

7 March 2013

Dear Councillor/Sir/Madam

You are invited to attend an **ORDINARY MEETING** of Ashfield Council, to be held in the Council Chambers, Level 6, Civic Centre, 260 Liverpool Road, Ashfield on **TUESDAY 12 MARCH 2013** at **6:30 PM**.

SEE ATTACHED AGENDA

ORDINARY MEETING - 12 MARCH 2013

AGENDA

- 1. OPENING**
- 2. ACKNOWLEDGEMENT OF LOCAL ABORIGINAL COMMUNITY**
- 3. APOLOGIES/REQUEST FOR LEAVE OF ABSENCE**
- 4. CONDOLENCE AND SYMPATHY MOTIONS**
- 5. MOMENT OF PRIVATE CONTEMPLATION**
- 6. DISCLOSURES OF INTEREST**

Disclosures to be made by any Councillors who have a pecuniary / non-pecuniary interest in respect of matters that are before Council at this meeting.
(12/03/2013)

- 7. CONFIRMATION OF MINUTES OF COUNCIL/COMMITTEES**

EXTRAORDINARY MEETING – 28/02/2013

ORDINARY MEETING - 26/02/2013

EXTRAORDINARY MEETING – 21/02/2013

ABORIGINAL CONSULTATIVE COMMITTEE MEETING – 21/02/2013

CIVIC CENTRE REDEVELOPMENT STEERING COMMITTEE – 19/02/2013

- 8. MAYORAL MINUTES**

MM10/2013 MAYORAL MORNING TEA TO LAUNCH SENIORS WEEK

MM11/2013 INTERNATIONAL WOMENS DAY

- 9. NOTICES OF MOTION**

NM5/2013 CIVIC FUNCTION COMMITTEE

NM6/2013 COUNCILLOR CONTACTS

NM7/2013 BRESCIA 202 PARRAMATTA ROAD ASHFIELD

- 10. STAFF REPORTS**

10.1 DEVELOPMENT APPLICATION: 10.2012.160.2
33 TILLOCK STREET HABERFIELD

10.2 DEVELOPMENT APPLICATION: 10.2013.016.1
5 HERCULES STREET ASHFIELD

- 10.3 DEVELOPMENT APPLICATION: 10.2013.024.1
30 KING STREET ASHFIELD
- 10.4 SECOND QUARTER REVIEW AGAINST THE COUNCIL PLAN
- 10.5 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT
- 10.6 ADHOC DONATIONS
- 10.7 THIRNING VILLA ARTIST IN RESIDENCE PROGRAM - April 2013 to
March 2014
- 10.8 REPORT ON FEAST OF FLAVOURS FESTIVALS
- 10.9 SUNDRY GRANT - REQUEST TO COUNCIL FOR FINANCIAL
DONATION
- 10.10 ASHFIELD TRAFFIC COMMITTEE-MINUTES OF MEETING HELD ON 8
FEBRUARY 2013.
- 10.11 POLICY - OUTDOOR DINING AND FOOTPATH TRADING

11. CLOSED (PUBLIC EXCLUDED) COMMITTEE

NIL

12. CLOSE

MAYORAL MINUTE

MAYORAL MORNING TEA TO LAUNCH SENIORS WEEK

On Monday 4 March 2013 the Council opened Senior's Week with a Mayoral Morning Tea. I was joined at the function by Councillors Passas and Lofts.

It was a tremendous success with over 120 residents attending the function in the Town Hall.

It gave me great pride to see the happy faces of our senior residents enjoying morning tea with other members of the community while local violinist Ms Caroline Kelly provided a wonderful musical accompaniment.

A lot of preparation went into making the function such a success. I would like to acknowledge the Council staff and Metro Migrant Resource Centre staff for their hard work in organising the event. In particular, the service of tea and coffee by the Council staff and Metro Migrant Resource Centre staff contributed to the friendly atmosphere.

I received many comments from our residents who were grateful that the Council honoured them during Seniors Week.

Many residents also received tickets to the Royal Easter Show, donated to the Council for the distribution within the community.

ATTACHMENTS

There are no supporting documents for this report.

RECOMMENDATION

That letters of thanks be sent to the General Manager and the Manager of Metro Migrant Resource Centre for the support of their staff at the Senior's Morning Tea.



COUNCILLOR M MANSOUR
Mayor

MAYORAL MINUTE

INTERNATIONAL WOMENS DAY

It was with great pleasure that I attended the celebration of International Women's Day along with Councillor McKenna and Commander David Johnson of Ashfield Police LAC at Ashfield Town Hall.

This was a joint event with Ashfield Council and Metro Migrant Resource Centre working together to send out invitations and organise speakers and entertainment.

It was extremely well attended by many different groups in the community.

The 2013 Theme is *THE GENDER AGENDA: GAINING MOMENTUM*.

Over time and distance, the equal rights of women have progressed. We celebrate the achievements of women while remaining vigilant and tenacious for further sustainable change. There is global momentum for championing women's equality.

Each year around the world International Women's Day (IWD) is celebrated on March 8.

Thousands of events occur not just on this day but throughout March to mark the economic, political and social achievements of women. Organisations, governments, charities, educational institutions, women's groups, corporations and the media celebrate the day.

Many groups around the world choose different themes each year relevant to global and local gender issues.

The Ashfield Boys High School Band performed for the entertainment of guests.

The Guest Speakers were:

- Angela Vergopoulos, Crime Prevention Officer (Ashfield Police LAC)
- Thelma Parker, Aboriginal Community Development Worker (Ashfield Council)
- Patricia Blackman, Aboriginal Cultural Officer (Ashfield Council)

An interview was conducted with Ms Dorothy Buckland-Fuller by Soheyla Gholamshahi.

The morning concluded with a theatre performance by the Older Women's Theatre Group.

INTERNATIONAL WOMENS DAY

ATTACHMENTS

There are no supporting documents for this report.

RECOMMENDATION

- 1/3 That the General Manager Vanessa Chan, Mr Lou Bacchiella be congratulated on the success of the International Women's Day Event along with the volunteers.**
- 2/3 That Ashfield Boys High Band be thanked for providing the entertainment.**
- 3/3 That the Older Women's Network Theatre Group be thanked for their contribution to the success of the event.**



COUNCILLOR M MANSOUR
Mayor

NOTICE OF MOTION OF WHICH DUE NOTICE HAS BEEN GIVEN BY
COUNCILLORS JULIE PASSAS, MAX RAIOLA, VITTORIA RACITI AND ADRIANO
RAIOLA

CIVIC FUNCTION COMMITTEE

To move Notice of Motion No. NM5/2013

In the short time since the last Council Election there have been a number of Civic Functions and Functions generated by the General Manager for various committees and staff.

It is evident to me and my colleagues that there needs to be a coordinating and overseeing of such functions as this would be the General Manager.

The new Council has an incredible wealth of talent that could assist in the organisation and value for money and in pursuing the best outcome for successful events.

While staff have had a valuable contribution to the success of functions I have attended, I believe it is important that a committee be established to ensure the high quality of our functions and pursue innovative initiatives.

ATTACHMENTS

There are no supporting documents for this report.

Accordingly, we move:-

- 1/2 That Council establish a Civic Functions committee chaired by the Mayor or his delegate and that the committee comprises of all interested Councillors.**
- 2/2 That this committee convene and meet every two months from the date of the adoption of this motion or as requested by three Councillors.**



Julie Passas



Max Raiola



Vittoria Raciti



Adriano Raiola

NOTICE OF MOTION OF WHICH DUE NOTICE HAS BEEN GIVEN BY

COUNCILLOR JULIE PASSAS

COUNCILLOR CONTACTS

To move Notice of Motion No. NM6/2013

Ashfield Council distributes a six A4 community leaflet with various informative articles. I have found that residents want to know who is their local Councillor and their contact details.

The majority of Councils publish photos and details of their Councillors which was the case of Ashfield Council in the past.

As a former newspaper employee I am well aware that the cost for our Newsletter with Councillors photos would not increase.


Officers Comments

ATTACHMENTS

There are no supporting documents for this report.

Accordingly, I move:-

That Councillors photos and contact details be published in all future Newsletters and Reports.



Julie Passas

NOTICE OF MOTION OF WHICH DUE NOTICE HAS BEEN GIVEN BY

COUNCILLOR MONICA WANGMANN

BRESCIA 202 PARRAMATTA ROAD ASHFIELD

To move Notice of Motion No. NM7/2013

A footbridge has been built at the corner currently adjacent to the burnt down Brescia building. This location is a major pedestrians route where primary school students at Haberfield Primary School to cross Parramatta Road. There are a range of traffic management devices to slow and direct traffic and to create good sight lines.

The Brescia development application at 202 Parramatta Road has been approved by Council some time ago but has not commenced.

Residents surrounding the site have asked Council to contact Mr Brescia, on the school children's behalf, to ensure that young pedestrians travelling along Bland Street and Parramatta Road, across the entries and exists to the site, can do so as safely as possible. Any proposed safety devices could be incorporated in to the future construction plans before works commence and should hopefully be a minor cost.

ATTACHMENTS

Attachment 1 email from Rachel Davis dated 4 March 2013

1 Page

Accordingly, I move:-

- 1/3 That Council write immediately to Mr Brescia and the property managers of 202 Parramatta Road seeking their assistance with the construction of appropriate traffic management devices to take into account the high volume of young pedestrians crossing the Parramatta Road and Bland Street entries and exists to their site.**
- 2/3 That Council immediately contact Mrs Davies, Haberfield Primary School and any other interested persons to advise them of the letter to Mr Brescia and keep them informed about the process and progress of the proposed traffic management devices. That any interested persons be provided with a copy of the current conditions of consent.**
- 3/3 That Council officers provide any assistance required to the land owners at 202 Parramatta Road, to identify the most appropriate, feasible and practical traffic management pedestrian safety device solutions for the entries and exists to the Brescia site.**



Monica Wangmann

Dear Council,

I write to request that Council facilitate a dialogue between local citizens and the owners/developers of the Brescia redevelopment at 202 Parramatta Rd.

My hope is that the entrys and exits across the footpaths on Bland St and Parramatta Rd will be constructed with the safety of pedestrians as a priority.

The footbridge has been built since the original Brescia building burnt down and has become the major route for pedestrians (a large number of whom are primary school students at Haberfield Primary School), to cross Parramatta Rd. The Brescia corner is the principal conduit for these pedestrians and without taking their presence into consideration I'm concerned that the children will be endangered.

I understand that there are a range of traffic management devices to slow and direct traffic and to create good sight lines that I hope can be implemented in this case.

I originally wrote to Council about this concern in June 2011, was unable to attend the meeting at which the DA was considered, and understand that a 'deferred consent' was issued, though this did not mention safe pedestrian access to the footbridge.

I understand that the Brescia DA has now been approved and would appreciate that this matter be considered an urgent one so we can ensure a safe journey to and from school for students and parents alike.

Sincerely,
Rachel Davies

Ashfield 2131

Subject **DEVELOPMENT APPLICATION: 10.2012.160.2**
33 TILLOCK STREET HABERFIELD

File Ref DA 10.2012.160.

Prepared by Daisy Younan - Development Assessment Officer

Reasons Matter referred to Council for determination

Objective For Council to determine the application

1.0 DESCRIPTION OF PROPOSAL

An application pursuant to Section 96(1A) of the *Environmental Planning and Assessment Act 1979*, as amended, seeks Council's approval to modify development consent 10.2012.160.1 in the following manner:

1. Deletion of condition A4 (Unauthorised work fee) which relates to the payment of an unauthorised work fee of \$845.00;

The applicant has also requested that the S96 application fee of \$145.80 for this application to be reimbursed.

2.0 BACKGROUND

In response to applicant's submission dated 13th December 2012 (**included as Attachment 2**), Council has advised the applicant, by letter dated 21st December 2012 which is included in **Attachment 3**), that *"Council introduced this fee some years ago in response to the considerable resources that are put towards inspection, follow up, assessment and determination of developments that have been carried out without the prior approval of Council"*.

The applicant has also been advised that *"this fee is consistent with Council's current fees and charges policy"* - refer to Clause 7.0 of this report for further comments.

3.0 SUMMARY RECOMMENDATION

Council has been consistently applying this fee in instances where unauthorised works have occurred and a subsequent application is submitted for assessment. Consequently, there is no planning justification to waive the fee in this instance and the proposal to have the condition requiring payment of the fee deleted is not supported. However, it is open to Council to determine whether or not to support the request.

3.0 APPLICATION DETAILS

Applicant : Mr L J Coote
 Address : 33 Tillock Street HABERFIELD NSW 2045
 Owner : Mr L J Coote & Ms L D Leibbrandt
 Lot/DP : LOT: 20 SEC: 9 DP: 7508
 Date lodged : 18/02/2013
 Date of last amendment : N/A
 Application Type : Local
 Construction Certificate : No

4.0 SITE AND SURROUNDING DEVELOPMENT

The subject site is located on the eastern side of Tillock Street, bounded by Dobroyd Parade to the north and waratah Street to the south. The site area is approximately 678.03 square metres. An existing dwelling house is located on the site. Surrounding development comprises residential establishments.

5.0 DEVELOPMENT HISTORY

Development application for the use of a grey water treatment plant was approved on 21/09/2012.

6.0 ZONING/PERMISSIBILITY/HERITAGE

- The site is zoned 2(a) - Residential under the provisions of Ashfield LEP 1985.
- The property is located within the Haberfield Conservation Area;
- The property is not a heritage item.

The proposed modifications are permissible with Council consent.

7.0 SECTION 79C and 96(1A) ASSESSMENT

S96 (1A) Modification Assessment

<p>(1A) <i>Modifications involving minimal environmental impact A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:</i> <i>(a) it is satisfied that the proposed modification is of</i></p>	<p>Condition A(4) requires an unauthorised work fee of \$845.00 to be paid prior to the release of a building certificate.</p> <p>The applicant argues that:</p> <ol style="list-style-type: none"> 1. The motivation for the installation of the grey water system was to adopt contemporary and responsible environment practice to ensure that all available water is captured and reused (applicant submission is included in Attachment 2). 2. The unauthorised work fee is somewhat unreasonable, particularly considering the full cost, time and effort involved in preparing, submitting and following up the development consent.
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<p><i>minimal environmental impact, and</i> <i>(b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and</i> <i>(c) it has notified the application in accordance with:</i> <i>(i) the regulations, if the regulations so require, or</i> <i>(ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and</i> <i>(d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.</i></p>	<p>3. The imposing of condition A(4) is contrary to Council's policy to promote and support initiatives that reduces carbon emissions and water consumption.</p> <p>Officer's comments</p> <p>The environmental benefit of the grey water system is acknowledged, however, the issue relates to the fact that the works were carried out without development consent.</p> <p>The fee in question is consistent with and required under Council's current fees and charges policy. It was introduced some years ago in response to the considerable resources that are put towards inspection, follow up, assessment and determination of development that has been carried out without the prior approval of Council.</p> <p>Further, Council has consistently applied this fee to all applicants who have carried out unauthorised building works.</p> <p>Whilst the proposed modification to the development consent is of minimal environmental impact and can be considered under Section 96(1A) of the Act it is not supported for the reasons outlined above.</p>
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SECTION 79C Assessment

7.1 The provisions of any Environmental Planning Instrument

7.1.1 Local Environmental Plans

Ashfield Local Environmental Plan 1985 (as amended)

The proposed modifications do not alter compliance with the LEP.

7.1.2 Regional Environmental Plans

Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005

It is considered that the carrying out of the proposed development is generally consistent with the objectives of the Plan and would not have any adverse effect on environmental heritage, the visual environment, the natural environment and open space and recreation facilities.

7.1.3 State Environmental Planning Policies

The proposed modifications do not alter compliance with the relevant SEPPs.

7.2 The provisions of any Draft Environmental Planning Instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority.

Draft Ashfield Local Environmental Plan 2012 (Draft ALEP 2012) was placed on public exhibition from 27 June 2012 until 21 August 2012 and is a matter for consideration under S79C of the EPA Act 1979. The proposed modifications are not considered contrary to the provisions of the Draft ALEP 2012.

7.3 The provisions of any Development Control Plan.

The proposal does not alter compliance with relevant DCPs.

7.4 Any matters prescribed by the regulations that apply to the land to which the development application relates.

Not applicable.

7.5 The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts on the locality.

These matters have been considered as part of the assessment of the development application. It is considered that the proposed alterations will have no significant adverse environmental impacts in the locality.

7.6 The suitability of the site for the development

These matters have been considered as part of the assessment of the development application. There are no natural hazards or other site constraints that are likely to have a significant adverse impact upon the proposed modifications.

7.7 Any submissions made in accordance with this Act or the regulations.

The proposal did not require public notification.

7.7.1 Summary of submissions

Not applicable.

7.8 The public interest

Matters of the public interest have been taken into consideration in the assessment of this application. The public interest would be best served by the consistent application of Council policies.

8.0 REFERRALS

Not applicable.

9.0 OTHER RELEVANT MATTERS

Not applicable.

10.0 BUILDING CODE OF AUSTRALIA (BCA)

The proposed changes do not alter compliance with the Building Code of Australia.

11.0 CONCLUSION

The application has been assessed in accordance with the provisions of the Environmental Planning and Assessment Act, 1979 as amended with all matters specified under Section 79C (1) Clauses (a) to (e) and Section 96(1A) have been taken into consideration.

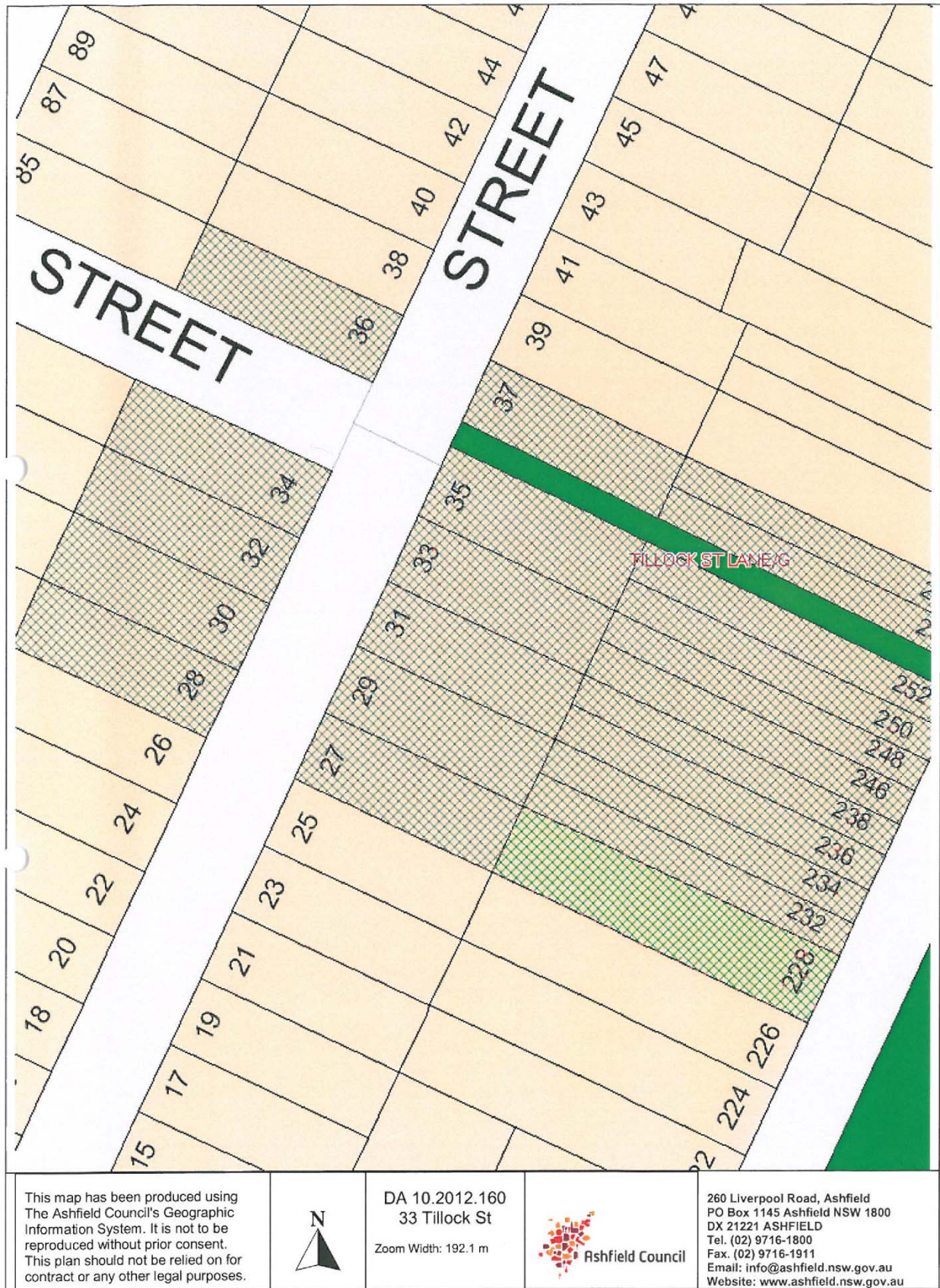
The proposal is not supported for reasons outlined in the report.

ATTACHMENTS

Attachment 1	Locality Map	1 Page
Attachment 2	Applicant's Submission	2 Pages
Attachment 3	Council Response to Applicant Submission	3 Pages

RECOMMENDATION

Submitted for consideration.



Laurence Coote & Lara Leibbrandt
33 Tillock St
Haberfield NSW 2045
Australia
Tel.: +61-2-9799 9471

Thursday, 13 December 2012

Re.: 33 Tillock St Haberfield, Grey Water Recycling System
Development Consent – 10.2012.160.1

Attn: Vanessa Chan - General Manager

Ashfield Council
18 FEB 2013

Dear Ms Chan,

During 2010 we carried out renovation work on our subject property that was covered under Council Development Consent No.: 10.2008.235.1. After commencing the project, we resolved to install a grey water recycling system as part of the construction work.

Our motivation for installing the system was to adopt contemporary and responsible environmental practices to ensure we captured all available water for use on our lawns and gardens. We have 12,000L of rain water storage on our property which this unit will also feed.

At no time throughout consideration, procurement or installation of the system did the vendor, builder or installing plumber actually raise the fact that council authorisation would be required for the system. It only became apparent when we approached the vendor, Nubian to commission the system, when they indicated we would need to approach our local council to obtain a permit. They indicated that this was merely a formality as their product had received all required local approvals and government endorsements.

In January this year I made inquiries with Council and after several follow up calls was finally advised that a full DA would be required. My architect Colin Filmer subsequently prepared a DA on our behalf and submitted this to Council on the 10th of August 2012. After several follow up inquiries we finally received Council's determination on the 9th of October, which is attached for your reference.

Although we appreciate the concession to operate the system being granted, we feel the unauthorised work fee of \$850 detailed as general condition 4, as somewhat unreasonable, particularly considering the full cost, time and effort involved in preparing, submitting and following up the development consent, has now well exceeded the original cost of the system. Furthermore, it is our understanding that council has a responsible environmental policy to promote and support initiatives that reduce carbon emissions and water consumption. The imposition of condition 4 would seem to be at complete odds with this policy.

In light of the above, we would therefore request at the next full meeting of council, that consideration be given to waive condition 4 of this development consent.

Laurence Coote & Lara Leibbrandt
33 Tillock St
Haberfield NSW 2045
Australia
Tel.: +61-2-9799 9471

Please don't hesitate to contact us should you require any further details. We look forward to receiving your favourable reply.

Yours sincerely,



Laurence Coote



Lara Leibbrandt

CC - Cllr Morris Mansour, Cllr Ted Cassidy, Cllr Lucille McKenna, Cllr Vittoria Raciti

Ashfield Council
18 FEB 2013

**Ashfield Council**

21 December 2012

Laurence Coote & Lara Leibbrandt
33 Tillock Street
Haberfield NSW 2131

Ashfield Council
18 FEB 2013

Dear Mr Coote & Ms Leibbrandt

DEVELOPMENT CONSENT 10.2012.160.1 - 33 TILLOCK STREET, HABERFIELD

I refer to your recent letter regarding the development consent that was issued for the grey water system that you have installed and the condition of consent which requires the payment of an unauthorised works fee.

The condition of consent in question requires the payment of \$845.00 prior to release of a building certificate for the unauthorised works. This fee is consistent with Council's fees and charges policy (extract attached). Council introduced these charges some years ago in response to the considerable resources that are put towards inspection, follow up, assessment and determination of matters relating to works that have been carried out without the prior approval of Council.

As the fee has been included as a condition of the development consent it cannot be 'waived' without the appropriate process being followed. Therefore, your options are to:

- Lodge an application to have the determination of your application reviewed (Section 82A review – must be made within six months of the date the application was determined)
- Lodge an application to have the condition of consent deleted (Section 96 modification application with supporting information)

Please note that there are additional fees associated with the lodgement of the above applications.

If you still wish to pursue the matter my advice is to lodge a Section 96 application to have the condition deleted and concurrently request that, should Council choose to support the application, it also give consideration to the reimbursement of the fees required to lodge such an application. This approach is the most cost effective solution in terms of application fees. We would then refer the application to Council for determination.

While Council acknowledges that your proposal has an environmental benefit, it also has an obligation to apply its fees and charges in a consistent manner.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Phil Sarin', with a stylized flourish at the end.

Phil Sarin
Director Planning & Environment



TITLE OF FEE/CHARGE

TITLE OF FEE/CHARGE	Pricing Principle		GST Taxable (Y/N)		2012/2013 GST Inclusive Fee	
	G	N	G	N		
\$500,001 - \$1,000,000 *						\$1,745 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000*
\$1,000,001 - \$10,000,000 *						\$2,615 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000*
More than \$10Million *						\$15,875 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000*
Development involving the erection of a dwelling- house with an estimated construction cost of \$100,000 or less. * (Cl. 247)						Maximum fee \$455
Construction certificate *(lodged separately)						In accordance with fees for construction certificate.
Construction certificate * (lodged simultaneously with DA)						In accordance with fees for construction certificates.
Compliance certificate (Exempt from GST if not contestable)						
Occupation certificate (other than Class 1a & Class 10 Buildings)						
P & B Inspection - per inspection (for works exceeding \$1,000 in estimated value)						\$274.30
Additional inspections carried out by Council as a result of a failed inspection, or inspections not ready at time of inspection will be additionally invoiced						\$258.00
Microfilming Costs - per Application						\$258.00
UNAUTHORISED WORK						\$74.80
Assessment of Information and Plans submitted in relation to unauthorised works (to be charged in addition to "normal" application fees)						
Up to and including \$5,000.00 of unauthorised works						
More than \$5,000.00 but less than \$25,000.00 of unauthorised works						\$350.00
\$25,000.00 and more of unauthorised works						\$845.00
						\$1,500.00

Subject	DEVELOPMENT APPLICATION: 10.2013.016.1 5 HERCULES STREET ASHFIELD
File Ref	DA 10.2013.016.1
Prepared by	Atalay Bas - Manager Development Services
Reasons	Matter referred to Council for determination via a Councillor request
Objective	For Council to determine the application

Overview of Report

1.0 Description of Proposal

Pursuant to Clause 78A(1) of the Environmental Planning and Assessment (EP&A) Act 1979 (as amended) this application seeks Council's consent for:-

- (i) Removal of existing glass shopfront; and
- (ii) Installation of solid roller shutters to the ground floor shopfront.

Plans of the proposal are included at **Attachment 1**.

2.0 Recommendation

Inspection of the premises has revealed that the proposed works have already been completed. Council cannot issue retrospective development consent or a construction certificate approval for the completed work, however, it can issue approval for the ongoing use of the roller shutter and issue a building certificate.

It is important to note that the proposed shopfront treatment is not consistent with provisions of the Ashfield Town Centre DCP (Section 6, Clause 7 of Part C3) and will result in a negative streetscape impact. In this respect it is recommended that the unauthorised roller shutter should not be allowed to remain and the glazed shopfront should be reinstated. Alternatively, the applicant could consider an alternative treatment to the shopfront which provides the desired security but has a more appropriate visual impact.

3.0 Executive Summary

The gradual introduction of unsympathetic roller shutter installations is having a detrimental cumulative visual impact on the Ashfield Town Centre.

The commercial streetscape of the Ashfield Town Centre plays a major role in contributing to the vitality, safety, visual and aesthetic appearance of the urban environment. Commercial streetscapes with rows of solid roller shutters and bars do not make a positive contribution to the appeal of the business precinct and increase opportunities for graffiti. In addition, the 'closed' appearance of shopfronts with roller shutters does not create an environment which pedestrians perceive as safe and welcoming, particularly at night.

The proposed roller shutter has a detrimental impact on the external appearance of the building given that it is not a compatible architectural form and also detracts from the heritage significance of the heritage item located at 11-13 Hercules Street, Ashfield.

Council officers have been working closely with property owners and business operators for a number of years to improve shopfront presentations when opportunities arise through the submission of development applications. Approval of this proposal would undermine this work and the integrity of Council's controls and vision for improving the Town Centre.

Background

4.0 Negotiations with applicant

Prior to the lodgement of the application, discussions were held with the applicant to explore other alternatives and options which could be supported, however, no compromise was reached.

The applicant was also informed that if the application was lodged in its current form it would not be recommended for approval. Notwithstanding this advice, the applicant indicated a preference for Council to determine the application in its current form.

5.0 Application Details

Applicant	:	Mr X He
Owner	:	Mr L & Mrs H Karanikolas
Value of work	:	\$ 3,500
Lot/DP	:	LOT: E DP: 108117
Date lodged	:	25/01/2013
Date of last amendment	:	N/A
Building classification	:	10b
Application Type	:	Local
Construction Certificate	:	No
Section 94A Levy	:	No

6.0 Site and Surrounding Development

The subject site is located on the western side of Hercules Street, bounded by Liverpool Road to the south and Brown Street to the north. The site area is approximately 97 square metres.

An existing two storey commercial building with ground floor used as a food shop is located on the site. Surrounding development comprises mainly of 2 storey commercial buildings.

Refer to **Attachment 2** for a locality map.

7.0 Development History

Previous building and development applications submitted to Council for the subject site include:

NO.	DATE	PROPOSAL	DECISION
B/A1977/470	7/12/1977	Internal alterations to fish shop	Approved
B/A 1968/6771	22/5/1968	New fish cooker	Approved

The previous building approvals show that the premises has a history of use as a food shop.

Assessment

8.0 Zoning/Permissibility/Heritage

- The site is zoned 3(a) - General Business under the provisions of Ashfield LEP 1985.
- The property is not located within a Conservation Area.
- The property is not a heritage item.
- The property is located within the vicinity of a heritage item at 11-13 Hercules Street, Ashfield.

The proposed works are permissible with Council consent.

8.1 The Issues

It is recognised that security is an increasing concern for shop owners. By discouraging unsympathetic development and promoting good design it is possible to achieve a safer and more welcoming environment and reduce the opportunity for vandalism as well as crime generally.

The installation roller shutters in areas such as the Ashfield Town Centre only reinforces the impression of a precinct which is unsafe or a risk to pedestrians, particularly at night, when many businesses are not trading.

An open commercial shop front creates a safer street for pedestrians, provides casual surveillance of shops and allows some additional light spill on to the footpath at night. The proposal will not achieve these qualities or make a positive contribution to the amenity of the Town Centre.

9.0 Section 79C Assessment

The following is an assessment of the application with regard to the heads of consideration under the provisions of Section 79C of the EP&A Act.

9.1 The provisions of any Environmental Planning Instrument

9.1.1 Local Environmental Plans

Ashfield Local Environmental Plan 1985 (as amended)

COMPLIANCE TABLE - ASHFIELD LOCAL ENVIRONMENTAL PLAN 1985	
CLAUSE 2 Aims, objectives etc. This plan aims to: (a) promote the orderly and economic development of the local government area of Ashfield in a manner consistent with the need to protect the environment; and (b) retain and enhance the identity of the Ashfield area derived from its role as an early residential suburb with local service industries and retail centres; and containing the first garden suburb of Haberfield (now listed as part of the National Estate).	Does not comply. It is considered that the carrying out of the proposed development will not meet the aims and objectives of Ashfield LEP 1985.
CLAUSE 10 Zoning	Complies. The property is zoned 3(a) and the proposal is permissible with Council consent.
CLAUSE 10A Development consent required for change of building use and subdivision	Not applicable.
CLAUSE 17B Development of Ashfield Business Centre - Zone No. 3(a) floor space ratio (1) This clause applies to land within Zone No 3(a) that is shown edged with an unbroken (or, if fronting Elizabeth Avenue, a broken) heavy black line on Sheet 2 of the map marked "Ashfield Local Environmental Plan 1985 (Amendment No 72)". (2) The Council must not grant consent for buildings on land to which this clause applies if the floor space ratio of the building would exceed the base floor space ratio shown for the land on Sheet 2 of the map marked "Ashfield Local Environmental Plan 1985 (Amendment No 72)", except as provided by subclause (3). (3) The Council may consent to a building on a site of land to which this clause applies which is also land shown edged	The FSR is not altered by the development.

DEVELOPMENT APPLICATION: 10.2013.016.1

5 HERCULES STREET ASHFIELD

<p>with a broken or unbroken heavy black line on Sheet 3 of the map marked “Ashfield Local Environmental Plan 1985 (Amendment No 72)” that will result in the gross floor area of the buildings on the site being greater than that allowed by that base floor space ratio by no more than an amount equivalent to the site area, subject to subclause (4).</p> <p>(4) The Council may grant consent pursuant to subclause (3) only if it is satisfied that the additional floor area will be developed as referred to on Sheet 3 of that map in relation to the land concerned and only if the Council is satisfied that the additional development will not result in an adverse impact on any of the following:</p> <p>(a) the scale and character of the streetscape, (b) the amenity of any existing or potential residential units on neighbouring land, sunlight access to surrounding streets, open space and nearby properties, (d) wind flow pattern to surrounding streets, open space and nearby properties.</p>	
<p>CLAUSE 29</p> <p>Provision for public amenities and services</p>	<p>The demand for public amenities and public services is not likely to increase as a result of this proposal.</p>
<p>CLAUSE 30</p> <p>Heritage provisions – aims The aims of this Part are:</p> <p>(a) to retain the identity of Ashfield by conserving its environmental heritage, which includes the first garden suburb of Haberfield now listed as part of the National Estate; and (b) to integrate heritage conservation into the planning and development control processes; and (c) to provide for public involvement in the conservation of Ashfield's environmental heritage; and (d) to ensure that any development does not adversely affect the heritage significance of heritage items and heritage conservation areas and their settings as well as landscapes and streetscapes and the distinctive character that they impart to the land to which this plan applies.</p>	<p>Does not comply. It is considered that the carrying out of the proposed development will not meet the aims of the heritage provisions of Ashfield LEP 1985 as it adversely affects the streetscape and the heritage significance of the heritage item at 11-13 Hercules Street, Ashfield.</p>
<p>CLAUSE 34</p> <p>Notice to Heritage Council</p>	<p>Not applicable.</p>
<p>CLAUSE 36</p> <p>Development of known or potential archaeological sites</p>	<p>Not applicable.</p>
<p>CLAUSE 37</p> <p>Development in vicinity of heritage items, heritage conservation areas, archaeological sites or potential archaeological sites</p>	<p>Does not comply. It is considered that the carrying out of the proposal will have an adverse impact upon the heritage significance of heritage items, conservation areas, archaeological sites or potential archaeological sites in its vicinity.</p>
<p>CLAUSE 37A</p> <p>Conservation incentives</p>	<p>Not applicable.</p>

CLAUSE 39B Mixed development in commercial zones – generally	Complies.
CLAUSE 45 Development of land adjacent to Liverpool Road and railway line, Ashfield	Not applicable.

It is considered that the proposal does not comply with the provisions of the Ashfield LEP 1985.

9.1.2 Regional Environmental Plans

Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005

The development is not visible from a waterway and therefore does not have an impact on the objectives of the SREP.

9.1.3 State Environmental Planning Policies

State Environmental Planning Policy No. 55 – Remediation of land

Remediation of the site is not required prior to the carrying out of the proposed development.

9.2 The provisions of any Draft Environmental Planning Instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority.

Draft Ashfield Local Environmental Plan 2012 (Draft ALEP 2012) was placed on public exhibition on 27 June 2012 and is a matter for consideration. The following table summarises the compliance of the application.

Draft Ashfield Local Environmental Plan 2012 Principal Development Data Table				
Clause No.	Clause	Standard	Proposed	Compliance
2.2	Zoning	Zone B4 mixed development	New roller doors to shop front	The proposal use is consistent with the zoning
4.1	Minimum subdivision lot size	Not specified	No change	N/A
4.3	Height of buildings	12m	No change	N/A
4.4	Floor space ratio	3.0:1	No change	N/A
5.10	Heritage Conservation	Not located in a Conservation Area		

DEVELOPMENT APPLICATION: 10.2013.016.1**5 HERCULES STREET ASHFIELD**

5.10(4)	Effect on heritage significance	The consent authority may, before granting consent to any development: (a) on land on which a heritage item is located, or (b) on land that is within a heritage conservation area, or (c) on land that is within the vicinity of land referred to in paragraph (a) or (b), require a heritage management document to be prepared that assesses the extent to which the carrying out of the proposed development would affect the heritage significance of the heritage item or heritage conservation area concerned.	Unsatisfactory as roller shutter will detract from the streetscape and Heritage Items in the vicinity.	No
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9.3 The provisions of any Development Control Plan.

The proposal has been considered against the provisions of the Ashfield Development Control Plan (DCP) 2007:

C1	ACCESS AND MOBILITY	Access is available to the shop and not changed as the development is only for the installation of roller shutters to the shop front.
C3	ASHFIELD TOWN CENTRE	Does not comply. Please see section 9.4 below for detailed assessment.
C11	PARKING	No additional parking is required as the development is only for the installation of roller shutters to the shop front and there is no increase in FSR.
C12	PUBLIC NOTIFICATION IN THE PLANNING PROCESS AND ALL ASPECTS OF LAND MANAGEMENT	The application has been notified as required by this part.

9.4 Ashfield Development Control Plan Part C3 Ashfield Town Centre

Section 6 of Part C3 reads as follows:-

“Shopfronts design

2. Require attractive ground level shopfront facades in order to benefit the town centre’s streetscape and character.”

Assessment Comments

The proposed roller shutter detracts from the architectural qualities of the existing building and results in an unattractive facade and an undesirable streetscape element in the Ashfield Town Centre.

“Shopfront composition

6. *The minimum amount of glazed area shall be as stipulated in Section 4 Objectives –Clause 3*
7. *Shopfronts shall not have any “rolladoor” or grille, security shutters, except in the following circumstances:
- only security shutters which are predominantly transparent are permitted.*
8. *Ground level shopfront composition shall be arranged in a way which complements the building style of the façade and enhances the streetscape.”*

Assessment Comments

The minimum glazed area required pursuant to Section 4 objectives Clause 3 is 80% of the width of the shopfront. The glazed area is required to be transparent, so as to enable visibility of the street from the interior of the building. The proposal to have a solid roller shutter will not achieve this objective.

The proposed roller shutter is not transparent and is therefore not consistent with the above clause.

In this instance it is considered that the proposal does not comply with Part C3 of ADCP as indicated and ultimately does not achieve the aims and objectives of the Ashfield DCP.

- 9.5 Any matters prescribed by the regulations that apply to the land to which the development application relates.

These matters have been considered in the assessment of this application.

- 9.6 The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts on the locality.

These matters have been considered as part of the assessment of the development application. It is considered that the proposed development will have an adverse environmental impact upon the locality. The development detracts from the visual amenity of the shopping precinct.

9.7 The suitability of the site for the development

These matters have been considered as part of the assessment of the development application. There are no natural hazards or other site constraints that are likely to have a significant adverse impact upon the proposed development. The proposed development is not considered suitable in the context of the locality for reasons outlined in the report.

9.8 Any submissions made in accordance with this Act or the regulations

The proposal was notified to all adjoining and nearby affected property owners, occupants, and Councillors from 30 January 2013 until 15 January 2013.

9.8.1 Summary of submissions

No submissions were received during the notification of the development application.

9.9 The public interest

Matters of the public interest have been taken into consideration in the assessment of this application. The proposal does not warrant support and is therefore recommended for refusal.

10.0 Other Relevant Matters

Stormwater Pipes –

Council's stormwater map does not indicate that the subject property is burdened by any Council or Sydney Water stormwater pipes.

11.0 Building Code of Australia (BCA)

As the work has been completed a construction certificate cannot be issued, however, a building certificate application could be submitted for the work.

Financial Implications

Nil.

Other Staff Comments

See Section 8.1 of this report.

Public Consultation

See Section 7.7 of this report.

Conclusion

The application has been assessed in accordance with the provisions of the EP&A Act 1979 with all matters specified under Section 79C (1) Clauses (a) to (e) having been taken into consideration.

The proposal is unacceptable for reasons outlined in the report and the applicant should be encouraged to consider another shopfront treatment which provides appropriate security but can also make a positive contribution to the streetscape.

ATTACHMENTS

Attachment 1	Plans of Proposal	1 Page
Attachment 2	Locality Map	1 Page

RECOMMENDATION

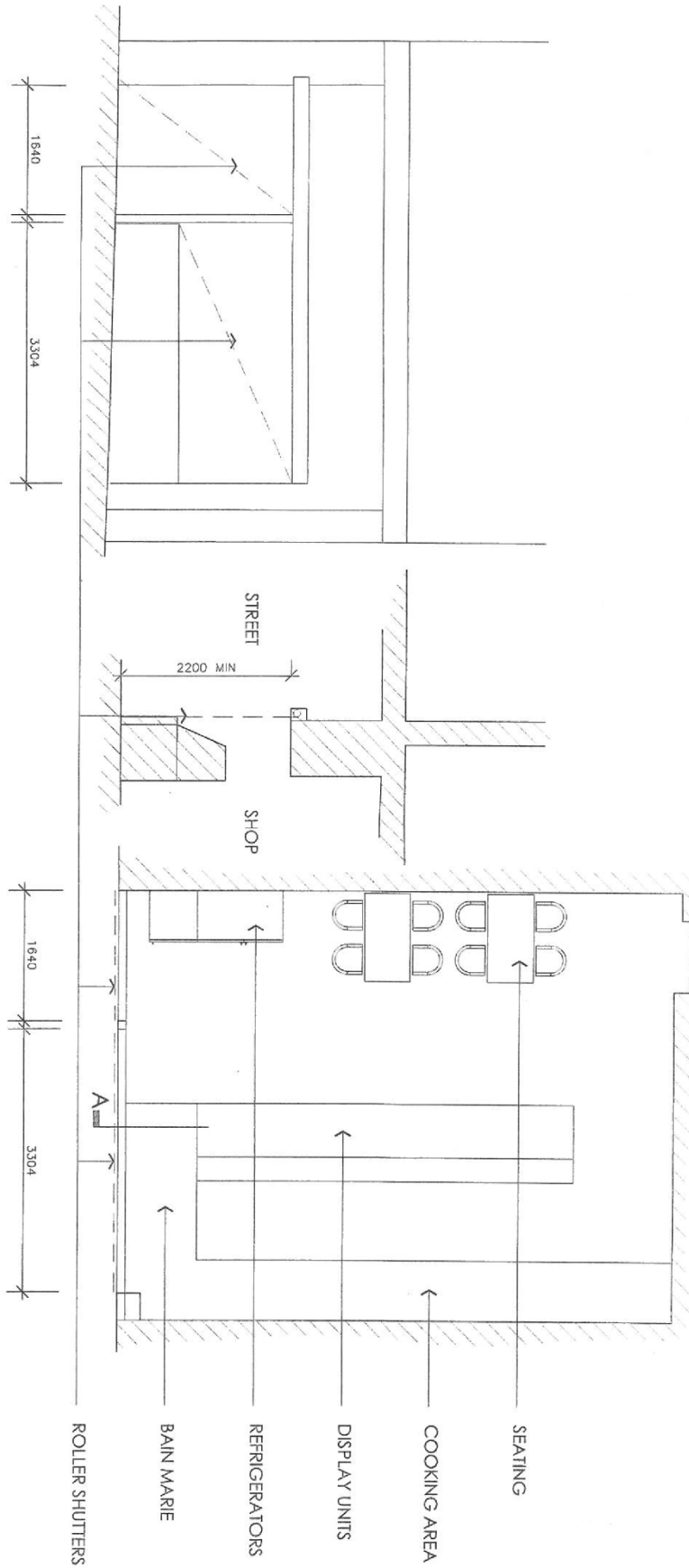
That Council as the consent authority pursuant to Clause 80(1)(b) of the Environmental Planning and Assessment Act 1979 (as amended) refuse Development Application No.2013.16 for removal of shop glass and installation of roller shutters to shop front on Lot E in DP: 108117, known as 5 Hercules Street Ashfield, for the following reasons:-

Reasons for Refusal

- 1. The proposal does not comply with Section 6 clause 7 of Part C3 of Ashfield Development Control Plan.**
- 2. The proposed roller shutter will have a detrimental visual impact on the streetscape and the character of the Ashfield Town Centre.**
- 3. The proposed roller shutter does not provide adequate visual permeability or contribute positively to the amenity of the locality.**
- 4. The proposed external shutter will detract from the external appearance of the building in that it is not a compatible architectural form and detracts from the heritage significance of the heritage item located at 11-13 Hercules Street, Ashfield.**
- 5. The proposal does not comply with the aims and objectives of Clause 2 of Ashfield Local Environmental Plan which promotes orderly and economic development.**
- 6. The proposal is not in the public interest.**

PHIL SARIN
Director Planning and Environment

NCT 5441 07.07.17 07.03.19/17.13

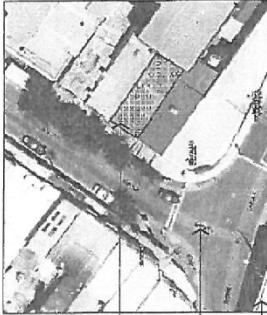
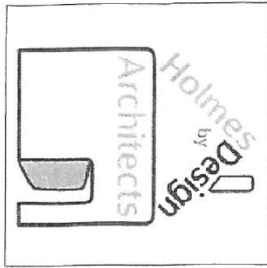


STREET ELEVATION

SECTION A

PLAN

5 HERCULES ST.



LOCALITY

ASHFIELD STATION

BROWN STREET

SITE

Ashfield Council

25 JAN 2013



copyright

PROPOSED GRANTY PLAN

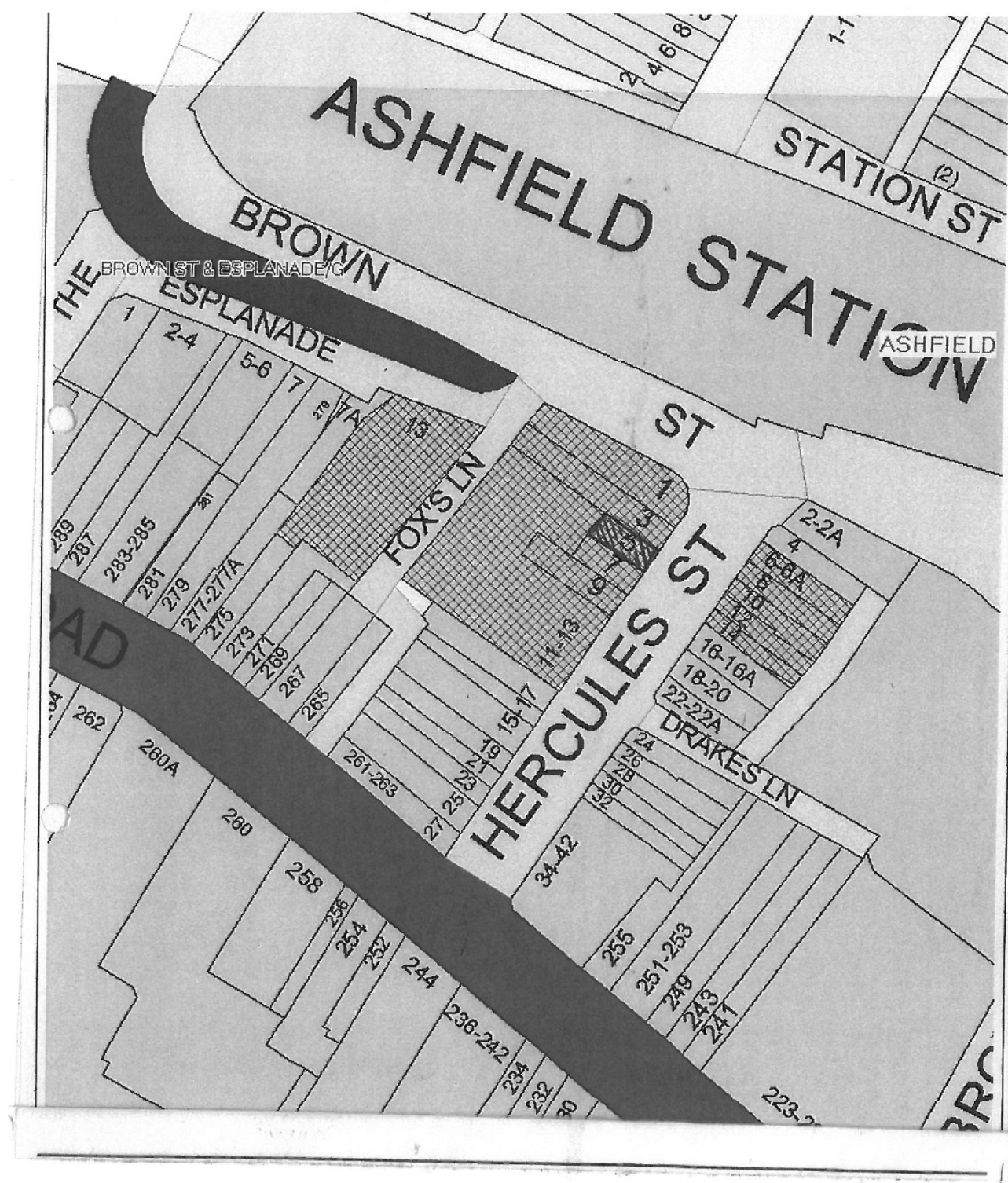
5 HERCULES ST. ASHFIELD

83 Greenwich Road, Greenwich, 2016

P: 0797 1597 F: 0797 1553

M: 0115 085 256 E: info@holmesarchitects.co.uk

12050-SK1



Location Plan

Site Notification Area 

Objectors

NIL



Subject **DEVELOPMENT APPLICATION: 10.2013.024.1**
30 KING STREET ASHFIELD

File Ref DA 10.2013.024.1

Prepared by Luma Araim - Development Assessment Officer

Reasons Matter requires Council determination

Objective For Council to determine the application

Overview of Report

1.0 Description of Proposal

Pursuant to Clause 78A(1) of the Environmental Planning and Assessment (EP&A) Act 1979 (as amended) this application seeks Council's consent for the replacement of a side boundary timber paling fence, between 28 and 30 King Street.

Plans of the proposal are included at **Attachment 1**.

2.0 Summary Recommendation

The development is recommended for conditional approval.

Background

3.0 Application Details

Applicant	:	James Honan
Owner	:	Mr J W & Mrs N M Honan
Value of work	:	\$3,535.00
Lot/DP	:	LOT: 42 DP: 112361; LOT: 3 DP: 263; LOT:0 SP30139
Date lodged	:	07/02/2013
Date of last amendment	:	Not applicable
Building classification	:	10b
Application Type	:	Local
Construction Certificate	:	No
Section 94A Levy	:	No

4.0 Site and Surrounding Development

The subject site is located on the eastern side of King Street, bounded by Norton Street to the north and Arthur Street to the south. The site area is approximately 780.44 square metres. An existing two storey dwelling house is located on the site. Surrounding development comprises residential development of varying densities. Refer to **Attachment 2** for a locality map.

5.0 Development History

Previous building and development applications submitted to Council for the subject site include:

NO.	DATE	PROPOSAL	DECISION
6.1995.147.1	11/07/1995	Alterations and additions to dwelling and a new garage	Approved

The previous consent has been noted in the assessment of this application.

Assessment

6.0 Zoning/Permissibility/Heritage

- The site is zoned 2(a) - Residential under the provisions of Ashfield LEP 1985.
- The property is located within the Hampden and King Street Conservation Area.
- The property is a heritage item.
- The property is located within the vicinity of number of heritage items being 2A, 4, 10, 7, 11, 15 King Street, 48 Arthur Street and 1 Shepherd Street.

The proposed works are permissible with Council consent.

7.0 Section 79C Assessment

The following is an assessment of the application with regard to the heads of consideration under the provisions of Section 79C of the EP&A Act.

7.1 The provisions of any Environmental Planning Instrument

7.1.1 Local Environmental Plans

Ashfield Local Environmental Plan 1985 (as amended)

It is considered that the proposal complies with the provisions of the Ashfield LEP 1985. Refer to **Attachment 3** for ALEP compliance table.

7.1.2 Regional Environmental Plans

Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005

It is considered that the carrying out of the proposed development is generally consistent with the objectives of the Plan and would not have any adverse effect on environmental heritage, the visual environment, the natural environment and open space and recreation facilities.

7.1.3 State Environmental Planning Policies

State Environmental Planning Policy No. 1 – Development Standards

Not applicable.

State Environmental Planning Policy No. 55 – Remediation of land

Given its residential history remediation of the site is not required prior to the carrying out of the proposed development.

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

The proposal to erect a side boundary fence in this instance is not exempt development due to the fact that the property is a heritage item and the work requires Council approval.

7.2 The provisions of any Draft Environmental Planning Instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority.

Draft Ashfield Local Environmental Plan 2012 (Draft ALEP 2012) was placed on public exhibition on 27 June 2012 and is a matter for consideration. The following table summarises the compliance of the application.

Draft Ashfield Local Environmental Plan 2012 Summary Compliance Table				
Clause No.	Clause	Standard	Proposed	Compliance
2.2	Zoning	Zone R2 Low Density Residential	Boundary fencing to existing dwelling house	Yes
4.1	Minimum subdivision lot size	500m ²	780.44 m ²	Yes
4.3	Height of buildings	8.5m	No changes to the dwelling-house	N/A
4.4	Floor space ratio	0.5:1	No alterations to the gross floor area of the dwelling house	N/A
5.10	Heritage Conservation	C6 Hampden Street and King Street Conservation Area The property is a Heritage Item I172		

5.10(4)	Effect on heritage significance	<p>The consent authority may, before granting consent to any development:</p> <p>(a) on land on which a heritage item is located, or</p> <p>(b) on land that is within a heritage conservation area, or</p> <p>(c) on land that is within the vicinity of land referred to in paragraph (a) or (b),</p> <p>require a heritage management document to be prepared that assesses the extent to which the carrying out of the proposed development would affect the heritage significance of the heritage item or heritage conservation area concerned.</p>	<p>Council's Heritage Adviser did not raise any concerns with the proposal and it is not expected to detract from the character or significance of the heritage conservation area, the heritage item or heritage items in its vicinity.</p>	Yes
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7.3 The provisions of any Development Control Plan.

The proposal has been considered against the provisions of the Ashfield Development Control Plan (DCP) 2007:

C10	HERITAGE CONSERVATION	Complies.
C11	PARKING	The subject site accommodates a garage to the rear of the premises and vehicular access is via King Street.
C12	PUBLIC NOTIFICATION IN THE PLANNING PROCESS AND ALL ASPECTS OF LAND MANAGEMENT	The proposal was notified in accordance with Council's notification policy.

C15	HOUSES & DUAL OCCUPANCIES	<p>The proposal seeks to install a timber side boundary fence along the north property boundary.</p> <p>The proposed fence consists of two parts, the first part is 1.2m in height from the street to the front building line. This section is tapered to the building line.</p> <p>The second section is 1.8m in height starting from the building line to the rear.</p> <p>Clause 3.9 of the DCP requires front and side fencing forward of the front building line not to exceed 1200mm in height. The proposal complies with the height requirements of this Clause.</p> <p>Clause 4.1 of the DCP requires the maximum height for a side boundary fence, which does not extend forward of the predominant line, to be 1.8m. The proposal complies with the requirement of this Clause.</p>
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It is considered the proposal complies with the parts as indicated and ultimately achieves the aims and objectives of the Ashfield DCP.

7.4 Any matters prescribed by the regulations that apply to the land to which the development application relates.

These matters have been considered in the assessment of this application.

7.5 The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts on the locality.

It is considered that the proposed development will have no adverse environmental, social or economic impacts upon the locality.

7.6 The suitability of the site for the development

These matters have been considered as part of the assessment of the development application. There are no natural hazards or other site constraints that are likely to have a significant adverse impact upon the proposed development. The proposed development is considered suitable in the context of the locality.

7.7 Any submissions made in accordance with this Act or the regulations

The proposal was notified to all adjoining and nearby affected property owners and occupants and Councillors from 11 February 2013 until 28 February 2013.

7.7.1 Summary of submissions

No submissions were received.

7.8 The public interest

The proposal warrants support.

8.0 Referrals

8.1 Internal

Heritage Adviser

No objections raised. Comments from Council's Heritage Adviser are included at **Attachment 4**.

9.0 Other Relevant Matters

Stormwater Pipes

Council's stormwater map does not indicate that the subject property is burdened by any Council or Sydney Water stormwater pipes.

Financial Implications

Section 94A Contributions is not applicable due to the value of work being under \$100,000.00.

Other Staff Comments

See Section 8.1 of this report.

Public Consultation

See Section 7.7 of this report.

Conclusion

The application has been assessed in accordance with the provisions of the EP&A Act 1979 with all matters specified under Section 79C (1) Clauses (a) to (e) having been taken into consideration.

The proposal is acceptable and is recommended for conditional approval.

ATTACHMENTS

Attachment 1	Plans of Proposal	2 Pages
Attachment 2	Locality Map	1 Page
Attachment 3	Heritage Advice	1 Page
Attachment 4	Conditions	4 Pages

RECOMMENDATION

That Council as the consent authority pursuant to Clause 80(1)(a) of the Environmental Planning and Assessment Act 1979 (as amended) approve Development Application No. 10.2013.24.1 for the replacement of a side boundary fence with a timber paling fence along the northern boundary between 28 and 30 King Street on Lot 42 in DP: 112361; and Lot 3 in DP: 263, known as 30 King Street and Lot 0 in SP: 30139 known as 28 King Street , Ashfield, subject to conditions.

COMPLIANCE TABLE - ASHFIELD LOCAL ENVIRONMENTAL PLAN 1985	
CLAUSE 2 Aims, objectives etc. This plan aims to: (a) promote the orderly and economic development of the local government area of Ashfield in a manner consistent with the need to protect the environment; and (b) retain and enhance the identity of the Ashfield area derived from its role as an early residential suburb with local service industries and retail centres; and containing the first garden suburb of Haberfield (now listed as part of the National Estate).	Complies. It is considered that the carrying out of the proposed development will meet the aims and objectives of Ashfield LEP 1985.
CLAUSE 10 Zoning	Complies. The property is zoned 2(a) Residential and the proposal is permissible with Council consent.
CLAUSE 10A Development consent required for change of building use and subdivision	Not applicable.
CLAUSE 11 Dwelling houses – residential allotment size	Complies.

<p>(1) Except as provided by subclause (2), the council shall not consent to development for the purposes of a dwelling-house on an allotment of land within Zone No. 2(a), 2(b) or 2(c) unless-</p> <p>(a) where the allotment is hatchet shaped – it has an area of not less than 700 square metres; or</p> <p>(b) in any other case –</p> <p>(i) the allotment has an area of not less than 500 square metres; and</p> <p>(ii) the allotment is not less than 15 metres wide at the front alignment of the proposed dwelling house.</p> <p>(2) The council may not consent to the erection of a dwelling-house on an allotment of land which does not comply with subclause (1) where the allotment was in existence as a separate allotment on the appointed day.</p> <p>(3) For the purposes of subclause 1(a), in calculating the area of a hatchet-shaped allotment, the area of any access corridor shall be disregarded.</p>	<p>Allotment Size = 780.44m² Width of front alignment = 17.07m</p>
<p>CLAUSE 12: Number of floors in dwelling-houses</p> <p>(1) In this clause, “floor” means any separate level within a building but does not include a level used exclusively for car parking.</p> <p>(2) A person shall not erect a dwelling house which contains more than –</p> <p>(a) in the case of land within Zone No. 2(a) or 2(b) – 2 floors; or</p> <p>(b) in the case of land within Zone 2(c) – 3 floors, except with the consent of the council.</p>	<p>Complies. No. of floors = (1) storey</p>
<p>CLAUSE 13 Dwelling houses – dual occupancy</p>	<p>Not applicable.</p>
<p>CLAUSE 17 Floor space ratios</p> <p>(1) In this clause “building” does not include a building used exclusively as a dwelling- house or residential flat building, but includes a building or buildings comprising 2 dwellings only on the same allotment.</p> <p>(2) A person shall not, upon an allotment of land within a zone specified in Column I of the Table to this clause, erect a building with a floor space ratio that exceeds the ratio set out opposite the zone in Column II of that Table.</p>	<p>Not applicable.</p>
<p>CLAUSE 17A Height of residential flat buildings</p> <p>(1) This clause applies to land within Zone No. 2(b) or 2(c).</p> <p>(2) In this clause –</p> <p>“height” in relation to a building, means the greatest vertical distance (expressed in metres) between any level of the natural surface of the site area on which the building is, or is to be, erected and the ceiling of the topmost habitable floor of the building;</p> <p>“natural surface”, in relation to a site area, means the level determined by the council to be the natural surface of the site area.</p> <p>(3) The maximum height to which a residential flat building may be erected on land to which this clause applies shall be-</p> <p>(a) in the case of a building within Zone No. 2(b) – 6 metres; and</p> <p>(b) in the case of a building within Zone No. 2(c) – 9 metres.</p> <p>(4) This clause does not apply to land within Zone No. 2(c) shown edged heavy black and lettered “2(c)” on the map marked “Ashfield Local Environmental Plan 1985 (Amendment No. 79)”.</p>	<p>Not applicable.</p>
<p>CLAUSE 17B Development of Ashfield Business Centre - Zone No. 3(a)</p>	<p>Not applicable.</p>

DEVELOPMENT APPLICATION: 10.2013.024.1**30 KING STREET ASHFIELD**

<p>floor space ratio</p> <p>(1) This clause applies to land within Zone No 3(a) that is shown edged with an unbroken (or, if fronting Elizabeth Avenue, a broken) heavy black line on Sheet 2 of the map marked “<i>Ashfield Local Environmental Plan 1985 (Amendment No 72)</i>”.</p> <p>(2) The Council must not grant consent for buildings on land to which this clause applies if the floor space ratio of the building would exceed the base floor space ratio shown for the land on Sheet 2 of the map marked “<i>Ashfield Local Environmental Plan 1985 (Amendment No 72)</i>”, except as provided by subclause (3).</p> <p>(3) The Council may consent to a building on a site of land to which this clause applies which is also land shown edged with a broken or unbroken heavy black line on Sheet 3 of the map marked “<i>Ashfield Local Environmental Plan 1985 (Amendment No 72)</i>” that will result in the gross floor area of the buildings on the site being greater than that allowed by that base floor space ratio by no more than an amount equivalent to the site area, subject to subclause (4).</p> <p>(4) The Council may grant consent pursuant to subclause (3) only if it is satisfied that the additional floor area will be developed as referred to on Sheet 3 of that map in relation to the land concerned and only if the Council is satisfied that the additional development will not result in an adverse impact on any of the following:</p> <p>(a) the scale and character of the streetscape,</p> <p>(b) the amenity of any existing or potential residential units on neighbouring land,</p> <p>sunlight access to surrounding streets, open space and nearby properties,</p> <p>(d) wind flow pattern to surrounding streets, open space and nearby properties.</p>	
CLAUSE 18	Not applicable.
Development for the purpose of advertisements	
CLAUSE 20	Not applicable.
Clubs	
CLAUSE 21	Not applicable.
Motor showrooms	
CLAUSE 22	Not applicable.
Industrial uses 4(b)	
CLAUSE 23	Not applicable.
Setbacks 4(b)	
CLAUSE 24	Not applicable.
Parking in Zone 4(b)	
CLAUSE 25	Not applicable.
Development of land within Zone No. 6(a)	
CLAUSE 27	Not applicable.
Acquisition of land	
CLAUSE 28	Noted.
Suspension of certain laws	
CLAUSE 29	The demand for public amenities and public services is not likely to increase as a result of this

DEVELOPMENT APPLICATION: 10.2013.024.1

30 KING STREET ASHFIELD

Provision for public amenities and services	proposal.
CLAUSE 29A Classification and reclassification of public land as operational	Not applicable.
CLAUSE 30 Heritage provisions – aims The aims of this Part are: (a) to retain the identity of Ashfield by conserving its environmental heritage, which includes the first garden suburb of Haberfield now listed as part of the National Estate; and (b) to integrate heritage conservation into the planning and development control processes; and (c) to provide for public involvement in the conservation of Ashfield's environmental heritage; and (d) to ensure that any development does not adversely affect the heritage significance of heritage items and heritage conservation areas and their settings as well as landscapes and streetscapes and the distinctive character that they impart to the land to which this plan applies.	It is considered that the carrying out of the proposed development will meet the aims of the heritage provisions of Ashfield LEP 1985.
CLAUSE 32 Protection of heritage items, heritage conservation areas and relics	
1. <i>Requirement for development consent</i>	Complies. The proposal requires development consent and this has been sought in the appropriate manner.
2. <i>Development consent not required</i>	Not applicable.
3. <i>Assessment of impact on heritage significance</i>	Complies. It is considered that the carrying out of the proposed development will not have an adverse impact upon the heritage significance of the conservation area and heritage item.
4. <i>Requirement for conservation plan or heritage impact statement</i>	Not applicable.
5. <i>Assessment criteria for development of land within heritage conservation areas.</i>	Complies. These matters have been considered in the assessment of the application.
CLAUSE 34 Notice to Heritage Council	Not applicable.
CLAUSE 35 Haberfield Heritage Conservation Area	
(1) The Council must not grant a consent required by clause 32 for land within the Haberfield Heritage Conservation Area unless: (a) where the application proposes to add accommodation to a dwelling, the Council is satisfied that, in addition to the other requirements of this Part, such accommodation will be: (i) if in a level above the main floor, contained wholly within the existing roof form of the dwelling; and	Not applicable.

DEVELOPMENT APPLICATION: 10.2013.024.1

30 KING STREET ASHFIELD

(ii) if arranged as an attic room within part of an extension to an existing dwelling, contained wholly within the roof form of the extension, and	
(1) The Council must not grant a consent required by clause 32 for land within the Haberfield Heritage Conservation Area unless: (b) where it is proposed to use the natural slope of the land to add habitable accommodation in a level below that of an existing house, the Council is satisfied that such basement accommodation: (i) does not require major excavation of the site to achieve the accommodation or access; and (ii) does not change the setting of the existing house; and (iii) does not have doors and windows visible from a public place, whether or not alternative means are used to screen the accommodation; and	Not applicable.
(1) The Council must not grant a consent required by clause 32 for land within the Haberfield Heritage Conservation Area unless: (c) the Council is satisfied that in all respects the existing house retains the appearance of a single storey dwelling when seen from any public place; and	Not applicable.
(1) The Council must not grant a consent required by clause 32 for land within the Haberfield Heritage Conservation Area unless: (d) where the application applies to a shop or a commercial building, the Council is satisfied that such development: (i) is sympathetic to, and does not detract from, the form and character of the building and its setting; and (ii) retains the original features of facade, including all details above and below the awning level; and	Not applicable.
(1) The Council must not grant a consent required by clause 32 for land within the Haberfield Heritage Conservation Area unless: (e) the Council has made an assessment of whether the building or work constitutes a danger to its users or occupiers, or to the public.	Not applicable.
(2) The Council shall not grant consent to the alteration, extension or erection of a dwelling-house within the Haberfield Heritage Conservation Area where: (a) the floor space ratio exceeds 0.5:1; or	Not applicable.
(2) The Council shall not grant consent to the alteration, extension or erection of a dwelling-house within the Haberfield Heritage Conservation Area where: (b) the landscaped area of the site of the dwelling house is less than 50% of the total area of the allotment on which it is situated; or	Not applicable.
(2) The Council shall not grant consent to the alteration, extension or erection of a dwelling-house within the Haberfield Heritage Conservation Area where: (c) the landscaped areas located at the front, side and rear of the house are not compatible with the character of the garden setting of the site and of other properties within its vicinity; or	Not applicable.
(2) The Council shall not grant consent to the alteration, extension or erection of a dwelling-house within the Haberfield Heritage Conservation Area where:	Not applicable.

DEVELOPMENT APPLICATION: 10.2013.024.1

30 KING STREET ASHFIELD

(d) the dwelling house is not visually compatible in height to other houses; or	
(2) The Council shall not grant consent to the alteration, extension or erection of a dwelling-house within the Haberfield Heritage Conservation Area where: (e) the development proposed would create a new room partly above a room in the dwelling house that existed when this paragraph commenced, unless: (i) the development consists of no more than two habitable rooms; and (ii) the development is contained within the existing roof form and the existing eaves line is retained; and (iii) in the case of alterations and additions, the construction of any attic room is contained within the roof form of the addition which in all respects complies with the aims and objectives of this Part; and (iv) all requirements for health, daylight and ventilation for any attic room involved can be provided by in-plane roof lights facing the rear of the property; and (v) all requirements for health, daylight and ventilation do not entail the use of more than one in-plane roof light per roof face; or	Not applicable.
(2) The Council shall not grant consent to the alteration, extension or erection of a dwelling-house within the Haberfield Heritage Conservation Area where: (f) the application includes dormer or gablet windows.	Not applicable.
CLAUSE 36 Development of known or potential archaeological sites	Not applicable.
CLAUSE 37 Development in vicinity of heritage items, heritage conservation areas, archaeological sites or potential archaeological sites	Complies. It is considered that the carrying out of the proposal will have no adverse impact upon the heritage significance of any heritage items, conservation areas, archaeological sites in its vicinity.
CLAUSE 37A Conservation incentives	Not applicable.
CLAUSE 38 Development of land known as 476 Parramatta Road Ashfield	Not applicable.
CLAUSE 38A Multiple dwellings on certain land	Not applicable.
CLAUSE 38B Development of land known as Lot 1 (adjacent to Brown Street and Markham Avenue Ashfield	Not applicable.
CLAUSE 39 Development of land known as 4 Parramatta Road, Summer Hill and 47 Dover Street, Summer Hill	Not applicable. This clause has been superceded by LEP amendment no. 76 that rezones the properties to General Business 3(a).
CLAUSE 39A Temporary car park–Liverpool Road and Elizabeth Avenue, Ashfield	Not applicable.

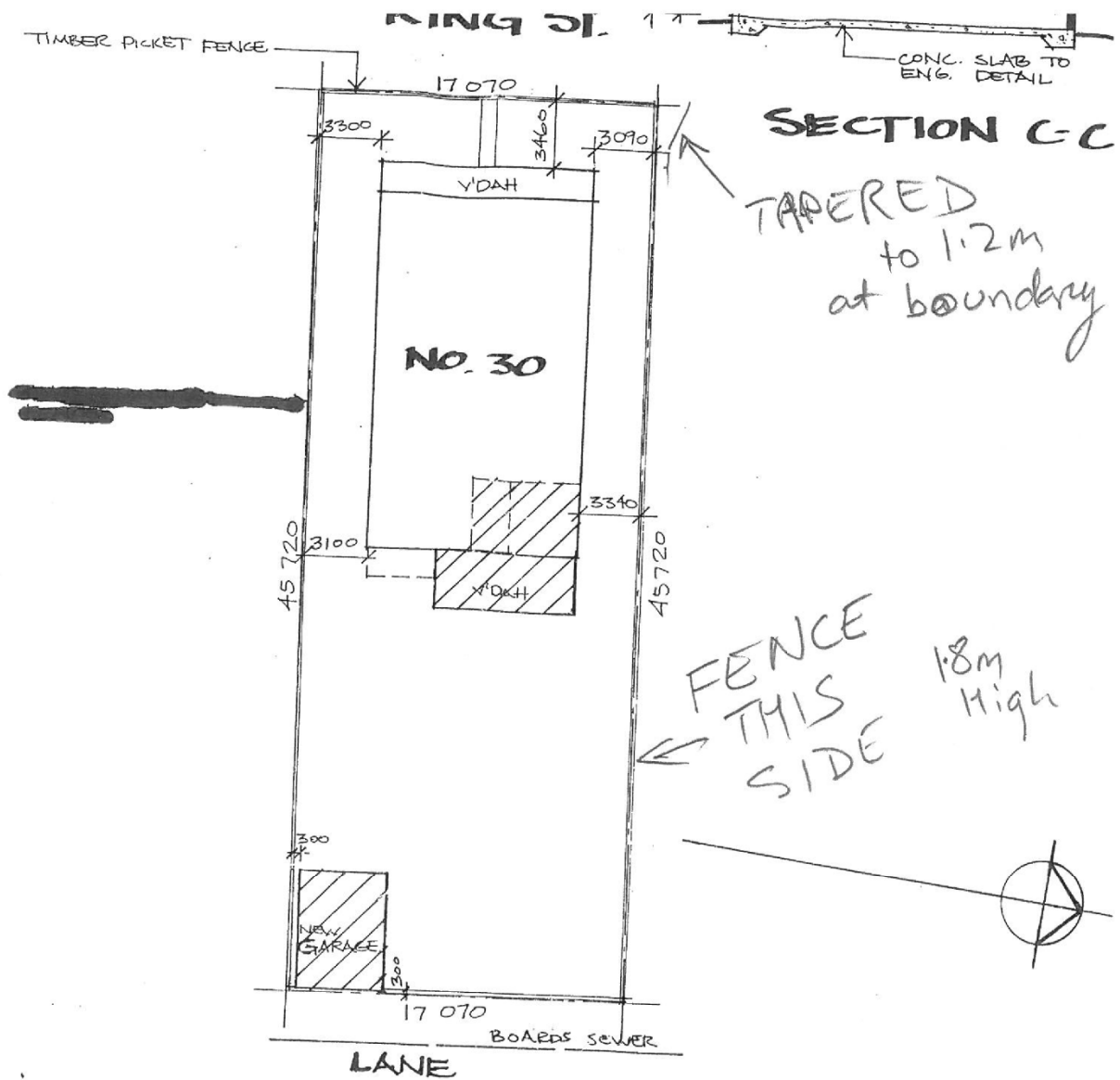
DEVELOPMENT APPLICATION: 10.2013.024.1

30 KING STREET ASHFIELD

CLAUSE 39B Mixed development in commercial zones – generally	Not applicable.
CLAUSE 40 Mixed development on certain land – floor space concessions	Not applicable.
CLAUSE 41 Development of land known as No. 91A Smith Street, Summer Hill	Not applicable.
CLAUSE 42 Development of land adjacent to Liverpool Road and railway line, Ashfield	Not applicable.
CLAUSE 43 Development of community centre at Smith Street, Summer Hill	Not applicable.
CLAUSE 44 Development of land known as No. 60 Dalhousie Street, Haberfield (Haberfield Post Office)	Not applicable.
CLAUSE 45 Development of land adjacent to Liverpool Road and railway line, Ashfield	Not applicable.
CLAUSE 48 Development of land known as the Ashfield Public School Playing Fields Site, 3 Orchard Crescent and 209 Liverpool Road, Ashfield	Not applicable.
CLAUSE 49 Development of land known as 191 Ramsay Street, Haberfield	Not applicable.
CLAUSE 51 Development of land known as 93 Milton Street, Ashfield	Not applicable.
CLAUSE 52 Development of land known as 412–416 Liverpool Road, Croydon	Not applicable.
CLAUSE 53 Development of land known as 3 Carlton Crescent, Summer Hill	Not applicable.
CLAUSE 54 Development at 11–13 Hercules Street, Ashfield	Not applicable.
CLAUSE 55 Development of certain land at Milton Street and Park Avenue, Ashfield	Not applicable.

CLAUSE 56 Development of certain land at Queen Street, Ashfield	Not applicable.
CLAUSE 57 Development of certain land known as 55–75 Smith Street, Summer Hill	Not applicable.
MODEL PROVISIONS	
5(1) - Aesthetic appearance of proposed development from waterway, main or arterial road, railway, public reserve or land zoned for open space.	The appearance of the fence is acceptable.

PHIL SARIN
 Director Planning and Environment

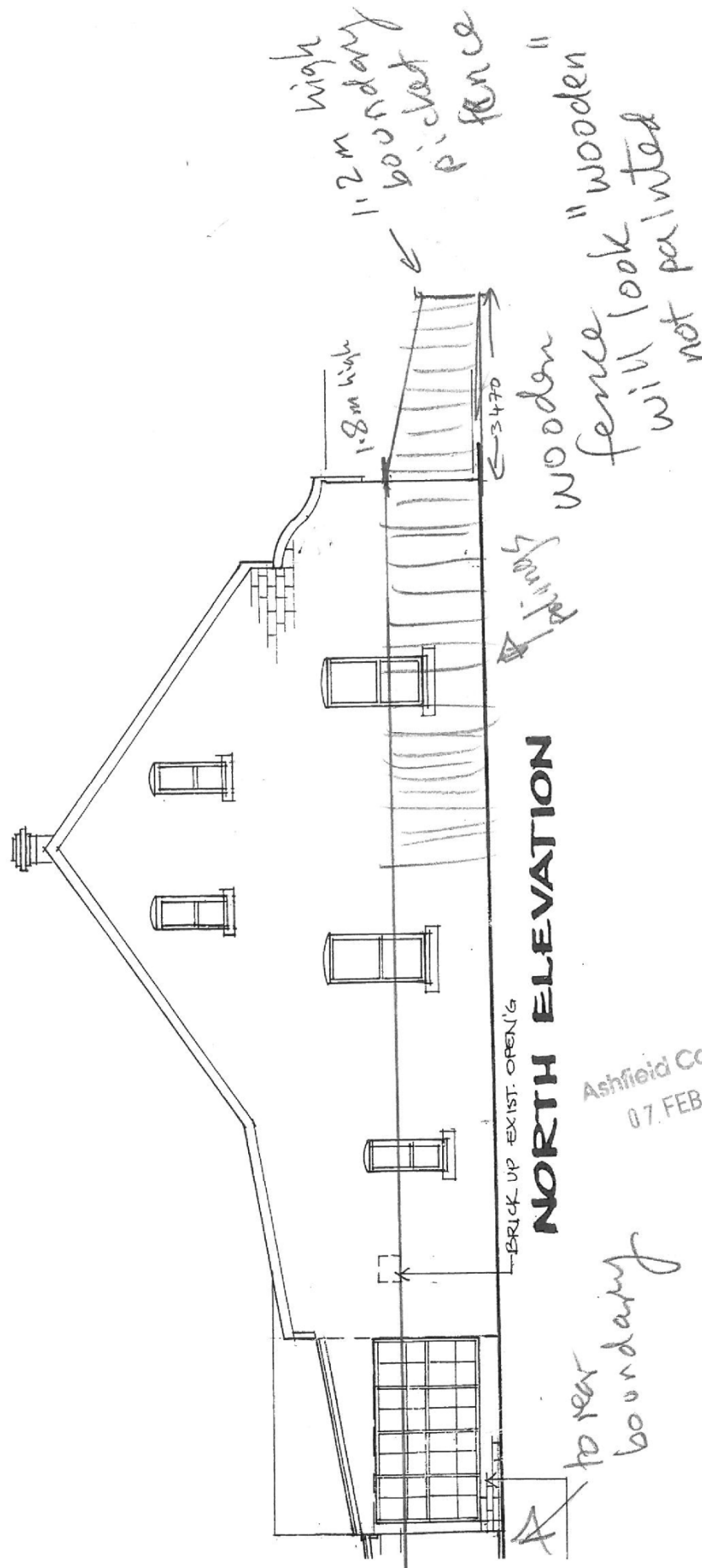


SITE PLAN 1:300

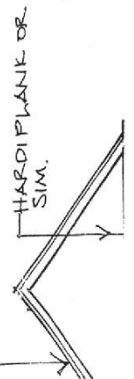
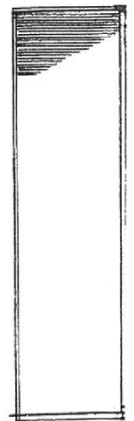
Ashfield Council
07 FEB 2013

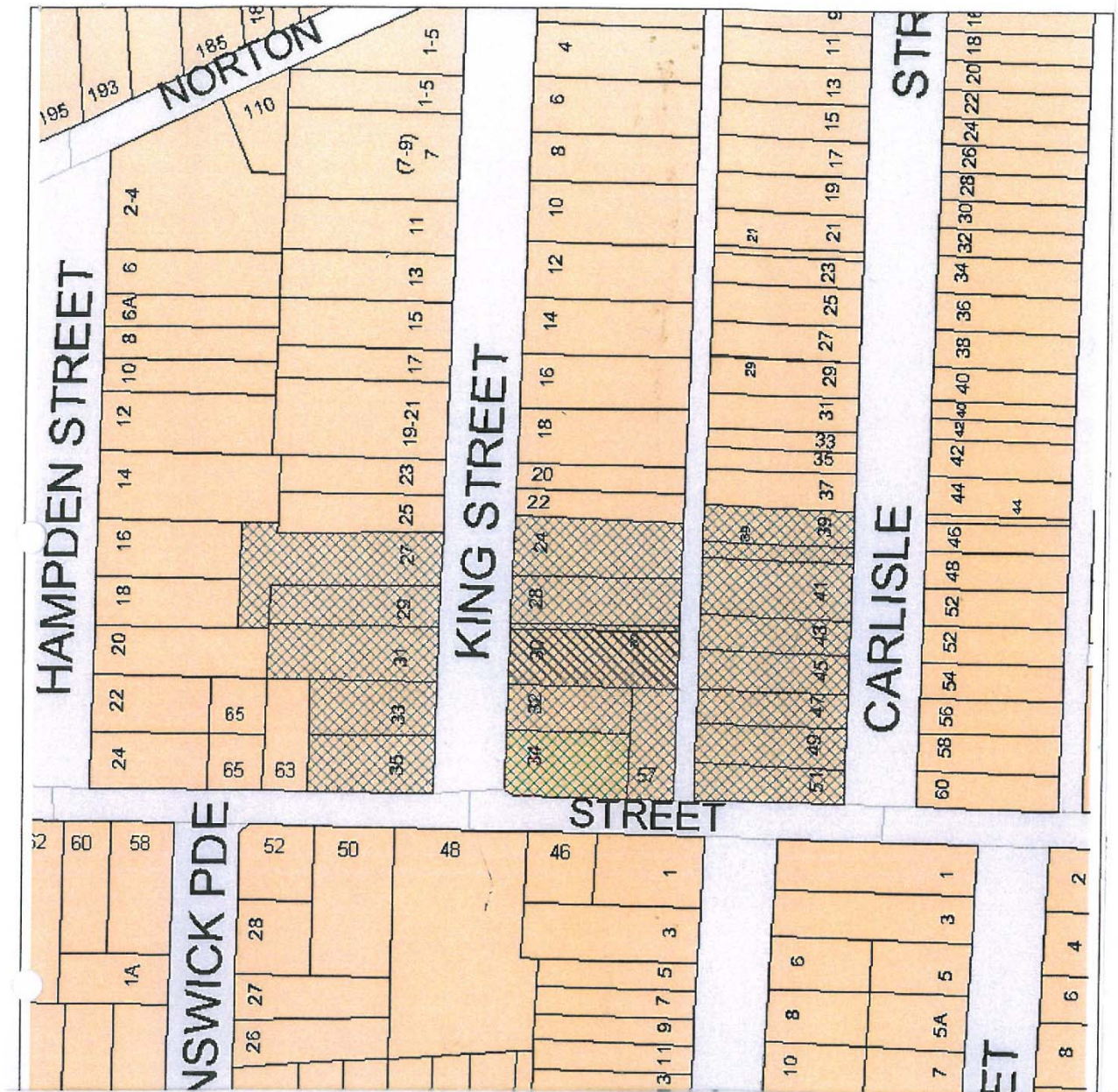
Sheet No. 1

Sheet No. 2



Ashfield Council
07 FEB 2013





Location Plan

Site 

Notification Area 

Objectors 





DEVELOPMENT SERVICES HERITAGE ADVISOR'S REFERRAL COMMENTS

ADDRESS:	30 King Street, Ashfield	File No: N/A
ADVISOR	Robert Moore	
DATE	4.2.2013	
STATUS	Heritage Conservation Area	
DESCRIPTION	Boundary Fence to Dwelling	
PREVIOUS COMMENTS	N/A	
Note: These comments relate to heritage issues only. They do not include a planning review. Separate planning comments are only generally provided in relation to a Pre-lodgement Application or a Provisional Development Application.		

The application has been reviewed in respect of heritage issues and has been assessed as follows:

<input checked="" type="checkbox"/>	Acceptable as lodged
<input type="checkbox"/>	Acceptable with the following Conditions of Consent Applied:
	•
<input type="checkbox"/>	Acceptable with the following amendments to the application:
	<input type="checkbox"/> Application to be returned to Heritage Advisor for review after amendments <input type="checkbox"/> Planner may assess amendments
<input type="checkbox"/>	Additional information is required as follows:
<input type="checkbox"/>	Not acceptable
Discussion:	

Robert Moore
Robert Moore

CONDITIONS**DA 2013.24.1**30 KING STREET ASHFIELD 2131

A General Conditions**(1) Approved plans stamped by Council**

The development must be carried out only in accordance with the plans and specifications set out on drawing numbers Sheet No. 1 and Sheet No.2 and date stamped by Council 07 February 2013 and any supporting documentation received with the application, except as amended by the conditions specified hereunder.

(2) Compliance with BCA

All works are to comply with the Building Code of Australia and relevant Australian Standard requirements.

(3) Fence height / materials

- The fence height from the street to the front building line shall not exceed 1.2m and the fence height behind the front building line shall not exceed 1.8m at any point.
- The boundary fence shall be timber paling fence and not painted.

B Design Changes

Nil

C Conditions that must be satisfied prior to issuing/releasing a Construction Certificate

Nil

D Conditions that must be complied with before work commences**(1) Notice of Commencement – Notification of Works**

Work must not commence until the Principal Certifying Authority or the person having the benefit of the development consent has given Notification in Writing to Council no later than two days before the building work commences.

(2) Sydney Water approval

The approved plans must be submitted to a Sydney Water Quick Check agent or Customer Centre to determine whether the development will affect Sydney Water's sewer and water mains, stormwater drains and/or easements and if further requirements need to be met. Plans will be appropriately stamped. For Quick Check agent details please refer to the web site: www.sydneywater.com.au, see Your Business then Building & Developing then Building & Renovating or telephone Sydney Water 13 20 92.

(3) Footpath/laneway – photographs to be submitted

Prior to works commencing, the applicant shall lodge with Council photographs of the roadway, footpath and/or laneway at the property indicating the state of the relevant pavements. At the completion of construction, again at the expense of the applicant, a new set

of photographs is to be taken to determine the extent, if any, of any damage which has occurred to the relevant pavements. If any damage has occurred, the applicant shall meet the full cost to repair or reconstruct these damaged areas to Council's relevant standard.

(4) Damage deposit/footpath, road, kerb and gutter

A Damage Deposit of **\$300** is to be submitted prior to works commencing covering repair and/or replacement of adjoining footpath, road shoulder, road pavement, kerbing and guttering both outside the subject site and the surrounding area. This is to be paid to Council and may be refunded subject to satisfactory completion of construction or demolition.

This Damage Deposit covers unforeseen damage to the above property by construction vehicles, skip bins, construction methods etc. Note: Should repair works or maintenance be required on Council land, a Road Opening Permit must be obtained before those works take place.

Bank Guarantees are accepted in lieu of any Council security deposit/bond subject to the following:

It must be an **original with no end date** and issued in favour of Council, details of the proponent's address shall be included.

A charge equal to the value multiplied by the current "overdue rates interest charge" be levied, per month or part thereof, with a minimum charge of three months is to be paid upon lodgement.

Any remaining charge is to be calculated at the prevailing "overdue rates interest rate" for each month or part thereof beyond the original three months that the Bank Guarantee was held, and paid prior to its release.

Any costs incurred in the acceptance, administration or release of such Bank Guarantees be on-charged to the entity claiming the release of such Bank Guarantee, and that these amounts be paid prior to its release.

At the time of lodgement, Council will seek verification of the Bank Guarantee. Please provide contact details for the branch (phone number and officer) to assist with verification of the bona fides of the Bank Guarantee.

Until all items above are completed, no documents or usage sought from Council by the party lodging the Bank Guarantee can be issued. Please allow a minimum of 2 business days for this process.

E Conditions that must be complied with during construction or demolition

(1) Plans to be available on site

The Council stamped approved plans, Development Consent and Construction Certificate shall be held on site to be produced unobliterated to Council's officer at any time when required.

(2) Fencing - check survey

To ensure that the location of the building satisfies the provisions of the approval, a check survey certificate shall be submitted to the Principal Certifying Authority either prior to the pouring of the footings or prior to any fence being erected more than 300mm above adjacent ground surfaces to indicate the location of the fence with respect to the boundaries of the site.

This approval does not abrogate your responsibilities to comply with the provisions of the *Dividing Fences Act 1991*.

(3) Locate structures within boundaries

The proposed structure(s) to be erected must stand wholly within the boundaries of the allotment.

(4) Encroachment on Council property prohibited

No portion of the proposed structure, including gates and doors during opening and closing operations, shall encroach upon Council's footpath area.

(5) Spoil and building materials on road and footpath

All building materials and equipment shall be stored wholly within the property boundaries and shall not be placed on the footpath, grass verge or roadway without prior written approval of Council.

Bulk refuse bins shall not be placed on the grass verge, footpath or roadway without Council permission. Application forms and details of applicable fees are available from Council's Customer Service Centre telephone 9716 1800.

(6) Signs to be erected on building and demolition sites

- (1) A sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:
 - (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name and address of the contractor for the building work and the person in charge of the work site and a telephone number at which the person may be contacted outside working hours; and
 - (c) showing the name, address and telephone number of the Principal Certifying Authority appointed for the building works.
- (2) Any-sign shall be maintained and not removed until work has been finished.

(7) Demolition/excavation/construction - hours of work

Demolition, excavation and construction work, including loading and unloading of materials and machinery, shall be restricted to between the hours of 7.00 am to 6.00 pm, Monday to Friday and from 7:00 am to 1.00 pm on Saturday. Work is prohibited on Sundays, and on public holidays.

(8) Materials and colour schemes

Materials of construction are to be as specified in the schedule of finishes submitted with the development application and on the approved plans, except where amended by the conditions hereunder.

F Conditions that must be complied with prior to installation of services

Nil

G Conditions that must be complied with before the building is occupied**(1) Approval to use/occupy building**

The building or any part thereof must not be used or occupied until an Occupation Certificate has been obtained from the Principal Certifying Authority.

Note: If Council is chosen as the Principal Certifying Authority a fee is applicable prior to the release of the Construction Certificate.

H Conditions that are ongoing requirements of development consents

Nil

I Advisory Notes**(1) Modifications to your consent - prior approval required**

Works or activities other than those authorised by the approval including changes to building configuration or use will require the submission and approval of an application to modify the consent under Section 96 of the *Environmental Planning & Assessment Act 1979*. You are advised to contact Council immediately if you wish to alter your approved plans or if you cannot comply with other requirements of your consent to confirm whether a Section 96 modification is required.

Warning: There are substantial penalties prescribed under the *Environmental Planning and Assessment Act 1979* for breaches involving unauthorised works or activities.

Subject	SECOND QUARTER REVIEW AGAINST THE COUNCIL PLAN
File Ref	Governance>Council Plan
Prepared by	Gabrielle Rennard - Manager Corporate Services
Reasons	To fulfil statutory reporting requirements according to the Local Government Act 1993 and the Local Government Amendment (Planning and Reporting) Act 2009
Objective	To update Council on progress towards delivery of the actions in the 2012/2016 Council Plan

Overview of Report

The report (attachment 1) reflects actions and achievements undertaken during the second quarter (October - December 2012) in relation to performance targets as determined in the Council Plan 2012/2016.

Background

In 2009, the State Government passed legislation requiring each council in NSW to implement a new Integrated Planning and Reporting (IPR) framework, incorporating the following elements:-

- a Community Plan, with a minimum 10 year outlook – adopted by Council on 10 April 2012;
- a Resourcing Strategy, incorporating a Long Term Financial Plan (minimum 10 years), Workforce Management Plan (minimum 4 years), and Asset Management Plan/s (minimum 10 years);
Council adopted the suite of Resourcing Strategy documents on 22 May 2012.
- a 4 year Council Plan – adopted 26 June 2012; and
- a 1 year Operational Plan - provides more detailed information on projects and services that will be undertaken in the 2012/13 financial year.

This is the second quarterly review presented against the Council Plan 2012/2016.

Detailed information on performance against each initiative listed in the Council Plan is provided for this quarter in the attachment to this report. The report indicates that, overall, good progress has been made towards the delivery of programs/initiatives that Council committed to for the 2012/2013 year.

The Council Plan sets out the strategic actions that will be undertaken by Council over the 4 year period, to help achieve the community's vision as defined in the Community Plan, *Ashfield 2022 - Our Place, Our Future*. It also includes relevant performance indicators and service levels.

Financial Implications

The financial details have been outlined in the second quarter Budget review report that is being presented to Council in correlation with this report.

Other Staff Comments

All Program Managers and Directors have contributed to the review through the delivery of their operational plans.

Public Consultation

Not specifically required for this report, however on-going community consultation is undertaken in order to meet the aims and objectives of the various individual actions as noted. The quarterly review is also made available for viewing and downloading by the community on Council's website

Conclusion

This second quarter review provides detail regarding each of the actions associated with the first year in the delivery of the Council Plan and reflects the performance against each initiative listed as undertaken over this period.

ATTACHMENTS

Attachment 1 Second Quarter 2012/13

33 Pages

RECOMMENDATION

That Council's performance over the Second Quarter 2012/13 be noted and the report be published on Council's website.

NELLETT KETTLE
Director Corporate & Community Services



Ashfield Council

Council Plan 2012 – 2016

Second Quarter Review October – December 2012

✓	Achieved or substantially achieved
↑	On track to be delivered
X	Not achieved

CREATIVE & INCLUSIVE COMMUNITY

COUNCIL PLAN	STATUS	COMMENT
Foster reconciliation and implement the Reconciliation Action Plan	↑	The Aboriginal Consultative Committee continues to oversee the implementation of the Reconciliation Action Plan recommendations. Some of the actions during this second quarter included:- the 'sister community' relationship with Peak Hill Aboriginal community progressing with Council endorsing the Memorandum of Understanding document for formal discussions between Ashfield Council and Peak Hill Aboriginal Community Working Party to formalise the `relationship. The Draft Recognition of the Aboriginal Community Policy was placed on public exhibition and the committee provided input to a draft Aboriginal Cultural Awareness Handbook. The development of a 2 nd gateway site is progressing and will include signage to be written in the language that Aboriginal people use to identify these places, with the potential site identified being at the corner of Liverpool Road, Milton and Frederick Streets. Council has employed a part time Elsa Dixon student for 5 months – this project aims to support work experience for aboriginal students in their final year of a degree or post degree course.
Provide and promote an annual program of community events	↑	<p>This quarter has included preparations for the annual Carnival for Cultures event to be held in Ashfield Park, 17 March 2013. Council celebrated Mental Health Awareness Month with both Libraries organising displays, printed materials, information pamphlets as well as handing out free keyrings, dvds and pens regarding Mental Health. Traditional Qi practitioner Angela Zhu talked to 30 attendees about the benefits of Qi in aiding mental and physical health. It was also Good Food Month with both libraries having cookery book displays, a foodie Authors at Ashfield evening event with Cecile Yazbek and her book <i>From Mezze to Milk Tart</i> and food themed school holiday activities. Displays, free materials and Council calico bags were part of Recycle Week in November and Movember which promotes men's health issues, featured books from both general collection and "Body and Mind" genre.</p> <p>In November Council celebrated White Ribbon Day which promotes ending violence against women. Council in partnership with the Metro Migrant Resource Centre organised 'I swear at lunch' oath ceremony at the Ashfield Civic Centre with guest speakers and high profile figures from the community making the public pledge followed by a sausage sizzle and Ashfield Boys High Band playing music to an audience of over 100.</p> <p>Day of People with a Disability was celebrated in December with a morning tea and dance performance attended by 45 local Carers and people with a disability. Groups such as AFFORD and FRANS participated in lively dances from Sydney Creative Movement. Book Groups continued to meet at both libraries with 35 readers attending. Four Writing Classes for adults were well attended and the annual Man Booker Prize 'guess the winner' competition in October received over 40 entries. Authors at Ashfield continued to promote literature through illustrated lecture, book talks on <i>Food Shock</i> and <i>The People Smuggler</i> and music is provided at evening events from local performers. This quarter there were 18 talks with 778 in attendance.</p> <p>Home Library Service annual Christmas Morning Tea was enjoyed by 36 residents who listened to some beautiful French songs from Corinne with Viva. The National Year of Reading celebrations concluded after a year long program of activities that included Writing classes for adults, children and young adults, Shakespeare performances, author talks, storytimes, literacy classes, competitions, monthly bookmarks on the reading themes and more.</p>

CREATIVE & INCLUSIVE COMMUNITY

COUNCIL PLAN	STATUS	COMMENT
Provide settlement services through partnerships with the Metro Migrant Resource Centre	↑	During this quarter Council continued to provide a range of settlement services to migrants, refugees and humanitarian entrants who have arrived in the last five years living in the Inner West area including hosting a free five-week Job Club at the Civic Centre during November/December 2012 covering:- how workplaces work; how to look for a job; how to write professional resumes/ applications and job interview skills. The settlement worker assessed a total of 91 casework clients with the three major issues for clients being employment, education and training and English language learning. Ashfield Council also partnered with the Metro Migrant Resource Centre to run two mentoring programs to support migrants. One is a voluntary based friendship program open to anyone, the other is a mentorship scheme for people with a migrant background who can offer specific employment help, this program is subsidised. A free one-day training session is also scheduled in January for potential volunteers.
Build and support community capacity building activities through financial grants and provision of facilities	↑	Council received \$10,500.00 through ClubGRANTS to provide weekly English conversation classes to local migrant communities. This has been a popular community capacity building program, with classes attended by approximately 40 students each Friday. Staff are currently assessing the 2012-13 Annual Ashfield Council Grants submissions, this capacity building program aims to support local community organisations to deliver community and recreational services to our local community. Staff have developed a framework in order to assist in the implementation and evaluation of Council funded programs delivered by external stakeholders including a needs, ranking and priority assessment. Funding will be allocated during 3 rd quarter. The opening of a dedicated youth space in the basement of Ashfield Civic Centre is imminent with an inspection undertaken of the new fit-out by Council staff and prospective service providers. The centre will open for business in 2013 with an exciting and relevant program of educational and recreational activities for young people run by Council and a range of other organisations. The new Youth Centre is part of Stage 3 of the Civic Centre Redevelopment. The other main features include:- the upgrade of Ashfield Town Hall for civic functions and community hire; new Archive Area and construction of a new Community Space on the mezzanine level.
Update and analyse the Ashfield Local Government Area social profile	↑	Councils on line Local Government Area community profile has been updated with the latest statistics as released by the ABS. The Community Profile provides detailed demographic analysis for the area on migration, housing, education, income, age, gender, employment etc. Strategic Planning sessions will be held with staff and stakeholders over coming months to allow for community mapping, addressing service hotspots and needs areas. These sessions also provide an opportunity to explore and examine a partnership model aimed at running programs at the Ashfield Youth Centre, settlement services and community activities.
Support community gardens through the implementation of Council's Community Garden Policy	↑	Following endorsement of the Community Gardens Policy, procedures for new applications, including a Standard Licence Users Agreement for Community Gardens have been prepared and will be submitted to Council for adoption in February 2013. Demonstration 'pop up gardens' will feature in the Council forecourt over January holidays to promote community and backyard food gardening.

CREATIVE & INCLUSIVE COMMUNITY

COUNCIL PLAN	STATUS	COMMENT
Promote and deliver a diverse range of community development programs and services	↑	<p>Ashfield Council partners with a number of local community organisations to provide direct services to our community. This quarter included the Library continuing its partnership with Mission Australia to provide free weekly literacy classes during the National Year of Reading with 50 people attending classes each month. Students continued to receive homework help at council through the in house tutoring program, and the online YourTutor service where 137 attendees, were assisted this quarter. Weekly yoga classes commenced for people over 55 years to assist towards alleviating joint deterioration; Rhyme Time and Storytime continue to be well attended with over 1,200 children and 480 pre-schoolers respectively attending sessions in the last three months. Library staff undertook 6 preschool visits involving a storytime program and craft/music activities in order to create pathways between community groups and the library; free parenting and information sessions were held for parents about 'Cyber Bullying And Its Prevention', 'Building Attachment with Your Baby', 'Triple P for Korean Parents', 'Disciplining Your Child', 'Helping Learner Drivers Become Safer Drivers' and '123 Magic'.</p> <p>Council facilitated a program of school holiday activities during September/October; the library continued to offer public training courses on Internet and access to social media to 30 people during this quarter. Teen Movie Nights continued with an average of 25 attendees; hosted a successful <i>Book Spine Poetry Competition For Teen</i>. Council in partnership with Metro MRC continues to host a series of activities for seniors including a Walk Safely workshop, Diabetes and Falls Prevention seminar, Senior Social Morning Tea, Music and Awareness information sessions. The Seniors Bus Outings Program 2012 concluded with all trips booked out and Council support continues for the <i>Men's Shed Project</i>. The Red Bug playgroup in Ashfield Park continues to be well attended with an average of 65 participants and the 'Well Baby Clinic' in conjunction with the Infants Home is also well attended.</p>
Review key State and Commonwealth human services and social welfare policies	↑	Undertook a recruitment process this quarter for the Social Outcomes Project officer with the initial priorities to include the development of an Inclusion and Access Policy, establish a framework to assist in the implementation and evaluation of Council funded programs including a needs, ranking and priority assessment and evaluation process.



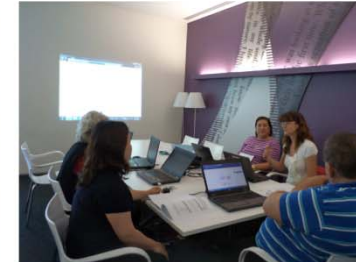
Authors @ Ashfield program



Day of People with a Disability activity



Aboriginal Dreaming stories @ Storytime



Computer training classes @ Ashfield library

CREATIVE & INCLUSIVE COMMUNITY

COUNCIL PLAN	STATUS	COMMENT
Develop and expand a local studies collection and programs	↑	The Local Studies Project Team met this quarter with actions taken including Council Rate books and other archival material being sent to Datacom IT, who are digitising and indexing these materials, ready for inputting on Portfolio. An extra team member is working on digitisation of resources onto Portfolio. The team also progressed with a new job description for the Local Studies Librarian, hours of opening of the room and confirmation of programs including classes on Ancestry.com and writing classes on family history. The opening of the Local Studies room is dependent upon the handover of the Archives area to Council. Meanwhile the relocation of Archival materials from Levels 5 and 6 will be undertaken early next quarter.
Continue to explore opportunities for the provision of affordable housing in new development projects	↑	Affordable housing Incentives provision have been included in the Draft Local Environment Plan (LEP) and are strongly supported by Department of Housing. The Department of Planning and Infrastructure (DoPI) requested that Council endorse written submission to ensure Allied Mills redevelopment site at Summer Hill incorporates an affordable housing component. The Application was recommended by DoPI for approval to the Planning Assessment Commission with no requirement for affordable housing. Representations were made to the Planning Assessment Commission regarding Council's recommendations including an affordable housing requirement with the DoPI requiring 10 affordable units to be made available for 10 years. Further information can be found at https://majorprojects.affinitylive.com/public/b1cd0d93ecbcd83e14fc9fb2c6316f3e/Concept%20Plan%20A%20Approval.pdf
Ashfield Youth Theatre to continue deliver a program of workshops and productions	↑	The Ashfield Youth Theatre (AYT) has been hosting Showreel workshops with young people to assist build the capacity of young people in the community in terms of working with new and digital media, developing pathways to share their stories and build their multimedia skills. AYT have also been working on the Major Production 'Growing Up Asian in Australia' which is scheduled for May 2013 with partnerships and funding for this project being developed with Playwriting Australia, CuriousWorks and Groundswell. Marketing/Promotion Strategy has been developed and implemented for the Youth Theatre that incorporates multi-platform online medias including: Facebook, Wordpress, Flickr, Twitter and youtube.
Operate and deliver a program for the new Ashfield Youth Centre	↑	A soft opening to deliver school holiday activities for the Ashfield Youth Centre has been scheduled for 2 weeks in the January school holidays. These will be delivered in collaboration with Metro Migrant Youth Workers, Ashfield Police, Library Youth Worker and Cellblock Health Service. Programs to operate from the Youth Centre will aim to provide capacity building and recreational projects that assist in employment and career pathways, health information, social connection and self development. Youth Drop in Zone will also operate from the Youth centre in 2013.
Host the Ashfield Carnival of Cultures 2013	↑	The Carnival of Cultures project team have been regularly meeting this quarter to steer the project milestones and plan for the event. An expression of interest has been sought for food and community stall holders, an event project manager has been employed, sponsorship is being sought and marketing for the event on 17th March 2013 established.

CREATIVE & INCLUSIVE COMMUNITY

COUNCIL PLAN	STATUS	COMMENT
Artist in Residence program to continue delivering a program of workshops and exhibitions	↑	This period Council undertook the process for seeking expressions of interest from 19 rural, remote, regional and international artists interested in undertaking a 3month residency at Thirning Villa during 2013. This quarter included Artist in Residence Christine Wheeler who held music making workshops known as Anyone can sing harmonies; Penny whistle and recorder or basic folk guitar accompaniment and rehearsals at Thirning Villa. There were performances of the songs, poems, instrumentals and dances rehearsed during the sessions. Next quarter well renowned Chinese artist Mrs XIE JIHANG who specialises in watercolours will take up a 3 month residency.
Support a Council Volunteer Program including training workshops, recruitment drive and support and partnership arrangements	↑	The Justice of the Peace volunteers continue to be busy at both libraries. This service is offered at Haberfield Library each Monday morning and at Ashfield each Saturday, Monday, Tuesday, Wednesday mornings. This extremely popular service is kindly provided by volunteers who this quarter signed over 7,200 documents. Three of Duke of Edinburgh volunteers have worked in the libraries this quarter and two school work experience students. They have undertaken a range of duties including : tidying the library, general administration duties, helping with Rhymetime and Storytime and a new volunteer started in the library assisting with shelf tidying the library once a week. Volunteer Training is scheduled for February 2013 and to be undertaken in conjunction with Volunteer Network with training directed to support volunteers deliver a wide range of tasks.
Implement the Library Strategic Plan and create a library marketing strategy	↑	<p>The Draft Library Strategic Plan 2012-2016 was placed on public exhibition with submissions closing 14 January 2013. The plan was summarised into 11 main points with people being given the option to read the full plan in the library and on the website. Respondents providing feedback had a chance to win an E-Book reader. An extensive publicity campaign was launched which included four library team members being identified as 'champions' with their role being to encourage team participation and have as many forms completed as possible. Comments will be collated and a final report presented to Council in the third quarter. Council is seeking community feedback about the future direction of library services in Ashfield, Haberfield and the home library facility. Meanwhile second quarter included 100,020 number of loans; Home Library clients have increased to 185; Twitter followers are now 209 which is an increase of 49 from the previous quarter and Facebook was introduced in the 2nd quarter with 33 followers.</p> <p>The Library Marketing Strategy has been completed and is being implemented. The focus is on increasing attendance at special events, Authors at Ashfield and increasing membership and awareness of the Home Library Service. Some of the new strategies include: establishing 6 evening Author talks per year as they generally attract an audience of over 100. In line with this there were three evening events in this quarter and there are two confirmed for the third quarter. Staff will also be promoting Home Library to community groups such as Probus.</p> <p>The October/November edition of the <i>Ashfield Library Gazette</i> was distributed, this gazette has been produced since 1994 and reviews books and other items, provides library and book news. http://www.ashfield.nsw.gov.au/page/ashfield_library_gazette.htm . Council's new library guide gives an up- to-date overview of all we offer – pick one up today, you may be surprised at exactly how many services and facilities are available for everyone.</p>

UNIQUE & VIBRANT NEIGHBOURHOODS

Draft Local Environment Plan (LEP) Update

Through July and August in 2012 Council formally exhibited our draft LEP. This has involved a significant body of work being undertaken by Council officers, consultants and Councillors. The most significant component of the process has been the consultation undertaken with residents, businesses and ratepayers. Our consultation process has been comprehensive including:-

- Every household and ratepayer received a detailed brochure outlining the proposed changes
- A website with fact sheets, maps and supporting material was built - ashfieldlep.com.au
- An expert heritage consultant was hired to do site visits and speak with property owners about the implications of the draft LEP for their property
- Five public information forums were held, attended by Council Officers

Council received over 220 submissions in response to the Draft LEP and our officers and specialist consultants are preparing a report which addresses all the issues raised by the community during the exhibition process.

At the Extraordinary Council Meeting of 8 November, Council decided to hold a series of meetings in February 2013 for everyone who submitted a comment and for all other interested community members. This will allow everyone to talk directly with the Councillors on the issues that affect them and on the final recommendations that will be put forward by the officers.



Lackey Street - Summer Hill Urban Village

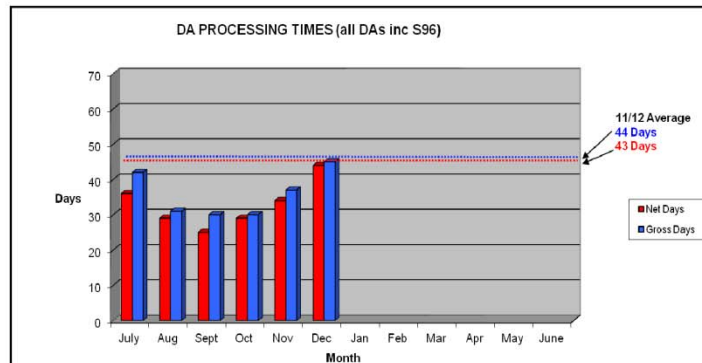
Deliverables in the next Quarter include:

- Continue to lobby Heritage Office to progress listing of Haberfield on State Heritage register
- Finalise the Draft Ashfield Local Environmental Plan for submission to the Department of Planning & Infrastructure
- Commence review of the Ashfield Development Control Plan (DCP)
- Roll out new DA form and checklist
- Monitor the Haberfield McDonald's site
- Report on the findings of the customer feedback survey relating to assessment of development applications

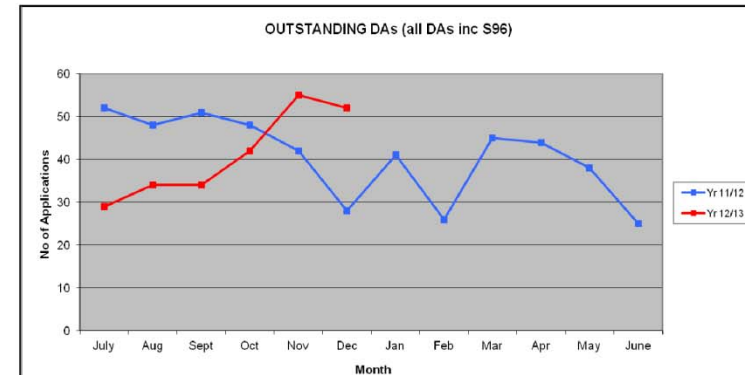
Highlights

- Analysed over 200 public submissions to the Draft LEP
- This 2nd quarter has achieved a gross average processing time of 44 days for new Development Applications
- Completed 2 Local Environment Court appeals, including the McDonalds costs appeal and Brunswick Parade
- At the end of the 2nd quarter the number of outstanding development applications was at 50
- Completed an assessment Checklist for Draft LEP heads of consideration
- Undertook a customer feedback survey in relation to assessment of development applications
- Heritage peer review undertaken and 26 meetings held with objectors to heritage listings in the draft LEP
- Two new verge mowing contracts underway
- Ashfield Park flower number beds changed for the new year

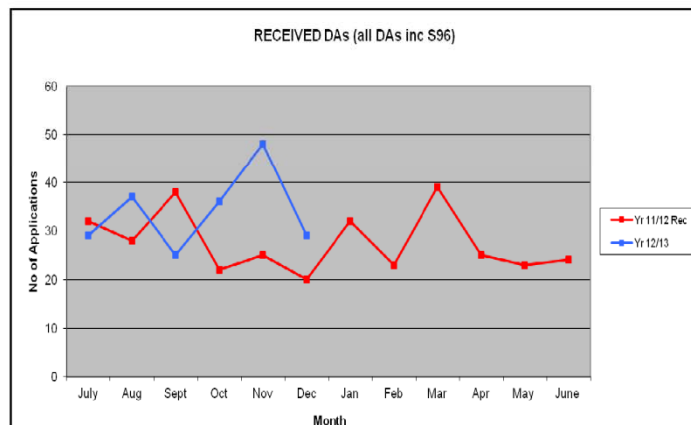
UNIQUE & VIBRANT NEIGHBOURHOODS



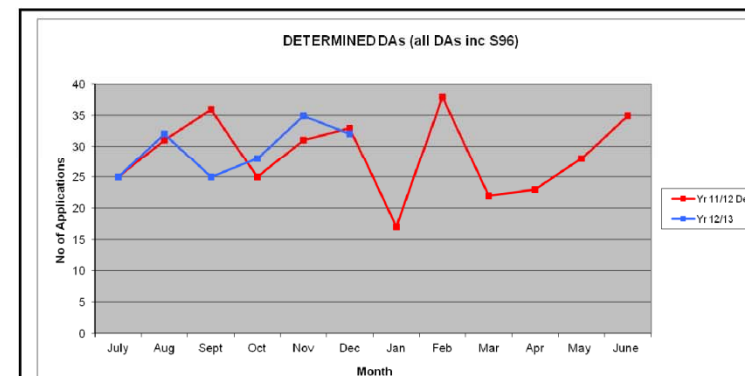
For the 2nd quarter generally there has been a decrease in DA processing times for new DA's compared to previous year 2011/12. The average processing times for 2011/12 was 48 days whereas the average processing time has decreased to 44 days to date. It is interesting to note that the processing times peaked in December due to the fact that there were no Council meetings and the need to refer more DA's to Council rather than delegation.



It is evident from the above chart that during the 2nd quarter the number of outstanding DA's increased particularly in late November to December. This increase is due to the Christmas and Council meeting break. Compared to previous years staff are referring more DA's to Council due to the reduced delegation to determine heritage items. At the end of the 2nd quarter there were 50 outstanding DA's which remains within the target range.



During November 2012 Council received a significant amount of DA's compared to previous months. It is important to note that council is receiving more complicated Local Environmental Court appeals which require extensive project management and this needs to be balanced with the required to determine DA's in a timely manner.



Current trends in determination times are significantly different to that for the same period last year. The reason for this is that the Development Services Team has had staff shortages during the 1st and 2nd quarter as well as more DA's being referred to Council meetings due to reduced delegation. As illustrated, determinations occur in spurts from month to month as DA's are ready for determination.

UNIQUE & VIBRANT NEIGHBOURHOODS

COUNCIL PLAN	STATUS	COMMENT
Restructure and review Ashfield Development Control Plans (DCP)	↑	The working draft Parramatta Road Enterprise Zone Development Control Plan was finalised with the Draft Ashfield Local Environmental Plan (LEP) concluding public exhibition with Council receiving over 200 submissions of which were analysed and the findings reported to Council during this quarter. The exhibition period included a comprehensive community engagement process to ensure that many and varied opportunities will be made available for local residents and the business community to respond to the draft LEP this has included the establishment of an Ashfield LEP website and information sessions. The LEP will affect all of the land within the municipality of Ashfield. All heritage items identified in previous heritage reviews are included in the Draft Principal LEP however the DOP&I did not agree to sustainability clauses; however staff will pursue this objective further pending the review of the National Building Energy Rating Scheme.
Complete the Parramatta Road enterprise zone DCP	↑	The draft Parramatta Road Enterprise Zone Development Control Plan was finalised with some additional diagrams to be added. A Memorandum of Understanding with the Department of Planning and Infrastructure has been agreed to for the amendment to the Development Control Plan Part – Parramatta Road Enterprise Zone and will be progressed as part of comprehensive Ashfield DCP review. Further information and to the view draft Plan and related documentation is located at http://ashfieldlep.com.au/
Implement the graffiti management policy and develop a graffiti management strategy	↑	This quarter staff continued to work on a Crime Prevention Project to reduce malicious damage at hot spot locations in the Council area. Council continues to remove illegal graffiti from areas of high visibility as a matter of priority with all incidences this quarter being removed within 48 hours of being reported. During this quarter a total of 3346m ² of graffiti was removed from property. The <i>Graffiti policy</i> has been reviewed and is expected to be presented to Council next quarter. Council continues to maintain the service standard of removing graffiti noting obscene language within 48 hours and graffiti on public properties within 5 days of being reported.
Remove dumped rubbish on Council's streets and continue to implement projects to prevent illegal dumping incidents	↑	Dumped rubbish is pro-actively removed and in response receiving patrolling officers and customer requests. Council continued to trial the monthly e-waste collections until December 2012 in an attempt to provide residents with another option for disposal of their unwanted electronic items. A major clean-up of the local government area occurred over a 5 week period commencing 5 November 2012. Council continues to provide information to the community on illegal dumping through a variety of avenues. This quarter Council responded to 104 customer requests relating to dumped rubbish, with 17.1 tonnes collected in September alone, 56 mattresses collected and 342 tonnes of recyclables.
Complete stage 3, Croydon central business district streetscape program	↑	Council undertook a further consultation process for the Croydon central business district streetscape program with construction to be completed in 2013.
Effectively manage footpath trading and other domain policy	↑	Council two new verge mowing contracts underway this period. Meanwhile Council monitors on a daily basis the compliance with Council Policies relating to public places –Footpath Trading Policy, Street Entertainment, monitoring streets and laneways for dumped rubbish and pollution events. Streetscape plans for each town centre in the local government area is scheduled for 2013.

UNIQUE & VIBRANT NEIGHBOURHOODS

Finalise the Local Environmental Plan (LEP) review and adopt the new LEP	↑	The Draft Ashfield Principal Local Environmental Plan (LEP) exhibition concluded after a comprehensive consultation phase. This included a dedicated draft LEP website http://ashfieldlep.com.au/ . This quarter included assessing all 220 Draft LEP submissions and preparing three detailed reports to Council on the various components of the LEP and preparation undertaken for a Councillor briefing session to be held in February 2013. The Draft LEP document incorporates provisions that will protect existing heritage items/areas and also proposes to expand the Ashfield Local Government area heritage inventory. It also contains objectives for each zone and development standards (height/floor space) which are designed to conserve the unique character of Ashfield's neighbourhoods.
Lobby for State heritage listing for Haberfield	↑	Gazettal of the Draft Local Environmental Plan (LEP) and review of the Ashfield Development Control Plan will be used as a "platform" to revisit the issue of listing Haberfield for state heritage, for considered by the office of Environment and Heritage. To date the heritage office have declined to initiate the listing process despite numerous ongoing approaches by Council staff. Regular representations will continue to be made to the Heritage Office for more progress on this matter. All heritage items identified in previous heritage review are included in the Draft LEP. An additional clause has also been included regarding Haberfield to prevent excavation and maintain landscaping.
Operate home library services across the Municipality	↑	The Home Library Service (HLS) continues to be a well utilised and much appreciated program with membership increasing this quarter to 185. Staff attended the Quarterly HLS User Group meeting at the State Library in December. These meetings provide a chance for staff from across libraries in NSW to meet to discuss best practice and innovations in HLS delivery. Number of loans to Home Library members this quarter was 2,160 which represent an increase from the 1 st quarter. Home Library Christmas morning tea was held with 36 Home Library Customers enjoying live music from talented trio 'Corinne with Viva' who took them back to pre-war Paris with soaring Edith Piaf songs. Library customers were transported to the library and provided with delicious refreshments.
Continue to lobby for the completion of a plan of management and conservation management plan for Yasmar	↑	The Yasmar plan of management and conservation management plan have been on public exhibition. The General Manager has held an initial meeting with The Department of Primary Industries, Land and Property Information to discuss potential options for Council involvement of the site.
Incorporate neighbourhood precinct events in the annual program of community events	↑	Successful Food Festivals were held at Ashfield, Haberfield and Summer Hill; Rhyme Time and Storytime continue to be well attended regular programs at Ashfield, Haberfield and Summer Hill, with over 600 babies and toddlers attending. Weekly table tennis at Haberfield has proven to be a very popular activity; approximately 15-20 people attend Tai Chi in Ashfield Park each Wednesday morning; Fitter and Stronger classes are held Saturday mornings in the Cadigal Room; Fitness sessions for Young Mothers are held each Friday at Yeo Park; outdoor sketching classes resumed this quarter with sessions held at Ashfield Park and Allman Park.
Publish the Haberfield Walking Tour Maps	↑	This information is scheduled to be digitised next quarter.
Undertake streetscape works in neighbourhood precincts	↑	Council undertook a consultation process for the Croydon Park Georges River Road and Forbes Street streetscape upgrade and engaged a consultant to prepare the Ashfield South Resident Parking Scheme. Council has a regime of sweeping all footpaths on a 6 weekly cycle and roads weekly cycle.

SAFE, CONNECTED & ACCESSIBLE PLACES

Trial half- road closure of Martin Street at the intersection of City West Link Road, Haberfield.

Late 2011 Council carried out residential/community consultation on proposing a trial half road closure in temporary material in Martin Street at the intersection of the City West Link Road, Haberfield, subject to Roads and Maritime Services (RMS) approval.

The closure will restrict traffic entry from the City West Link Road, and will resolve issues of road safety at the intersection of Martin Street and the City West Link Road. Vehicles are illegally turning right across the City West Link Road into Martin Street, and are also turning left into Martin Street at high speeds into areas of pedestrian and driveway activity occurring in from the corner of Martin Street.

Council evaluated resident/community feedback and reported the matter back to its Traffic Committee on the 3 February 2012, with the Committee recommending

1. That Council proceed to apply to the RMS for approval on a trial half road closure (in temporary material) in Martin Street at the intersection of City West Link Road, Haberfield.
2. That Council seek further comments from the public and residents at the end of the trial period of 12 months prior to considering permanent construction of the half road closure.

The recommendation of the committee was adopted by Council in April 2012. The proposal was subsequently approved by the RMS on the basis of the recommendation of the Traffic Committee.

The work was undertaken during this quarter for the Martin Street road closure trial.



Ashfield Park

Deliverables in the next Quarter include:

- Finalising the Bus Shelter Tender contract and implementation program
- Progress the Ashfield South Resident Parking Scheme
- Ongoing retiling of the Aquatic Centre outdoor pools
- Progress mapping of the Ausgrid Kiosks
- Replant garden beds at Dobroyd Parade, annual beds at Robson Park and prepare Ashfield Park for the Carnival of Cultures
- Commence works for the Aerial Bundling of overhead power in Deakin Avenue.

Highlights

- Two new verge mowing contractors underway after undertaking a successful tender process
- Council resolved to progress a minimum 20 year lease agreement in conjunction with RMS for the UTS use of the Haberfield Rowing Club
- Ashfield's New Swim School - officially launched at the Aquatic Centre
- Undertook 983.5 square metres of footpaths repairs Hawthorne Parade, Albert Street, Ormond Street, Georges River Road and Norton Street
- Opened the Equal Access Playground in Ashfield Park
- Recruitment completed for 28 casual and full time positions relating to the Ashfield Swim School
- Ashfield Park name bed numbers changed for 2013 and renewed garden beds installed
- A new dog off-leash area was created at Bede Spillane Park, Croydon
- Installation of three new flagpoles in Ashfield Park
- The Bike Users Groups have provided input and comment to the draft Bike Network Signage and Parking Plan
- Turfed 20 new verges around the Ashfield area
- Council finalised a Licence Agreement with RMS to allow Council the use of land on the corner of Frederick Street and Heighway Avenue

SAFE, CONNECTED & ACCESSIBLE PLACES

COUNCIL PLAN	STATUS	COMMENT
Continue to participate in the local area safety committee and Implement the safer community compact plan	↑	Supporting safe communities is one of Council's priorities stated in our Community Plan. In 2012 with the support of the NSW Police Force and funding from the Department of Attorney General and Justice, Council carried out a Community Crime Prevention Project in the area to help reduce the stealing of registration plates and personal items from motor vehicles. A community safety officer has been employed to deliver the Attorney General project with tasks including working with Ashfield Police to implement recommendations of identified crime hot spots audits, design, creation and installation of prevention signage in the 'hot spots', undertake a print media campaign and host free fitting sessions of tamper resistant one way registration plate screws to residents' cars. Staff also attended two Local Area Safety Committee meetings this quarter. Council is still providing Ashfield Pedestrian and Road Safety Project in partnership with Metro MRC and Ashfield Police. Currently, policing initiatives have targeted 'Jay Walkers' who cross busy Liverpool Rd, and educational workshops, posters, information leaflets as well as on the spot promotion will be driven through workshops and English classes over the next year.
Council continue to work with State Government and neighbour Councils on developing the Light Rail project in conjunction with the Greenway project	↑	The GreenWay Project and Council continue to liaise with Transport NSW regarding the GreenWay active transport and the light rail interface in the GreenWay. Priorities for the Greenway Active Transport Strategy are being established following the engagement of a GreenWay Place Manager in November 2012. The GreenWay active transport signage is being installed in two phases. The first phase, interpretive signage which provides map at each location, history and localised information is complete. The second phase of GreenWay signage (way-finding) is underway. It is currently being reviewed by the GreenWay Place Manager. Installation expected to be completed early 2013.
Participate in Local Emergency Management Committee and implement requirements of Disaster Recovery Action Plan for Ashfield	↑	A Disaster Recovery Action working group has been established and they have prepared a disaster recovery and business continuity framework document which was presented to the executive. The senior staff in communication with the Internal Audit Committee are working to further develop the model with reference to appropriate industry standards. Council continues its involvement in the Local Emergency Management Committee.
Undertake health and hygiene inspections for regulatory areas	↑	This quarter council undertook 29 inspections for beauty salons, skin penetration; 10 boarding house inspections; 105 Food Shop Inspections and 31 children attended the Immunisation clinic. It is further noted that Council attended to 50 stray dogs with respect to the implementation of the Companion Animals Act. Staff completed the annual return to NSW Health regarding legionella control. 5 shops continue to participate in the 'Scores on the Doors' - a program that aims to inform consumers about businesses with outstanding food safety practise. Participation is voluntary, via written agreement between Council and each participating business. Assessment is based on a standardised 'Food Premises Assessment Report' to ensure that the grading is the same across NSW.
Continue to implement Councils road re-sheeting program	↑	Ashfield and Burwood Councils combined resources to deep lift road pavement failures at Greenhills Street. Martin Street, Haberfield, half road closure was successfully effected. Staff attended the Minister's community forum to discuss West Connex. Work continues with Roads and Maritime Services to achieve implementation of the Safety Fence along Liverpool Road. Staff assisted in the management of various road closures during the Christmas period for local Street parties.

SAFE, CONNECTED & ACCESSIBLE PLACES

COUNCIL PLAN	STATUS	COMMENT
Educate and facilitate alternative transport mechanisms and reduce car use, including car share options, cycling and walking	↑	Council staff met with Minister for Transport to discuss Commuter Parking at Ashfield Station. Following Council undertaking a review of other Council's Sustainable Fleet Policies and research regarding different benchmarks for 'green' vehicles a draft Sustainable Fleet Policy has been produced. As a result the purchasing of a new sustainable council fleet will be rolled out during 2013. Assistance for staff program such as eco-driving for safety, and supporting opportunities to maximise staff use of public transport will run in parallel. Cycling messaging was contained in the Food Festival promotion and planning is underway for the Carnival of Cultures. Further cycling workshops are scheduled for 2013.
Undertake a traffic and parking study for the Ashfield Local Government Area	↑	Council commissioned Lyall Marshall and Associates to prepare the scope for the Ashfield Traffic and Parking Study. The study was to identify hot spots, traffic rat runs and demand areas for resident parking schemes, including analysis of key issues, constraints and opportunities as evidenced through: review of previous Local Area Traffic Management Studies; analysis of Council's collated traffic and parking issues data base, including Traffic Committee reports; Workshops with Councillors, Local Traffic Committee members and relevant Council staff. A report has been developed and was provided to Council and the Local Traffic Committee members outlining the findings including a scoping document that includes further studies needed, timeframes and estimated costs. As a result staff have engaged a consultant to prepare a resident parking scheme in Ashfield south.
Prepare a funding strategy for the development of the Ashfield Aquatic Centre master plan	↑	Work to commence early 2013 on a funding strategy once the swim school implementation has been completed. Meanwhile the Mayor officially launched Council's new Swim School this quarter that is run in partnership with Royal Life Saving. All instructors are AUSTSWIM qualified and provide a fun, safe and professional learning environment for children and adults. The Swim School had 900 enrolments by the end of the term. Council continues to provide a free child minding service every Tuesday and Thursday to patrons of the Aquatic Centre and operate the Aqua Aerobic Program.
Undertake regular building inspections of new and redeveloped sites	↑	Staff undertook regular inspections relating to unauthorised building works and uses and issued notices and infringements where appropriate. Processing of Compliance Certificate applications and Section 149D Certificates are undertaken within timeframes and include an inspection of the premises, examination of applications and determinations in regards to proposed works including additional works / plans. All mandatory inspections in relation to Compliance Certificate are completed within 24hrs of notification. Swimming pool inspections are ongoing, including routine inspection of pools on private premises and staff undertakes approval of all applications for Construction Certificates. Inspections and fire upgrading is ongoing regarding commercial and residential flat buildings, including identifying whether the premises is considered high risk in regards to egress and fire safety and when appropriate prepare relevant Notice of Intention to Serve and Order.

SAFE, CONNECTED & ACCESSIBLE PLACES

Implement Plans of Management for Algie, Centenary and Hammond Parks	↑	No specific action was undertaken this quarter with respect to implementation of the recommendations from the plans of management (PoM), as consideration was given to more to urgent works required including Pratten Park wall was identified requiring some urgent work and Council is currently seeking quotes regarding other items identified within the PoM including sports field lighting and renewing irrigation lines to our old sportfield areas.
Maintain Council's community bus and ensure provision of access to local community groups	↑	The community bus continues to be hired out on a regular basis by local community organisations and nursing homes. The Seniors Bus Outings Program 2012 concluded with a 2013 program developed and advertised. These programs are in high demand with each monthly outing booked well in advance. This quarter also included undertaking an expression of interest from local non-profit groups wishing to hire the 19-seater community bus on a regular basis during 2013.
Undertake an audit of all bus shelters in the Local Government Area and implement the replacement of bus shelters compliant with disability standards for accessible public transport	↑	An Audit standard check document completed for all bus stop locations to identify extent of works including cost estimate to upgrade each bus stop so that it complies with disability standards for accessible public transport requirements. Staff also completed a schedule of all bus stop locations and held further meetings with Adshel in order to execute the bus shelters contract.
Continue to work with Transport, Roads and Maritime Services to establish care and control of Lewis Herman Reserve and Implement the masterplan	↑	Transport, Roads and Maritime Services continued to undertake remediation works on site at the proposed Lewis Herman Reserve during this quarter.
Maintain and manage Council's parks, reserves, sporting grounds and facilities	↑	This quarter included work being finalised for a new dog off-leash area at Bede Spillane Park on Queen Street in Croydon, including the installation of fencing, new gates, bag dispensers and water bubblers. Ashfield Park now has a set of three flagpoles to display the Australian flag, the Aboriginal flag and the NSW flag side by side at the Parramatta Road end of the Park. Further work has also been undertaken on finalising and promoting to the local community the accessible play equipment at Ashfield Park. Results published of the Park user survey undertaken by Yardstick-Park Check Australia. A park user survey was undertaken in order to measure Councils key performance indicators on a whole range of areas within our parks and reserves. This survey also benchmarked marked Ashfield with other Councils who participated in this survey. Two new verge mowing contractors underway after undertaking a successful tender process.
Implement an upgrade to bike plans and way finding signage	↑	Draft Bike Network Signage and Parking Plan has been received from consultants and reviewed by community stakeholders (AshBUG). The final review of the draft is currently being undertaken by staff and works are scheduled to be undertaken during next quarter.

SAFE, CONNECTED & ACCESSIBLE PLACES

Implement Council's footpath replacement program	↑	List of streets identified for condition 4 footpath replacement program with scope of works prepared for procurement of contractor to undertake works at Herbert, Thomas, Seaview and Chandos Streets. Undertook 983.5 square metres of footpaths repairs including Hawthorne Parade, Albert Street, Ormond Street, Georges River Road and Norton Street and grinding of footpaths in Ashfield Park.
Implement and manage local traffic control facilities and parking measures	↑	Council continues to facilitate bi-monthly Local Traffic Committee Meetings. This quarter included Council undertaking community consultation proposing a trial half road closure in in Martin Street Haberfield at the intersection of the City West Link Road, subject to Roads and Maritime Services (RMS) approval. Following community feedback, discussions with Local Traffic Committee and RMS approval, the trial for the half road closure will now commence for 12 months. Council will consult again at the end of the trial to consider a permanent half road closure. Meanwhile in November, RMS installed red-light speed cameras at Ramsay Street and Wattle Street, Haberfield. They work automatically day and night by detecting and recording the speed of vehicles and taking a photo if a vehicle exceeds the speed limit or enters into the intersection on a red light. Signposting has been erected at the intersection to alert drivers to the camera. This site has been selected through analysis of crash statistics. There were 162 abandoned vehicles reported this quarter.
Implement the outcomes from a Recreation Strategy	↑	No specific action undertaken this quarter regarding the Recreation Strategy, scheduled for 2013



New dog off leash area at Bede Spillane



New Accessible playground at Ashfield Park



Centenary Park seat restorations

LIVING SUSTAINABLY

Witness King Tide

In December 2012, the King Tide crested the stone wall at the mouth of Hawthorn Canal, and ran onto the footpath. This gentle flow caused no damage, but is a very strong reminder that sea level rise will affect our suburbs soon.

Photographs of the King Tide can be seen on Council's website, they were taken as part of an initiative called Witness King Tides of which Ashfield Council has been an active participant.

This initiative is intended to show the changes to our coast lines as Climate Change and sea levels rise and affect us.

Visit www.witnesskingtides.org for more information and to see some amazing 'before and after' photographs. Witness King Tides is a Green Cross Australia project and is proudly supported by the NSW Government.



Mouth of Hawthorne Canal

COLLECTED



NOT COLLECTED



Deliverables in the next Quarter include:

- Finalise the Sustainable Event Policy and Sustainable Fleet Program
- Undertake a program of regular Bushcare activities
- Implement Treading Lightly program 2013
- Further work on reducing illegal dumping and waste to improve diversion rates towards the state government 66% reduction target

Highlights

- Electronic Waste Collection Days resulted in diverting approximately 500 kilograms of e-waste from landfill
- The 2012 EcoChallenge concluded, with winners notified of their prizes
- Established the Sustainability Times - E-Newsletter
- CCTV surveyed 28 stormwater pipes in the area
- Three Sustainability positions underway including Team Leader, Bushcare Officer and Greenway Place Manager.
- Initiated cross council review of management of waste contractors and councils approaches to managing illegal dumping
- Council approval of mattress collection contract which has strong social and environmental benefits
- Council approval of SSROC approach to waste management and the Alternative Waste Treatment which will commence in 2017
- Sustainable Events outdoor catering kit put together for council staff to use at outdoor events as part of ongoing sustainability practices
- Completed and presented to the Division of Local Government the State of Environment Report
- Council adopted the Parramatta River Coastal Zone Management Plan

LIVING SUSTAINABLY

COUNCIL PLAN	STATUS	COMMENT
Implementation of the Integrated Water Management Plan for Ashfield	↑	List of tasks to be implemented have been extracted from the Integrated Water Management Plan for Ashfield and are currently in progress.
Ongoing implementation of the GreenWay Cooks River to Iron Cove sustainability project initiative – creating an environmental and active transport corridor	↑	<p>Ashfield Council is committed at all levels to pursuing the completion of the GreenWay in its entirety and will continue to advocate strongly for this important community asset. The four participating GreenWay Councils have been engaged in lobbying for recommitment to constructing the path. This quarter included the GreenWay Place Manager being recruited with the officer being hosted at Ashfield on behalf of Leichhardt, Marrickville and Canterbury Councils. A planning session was held with the GreenWay Working Group and Steering Committee meetings attended. Greenway signage has been installed and the Place Manager and Greenway Coordinator have been liaising with Transport NSW regarding Greenway and light rail.</p> <p>Monthly Bushcare working bees were held this quarter in the Greenway and the Bushcare Strategy awaits final adoption early in 2013. Staff established the Sustainability Times – where people can sign up for the informative E-Newsletter. The December newsletter contains features about the Local Energy Trading System, alternative trading network, community gardening in the local area, a great competition to enter when you recycle your mobile phone and more. The GreenWay website and Facebook page continue to be utilised to promote GreenWay.</p>
Implement the waste and sustainability improvement program	↑	<p>Various sustainability staff were recruited this quarter as staff continue to monitor Council's water and energy consumption at council facilities including the civic centre, aquatic centre and park amenities. Meetings have been held with Planet Footprint to introduce staff and review data with Planet Footprint presenting six months of data collection, updating progress and prioritising implementation activities for January – June 2013 and consideration of next stages, including reporting on targets is scheduled for the Water and Energy Managers Group in January. Monitoring of water consumption is ongoing by Aquatic Centre Supervisor. Review of Water Savings Action Plan and Energy Management Plans commenced with many actions having been completed and outstanding energy and water actions reviewed. Implement Litter Prevention Strategy – 'Don't be a tosser' signage has been installed at Liverpool Road and Carlton Crescent railway overpass bridge, as highly visible location.</p>
Ensure Council facilities are energy and water efficient	↑	A complete update of the Energy Masterplan was undertaken as part of the WaSIP requirements. All Council parks and park toilets have water saving devices installed.
Regulation of noise, air, land, water pollution control, feral animals, noxious weeds and exotic flora and fauna	↑	Council officers continue to regularly investigate pollution complaints this quarter included 43 inspections being undertaken. A recent review was undertaken of the data provided by Planet Footprint regarding the progress to achieve Council's carbon and water reduction targets.

LIVING SUSTAINABLY

COUNCIL PLAN	STATUS	COMMENT
Encourage water sensitive urban design in new developments	↑	With large scale developments water harvesting techniques are required and with small scale developments stormwater reuse is encouraged. During pre-lodgement meetings applicants are informed to consider and incorporate high standards of environmental performance. Applicants are provided with information to assist in the adaptive reuse of existing buildings particularly in town centres. Staff continue to monitor Councils energy and water performance at all of Councils main facilities.
Undertake climate adaptation projects within Council	↑	Council has committed to reducing its corporate greenhouse gas emissions by 20% and has engaged Planet Footprint Pty Ltd to assist us in quantifying our greenhouse gas emissions on a corporate level. Submissions to undertake the Renewable Energy Master Plan have been received and being reviewed by an SSROC member's panel. A further report will be provided to Council on carbon reduction programs implemented utilising Planet Footprints Measures.
Undertake a School Education and awareness program on environmental issues including school holiday activities	↑	Council has engaged Transpacific Cleanaway to continue to undertake school and pre-school visits across the local government area in order to deliver sustainability education programs on waste management and recycling. This excellent program will be continued during 2013. Meanwhile Transpacific Cleanaway reported on the "kNOw Waste" schools program delivered on behalf of Council during 2011-12. 19 sessions in total were delivered to 720 students. 600 primary school age children participated in one or more of 16 sessions delivered in school or at libraries where popular modules were "Bin Wise", "Litter Litter Everywhere" and "Worlds of Waste." 120 high school students attended one or more of 3 sessions delivered at Ashfield Boys High School. Teachers' comments include " [participation in the program] ..agreed to by the whole school class teachers/principal as a great educational tool for our students on waste" with 93% teachers expressing interest in participating in the program again in the future. Sustainability education will be provided in the School Holiday Program Workshop in January.
Coordinate Eco-challenge – a home sustainability program	↑	The 2012 EcoChallenge initiative which encourages all sorts of households to reduce their impact on the environment through making a few changes in the home and everyday life has been completed, with the winners of the household prize and the school prize being announced. Evaluation has shown that participation rates were low, with only five households regularly participating. Non-participating challengers cited busy lifestyles and procrastination as reasons for not continuing with the program for the duration. These challenges will be addressed with a more engaging and adaptable program format for Council's 2013 community behaviour change program. The development phase will include findings from 2012 program evaluation.
Regulation of noise, air, land, water pollution control, feral animals, noxious weeds and exotic flora and fauna	↑	Council officers continue to regularly investigate pollution complaints this quarter included 43 inspections being undertaken. A recent review was undertaken of the data provided by Planet Footprint regarding the progress to achieve Council's carbon and water reduction targets.
Organise and participate in national environmental events	↑	Documented and promoted the "Witness King Tide" project with low and high tide photos raising awareness about the local impacts of climate change. The photos can all be viewed on http://www.ashfield.nsw.gov.au/page/environment.html . Council also provided hundreds of free canvas bags to assist in Recycling giveaway co-ordinated during Recycling Week.

LIVING SUSTAINABLY

COUNCIL PLAN	STATUS	COMMENT
Educate the community on environmental issues to improve sustainability outcomes	↑	<p>This quarter included the continuation of the Treading Lightly program with a workshop on - "Living with less chemicals" This program provides service efficiency by being run across Burwood, Canada Bay and Ashfield councils, the group of Councils also planned the January -June 2013 program with workshops including kids cycling, seed saving and chicken care with places being filled quickly. The <i>Sustainability Times</i> was created - an E-Newsletter. This month the newsletter contains features about the Local Energy Trading System an alternative trading network, community gardening in the local area and held a great competition to enter when you recycle your mobile phone plus more. Subscribe by emailing sustainability@ashfield.nsw.gov.au. Preparation and delivery of materials to support waste management programs - November Clean Up coordinated and reviewed. Ongoing distribution of general cleans up, illegal dumping and waste management information/advice to residents on both a proactive and reactive basis. Christmas tree collection which reduces dumping of materials and increases availability of mulch advertised through local paper and on website. Fridge buy back promoted through brochures and website with approximately 4 fridges per month being collected under this scheme. Council continued to support the Ashfield Chinese Australian Services Society (CASS) who continued their regular littering collection activities in the Council forecourt and received an updated work health and safety induction along with new clean up materials.</p>
Provide alternative waste disposal options for the community	↑	<p>The monthly e-waste collections continued with great success with 134 residents using the trial e (electronic) waste collection service this quarter resulting in diverting approximately 500 kilograms of e-waste from landfill. The service is advertised monthly in newspapers and on Council's webpage. As the 12 month local e-waste trial is coming to its end, a report is being prepared for Council in early 2013 to consider the future of Ashfield's electronic waste drop off and possible future e-waste related arrangements with a member of the product stewardship program. The aim is to increase the amount of recyclables and food organics from Council's residential waste stream.</p> <p>Council has explored its role in the national product stewardship program which is focussed on the responsibilities of producers of electronic materials (specifically televisions and computers) who have to increase removal rates of e-waste from the waste stream. Whilst council has already been collecting e-waste through its own program, partnering with a member of the product stewardship program may provide a minor income stream for council in the short term future as a result of our 'assisting' them with removing e-waste from the waste stream.</p> <p>Council provides ongoing battery, mobile and toner collection points at libraries and the Civic Centre. Whilst statistics are provided annually by the recyclers, we estimate 10-20kg of phones were donated by residents and collected for recycling and materials extraction between June and December 2012. Residents have also kept a large t-chest sized box of light globes out of the waste stream. All residents are urged to continue re-cycling these items and drop them off at the council or post office collection points. This quarter 342 tonnes of recyclables were collected.</p>

LIVING SUSTAINABLY

Ensure that all new buildings, renovation and additions meet high standards of environmental performance and promote adaptive re-use of existing buildings	↑	Council's Clearing House Team is reviewing all Provisional Development Applications with a view to promote accessible and adaptable design for relevant developments, adaptive re-use of existing buildings and water sensitive urban design on both public and private land. During pre-lodgement meetings applicants are informed to consider and incorporate high standards of environmental performance. Applicants are provided with information to assist in the adaptive reuse of existing buildings particularly in town centres.
Manage Council's stormwater assets and undertake a flood study across the Local Government Area	↑	CCTV survey of stormwater infrastructure is progressively undertaken and an active data base of findings and maintenance program is maintained with 28 pipes surveyed this period. A flood study for the Ashfield local government area is progressing with a resident survey having been completed and submissions being reviewed by council's consultant on the project. Council has received notification that funding for the flood study has been approved. Council will receive \$40,000 for the Dobroyd Canal catchment and Marrickville Council (as the lead Council) will receive \$66,667 for the Hawthorne Canal catchment. Meanwhile a preliminary flood map has been prepared.



Recycle Week giveaways



E-waste collection



Bushcare Group

THRIVING LOCAL ECONOMY

Food Festivals – Feast of Flavours

Thousands of local residents turned out to celebrate the Feast of Flavours Food Festivals organised by Ashfield Council as part of the Crave Sydney International Food. Events were held in Summer Hill, Ashfield and Haberfield to showcase the distinctive food delicacies on offer in our local area.

Council would like to thank everyone involved with the event, especially our major sponsor, Westfield Burwood. Other sponsors who supported the events were Lamonica IGA Supermarket, AMF Bowling Centres Australia and Taronga Zoo. Supply partners included – Patti's Hire, Mosaic Collective, and EcoDesign EcoPrint.

Thanks also to the Ashfield Business Chamber, the volunteers who gave their time to support the event and to all the local business operators who dished up some amazing treats.

This year Council was proud to produce the Good Food Guide in partnership with Big Splash media. The Guide is available at Councils Customer Service Counter. The event also saw for the first time a 'Style Lounge' courtesy of Westfield Burwood, a fashion show in Haberfield organized by nearby shops and wonderful music from numerous talented entertainers including 'On the Block' Community Band.

Thank you to everyone who came along to support the festival and made these neighbourhood events such a success. Special thanks to the Ashfield Business Chamber Ashbiz

This year some new activities ran in parallel with the events. We created a facebook page (Inner West Food Feast) produced a guide supporting your dining and food shopping experience in Summer Hill, Ashfield and Haberfield all year round. The Good Food Guide is available to pick up at Council Customer Service. Council also thanks Big Splash Media for partnering with us on these projects.



Haberfield - Feast of Flavours

Deliverables in the next Quarter include:

- Produce and distribute an Ashfield Business Newsletter
- Further distribution of the Ashfield Good Food Guide to residents, neighbouring areas and food outlets
- Planning for business workshop/networking events
- Progress the development of business tool kit.

Highlights

- Produced and started distributing 20,000 copies of the Ashfield Good Food Guide In partnership with Big Splash Media
- Meeting with neighbouring Council Economic Development staff held to assess potential for joint projects and facilitate information sharing
- Continued implementation of the Outdoor Dining and Footpath Trading Policy
- Distributed the 'Guide to Sustainable Shopping in Ashfield'
- Held 3 successful Feast of Flavours events in Ashfield, Haberfield & Summer Hill
- Raised \$23,500 in sponsorship for Festivals with, 60 local businesses participating in the 3 festivals attracting 15,000 - 20,000 people

THRIVING LOCAL ECONOMY

COUNCIL PLAN	STATUS	COMMENT
Encourage the development of street entertainment in Council's business precincts	↑	Approaches have been received from three organisations regarding running markets in the Ashfield local government area and these are being assessed. Preparations have commenced for Lunar New Year activities to be held in February 2013. 4 Street Entertainment licences were issued this quarter and further development of street entertainment is scheduled for 2013.
Participate in the Sydney International Food Festival program	✓	Three successful 2012 Feast of Flavours festivals were held at Summer Hill 7 October, Ashfield 12 October and Haberfield 14 October 2012. Sponsorships of \$23, 500 was raised for the Festivals and for production of the Ashfield Food Guide. 60 businesses from across the Ashfield Local Government Area participated in the 3 festivals. As part of festivals, Ashfield Council and Bigsplash Media ran a Facebook competition asking people to describe what they love about dining in the Ashfield LGA. The prize was a \$300 feast in the restaurant of their choice in LGA. Congratulations to Kelly Kirwan of Ashbury who wrote 'A spring treat or a bite to eat - maybe Ashfield for something sweet? An Asian cuisine or a desert with cream. Many nations' taste sensations'. Out of a big field of restaurants across the area, Kelly selected the Eaton Chinese Restaurant on Liverpool Road, Ashfield and reported he had a wonderful meal. Events attracted combined estimated audience between 15,000 and 20,000 people.
Encourage regional partnerships through the Inner West Small Business Expo	✓	The Inner West Small Business Expo was held on 3 August 2012. Ashfield Council promoted the event to potential exhibitors and visitors, attended and displayed material.
Implement town centre precinct strategies	↑	A brief has been prepared regarding the development of a Town Centre Public Domain Strategy. This will investigate activation of laneways, open space opportunities, streetscape improvements etc. Further work will occur on this strategy over the next quarter.
Partner with agencies to assist the skills development of local businesses	↑	Discussions initiated with Business Enterprise Centre to run the Small Biz Connect service through Ashfield Council offices on a fortnightly basis, with regular workshop activities as an element of the program.
Continue to improve access and street amenity in shopping areas	↑	The footpath trading policy continues to be implemented and aims to improve access and amenity. Issues relating to access and amenity in the shopping areas of Ashfield town centre will be picked up as part of the town centre public domain strategy; this will include a suite of actions scheduled for 2013 including preparing streetscape plans for each of the town centres within the Ashfield LGA.
Develop a toolkit to assist local businesses to promote themselves	↑	In partnership with Big Splash Media, Council produced 20,000 copies of the Ashfield Good Food Guide, a booklet listing all restaurants in the Ashfield Local Government Area and featuring local chefs, precinct information and advertising by sponsors and local businesses. Frequent informal consultation with business community, newsletter to be prepared post food festival. Further work will be undertaken next quarter regarding the development of business tool kit.
Implement strategies to create the Parramatta Road Enterprise Zone	↑	The working draft Parramatta Road Enterprise Zone Development Control Plan was finalised during first quarter. A Memorandum of Understanding with the Department of Planning and Infrastructure has been agreed to for the amendment to the Development Control Plan Part – Parramatta Road Enterprise Zone.

THRIVING LOCAL ECONOMY

COUNCIL PLAN	STATUS	COMMENT
Provide and support sustainability initiatives with local businesses	↑	This quarter included Council being successful in receiving a grant with Canterbury Council that includes working with the culturally and linguistically diverse business community to focus on energy efficiency and reduce food waste from commercial/businesses, the program will start in May 2013 and is led by Canterbury Council.
Continue regular inspections and implement regular food safety education programs	↑	This quarter council undertook 29 inspections for beauty salons, skin penetration; 10 boarding house inspections; 105 Food Shop Inspections. Staff completed the annual return to NSW Health regarding legionella control. 5 shops continue to participate in the 'Scores on the Doors' - a program that aims to inform consumers about businesses with outstanding food safety practise.
Develop regional partnerships and projects with neighbour Councils, agencies and business for mutual economic benefit	↑	In December Ashfield Council hosted a meeting of Inner West Council Economic Development staff attended by representatives of 7 Councils. This forum provides an ideal forum to discuss opportunities across the region. Councils Economic Development worker attended all local business chamber functions during the quarter forming a close collaboration with the Chamber to ensure a successful delivery of the food festivals. In partnership with Big Splash Media, Council produced the Ashfield Good Food Guide, a booklet listing all restaurants in the Ashfield local government area and featuring local chefs, precinct information and advertising by sponsors and local businesses.
Educate business and implement Footpath Trading Policy	↑	A further report is scheduled to be presented to Council next quarter on the Footpath Trading Policy. Meanwhile ongoing inspections and issues regarding the Footpath Trading Policy and Pedestrian Safety Measures for Liverpool Road have regularly been discussed with members of business community and Ashfield Business Chamber, Frequent informal consultation with business community, newsletter to be prepared post food festival.
Implement zoning strategies to recognise, support and encourage corner stores in neighbourhoods	↑	The draft Local Environment Plan (LEP) has been exhibited and it incorporates provisions to apply business zonings to corner shop locations. Furthermore the Draft Development Control Plan Part for Parramatta Road new Enterprise Zone has also been completed, this was initiated to provide "upfront" controls that will expedite approvals and address community expectations for high quality urban design outcomes. It is anticipated this will encourage business investment by broadening land use opportunities.
Communicate information and increase understanding of government standards and policy	↑	The Business Relations and Events Coordinator has been undertaking frequent informal consultation with the business community with respect to policy, government and industry standards with further information will be communicated through the distribution of the next business community newsletter.

ATTRACTIVE & LIVELY TOWN CENTRE

Pedestrian safety – Ashfield Town Centre

In September 2012, Roads and Maritime Services (RMS) sought feedback from the community regarding a proposal to improve safety measures along Liverpool Road through Ashfield's shopping precinct.

These measures have been revised throughout the consultation period to address issues raised. RMS has decided to proceed with both the engineering and behavioural safety measures. This will include -

- Installing a central concrete median with a pedestrian fence on it, on Liverpool Road from Miller Avenue to Murrell Street.
- Installing short kerbside pedestrian fences on Liverpool Road at the intersections of Knox Street and Brown Street/Holden Street.
- Installing lengths of pedestrian fence on the northern kerbside of Liverpool Road from Murrell Street to Elizabeth Avenue.
- An education campaign

For more information and a map see www.rms.nsw.gov.au/roadprojects.



Mock up of safety fence to be installed on Liverpool road



Taste of Asia – Ashfield Town Centre

Deliverables in the next Quarter include:

- Relaying the paving along Liverpool Road in the town centre
- Continue community consultation and road safety education around Liverpool Road precinct
- Prepare Public Domain Plan for Ashfield Town Centre
- Continue to host and expand the Ashfield CBD and business cultural tours
- Increase of Marketing and Bookings for Civic Centre Activity Rooms
- Seek opportunities for leasing of the mezzanine level of the civic centre to complement existing activities

Highlights

- Council continued to participate in the 'Scores on Doors' pilot program to assist with food safety compliance, along with undertaking a program of regular inspections
- Metro Migrant Resource Centre fully operational in the ground floor office space of the Civic Centre
- Council continued the Pedestrian Road Safety Project 'Save your own Life. Follow the Road Rules' to raise awareness of pedestrian and road safety particularly in the town centre. The project is in conjunction with RTA works to install pedestrian safety fencing in this area
- Ongoing implementation of 'Car Security' project funded by NSW Department of Justice and Attorney General with number plate fitting sessions held and audits of crime hot spots carried out
- Finalised expression of interest process for utilisation of the New Activity Rooms on upper ground floor civic centre during 2013
- Council appointed consultants to prepare a public domain strategy for the town centre
- Hosted two cultural tours of the Ashfield town centre

ATTRACTIVE & LIVELY TOWN CENTRE

COUNCIL PLAN	STATUS	COMMENT
Undertake regular monitoring of Council environmental responsibilities to the local business community	↑	Council continues to participate in the 'Scores on Doors' program to assist with food safety compliance, along with undertaking a program of regular inspections. This quarter included This quarter council undertook 29 inspections for beauty salons, skin penetration; 105 Food Shop Inspection and completed the annual return to NSW Health regarding legionella control.
Develop a Town Centre Public Domain Strategy	↑	Council appointed consultants to prepare a public domain strategy for the town centre. This will investigate activation of Markham Place, laneways and open space opportunities at the Esplanade, as well as streetscape improvements.
Establish a panel comprising community and council to review the amenity of the Town Centre	↑	No specific action has been undertaken this quarter on this activity, scheduled for 2013.
In conjunction with local business undertake activities to celebrate community diversity	↑	The Business Relations and Events Coordinator is planning to undertake a feasibility review on the possibility of holding a regular Ashfield Night Market. Approaches have been received from three organisations with an interest regarding running markets in the town centre and these are being assessed. Preparations commenced for Lunar New Year activities to be celebrated during third quarter in collaboration with Ashfield Mall, Ashfield shopkeepers and the Metro MRC.
Develop and implement a graffiti management strategy for the Town Centre and continue the Ashfield Clean Team	↑	Council continues to remove illegal graffiti from the town centre as a matter of priority with all incidences this quarter being removed within 48 hours of being reported. The <i>Graffiti policy</i> has been reviewed and is expected to be presented to Council next quarter.
Develop a Town Centre Public Art Strategy reflecting cultural inclusiveness	↑	No specific action was undertaken this quarter to develop the town centre public art strategy, scheduled for 2013. This strategy will aim to support public Art space within Ashfield and include developing a Council Arts Register.
Develop a resource for homeless people linking them to social support networks	↑	Council staff held meetings with Newtown Neighbourhood Centre Boarding House Outreach Team to further explore options for supporting people who are homeless, risk of homelessness and living in low-cost accommodation. The exercise group held weekly at the Exodus Foundation, Ashfield continues to be well attended. The Disability Employment Program continued to provide ongoing maintenance and planting of planter boxes in the town centre.
Actively maintain the public domain of the Town Centre	↑	Council commissioned Lyall Marshall and Associates to prepare the scope for the Ashfield Traffic and Parking Study. The study will identify hot spots, traffic rat runs and demand areas for resident parking schemes. A report has been developed outlining the findings of the preliminary study including a scoping document that includes further studies needed, timeframes and estimated costs.
Implement the Town Centre safety audits	↑	No specific action has been undertaken this quarter on this activity, scheduled for 2013.
Undertake regulation of parking patrols and dumped cars	↑	Ongoing enforcement and education continues, with 164 infringements issued for car parks and 1456 infringements issued for general offences during this quarter. In coordination with Ashfield Police staff have been particularly vigilant to ensure safety around School Zones and traffic movement around the town centre.
Promote the Town Centre Façade Painting project	↑	No specific action has been undertaken this quarter on this activity. Although council continues to encourage property owners to be involved and take advantage of the town centre Façade Painting project. Further information can be found on Council's webpage on the scheme.

ATTRACTIVE & LIVELY TOWN CENTRE

COUNCIL PLAN	STATUS	COMMENT
Council liaise with Roads and Maritime Services and the Police to promote pedestrian safety and awareness in the town centre	↑	The Roads and Maritime Services is funding the erection of a pedestrian safety fence long Liverpool Road from Murrell Street to Miller Avenue, this is scheduled to be implemented early in the new year. Meanwhile a project officer continues to implement a community education strategy focussed on pedestrian safety along Liverpool Road and Hercules Street.
Undertake education to business owners regarding shopfront presentation	↑	Councils management team is currently discussing possible actions for improvement of the town centre amenity with a brief having been produced regarding the development of a public domain strategy with the intention of undertaking consultations with business owners and the broader community. A report was presented to Council suggesting a methodology to achieve upgrading of the public domain within the Ashfield Town Centre. Meanwhile individual properties are assessed in conjunction with development applications to ensure unauthorised structures and any improvement are considered and council is vigilant regarding rubbish and graffiti removal around the town centre to assist to maintain a positive visual amenity. Conditions have been imposed on development consents banning air-conditioners above awnings.
Promote and activate the use of the new Civic Centre facilities	↑	Council continued work on the third and final stage of Ashfield's Civic Centre Redevelopment with demolition and construction work in the basement and in the old Town Hall building. Stage 3 includes a new Youth Centre, new Archive Area, the upgrade of Ashfield Town Hall into a venue for civic functions and community hire and the construction of a new community space on the mezzanine. After a comprehensive marketing and media strategy over 20 new groups submitted applications to be accommodated at the Civic Centre, Activity Rooms in 2013. The new community groups sit alongside Council's existing use of the Activity Rooms for programs such as English Conversation Classes, Confident Parenting Workshops, Ashfield Youth Theatre, School Holiday Programs, Civic functions including Citizenship Ceremonies, Library Author Talks, Teen Movie Nights and the Immunisation Clinic. This period included an average of 115 people utilising the activity rooms each week. Ashfield Library had over 100, 400 loans during this quarter with the library being a daily buzz of activities.
Continue to implement Ashfield CBD cultural tours	↑	This quarter included two cultural tours of the Ashfield town centre.
Council lobby to activate unused commercial premises on the fringes of the Town Centre	↑	The Draft Ashfield Local Environment Plan applies a more flexible zoning to the Town Centre to allow a wider range of uses, there are also some increases in development potential. The exhibition process concluded and submissions are currently being analysed for Council consideration in 2013.
Further investigate opportunities to improve and activate the use of the Markham Place area and continue to pursue potential for access to open space in the Town Centre, including The Esplanade	↑	Council appointed consultants to prepare a public domain strategy for the town centre. This will investigate activation of Markham Place, laneways and open space opportunities at the Esplanade, as well as streetscape improvements. The public domain proposals data is being used as a basis for review of Council's Section 94 Contributions Plan in order to align with the new works program identified in the public domain plan. The Section 94 Plan will be updated to align with works identified in Public Domain Plan.

ENGAGING & INNOVATIVE LOCAL DEMOCRACY

Calls for a new WestConnex Task Force

The Mayors across the Inner West joined to press the State Government to establish a joint taskforce to coordinate a local government response to the WestConnex Motorway proposal recently put forward by Infrastructure NSW.

This has included Mayors from Ashfield, Leichhardt, Marrickville, Strathfield, Canada Bay and Burwood all committing to participating in the group.

The purpose of this Taskforce would be to

- Ensure adequate community consultation occurs from the outset
- Allow for effective coordination of the planning and infrastructure
- Ensure the development of appropriate planning controls along the route of the project and that the planning controls of local communities are upheld
- Allow for the effective coordination of any future works

It is vital that our local community is properly consulted about this potential project and that all Councils affected are informed about planning decisions that will affect their local area.

Councils have requested a complete plan, one that integrates public transport with cycleways and walkways. Noting some of the biggest challenges we face in our local streets – and indeed across the Sydney metropolitan area - are how to reduce the high levels of motor vehicle traffic and congestion.

It is intended that the community continue to be informed regarding any updates or progress on this matter.



Ashfield Town Hall being upgraded

Deliverables in the next Quarter include:

- Finalise the organisational values project
- Host the Australia Day Awards
- Implement the recruitment review plan
- Establish the new Mobile Phone Contract
- Upgrade of MapInfo – Exponare latest version of software

Highlights

- Sought expressions of interest for the Australia Day Awards including Citizen of the Year, Young Citizen of the Year and Sports Person of the Year.
- Construction underway for Civic Centre Stage 3 of the redevelopment
- New Council meeting cycle started including the administration of 17 Council and committee meetings
- Adopted Councils 2011 - 2012 Audited Financial Statements and Auditor's Reports
- Distributed 12 media releases regarding Council matters and produced and delivered a Community Newsletter to residents with translations in Chinese & Italian
- Council adopted the *Councillor Expenses & Facilities policy* and undertook consultation, produced/reviewed and adopted for the purposes of public exhibition; *Filming Policy; Commercial Vending and Mobile Street Vending Policy; Recognition to the Aboriginal Community Policy* and *Charitable Collections Policy*
- Council held a successful Carols by Candlelight event
- Established and went live with a Councillor Information Portal
- Produced Council's Annual Report 2011/2012

ENGAGING & INNOVATIVE LOCAL DEMOCRACY

COUNCIL PLAN	STATUS	COMMENT
Undertake regular consultation and engagement with the community on matters that affect them	↑	<p>Council continues to consult with and keep the community informed of various issues including traffic and parking changes, the development of the Light Rail and seeking support for the continuation of the GreenWay and its Active Transport Strategy. Extensive communication continues to be undertaken with the community regarding strategic town planning documents. The development of the Draft Local Environment Plan included an extensive community engagement process with all 220 public submissions being reviewed this quarter in preparation for 3 further public meetings to be held early 2013 in order to adopt the plan. Public consultation/notifications were undertaken for various traffic and parking matters this quarter.</p> <p>Development Applications notified and placed in local newspaper in accordance with Council requirements. People who have made submissions to development proposals are kept updated and informed of the process and applicants are provided with regular feedback via Council's pre-lodgement and PDA process.</p> <p>Staff have been distributing Road rule safety and educational brochures and the Safe Food Handling Calendar; notification letters were sent to all surrounding residents of Bede Spillane Reserve informing of new fencing for the park and around Ashfield Park informing of the new accessible playground area.</p> <p>Evaluation of the 2012 electronic-waste (e-waste) diversion trial prepared. This will be in the field during January 2013 gauging community members' experience and opinions about the program. Findings will inform the report to Council on the proposed future of the e-waste program. Ashbug Local Bike Users Group has provided comment on the Draft Bike Network Signage and Parking Plan. The Draft Library Strategic Plan 2012-2016 was placed on public exhibition this quarter with feedback encouraged from both users of the library and non-users. The marketing ploy to entice people to provide feedback was the chance for one person to win an E-Book reader. Comments will be collated and a final report presented to Council in the third quarter. A post food festival business newsletter is being produced to include a survey on food festivals.</p>
Implement the Equal Employment Opportunity Plan	↑	<p>Completed and Council adopted the Workforce Plan and a draft Workforce strategy has been developed. Draft mentoring model established for Aboriginal and Torres Strait Islander staff. Three workshops on "Organisation Values" have been undertaken with Council staff, a project plan has been developed to undertake the delivery of a new performance management system. This has included a review of 12 other Council's performance management systems, and a review of proprietary models, was undertaken and presented to the Project Team. Workshops were held with the Executive where the framework of a performance management system was discussed and written criteria around "corporate actions" were developed. Following the review of exit interview feedback received during 2012, a statistical report has been prepared with the analysis to be considered by the executive next quarter. Terminating processes for three staff members were carried out and staff grievance register updated for this quarter with two grievances received during this period.</p>

ENGAGING & INNOVATIVE LOCAL DEMOCRACY

COUNCIL PLAN	STATUS	COMMENT
Ongoing implementation of the Risk Management Strategy	↑	This quarter included reviewing and building upon the Council Risk Register to ensure currency of information and actions.
Partner with other government agencies and organisations to deliver the Community Strategic Plan	↑	This quarter included reporting on the first quarter review against the Council Plan 2012-16, producing the Council Annual Report for 2011/12 and the State of Environment Report 2011/12. Council continues to actively participate and support the Cooks River Alliance through financial contributions of \$7,000 per year to the Alliance staff and projects - funded through WaSIP. Council also continues to support and participate in the Parramatta River Catchment Group and this quarter Council adopted the Parramatta River Coastal Zone Management Plan. Council continues to expand activities undertaken in partnership with the Metro MRC to provide projects and services for migrant communities. Discussions initiated with Business Enterprise Centre to run the Small Biz Connect service through Ashfield Council offices on a fortnightly basis, with regular workshop activities as an element of the program.
Provide transparency through public access to council information	↑	Council updated the GIPA publication to reflect the new Council post elections and continues to implement initiatives and processes in order to ensure compliance with the Government Information Public Access Act (GIPA) including revising material on council's website. Council has requested a quote on the implementation of eServices of which will streamline existing processes and assist with council business such as online payments and online DA enquiries etc. This quarter included the production of the Ashfield Council Annual Report 2011/12, the first quarter review against 2012/16 Council Plan and undertaking a range of workshops/consultation to review the Council Plan and prepare for the impending Annual Operational Plan 13/14.
Review and update Council's policies, plans and procedures	↑	This second quarter Council adopted the Councillor Expenses & Facilities policy and undertook consultation, produced/reviewed and adopted for the purposes of public exhibition; Filming Policy; Commercial Vending and Mobile Street Vending Policy; Recognition to the Aboriginal Community Policy; Charitable Collections Policy and processed the Pecuniary Interest Returns for the new Council. Staff have developed working draft policies for Tree Preservation Policy; draft Procurement Policy and procedural documents; draft Noxious Weeds Policy and are reviewing the Graffiti Management policy. The Home Library Service Policy was also updated with minor amendments.
Provide a workplace that is healthy and safe	↑	Council is in the process of transitioning to the new Work Health and Safety Legislation (WH&S) with actions including the intranet uploaded with relevant information for staff; round two meeting sessions for all staff have been undertaken; staff have finalised Volunteers and Contractors aspect requirements. Most safety aligned policies have had desk top review and have incorporated the new legislation. The draft terms of reference for a WHS committee have been drawn up for review ready for adoption in March/April 2013 by a newly established committee.

ENGAGING & INNOVATIVE LOCAL DEMOCRACY

COUNCIL PLAN	STATUS	COMMENT
Continue to implement good governance and corruption prevention strategies	↑	This period included the continuation of all staff receiving Code of Conduct training. Council adopted a report on the Pecuniary Interest Returns for Councillors and senior staff and received a report on the status of Council resolutions for the first 6 months of the year. Staff updated a range of forms and produced a range of information fact sheets on business practices for the new council and undertook a detailed induction program for the new Council. Staff are currently drafting a best practice procurement policy and procedures. The six monthly report on public interest disclosures was reported to the Ombudsman along with Government Interest Public Access applications being reported to the Information Commissioner.
Inform and communicate with residents on Council and community issues using a variety of communication mediums	↑	This quarter included the production and distribution of the annual Community Report to all households; 12 weekly council adverts and Mayoral columns; produced three editions of Spl@sh, the staff newsletter, 12 Media Releases; established and went live with the online Councillor information portal. Nominations were sought for Australia Day Awards including Citizen of the Year, Young Citizen of the Year, Young Artist of the Year and Young Sportsman of the Year. Established the Sustainability Times - E-Newsletter. The recent newsletter contains features about the LETS alternative trading network, community gardening in the local area, a great competition to enter when you recycle your mobile phone and more. People can subscribe by emailing sustainability@ashfield.nsw.gov.au . Notification letters sent out to all surrounding residents of Ashfield Parka and Bede Spillane reserve indicating the works to be undertaken at both parks.
Resource committees and encourage community participation in Council activities	↑	During this second quarter Council has facilitated and administered 17 council and committee meetings. This has included the first quarter of meetings for the new Council with Council electing membership and representation on a range of standing, advisory and external committees. The aboriginal, youth, seniors and access committees all continued to meet regularly and each of these has and encourages community input and participation.
Implement the new resourcing strategies contained in the:- - long term financial plan - asset management plans - workforce plan	↑	Specific actions on these plans have been built into the work programs of key staff. The Long Term Financial Plan is informing preparatory work on the 2013/14 budget and asset plans are being used to inform the capital work schedule. Council has adopted the Workforce Plan and a draft Workforce strategy has been developed, both of which are linked to the work derived from the interlinked resourcing plans. The Division of Local Government, Department of Premier and Cabinet has highlighted Ashfield Council as an example of good practice when it comes to integrated planning and reporting. Ashfield Council was recently commended for its overall suite of plans, particularly the Community Strategic Plan and Asset Management Plan which will now be promoted as good practice across the local government network.

ENGAGING & INNOVATIVE LOCAL DEMOCRACY

COUNCIL PLAN	STATUS	COMMENT
Continue to maximise opportunities for shared services, participation and partnership with SSROC and others	↑	<p>Ashfield continues to be active in several regional project groups such as Swift, RFID and GreenWay. Council continued our partnership with SSROC for the Internal Audit and Strategic Procurement Services. The SSROC Procurement Project's interim phase has ended, and a Review Team has been established to evaluate the project. Council continued to actively participate in joint SSROC projects including tendering processes; regional waste management services; management of e-waste through the new Product Stewardship Program. As part of the SSROC group Council recently adopted a group of approved recruitment agencies to contact when needing temporary staff.</p> <p>Other local partnerships this quarter have included Mission Australia, who have partnered with Ashfield Library to conduct free weekly literacy classes in the library on the National Year of Reading themes. Infants Home and HACC services providers to integrate transport and food services in the planning of 'Turning Point Café', a multicultural support group for people with dementia, their families and friends. Council partnered with Big Splash Media to deliver the Ashfield Good Food Guide and Council is working with Marrickville Council on the Flood Study for the Hawthorne Canal catchment. A schedule for Co-operative library purchasing has been established as SWIFT is a successful co-operative consortia with the first round of cooperative purchasing being completed for 2012/13 and libraries involved are: Ashfield, Botany Bay, Canada Bay, Canterbury, Kogarah, Marrickville and Rockdale. Customers can request items from all these libraries and deliveries are made weekly. Feedback from our cataloguing and processing company, and the libraries involved indicate a mainly successful first round, and a commitment from all to continue. Cost savings have been obtained working cooperatively through discounts purchasing together in bulk, and also through savings on cataloguing charges. The inaugural SSROC Youth Collections Subgroup meeting was held at Ashfield in October and a meeting of Inner West Council Economic Development staff held in December 2012, hosted by Ashfield and attended by representatives of 7 Councils.</p> <p>Ongoing rate comparisons undertaken with SSROC and private contractors regarding Tree Maintenance Contracts and Playground Equipment Tender. Both of these tenders are being used for purchasing and price comparisons for future works and repairs.</p> <p>Food Authority and Public Health Unit, working with Local Area Command community safety & drug destruction, SSROC Regulatory Services as well as cooperative approach with other Council's to share information.</p> <p>Staff attended SSROC Waste Managers and Environmental Management Groups where Alternative Waste Technologies were the focus. Participated in Inner City Waste Group where the focus is the regional recycling tender (which will be due for review in Sept 2013). Attended Sydney Environmental Educators Network which reflected on the success of the Compost Revolution Program, which Council will deliver during 2013.</p>

ENGAGING & INNOVATIVE LOCAL DEMOCRACY

COUNCIL PLAN	STATUS	COMMENT
Show policy and advocacy leadership on issues impacting on and of concern to the community	↑	<p>Ashfield Council is committed at all levels to pursuing the completion of the GreenWay in its entirety and we will continue to advocate strongly for this important community asset. The four participating GreenWay Councils continue to be engaged in lobbying for recommitment to constructing the path and the GreenWay. Various committees of Council met this quarter to discuss a range of issues and strategic priorities including meetings of the Ashfield Youth Committee, Access Committee and Aboriginal Consultative Committee. Staff continue to liaise with the community regarding the improvement of pedestrian safety in the Ashfield town centre. Council has continued to keep the community educated and informed of Safe Food Handling management, Swimming Pool Safety and Fencing and on Road Safety Rules. The Mayor joined with other Mayors across the Inner West to press the State Government to establish a joint taskforce to coordinate a local government response to the WestConnex Motorway proposed by Infrastructure NSW.</p> <p>Council issued a number of community notices in response to complaints received regarding the poisoning of pigeons in the Haberfield area, with dead pigeons having been found along the Hawthorne Parade Haberfield and Richard Murden Reserve area. Council ensured that all dead birds were removed immediately and reported the matter to the RSPCA and Police. Residents were advised to be mindful of young children playing in the area and the exercising of dogs and that rubber gloves should be used to dispose of dead birds and handwashing is essential.</p> <p>GreenWay Place Manager engaged in November for 2 years (part time). Hosted by Ashfield Council. Planning for 2013 priorities underway. Advocacy and lobbying continues very effectively with Transport NSW with regard to considerations around the light rail stations and interface with local active transport.</p>
Deliver an Internal Audit Program	↑	Internal Audits undertaken during this quarter included 'Human Resources Recordkeeping', 'Budget Processes' and 'Cash Investments'. The Internal Audit Committee reviewed the Committee and Internal Audit Charters; adopted action plans following 'The Business Continuity Review' and the 'Management of Suppliers Contract' audits.
Update and implement a new electronic document management system	↑	This quarter has included a staff demonstration of the TRIM system, being the electronic document management system council will be implementing and meeting Council's TRIM Project Manager. Initial discussions have included data migration methodologies, business processes, configuration of TRIM and implementation timeframes with the process expected to take around 9 months starting in March 2013.

Subject	NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT
File Ref	Governance>>Conferences
Prepared by	Gabrielle Rennard - Manager Corporate Services
Reasons	To advise Council of the call for motions for the 2013 National General Assembly of Local Government.

Overview of Report

This report advises Council that the National General Assembly of Local Government is to be held on 16 – 19 June 2013 at the National Convention Centre in Canberra. The Australian Local Government Association (ALGA) is calling for motions under the theme *Foundations for the Future: Twenty 13* with the deadline for submissions noted as 26 April 2013.

Background

The 2013 National General Assembly (NGA) of Local Government will be held between Sunday 16 June 2013 and Wednesday 19 June 2013 in Canberra. The theme for the 2013 General Assembly is *Foundations for the Future: Twenty 13*.

The NGA provides an opportunity for Councils to influence the national policy agenda by:

- a) identifying national priorities that ALGA might be able to pursue at the national level; and;
- b) identifying priorities that are shared by all Councils, regardless of state differences, that relate to federal matters.

To assist Councils in preparing motions, a Discussion Paper has been prepared which provides background information on the theme, and is attached for information.

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

1. Fall under the NGA theme
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

Financial Implications

Not applicable

Other Staff Comments

Not applicable

Public Consultation

Not applicable

Conclusion

Should Council wish to submit any motions to the General Assembly, the deadline for submission with ALGA is 26 April 2013.

ATTACHMENTS

Attachment 1 Discussion Paper

10 Pages

RECOMMENDATION

That Council:

- 1/3 Note the report;**
- 2/3 Nominate any delegates to attend the 2013 National General Assembly of Local Government in Canberra between 16 and 19 June 2013; and**
- 3/3 Determine any motions that are to be submitted on behalf of Council.**

NELLETT KETTLE

Director Corporate & Community Services



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

**National General Assembly of Local
Government**

16 - 19 June 2013

Call for Motions

Discussion Paper

The Process

The issues presented in this paper are designed to stimulate ideas that may form the basis of 'motions' to be considered at the National General Assembly (NGA). You are encouraged to read all of the sections of the Discussion Paper, but are not expected to respond to every question contained in them. Your motion/s can address one or all of the issues identified in the discussion paper. All that the Australian Local Government Association (ALGA) asks is that your motion is nationally relevant, directly related to the work of local government nationally and proposes a clear action and outcome.

To be eligible for inclusion in the NGA Business Papers motions must follow the following principles:

1. Fall under the NGA theme;
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

Motions submitted will be reviewed by the National General Assembly Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

If your council would like to put forward a motion(s), you may lodge it electronically at www.alga.asn.au using the online form. Motions should be received by ALGA no later than Friday 26 April 2013.

For more information, please contact ALGA's Director National Events, Clare Hogan, on (02) 6122 9400.

Overview

This Discussion Paper aims to assist councils to develop motions for consideration at the upcoming NGA.

NGA motions are an important mechanism to assist councils across Australia to influence the national policy agenda.

Local government plays an important role in Australia's democratic system of government. Its role is to represent its community and have a critical role in planning, coordinating, facilitating and providing services, infrastructure and programs that meet community and regional needs.

While councils can do a lot themselves, many local governments are constrained by lack of resources, expertise and adequate support from other levels of government (and the private sector) to meet all of their community's needs.

It is important to recognise that at the national level, the roles and functions of councils differ across jurisdictions and that local government is established under state laws. All state and territory governments have a variety of programs, grants and arrangements that are relevant to their respective state or territory and that are important to their councils. For this reason it is important that local governments, through their state and territory local government associations, maintain a close working relationship with state governments.

This year, on 14 September, there will be a federal election. The federal election is an important opportunity to seek commitments from all federal political parties about the way in which they will work with and support councils in meeting community needs. ALGA actively advocates on behalf of the sector in the lead up to every election. ALGA does this by engaging directly with all the major political parties, documenting local government initiatives and communicating these to all politicians as well as through events such as the NGA in facilitating conversations between federal politicians and local government representatives and drawing on initiatives contained in the NGA Resolutions.

The NGA provides an opportunity for councils to influence the national policy agenda by:

- a) identifying national priorities that ALGA might be able to pursue at the national level; and
- b) identifying priorities that are shared by all councils regardless of state differences that relate to federal matters.

It is anticipated that motions for the 2013 NGA will propose credible ideas and policy initiatives which will strengthen local government's capacity to respond to the social, economic and environmental changes facing Australia today and into the future.

Introduction

Local government is a richly diverse, highly responsive, accountable and dynamic level of government. There are now 559 councils in Australia. Over recent years the sector has experienced considerable change including structural reforms such as amalgamation of councils.

Some of local government's recent national achievements include:

- developing and advocating a clear set of principles for constitutional reform;
- the conduct of a successful campaign for the renewal of the Roads to Recovery program (R2R) which has been extended to 2019;
- advocacy for a broad review of the Financial Assistance Grants (with a review, albeit limited in scope, is currently underway);
- comprehensive studies into the financial sustainability of councils nationally (2006 PWC Report);
- actively pursuing internal reforms to improve the efficiency and effectiveness of local government with a focus on improved asset management; and
- successful delivery of over 3,500 community infrastructure projects worth more than \$1 billion on time and within budget as part of the Australian Government's response to the Global Financial Crisis (GFC) to create jobs and economic stimulus throughout the nation.

Local government's national significance is underlined by the fact that it employs around 195,000 Australians (just over 10 per cent of the total public sector work force), owns and manages non-financial assets estimated at \$245 billion (2007–08), raises around 3.5 per cent of Australia's total taxation revenue per annum and has an annual expenditure of around \$29 billion (2010–11)—just under 6 per cent of total public sector spending.

Most of local government's expenditure is directed towards the provision of local services, which include: housing and community amenities; transport and communications; recreation and culture; and social security and welfare.

At an aggregate level local government undertakes its work while being 90 per cent self-funded. However, many rural and regional communities have limited financial capacity which means those councils are much more reliant on external funding sources. Higher grant levels are absolutely critical to these councils to equalise services and infrastructure availability across the communities. Considerable local government funds are spent on vital additional work that relates to broad national issues.

As the level of government closest to Australians, local government is aware of and understands the myriad challenges faced by local and regional communities as they live, work and interact in an increasingly complex domestic and global environment. Local and regional communities require support to respond and adapt to factors they cannot control, such as climate change, drought, natural disasters and economic upheavals.

Financing Local Government

In 2006 ALGA commissioned PricewaterhouseCoopers (PWC) to undertake a national study into the Financial Sustainability of Local Government (the report can be found at <http://alga.asn.au/?ID=76&Menu=44,61,75>). This study built upon a number of studies that were conducted or being conducted by state and territory local government associations. The PWC Report was a vital body of research that underpinned a rigorous assessment of the financial sustainability of councils across Australia. The Report found that up to 30 per cent of councils were facing financial sustainability challenges and recommended a twin track approach to addressing some of these problems. It suggested:

- internal reforms by some councils to improve their efficiency and effectiveness; and
- changes to intergovernmental funding for improved financial sustainability to primarily assist those councils with sustainability challenges.

Recommendations from the Report include:

Improving efficiency, effectiveness and scale

- To further realise the gains from greater economies of scale and reduce unit costs via approaches such as regional or shared service provision, outsourcing, use of state-wide purchasing agreements etc.

Expanding own-source revenue

- To work with state governments to remove or relax legislative impediments and improve the capacity of local government to raise revenue from its own sources.

Setting clear and appropriate priorities

- To establish a robust long-term service plan which defines what council will provide and how services will be undertaken.
- To exercise caution prior to stepping in to attempt to resolve regional, state or national issues without a sound funding plan.
- To secure long-term funding (not just capital grants) prior to new services and infrastructure.

Deepening asset management and financial capacity

- Work with other spheres of government to facilitate improved asset management and financial skills through government-funding programs (eg the Size, Shape and Sustainability Review in Queensland and the MAV Step Program), to lift the skills in all councils to a reasonable base level.
- Use total asset management plans and systems to better manage asset renewals and replacement, and integrate into broader long-term council objectives.
- Undertake more regular asset condition reporting for key infrastructure.
- Develop nationally consistent local government financial and asset management data. There is a need for a new national program to improve the consistency and quality of council data to enable more robust and accurate analysis and planning and to produce a uniform national approach to measuring viability and financial sustainability. Ideally this would be supported by the Australian Government.

Suggested reforms to inter-government transfers

PwC sees significant merit in some reforms to intergovernmental transfers, but these need to be targeted to primarily assist the types of councils with sustainability challenges. The specific suggested reforms to intergovernmental transfers are:

- Establish a new Local Community Infrastructure Renewals Fund (LCIRF): this fund would support councils in the more timely funding of renewals work across a range of community infrastructure assets including community centres, aged care facilities, libraries, health clinics, sport and recreation facilities. The fund could be distributed based on relative need and use the R2R or FAGs distribution methods, or perhaps through a new or hybrid approach. The size of LCIRF could be set so as to provide a similar level of renewals support as provided by R2R, which is around \$200-250 million per annum.
- Revise the escalation methodology for FAGs from a mix of population growth and CPI, to a new escalation formula tailored more to local government cost movements (eg a combination of the ABS Wage Cost Index and Construction Cost Index coupled with population growth).
- Make funding for the Roads to Recovery Program permanent: this program has delivered substantial benefits and there would be significant merit in extending its duration and further augmenting funding levels (including escalating the program size by the ABS Construction Cost Index).

State governments to provide funding support to encourage the local council efficiency and asset management reforms: a significant proportion of councils have inadequate in-house skills to improve efficiency and to establish robust asset management and financial plans. There would be significant benefit in state governments providing partial funding to aid the development of tailored state-based reform programs. This program might be along the lines of the support provided by the Queensland Government (\$25 million over five years) in the Size, Shape and Sustainability Program, and the Step Program developed by MAV.

QUESTIONS?

Are there any specific proposals your council has to follow-up on the recommendations contained in the PWC Report?

In particular:

Are there things that the Commonwealth could do to assist local government nationally to improve its efficiency, effectiveness and scale?

Are there things that the Commonwealth could do to assist local government to expand own-source revenues?

Are there things that need to happen to help set clear and appropriate priorities, including long term funding?

Are there things that the Commonwealth can do to assist or deepen local government's asset management and capacity for financial management?

What further changes are required to Commonwealth local government financial transfers?

Financial Assistance Grants

On 9 December 2012 the Commonwealth Treasurer provided Terms of Reference to the Commonwealth Grants Commission for a Review on Improving the Impact of the Financial Assistance Grants on Local Government Financial Sustainability. The Terms of Reference require the Commission to provide a report to the Australian Government by 31 December 2013 on the following issues:

- 1 The review is ‘to identify tangible measures for improving the impact of the Local Government FAGs on the effectiveness of local governments and their ability to provide services to their residents within the current funding envelope’.
- 2 Specifically we are asked to examine the impacts of FAGs on local governments and its appropriateness by:
 - examining in the intrastate context whether the National Principles that guide the allocation of the general purpose grants remain valid and are conceptually consistent with each other;
 - evaluating the economic and financial benefits of untied vs tied funding for enhancing the effectiveness of local governments and their ability to ensure effective services for their residents;
 - identifying the impact of the Minimum Grant principle on the intrastate distribution of FAGs; and
 - assessing the relative need of local governments in each State and Territory with a particular focus on those that service regional and remote communities.
- 3 In responding we will report our findings relating to each point and, where appropriate, identify changes to the FAGs distribution process which would enhance the effectiveness of local governments and their ability to provide services.

This is an important review, but it needs to be noted that the Terms of Reference do not include an examination of the quantum of the Financial Assistance Grants.

Questions

Are there any specific proposals from your council on any of the Terms of Reference for the Review of the Financial Assistance Grants?

Are there any proposals from your council regarding the Financial Assistance Grants more broadly?

Expenditure Priorities

Over the past 30 years the roles and functions of local government have changed significantly.

In 2001 the Commonwealth Grants Commission (CGC), in a *Review of the Operation of the Local government (Financial Assistance) Act 1995*, observed that the composition of services provided by local government has changed markedly over the last 30 to 35 years.¹ The CGC noted there had been substantial changes including:

- a move away from property-based services to human services;
- a decline in the relative importance of road expenditure (although it remains the largest function, its level of importance has declined from about half of total expenditure in the 1960s to a little more than a quarter in the 1990s);
- an increase in the relative importance of Recreation and Culture, and Housing and Community Amenities (these are now large areas of local government expenditure, each approaching 20 per cent of total); and
- an expansion of Education, Health, Welfare and Public Safety services (this has increased from 4 per cent of total expenditure in 1961–62 to about 12 per cent in 1997–98).

These trends reflect changes in local communities, growing demand and councils' willingness to meet the emerging challenges of their local municipality. The trend was also encouraged by the Commonwealth and State Governments who, over the period, increasingly offered programs to local communities e.g. aged care and children's services, on the condition of matched funds or limited growth funds. As a consequence, by accepting additional responsibilities without significant new funding for these services, councils were required to change existing priorities and shift funding between existing programs. This trend was confirmed by the CGS who concluded in their review that '*.... Local government is increasingly providing human services at the expense of tradition property - based services (particularly roads)*'. The trend was also confirmed by the state local government associations who also report that the costs of increased service provision have been met by delaying maintenance and replacement infrastructure activities.

Examination of the most recent ABS data 2010-11 shows that local government spends \$29.323 billion per annum, which is an increase from \$27.891 billion in 2009-10. Expenditure on Transport and Communications (2010-11), mainly roads and transport, is \$6.64 billion or 23 per cent of total local government expenditure. Spending on Recreation and Culture is approximately \$4.359 billion, and spending on Housing and Community Amenities is \$6.451 billion (this includes water and sewerage in a number of states where this is a local government function).

¹ Commonwealth Grants Commission commentary on Figure 5.2 Composition
Commonwealth Grants Commission – Review of the Operation of the Local government (Financial Assistance) Act 1995, June 2001.

**GENERAL LOCAL GOVERNMENT EXPENSES BY PURPOSE
2009-10 and 2010-11**

	2009 \$m	- 102010-11 \$m
General public services	5231	5611
Public order and safety	585	769
Education	150	144
Health	298	332
Social security and welfare	1 573	1684
Housing and community amenities	6812	6451
Recreation and culture	4071	4359
Fuel and energy	13	15
Agriculture, forestry and fishing	27	29
Mining, manufacturing and construction	301	356
Transport and communications	6129	6640
Other economic affairs	1230	1016
Public debt transactions	449	578
Other	1230	1336
Total	27891	29323

Source ABS Cat 5512 - Government Finance Statistics, Australia 2009 - 10 and 2010 - 11

QUESTIONS?

Are there any specific proposals your council has to regarding local government's expenditure priorities?

Are there proposals which would improve Commonwealth assistance to local government to help ensure traditional infrastructure service, such as roads, are maintained and renewed in a timely manner?

Are there proposals which would improve Commonwealth assistance to local government to help support council provided 'human services', such as aged care and children's services?

How could cost shifting from the Commonwealth and states be better addressed?

Constitutional Recognition of Local Government

Since the appointment of a Joint Select Committee on the Constitutional Recognition of Local Government in November 2012, the pace of developments has increased dramatically. ALGA lodged a detailed submission with the committee in December 2012 and a supplementary submission on 31 January 2013 in response to issues raised at a parliamentary committee hearing on 16 January 2013.

The ALGA Board is meeting regularly to determine and drive the agenda. ALGA welcomed the Parliamentary Committee's preliminary report on 24 January 2013 which recommended that the Commonwealth begin all necessary preparatory activities to ensure a successful referendum in 2013. ALGA has indicated strong support for constitutional change as soon as possible to secure continued direct funding. However, we have reiterated our concern about the lack of progress on the preconditions identified for a successful referendum and the short timeframe available for a campaign.

ALGA wants to make sure that the referendum proceeds when the chances for success are at their best, although we stand ready once the government announces a referendum. The Committee's final report is due in March 2013 and the Government has indicated that it will wait until that time before giving its response on the referendum. ALGA is concerned that the delays and moving timeframes have hampered efforts to finalise arrangements for a referendum and ALGA has redoubled its efforts to seek commitments from both the Government and the Opposition to support the referendum.

Constitutional Recognition remains a priority for the ALGA Board. Given the pace of developments and an expected announcement of the Government's intentions in March/April 2012, we are not seeking council motions on constitutional recognition for this year's NGA. A comprehensive update will be given to delegates at the NGA, based on the responses of the Government, the Opposition and State Premiers to the Committee's final report.

Subject	ADHOC DONATIONS
File Ref	Donations
Prepared by	Nexhmije Shala - Group Manager Community Programs & Services
Reasons	Donation for Natural Summer Disasters
Objective	Donate to the relief funds

Overview of Report

That a donation of \$5,000 be made to the Australian Red Cross disaster relief appeal funds as per Council's ad-hoc donation policy for the Summer Natural Disasters Appeal in relation to the Mayoral Minute MM 8/2013 at Council meeting held on 12 February 2013 .

Background

Under Council's adopted procedures for determining 'sundry' requests for financial assistance from organisations and individuals, Council can consider applications for financial assistance from individuals and groups/organisations in the following categories:

- a) Individual residents living in the Ashfield Council area. Residents must provide proof of residency with their application.
- b) Locally based groups, teams and organisations, requiring assistance for projects and activities for the benefit of residents of Ashfield Municipality. Such organisations must be located in the Municipality of Ashfield or provide benefits for a significant proportion of the residents; and established as not-for-profit, community based and/or charitable organisations (i.e. not commercial or profit-driven entities, including registered clubs).
- c) Other groups and organisations requiring assistance for humanitarian or community concerns consistent with Council's social and/or other policies.

Preference for funding will generally be given to groups/organisations with limited sources of funding or fund-raising. In cases where individuals and teams apply for assistance they should provide support documentation from their club or association and peak body.

Council may consider applications or proposals involving financial assistance of the following nature:

- An initiative which strengthens formal and informal support networks, reduces isolation and increases community participation and opportunities especially for people with the greatest need.
- A special event servicing the local community, which is not provided for in Council's events programs.
- Establishment of a new service where no other source of funding exists
- State or national representation in chosen field, including academic, cultural, artistic and sporting endeavours, where people require financial assistance to attend or compete.
- A team or individual from a disadvantaged background in pursuit of a unique cultural, academic or sporting experience and which will produce considerable social capital for those involved.
- Requests for use of Council facilities, which involve either waiving of charges or reduction of fees and charges at a level below the scheduled amounts in Council's Annual Management Plan Fees and Charges.
- Donations towards humanitarian or community concerns consistent with Council's social and/or other policies.

Applications for a Sundry Grant will not be considered in cases where they:

- Are eligible to apply for an Ashfield Council Community Grant or have already been granted assistance from another Council assistance program.
- Will gain a personal financial benefit from the grant.

Current request

Australia has once again endured a summer of natural disasters with bushfires and floods plaguing struggling Australians across the country, particularly in Queensland, Victoria, Tasmania and New South Wales. Our thoughts and prayers are with those who have lost loved ones and friends and we empathise with the many people whose lives have been thrown in disarray by these disasters.

We acknowledge and appreciate the very difficult work of the dedicated volunteers, emergency services personnel, government workers, and the army among others who have been assisting in the rescue and recovery operations. Ashfield Council can contribute to this effort by making a donation that will help to restore normality to the lives of those affected.

Council at its meeting on Tuesday 12th February resolved that a donation of \$5,000 be made to the Disaster Relief Funds as per Council's Adhoc Donations Policy. This donation falls within the parameters of the policy.

Financial Implications

This donation can be made from the existing sundry grants vote in the 2012/13 budget.

ATTACHMENTS

There are no supporting documents for this report.

RECOMMENDATION

That a donation of \$5,000 be made to the Australian Red Cross Disaster relief funds.

NELLETTE KETTLE
Director Corporate & Community Services

Subject	THIRNING VILLA ARTIST IN RESIDENCE PROGRAM - APRIL 2013 TO MARCH 2014
File Ref	Community Programs
Prepared by	Anthia Hart - Community Development Worker - Arts, Culture & Recreation
Reasons	To provide an update of the call for expressions of interest for the Thirning Villa Artist in Residence program
Objective	To obtain Council endorsement for the artists recommended for the period April 2013 to March 2014

Overview of Report

The Thirning Villa Artist in Residence Advisory Group and Council Community Development Worker reviewed applications received from artists to undertake residency at Thirning Villa during April 2013 to March 2014.

Background

The Artist in Residence program is open to performing, visual and literary artists from regional and remote areas in Australia and overseas artists. Selected artists reside at Thirning Villa in Pratten Park, Ashfield for approximately 3 months. With a focus on Community Arts Development, the artist assists Ashfield residents to express their aspirations through the arts.

The Thirning Villa Artist in Residence Advisory Group consisting of Ms Debbie Lennis, Ms Mary-Jane Field and Council Officer Anthia Hart met to review applications received from twenty one artists to undertake the residency from April 2013 to March 2014. Ms Barbara Konkolowicz was unable to attend but provided feedback by email.

There were twelve applications from Australian artists and nine applications from International artists to undertake the residency from April 2013 to March 2014. Since 2007 Council has accepted one international artist in each twelve month period.

As a result of the meeting, the Advisory Group selected the following artists:

1. Aboriginal artists, **Mr Scott Towney** and **Ms Irene Ridgeway**, from Peak Hill NSW, 27 March 2013 to 7 June,
2. **Elizabeth Slottje**, from Black Springs NSW, 11 June to 30 August,
3. **Lara Scolari** from Dubbo NSW, 3 September to 13 December,
4. **Ossi Yalon** from Israel, 16 December to 28 March 2014.

The residency of Aboriginal artists **Mr Scott Towney** and **Ms Irene Ridgeway** is a result of the recently established 'Sister Community' partnership that Council has entered in to with Peak Hill Aboriginal Working Party and Parkes Shire Council. This relationship aims to:

- strengthen relationships, understanding and appreciation between the two communities,
- increase cultural awareness and respect
- develop ties of friendship through regular communication and
- build a broader perspective within each community.

This program will be shared by the two artists who will offer art workshops for the community. This residency will be a valuable tool to develop linkages to other sectors of the community creating bridges between diverse groups. There are two art projects that are already proposed that the artists will be invited to assist with. These are the tree trunk artwork in Ashfield Park, and the bollards in the Sculpture Garden at Thirning Villa. A considered approach to these two projects will result in an authentic response in the creation of artwork that can affect cultural pride and self esteem.

Artist **Ms Elizabeth Slottje** is an experienced choir master and plans to hold community workshops to work toward an end-of-residency concert. The program will include performances of songs from cultural backgrounds selected by workshop participants. Existing choir leaders, those already practising in Ashfield, will be invited to contribute to the process.

Ms Lara Scolari has proposed an exhibition that will celebrate over thirty artists who have visited Ashfield in the residency program since the inaugural artist, Andrew Hull from Burke came to stay at Thirning Villa in 2003. There will also be a series of workshops designed to engage community members in the creation of large scale paintings and drawings investigating the complexities and undercurrents of relationships.

Ossi Yalon, the one international artist for this round, plans on creating a conflict resolution circle that will be a sculptural work influenced by community members. Ms Yalon is also a fashion designer and will be offering workshops to teach art and clothing design. The possibilities of what this artist can best offer to the Ashfield community is yet to be explored although the design component is well suited to young people.

Financial Implications

There will be no financial implications beyond Council's existing budget allocations.

Other Staff Comments

There are no comments from other staff in this report.

Public Consultation

The Thirning Villa Artist in Residence Advisory Group was consulted in the process of selection of potential artists for the period April 2013 to March 2014.

The Aboriginal Consultative Committee was also consulted in the development of the 'Sister Community' program with Peak Hill Aboriginal Working Group and Parkes Shire Council.

Conclusion

The Artist in Residence program continues to develop and expand with the highest response this round to calls for expressions of interest since 2003. Once again, the response to the invitation for residency applications was of a high standard with a range of arts practices represented.

The program offers many opportunities as Ashfield provides a rich environment for artists to develop meaningful cultural exchange in a diverse community.

ATTACHMENTS

Attachment 1 A list of the applications received

1 Page

RECOMMENDATION

That Council endorse the offers of residencies to Mr Scott Towney, Ms Irene Ridgeway, Ms Elizabeth Slottje, Ms Lara Scolari and Ms Ossi Yalon.

NELLETT KETTLE
Director Corporate & Community Services

2013 - 2014		SELECTED ARTISTS
Peak Hill Artists Scott Towney & Irene Ridgeway		
Elizabeth Slottje		
Lara Scolari		
Ossi Yalon		
SHORTLIST ARTISTS	AUSTRALIAN	
Linda Swinfield		
Grace Bailey		
Lauren Carroll Harris		
Malcolm Whittaker		
Emma Anna Baxter		
Dr Josh Wodak		
Patricia Choueiri-Beuhalt		
Cunde Wang		
SHORTLIST ARTISTS	INTERNATIONAL	
Julio Pacheco-Rivas		
Jozef Kapustka		
Syed Faraz Ali		
Damien Croce & Daniela Quilici		
Luca di Luzio		
Ellen Maybe		
Mostafa Alktifan		
Abiodun Ogunfowodu		

Subject	REPORT ON FEAST OF FLAVOURS FESTIVALS
File Ref	Business Relations>Food Festivals
Prepared by	Robert Richardson - Business Liaison and Events Coordinator
Reasons	Inform Council of the delivery of the Feast of Flavours Festivals run in October 2012

Overview of Report

The Feast of Flavours Festivals for 2012 were successfully delivered with total audience estimated at 20,000. Innovations including shifting the Haberfield Primavera to a Sunday, seeking sponsors outside the LGA in partnership with a media company and including more entertainment options delivered positive outcomes in terms of funding and participant feedback.

Background

Aim: The Festivals are run each year by Ashfield Council to promote the dining and specialty food outlets in the LGA to local residents and visitors from outside the LGA.

Timing: Ashfield Feast of Flavours Festivals were again held as part of the Crave Sydney International Food Festival in October 2012. Summer Hill Neighbourhood Feast was held on Sunday 7 October, Ashfield's Tastes of Asia on evening of Friday 12 October and Haberfield Primavera was held on Sunday 14 October. The Feast of Flavours events have previously all been held on one weekend, with Ashfield on Friday night, Haberfield on Saturday and Summer Hill on Sunday. The Saturday option created problems for some Haberfield retailers, as Saturday is regularly a prime shopping day when people from many parts of Sydney come to the precinct to buy quality Italian food stuffs. There has been a strong view amongst some retailers that the event would be better held on a Sunday, so this year the event was scheduled for the Sunday following the festival in Summer Hill. Overall the change to a Sunday was a significant success. Visitor numbers were reportedly up by 100% or more on the previous year and feedback from retailers was about the change was positive. It is recommended that the Haberfield Primavera be held on Sundays in future years.

Numbers of visitors and stalls: The weather was good for all events and overall visitor numbers were estimated to be around 20,000, with about 8000 at Haberfield, 8000 at Summer Hill and 4000 at Ashfield. The total number of local businesses and community groups taking stalls was 63, with 22 at Haberfield, 15 at Ashfield and 26 at Summer Hill, including 6 local environmental groups.

Budget: For 2012/13 Council allocated a budget of \$29500 for the festivals, \$25,000 from the Business Relations budget and \$4500 from the Environmental Budget. \$13395 was raised from hire of stalls, tables and public space and \$10,700 was raised in sponsorships for the festival. This provided funding from all sources of \$53,595. The cost of the festivals for 2012/13 was \$52,951. An additional \$6160 was incurred for production of the Ashfield Good Food Guide and distribution of the Guide during the festivals.

Good Food Guide: Council partnering with Big Splash Media to produce the first edition of the Ashfield Good Food Guide, a listing of restaurants and specialty food outlets in the LGA with features on local chefs and suburbs and advertising. The Guide was launched at the festivals and about 5000 copies were distributed to festival visitors.

Sponsors: The recruitment of sponsors is a key task to extend Council's budget for the festivals. In 2012 sponsorship was also required in order to cover costs for publishing the Ashfield Good Food Guide, so a joint program was launched with Big Splash Media to recruit sponsors for both the Festivals and the Guide. This approach secured a major sponsor, Westfield Burwood, who contributed \$20,000 to the joint project; and three other sponsors, Lamona IGA Haberfield, AMF Bowling and Taronga Zoo. The opportunity to take advertising space in the Good Food Guide enabled sponsors to deliver an on-going message to local consumers and the festivals themselves provided good opportunities for direct interactive marketing to consumers, ie the opportunity to design some type of fun experience in which consumers can engage. Westfield, with a fashion style tent; AMF Bowling, with bowling games and an amusing bowling pin character; and Taronga Zoo, with an animatronic baby T-Rex, all took advantage of this interactive marketing approach.

Entertainment: This year early invitations were made to local schools and dance and music groups to provide entertainment. Several of these responded and their participation added low cost community entertainment to the festival program and attracted good audiences of parents, relatives and friends of the performers. Another innovation was the decision to support a fashion show by local Haberfield clothing boutiques. Additional children's activities were also provided, through the hire of street space to an amusement rides company.

Social Media: In 2012 social media was used to attract audience to the Feast of Flavours was used for the first time. A social media firm was engaged to produce a Facebook page and twitter account for the festivals and participating retailers and sponsors were encouraged to place content on the Facebook page. To attract interest a Facebook competition was launched, with participants being asked to provide a brief description of what they love about food in Ashfield, Haberfield and Summer Hill to enter for a prize of a \$300 meal at a restaurant in one of these suburbs. The Facebook page attracted over 200 likes and a similar number of competition entrants.

Sustainability: Funding was obtained from the Environment section to support sustainability initiatives at the events. These included incorporation of messages about using sustainable transport to get to the festivals, a reduction in the number of letterbox leaflets delivered by use of social media marketing, the provision of bio-degradable food plates and utensils to stall holders, the inclusion of a number of environmental information stalls at Summer Hill Neighbourhood Feast and the preparation of an assessment on the environmental impact of the festivals.

Feedback: A formal feedback process on the festivals will be undertaken in 2013 to assist planning with next year's events. However extensive verbal feedback was obtained which indicated:

- The attendance at the events was generally assessed as being as good or better than previous years, with a significant increase in numbers at Haberfield Primavera.
- The Ashfield Business Chamber considered all the events to be successful and expressed appreciation of the work done by Council in delivering the Festival program.
- Stallholders and attendees welcomed the inclusion of more children's activities and diversity of entertainment.
- The inclusion of fashion activities and at Haberfield was a welcome addition to activities and the local fashion retailers were very positive about the outcomes of their activity.
- The major sponsor Westfield Burwood was pleased with the outcomes of the festivals and will consider participating again.
- Stallholders at Haberfield were concerned with a clash with another neighbouring festival and requested greater cross council consultation to avoid this occurring (Consultation did take place but the month was crowded with local festivals making it difficult to avoid a clash)
- Many individual stallholders assess the success of the festivals according to their financial returns on the day, rather than viewing their participation as a marketing exercise which may involve a net cost. Thus there is a significant variation in stall holder feedback responses according to financial returns achieved on the day. However positive stallholder responses significantly outnumbered negative responses.
- One shop keeper in Summer Hill requested that Council use a different footprint for the festival, involving closure of the Summer Hill car park for festival activities. This would bring the festival into better proximity to her shop. Consideration of this option can be given in 2013.

Some pictures of the Festivals follow

ATTACHMENTS

There are no supporting documents for this report.

RECOMMENDATION

Council note the outcomes of the Feast of Flavours festivals.

NELLETT KETTLE
Director Corporate & Community Services

Summer Hill



Kids entertainment in Smith St



Local Dance School Performance in Lackey St



Food stall holder family



Launching the Ashfield Good Food Guide



Food tables on Liverpool Rd



Activities in Civic Plaza

Haberfield



Fashion Show at Ramsay St & Dalhousie St



Kids line up for the AMF Zorb Ball



Westfield Style Lounge



Taronga Park T Rex



Crowd on Ramsay St



Wine Tasting in Ramsay St



We can grow

Subject	SUNDRY GRANT - REQUEST TO COUNCIL FOR FINANCIAL DONATION
File Ref	Community Programs
Prepared by	Anthia Hart - Community Development Worker - Arts, Culture & Recreation
Objective	To provide Council with information

Overview of Report

The purpose of this report is to assess Council's consideration to make a donation of \$1,000 to the "Angel Flight" charity.

Background

At its meeting of Tuesday 13 November 2012 Council considered a Mayoral Minute concerning "Angel Flight". The recommendation adopted as a result of the Mayoral Minute was:

"That Council consider supporting the fantastic efforts of Angel Flight with a donation of \$1,000 and this be referred for assessment under Council's ad hoc donation policy."

Angel Flight Australia (AF) is a charity organisation providing assistance to people who need to travel to major centre for medical purposes. The mode of transport is by volunteer private aircraft. The charter of AF is to help fill the gap between aero medical providers such as Care Flight and the Royal Flying Doctor Service, and normal forms of transport such as self driving or public transport.

The service is a charity that co-ordinates non-emergency flights for financially and medically needy people. All flights are free and assist country patients or carers travelling to or from medical facilities anywhere in Australia.

Under Council's adopted procedures for determining 'sundry' requests for financial assistance from organisations and individuals, Council can consider applications for financial assistance from individuals and groups/organisations in the following categories:

- a) Individual residents living in the Ashfield Council area. Residents must provide proof of residency with their application.
- b) Locally based groups, teams and organisations, requiring assistance for projects and activities for the benefit of residents of Ashfield Municipality. Such organisations must be located in the Municipality of Ashfield or provide benefits for a significant proportion of the residents; and established as not-for-profit, community based and/or charitable organisations (i.e. not commercial or profit-driven entities, including registered clubs).

- c) Other groups and organisations requiring assistance for humanitarian or community concerns consistent with Council's social and/or other policies.

Preference for funding will generally be given to groups/organisations with limited sources of funding or fund-raising.

Council may consider applications or proposals involving financial assistance of the following nature:

- An initiative which strengthens formal and informal support networks, reduces isolation and increases community participation and opportunities especially for people with the greatest need.
- A special event servicing the local community, which is not provided for in Council's events programs.
- Establishment of a new service where no other source of funding exists
- State or national representation in chosen field, including academic, cultural, artistic and sporting endeavours, where people require financial assistance to attend or compete.
- A team or individual from a disadvantaged background in pursuit of a unique cultural, academic or sporting experience and which will produce considerable social capital for those involved.
- Requests for use of Council facilities, which involve either waiving of charges or reduction of fees and charges at a level below the scheduled amounts in Council's Annual Management Plan Fees and Charges.
- Donations towards humanitarian or community concerns consistent with Council's social and/or other policies.

Applications for a Sundry Grant will not be considered in cases where they:

- Are eligible to apply for an Ashfield Council Community Grant or have already been granted assistance from another Council assistance program.
- Will gain a personal financial benefit from the grant.

Conclusion

In the case of supporting Angel Flight with a donation of \$1,000, it is considered to be consistent with '*Donations towards humanitarian or community concerns consistent with Council's social and/or other policies*'.

Financial Implications

Sundry donations such as those recommended in this report will be sourced from available funds within the existing Councillors' Donations vote. There is currently \$13,200 remaining within this vote.

Other Staff Comments

n/a

Public Consultation

n/a

Conclusion

In the case of supporting Angel Flight with a donation of \$1,000, it is considered to be consistent with '*Donations towards humanitarian or community concerns consistent with Council's social and/or other policies*'.

ATTACHMENTS

Attachment 1	Angel Flight briefing paper	2 Pages
Attachment 2	Newspaper article	1 Page
Attachment 3	Brochure	1 Page

RECOMMENDATION

That Council note the information contained in the report

That Council provide \$1,000 to assist with the worthwhile work carried out by the Angel Flight charity

NELLETT KETTLE
Director Corporate & Community Services



Briefing Paper

About Angel Flight Australia – established April 2003

Angel Flight Australia is a charity that co-ordinates non-emergency flights for financially and medically needy people. All flights are free and assist patients or compassionate carers travelling to or from medical facilities anywhere in Australia.

Angel Flight pilots do not carry aeromedical staff or medical equipment so do not act as an alternative to the Flying Doctor (RFDS) or Air Ambulance in that capacity.

Angel Flight services are entirely free.

Who is transported?

- Patients of all ages needing medical treatment at destinations where other forms of transport are physically and emotionally taxing or unaffordable
- Patient carers for compassionate reasons
- Blood and blood products
- Medical drugs
- Anyone medically and financially disadvantaged

We have now conducted over 13,500 Angel Flight missions helping over 2,200 patients, carers and family members.

How is the service accessed?

Registered 'Health Professionals' (i.e. medical practitioners, nurses, social workers) are the people from whom we receive 'mission requests'.

Health Professional registrations are approaching 2,700.

Who does the flying?

Angel Flight pilots donate their time, their skills and the bulk of their aircraft costs* for each flight.

Our volunteer pilots and aircraft owners' flight credentials exceed the requirements of CASA for private flight in Australia, and the aircraft meet specified CASA and insurance minimums.

Geographically, Angel Flight serves the medically needy Australia wide with a network of pilots and aircraft in all states and territories which is growing as the word spreads.

Pilot registrations are approaching 2,600.

* To help offset the pilots' operating costs, Angel Flight negotiates the waiver of landing fees at airports around the country. Airservices Australia reverse any air navigation charges. Angel Flight pays for fuel used by Pilots when they conduct an Angel flight. Donations received are used to fully subsidise these fuel costs.

**Our ground volunteers**

Angel Flight pilots donate their time and the bulk of their aircraft operating expenses but we still need lots of other help. Car transportation for patients and carers, fundraising and running information booths at special events, schools and air shows are just a few ways our ground volunteers, who are affectionately known as 'Earth Angels', help out.

Earth Angel registrations are approaching 3,700.

How is Angel Flight Australia funded?

Angel Flight is funded by private donations.

We rely entirely on donations from individuals, clubs and service clubs, companies large and small and deceased estates.

We have a policy that we never follow up donors asking for more money.

Donations are used to pay for:

- fuel used in the conduct of Angel flights
- specially discounted commercial flights in the event of long haul missions, Capital City transfers where a commercial flight is a much more economical option, short notice missions, or when poor weather prevents light aircraft from flying
- the Angel Flight Support Centre that runs on a very small infrastructure, with six full time co-ordinators as paid staff.

We rely heavily on our Earth Angels to co-ordinate fundraising activity.

Angel Flight is an exceptional charity in that it does not have a fundraising department and only spends about 15% of revenue on administrative overheads like rent and telephone. Eighty-five percent of revenue is spent on the actual co-ordination and delivery of its service.

Who is behind Angel Flight Australia?

Angel Flight Australia is the initiative of Bill Bristow AM, a successful businessman, experienced pilot and very proud winner of the Australian of the Year Award - Queensland 2005.

In 2009, Bill was awarded a Member of the Order of Australia for service to rural and remote communities through the establishment of Angel Flight Australia and as a supporter of charitable organisations.

With its current resources and infrastructure Angel Flight can accept and co-ordinate up to twenty flights per day.

For further information contact:

Angel Flight Australia
PO Box 421, Fortitude Valley Qld 4006
Ph: (07) 3620 8300
Fax: (07) 3852 6646
E-mail: mail@angelflight.org.au
Web: www.angelflight.org.au
Toll free: 1300 726 567



Reserve Bank Governor Glenn Stevens is also an Angel Flight pilot, who helped fly Hunter and Madeleine Lawson, with mum Lisa, to treatment in Sydney

RBA boss a flying Angel in disguise

JANE HANSEN

GLENN Stevens has been called a lot of things in his tenure as RBA boss, but "hero" is not a word that readily comes to mind.

But to the sick and infirm in rural NSW, the 55-year-old is a god-send.

Away from the pressures of high finance, Stevens is a volunteer pilot for Angel Flight, flying patients in his own six-seat Piper Seneca from the bush to Sydney for treatment.

"I'm quite content flying around by myself, but it's a satisfying thing to help someone who has a need to get somewhere if you can do it," Mr Stevens said.

The son of a Qantas flight engineer, the economist said he always wanted to learn to fly but didn't get around to it until 10 years ago, aged 45.

"It is an escape from the world of banking, but it is not



Wauchape's Danielle Stone knows Glenn Stevens not as a suit but as a man who flies her to hospital

without its stresses," he said. "It's stressful, you have to have your wits about you, especially if the weather is bad, but it is a diversion and a good thing to do to help someone else. It brings the problems you have in your own life into perspective."

Bankers are not known for their soft hearts, but this



one's has been melted on many occasions by the sick children he has helped to transport to hospital.

One memorable case a little girl from coastal NSW who has brittle bone syndrome, has had dozens of bone breaks and she's only five, "but you have never met a more posi-

tive little kid, it's amazing," Mr Stevens said. He said he has conducted about a dozen Angel Flights for the charity, set up in 2003 by former Sydney ad man Bill Bristow.

"I realised pilots love to fly but have less and less reason to, and country people do it tough and need to travel long

distances. The pilot gets to fly and gets the satisfaction of helping someone," Mr Bristow, 56, said.

A network of 2500 pilots have completed over 13,000 flights since, helping young patients such as Hunter Lawson, 10, and his sister Madeleine, 12, of Quirindi.

Both children have severe gastrointestinal dysfunction that requires multiple visits to the Children's Hospital at Randwick. Stevens has been their pilot on three occasions.

"He's quite famous and he explained to them what he did for a living," said mum Lisa Wauchape's Sue Stone and her 12-year-old daughter Danielle are also grateful passengers. Danielle has juvenile scoliosis, a spinal deformity that requires her to wear a back brace that has to be refitted every four months in Sydney.

ON ANGEL'S WINGS - AGENDA: PAGES 38-39



How can you help?

If you are a pilot and aircraft owner who would like to be part of this worthy cause we would like to hear from you.* Or you may want to volunteer as a helper, or register as an interested medical professional.

You can register by going on-line to our web site www.angelflight.org.au

*To help offset the pilots operating costs Angel Flight Australia negotiates aviation fuel discounts and the waiver of landing fees at airports around the country. Also sponsorship and donations received are used to fully subsidise fuel purchases.

Donations are tax deductible

Angel Flight Australia is a not for profit charity and is recognised by the ATO as a deductible gift recipient. All donations \$2 and over are tax deductible. Donations can be made on-line at our web site.



Help us help those who are often the ones overlooked by the system. As people who have contacted us for help have said, "you people are truly amazing, you have restored my faith in human nature."

Major Supporters



Allens Arthur Robinson

Supporting Television Networks

SEVEN and affiliate networks	TEN and affiliate networks
NINE and affiliate networks	SBS network

Supporting Suppliers

allclear PRINTING	Screen Offset Printing
Microsoft	The Cutting Edge Group
CreBivc Source	Zoom Film & Television

Supporting Regional Airlines

Airnorth	Sharp Airlines
Qantaslink	Skytrans Airlines
Rex Regional Express	Vincent Aviation
Aeropelican	Skywest

To contact us

Toll free **1300 726 567**
 Phone (07) 3620 8300
 Fax (07) 3852 6646
 E-mail mail@angelflight.org.au

Level 2, 47 Warner Street
 Fortitude Valley, Qld 4006

Mail P.O. Box 421
 Fortitude Valley, Qld 4006

www.angelflight.org.au



AngelTM
Flight

Help is never far away.





Angel Flight was created to meet a real need.

Often those most wanting the speed and comfort of aircraft travel are those least able to afford it. Angel Flight Australia is a charity that co-ordinates non-emergency flights for financially and medically needy people. All flights are free and may involve passengers or compassionate carers travelling to or from medical facilities anywhere in Australia.

How is this all made possible?

All Angel Flight pilots are required to have credentials that exceed the standards of the government body CASA (Civil Aviation Safety Authority). Their aircraft must meet specified CASA and insurance minimums.

All flights are completely free for passengers and requesting agencies. Requests for Angel Flight missions come from social workers, doctors, hospitals and other specialist medical facilities.

When did it all start?

Angel Flight Australia was officially launched on April 8th, 2003. Since then many thousands of Angel Flight missions have been accomplished helping financially needy people with kidney and liver failures, cancer, rickets, aortic stenosis, cystic fibrosis, leukaemia and more. Angel Flight has well over 2000 pilots registered and can accept missions from and to anywhere within Australia.

Angel Flight and existing emergency services.

Angel Flight pilots do not carry aeromedical staff or medical equipment so do not act as an alternative to the Flying Doctor (RFDs) or Air Ambulance in that capacity.

Who do we help?

- Passengers of all ages needing scheduled treatment at destinations where other forms of transport are physically and emotionally taxing or unaffordable
- Carers for compassionate reasons
- Blood and blood products
- Medical drugs
- Anyone medically and financially disadvantaged.

Volunteer pilots in aircraft they own or rent, fly Angel Flight missions. They donate their flying skills and most of the expenses of each flight.



AngelTM
Flight



Subject	ASHFIELD TRAFFIC COMMITTEE-MINUTES OF MEETING HELD ON 8 FEBRUARY 2013.
File Ref	Traffic and Parking> Traffic Committee
Prepared by	Boris Muha - Engineer Traffic and Projects
Reasons	To Provide the Council with Minutes of the Ashfield Traffic Committee held on 8 February 2013.
Objective	That Council note and adopt the minutes of the meeting and recommendations in the minutes.

Overview of Report

To present the Minutes of the Ashfield Traffic Committee Meeting held on 8 February 2013 and detail Committee recommendations requiring determination by Council.

Report

Attached are the minutes of the Ashfield Traffic Committee Meeting held on 8 February 2013.

The following Committee recommendations are submitted to Council for determination.

ITEM NO.001: Temporary 15 minute pick-up/drop-off zone outside the Infant's Home in Henry Street, Ashfield.

COMMITTEE RECOMMENDATION:

The Committee raises no objection to providing, as a temporary measure, 10 spaces of "15 minute parking 7.30am- 9.30am and 3.30pm-5.30pm Mon-Fri" to the frontage of the Infant's Home on the northern side of Henry Street, east of Frederick Street, Ashfield, until the off-street car parking area is complete.

ITEM NO.002: Request to relocate Bus zone south of 146 Prospect Road, Summer Hill.

COMMITTEE RECOMMENDATION:

No Objection is raised to relocating the Bus Stop further south from No. 146 to 148 Prospect Road, Summer Hill, subject to the owner of No. 148 agreeing to the relocation of the Bus stop and the consequential loss of parking to the front of his /her property.

ITEM NO.003: Introduction of ¼ hour period parking outside the shop premises 61-63 Waratah Street, and extension time limit for ¼ hour period parking outside 53-55 Waratah Street, Haberfield.

COMMITTEE RECOMMENDATION:

1. That no action be undertaken to implement ¼ hour or other timed period parking restrictions outside No.61-63 Waratah Street, Haberfield.
2. That “No Stopping” restrictions be introduced to regulate and control the parking around the extended kerb of the eastern corner of Waratah Street at Boomerang Street, outside No. 63 Waratah Street, Haberfield.
3. That the times of operation to the 1/4 hour period parking outside the shop 53-55 Waratah Street, Haberfield, be extended to read 7am-8pm Mon-Sun.

ITEM NO.004: Provision of a disabled parking zone in Ormond Street, Ashfield.

COMMITTEE RECOMMENDATION:

No objection is raised to allocate a disabled parking zone, 8 metres in length, on the northern side of Ormond Street, just east of Pembroke Street, Ashfield.

ITEM NO.005: Request by GO-GET for “Car Shared” parking spaces in the Ashfield Council Area

COMMITTEE RECOMMENDATION:

No objection is raised for the following locations being allocated for car share parking, subject to community consultation in accordance with Council’s Supporting Car Share Parking Policy.

1. Charlotte St, Ashfield – near Webbs Ave, between 22 and 24 Webbs Avenue.
2. Chandos St, Ashfield – intersection of Loftus St, side of 28 Loftus St.
3. Kensington Rd, Summer Hill - in front of Park/Reserve, between 62- 66 Kensington Rd.
4. Carrington St, Summer Hill – in front of the Carrington St Playground/reserve.
5. Drynan St, Summer Hill – in front of apartments at 22 Drynan St.
6. Herbert St, Summer Hill – side of 45 Herbert St.

ITEM NO.006: Proposed (amended) road safety treatment at intersection of Hawthorne Parade and Lord Street, Haberfield.

COMMITTEE RECOMMENDATION:

1. That Council monitor and enforce the area of the intersection of Lord Street and Hawthorne Parade, Haberfield.
2. That Council undertake centre-line marking in Lord Street in approach to Hawthorne Parade, and Give-way signposting and marking in Lord Street, and centre line marking in Hawthorne Parade in approaches to Lord Street, as shown in the drawing Annexure 6 in these minutes.
3. That Council remove the 'silent cop' in Lord Street at the intersection of Hawthorne Parade, as shown in the drawing Annexure 6 in these minutes.

ITEM NO.007: Parking restrictions outside 2A Brown Street, Ashfield

COMMITTEE RECOMMENDATION:

1. That no action be undertaken to implement other forms of restricted parking (apart from the construction works zone) on the western side of Brown Street, Ashfield, outside 2A Brown Street, prior to the completion of the development.
2. That Council Officers investigate the potential for ½ hour period parking (8.30am-6pm, Mon-Sun) within Foxes Lane, Ashfield.

ITEM NO.009: Traffic and safety issues around Summer Hill Public school.

COMMITTEE RECOMMENDATION:

1. No objection is raised to implementing the following, subject to resident consultation:
 - a. That the kerbspace area containing the existing 5 minute parking and unrestricted parking on the western side of Moonbie Street, just north of Herbert Street, be converted to read “No Parking 8.00am-9.30am., 2.30pm-4.00pm School Days”. The 5 minute parking restrictions in this location will be removed.
 - b. That one (1) disabled parking space be allocated on the western side of Moonbie Street, north of the school gates.
 - c. That a drop off and pick up zone of 6-7 spaces be allocated along the school frontage on the southern side of Junction Road, and that the area be signposted to read as “No Parking 8.00am-9.30am, 2.30pm-4.00pm School Days”.
 - d. That full-time “No Parking” be signposted across the Bartlett Street driveway gate access off Herbert Street in lieu of “No Stopping”.

- e. That a road centreline be marked around the corner of Herbert Street and Moonbie Street, and that raised flap markers be installed along the centreline.
 - f. That the south eastern corner of Junction Road at Moonbie Street be signposted as No Stopping 10m in from the intersection.
 - g. That a children's crossing be placed just south of the school gates within the midblock section of Moonbie Street in accordance to RMS Technical Directions.
2. That it be noted that removable bollards will be placed across Bartlett Street at the junction of Herbert Street.

ITEM NO.010: Pedestrian safety at existing marked foot crossing at the intersection of Grosvenor Crescent and Sloane Street, Summer Hill.

COMMITTEE RECOMMENDATION:

- 1. That Council Officers write to Railcorp to remove or redesign the brick column at the station entry at the intersection of Grosvenor Crescent and Sloane Street, Summer Hill.
- 2. That Council install a rubber speed cushion directly before the intersection of Grosvenor Crescent and Sloane Street at the pedestrian refuge in Grosvenor Crescent, south of Sloane Street, Summer Hill, as shown in the drawing Annexure 10 in these minutes.

ITEM NO.011: Intersection of Alt Street and Church Street, Ashfield – STOP control treatment of intersection.

COMMITTEE RECOMMENDATION:

No objection is raised to implementing the following, subject to resident consultation:

- 1. That Council install No Stopping signs on the corners of Church 10m in from the intersection of Alt Street and 15m on the corners of Alt Street in from the intersection of Church Street.
- 2. That Council install two rubber speed cushions in Alt Street in both directions on the approach to Church Street, as shown in the drawing Annexure 11 in these minutes.
- 3. That Give-way signs and markings be implemented in Church Street at the intersection of Alt Street to reinforce the Give-way control in Church Street.
- 4. That centre line markings of short length be implemented in all approaches to the intersection in Church Street and Alt Street.

ITEM NO.012: “No Stopping Rail Corp Vehicles Excepted” to front of driveway accesses to Rail land properties, Ashfield.

COMMITTEE RECOMMENDATION:

That no objection is raised to implement “No Parking” signs across the four gate entrances to Railcorp land, as follows:

1. **Brown Street, Ashfield-** on the southern side of Ashfield Station and to the northern side of Brown Street, just west of the Rail Commuter carpark access.
2. **Station Street, Ashfield-** on the northern side of Ashfield Station where Station Street meets Wood Street.
3. **Cavill Avenue, Ashfield-** on the southern side of the railway line at the end of Cavill Avenue.
4. **Nixon Avenue- Ashfield-** on the northern side of the railway line at the end of Nixon Avenue.

ITEM NO.013: Further consideration to kiss and ride zone in Summer Hill.

COMMITTEE RECOMMENDATION:

1. That Council discuss the matter with The NSW Taxi Council to request and seek its agreement in the removal of the Taxi Rank on the eastern side of Lackey Street, Summer Hill, so as to provide in place a Kiss and Ride (No Parking) zone, as shown in the drawing Annexure 13 in these minutes.
2. That no action be undertaken to relocate the school special bus service from Summer Hill to Ashfield Station.

Financial Implications

N/A

Other Staff Comments

N/A

Public Consultation

As applicable per relevant items.

Conclusion

The recommendations in this report which have been extracted from Ashfield's Traffic Committee Meeting Minutes were discussed by the Committee and those requiring Council's determination have been listed for Council's adoption.

ATTACHMENTS

Attachment 1	Ashfield Traffic Committee Minutes held on 8 February 2013	42 Pages
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RECOMMENDATION

That Council adopt the minutes of the Ashfield Traffic Committee Meeting held on 8 February 2013, and that Council adopt the recommendations contained in the minutes.

PETER CORMICAN
Director Works & Infrastructure

ASHFIELD TRAFFIC COMMITTEE – MINUTES**1/2013 MEETING****DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM****VENUE : LEVEL 6 ASHFIELD CIVIC CENTRE, 260 LIVERPOOL ROAD, ASHFIELD.****IN ATTENDANCE:**

Councillor Monica Wangmann	Representing Councillor (Mayor) Morris Mansour (Chairperson)
Mr. Lyall Kennedy	Representing Councillor Jamie Parker MP, Member for Balmain
Sgt. John Micallef	Police Service Traffic section
Mr. David Chui	Roads and Maritime Services
Mr. Peter Whitney	Sydney Buses
Mr. Colin Jones	ASHBUG (bicycle user group)
Mr. Peter Cormican – Director Works and Infrastructure	Ashfield Council
Mr. Boris Muha – Traffic and Projects Engineer	Ashfield Council
Mr. Davide Torresan – Assistant Engineer	Ashfield Council
Mr. Maurice Morsanuto – Manager Regulatory Services	Ashfield Council
Mr. Gulian Vaccari – Proprietor of Chemist Shop, 1 Hercules St	Item 7
Mr. Fred Nassif – Developer 2A Brown St	Item 8
Mr. Robert Varga – Traffic consultant for 2A Brown St	Item 8
Ms. Deborah Samuels – President Summer Hill Public School P&C	Item 9
Mr. Greg McLachlan – Principal Summer Hill Public School	Item 9

APOLOGIES:

Councillor (Mayor) Morris Mansour	Representing Councillor (Mayor) Morris Mansour (Chairperson)
Councillor Julie Passas	Representing Mr Charles Casuscelli, MP, Member for Strathfield
Representative for Member	Representing Ms Linda Burney, MP, Member for Canterbury
Mr. Tony Guinta – Senior Engineer – Infrastructure Management	Ashfield Council
Mr. Metin Yildirim – Ranger Team Leader	Ashfield Council

BUSINESS:

- A. Due to the lack of voting members present to make a quorum at the last traffic committee meeting held on the 7 December 2012, a formal meeting could not be held. Items only where the applicant and/or resident representatives were invited to attend were discussed. The full agenda of the last traffic committee was re-committed to the this traffic committee on the 8 February 2013 together with discussion notes prepared for the 7 December 2012 meeting.
- B. The minutes of the 5/2012 meeting of the Traffic Committee have been confirmed by the members of the Traffic Committee.
- C. The discussion notes of the meeting of the Traffic Committee held on the 7 December 2012 have been noted by the members of the Traffic Committee.

MINUTE ITEMS (FOR COUNCIL ACTION):

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| 1. Temporary 15 minute pick-up/ drop-off zone outside the Infant's Home in Henry Street, Ashfield | Parking Restrictions |
| 2. Request to relocate Bus zone south of 146 Prospect Road, Summer Hill | Parking Restrictions |
| 3. Introduction of ¼ hour period parking outside shop premises 61-63 Waratah Street, and extension of time limit for existing ¼ hour period parking outside 53-55 Waratah Street, Haberfield | Parking Restrictions |
| 4. Provision of disabled parking zone in Ormond Street, Ashfield | Parking Restrictions |
| 5. Request by GO-GET for "Car Share" parking spaces in the Ashfield Council Area | Parking Restrictions |
| 6. Proposed (amended) road safety treatment at intersection of Hawthorne Parade and Lord Street, Haberfield | Traffic Control |

DISCUSSION ITEMS (FOR FORMAL NOTIFICATION/FURTHER INVESTIGATION):

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| 7. Parking restrictions outside 2A Brown Street, Ashfield | Parking Restrictions |
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| 8. Section 96 amendment to Condition of Development Consent for 2A Brown Street, Ashfield. Construction of a roundabout in lieu of a central median island in Brown Street | DA condition of consent |
| 9. Traffic and Safety issues around Summer Hill Public School | Road Safety |
| 10. Pedestrian safety at existing marked foot crossing at intersection of Grosvenor Street and Sloane Street, Summer Hill | Road Safety |
| 11. Intersection of Alt Street and Church Street, Ashfield – STOP control treatment at intersection | Traffic control |
| 12. "No Stopping Rail Corp Vehicles Excepted" to front of driveway accesses to Rail land properties, Ashfield | Parking restrictions |
| 13. Further consideration to Kiss and Ride zone in Summer Hill | Parking restrictions |
| 14. Request for half-road closure in St. David's Rd in line with McDonald's development at 145 Parramatta Rd, Haberfield | Half- Road Closure |
| 15. Pedestrian safety fence and other safety measures in Liverpool Road through the Ashfield CBD - Progress update | Pedestrian safety |
| 16. Trevenar St, Ashbury (King Street to Holden Street) – Proposed trial traffic calming treatment in temporary material | Traffic control |
| 17. Amended update notice 2013 on routes for 4.6 Metre High Vehicles through Ashfield Council Area | Transport |
| 18. Haberfield Public School – Traffic issues (enforcement and educational information) | Traffic safety |

TRAFFIC MATTERS (INFORMAL ITEMS):

Items not referred to the Traffic Committee meeting, but forwarded to relevant members of the Traffic Committee for their notification or separate agreement, between formal meetings. – 7 December 2012 to 8 February 2013.

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| 19. Request for temporary closure of Bogan St, Summer Hill – Australia Day annual street party – Saturday 26 January 2013. | Temporary road closure |
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ADDITIONAL ANNEXURE INFORMATION

See page 29 and following for additional annexure information.

TIME AND DATE OF FOLLOWING MEETING:

The following meeting after the next February 2013 meeting of the Ashfield Traffic Committee will be held at **9.30am on Friday 5 April 2013 at Level 6 Ashfield Civic Centre, 260 Liverpool Road, Ashfield.**

ASHFIELD TRAFFIC COMMITTEE – MINUTES**1/2013 MEETING****DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM**

ITEM NO: 001**SUBJECT:** Temporary 15 minute pick-up/drop-off zone outside the Infant's Home in Henry Street, Ashfield.**FILE NUMBER:** EDM Traffic and Parking > Traffic Committee

DESCRIPTION: A request has been made from the Ms. Anita Kumar, Chief Executive Officer for the Infants Home (Child & Family Services), that Council consider providing 10 spaces of temporary 15 minute parking to the outside of their premises 17 Henry Street, Ashfield.

The zone is requested for parents to safely park short-term and drop off and escort their pre-school aged children into the building during the morning and pick the children up during the afternoon. The zone would operate between the hours of 7.30am-9.30am and 3.30pm-5.30pm Mon-Fri.

Council has previously approved the installation of two (2) temporary disabled parking spaces to the front of the Infants Home through its Traffic Committee held in April 2012.

The building or complex is undergoing major re-development work to increase the capacity of the Infants Home to service from 180 to 230 children and include an off-street car park built to cater for the increase number of children attending the Centre.

No on-site access is currently available for parents to drop-off and pick-up their children. Construction vehicle activity and the parking of vehicles from nearby businesses (e.g Bunning's) preclude parents from safely parking along the frontage of the Infants Home. Parents take undue risks to park in locations or in an acceptable manner which then poses a safety hazard in the dropping off or picking up the children to/from the Centre.

A copy of the email from the Infants Home is included in Annexure 1 in further explanation of the matter.

The Infants Home proceeded to consult with the residents in Henry Street and Richmond Avenue on the matter, and in turn invited the residents to a neighbourhood consultation session which was held on the Monday 29 October 2012. See copy of letter to residents included in Annexure 1.

Four (4) residents were in attendance at the meeting with Ms Kumar and a Council officer present. The residents at the meeting raised no objection to the proposed 15 minute parking on the understanding that the proposal was only a temporary measure and that the parking would not be implemented to the front of residential properties. The proposed temporary 15 minute parking and temporary disabled parking on-street will be removed once the off-street car park is constructed to facilitate the parking needs within the Centre.

The subject kerb space on the northern side of Henry Street, east of Frederick Street, and to the outside of the Infants Home is currently unrestricted parking.

See plan included in Annexure 1 identifying the location of the proposed 15 minute parking.

COMMITTEE DISCUSSION:

The Committee discussed the item and had no objections to the recommendation below. Council Officer's advised the Committee that the car park would be constructed as per the approved DA, and the restricted parking would be removed once the off-street car park is complete.

COMMITTEE RECOMMENDATION:

The Committee raises no objection to providing, as a temporary measure, 10 spaces of "15 minute parking 7.30am- 9.30am and 3.30pm-5.30pm Mon-Fri" to the frontage of the Infant's Home on the northern side of Henry Street, east of Frederick Street, Ashfield, until the off-street car parking area is complete.

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ITEM NO: 002**SUBJECT:** Request to relocate Bus zone south of 146 Prospect Road, Summer Hill.**FILE NUMBER:** EDM Traffic and Parking> Traffic Committee

DESCRIPTION: A request has been made from Councillor Alex Lofts on behalf of Ms Gretel Koomen and Mr. Nigel Jupp of 146 Prospect Road, Summer Hill to request the relocation of an existing bus zone at the above address some few metres to the south in order to prevent buses from pulling up over the resident's driveway and interfere with vehicle access to and from the property.

See copy of attached email from the Councillor with comments provided by Ms Koomen in Annexure 2.

To allow buses pull up south of the driveway, one parking spot will need to be removed outside the neighbouring property No.148. The front of the bus stop would be moved and positioned outside of No.148 as a result that no vehicular crossing would be obstructed by buses.

See map included in Annexure 2 showing the relocation of the Bus stop and the necessity to remove one car parking space to the front of No. 148 Prospect Road.

This matter was first investigated in July 2012. Council sought the advice of the STA who reported that it is not uncommon for Bus stops to extend over driveways in effect to utilise and accommodate the operation of the bus stops, and hence minimise the effect of loss of parking to the area.

The buses are infrequent and it was quoted by the STA that: We [STA] have buses there every half hour in the AM/PM peaks then hourly at other times and the bus does not always stop there if not required. We [STA] have bus stops all over Sydney across driveways and if the bus does stop there it is only for approx 10-20 seconds otherwise the area is clear.

Council responded back to Mr. Nigel Jupp via email dated 5 July 2012 advising that:

During AM and PM peak times, buses arrive at the bus stop every half hour, and every hour at other times.

The buses do not always stop there if not required. Apart from the short period of time when buses are at the bus stop, the area is clear.

The existing sections of "No Stopping" and "Bus Zone" allow for adequate site distance of the pedestrian crossing [for northbound traffic], through the extended clearance of parking from the pedestrian crossing.

In view of the above it was advised that no action would be undertaken to move the Bus stop and that it would remain in its current location.

Ms Koomen has expressed in the Councillor email that school buses and coaches pull up and drop-off bus loads of students to the school. Longer time is taken to load and unload the students. In addition Ms Koomen advises that the rear of the bus (over the driveway) pulls up close on the departure side of the crossing impairing the vision of students when crossing the road.

Ms Koomen requests that the matter be re-considered to have the Bus stop moved in the southerly direction to sufficiently allow buses to pull up clear of the driveway.

In view of Ms Koomen's submission, consideration could be given to move the Bus Stop further south from No.146 to 148 Prospect Road, subject that to the owner of No.148 agrees to the relocation of the Bus stop and consequential loss of parking to the front of his /her property.

COMMITTEE DISCUSSION:

The STA Representative raised no objection to the proposal to relocate the bus zone further south, provided that Council Officers proceed with consulting the owner of No. 148 Prospect Road to agree to the proposal.

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COMMITTEE RECOMMENDATION:

No Objection is raised to relocating the Bus Stop further south from No. 146 to 148 Prospect Road, Summer Hill, subject to the owner of No. 148 agreeing to the relocation of the Bus stop and the consequential loss of parking to the front of his /her property.

ITEM NO: 003

SUBJECT: Introduction of ¼ hour period parking outside the shop premises 61-63 Waratah Street, and extension time limit for ¼ hour period parking outside 53-55 Waratah Street, Haberfield.

FILE NUMBER: EDM Traffic and Parking> Traffic Committee**DESCRIPTION:** Representation has been made by Councillor McKenna in a two part request to:

1. Consider the introduction of ¼ hour period parking to service the needs of corner shops located on the northern side of Waratah Street, east of Boomerang Street, Haberfield.
2. To consider on behalf the proprietor of the local convenience store 53-55 Waratah Street, the extension in the time operation of the existing ¼ hour period parking zone in front of the store to coincide with extended business trading hours..

A copy of the Councillors request for action on the above matters, and a letter from the proprietor of the local convenience store is included in Annexure 3.

In regard to part 1 above, there are currently 4 shops located to this corner, a dressmaker (No.67 Waratah Street), butcher (No. 65), cafe shop (No. 63) and skin care treatment service (No. 61)

The subject area is currently unrestricted parking. The butcher, in particular, has problems delivering meat during the day to and from the shop. Service vehicles as long as 8.8-11.0 metres are either forced to park close over the corner to Boomerang Street or double park in the case of large vehicle meat deliveries.

The dressmaker has rear off-street parking to cater for customers and deliveries.

The skin care service is reliant on longer periods of parking to the front of the shop as customer treatments can extend over 2 hours.

Properties No. 59 and 57 to the east of the shops are residential households. No. 59 has off-street parking whilst No. 57 has no off-street parking.

Council officers have discussed the matter with the butcher, cafe shop and skin care service. To assist large vehicle meat deliveries and customer service to the butcher store, one option could be to establish a ¼ hour period parking zone of a length of 11.5 metres (approx. 2 car parking spaces) outside the coffee shop (No. 63) and skin care service (No.61). The times of operation would revolve at least around the butcher store times of operation i.e. 8.00am-5.30pm Mon-Fri 8.00am-1pm Sat.

The cafe shop owner raised no objection to parking restrictions being imposed. Most of the customers attend to eat at the cafe for longer periods of time, and if need be can park in near the vicinity of the shop.

The owner of the skin care service raised strong objections to the proposed ¼ hour period parking to the front of her shop. The owner claims that such a restriction would prevent the convenience of customers from parking to the front of her shop and result in the loss of business. As her shop business hours start from 9.30am, the owner would raise no objection to the introduction of ¼ hour period parking in the front of No.61-63 provided that the times of the ¼ hour period parking finish at 9.30am. Her preference would be that Council only allocate ¼ hour period parking (1 space) to the outside of the cafe/coffee shop.

The matter then leads to determine what other viable options are available to consider in the best interest and safety of the community in the area.

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Included to Annexure 3 is and aerial photo diagram identifying the location of the proposed ¼ hour period parking. This shows the preferred option as considered acceptable by the butcher and cafe/coffee shops to having 11.5 metres (approx. 2 car spaces) of ¼ hour period parking outside No. 61-63 operate from 8.00am-5.30pm Mon-Fri., 8.00am-1.00pm Sat.

The views of the traffic committee are sought on other measures that could be suggested to satisfactorily address the matter.

Irrespective as to whether ¼ hour period parking is introduced above, "No Stopping" restrictions would need to be introduced to regulate and control the parking around the extended kerb of the eastern corner of Waratah Street at Boomerang Street.

In regard to part 2 above, the request made via Councillor McKenna and from the proprietor of local convenience store 53-55 Waratah Street, Haberfield, to have the timed operation of the existing ¼ hour period parking outside the store extended from 8.30am-6.00pm Mon-Fri., 8.30am-12.30pm Saturday to 7am-8pm Mon-Sun.

The 1/4 hour period parking zone to the full frontage of the store of approximately 10 metres in length services the customer needs of the shop. The extended times would coincide with the approved extended trading hours of the shop particularly on the weekends from 6.30am-8.00pm Mon-Sun.

COMMITTEE DISCUSSION:

The Committee felt that no action be undertaken to implement ¼ hour period parking restrictions outside 61-63 Waratah St, due to the conflict and effect that the timed period parking restrictions would have on the shop owners. It is considered that adequate parking is provided for in Waratah Street in near vicinity to the shops.

The Committee however strongly agreed that the No Stopping zone to the corner of Waratah Street and Boomerang Street, outside 63 Waratah Street, be implemented as a matter of traffic safety.

There were no objections by the Committee to the recommendations below.

COMMITTEE RECOMMENDATION:

1. That no action be undertaken to implement ¼ hour or other timed period parking restrictions outside No.61-63 Waratah Street, Haberfield.
2. That "No Stopping" restrictions be introduced to regulate and control the parking around the extended kerb of the eastern corner of Waratah Street at Boomerang Street, outside No. 63 Waratah Street, Haberfield.
3. That the times of operation to the 1/4 hour period parking outside the shop 53-55 Waratah Street, Haberfield, be extended to read 7am-8pm Mon-Sun.

ITEM NO: 004**SUBJECT:** Provision of a disabled parking zone in Ormond Street, Ashfield.**FILE NUMBER:** EDM Traffic and Parking > Traffic Committee

DESCRIPTION: Council is undertaking playground and other park facility improvements to Ashfield Park. The improved recreational facilities to the park would attract people with disabilities being transported by mini-bus to Ashfield Park. Mobility access to the park is provided by way of an existing paved footway area leading from the corner of Ormond Street and Pembroke Street, Ashfield.

Council seeks to introduce on the northern side of Ormond Street, just east of Pembroke Street a disabled parking zone (8 metres in length) to allow mini-buses to pick-up and drop off people with disabilities to and from the park.

A photo of the location is shown in Annexure 4.

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The subject kerb space is unrestricted parking.

COMMITTEE DISCUSSION:

The Committee had no objections to the allocation of the disabled zone. No notification to residents is required as the space is in front of the park, and there is adequate parking within the street.

COMMITTEE RECOMMENDATION:

No objection is raised to allocate a disabled parking zone, 8 metres in length, on the northern side of Ormond Street, just east of Pembroke Street, Ashfield.

ITEM NO: 005**SUBJECT: Request by GO-GET for “Car Shared” parking spaces in the Ashfield Council Area****FILE NUMBER: EDM Traffic and Parking > Traffic Committee**

DESCRIPTION: Goget is a car share company that has applied to Council for an additional number of designated car shared parking spaces within the Ashfield Council area. Each location has been assessed in accordance with Council's Supporting Car Share Parking Policy.

The requested locations for signposted car share spaces are as follows:

1. Charlotte St, Ashfield – near Webbs Ave, between 22 and 24 Webbs Avenue.
2. Chandos St, Ashfield – intersection of Loftus St, side of 28 Loftus St.
3. Kensington Rd, Summer Hill - in front of Park/Reserve, between 62- 66 Kensington Rd.
4. Carrington St, Summer Hill – in front of the Carrington St Playground/reserve.
5. Drynau St, Summer Hill – in front of apartments at 22 Drynan St.
6. Herbert St, Summer Hill – side of 45 Herbert St.

The locations of the existing and proposed additional car share parking spaces and a summary of the assessment criteria will be tabled at the meeting, if not forwarded beforehand to the members.

COMMITTEE DISCUSSION:

Council officers explained the criteria to the Committee and that each location was assessed on whether there was sufficient car share membership within the area (minimum of 10 persons within 250m) and preferably whether the spaces were located in front of public land, rather than residential houses.

The Chairperson, Councillor Monica Wangmann, asked why there were no car share spaces allocated for the South Ashfield area. Council's Officers outlined that the requests came from car share company Goget, where members had requested an additional car space. It was noted that Councillor Wangmann resides in Albert Parade, where it was recommended that a car share space not be allocated due to the location not meeting the criteria.

The Committee had no objections to the proposed locations for car share spaces, subject to resident consultation.

A report including a summary of the locations and assessment criteria was tabled at the meeting and can be viewed in Annexure 5 of these minutes.

COMMITTEE RECOMMENDATION:

No objection is raised for the following locations being allocated for car share parking, subject to community consultation in accordance with Council's Supporting Car Share Parking Policy.

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1. Charlotte St, Ashfield – near Webbs Ave, between 22 and 24 Webbs Avenue.
2. Chandos St, Ashfield – intersection of Loftus St, side of 28 Loftus St.
3. Kensington Rd, Summer Hill - in front of Park/Reserve, between 62- 66 Kensington Rd.
4. Carrington St, Summer Hill – in front of the Carrington St Playground/reserve.
5. Drynan St, Summer Hill – in front of apartments at 22 Drynan St.
6. Herbert St, Summer Hill – side of 45 Herbert St.

ITEM NO: 006:**SUBJECT: Proposed (amended) road safety treatment at intersection of Hawthorne Parade and Lord Street, Haberfield.****FILE NUMBER: EDM Traffic and Parking > Traffic Committee.**

DESCRIPTION: At the Traffic Committee on 3 August 2012 an item was raised describing a proposed (amended) road safety treatment at the intersection of Hawthorne Parade and Lord Street, Haberfield. A copy of the minutes of the Traffic Committee in relation to the item and amended proposed plan is shown as Annexure 6. The plan details the signposting, line marking and the maintenance of an existing small round metal plated 'silent cop' in Lord Street at the intersection of Hawthorne Parade, as recommended by the Traffic Committee at its meeting on 3 August 2012.

The matter was first discussed in Council's Traffic Committee meeting on 13 April 2012 following requests made by residents and motorists to consider a roundabout or other suitable road safety treatment at the intersection of Hawthorne Parade and Lord Street, Haberfield.

The Traffic Committee at the time had commented as follows:

"Traffic counts were taken at all approaches of Hawthorne Parade and Lord Street, with volumes, around 1200 AADT, being non-excessive and acceptable in the local street environment. The 85% percentile speeds, around 49 km/h are considered acceptable and within tolerance of the regulatory speed limit. Available RMS accident statistics showed only one accident in a period of 5 years at the intersection which identifies the area of a low accident history.

The Committee concluded and agreed that a roundabout is not justified or warranted in this location at the Lord Street and Hawthorne Parade intersection. Police although not present at the meeting, also provided comment to Council to the affect that a roundabout is not warranted at this location.

It was felt, however, for road safety improvement that the corners of the intersection be signposted with the regulatory distance of 10 metres to prevent vehicles from parking too close to the corners, and that "Give Way" line marking and Centreline marking in Lord Street would identify the area as a T-intersection, and reinforce and control vehicles to give-way in Lord Street."

Accordingly the Committee recommended the following:

1. That Council implement "No Stopping" signs in Hawthorne Parade and Lord Street, 10m from the intersection.
2. That Council undertake centre-line marking in Lord Street in approach to Hawthorne Parade, and Give-way signposting and marking in Lord Street, and centreline marking in Hawthorne Parade in approaches to Lord Street.

The silent cop was not considered at this meeting.

The above recommendation on the item, through the April 2012 Minutes of the Traffic Committee, was adopted by Council at its meeting on 22 May 2012.

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In the follow-up process of notification/consultation with affected residents in the area, Council letter boxed on 29 June 2012 at least 20 residents in households around the intersection and received (2) submissions of objection on Council's intention to proceed with the work as recommended under the April 2012 Minutes of the Traffic Committee.

The two (2) residents were of the opinion that the investigated low accident history, traffic volumes and speeding in the area did not justify the need even for line marking or signposting at the intersection. Such treatment would only lend to undesirable aesthetics to the area. Furthermore, the residents requested that the regulatory 10 metres in clearance to parking at the corners be lowered in distance for sake of removal to parking, and one of the residents requested that the silent cop be maintained at the intersection.

The matter however was re-discussed at the Traffic Committee meeting on the 3 August 2012 in view to the resident's concerns, and the Committee at this meeting commented as follows:

"The Committee discussed the matter regarding traffic safety at the intersection, and recommended that Council continue with the proposal to reinforce the parking restrictions at the intersection, as an important safety measure. The RMS & Police Representative advised the Committee that as per the Australian Road Rules no vehicle may stop within 10m of an intersection.

The Committee discussed the various options and agreed to install line marking at 10m from the intersection instead of the No Stopping signs, as the line marking is less intrusive than the No Stopping signs. Reducing the No Stopping distances would not be in line with standards and not accepted by the Committee. [for this particular location]

Council officers would reply to the submissions, advising them of the changes to the proposal and notifying them once it would go to Council meeting [on the 13 November 2012] for adoption, should they wish to attend the meeting."

The Committee therefore concluded in revised recommendation:

1. That Council line mark at 10m from the intersection of Lord Street and Hawthorne Parade, and implement No Stopping signs where vehicle clearance at corners is greater than 10m.
2. That Council undertake centre-line marking in Lord Street in approach to Hawthorne Parade, and Give-way signposting and marking in Lord Street, and centre line marking in Hawthorne Parade in approaches to Lord Street.
3. That Council undertake maintenance to the 'silent cop' in Lord Street.

It should be noted further in reference to the attached plan:

1. That bicyclists travel via Sloane Street, Lord Street and Hawthorne Parade.
2. The proposed marked regulatory distance of 10 metres from the corners and the sign posted "No stopping" on the north side of Lord Street (leading across the driveway), is required for the safe viewing and movement of bicyclists and vehicles around the intersection.
3. The marking out of the 10 metres from the corners and placing a "No Stopping" sign on the telegraph pole does away with posts and is a measure considered less intrusive to the area.
4. In order to effectively maintain the silent cop in the area, central line marking is required to supplement in the control of traffic and assist in identifying the position of the silent cop.

The two (2) residents who had objected to the proposal were notified by letter on the 9 November 2012. They were invited to attend the Council meeting on the 13 November 2012 and speak, if they wish to do so, on the amended proposal prior to Council making a final decision on the matter.

Ms Antonia Jakovac, who objected on the proposed work attended the Council meeting to speak and express her concerns on the matter. From this Council resolved that the item be resubmitted back to the traffic committee for reassessment in light of the resident's concern regarding the matter.

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Ms Jakovac has provided written details of her concerns on the matter to Council via email dated 5 December 2012. The details of the email is shown in Annexure 6.

In light of the recent submission made by Ms Jakovac and in view of the last traffic committee recommendation to the matter, it is considered that:

1. That signposting and or line marking to the corners of this intersection is not considered necessary, as regulations under the Australian Road Rules prohibit the parking of vehicles within 10 metres from the intersection without signposting. Line marking is not a regulatory measure and in this instance would not be required if there is not a high or continued problem of illegal parking in the area. The area would be requested for enforcement.
2. The low traffic, speeding and accident history to the area does not justify the need for **major** roundabout or traffic calming measures. However there has been previous requests from residents and/or motorists in request of a formidable measure to control and regulate traffic at this intersection. The Give-way signposting/markings and central line marking as shown on the plan is considered beneficial in reinforcing the Give-way ruling at this T-intersection and similarly provide for suitable regulation and control of traffic around the intersection.
3. Ms Jakovac advises in her email that the RTA (as from 2002) no longer support the use of silent cops and advised councils to remove them. The silent cop in this location will be removed, as it is considered that the line marking will replace the silent cop in regulating and controlling traffic around the intersection.

In view of the above the following revised recommendation is considered.

COMMITTEE DISCUSSION:

The Committee raises no objections for Council to proceed with the recommendation below.

COMMITTEE RECOMMENDATION:

1. That Council monitor and enforce the area of the intersection of Lord Street and Hawthorne Parade, Haberfield.
2. That Council undertake centre-line marking in Lord Street in approach to Hawthorne Parade, and Give-way signposting and marking in Lord Street, and centre line marking in Hawthorne Parade in approaches to Lord Street, as shown in the drawing Annexure 6 in these minutes.
3. That Council remove the 'silent cop' in Lord Street at the intersection of Hawthorne Parade, as shown in the drawing Annexure 6 in these minutes.

ITEM NO: 007 (discussion item)

SUBJECT: Parking restrictions outside 2A Brown Street, Ashfield

FILE NUMBER: EDM Traffic and Parking > Traffic Committee.

DESCRIPTION: Mr. Gulian Vaccari, proprietor of the chemist shop on the corner of Hercules Street and Brown Street has requested if Council can consider allocating 1 hour period parking (seven days) outside the 2A Brown Street construction site.

A copy of the email from Mr. Vaccari is attached in Annexure 7 which further details his request.

2A Brown Street is a major development under construction to provide for a mixed use building comprising residential, commercial, retail/supermarket facilities. The development also includes four (4) basement car parking levels accommodating approx. a total of 293 parking spaces. Inclusive is one level of public car parking to be dedicated to Council for general public use.

Street parking in the area has been altered to allow for construction vehicle/plant activity to operate and handle materials to/from the site on-street.

The bus stop in question was originally on the southern side of Brown Street, east of Hercules Street, and was relocated further down Brown Street towards the Brown Street car park.

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The bus stop has been permanently relocated away from the site development under condition of development consent for 2A Brown Street. At its original location, the Bus stop was signposted in separate sections on both sides of the non-operative driveway to the old State Bank Building.

The building has since been demolished to make way for the new development. The driveway will be reconstructed and made operative to provide access to the new development.

The bus stop would of posed to conflict with construction vehicle/plant activity in the area, and similarly would in turn conflict and limit visibility with driveway access to the new development. Under condition of development consent the developer will provide for a wider footway area into the wall embankment of the new location of the Bus Stop to allow the placement of a new shelter. In the meantime bus seats have been provided.

No other location exists to position the bus stop elsewhere in Brown Street in close proximity to the station given the constraints imposed by the development and the geometry of the road to cater for the safe parking of the current type of longer buses. Furthermore an area was needed to accommodate a length for two buses.

Parking was provided for to the western side of Brown Street outside the site to assist with construction vehicle/plant activity in the area. Once the development is complete, Council would then determine appropriate parking restrictions for that area.

Approximately seven (7) parking spaces exist to the western side of Brown Street signposted as No Parking 6.30am- 8.30am Mon-Fri. The area was signposted in such a manner to facilitate haulage trucks and delivery vehicles waiting to enter the site during the excavation staging of the work. Construction vehicle/plant activity was mainly contained on site.

The development is now in the major construction phase of work. The full bounded site has been excavated out and construction of the basement car parking has commenced. Construction vehicle/plant activity is now concentrated on-street. The developer has applied for a Construction Zone along the full length of the above parking zone and across the driveway of the site to assist in material handling from on-street.

It is not uncommon for major developments to request construction zone to the full frontage length of the site to effectively and safely manage material handling from on-street. It is viewed that no action be undertaken to implement other forms of restricted parking in the area given that a construction zone will be implemented and that other forms of parking may conflict with construction vehicle/plant activity in the area. The request for 1 hour period parking (seven days) will be considered once parking in the area can be reviewed following the completion of the development which, at this stage, is anticipated to be by the end of this year.

COMMITTEE DISCUSSION:

Mr Gulian Vaccari addressed the Committee and described the parking issues within Brown Street and Hercules Street, Ashfield. The subsequent relocation of the bus zone, on the southern side of Brown St, from east of Hercules St to the west of Hercules St resulted in the loss of period parking. In addition, the taxi stand, loading zone and disabled parking zone facilities in Hercules Street has limited the amount of parking available for customers in the area.

Mr Vaccari advised that in Foxes Lane, near to Brown Street, there are currently three car spaces assigned for "No Parking 8.30am to 6pm". It was requested whether these restrictions could be altered to timed period parking (7 days a week) to cater for customers needs to the area.

In regard to the 2A Brown St construction site, Mr Vaccari requested that time period parking be added alongside to any proposed work zone outside 2A Brown Street.

At this point Mr Vaccari left the meeting, and the Committee moved onto item 8 and 9 and then returned to discuss the matter below.

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Upon resumption of this item, Council's Traffic Engineer and Manager of Regulatory Services advised the Committee that the full or near full frontage of the construction site is likely to be used by the developer as a Work Zone in order to ensure the effective and safe handling of material from on-street. The Work Zone is best not to impede or conflict with other parking in the area.

The Committee recommended that Council Officers investigate the potential to allocate three spaces of ½ hour period parking (7 days a week) in Foxes Lane.

The committee supported and endorsed the installation of the construction work zone within the full frontage of 2A Brown Street, Ashfield.

COMMITTEE RECOMMENDATION:

1. That no action be undertaken to implement other forms of restricted parking (apart from the construction works zone) on the western side of Brown Street, Ashfield, outside 2A Brown Street, prior to the completion of the development.
2. That Council Officers investigate the potential for ½ hour period parking (8.30am-6pm, Mon-Sun) within Foxes Lane, Ashfield.

ITEM NO: 008 (discussion item)**SUBJECT:** Section 96 amendment to Condition of Development Consent for 2A Brown Street, Ashfield - Construction of a roundabout in lieu of a central median island in Brown Street.**FILE NUMBER:** EDM Traffic and Parking> Traffic Committee.

DESCRIPTION: The developer for 2A Brown Street has approached Council in request to amend (under section 96) a condition of development consent to have a roundabout constructed at the intersection of the Brown Street and the Rail commuter car park access, in lieu of a new central median island in Brown Street, Ashfield.

Under condition of development consent required by the RMS, a new concrete central median island is to be built in Brown Street between the Rail commuter car park access and Hercules Street. The central median island is to prevent vehicles from turning right into the new proposed driveway of the development in near proximity to the signalised intersection of Brown Street and Hercules Street. The central median island would limit access to left turn only in and out of the driveway from Brown Street. The median prohibits vehicles travelling via Bland Street and Brown Street from the north to enter the development. There is also claim that vehicles from the north of Brown Street would illegally do U-turn further south in Brown Street to enter the driveway of the development.

The developer's traffic consultant has prepared a traffic assessment report in proposing a roundabout at the above location. A copy of this report is attached to Annexure 8 together with diagrams showing turning paths of various vehicles negotiating the proposed roundabout.

The traffic consultant in his report quotes as follows:

"The proposed roundabout would therefore allow traffic approaching the mixed use development site from the north via the Bland Street railway underpass by undertaking a simple U-Turn at the proposed roundabout."

The proposed roundabout would have a number of benefits to local traffic flows, as follows:

- *The proposed roundabout will improve the safety of vehicle turning movements in/out of the existing commuter car park, adjacent to the railway.*
- *The proposed roundabout would also improve the safety of the existing traffic flows in Brown Street, by performing a traffic calming function, thereby moderating vehicle speeds along the section of Brown Street."*

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The developer's representative and the traffic consultant will be invited to attend the meeting to further address the matter. If it is considered there may be merit of constructing a roundabout over that of a central median island (alone) in Brown Street, then the developer will proceed to seek further advice from the RMS, if required, and in turn lodge in a Section 96 to seek formal RMS and Council approval on the matter.

COMMITTEE DISCUSSION:

Council's Traffic Engineer advised the Committee of the site's history and approval for development. Under condition of development consent as required by the RMS, the developer is to build a new central median island in Brown Street to prevent vehicles from turning right into the proposed driveway of the development in near proximity to the signalised intersection of Brown Street and Hercules Street.

The existing median in Brown Street, opposite the unit apartments of No. 1 Brown Street, was temporarily removed to allow for construction work zone activity outside No 2A Brown Street. This median would then be replaced and offset slightly to the east, to accommodate in future parking design on the western side of Brown Street.

Council's Traffic Engineer considered that the gap between the two central median islands at the entrance to the commuter car park may attract illegal U-turns from motorists accessing the site from the north and westerly direction of Brown Street.

Mr Fred Nassif, Developer of 2A Brown Street and his traffic consultant Mr. Robert Varga, attended the meeting and presented their draft proposal of the roundabout to the traffic committee. Mr Varga advised that the proposed roundabout would allow traffic approaching the mixed use development site from the north via the Bland Street railway underpass to undertake a simple U-Turn at the proposed roundabout. It would also facilitate entry/exit to the commuter car park.

The new proposed central median island to the front of the driveway of No 2A Brown St would only allow left turn entry/exit into the 2A Brown Street development. There is secondary proposed driveway exit at the rear of the site from Drakes Lane onto Hercules Street, which would be limited to restricted hours of use. Vehicles will be able to exit onto Hercules Street via Drakes Lane, and then proceed to the intersection of Hercules Street and Brown Street to turn either left or right into Brown Street.

The Representative for the Member for Balmain, Mr. Lyall Kennedy, asked whether consideration could be made to facilitate STA bus U-turns around the roundabout. This would assist buses which start and terminate from Ashfield Station, under special services, e.g.: Rail closures. Mr Varga responded that it may be possible to increase the roundabout diameter to allow for bus U-turn movements, however this would need to be investigated further to see the impact on Council's footpath and whether the proposal would impede into the State Rail commuter car park.

The Police Representative raised concern regarding pedestrians crossing on the northern side, of the proposed roundabout location. Pedestrians are likely to cross at the traffic lane of the roundabout rather than on the footpath leading round to the entrance of the Commuter car park. It was requested that pedestrians be made to cross at the median location of the commuter car park and not within the traffic lane of the proposed roundabout. The footpath may need to be re-constructed and measures provided for (e.g. fencing) to direct the pedestrians across the entrance of the commuter car park.

Council's Traffic Engineer pointed out that the developer would need to seek the agreement of Railcorp on the proposed roundabout adjacent to the Rail Commuter car park. The developer is also required to obtain the agreement of the Strata Management of the unit apartments No 1. Brown Street for any footway alterations in line with the roundabout and central median island works in Brown Street.

At this point of time Mr Varga and Mr Nassif left the meeting. The Committee moved onto item 9 and then returned to discuss the matter below.

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Upon resumption of the item, the Committee felt there may be merit in the proposed roundabout, including a provision for buses to perform a U-turn, however additional information was required to further investigate the request.

The RMS Representative requested further information regarding the traffic modelling of the roundabout. A Paramics traffic modelling analysis should be carried out by the developer's traffic consultant to investigate the performance of the SCATS linked traffic lights at Hercules Street and Brown Street, Liverpool Road and Brown Street, Liverpool Road and Hercules Street. With the potential installation of the roundabout there may be the issue of the whole intersection being blocked in trying to perform U-turns at the location, which would in-turn bank traffic and block the signalised intersections at Hercules Street and Brown Street, as well as Liverpool Road and Brown Street, and Liverpool and Hercules Street. The RMS Representative also informed the Committee that once the Paramics modelling was complete, an independent consultant would need to be appointed to assess the results.

COMMITTEE RECOMMENDATION:

That Council respond back to the developer of 2A Brown Street, Ashfield, requesting a Paramics modelling be undertaken for the proposed roundabout to determine the effect on the operation of the signalised intersections of Brown Street with Liverpool Road, Brown Street with Hercules Street, and Liverpool Road with Hercules Street. A Section 96 application is to be submitted with the analysis information requested above for Council to consider the proposed roundabout.

ITEM NO: 009 (*discussion item*)**SUBJECT:** Traffic and safety issues around Summer Hill Public school.**FILE NUMBER:** EDM Traffic and Parking> Traffic Committee

DESCRIPTION: This matter has been previously dealt in the Feb 2011 and October 2011 meetings, with details of minutes of the Feb 2011 meeting forwarded to the school for their advice. In August 2011 the school's Parents & Citizen's (P&C) group undertook a community consultation to seek residents views on certain options to improve traffic safety around the school.

Included in Annexure 9 (in date order) are copies of the traffic committee minutes relating to this matter and the school P&C letter made out to residents dated 15 August 2011. Also attached is a resident email to Council raising concerns on the proposed traffic and parking changes as identified on the school P&C letter at the time.

Following this, the P&C group appointed a traffic consultant, McLaren Traffic Engineering to provide a traffic report to Council detailing the various requests for traffic and parking changes in the area. The report was received by Council on the 18 October 2012 and can be viewed at the meeting.

The report details various options for parking, and the regulation of traffic and parking around the streets. This includes measures such as proposed angle parking in Henson Street and/or Moonbie Street, the provision of one-way street treatments, and the inclusion and extension of drop off/pick-up areas around the school.

A Children's crossing is also proposed in Moonbie Street either mid-block between Junction Road and Herbert Street or near to Herbert Street. Apart from implementing any of the above measures the onus is still placed on the school to take appropriate action and responsibility in on-going education of staff and parents on traffic and parking issues.

Council officers met with the traffic consultant and school representative to review the traffic report and requested treatments. These measures are as follows:

1. Retain and extend the drop off/pick-up zone on the western side of Moonbie Street from the school gate to Herbert Street. This would be signposted as No Parking during school zone times i.e. 8.00am-9.30am., 2.30pm-4.00pm School Days. The existing 5 minute parking in this location would be removed.

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2. A proposed children's crossing be placed midblock in Moonbie Street. In previous discussions with Council officers, the RMS would not agree to the crossing going towards and near the corner of Herbert Street for the visual safety of the children.
3. Add a disabled (1 space) parking zone to the north of the school gate.
4. Add a secondary drop off and pick up No Parking zone (during school times) on the southern side of Junction Road, west of Bartlett Street adjacent to the school grounds. A secondary gate access to the school exists in Junction Road at Bartlett Street. In the case that the primary drop off/pick up zone in Moonbie Street is full, parents can proceed to the secondary drop off and pick up zone.
5. Install lockable bollards at the Bartlett Street junction with Herbert Street. Bartlett Street between Junction Road and Herbert Street is closed off to traffic and owned by the Department of Education and incorporated as part of the school grounds. Access gates exist at the Bartlett Street junction with Herbert Street. As the gates are set back in from the school fence boundary line of Herbert Street, vehicles are known to park illegally within the junction area of Bartlett Street and Herbert Street. The installation of bollards was agreed upon at the previous traffic committee meetings. The installation of bollards was deferred to allow all works to proceed together.
6. Install a drop off full-time "No Parking" zone across the closed section of the Bartlett Street gate at Henson Street in lieu of the "No Stopping"
7. Mark out a road centreline around the corner of Herbert Street and Moonbie Street, and place in raised flap markers along the centreline. This will discourage illegal U turns at the intersection of Moonbie Street and Herbert Street.
8. To physically extend the kerb on the south eastern corner of Junction Road at Moonbie Street, so as to improve in the visibility and traffic calming of the area. This request was made to the school's consultant by a resident. See copy of plan Annexure 9.

All proposed parking is maintained in parallel formation and two-way traffic is maintained in all surrounding streets. Council would raise no objection to implementing measures in items 1, 3, 4, 5, 6 and 7 subject to consultation with the residents on items 1, 3, 4, 6 and 7, and noting that item 5 has been previously agreed to by the traffic committee at its meetings held on 4 February and 21 October 2011.

The question of the mid-block children's crossing would need to be designed and signposted in accordance with RMS Technical Directions TDT 2002/12c (copy of relevant page is shown in Annexure 9) . Part-time "No Stopping" would need to be implemented 24 metres on the approach side of the crossing and 15 metres on the departure side of the crossing.

The matter was discussed informally at the scheduled Traffic Committee meeting (which did not proceed) on 7 December 2012. Discussion notes, with a condensed revised (supplement) traffic report from the school's Traffic Consultant and a copy of a resident letter commenting on the proposed treatments are provided for in the minutes forwarded to the members.

Further information has been provided for by the traffic consultant as received on the 1 February 2013 showing (4) various plan options with designed children's crossing in accordance to RMS Technical directions and advice provided in response to concerns as made by the Police following the informal meeting on the 7 December 2013. This information is attached to Annexure 9.

The following is considered in view to the above and the discussion notes of the last meeting together with the latest information as provided by the Traffic Consultant.

COMMITTEE DISCUSSION:

Council's Traffic Engineer advised that the southern side of the intersection of Bartlett Street and Junction Road had been reconstructed with kerb and gutter by Council when the road was bought by the Department of Education. The driveway at Bartlett Street junction with Herbert Street is currently used to access the rubbish bins on a weekly basis.

Bollards will be installed across the driveway at the Bartlett Street junction with Herbert Street. Council's Director of Works & Infrastructure Services suggested that any bollards be placed along the kerb line of Herbert Street to protect pedestrians and limit the potential for cars to

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perform three-point turns at this location. The bollards are to be made removable for access into Bartlett Street.

The Representative for the State Member for Balmain asked whether there was potential to use the section of Bartlett St within the school grounds as a pick-up/drop-off area. Mr McLachlan advised the Committee that this would not be possible as there were 3 demountable classrooms within the designated area, and there is no potential to relocate the demountable classrooms elsewhere within the school. Mr McLachlan advised the Committee that the school has allocated certain areas for the children to be picked up. The three exits of the school are allocated to two class groups, in order to spread the area of pick-up/drop off around the surrounding streets. The school would continue to notify the parents of these drop off areas.

Mr Balogh who attended the December Traffic Committee meeting as a resident representative was invited to this meeting but was unable to attend. Mr Balogh submitted a letter advising of his concerns to the proposals which would entail loss of parking in Moonbie Street and that residents should be consulted to any of the agreed proposals. A copy of the letter from Mr. Balogh was tabled at the meeting and is shown in Annexure 9 of these minutes.

At this point of time Ms Solomons and Mr McLachlan left the meeting. The Committee then proceeded to discuss the matter below.

Upon resumption of discussion for this item, the Committee considered the four proposals for the children's crossing. The two options, Figures 20 & 20A, for the children's crossing in Herbert Street were not desirable as this did not meet the desire line for the children accessing the school. The Committee limited consideration to the options of Figure 19 or Figure 19A, for the children's crossing to be located within in Moonbie Street, south of the entrance to the school.

The Police Representative suggested that the school apply to the RMS for a Safety Officer to operate at the proposed children's crossing. The RMS Representative recommended that the proposal include kerb extensions as the Safety Officer can only control traffic in one lane for each direction. The RMS Representative advised that the minimum width of carriageway should be 6m, 3m each lane. Kerb extensions would also reduce the amount of No Stopping required in Moonbie Street, however would also permanently take away one parking space on either side of the street.

Figure 19A would need to be amended as the plan does not show the kerb extensions, although the No Stopping zones have been reduced. Council's Traffic Committee also recommended that the concrete blisters, as shown in Figure 19A, on the western side of Moonbie Street be removed to allow cars to move into the proposed No Parking zone unimpeded.

It was requested by the Committee whether there is potential to relocate the bus zone to the west of the school gate, on the southern side of Junction Road, and to bring the No Parking zone outside the school grounds to the east of the school gates, at the existing bus zone location. Further investigation by the applicant would need to be required to determine if there is enough distance to relocate the bus zone to provide for the zone. The STA Representative advised a minimum length of 30m is required to relocate a bus zone between parked vehicles or obstacles (e.g. trees).

In regards to the intersection of Moonbie St and Junction Rd, the Committee agreed that it was not necessary to construct kerb extensions on the corner, and parking behaviour could be enforced with No Stopping sign at 10m from the corner only.

The Representative of the Member for Balmain also requested that Council trim the vegetation in the kerb blisters at the intersection of Bartlett Street and Junction Road, as they are currently overgrown and posing a risk to viewing around the intersection.

The Committee requested for the school to undertake a survey of how children travel to school. Council officers mentioned that this may already have been undertaken in providing the initial report, but had not been provided in detail.

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1. No objection is raised to implementing the following, subject to resident consultation:
 - a. That the kerbspace area containing the existing 5 minute parking and unrestricted parking on the western side of Moonbie Street, just north of Herbert Street, be converted to read “No Parking 8.00am-9.30am., 2.30pm-4.00pm School Days”. The 5 minute parking restrictions in this location will be removed.
 - b. That one (1) disabled parking space be allocated on the western side of Moonbie Street, north of the school gates.
 - c. That a drop off and pick up zone of 6-7 spaces be allocated along the school frontage on the southern side of Junction Road, and that the area be signposted to read as “No Parking 8.00am-9.30am, 2.30pm-4.00pm School Days”.
 - d. That full-time “No Parking” be signposted across the Bartlett Street driveway gate access off Herbert Street in lieu of “No Stopping”.
 - e. That a road centreline be marked around the corner of Herbert Street and Moonbie Street, and that raised flap markers be installed along the centreline.
 - f. That the south eastern corner of Junction Road at Moonbie Street be signposted as No Stopping 10m in from the intersection.
 - g. That a children’s crossing be placed just south of the school gates within the midblock section of Moonbie Street in accordance to RMS Technical Directions.
2. That it be noted that removable bollards will be placed across Bartlett Street at the junction of Herbert Street.

ITEM NO: 010 (*discussion item*)**SUBJECT:** Pedestrian safety at existing marked foot crossing at the intersection of Grosvenor Crescent and Sloane Street, Summer Hill.**FILE NUMBER:** EDM Traffic and Parking> Traffic Committee

DESCRIPTION: At the October 2012 traffic committee meeting, a late item was raised in request by Councillor Passas to investigate a pedestrian accident that had occurred on (or about) the 11 October 2012 at the existing marked foot crossing outside the Summer Hill Station at the above location.

Council officers have discussed the matter with Police. The person injured was crossing from north to south in Grosvenor Crescent. The road was wet and the driver was travelling in the westerly direction. A vehicle in front was turning right into Sloane Street and had partially obscured the driver’s vision of the pedestrian.

Available RMS accident statistics from 2006 to July 2011 identify two previous pedestrian (injury) accidents in the area.

Council officers have also spoken to a few shopkeeper/residents on the northern side of Grosvenor Crescent near the location of the crossing.

From conversations with the Police and the shopkeeper/residents, the following suggestions were raised. Reference is made to the aerial photo detail as shown on Annexure 10.

1. The immediate problem stems from motorists not being able to safely observe pedestrians coming up from the staircase of the Summer Hill Station and stepping out towards the crossing in Grosvenor Crescent. A brick pillar on railway land partially obscures the motorists view of pedestrians suddenly stepping out of the crossing.
2. Appropriate regulatory crossing leg and warning signs exist on both approaches to the crossing in Grosvenor Crescent to advise motorists of the presence of the crossing.

To overcome the above problem in item 1, it was suggested additional warning signs and /or marking be placed to warn motorists of pedestrians coming from the staircase. Similarly that

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markings be provided on the footpath to warn pedestrians to stop and look and observe traffic, rather than to rush out onto the crossing.

3. That Council write to Railcorp to request that consideration be given to the removal of the brick pillar and that structural changes be made at this end of the staircase to improve the motorist's view of pedestrians coming out from the staircase.
4. It was suggested by the Police that the pedestrian crossing in Grosvenor Crescent be raised.
5. That the crossing be relocated west to the area outside the lifts of the station to better cater for pedestrians walking from the west of Grosvenor Crescent to the station and/or those pedestrians proceeding to and from the lifts.
6. That a signalised pedestrian crossing be sought from the RMS to replace the existing marked foot-crossing.

The matter was discussed informally at the scheduled Traffic Committee meeting on 7 December 2012 (which did not proceed) with a resident /shopkeeper representative in attendance. Discussion notes are provided in a copy of the minutes forwarded to the members.

A copy of a recent letter from a resident in Sloane Street is also attached in Annexure 10 advising of a near miss incidence and the disregard and impatience by motorists to give-way to pedestrians crossing at the intersection.

The views on the members are sought on the measures as suggested above in line with the discussion notes of the last meeting and latest additional information.

COMMITTEE DISCUSSION:

The discussion notes, regarding this item, from the previous meeting in December 2012 was read out to the Committee.

The Police Representative suggested several options such as raising the pedestrian crossing, or installing rubber speed cushions within the intersection to slow speed down in the approach of the pedestrian crossing in Grosvenor Crescent from the east. The Police Representative advised that by slowing the speed down directly before the pedestrian crossing, it would allow vehicles to view pedestrians exiting the station as well as crossing from the north entering the station.

The Committee did not agree to the idea of moving the pedestrian crossing, as stated in the previous meeting, "this was considered unfavourable as it does not meet the 'desire line' for the station entrance" (Discussion Minutes of Meeting on 7/12/12).

In addition, it was recommended that Council Officers write to Railcorp to remove or redesign the brick column, as it impeded the viewing of pedestrians exiting the station.

Various locations were discussed to install rubber speed cushions. The ideal location discussed by the Committee was directly before the intersection of Grosvenor Crescent and Sloane Street at the pedestrian refuge in Grosvenor Crescent, south of Sloane Street. A plan of the intersection can be seen Annexure 10 of these minutes showing the location of the proposed rubber speed cushion as well as the location of the column to be removed by Railcorp.

COMMITTEE RECOMMENDATION:

1. That Council Officers write to Railcorp to remove or redesign the brick column at the station entry at the intersection of Grosvenor Crescent and Sloane Street, Summer Hill.
2. That Council install a rubber speed cushion directly before the intersection of Grosvenor Crescent and Sloane Street at the pedestrian refuge in Grosvenor Crescent, south of Sloane Street, Summer Hill, as shown in drawing Annexure 10 in these minutes.

ASHFIELD TRAFFIC COMMITTEE – MINUTES**1/2013 MEETING****DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM****ITEM NO: 011 (discussion item)****SUBJECT: Intersection of Alt Street and Church Street, Ashfield – STOP control treatment of intersection.****FILE NUMBER: EDM Traffic and Parking > Traffic Committee.**

DESCRIPTION: At the Traffic Committee meeting on the 3 August 2012 a matter was raised where Council officers initially proposed to mark out and signpost a GIVE-WAY control in Church Street at the intersection of Alt Street, Ashfield.

In addition "No stopping" was proposed to be signposted 20 metres from both corners of Alt Street to improve sight view of traffic from Church Street, based on the level geometry of the intersection.

The residents in the area, during notification, had opposed to the proposal and were of the opinion that speeding in Alt Street should be addressed and that priority in traffic flow be given in Church Street. The residents also requested that a pedestrian crossing be introduced on Alt Street adjacent to the Church Street intersection to allow safe pedestrian crossing to and from a children's playground area in the grounds of St John's Church. The crossing would also act as a traffic calming device. In line with the above, a request was also made if consideration be given for speed humps in Alt Street to the east and west of the Church Street intersection. A roundabout has also been suggested in resident submissions on the matter.

An extract copy of the minutes of the traffic committee meeting held on the 3 August 2012 are attached to Annexure 11 providing further detail and traffic committee discussion on the matter.

A resident representative attended the meeting on the 3 August and tabled plans proposing STOP signs and line marking being placed in Alt Street. This would allow priority traffic flow from Church Street. The plans identified the option whether to include or not include a pedestrian crossing on the eastern side of Alt Street.

The committee at the meeting recommended, subject to community consultation, to trial the STOP signs and markings in Alt Street for period of 6 months. Following the 6 months trial period, Council officers would evaluate the need for a pedestrian refuge (if not crossing) within Alt Street.

A copy of the draft proposed plan is shown in Annexure 11 with STOP signs and markings in Alt Street together with "No Stopping" restrictions around the intersection.

Owing to a recent pedestrian accident in Alt Street with a mother and child coming out of the St. John's Church playground area on the 25 January 2013, the matter has been requested to be referred back to the Traffic Committee by Councillor Monica Wangmann and residents of Church Street Ms Rene and Mr. Peter Holmes. The Councillor and the residents have asked that the committee be made aware of the incident and seek to accelerate in implementing the necessary works at the intersection.

Copies of their email correspondence on the matter is attached to Annexure 11.

The Councillor has expressed concern with Church Street been given "Right of Way". She explains in her email quoting:

"It is critical that works do not encourage further North/South or East/West through traffic 'rat running' (so close to a local residential precinct's children playground). If the Alt St stop signs proceed, how will the Church Street traffic travelling from West to East be controlled for speed? I am particularly concerned about a perception of right of way for vehicle drivers when turning left or right from Church St into Alt and the possibility of increased traffic. How will the traffic in Church Street that turn left and right at Alt Street be slowed?"

The Councillor has also suggested if "children" crossing warning signs could be placed near the Church playground as soon as possible.

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The matter is raised for discussion in light of the recent pedestrian accident and as to whether modification or additional treatment is required in line with the proposed STOP control in Alt Street.

COMMITTEE DISCUSSION:

The Police Representative advised the Committee that the recent accident on Alt Street was not related to the traffic issues at the intersection. Council officers advised that warning signs would be erected in Alt Street on either side of the playground entrances to warn drivers of pedestrian activity in the area.

The Chairperson discussed the need to restrict rat running through Ashfield from Fredrick Street onto Church Street and then right onto Alt Street. Changing the Give-way at the intersection from Church Street to Alt Street will give precedence and would encourage traffic to bypass Frederick Street via Church Street and Alt Street. Alternatively, the issue of speeding in Alt Street could be addressed by reinforcing the existing Give-way conditions in Church Street, as well as installing rubber speed cushions located in Alt Street.

The Committee then discussed the proposal to reject the previous recommendation of the Traffic Committee on 3 August 2012, and proceed with the reinforcement of the existing Give-way conditions in Church Street and install rubber speed cushions in Alt Street in both directions on the approach to Church Street.

The previous proposal of the ATC meeting held on the 3 August 2012 would of resulted in a minimum loss of 7 parking spaces around the intersection, including 5 spaces lost on the southern side of Alt Street. In regards to the new proposal with rubber speed cushions, No Stopping signs would be erected on the corners of Church Street 10m in from the intersection of Alt Street, and 15m on the corners of Alt Street in from the intersection to Church. The parking on the southern side of Alt Street would not be affected. As a result of this proposal only two (2) parking spaces would be lost in Alt Street..

An amended plan showing the location of the proposed rubber speed cushions is shown as Annexure 11 in these minutes.

COMMITTEE RECOMMENDATION:

No objection is raised to implementing the following, subject to resident consultation:

- 1. That Council install No Stopping signs on the corners of Church 10m in from the intersection of Alt Street and 15m on the corners of Alt Street in from the intersection of Church Street.**
- 2. That Council install two rubber speed cushions in Alt Street in both directions on the approach to Church Street, as shown in the drawing Annexure 11 in these minutes.**
- 3. That Give-way signs and markings be implemented in Church Street at the intersection of Alt Street to reinforce the Give-way control in Church Street.**
- 4. That centre line markings of short length be implemented in all approaches to the intersection in Church Street and Alt Street.**

ITEM NO: 012 (discussion item)

SUBJECT: "No Stopping Rail Corp Vehicles Excepted" to front of driveway accesses to Rail land properties, Ashfield.

FILE NUMBER: EDM Traffic and Parking > Traffic Committee

DESCRIPTION: Railcorp has approached Council to request having the kerb space area in front of driveways servicing rail land property in Ashfield altered from parking restrictions reading "No Stopping" to "No Stopping Rail Corp Vehicles Excepted".

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Railcorp has reported that on occasions Railcorp vehicles have been infringed for the short time required to park in front of their access gates. At some locations Railcorp vehicles have also parked on-street due to the limited site access for vehicle entry or vehicle size.

A locality map and photos showing locations of the driveways is shown in Annexure 12.

The request to alter the sign restrictions across the driveways (or next to the driveways) is as follows:

1. Brown Street-Ashfield – the driveway is located on the south side of Ashfield Station and to the northern side of Brown Street, just west of the Rail Commuter carpark access.

(Reasons as quoted by Railcorp) – *The site is used weekly to inspect and to pick up staff after completing track patrol. The gang truck is too large to drive into the [rail land] carpark in the correct direction.*

To the west of the driveway there exists a space, 6.5 metres in length, assigned as “No Stopping Council Vehicles Excepted”. Council vehicles stops at this zone once a day for waste service collection in the area. Railcorp requests that this zone be made a shared zone to read as “No Stopping Council and Railcorp Vehicles Excepted”.

It would appear reasonable that Railcorp and Council could share the occupation of the space without impacting on Council’s services or traffic movements in the area.

2. Station Street-Ashfield the driveway is located to the northern side of Ashfield Station where Station Street meets Wood Street.

(Reasons as quoted by Railcorp) – *Infrequently used location, would only be used on occasion mainly to carry out localised inspections, and gaining access to the up Main with Hi-rail vehicles.*

Vehicles are only required to stop here to open the gate access.

It would appear that the provision of the requested signage at this location would have little or no impact to traffic flow in the street.

3. Cavill Avenue- Ashfield the driveway is located to the south side of the railway line at the end of Cavill Avenue which is a dead end street coming off Liverpool Road.

(Reasons as quoted by Railcorp) – *Infrequently used location, would only be used on occasion mainly for to carry out localised inspections, and gaining access to the Down Local with Hi-rail Vehicles, and gathering stored materials.*

Vehicles are only required to stop here to open the access gate.

The dead end street has frequent turning vehicle movements due to high density residential development. Consequently the proposal would impact on vehicle movements and is not considered desirable.

4. Nixon Avenue- Ashfield the driveway is located to the north side of the rail way line at the end of Nixon Avenue which is a dead end street coming off Elizabeth Street.

(Reasons as quoted by Railcorp) – *Infrequently used location, would be used on occasion mainly for vegetation control, retaining wall inspection.*

Vehicles are only required to stop here to open the access gates.

Given the low volume of traffic in this street, and that the vehicles can park off-street, it would appear unnecessary to implement signpost changes in this area.

Apart from the Brown Street site access, the applicant advises at other locations that vehicles are required to stop to open the access gates. Concern is raised as to whether some of these proposed works could impede on passing traffic or driveway access to private property e.g. the end of Cavill Avenue.

The matter will be discussed at the meeting to consider the requested signpost changes.

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Each of the four locations was discussed to address the need for the required sign changes. With the exception of the gate on Brown Street, each location only required the vehicle to stop, open the gate, and proceed through. The Committee felt that the installation of No Parking signs would only be required at these locations and that Railcorp be advised that a vehicle may stop at a No Parking zone for 2-3 minutes, provided the driver is within the vicinity of the vehicle.

Adjacent to the gate on Brown St, is a space signposted as No Stopping "Council vehicles excepted". The Committee discussed that this space should be maintained, and that No Parking signs alternatively be erected across the gate to allow the vehicle to perform its advised activities.

COMMITTEE RECOMMENDATION:

That no objection is raised to implement "No Parking" signs across the four gate entrances to Railcorp land, as follows:

1. **Brown Street, Ashfield-** on the southern side of Ashfield Station and to the northern side of Brown Street, just west of the Rail Commuter carpark access.
2. **Station Street, Ashfield-** on the northern side of Ashfield Station where Station Street meets Wood Street.
3. **Cavill Avenue, Ashfield-** on the southern side of the railway line at the end of Cavill Avenue.
4. **Nixon Avenue- Ashfield-** on the northern side of the railway line at the end of Nixon Avenue.

ITEM NO: 013 (discussion item)**SUBJECT:** Further consideration to kiss and ride zone in Summer Hill.**FILE NUMBER:** EDM Traffic and Parking > Traffic Committee.

DESCRIPTION: At the traffic committee meeting on 3 August 2012, Councillor Alex Lofts had requested if consideration be given to providing No Parking "Kiss and Ride" zone in the area approved for loading zone on the western side of Lackey Street, south of Carlton Crescent.

It was advised that the area in question is zoned and shared between three restrictions, that being an early morning hour (7.30am-8.45am-school special) Bus Zone, followed by a morning period loading zone (8.45am-12.30pm M-F) and ½ hour period parking (12.30pm-6.00pm M-F).

To include a fourth (No Parking) restriction in the zoned area would only complicate and confuse motorists in the operation of the zone.

Overall there is a high demand to retain period parking and other service or transportation vehicle parking facilities in Lackey Street.

As an alternative it was felt whether there is a possibility in providing a "Kiss and Ride" zone on the southern side of Carlton Crescent, east of Lackey Street, which currently provides for a No Parking facility (for night ride bus service) close to the corner of Lackey Street.

Annexure 13 shows a plan identifying the preferred location of the proposed Kiss and Ride zone in area currently signposted for shared Bus zone, Loading Zone and ½ hour parking at other times on the western side of Lackey Street, south of Carlton Crescent. The plan also identified the location of the Night Ride – No Parking zone on the south side of Carlton Crescent, east of Lackey Street.

The Committee at the meeting on the 3 August 2012 discussed the current No Parking zone on the southern side of Carlton Crescent, east of Lackey Street. The STA Representative advised

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the Committee that the night ride service at this location operates from midnight to 5am. The zone thereafter can facilitate for the general set down or pick up of passengers in the area.

The Committee felt that it was not necessary to change signposting at this location as the No Parking zone already operates as a kiss and ride (set down/pick up) zone.

The committee at the meeting then recommended:

“That the existing No Parking zone on the southern side of Carlton Crescent, Summer Hill, east of Lackey Street, satisfactorily acts as a kiss and ride (set down/pick-up) facility outside the Summer Hill Station, and is not required to be formally signposted as a Kiss and Ride zone.”

The matter in turn was referred to Council at its meeting on 13 November 2012 and was resolved that:

1. The matter be re-submitted to the traffic committee regarding the kiss and ride zone in Summer Hill.
2. That the Traffic Committee also consider moving the Lackey Street bus stop to the position presently designated as a “Night Ride” bus zone adjacent to the station. There would be no conflict of use.
3. That Council write to Trinity Grammar School asking them to abandon the use of Summer Hill station and to only pick up students from Ashfield Station.

In view to point 1 and 2 above it would appear the one hour (morning) School Special Bus Stop, if still required, be moved into Carlton Crescent to make way for a No Parking (kiss and ride) zone in Lackey Street. The problem then is that other parking restrictions exist in Lackey Street and to have a No Parking (kiss and ride) facility operate satisfactorily, the zone would need to be made full-time or part-time through a fair length of the day. This would entail the removal or reassignment of parking on street to cater for the allocation a drop off or pick up zone in Lackey Street, whether it is on the west or east side of Lackey Street, between Carlton Crescent and Hardie Avenue.

Council will need to further investigate the matter. The views of the traffic committee are sought as to what times could be assigned to the No Parking zone if not made full-time.

In view to point 2, the views of the STA would need to be obtained as to whether the Bus Stop could be relocated into Carlton Crescent.

In view to point 3, to remove the school bus service altogether from Summer Hill Station to Ashfield Station would require rail time tables to be altered and STA to examine if the service can be re-routed and fitted into and operate from Ashfield Station with that of other services in the Ashfield area. Most importantly, attached to Annexure 13 is a copy of letter from Trinity Grammar dated 7 January 2010 requesting the school special service remain in the Summer Hill Station area.

COMMITTEE DISCUSSION:

The STA representative advised the Committee that the STA would not consider to relocate the bus stop into Carlton Crescent owing to the efficient and safe operation of the bus service operating from Lackey Street. The committee discussed whether the kiss and ride drop off/pick up zone can be placed on the northern side of Carlton Crescent outside the Summer Hill Station with that of the Night Ride zone. This was dismissed on grounds that traffic (of high volume) flows along this kerbside area and the general practice of dropping off and picking up persons at this location is deemed unsafe and would pose a danger and hazard to traffic. The Night ride zone in this location services few buses very late at night when traffic in the area is low.

The committee then focused its attention back onto Lackey Street to view a possible location for a Kiss and Ride drop off/pick zone on either side of Lackey Street between Carlton Crescent and Hardie Avenue.

With the various existing kerbside parking restrictions in the area as shown on the plan marked as Annexure 13 to these minutes, it was questioned whether the Taxi-stand, which is observed to be of low use, could be removed and that the area be reassigned as a Kiss and ride (No

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Parking) drop off and pick up zone. The current ½ hour period parking on the eastern side of Lackey Street just south of Carlton Crescent could be switched around, and that the Kiss and Ride (No Parking) zone be located to the corner of Lackey Street-see plan Annexure 13 to these minutes.

Council's Traffic Engineer advised the committee, that in previous discussions with the NSW Taxi Council, it was advised that the Taxi rank operates as an essential facility for call-out service where users must call to request a taxi rather than taxis waiting at the rank. The rank is only small at most fitting two vehicles. Council will need to discuss the matter with the NSW Taxi Council to seek its agreement in the removal of the taxi rank, based on its low usage.

The committee noted the letter from Trinity Grammar requesting that the one hour (morning) school special 'Bus Stop' remain in place on the western side of Lackey Street, south of Carlton Crescent to service and pick up students from Summer Hill Station. As a consequence the Committee considered that no action be undertaken to relocate the bus service from Summer Hill Station to Ashfield Station.

COMMITTEE RECOMMENDATION:

1. That Council discuss the matter with The NSW Taxi Council to request and seek its agreement in the removal of the Taxi Rank on the eastern side of Lackey Street, Summer Hill, so as to provide in place a Kiss and Ride (No Parking) zone, as shown in the drawing Annexure 13 in these minutes.
2. That no action be undertaken to relocate the school special bus service from Summer Hill to Ashfield Station.

ITEM NO: 014 (discussion item)**SUBJECT:** Request for a Half-road closure in St David's Road in line with the McDonald's development 145 Parramatta Road, Haberfield.**FILE NUMBER:** EDM Traffic and Parking> Traffic Committee.

DESCRIPTION: Representation has been received from Mr Jamie Parker, State Member for Balmain, on behalf of residents in St David's Road, Haberfield, requesting a half-road closure of St David's Road, due to the operation of the McDonald's Development 145 Parramatta Road, Haberfield.

The residents have lodged a petition with 175 signatures requesting that a permanent half road closure be constructed north of the McDonald's driveway access in St. David's Road. The proposed closure will force vehicles to only turn right from the McDonald's driveway into St David's Road and then turn left onto Parramatta Road. Vehicles entering St David's Road from Parramatta Road will not be able to proceed past the McDonald's driveway and would have to do a U-Turn. Vehicles travelling southbound on St David's Road will be able to proceed onto Parramatta Road.

A copy of the petition is included as Annexure 14 with a plan showing the location of the requested half road closure in St David's Road.

At the same time Council has received verbal and written complaints from residents in O'Connor Street and Dalhousie Street objecting to the half road closure with the likelihood of traffic being re-directed into those streets.

Traffic counts have been carried out in Dalhousie Street and St David's Road prior to the opening of McDonald's which is bounded by Parramatta Road, St David's Road and Dalhousie Street.

Traffic counts will again be undertaken following a period of operation of McDonald's. To assess any realistic change in traffic conditions in the area, post- traffic counts will be organised within 6 months of the opening of McDonald's.

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Following these counts, the matter of a half-road closure will be referred to the Local Traffic Committee together with the petition for discussion and recommendation. If the half-road closure is considered necessary, then consultation will be made with all relevant stakeholders, including residents which could be affected by traffic being re-directed into the neighbouring streets.

COMMITTEE DISCUSSION:

The Committee noted the above information.

COMMITTEE RECOMMENDATION:

That the matter of Council carrying out traffic counts in St. David's Road, Haberfield prior to and following the opening of McDonald's is noted. Once Council conducts the post opening traffic counts, the matter of a half-road closure will again be referred to the Traffic Committee.

ITEM NO: 015 (discussion item)

SUBJECT: Pedestrian safety fence and other safety in Liverpool Road through the Ashfield CBD – progress.

FILE NUMBER: EDM Traffic and Parking > Traffic Committee.

DESCRIPTION: At the October 2012 meeting Council was advised that the RMS undertook to seek comments from the community in proposing to implement engineering and behavioural based safety measures along Liverpool Road, through the Ashfield CBD, to improve pedestrian safety.

The RMS had advised in November 2012 that the community consultation period was complete and that a decision by the RMS had been made to proceed with the pedestrian safety fence and other safety measures in Liverpool Road through the Ashfield CBD.

An issues report was prepared by the RMS in November 2012 commenting on all concerns raised by the community and the relevant authorities such as Police, STA, Emergency services, Ashfield Chamber of Commerce and the Chinese Business Association.

A copy of the issues report by the RMS is included as Annexure 15. Also included is a copy of a November 2012 newsletter from the RMS detailing the works and the anticipated time frame for works to commence in December 2012.

The work entails the following:

- Installing a central median with a pedestrian fence on it, on Liverpool Road from Miller Avenue to Murrell Street.
- Installing short kerbside pedestrian fences on Liverpool Road at the intersection of Knox Street and Brown Street/Holden Street.
- Installing lengths of pedestrian fences on the northern kerbside of Liverpool Road from Murrell Street to Elizabeth Avenue (signalised intersection at the entry to Wests Ashfield Leagues Club).
- The upgrade and installation of two additional signalised pedestrian crossings across Liverpool Road on the western sides of Knox Street and Queen Street intersections.
- An education campaign, in both English and Mandarin, designed to reduce unsafe pedestrian behaviours and to promote the importance of pedestrian safety within the local community.

The above works have since commenced following on from the newsletter. The RMS anticipate that most engineering based safety measures along Liverpool Road as detailed above will be complete by mid-late February 2013. The additional pedestrian crossing (arm) facilities in Liverpool Road on the western sides of Knox Street and Queen Street intersections (although installed) will not be in operation till late Feb/March 2013.

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The educational campaign (with community workshops) has commenced in January 2013 and will follow through to March after the completion of the works.

Council officers will provide further information of this educational campaign at the meeting.

COMMITTEE DISCUSSION:

Council's Traffic Engineer advised the Committee that to date, virtually all physical work above has been completed. A copy of an email from the RMS scheduling the educational campaign for the project is shown as Annexure 15 to these minutes.

COMMITTEE RECOMMENDATION:

That the above matter and additional educational campaign information shown in Annexure 15 to these minutes be noted.

ITEM NO: 016 (discussion item)**SUBJECT:** Trevenar Street, Ashbury (King Street to Holden Street)-Proposed trial Traffic calming treatment in temporary material.**FILE NUMBER:** EDM Traffic and Parking > Traffic Committee.

DESCRIPTION: City of Canterbury Council by letter dated 19 December 2012 has advised Ashfield Council that it will proceed with the installation of single lane devices in temporary material in Trevenar Street, between King Street to Holden Street, Ashbury, for a trial period of six (6) months.

In addition a pedestrian refuge will be installed using permanent materials in Trevenar Street at Holden Street.

A copy of the letter from City of Canterbury Council and report to its Traffic Committee meeting held on 3 December 2012 detailing the matter on hand is attached to Annexure 16. A concept plan of the proposed devices to be installed is included in the report.

Trevenar Street, between Holden Street and Milton Street, is near to the boundary of Ashfield Council and is under the control of the City of Canterbury Council.

Trevenar Street residents have complained in regard to the high volume of by-pass traffic in this (local) street with recent recorded volumes showing some 6000 vehicles per day.

The above proposal for single lane devices is an option for traffic calming and measure in reducing traffic volumes in the street to a lesser extent than other proposed options such as "No Left Turn" bans or "One-Way" treatments.

The matter was last raised at the Ashfield Traffic Committee at its meeting on the 12 October 2012. The Traffic Committee members at this meeting were advised that Ashfield Council (in correspondence with City of Canterbury Council) had raised concern and advised that it does not favour the installation of any treatment intended to reduce the volume of traffic in a particular street and potentially divert and substantially increase the volume of traffic in adjoining Ashfield Council streets.

It was recommended that Ashfield Council undertake traffic counts or surveys before and during the trial (if it proceeds) in Holden Street at the intersection of Trevenar Street to determine traffic movement changes in the area. A further report will be brought back to the Traffic Committee should residents report increased traffic in the Ashfield LGA adjoining streets.

COMMITTEE DISCUSSION:

The Committee noted that traffic count or surveys will be undertaken by Ashfield Council at the intersection of Trevenar Street and Holden Street, Ashbury.

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COMMITTEE RECOMMENDATION:

1. That the matter of City Canterbury Council proceeding with the installation of single lane devices in Trevenar Street, Ashbury, between King Street and Holden Street, in temporary material for a trial period of six (6) months be noted.
2. That the matter of Ashfield Council undertaking traffic counts or surveys before and during the trial in Holden Street at the intersection of Trevenar Street, Ashbury, to determine traffic movement changes in the area, be noted.

ITEM NO: 017 (discussion item)**SUBJECT:** Amended and update notice 2013 on routes for 4.6 Metre High Vehicles through Ashfield Council Area.**FILE NUMBER:** EDM Traffic and Parking> Traffic Committee.

DESCRIPTION: The RMS recently wrote to all Councils advising of the intention to update and revise the *4.6 metre High Vehicle Route Notice 2008*. This Notice exempts specified heavy vehicles from the statutory 4.3 metres height limit, and approves routes and areas where heavy vehicles over 4.3 metres and up to 4.6 metres in height may operate, subject to conditions as applied by the RMS.

The updated *4.6 Metre High Vehicle Notice 2013* was published in the NSW Government Gazette on the 21 December 2012 and has come into effect on 1 January 2013.

The updated Notice replaces the *4.6 Metre High Vehicle Route Notice 2008*, and incorporates:

- All routes and areas listed in the 2008 Notice, and
- Any additional routes and areas approved by RMS and Councils and published in the Gazette up to and including 14 December 2012.

A copy of a map showing the approved routes for 4.6 Metre High Vehicles through Ashfield Council is attached in Annexure 17.

High vehicle approved routes are contained on State Roads through the Ashfield Council Area, namely Wattle Street- City West Link Road, Parramatta Road, Liverpool Road and Milton Street (between Liverpool Road and Georges River Road). A high vehicle approved route is also identified along the regional road section of Milton Street from Georges River Road through to the City of Canterbury Council Area.

Low clearance bridges 4.6 metres and under are avoided where possible. It is noted that the route along Parramatta Road coming from the City finishes at Old Canterbury Road, Lewisham, and then starts again at Sloane Street, Haberfield. This break in route is most likely due to the presence of a low clearance (4.5 m high) rail bridge which crosses Parramatta Road alongside the Hawthorne Canal. However this bridge is programmed to be lifted in early February 2013 to improve clearance for road traffic in conjunction with the Inner West Light Rail Extension.

The RMS advise that access is provided for local businesses for 4.6 m high vehicles to either take on a load or deliver a load prior to Sloane Street or Tebbutt Street/Old Canterbury Road on the eastern side by travelling through Parramatta Road and other approved 4.6 m routes. Local roads are not approved for access.

It is further advised that restricted access vehicles are required to plan their route in advance with assistance of the attached map identifying the approved routes. As well as identifying any low clearance obstructions, drivers of these vehicles need to be mindful of all signposting restrictions such as Light Traffic Thoroughfare and turn restrictions that are prevalent in Sydney. Should there be issues experienced with vehicles being off-route then the matter can be raised with the RMS.

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COMMITTEE DISCUSSION:

The Committee noted the above information.

COMMITTEE RECOMMENDATION:

That the above matter be noted.

ITEM NO: 018 (discussion item)**SUBJECT:** Haberfield Public School-traffic issues (enforcement and educational information).**FILE NUMBER:** EDM Traffic and Parking> Traffic Committee.**DESCRIPTION:** A request has been made by Councillor Ted Cassidy on behalf of a Ms Cynthia Moore to address the following matter to the Traffic Committee.

Ms Moore advised via email to the councillor the following:

"I travel from Alt via Denman and Bland Streets to Ashfield Station in the morning around 8.45am although I have seen some improvement recently, there is still double parking offences occurring daily.

I believe that the Ashfield Traffic Committee can focus on the new school year and ways to educate new parents, in particular, to ensure the safety of Haberfield Public School children and the safe flow of traffic through the school zone."

The matter of vehicles double parking is a traffic offence which has been referred to the Police requesting to patrol the area accordingly. With regard to parking offences, Council's Community Enforcement Officers regularly monitor and patrol schools both in the mornings and afternoons. It is advised that this school is constantly patrolled and infringements issued.

Council officers have also contacted the RMS Road Safety Section regarding this issue and requested an information package be provided to the school with material/brochures reminding the parents of road safety issues and road rules applicable around schools. A copy of this information package will also be sent to Ms Moore for her information.

COMMITTEE DISCUSSION:

The Committee noted the above information. The Representative for the State Member for Balmain, Mr. Lyall Kennedy, has requested that the item be again raised at the next meeting in follow up to enforcement of the area.

COMMITTEE RECOMMENDATION:

That the above matter be noted, and that the item be referred back to the committee for further discussion.

ITEM NO: 019 (informal item)**SUBJECT:** Request for temporary closure of Bogan Street for Australia Day Street Party – Saturday 26 January 2013.**FILE NUMBER:** EDM Traffic and Parking> Traffic Committee.**DESCRIPTION:** Representation has been received from Ms Judith Shumack, a resident at 30A Kensington Road, requesting if consideration can be given to temporarily close off Bogan Street, at Kensington Road, to conduct an Australia Day Street Party on Saturday 26 January 2013 from 6:00pm - 10:30pm.

Bogan Street is a cul-de-sac, which carries low volumes of residential traffic. Local access can be made via Kensington Road or Grosvenor Crescent (pedestrian only). The Traffic Control

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Plan (TCP) for the event is attached as Annexure 19. This event is has been approved in the past.

COMMITTEE DISCUSSION:

No objections were raised by the Committee and it was noted that the temporary closure had already occurred.

COMMITTEE RECOMMENDATION:

That no objections is raised for the temporary closure of Bogan Street, Summer Hill, at Kensington Road, to conduct an Australia Day Street Party on the Saturday 26 January 2013, from 6:00pm – 10:30pm, subject to relevant conditions as imposed by Council together with any conditions from the RMS and Police.

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The following information to items was not provided in the Agenda earlier distributed, or is information to new items raised under general business, or information re- attached to clarify a discussed matter or changed recommendation during the meeting:

5. Request by GO-GET for "Car Shared" parking spaces in the Ashfield Council Area	Parking Restrictions
6. Proposed (amended) road safety treatment at intersection of Hawthorne Parade and Lord Street, Haberfield.	Traffic Control
9. Traffic and Safety issues around Summer Hill Public School	Road Safety
10. Pedestrian safety at existing marked foot crossing at intersection of Grosvenor Crescent and Sloane Street, Summer Hill	Road Safety
11. Intersection of Alt Street and Church Street, Ashfield – STOP control treatment at intersection	Traffic control
13. Further consideration to Kiss and Ride zone in Summer Hill	Parking restrictions
15. Pedestrian safety fence and other safety measures in Liverpool Road through the Ashfield CBD - Progress update	Pedestrian safety

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ANNEXURE 5: GOGET CAR SHARE SPACES WITHIN ASHFIELD LGA.**1. Introduction:**

Each requested location has been inspected with the Traffic & Projects Engineer. Comments have been made relating to the street infrastructure and location requested, assessing the viability of installing a signposted Pod space in the street.

Council will assist car share organisations that provide a service to the Ashfield community on request by considering the allocation of dedicated car parking spaces in public streets, subject to the normal process of consideration and endorsement by the Ashfield Local Traffic Advisory Committee (ATC) on a case by case basis.

2. Summary of Criteria for approval:

- ✓ For new Car Share spaces, at **least 10 members** must have nominated the proposed car share space as their preferred space.
- ✓ Ideally spaces will be located in front of **public land** (e.g. parks), **Council premises** (e.g. libraries and other facilities) or **business premises** (e.g. factories), rather than in front of residential properties.

3. Legend:

Criteria Satisfactory

Criteria Un-Satisfactory

4. Locations:**A.**

29 Heighway Avenue, Ashfield	
Location Comments	Criteria Comments
New location	3 members within the street.
One way street towards Frederick Street	Not in front of public land as policy recommends.
Within residential area	
Relatively close distance to Croydon Station, and Ashfield Pool	
Numerous driveways with off-street parking	
History of parking issues towards Edwin Street South	
Proposed Location:	Outside 29 Heighway Ave
Recommendation:	Location and membership numbers not in line with Council's policy.

B.

(a) Alt Street, Ashfield – near Elizabeth Street – Initial request	
Location Comments	Car Share Criteria Comments
New location	8 members within 250m
Within high unit area	Not in front of public land as policy recommends
Two bus zones on Elizabeth Street, and No Stopping Zones for 30m from roundabout on both sides of Elizabeth Street. Third bus zone in Alt Street (3-4pm, Mon-Wed & Fri, 12-4pm, Thu)	
Relatively close distance to Ashfield Station	
Limited on-street parking in Alt Street and Elizabeth Street	
Proposed Location:	TBA
Recommendation:	Location and membership numbers not in line with

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	Council's policy.
(b) Albert Parade, Ashfield – Request Changed	
Location Comments	Criteria Comments
New location instead of Alt and Elizabeth Street	8 members within 250m
Request next to parkland	Located next to park land, and not directly outside residential properties, as recommended by policy
History of parking issues in Elizabeth Street. Available parking within Albert Parade	
Proposed Location:	Next to park land in Albert Parade
Recommendation:	Location and membership numbers not in line with Council's policy.

C.

Charlotte Street, Ashfield – near Webbs Avenue	
Location Comments	Criteria Comments
Existing Goget car, No dedicated spot	63 Members within 250m
Within residential area	32 trips per month (Mar '12 – Sep '12)
2hr restricted parking on Charlotte Street towards Ashfield Station	Relatively close distance to Ashfield Station, Shops at Station Street and Public School
Relatively close distance to Ashfield Station, Shops at Station Street and Public School	Not in front of public land as policy recommends, however close to Ashfield Station
History of parking issues within Charlotte Street and Webbs Avenue. Residential parking request within the surrounding streets	
Proposed Location:	Directly in front of #22 or #24 Webbs Avenue. OR Alternate location can be within restricted parking on Charlotte Street opposite school.
Recommendation:	Accept request, subject to ATC and community consultation

D.

Chandos Street, Ashfield – intersection of Loftus Street	
Location Comments	Criteria Comments
Existing Goget car, No dedicated spot	44 Members within 250m
History of parking issues on Chandos Street towards Ashfield Station. Towards Parramatta Road, the parking issues are minimal.	24 trips per month (Mar '12 – Sep '12)
Trees within the street minimise available parking.	Not in front of public land as policy recommends
Within residential area	
Proposed Location:	On side frontage 28 Loftus Street, 10m from the intersection of Loftus Street.
Recommendation:	Accept request, subject to ATC and community consultation

E.

Kensington Road, Summer Hill – in front of Park/Reserve	
Location Comments	Criteria Comments
New location	13 Members within 250m
Within unit block area	In front of public land as policy recommends
Small frontage of parkland, to be placed within that location. 3 available parking spots in front of park.	
Close to Parramatta and Liverpool Road	
Proposed Location:	At the front & centre of the park, between No 62

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	and 66 Kensington Road
Recommendation:	Accept request, subject to ATC and community consultation

F.

Carrington Street, Summer Hill – in front of Carrington St Playground	
Location Comments	Car Share Criteria Comments
Existing Goget car, No designated spot	14 Members within 250m
Within residential area	45 trips per month (Mar '12 – Sep '12)
Mail zone on Henson Street, unable to place car in location. Would need to be within Drynan Street	In front of public land as policy recommends
No public land, would recommend to place opposite the residential property, and in front of the unit blocks	
Proposed Location:	In front of Carrington St Playground, near the opening in fence to park
Recommendation:	Accept request, subject to ATC and community consultation

G.

Drynan Street, Summer Hill – near Henson Street	
Location Comments	Car Share Criteria Comments
Existing Goget car, No designate spot	22 Members within 250m
Within residential area	33 trips per month (Mar '12 – Sep '12)
Mail zone on Henson Street, unable to place car in location. Would need to be within Drynan Street	Not in front of public land as policy recommends
No public land, would recommend to place opposite the residential property, and in front of the unit blocks	
Proposed Location:	In front of apartments at 22 Drynan St, first available space next to tree. <u>OR</u> side of 11 Henson St
Recommendation:	Accept request, subject to ATC and community consultation

K.

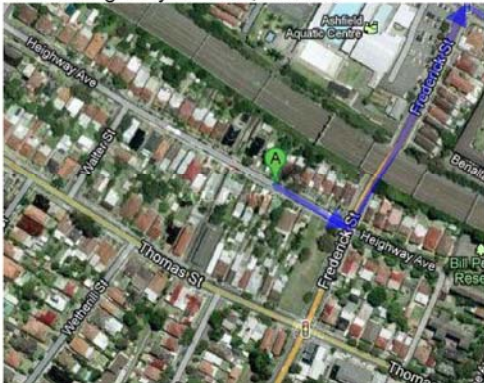
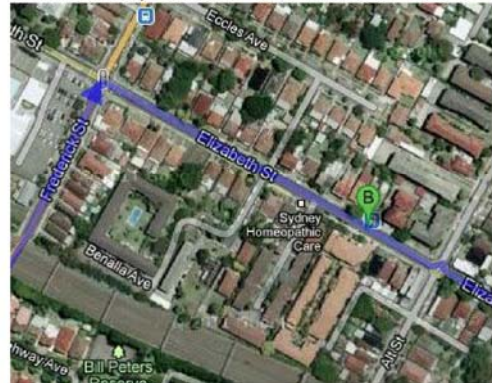
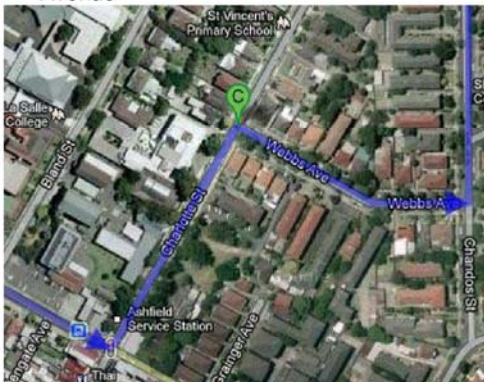
Herbert Street, Summer Hill – near Henson Street.	
Location Comments	Car Share Criteria Comments
New location	32 members within 250m
Not close to amenities	Not in front of public land as policy recommends
Side of 45 Henson Street, Summer Hill	
Proposed Location:	Side frontage of 45 Henson Street, first space 10m front intersection
Recommendation:	Accept request, subject to ATC and community consultation

ASHFIELD TRAFFIC COMMITTEE – MINUTES**1/2013 MEETING****DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM****5. Satisfactory Locations for ATC consideration:**

The following locations will be discussed at the following Ashfield Traffic Committee meeting to be held in 8 February 2013.

C. Charlotte Street, Ashfield – near Webbs Avenue**D. Chandos Street, Ashfield – intersection of Loftus Street****E. Kensington Road, Summer Hill – in front of Park/Reserve****F. Carrington Street, Summer Hill – in front of Carrington St Playground****G. Drynan Street, Summer Hill – near Henson Street****K. Herbert Street, Summer Hill – near Henson Street.****6. Un-Satisfactory Locations:**

The following locations do not meet the criteria and are un-satisfactory.

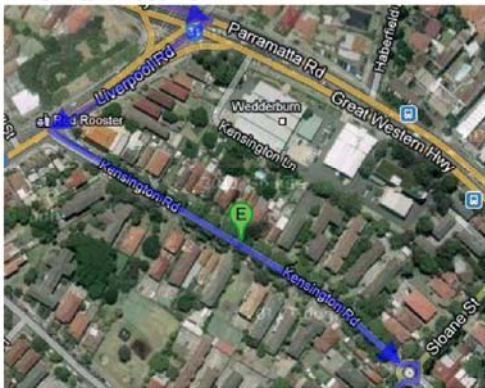
A. 29 Heighway Avenue, Ashfield**B (a). Alt Street, Ashfield – near Elizabeth Street – Initial request****B (b). Albert Parade, Ashfield – Request Changed****7. Requested signposted locations:****A. 29 Heighway Avenue, Ashfield****B. Alt Street, Ashfield – near Elizabeth Street****C. Charlotte Street, Ashfield – near Webbs Avenue****D. Chandos Street, Ashfield**

ASHFIELD TRAFFIC COMMITTEE – MINUTES

1/2013 MEETING

DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM

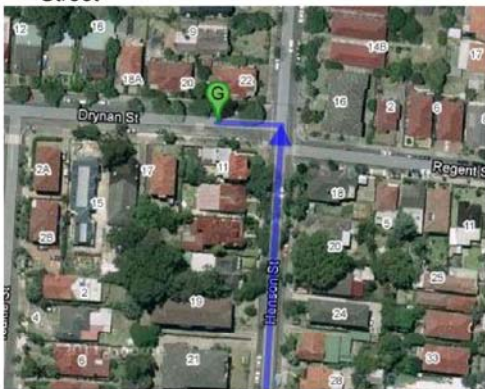
E. 66 Kensington Street, Summer Hill – in front of Park/Reserve



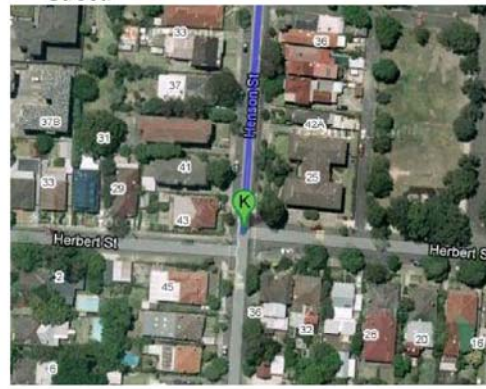
F. 49 Carrington Street, Summer Hill – near Old Canterbury Road



G. Drynan Street, Summer Hill – near Henson Street



K. Herbert Street, Summer Hill – near Henson Street



8. Existing signposted locations:

H. Summer Hill Car Park

I. 1 Sloane Street, Summer Hill



J. 1 Brown Street, Ashfield



ASHFIELD TRAFFIC COMMITTEE – MINUTES

1/2013 MEETING

DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM

**ANNEXURE 6: PROPOSED (AMENDED) ROAD SAFETY TREATMENT AT
INTERSECTION OF HAWTHORNE PARADE AND LORD STREET, HABERFIELD**

ASHFIELD TRAFFIC COMMITTEE – MINUTES

1/2013 MEETING

DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM

ANNEXURE 9: TRAFFIC AND SAFETY ISSUES AROUND SUMMER HILL PUBLIC SCHOOL**Matt Balogh**PO Box 358 Summer Hill NSW 2130
mbalogh@mcnairingeniuty.com7th February 2013Boris Muha
Traffic & Projects Engineer
260 Liverpool Road
Ashfield NSW 2131**Road Safety Evaluation & Management
Summer Hill Public School**

Unfortunately I am unable to attend the meeting of Friday 8th February 2013 because I will be interstate. In part this may be fortuitous, because I do not feel that my inclusion should be taken as sufficient consultation with local residents – see point 4 below.

Further to reviewing Annexure 9 – the Reply to Concerns Raised by Local Police prepared by McLaren Traffic Engineering of the 25th January, I request that you convey the following observations:

1. Revised Figures 19 and 19A leave almost no parking for the residents of Moonble Street, and appear completely unviable;
2. Revised Figures 20 and 20A appear more viable.
3. Herein I represent only my own opinions, I have not conferred with other residents in the area, nor do I feel qualified to do so; and
4. **Most importantly, it is essential that the proposals are shared with all local residents for a consultation at this stage.** It would not be satisfactory to present residents with only a final plan because that would not facilitate their input.

Please table this letter at Friday's meeting and ensure that the points above are considered.

I thank you in anticipation of your assistance.

Yours faithfully



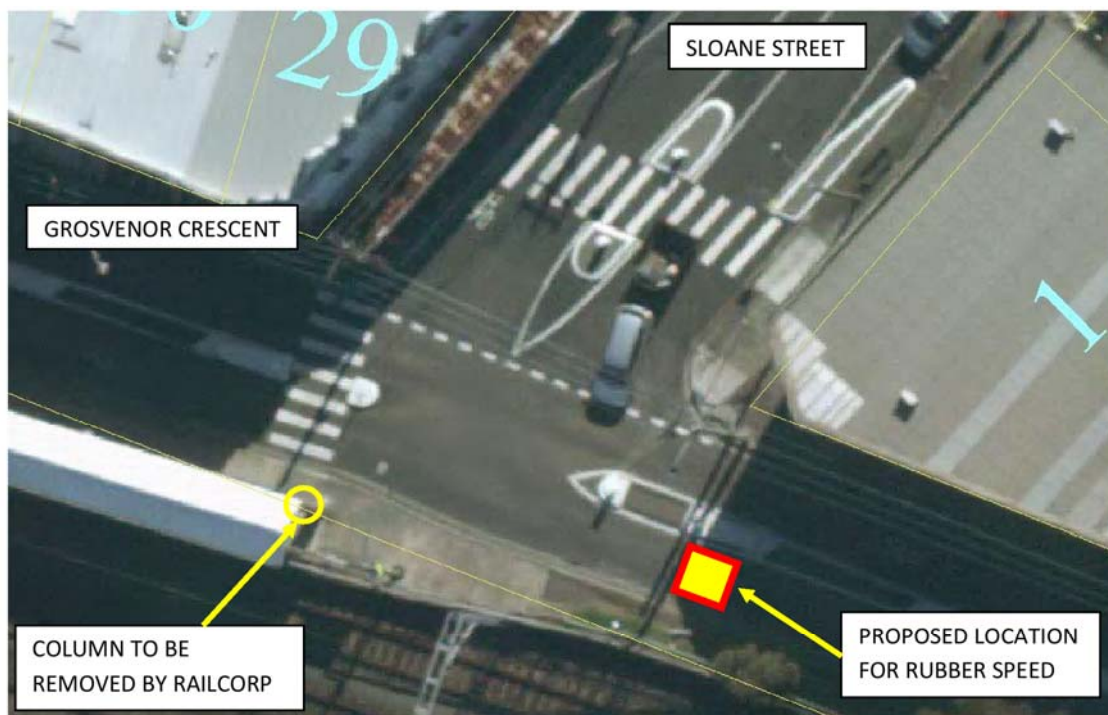
Matt Balogh

ASHFIELD TRAFFIC COMMITTEE – MINUTES

1/2013 MEETING

DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM

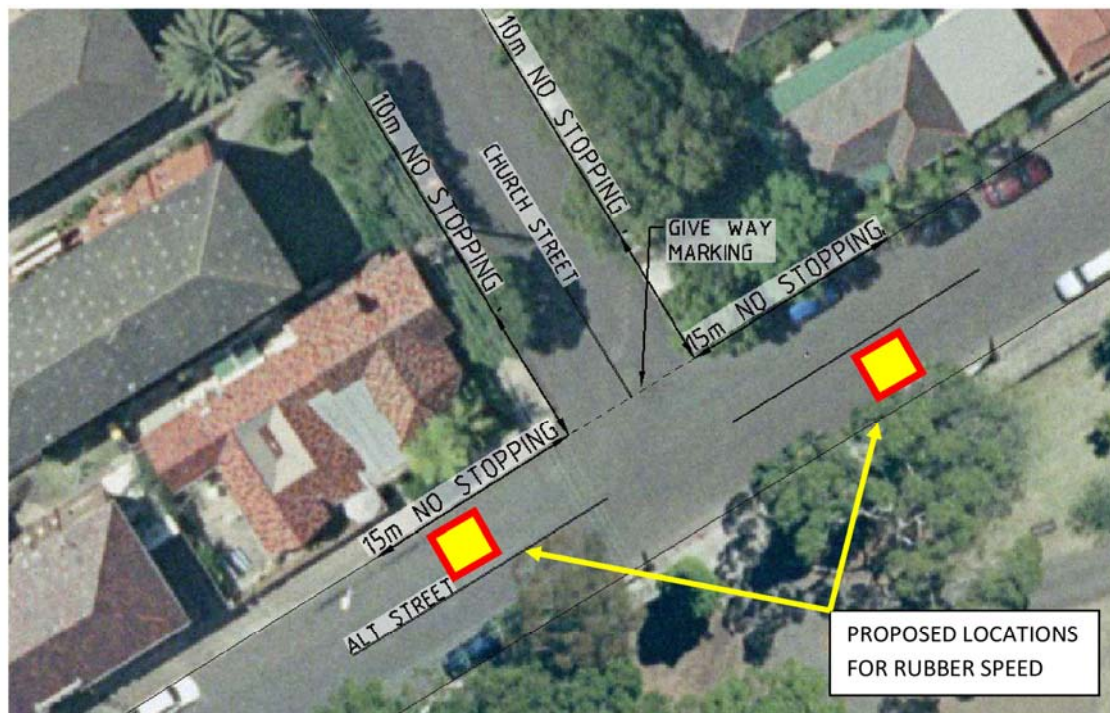
ANNEXURE 10: PEDESTRIAN SAFETY AT INTERSECTION OF GROSVENOR CRESCENT AND SLOANE STREET, SUMMER HILL



ASHFIELD TRAFFIC COMMITTEE – MINUTES

1/2013 MEETING

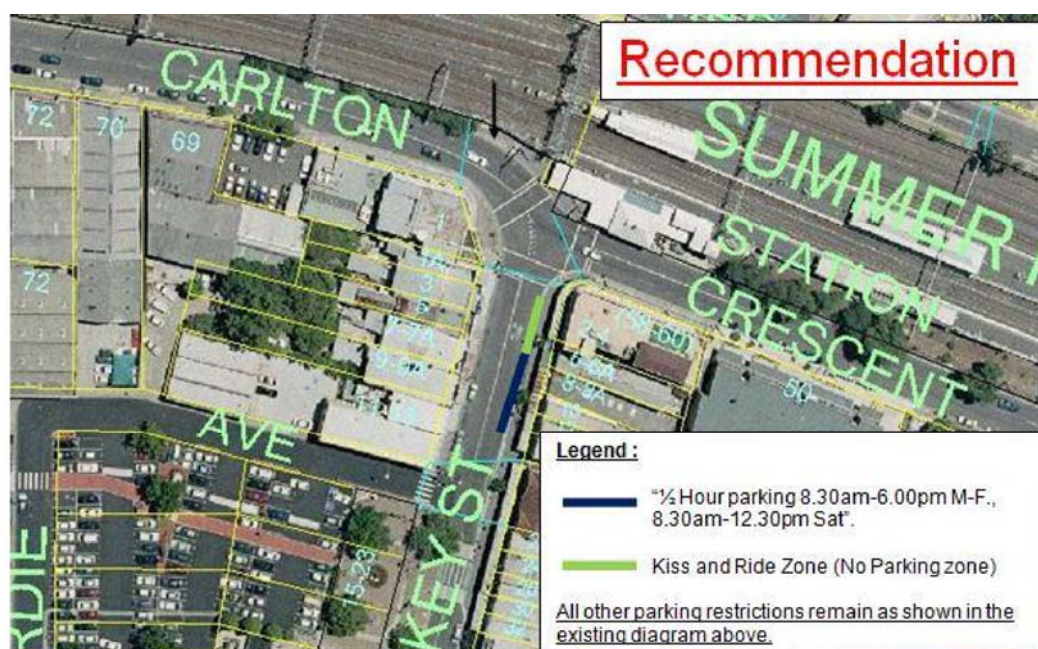
DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM

ANNEXURE 11: ALT & CHURCH ST, ASHFIELD – INTERSECTION TREATMENT

ASHFIELD TRAFFIC COMMITTEE – MINUTES

1/2013 MEETING

DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM

ANNEXURE 13: Further consideration to Kiss and Ride zone in Summer Hill in Lackey Street

ASHFIELD TRAFFIC COMMITTEE – MINUTES**1/2013 MEETING****DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM**

ANNEXURE 15: Pedestrian safety fence and other safety measures in Liverpool Road through the Ashfield CBD - Progress update

From: Elisabeth Sacco <lis@saccomm.com.au>
To: "BorisM@ashfield.nsw.gov.au" <BorisM@ashfield.nsw.gov.au>,
Cc: EGAN Margaret <Margaret.EGAN@rms.nsw.gov.au>
Date: 25/01/2013 09:13 AM
Subject: Update on behavioural campaign for traffic committee

The delivery of stage 2 was original intended for implementation during construction, however, with construction taking place in the lead up to Xmas and during January, organising community workshops and activities was difficult with schools and many businesses on a break.

Two senior workshops are to be run:

Jan 16 – already held Haberfield Library (with the senior Italian social group, the Liberi Association)

Feb 20 – Civic Centre (to be held English in conjunction with Ashfield Police and the Migrant Resource Centre)

Children's safety workshop to be run in conjunction with Kids and Traffic and Ashfield Playgroup. Planning meeting being held Jan 31 at Macquarie Uni

Enforcing pedestrian behaviour – delivery of pedestrian postcards (artwork attached) to pedestrians on Liverpool Rd at and local schools by Police and Council rangers – IN PLANNING, scheduled for late March

Schools program – to be determined. Schools will not plan for 2013 until they resume classes in late Jan 2013. Hoping to run a program involving a workshop to senior students focusing on youth related crash stats for Ashfield. Trinity Grammar will also display the new banner (5m x 1m) outside their school.

Banner - the new banner (5m x 1m) will hang outside the Civic Centre for the first two weeks in February.

Council newsletter - March distribution. Piggy backing with the mailout to 17,000 households. Either including the postcard or the coaster. The newsletter will also contain a story about the completed fence.

Businesses - delivering coasters, tent cards and posters to the businesses along Liverpool Road in mid Feb as the fence construction nears completion.

RMS has also installed stickers on the signals posts instructing pedestrians how to properly use the crossing facilities. They have been monitoring this through video surveillance and traffic counts. They is also a control signal with no stickers.

Kind regards

Elisabeth Sacco

Infrastructure Communications Officer
Infrastructure Communications | Sydney Region
T 0449 247 495
www.rmservices.nsw.gov.au
Roads and Maritime Services
27-31 Argyle Street Parramatta NSW 2150
PO Box973
Parramatta NSW 2150



SACCO_AshfieldBanner_5x1m_25% FINAL.pdf




SACCO Postcard art 5.pdf

ASHFIELD TRAFFIC COMMITTEE – MINUTES

1/2013 MEETING

DATE : FRIDAY 8 FEBRUARY 2013 at 9.30AM



Between 2007 and 2011 pedestrian injuries on Liverpool Road at Ashfield's shopping precinct cost the community just under \$2 million.

2007至2011年間，利物浦路 (Liverpool Road) 艾士菲購物區段因行人受傷事故而導致的社區損失僅稍低於兩百萬澳元。

STOP! LOOK! LISTEN! THINK!

停看聽想

Ashfield Council

Figure 1: SACCO_AshfieldBanner_5x1m_25% FINAL.pdf



HERCULES ST

Between 2007 and 2011 pedestrian injuries on Liverpool Road at Ashfield's shopping precinct cost the community just under \$2 million.

2007至2011年間，利物浦路 (Liverpool Road) 艾士菲購物區段因行人受傷事故而導致的社區損失僅稍低於兩百萬澳元。

STOP! LOOK! LISTEN! THINK!

停看聽想

CROSS WITH CARE

- Always cross at the lights
- Wait for the cars to stop
- Always wait for the green man

應在交通信號燈處穿越馬路
等待車輛停止後再穿越馬路
應等待信號燈上小綠人出現再穿越馬路

FINES OF \$66 OR MORE CAN APPLY IF PEDESTRIANS FAIL TO CROSS SAFELY.

行人如在穿越馬路時未能遵守安全規定，將被課以66澳元或更高罰金。

DO NOT CROSS

START TO CROSS WITH CARE

COMPLETE CROSSING DO NOT START TO CROSS

NSW Transport for NSW Ashfield Council

Figure 2: SACCO Postcard art 5.pdf

Subject	POLICY - OUTDOOR DINING AND FOOTPATH TRADING
File Ref	Outdoor dining and footpath trading
Prepared by	Maurice Morsanuto - Manager Regulatory Services
Reasons	Resolution of Council
Objective	To implement and action the Policy in the provision of outdoor dining and footpath trading

Overview of Report

To reaffirm Council's proposed implementation of the current Outdoor Dining and Footpath Trading Policy and provide an update on other related matters.

Background

Council at its meeting of 23 October 2012, resolved as follows:

- 1/5 That Council continue to implement all outstanding matters listed above from the original motion MM25/2011 minute number 221/11.*
- 2/5 That Council relocate any street furniture, garbage bins and other structures, which would hinder the location of dining tables on the kerb, adjacent to businesses wanting to establish outdoor dining (formerly 7/9 of Item 10.5 of 28/2/2012).*
- 3/5 That Council relocate all other street furniture to the kerbside of the footpath' (formerly 8/9 of Item 10.5 of 28/2/2012).*
- 4/5 That Council officers investigate with a report returned to Council within 4 weeks, the following:*
 - a) amendments to the policy needed to allow outdoor dining on Smith St Summer Hill, including , for example: the elimination of the requirement for 600 mm setback from the kerb where Council approved pedestrian fencing, or suitable barriers are installed.*
 - b) A review of 'high traffic' classification' of the footpath on the western side of Lackey St Summer Hill, (near the corner of Carlton Crescent).*
- 5/5 That a report on health inspection fees be brought back to Council within 4 weeks noting the following:*
 - a) Previous report to Council on the matter*
 - b) Current charges and frequency*
 - c) Whether it is cost neutral or subsidised by Council*

Status of resolution 1/5

The Policy has been amended in accordance with previous Council resolutions. All shops and businesses that were identified as using Council's footpath for any purpose were issued with a copy of the Policy as well as an information sheet advising of the requirements. This process took place in April/May 2012.

Staff have spoken to many of the businesses, explained necessary processes to obtain approval and the impact and/or intent of the Policy as adopted. As a whole the response and compliance has been disappointing. Of the 62 premises that have goods, tables, A-frame signs or other materials on the footpath, only 16 have a development consent (a number of these approvals were obtained some years ago). Of those that have sought consent only 6 consents currently remain valid with the remaining having lapsed. This is because the Roads Act requires Council to limit the period that a consent remains in force. The consents that are issued are in force for a maximum of 6 years (if the owner/operator wishes to continue the use a new consent needs to be obtained). During the notification period last year only two business operators lodged 'new' applications to regularise their use of the footpath. Both applications were approved.

So, in overall terms, a significant majority of business operators are continuing to use the footpath without consent or not using the footpath in accordance with an existing consent.

The current cost of the annual licence fee for the occupation of the footpath is \$163.00 pa per square metre – for the past few years the budget has included an amount of around \$20k as projected income, however, with the moratorium in place for a number of years the collection of income has been much less than this amount. The Footpath Licence Processing Fee is \$97.20.

A brief for the appointment of a consultant to examine cost effective streetscape improvements to our village centres is expected to be finalised shortly and will be reported to Council for consideration.

Status of resolution 2/5 and 3/5

Council's Works and Infrastructure Services Directorate has advised that they have completed an audit of street furniture that may hinder the location of tables on the kerb and instructions have been issued for furniture to be relocated. It is expected that the relocation of furniture will be completed by the end of April this year.

Furniture that cannot be relocated in the same area may need to be removed. This will be required where existing footpaths are not of sufficient width to achieve a 'pedestrian clear' trafficable path of 1.8 metres with the street furniture in place and other alternatives are not available.

Bus stops and pedestrian crossings are exempt from the policy and relocation of this type of furniture will not be required. In particular locations such as in front of the fruit shop at 270 Liverpool Road the three bus seats are recommended to be retained due to safety and practical limitations in any relocation. Where relocation is not practical alternate measures such as tactile indicators may be considered.

The relocation of street furniture does not include the electricity pillar boxes that have recently been installed in a number of locations including Ramsay Street, Liverpool Road and Lackey Street. Council will consult with Australia Post to consider the relocation Post Office boxes as required.

Attached are a series of images showing specific examples for Ashfield, Haberfield and Summer Hill (refer to **Attachments 1, 2 and 3**).

Status of resolution 4/5

In theory dining in Smith Street is already permitted by the Policy, as adopted. However, as the average width of the footpath in this area is approximately 2.4m this has a limiting affect in the following ways.

Where vehicle parking is available in front of the proposed dining area

Where vehicle parking is available in front of the proposed dining area a pedestrian barrier is required to be 600mm from the kerb to ensure that the passenger doors of vehicles can be opened. Because the footpath is only 2.4m and the Policy requires a clear passageway of 1.8m this means there is no available space for tables against the kerb where street vehicle parking is also available.

Where vehicle parking is not available in front of the proposed dining area

Where vehicle parking is not available in front of the proposed dining area tables located against the kerb have a slightly wider area of footpath available. There are a number of existing properties in Smith Street that have an existing Council pedestrian barrier. The barriers are located where no parking is permitted so that the minimum setback off the kerb is not required to accommodate the opening of passenger doors. On average the Council barriers are setback off the kerb by approximately 300mm.

This means that if a table were to be located against the kerb in such a location on a 2.4m wide footpath the available space would be as follows: 2.4m minus 0.3m for the existing barrier = 2.1m minus 1.8m minimum pedestrian access, leaving only 300mm available for a table and chairs.

The existing tables in these areas are approximately 500mm to 600mm square. This means that if the same tables are relocated against the kerb the available pedestrian footpath width would only be approximately 1.5m. The Policy requires a minimum pedestrian trafficable width of 1.8m.

As widening of the footpath in Smith Street does not appear feasible without losing more on-street parking spaces there are limited options in terms of use of the footpath for dining purposes.

- a) Allow tables against the shop front – not in accordance with the Policy
- b) Allow a narrower minimum trafficable pedestrian area (i.e. 1.5m) – not preferable for the general public but a possible beneficial compromise for shop keepers in this location. If Council were to consider such an option it would need to be mindful of precedent arguments for the rest of the LGA.

- (c) Confirm that dining is not feasible in this location due to the narrowness of the footpath.

The high traffic area on the western side of Lackey Street

The policy, when drafted, identified both sides of Lackey Street as high traffic areas. To ensure that pedestrians at peak times were not inconvenienced the minimum trafficable footpath widths were increased from 1.8m to 2.8m.

An informal observation of pedestrian habits and movements in this location does not suggest that numbers of pedestrians are so high that a wider trafficable area is required to avoid conflicts between pedestrian and diners. This is, however, predicated on the assumption that businesses and the public comply with reasonable etiquette and common sense as well as with any approval in place for dining in these areas.

Experience has shown that there is a natural and ongoing tendency for footprint areas for dining and trading to leak out into pedestrian passageways.

Should Council wish to consider the reduction of the minimum pedestrian passageway from 2.8m to 1.8m its success will depend on a number of factors including diligence by business owners to ensure that their customers do not encroach on pedestrian passageways. Clear marking of trading areas and enforcement of breaches would also need to be implemented should a reduction be proposed.

Status of resolution 5/5

A separate report on health inspection fees has been prepared for Council's consideration and was provided to Councillors with the 2013/14 budget papers distributed at a recent workshop.

Implementation and enforcement of the policy

Businesses, the community and interested parties have been extensively notified and consulted and Council has resolved to adopt and proceed with the current policy.

The extensive length of time to implement this policy, the change in direction of the adopted policy in regard to the location of outdoor dining, and the extensive moratorium has resulted in a situation where the entrenched position of some business operators has been difficult to change.

It is strongly urged that Council show clear leadership and consistency in affirming its resolution in regard to the details of the policy. In particular, businesses and the community need to have confidence that enforcement of the policy will proceed professionally, impartially and, of course, efficiently.

The issues in regard to compliance are simple and with the support and clear guidance of Council enforcement is expected to proceed in an orderly manner. Hopefully, once Council's intent is clear all businesses will either obtain a valid approval or cease using the footpath where no valid approval is in place.

Council's Enforcement Policy is a detailed document that stipulates the circumstances and methods that Council is to consider when considering breaches or actions that require compliance with the spectrum of legislative and regulatory requirements.

In the case of the Outdoor Dining & Footpath Trading Policy the following is a guide as to the anticipated steps that officers will pursue when advising businesses of their obligations in obtaining relevant approvals or when in breach of any exiting approval/policy. The steps will include some or all the following actions, depending on the response from individual properties:

- Follow up individually delivered (where possible, otherwise by mail) information sheets advising businesses what they need to do
- Offer of assistance in understanding the requirements of the policy including the processes to obtain any approval within an agreed timeframe.
- Inspection and confirmation of the circumstances (in each and every case where the footpath is being used for dining, trading or other purposes).
- Where non-compliances are confirmed verbally advising the business owner/operator on site of the circumstances and what is required to cease the breach or to obtain an approval. This will include an agreed time frame for compliance.
- Follow up in writing to the registered business owner/operator advising of the non-compliance with details of what actions are required to bring the matter into compliance. This may include the ramifications of not complying with the advisory letter e.g. issue of infringements, impounding of materials, issuing of notices and orders and prosecution/injunction proceedings as a last resort.
- Issue of infringements with an explanatory letter.
- Issue of Notice of Intent to issue an Order – this is the first legal requirement of issuing an order. This would typically require compliance within 14 to 21 days.
- Issue of an Order to cease an activity or to carry out works stipulated within nominated time frames. Time frames vary depending on circumstances and may be extended should a proprietor indicate that they are cooperative and wish to obtain an approval.
- Consideration of impounding goods including tables and chairs. This is not particularly desirable but may need to be considered where the public footpath is blocked or restricted excessively and the proprietor has not immediately complied with verbal and written requests.
- Issue of infringements for not complying with the Order (separate to the initial breach itself).
- Follow up discussions and advice with the proprietor of the implications of not complying with Council's Order.
- Sending a show cause letter why Council should not commence proceedings.
- Request to Council's solicitor to commence legal action appropriate to the circumstances.

Financial Implications

Estimates are not able to be calculated accurately because income from the use of footpaths ultimately will depend on the formal take up rate of licences/permits. What is known is that Council is currently receiving very little income from footpath occupation - \$1,621.00 actual year to date income for 2012/13 against a budget estimate of just under \$21k.

Other Staff Comments

Comments from Council's Works and Infrastructure Directorate have been included above as well as the images of furniture locations and modifications required.

Conclusion

The Outdoor Dining and Footpath Trading Policy was under review for several years whilst various options were canvassed on where to and under what circumstances to allow outdoor dining and footpath trading in the LGA. In February last year the Council finally came to a decision to support outdoor dining against the kerb and allow footpath trading both against the shopfront and kerb with restrictions. Information and copies of the revised policy were distributed to all affected business operator and traders during April/May last year so there is widespread knowledge within the business community of Council's decision.

There has been divergent opinion by various community members, some strongly in support of the policy as adopted and some still in strong opposition. The needs of individual businesses have been considered through the various consultation processes Council undertook in coming to a final policy position. We have now reached the stage where formal enforcement action needs to be pursued to bring certainty and credibility to Council's intent in relation to the policy.

Council officers are in the process of moving seats and other structures off shopfront locations to facilitate a clear and unimpeded path for pedestrians. This work is expected to occur and be finalised over the next few months.

ATTACHMENTS

Attachment 1	Footpath diagrams Ashfield	8 Pages
Attachment 2	Footpath diagrams Haberfield	7 Pages
Attachment 3	Footpath diagrams Summer Hill	5 Pages
Attachment 4	Outdoor Dining and Footpath Trading Policy	42 Pages

RECOMMENDATION

- 1/3 That Council note the enforcement action steps outlined in the report and that officers will commence these actions immediately.**
- 2/3 That no amendments be pursued to the Outdoor Dining and Footpath Trading Policy in relation to Smith Street, Summer Hill.**
- 3/3 That the Outdoor Dining & Footpath Trading Policy be amended to reduce the trafficable pedestrian area width on the western side of Lackey Street, Summer Hill from 2.8 to 1.8 meters and that related maps be amended to reflect this change.**

PHIL SARIN
Director Planning and Environment

Ashfield – Council street furniture relocation

W/O 23.13



8 Charlotte St, Ashfield - Opposite Catholic Club

- 3.7m footpath width
- 0.7m from kerb
- 3.7m – 0.7m (seat) – 0.7m (kerb)
- 2.3m unobstructed footpath
- Furniture along kerb
- **Action: No action required**

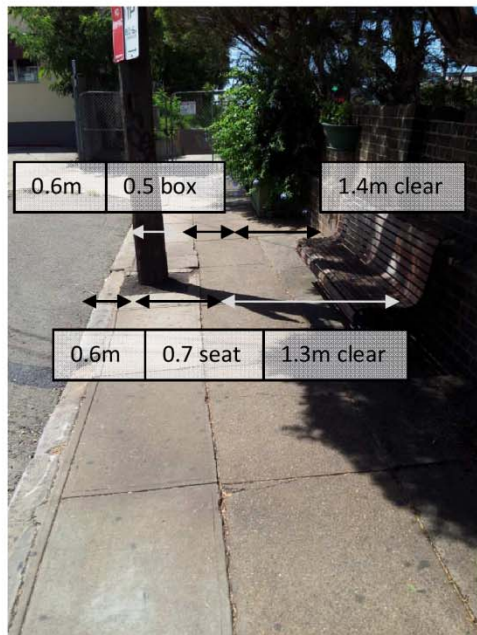


1-11 Charlotte St - Against wall of Catholic Club

- 2.5m footpath width
- Poles at 0.5m from kerb
- 2.5m – 0.7m (seat) – 0.6m (kerb)
- 1.2m unobstructed footpath
- Insufficient widths.
- **Action: Remove 2 seats due to insufficient width and high pedestrian flows.**

Ashfield – Council street furniture relocation

W/O 23.13



4 Woods St - next to State Rail wall

- 2.5m footpath width
- 4 x planter boxes on footpath (0.6m wide x 1.5m long) – are overgrown onto footpath
- ELP at 0.3m from kerb
- 2.5m – 0.7m (seat) – 0.6m (kerb)
- 1.3m unobstructed footpath
- 2.5m – 0.5m (planter box) – 0.6m (kerb)
- 1.4m unobstructed footpath

- **Action: Remove 4 planter boxes and 1 seat due to insufficient width and high pedestrian activity.**



Figure 1 4 Woods St - 4 planter boxes, 1 seat

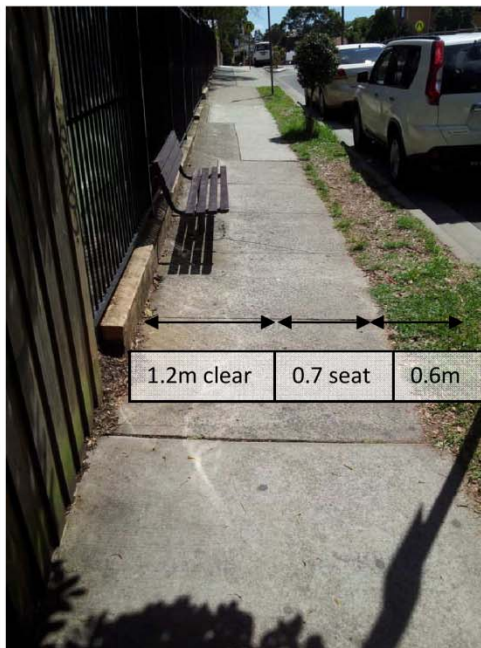
Ashfield – Council street furniture relocation

W/O 23.13



4 Charlotte St - Against State Rail wall

- Large open area next to wall
- Next to bicycle parking for station
- Recommend not to move bench, due to
- **Action: No action required**

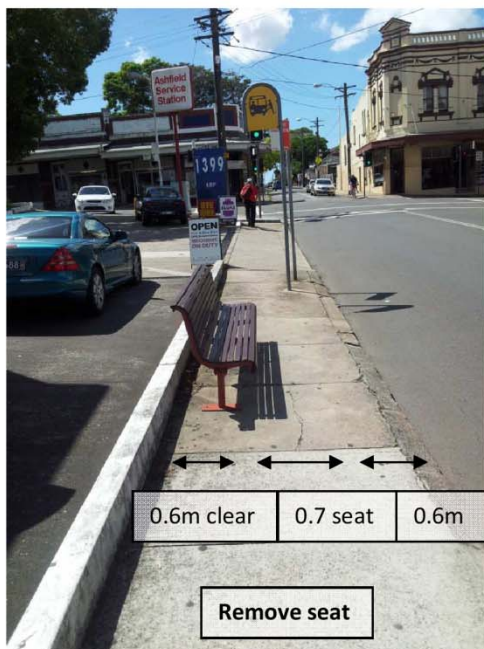


30-34 Charlotte St - against school fence

- 2.5m footpath width
- 2.5m – 0.7m (seat) – 0.6m (kerb)
- 1.2m unobstructed width
- Old seat
- Insufficient width
- **Action: Remove seat**

Ashfield – Council street furniture relocation

W/O 23.13



20 Charlotte St - against property on Elizabeth St

- 1.8m footpath width
- Bus J-stem 0.6m from kerb
- Parking sign 0.5m from kerb
- 1.8m – 0.7m (seat) – 0.6m (kerb)
- 0.6 unobstructed footpath
- Not sufficient room, no potential for relocation of seat near bus stop

- **Action: Remove seat**



Brown St - Below The Esplanade against wall

- 1.8m footpath width
- DA consent of 2a Brown St to reconstruct bus shelter into embankment
- ELP at 0.3m from wall, Bus J-stem at 0.5m from kerb
- 1.8m – 0.3m (ELP)
- 1.8m – 0.5m (J-stem)
- 1.5m & 1.3m unobstructed footpath
- High pedestrian activity
- Recommend seats remain in location against the wall.

- **Action: No action required**



Ashfield – Council street furniture relocation

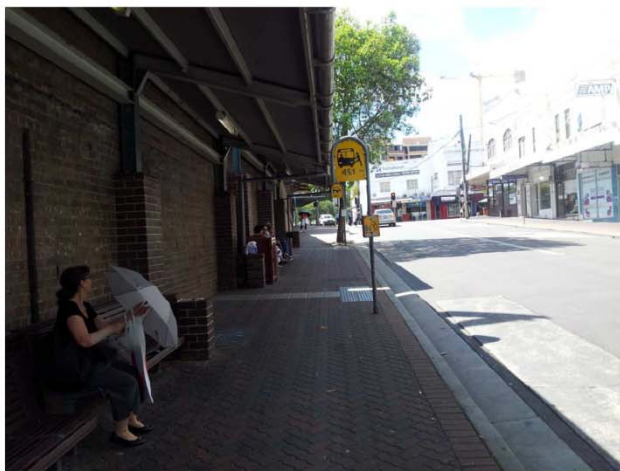
W/O 23.13



Opposite 2a Brown St - Bus shelter

- 4m footpath width
- Bus shelter
- Opposite 2a Brown St
- Bus stop exempt from footpath trading policy

- **Action: No action required**



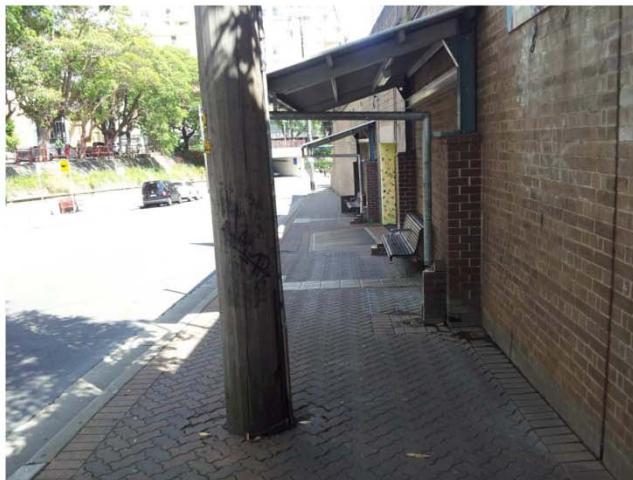
Brown St – Looking east at bus shelters against State Rail wall

- View looking to East
- 3.8m footpath width
- 6 seats on northern side under bus shelters
- Brick pillar width of approx. 0.6m
- Bus stop exempt from footpath trading policy

- **Action: No action required**

Ashfield – Council street furniture relocation

W/O 23.13



- View looking to west
- 3.8m footpath width
- Brick pillar width of approx. 0.6m
- Bus stop exempt from footpath trading policy

- **Action: No action required**

Brown St – Looking west at bus shelters against State Rail wall

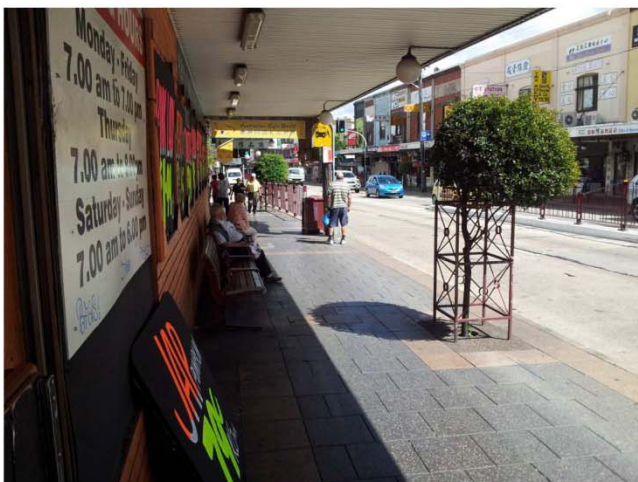


- 3.8m footpath width
- 3.8m – 0.6m – 0.7m
- 2.5m unobstructed footpath
- Furniture along kerb
- **No action required**

1 Knox St - against kerb of Liverpool Rd

Ashfield – Council street furniture relocation

W/O 23.13



270 Liverpool Rd - against fruit market wall - bus shelter

- 3 seats along wall
- 3.8m footpath width
- High pedestrian activity
- Bus stop exempt from footpath trading policy

- **Action: No action required**



197 Liverpool Rd - corner of Murrell St on Liverpool road kerbside

- 3.7m footpath width
- 3.7m – 0.6m – 0.7m
- 2.4m unobstructed footpath
- Furniture along kerb

- **Action: No action required**



180 Liverpool Road, Ashfield – Bus Shelter against wall

- 3.7m footpath width
- Bus stop exempt from footpath trading policy

- **Action: No action required**

Ashfield – Council street furniture relocation

W/O 23.13

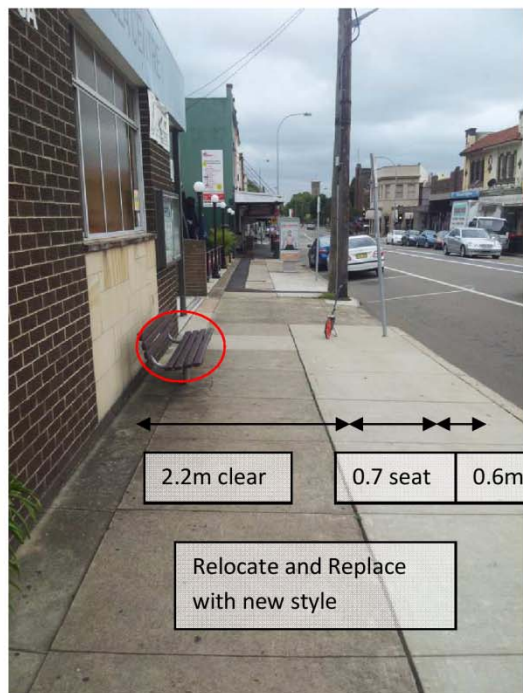


2 Victoria St - Bus shelter on Liverpool road

- 3.7m footpath width
- Bus stop exempt from footpath trading policy
- **Action: No action required**

Haberfield – Council street furniture relocation

W/O 20.13



58a Dalhousie St - against wall of Ella Centre

- 3.5m footpath width
- 3.5m – 0.7m (seat) – 0.6m (kerb)
- 2.2 m clear unobstructed width
- Next to Ella Centre and disabled bus zone
- **Action: Relocate with new seat style at 0.6m from kerb, facing away from road.**



66 Dalhousie St - Against kerb next to bus zone

- 3.8m footpath width
- 0.55m from kerb
- 3.8m – 0.7m (seat) – 0.55m (kerb)
- 2.55 m clear unobstructed width
- Furniture along kerb
- **No action required**

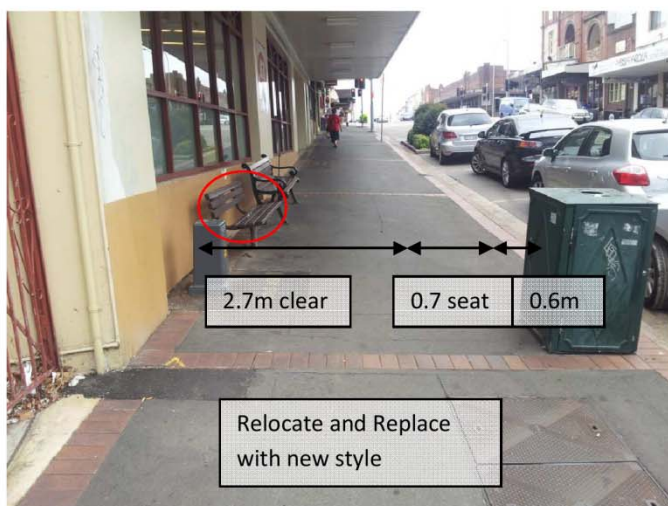
Haberfield – Council street furniture relocation

W/O 20.13



108a Ramsay St - bin against kerb next to Delicatessen

- 3.8m footpath width
- 3.8m – 0.8m (bin) – 0.5m (kerb)
- 2.5 m clear unobstructed width
- Furniture along kerb
- **No action required**



155-161 Ramsay St - 2 seats against wall of IGA

- 4m footpath width
- 4m – 0.7m (seat) – 0.6m (kerb)
- 2.7 m clear unobstructed width
- 2 different seats
- **Action: relocate both seats to 0.6m from back of kerb. Replace old seat to match new seat style to bolt into ground.**
- **Seats to face away from road.**

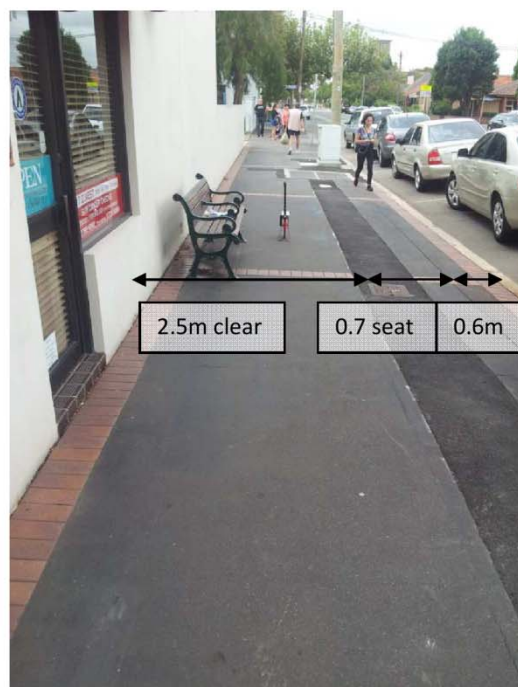
Haberfield – Council street furniture relocation

W/O 20.13



149 Ramsay St - Against kerb on corner of Dalhousie and Ramsay

- 3.8m footpath width
- 3.8m – 0.7m (seat) – 0.6m (kerb)
- 2.5m clear unobstructed width
- Furniture along kerb
- **Action: Replace with new seat style at 0.6m from kerb.**
- **Seat to face away from road.**

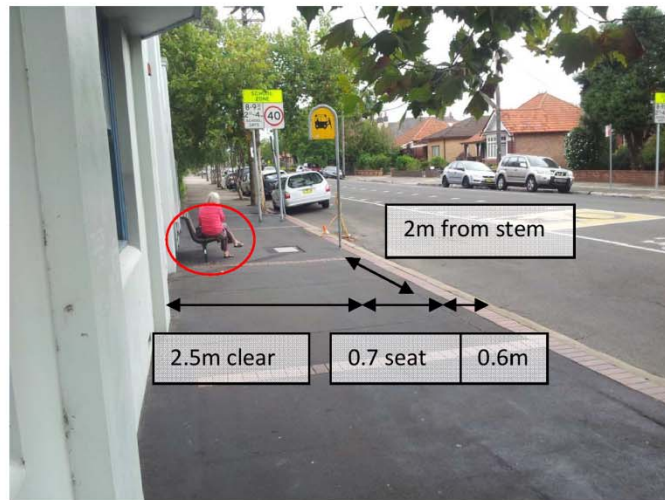


147 Ramsay St - against wall on Dalhousie St

- 3.8m footpath width
- 3.8m – 0.7m (seat) – 0.6m (kerb)
- 2.5m clear unobstructed width
- Asphalt damaged against kerb
- **Action: Relocate to 0.6m from back of kerb.**
- **Seat to face away from road.**

Haberfield – Council street furniture relocation

W/O 20.13



78 Dalhousie St - against wall of Library, next to bus stop

- 3.8m footpath width
- 3.8m – 0.7m (seat) – 0.6m (kerb)
- 2.5 m clear unobstructed width

- **Action: Replace with new seat style at 0.6m from kerb, at 2m from bus stop J-stem**
- **Seat to face away from road**



Opposite 147 Ramsay St - bus shelter on Dalhousie St against kerb

- **Bus shelter to be replaced in the future. (T.Giunta)**

Haberfield – Council street furniture relocation

W/O 20.13



- 3.8m footpath width
- 3.8m – 0.7m (seat) – 0.6m (kerb)
- 2.5m clear unobstructed width
- Furniture along kerb
- **No action required**

139 Ramsay St - Two bus seats along kerb next to bus stop

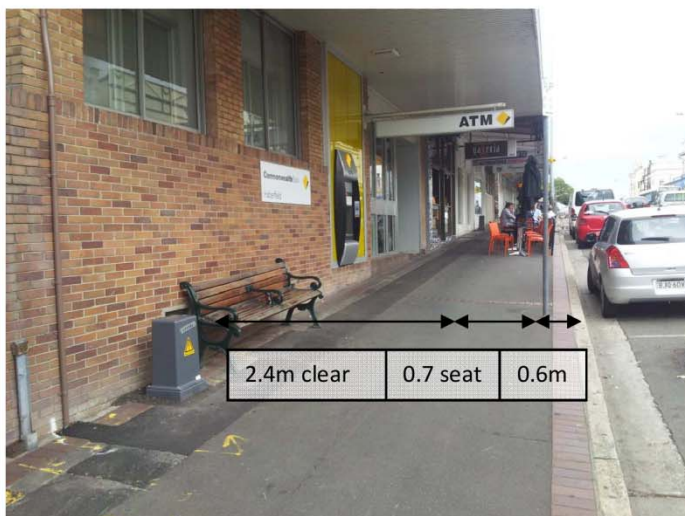


- 3.9m footpath width
- >2.5m clear unobstructed width
- Furniture along kerb
- **No action required**

70-72 Ramsay St - bin and plants on footpath at intersection of Ramsay and St Davids Rd

Haberfield – Council street furniture relocation

W/O 20.13



78 Ramsay St - bench against wall next to CBA ATM

- 3.7m footpath width
- 3.7m – 0.7m (seat) – 0.6m (kerb)
- 2.4m clear unobstructed width
- **Action: Relocate to 0.6m from back of kerb, directly adjacent to parking sign stem.**
- **Seat to face away from road.**



92 Ramsay St - Seat against kerb next to bus stop

- 3.7m footpath width
- 3.7m – 0.7m (seat) – 0.6m (kerb) – 0.3m (turret)
- 2.1m clear unobstructed width
- Furniture along kerb
- **No action required**

Haberfield – Council street furniture relocation

W/O 20.13



Corner Dalhousie and Ramsay - seat against shop next to traffic lights

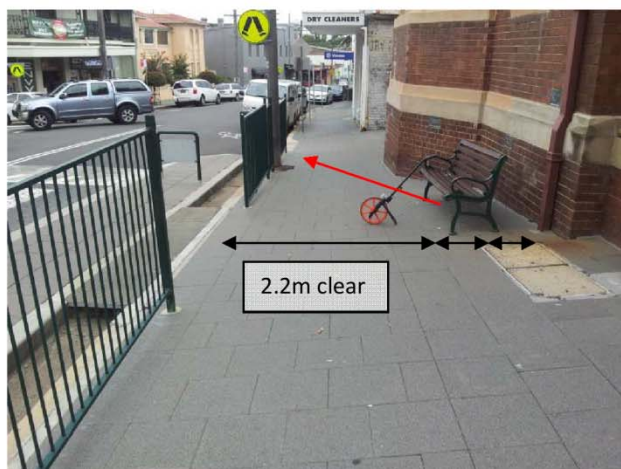
- >3.8m footpath width
- **Action: Remove seat.**
- Relocate to replace old seat style outside 155-161 Ramsay St (IGA)



Corner Dalhousie and Ramsay - seat against shop next to traffic lights – Street view

Summer Hill – Council street furniture relocation

W/O 22.13



- 3.6m footpath width
- Next to pedestrian crossing
- Seat is 0.6m wide
- 2.6m – 0.6m (seat)
- 2.0m unobstructed footpath

- **Action: Seat to be relocated at the start of the fence away from the intersection as per diagram below.**

2 Moonbie St - Intersection with Smith St pedestrian crossing

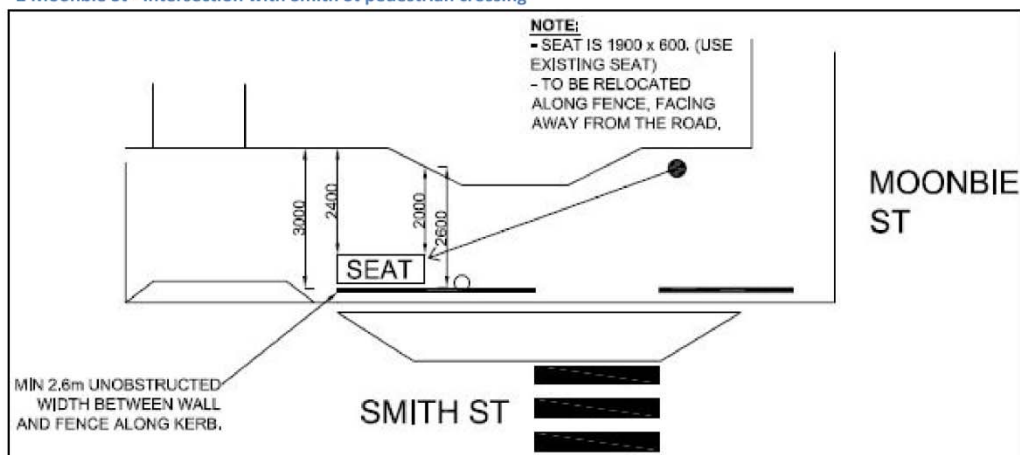
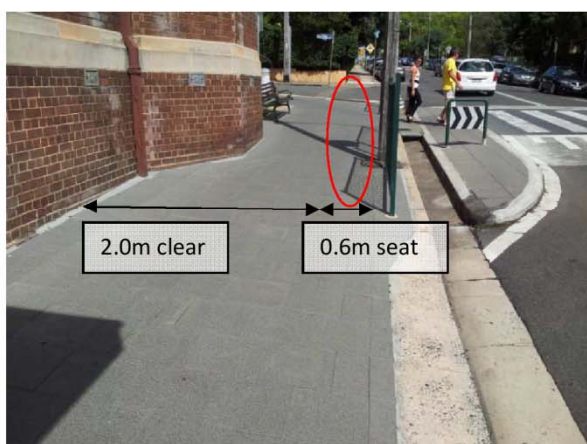


Diagram of seat at 2 Moonbie St - Intersection with Smith St pedestrian crossing



2 Moonbie St - Intersection with Smith St pedestrian crossing

Summer Hill – Council street furniture relocation

W/O 22.13



Summer Hill car park – side of video store

- 1.8m footpath width
- Seat is 0.6m wide
- 1.8m – 0.6m (seat) – 0.6m (kerb)
- 0.6m unobstructed.
- Insufficient footpath width
- **Action: Remove seat**

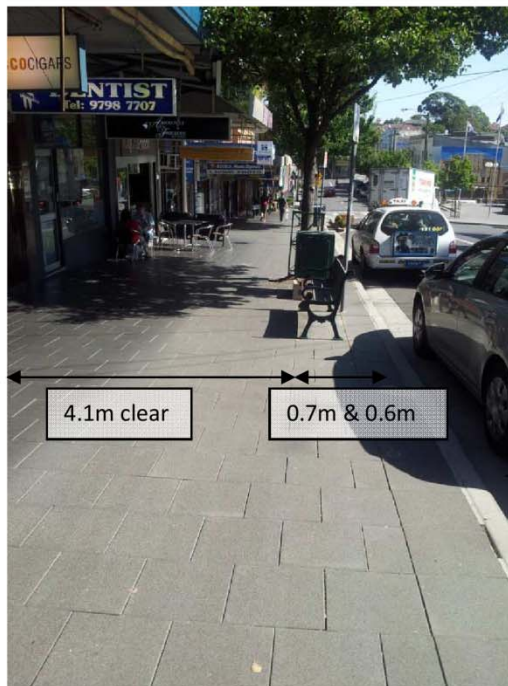


106 Smith St – next to No Stopping and speed hump

- 2.6m footpath width
- Seat is old style
- Install next to No Parking
- 2.6m – 0.6m (seat) – 0.6m (kerb)
- 1.4m unobstructed.
- Insufficient width, unable to be relocated.
- (Side footpath on Nowranie Street is also 2.6m width)
- **Action: Seat to be removed**

Summer Hill – Council street furniture relocation

W/O 22.13



14 Lackey St – next to Taxi zone

- 5.4m footpath width
- Seat at 0.6m from kerb
- 5.4m – 0.7m (seat) – 0.6m (kerb)
- 4.1 unobstructed footpath
- Furniture along kerb
- **Action: No action required**



10 Lackey St – South of Summer Hill station

- 5.4 footpath width
- ELP at 1.3m from kerb
- 5.4m – 1.3m (ELP)
- 4.1m unobstructed footpath
- Furniture along kerb
- **Action: No action required**

Summer Hill – Council street furniture relocation

W/O 22.13



- 5.4m footpath width
- Bin at 0.8m from kerb
- $5.4\text{m} - 0.8\text{ (bin)} - 0.8\text{ (kerb)}$
- 3.8m unobstructed footpath
- Furniture along kerb
- **Action: No action required**

22 Lackey St - North of pedestrian crossing



- 3.2m footpath width
- Seat at 0.6m from kerb
- Distance from seat to turret is 2.1m
- $3.2\text{m} - 0.2\text{m} - 0.6\text{m (kerb)} - 0.7\text{m (seat)}$
- 2.0m unobstructed footpath
- Furniture along kerb
- **Action: No action required**

38 Lackey St - next to driveway, South of pedestrian crossing

Summer Hill – Council street furniture relocation

W/O 22.13



1a Lackey St - next to bus stop at intersection

- 3.8m footpath width
- Seat at 0.6m from kerb
- 3.8m – 0.6m – 0.7m
- 2.5m unobstructed footpath
- Furniture along kerb
- **Action: No Action required**



35 Lackey St - south of Pizzeria

- 5.5m footpath width
- Planter boxes at 0.8m from kerb
- Seat at 0.6m from kerb
- Furniture along kerb
- **Action: No Action required**



Summer Hill car park - in front of liquor land

- 3.1m footpath width (min)
- Seat at 0.6m from kerb
- Bin next to ELP at 0.3m from kerb
- 3.1m – 0.6m – 0.6m
- 1.9m footpath width
- **Action: No action required**



Ashfield Council

Outdoor Dining and Footpath Trading Policy

This policy will be reviewed triennially by:

Planning & Environment

Next review date: 2014

Tel (02) 9716 1800 260 Liverpool Road Ashfield NSW 2131
Fax (02) 9716 1911 PO Box 1145 Ashfield NSW 1800

www.ashfield.nsw.gov.au



Ashfield Council

Outdoor Dining and Footpath Trading Policy

Title:	Outdoor Dining and Footpath Trading Policy
Summary:	This Policy provides guidelines for the approval of provision of services on Council Footpaths
Record Number:	***
Date of Issue:	October 2011
Approval:	Council
Version Control:	3
Contact Officer:	Manager Regulatory Services
Relevant References:	
Main Legislative or Regulatory References:	<p>Section 125 of the Roads Act, 1993</p> <p>Sections 137A, 139A, 139C, 139D and 139E of the Roads Act, 1993 relate to Street trading consents.</p> <p>Sections 127 and 141 of the Roads Act 1993,</p> <p>Section 68 Part E of the Local Government Act 1993</p> <p>Section 78A of the Environmental Planning and Assessment Act 1979</p>
Applicable Delegation of Authority:	<p>Manager Regulatory Services</p> <p>Community Enforcement Team Leader</p>
Related Ashfield Council Policy:	
Related Ashfield Council Procedure:	<p>Application Form</p> <p>Standard Conditions</p>



Ashfield Council

Outdoor Dining and Footpath Trading Policy

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Ashfield Council

Outdoor Dining and Footpath Trading Policy

1.0 INTRODUCTION

The use of Council footpaths adjacent to cafés, restaurants and other retail premises provides owners with alternative customer seating and opportunities to display goods which can contribute to an active street life. This policy recognises the needs of business operators, pedestrians and the general public in ensuring all interests are adequately represented so the use of public land has an overall positive benefit.

Council approval is required to establish an outdoor dining area or a footpath trading area and this policy explains where it is permissible and the process in gaining consent.

This policy is made under Section 23 of the Local Government Act 1993.

1.1 Objectives

1. To promote the fair and reasonable use of Council footpaths for outdoor dining and the display of goods.
2. To ensure that such use provides for safe and convenient access by pedestrians and people accessing the area by vehicles.
3. To ensure that such use enhances the visual quality of streetscapes.
4. To set conditions of use.
5. To ensure that the use of footpaths benefits the community as a whole.

1.2 Principles

The following principles have been used in forming this policy:

1. A development consent (under the Environmental Planning & Assessment Act, 1979) will be required for use of Council footpaths under this policy, and such development consent will be limited to a period of six years. The NSW Roads and Maritime Services (RMS) must also give their approval for the establishment of an outdoor dining area on a road under the control of the NSW Roads and Maritime Services.

RTA Roads in the Ashfield Council area include: Canterbury Road, Elizabeth Street, Frederick Street, Georges River Road, Liverpool Road, Marion Street, Milton Street, Norton Street, Old Canterbury Road, Parramatta Road, Ramsay Street, Thomas Street, Victoria Street, Wattle Street, Dobroyd Parade / City West Link Road.

2. An applicant will be required to sign a licence agreement and pay the appropriate annual licence fee. The licence agreement will be issued for a period of three years with a right of renewal for a further period of three years to run concurrently with the development consent. The licence is not transferable, however, the issue of a new licence to a new owner or lessee will not be unreasonably withheld but the new

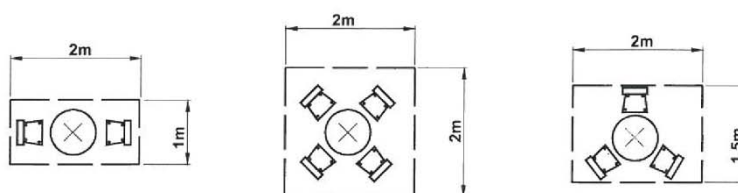


Ashfield Council

Outdoor Dining and Footpath Trading Policy

licensee must make a separate written application to transfer the license in their name.

3. Outdoor dining must be located on the kerbside of the footpath. Footpath trading can be located either kerbside or against the shopfront. Where against the shopfront, the footpath trading area cannot protrude more than 600mm into the footpath. For both outdoor dining and footpath trading, there must be a clear passage width of 1.8 metres for pedestrian access.
4. If a proposed outdoor dining area is located on a Classified Road additional RMS safety requirements must be met. This may include provision of bollards.
5. Outdoor dining/footpath trading areas will not be considered at bus stops, taxi ranks, near pedestrian crossings or other areas where there is heavy pedestrian traffic or vehicular traffic safety concerns. It may also be necessary to limit outdoor dining/footpath trading activities to particular times of the day/evening depending on local circumstances.
6. The ground surface must be suitably constructed and sufficiently level to support a proper layout and safe use of the required furniture and associated circulation areas. To achieve this only minor structures or changes to the footpath will be permitted, e.g. coverable holes for the anchoring of screen/barrier posts.
7. Where there is kerbside parking adjacent to the proposed site a 600mm wide clear area must be provided adjacent to the kerb to allow motor vehicle doors to open unimpeded. For safety reasons, this clear area must be increased to 1000mm for outdoor dining within a blister or where there is no parking on Classified Roads.
8. The number of tables and chairs which can be placed on a footpath for outdoor dining, will be strictly limited and based upon the area and dimensions of the leased space. No freestanding A-frame style advertisements or 'menu boards' will be allowed in leased areas or other public spaces. The following guidelines will apply:



Square or Round
table, maximum
700mm dia.



Ashfield Council

Outdoor Dining and Footpath Trading Policy

9. The proposed outdoor dining/footpath trading area must be located adjacent to an existing or proposed restaurant/café/shop premises and the use of the footpath area must be directly related to the operation of that business.

Council may permit the licensed area to extend in front of an adjoining property but only where the owner and occupier of that property agree in writing. Such an agreement is required to be obtained on a yearly basis and presented to Council at the time of payment of the annual licence fee.

10. In certain circumstances, Council may allow an applicant to undertake streetscape works (paving, street tree planting, lighting, footpath widening, etc) but any such works require specific approval by the Council. All such works will need to be undertaken and maintained at the applicant's expense and will be retained in Council ownership.
11. Outdoor dining and footpath trading will not be able to coexist for the same business premises (i.e. where an outdoor dining area or footpath trading licence already exists it will not be possible to introduce outdoor dining or footpath trading in addition to the existing licence).
12. All licensees will be required to carry and maintain public liability insurance to the minimum value of \$20 million.
13. In determining whether or not to approve an application Council will have regard to the cumulative impact of the proposal on the immediate locality, e.g. the number of existing nearby displays/dining areas.

2.0 CONDITIONS OF USE

2.1 Outdoor Dining

2.1.1 Furniture

- Should be strong, durable, weather resistant and designed for commercial outdoor use.
- Design must be in keeping with streetscape.
- To be placed wholly within leased area well clear of pedestrian passageway.
- Chair leg base diameter of 25mm or greater.
- Must not contain any advertising.
- Tables to have maximum diameter/width of 700mm.
- Must fold or stack for storage, and be readily removed and stored within the associated indoor premises.
- Include secure ashtrays for use by smokers.
- Furniture should be of solid construction and with their bases flush to the ground to prevent tripping and to aid persons using a cane.



Ashfield Council

Outdoor Dining and Footpath Trading Policy

2.1.2 Bollards (Dining Area Protection)

- Required if outdoor dining area is on a Classified Road where no vehicular parking is available adjacent to the outdoor dining area and must comply with Australian Standard 3845 (refer Figure 2).
- Must be paid for at the applicant's expense prior to installation by the Council.

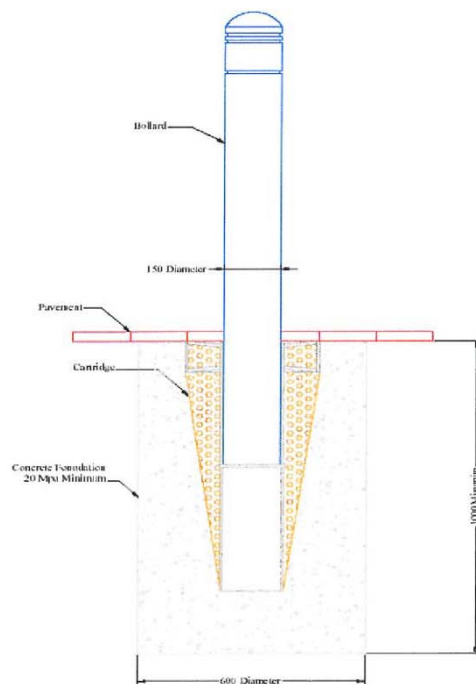


Figure 2

2.1.3 Pedestrian Barriers

- Required if outdoor dining area on non-Classified Road.
- Leased area must be enclosed by appropriate barriers to physically define the space.
- Can be in the form of framed fabric or similar style low height barrier, post and chains and will be of a type or style from a standard range of options provided by the Council.
- Permanent planter boxes will only be considered in privately owned open space or on footpath blisters. Council reserves the right to order removal of planter boxes that are not properly maintained including provision of high quality flowers or vegetation.
- Pedestrian barriers must be positioned at least 1.0 metre behind a safety barrier (bollards) where the dining area is within a blister on a classified road.
- Pedestrian barriers must NOT obscure sight lines between pedestrians and passing vehicles. This is particularly near pedestrian crossings.



2.1.4 Umbrellas

- Must be secured to withstand strong winds.
- Must be wholly located within the leased area and have a minimum ground clearance of 2.2 metres.
- Design to be of market style (ie not beach umbrellas).
- Be manufactured from fire retardant materials if used in conjunction with heating devices.
- Be maintained in a sound and aesthetically acceptable condition to the Council's satisfaction.

2.1.5 Blinds

- Must only be attached to the front edge of canopy/awning (where applicable.)
- Only clear see through material allowed with the exception of a 'solid' section to a depth not more than 1.0 metre below the bottom of the canopy/verandah to provide shading if required.
- Blinds which protrude into the footpath area at right angles from the kerb will not be permitted.
- Must not contain any form of advertising.

2.1.6 Lighting

- Suitable lighting required if restaurant/café to operate after dark.
- Must be contained within the leased area.
- Should not overspill into adjacent areas.

2.1.7 Storage

- All tables, chairs, temporary pedestrian barriers, umbrellas and any other equipment must be stored inside the restaurant/cafe premises when the business is closed.
- All points for fixing/securing pedestrian barriers to the pavement are to be covered with flush mounted caps level with the pavements surface when pedestrian barriers are not in use.

2.1.8 Advertising & Signage

Business names and business identification logos may be placed on pedestrian barriers, screens and umbrellas but not on chairs safety barriers or weather protection blinds, provided:

- They only identify the business premises.
- They are of a discreet, minor, integral element of the item on which they are displayed and do not have an excessive impact on the streetscape.
- No 'A frame' or 'Sandwich Board' signs will be permitted.



2.1.9 Heating devices

- Details of the type, location, and design must be submitted in the application.
- Must be wholly located within the leased area.
- Must be secured in place and have the ability to automatically turn off in the event that they are overturned.

2.1.10 Maintenance and Cleaning

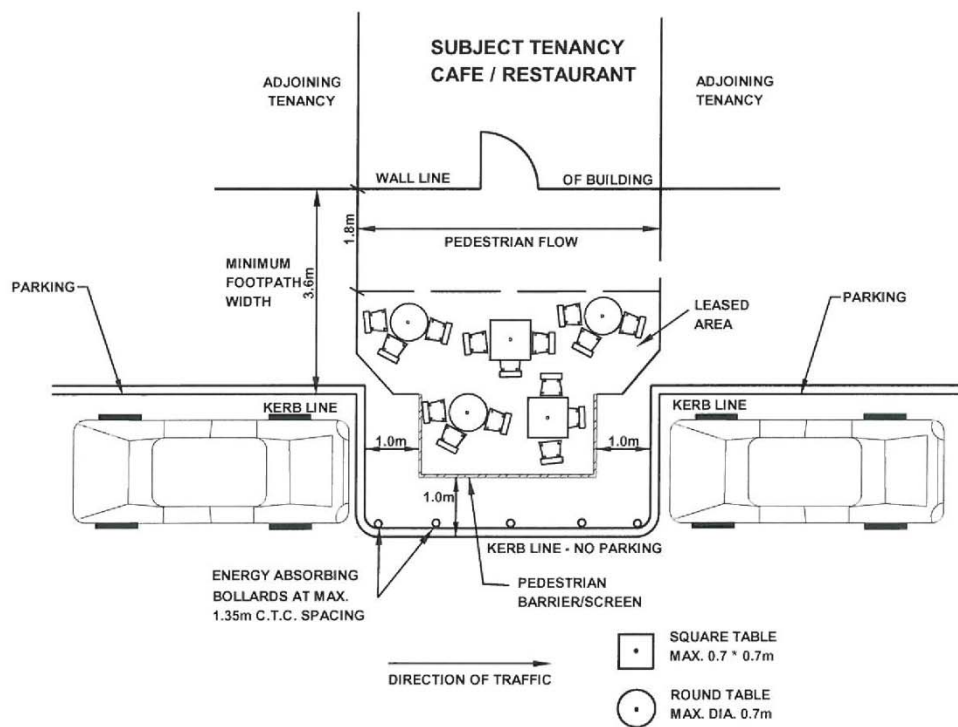
All furniture, bollards, barriers, blinds and screens, must be maintained in a physically sound and aesthetically acceptable condition to the Council's satisfaction. Management is responsible for cleaning the approved outdoor dining area which must present as a clean well maintained image as specified in the conditions of the licence and development consent. This includes the regular cleaning up of liquid spills, maintenance and cleaning of ashtrays and the removal of food scraps and rubbish within and around the leased area, so that the area is not only hygienic, but also not allowed to become a slip hazard. Hosing down of footpath areas is not allowed. Rubbish must not be disposed of in Council's street bins.

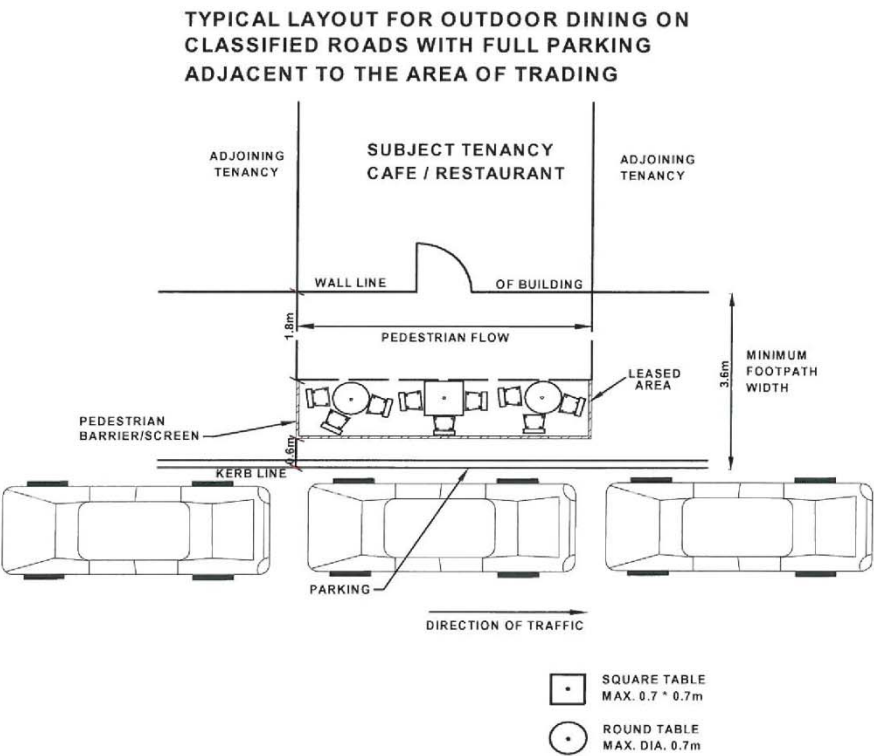


Ashfield Council

Outdoor Dining and Footpath Trading Policy

TYPICAL LAYOUT FOR OUTDOOR DINING ON BLISTERS ON CLASSIFIED ROADS



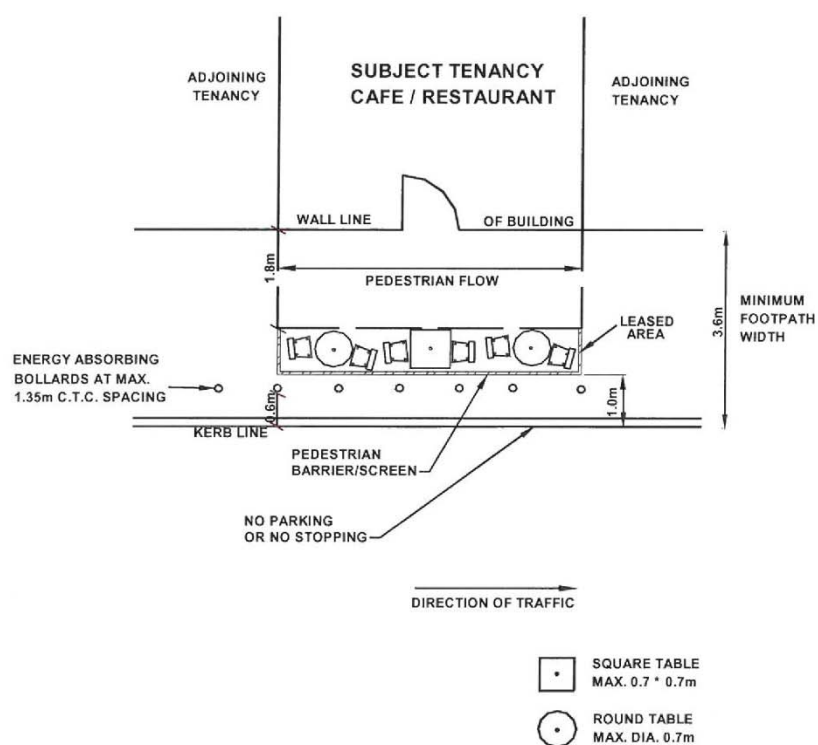




Ashfield Council

Outdoor Dining and Footpath Trading Policy

**TYPICAL LAYOUT FOR OUTDOOR DINING ON
CLASSIFIED ROADS WITH NO PARKING
ADJACENT TO THE AREA OF TRADING**

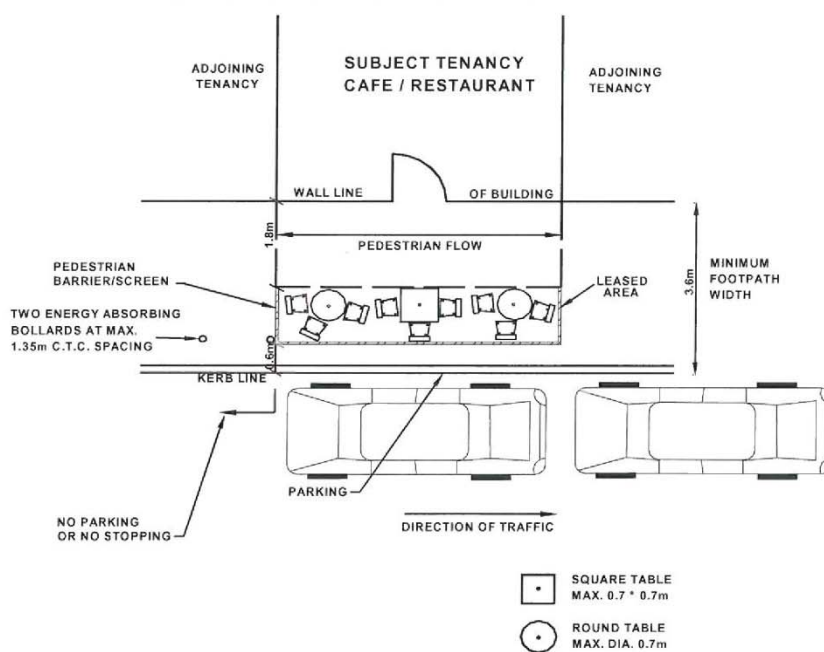




Ashfield Council

Outdoor Dining and Footpath Trading Policy

**TYPICAL LAYOUT FOR OUTDOOR DINING ON
CLASSIFIED ROADS WITH PARTIAL PARKING
ADJACENT TO THE AREA OF TRADING**

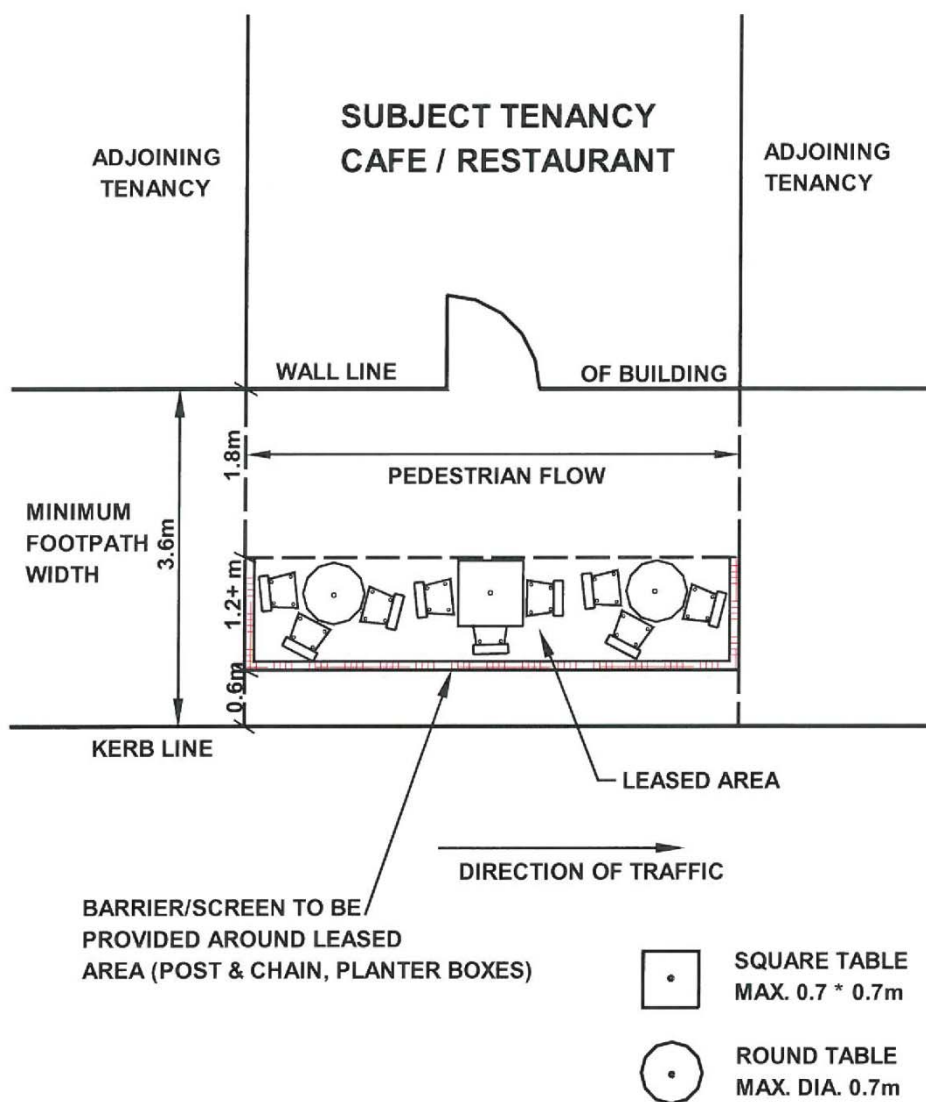




Ashfield Council

Outdoor Dining and Footpath Trading Policy

TYPICAL LAYOUT FOR OUTDOOR DINING ON NON-CLASSIFIED ROADS





Ashfield Council

Outdoor Dining and Footpath Trading Policy

2.2 Footpath Trading

2.2.1 Displays

- Must be wholly contained within the approved leased area and be of an appropriate standard, quality and design.
- To only contain goods which meet the criteria outlined in Table 1 below:

Permitted goods	Prohibited goods/displays
General goods for sale – plants, food*, books, magazines, flowers, clothing or other goods which the Council considers appropriate.	Bulky goods (furniture, whitegoods, motor vehicles – cycles and cars, boats) A-frame signs and sign boards Cash registers or similar devices.
* Food must not be displayed or sold other than in accordance with the relevant provisions of the Food Act 1989, the Food (General) Regulation 2004 or any Council Policy.	

Table 1

- Overall height of goods on display/for sale must not exceed 1.5 metres as measured from the footpath surface.
- Actual goods or structures upon which goods are displayed must have no sharp edges or protrusions.

2.2.2 Pedestrian Barriers

- The use of barriers to define the leased area is optional.
- If proposed, can be in the form of framed fabric or similar style low height barriers, posts, etc. and be of a type or style chosen from a range of options nominated by the Council.

2.2.3 Lighting

- Suitable lighting required if shop/commercial premises are to operate after dark.
- Must be contained within the leased area.
- Should not overspill into adjacent areas.

2.2.4 Storage

- All goods, display structures, temporary pedestrian barriers, and any other equipment must be stored inside the shop/commercial premises when the business is closed.
- All points for fixing/securing pedestrian barriers to the pavement are to be covered with flush mounted caps level with the pavements surface when pedestrian barriers are not in use.



2.2.5 Advertising & Signage

Business names and identification logos may be placed on pedestrian barriers, screens or goods display structures, provided:

- They only identify the business premises.
- They are of a discreet, minor, integral element of the item on which they are displayed and do not have an excessive impact on the streetscape.

2.2.6 Maintenance and Cleaning

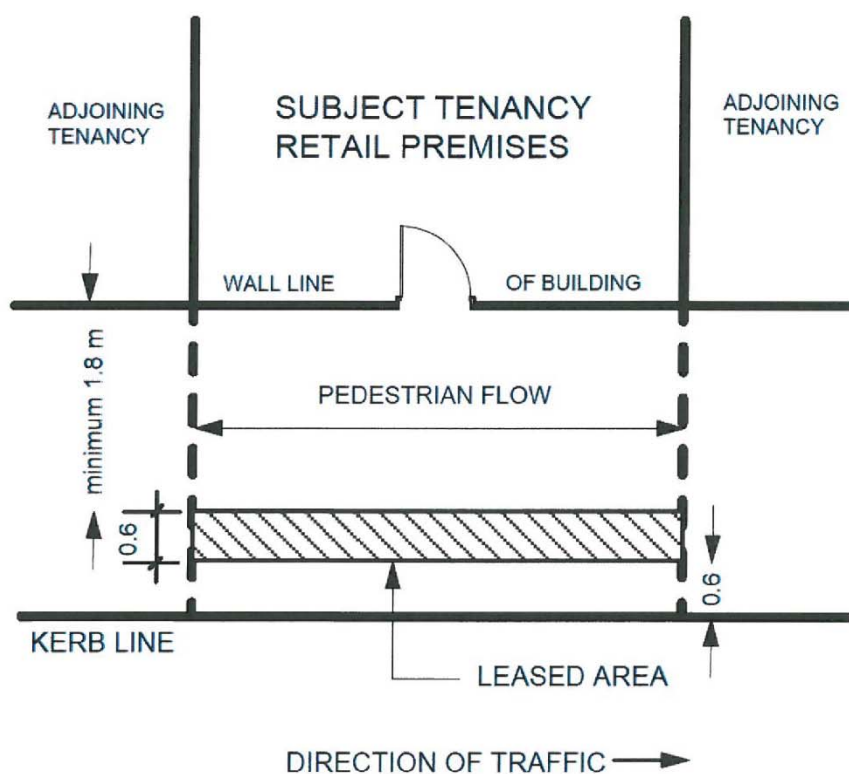
All display structures must be maintained in a physically sound and aesthetically acceptable condition to the Council's satisfaction. Management is responsible for cleaning the approved footpath trading area which must present as a clean well maintained image as specified in the conditions of the licence and development consent. Rubbish must not be disposed of in Council's street bins.



Ashfield Council

Outdoor Dining and Footpath Trading Policy

TYPICAL LAYOUT FOR FOOTPATH TRADING

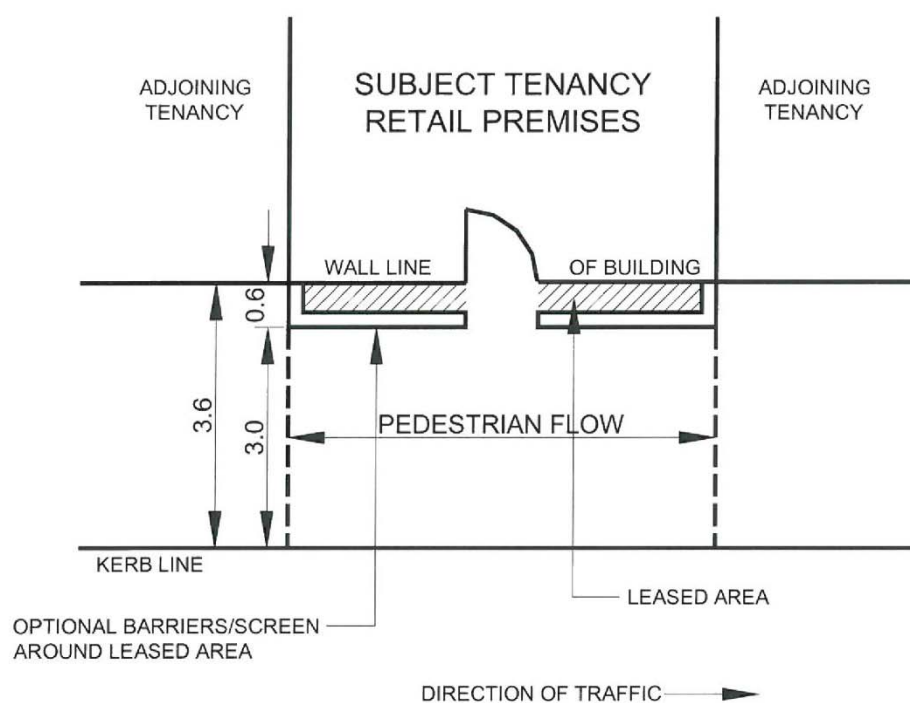




Ashfield Council

Outdoor Dining and Footpath Trading Policy

TYPICAL LAYOUT FOR FOOTPATH TRADING





3.0 APPLICATION

In all cases an outdoor dining area or footpath trading area will require the development consent of Council and a licence agreement. These applications will be dealt with concurrently.

Development application forms and licence application forms may be obtained from Council's One Stop Counter during business hours or downloaded from Council's website: www.ashfield.nsw.gov.au

3.1 Approvals required

Outdoor Dining

- Approval under the *Roads Act 1993*. RTA concurrence is required if on a Classified Road;
- Development consent under the *Environmental Planning and Assessment Act 1979*; and
- Approval under the *Local Government Act 1993*.

Footpath Trading

- Development consent under the *Environmental Planning & Assessment Act, 1979*; and
- Approval under the *Local Government Act 1993*.

3.2 Required documents

The applicant needs to provide:

1. Licence application and a request for owners written consent for Council owned land.
2. Completed development application forms with owner's consent.
3. A site plan of the proposed footpath area drawn to scale (preferably 1:50) indicating:
 - dimensions and boundaries of the proposed seating/trading area;
 - area (in m²) of the outdoor dining/footpath trading area;
 - number and location of tables and chairs in the outdoor dining area;
 - the kerb-line of the street;
 - the width of the shop front and entrances;
 - the width of the existing footpath adjacent to the subject premises and its residual width after the encroachment by the proposed outdoor dining/footpath trading area;
 - the proximity of pedestrian or vehicular entrances serving the adjoining buildings;
 - location of side and front boundaries of the abutting property;
 - the location of all public utility structures, power poles, bus stops, trees, street furniture, street litter bins, post office boxes, parking/street signs and other similar structures, adjacent to the site – traffic lights and pedestrian crossings;



Ashfield Council

Outdoor Dining and Footpath Trading Policy

- details of any equipment, fittings and portable embellishments proposed within the outdoor dining/footpath trading area;
 - details of existing and proposed lighting;
 - details of any adjoining outdoor dining/footpath trading use; and
 - details of any parking restrictions applying at the kerb.
 - Proposed safety barrier treatment to prevent errant vehicles entering the outdoor dining area.
 - Pedestrian barrier to prevent diners from being within safety barrier dynamic deflection or working width requirements.
4. A statement which includes full details of colour, type and material of proposed furniture/displays.
 5. If the proposal involves establishing an outdoor dining/footpath trading area beyond the immediate frontage of the applicant's café/restaurant/retail premises, written approval must be submitted from the property owner(s) and tenant(s) of other affected properties over which the proposed area will encroach.
 6. Any other details specified in the application or referred to in this policy.
 7. All relevant fees in accordance with Council's Schedule of Fees and Charges.

3.3 Notification and approval

The Council will notify the development application and licence application together in accordance with its Development Control Plan: Public Notification in the Planning Process.

The development application must be approved prior to the granting of the licence. A notification letter will be sent to the applicant which includes relevant conditions attached to both the development application and licence.

3.4 Licence Conditions - Non Compliance and Infringements

If complaints are received regarding a licence, Council will investigate the non-compliance or infringement. Where there is evidence that conditions have been breached, Council will issue either an advisory letter or formal warning to the business owner according to the gravity of the non-compliance. Repeated non compliance with conditions of Consent of the licence may result in the commencement of legal action including the issue of infringements, issue of notices / orders and or termination of licence agreement and court action. (Refer to Appendix A for typical conditions.)

3.5 Licence Term, Renewals and Applicable Fees

The standard licence term is 3 years, and application to renew may be made during the last six months of its term. Renewal is not automatic and will be subject to review regarding satisfactory shared use, Council officer or community reports, penalty points or other factors which may have arisen during the prior term.



Both the licence Application fee and the annual rental fee will be in accordance with Council's standard Schedule of Fees and Charges. Fees must be paid yearly in advance. Renewals will be at the rate as set out in the Schedule for the relevant 12-month period. Note that this schedule is reviewed annually and fees and charges may thus change from year to year.

Failure to renew within one month after the due date will result in licence suspension. After a further two months the licence will lapse irretrievably and any further footpath use will require a new Application process.

3.6 Licence Conditions – Display Notice

A detailed "Display Notice" shall be supplied by Council upon approval of the licence agreement. A sample of the A4 size template for a Display Notice is provided at Appendix B.

It is a mandatory condition of Licence that this Display Notice be permanently displayed on the inside of the front window of the subject business, in a location visible to both the community and Ashfield Council Rangers. Failure to display this "Display Notice" will be deemed a major breach and may result in termination of the Licence.

3.7 Termination of Licence Agreement

Council reserves the right to cancel the Licence, at any time, if the licensee fails to comply with any condition of the Licence Agreement or policy, or where Council's General Manager considers that an unacceptable public risk or inconvenience exists, or the area is required for any other purpose by Council.

Where there is clear major breach of conditions, either in one event or over time, the licence will be cancelled forthwith, without appeal.

In all cases, notice of cancellation shall be given in writing to the licensee and will take effect immediately. The licensee will not be entitled to refund of any rental payments in respect of the unexpired portion of the Licence Agreement, and no damages or compensation will be paid in regard to loss of business, etc.

3.8 Period of Development Consent and Licence

The period of development consent will be for a maximum of six years. The licence will be issued for a period of three years with a right of renewal for a further three years subject to review of the operation of the licensed activities.

3.9 Public liability and indemnity insurance

Council will require the licensee to take out public liability and indemnity insurance to the value of \$20 million for the duration of the licence period. Written proof of this insurance cover must be provided to Council on an annual basis.



3.10 Section 94 Contributions

The use of footpaths for outdoor dining and footpath trading will not attract Section 94 Contributions nor will the 'additional floor area' be included in floor space ratio calculations or attract additional car parking requirements.

3.11 Workers Compensation Insurance

WorkCover and Occupational Health and Safety Act, 2000 require that employers maintain a safe working environment for their employees and the general public. The Business owner must therefore supply a copy of their **Workers Compensation** insurance for the number of staff they employ.

MAPS

Ashfield LGA Maps Showing Business Use Zones (BUZ)

- 1 Ashfield Town Centre
- 2 Ashfield Town Centre East
- 3 Ashfield Town Centre North
- 4 Ashfield Town Centre West
- 5 Ashfield West
- 6 Croydon Town Centre
- 7 Croydon South - East side
- 8 Croydon South - West side
- 9 Haberfield Town Centre - North
- 10 Haberfield Town Centre - South
- 11 Summer Hill Town Centre - North
- 12 Summer Hill Town Centre - South

LEGEND



Maximum 600mm wide trading area providing a 1.8m wide clear pedestrian path is maintained outside this zone, except where maps indicate a 2.8 metre wide clear pedestrian path is required.



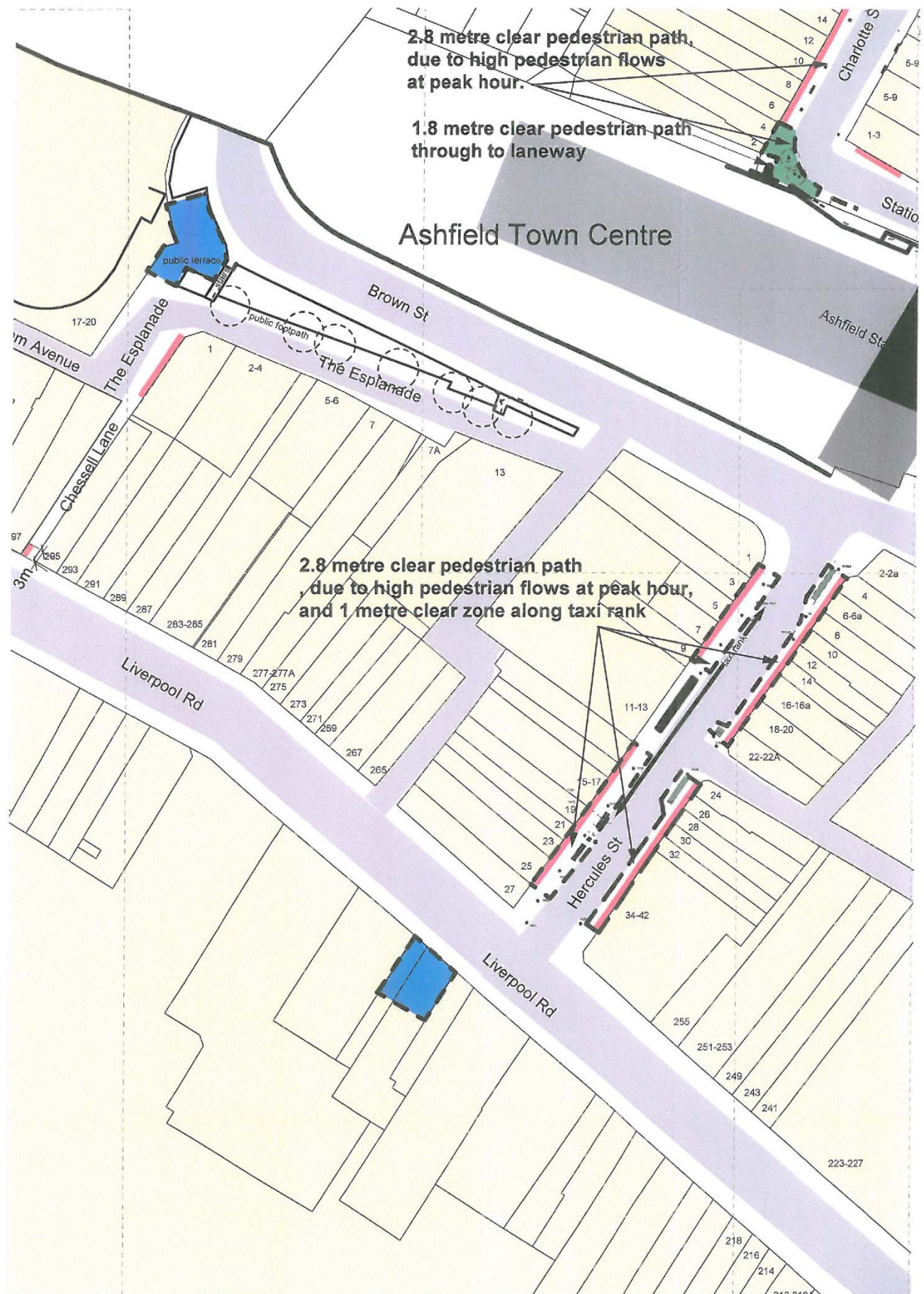
Dining area, providing within the zone a 1.8m wide pedestrian path is maintained, except where notes on the drawing a 2.8m wide clear pedestrian path is required to be maintained.

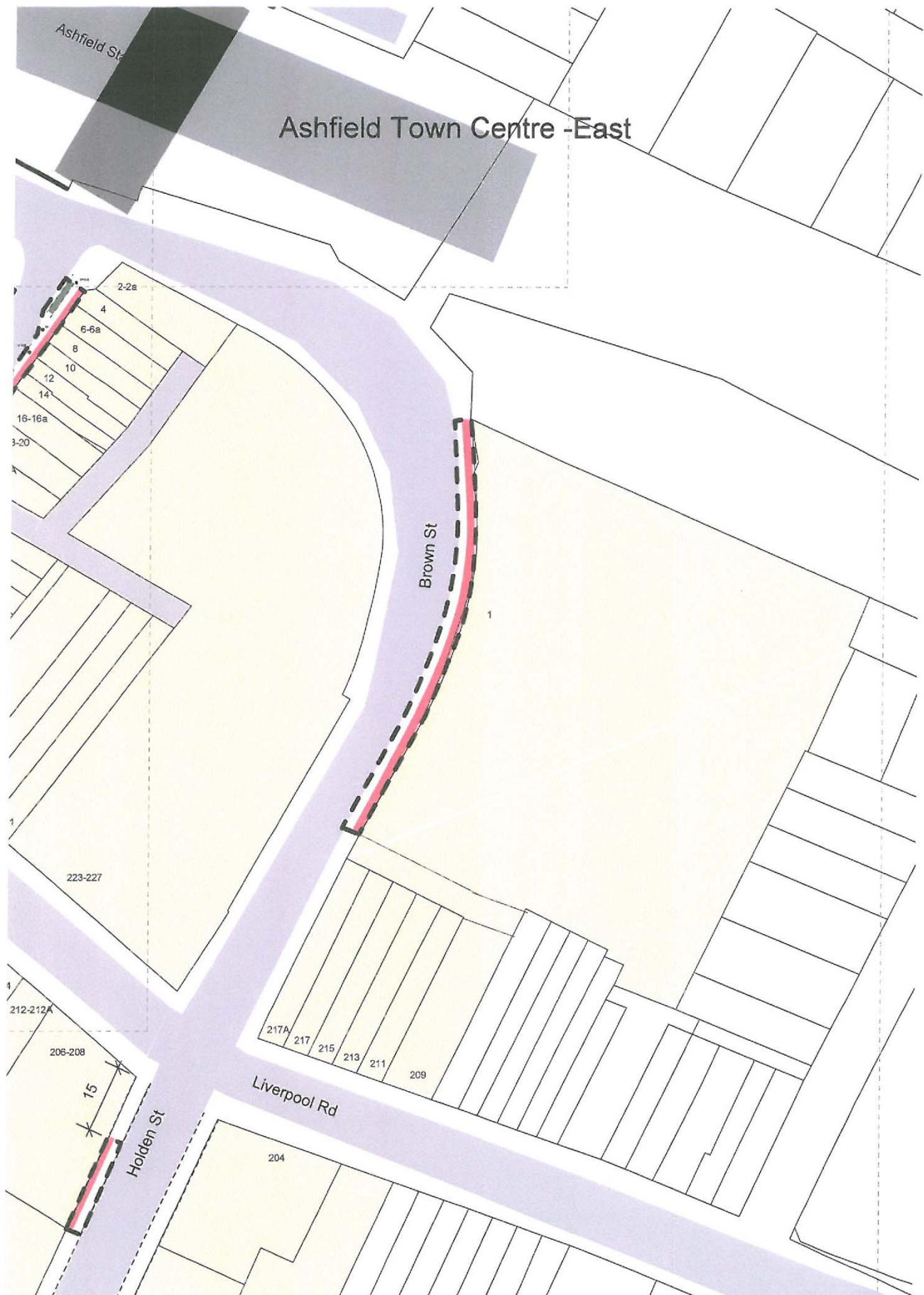


Dotted line indicates boundary of areas which may be used for footpath dining or trading subject to the requirements of this policy.



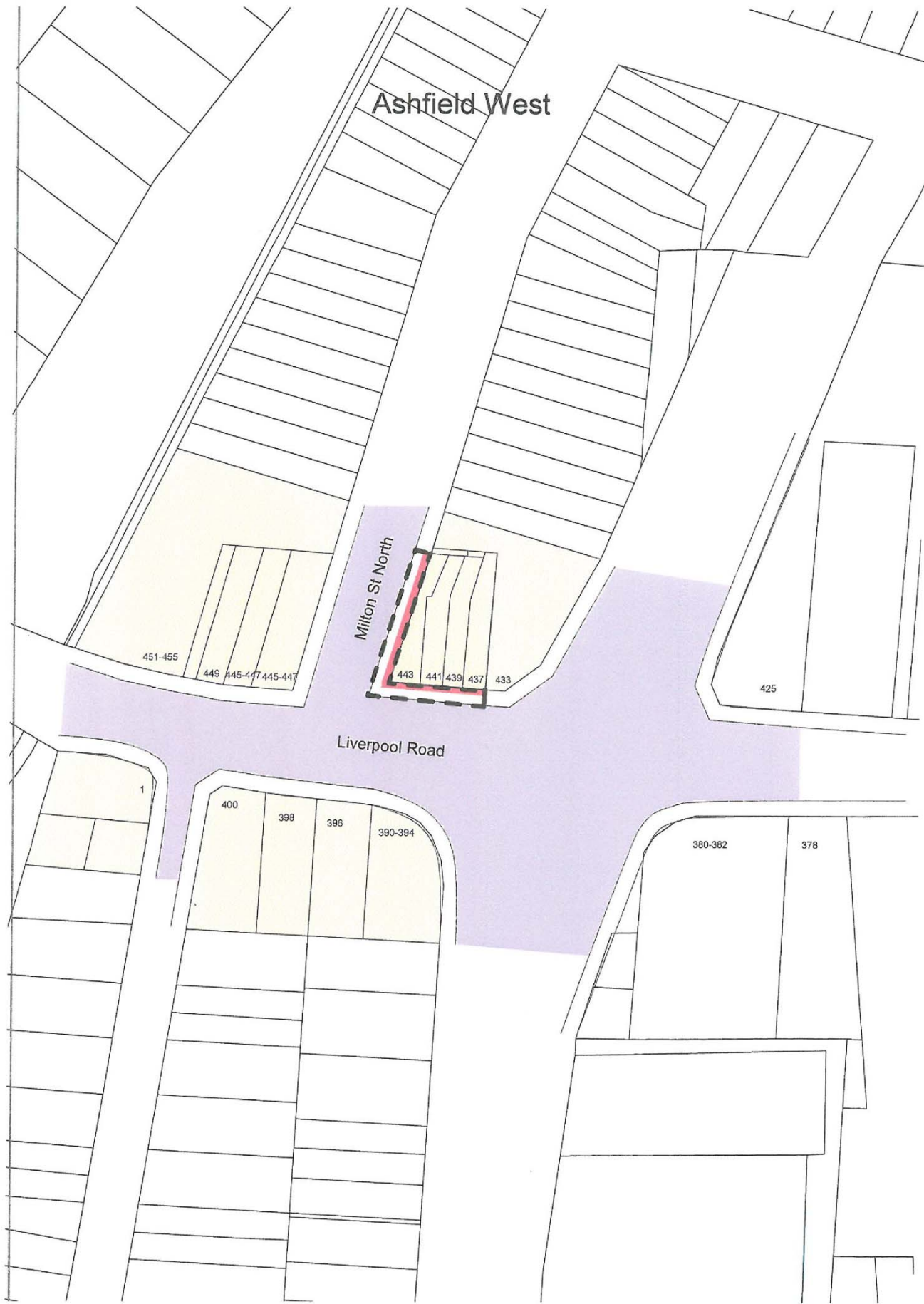
Fixture area subject to negotiation with Council on design layout and fixtures acceptable to Council.









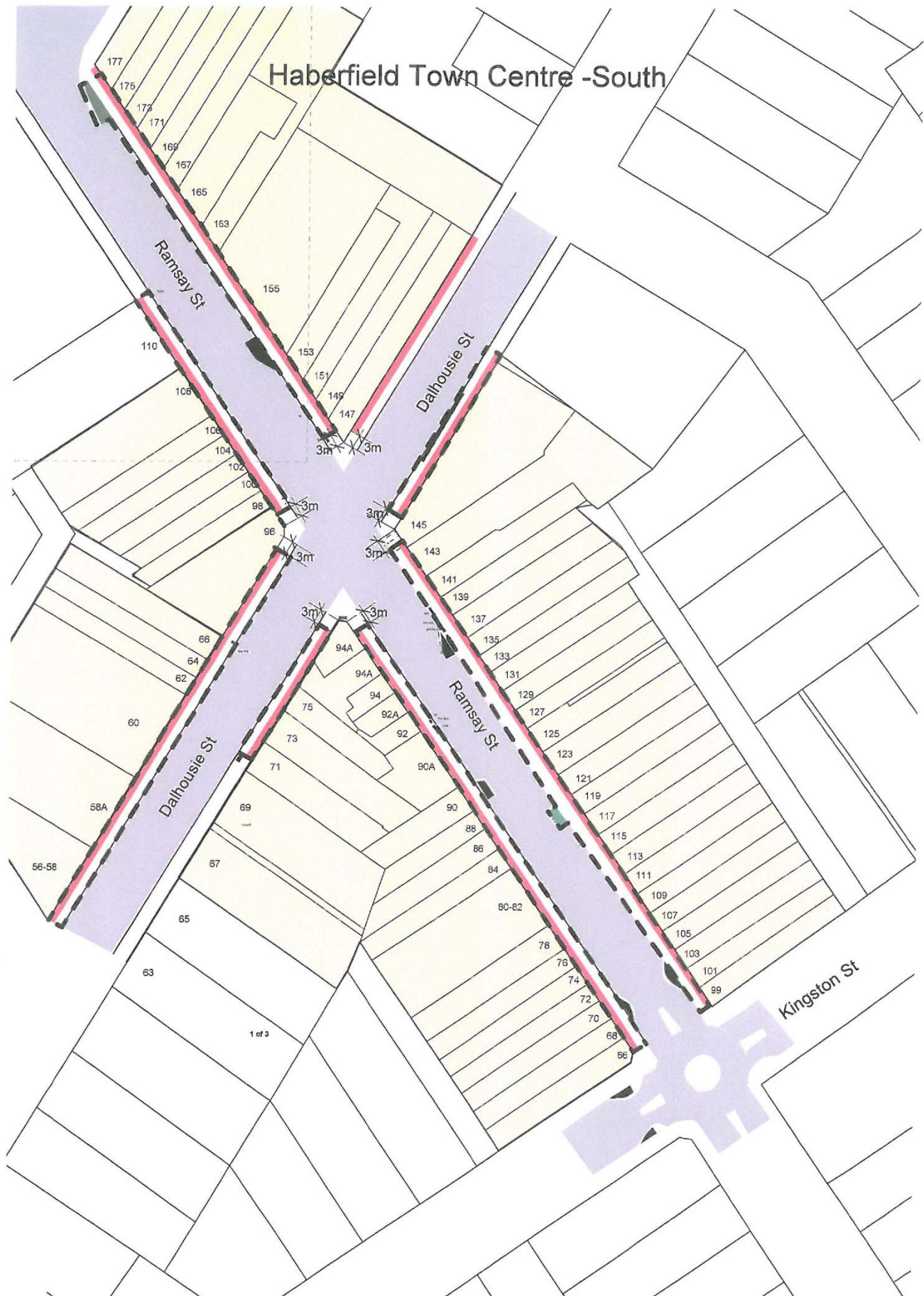




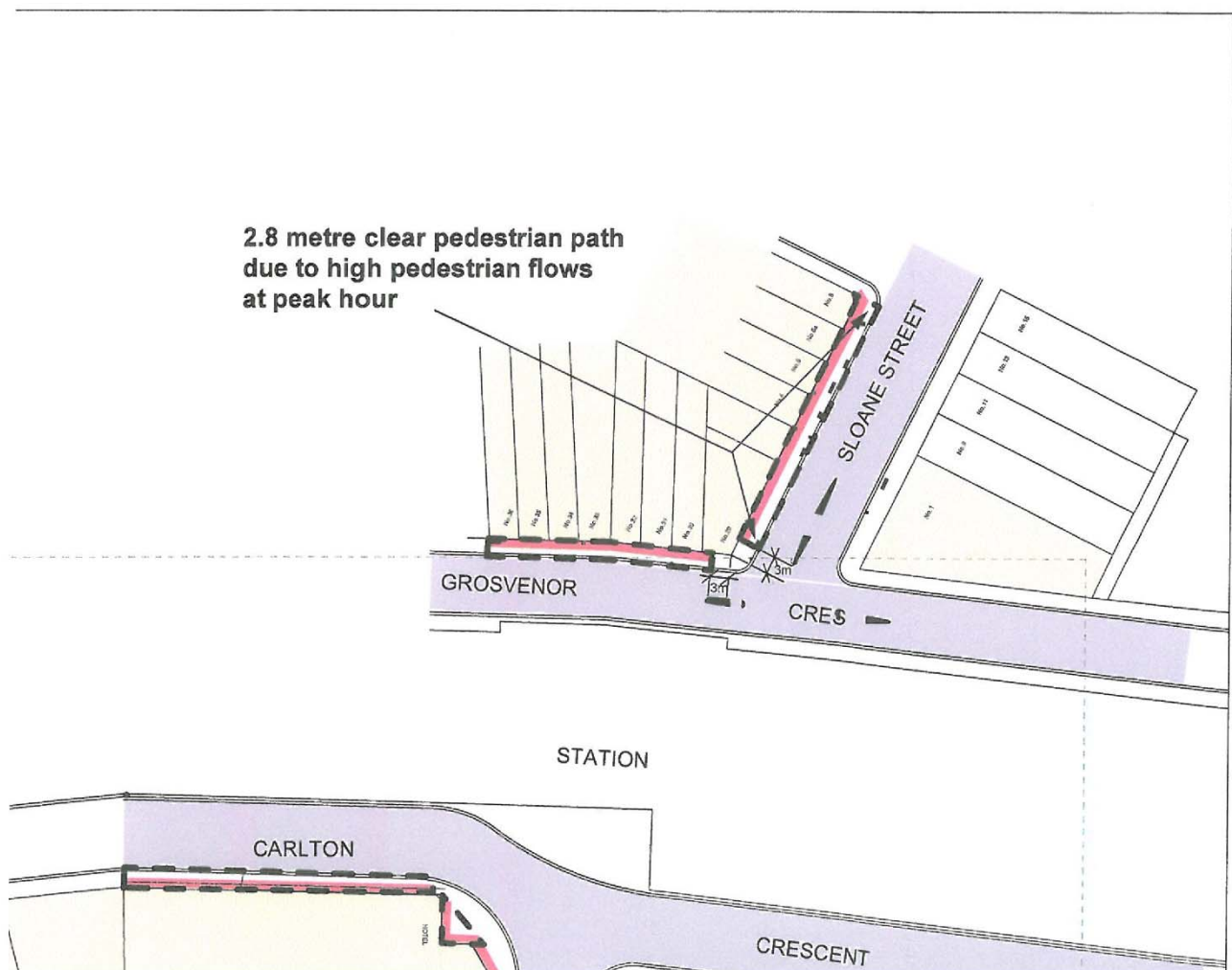


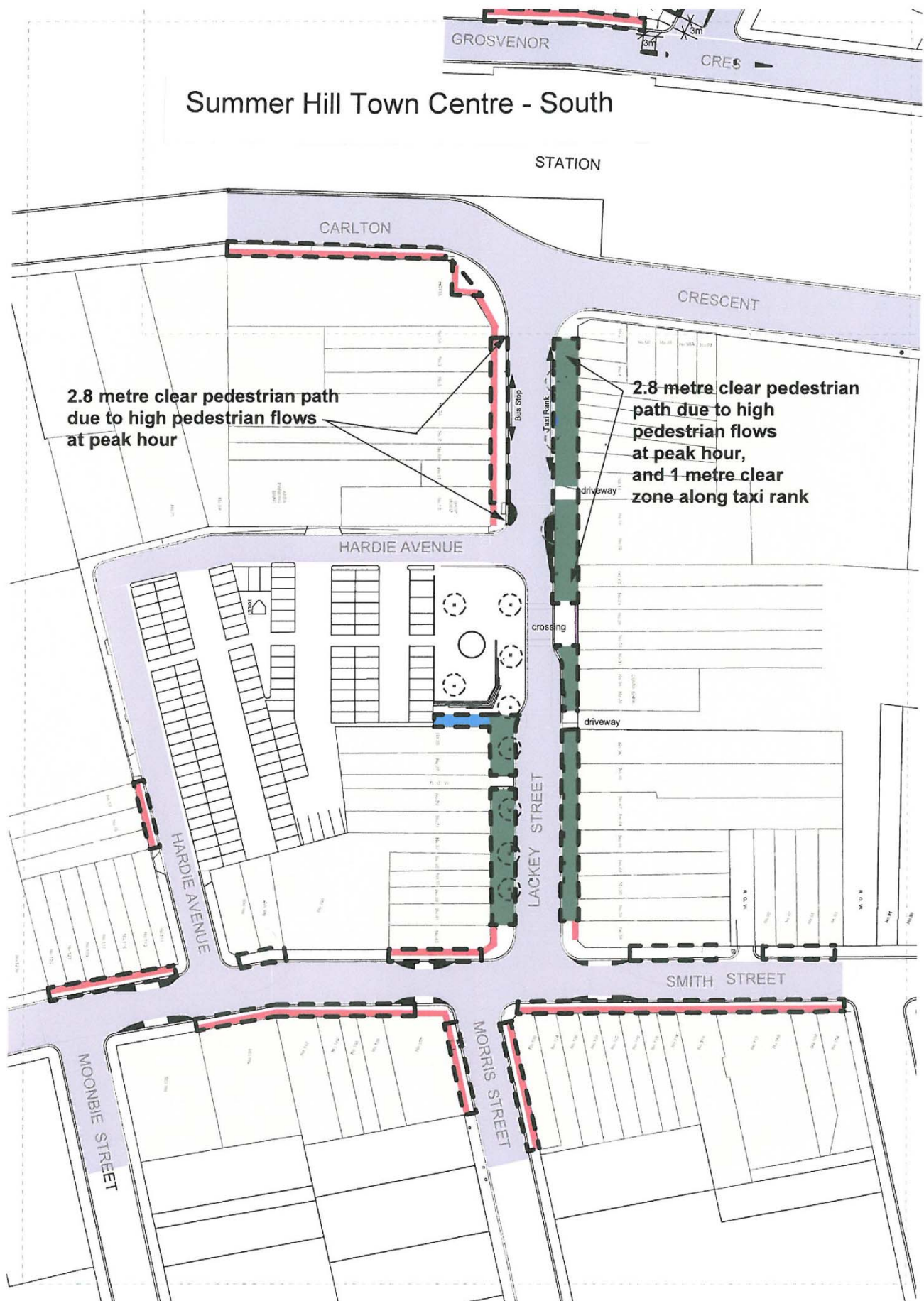






Summer Hill Town Centre -North





APPENDIX A

Standard Conditions of Approval for various Licences and Approvals

Following are standard conditions applicable to the various approvals for business use of the footpath:

Standard Conditions for Outdoor Dining on Public Footpath Licence

1. This approval is for the use of the public footpath adjacent to _____ for the purpose of **Outdoor Dining** and is for a term of three (3) years. The standard requirements, terms and conditions contained in the licence are to be the conditions of the approval. The term of approval may be extended yearly at Council's discretion.
2. This approval is subject to the Business owner entering into a licence agreement attached to this approval, which when executed by the Business owner and Council, will constitute a licence to occupy and use the approved footpath area for the purpose of outdoor dining. An "Outdoor Dining on Public Footpath" licence permits a Business owner to provide a suitable number of approved tables and chairs in the agreed area.
3. A Display Notice indicating the agreed use, hours of operation and licensed area, and a plan of the approved furniture layout must be displayed in the front window of the business to which the Display Notice refers. Failure to exhibit the "Display Notice" may result in cancellation of the Licence. The Display Notice shall be issued by Council at time of issue of Licence.
4. The requirements, terms and conditions contained in the licence are conditions of this approval.
5. Only approved tables, chairs, and weather protection structures are to be used, and these must not be placed outside the approved area under any circumstances. No third party logos, advertising, or display is permitted as part of the licensed use of public footpath. This includes signs, barriers, awnings and umbrellas.
6. Outdoor furniture shall not pose any potential safety hazard, especially with sharp edges or moving parts, to pedestrians, patrons, or employees. The furniture shall be firmly secured to avoid risk of moving and falling over in windy conditions or other circumstances. The furniture shall be removed in high wind conditions.
7. To minimise the likelihood of collision between café staff and passing pedestrians, it shall be the responsibility of business operators to inform and train their staff to give priority to passing pedestrians, when traversing between the licensed footpath area and the shop.
8. Furniture must be removed from the footpath and stored within the building outside business hours.
9. The licensee is responsible to keep all approved outdoor furniture clean and in good condition.
10. An appropriate level of table service shall be provided. Such service shall include removal of dirty plates, cups, and cutlery, to ensure the area is maintained in a clean, tidy and hygienic state.
11. Business use of footpath area and area between the shop premises shall be kept clean at all times and any spilt food, liquid or other material likely to cause injury shall be removed immediately by the Business operator. The licensee is responsible for appropriate disposal of litter and wastes, and is not permitted to use public rubbish bins. Sweeping of the leased section of footpath area is the responsibility of the licensee.

12. Paper, foam or plastic - plates, cups, cutlery and/or serviettes are not permitted for outdoor footpath eating areas.
13. Selling and consumption of alcoholic or intoxicating liquor is only permitted in the public footpath area if the licensee has obtained an appropriate liquor licence and/or approval from Council.
14. No business or financial transactions shall be carried out on the public footpath, outside the Outdoor Dining licensed area. Such activities shall be carried out wholly within the confines of the premise.
15. No part of the public footpath shall be used for storage of any items, including the licensed area.
16. The licensee must provide and maintain access in accordance with AS 1428 "Design for Access and Mobility" to accommodate people with disabilities.
17. Food shall not be offered for sale or displayed within the footpath thoroughfare area between the licensed outdoor dining area and business premises.
18. Smoking is not permitted in any area covered or substantially enclosed as per the NSW Smoke-free Environment Act, 2000. A designated smoking area associated with footpath dining must have at least 3 sides open. Suitably covered ashtrays that cannot be emptied by the wind causing annoyance or inconvenience to the general public or impacting on the environment shall be provided where smoking is permitted.
19. Any specific non-standard conditions (listed below):
20. Non-compliance with any of the above conditions may result in cancellation of the Outdoor Dining Licence.

Standard Conditions for Street Trading on Public Footpath Licence

1. This approval is for the use of the public footpath adjacent to _____ for the purpose of **Street Trading** and is for a term of three (3) years. The standard requirements, terms and conditions contained in the licence are to be the conditions of the approval. The term of approval may be extended yearly at Council's discretion.
2. This approval is subject to the Business owner entering into a licence agreement attached to this approval, which when executed by the Business owner and Council, will constitute a licence to occupy and use the approved footpath area for the purpose of street trading approved goods only. A "Street Trading on Public Footpath" licence permits a Business owner to provide a suitable number of racks/stands to display approved goods in the agreed area.
3. A Display Notice indicating the agreed use and goods to be displayed, hours of operation and licensed area, and a plan of the approved display layout must be displayed in the front window of the business to which the Display Notice refers. Failure to exhibit the "Display Notice" may result in cancellation of the Licence. The Display Notice shall be issued by Council at time of issue of Licence.
4. The requirements, terms and conditions contained in the licence are conditions of this approval.
5. Approved display racks/stands and weather protection structures are not to be placed outside the approved area under any circumstances.
6. Approved display racks/stands shall not pose any potential safety hazard, especially with sharp edges or moving parts, to pedestrians, patrons, or employees. The displayed

goods shall be firmly secured to avoid risk of moving and falling over in windy conditions or other circumstances. The displayed goods shall be removed in high wind conditions.

- a) Approved display racks/stands must be stackable, foldable or easily dismantled so that they can be removed and stored within the building outside business hours.
- b) Fruit and vegetables are not to be displayed on the footpath in foam or cardboard boxes
- c) The licensee is responsible to keep all approved display racks/stands clean and in good condition.
- d) Business use of footpath area and area between the shop premises shall be kept clean at all times and any spilt food, liquid or other material likely to cause injury shall be removed immediately by the Business operator. The licensee is responsible for appropriate disposal of litter and wastes, and is not permitted to use public rubbish bins. Sweeping of the leased section of footpath area is the responsibility of the licensee.
- e) No business or financial transactions shall be carried out on the public footpath, outside the Street Trading licensed area. Such activities shall be carried out wholly within the confines of the premise.
- f) No part of the public footpath shall be used for storage of any items, including the licensed area.
- g) The licensee must provide and maintain access in accordance with AS 1428 "Design for Access and Mobility" to accommodate people with disabilities.
- h) No advertising signs (including display information boards) are permitted on the footpath area without Council's consent.
- i) Any specific non-standard conditions (listed below):
- j) Non-compliance with any of the above conditions may result in cancellation of the Street Trading Licence.

Standard Conditions for Approval to Place Removable Structures on Public Footpath

1. This approval is for the use of the public footpath adjacent to _____ for the purpose of erecting **Removable Structures** and is for a term of three (3) years. The standard requirements, terms and conditions contained in the licence are to be the conditions of the approval. The term of approval may be extended yearly at Council's discretion.
2. This approval is an optional supplement to either the Outdoor Dining or Street Trading Licence. Approval to use removable structures such as; umbrellas, will not be granted unless an Outdoor Dining or Street Trading licence has already been, or is concurrently being approved.
3. This approval is subject to the Business owner entering into a licence agreement attached to this approval, which when executed by the Business owner and Council, will constitute a licence to occupy and use the approved footpath area.
4. A Display Notice indicating the agreed use, hours of operation and licensed area, and a plan of the approved furniture layout must be displayed in the front window of the business to which the Display Notice refers. Failure to exhibit the "Display Notice" will result in a fine. Note: the Display Notice associated with the approved Outdoor Dining or Street Trading licence is sufficient, providing the removable structures are shown on the plan.

5. The requirements, terms and conditions contained in the licence are conditions of this approval.
6. Unobstructed vertical clearance for removable weather protection structures shall be minimum 2.2 metres above footpath level. Removable umbrellas and other removable weather protection structures shall be of lightweight construction, suitably weighted or secured, and easily and quickly folded or removed during times of extreme high wind conditions.
7. Removable weather protection structures shall not be positioned outside the designated Licence area.
8. Removable structures shall not pose any potential safety hazard, especially with sharp edges or moving parts, to pedestrians, patrons, or employees.
9. Removable structures shall be firmly secured to avoid risk of moving and falling over in windy conditions or other circumstances and shall be removed in high wind conditions.
10. Removable structures must be stackable, foldable or easily dismantled so that they can be removed and stored away within the building outside business hours.
11. The licensee is responsible to keep all approved outdoor furniture and removable structures clean and in good condition.
12. Any specific non-standard conditions (listed below):
13. Non-compliance with any of the above conditions may result in cancellation of the Outdoor Dining or Street Trading Licence.

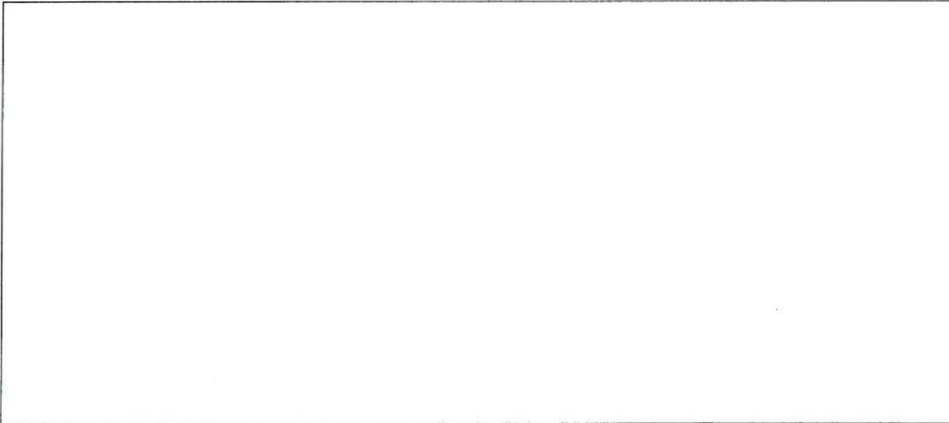
APPENDIX B

Approval to Use Public Footpath for Business Use

This "**Display Notice**" must be permanently displayed on the inside of the front window of the subject business, in a location suitable for Council's Compliance Officers to view from the footpath. Failure to display this "Display Notice" may result in termination of the Licence

Licence Agreement with Council (circle):	Outdoor Dining / Street Trading / Beautification/decorative
Licence Valid to (date):	
Business Name:	
Licensee Name:	
Approved by Council to Serve Alcohol? (Circle)	Yes / No
Provide Liquor Licence Details, or BYO	

Sketch Plan of Approved Area and Outdoor Furniture Arrangements



Approved Business Use of Footpath Area (m ²):	
*Approved tables, chairs, umbrellas and/or heaters – Number of each:	
*Approved removable barriers – Number:	
*Approved fixed structure (Description & Dimensions):	
*Approved Beautification/decorative Items – Number and description of each:	

***Items to be shown in sketch plan above**

Should there be any queries or problems associated with the Business Use of Public Footpath at this location, please telephone Ashfield Council on 9716 1800.

APPENDIX C

Application form for Business Use of Public Footpath

PLEASE PRINT IN INK

Business Details: Business Name: _____ ABN: _____ Business Type: _____ Location: No.: _____ Lot: _____ DP: _____ Street: _____ Suburb: _____ State: _____ Postcode: _____ Hours of Operation: _____ Is it Proposed to Serve Alcohol? YES / NO (circle) - If yes, an additional fee must be paid for Council to assess suitability. Liquor Licence or BYO Alcohol arrangements? (Provide details) _____		D.A. No: (If applicable): _____																													
Application For: (Tick where applicable) <input type="checkbox"/> <input type="checkbox"/> Outdoor Dining Licence _____ m ² <input type="checkbox"/> <input type="checkbox"/> Street Trading Licence _____ m ² <input type="checkbox"/> <input type="checkbox"/> Approval for Removable Structure/s _____ No. <input type="checkbox"/> <input type="checkbox"/> Approval to construct Fixed Structure _____ No. <input type="checkbox"/> <input type="checkbox"/> Temporary (24-hour) Approval to occupy footpath for business activities _____ No.	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Rate</th> <th style="width: 20%;">Fee</th> <th style="width: 20%;">Application Fee</th> <th style="width: 30%;">Sub-Total</th> </tr> </thead> <tbody> <tr> <td>X \$ _____</td> <td>= \$ _____</td> <td>+ \$ _____</td> <td>= \$ _____</td> </tr> <tr> <td>X \$ _____</td> <td>= \$ _____</td> <td>+ \$ _____</td> <td>= \$ _____</td> </tr> <tr> <td>X \$ _____</td> <td>= \$ _____</td> <td>+ \$ _____</td> <td>= \$ _____</td> </tr> <tr> <td>X \$ _____</td> <td>= \$ _____ + \$ _____ (bond)</td> <td>+ \$ _____</td> <td>= \$ _____</td> </tr> <tr> <td>X \$ _____</td> <td>= \$ _____</td> <td>+ \$ _____</td> <td>= \$ _____</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">Total \$ _____</td> </tr> </tbody> </table>			Rate	Fee	Application Fee	Sub-Total	X \$ _____	= \$ _____	+ \$ _____	= \$ _____	X \$ _____	= \$ _____	+ \$ _____	= \$ _____	X \$ _____	= \$ _____	+ \$ _____	= \$ _____	X \$ _____	= \$ _____ + \$ _____ (bond)	+ \$ _____	= \$ _____	X \$ _____	= \$ _____	+ \$ _____	= \$ _____				Total \$ _____
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Applicant/Licensee Details Applicant's/Licensee Name: _____ Licence No: _____ Business Name: _____ Applicant's Postal Address: No.: _____ Lot: _____ Street: _____ Suburb: _____ State: _____ Postcode: _____		Applicant's Phone (W): (____) _____ (M): (____) _____ (F): (____) _____ Email: _____																													
Attach Scaled Plan showing all proposed furniture and structures, and proposed arrangement.																															
Environmental Checklist I, _____ (Applicant) confirm that I have considered the following potential environmental impacts associated with the proposed business use on public footpath <input type="checkbox"/> <input type="checkbox"/> Rainwater runoff <input type="checkbox"/> <input type="checkbox"/> Neighbouring business <input type="checkbox"/> <input type="checkbox"/> Noise levels																															

Office Use Only	
<p><input type="checkbox"/> <input type="checkbox"/> Suitable Plan Submitted?</p> <p><input type="checkbox"/> <input type="checkbox"/> Suitable Environmental Check provided?</p> <p><input type="checkbox"/> <input type="checkbox"/> Is area Alcohol Free Zone? YES / NO (circle)</p> <p><input type="checkbox"/> <input type="checkbox"/> Has Applicant paid separate Application Fee to Serve Alcohol on the Footpath area? YES / NO (circle)</p> <p><input type="checkbox"/> <input type="checkbox"/> Approved (Alcohol permitted to be served within outdoor dining area)</p> <p><input type="checkbox"/> <input type="checkbox"/> Approved (Alcohol <u>NOT</u> permitted to be served within outdoor dining area)</p> <p><input type="checkbox"/> <input type="checkbox"/> Not Approved</p> <p>Comments: _____</p> <p style="text-align: right;">Signature of Approval Officer: _____ Date: _____</p>	<p>Application No: _____</p> <p>I.R. No: _____</p> <p>Application Fee Receipt No: _____</p> <p>Date Paid: _____</p> <p>Environmental Assessment suitable? _____ YES / NO (circle)</p>
<p><input type="checkbox"/> <input type="checkbox"/> Pedestrian access</p> <p style="padding-left: 20px;"><input type="checkbox"/> <input type="checkbox"/> Air Quality</p> <p style="padding-left: 20px;"><input type="checkbox"/> <input type="checkbox"/> Streetscape appearance</p> <p><input type="checkbox"/> <input type="checkbox"/> I <u>do not</u> believe any of the ticked items above would be adversely affected during, or after construction. .</p> <p>Applicant's Signature _____ Date: _____</p>	