non-attendance of: Meg Alwyn, Lisa Smajlov, Beatrice Brown, Joe Mannix, Yvonne Carter, Robert Webb, Beverley Garlick, David Lawrence.

**ITEM 2
DECLARATION OF PECUNIARY INTEREST AND NON-PECUNIARY INTERESTS
- Nil**

**ITEM 3
MINUTES OF THE PREVIOUS MEETING: 12 December 2012**

APC 02/13 RECOMMENDED WASYLENKO/HANNAFORD

1. That Council adopt the minutes of the Access Policy Committee meeting held on 12 December 2012.
2. That the date for the Bloomin' Arts Exhibition for 2013 be arranged for the 16 and 17 November. Boomalli will be contacted to see if venue is available, at or around these dates.

ITEM E5

ITEM 4 SUMMARY OF RESOLUTIONS

APC 03/13 RECOMMENDED WASYLENKO/CARTER

That the information in the summary of resolutions be received and noted.

Accessible Parking Campaign

- Draft design will be brought to April meeting.

Leichhardt Market Place

- Letter drafted.

Accessible car space at Clontarf Cottage

- Awaiting reply from Housing NSW regarding shared space.

Raised Threshold Crossings

- Traffic undertaking audit.

Access at Dawn Frazer Pool

- Audit is underway and will be table at APC when available.

Thames Street Wharf

- Design for 2 accessible spaces and 2 drop-off/pick-up spaces where presented. Committee were in agreement with the design.

ITEM 5 TABLES AND CHAIRS ON FOOTPATHS

After discussion it was agreed that this matter is currently under review by the undertaking of the new Development Control Plans, 'Uses in the Public Domain - Outdoor Dining Areas' (to replace DCP 48).

APC 04/13 RECOMMENDED WASYLENKO/FORD

1. That the APC will add further comments to the new DCP once it's on public exhibition.
2. That further discussion take place in regards to the usage of A-Frames.

ITEM 6 CORRESPONDENCE

6.1 Footpath Dining Access

The meeting acknowledged the concerns and noted that the new DCP will be addressing this issue. The meeting requested that the particular outdoor dining areas causing concern be noted and monitored by Compliance Officers.

6.2 Rozelle Village Square

A letter was tabled expressing comments on the design pertaining to older people. Suggested areas raised as concern were;

- Access – suggested a handrail be installed on platform
- Seating – suggested armrest needed on seating
- Water Fountain – water pressure not adequate

Matter to be investigated and reported back to next meeting.

ITEM 7

OTHER BUSINESS

- **PAMPS**

The meeting was informed that Council is seeking costing for a new PAMPS. The committee will be consulted on the process and a working group is to be established.

- **Accessible Parking Spots**

David Lawrence requested that Council paint its accessible parking spots in order to make them more visible in a similar style to the way in which parking spots for 'GoGetz' cars are painted.

Action: regulations from Roads and Maritime Service to be checked.

- **30 Minute Free Parking Trial**

Members were encouraged to take part in the online survey and/or to attend the public meeting. See council website for further details.

- **DDA-Action Plan**

Meeting informed that no EOI were received for the development of the Plan.

- **Bus Stop – Darling Street, Rozelle outside \$2 Shop**

Meeting was informed that the seating/street furniture at this bus stop will be relocated once the Rozelle Village Square has been finished. Both side of Darling Street will be examined.

ITEM 8

NEXT MEETING – 10 April 2013

The meeting closed at 5.00pm

ATTACHMENT 4

MINUTES of the **Clontarf Cottage Management Committee** of Leichhardt Municipal Council held at 4 Wallace Street, Balmain on **12 November 2012**.

Members present at the meeting:

Elaine Moon, Ken Moon, Cathy McCabe, Dick McCabe (Chair), Janine Oates

Staff present: Hannah Goodchild

Meeting commenced: 7.36pm

ITEM 1

ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of country was performed.

ITEM 2

APOLOGIES

That apologies be accepted for the non attendance of: Louise Young, Stacey Gregory, Alan Rosen, Vivienne Miller, Janine Oates, Steve Pike, Cr Melinda Manikas.

ITEM 3

DECLARATION OF PECUNIARY INTEREST AND NON-PECUNIARY INTERESTS NIL

ITEM 4

MINUTES OF THE PREVIOUS MEETING: 8 October 2012

That Council adopt the minutes of the Clontarf Cottage Committee meeting held on 8 October 2012. Additional information regarding application for fee waiver for John Welch, November 9-12.

ITEM 5

BUSINESS ARISING

Business arising dealt with under items below.

ITEM 6

CORRESPONDENCE - Nil

ITEM 7
FINANCIAL REPORT

Report on Finances – not available for this month.

Term deposit reinvested for a term of 5 months at best rate available, 4.40%. George Georgakis checked with Vivienne.

\$47,818.46 reinvested on 3 October to mature March 3, 2013. (5 months)

Hannah reported that the invoice for replacement of side fence has been paid (by Council) to Valerie.

ITEM 8
BOOKINGS – NEW AND ONGOING

A 52nd birthday booking is in the bookings sheet for December 1st.

Public liability for mens group — Hannah still looking into this.

Hannah reported that fee waivers discussed at previous meeting will be implemented by next meeting.

ITEM 9
FEE WAIVERS AND REDUCTION FEES

Two applications for fee waivers to be considered:

Inner West Chavurah function. Met the requirements. *Recommendation* for \$216 fee waiver.

Support group for fibro myalgia. Emerging and devastating condition. Want to meet on first Saturday of the month and a Wednesday afternoon, once a month. Clontarf is available. Meetings expected to last an hour. *Recommendation* –that the group receive a waiver of value commensurate to the time hired.

ITEM 10
MAINTENANCE – garden, building internal & external, cleaning

Janine still unable to get a hold of Nathan regarding new plants.

A complaint has been received from a resident of the housing commission units. One of the residents of the housing commission units has planted a garden next to the pathway at the back of the Cottage so that the pathway is no longer accessible for residents of the Cottage to pass through to Wallace St. Clontarf committee will take up this issue as the path been in common usage since the Cottage was opened. Interest also as the person who put the plant here claimed to work for committee. The Housing Commission will need to take responsibility for formalising the common usage of the path on their side.

The plants were moved by committee members during meeting. The plantings were not approved by this committee.

ACTION Zacha will attach details of complaint and forward a summary with these to Hannah.

Light out in right-hand meeting room. Since replaced.

ITEM 11 OCCUPATIONAL HEALTH & SAFETY ISSUES

Workplace health and safety report 12/09/12 inspection

1. Small electrical appliances in kitchen not tagged and tested.
 - Needs to be done prior to each hire period, retagged and tested before each hirer to comply. (ie white urn, kettle and heaters)
 - Provide hirers with storage space for own appliances as a way to retain facilities.
 - Proposed to get a wall heater for hot water during renovation of kitchen.

ACTION Zacha proposes a stove-top kettle could ameliorate these concerns for now.

- A note to be added to the rental conditions, along with a brief explanation of the reason.
2. Need an evacuation plan with written procedure.
 - Globe in exit sign out in back door. Hannah will put a request through.
 3. Cockroach eggs found in first aid kit and no band aids.
 - We are not required to supply first aid supplies, only a kit for staff and volunteers. (ie this committee)
 - This is a "Class C" kit. "First aid supplies may not be available" is written into conditions.
 - Monthly first aid kit inspection

ACTION This will be done at monthly meetings. The month of January will be looked after by a volunteer. Hannah will bring some supplies to each meeting in future in case replenishing is needed.

4. Carpet hall runners are a concern.
 - replacement to be discussed

Proposed: Zacha. Seconded: Cathy. Passed

5. Heavy tables in used in meeting rooms – OH&H issue to hirers could
 - Suggested replacing them as with Annandale Town Halls new chairs
 - Test chair trolley before buying.
6. Paints in cupboards removed.

7. Chemical products MSDSs out of date. Any chemical used on site needs an MSDS.
8. Table storage - tables need to be stored elsewhere. Hannah will investigate some options. It may require new tables.
 - Temporary flat pack garden shed for tables suggested

ITEM 12 GENERAL BUSINESS

12.0 Committee sends condolences to Steve on loss of his father.

12.1 Clontarf Cottage environs & community

12.2 History project
Cathy is continuing on this project.

12.3 Clontarf Festive Season party
Dick has distributed flyers.
Hannah confirmed it is in the Mayor's diary.

12.4 Use of cottage

12.5 Parking

12.6 Refurbishment of Cottage – no new items

NEXT MEETING

The next meeting of the Clontarf Cottage Management Committee will be held on Monday, 10 December 2012 commencing at 7.30pm.

Meeting closed at 8.47pm

MINUTES of the **Clontarf Cottage Management Committee** of Leichhardt Municipal Council held at 4 Wallace Street, Balmain on **10 December 2012**.

Members present at the meeting:

Elaine Moon, Ken Moon, Cathy McCabe, Dick McCabe, Janine Oates, Alan Rosen
(Chair, Vivienne Miller, Steve Pike

Staff present: none

Meeting commenced: 7.35pm

ITEM 1

ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of country was performed.

ITEM 2

APOLOGIES

That apologies be accepted for the non attendance of: Louise Young, Stacey Gregory, Hannah Goodchild.

ITEM 3

DECLARATION OF PECUNIARY INTEREST AND NON-PECUNIARY INTERESTS

NIL

ITEM 4

MINUTES OF THE PREVIOUS MEETING: 12 November 2012

1. That Council adopt the minutes of the Clontarf Cottage Committee meeting held on 12 November 2012.
2. To note that Janine Oates was present at the meeting.
3. Correction to point 8 of minutes - fee waivers will be implemented after next Council meeting.

ITEM 5

BUSINESS ARISING

- To put LMC Councillors on email list
- Business arising dealt with under items below

Steve Pike – last meeting due to other commitments but will remain a signatory to the bank account until replaced by a new representative.

The following expressed interest in joining the committee: Nella (from Gladstone St) and John Stamolis.

The Chair thanked Steve for his work over many years on the committee. It was proposed that Steve be accepted as an associate member of the committee.

ITEM 6
CORRESPONDENCE - Nil

ITEM 7
FINANCIAL REPORT

Report on finances – none this month, operating account has not changed except for fees.

Invoices presented for festive season party.

ITEM 8
BOOKINGS – NEW AND ONGOING

8.1 Fee Waivers and reduction of fees - nil

8.2 Publicity to bring in new hirers

Marketing for publicity purposes to be discussed at February meeting.

ITEM 9
MAINTENANCE – garden, building internal & external, cleaning

- Fence replaced
- Wooden table – chunks missing, needs repairs
- Issue with new plantings – Janine still unable to contact the gardener Nathan, for follow up
- A complaint has been received from a resident of the housing commission units. One of the residents of the housing commission units has planted a garden next to the pathway at the back of the Cottage so that the pathway is no longer accessible for residents of the Cottage to pass through to Wallace St.

ACTION: Viv to send minutes to Hannah including the letter from Pilar to Hannah for urgent follow up.

This Committee notes that this path has been in common usage since the Cottage was opened.

ITEM 10 OCCUPATIONAL HEALTH & SAFETY ISSUES

In relation to the Workplace health and safety report 12/09/12 inspection:

- A large whistling kettle is to be purchased to replace the hot water urn.
- Electric heaters are to be considered for replacement.
- First Aid kit has been supplied and is in the kitchen. This will be checked each month.
- It is proposed to install a wall heater for hot water when the renovation of kitchen occurs.

ACTION: Hannah to ensure that a note is added to the rental conditions, along with a brief explanation of the reason.

- The need for an evacuation plan with written procedure was noted. This is to be devised.
Globe in exit sign out in back door - completed
- Carpet hall runners have been removed and will be disposed of.
- Heavy tables in used in meeting rooms – Hannah is investigating.
- All chairs will be checked at February meeting. Two plastic and two laminated tables in hall.

ACTION: request that Council builds a storage shed for storage of all items such as tables taking into account heritage values.

- Wooden chairs – Hannah investigating
- Paints have been removed
- Chemical products MSDSs out of date. Any chemical used on site needs an MSDS –Hannah is dealing with this.
- Table storage - tables need to be stored elsewhere. Hannah will investigate some options. It may require new tables.

ITEM 11 GENERAL BUSINESS

12.1 Clontarf Cottage environs & community

Lighting on pathway to Camerons Cove has been installed.

12.2 History project

Cathy is continuing on this project. She put 4 folders together for the Christmas party and is copying archives from Alan to use as resources and is putting them into folders. She is preparing other documents for archives. These will go to Mitchell library or Leichhardt Library – a condition of the grant is that the materials of the project are archived.

12.3 Festive Season Party

- Festive season party was a success.
- Lynne Fannia spoke about her childhood growing up in East Balmain.
- Mayor Darcy Byrne and Councillor Frank Breen attended.
- Thanks to Cathy and Dick for their help in preparing and setting up for the party. Many others who arrived early also helped to set up.
- Alan's email list has been successful in reaching neighbours to notify them of the party and therefore boosting attendance.

12.4 Use of cottage

11.5 Parking

11.6 Refurbishment of Cottage – no new items

ITEM 12

OTHER BUSINESS

For discussion at next meeting – start time of meeting 7pm or 7:30pm

Meeting closed at 8:47pm

NEXT MEETING

The next meeting of the Clontarf Cottage Management Committee will be held on Monday, 11 February 2013, commencing at 7.30pm.

Task Action Sheet
Clontarf Cottage Management Committee – December 2012

Item	Issue	Update of Action
New lights along Ewenton Park Pathway	The pathway is very dark at night. There are two areas with steps which present risk to the public. Also the pathway gets covered in slippery reeds.	Matter was endorsed at Ordinary Council meeting 23 August 2011. - Still pursuing matter Hannah to advise Erla that this item remains outstanding. Cr John Stamolis will follow up with Council on what needs to be done to resolve the situation.
Accessibility and Upgrade of Cottage	Renovations to be undertaken at back of cottage to create more storage areas. An accessible entry and accessibility toilet to be added to the cottage. Storage and Access to be improved.	Awaiting advice from Council. For review/investigation before planning can be undertaken.
Signage	Improve destination signage and safety	Allan will phone Council's Citizen Service staff and report matter directly.
Advertising/Marketing Campaign	Suggestion that there be an advertising/marketing campaign, with the Council's communication officer to assist. Louise Young, member of this committee and a Professor of Marketing has offered to assist.	Hannah to email Louise Young the list of Council advertising spaces. In progress, for discussion next meeting.
Use of Cottage by seniors	To discuss possible increase of use of the cottage for older people and local housing commission tenants.	Possibility of related bookings/support for Hannaford Centre and the Clontarf Cottage.
Parking	Possible disabled parking asked by Kath Hacking at recent Precinct meeting.	Committee suggested to look at this issue at same time as the redevelopment of the cottage with its disabled access ramps. Review original purpose of parking spaces next to Cottage.

Notice re removal of 8 trees	Notice erected on Ken and Elaine's fence for the removal of 8 trees probably referred to the trees at front of Housing Department units. The removal of these trees will change streetscape.	Steve to follow up with Council re effect to notification.
Heritage grant information	Heritage grant information.	Hannah to check.
Maintenance – Department of Housing Units	Correspondence to Mayor from Alan Rosen about the residents of Housing Department units concerns about lack of maintenance of the units. Return email received from Mayor who will pursue this issue.	Alan to send Mayor's response to Hannah, someone needs to follow up.
Complaint from a resident – Department of Housing Commission Units	Pathway to the Cottage is no longer accessible for residents of the Cottage due to a garden planted by one of the residents next to the pathway.	For follow up.
OHS issues	Several OHS issues reported per November and December meeting.	To be checked and followed up.
Clontarf Cottage Meeting Time	For discussion at next meeting – start time of meeting 7pm or 7:30pm	Noted

ATTACHMENT 5

MINUTES of the **Leichhardt Aboriginal and Torres Strait Islander Consultative Committee** of Leichhardt Municipal Council held in the Councillors Room on **20 February 2012**.

Members present at the meeting: Robert Webb (Chair), Cr Vera Ann Hannaford, Cr Rochelle Porteous, Cr Craig Channells, Lily Shearer, Darrell Sibosado, Daphne Hewson, Judi Muller, Pushpa Prem, Michael Manikas, Deb Nelson, Marghanita da Cruz, Sharon Page, Julia Tsalis, Jolene Doherty, Jan Maquire, Di Stevens, Dean Parkin, Jan Monson, Jakalene Williams, Fred Reynolds, Deb Lennis, Nicole Monks, Chico Monks, Harry Stone, Rebeckah Mooney

Staff present: Erla Ronan – Group Manager
Community and Cultural Services,
Clara Shalala – Administration
Assistant

Meeting commenced: 5pm

ACKNOWLEDGEMENT OF COUNTRY

Robert Webb performed acknowledgement of country in his capacity as Chair.

BUSINESS:

**ITEM 1
APOLOGIES**

LATSICC 01/13 RECOMMENDED HANNAFORD / PREM

That apologies be accepted for the non attendance of Kate Albury.

**ITEM 2
DECLARATION OF PECUNIARY INTEREST AND NON-PECUNIARY
INTERESTS**

Nil

ITEM 3

MINUTES OF THE PREVIOUS MEETING: 17 October 2012

LATSICC 02/13

RECOMMENDED

HANNAFORD / WEBB

That Council adopt the minutes of the Leichhardt Aboriginal & Torres Strait Islander Consultative Committee meeting held on 17 October 2012.

ITEM 4

SUMMARY OF RESOLUTIONS

LATSICC 03/13

RECOMMENDED

WEBB / PREM

That the information in the Summary of Resolutions report documenting action taken/planned in relating to the resolutions of the LATSICC be received and noted.

ITEM 5

EASTERN REGION LOCAL GOVERNMENT ABORIGINAL AND TORRES STRAIT ISLANDER FORUM

LATSICC 04/13
CHANNELS

RECOMMENDED

HANNAFORD /

1. That Council receive and note the Minutes of the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum 30 November 2012.
2. That Council Officers consult with the Forum, in developing the Reconciliation Action Plan for Leichhardt.

ITEM 6

PARTNERSHIP WITH NSW WRITERS FESTIVAL – INDIGENOUS POETRY

LATSICC 05/13

RECOMMENDED

WEBB / HANNAFORD

1. That Council note correspondence received from the NSW Writers Centre regarding the relocation of the Indigenous Writers Festival to Adelaide with funding from the Commonwealth Government.
2. That Council note that funding currently allocated to the Festival will be realigned to support Aboriginal Poetry development in the forthcoming Poetry Festival, in accordance with Council's development of its Major Partners Program.

**ITEM 7
RECONCILIATION ACTION PLAN**

OFFICER RECOMMENDATION

That Council receive and note the report on the community engagement for developing the Reconciliation Action Plan.

LATSICC 06/13 RECOMMENDED BYRNE / WEBB

1. That Council receive and note the report on the community engagement for developing the Reconciliation Action Plan.
2. That Council note that the items generated during the discussion at LATSICC meeting will inform the actions to be listed in the Reconciliation Action Plan, and will inform the development of Leichhardt 2025+, Council's Strategic Plan.

**ITEM 8
NAIDOC WEEK SCHOOL INITIATIVES 2012 – FINAL REPORT**

LATSICC 07/13 RECOMMENDED PAGE / NELSON

1. That Council receives and notes the NAIDOC Week School Initiatives 2012 – Final Report.
2. That Council allocates \$450 to assist the Koori Kids activity from the Aboriginal Programs Budget for the NAIDOC Week 2013 School Initiatives.

**ITEM 9
OTHER BUSINESS – Nil**

**ITEM 10
NEXT MEETING – 17 April 2013**

Future meetings for 2013:

**17 April
19 June
21 August
16 October
December - tba**

The meeting closed at 7:40pm

INFRASTRUCTURE AND SERVICE DELIVERY

LEICHHARDT MUNICIPAL COUNCIL**REPORT**

DIVISION: INFRASTRUCTURE AND SERVICE DELIVERY

SUBJECT: ITEM F1 - SUMMARY OF INFRASTRUCTURE AND
SERVICE DELIVERY RESOLUTIONS FROM FEBRUARY
2013

DATE: 3 August 2018

WORD PROCESSING REF: G:/BP/ REPORTS/ 2013/ 26 02 13.

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil

Policy Implications: Nil

Strategic Plan Objective: Sustainable Services and Assets

Staffing Implications: Nil

Notifications: Nil

Other Implications: Nil

1. **Purpose of Report**

To advise of the status of the Infrastructure and Service Delivery Resolutions from February 2013.

2. **Recommendation**

That the information be received and noted.

ORDINARY MEETING FEBRUARY 2013 Infrastructure & Service Delivery	SUMMARY OF RESOLUTIONS	ACTION/TAKEN PLANNED & TIMELINE	OFFICER
C15/13 , C16/13 & C17/13 MINUTES OF LOCAL TRAFFIC COMMITTEE	<p>That Council adopt the minutes of the Local Traffic Committee held on 7 February 2013 with the accompanying recommendations as listed below, subject to the following changes to Items 2.8 & 2.9 as shown below;</p>		
	<p style="text-align: center;">TR13/010</p> <p style="text-align: center;">2.8 Linemarking – Moore Street Bridge, Leichhardt</p> <p>C16/13 RESOLVED KELLY / JOBLING</p> <p>That the proposal for a westbound bicycle shoulder lane with green surface treatment be deferred for further investigation and be reported back to the Traffic Committee and also liaise with the Bicycle Advisory Committee.</p>	<p>A site meeting with the Traffic Committee and Bicycle Advisory Committee members have been rescheduled on Tuesday, 19th March 2013 at 3pm to work out a solution.</p>	<p>John Stephens</p> <p>Anoma Herath</p>
	<p style="text-align: center;">TR13/011</p> <p style="text-align: center;">2.9 Parking Layout – Thames Street, Balmain</p> <p>C17/13 RESOLVED HANNAFORD / BYRNE</p>	<p>This will be implemented in 1st week of April 2013.</p>	

	<p>That the angle parking layout incorporating a 'Disabled Parking' space and a 'Motor Bikes Only' parking zone in Thames Street (near the wharf) as detailed in Dwg. No. 794-A2 (tabled) be approved. (The RMS representative supported the proposal as shown on Dwg. No.794-A1).</p> <p>As per the February Access Committee recommendation, the existing disabled space be retained and a new accessible parking spot adjacent to the new ramp leading to the wharf be installed.</p> <p>A 'No Parking' zone be provided in front of the existing Disabled Parking zone (adjacent to the Park gate) for pick up/ drop off of ferry users.</p>		
C52/13 EDUCATION AND CARE SERVICES NEEDS ANALYSIS	<ol style="list-style-type: none"> 1. That Council acknowledges that the needs analysis has identified a current gap in service provision of education and care places of 284 places per day which will increase to 443 places per day by 2021. 2. That the Mayor write to State and Federal Minister and relevant departments, particularly the Commonwealth Department of Education, Employment and Workplace Relations (DEEWR) seeking funding for the provision of a new child care centre. 3. That Council engage with community- based and private providers to identify opportunities to establish new Long Day Care Services in priority suburbs in the LGA 	Letters drafted	Annette Morgan

LEICHHARDT MUNICIPAL COUNCIL

REPORT FROM COMMITTEE

DIVISION: INFRASTRUCTURE & SERVICE DELIVERY

MEETING: ITEM F2 - MINUTES OF LOCAL TRAFFIC COMMITTEE

MEETING DATE: 7 MARCH 2013

FILE REF: F97/00809

WORD PROCESSING REF: g:\ltc's\2013\minutes\minutes 7 Mar 2013.doc

PRESENT

Councillor Rochelle Porteous	Chairperson
Councillor John Jobbling	Deputy Chairperson
Navin Prasad	Roads and Maritime Services
Sgt MF	NSW Police
MoNeek	Jamie Parker MP – Member for Balmain
Scott Mayers	Sydney Buses
Anoma Herath	LMC – Acting Traffic Manager
Kim Fagan	LMC – Administration Assistant
Bob Moore	BAC Representative
Luke Diffin	John Holland Consultant – Item 6.1
John Bates	John Holland Consultant – Item 6.1
Anthony McMahon	John Holland Consultant – Item 6.1

APOLOGIES

John Stephens	LMC _ Traffic Manager
Jason Scoufis	LMC – Senior Traffic Engineer
Chris Johnson	LMC – Road Safety Officer

SUMMARY OF RECOMMENDATIONS

1.0 Confirmation of Minutes

TR13/024

Confirmation of Minutes

Committee Recommendation:

That the Minutes from the Local Traffic Committee meeting held 7 February 2013 be accepted as a true and accurate record of the meeting's proceedings.

1.1 Matters Arising from Minutes of Previous Meeting

TR13/025

1.1.1 Nil

2.0 Reports

TR13/026

2.1 Pedestrian Conditions – Darling Street/Wise Street/Beattie Street, Rozelle

Committee Recommendation (unanimous support):

- a) That the installation of a marked (zebra) pedestrian crossing be supported on Wise Street on the western leg of the Wise Street/Darling Street/Beattie Street intersection.
- b) That a detailed design for the proposed marked (zebra) pedestrian crossing at Wise Street be brought back to the Committee for consideration prior to consultation .

TR13/027

2.2 Traffic Conditions – Park Street, Rozelle

Committee Recommendation (unanimous support):

That the matter be deferred for a detailed traffic analysis to be undertaken to manage north-south streets between Darling Street and Moodie Street to improve traffic safety in narrow side streets and also to accommodate bicycles.

TR13/028

2.3 Renwick Lane, Cyclists Conditions

Committee Recommendation (unanimous support):

- a) That a survey be undertaken to determine traffic, pedestrian and bicycle volumes in Renwick Lane, Leichhardt.
- b) That the contra-flow bicycle lane proposal be discussed with the RMS Manager, Sustainable Transport Infrastructure (Brad Donaldson).

TR13/029

2.4 Parking Conditions – Trafalgar Street (Booth St-Collins St), Annandale

Committee Recommendation (unanimous support):

That the existing 'No Stopping' zone on the western side of Trafalgar Street, south of Booth Street, Annandale be reduced from 13m to 10 metres from the northern edge of the new concrete garden bed in Booth Street introduced as part of the works for the new raised pedestrian crossing in Booth Street, subject to sighting a parking plan and a written agreement by the Fire Services by the Committee.

TR13/030

2.5 Access Conditions – Trafalgar Street, Annandale

Committee Recommendation (unanimous support):

- a) That an additional 'No Stopping' sign be installed on the eastern side of the driveway of No.62 Booth Street Annandale.
- b) That the site be provided with additional enforcement for a 3 months period and the enforcement results be brought back to the Committee.
- c) That the installation of bicycle parking as a permanent solution be investigated and be brought back to the Committee.

TR13/031

2.6 'No Parking' Restriction – Booth Lane, Annandale

Committee Recommendation (unanimous support):

That the proposed 'No Parking' zone on the northern side of Booth Lane (Taylor Street-Wigram Road) across the driveway of No.148

Wigram Road and 3m east of the driveway of No.148 Wigram Road, Annandale be deferred for more information on the parking situation (observation survey) in Booth Lane, Annandale.

TR13/032

2.7 'No Parking' Restriction – James Street, Balmain

Committee Recommendation (unanimous support):

That an approx.11m 'No Parking' restriction be installed rear of Nos. 11-15 and No.13 Ennis Street and (4.4m) outside No.6 James Street at the closed end of James Street, Balmain.

TR13/033

2.8 'Car Share' Parking Restrictions – Public Carparks in Balmain

Committee Recommendation (majority support):

- a) That an update on 'Car Share' Policy be brought back to the next available Traffic Committee.
- b) That a review of progress of Expression of Interest for 'Car Share' providers be brought back to the next Traffic Committee.
- c) That 'No Parking - Leichhardt Council Authorised Car Share Vehicles Excepted' signage and bay markings ('No Parking' logo) be installed in the following public carparks:
 - i. the Gallimore Avenue carpark, Balmain East - the north-east angle parking space
 - ii. the Beattie Street carpark, Balmain: the angle parking bay on the western side, south of the kerb extension
- d) That the GoGet representative be advised of the Council's decision

TR13/034

2.9 Kerb Extension – Emmerick Street, Leichhardt

Committee Recommendation (unanimous support):

- a) That the realignment of the kerb and gutter on the north western corner of the Emmerick Street and Lilyfield Road intersection as shown on the attached plan be approved.
- b) That the provision of a 'No Left Turn' restriction for vehicles under 6m only permitted turning left from Lilyfield Road into Emmerick Street be supported in principle and a TMP be forwarded to RMS for its approval.

TR13/035

2.10 Pedestrian Crossing – Glover Street, Lilyfield

Committee Recommendation (unanimous support):

- a) That the Committee notes that the traffic and pedestrian volumes across Glover Street and Emmerick Street at Perry Street do not meet RMS warrants for a marked pedestrian crossing.
- b) That the existing 'Give-Way' control at Glover Street at the Perry Street intersection be upgraded to 'STOP' control.
- c) That the extension of the kerb on the western side of Glover Street at the Perry Street intersection be investigated.
- d) That the Rozelle-Lilyfield Precinct Committee be advised of the Committee's recommendation.

TR13/036

2.11 'No Stopping' Restrictions – Lords Road/Davies Street, Leichhardt

Committee Recommendation (unanimous support):

That 10m 'No Stopping' zones on both sides of Davies Street, Leichhardt and on the northern side of Lords Road at the Lords Road/Davies Street intersection be signposted.

TR13/037

2.12 'No Stopping' Restrictions – Lilyfield Road at Derbyshire Rd and Henry St, Lilyfield

Committee Recommendation (unanimous support):

- a) That 10m 'No Stopping' zones be signposted at the following locations:
 - i. On Lilyfield Road: on the southern side of Lilyfield Road on either side of Derbyshire Road
 - ii. On Lilyfield Road: to the east of Henry Street
 - iii. On Derbyshire Road: on the eastern side
- b) That the statutory 'No Stopping' zone on the eastern side of Henry Street, south of Lilyfield Road be reviewed to maximise parking.

TR13/038

3.0 Status Reports

There are no matters to report.

4.0 Minor Traffic Facilities

TR13/039

Committee Recommendation (unanimous support):

- a) That the proposed 'Disabled Parking' zones outside No.125 View Street and No.66 Wells Street Annandale, be deferred for a review to be undertaken on introducing a RPS zone for 'Disabled Parking' within the LGA and a report be brought back to the next available Traffic Committee meeting.
- b) That the Committee supported the following minor traffic facilities (except 'Disabled Parking' proposals):
 - i. **Item 2002/002952**
That the existing Resident Parking restrictions outside Nos. 239, 241 and 243 Norton Street, Leichhardt be amended to provide a 12m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' for 12 weeks.
 - ii. **Item 2002/002959**
That the existing Resident Parking restrictions outside Nos. 92 and 94 Short Street, Birchgrove be amended to provide a 14m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' for 9 weeks.
 - iii. **Item 2002/002962**
That the installation of an 18m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' in the existing 'Taxi Zone' on the western side of Flood Street along the side boundary of Leichhardt Marketplace for 5 weeks be approved.

TR13/040

5.0 Special Traffic Committee – Items Supported Between Formal Meetings

There are no matters to report.

6.0 Items Without Notice

TR13/041

6.1 Marion Street Bridge Works, Leichhardt

Committee Recommendation (unanimous support):

- a) That the traffic management plans tabled (**Appendix C**) for Marion Street between Hawthorne Parade and Foster Street, Leichhardt, during the maintenance works of the Marion Street bridge be approved.
- b) That the notification letters regarding the proposed road works be forwarded to the Leichhardt Ward between City West Link and Parramatta Road.
- c) That bicycle warning signs and road narrowing signs be provided on approach to the works area.

TR13/042

6.2 'No Stopping' Sign Posting - Lilyfield Road (James Street-Canal Road), Lilyfield

Committee Recommendation (unanimous support):

That the 'No Stopping' zones on Lilyfield Road at the Francis Street, Hubert Street and Charles Street intersections be signposted to improve sight lines for vehicles exiting these side streets.

TR13/043

6.3 Heavy Vehicle Access Issues – Balmain Peninsula

Committee Recommendation (unanimous support):

That the heavy vehicles entering Balmain peninsula to access the City be prevented by provision of warning signage; "no access to City" at appropriate locations.

TR13/044

7.0 Next Meeting of the Leichhardt Local Traffic Committee

Committee Recommendation (unanimous support):

- a) That the next meeting of the Leichhardt Local Traffic Committee be scheduled for Thursday 4th April 2013.
- b) That the meeting scheduled for 4th July 2013 be rescheduled for Thursday, 18th July 2013.

PART B - INFORMAL ITEMS

TR13/045

1. Impact of Resident Parking Scheme – Nelson Street (Albion St-Collins St), Annandale

Committee Recommendation (unanimous support):

That the Committee notes that the recently installed partial Resident Parking Scheme restrictions on the western side of Nelson Street (outside Nos.22 to 46) has not significantly created higher occupancy levels in the unrestricted parking zones in Nelson Street between Albion Street and Collins Street. Furthermore, there are approx.16 to 23 vacant parking spaces available in the unrestricted parking zone.

TR13/046**PART C - TRAFFIC GENERATING DEVELOPMENTS**

There are no matters to report.

DISCUSSIONS FROM MEETING**2. Reports****2.1 *Pedestrian Conditions – Darling Street/Wise Street/Beattie Street, Rozelle***

<i>Precinct: Balmain</i>	<i>Ward: Birrabirragal Balmain</i>
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Background

Council has received a number of concerns regarding pedestrian conditions at the Darling Street/Wise Street/Beattie Street roundabout.

The residents are particularly concerned about school children crossing at the intersection in addition to a large number of parents with prams.

A marked at-grade pedestrian crossing is currently provided on the southern leg of the intersection (Darling Street) whilst no formal pedestrian facilities are provided on the other 3 legs.

A speed cushion has also been installed in Wise Street and this controls traffic speed levels in the street.

Pedestrian and Traffic volumes

Pedestrian and vehicular counts were undertaken in February 2013 to determine whether they meet the RMS warrants for a pedestrian (zebra) crossing. The results are tabulated below.

800AM TO 900AM	Pedestrians per hour			Traffic Volume (veh/hr)	PV
	Children	Adults	Total		
Wise Street (western leg)	92	80	172	442	76024
Beattie Street (eastern leg)	16	61	77	285	21945

1200PM TO 100PM	Pedestrians per hour			Traffic Volume (veh/hr)	PV
	Children	Adults	Total		
Wise Street (western leg)	10	126	136	361	49096
Beattie Street (eastern leg)	8	58	66	257	16962

300PM TO 400PM	Pedestrians per hour			Traffic Volume (veh/hr)	PV
	Children	Adults	Total		
Wise Street (western leg)	116	122	238	384	91392
Beattie Street (eastern leg)	17	42	59	285	16815



A review of the most recent 5 years of recorded crash data 2007 to 2011 indicates that no crashes involving pedestrians or cyclists have occurred.

Wise Street leg

Full Warrant

The pedestrian volumes in all three time periods meet the required minimum of 30 pedestrians per hour however traffic volumes are marginally less than 500 veh/day.

Reduced Warrant

The pedestrian volumes and traffic volumes meet the required minimum volumes. The percentages of children were 53% and 49% in the morning and afternoon peaks which are equivalent to 92 and 116 children per hour crossing this point.

Given the high pedestrian volumes and high use of the site by children it is recommended that a marked pedestrian crossing to be installed across Wise Street.

The provision of a marked crossing would cause loss of some kerbside parking.

Beattie Street leg

Although the pedestrian volumes meet the required minimum of 30 pedestrians per hour (full warrant) at all three times of the day, the traffic volumes are significantly less than the 500 veh/day (approximately half). It is also noted that the number of children crossing this section range between 8 and 17.

Therefore, no additional pedestrian facility is supported across Beattie Street at the present time.

Officer's Recommendation:

- a) That the installation of a marked (zebra) pedestrian crossing be supported on Wise Street on the western leg of the Wise Street/Darling Street/Beattie Street intersection.
- b) That a detailed design for the proposed marked (zebra) pedestrian crossing at Wise Street be brought back to the Committee for consideration prior to consultation .

Discussion:

- The RMS representative requested to incorporate following elements in the detailed design:
 - 'No Stopping' zones
 - Sightlines
 - Lighting
 - May need to setback the crossing to minimise impacts at the roundabout

- The Acting Traffic Manager advised that an email has been received from the Chair of Rozelle Public School P&C emphasizing the need for a formal crossing across Wise Street.

Committee Recommendation (unanimous support):

- a) That the installation of a marked (zebra) pedestrian crossing be supported on Wise Street on the western leg of the Wise Street/Darling Street/Beattie Street intersection.
- b) That a detailed design for the proposed marked (zebra) pedestrian crossing at Wise Street be bought back to the Committee for consideration prior to consultation .

2.2 Traffic Conditions – Park Street, Rozelle

<i>Precinct: Rozelle-Iron Cove</i>	<i>Ward: Wangal Lilyfield/Rozelle</i>
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Background

A number of residents from Park Street, Rozelle have raised concerns on safety arising from conflict between opposing vehicles travelling along Park Street which is approx.5.5m in width. This situation has caused difficulties entering and exiting from off-street parking areas along Park Street. The concerned residents have requested to restrict the street to a 'ONE-WAY' traffic movement and to install additional traffic calming devices. The residents also had concerns regarding through traffic between Darling Street and Moodie Street particularly during sporting events at King George park and Rozelle markets.

Park Street currently permits 'TWO-WAY' traffic. There are a number of garages located on the eastern side of Park Street.

Results of a traffic count survey undertaken in September 2012 are tabulated below. Accordingly, the speeds are well below the current speed limit.

7-day Average

	Average Daily Traffic	85%ile speeds
Northbound	238 veh/day	40.3 km/h
Southbound	274 veh/day	36.4 km/h

Weekend

	Saturday	Sunday
	Average Daily Traffic	Average Daily Traffic
Northbound	455 veh/day	228 veh/day
Southbound	360 veh/day	359 veh/day

A review of recorded crash data for the most recent 5 year period 2007 to 2011 indicates that there has been no crashes wither midblock or at the Moodie Street/Park Street or Park Street/Darling Street intersection.

Consultation

As a result of these residents' concerns, Council consulted all properties along Park Street on the option of making Park Street 'ONE-WAY' from Darling Street to Moodie Street as shown on the following plan.



The surveyed area is shown on the following plan.



The results of the survey are as follows:

No. of properties in Park Street	-	39
No. of responses received	-	29
No. of properties supported	-	19
Response Rate	-	74%
Support Rate	-	48.7%

A précis of responses received is given below:

Resident's Comment	Officer's Response
Support - Our garage door opens up to Park Street and is generally challenging to get in and out without trouble, especially on weekends, when people try to avoid Darling Street jam driving up and down Park Street	The proposed right turn ban will remove a significant amount of southbound traffic on weekends.
Support – the way people drive down that street is ridiculous and having two way is too dangerous. The street should have lots of speed humps to slow people down	Recorded speeds do not require traffic calming measures
Support – I've witnessed stand offs and road rage as a result of two cars head on wanting to pass through but there being not enough room for either car to pass by. One car is forced to straddle or drive up the footpath.	The proposed right turn ban will remove a significant amount of southbound traffic on weekends.
Do not support – add more traffic calming	Recorded speeds do not require traffic calming measures
Do not support – it would make it a lot harder for me to reverse a vehicle into the rear of my property	Banning right turn from Moodie Street into Park Street will prevent issues with access as opposed to a one way restriction
Do not support – don't put speed humps idea. Don't make it one way people with garages will need to go around the block to park	
Do not support – we would be in favour of speed humps because cars drive too fast down Park Street. Making it one way will make it easier to speed, and will unnecessarily complicate access for residents.	

A 'ONE-WAY' treatment would create extra right turning traffic into Darling Street from Oxford Street or Cambridge Street and also to a lesser extent from Darling Street into Park Street. This arrangement is likely to cause disruption to Darling Street.

However given the vertical alignment of the road which contributes to sight line restrictions for opposing vehicles, consideration should be

given lower the through traffic volume in the street.

Therefore, in order to reduce southbound traffic to minimise conflicts in Park Street, a treatment to ban the right turn from Moodie Street to Park Street is worth to consider as it would cause less impact on the road network from displaced traffic. This would reduce conflicting traffic movements in Park Street with minimal disruption to access for local residents.

Officer's Recommendation:

- a) That a 'No Right Turn' restriction from Moodie Street into Park Street be supported in principal and a TMP be forwarded to RMS for approval.
- b) That the surveyed residents be advised of the Committee's recommendation.

Discussion:

- The Committee requested a survey to be undertaken to determine through traffic and also the traffic distribution in the area (Waterloo Street to Manning Street).

Committee Recommendation (unanimous support):

That the matter be deferred for a detailed traffic analysis to be undertaken to manage north-south streets between Darling Street and Moodie Street to improve traffic safety in narrow side streets and also to accommodate bicycles.

2.3 Renwick Lane, Cyclists conditions

<i>Precinct: Leichhardt</i>	<i>Ward: Eora Leichhardt/Lilyfield</i>
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At the Bicycle Advisory Committee meeting held on 14th November 2012 it was recommended:

“Traffic Engineer to investigate contra-flow for cyclists on the Renwick Lane Shared Zone to be put on agenda for Traffic Committee consideration.”

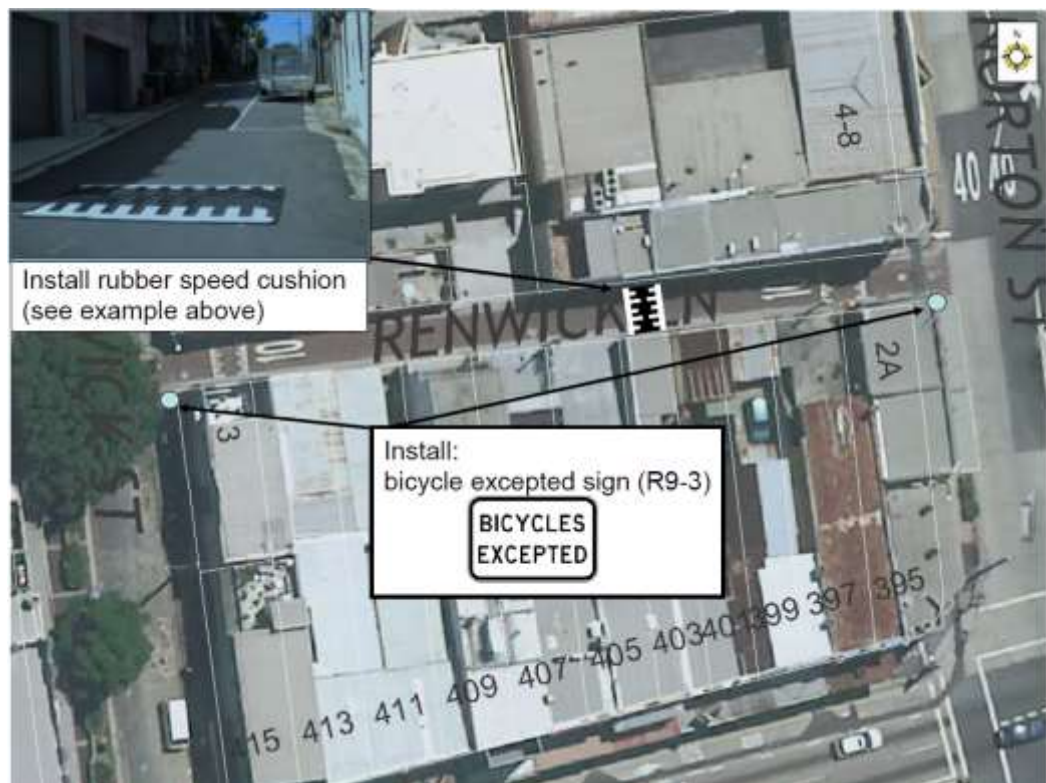
Renwick Lane is located between Norton Street and Renwick Street and traffic is restricted to a ONE-WAY westbound movement. Renwick Lane is approximately 3.4m wide and 65m long. A '10km/h Shared Zone' is currently provided for the entire length of Renwick Lane. Currently, two entry speed humps are provided at both ends of the street.

Council's Bike Plan has identified a contra-flow bicycle lane in Renwick Lane to allow eastbound route which is being part of the EW2 route. However, the width of Renwick Lane is inadequate to accommodate a 1.4m wide contra-flow bicycle lane.

In order to legally allow cyclists to travel eastbound in the 'Shared Zone' in a 'mixed traffic' environment, it is recommended that 'Bicycles Excepted' signs be installed at either end of Renwick Lane.

A review of the most recent 5 years of recorded crash data (2007 to 2011) indicates that no midblock crashes have occurred in Renwick Lane or the intersection of Renwick Street/Renwick Lane. However, one crash (not associated with bicycles) has occurred at the Renwick Lane/Norton Street intersection.

In order to further reduce speeds it is proposed to install a rubber speed cushion as detailed in the following plan. The position is located to minimise impacts to vehicles turning into/out of driveways and reduce speeds in the conflict area.



Residents and businesses were consulted in February 2013 regarding the proposal and one response received which requested the installation of convex safety mirrors at driveways along Renwick Lane at Council's expense as a result of the additional cyclists that use the laneway. This proposal is not supported as it is motorist's responsibility to give way to any vehicles, pedestrians travelling on the main road. In addition, Council does not install mirrors at private driveways.

Officer's Recommendation:

- a) That 'Bicycle Excepted' signs (R9-3) be installed in Renwick Lane at Norton Street and Renwick Street intersections.
- b) That a rubber speed cushion be installed rear of No.403 Parramatta Road as shown on the attached plan at a cost of \$3,000.

Discussion:

- The Committee raised concerns on pedestrian safety in the narrow laneway.
- The Chair advised that another laneway should be explored under Council's "Laneways" Policy to provide an east-west link for bicycles and pedestrians .
- The RMS representative requested the contra-flow bicycle proposal to be referred to RMS Manager, Sustainable Transport Infrastructure (Brad Donaldson).

Committee Recommendation (unanimous support):

- a) That a survey be undertaken to determine traffic, pedestrian and bicycle volumes in Renwick Lane, Leichhardt.
- b) That the contra-flow bicycle lane proposal be discussed with the RMS Manager, Sustainable Transport Infrastructure (Brad Donaldson).

2.4 Parking Conditions – Trafalgar Street (Booth St-Collins St), Annandale

<i>Precinct: Annandale</i>	<i>Ward: Gadigal Annandale-Leichhardt</i>
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Background

Council has received concerns from local residents regarding the difficulty in finding parking in Trafalgar Street south of Booth Street. An investigation of providing angle parking in the section of Trafalgar Street between Booth Street and Collins Street was considered at the December 2012 Local Traffic Committee and the proposal was not supported as it does not comply with Council's angle parking policy in relation to traffic volumes.

An on-site meeting was held with some local residents to discuss their concerns regarding parking. As a result of the angle parking not being supported, they requested a reduction in the 'No Stopping' zones on both sides of Trafalgar Street south of Booth Street to increase on-street parking.

A risk analysis has been undertaken to assess the impacts on reducing the 'No Stopping' zones in Trafalgar Street and is discussed below.

Risk Analysis – Reduction in 'No Stopping' zone in Trafalgar Street at Booth Street, Annandale

The kerb extension implemented recently as part of the pedestrian crossing in Booth Street has increased the 'No Stopping' zone to 12 metres.

In this risk analysis, the "Guide To Road Design – Part 4A: Unsignalised and Signalised intersections (Austroads 2010)" has been used and the following sight distances have been reviewed:

- approach sight distance (ASD) – the minimum level of sight distance which must be available on the minor road approaches to ensure that drivers are aware of the presence of an intersection
- safe intersection sight distance (SISD) - provides sufficient distance for a driver of a vehicle on the major road to observe a vehicle on a minor road approach moving into a collision situation.

The findings of the Risk Analysis are summarised below.

Criteria	Impact
Need for reduction in 'No Stopping' distance	To provide sufficient on-street parking taking into account the new kerb extensions installed in Booth Street. Current 'No Stopping' restrictions on the eastern side are 13 metres as a result of the new sandstone garden bed which was constructed as part of the High Pedestrian Activity Area works. On the western side of the road there is no 'No Stopping' sign however given the original kerbline the No Stopping has been assumed to be 13 metres.
Current Speed Limit	50km/hr
Road Characteristics	Road width – 12.8m. Footpath on both sides of road
Accident History (2007-2011)	2 Accidents at the intersection of Booth Street and Trafalgar Street (1 injury and 1 towaway)
Concurrence from NSW Fire Brigade, NSW Police, STA and Swept path for Fire Engine	See attached swept path analysis in Appendix B which indicates issues for fire truck and medium rigid vehicle making a left turn into Trafalgar Street hence no changes proposed however left turn out can be achieved.
Turning paths for Heavy Vehicles	See attached swept path for a fire truck (2.5m x 8.0m) and a MRV (8.8m)
ASD (Approach Sight Distance)	The proposal does not impact on the ASD requirement for traffic in Booth Street as no changes are proposed to the road alignment.
SISD (Safe Intersection Sight Distance)	The existing SISD for traffic in Booth Street is not affected by the reduction in the 'No Stopping' zone to 10 metres on western side.

The swept path assessment as attached in **Appendix B** indicates that it is not possible to reduce the existing 'No Stopping' zones on the eastern side of the road as a Medium Rigid Vehicle and a Fire Truck cannot make this manoeuvre with satisfactory clearance due to the concrete median island in Trafalgar Street.

As indicated in the above table and the swept path diagram (**Appendix B**), the reduction of the 'No Stopping' zone on the western side of Trafalgar Street, south of Booth Street to 10 metres, is not expected to cause significant impact on sightlines or vehicle manoeuvres.

There are no driveways on the western side of Trafalgar Street for the full length of approximately 230 metres between Booth Street and Collins Street. Therefore the proposed extension of the parking zone on the western side would provide an additional parking bay.

Officer's Recommendation:

That the existing 'No Stopping' zone on the western side of Trafalgar Street, south of Booth Street, Annandale be reduced from 13m to 10 metres from the northern edge of the new concrete garden bed in Booth Street introduced as part of the works for the new raised pedestrian crossing in Booth Street.

Discussion:

- The RMS representative requested a parking diagram indicating gain in parking and also a written agreement from Fire Services.

Committee Recommendation (unanimous support):

That the existing 'No Stopping' zone on the western side of Trafalgar Street, south of Booth Street, Annandale be reduced from 13m to 10 metres from the northern edge of the new concrete garden bed in Booth Street introduced as part of the works for the new raised pedestrian crossing in Booth Street, subject to sighting a parking plan and a written agreement by the Fire Services by the Committee.

2.5 Access Conditions – Trafalgar Street, Annandale

<i>Precinct: Annandale</i>	<i>Ward: Gadigal Annandale-Leichhardt</i>
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Background

A member of the executive committee of the Dakota Apartment Building at No. 62 Booth Street, Annandale has expressed concerns regarding the illegal parking which occurs when cars and trucks park between the recently built garden beds associated with the raised pedestrian crossing in Booth Street at Trafalgar Street and the driveway to the apartment building. This area is currently signposted as 'No Stopping'. These illegally parked vehicles block the driveway resulting in dangerous manoeuvres for entering and exiting the property.

In order to prevent parking in this area it is recommended that chevron linemarking and road flaps be installed on the southern side of Booth Street between the driveway at 62 Booth Street and the garden bed located on the departure side of the raised pedestrian crossing in Booth Street at Trafalgar Street.

Council's Enforcement Section has inspected the site and advised that an engineering solution is the appropriate way to solve the problem

Officer's Recommendation:

That chevron linemarking and road flaps be installed on the southern side of Booth Street between the driveway at No.62 Booth Street and the garden bed located on the departure side of the raised pedestrian crossing in Booth Street at Trafalgar Street, Annandale.

Discussion:

- The Police representative questioned why enforcement measures are not effective at this location.

Committee Recommendation (unanimous support):

- That an additional 'No Stopping' sign be installed on the eastern side of the driveway of No. 62 Booth Street Annandale.
- That the site be provided with additional enforcement for a 3 months period and the enforcement results be brought back to the Committee.
- That the installation of bicycle parking as a permanent solution be investigated and be brought back to the Committee.

2.6 'No Parking' Restriction – Booth Lane, Annandale

<i>Precinct: Annandale</i>	<i>Ward: Gadigal Annandale/Leichhardt</i>
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Background

Council received a request for the installation of a 'No Parking' zone in Booth Lane, opposite the driveway of No.3 Booth Street, Annandale which is a townhouse development, to provide adequate area for vehicles exiting the development.

Site investigations have revealed that vehicles often park close to the driveway of No.148 Wigram Road, Annandale (opposite the driveway of No.3 Booth Street) and this results in an inadequate road width for vehicles turning right from the townhouse development.

Proposal

In order to assist with vehicles existing and to prevent illegal parking across the nearby driveways, it is proposed to install a 'No Parking' restriction:

- across the driveway of No.49 Taylor Street,
- across the driveway of No.148 Wigram Road and
- 3m of kerb east of the driveway of No.148 Wigram Road

Consultation

A letter outlining the above proposal was mailed out to the owners and occupants of all affected properties (as shown on the plan below).



In the consultation letter, the residents were advised of the Road Rule relevant to 'No Parking' restriction as explained below:

“According to NSW Road Rules, the driver of a vehicle must not stop on a length of road or in an area to which a ‘No Parking’ sign applies, unless the driver:

- (a) is dropping off, or picking up, passengers or goods, and*
- (b) does not leave the vehicle unattended, and*
- (c) completes the dropping off, or picking up, of the passengers or goods, and drives on, as soon as possible and, in any case, within 2 minutes after stopping.*

For this rule, a driver leaves a vehicle unattended if the driver leaves the vehicle so the driver is over 3 metres from the closest point of the vehicle.”

In response, the resident of No.49 Taylor Street advised that there have been no issues with illegal parking across the driveway in Booth Lane, therefore, it is not necessary to have a 'No Parking' zone across the property driveway. Other responses received were in support of the proposal.

Based on the responses, the amended proposal is shown on the following plan.



Officer's Recommendation:

That a 'No Parking' restriction be installed on the northern side of Booth Lane (Taylor Street-Wigram Road) across the driveway of No.148 Wigram Road and 3m east of the driveway of No.148 Wigram Road, Annandale.

Discussion:

- The Chair raised concerns regarding demand for parking in the area given that vehicles park up to the driveway. This parking behaviour indicates that parking in Booth Lane is fully utilised and the loss of 3m (a small car space) is therefore not supported.
- The RMS and The Police representatives do not support 'No Parking' signposting across the driveway, however offered no objection for the proposed 3m 'No Parking' zone east for the driveway.
- The Chair and the representative of Balmain MP do not currently support the removal of a 3m parking without additional evidence that this will not impact on parking.

Committee Recommendation (unanimous support):

That the proposed 'No Parking' zone on the northern side of Booth Lane (Taylor Street-Wigram Road) across the driveway of No.148 Wigram Road and 3m east of the driveway of No.148 Wigram Road, Annandale be deferred for more information on the parking situation (observation survey) in Booth Lane, Annandale.

2.7 'No Parking' Restriction – James Street, Balmain

Precinct: Balmain

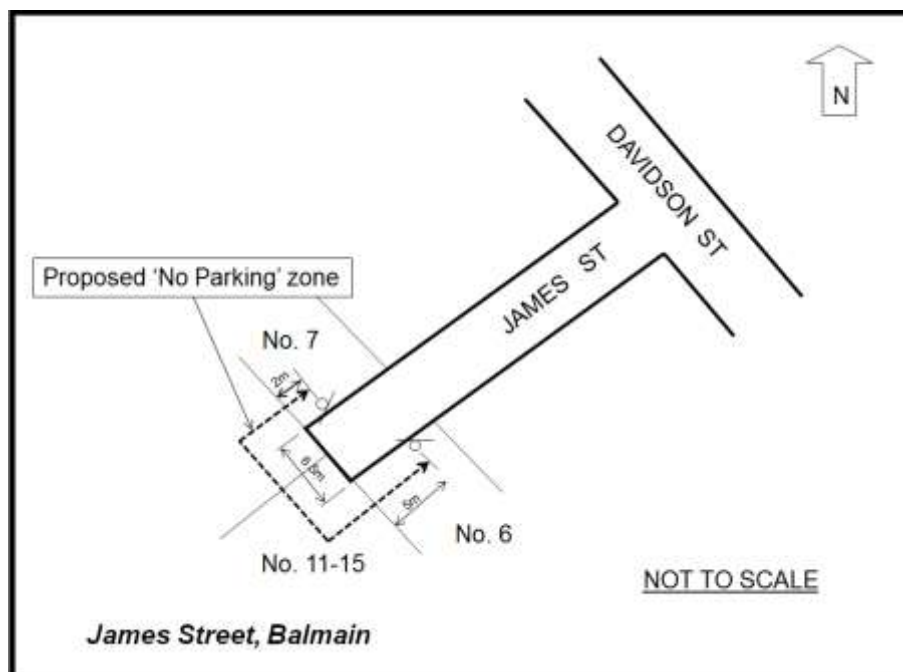
Ward: Birrabirragal Balmain

Background

Council has received a request for the installation of a 'No Parking' zone at the closed end of James Street, Balmain to prevent vehicles parking too close to the rear driveway of Nos.11-15 Ennis Street, Balmain.

Proposal

To assist with access to the garages at No.11-15 Ennis Street and also to provide a turning area at the closed end of the street, it is proposed to install a 'No Parking' zone as shown on the following plan.



Consultation

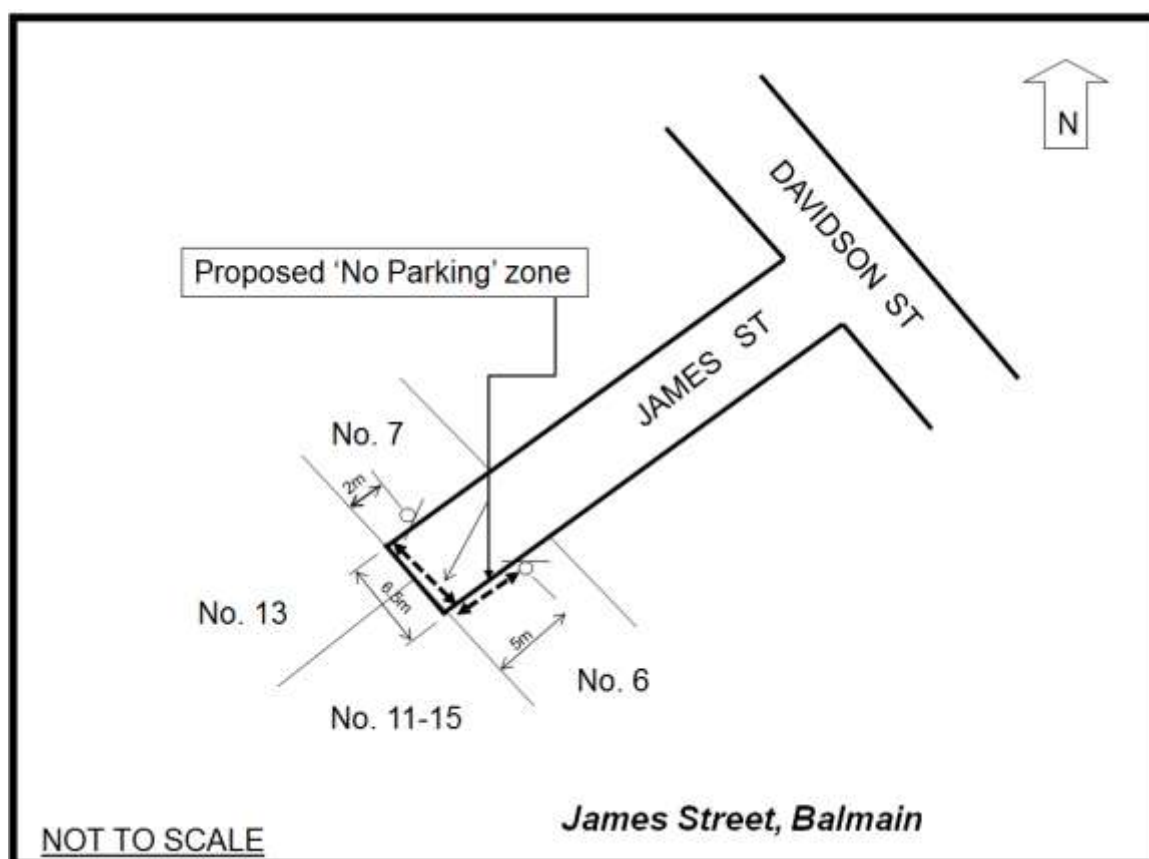
A letter outlining the above proposal was mailed out to owners and occupants of all affected properties (as shown on the plan below) and requested any questions/concerns to be forwarded to Council before 1st March 2013. Therefore, any responses received will be tabled at the meeting.



A précis of residents' responses is given below.

Resident's Comment	Officer's Response
The proposed 'No Parking' likely to encourage non-residents to believe that there is a thoroughfare through the rear entrance of Nos. 11-15 Ennis Street.	The existing 'No Through Road' signage will be reviewed and provide an additional sign if required.
The introduction of a 'No Parking' in front of No.7 James Street will restrict the ability to park in front of the house especially when carting shopping and school bags.	The proposal has been modified to retain the frontage of No.7 James Street unrestricted.

Based on the responses, it is proposed to remove the 'No Parking' zone outside No.7 James Street and the modified proposal is shown on the following plan.



Officer's Recommendation:

That a approx. 12.5m 'No Parking' restriction be installed rear of Nos. 11-15 and No. 17 Ennis Street and outside No. 6 James Street at the closed end of James Street, Balmain as shown on the plan attached.

Discussion:

- The Acting Traffic Manager advised that concerns from the residents in James Street have been received particularly regarding preference for not having signage installed.
- The RMS representative did not support proposed chevron markings, but supported signage.

Committee Recommendation (unanimous support):

That an approx. 11m 'No Parking' restriction be installed rear of Nos. 11-15 and No. 13 Ennis Street and (4.4m) outside No. 6 James Street at the closed end of James Street, Balmain.

2.8 'Car Share' Parking Restrictions – Public Carparks in Balmain

Precinct: Balmain	Ward: Birrabirragal Balmain
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Background

The current 'Car Share' operator, 'GoGet', has advised that according to their membership records, there is a demand to allocate a Carshare vehicle in the vicinity of Nicholson Street (Balmain East) and Booth Street (Balmain).

The nature of landuses in and around both Nicholson Street (Balmain East) and Booth Street (Balmain) are mixed; school, commercial, retail and hospital uses. These landuses generate a high demand for on-street parking, therefore, on-street parking currently have Resident Parking restrictions.

In last year, Council consulted the properties in Booth Street and in the vicinity of Darling Street regarding a 'Carshare' space on the eastern side (park side) of Booth Street, south of Darling Street. In response to the consultation, a significant number of retail businesses strongly opposed to losing a ticket parking space for a 'Carshare' parking space.

Proposal

Therefore, it is considered to allocate one parking space in Council's public carparks in the area; Beattie Street and Gallimore Avenue, for Carshare to assist the members in the area.

The Beattie Street carpark provides 25 '2-hour' parking spaces and the carpark in Gallimore Avenue provides 12 unrestricted parking spaces.

These proposals are shown on the following plans and they are in line with the Council's policy on Carshare parking.



It should be noted that the following public car parks in the LGA currently provides 'Carshare' facilities:

- Marion Street, Leichhardt
- Waterloo Street, Rozelle
- Merton Street, Rozelle
- Hay Street (shortly), Leichhardt

Consultation

A letter outlining the above proposals has been mailed out to the owners and occupants of all nearby properties in Booth Street (Balmain) and Gallimore Avenue and Brett Avenue (see following plan).



Notices have also been placed at both carparks. The deadline for any queries/comments is before 7th March. Any responses received therefore will be tabled at the meeting.

Officer's Recommendation:

- a) That 'No Parking - Leichhardt Council Authorised Car Share Vehicles Excepted' signage and bay markings ('No Parking' logo) be installed in the following public carparks:
 - a. the Gallimore Avenue carpark, Balmain East - the north-east angle parking space
 - b. the Beattie Street carpark, Balmain: the angle parking bay on the western side, south of the kerb extension
- b) That the GoGet representative be advised of the Council's decision.

Discussion:

- The Acting Traffic Manager advised that no responses have been received in response to the consultation.
- The Chair abstained from commenting on this matter due to pecuniary interest.
- The Deputy Chair advised that an email has been received from a resident in Gallimore Avenue expressing objections to the 'Car Share' proposal in Gallimore Avenue carpark. The resident stated that this proposal would encourage more out of area cars clogging the streets. The resident was also had concerns regarding the notification process.

Committee Recommendation (majority support):

- a) That an update on 'Car Share' Policy be brought back to the next available Traffic Committee.
- b) That a review of progress of Expression of Interest for 'Car Share' providers be brought back to the next Traffic Committee.
- c) That 'No Parking - Leichhardt Council Authorised Car Share Vehicles Excepted' signage and bay markings ('No Parking' logo) be installed in the following public carparks:
 - i. the Gallimore Avenue carpark, Balmain East - the north-east angle parking space
 - ii. the Beattie Street carpark, Balmain: the angle parking bay on the western side, south of the kerb extension
- d) That the GoGet representative be advised of the Council's decision

2.9 Kerb Extension – Emmerick Street, Leichhardt

<i>Precinct: Rozelle-Lilyfield</i>	<i>Ward: Eora Leichhardt/Lilyfield Eora Leichhardt/Lilyfield</i>
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Background

Council received a concern from a resident regarding traffic issues in Emmerick Street between Lilyfield Road and Perry Lane.

The resident has advised that heavy vehicles turning left into Emmerick Street from Lilyfield Road travel too close to the dwellings in Emmerick Street causing safety concerns to nearby properties and also to pedestrians.

The subject section of Emmerick Street is 5m in width and it is 39m long. The width of footpaths on both sides of the street is approx. 0.5m which is inadequate for pedestrians. The remaining section of Emmerick Street (Perry Street-Perry Lane) has a wider carriageway and footpaths. See plan below.

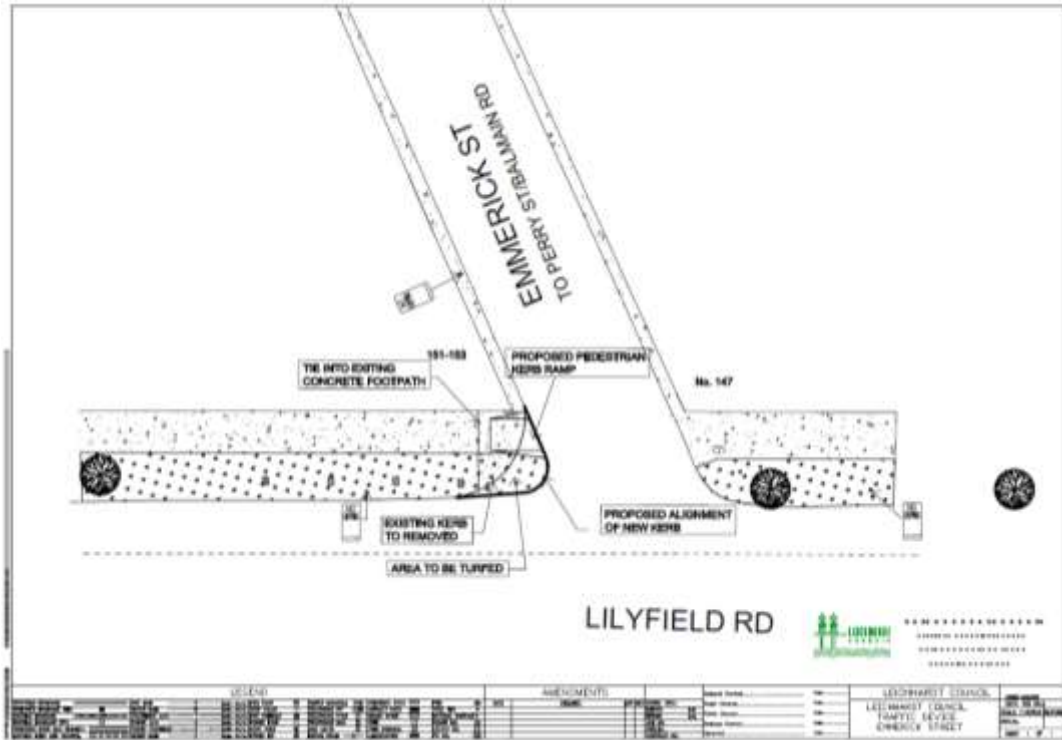


Proposal

The following treatments are therefore proposed to minimise conflicts with pedestrian and traffic in Emmerick Street:

- a) Realignment of the kerb and gutter at the north western corner of the Emmerick Street and Lilyfield Road intersection to improve the sight distance and visibility for pedestrians – see following plan
- b) Provision of a 'No Left Turn' restriction for heavy vehicles (over 4.5 tonnes) turning left from Lilyfield Road into Emmerick Street.
- c) Installation of a '10km/h Shared Zone' in Emmerick Street between Lilyfield Road and Perry Lane.

The proposed kerb blister is shown on the following plan.



It should be noted that Traffic Management Plans are required to be prepared for the treatments (b) and (c) for RMS approval.

Consultation

A letter outlining the above proposals was mailed out to owners and occupants of all affected properties (as shown on the plan below). One response was received from the affected residents in support of the proposal.



Officer's Recommendation:

- a) That the realignment of the kerb and gutter on the north western corner of the Emmerick Street and Lilyfield Road intersection as shown on the attached plan be approved.
- b) That the provision of a 'No Left Turn' restriction for heavy vehicles (over 4.5 tonnes) turning left from Lilyfield Road into Emmerick Street be supported in principle and a TMP be forwarded to RMS for its approval.
- c) That the installation of a '10km/h Shared Zone' in Emmerick Street between Lilyfield Road and Perry Lane be supported in principle and a TMP be forwarded to RMS for its approval.

Discussion:

- The BAC representative advised that this is a bicycle route.
- The RMS representative advised that the 'Shared Zone' proposal needs to be discussed with the RMS Road Safety section.

Committee Recommendation (unanimous support):

- a) That the realignment of the kerb and gutter on the north western corner of the Emmerick Street and Lilyfield Road intersection as shown on the attached plan be approved.
- b) That the provision of a 'No Left Turn' restriction for vehicles under 6m only permitted turning left from Lilyfield Road into Emmerick Street be supported in principle and a TMP be forwarded to RMS for its approval.

2.10 Pedestrian Crossing – Glover Street, Lilyfield

<i>Precinct: Rozelle-Lilyfield</i>	<i>Ward: Wangal Lilyfield/Rozelle</i>
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Background

The Leichhardt Precinct Committee has requested the installation of a crossing point across Glover Street at the Perry Street intersection, Leichhardt to assist with the school children attending the Orange Grove Public School.

Currently a marked pedestrian crossing is provided in Perry Street east of Glover Street.

Perry Street is a classified State Road and both Glover Street and Emmerick Streets are Local Roads.

Analysis

As part of the investigation process to address the above concerns, a number of pedestrian and traffic surveys were undertaken

across Glover Street and Emmerick Street at Perry Street. The results are shown below:

Across Glover Street

	Pedestrians per hour			Traffic Volume (veh/hr)	PV
	Children	Adults	Total		
AM: 8.15am-9.15am	31 (26%)	88	119	127	15113
PM: 2.45pm-3.45pm	41 (41%)	60	101	87	8787

Across Emmerick Street

	Pedestrians per hour			Traffic Volume (veh/hr)	PV
	Children	Adults	Total		
AM: 8.15am-9.15am	28 (35%)	53	81	35	2835
PM: 2.45pm-3.45pm	32 (46%)	33	65	31	2015

Note: the percentages shown in brackets relate to percentage of children crossing the street

The above data were assessed against the RMS numerical warrants for a pedestrian (zebra) crossing. Although the pedestrian volumes are higher than the required threshold of 30 pedestrians/hour, the traffic volumes in both streets are lower than the required volume for a normal warrant (500veh/hr) and also for a reduced warrant (200veh/hr).

Accident History

According to the RMS 5-year reported accident history data for the period between 2007 and 2011, 6 accidents occurred in Perry Street at the Glover Street/Emmerick Street intersection. The three accidents were related cross traffic from Perry Street and Glover Street. No pedestrians were involved in those accidents.

In order to improve driver awareness of presence of pedestrians and traffic at the intersection, it is proposed to upgrade the existing 'Give-Way' control at Glover Street to 'STOP' control.

Alternate Proposal

In order to assist the school children crossing Glover Street to access the marked pedestrian crossing in Perry Street, it is proposed to investigate extending the kerb on the western side of Glover Street at the Perry Street intersection. This proposal will shorten the crossing distance for pedestrians and improve visibility of pedestrians particularly school children waiting to cross at Glover Street.

Officer's Recommendation:

- a) That the Committee notes that the traffic and pedestrian volumes across Glover Street and Emmerick Street at Perry Street do not meet RMS warrants for a marked pedestrian crossing.
- b) That the existing 'Give-Way' control at Glover Street at the Perry Street intersection be upgraded to 'STOP' control.
- c) That the extension of the kerb on the western side of Glover Street at the Perry Street intersection be investigated.
- d) That the Leichhardt Precinct Committee be advised of the Committee's recommendation.

Discussion:

- The BAC Representative had concerns on the east bound travel lane width in Perry Street at the zebra crossing as it is narrower than the west bound travel lane.
- Correction: The request came from the Rozelle-Lilyfield Precinct and not Leichhardt Precinct.

Committee Recommendation (unanimous support):

- a) That the Committee notes that the traffic and pedestrian volumes across Glover Street and Emmerick Street at Perry Street do not meet RMS warrants for a marked pedestrian crossing.
- b) That the existing 'Give-Way' control at Glover Street at the Perry Street intersection be upgraded to 'STOP' control.
- c) That the extension of the kerb on the western side of Glover Street at the Perry Street intersection be investigated.
- d) That the Rozelle-Lilyfield Precinct Committee be advised of the Committee's recommendation.

2.11 'No Stopping' Restrictions – Lords Road/Davies Street, Leichhardt

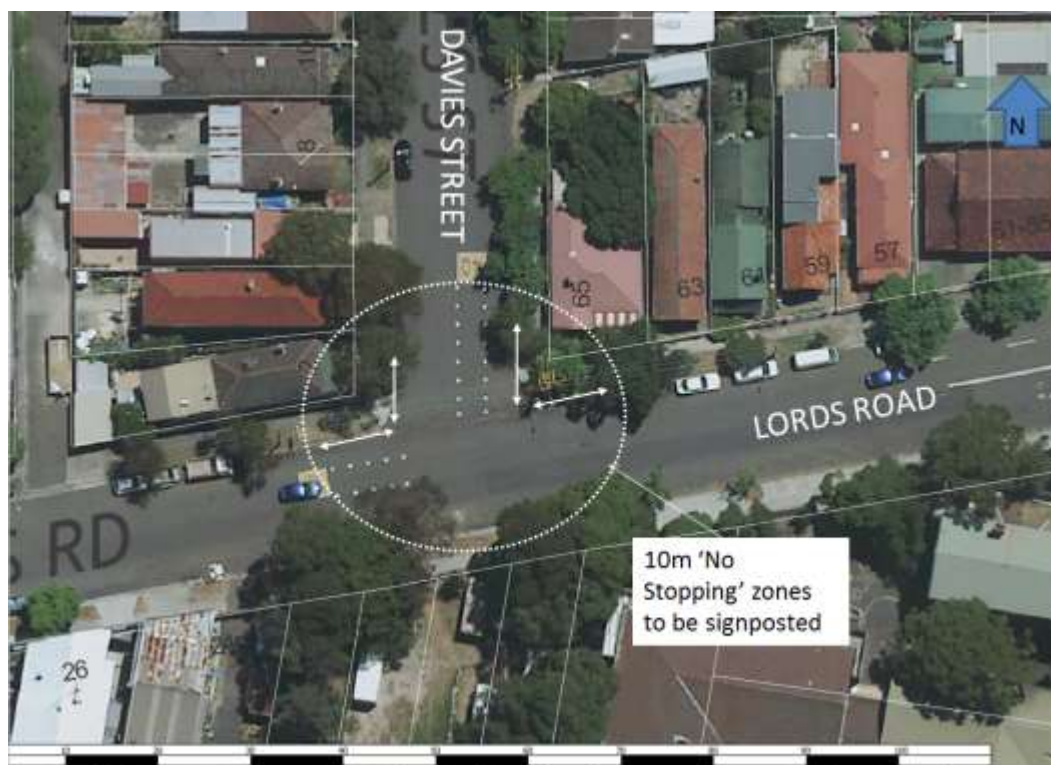
<i>Precinct: Leichhardt</i>	<i>Ward: Eora Leichhardt/Lilyfield</i>
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Background

Council officers had meetings with the Kegworth Public School representatives and several residents in Davies Street regarding safety around the school particularly during pick-up and drop-off periods.

As part of the treatments to prevent illegal parking in Lords Road and Davies Street it was decided to signpost the 'No Stopping' zones at the Lords Road/Davies Street intersection.

Therefore, it is proposed to signpost the 10m 'No Stopping' zones at the Davies Street/Lords Road intersection as shown on the following plan.



A letter explaining the need to signpost the 'No Stopping' zones and the relevant Road Rule has been mailed out to the nearby properties.

Officer's Recommendation:

That 10m 'No Stopping' zones on both sides of Davies Street, Leichhardt and on the northern side of Lords Road at the Lords Road/Davies Street intersection be signposted.

Discussion:

- The Committee supported the Officer's recommendation.

Committee Recommendation (unanimous support):

That 10m 'No Stopping' zones on both sides of Davies Street, Leichhardt and on the northern side of Lords Road at the Lords Road/Davies Street intersection be signposted.

2.12 'No Stopping' Restrictions – Lilyfield Road at Derbyshire Rd and Henry St, Lilyfield

Precinct: Rozelle-Lilyfield	Ward: Wangal Lilyfield/Rozelle
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Background

A number of residents in Henry Street and Derbyshire Road (north of City West Link) have requested the installation of 'No Stopping' zones at

the intersections with Lilyfield Road to maintain sightlines at the intersections.

Although both Henry Street and Derbyshire Road are ‘No Through’ roads there are a number of properties including an apartment development.

Site investigations revealed that the alignment of Lilyfield Road east of Derbyshire Road and the gradient of Derbyshire Road impact on the sightlines for traffic exiting Derbyshire Road and Henry Street and therefore any illegal parking close to the intersections could exacerbate the condition.

It is also noted that parking close to the intersections blocks the view of westbound cyclists on the shoulder lane.

Therefore it is proposed to signpost 10m ‘No Stopping’ zones on the southern side of Lilyfield Road, either side of Derbyshire Road and also to the east of Henry Street as indicated on the following plan. The kerbside west of Henry Street is not affected due to the driveway located closer to the intersection.



A letter explaining the need to signpost the ‘No Stopping’ zones and the relevant Road Rule has been mailed out to the nearby properties.

A précis of the residents responses received is given below:

Resident’s Comment	Officer’s Response
Require the installation of ‘No	

Resident's Comment	Officer's Response
<p>Stopping' zones at the following locations as well:</p> <ul style="list-style-type: none"> - eastern side of Derbyshire Road - eastern side of Henry Street - southern side of Lilyfield Road, west of Henry Street 	<ul style="list-style-type: none"> -This will be incorporated in the recommendation. -Preliminary investigations indicated that a shorter 'No Stopping' zone can be installed without impacting on sightlines and vehicle manoeuvring due to 12m carriageway width of Henry Street. -A driveway is located within the 10m 'No Stopping' zone therefore; this site will be monitored for signposting.

Officer's Recommendation:

- a) That 10m 'No Stopping' zones be signposted at the following locations:
 - i. On Lilyfield Road: on the southern side of Lilyfield Road on either side of Derbyshire Road
 - ii. On Lilyfield Road: to the east of Henry Street
 - iii. On Derbyshire Road: on the eastern side
- b) That the statutory 'No Stopping' zone on the eastern side of Henry Street, south of Lilyfield Road be reviewed to maximise parking.

Discussion:

- The Committee supported the Officer's recommendation.

Committee Recommendation (unanimous support):

- a) That 10m 'No Stopping' zones be signposted at the following locations:
 - i. On Lilyfield Road: on the southern side of Lilyfield Road on either side of Derbyshire Road
 - ii. On Lilyfield Road: to the east of Henry Street
 - iii. On Derbyshire Road: on the eastern side
- b) That the statutory 'No Stopping' zone on the eastern side of Henry Street, south of Lilyfield Road be reviewed to maximise parking.

3 Status Reports

There are no matters to report.

4 Minor Traffic Facilities

That the following minor traffic facilities have been authorised by the Traffic Engineer under delegated authority:

Item 2002/002952

The applicant has requested the installation of a 12m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' for 12 weeks outside 241 Norton Street, Leichhardt. Two letters of consent have been received from

the owners of the properties either side of the subject property (No.241 Norton Street) for the installation of a 'Works Zone' outside their properties.

Current parking restriction along the subject section is '2P, 8am-10pm, 7 days, Permit Holders Excepted, Area L1'.

Officer's Recommendation:

That the existing Resident Parking restrictions outside Nos. 239, 241 and 243 Norton Street, Leichhardt be amended to provide a 12m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' for 12 weeks.

Item 2002/002959

The applicant has requested the installation of a 14m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' for 9 weeks outside No. 92 Short Street, Birchgrove. A letter of consent has been received from the owner of the property next door No. 94 to install the Work Zone across their frontage.

Officer's Recommendation:

That the existing Resident Parking restrictions outside Nos. 92 and 94 Short Street, Birchgrove be amended to provide a 14m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' for 9 weeks.

Item 2002/002961

The applicant has requested that a 'Disabled Parking' zone be installed in front of No. 125 View Street Annandale. A site investigation has revealed that the property has no off street parking.

The applicant does not use a wheelchair and the proposed location is not in proximity to a commercial/retail area, therefore, no kerb ramps would be provided at the zone.

Officer's Recommendation:

That a 6m 'Disabled Parking' zone be installed in front of No. 125 View Street, Annandale.

Item 2002/002962

The applicant has requested the installation of an 18m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' for 5 weeks outside the Leichhardt Marketplace. This zone will be in the same location as the existing 'Taxi Zone' area. The applicant has provided a consent letter from the Taxi Council allowing them to use the 'Taxi Zone' as a 'Works Zone'.

Officer's Recommendation:

That the installation of an 18m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' in the existing 'Taxi Zone' on the western side of

Flood Street along the side boundary of Leichhardt Marketplace for 5 weeks be approved.

Item 2002/002963

The applicant has requested that a 'Disabled Parking' zone be installed in front of No. 66 Wells Street Annandale. A site investigation has revealed that the property has no off-street parking.

The applicant does not use a wheelchair and the proposed location is not in proximity to a commercial/retail area, therefore, no kerb ramps would be provided at the zone.

Officer's Recommendation:

That a 6m 'Disabled Parking' zone be installed in front of No. 66 Wells Street, Annandale.

Discussion:

- The Committee had concerns on Council's 'Disabled Parking' policy and legal requirements as per Australian Standards.

Committee Recommendation (unanimous support):

- a) That the proposed 'Disabled Parking' zones outside No.125 View Street and No.66 Wells Street Annandale, be deferred for a review to be undertaken on introducing a RPS zone for 'Disabled Parking' within the LGA and a report be brought back to the next available Traffic Committee meeting.
- b) That the Committee supported the following minor traffic facilities (except 'Disabled Parking' proposals):

i. Item 2002/002952

That the existing Resident Parking restrictions outside Nos. 239, 241 and 243 Norton Street, Leichhardt be amended to provide a 12m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' for 12 weeks.

ii. Item 2002/002959

That the existing Resident Parking restrictions outside Nos. 92 and 94 Short Street, Birchgrove be amended to provide a 14m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' for 9 weeks.

iii. Item 2002/002962

That the installation of an 18m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' in the existing 'Taxi Zone' on the western side of Flood Street along the side boundary of Leichhardt Marketplace for 5 weeks be approved.

5 Special Traffic Committee – Items supported between formal meetings

There are no matters to report.

6 Items Without Notice

6.1 Marion Street Bridge Works, Leichhardt

<i>Precinct: Leichhardt</i>	<i>Ward: Eora Leichhardt/Lilyfield</i>
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- The representatives from John Holland consultants attended the meeting to brief the Committee regarding the proposed bridge maintenance works and the associated traffic management plans for Marion Street between Hawthorne Parade and Foster Street, Leichhardt.
- The Chair requested the consultants to send the notification letters to the Leichhardt Ward between City West Link and Parramatta Road.
- The BAC representative requested bicycle warning signs and road narrowing signs be provided on approach to the works area.

Committee Recommendation (unanimous support):

- a) That the traffic management plans tabled (**Appendix C**) for Marion Street between Hawthorne Parade and Foster Street, Leichhardt, during the maintenance works of the Marion Street bridge be approved.
- b) That the notification letters regarding the proposed road works be forwarded to the Leichhardt Ward between City West Link and Parramatta Road.
- c) That bicycle warning signs and road narrowing signs be provided on approach to the works area.

6.2 'No Stopping' Sign Posting - Lilyfield Road (James Street-Canal Road), Lilyfield

<i>Precinct: Rozelle-Lilyfield</i>	<i>Ward: Eora Leichhardt/Lilyfield</i>
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- The representative of Balmain MP advised that a correspondence has been received regarding safety of cyclists along Lilyfield Road west of James Street, Lilyfield. The concerns were related to sightlines of motorists exiting the side street being reduced due to vehicles parked (in Lilyfield Road) too close to the intersections.

Committee Recommendation (unanimous support):

That the 'No Stopping' zones on Lilyfield Road at the Francis Street, Hubert Street and Charles Street intersections be signposted to improve sight lines for vehicles exiting these side streets.

6.3 Heavy Vehicle Access Issues – Balmain Peninsula

<i>Precinct: Balmain</i>	<i>Ward: Birrabirragal Balmain</i>
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- The Committee discussed an issues relating to heavy vehicles generated by new developments in White Bay and the operators are not being aware that Darling Street through the Balmain peninsula does not provide access to the City. It is noted that there is no turn-around area for heavy vehicles in the peninsula.

Committee Recommendation (unanimous support):

That the heavy vehicles entering Balmain peninsula to access the City be prevented by provision of warning signage; "no access to City" at appropriate locations.

7 Next Meeting of the Leichhardt Local Traffic Committee

Officer's Recommendation:

That the next meeting of the Leichhardt Local Traffic Committee be scheduled for Thursday 4th April 2013.

Discussion:

The Acting Traffic Manager advised that the meeting on 4th July needs to be rescheduled to Thursday, 18th July 2013.

Committee Recommendation (unanimous support):

- a) That the next meeting of the Leichhardt Local Traffic Committee be scheduled for Thursday 4th April 2013.
- b) That the meeting scheduled for 4th July 2013 be rescheduled for Thursday, 18th July 2013.

PART B - INFORMAL ITEMS

1 Impact on Resident Parking Scheme – Nelson Street (Albion St-Collins St), Annandale

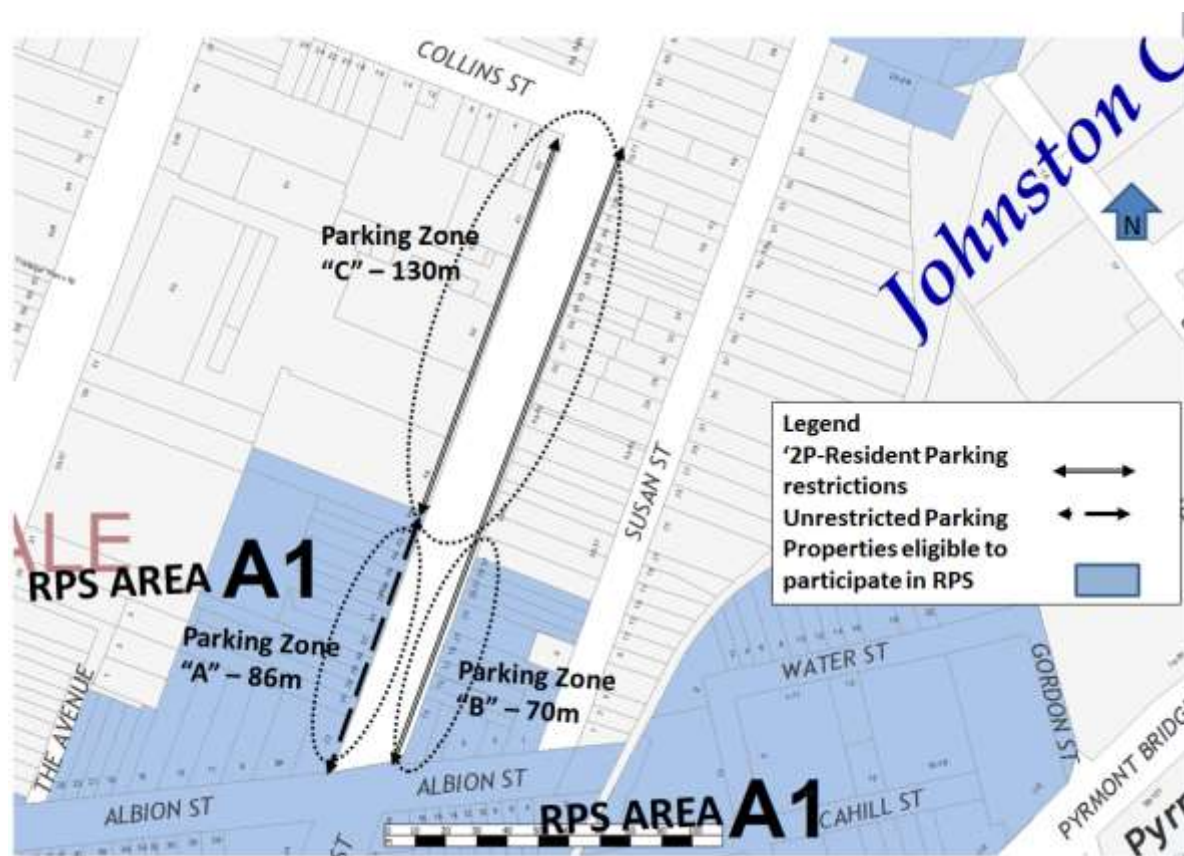
<i>Precinct: Annandale</i>	<i>Ward: Gadigal Annandale/Leichhardt</i>
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Background

The Traffic Committee considered a Resident Parking proposal for Nelson Street between Albion Street and Collins Street. The Committee supported the installation of a '2P 8am-6pm, Mon-Fri, Permit Holders Excepted, Area A1' restriction on the western side of Nelson Street north of Albion Street: between Nos.24 and 46 inclusive. The Committee also requested to monitor parking occupancy levels in Nelson Street, between Albion Street and Collins Street, following the implementation of the Resident Parking proposal and a report to be brought back to the Committee.

Analysis

Accordingly, parking occupancy surveys were undertaken in the morning and afternoon on 12th December 2012. The sections surveyed are indicated on the following plan.



The results of the surveys undertaken before and after the implementation of the RPS restrictions are tabulated below.

Section	No. of spaces	Occupancy Rate in AM Period		Occupancy Rate PM Period	
		Before	After	Before	After
Western side – outside No.22 to No.46 (Zone "A")	18 (angle spaces)	105%	78%	105%	72%
Eastern Side –	10 (parallel)	100%	100%	100%	90%

Section	No. of spaces	Occupancy Rate in AM Period		Occupancy Rate PM Period	
		Before	After	Before	After
between Nos. 13 and 31 (Zone "B")	spaces)				
Both sides – north of Nos.31 and 46 (Zone "C")	56 (angle and parallel spaces)	5%	68%	5%	59%

Comparison of above results indicates that the parking adjacent to the residential dwellings in the southern section of Nelson Street is now more accessible. The results also indicated that the Resident Parking restrictions (in part of the street) have displaced commuter/visitor parking over to the unrestricted section of Nelson Street.

In addition, the parking occupancy levels in the unrestricted sections are under 70% which provides approx.16 to 23 vacant spaces in the unrestricted parking zones in Nelson Street.

Therefore, it is considered that the proposal has assisted the residents to secure parking and distributed the parking demand over the whole section of the street.

Officer's Recommendation:

That the Committee notes that the recently installed partial Resident Parking Scheme restrictions on the western side of Nelson Street (outside Nos.22 to 46) has not significantly created higher occupancy levels in the unrestricted parking zones in Nelson Street between Albion Street and Collins Street. Furthermore, there are approx.16 to 23 vacant parking spaces available in the unrestricted parking zone.

Discussion:

- The Committee supported the Officer's recommendation

Committee Recommendation (unanimous support):

That the Committee notes that the recently installed partial Resident Parking Scheme restrictions on the western side of Nelson Street (outside Nos.22 to 46) has not significantly created higher occupancy levels in the unrestricted parking zones in Nelson Street between Albion Street and Collins Street. Furthermore, there are approx.16 to 23 vacant parking spaces available in the unrestricted parking zone.

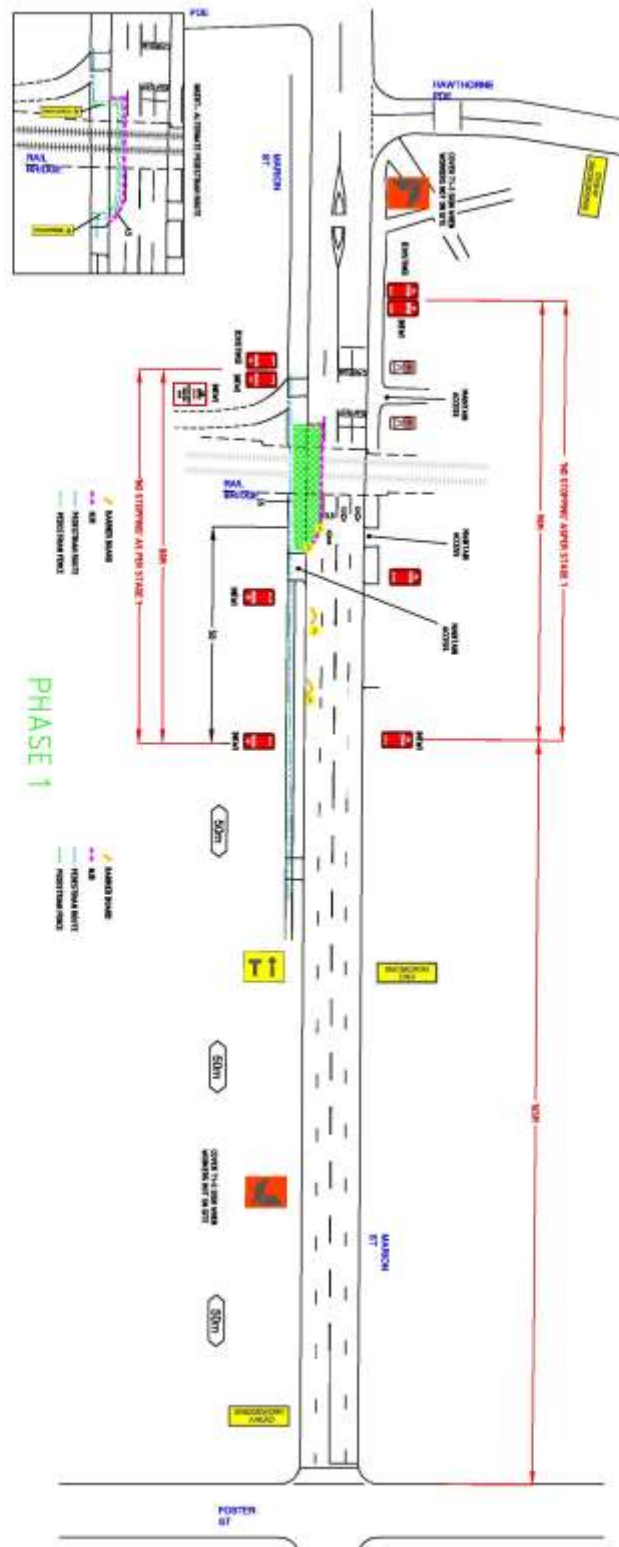
PART C - TRAFFIC GENERATING DEVELOPMENTS

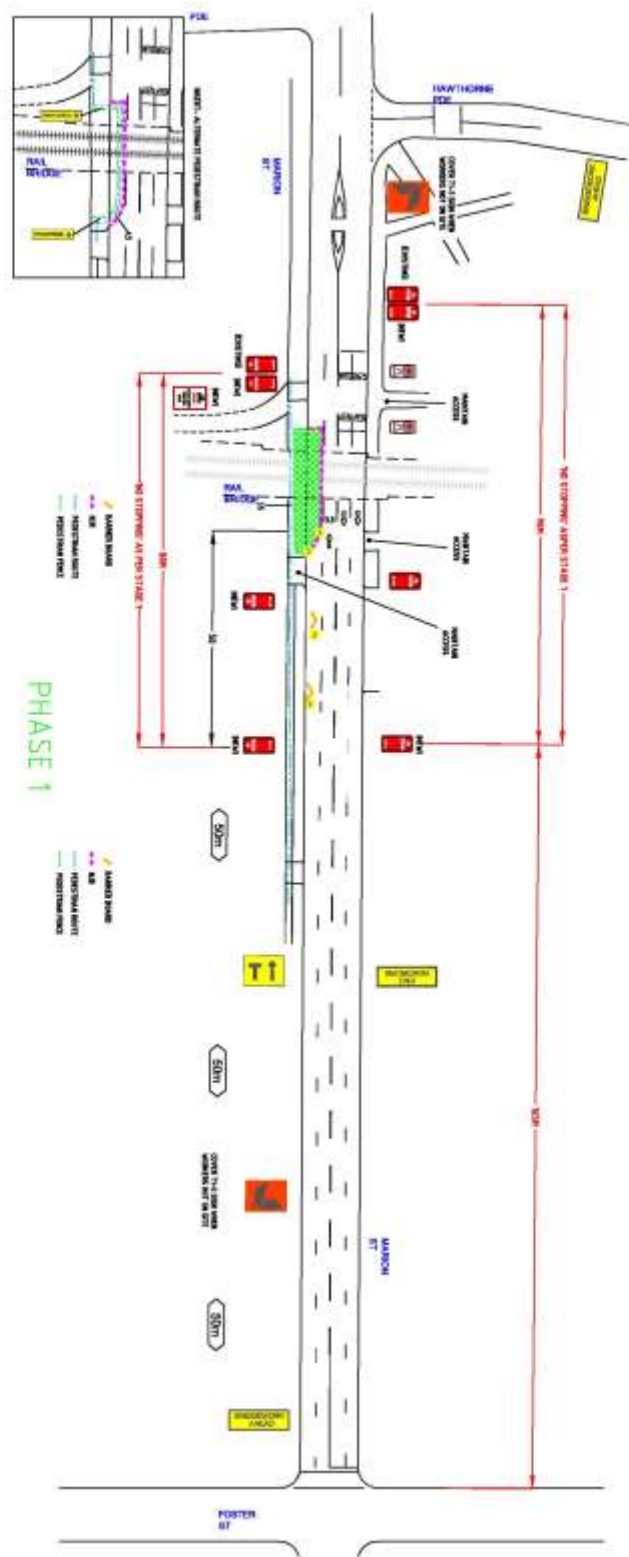
There are no matters to report.

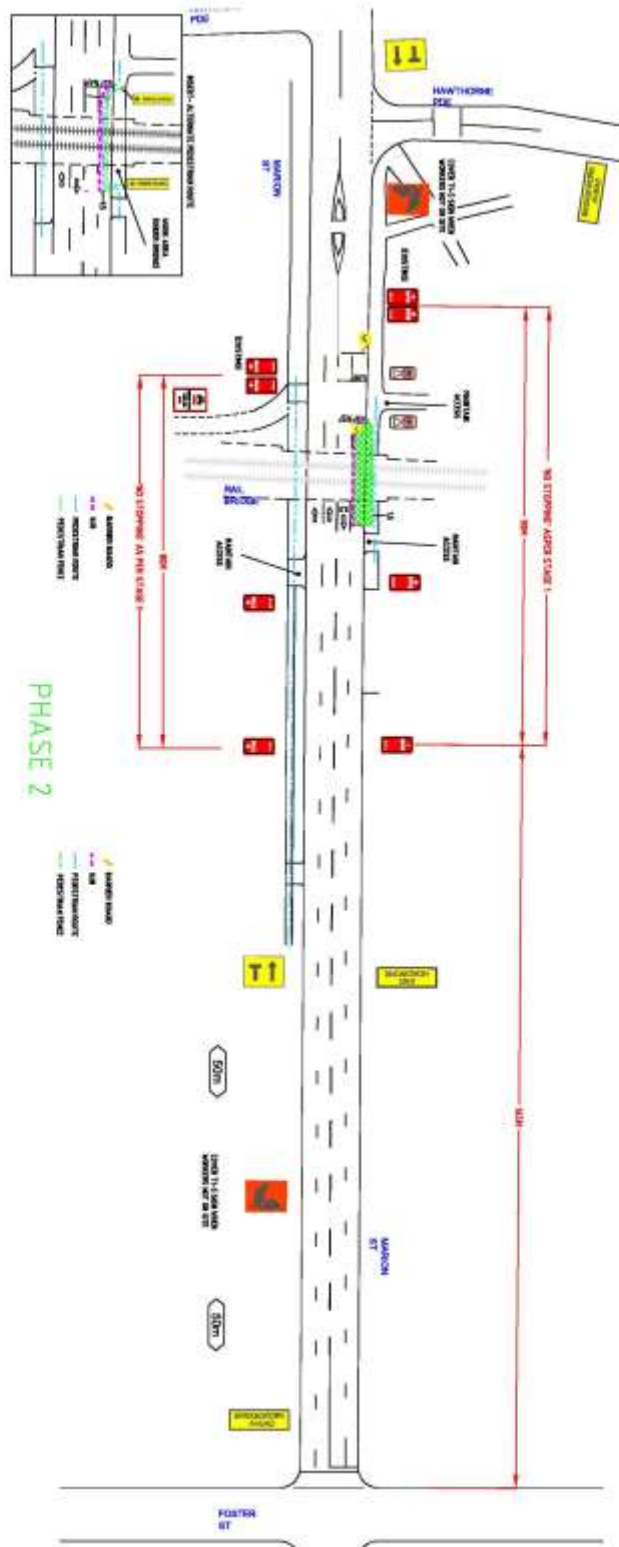
Attachments

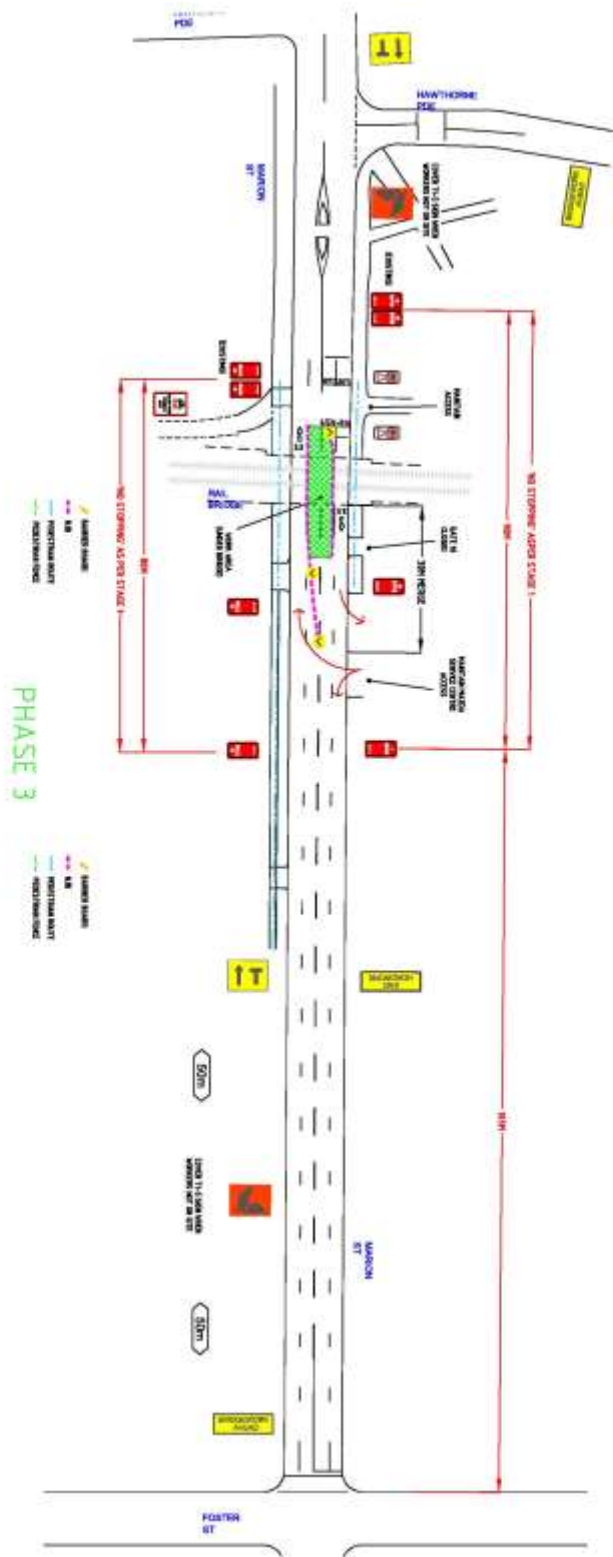
Appendix C

Marion Street Bridge Works (Leichardt) -Traffic Management Plans









CORPORATE AND INFORMATION SERVICES

LEICHHARDT MUNICIPAL COUNCIL**REPORT**

DIVISION: CORPORATE AND INFORMATION SERVICES

SUBJECT: ITEM G1 - SUMMARY OF CORPORATE AND
INFORMATION SERVICES RESOLUTIONS FROM
FEBRUARY 2013

DATE: 3 August 2018

WORD PROCESSING REF: G:/ BP/ REPORTS/ 2013/ 26 02 13

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil

Policy Implications: Nil

Strategic Plan Objective: Sustainable Services and Assets

Staffing Implications: Nil

Notifications: Nil

Other Implications: Nil

1. **Purpose of Report**

To advise of the status of the Corporate and Information Services Resolutions from February 2013.

2. **Recommendation**

That the information be received and noted.

ORDINARY MEETING FEBRUARY 2013 Corporate & Information Services	SUMMARY OF RESOLUTIONS	ACTION TAKEN/ PLANNED & TIMELINE	OFFICER
C18/13 LOCAL HISTORY GRANTS: CONSIDERATION OF FURTHER INFORMATION	That Council approve the application from Dr Gianfranco Cresciani for <i>History of the Federation of Italian Workers and their Families</i> for \$5,000 plus GST.	Being Actioned	Marilyn Taylor
C19/13 FEES FOR TABLES AND CHAIRS ON FOOTPATHS	<ol style="list-style-type: none"> 1. That Council continue to charge fees for use of the footpath in accordance with its Schedule of Fees and Charges. 2. That other issues relating to the placement of tables and chairs on footpaths be considered during development of, and be covered by, the new Development Control Plan to replace DCP 48. 3. That fees for use on public footpaths by operators of restaurants, shops and cafes be reviewed as part of the consideration of fees and charges in the budget. 	Noted.	Lyn Gerathy David Marshall Clare Harley (2)
C29/13 CODE OF CONDUCT	<p>2.1 Council adopt the Model Code of Conduct and Procedures with the inclusion of the following to supplement the Code;</p> <p>a) <i>Gifts and benefits</i></p> <p>Clause 5.7 of the Model Code be amended to read;</p>	<p>2.1 Adopted Code of Conduct and Procedures have been posted on Council's website.</p> <p>Code to be disseminated to</p>	George Georgakis

	<p><i>“All gifts and benefits are to be disclosed to the relevant Director, Mayor or General Manager. The Director, Mayor or General Manager will ensure gifts are recorded in a Gifts Register and will have the discretion to either allow the Council official to keep it or either have it returned to the sender or sent to a local charity”.</i></p> <p><i>b) Relationship between Council officials</i> The following provision relating to Councillors interaction with staff be included in Clause 6.2 (c) of the Model Code;</p> <p><i>“To enable Council to offer a consistent level of service, Councillors are asked to restrict contact on specific issues with Council staff to the General Manager, Director or Managers – as outlined in the table attached”.</i></p> <p><i>c) Public Comment/Media Contact</i> The guidelines for Councillors and staff relating to public comment and media contact (attached to this report) be included as an Annexure to the Model Code.</p>	Councillors and staff.	
	<p>2.2 Council note that the new Code provides for the management of complaints about Councillors from start to finish by an independent conduct reviewer, rather than the General Manager.</p>	2.2 Noted.	
	<p>2.3 Council note that the Sydney Regional Organisation of Councils (SSROC) is advertising for Expressions of Interest for members of a regional panel to represent the member Councils. A further report to be presented to Council on this issue as the panel must be appointed by September 2013.</p>	2.3 Further report to be submitted to Council on the panel.	

	<p>2.4 That Graham Carnegie, Manager Employee Services be appointed as Council's complaints coordinator with George Georgakis, Manager Administration Services, appointed as the alternate.</p>	<p>2.4 Both staff have attended relevant training in relation to the new Code and the role of Complaint Coordinator.</p>	
<p>C30/13 FINANCIAL ASSISTANCE GRANTS</p>	<p>2.1 That Council support the Joint Submission to the Commonwealth Grants Commission Inquiry into Local Government Financial Assistance Grants from the Alliance of Sydney Metropolitan Councils.</p> <p>2.2 That Council contribute towards the cost of producing the submission. This amount has not been finalised but is expected to be in the order of \$8,000 per council.</p>	<p>Being Actioned</p>	<p>David Marshall</p>
<p>C54/13 DISCLOSURE OF INTEREST RETURNS</p>	<p>That the tabling of the Disclosure of Interest Returns by the six new Councillors and the two independent members of the Audit and Risk Committee be received and noted.</p>	<p>Noted</p>	<p>George Georgakis</p>
<p>C55/13 CODE OF MEETING PRACTICE</p>	<p>That Council adopt the Code of Meeting Practice subject to the following change to be incorporated into the Code, as per the Resolution from the Mayoral Minute Item A1c (Meeting closure times) from this meeting;</p>	<p>Code of Meeting Practice has been updated to incorporate the 3 month trial.</p>	<p>George Georgakis</p>

	"That Council no longer continue Ordinary meetings beyond 11:00pm, for a trial period of three months, with the exception being that consideration of Items in the Committee of the Whole/ Closed Session may extend beyond 11.00pm."		
C56/13 HALL AND PARK HIRE WAIVERS / REDUCTIONS FOR QUARTER ENDING 31 DECEMBER 2013	That the information be received and noted.	Noted	George Georgakis
C57/13 2nd QUARTERLY REVIEW – 2012/13 DELIVERY PROGRAM	That Council receive and note the Report.	Noted	David Murray Sarah Seaman
C58/13 2nd QUARTER BUDGET REVIEW STATEMENT 2012/13	That Council note the report by the responsible accounting officer and adopt the budget report and changes as shown in Part A of this report.	The budget has been updated	David Murray
C59/13 STATEMENT OF INVESTMENT BALANCES AS AT 31 JANUARY 2013	That the Statement of Investment Balances, as at 31 January 2013, be received and noted.	Noted	Fiona Ngo
C60/13		Noted	David Marshall

ICAC REPORT ON PROCUREMENT	That Council receive and note the report.		David Murray
C61/13 AUDIT AND RISK COMMITTEE MINUTES	That Council adopt the recommendations of the Audit and Risk Committee held on 17 December 2012	Noted	David Marshall
C62/13 NEW CHILDCARE CENTRES – INVESTIGATIONS	<ol style="list-style-type: none"> 1. That Council commence community consultation to ascertain if there is support for a new childcare centre to be constructed at Leichhardt Park, including or adjacent to the former caretaker's cottage at 66 Mary Street. The Community Consultation is to be undertaken in accordance with Council's Community Engagement Framework. A report is to be brought back to Council on the results of the consultation. 2. That Council continue with its enquiries to identify the precise locations on the Darley Road open space of infrastructure relating to the light rail extension or owned by any public service provider. 3. That Council consult the Rozelle Public School Principal and P&C Committee, the Balmain-Rozelle Chamber of Commerce and local residents about the possibility of constructing a first floor childcare centre above the Hamilton Street car park with additional underground levels of parking. 4. That a report be brought to the Ordinary Council Meeting in March 2013 with an update on the 	<ol style="list-style-type: none"> 1. Consultation has commenced. 2. Being actioned. 3. To be actioned in April. 4. Report is on the agenda for the March meeting. 	Lyn Gerathy

	investigations into the Marion Street Leichhardt site.		
C66/13 SYDNEY WATER LAND, JOHNSTONS CREEK, CHESTER STREET, ANNANDALE – LICENCE	<ol style="list-style-type: none"> 1. That Council enter into a licence agreement with Sydney Water for approximately 675m² of lot 2 DP 739883 being land at Johnsons Creek, off Chester Street, Annandale on the terms outlined in the report. 2. That authority is delegated to the General Manager to finalise the licence agreement and to execute it for and on behalf of Council as licensee. 	Awaiting draft licence from Sydney Water's solicitors.	Lyn Gerathy
C68/13 31 O'NEILL STREET AND 4 JUSTIN STREET, LILYFIELD	That the Anglican Church Property Trust Archdiocese of Sydney be encouraged to sell the site at 31 O'Neill Street and 4 Justin Street Lilyfield to a purchaser for a childcare centre or other public or community use.	Site owner advised of resolution.	Lyn Gerathy David Marshall

LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION: CORPORATE AND INFORMATION SERVICES

SUBJECT: ITEM G2 - STATEMENT OF INVESTMENT BALANCES AS AT 28 FEBRUARY 2013

AUTHOR: FIONA NGO, ACCOUNTING OFFICER

FILE REF: ECM: FINANCE\LOANS AND INVESTMENTS\INVESTMENTS

DATE: 3 August 2018

WORD PROCESSING REF: F:\KEEP\TREASURY\Investments\2012-2013\Council Reports\03 Investment Report February 2013 FINAL.doc

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Investment income within budget.

Policy Implications: Nil

Strategic Plan Objective: Sustainable services and assets – manage our staff, financial resources, services and assets efficiently and effectively to ensure their sustainability.

Staffing Implications: Nil

Notifications: Nil

Other Implications: Nil

1. Purpose of Report

Local Government (General) Regulation 2005, Section 212 specifies that:

The responsible accounting officer of a Council must provide the Council with a written report to be presented at each Ordinary Meeting of the Council, setting out details of all money that the Council has invested under Section 625 of the Act.

In accordance with the requirements of Section 625 of the Local Government Act and the above Regulation, attached is a Statement of Investment Balances as at 28 February 2013

In accordance with Local Government (General) Regulation Section 212 (1)(b), it can be certified that the investments listed have been made in accordance with the Act, the Regulations and the Council's investment policies.

2. Recommendation

That the Statement of Investment Balances, as at 28 February 2013, be received and noted.

A. STATEMENT OF INVESTMENTS

The following investments represent the balances and interest rates applying at the end of the month.

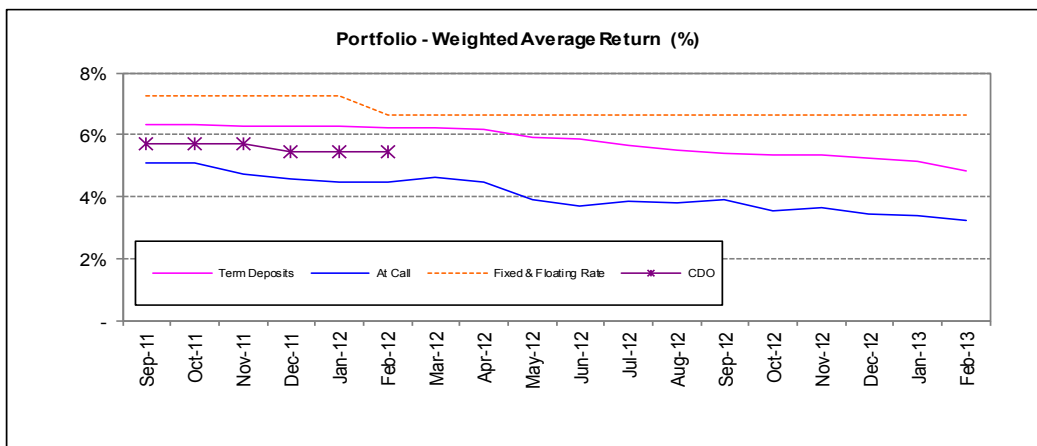
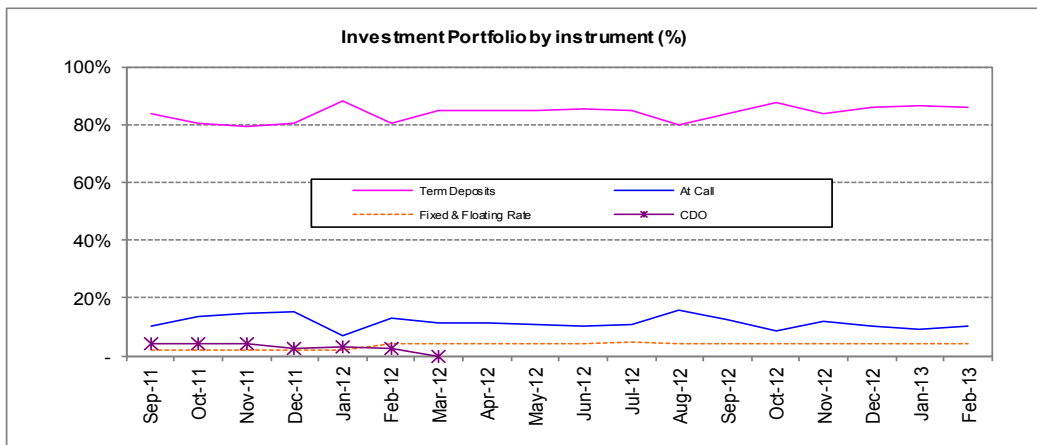
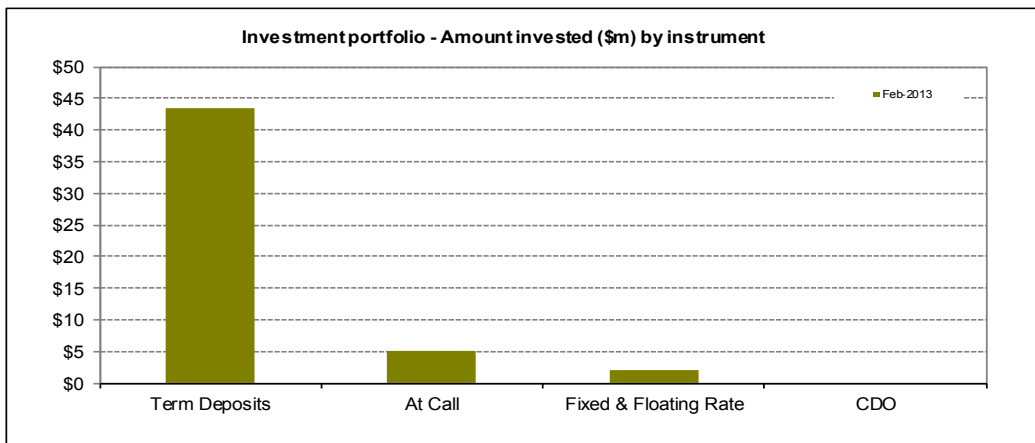
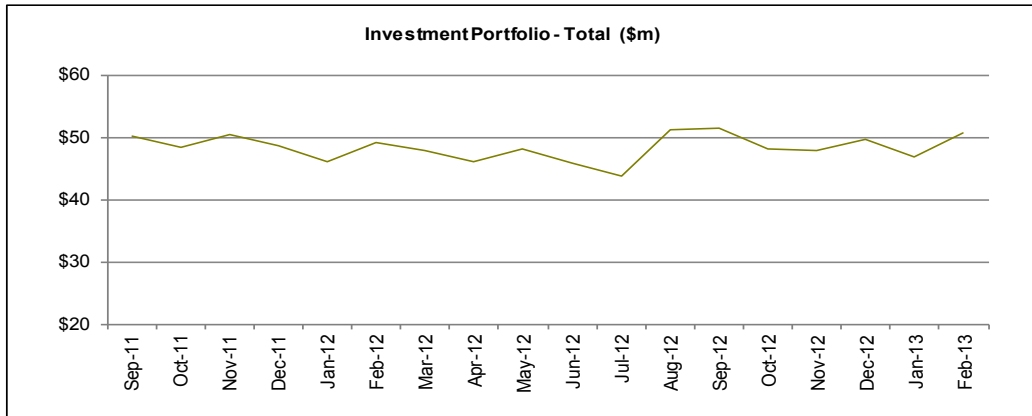
<u>Term Deposits</u>	Rating	Term (Days)	Amount (\$)	Interest Rate
Bank of Queensland	A-2	365	2,000,000	5.05%
Bank of Queensland	A-2	272	1,000,000	5.10%
Bank of Queensland	A-2	273	2,000,000	4.35%
Bank of Queensland	A-2	274	1,000,000	5.00%
Bank of Western Australia	A-1+	30	2,000,000	4.05%
Bank of Western Australia	A-1+	34	2,000,000	4.00%
Bendigo and Adelaide Bank	A-2	365	2,000,000	5.00%
Credit Union Australia	BBB	732	2,000,000	5.95%
Credit Union Australia	A-2	274	1,000,000	4.45%
Credit Union Australia	A-2	334	2,000,000	4.45%
ING Bank	A-1	211	1,000,000	5.17%
ING Bank	A-1	273	2,500,000	4.40%
Investec	NR	365	1,000,000	5.16%
ME Bank	A-2	184	1,000,000	5.05%
ME Bank	A-2	367	1,000,000	4.90%
ME Bank	A-2	183	1,000,000	5.05%
ME Bank	A-2	365	1,000,000	4.55%
National Australia Bank	A-1+	365	1,000,000	5.10%
National Australia Bank	A-1+	365	1,000,000	5.07%
National Australia Bank	A-1+	365	1,000,000	5.09%
National Australia Bank	A-1+	365	2,000,000	4.96%
National Australia Bank	A-1+	365	1,000,000	4.92%
National Australia Bank	AA-	546	2,000,000	4.55%
National Australia Bank	A-1+	365	2,000,000	4.39%
RaboBank	A-1+	365	2,000,000	5.35%
Rural Bank	A-2	182	1,000,000	5.00%
Suncorp Bank	A-1	365	1,000,000	5.13%
Suncorp Bank	A-1	365	2,000,000	5.15%
Suncorp Bank	A-1	365	1,000,000	5.08%
Suncorp Bank	A-1	365	1,000,000	5.02%
			\$ 43,500,000	4.84%

<u>Call Accounts</u>	Rating	Term	Amount (\$)	Interest Rate
CBA Operating	A-1+	At Call	4,807,654	3.25%
CBA at Call - No 1	A-1+	At Call	258,241	2.95%
			\$ 5,065,895	3.23%

Note: Call accounts have a variable daily interest rate.

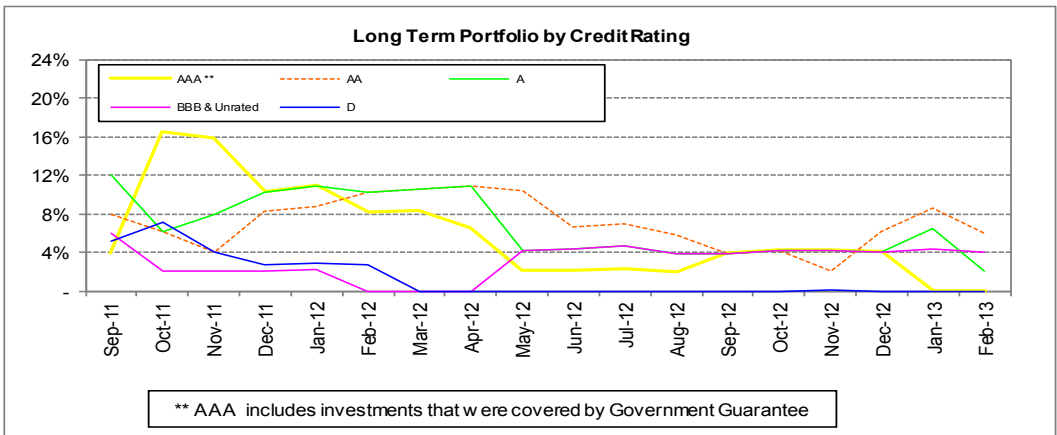
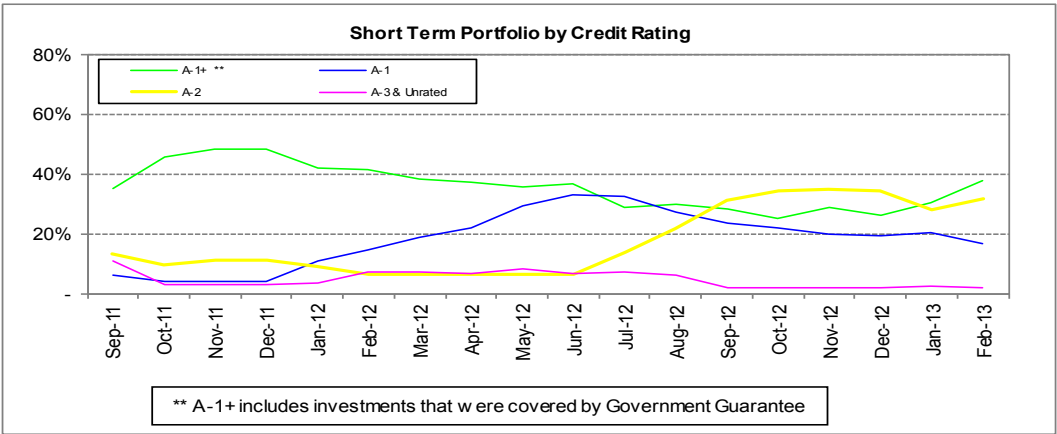
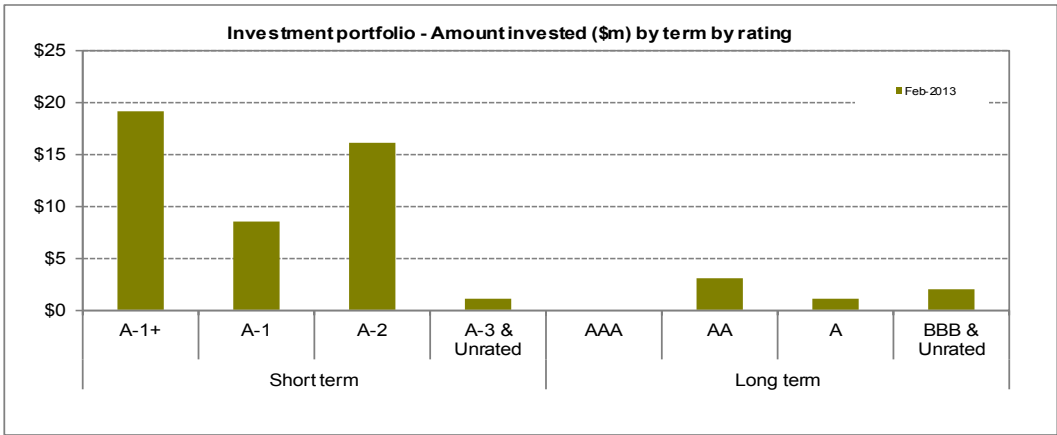
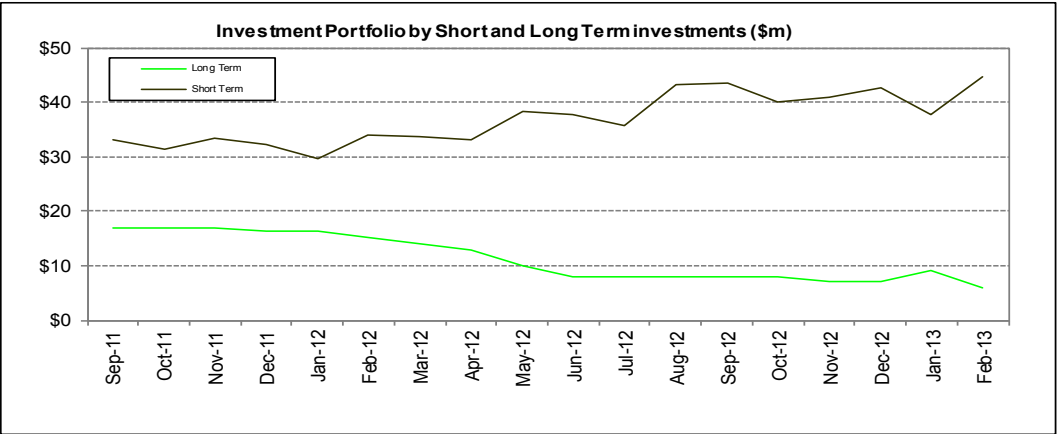
<u>Fixed Rate Notes</u>	Rating	Term	Amount (\$)	Interest Rate
National Australia Bank	AA-	5 yrs	1,000,000	6.00%
Royal Bank of Scotland	A	3 yrs	1,000,000	7.25%
			2,000,000	6.63%

Total Investments	\$ 50,565,895
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B. PORTFOLIO CREDIT RATINGS

Credit Ratings	Max. per Investment Policy	Portfolio Amount (\$)	% of Portfolio
Short Term Investments <i>(Less than or Equal to 1 year)</i>	100%		
A-1+ (Including At Call Funds & funds under Government Guarantee)	100%	19,065,895	37%
A-1	80%	8,500,000	17%
A-2	40%	16,000,000	32%
A-3 & Unrated ADIs	25%	1,000,000	2%
Short Term Total		\$ 44,565,895	88%
Long Term Investments <i>(Greater than 1 year)</i>	40%		
AA	35%	3,000,000	6%
A & A+	16%	1,000,000	2%
BBB & Unrated ADIs	10%	2,000,000	4%
Long Term Total		\$ 6,000,000	12%
Total Portfolio		\$ 50,565,895	100%

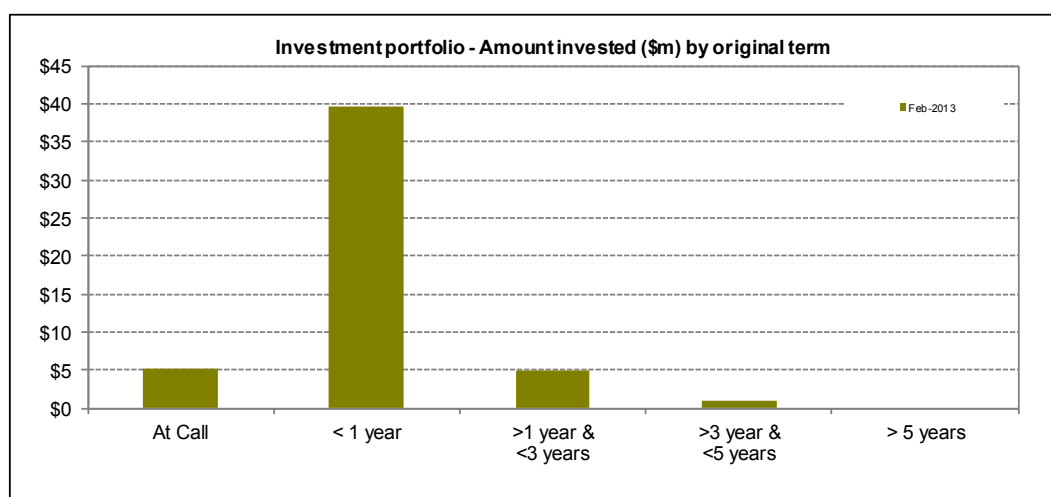
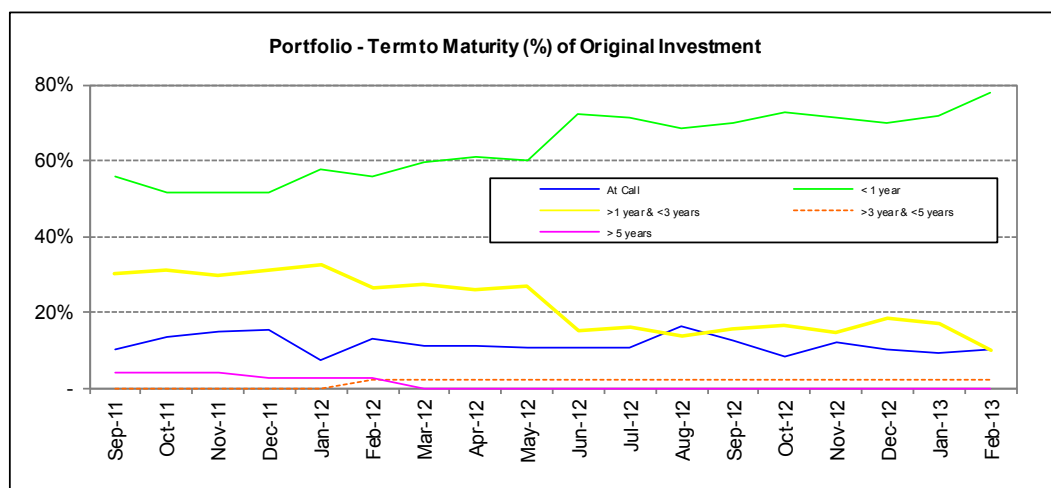


C. INSTITUTIONAL CREDIT EXPOSURE

Institution	Credit Ratings	Max. per Investment Policy	Portfolio Amount (\$)	% of Portfolio
Short Term Investments		100%		
Bank of Queensland	A-2	20%	6,000,000	12%
Bank of Western Australia	A-1+	45%	4,000,000	8%
Commonwealth Bank of Australia (Including At Call Funds)	A-1+	45%	5,065,895	10%
Bendigo and Adelaide Bank	A-2	20%	2,000,000	4%
Credit Union Australia	A-2	20%	3,000,000	6%
ING Bank	A-1	35%	3,500,000	7%
Investec	NR	10%	1,000,000	2%
ME Bank	A-2	20%	4,000,000	8%
National Australia Bank	A-1+	45%	8,000,000	15%
RaboBank	A-1+	45%	2,000,000	4%
Rural Bank	A-2	20%	1,000,000	2%
Suncorp Bank	A-1	35%	5,000,000	10%
			\$ 44,565,895	88%
Long Term Investments		40%		
Credit Union Australia	BBB	10%	2,000,000	4%
National Australia Bank	AA-	35%	3,000,000	6%
Royal Bank of Scotland	A	20%	1,000,000	2%
			\$ 6,000,000	12%
Total Portfolio			\$ 50,565,895	100%

D. TERM TO MATURITY

Term of Original Investment	Min per Investment Policy	Max per Investment Policy	Portfolio Amount (\$)	% of Portfolio
At Call Funds		Max 100%	5,065,895	10%
Less than or equal to 1 year	Min 40%	Max 100%	39,500,000	78%
Between 1 and 3 years	Min 0%	Max 40%	5,000,000	10%
Between 3 and 5 years	Min 0%	Max 20%	1,000,000	2%
Greater than 5 years	Min 0%	Max 10%	-	0%
Total Portfolio			\$ 50,565,895	100%

**Comment**

The Reserve Bank of Australia has left interest rates unchanged at 3.00%

LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION:	CORPORATE AND INFORMATION SERVICES
SUBJECT:	ITEM G3 - NEW CHILDCARE CENTRES – UPDATE
AUTHOR:	LYN GERATHY, MANAGER PROPERTY AND COMMERCIAL SERVICES
DATE:	18 MARCH 2013
WORD PROCESSING REF:	F:\Property Services\Projects\Childcare\CouRepMarch13.doc

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications:	Capital and operating costs to provide each new childcare centre. Possible loss of rent from caretaker's cottage. No land purchase costs.
Policy Implications:	Nil
Strategic Plan Objective:	1. Community well-being. 2. Accessibility. 6. Sustainable services and assets.
Staffing Implications:	Additional staff required for council centres.
Notifications:	Nil.
Other Implications:	Reduction in open space.

1. **Purpose of Report**

To update Council on progress of sites for new childcare centres.

2. **Recommendations**

That the report is received and noted.

3. **Background**

On 23 October 2012, Council resolved to the effect that progress with provision of new childcare centres is to be reported each month to Council.

On 26 February 2013, Council resolved,

5. *That Council commence community consultation to ascertain if there is support for a new childcare centre to be constructed at Leichhardt Park, including or adjacent to the former caretaker's cottage at 66 Mary Street. The Community Consultation is to be undertaken in accordance with Council's Community Engagement Framework. A report is to be brought back to Council on the results of the consultation.*
6. *That Council continue with its enquiries to identify the precise locations on the Darley Road open space of infrastructure relating to the light rail extension or owned by any public service provider.*
7. *That Council consult the Rozelle Public School Principal and P&C Committee, the Balmain-Rozelle Chamber of Commerce and local residents about the possibility of constructing a first floor childcare centre above the Hamilton Street car park with additional underground levels of parking.*
8. *That a report be brought to the Ordinary Council Meeting in March 2013 with an update on the investigations into the Marion Street Leichhardt site.*

4. **Report**

Leichhardt Park

Community consultation to ascertain if there is support for a childcare centre in Leichhardt Park near the Mary Street playground will commence in the week starting 18 March 2013.

Information is to be on Council's webpage with hard copies at Citizen Service, Leichardt Library and Balmain Library. There is to be a meeting on site on Saturday 13 April 2013 at 10:00am. Written submissions are invited until Friday 3 May 2013.

In addition to the information, the web page will give a link to a short survey asking if the responder supports a new childcare centre in Leichardt Park, if they have under school age children and their suburb and invite comments.

There are to be display ads in The Courier in both the Tuesday and Thursday editions, the Inner West independent and Ciao.

A notice is to be in Council's weekly column in The Courier until 2 May 2013.

Posters will be put up at Citizen Service, Leichardt and Balmain Libraries, the Aquatic Centre, Council's existing long day and occasional care centres, Family Day Care and various Council noticeboards in the municipality. Council will also request to put posters put up at Little Nicholson Street Play Centre, Rozelle Neighbourhood Centre, Balmain and Leichardt Early Childhood Health Centres, other childcare centres and similar places.

Copies of the posters or e-letters with similar information are to be emailed to the parents of children enrolled in Council's existing centres or on the waiting lists for Council centres.

They are also to be emailed to Little Nicholson Street Play Centre, various play groups in the LGA and the Balmain and Leichardt Early Childhood Health Centres with a request that the email be distributed to their members and anyone else on their email distribution lists. Hard copies will also be provided with a request that they be made available for collection by members and visitors.

Copies of the posters or a letter will be emailed or posted to:

- Precinct committees
- Members of the Community Safety Services and Facilities, Environment and Recreation, and Planning Committees
- Rozelle Neighbourhood Centre
- Owners and occupiers of properties in the area bounded by Lilyfield Road, Mary Street, Perry Street, Glover Street and Leichardt Park
- People who made submissions during the preparation of the current Plan of Management for Leichardt Park, and
- Other people who have expressed interest in new childcare centres.

A sign is being prepared and will be erected on the site.

The matter is to be on the agenda of the:

- Community Services Safety and Facilities Committee Meeting on 4 April 2013,
- Planning Committee Meeting on 11 April 2013, and
- Environment and Recreation Committee Meeting on 1 May 2013.

The tenants of the caretaker's cottage have been advised.

As set out in the information on the web, there will be a report to the May Ordinary Council Meeting on the outcome of the community consultation. If there is support for the proposal for a childcare centre on the site and Council resolves to continue with the Leichhardt Park site, the process will start to amend the Plan of Management including further consultation.

An architect and other consultants can be appointed for design of the centre and preparation of a development application and supporting documents.

Darley Road

Council officers have followed up enquiries to various public service providers and Transport for NSW to ascertain the precise location of any infrastructure in the part of Darley Road being considered. The surveyor is adding the location of underground services to the survey. The sizes of the areas north and south of the new path to the light rail station have been measured. It is anticipated that a Report to Council in April or May will recommend that Council make a formal application to the Department of Lands for the part road closure.

Hamilton Street

The School, Chamber of Commerce and nearby residents will be consulted in April 2013.

Marion Street

Council's primary consultants have prepared briefs to architects for fee proposals to advise on options for childcare, community and youth centres and underground parking on the site, with public urban open space / square east of the town hall in accordance with Council's resolution.

5 Summary / Conclusion

Progress is being made on consultation and investigations of four possible sites for new childcare centres. The consultation on the Leichhardt Park site is (at the date of this report) about to commence, will run until 3 May and be reported to the May 2013 Ordinary Council Meeting.

LEICHHARDT MUNICIPAL COUNCIL

REPORT

DIVISION:	CORPORATE AND INFORMATION SERVICES
SUBJECT:	ITEM G4 - SUBSTATION KIOSK ON BRENAN STREET, LILYFIELD FOR LIGHT RAIL
AUTHOR:	LYN GERATHY, MANAGER PROPERTY AND COMMERCIAL SERVICES
DATE:	18 MARCH 2013
WORD PROCESSING REF:	F:\Property Services\Projects\Miscellaneous\Light Rail\CouRepMar13.doc

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications:	Nil
Policy Implications:	Nil
Strategic Plan Objective:	2. Accessibility 3. Place where we live and work 4. A sustainable environment
Staffing Implications:	Nil
Notifications:	Downer Australia. Those who made submissions.
Other Implications:	Supports the light rail extension.

1. **Purpose of Report**

To recommend that Council consent to the installation of a substation kiosk on the Brenan Street Lilyfield road reserve to support the extension of the light rail.

2. **Recommendations**

That Council consents to the installation of a substation kiosk approx 2.6m long, 1.5m wide and 1.6m high with base, complying with Ausgrid / Energy Australia requirements, on the Brenan Street Lilyfield road reserve in the approximate location indicated on the Annexure to the December 2012 Report but outside the area the roots of the pine tree in accordance with arborist's advice.

3. **Background**

John Holland Group was appointed to construct the light rail extension from Lilyfield through Leichhardt to Dulwich Hill. It sub-contracted Downer Australia to design and construct the new substation/s required for the light rail. Downer Australia advised Council that a new kiosk substation is required at Lilyfield to support the light rail, but that it cannot be installed on Railcorp or RMS land due to the rail tunnel. Downer Australia asked for Council's consent to locate the substation on the Brenan Street road reserve. The substation must be constructed as part of the work for the light rail but in due course, ownership of the substation will pass to Energy Australia.

On December 2012, Council resolved,

1. *That consent is granted to Downer Australia to undertake community consultation about the possible installation of a substation on the Brenan Street, Lilyfield road reserve in the location indicated in the Report to support the light rail. The consultation is to be in line with the guidelines adopted by Council by Resolution C238/11 in May 2011.*
2. *That a report be brought to Council on the outcomes of the community consultation.*
3. *That it is noted that no consent has been given to use Council land for this purpose.*

4. **Report**

Council officers met with representatives of Downer Australia to discuss the requirements for the community consultation.

- A letter was distributed to residents. The draft of the letter was submitted to Council and minor changes were made before the letter was distributed on about 23 January 2013. It advised of the public meeting on site on 5 February 2013 (after the end of the school holidays) and invited submissions until 5 March 2013. Two submissions were received.
- A sign was erected on site with similar information.
- There was meeting on site on Tuesday 5 February 2013 at 6:00pm. A Downer Australia representative and a Council officer attended. There were no members of the public in attendance.

Two written submission were received. The first:

- queried the size of the kiosk, as it looked large in the photo.

The substation kiosk would be approx 2.6m long, 1.5m wide and 1.6m high. There is a base around it as required by Ausgrid.
- queried why the kiosks could not be on railway or roads land.

Part of what appears to be rail land is part of the road reserve although fenced in. The rail tracks run in a tunnel under the railway land and there is not sufficient depth for the substation to be erected above the tunnel.
- expressed concern about the tree which she thought may be a Wollemi pine.

The second submission also expressed concern about the pine tree and proposed that the location of the kiosk be moved 5m.

Downer Australia's reply, copied to Council, was that Ausgrid has requirements for the protection of trees and their roots which would be adhered to. Downer Australia has advised Council that it is obtained an arborist's report on the tree which is not a Wollemi pine. One proposal is to install the kiosk about 7m along from the originally proposed site, on the other side of the tree, where it would be installed

to avoid the roots. This is considered insignificant from the point of view of effect on the road reserve and preferable if it ensures protection of the tree.

The proposed site of the substation kiosk is on the wide grass verge on the north side of Brenan Street near the Percival Street intersection. There are no houses on this side of Brenan Street and there will not be in the future as the adjacent land contains the underground rail tunnel and tracks. There will still be sufficient width for pedestrians to walk on the unpaved footpath / grass verge passed the kiosk. (There is a paved footpath on the other side of Brenan Street.) It is considered a suitable location.

The proposed substation kiosk is required to support the extension of the light rail through the Leichhardt LGA, to Darley Road (Hawthorne stop) and Marion Street and then onto to Dulwich Hill. It is recommended that Council consent to the installation of the substation kiosk on the Brenan Street road reserve.

5. Summary / Conclusion

A new substation is required at Lilyfield to support the extension of the light rail. It is recommended that Council give consent of the substation to be installed on the Brenan Street road reserve, but away from the pine tree.

**MOTIONS OF WHICH DUE NOTICE HAS BEEN
GIVEN**

LEICHHARDT MUNICIPAL COUNCIL

NOTICE OF MOTION

DIVISION: MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

SUBJECT: ITEM H1 - SUMMARY OF MOTIONS RESOLUTIONS UNTIL FULLY ACTIONED INCLUDING RESOLUTIONS FROM FEBRUARY 2013

DATE: 3 August 2018

WORD PROCESSING REF: G:/BP/ REPORTS/ 2013/ 26 02 13

DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

Financial Implications: Nil

Policy Implications: Nil

Strategic Plan Objective: Sustainable Services and Assets

Staffing Implications: Nil

Notifications: Nil

Other Implications: Nil

1. Purpose of Report

To advise of the status of Notice of Motion resolutions until such time as the Notice of Motions have been fully actioned including resolutions from February 2013.

2. Recommendation

That the information be received and noted.

3. Background

At the November 2011 Ordinary Meeting, Council resolved;

- That the business papers of Ordinary Meetings include the status of Mayoral Minutes and Motions of which due notice has been given until such time as the Mayoral Minute or Motion has been fully actioned.
- A Mayoral Minute or Motion is fully actioned if:
 - A requested letter has been written and sent.
 - A requested report has been tabled at a Council Meeting.
 - Where Council has resolved that capital works or maintenance works be undertaken, that the works are completed.
 - Where Council has resolved that a public meeting be held, that the meeting has been held and any resolutions of the meeting be reported back to Council.
 - Where Council has required that material be circulated to residents, that the material has been dispatched.

The attached table therefore also includes the status of previous Notice of Motion resolutions including Notice of Motion resolutions from the most recent Ordinary Meeting.

ORDINARY MEETING MARCH 2012 Motions of Which Due Notice Has Been Given	SUMMARY OF RESOLUTIONS	ACTION TAKEN/ PLANNED & TIMELINE	OFFICER
C88/12 BALMAIN TELEPHONE EXCHANGE: CIVIC SPACE PROJECT	<p>Council to prepare a report for the April 2012 Ordinary Council Meeting on the partial demolition of the Balmain Telephone Exchange with the aim of creating a Civic Space in this area.</p> <p>The report should consider this project as part of Council's Major Infrastructure Program.</p>	<p>Funding has been allocated in the draft 12/13 budget. Report to be brought back to Council following agreement with Telstra</p>	<p>Peter Gainsford</p>
C91/12 MOBILE PHONE INSTALLATIONS ON RESIDENTIAL BUILDINGS OR NEAR CHILDRENS ZONES	<p>Council to contact providers of mobile phone facilities and/or relevant authorities to address:</p> <ul style="list-style-type: none"> • visual impact of mobile phone installations including visual impact on heritage conservation areas • the size of the installations • the number of installations at a given location • the need for a hierarchy which would place residential as a low order location or would eliminate residential locations and areas near childrens schools or play areas • the desire to see providers of communication services continue research into the design of facilities which will address these concerns 	<p>In conjunction with Assessments identify Infrastructure providers & request mobile details</p> <p>To be actioned</p>	<p>Elizabeth Richardson / Clare Harley</p>

ORDINARY MEETING APRIL 2012 Motions of Which Due Notice Has Been Given	SUMMARY OF RESOLUTIONS	ACTION TAKEN/ PLANNED & TIMELINE	OFFICER
C142/12 LANEWAYS	<ol style="list-style-type: none"> 1. That Council investigate the status of these two parcels of land(7A Norton Street and the land behind the Bald Faced Stag), and rezone them if necessary as part of our current LEP process. 2. That Council then begin the process of acquiring these two sections of land to enable a functioning laneway complex, to run continually between Norton St and Susan St. 3. That this be undertaken as part of the 'Strategic Corridors' process. 4. That Council investigate use of S94 funds and bicycle and footpath budgets for this acquisition, as well as the possibility of funding these land acquisitions through Property Reserves. This may involve Floor Space bonuses in exchange for access to Laneways. 5. That Council officers prepare a report on the financial and other implications of undertaking a master plan running from Catherine Street , Parramatta Road and Norton Street to the end of the Italian Forum. 	<p>Being Actioned Ownership has been investigated of these two parcels of land and also the private right fo way between them and Norton Street and the land between them and Dot Lane.</p> <p>Being Actioned</p>	<p>David Marshall</p> <p>Peter Conroy</p> <p>Clare Harley</p> <p>Lyn Gerathy</p>

[illegible]

ORDINARY MEETING JULY 2012 Motions of Which Due Notice Has Been Given	SUMMARY OF RESOLUTIONS	ACTION TAKEN/ PLANNED & TIMELINE	OFFICER
C339/12 BUILDING OF SUPPORTED AND AFFORDABLE HOUSING – HAY STREET LEICHHARDT	That the Mayor convene a meeting with relevant community housing providers with a view to investigate the building of Supported and Affordable housing in Hay Street, Leichhardt and that the \$850,000 contribution from ANKA be acknowledged in these discussions. That it also be acknowledge that Council is planning to do a Master Plan for that area.	Being Actioned	Erla Ronan

ORDINARY MEETING AUGUST 2012 Motions of Which Due Notice Has Been Given	SUMMARY OF RESOLUTIONS	ACTION TAKEN/ PLANNED & TIMELINE	OFFICER
C391/12 AWARENESS ABOUT THE NEED TO KEEP CATS INDOORS AT NIGHT	<p>That Council commence a second stage of its campaign to encourage responsible care by cat owners as per existing policy.</p> <p>That this campaign include letters to all vets and pet shops in the Leichhardt Municipality and adjoining areas, encouraging them to discuss the responsibilities of cat ownership with regard to keeping cats indoors at night, with intending and current cat owners, specifically in relation to the protection of native animals, but also out of respect for other people's gardens. That this campaign include the supply of leaflets about these matters to be on public display at these businesses.</p> <p>That residents be provided with information about the subject when they register their cat's microchipped details.</p>	<p>Being Actioned</p>	<p>Brendan Berecny</p>

ORDINARY MEETING SEPTEMBER 2012 Motions of Which Due Notice Has Been Given	SUMMARY OF RESOLUTIONS	ACTION TAKEN/ PLANNED & TIMELINE	OFFICER
C430/12 MAKE JOHNSTON STREET SAFER AND MORE LIVEABLE	<ol style="list-style-type: none"> 1. That Council write to the Roads and Maritime Services asking them to confirm their position in relation to the proposals (as outlined in the background to the Notice of Motion) and seek a meeting with the Minister and ask them to attend the public meeting. 2. That council write to our local state and federal members requesting their advocacy on this issue. 3. That council convene a public meeting with the responsible state government agencies at the Annandale Neighbourhood Centre, and invite the Annandale Precinct, the Annandale North Public School and P&C, Annandale Public School and P&C, St. Brendan's Catholic Primary School and P&C, the Leichhardt Bicycle Users Group, the Johnston Street residents and representatives from the aged care to discuss the issues 4. Council urgently contact the Roads and Maritime Services expressing its displeasure with the unsuitable hours of operation for the current road works and the lack of adequate consultation with residents. 	<ol style="list-style-type: none"> 1. Letter sent, response received 21/1/2013 from RMS. 2. Letters sent to State & Federal Members 3. Subject to RMS reply letter, meeting to be held with the Mayor to discuss and possible report to Council. 4. See 1. included in letter to RMS. 	Peter Gainsford

C443/12 IMPROVING ACCESS TO DAWN FRASER POOL	<p>That the matter be deferred to the Access Policy Committee and a report on the matter be brought back to Council.</p>	<p>Noted</p>	<p>Erla Ronan</p>
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ORDINARY MEETING OCTOBER 2012 Motions of Which Due Notice Has Been Given	SUMMARY OF RESOLUTIONS	ACTION TAKEN/ PLANNED & TIMELINE	OFFICER
C500/12 HUDSON STREET PUBLIC GREEN SPACE	<p>That council investigates the ideas raised by residents (as outlined in the background to the Notice of Motion).</p> <p>That these investigations include consultation with neighbouring residents and an onsite public meeting.</p> <p>That these investigations cover funding opportunities, including 2012/13 carryovers and the 2013/14 budget.</p> <p>That council bring a report on its investigations back to the February 2013 Ordinary Council meeting with a recommendation to/not to undertake improvement works to the Hudson Street Public Green Space.</p>	<p>Plan being amended for exhibition. Report to May Ordinary meeting.</p>	<p>Peter Gainsford</p>
C501/12 NEW SOUTH ANNANDALE PARK	<p>That council begin consultation with local residents and businesses and the Annandale Precinct on the design of the new South Annandale park.</p> <p>That this comprehensive community consultation be conducted in line with Council's Community Engagement Framework. That the results of this community consultation be brought back to Council in March 2013 with a recommendation on the final design of the new South Annandale Park.</p>	<p>To be actioned once a consultant is appointed</p>	<p>Aaron Callaghan</p>

C505/12 BANNER SPACE ANNANDALE	That Council officers investigate a site in Annandale that could be used for hanging a banner.	Options being prepared for consideration.	Peter Gainsford
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ORDINARY MEETING NOVEMBER 2012 Motions of Which Due Notice Has Been Given	SUMMARY OF RESOLUTIONS	ACTION TAKEN/ PLANNED & TIMELINE	OFFICER
C529/12 STREET FURNITURE IN LEICHHARDT LOCAL GOVERNMENT AREA	<p>That Council staff:</p> <ol style="list-style-type: none"> 1. Investigate the feasibility of a moratorium on fees and charges for approved street furniture. 2. Identify means of indicating approved area for use on pavement. 3. Explore the powers of Council rangers to monitor and enforce approved area. 4. Examine options for size and type of approved tables and chairs, A-frames and other street furniture. 5. Provide an analysis of the financial implications. 6. Seek input from the local Chambers of Commerce, Council's Access Committee and the Precincts. 7. Provide a report to the February Council Meeting. 	There was a report to the February 2013 meeting. See resolution C19 /13.	David Marshall Lyn Gerathy
C530/12 ICAC REPORT LOCAL	1. The General Manager report to Council on the concerns	To be actioned	David Marshall

<p>GOVERNMENT</p>	<p>and recommendations detailed by Commissioner Ipp in the ICAC report into NSW Local Government & specifically how they could apply to Leichardt Council.</p> <ol style="list-style-type: none"> 2. The General Manager report to Council on management procedures currently in use by Leichardt Council , to identify those that are aged or may be seen as deficient and to report on new areas that should be addressed. 3. Those matters identified in 2 above be placed in a priority order for implementation and that their costings also be noted. 4. The General Manager report to Council on the robustness and ability of the current IT systems used by Leichardt Council to be upgraded. Further if any proposed new systems would be compatible with the current IT Systems and what costings would be required to achieve such improvements . 5. The General Manager to report to Council on the current risk matrix used...(It is presumed that it is the usual two factor one (a) very likely to unlikely & (b) Urgent to non urgent resulting in a 1 to5 rating) Specifically relating to how often each item is reviewed & how new matters are identified & added 6. The management systems & Risk analysis to be reported every six (6) months to Council through the Audit & Risk Committee for information & review. 		
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	<p>7. The General Manager to report to the Mayor and in Committee of the Whole to the Council of any breaches as described by Commissioner Ipp and what action has been taken or might be proposed to be taken.</p> <p>8. The General Manager to advise if it is correct that all Staff & Councillors bear the same liability as Directors of a Public Company & in the event of an ICAC or ASIC inquiry what that could entail</p> <p>9. Any other matters that should be introduced to improve Leichardt Councils current Management, IT systems or Risk management.</p> <p>10. To report to Council on or by the February 2013 Council meeting.</p>		
<p>C532/12 THE JOHNSTON CREEK PARKLANDS</p>	<p>1. That the Mayor of Leichardt make an immediate written submission to the Lord Mayor of Sydney on the priority of open space on The Crescent, Annandale.</p> <p>Points to be raised:</p> <p>Financial contributions/ donations/ community involvement/ history</p> <p>1992- No's 3 to 7 The Crescent purchased for \$1.9</p>	<p>Being actioned</p>	<p>Brendan Berecny</p>

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| | <p>million</p> <p>2000 – No 9 The Crescent purchased for \$1.75 million</p> <ul style="list-style-type: none"> • Leichhardt Council S94 funds contributed to these Open Space acquisitions • In light of the boundary change of several years ago, the open space along The Crescent should now be the priority in the Johnston Creek Parkland Master Plan. • Multiple business (small, medium and large), schools, youth groups in the district contributed “in kind” to assist raise funds for building the park. • Community involvement in building this park, both on the Glebe and Annandale side goes back to the mid 80’s. <p>2. Request City of Sydney to re-label what they call Crescent Lands on their plans to New Open Space. This then clearly identifies the intention and makes consistent the New Open Space labelling on City of Sydney Project Teams documentation.</p> <p>3. Request City of Sydney to open up all the arches on the viaduct allowing for immediate access and visual improvements to this National Estate registered structure.</p> | | |
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	<p>The Mayor of Leichhardt meet with Lord Mayor Sydney to obtain a timeline and funding figures committed to open space on the Crescent. A commitment made clear to the community at the time of the boundary change.</p> <p>The Mayor of Leichhardt report back to Council and the Annandale Precinct on the submission and meeting outcomes well before the City of Sydney Master Plan is finalised for exhibition.</p>		
	<p>4. Councils submission include the need for;</p> <ul style="list-style-type: none"> a) A community garden, a playground and sporting field in the Harold Park open space. b) a childcare centre in the Harold Park redevelopment c) an all weather hockey / football field in the expanded Johnston's Creek Parkland d) a pre school available to Annandale residents 		
	<p>5. That Council write to the local state and federal members requesting their advocacy on this issue</p>		
	<p>6. That the submission requests Sydney City Council remove all buildings by means of lands transfer from Leichhardt Council and label it new open space.</p>		

C534/12 BALMAIN LEAGUES CLUB SITE: CURRENT DEVELOPMENT PROPOSAL	<ol style="list-style-type: none"> 1. That Leichhardt Council seek assurances that a public meeting will be held when the PAC considers and determines the proposal and that this public meeting be held in the evening at time and a place that is convenient for local residents. 2. That in order to raise awareness of the current development proposal: <ol style="list-style-type: none"> 2.1 Council fund and erect 2 banners over Balmain and Rozelle high streets for RRAG/Council which alert residents and businesses of the key points regarding the current development proposal for the Balmain Leagues Club site and reminds them to make a submission before December 10th. The banner wording and images to be circulated to Councillors for sign off by the Mayor and General Manager. 2.2 Council reaffirm the information kit as resolved in the Mayoral Minute (see resolution No C526/12) and have it distributed to the whole of the Leichhardt Municipality. 3. That Council endorse part of the resolution of the information session in relation to the Balmain Leagues Club held on 19 November 2012 at Balmain Town Hall as shown below; <p>“That this meeting calls on the Government to return planning control over the former Balmain Leagues Club site to the local</p> 	<p>Being actioned</p>	<p>Points 1 & 3 - Elizabeth Richardson & Margaret Lyons</p> <p>Point 2.1 & 2.2 – Brendan Berecny</p>
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	<p>community instead of having the revised Rozelle Village proposal determined by the Planning Assessment Commission.</p> <p>4. That this meeting calls for a quality, sustainably appropriate development on this site which provides real public benefit and returns the Balmain Leagues Club to Rozelle.</p>		
C558/12 TASERS MOTION	That Council expresses its condolences to the family of Roberto Curti and express its support for the commitment of the NSW Police to implement in full the recommendations of the Deputy NSW Coroner.	Being actioned	Brendan Berecny
C559/12 BOOTH STREET MAIN STREET IMPROVEMENTS	<p>1. That Council consult with Annandale residents, local businesses, the Annandale Precinct and the Leichhardt Traffic Committee on the expansion of the Booth Street Main Street Works.</p> <p>2. That these investigations include developing proposals for a raised pedestrian crossing at the Taylor Street intersection, the expansion of public space and seating outside the Clover Café, and investigating and resolving the concerns of residents regarding the installed small speed bumps.</p> <p>3. That Council investigate funding options for these works from 2012/13 carryovers and the 2013/14 budget.</p>	Consultation proposed for May 2013.	Peter Gainsford
C560/12 JOHNSTON STREET MASTERPLAN	That a report be brought back to Council on the cost and implications of Council developing a Masterplan for Johnston Street.	Report to May 2013 meeting.	Peter Gainsford

	That this report include the Johnston Street flagship bicycle project.		
C561/12 HEALTHY AGEING STRATEGY	<ol style="list-style-type: none"> 1. That Council proceeds to develop a Healthy Ageing Strategy aligned with the Community and Cultural Plan 2. That the Council development of the Healthy Ageing Strategy be informed by: <ol style="list-style-type: none"> a. Developing a partnership with the health sector to progress demographic and action research in order to better understand the needs and priorities of older people in Leichhardt. b. Undertaking pilot programmes in the action research phase of the strategy development, expanding opportunities for socially isolated and vulnerable older residents with programmes such as: <ol style="list-style-type: none"> i. Initiating a Dementia Café in collaboration with appropriate health services, the non government sector and community sector, and local business to serve as a social and respite function for people with dementia and their principal carer. ii. Piloting an affordable fitness and wellbeing programme for older residents that addresses a gap in current service provision iii. Proceeding to locate a suitable facility to host a Men's Shed, enabling lifelong learning and social interaction for participants. 	<p>Noted. An application for Commonwealth funding has been submitted to assist the research phase, however was unsuccessful.</p> <p>Noted. Council officers are forming links within the health sector.</p> <p>Being actioned. An initial meeting has been held with the facilitator of Dementia Cafes in other LGA's.</p> <p>Noted.</p> <p>Being actioned with initial meetings with local non-government sector organisations.</p>	Erla Ronan

	3. The staff liaise with the Seniors Council and also report on the current practices and how the above recommendation fits within these parameters.	Being actioned in preparation for the February meeting of the Seniors Council..	
C562/12 BUSKING AND PUBLIC PERFORMANCE POLICY	<ol style="list-style-type: none"> 1. To encourage activities that contribute to the colour and life of the Leichhardt Municipality and offer greater opportunities for the community to benefit from public performance, it is therefore moved that: 2. Leichhardt Council welcomes buskers to its main streets and supports the development of its own Busking and Public Performance Policy. 3. Leichhardt Council develops interim busking and public performance trial in time for the autumn holiday season commencing 29 March 2013. 	<p>Noted. Noted.</p> <p>Noted, for inclusion in the Busking Policy.</p> <p>Noted and being actioned. Potential sites discussed at a meeting with the Leichhardt Annandale Chamber of Commerce..</p>	Erla Ronan
C563/12 HOPE LUNCHEONS	That Leichhardt Council match, from the miscellaneous priorities fund, the payment from the Bendigo Bank to allow the purchase of a portable PA system which can be used, not only for HOPE luncheons, but also for other events in the community. That in the case of the cost being in excess of the \$300 this money also be met.	Actioned.	Erla Ronan
C564/12 GLEBE ISLAND BRIDGE/GLEBE ISLAND EXPO/SUPER YACHT MARINA	<ol style="list-style-type: none"> 1. That council write to the Planning Minister reaffirming its position that there should be a moratorium on development until a masterplan for the Bays Precinct is completed. 2. That council include in this letter a reaffirmation of its 	<ol style="list-style-type: none"> 1. Actioned 2. Actioned 3. Will be actioned upon receipt of reply from City of Sydney 	Peter Conroy

	<p>opposition to the demolition of the valuable heritage Glebe Island Bridge, and affirm support for the Glebe Island Bridge being maintained for use as a pedestrian, cycle and light rail link to the city, and in particular emphasise the need for the bridge during the Glebe Island Expo to avoid further traffic congestion.</p> <p>3. That Council prepare a report on the Glebe Island Bridge including a detailed heritage analysis.</p> <p>4. That subsequent to the finalisation of the report, Council convene a public meeting on the need to save the Glebe Island Bridge.</p> <p>5. That council convene a Glebe Island Taskforce of key stakeholders including the City of Sydney, the Heritage Office and the National Trust.</p>	<p>and Infrastructure of NSW refer to C542/12</p> <p>4. See 3 above</p> <p>5. See 3 Above</p>	
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ORDINARY MEETING DECEMBER 2012 Motions of Which Due Notice Has Been Given	SUMMARY OF RESOLUTIONS	ACTION TAKEN/ PLANNED & TIMELINE	OFFICER
C596/12 USE OF LEICHHARDT PARK AQUATIC CENTRE FOR LOCAL SCHOOL CARNIVALS	<p>That Council investigate how we can give local schools priority to use our local pool for school carnivals.</p> <p>That Council Officers contact St Columbus School directly to ensure that they are given access to Leichhardt Park Aquatic Centre when required.</p>	<p>Being actioned</p> <p>Completed</p>	Bill Meaney
C611/12 INSTALLATION OF ANCHOR FROM SEA SHEPHERD VESSEL	<ol style="list-style-type: none"> 1. That Leichhardt Council commence community consultation and investigate the possibility of installing the anchor from the Sea Shepherd Vessel Bob Barker in the pocket park at the End of Datchett street. 2. The installation of the anchor would also include a brief history of the Bob Barker and the Sea Shepherd campaign. 	<ol style="list-style-type: none"> 1. Consultation to be carried out in 3rd quarter 2. Consultation will include a brief history of the Sea Shepherd campaign 	Peter Gainsford
C627/12 IHAP COMMITTEE REPORT	<ol style="list-style-type: none"> 1. The General Manager investigate and report on which Councils have introduced such Committees. 2. Report on the proposals, how they operate, and differences between Councils. 3. Detail the <ol style="list-style-type: none"> (a) Advantages to Leichhardt Council. 	Being Actioned	Elizabeth Richardson

	<p>(b) Disadvantages and problems that have been identified in other Councils.</p> <p>(c) How members of such a committee might be appointed.</p> <p>(d) Identify such costs to Council in the establishment and operation of a committee.</p> <p>(e) Any potential legal requirements.</p> <p>4. The benefits to Leichhardt Council if such a committee were to be established.</p> <p>5. Any other matters that Council should consider.</p> <p>6. Such a report to be presented to Council by March 2013.</p> <p>7. The report to also address the impact of the use of IHAPS;</p> <ul style="list-style-type: none"> - On the open and transparent governance at Leichhardt Council. - The rights of the objectors and applicant to have DA's determined by accountable and democratically elected representatives. - On the Community generally. - The cost of setting up and maintaining an IHAP committee. 		
<p>C628/12 CALLAN PARK MASTER PLAN AND CALLAN PARK AND BROUGHTON HALL TRUST</p>	<p>1. Due to the fact that a number of current Councillors were not involved in Council's award-winning consultation with the community and stakeholders on the development of the Callan Park Master Plan, a Councillor briefing be arranged as soon as possible on the adopted Callan Park Master Plan and the proposed Callan Park and Broughton Hall Trust.</p>	<p>Being Actioned</p>	<p>Peter Conroy</p>

	2. That an onsite guided tour of the Callan Park Master Plan also be offered to current Councillors in addition to the briefing.		
C629/12 LEICHHARDT COUNCIL'S COMMUNITY ENGAGEMENT FRAMEWORK	<p>1. That council reaffirms its commitment to its Community Engagement Framework and its requirement to consult with the community and stakeholders prior to endorsing and/or promoting any significant changes to major projects and strategic issues/resource plans.</p> <p>2. That a briefing session be arranged for Councillors on Council's Community Engagement Framework and Leichhardt Councils commitment to open, participatory and transparent governance.</p>	Added and an update being reported to March Ordinary Council Meeting.	Erla Ronan

ORDINARY MEETING FEBRUARY 2013 Motions of Which Due Notice Has Been Given	SUMMARY OF RESOLUTIONS	ACTION TAKEN/ PLANNED & TIMELINE	OFFICER
C20/13 BALMAIN TELEPHONE EXCHANGE – CIVIC SPACE PROJECT	<ol style="list-style-type: none"> 1. That Council present a report to the March Ordinary Council meeting providing a briefing and update on this project including recommendations on actions that might be taken to complete this project. 2. That the Mayor or General Manager write to the CEO of Telstra and the relevant Telstra staff member requesting a meeting to investigate what further actions can be taken to expedite and complete this project. 3. That Council acknowledge the work undertaken by local resident Mr. Fergus Fricke and the Balmain Association in continuing to advocate and campaign for the restoration of this historic public space. 	<p>Report to April meeting. Letter drafted.</p>	<p>Peter Gainsford</p>
ITEM G4 CICLOVIA	<ol style="list-style-type: none"> 1. That Leichhardt Council investigates the establishment of Ciclovia in the Leichhardt Municipality and bring a report to a future Ordinary Meeting on how it can be implemented. 2. That the establishment of Ciclovia be placed on the agenda of the next Southern Sydney Regional Organisation of Councils meeting. 	<p>1. Being Actioned</p>	<p>Peter Conroy (Point 1)</p> <p>Peter Head (Point 2)</p>

LEICHHARDT MUNICIPAL COUNCIL**NOTICE OF MOTION**

DIVISION:	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
SUBJECT:	ITEM H2 – COMMUNITY BUS
DATE:	18 MARCH 2013
WORD PROCESSING REF:	G:\BP\REPORTS\2013\ NOM\ COMMUNITY BUS

Crs Kogoy/McKenzie

Background

In 2011, Leichhardt Council held talks with Marrickville Council on the establishment of a community bus service. One of the services identified in the discussions was a community bus to provide improved cross city public transport options for residents.

Such a service would assist Council in the delivery of key strategic objectives of the Community and Cultural Plan including Connecting People to Place by improving accessibility through the creation of a new public transport connection to link residents and visitors with each other and with community facilities and services, retail and recreation areas. It would also assist in the delivery of sustainability outcomes by reducing car dependency.

Public transport is largely a state government responsibility. The state government already operates a number of free shuttle buses in various parts of Sydney including the CBD, Parramatta, Bankstown, Kogarah, Penrith, Cabramatta, Newcastle, and Wollongong. The Parramatta route was established by Parramatta City Council in 2008 at an operating cost of \$650,000 per year. The state government took over funding responsibilities in 2011. The shuttle operates every day from 7am to 6:30pm on weekdays and 8am to 4pm on weekends.

Given the narrow streets in parts of the inner west under serviced by public transport, the link may have to be operated with a mini bus. It could start in Balmain and travel through Rozelle – and possibly Callan Park - then down Johnston Street, Annandale and on to Stanmore Station and back to Balmain. From Stanmore Station people could hop on a train for two minutes and be in the heart of Newtown, or travel to a destination further west. Another option

would be for the bus to travel down Salisbury Road and up Australia Street to take passengers directly to Newtown.

Annandale residents have expressed the need for a cross city service that travels down Johnston Street, Annandale. The fact that no public transport service runs down Johnston Street coupled with the significant distance from parts of Johnston Street to existing public transport services, means that many residents living on Johnston Street do not find public transport a viable option.

It is quicker for Annandale residents living along the route to walk to Newtown. The 433 taking residents to Rozelle and Balmain is only an option for residents living close to the Crescent.

Johnston Street is also home to many less mobile residents living in retirement village and nursing home type accommodation. These residents find it very difficult to walk to existing public transport services, especially on hot or inclement days. Public transport that is closer to home for less mobile people can help to create better connections to the people, facilities, activities and places around them.

Other residents of the inner west have pointed out to council the need for a community bus route servicing such a cross route, and also for a service that has a door to door option perhaps booked online using a smart phone application.

Recommendation

- 1) That Council investigate and bring a report back to a future Ordinary Council meeting on the establishment of a community mini bus servicing the Balmain to Newtown via Johnston Street, Annandale route.
- 2) That Council's investigations include details on possible funding sources, routes - including a door to door service, benefits to residents and businesses, and potential barriers to implementation.
- 3) That Council liaise with and seek the support of Marrickville Council, the City of Sydney and the state government on this community bus service.
- 4) That Council place this community bus service on the agenda of the next Southern Sydney Regional Organisation of Councils meeting.