

BUSINESS PAPER

for

COUNCIL MEETING 04/08

6.30PM, TUESDAY, 20 MAY, 2008

MARRICKVILLE COUNCIL

Administrative Centre PETERSHAM

14 May 2008

Dear Councillors

Notice is given of the **COUNCIL MEETING**, to be held in the COUNCIL CHAMBERS AT THE ADMINISTRATIVE CENTRE, PETERSHAM, on TUESDAY, 20 May, 2008, commencing at 6.30pm.

Yours faithfully



Candy Nay **General Manager**

COUNCILLORS

Chairperson	Councillor Dimitrios Thanos (Mayor)	West Ward	Ph: 9569-0199 Fax: 9550-0849
Deputy Chairperson	Councillor Peter Olive (Deputy Mayor)	South Ward	Ph: 0401 719148 Fax: 9559-6098
	Councillor Rae Owen	South Ward	Ph: 9559-5350 Fax: 9554-7842
	Councillor Morris Hanna OAM	South Ward	Ph: 9569-1447 Fax: 9550-0636
	Councillor Saeed Khan	Central Ward	Ph: 9569-8634 Fax: 9569-8746
	Councillor Sam Iskandar	Central Ward	Ph: 9558-7777 Fax: 9554-7841
	Councillor Victor Macri	Central Ward	Ph: 9569-2865 Fax: 9569-8750
	Councillor Colin Hesse	North Ward	Ph: 0401 719124 Fax: 9335-2029
	Councillor Barry Cotter	North Ward	Ph: 9550-4601 Fax: 9590-9539
	Councillor Fiona Byrne	North Ward	Ph: 9519 1110 Fax: 9550-6878
	Councillor Penny Sharpe Councillor Sam Byrne	West Ward West Ward	Ph: 0401 719141 Fax: 9550-6830 Ph: 9573-0745 Fax: 9335-2029

COUNCIL MEETING

The Council meeting is chaired by the Mayor, Councillor Dimitrios Thanos. The names of the Councillors and their contact details are listed on the previous page. Councillors are entitled to one vote on a matter. If votes are equal, the Chairperson has a second or casting vote. When a majority of Councillors vote in favour of a Motion it becomes a decision of the Council.

THE MEETING

The Meeting is conducted in accordance with Council's Code of Meeting Practice. The order of business is listed in the Agenda. That order will be followed unless a request has been made by a member of the community to address the Council on an item on the Agenda. If a request has been made, the Chairperson will ask the Council whether it wishes to bring that item forward. If Council resolves to bring more than one item forward the items will be considered in the order they are listed on the Agenda, unless the Council decides otherwise. The procedures for addressing the Council are contained on the following pages, under the heading "Meeting Procedures - Public Forum".

Some items are *CONFIDENTIAL* in accordance with S10A(2) of the Local Government Act. This will be clearly stated in the Business Paper. These items are not discussed in open Council and observers will be asked to leave the Council Chambers when they are discussed.

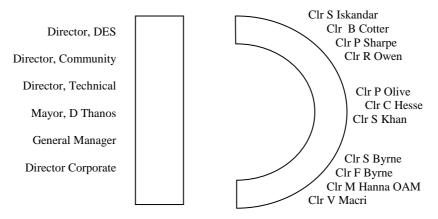
Items are *CONFIDENTIAL* if any of the following apply:

- (a) personnel matters concerning particular individuals;
- (b) the personal hardship of any resident or ratepayer;
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business;
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the Council; or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law;
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property;
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege; and
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

The number of items that are dealt with as *CONFIDENTIAL* are kept to a minimum.

LAYOUT FOR COUNCIL MEETINGS



THE ROLE OF THE ELECTED COUNCIL

Marrickville Council has twelve Councillors who are elected every four years to direct and control the affairs of the Council, in accordance with the Local Government Act. The Councillors review the performance of the Council and its delivery of services, the Council's financial and management plans and its annual budget.

The work of a Councillor is voluntary and a small allowance is paid to compensate them for the cost of attending the many Council Meetings and carrying out their civic duties.

In Marrickville, the Mayor is elected by the twelve Councillors to lead the Council, and is required to represent Council at many civic and community functions. The Mayor receives an additional allowance to undertake these duties.

MEETING TIMES

1st Tuesday of each month	6.00 pm	DEVELOPMENT & ENVIRONMENTAL SERVICES COMMITTEE MEETING (Development Approvals, Monitoring Services, Planning Services, Environmental Services)
	at conclusion of	ORDINARY COUNCIL MEETING (Development &
	Development &	Environmental Services Committee Matters Only)
	Environmental Services	•
2nd Tuesday of each month	6.00 pm	CORPORATE SERVICES COMMITTEE MEETING (Finance, Administrative Services, Employee Services, Information Systems)
	at conclusion of	COMMUNITY SERVICES COMMITTEE MEETING
	Corporate Services	(Children's Services, Communications and Cultural Services, Community Development, Library Services)
	at conclusion of	TECHNICAL SERVICES COMMITTEE MEETING
	Community Services	(Parks & Reserves, Traffic, Engineering Services, Property Services, Business Units)
3rd Tuesday of each month	6.30 pm	ORDINARY COUNCIL MEETING

Each of Council's committees has delegated authority to make decisions subject to a number of limitations. Matters which cannot be decided by the committees are referred to the Ordinary Council Meeting for decision. Meetings are held on the 3rd floor of Council's Administrative Centre, 2-14 Fisher St, Petersham.

COUNCIL BUSINESS PAPERS

To enable Council to give consideration to items of business at each Meeting, a Business Paper, like this one, is prepared, containing reports by senior staff in relation to each item listed on the Agenda for the Meeting. The Business Paper for each Meeting is available for perusal by members of the public at Council's Libraries and Community Neighbourhood Centres on the Thursday prior to the Council Meeting.

PUBLIC ATTENDANCE AT COUNCIL MEETINGS

Members of the public are welcome to attend Council and Committee Meetings and are also permitted to address Council and Committee meetings if the subject is directly related to an item before the Meeting. Details of the procedures to be followed in addressing Council and its committees are contained in the section of the Business Paper entitled "Meeting Procedures - Public Forum"

INTERPRETER ASSISTANCE

If you do not understand any part of the information given above, or wish to obtain information in relation to Council, don't hesitate to come to any of Council's offices.

<u>MEETING PROCEDURES - PUBLIC FORUM</u>

- 1. Persons will be permitted to address Council/Committee Meetings only if the subject is related directly to an item before the Council/Committee at that meeting.
- 2. A precis of the address shall be submitted in writing and shall be delivered to the General Manager on the ground floor of the Administrative Centre by midday on the day of the meeting. The precis should include a reference to the item on the Business Paper, details of the speaker's name, telephone number, interest in the item, brief details of the points to be made in the address and whether the recommendation is favoured or opposed.
- 3. Copies of the precis received shall be given to all Councillors at the commencement of the Meeting.
- 4. All persons addressing the Meeting shall speak to the Chair.
- 5. The time allowed for each speaker shall be limited to three (3) minutes with one (1) extension of not more than three (3) minutes with the approval of the Council Committee. This time limit shall apply no matter how many items are addressed by the speaker.
- 6. Not more than one (1) member of a Group may speak.
- 7. Each item before Council Committee is restricted to three (3) speakers for and three (3) speakers against the Recommendation.
- 8. Any proposed variation from 1 to 7 above shall be subject of a procedural motion.
- 9. Councillors will not enter into general debate with, or ask questions of, speakers.
- 10. The Chairperson may curtail public participation where the information being presented is considered repetitive or irrelevant.
- 11. Questions or representations will be dealt with in strict sequence of the Agenda for the Meeting.

PRECIS

PAGE

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ACKNOWLEDGEMENT OF COUNTRY
PERIOD OF SILENCE FOR PRAYER, PLEDGE OR CONTEMPLATION
PRESENT
DISCLOSURES OF INTERESTS (Section 451 of the Local Government Act and Council's Conflict of Interest Policy)
APOLOGIES
CONFIRMATION OF MINUTES

MINUTES OF MEETING 03/08 - 15 APRIL 2008

MINUTES OF CDM MEETING 04/08 - 6 MAY 2008

CORPORATE SERVICES FINANCE MATTERS

(From Corporate Services Committee Meeting 04/08 – 13 May 2008)

FS 9 QUARTERLY DEBTORS REPORT 31 MARCH 2008

16

File Ref: 475

A list of the debtors with outstanding amounts of monies which are greater than \$30,000 and those which have been outstanding for over five years; and details of the action which has been taken by Council to recover these debts is submitted in the **CONFIDENTIAL ATTACHMENTS.** It is recommended that the Report be received and noted.

The <u>CONFIDENTIAL ATTACHMENTS</u> to this item contain information which is <u>CONFIDENTIAL</u> in accordance with the Local Government Act, Section 10A(2)(b) as it deals with the personal hardship of residents and ratepayers by providing details of the amount of the debt and the financial and personal circumstances impacting on their ability to settle the debt.

During its debate on this item at the Meeting, the Committee may decide, by resolution, to discuss the confidential information in closed confidential committee. Before doing so, members of the public may be allowed to make verbal representations as to whether that part of the meeting should be closed.

COMMITTEE RECOMMENDATION:

FS 10 COUNCIL PAYMENT OPTIONS

23

File Ref: 1976-01

Council does not currently allow payments for rates and other charges to be made by American Express credit cards due to the higher Merchant Service fee charged to Council when these cards are used. This report recommends the proposed introduction of American Express as an additional credit card payment type for citizens; and notes that Once Online service (formerly Acreis Once) currently offered, is proposed to be discontinued as a result of Once Online's inability to attract a significant customer base.

COMMITTEE RECOMMENDATION:

THAT the Recommendation as appearing on the Business Paper be adopted.

FS 11 CHARGES TO BE WRITTEN OFF

25

File Ref: 475

This report seeks a Council resolution to write off debt. It is recommended that Council give consideration to the submission pursuant to Clause 213 of the *Local Government (General) Regulation 2005*, to determine whether to write off these charges.

CONFIDENTIAL ATTACHMENT 1 to this report contains information which is **CONFIDENTIAL** in accordance with Section 10A(2)(g) of the Local Government Act as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.

During its consideration of this matter, Council may decide, by resolution, to discuss the information in closed committee. Before doing so, members of the public may be allowed to make verbal representations as to whether that part of the meeting should be closed.

COMMITTEE RECOMMENDATION

COMMUNITY SERVICES

COMMUNICATION & CULTURAL SERVICES

(From Community Services Committee Meeting 04/08 – 13 May 2008)

CC 10 DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

28

File Ref: 190

Council is advised that the Draft Sister Cities Strategic Plan 2008–2010, following feedback from the Sister Cities Committee and Council staff, has been prepared for public exhibition. It is recommended that the report be received and noted; that the Draft Sister Cities Strategic Plan 2008–2010 be placed on public exhibition for a period of 28 days; and that Council formalise an agreement with Zonnebeke, Belgium, by writing to confirm our sister city relationship.

COMMITTEE RECOMMENDATION:

THAT the Recommendation as appearing on the Business Paper be adopted.

CC 11 SISTER CITIES UPDATE – CURRENT INVITATIONS TO VISIT 50 SISTER CITIES

File Ref: 4550, 4552, 4549-02

Council is advised of the status of invitations from its Sister Cities of Funchal, Bethlehem, and Keelung. It is recommended that the report be received and noted; Council considers the invitations to Funchal and Keelung; if any Councillor wishes to visit Funchal and/or Keelung, Council accept the relevant invitations and send delegations at a convenient time; and any expenses for the official component of the visits be paid in accordance with Council's Policy on Payment of Expenses and Provision of Facilities to Councillors.

COMMITTEE RECOMMENDATION:

MAIN STREET PROGRAM REVIEW UPDATE – A NEW MODEL FOR MARRICKVILLE COUNCIL'S MAIN STREET PROGRAM

53

File Ref: 2595

Council is advised of progress on the Main Street Program Review. Following formal responses from the Main Street Committees regarding the consultant's report and recommendations, the document *A New Model for Marrickville Council's Main Street Program* has been prepared for public exhibition. It is recommended that the report be received and noted; and that Council endorse the public exhibition of the document *A New Model for Marrickville Council's Main Street Program* for a period of 28 days

COMMITTEE RECOMMENDATION:

THAT before public exhibition of the document *A new Model for Marrickville Council's Main Street Program* commences, Point 4.3 as appearing on page 79 of the Business Paper, be amended to include an extended transition period from the date of adoption of the new Urban Centres Program until 30 June 2009, in which current staffing arrangements are maintained. A full-time Urban Centres Co-ordinator would be engaged from 1 July 2009. All other aspects of the Urban Centres Program, including policy development, strategic planning and service agreements would be implemented throughout this transition period. The initial service agreements with independent organisations would reflect the transitional staffing arrangements

CHILDREN AND FAMILY SERVICES

(From Community Services Committee Meeting 04/08 – 13 May 2008)

CS 5 SIX MONTHLY REPORT ON FEE SUBSIDY PAYMENTS TO FAMILIES USING COUNCIL'S LONG DAY CARE CENTRES

File Ref: 39-01

Council has been paying a daily fee subsidy since 2003 to families using its early childhood long day care centres, in order to increase the affordability of those services for low income families. The fee subsidy was increased by Council to \$3.45 in the 2007/08 financial year. This report identifies the number of children supported by the fee subsidy and the amount of subsidy provided by Council during 1 October 2007 to 31 March 2008. It is recommended that the report be received and noted...

COMMITTEE RECOMMENDATION:

THAT the Recommendation as appearing on the Business Paper be adopted.

CS 6 FEE RELIEF HARDSHIP GUIDELINES

78

76

File Ref: 1968

This report outlines to Council proposed Fee Relief Hardship Guidelines to be implemented by the General Manager under delegated authority during the period from 2 June to 23 December 2008 for families seeking assistance with payment of fees as a result of hardship arising from the recent child care fee increases.

COMMITTEE RECOMMENDATION

COMMUNITY FACILITIES MATTERS

(From Community Services Committee Meeting 04/08 – 13 May 2008)

CF 4 EXPRESIONS OF INTEREST FOR VACANT COMMUNITY FACILITIES – 100A SILVER STREET

File Ref: 1256

Council approval is sought for offering Innari Housing Inc. the lease of the premises located at 100A Silver Street Marrickville, following the Expression of Interest (EOI) process that commenced in February 2008.

81

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted

CF 5 MARRICKVILLE RECREATION ADVISORY COMMITTEE 85 UPDATE

File Ref: 890

At its December 2006 Council Meeting (Item NM 24, Meeting No. 11/06), Council resolved to establish a Sport and Leisure Advisory Committee. This Committee was named the Marrickville Recreation Advisory Committee upon recommendation to the Community Services Committee at its April 2007 Meeting (Item CF3, Meeting No. 03/07). The following report recommends that the formation of the Recreation Advisory Committee be discontinued due to a lack of public interest and that other measures be implemented to provide Council with advice on Recreation, Sport and Leisure.

COMMITTEE RECOMMENDATION

THAT:

- 1. the report be received and noted;
- 2. Council approve the discontinuation of the formation of the Marrickville Recreation Advisory Committee; and
- 3. Council re-establish a bi-annual Community Consultative Forum on Recreation Sport and Leisure; and
- 4. Council continue to explore other options of direct consultation with sporting, recreation and leisure organisations

TECHNICAL SERVICES ENGINEERING MATTERS

(From Technical Services Committee Meeting 04/08 – 13 May 2008)

ES 14 ENGINEERING PERFORMANCE REPORT

89

File Ref: 4572-04

This is a report on the civil construction and maintenance works commissioned and coordinated by the Engineering Section for the period concluding 30 April 2008. It is recommended that the report be received and noted. It is also recommended that the budget adjustments in the Operational Program and Resources Plan as detailed in the body of this report be considered by Council at the May Council meeting..

COMMITTEE RECOMMENDATION:

THAT the Recommendation as appearing on the Business Paper be adopted.

PARKS AND RESERVES MATTERS

(From Technical Services Committee Meeting 04/08 – 13 May 2008)

PR 13 PARKS & RESERVES PERFORMANCE REPORT

98

File Ref: 4572-04

This report provides a progress report on the Parks and Reserves capital works program for the period ending 30 April 2008. It is recommended that the report be received and noted and a budget adjustment be made for \$165,000 for staff resources to undertake strategic planning and design and project management of current Resources Plan Budget projects. Further budget adjustments for a total of \$31,990 are also required to assist with financial reconciliation of project works at Tillman Park and Tempe Lands.

COMMITTEE RECOMMENDATION:

OUTCOMES OF COUNCILLOR CONFERENCE AND PR 14 PROPOSED SPORTSGROUNDS ALLOCATION PROCESS 106

File Ref: 4572-04

A Councillor Conference on sports grounds was held and a range of issues identified and discussed. Many of these issues are interrelated and need to be addressed in a holistic manner. The issue of sports ground allocation was discussed in depth. This report proposes a new allocation process and recommends that it be implemented prior to the 2008/2009 Summer Season sports ground allocations.

COMMITTEE RECOMMENDATION:

THAT the Recommendation be **ADOPTED** with an amendment to point 1, THAT the allocations and casual hire be determined by Council resolution rather than by the General Manager under delegation.

PR 15 **CAMPERDOWN PARK - TENNIS COURTS - REQUEST FOR** 117 **TENDER**

File Ref: 4572-04

It is proposed to call public tenders for the lease of the Camperdown Park Tennis Complex. The proposed lease term is twenty (20) years. A Request for Tender (RFT) document has been prepared which details the Lessees requirements, criteria for assessment of tenders, and proposed lease conditions to protect the Council's interests.

COMMITTEE RECOMMENDATION:

THAT a further report be submitted to Council providing information in relation to other adjoining councils' recreation facilities including details of leases, fees and the obligations of operators of tennis courts and other like facilities.

PROPERTY SERVICES MATTERS

(From Technical Services Committee Meeting 04/08 – 13 May 2008)

PW 11 PROPERTY SERVICES PERFORMANCE REPORT

120

File Ref: 4572-04

This report outlines the projects and services coordinated by the Property Services Section for the period ending 30 April 2008. It is recommended that the report be received and noted; and that budget adjustments relating to upgrade work to the Chrissie Cotter Gallery are considered at the next budget review.

COMMITTEE RECOMMENDATION:

THAT the Recommendation as appearing on the Business Paper be adopted.

PW 12 REPORT BACK TO COUNCIL ON PUBLIC EXHIBITION OF DRAFT RESOURCE RECOVERY STRATEGY

128

File Ref: 2686

This report provides information to Council that no feedback was received following the public exhibition of the *Draft Resource Recovery* @*Marrickville Waste and Recycling Management Strategic Plan 2008-2011*. This report is in response to Council's resolution on 11 March, 2008 (Item PW 6, Meeting No. 02/08). It is recommended that the report be received and noted; and Council adopt the *Draft Resource Recovery* @*Marrickville Strategy*.

COMMITTEE RECOMMENDATION:

PW 13 STORAGE OF MOBILE GARAGE BINS

164

File Ref: 342

At its meeting of 15 April 2008 (Meeting No. 03/08, Item PW 10, 15 April 2008) Council considered a report dealing with storage of mobile garbage bins. Council's resolution included a provision that the fines for residents not bringing in their bins is not to exceed \$50 or the administration costs, whichever is lower. Under the local Government Act the penalty for the offence is prescribed and can not be varied by Council. This report seeks to amend the resolution to resolve the discrepancy.

COMMITTEE RECOMMENDATION:

THAT the Recommendation in the Business Paper be amended as follows:

- 1. Council receive and note the report;
- 2. Council support an education program to further encourage residents to remove bins from public roads/lanes in a timely manner and store within their property boundary;
- 3. Council allow a limit of two free replacement bins per calendar year before full replacement charges are payable by citizens where there has been a disregard of Council's request to store bins on private property;
- 4. where fees and charges are payable for replacement of Council garbage, recycling and green waste bins, Council require prepayment of the fees and charges prior to the bin being delivered; and
- 5. Council write to the minister for Local Government seeking to delegate to Local Councils the right to reduce fines in line with community expectations.

MAYORAL MINUTES

MM 7 MYANMAR (BURMA) CYCLONE APPEAL

167

GENERAL MANAGER'S REPORTS

GM 39 MAJOR PROJECTS – UPDATE ON MAY MURRAY CHILDREN'S CENTRE UPGRADE PROPOSAL

168

File Ref: 1968

The purpose of this report is to provide an update of the recent actions taken in respect of the May Murray Upgrade proposal, and to seek Council's endorsement to proceed with the preparation of a development application based on the previously endorsed concept plan and revised budget of \$134,464. Council originally resolved its meeting of 11 December, 2008 (Item GM, 11/07), to endorse the advancement of a proposal to upgrade the May Murray Children's Centre, and to increase the existing capacity from 19 to 24 long day care places. In the process of preparing a development application for the proposal, and following feedback from parents and staff of the existing Centre, the architects produced a revised design concept for a more comprehensive upgrade of the May Murray Centre, with a cost estimate of \$295,021, which was well beyond a preliminary cost estimate for the original concept of \$72,800. Concerns were raised by Councillors at recent Major Projects Steering Committee meetings in respect of the revised plans, and Council officers have since sought an updated quantity surveyor report review of the original concept, which has produced a revised cost estimate of \$134,464. It is therefore recommended that Council receive and note this report and endorse proceeding with a DA for the upgrade of May Murray, based on the previously endorsed concept plan and revised cost estimate of \$134,464.

PRECIS

GM 40	FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR		
	File Ref: 4014-04 Report in relation to the determination of the Local Government Remuneration Tribunal of annual fees payable from 1 July 2008 to Mayors and Councillors. It is recommended that Council considers the Tribunal's determination and fixes the annual fee payable to the Mayor and Councillors and the fee payable to the Deputy Mayor.		
GM 41	GOODS AND SERVICES TAX CERTIFICATE	192	
	File Ref: 328 This report responds to a request from the Department of Local Government for the provision of a Certificate of Compliance with Goods and Services Taxation (GST) requirements. Council's authorisation for the Mayor, one other Councillor, the General Manager and the Responsible Accounting Officer to sign the attached GST Certificate of Compliance (ATTACHMENT 1).		
GM 42	PETITIONS RECEIVED	196	
	File Ref: 4577-03 This report outlines the petitions received by Council during the period 1 April 2008 through to 30 April 2008. It is recommended that the report be received and noted.		

COUNCILLORS' ACCESS TO INFORMATION

197

File Ref: 4015-04

GM 43

This report outlines requests for access to Council information by Councillors that were finalised during the period 1 April 2008 to 30 April 2008. It is recommended that the report be received and noted.

GM 44 FURTHER REPORT ON REVIEW OF COUNCIL POLICY AS13 -199 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

File Ref: 679

Further report on the review of Council Policy AS13 - Payment of Expenses and Provision of Facilities to Councillors. At its meeting on 18 March 2008 (Meeting No. 02/08, GM 20), Council approved the Draft Revised Policy - Payment of Expenses and Provision of Facilities to Councillors for public exhibition in accordance with the requirements of the Local Government Act 1993. No submissions were received by Council on the Draft Revised Policy. It is recommended that Council adopt the Draft Revised Policy in ATTACHMENT 1 to this Report as Council Policy AS13 – Payment of Expenses and Provision of Facilities to Councillors.

GM 45 QUESTIONS ON NOTICE – COUNCIL STAFF AND CONSULTANTS EXPENDITURE ON THE NEW ENMORE POOL AND NEW LIBRARY/CIVIC CENTRE MAJOR PROJECTS

File Ref: 1493

Questions on Notice from Councillor M Hanna and D Thanos

At Council's Meeting of 18 March, 2008, in respect of Items GM 24 and GM 25, Meeting No. 02/08, the following questions were asked:

"Councillor Hanna put a Question on Notice to the General Manager requesting all expenses to Council after it changed the Enmore Pool Specification from the 25 metre pool to the 50 metre pool, including the time that Mr Vince Connell and his Secretary spent on the project. He also requested all Consultants' expenses since Council changed its mind from a 25 metre to 50 metre pool.

Councillor Thanos put a Question on Notice to the General Manager requesting all costs prior to the decision to change to the 50 metre pool, including reference to the public consultation and also all costs in relation to GM 24 about all the consultations that took place relating to that as well, including the way that both decisions were made."

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GM 46 BUDGET REVIEW FOR APRIL 2008

219

File Ref: 329

A review of Council's 2007/08 Budget for the period to the end of April 2008 revealed the need for a variation. The net effect of this variance will have a negative impact on Council's funds and the deficit will increase by \$45,991 to \$206,442 for 2007/08. The anticipated working funds position as at 30 June 2008 will therefore be \$1,966,558. It is recommended that the report be received and noted and that the variations to the Budget be approved.

GM 47 TENDER FOR CONSULTANTS TO PREPARE MARRICKVILLE 242 VILLAGE CENTRES STUDY

File Ref: 2888

At the Development and Environmental Services Committee meeting of 5 February, 2008, (Item PS 2, Meeting No. 01/08) Council adopted a work plan designed to achieve the gazettal of a new Comprehensive Local Environmental Plan (LEP) and Consolidated Development Control Plan (DCP) by March 2009. A key element of the work plan is the engagement of consultants to undertake a study of seven (7) selected centres in the Marrickville LGA. An open tender process has since been conducted in accordance with Council's Tenders and Quotations Procedure (Revised 20 September, 2005). This report recommends that Council not accept any tenders, and delegate authority to the General Manager to negotiate with up to four (4) shortlisted tenderers in order to determine a preferred consultant to undertake the Marrickville Village Centres Study.

ATTACHMENT 1 is CONFIDENTIAL in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 because it contains commercial information in relation to the tenders, the disclosure of which would be likely to prejudice the commercial position of the tenderers if it was provided. The information provided identifies the individual tenderers and the quoted tender price. If disclosed, the information would be likely to prejudice the commercial position of the tenderer in terms of market competitiveness, by giving their competitors an advantage. Accordingly, disclosure of the information is not in the public interest. During its debate on this item at the Meeting, the Committee may decide by resolution, to discuss the confidential information in closed confidential committee. Before doing so, members of the public may be allowed to make verbal presentations as to whether that part of the meeting should be closed.

GM 48 MARRICKVILLE SOUTH INTERAGENCY – MIDNIGHT 250 BASKETBALL MARRICKVILLE SOUTH LEAGUE

File Ref: 4311.02

Council is advised and updated on the Midnight Basketball Marrickville South League pilot project. It is recommended that the report be received and noted; Council approve an Expression of Interest process inviting appropriately skilled and experienced agencies to submit a proposal to implement the Midnight Basketball Marrickville South League pilot project; Council accept the funds of \$11,115 from Midnight Basketball Australia and a budget adjustment be considered at the next budget review; and Council enter into a Funding Agreement with Midnight Basketball Australia and delegate authority to the General Manager to sign the agreement and any non significant variations, as required.

GM 49 2007/2008 LOAN PROGRAM

255

File Ref: 2167

In considering the 2007/2008 Management Plan, Council identified a loan program totalling \$1,703,000. Council is required to borrow the money before 30 June 2008. In Council's final adopted 2007/2008 Budget and Management Plan, Council adopted a final loan program totalling \$1,703,000.

GM 50 OUTSTANDING CONFERENCES AND REPORTS REQUESTED BY COUNCILLORS AND IMPLEMENTATION OF NOTICES OF MOTION 260

File Ref: 4577-03

A progress report on all outstanding Conferences and Reports requested by Councillors in respect of the General Manager and Corporate Development Section, with a note on the current status of each item. It is recommended that the report be received and noted.

PRECIS

NOTICES OF MOTION

NM 9	INDEPENDENT REVIEW OF FINDINGS OF CONSERVATION MANAGEMENT STRATEGY FOR ENMORE PARK IN RESPECT	267
	OF NEW ENMORE POOL REDEVELOPMENT PROPOSAL	
NM 10	MEDICARE LEVY SURCHARGE	269

MINUTES OF MEETING 03/08 – 15 April 2008

Meeting Commenced at 6.45 pm.

PRESENT The Mayor, Councillor D Thanos, who occupied the Chair, the Deputy Mayor,

Councillor Peter Olive, and Councillors S Byrne, F Byrne, V Macri, B Cotter,

R Owen, C Hesse, M Hanna OAM, S Khan, S Iskandar and P Sharpe

ALSO PRESENT General Manager, Director Corporate Services, A/g Director Development &

Environmental Services, A/g Director Technical Services, Director Community Services, A/g Manager Administrative Services, Executive Manager Major Projects, Manager Corporate Development and Communications Co-ordinator

ACKNOWLEDGEMENT OF COUNTRY BY CHAIRPERSON

We meet today on the traditional land of the Cadigal Wangal People of the Eora Nation. I acknowledge their care of the land over many generations. I celebrate their ongoing achievements in today's society and acknowledge the terrible wrongs that have been committed against the Aboriginal peoples of Australia.

PERIOD OF SILENCE FOR PRAYER, PLEDGE OR CONTEMPLATION

APOLOGIES

Nil

BUSINESS

DISCLOSURE OF INTERESTS

File Ref: 4084

The following Councillors indicated the following matter in the Business Paper where they have a Conflict of Interest, and the nature of that interest is as follows:

<u>Item No</u>	Councillor	Nature of Interest	Pecuniary/
CF 3	Councillor R Owen	Honorary office bearer of one of the organisations mentioned in the paper	Non Pecuniary Non Pecuniary Will speak and vote
CF 3	Councillor M Hanna	Honorary office bearer of one of the organisations mentioned in the paper	Non Pecuniary Will speak and vote
CD 12	Councillor S Khan	Has been involved in the project	Non Pecuniary Will speak and vote
NM 8	Councillor P Sharpe	Member of Parliament	Non Pecuniary Will leave the Chamber

MINUTES OF MEETING 03/08 – 15 April 2008

Note: Later in the meeting Councillor Sharpe declared a Non Pecuniary Interest in Item GM 34 and left the Chamber.

CONFIRMATION OF MINUTES

File Ref: 4322

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Hesse, **THAT** the Minutes of the Council Meeting 02/08, held on Tuesday, 11 March 2008, and Minutes of the CDM Meeting 03/08 held on Tuesday, 1 April 2008, as circulated, be **CONFIRMED.**

For Motion: Unanimous

SUSPENSION OF STANDING ORDERS OPEN COMMITTEE OF THE WHOLE

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Khan, **THAT**:

1. Standing Orders be suspended to allow items to be brought forward and for members of the public to address Council in relation to that item as follows:

CC 8 Ms Denise Tart NM 8 Mr Kieran Latty

2. Standing Orders be resumed at the completion of the addresses to allow Council to consider the particular item.

For Motion: Unanimous

COMMUNITY SERVICES

COMMUNICATION & CULTURAL SERVICES

CC 8 REFORM TO ARTS GRANTS SCHEME AND CULTURAL CELEBRATIONS GRANTS PROGRAM

File Ref: 1234

Ms Denise Tart addressed the meeting.

MINUTES OF MEETING 03/08 – 15 April 2008

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Khan, **THAT** the Recommendation of the Community Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

Councillor Sharpe temporarily left the meeting at 6.50 pm as she had disclosed an interest in Item NM 8.

NOTICES OF MOTION

NM 8 CAMPAIGN TO STOP THE PRIVATISATION OF NSW ELECTRICITY UTILITIES

File Ref: 1675-03

Mr Keiran Latty addressed the meeting.

RESOLVED: On the Motion of Councillor Khan, seconded by Councillor Hesse, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

Absent: Councillor Sharpe

Councillor Sharpe returned to the meeting at 7.00 pm.

CORPORATE SERVICES

FINANCE MATTERS

FS 6 COUNCIL INVESTMENTS AS AT 29 FEBRUARY 2008

File Ref: 439

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Hesse, **THAT** the Recommendation of the Corporate Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

MINUTES OF MEETING 03/08 – 15 April 2008

FS 7 DEPARTMENT OF LOCAL GOVERNMENT CIRCULAR VALUATION OF PROPERTY PLANT & EQUIPMENT AT FAIR VALUE

File Ref: 4505-06

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Hesse, **THAT** the Recommendation of the Corporate Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

COMMUNITY SERVICES

COMMUNITY DEVELOPMENT MATTERS

CD 16 <u>DRAFT SAFETY IN MARRICKVILLE (CRIME PREVENTION) PLAN</u> 2008 - 2011

File Ref: 145

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Khan, **THAT** the Recommendation of the Community Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

CD 17 THE DRAFT MARRICKVILE AGEING STRATEGY

File Ref: 1492

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Khan, **THAT** the Recommendation of the Community Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

<u>COMMUNICATION & CULTURAL SERVICES</u>

CC 7 MARRICKVILLE MATTERS UPDATE

File Ref: 2866

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Khan, **THAT** the Recommendation of the Community Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

MINUTES OF MEETING 03/08 – 15 April 2008

COMMUNITY FACILITIES MATTERS

CF 3 CHANGES TO TERMS & CONDITIONS OF HIRE FOR COMMUNITY FACILITIES 2008 – IMPACT ON CURRENT USERS

File Ref: 1427-01

The Chairperson noted that the Community Services Committee's Recommendation was not correctly recorded on page 244 of the Business Paper and should have read as follows:

- "1. the report be received and noted; and
- 2. a further report be provided to Council at its next meeting regarding issues relating to the use and noise at Petersham Town Hall, such report to be confidential if necessary".

A **MOTION** was moved by Councillor S Byrne, seconded by Councillor Olive, **THAT** the Recommendation of the Community Services Committee as appearing on the Business Paper, and the additional report, be **ADOPTED** with an amendment **THAT**:

- 1. Council receive and note the report; and
- 2. Council adopt the Draft Terms and Conditions of Hire of Community Facilities appearing in the March 2008 Community Services Meeting (Item CF 2, Meeting 02/08) with the following additions:
 - Fees and Charges for weekday use by Not for Profit local organisations for Town Halls, community halls and meeting rooms remain at their 2007/08 level, which is free; and
 - a trial without security guards for 12 months, with a further report on the trial at the end of the 12 months.

An **AMENDMENT** was moved by Councillor Sharpe, seconded by Councillor Owen, **THAT:**

- 1. the report be received and noted; and
- 2. no changes be made to the Terms and Conditions of Hire of Community Facilities.

The **AMENDMENT** was put to the vote and was **TIED**.

For Motion: Councillors Cotter, Sharpe, Owen, Iskandar, Macri and Hanna Against Motion: Councillors Olive, Hesse, Khan, S Byrne, F Byrne and Thanos

The Chairperson exercised his Casting Vote and the **AMENDMENT** was **LOST**.

MINUTES OF MEETING 03/08 – 15 April 2008

The **MOTION** was put to the vote and was **TIED**.

For Motion: Councillors Olive, Hesse, Khan, S Byrne, F Byrne and Thanos Against Motion: Councillors Cotter, Sharpe, Owen, Iskandar, Macri and Hanna

The Chairperson exercised his Casting Vote and the **MOTION** was **CARRIED**.

GENERAL MATTERS

CG 5 NILS – NO INTEREST LOAN SCHEME

File Ref: 1256

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor F Byrne, **THAT** the Recommendation of the Community Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

CG 6 <u>LEASING DECISION – 19 RAILWAY ROAD, SYDENHAM</u>

File Ref: 1256

A **MOTION** was moved by Councillor Thanos, seconded by Councillor Khan, **THAT** the Recommendation of the Community Services Committee as appearing on the Business Paper be **ADOPTED**.

An **AMENDMENT** was moved by Councillor Sharpe, seconded by Councillor Cotter, **THAT:**

- 1. the report be received and noted; and
- 2. Council approve granting of a new lease to Stone Villa Inc for 19 Railway Parade for 3 years plus 2 years, under the framework of the Community Leasing Policy, and grant delegated authority to the General Manager to negotiate the terms of the lease and to enter into that lease.

The **AMENDMENT** was put to the vote and was **TIED**.

For Motion: Councillors Cotter, Sharpe, Owen, Iskandar, Hanna and Macri Against Motion: Councillors Thanos, Olive, F Byrne, S Byrne, Khan and Hesse

The Chairperson exercised his Casting Vote and the **AMENDMENT** was **LOST**.

MINUTES OF MEETING 03/08 – 15 April 2008

The **MOTION** was put to the vote and was **TIED**.

For Motion: Councillors Thanos, Olive, F Byrne, S Byrne, Khan and Hesse **Against Motion:** Councillors Cotter, Sharpe, Owen, Iskandar, Hanna and Macri

5878 The Chairperson exercised his Casting Vote and the MOTION was CARRIED.

TECHNICAL SERVICES

ENGINEERING MATTERS

ES 9 ACCESSIBLE TRANSPORT STRATEGY

File Ref: 2608-01

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor S Byrne, **THAT** the Recommendation of the Technical Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

ES 10 IBIS MANAGEMENT PLAN

File Ref: 2666

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Khan, **THAT** the Recommendation of the Technical Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

ES 11 REGIONAL BICYCLE NETWORK PLAN FOR SEVEN COUNCILS OF THE SOUTHERN SYDNEY REGIONAL ORGANISATION OF COUNCILS (SSROC)

File Ref: 1868

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Hesse, **THAT** the Recommendation of the Technical Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

MINUTES OF MEETING 03/08 – 15 April 2008

ES 12 ENGINEERING PERFORMANCE REPORT

File Ref: 4572-04

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Hesse, **THAT** the Recommendation of the Technical Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

PARKS & RESERVES MATTERS

PR 10 ST PETERS PLAZA – ADOPTION OF A PLAN OF MANAGEMENT

File Ref: 10632-07

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Olive, **THAT** the Recommendation of the Technical Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

PR 11 PARKS AND RESERVES PERFORMANCE REPORT

File Ref: 4572-04

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Hesse, **THAT** the Recommendation of the Technical Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

PR 12 LICENCE FOR USE OF WEEKLEY PARK BY ST MICHAEL'S SCHOOL

File Ref: 10112-02

RESOLVED: On the Motion of Councillor Cotter, seconded by Councillor Hesse, **THAT** the Recommendation of the Technical Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

MINUTES OF MEETING 03/08 – 15 April 2008

PROPERTY MATTERS

PW 8 PROPERTY SERVICES PERFORMANCE REPORT

File Ref: 4572-04

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Khan, **THAT** the Recommendation of the Technical Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

PW 9 WASTE SERVICES TO NON-RATEABLE PROPERTIES – FURTHER REPORT ON SUBMISSIONS FROM CHARITIES

File Ref: 2838

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Hesse, **THAT** the Recommendation of the Technical Services Committee as appearing on the Business Paper be **ADOPTED**.

For Motion: Councillors Thanos, Olive, S Byrne, F Byrne, Khan, Hesse,

Cotter, Owen, Sharpe and Iskandar

Against Motion: Councillors Hanna and Macri

PW 10 MOBILE GARBAGE BINS STORAGE

File Ref: 2848

A **MOTION** was moved by Councillors Thanos, seconded by Councillor Hesse, **THAT** the Recommendation of the Technical Services Committee as appearing on the Business paper be **ADOPTED** with an amendment to point 6 to include the following:

".... or where residents can prove that they are unable to store their bins in their property".

The **MOTION** was put to the vote and was **CARRIED**.

For Motion: Councillors S Byrne, F Byrne, Khan, Hesse, Olive, Hanna,

Macri and Thanos

Against Motion: Councillors Sharpe, Cotter, Owen and Iskandar.

MINUTES OF MEETING 03/08 – 15 April 2008

MAYORAL MINUTES

MM 4 REVIEW OF DRAFT OPERATING BUDGET AND DRAFT RESOURCES PLAN TO CONSIDER NO RATE INCREASE IN THE YEAR 2008/09

File Ref: 2830

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Macri, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Councillors Thanos, Hanna, Macri, Sharpe, Cotter, Owen and

Iskandar

Against Motion: Councillors Khan, S Byrne, F Byrne, Olive and Hesse

MM 5 APPOINTMENT OF NEW GENERAL MANAGER

File Ref: 952

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Olive, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

GENERAL MANAGER'S REPORTS

GM 26 BUDGET REVIEW FOR MARCH 2008

File Ref: 329

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor F Byrne, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

GM 27 THIRD QUARTERLY MANAGEMENT REPORT (JANUARY TO MARCH 2008) OF THE ANNUAL MANAGEMENT PLAN & BUDGET 2007-10

File Ref: 2570

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor F Byrne, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

Councillor Hesse temporarily left the meeting at 7.55 pm and returned at 7.56 pm.

MINUTES OF MEETING 03/08 – 15 April 2008

GM 28 PROPOSED INCREASES IN CHILD CARE FEES

File Ref: 127

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor S Byrne, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Councillors Thanos, Cotter, Sharpe, F Byrne, Khan, Olive and

Hesse

Against Motion: Councillors Owen, Iskandar, Hanna, S Byrne and Macri

GM 29 DRAFT ANNUAL MANAGEMENT PLAN AND BUDGET 2008

File Ref: 2790

The Mayor noted that Item GM 29 will be deferred until 29 April when an Extraordinary Meeting of Council will be held in accordance with Council's resolution in relation to Item MM 4.

GM 30 MAJOR PROJECTS - PROPOSAL TO RE-LOCATE BOUNDARY BETWEEN THE EXISTING SES SITE AND NESS PARK - PROPOSED ADDITION OF ROAD RESERVE

File Ref: 1980

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Olive, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

GM 31 PETITIONS RECEIVED

File Ref: 4577-03

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Hesse, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

GM 32 COUNCILLORS' ACCESS TO INFORMATION

File Ref: 4015-04

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor F Byrne, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

MINUTES OF MEETING 03/08 – 15 April 2008

GM 33 <u>DISCLOSURES OF INTEREST BY STAFF</u>

File Ref: 4577-03

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Khan, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

Disclosure of Interests:

Councillor Sharpe disclosed a Non Pecuniary Interest in Item GM 34 and left the meeting at 8.15 pm.

GM 34 LGSA (NSW) PUBLIC CAMPAIGN CONCERNING PLANNING REFORMS AND PROPOSED CHANGES TO S94 CONTRIBUTIONS

File Ref: 1931

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Khan, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

Absent: Councillor Sharpe

Councillor Sharpe returned to the meeting at 8.16 pm.

GM 35 REQUEST FOR ASSISTANCE WITH LEGAL COSTS - LOCAL GOVERNMENT AND SHIRES ASSOCIATION

File Ref: 1049-02

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Hesse, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

GM 36 <u>DESALINATION WATER PIPELINE A FURTHER PROGRESS</u> REPORT

File Ref: 2684

A **MOTION** was moved by Councillor Thanos, seconded by Councillor Hesse, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

MINUTES OF MEETING 03/08 – 15 April 2008

An **AMENDMENT** was moved by Councillor Olive, seconded by Councillor Hesse, **THAT** the **MOTION** be **ADOPTED** with the amendment that Council write to Tempe residents informing them of Council's opposition to the Desalination Pipeline; its attempts to have the pipeline relocated to the eastern side of the Alexandra Canal and relocated underground; its opposition to the pipeline blocking the overbridge; Council's correspondence to the State Member; and other matters.

Councillor Iskandar temporarily left the meeting at 8.25 pm. Councillor Macri temporarily left the meeting at 8.25 pm and returned at 8.26 pm. Councillor Iskandar returned to the meeting at 8.28 pm.

The AMENDMENT was put to the vote and was CARRIED.

For Motion: Councillors Khan, S Byrne, F Byrne, Hesse, Olive, Hanna,

Thanos and Macri

Against Motion: Councillors Sharpe, Cotter, Owen and Iskandar

The AMENDMENT became the MOTION and was put to the vote and was

CARRIED.

For Motion: Councillors Khan, S Byrne, F Byrne, Hesse, Olive, Hanna,

Thanos and Macri

Against Motion: Councillors Sharpe, Cotter, Owen and Iskandar

GM 37 OUTSTANDING CONFERENCES AND REPORTS REQUESTED BY COUNCILLORS AND IMPLEMENTATION OF NOTICES OF MOTION

File Ref: 4577-03

RESOLVED: On the Motion of Councillor Thanos, seconded by Councillor Hesse, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

The meeting closed at 8.30 pm.

CHAIRPERSON

MINUTES OF MEETING CDM 04/08 – 6 May 2008

Meeting commenced at 7.44 pm

PRESENT The Deputy Mayor, Councillor P Olive (who occupied the Chair) and

Councillors B Cotter, R Owen, C Hesse, S Khan, S Byrne, F Byrne,

M Hanna OAM, and V Macri.

ALSO PRESENT Acting Director Development and Environmental Services, Manager

Development Assessment and Planning Services, Manager Planning Projects, Acting Manager Monitoring Services and Team Leader

Development Assessment (Planning).

PERIOD OF SILENCE FOR PRAYER, PLEDGE OR CONTEMPLATION

APOLOGIES

RESOLVED: On the Motion of Councillor Olive, seconded by Councillor Khan, THAT the apologies for the Mayor, Councillor D Thanos, who was sick, and for Councillors P Sharpe, who had Parliamentary duties, and S Iskandar, whose father was ill, be accepted and leave of absence be **GRANTED**.

For Motion: Unanimous

DISCLOSURES OF INTEREST Nil

ACKNOWLEDGEMENT OF COUNTRY BY CHAIRPERSON

We meet tonight on the traditional land of the Cadigal people of the Eora nation. I acknowledge the terrible wrongs committed against the Aboriginal peoples of this country and their care of the land over many generations. I celebrate their ongoing survival and achievements in today's society.

The Chairperson advised Council that Item PS 5 is to be added to the CDM Agenda.

<u>DEVELOPMENT AND ENVIRONMENTAL SERVICES</u>

RESOLVED: On the Motion of Councillor Olive, seconded by Councillor Hesse, **THAT** Council **ADOPT** the recommendations of the Development and Environmental Services Committee for the following Items:-

MINUTES OF MEETING CDM 04/08 – 6 May 2008

<u>DA 44 PROCEDURES FOR DETERMINING DEVELOPMENT</u> <u>APPLICATIONS AT THE DEVELOPMENT AND ENVIRONMENTAL</u> <u>SERVICES COMMITTEE</u>

File Ref: 678

RECOMMENDED: On the Motion of Councillor Olive, seconded by Councillor Hesse, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

PS 5 MARRICKVILLE COUNCIL'S SUBMISSION TO THE DRAFT SOUTH SUBREGIONAL STRATEGY

File Ref: 2663

<u>RECOMMENDED</u>: On the Motion of Councillor Olive, seconded by Councillor Cotter, **THAT** the Recommendation as appearing on the Business Paper be **ADOPTED**.

For Motion: Unanimous

For Motion: Unanimous

Meeting closed at 7.46 pm.

CHAIRPERSON

FS 9 - OUARTERLY DEBTORS REPORT 31 MARCH 2008

(From Corporate Services Committee Meeting 04/08 – 13 May 2008)
For Recommendation

File Ref: 475

Director, Corporate Services reports:

Synopsis

A list of the debtors with outstanding amounts of monies which are greater than \$30,000 and those which have been outstanding for over five years; and details of the action which has been taken by Council to recover these debts is submitted in the **CONFIDENTIAL ATTACHMENTS**. It is recommended that the Report be received and noted.

The <u>CONFIDENTIAL</u> ATTACHMENTS to this item contain information which is <u>CONFIDENTIAL</u> in accordance with the Local Government Act, Section 10A(2)(b) as it deals with the personal hardship of residents and ratepayers by providing details of the amount of the debt and the financial and personal circumstances impacting on their ability to settle the debt.

During its debate on this item at the Meeting, the Committee may decide, by resolution, to discuss the confidential information in closed confidential committee. Before doing so, members of the public may be allowed to make verbal representations as to whether that part of the meeting should be closed.

Background

A summarised history and a current position report on the major debtors is presented to the Committee on a quarterly basis for debtors with a balance in excess of \$30,000 as adopted at the Corporate Services Committee Meeting held on 8 November 2005, (Meeting 10/05, Item FS20).

In this report, the financial information has been enhanced to show amounts outstanding for non rate debtors in excess of 90 days with a comparison to the last quarterly report, in order to provide an improved understanding of the debt situation. In ensuing quarters, further comment will be provided regarding movement in the greater than 90 day category.

Discussion

The Quarterly Debtors Report – Rates Debtors Outstanding Balance (<u>ATTACHMENT 1</u>) provides a history on the rates debt reduction strategy implemented by Marrickville Council. Rates and charges outstanding as at 31 March 2008 amounted to \$11,624,206. This represents 25% of the levy. It is noted that the rates and DWM charges increase by approximately one million dollars each year.

The Quarterly Debtors Report – Accounts Receivable Debtor Outstanding Balance (<u>ATTACHMENT 2</u>) provides a current analysis of aged accounts receivable debt, by debtor group and by age. Also attached (<u>ATTACHMENT 2</u>) are tables comparing debt levels with the previous quarter which show a reduction in the amount outstanding from \$1.803M to \$1.360M.

FS 9 - OUARTERLY DEBTORS REPORT 31 MARCH 2008

(From Corporate Services Committee Meeting 04/08 – 13 May 2008)
For Recommendation

Council has continued with its debt recovery action, issuing 7 day reminder notices at the start of March 2008 and 7 day legal demand letters towards the end of March 2008. A summons listing has been prepared and sent to Legal Force, Council's Mercantile Agents, in early April 2008.

The Confidential Attachment on Rates Debtors – Non-Pensioners (**CONFIDENTIAL ATTACHMENT 3**) provides details, history and current action for the quarter.

The Confidential Attachment on Rates Debtors – Pensioners (<u>CONFIDENTIAL ATTACHMENT</u> <u>4</u>) provides details, history and current action for the quarter. It should be noted that under Marrickville Council policy, legal action cannot be undertaken in relation to these debtors.

The Confidential Attachment on Accounts Receivable Debtors (<u>CONFIDENTIAL</u> <u>ATTACHMENT 5</u>) provides details, history and current action for the quarter and eliminates current debt (less than 31 days).

RECOMMENDATION:

- 1. That the report be received and noted; and
- 2. <u>ATTACHMENTS 3, 4 & 5</u> are <u>CONFIDENTIAL</u> in accordance with the Local Government Act, Section 10A(2)(b) as they deal with the personal hardship of residents and ratepayers by providing details of the amount of the debt and the financial and personal circumstances impacting on their ability to settle the debt.

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted.

ATTACHMENT 1: Total 1 page

Quarterly Debtors Report - Rates Debtors Outstanding Balance Summary.

ATTACHMENT 2: Total 1 page

Quarterly Debtors Report – September 2007 and December 2007 - Accounts Receivable Debtors Outstanding Balance Summary.

CONFIDENTIAL ATTACHMENT 3: Total 3 pages

Rates Debtors - Non-Pensioners.

CONFIDENTIAL ATTACHMENT 4: Total 1 page

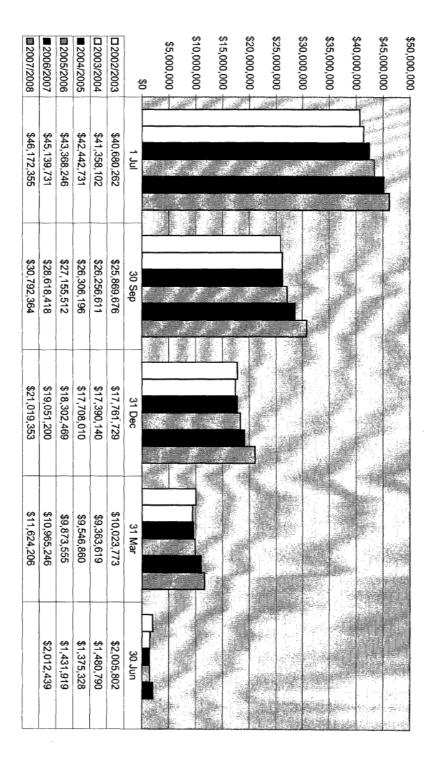
Rates Debtors – Pensioners.

CONFIDENTIAL ATTACHMENT 5: Total 2 pages

Accounts Receivable Debtors.

ATTACHMENT 1 - FS 9 - QUARTERLY DEBTORS REPORT 31 MARCH 2008

(From Corporate Services Committee Meeting 04/08 – 13 May 2008) For Recommendation



Attachment 1 - Quarterly Debtors Report - Rates Outstanding Balance and Results from Rates Debt Reduction Strategy

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ATTACHMENT 2 - FS 9 - QUARTERLY DEBTORS REPORT 31 MARCH

(From Corporate Services Committee Meeting 04/08 – 13 May 2008) For Recommendation

ATTACHMENT 2 - NON RATES DEBTORS

ATTACHMENT 2 - DECEMBER 2007 QUARTERLY DEBTORS REPORT - ACCOUNTS RECEIVABLE DEBTOR OUTSTANDING BALANCE Current Debt Outstanding - Disected into Period Invoice Raised 1 October 2007 | 1 July 2007 -- 31 December 2007 (Less 2007 (greater 1 July 2006 - 30 June 2007 (greater Prior to July 1 2006 (greater than 90 Balance than 90 Days) the 90 Da than 90 days) days) 41,209.20 \$ 239.40 -\$ Debtor Group Number Debtor Group Name Park Rents than 90 days) \$ 1,326.77 31,024.56 746.94 Footway Licences Gas Mains Rents 4,608.93 05 & 06 662.05 Waste Containers Grants & Contributions 461.98 811.80 \$ 62,910.0D **\$** 62,910.00 \$ Cooling Tower Audits Food Services Health Inspections 225.67 \$ 667.65 \$ 45,257.25 \$ 70,126.12 4.40 5.00 920.57 1,187.10 110.00 \$ 337,266.50 **\$** 71,619.73 **\$** Advertising Structures Sundry 264,831.90 5,719.29 888.00 \$28,065.35 32 & 44 3,775.00 3,437.90 Sunary
Building List
Mobile Garbage Bins
Monitoring Services
Restorations 21,041.04 **\$** 13,850.60 38 40, 42, 43 & 45 662.00 \$
46,746.02 \$
10,711.02 \$ 14,512.60 37,450.94 **\$** 28,028.20 **\$** 54,829.59 440,475.88 \$ 57,027.99 \$ 301,449.33 14,564.17 Monitoring Services
Childrens Services Proclaim Star Care* 301 497 99

Total

ATTACHMENT 2 - MARCH 2008 QUARTERLY DEBTORS REPORT - ACCOUNTS RECEIVABLE DEBTOR OUTSTANDING BALANCE

				C	urrent Debt (Out	standing - Di	sec	ted into Per	iod I	nvoice Raised
				1.	lan 2008 - 31	1	Jul 2007 - 31	1	July 2006 -		
1		1			March 2008		Dec 2007	30	June 2007	Prior	to July 1 2006
1				(1	ess than 90	0	greater than	(9	reater than	(grea	ter than 90
Debtor Group Number	Debter Group Name		Balance		days)		90 days)		90 Days)	days	
01	Park Rents	\$	35,093.63	\$	1,414.41	\$	2,330.65	\$	1,940.58	\$	29,407.99
02	Footway Licences	-		\$		\$		\$		\$	
03	Gas Mains	\$	-	\$	-	\$	-	\$		\$	
05 & 06	Rents	\$	318,671.07	\$	271,136.41	\$	18,556.45	\$	2,953.84	\$	26,024.37
09	Waste Containers	\$	-	\$	-	\$	-	\$	-	\$	
14	Grants & Contributions	- 5	-	\$	-	5		\$		\$	
19	Food Services	\$	1,388.95	\$	668.80	\$	275.15	\$		\$	445.00
21	Health Inspections	- 5	2,220.00	\$	-	\$	240.00	\$	-	\$	1,980.00
24	Advertising Structures	5	269,831.85	\$	361.00	\$	1,665.00		\$14,939.80	\$	252,866.06
32 & 44	Sundry	5	132,439.77	\$	54,053.40	\$	65,625.91	\$	4,183.21	\$	8,577.25
38	Mobile Garbage Bins	- 5	26,340.38	\$	4,603.80	\$	5,513.00	\$	9,503.40	\$	6,720.18
40, 42, 43 & 45	Monitoring Services	\$	13,657.00	\$		5	-	\$	88.00	\$	13,569.00
60	Restorations	\$	297,682.32	\$	77,916.51	5	22.14	\$	613.64	\$	219,130.03
Proclaim	Monitoring Services	5	80,352.61	\$	60,597.01	\$	10,755.60	\$	9,000.00	\$	-
Star Care*	Childrens Services	\$	182,013.53								
Total		\$	1,359,691.11	\$	470,751.34	\$	104,983.90	\$	43,222.47	\$	558,719.87

^{*} Please note an aged analysis can not be extracted from Starcare

^{\$ 1,803,635.81 \$ 620,283.92 \$} * Please note an aged analysis can not be extracted from Starcare

ATTACHMENT 3 - FS 9 - QUARTERLY DEBTORS REPORT 31 MARCH 2008

(From Corporate Services Committee Meeting 04/08 – 13 May 2008) For Recommendation

ATTACHMENT 3 IS CONFIDENTIAL IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT, SECTION 10A(2)(b) AS IT DEALS WITH THE PERSONAL HARDSHIP OF RESIDENTS AND RATEPAYERS BY PROVIDING DETAILS OF THE AMOUNT OF THE DEBT AND THE FINANCIAL AND PERSONAL CIRCUMSTANCES IMPACTING ON THEIR ABILITY TO SETTLE THE DEBT.

ATTACHMENT 4 - FS 9 - QUARTERLY DEBTORS REPORT 31 MARCH 2008

(From Corporate Services Committee Meeting 04/08 – 13 May 2008) For Recommendation

ATTACHMENT 4 IS CONFIDENTIAL IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT, SECTION 10A(2)(b) AS IT DEALS WITH THE PERSONAL HARDSHIP OF RESIDENTS AND RATEPAYERS BY PROVIDING DETAILS OF THE AMOUNT OF THE DEBT AND THE FINANCIAL AND PERSONAL CIRCUMSTANCES IMPACTING ON THEIR ABILITY TO SETTLE THE DEBT.

ATTACHMENT 5 - FS 9 - QUARTERLY DEBTORS REPORT 31 MARCH 2008

(From Corporate Services Committee Meeting 04/08 – 13 May 2008) For Recommendation

ATTACHMENT 5 IS CONFIDENTIAL IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT, SECTION 10A(2)(b) AS IT DEALS WITH THE PERSONAL HARDSHIP OF RESIDENTS AND RATEPAYERS BY PROVIDING DETAILS OF THE AMOUNT OF THE DEBT AND THE FINANCIAL AND PERSONAL CIRCUMSTANCES IMPACTING ON THEIR ABILITY TO SETTLE THE DEBT.

FS 10 - COUNCIL PAYMENT OPTIONS

(From Corporate Services Committee Meeting 04/08 – 13 May 2008) For Recommendation

File Ref: 1976-01

Director, Corporate Services reports:

Synopsis

Council does not currently allow payments for rates and other charges to be made by American Express credit cards due to the higher Merchant Service fee charged to Council when these cards are used. This report recommends the proposed introduction of American Express as an additional credit card payment type for citizens; and notes that Once Online service (formerly Acreis Once) currently offered, is proposed to be discontinued as a result of Once Online's inability to attract a significant customer base.

Background

Council currently provides a number of payment options for rates and services. These include:

- o Direct Debit (existing customers only)
- o Pay in Person at Council's administration building (credit card, eftpos, cash and cheque)
- o Post Billpay (eftpos, cash and cheque)
- o Bill Express (eftpos, cash and cheque)
- o Cheque payment through the mail
- o Commonwealth Bank Branches (credit card, eftpos, cash and cheques)
- o BPAY (credit card, bank account)
- o SecurePay (credit card)
- o Internet (credit card)

Discussion

American Express

American Express has advised that following a review of their Merchant Service fees, they are now able to offer comparable Merchant Service fees to other card providers. As a result, Council is able to extend the list of credit card service providers available to its citizens. It is proposed to implement American Express as a payment type for Ratepayers and all other transaction types. The use of American Express will be from 1 July 2008.

Once Online (formerly Acreis Online)

In June 2006 (Meeting 05/06, item FS11), the Corporate Services Committee resolved to adopt the payment option of Once Online. After being in operation for approximately 2 years, Once Online has attracted 3 customers within the Marrickville Local Government Area (LGA) in relation to rates. Accordingly, Once Online has advised that it intends to withdraw its services from the Marrickville LGA. This will take place from 1 July 2008.

FS 10 - COUNCIL PAYMENT OPTIONS

(From Corporate Services Committee Meeting 04/08 – 13 May 2008) For Recommendation

RECOMMENDATION:

THAT:

- 1. Council approve American Express as an additional payment type, and
- 2. Council notes that Once Online, as a payment option, is being withdrawn.

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted.

FS 11 - CHARGES TO BE WRITTEN OFF

(From Corporate Services Committee Meeting 04/08 – 13 May 2008 For Recommendation

File Ref: 475

Director, Corporate Services reports:

Synopsis

This report seeks a Council resolution to write off debt. It is recommended that Council give consideration to the submission pursuant to Clause 213 of the *Local Government (General)* Regulation 2005, to determine whether to write off these charges.

CONFIDENTIAL ATTACHMENT 1 to this report contains information which is **CONFIDENTIAL** in accordance with Section 10A(2)(g) of the Local Government Act as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.

During its consideration of this matter, Council may decide, by resolution, to discuss the information in closed committee. Before doing so, members of the public may be allowed to make verbal representations as to whether that part of the meeting should be closed.

Background

Clause 213 of the Local Government (General) Regulation 2005 provides the following:

- A debt can only be written off by resolution of Council or by order of the General Manager pursuant to a delegation by Council.
- Council is required to set a limit above which individual debts may be written off by resolution of Council. In adopting Financial Policy No. FS5, Council set that limit at \$10,000.
- A debt can only be written off if it is not lawfully recoverable, as a result of a decision of a court or where the decision maker believes on reasonable grounds that an attempt to recover the debt would not be cost effective.
- A resolution or order writing off a debt to a Council must specify the name of the person whose debt is being written off, identify the account concerned and the amount of the debt or refer to a record kept by Council where those particulars are recorded.

Discussion

The following amounts are submitted to Council as appropriate to be written off:

• Accounts Receivable Debtor 24-2010 – This debt was raised pursuant to section 611 of the Local Government Act 1993 in relation to advertising structures over railway properties for the amount of \$191,400. After considering legal advice from Council's Principal Solicitor (CONFIDENTIAL ATTACHMENT 1), it is recommended that the debt no longer be pursued. It is proposed to write the debt off accordingly.

FS 11 - CHARGES TO BE WRITTEN OFF

(From Corporate Services Committee Meeting 04/08 – 13 May 2008 For Recommendation

■ Accounts Receivable Debtor 01-0096 – The amount proposed to be written off is \$14,526 and relates to the use of Tempe Reserve for training. The debtor ceased trading on 14 May 2006 under section 601AA of the *Corporations Act 2001*. Hence, the debt is not legally recoverable. It is proposed to write the debt off accordingly.

In preparing the 2006/2007 Annual Financial Statements, Council made a Provision for Doubtful Debts incorporating the above debts. The proposed write off will not affect working funds.

Conclusion

Debt over \$10,000 can only be written off by resolution of Council. It is recommended that Council write off these debts against the Provision for Doubtful Debts.

RECOMMENDATION:

THAT:

- 1. Council, in accordance with Clause 213 of the Local Government (General) Regulation 2005, write off debt totaling \$205,926 in relation to Accounts Receivable Debtors 24-2010 and 01-0096 on the basis that they are not lawfully recoverable; and
- 2. <u>ATTACHMENT 1</u> is **CONFIDENTIAL** in accordance with Section 10A(2)(g) of the Local Government Act 1993, as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted.

CONFIDENTIAL ATTACHMENT 1: (Total 1 page)

Additional information re Accounts Receivable Debtors 24-2010 and 01-0096

ATTACHMENT 1 - FS 11 - CHARGES TO BE WRITTEN OFF

(From Corporate Services Committee Meeting 04/08 – 13 May 2008 For Recommendation

ATTACHMENT 1 IS CONFIDENTIAL IN ACCORDANCE WITH SECTION 10A(2)(G) OF THE LOCAL GOVERNMENT ACT 1993, AS IT DEALS WITH ADVICE CONCERNING LITIGATION, OR ADVICE THAT WOULD OTHERWISE BE PRIVILEGED FROM PRODUCTION IN LEGAL PROCEEDINGS ON THE GROUNDS OF LEGAL PROFESSIONAL PRIVILEGE

CC 10 - DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008 For Recommendation

File Ref: 190

Director, Community Services reports:

Synopsis

Council is advised that the Draft Sister Cities Strategic Plan 2008–2010, following feedback from the Sister Cities Committee and Council staff, has been prepared for public exhibition. It is recommended that the report be received and noted; that the Draft Sister Cities Strategic Plan 2008–2010 be placed on public exhibition for a period of 28 days; and that Council formalise an agreement with Zonnebeke, Belgium, by writing to confirm our sister city relationship.

Background

Current Status of Sister Cities Agreements

The Sister Cities program is aimed at increasing international understanding through communication and exchange at the person-to-person level through city-to-city affiliations. Council has sister city relationships with:

- Kos; Greece;
- Larnaca; Cyprus;
- Keelung; Taiwan;
- Funchal; Portugal;
- Safita; Syria; and
- Bethlehem; Palestine.

At its February 2007 Meeting (Item CC 3, 01/07), Council resolved to accept a request from the Egyptian community and endorsed by the Sister Cities Committee, to develop a new Sister Cities agreement with 6 October, Egypt. In March 2008, the Mayor wrote to the Egyptian Consul-General requesting minor amendments to the draft Sister Cities Agreement, which are currently being considered by the Egyptian government in 6 October.

Proposed Sister Cities Agreement with Zonnebeke, Belgium

Following the signing of a Recognition of Historical Bond between Marrickville and Zonnebeke Belgium, in August 2007 (Item CC18, 08/07), Councillor Colin Hesse represented Council at the 90th anniversary of the Battle of Passchendaele events held from 4 October to 7 October 2007 (Item MM12, 08/07). During this visit, Councillor Hesse attended a sister city confirmation ceremony with Zonnebeke.

At the February 2008 Sister Cities Committee meeting, Councillor Hesse advised that the Municipality of Zonnebeke was keen to acknowledge the historical links between the two areas through a twinning, or sister city, agreement. The Committee noted the importance of establishing an ongoing low level relationship with Zonnebeke and resolved that a business paper seeking Council approval of this be prepared. It is therefore proposed that Council formalise an agreement with Zonnebeke by writing to confirm a sister city relationship.

CC 10 - DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008 For Recommendation

Operating Framework

The Sister Cities Program is implemented through Council's advisory Sister Cities Committee that is coordinated by the Communication & Cultural Services (CCS) section. The Committee currently comprises local representatives from each country with which Council holds sister city relationships and nominated Councillors, meeting quarterly to discuss issues relevant to the Sister Cities Program.

Councillor Conference on Strategic Directions for the Program

Following the review of the Sister Cities Program in 2005, Council endorsed the development of a Sister Cities Strategic Plan in March 2006 (Item CC 4, Meeting No. 02/06) and discussed key directions for the Program at a Councillor conference in July 2007. The main outcomes of the Councillor conference are as follows:

- 1. An agreement that the future thrust of the program should be:
 - targeting relationships to improve social justice outcomes for citizens in both Council areas;
 - establishing concrete projects in the areas of youth, arts and culture, environmental, business and governance exchanges; and
 - establishing Sister Cities relationships with both international and Australian domestic places.
- 2. Options to progress the above will require Council consideration (no agreement was reached regarding a preferred approach). They are:
 - rationalise the current list of 7 Sister Cities and consider adding one or two other places so that Council would have 3-5 Sister Cities that it works with intensively; and
 - consider the layers of relationships where Council may establish basic cultural recognition 'friendship agreements' with some cities (including several of the existing 7 cities) and a small number of active Sister Cities agreements as above.
- 3. Other points raised in the conference were:
 - the current list of Sister Cities is poorly spread across the major community language groups and emerging communities in Marrickville;
 - Council's significant investment in an annual Cultural Events program for the 8 major CALD populations in Marrickville should be considered alongside the future directions to be taken with Sister Cities; and
 - achieving a reformed and improved Sister Cities Program over the next 3 years would require Council to provide a specific set of additional resources.

CC 10 - DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008 For Recommendation

Discussion

Overview of the Draft Sister Cities Strategic Plan 2008 – 2010

The Draft Sister Cities Strategic Plan 2008-2010 incorporates the key directions nominated by Council within a broader cultural development context. In May 2004, United Cities and Local Governments (UCLG) announced its position that inter-cultural dialogue and the promotion of cultural diversity were some of humankind's greatest challenges; and accordingly, international cooperation through cultural development was indispensable in promoting human rights and social inclusion, urban regeneration and employment creation, and in improving quality of life. At the international and national levels, Council promotes inter-cultural dialogue primarily through its Sister Cities Program, which has been traditionally focused on increasing international understanding through communication and exchange at the person-to-person level through city-to-city affiliations.

As this is Council's first Sister Cities Strategic Plan, it is intended to enhance the Program's foundation and as such the strategies presented emphasise research, relationship building and an integrated Council approach. Following the introduction, Section 2 describes Council's policy and planning framework in which the Sister Cities Program operates and recommends its inclusion in the pending Marrickville Cultural Plan. Section 3 provides an overview of the need for the Sister Cities Program to be implemented through a Council-wide approach. Finally, Section 4 sets out the key strategies with associated actions, nominates sections of Council responsible for implementation, and identifies the key indicators of success for each action. Timeframes have not been included in the draft plan and it is envisaged that the Sister Cities Committee would work with Council staff to determine an annual activity plan, as informed by level of activity amongst particular Sister Cities at a given time and existing workplans of other sections responsible for actioning items. Please see the attached Draft Sister Cities Strategic Plan (ATTACHMENT 1).

Consultation

Internal staff consultation was undertaken between December 2007 and January 2008, with the draft plan distributed to the Managers of Administrative Services, Children and Family Services, Community Development, Corporate Development, Engineering, Environmental Services, Library Services, and People and Workforce; the Local Historian, Cultural Diversity Officer, and CCS staff for comment. The feedback was positive and amendments were made to the draft plan where relevant.

The draft plan was then tabled at the February 2008 Sister Cities Committee meeting and there was general discussion regarding opportunities, including the display of gifts from Council's sister cities in Council's libraries, and the Point 1.1.6 of draft Strategic Plan has been amended to reflect this feedback. Copies of the plan were distributed to all Sister Cities Committee members for comment. The following comments were received from the community representatives on the Committee:

6 October, Egypt

Dr Farag Gobran endorsed the plan, noting it was very well written.

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Funchal, Madeira

Tony Ferreira requested that the Funchal Municipal Council also receive a copy of the strategic plan.

Keelung, Taiwan

Shirley Lin said she found the plan very comprehensive and well-written. She would be very pleased to see Marrickville Library and website providing more information about the sister cities, including Keelung, noting "if your people learn more about their sister cites, they might feel more involved."

Kos. Greece

George Kavourmas, endorsed the draft plan on behalf of the Pan Koakos Association, including the following points:

- meaningful activities are needed to establish and maintain a long distance, long term meaningful relationships, such as global warming and energy and water conservation, creating a uniting force between Sister Cities;
- a concrete program and dialogue it is more likely to survive a change in sister city administrations;
- Businesses and manufacturers of Marrickville could be showcased and promoted to other Sister Cities where there is a matching need; and
- a tiered Sister Cities program is logical allowing Sister Cities to maintain relationships at a level that suits their circumstances. It may stay dormant until there is cause for meaningful action or when enthusiasm picks up.

Larnaca, Cyprus

Michael Christodoulou noted that the plan was very well written and that he supported its findings and recommendations.

Safita, Syria

George Habib noted the draft plan but had no further comment.

The Committee feedback and the draft plan was then considered by Council's Senior Staff and endorsed in April 2008.

It is proposed that the draft plan is placed on public exhibition for 28 days. The public exhibition of the plan would be promoted in the Council column in The Glebe newspaper and relevant CALD newspapers. The draft plan would be made available on Council's website and at Council's libraries and citizen service centre and distributed to relevant committees and community groups. The outcomes of the public exhibition and amendments required to the draft plan would then be reported back to the Sister Cities and Community Services committees, for final endorsement.

CC 10 - DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008 For Recommendation

Conclusion

The Sister Cities Strategic Plan provides an opportunity for Council to re-focus the Sister Cities program in collaboration with the community and provides a sound framework for the program to reach its full potential.

RECOMMENDATION:

THAT:

- 1. the report be received and noted;
- 2. the Draft Sister Cities Strategic Plan 2008–2010 be placed on public exhibition for a period of 28 days; and
- 3. Council formalise an agreement with Zonnebeke, Belgium, by writing to confirm a sister city relationship.

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted.

ATTACHMENT 1: Total 17 pages

Sister Cites Strategic Plan 2008 – 2010

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation



Sister Cities Strategic Plan 2008 - 2010

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
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Contents

- 1. Introduction
- 2. Policy and Planning Framework
- 3. An Integrated Council Approach
- 4. Strategies
 - 1. Understanding & Communication
 - 2. Sharing Marrickville's Values
 - 3. Sharing Marrickville's Expertise
 - 4. Sharing Marrickville's Culture
 - 5. Review and Evaluation

Appendix A: Sister Cities Policy

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

1. Introduction

In May 2004, United Cities and Local Governments (UCLG) announced its position that intercultural dialogue and the promotion of cultural diversity were some of humankind's greatest challenges; and accordingly, international cooperation through cultural development was indispensable in promoting human rights and social inclusion, urban regeneration and employment creation, and in improving quality of life.

At the international and national levels, Council promotes inter-cultural dialogue primarily through its Sister Cities Program, which has been traditionally focused on increasing international understanding through communication and exchange at the person-to-person level through city-to-city affiliations.

The Sister Cities Program is implemented through Council's advisory Sister Cities Committee that is co-ordinated by the Communication & Cultural Services (CCS) section. The Committee currently comprises local representatives from each country with which Council holds sister city relationships and nominated Councillors, meeting quarterly to discuss issues relevant to the Sister Cities Program.

Following the review of the Sister Cities Program in 2005, Council endorsed the development of a Sister Cities Strategic Plan in March 2006 and discussed key directions for the Program at a Councillor conference in July 2007.

This Strategic Plan incorporates the key directions nominated by Council within a broader cultural development context. As this is Council's first Sister Cities Strategic Plan, it is intended to enhance the Program's foundation and as such the strategies presented emphasise research, relationship building and an integrated Council approach.

Following this introduction, Section 2 describes Council's policy and planning framework in which the Sister Cities Program operates. Section 3 provides an overview of the need for the Sister Cities Program to be implemented through a Council-wide approach. Finally, Section 4 sets out the key strategies with associated actions, nominates sections of Council responsible for implementation, and identifies the key indicators of success for each action.

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(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

2. Council's Policy and Planning Framework

Sister Cities Policy

The Sister Cities Program operates in accordance with Council's Sister Cities Policy (please see Appendix A).

The objective of Council's Sister City Policy is to promote international goodwill and world peace through mutual understanding, encouraging social, cultural and economic exchange, and fostering close civic friendships with other local authorities by the establishment of sister city relationships.

The Policy Statement provides guidance on the establishment and maintenance of Sister City relationships; the types of activity to be supported through the program; and the composition and meeting cycle for the Sister Cities Committee.

Planning Framework

The Sister Cities Policy is supported by the Marrickville's Community Plan and Strategic Plan 2006-2011. A key objective of Council's Strategic Plan 2006-2011 is to have Marrickville recognised as a leading creative arts centre of Sydney, to be achieved by enhancing Marrickville's creative economy and lifestyle through undertaking arts and cultural development for the Marrickville area.

A primary action of Council's Strategic Plan is to develop and maintain Marrickville's international relationships through its Sister Cities program; primarily through managing relationships with Marrickville's Sister Cities and facilitating the international artist exchange through the Sister Cities Program.

Marrickville Cultural Plan

The Sister Cities Strategic Plan will be incorporated into the Marrickville Cultural Plan. It is proposed that the Cultural Plan be based on the principles of the United Cities & Local Government's *Agenda 21 for Culture*, which was adopted in 2004 and presents a worldwide mission advocating local government's role in cultural development. As at November 2006, 45 cities and local governments across Africa, Europe, Latin America, the Middle-East and North America were members of the UCLG Working Group on Culture.

Agenda 21 for Culture contains 3 main principles of relevance to Council's Sister Cities Program:

- Local governments are worldwide agents of prime importance as defenders and promoters of the advance of human rights. They also represent the citizens of the world and speak out in favour of international democratic systems and institutions. Local governments work together in networks, exchanging practices and experiences and coordinating their actions.
- To promote the socialisation of and access to the digital dimension of projects and the local or global cultural heritage. The information and communication

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technologies should be used as tools for bringing cultural knowledge within the reach of all citizens.

To develop and implement policies that deepen multilateral processes based on the principle of reciprocity. International cultural cooperation is an indispensable tool for the constitution of a supportive human community which promotes the free circulation of artists and cultural operators, especially across the north-south frontier, as an essential contribution to dialogue between peoples to overcome the imbalances brought about by colonialism and for interregional integration.

The strategies presented in Section 4 are based on these 3 principles.

3. An Integrated Council Approach

As the Sister Cities Program creates relationships between areas and their local governments, it is appropriate that the implementation of the program engages with a broad cross-section of Council staff, as determined by the program's activities.

Recognition of the roles that staff across Council can play in activating the Sister Cities Program will encourage the efficient use of resources and success of the program in connecting at a broader level.

In working across the organisation, the Sister Cities Program will be able to access a range of community and professional networks maintained by staff, as well as other levels of government, representative organisations and relevant community-based organisations interested in the program objectives or working with our Sister Cities.

The strategies detailed in Section 4 recommend a multi-section response where possible to promote an integrated approach to the program's implementation and create dialogue amongst staff about the role of local government and Sister Cities in cultural development and inter-cultural exchange.

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

4. Strategies

1. Understanding & Communication

1.1 Objective

To better understand our Sister Cities and identify programs and activities to effectively benefit our Sister City relationships and the communities involved.

Actions	Section Responsible	Indicators
Research the cultural, social, political, environmental and economic landscapes of our Sister Cities.	CCS	 Project framework discussed with and endorsed by the Sister Cities Committee. Project partners identified. Project reported to the Community Services Committee.
Identify the key contacts in governments of our Sister Cities.	CCS	 Current information on key organisations maintained in the Sister Cities contacts database.
Identify relevant key community organisations in our Sister Cities.	CCS and Community Development	 Current information on key groups maintained in the Sister Cities contacts database.
Identify relevant Australian groups working in or with our Sister Cities.	CCS and Community Development	 Current information on key contacts maintained in the Sister Cities contacts database.
5. Research thematic networking programs for a minimum of 3 Sister Cities.	CCS	 Research undertaken and an information paper tabled at the Sister Cities Committee.
Council's Sister Cities gifts are catalogued.		 A register of gifts received is maintained; with the gift collection being occasionally exhibited for the community.
7. Research best practice Sister Cities programs and activities.	CCS	 Updates on relevant best practices projects from around the world tabled at the Sister Cities Committee on a regular basis.

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

1.2 Objective

Implement an on-going communication plan that will highlight the strategic significance of the Sister Cities Program to our local communities, Sister Cities, and other key stakeholders in contributing to international cultural co-operation and dialogue.

Actions	Section Responsible	Indicators
Maintain regular contact with key government representatives in our Sister Cities regarding Program activities.	ccs	 Contacts database updated annually.
Maintain regular contact with our local communities actively participating in the Sister Cities Program.	CCS	 Regular meetings of Council's Sister Cities Committee convened.
3. Develop relevant networks with the residents of our Sister Cities as informed by current Program activities, through tools such as enetworks and web-forums.	CCS and Community Development; other sections as determined by activity	 Networks are established and maintained.
4. Promote the activities and achievements of the Sister Cities Program through Council publications, website and other media outlets.	CCS	 Current information on the Sister Cities Program is maintained on Council's website. Links to all Sister Cities local governing bodies and other sites of relevance are maintained on Council's website. Program achievements and issues reported in Marrickville Matters and CALD and local media.
5. Maintain membership of and active participation in the Australian Sister Cities Association (ASCA).	CCS	 Annual membership of ASCA is maintained with appropriate budget allocation. Council participation in the ASCA Executive established.

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008)) For Recommendation

2. Sharing Marrickville's Values

2.1 Objective

Activate Marrickville values such as community well-being and harmony on international and national levels through programs that promote cultural diversity, inclusiveness and social justice.

Actions	Section Responsible	Indicators
1. Implement projects that improve social justice outcomes for our citizens and those of our Sister Cities, particularly in with those groups identified in Council's Social Plan including children, young people, older people, women, GLBTI community, and CALD communities.	CCS and Community Development	 Local support project for Arab Women's Union in Bethlehem implemented. Other project options that include the participation of relevant Council advisory committees are presented to the Sister Cities Committee for consideration.
2. Target Sister City relationships where there is interest in social justice outcomes for citizens in both international and domestic places.	CCS and Community Development	 Report presenting options is endorsed by the Sister Cities Committee and tabled at the Community Services Committee for Council's consideration. Council's decision implemented.
Prioritise addressing social justice issues between developed and developing nations.	CCS and Community Development	 Report presenting options is endorsed by the Sister Cities Committee and tabled at the Community Services Committee for Council's consideration. Council's decision implemented.
Bring our local Sister Cities communities together to celebrate cultural diversity.	CCS	 An annual Council event held in the local area that brings Sister Cities communities together. Council assists with the promotion of events held within our local Sister Cities communities.

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008)) For Recommendation

2.2 Objective

Celebrate and support young people's participation in the Sister Cities Program as a vehicle for sharing, understanding and valuing cultural diversity.

Actions	Section Responsible	Indicators
Provide opportunities for local young people aged between 18 and 25, including university students, trades students and disadvantaged youth to participate in exchanges with our Sister Cities.	CCS and Community Development	 Implementation of a youth exchange program, to be undertaken on an annual rotation with the artist and staff exchange programs. Local and Sister City partnerships established.
Engage with local schools and TAFEs in creating educational partnerships.	CCS and Community Development	 Discussions held with local schools and TAFEs regarding the Sister Cities Program and its objectives. Project areas identified and implemented.
3. Launch a youth interactive program during Youth Week.	Community Development and CCS	 Program encouraging communication between local and Sister City young people established through the Youth Council, eg: penpal / e-networks projects.

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

2.3 Objective

Share the Marrickville community's passion for environmental sustainability and best practice education and management program with our Sister Cities, promoting ecologically sustainable development and the responsibilities of government, business and individuals.

Actions	Section Responsible	Indicators
1. Mark international environmental events and concerns each year such as World Environment day, Earth Hour, climate change, the Peak Oil Protocol, Local Agenda 21and desalination.	Environmental Services, Corporate Development and CCS	 International on-line networks established on Council's website.
Promote sustainability initiatives internationally.	Environmental Services and CCS	 Showcase sustainability initiatives, such as target sustainability @ marrickville, to our Sister Cities.
3. Undertake research on issues such as water, energy and waste management for inclusion of innovative ideas in relevant Council projects.	Environmental Services and CCS	 Research completed and findings relayed to staff and community.

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008)) For Recommendation

2.4 Objective

Encourage partnerships with our Sister Cities that contribute to economic prosperity locally and in our Sister Cities, contributing to a liveable, vibrant and sustainable way of life.

Actions	Section Responsible	Indicators
Investigate potential domestic Sister Cities where regional-urban economic partnerships can be established for mutual benefit, business growth and job creation.	ccs	 Research paper on suitable regional Australian local government areas presented to Sister Cities Committee. The Sister Cities Committee recommendation for a suitable regional Australian Sister Cities relationship presented to the Community Services Committee for consideration. Council's decision implemented.
2. Promote the Sister Cities Program to local businesses, Main Street Committees and local business groups to activate their involvement with businesses in our Sister Cities.	ccs	 Discussions held with local businesses and business groups regarding the Sister Cities Program and its objectives. Project areas identified and implemented.
3. Promote local cultural tourism to our Sister Cities, in conjunction with relevant agencies such as Tourism NSW.	CCS	 Discussions held with Tourism NSW; relevant Australian-based diplomatic agencies; relevant airlines and tourism operators; and project partners determined. Promotional information about local cultural products distributed to project partners.

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

3. Sharing Marrickville's Expertise

Objective

Share Council's experience in good governance with our Sister Cities, including progressive, responsive, efficient and accountable local services and working in partnership with an active and informed citizenship.

Actions	Section Responsible	Indicators
1. Implement a Council-to-Council staff exchange program with our Sister Cities to facilitate learning about effective governance and active citizenship, and to provide specialist support and skills transference in areas such as community services, environmental management, urban planning, technical services and financial management.	CCS and People and Workforce	 Implementation of a staff exchange program, to be undertaken on an annual rotation with the artist and youth exchange programs.
2. Engage with the Marrickville community on specific campaigns/projects, eg: awareness and fundraising for specific issues affecting our Sister Cities.	CCS and Community Development	 The projects identified in Strategy 2 include a community awareness and/or fundraising aspect where relevant.
3. Amend Committee membership to include appropriate representatives from the not-for-profit sector working with our Sister Cities and engaging with relevant issues.	CCS and Community Development	 Identify relevant not-for-profit sectors partners and present recommendation to the Sister Cities Committee for consideration. The recommendation of the Sister Cities Committee is tabled at the Community Services Committee for consideration. Council's decision implemented.

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

4. Sharing Marrickville's Culture

Objective

To celebrate Marrickville's unique culture with our Sister Cities and promote the cultural diversity of our Sister Cities to our local community, creating opportunities for sharing, appreciation and enjoyment.

Actions	Section Responsible	Indicators
Update the Marrickville Library collection with current information from our Sister Cities.	Library Services and CCS	 Appropriate additions are made to the Library Services collection.
Provide information about Marrickville to our Sister Cities.	CCS, Library Services, History Services	 Appropriate information is identified and forwarded to our Sister Cities.
3. Maintain International Artist Exchange Program.	ccs	Implementation of an artist exchange program, to be undertaken on an annual rotation with the staff and youth exchange programs.
4. Establish an on-line art gallery featuring local and Sister City artists on Council's website.	CCS and Corporate Development	 An on-line Sister Cities art gallery is established and maintained on Council's website.
5. Expand the Arts & Culture in Marrickville E-network (ACME) subscriber database to include artists and cultural workers in our Sister Cities.	ccs	 Information about ACME is distributed to our Sister Cities; and project partners established. Artists working in our Sister Cities have joined the ACME database.

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

5. Review and Evaluation

Objective

A Sister Cities Program that effectively and efficiently contributes to international cultural cooperation and dialogue and achieves its objectives of understanding, communication, and sharing Marrickville's values, expertise and culture with our Sister Cities.

Actions	Section Responsible	Indicators
1. Review structure of the Sister Cities Program, including options to reduce the number of Sister City relationships and focus on multi-faceted engagement strategies with active Sister Cities; and the implementation of a tiered Sister Cities Program including 'friendship' or 'nominal' agreements and 'active' Sister City agreements.	CCS	 A paper presenting the options and recommending a preferred option is tabled at the Community Services committee meeting for consideration. Council's decision implemented.
2. Amend the Sister Cities Policy in accordance with the outcomes of the structural review and amendments to the Committee membership detailed in the Strategy.	CCS	 Amended Sister Cities Policy is endorsed by the Sister Cities Committee and tabled at the Community Services Committee for consideration. Council's decision implemented.
Develop Terms of the Reference for the Sister Cities Committee.	CCS	 Sister Cities Committee Terms of Reference are endorsed by the Sister Cities Committee and tabled at the Community Services Committee for consideration. Council's decision implemented.
4. Regularly evaluate the Sister Cities Strategic Plan.	CCS	 Sister Cities Committee has monitored progress on the implementation of the Sister Cities Strategic Plan 2008-2010. Annual progress report

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

		tabled at the Community Services Committee.
5. A new Sister Cities Strategic Plan is prepared for 2011-2013	ccs	A draft Sister Cities Strategic Plan presented to the Sister Cities Committee for endorsement and tabled at the Community Services Committee for consideration in 2010.

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

Appendix A

Sister Cities Policy

Policy Objective

The objective of Council's Sister City Policy is to promote international goodwill and world peace through mutual understanding, encouraging social, cultural and economic exchange, and fostering close civic friendships with other local authorities by the establishment of sister city relationships.

Criteria Associated With The Policy

Local Government Act, 1993

Policy Statement

- 1. Council will maintain Sister City relationships with Funchal, Madeira; Keelung, Taiwan; Bethlehem, Palestine; Larnaca, Cyprus; and Safita, Syria; and Kos, Greece.
- 2. Council will establish new Sister City relationships where:
 - (a) A commitment exists from both Marrickville Council and the prospective Sister City to develop a long term relationship;
 - (b) There are benefits to the local area to be obtained from the promotion of mutual understanding, and social, cultural and economic exchange; and
 - (c) There is a recognition that a close civic friendship is important to the long term sister city relationship but that formal visits by Council to its Sister Cities will not be an essential element.
- 3. In establishing Sister City relationships Council will consider the national, cultural and linguistic diversity of the Marrickville community.
- 4. Council will support, where appropriate, initiatives with its Sister Cities including:
 - (a) Civic exchanges;
 - (b) Cultural and education exchanges;
 - (c) Commerce and trade exchanges;
 - (d) Sporting exchanges;
 - (e) Encouraging the involvement of young people of Marrickville with young people from Council's Sister Cities; and

ATTACHMENT 1 – CC 10 – DRAFT SISTER CITIES STRATEGIC PLAN 2008-2010

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

- (f) Celebrating the National Day of Sister Cities on 5 July each year.
- 5. Council will maintain a Sister Cities Committee to provide advice to Council on the establishment and maintenance of Sister City relationships. The Committee will comprise:
 - (a) Up to three nominated Councillors;
 - (b) One representative from the Marrickville Aboriginal Consultative Committee;
 - (c) One representative from the relevant local community as nominated by Council; and
 - (d) Two representatives from the Marrickville Youth Council.

The Committee will meet at least quarterly and will be supported by relevant Council Officers.

CC 11 - SISTER CITIES UPDATE – CURRENT INVITATIONS TO VISIT SISTER CITIES

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

File Ref: 4550, 4552, 4549-02

Director, Community Services reports:

Synopsis

Council is advised of the status of invitations from its Sister Cities of Funchal, Bethlehem, and Keelung. It is recommended that the report be received and noted; Council considers the invitations to Funchal and Keelung; if any Councillor wishes to visit Funchal and/or Keelung, Council accept the relevant invitations and send delegations at a convenient time; and any expenses for the official component of the visits be paid in accordance with Council's Policy on Payment of Expenses and Provision of Facilities to Councillors.

Background

From time to time Council hosts delegations from, and receives invitations to send delegations to, its Sister Cities.

Additional information on the Sister Cities Program, including the Draft Sister Cities Strategic Plan 2008-2010 and the status of Council's Sister Cities relationships, is included in a separate report in this Community Services Committee Business Paper.

Invitation to visit Funchal

Council received an invitation from the Mayor of Funchal, Dr Miguel Albuquerque, on 4 February 2008 to visit Funchal for the 500 Year Celebrations of Funchal, which are planned to take place throughout 2008. Council has regularly received invitations to occasions of civic importance in Funchal throughout the sister city relationship.

Invitation to visit Bethlehem

Following the recent visit to Marrickville by the Mayor of Bethlehem, Palestine, for the signing of a sister cities agreement between Bethlehem and Marrickville, Council received an open invitation from the Mayor of Bethlehem, Dr Victor Batarseh, on 18 February 2008 to visit Bethlehem (Item CC5, 02/08). Council has previously received invitations to visit Bethlehem to formalise the Sister City Agreement.

Invitation to the Ghost Festival in Keelung

Council received an invitation from the Mayor of Keelung City Government, Mr Tong-Rong Chang, to attend the annual Ghost Festival in Keelung City on 14 August 2008. Council has regularly received invitations to attend the Ghost Festival and other occasions of significance in Keelung throughout the sister city relationship.

CC 11 - SISTER CITIES UPDATE – CURRENT INVITATIONS TO VISIT SISTER CITIES

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

Discussion

Invitation to visit Funchal

The Mayor, Councillor Dimitrios Thanos, wrote to the Mayor of Funchal, Dr Miguel Albuquerque, on 18 March 2008 to request further program information about the 500 Year Celebrations of Funchal and an appropriate time to visit. When this information is received, a further report will presented to Council for consideration.

Invitation to visit Bethlehem

Following Council's endorsement of the invitation in February 2008 (Item CC5, 02/08), and discussion amongst several Councillors regarding a convenient time to visit Bethlehem in 2008, the visit has now been deferred indefinitely due to the personal circumstances of the interested Councillors. The Mayor, Councillor Dimitrios Thanos, wrote to the Mayor of Bethlehem on 22 April 2008 to advise him of this development and request that the invitation remain open.

Invitation to the Ghost Festival in Keelung

The annual Ghost Festival in Keelung City will include performances of traditional Chinese folklore. The Mayor of Keelung City Government, Mr Tong-Rong Chang, noted in his letter the growing strength of the Sister Cities relationship between Marrickville and Keelung over the years.

Councillors interested in forming a delegation to Funchal, Bethlehem and/or Keelung are requested to advise the Director Community Services.

It is anticipated that a proposed visit would be at minimal cost to Council. Council delegates would meet their own airfares in accordance with Council's Policy on Expenses and Facilities (AS 13), as well as costs while not on Council business. Council would pay meal and accommodation expenses not covered while on official business.

Director Corporate Services reports:

An adjustment to the Sister Cities' budget would be required to cover any expenses payable in accordance with Council's policy, which are expected to be minimal as outlined above.

Conclusion

The Sister Cities Program aims to develop cultural understanding and goodwill between Marrickville and its sister cities. Exchanges are a practical means of achieving this aim within an overall program of activity as presented in the Draft Sister Cities Strategic Plan 2008-2010.

CC 11 - SISTER CITIES UPDATE – CURRENT INVITATIONS TO VISIT SISTER CITIES

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

RECOMMENDATION:

THAT:

- 1. the report be received and noted;
- 2. Council considers the invitations to Funchal and Keelung;
- 3. if any Councillor wishes to visit Funchal and/or Keelung, Council accept the relevant invitations and send delegations at a convenient time; and
- 4. any expenses for the official component of the visits be paid in accordance with Council's Policy on Payment of Expenses and Provision of Facilities to Councillors.

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted.

CC 12 - MAIN STREET PROGRAM REVIEW UPDATE – A NEW MODEL FOR MARRICKVILLE COUNCIL'S MAIN STREET PROGRAM

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

File Ref: 2595

Director, Community Services reports:

Synopsis

Council is advised of progress on the Main Street Program Review. Following formal responses from the Main Street Committees regarding the consultant's report and recommendations, the document *A New Model for Marrickville Council's Main Street Program* has been prepared for public exhibition. It is recommended that the report be received and noted; and that Council endorse the public exhibition of the document *A New Model for Marrickville Council's Main Street Program* for a period of 28 days.

Background

The Main Street Committees were formed to assist Council to meet objectives based on the promotion and business development of the main strip shopping areas in the Marrickville Local Government Area (LGA), to ensure their long-term viability. Council established the first Main Street program in 1995 in Newtown South, followed by Marrickville Main Street in 1996, Petersham Main Street in 1997, and Dulwich Hill Main Street in 2000.

In addition to the Mayor and Ward Councillors, each Committee consists of between six and ten eligible members who are either business operators or property owners. Each of the programs is jointly funded by a special rate levy within a designated area of the strip shopping centres. The Committees pass an annual resolution to continue the levy. Council provides one dollar from general revenue for every two dollars acquired by the special rate levy. The Committees also raise funds through program activities to supplement the Council budget, such as sponsorship.

Council annually appoints temporary part-time Co-ordinators to resource the Committees in carrying out annual work plans. Until recently, the Dulwich Hill Main Street Coordinator was employed 8 hours per week; the Marrickville Main Street Coordinator employed 20 hours per week; the Newtown South Main Street Coordinator employed 30 hours per week; and the Petersham Main Street Coordinator employed 8 hours per week. The variation in working hours reflects the differing levels of funding available to each Committee. Position vacancies in 2007, lead to the creation of a temporary, combined, full-time position for the Dulwich Hill, Marrickville, and Petersham Committees. The Main Street Coordinator for Dulwich Hill, Marrickville, and Petersham and the Newtown South Main Street Coordinator are currently engaged on temporary contracts until 30 June 2008.

In March 2007, Council appointed consultants People Place and Partnership to review the structure and function of the Main Street program to ensure that Council was delivering the most effective program of support to the business community and achieving maximum value for stakeholders who include local business operators, property owners and ratepayers (ItemCC15, 06/07). During the review process, consultation was undertaken with the Main Street Committees, Main Street business operators, relevant Council staff, project staff such as the cultural planning consultants, and other stakeholders. The consultants delivered their final report to Council in November 2007.

CC 12 - MAIN STREET PROGRAM REVIEW UPDATE – A NEW MODEL FOR MARRICKVILLE COUNCIL'S MAIN STREET PROGRAM

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

Discussion

The consultant's final report included recommendations for the implementation of a new business development model and was distributed to the Main Street Committees for comment in December 2007. Council staff met with the Committees to advise on the status of the program review, answer questions and provide assistance in the preparation of feedback, where needed. Throughout February and March 2008, feedback from the Committees was received, collated by Council staff into draft formal responses, and re-distributed to all Main Street Committee members for comment to ensure accuracy.

Section Three of the document *A New Model for Marrickville Council's Main Street Program*, provides detailed Committees' responses. Where relevant, a response from Council officers addressing specific feedback also has been included (**ATTACHMENT 1**). In summary, the four Main Street Committees:

- supported a new model that comprised two operational categories;
- preferred retaining existing funding arrangements;
- noted their records of achievement;
- were critical of the consultant's report; and
- made a number of recommendations based on their individual experiences, such as recognising
 the cultural aspects of Newtown in services agreements, focusing on the right business mix for
 Marrickville; recognising the strong foundations and commitment in Dulwich Hill, and the
 value of strategic planning to develop Petersham.

Throughout the process, advice has been sought from Council's Senior Staff, the Principal Solicitor regarding legal implications, and the Finance Section regarding funding options. The review has highlighted:

- funding options, such as increasing the special rate levy and expanding the special rate land areas, were not considered likely to receive approval from the Minister for Local Government and therefore a new model would need to operate within the existing rateable area and at current levy percentages for each area;
- that there has been some movement in rateable businesses in the Main Street areas due to recent development, therefore the current rates database update is likely to increase funds in each area by small amounts;
- while the special rate levy must be raised annually, Council can establish Main Street strategic plans with a 3 year timeframe;
- in terms of implementing a variegated model, it would appear that it is permissible under the Local Government Act and more a policy decision for the Council in terms of economic development and delegating authority under Section 355 to an independent group; and
- Council must be able to establish a nexus of benefit between the rateable properties and the program activities.

CC 12 - MAIN STREET PROGRAM REVIEW UPDATE – A NEW MODEL FOR MARRICKVILLE COUNCIL'S MAIN STREET PROGRAM

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

The Committees' feedback, internal advice, and the consultant's report was used to inform development of the proposed program model, nominally called the 'Urban Centres Program' reflecting the terminology of the Marrickville Urban Strategy and the objectives of the Marrickville Community Plan and pending Cultural Plan.

Overview of the Proposed Program Model

The proposed Urban Centres Program, which would include a strategic plan for the development of urban centres across the LGA and individualised strategic plans for each area, would have two operational categories:

- Independent Urban Centres organisations replacing the existing Newtown and Marrickville Main Street Committees; and
- Urban Centres Committees replacing the existing Dulwich Hill and Petersham Main Street Committees.

It is proposed that Council resource the Urban Centres Program with a full-time internal staff position, an Urban Centres Program Coordinator, whose role would include the following duties:

- preparation and implementation of Council's Urban Centres Program policy and strategic plan;
- coordination of the Dulwich Hill and Petersham Urban Centres Committees and execution of their annual work plans;
- implementation and monitoring of the Newtown and Marrickville service agreements;
- reporting to Council on progress of the Urban Centres Program strategic plan, including future development of local centres; and
- when the proposed model was operating efficiently, exploring other local business development opportunities identified in the Marrickville Urban Strategy.

The proposed new program would be supported by the following strategic and operating framework, which outlines the major responsibilities of each partner:

1. Council Responsibilities

- Develop the Urban Centres Program policy and 3-year strategic plan for the LGA, which will align with Council's Community Plan, Marrickville Strategic Plan, Urban Plan and pending Cultural Plan;
- develop operating procedures for Urban Centres Committees;
- collect and distribute special rate funds;
- endorse individual strategic plans and annual work plans for each area;
- coordinate the Committees;
- coordinate expressions of interest for and administer the service agreements with independent business organisations;
- hold Annual General Meetings (AGMs) to approve continuation of the special rate; and
- regularly monitor individual project activities and evaluate the program after 3 years.

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(From Community Services Committee Meeting 04/08 – 13 May, 2008))
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- 2. Independent Business Organisation Responsibilities
 - Develop a 3-year strategic plan for the area;
 - enter into annual service agreements with Council;
 - develop and implement annual work plans;
 - provide advice to Council on matters relating to their area;
 - manage financial resources; and
 - engage and manage employees as required.
- 3. Urban Centres Committee Responsibilities
 - Develop a 3-year strategic plan for the area;
 - develop and implement annual work plans; and
 - provide advice to Council on matters relating to their area.

Funding of the Proposed Program Model

The following proposed funding model is aimed at maintaining one full-time internal staff position within the current funding levels available to the Main Street Program; that is, within the existing rateable areas and at current special rate percentages raised across the Program. This has been based on the premise of not creating an unfunded staff position. It is recommended that the proposed Urban Centres Program be funded, as follows:

- Council distribute the funds collected through the current Main Street levy to Newtown and Marrickville through service agreements with independent business organisations and continue to disburse funds to Petersham and Dulwich Hill through the current Committee structure. All four areas would operate under strategic plans and annual work plans;
- Council uses its 50c/\$1 Main Street contribution from general revenue to fund a full-time internal staff position;
- general revenue funds remaining after the staff position costs are accounted for would be used to cover the general program expenses, such as advertising of expressions of interest, promotion, preparation and reviewing of planning documents and miscellaneous costs;
- Council approach the City of Sydney to provide proportional matched funding to the Newtown program for the 2009/2010 Budget, under the new Marrickville-City of Sydney partnership agreement;
- independent business organisations would be able to seek other sources of financial support to supplement the levy and undertake program activities. Income options would include grants, sponsorships, membership fees and fundraising; and
- Urban Centres Committees would be able to continue existing means of increasing income, for example through sponsorships for events.

Staffing Implications of the Proposed Program Model

If endorsed, it is proposed that during the transition phase from the current Main Street Program to the proposed program model, Council would maintain its current staffing levels of two Main Street Coordinators. As the two current Main Street Coordinators are on contracts until 30 June 2008, it is

CC 12 - MAIN STREET PROGRAM REVIEW UPDATE – A NEW MODEL FOR MARRICKVILLE COUNCIL'S MAIN STREET PROGRAM

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

likely that, following the Main Street Annual General Meetings May and June 2008, their contracts will be extended until December 2008. It is estimated that the service agreements with the independent organisations would be likely to commence in January 2009 and it is proposed that Council employ one full-time Urban Centres Coordinator at that time.

Community Consultation regarding the Proposed Program Model

It is proposed that the document *A New Model for Marrickville Council's Main Street Program* be placed on public exhibition for 28 days. The public exhibition of the proposed model would be promoted in the Council column in The Glebe newspaper and relevant CALD newspapers. The document would be made available on Council's website and at Council's libraries and citizen service centre, and distributed to all contributors to the special rate levy and business operators in the Main Street areas, relevant committees and community groups. The document would also be made available at the 2008 Main Street Committee Annual General Meetings scheduled for late May / early June. The outcomes of the public exhibition and amendments required to the proposed model would then be reported back to the Main Street and Community Services committees for final endorsement. Following Council's endorsement, implementation of the program would commence.

Director Corporate Services reports:

If endorsed by Council for implementation, the proposed model would require a reallocation of the existing budget at some point.

Conclusion

The proposed Urban Centres Program is based on strategic planning and is aligned with Council's planning framework, reflecting the economic development objectives included in the Marrickville Urban Strategy. This model acknowledges the distinct characters of Marrickville's urban centres through a variegated model in which each area has selected their preferred operating style and can determine their responses to the unique circumstances of their communities. It presents the next step for local business development and the sustainability of local strip shopping areas, a vital part of Marrickville's cultural identity.

RECOMMENDATION:

THAT:

- 1. the report be received and noted; and
- 2. Council endorse the public exhibition of the document *A New Model for Marrickville Council's Main Street Program* for a period of 28 days.

CC 12 - MAIN STREET PROGRAM REVIEW UPDATE – A NEW MODEL FOR MARRICKVILLE COUNCIL'S MAIN STREET PROGRAM

(From Community Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

COMMITTEE RECOMMENDATION:

THAT before public exhibition of the document *A new Model for Marrickville Council's Main Street Program* commences, Point 4.3 as appearing on page 79 of the Business Paper, be amended to include an extended transition period from the date of adoption of the new Urban Centres Program until 30 June 2009, in which current staffing arrangements are maintained. A full-time Urban Centres Co-ordinator would be engaged from 1 July 2009. All other aspects of the Urban Centres Program, including policy development, strategic planning and service agreements would be implemented throughout this transition period. The initial service agreements with independent organisations would reflect the transitional staffing arrangements

ATTACHMENT 1: Total 17 pages

Document: A New Model for Marrickville Council's Main Street Program

ATTACHMENT 1 - CC 1 2- A NEW MODEL FOR MARRICKVILLE COUNCIL'S MAIN STREET PROGRAM

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation



A New Model for Marrickville Council's Main Street Program

Communication & Cultural Services April 2008

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ATTACHMENT 1 - CC 1 2- A NEW MODEL FOR MARRICKVILLE COUNCIL'S MAIN STREET PROGRAM

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

1. Introduction

Marrickville Council has successfully initiated and maintained a Main Street Program across the major business centres of the local government area for more than a decade. In 2007, Marrickville Council undertook a review of its Main Street Program to ensure that it was delivering the most effective program of support to the business community and achieving maximum value for stakeholders, who include local business operators, property owners and ratepayers.

This document explains the current Main Street program, the outcomes of the review, and recommends a new way forward for local business development.

Section One of this report details the background of the current Main Street Program, where it fits within Council's overall vision and the recent review. Section Two outlines the review process and the consultant's recommendations for updating the operations of the program. Section Three details the feedback received from Council's four Main Street Committees regarding the consultant's recommendations. Section Four proposes a new model that incorporates the consultant's recommendations and the Committees' feedback, recognising the essential differences between each Main Street area. Section Five presents the next steps in the process.

The key outcome of the review process is the recommendation that Council implement a new local business development model, nominally called the Urban Centres Program. The proposed program, which would include a strategic plan for Urban Centres development across the LGA and individualised strategic plans for each area, would have two operational categories:

- Independent Urban Centres organisations (replacing the existing Newtown and Marrickville Main Street Committees); and
- Urban Centres Committees (replacing the existing Dulwich Hill and Petersham Main Street Committees).

The proposed Urban Centres Program model aims to build on the strong foundations established by the Main Street Program and continue to create an environment where local business communities are competitive, innovative and able to meet future challenges.

Marrickville Council is seeking community feedback regarding the proposed new program. For detail on how to provide comments to Council, please see Section 5.

ATTACHMENT 1 - CC 1 2- A NEW MODEL FOR MARRICKVILLE COUNCIL'S MAIN STREET PROGRAM

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

2. Background

The Main Street Committees were formed to assist Council to meet objectives based on the promotion and business development of the main strip shopping areas in the Marrickville Local Government Area (LGA), to ensure their long-term viability. Council established the first Main Street program in 1995 in Newtown South, followed by Marrickville Main Street in 1996, Petersham Main Street in 1997, and Dulwich Hill in 2000.

In addition to the Mayor and Ward Councillors, each Committee consists of between six and ten eligible members who are either retailers or property owners. Each of the programs is jointly funded by a special rate variation within a specifically designated area of the shopping precinct. The Committees pass an annual resolution to continue the special rate variation. Council provides one dollar from general revenue for every two dollars acquired by the special rate variation. The Committees also raise additional funds through sponsorship, grants and other income to supplement the Council budget.

Council annually appoints temporary part-time Coordinators to resource the Committees in carrying out annual work plans. Until recently staffing arrangements, which reflect the differing levels of funding available to each Committee, have been as follows:

- Dulwich Hill Main Street Coordinator is employed for 8 hours per week;
- Petersham Main Street Coordinator is employed for 8 hours per week;
- Marrickville Main Street Coordinator is employed for 20 hours per week; and
- Newtown South Main Street Coordinator is employed for 30 hours per week.

Currently two Coordinators; the Newtown Main Street Coordinator and a combined Marrickville, Dulwich Hill and Petersham Coordinator are employed on contracts until June 2008.

2.1 Council's Planning Framework

The Community Plan states that Council will work with the community to promote a vibrant street-life that encourages the community to engage and welcomes visitors, where local businesses flourish, and local village shopping precincts are attractive and sustainable. This is reflected and elaborated in the Marrickville Strategic Plan, in which Key Objective 2 is for establishing a creative, learning and diverse Marrickville and more specifically under point 2.2, promote a vibrant street-life where local businesses flourish. The current research that has been undertaken for the Cultural Plan also emphasises the importance of the local strip shopping centres to the unique culture of Marrickville.

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(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

The Marrickville Urban Strategy (Strategy Direction no.4), which focuses on the enhancement of the distinctive character of 16 identified local centres, states as Action 4.2 that Council will investigate opportunities to support centre revitalisation, and more specifically it will, review the existing Main Street program with a view to reinvigorating the program to emphasise the broader economic role and vitality of key centres and provide an interface between economic development and urban planning issues.

2.2 Review of the Main Street Program

In March 2007 Council appointed consultants to review the structure and function of Council's Main Street Program. The consultant held meetings with stakeholders and provided a report which recommended that Council implement a new program to achieve better outcomes. In December 2007, the Marrickville Main Street Program Review Report was distributed to the Main Street Committees for comment.

2.3 Consultant's Report – Marrickville Main Street Review

2.3.1 Issues Identified

The consultant identified a number of issues with the current format and operation of the Main Street Program, as follows:

- the need for an expansion of the program;
- the strategic role of the Marrickville Council Main Street Program;
- strategic planning for the Main Street Committees;
- lack of co-ordinated approach between Council and Main Street Committees:
- the role of Committees;
- the role of Coordinators;
- communication and information regarding the Main Street Program;
- finances and funding; and
- evaluation and monitoring.

2.3.2 Consultant's Recommendations

The key recommendation in the Marrickville Main Street Program Review Report is to update Council's Main Street Program policy, to align with Council's main strategic plans. As such the updated Main Street Program policy would reflect the objectives identified in the Marrickville Community Plan, Strategic Plan, Urban Plan and pending Cultural Plan.

The policy would be implemented through a whole-of-LGA 3 year Main Street Program strategy, that could be included as part of the pending Cultural Plan. The report recommended the implementation of 3 different Main Street operational categories to reflect local diversity and the current capacities and environments of each of the four Main Streets, as follows:

1. Independent Management:

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(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

Under this management structure Council would enter into a 'business' or 'service' agreement with an incorporated association, which would undertake an agreed program of activities funded by Council. This operational category is recommended for the **Newtown Main Street** area given the recent establishment of the Newtown Precinct Business Association. Under this operational category, the Newtown Precinct Business Association would be required to prepare a 3 year business plan and apply to Council each year for a specified set of projects, identified in the 3 year business plan, to be undertaken that financial year.

2. Partnership Management:

This management structure is similar to the existing Main Street Program model with the additional requirement that the Committee prepares a 3-year strategic plan and has its annual work plan endorsed by Council. This model is recommended for the **Marrickville Main Street** area. This is a transitional operational category allowing the Committee to move the group towards establishing an incorporated association, which would then operate under the independent operational category.

3. Council Management:

Under this management structure, Council would consult with local stakeholder groups established in specific areas regarding the development of their business area. This group would not be a recognized Committee of Council, thereby reducing the administrative requirements. The group would develop annual activity plans identifying five key activities and priorities, funded by the special rate, and administered internally by Council's Main Street staff. This operational category is recommended for the **Dulwich Hill Main Street** and **Petersham Main Street** areas, which due to size have tended to operate more informally. This model also allows for expansion into other areas of the LGA as identified in the Urban Strategy.

2.3.3 Implementation Considerations

Implementation of the above model would require:

- a new Main Street staffing structure;
- a clearly communicated business development plan and reporting framework;
- development of Main Street Program guidelines that would include the roles and responsibilities of Council, Coordinators, the business community, and 'leadership groups'; the requirements for planning and access to funds; a procedure to raise and amend special levies; and meeting procedures;
- an on-going communication campaign for the Main Street Program;
- a review of the percentage of special rates levy collected in each area to ensure consistency across all areas;
- a review of the proportions of funds spent on the activities undertaken by Main Street Committees;
- exploration of alternate funding sources; and
- establishment of evaluation and monitoring processes.

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(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

3. Consultation – Committee Responses

In December 2007, the consultant's report was forwarded to the four Main Street Committees for comment. The Committees unanimously supported a new operational model and made a number of recommendations based on their individual experiences.

The Committees' formal responses are divided into the following four sections: Council relationship, funding, the consultants report and additional comments. Where relevant, a response from Council officers addressing specific feedback has been included.

3.1 Council Relationship - including staffing arrangements

a) Newtown:

- i) Newtown supports an independent operational category whereby a local business organisation, which has a service agreement with Council, employs a Coordinator to undertake project activity; liaises with and reports to Council; and manages funding raised via the special rate levy collected by Marrickville Council.
- ii) Newtown would like the process of the service delivery agreement and reporting to be streamlined as much as possible to minimise time and administration costs, particularly if the application for funds is to be on an annual basis.
- iii) A submission or tender process should be undertaken to select the local organisations, which will be contracted to deliver services and projects on behalf of the local business community. This ensures transparency and gives credibility to the selected organisation.

b) Marrickville:

- i) Marrickville supports an independent operational category whereby a local business organisation, which has a service agreement with Council, employs a Coordinator to undertake project activity; liaises with and reports to Council; and manages funding raised via the special rate levy collected by Marrickville Council.
- ii) Marrickville wants to immediately implement the independent operational category rather than creating a partnership management model during the transition period as recommended in the report. The Committee believes that it has achieved great success and has enough structure to move into the Independent Management model in 2008.

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iii) Marrickville would like to be consulted on development applications, including any major projects that could have a direct impact on the area. They would like the roles of Council and Main Street programs clearly outlined as to what level of consultation Council will be provide to the Main Streets.

c) Dulwich Hill:

- i) Dulwich Hill wishes to maintain the existing Main Street Program model whereby the elected members constitute a formal Committee of Marrickville Council, which advises Council how the levy funds are to be used, utilising the services of a part-time Coordinator employed by Marrickville Council.
- ii) Dulwich Hill believes that the proposed model without formal recognition as a Committee of Council is a step backwards.
- iii) The Committee believes that the current system whereby one Coordinator oversees multiple areas is an effective use of resources, which will aid in increasing interaction and ideas across Council's Main Street Program.

d) Petersham:

- i) Petersham wishes to maintain the existing Main Street Program model whereby the elected members constitute a formal Committee of Marrickville Council, which advises Council how the levy funds are to be used, utilising the services of a part-time Coordinator employed by Marrickville Council.
- ii) The Committee feels that they have had a positive start to 2008, with a strong turnout of Committee members at the meetings.
- iii) Petersham believe that the proposed model without formal recognition as a Committee of Council is a step backwards.

Council Officers' Note:

- It is proposed that Council include an Expression of Interest for the selection of independent organisations.
- It is proposed that the procedures and policy that will be developed include a clarification of roles and outline the consultation to take place between Council and the Urban Centres Organisations.

3.2 Funding

a) Newtown:

 Newtown's primary concern is that funding to employ a Coordinator be guaranteed as part of the new model. Without a Coordinator to undertake project activity, Newtown believes an independent model is not

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sustainable. This is supported by an independent consultant's report provided to the Newtown Precinct Business Association (Hill PDA, January 2008).

- ii) The Committee would like to see funding for project activity granted on a triennial basis.
- iii) The Committee wants Marrickville Council to continue to match the funds raised by the special rate levy at fifty cents in each dollar collected, and for these funds to be released to the independent business organisation which will determine in consultation with Council, how these funds are to be spent. In the report, the consultant's recommendations did not state whether the current Council's contribution from general revenue would be maintained.
- iv) To ensure a voice for those that pay the Main Street Special Rate Levy, Newtown recommends automatic membership be granted to business operators located in the Special Rate area by the independent business organisation. Newtown would like consideration to be given to extending the special rate area from the Main Streets to the wider area known as Newtown Precinct (within Marrickville LGA only). This ensures an increased funding stream and removes the requirement for membership drives which take time, energy and money away from project activity.
- v) Newtown would like Marrickville Council to advocate on its behalf for City of Sydney to match Marrickville's contribution.

b) Marrickville:

- i) Marrickville wants to maintain the existing system of funding.
- ii) Marrickville believes that the fairy lights should be maintained under Council's budget. Originally an initiative of the Marrickville Main Street Committee, the lighting is well received by the community and has contributed to beautifying the area, however maintenance should now become the responsibility of Council.

c) Dulwich Hill:

- i) Dulwich Hill wants to maintain the existing system of funding.
- ii) The Committee is open to receiving assistance with creating a business plan for the future.

d) Petersham:

- i) Petersham wants to maintain the existing system of funding.
- ii) The Committee is open to receiving assistance with creating a business plan for the future.

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Council Officers' Note:

- A new model would need to be funded within the existing rateable area and at current levy percentages for each area.
- Triennial funding is not permitted by special rate legislation, however the administration process will be as streamlined as possible.
- A partnership with the City of Sydney will be sought with regard to Newtown.
- It is proposed that Council resolve support and funding of precinct events and fairy light maintenance; clarify the use of assets purchased by Main Street Committees; and determine allocation of any unspent funds (i.e. held in the reserve).

3.3 Consultant's Final Report - quality and content

a) Newtown:

- i) While Newtown supports its recommendations, the Committee has concerns about the quality of the report, in that there was no in-depth analysis of comparative models. The comparisons offered were not integrated with the specifics of the Marrickville business communities and were lacking in detail. The brief examples cited should have covered the structure, funding and staffing of the comparative programs as well as information on the longevity and success of the organisations, from incubation to their maturity. The consultant led the committee to believe that this information would be provided in detail in the final report.
- ii) Additionally, the presentation of the report was unprofessional with poor headlines and structure, making it difficult to assess the information easily.

b) Marrickville:

No comment made.

c) Dulwich Hill:

- i) Dulwich Hill does not believe that there is enough information and relevant examples provided in the report for the Committee to formulate an adequate response. The Committee is disappointed that the successes it has delivered for the community were not reflected in the report and in their opinion; the report contains generalisations and misrepresentations about the Committee and its achievements.
- ii) Dulwich Hill believes that the consultation undertaken by the consultant with Committee members was not thorough.

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iii) Dulwich Hill was very critical of the quality of the report.

d) Petersham:

- The Committee believes that there is not enough information and detail to provide an overall concrete view of what the reports' recommendation means for Petersham Main Street.
- ii) They believe that the consultation process with the Committee was not thorough and that vague questions were asked of the members.

3.4 Additional Comments

a) Newtown:

- i) Newtown would like to ensure that consideration of the creative and cultural processes that inform Main Street Program activities are enshrined in any service agreement with an independent organisation and that the new models closely align with Marrickville Council's cultural plan. Additionally Newtown has a vision for business combined with community and cultural development and believes this area should pioneer a new approach – that the new organisation is not solely a business organisation representing commercial interests.
- ii) Newtown would like Marrickville Council to establish a section for local business on Council's website with links to local business organisations and information on the models and processes adopted by Council in response to this review.

b) Marrickville:

i) Marrickville would like its Coordinator to focus on business development such as the business mix in the area and economic development i.e. employment and investment in the area.

c) Dulwich Hill:

i) The Committee would like it noted that it has strong foundations and members who are prepared to continue to commit time and resources to successful projects and activities such as the Dulwich Hill Street Fair and the provision of street performers leading up to the fair and the Christmas period.

d) Petersham:

i) The Committee feel that with more structure and a strategic plan set in place it would gain confidence from other businesses in the Main Street Special Levy area and would ultimately attract more people to the Committee. The Committee would like to see this happen and would be interested in having an external party work with them to initially set their

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strategic plan and offer advice on how to best promote the area to create a better business mix.

ii) The Committee would like Council to provide a guideline to effective strategies for implementing a Main Street Committee, enabling more structure, confidence within the community to attract more members and the achievement of more goals.

Council Officers' Note:

- A section for Urban Centres will be developed on Council's website.
- Committees and independent organisations will determine their own strategic direction in consultation with Council.
- Committee operating procedures will be developed as part of the proposed Urban Centres Program policy and strategic plan.

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4. Proposed New Model – Urban Centres Program

4.1 Operating Framework

It is proposed that Council implement a new model for local business development, to be called the Urban Centres Program, which reflects the terminology used in the Marrickville Urban Strategy, adopted by Council in April 2007. The proposed model incorporates a number of the consultant's recommendations and addresses the feedback received from the Main Street Committees.

The proposed Urban Centres Program, supported by Council staff and planning, would comprise the following 2 operational categories:

1. Independent Urban Centres Organisations

This category, recommended for Newtown and Marrickville, would enable independent not-for-profit organisations to operate under a service agreement with Council; implement an agreed annual work plan; liaise with and report to Council; and manage funding raised via the special rate levy collected by Council. The individual organisations would be responsible for their own financial and staff management.

2. Urban Centres Committees

This category, recommended for Dulwich Hill and Petersham, would maintain the existing Committee structure under which elected members constitute a formal advisory Committee to Council. Utilising the services of a part-time Coordinator employed by Council, the Committees would implement an agreed annual work plan and advise Council how the levy funds are to be used in their area.

It is proposed that Council resource the Urban Centres Program with a full-time internal staff position, an Urban Centres Coordinator, whose role would include the following duties:

- preparation and implementation of Council's Urban Centres Program policy and strategic plan;
- coordination of the Dulwich Hill and Petersham Urban Centres Committees and execution of annual work plans;
- implementation and monitoring of the Newtown and Marrickville service agreements;
- reporting to Council on progress of the Urban Centres Program strategic plan, including future development of local centres; and

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 when the proposed model was operating efficiently, exploring other local business development opportunities identified in the Marrickville Urban Strategy.

The proposed new program would be supported by the following strategic and operating framework, which outlines the major responsibilities of each partner:

4. Council Responsibilities

- Develop the Urban Centres Program policy and 3 year strategic plan for the LGA, which will align with Council's Community Plan, Marrickville Strategic Plan, Urban Plan and pending Cultural Plan;
- develop operating procedures for the Urban Centres Committees;
- collect and distribute special rate funds;
- endorse individual strategic plans and annual work plans;
- coordinate the Committees;
- coordinate expressions of interest for and administer the service agreements with independent business organisations;
- hold Annual General Meetings (AGMs) to approve continuation of the special rate; and
- regularly monitor individual project activities and evaluate the program after 3 years.

5. Independent Urban Centres Organisations Responsibilities

- Develop a 3 year strategic plan for the area;
- enter into annual service agreements with Council;
- develop and implement annual work plans;
- provide advice to Council on matters relating to their area;
- manage financial resources; and
- engage and manage employees as required.

6. Urban Centres Committees Responsibilities

- Develop a 3-year strategic plan for the area;
- develop and implement annual work plans; and
- provide advice to Council on matters relating to their area.

4.2 Funding the Proposed Urban Centres Program

It is recommended that the proposed Urban Centres Program be funded, as follows:

 Council distribute the funds collected through the current Main Street levy to Newtown and Marrickville through service agreements with independent business organisations and continue to disburse funds to Petersham and Dulwich Hill through the current Committee structure. All four areas would operate under strategic plans and annual work plans.

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- Council use its 50c/\$1 Main Street contribution from general revenue to fund a full-time internal staff position.
- General revenue funds remaining after the staff position costs are accounted for would be used to cover the general program expenses, such as advertising of expressions of interest, promotion, preparation and reviewing of planning documents and miscellaneous costs.
- Council approach the City of Sydney to provide proportional matched funding to the Newtown program for the 2009/2010 Budget, under the new Marrickville-City of Sydney partnership agreement.
- Independent business organisations would be able to seek other sources
 of financial support to supplement the levy and undertake program
 activities. Income options would include grants, sponsorships, membership
 fees and fundraising.
- Urban Centres Committees would be able to continue existing means of increasing income, for example through sponsorships for events.

4.3 Implementation of the Proposed Urban Centres Program

It is proposed that during the transition phase, Council would maintain its current staffing levels of two Main Street Coordinators. When the service agreements with the independent organisations commence, it is proposed that Council employ a full-time Urban Centres Coordinator.

Following public comment on the proposed Urban Centres Program, Council would be asked to endorse any changes to the program. Following Council's endorsement, implementation of the program would commence.

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5. Next Steps

Council values community feedback and seeks a wide response to the proposals contained in this report. Feedback can be made in the following ways:

- Feedback card this is the simplest option. Obtain a feedback card (which will be distributed to property owners contributing to the special rate levy, delivered to businesses and available from Council's Main Street staff). Mail this back to Council in the reply paid envelope provided (no stamp required).
- Complete the online feedback form on Council's website. Go to www.marrickville.nsw.gov.au and click on the Main Street Review link.
- Written responses should be addressed to:

General Manager Marrickville Council PO Box 14 Petersham 2049

• Comments can be made until 5pm on Friday 20 June 2008.

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(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

6. COUNCIL CONTACTS

For Further enquiries regarding Marrickville Main Street, Dulwich Hill Main Street and Petersham Main Street, please contact the Main Street Coordinator on (02) 9335 2280 or email msco@marrickville.nsw.gov.au

For further enquiries regarding **Newtown South** Main Street please contact the Main Street Coordinator on (02) 9519 6910 or email mainstne@marrickville.nsw.gov.au

CS 5 - SIX MONTHLY REPORT ON FEE SUBSIDY PAYMENTS TO FAMILIES USING COUNCIL'S LONG DAY CARE CENTRES

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

File Ref: 39-01

Director, Community Services reports:

Synopsis

Council has been paying a daily fee subsidy since 2003 to families using its early childhood long day care centres, in order to increase the affordability of those services for low income families. The fee subsidy was increased by Council to \$3.45 in the 2007/08 financial year. This report identifies the number of children supported by the fee subsidy and the amount of subsidy provided by Council during 1 October 2007 to 31 March 2008. It is recommended that the report be received and noted..

Background

At the Community Services Committee Meeting held on 11 March, 2003 (Item CS 4, Meeting No. 02/03), Council recommended the introduction of a new and ongoing subsidy scheme for families on 100% Child Care Benefit (CCB) which subsidised the cost of care by \$3 per child per day. This subsidy was increased to \$3.45 per day in the 2007/08 budget year. The following update is provided on the amount of subsidy funded by Council during the six month period from 1 October 2007 to 31 March 2008.

Discussion

Council's \$3.45 daily fee subsidy has assisted a total of 143 children (part-time and full-time) in low income families to access Council's long day care centres during 1 October 2007 to 31 March 2008. Details of the number of children and subsidy amount per centre are set out in the table below.

Centre	Total Children 1 October – 31 March 2008	Subsidy Provided
Addison Road	21	\$2,887.65
Cavendish Street	12	\$1,366.20
Deborah Little	37	\$4,774.80
Enmore	14	\$2,139.00
May Murray	15	\$2,128.65
Tillman Park	44	\$4,802.40
TOTAL:	143	\$18,098.70

CS 5 - SIX MONTHLY REPORT ON FEE SUBSIDY PAYMENTS TO FAMILIES USING COUNCIL'S LONG DAY CARE CENTRES

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

Conclusion

The Productivity Commission's Report on Government Services 2008 defined the Australian Government's roles and responsibilities for child care to include paying Child Care Benefit (CCB) and Child Care Tax Rebate (CCTR) to eligible families using approved child care services "to ensure all Australian families have equitable access to children's services regardless of their financial circumstances."

While Marrickville Council considers that it is the Commonwealth Government's responsibility to ensure the affordability and accessibility of child care services to all families through the provision of CCB payments, Council also has demonstrated an ongoing commitment to social justice and equity principles by further assisting low income families on 100% CCB to access affordable and high quality child care at Council's long day care centres.

RECOMMENDATION:

THAT the report be received and noted.

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted.

CS 6 - FEE RELIEF HARDSHIP GUIDELINES

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

File Ref: 1968

Director, Community Services reports:

Synopsis

This report outlines to Council proposed Fee Relief Hardship Guidelines to be implemented by the General Manager under delegated authority during the period from 2 June to 23 December 2008 for families seeking assistance with payment of fees as a result of hardship arising from the recent child care fee increases.

Background

At its meeting 02/08 of 19 February 2008 (Item GM8), Council resolved, in part:

"THAT Council:

...

3(c) in order to ensure continued access to quality child care by families, the General Manager be delegated authority to consider the circumstances of families affected by the fee increase and to provide fee relief where considered appropriate within the first six months of implementation; and a report be provided to Council on the relief granted; and ..."

At its meeting 03/08 of 15 April 2008 (Item GM 28), Council resolved to approve the introduction of publicly advertised child care fee increases from 28 April 2008; and that Council officers provide a further report on a preferred approach for the General Manager to provide fee relief to parents who request it.

Discussion

The following fee relief hardship guidelines are submitted for Council's consideration, for application by the General Manager under delegated authority during the period from Monday 2 June 2008 until Tuesday 23 December 2008.

- 1. Hardship Guidelines (the guidelines) will be applied to families of children attending Council's long day care centres only, in recognition of the higher increase in and daily cost of care; and the child care needs of families using long day care in order to retain employment. Council's preschool already receives an economic subsidy of \$50,000 to provide fee relief to eligible families.
- 2. The guidelines will apply for the limited period from 2 June to 23 December 2008. This period of time recognizes the financial pressures many families can face in the lead up to Christmas and ends at the commencement of the annual close down period for Council's centres.
- 3. The guidelines will be applied to applications submitted on a Hardship Application form by primary carers.

CS 6 - FEE RELIEF HARDSHIP GUIDELINES

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

4. Eligibility for payment of the Council daily fee subsidy (\$3.45 per day until 27 June 2008; \$3.55 per day from 30 June 2008) will be extended to families who have been issued either a Health Care Card (HCC) or Pensioner Concession Card by Centrelink. Currently Council pays the fee subsidy to families receiving 100% child care benefit (CCB). Those families have an annual family income under \$35,478. The Health Care Card is automatically provided to Centrelink income support recipients, and on application, to low income households receiving up to average weekly gross income for families with one child of \$759.00 pw or \$39,620 p.a.

This only marginally increases the family income threshold currently being applied for families receiving 100% CCB. Using eligibility for a HCC as a criterion for payment of Council's fee subsidy will bring eligibility for this payment in line with eligibility for other Council concessional rates.

5. For families who have two (2) or more children in long day care on any one day, eligibility to apply for a fee subsidy from Council will be extended to parents/primary carers whose annual household incomes exceed the income limit for a HCC but are at or below current average weekly earnings (\$53,400 p.a., based on Sydney figures). Income will need to be verified by provision of current payslips or confirmation of current weekly salary by an accountant.

A sliding fee subsidy is proposed as follows:

- (i) From 2 June to 29 August 2008, applicant families will be eligible for 33% of the daily fee subsidy for the second child; and 66% of the fee subsidy for the third child (applicable only when there are 2 or 3 children in care on the same day); and
- (ii) From 1 September to 23 December 2008, no fee subsidy will be available for the second child in care and 33% of the daily fee subsidy will be available only for the third child in care, where a family has three children in care on the same day.

Based on current numbers of siblings in care, it is estimated that this could cost a total additional amount of \$3,300 if all eligible families apply. However, this is an estimate only and families can and do change over time.

- 6. To assist families who were already receiving Council's daily fee subsidy prior to the approved fee increases commencing from 28 April 2008, it is proposed that the daily fee subsidy be increased as follows:
 - (i) From 2 June to 29 August 2008, applicant families will be eligible for a daily subsidy of \$4.00;
 - (ii) From 1 September to 23 December 2008, applicant families will be eligible for a daily subsidy of \$3.75; and
 - (iii) Thereafter, the daily fee subsidy will revert to the 2008/09 rate of \$3.55 per day.

CS 6 - FEE RELIEF HARDSHIP GUIDELINES

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

It is estimated that this could cost a total additional amount of \$4,100.

Under the new Child Care Management System (CCMS), Council no longer receives advice from Centrelink as to the percentage of CCB payable to families. Therefore, to continue to apply/be eligible for the daily fee subsidy, parents/carers will be required to provide Council with monthly confirmation of the percentage of CCB for which they are eligible as advised by Centrelink. Centrelink now makes this information available to all families; and families have on-line access to their current Centrelink payments and percentage CCB for which they are eligible.

7. Eligibility will remain for parents/carers to seek assistance through the provision of Special CCB. However, an increase in child care fees is not, in itself, sufficient reason to be provided Special CCB under the established Centrelink criteria.

Conclusion

The Fee Relief Hardship Guidelines as outlined above will provide some additional support to low income families experiencing difficulties as a result of the fee increase at Council's long day care centres.

RECOMMENDATION:

THAT Council:

- 1. approves the Fee Relief Hardship Guidelines as outlined in the report, to be implemented during the period from 2 June to 30 June 2008; and
- 2. approves the advertisement of the Fee Relief Hardship Guidelines for inclusion in the fees & charges to be adopted by Council for 2008/09 & applying for the period from July 2008 to 30 June 2008.

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted.

CF 4 - EXPRESSION OF INTEREST FOR VACANT COMMUNITY FACILITIES - 100A SILVER ST MARRICKVILLE

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

File Ref: 1256

Director, Community Services reports:

Synopsis

Council approval is sought for offering Innari Housing Inc. the lease of the premises located at 100A Silver Street Marrickville, following the Expression of Interest (EOI) process that commenced in February 2008.

Background

Council adopted a draft Leasing of Community Facilities Policy (CF1) at its December 2006 meeting (Item CG35, Meeting No. 11/06). The Policy requires Council to conduct a public EOI process to seek not-for-profit organisations which are interested in using the vacant community facilities and as they become available in the future.

In April 2007, the Community Services Committee implemented the policy following the receipt and consideration of public comments on the policy.

In November 2007, two properties were put out to EOI. These were 228 Illawarra Road Marrickville and 100A Silver Street Marrickville.

In conducting the EOI process, applicants had to be able to demonstrate that they met certain selection criteria to be considered for the leasing of vacant community facilities. These included:

- the eligible applicant must be an incorporated not for profit organisation whose place of business must be located in Marrickville or whose client base predominantly resides in Marrickville;
- organisations must be able to demonstrate that they provide a direct community service which clearly benefits Marrickville residents; and
- organisations must be able to demonstrate that they have effective governance structures and management capacities and can viably operate the intended services or activities.

While a suitable application for 228 Illawarra Rd was received and the applicant subsequently endorsed by Council, no suitable applications were received for the property at 100A Silver Street. It was resolved that invitation to submit an EOI for this property should again be made, which occurred in February 2008.

CF 4 - EXPRESSION OF INTEREST FOR VACANT COMMUNITY FACILITIES - 100A SILVER ST MARRICKVILLE

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

Discussion

Two applications were received after the second EOI process for the premises at 100A Silver Street, namely from:

- Innari Housing Inc; and
- SDN Children's Services.

The panel members involved in the assessment of applications included:

- Director, Community Services;
- Coordinator, Community Facilities and Recreation;
- Acting Manager, Administrative Services; and
- Manager, Property Services.

In making the assessment, the panel judged the application against the selection criteria, the results are tabled below.

Innari Housing Inc.

innari musing mc.		
Incorporated Not-for-Profit	Yes	
Benefit to Marrickville residents	Yes	Provide medium term support for homeless women and children in Marrickville.
Compatible with Social Plan	Yes	Social Plan acknowledges women, Aboriginal people and culturally diverse communities.
Effective governance structures and management capacities	Yes	Current history of operations. Financial information enclosed in application references.
Viably operate intended service	Yes	Have operated in Marrickville LGA for 23 years.

CF 4 - EXPRESSION OF INTEREST FOR VACANT COMMUNITY FACILITIES - 100A SILVER ST MARRICKVILLE

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

SDN Children's Services Inc.

Incorporated Not-for-Profit	Yes	
Benefit to Marrickville	Yes	Additional Childcare
residents		facility offered to residents.
Compatible with Social	Yes	Social Plan acknowledges
Plan		the rights and value of
		children and fostering the
		provision of high quality
		children's and family
		services
Effective governance	Yes	Current history of
structures and management		operations. Financial
capacities		information enclosed in
		application including
		references.
Viably operate intended	Yes	Current history of
service		operations including service
		currently operating at 251
		Illawarra Rd.

While both applicants met all the criteria as tabled above, the granting of the lease to Innari Housing Inc. was seen as important in Council actively supporting the continuing work of this organisation. Innari is a small not for profit organisation that currently operates 13 supported accommodation premises for homeless women and children. The accommodation is provided on a 3-12 month basis, with generally one family to a property, although sharing does occur. Currently there are 15 women and 30 children in the accommodation.

Innari Housing Inc pays market based rent in a private building in Marrickville Road for its office space and administrative functions. The granting of the lease to Innari Inc will assist the organisation meet growing financial pressures and enhance its ability to continue to provide a good quality service in the Marrickville Council area.

It should be noted that SDN Children's Services, which is a major not for profit child care provider in NSW, already operates a 59 place childcare facility in the Marrickville LGA, using an existing Council community facility.

The premises at 100A Silver Street is seen as more appropriate for an office use than as a childcare facility. The possibility that building works may be required to make it compliant for use as a childcare centre, also favoured the granting of the lease to Innari Housing.

CF 4 - EXPRESSION OF INTEREST FOR VACANT COMMUNITY FACILITIES - 100A SILVER ST MARRICKVILLE

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

Both organisations demonstrated a benefit to the Marrickville LGA and its residents and alignment to Council's Social Plan. Innari Housing Inc, however primarily works with severely disadvantaged families, young people and children.

RECOMMENDATION:

THAT:

- 1. the report be received and noted; and
- 2. Council approve offering Innari Housing Inc. three plus two lease for the property at 100A Silver Street in line with Council's Leasing of Community Facilities Policy.

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted.

CF 5 - MARRICKVILLE RECREATION ADVISORY COMMITTEE UPDATE

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

File Ref: 890

Director, Community Services reports:

Synopsis

At its December 2006 Council Meeting (Item NM 24, Meeting No. 11/06), Council resolved to establish a Sport and Leisure Advisory Committee. This Committee was named the Marrickville Recreation Advisory Committee upon recommendation to the Community Services Committee at its April 2007 Meeting (Item CF3, Meeting No. 03/07). The following report recommends that the formation of the Recreation Advisory Committee be discontinued due to a lack of public interest and that other measures be implemented to provide Council with advice on Recreation, Sport and Leisure.

Background

In December 2006, Council resolved to establish a Sport and Leisure Advisory Committee and that Council Officers prepare a further report on Terms of Reference, frequency of meetings and structure of the Committee for Council's Considerations. Council Officers submitted this report at Council's April 2007 Meeting (Item CF3, Meeting No. 03/07) and the recommendations were adopted by Council.

The terms of reference prescribed that the Committee be comprised of the following:

- one representative from the Marrickville Police Citizens Youth Club (PCYC);
- one representative from Sydney South West Area Health Service Promotion Unit;
- one representative of older persons in the community;
- one representative of Marrickville Youth Council;
- one representative of the Marrickville Aboriginal Consultative Committee (MACC);
- one local school teacher a teacher with expertise in the field of Personal Development Health & Physical Education is encouraged to join the committee;
- one representative of the Marrickville Council Multicultural Committee;
- one representative from among local licensed clubs that are registered with Clubs NSW;
- one representative from among local sport and leisure clubs/organisations;
- up to 2 Councillors from Marrickville Council; and
- two Council employees as ex-officio members, one from the Parks and Reserves Section and one from Community Facilities and Recreation Section.

It was proposed that the Recreation Advisory Committee would play an important role in addressing current and future sport and leisure needs because it would facilitate the

CF 5 - MARRICKVILLE RECREATION ADVISORY COMMITTEE UPDATE

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

involvement of stakeholders and the community in the implementation of Council's Recreation Strategic Plan.

Discussion

As per the Terms of Reference, nominations were sought for Committee Representatives through the following channels:

- the 'Call for Nominations' notice was posted on Council's website on 5 September 2007:
- a column was placed in the Glebe newspaper on 13 September 2007;
- a mailout was sent to over 50 local recreation organisations and to local schools. This was followed by a second 'reminder notice';
- local registered clubs were also contacted directly by email on two separate occasions;
- a notice was placed in the Summer 2007/2008 edition of the *Active Marrickville Newsletter*;
- calls for nominations were placed on the agendas of meetings of the Marrickville Youth Council, Marrickville Aboriginal Consultative Committee (MACC), Marrickville Council Multicultural Committee and the Seniors Reference Group. Recreation Officers were also in attendance and presented to meetings where possible;
- follow up calls were made to interested parties and information packs mailed when requested; and
- direct calls were made to the PCYC and the South West Area Health Service Promotion Unit. Subsequent email communication followed.

Following this extensive appeal for nominations, there has been a poor response by the community. In total, there has been only four nominations submitted, all of which have been made by representatives of local sport and leisure organisations. As a result, the formation of an Advisory Committee that appropriately reflects the needs of the wider community has not occurred.

In response to this lack of public interest in the Recreation Advisory Committee it is suggested that Council conduct alternative methods of community consultation to assist with identifying and implementing recreational, sport and leisure priority programs and services. Council officers believe that community members are not interested in a long-term commitment to a consultative Committee but may favour one-off consultation relating to specific issues that are relevant to their respective organisation (s).

An alternative consultative method that has been identified by Council Officers is a Community Recreation, Sport and Leisure Forum to be conducted bi-annually. The Forum would be a public-meeting inviting community members to make suggestions,

CF 5 - MARRICKVILLE RECREATION ADVISORY COMMITTEE UPDATE

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

raise concerns, comment on current programs and services and ultimately inform Council Officers of the current and future recreation needs of the community.

It would also be an opportunity for Council Officers to inform stakeholders of future plans for recreation services and community facilities. In addition, community surveys will be devised and distributed at recreation events and through established recreation networks. This form of consultation will require less of a commitment on the community's behalf while still identifying current gaps in provision and areas of potential development. Council Officers will also attend meetings of other appropriate Council Consultative Committees on a regular basis for targeted consultation.

Consultation will subsequently inform a review of the Recreation Strategic Plan which Council Officers will conduct in 2008/09 and help direct future recreation program planning.

Conclusion

Due to a lack of positive response following an extensive appeal for nominations, it is recommended that attempts to establish the Marrickville Recreation Advisory Committee be discontinued in favour of alternative consultative methods such as biannual Recreation, Sport and Leisure Forums and ongoing community surveys. Such consultation will help to highlight areas of the current Recreation Strategic Plan (2004) that need to be updated or revised.

RECOMMENDATION:

THAT:

- 1. the report be received and noted;
- 2. Council approve the discontinuation of the formation of the Marrickville Recreation Advisory Committee; and
- 3. Council establish a bi-annual Community Consultative Forum on Recreation Sport and Leisure.

CF 5 - MARRICKVILLE RECREATION ADVISORY COMMITTEE UPDATE

(From Community Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

COMMITTEE RECOMMENDATION

THAT:

- 1. the report be received and noted;
- 2. Council approve the discontinuation of the formation of the Marrickville Recreation Advisory Committee; and
- 3. Council re-establish a bi-annual Community Consultative Forum on Recreation Sport and Leisure; and
- 4. Council continue to explore other options of direct consultation with sporting, recreation and leisure organisations.

ES 14 – ENGINEERING PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

File Ref: 4572-04

Director, Technical Services reports:

Synopsis

This is a report on the civil construction and maintenance works commissioned and coordinated by the Engineering Section for the period concluding 30 April 2008. It is recommended that the report be received and noted. It is also recommended that the budget adjustments in the Operational Program and Resources Plan as detailed in the body of this report be considered by Council at the May Council meeting.

Discussion

The status of the Engineering Resources Plan Works Program and Operational Maintenance Program as at 30 April 2008 is summarised below. The financial details of the Engineering Operating Budget Report (<u>ATTACHMENT 1</u>) and the Engineering Services Resources Plan (<u>ATTACHMENT 2</u>) are also provided with this report.

ENGINEERING WORKS RESOURCES PLAN PROGRAM

Completed Projects 1 July 2007 – 30 April 2008

LOCAL ROADS	 Charles Street, Enmore London Street, Enmore Phillip Street, Newtown Barden Street, Tempe Dulwich street, Dulwich hill Lewisham Street, Dulwich Hill Green Street, Tempe Brown Street, St Peters Nicholson Street, Tempe Wells Avenue, Tempe Premier Street, Marrickville Council Street, St Peters
ROADS TO RECOVERY	 Marshall Lane, Stanmore Lands Lane, Newtown Unnamed Lane, Petersham Harrow Lane, Stanmore Cardigan Lane, Stanmore Percival Lane West, Stanmore

ES 14 - ENGINEERING PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

FOOTPATH	 Griffith Street, Tempe Centennial Street, Marrickville Westbourne Street, Petersham Metropolitan Road, Enmore Wardell Road Shopping Centre, Dulwich Hill Myra Road, Dulwich Hill Fort Street, Petersham Sydenham Road, Marrickville Victoria Street, Dulwich Hill Addison Road, Marrickville (PAMP) Juliett Street, Marrickville(Heritage) Pine Street, Marrickville(Heritage)
TRAFFIC	 Regional Bike Route RR07(King Street, Newtown to Longport Street, Lewisham) The following are all Pedestrian Refuge Islands Wharf Street at Illawarra Road, Marrickville Yule Street, Dulwich Hill Church Street at Illawarra Road, Marrickville Church Street at Moyes Street, Marrickville

Works in Progress (April)

FOOTPATH	Morton Avenue, LewishamBeauchamp Street, Marrickville(Heritage)
	Sydenham Shopping Centre Selisham Band, Stamman
	Salisbury Road, StanmoreIllawarra Road, Shopping Centre, Marrickville
	Wardell Road, Dulwich Hill
	• Lynch Avenue, Enmore (Heritage)
TRAFFIC	Mackey Park, Marrickville
	 Corunna Road, Stanmore(Pedestrian Refuge Island)

ES 14 – ENGINEERING PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

Works scheduled to start in May/June

FOOTPATHS	Victoria Street, Lewisham
	Illawarra Road, Marrickville
DRAINAGE	Rowley Street, Camperdown
	Ewart Street, Marrickville
	• Eliza Street, Newtown(re-line)
	• Searl Street, Petersham (re-line)
TRAFFIC	Regional Bike Route(Trade Street, Camperdown)
	 Cycleway Stage 3(Warren Park, Marrickville)

BREAKDOWN OF CIVIL WORKS ITEMS

A breakdown of costs on various completed civil works up to 31 January 2008 is set out below:

CAPITAL WOR	RKS - RESOURCE	S PLAN	
Item	Quantity Completed (m ²)	Cost to date \$	Average Rate \$
Concrete Footpaths (includes nature strip, ramps etc)	7,178 **	567,121	79
Local Roads re-surfacing (AC) by BU	3,744	176,258	47
Lanes re-surfacing (AC) by BU	5,235	234,145	45
MAINTENANCE WO	ORKS - OPERATI	NG BUDGET	
Concrete Footpaths	3,629	341,163	94
Brick Footpaths	1,338	94,661	68
Footpath Grinding	3,367 ln m	87,553	26
Local Road Pavement Repair (AC) by BU	4,616	273,531	59
Regional Road Pavement Repair (AC)	0	0	0
Local Road Pavement Repair (by Contractor)	7,040	208,192	30

(**Includes works in progress)

ES 14 – ENGINEERING PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

RESOURCES PLAN

Pedestrian Fencing, Enmore Road

Council has received grant funding of \$60,000 under the Federal Government's Auslink Blackspot Program for the installation of pedestrian safety fencing at locations along Enmore Road shopping strip, having pedestrian accident history. The proposal was considered by the Local Traffic Planning & Advisory Committee Meeting held on 15 April 2008.

Subject to the outcome of consultation, installation is programmed for June 2008.

It is recommended that Council accept the grant and the project be included as part of the 2007/08 Resources Plan as follows:

4173-PEDESTRIAN SAFETY	
Expenditure	
Pedestrian fencing, Enmore Road - Expenditure No. (To be	\$60,000
advised)	
Income	
Pedestrian fencing, Enmore Road - Income No. (To be advised)	(\$60,000)

OPERATIONAL BUDGET

Regional Road Pavement Maintenance

As advised at the September 2007 Technical Services Committee (ES 35, Meeting 08/07) Council received a Regional Roads Block Grant (Roads Component) of \$220,000 for the 2007/08 financial year.

This represents a \$53,000 increase over the original budget provision.

It is recommended that the additional funds be allocated as follows to fund works currently programmed:

Account	Description	Current Budget	Adjusted Budget
EXPENDITURE 1-4122-1300-5041-00	Concrete Slab Repairs	\$43,157	\$96,157
<u>INCOME</u> 1-4122-2512-0000	RTA Block Grant	(\$167,000)	(\$220,000)

ES 14 – ENGINEERING PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

Wardell Road Bridge Repairs

A budget of \$50,000 has been provided within the Regional Road Maintenance Program of the Operational Budget for Council's contribution to the repair of railing across the Wardell Road Bridge. Both Canterbury City Council and Marrickville Council share responsibility for this bridge.

Canterbury City Council is project managing the works and is currently sourcing quotations. It is however expected that works will not be completed this financial year, necessitating a carryover of allocated budget to meet Council's commitment.

Accordingly it is recommended that the allocated funds \$50,000 (Account 1-4122-1300-5046-00) be restricted to meet Council's commitment next financial year.

Director Corporate Services Reports

Council can consider a budget adjustment at the next Budget Review.

RECOMMENDATION:

THAT:

- 1. the report be received and noted;
- 2. Council accept the grant of \$60,000 under the Federal Blackspot Program for the installation of pedestrian fencing in Enmore Road, Enmore and the project be included in the 2007/2008 Resources Plan;
- 3. Council consider the budget adjustment for the Regional Roads Program at the May 2008 Council Meeting as detailed in the body of this report; and
- 4. Budget allocation for Wardell Road Bridge Repairs (\$50,000) be restricted for expenditure in 2008/09 financial year.

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted

ATTACHMENT 1: Total 1 page

Operating Budget - Civil Maintenance

ATTACHMENT 2: Total 3 pages

Engineering Resources Plan 2007/2008

ATTACHMENT 1 – ES 14 - ENGINEERING SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

		NGINEERING PERFO AS AT END OF PERI Operating Budget -	OD 10, A	oril 2008	T	5	
ACCT	0 April 2008 SUB ACTIVITY	PROJECT	TOTAL BUDGET	COMMITTED ORDERS	ACTUAL EXP	TOTAL	% REMAINING
5002	Local Road Pavement Maintenance		245,614	0	239,848	239,848	2%
5003 5041	Local Road Pavement Maintenance Local Road Pavement Maintenance	AP - Heavy Patching	659,803	0	505,949 19,068	505,949	23% 85%
5043	Local Road Pavement Maintenance	CP - Joint Sealing	130,016 17,100	0	9,203	19,068 9,203	46%
5044	Local Road Pavement Maintenance	CP - Slab Jacking	85,600	85,600	0	85,600	0%
5230	Local Road Pavement Maintenance	Kerb and Gulter Total for Local Roads	115,000 1,253,133	85,600	160,470 934,538	160,470 1,020,138	-40% 19%
5002	Regional Road Pavement Maintce	AP - Hand Patching	50,040	0	1,637	1,637	97%
5003 5041	Regional Road Pavement Maintce	AP - Heavy Patching	21,739	0	0	0	100%
5043	Regional Road Pavement Maintce Regional Road Pavement Maintce	CP - Slab Repairs CP - Joint Sealing	43,157 38,200	0	81.702 0	81,702	-89% 100%
5044	Regional Road Pavement Maintce	CP - Slab Jacking	103,500	0	74,234	74,234	28%
5046	Regional Road Pavement Maintce	Wardell Road Bridge Repairs	50,000	0	0	0	100%
5050 5230	Regional Road Pavement Maintce Regional Road Pavement Maintce	Bridge Maintenance Kerb and Gutter	11,000 32,228	0	20.000	20,000	100% 38%
5250	regional read i avenient manifice		349,864		177,573		M3014996
0000	Street Lighting	General	1,123,800	0	788,773	788,773	30%
0000	Whiteway Lighting	General Total for Lighting	66,400 1,190,200	0	57,967 646,740	57,967 846,740	13% 29%
0000	Drainage Maintenance	General	155,070	13,411	107,866	121,278	22%
5331	Drainage Maintenance	Drainage Cleaning	531,547	2,873	339,460	342,333	36%
5332	Drainage Maintenance	Drains M & R	147,806	0	178,309	178,309	-21%
5335 7427	Drainage Maintenance Drainage Maintenance	Cooks River Cleaning Road Safety Programs	11,500	6,318 0	-20	6,318 -20	45%
		Total for Drainage		22,602	625,618	648,218	23%
5102	Footpaths Maintenance	Asphalt Footpaths	38,000	0	34,940	34,940	8%
5131 5161	Footpaths Maintenance Footpaths Maintenance	Concrete Footpaths Brick Footpaths	300,000 72,084	0 3,236	332,409 114,983	332,409 118,218	-11% -64%
5191	Footpaths Maintenance	Footpaths - Other	8.420	0,230	912	912	89%
5192	Footpaths Maintenance	Footpath Grinding Total for Footpaths	125,000 543,504	3,236	87,533 570,777	87,533 574,012	30%
0101	Seats & Bus Shelters	Milatera	24.000		20.557	20 557	14%
0201	Seats & Bus Shelters	Maintenance Cleaning	32,700	0	20,557 16,307	20,557 16,307	50%
0000	Litter Bin Maintenance	General	15,900	14,070	1,542	15,613	2%
0101	Litter Bin Maintenance	Maintenance	27,000	0	9,451	9,451	65%
0201 5451	Litter Bin Maintenance Fencing/Guardrails	Cleaning Street Furniture - Guardrail	30,700 73,100	0	13,320 79,744	13,320 79,744	57% -9%
7801	Fencing/Guardrails	Graffiti Removal Total for Furniture	4,450	14,070	2,369	2,369 157,360	47% 24%
),r. 2 1, 20, 1000				200
5510	Streetscape Enhancement	Landscape Maintenance	195,100	0	165,015	165,015	15%
5512 5513	Streetscape Enhancement Streetscape Enhancement	Weed Control Roadside Growth Removal	105,000 42,500	0	57,656 44,984	57,656 44,984	45% -6%
5548	Streetscape Enhancement	Annual testing of the backflow devices	1,200	ŏ	145	145	88%
5562	Streetscape Enhancement	Streetscape - Mechanical Sweeping	675,000	0	562,500	562,500	17%
5563 5565	Streetscape Enhancement Streetscape Enhancement	Verge Mowing & Sweeping Footpath Scrubbing	2,490,000 62,000	0 11,313	2,075,000 43,452	2,075,000 54,765	17% 12%
5566	Streetscape Enhancement	Floral Displays	1,000	0	1,843	1,843	-84%
7881	Streetscape Enhancement	Footpath Scrubbing in town centres Total for Streetscape Enhancement	30,000 3,601,800	11,313	0 2,950,596	0 2,961,909	100% 18%
0304	Traffic Facilities Maintenance	Special Events	0	0	2,244	2,244	
0409	Traffic Facilities Maintenance	Banner Hanging	0	ő	764	764	
5701	Traffic Facilities Maintenance	Traffic Facilities - Council Signs	100,000		71,071	71,071	29%
5711 5721	Traffic Facilities Maintenance Traffic Facilities Maintenance	Traffic Facilities - Regulatory Signs Traffic Facilities - Pavement Marking	78,873 59,000	0	93,039 25,784	93,039 25,784	-18% 56%
		Total for Traffic Facilities	237,873	0.	192,902	192,902	19%
5131 5900	Recoverable Works - Restorations Recoverable Works - Restorations	Concrete Footpaths Restorations Work by Council	0 341,136	0	3,171 447,756	3,171 447,756	-31%
5800	Recoverable Works - Crossings	Crossings Work by Council	111,935		2,714	2,714	98%
		Total for Recoverable Works	453,071		453,641	453,641	图0000000000000000000000000000000000000
0000 0102	State Emergency Service State Emergency Service	General Building Maintenance	44,000 2,000		27,519 892	27,739 892	37% 55%
0235	State Emergency Service	Mobile Phone Expenditure	2,000	ő	1,552	1,552	
7800	State Emergency Service	Tag & Test	1,000		0	0	100%
0000 0205	Local Emergency Management Local Emergency Management	General Emergency Response	5,212 0	0	332 277	332 277	94%
52.00	mailing and the	Total for Emergency Management		220	30,573	30,793	
0000	Litter Bins Clearance	General Total for Waste Services	418,000 418,000	0	334,823 334,823	334,823 334,823	20% 20%
		GRAND TOTAL	9,153,430	137,041	7,261,067	7,398,108	19%

2/05/2008

ATTACHMENT 2- ES 14 - ENGINEERING SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

1 of 3

Manager, Engineerir

8888888 8 88 32833 0% 0% 0% 24% 10% 18% 62% 47% VARIANCE % 908,594 249,659 1,150,254 2,792 0 0 0 0 0 00 VARIANCE EXPECTED TOTAL COST 05,699 31,085 25,000 15,000 7,500 55,094 13,703 16,132 40,341 40,341 35,532 24,757 50,965 43,956 14,120 6,000 5,000 5,258 5,260 ESTIMATE TO COMPLETE 2,970 20,000 5,000 5,000 5,000 35,563 21,332 19,000 15,000 3,409 35,094 3,309 11,150 TOTAL &
COMMITTED
EXPENDITURE
FOR PERIOD 10 PHYSICALLY COMPLETON
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Complete Jun-08 Jun-08 888888 50% 0% 0% 50% 200% 200% 200% 200% 200% 200% %6 resitify that the physical and nancial positions are reported Engineering Works April 2008 952,500 30,867 1,155,462 5,000 05,699 31,085 25,000 15,000 7,500 55,094 14,000 22,400 58,970 34,321 34,323 32,930 61,779 55,000 62,463 69,291 63,000 13,703 40,067 21,230 45,000 30,000 30,000 30,000 6,000 5,000 5,000 5,000 TOTAL BUDGET 00 00000 6,030 6,990 6,990 6,522 45,050 6,000 6,000 6,000 6,000 07/08 Org Bud \$ 30,000 20,000 25,000 25,000 30,000 65,000 0 2,000 65,000 40,000 40,000 65,000 115,000 40,000 6,000 5,000 5,000 5,000 14,120 25,699 6,085 10,000 0 0 55,094 172,095 Revote 7917 9072 7207 7208 7225 7226 7286 7703 7977 3075 3076 7292 7818 7930 8036 8037 8040 8041 8042 8043 8043 8043 8043 8043 8043 8063 8063 8063 8063 3044 3045 3047 3048 3082 3302 3303 Dickson Lane, Newtown-Pearl Lane to King Dickson Lane, Newtown-Pearl Lane to Oxford Harrow Lane, Stammorb-Horbert St to Oxford Harrow Lane, Stammorb-Horrew Rd to Trafs Unsamed Lane-Bridgian Place to Salisbur Cardigan Lane-Powley Street To Salisbur Cardigan Lane-Powley Street To Salisbur Cardigan Lane-Rowley Street To Salisbur Mastelli Lane, Slammore-Stammer Rd to N Percival Lane West-Myntholougias STREET LIGHTING (INCL 5% RATES LEVY)
Dulwich Hill 40kph Lights at Xings
Signage Improvements - Pedestrian Safety Trining of, waterover-reprints the value of charles St. Emmore-Prints St to Lindon London St. Emmore-Prints St to Livery Barden St. Temper-Printses St to Livery Barden St. Temper-Printses Highway to Sout Duwich St. Duwich Hill-New Camerbury Green St. Tempe Caffith St to End Barden St. Tempe Caffith St to End Barden St. St. Peters-Campbell St to Corwa Nicholson Street, Tempe LOCAL ROAD CONSTRUCTION
Forward Design - Roads
Redesign of Belluve St, St Peters
2006/2007 Forward Design
Phillip St, Newtown-Ermore Rd to Gladsto in the second SUBTOTAL ROADS Traffic counters - upgrade & replacement Urgent items-06/07/matters arising traffi Resident Parking Schemes 07/08 SUBTOTAL STREET LIGHTING Percival Lane West-Corunna/Macaulay Jrgent items-06/08matters arising traffi REGIONAL ROAD CONSTRUCTION south. Asset Management Systems
Update PMS Data
Update Drain Data
Update Footpaths Data
Update Footpaths Data
Update Footpaths Data
Assets Co-ordinator ROADS & DRAINAGE ASSETS TRAFFIC ADMINISTRATION ROADS TO RECOVERY Forward Design - Traffic Council St, St Peters 446 10000000

ATTACHMENT 2- ES 14 - ENGINEERING SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

Engineering Works	April 2008

Countries Coun	100 Aug. 100	9		17	70.00	2.00		10 F2 T3	TOTAL S	- 13	EXPECTED		
1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,	Project.	Project No.	2007/08 Revote		Supplementary 6			COMPLETION TARGET DATE		STORY CARRY	50-12-623-69-4	Same See	ARIANCE %
1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	DRAINAGE CONSTRUCTION						7000	9	24.036	000	30 575	c	8
1989 1980	Johnstons Creek West Catchiners Study Townson St Catchings Study	78/19	38,37,			50,000	10%	Jun-08	37 440	12.560	50,000		350
1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	Forward design - Drainage	7854	3			5,000	%0	Jun-08	200	4,300	5,000	0	%0
1867 1867	Hawthorn Canal Catchment Study consultan	7959	,			29,200	%0	Jun-08	0		29,200	0	%0
Comparison Com	Water Quality & Stormwater Harvesting &	7960	38,20			88,209	%0	Jun-08	900'05		88,209	17.666	0%
Comparison Com	Cooks River Motorboat Club Replacement	7989	108,07			108,079	%00L	Complete	049,021	20 000	70,000	000,71	200
Comparison Com	Australia St Newtown-Keline existing 525 Speed St Detachorn Poline existing 900x20	8064				50,000	5 6	Jun-08		20,000	50.000	0	800
1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,	Feart Marrickella moradalness oits & ne	8066				70,000	%0	30-unc	0		70,000	0	%0
1975 1975	Junior Engineer-USWIM sub-catchment Tenn	8079				20,000	100%	Complete	32,373		32,373	12,373	62%
1875 1875	USWIM Bio-swales or other stormwater tre	8080	,			0	%6	30-unf	00		0 00	00	%0
1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,	Cooks River Flood and Naturalisation	8301				20,800	80	30H-06	0		Z0,800	•	200
150 150	SUBTOTAL DRAINAGE		235,86	340,000		250,863			277,434	303,369	580,803	29,940	×52
1955 1,500	STORMWATER MANAGEMENT							:	,			•	i
1,00,31 1,0,	Hill Street Bionetention Systems	7985	421		0	450	100%	Complete	0	420	420	0	88
1972 1972	Bioretention System 1	8095	_ <		58,256	58,256	100%	Complete	84.247	0 0	84.247	\$ 8°	%5. 0%
The control of the	profession System 2	- 1:		10.00	1575	trains	200		AND WAY COMMONSTRATED	, ,	AND WAR-DOOR	1004	-
Turner 7742 42000 0 0 44,000 100% Complete 817,055 0 0 37,055 45,050 Complete 817,055 0 0 34,050 10.00% Complete 817,055	SUBTOTAL STORMWATER MANAGEMENT		42	0	142,503	142,923			150,331	420	100,001	1,634	go.
The color The	FOOTPATHS CONSTRUCTION									,		į	
Second Complete	Griffith St-Gannon St/Station St, Tempe	7942	43,000	0	0 (43,000	100%	Complete	37,095	0 0	37,095	5,905	-14%
State Stat	Westbourne St-Charles StrCannon St, Stan	7945	32,566			32,660	100%	Complete	80,480	9 6	80 196	24 196	37%
State Stat	More Rd. Dulwich Hill-New Cent Rd to The	8051				60,000	100%	Complete	70,260	0	70,260	10,260	3,50
Annual Relation 8 (45) 0 (100 00) 1 (100	Victoria Rd, Dulwich Hill-Elatham St to	8052				75,000	100%	Complete	73,597	0	73,597	-1,403	-5%
The state of the control of the complete of the complete of the control of the co	Centennial St, Marrickville-Sydenham Rd	8053)			100,000	100%	Complete	81,675	0	81,675	-18,325	-18%
Figure Second Control Contro	Sydenham Rd, Mamickville-Petersham Rd t	8054				40,000	100%	Complete	0 207	40,000	40,000	5 673	30%
Parcell Second	Metropolitan Koad, Newtown-Enmore Kd to	8022			70 07	000,63	7,00	Deferred	(7h's)	00	0	9	%0
1,000 1,00	Crown St. of Peters-Campbell St to Barwo Salishury Rd. Stanmore Stane 1-Persival	8057			-40,00	130.000	808	SO-UNC		130,000	130,000	0	8 80
State Stat	Salisbury Rd Stage 2 Percival Rd-	8088				130,000	30%	Jun-08	0	130,000	130,000	0	%0
Strice S	Morton Ave, Lewisham New Canterbury Rd	8089	,			70,000	70%	May-08	0	70,000	70,000	0	%0
December Comparison Compa	Victoria St, Lewisham Toothhill St to	8090	,			70,000	%000	30-unr	0	70,000	70,000	0 0	800
Complete	Wardell Rd New Canterbury Rd to Frazer	8091	- (25,000	\$0.2	30-un-08		20000	20,000	o c	8 8
Street S	Wardell St, New Canterbury Rd to German Ave Arville December Economic	8092	_ •			25,000	%02 %02	Jun-08		25.000	25,000		800
Street S	Illawarra Rd (East Side), Miville -Thorn	8308			40,000	40,000	%6	Jun-08		40,000	40,000	0	%0
Warder 6056 0 25,000 100% Complete 20,000 0 20,000 -5,000													
Fig. 8 6056 0 25,000 0 25,000 40% May-08 0 25,000 0 25,000 0 0 30,000 100% Complete 36,306 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	HERITAGE FOOTPATHS CONSTRUCTION Dies St. Marrichalle-Dader, St. in Worde	8058				25,000	100%	Complete	20.000	0	20.000	-5.000	-20%
## Si to 8050 0 30,000 0 30,000 100% Compete 36,306 70 0 30,000 100% Compete 19,964 10,036 30,000 0 1,118,2016 6,839	Lynch Ave. Marrickville-Julliett St to E	8028				25,000	40%	May-08	0	25,000	25,000	0	%0
## Strip Str	Beauchamp St, Marrickville-Wharf St to	8060	J			30,000	2001	Complete	36,306	0	36,306	6,306	21%
NT	Beauchamp St, Marrickville-Affred St to	8061				30,000	100%	Complete	25,857	4,143	30,000	00	%6%
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ATTACHMENT 2- ES 14 - ENGINEERING SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008)) For Recommendation

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| FETY | HEMES | South(Area St. Review LATM | Area 7)-Review LATM Schemes | wn (Area 1)-Review LATM Schemes | III South (Area 17)-Review LATM | IAN SAFETY |) Illawarra Rd - Pedestrian refu | New Canterbury Rd- Pedestrian r

 | Access and Mobility Plan-Albe | ld, Stanmore-Pedestrian Safety

 | FACILITIES | route improvements | Route Improvements | er Cycleway-Stage 2 | er to Iron Cove Greenway Route-

 | Canal Cycleway - Survey & Desi | like Plan

 | Road Bike Plan Implementation-S

 | er Cycleway-Stage 3 | Implementation 07/08 | reenway Route | AMENITIES CONSTRUCTION | @ Illawarra Rd Marrickville-Me | @
Moyes St,Marrickville-Median | L TRAFFIC CALMING | toad | y Mgmt(PR State Emergency) | mmunity awareness brochures | y Kisk Management Report
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PR 13 - PARKS AND RESERVES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))
For Recommendation

File Ref: 4572-04

Director, Technical Services reports:

Synopsis

This report provides a progress report on the Parks and Reserves capital works program for the period ending 30 April 2008. It is recommended that the report be received and noted and a budget adjustment be made for \$165,000 for staff resources to undertake strategic planning and design and project management of current Resources Plan Budget projects. Further budget adjustments for a total of \$31,990 are also required to assist with financial reconciliation of project works at Tillman Park and Tempe Lands.

Discussion

The major Parks and Reserves Section programs and their status are outlined below:

Mahoney Reserve

Sports field Lighting

Quotes have been received for amended footing design, however no program has been agreed. It is currently estimated that footing, pole and lighting system works will be completed in mid-July.

Amenity Building

Roof and Rainwater Tank Works

Works have commenced on roof replacement and rainwater tank works. The works require closure of the building and are expected to be completed at the end of May.

Steel Park

Kiosk and Change Rooms

Works are 50% complete on kiosk and change room upgrading works. Completion is expected in the third week of May.

Weekley Park

Park Improvement Works

Construction of park improvement works has commenced and is scheduled for completion by the end of May. Some delay has been experienced due to wet weather. New turf areas will be closed for public use for a further 6-8 weeks to allow for new turf establishment.

Arlington Reserve

Public Toilet Refurbishment

Quotes have been received for refurbishment works to public toilets in the grandstand building at Arlington Reserve. The works include provision of an additional male cubicle and improvements to fixtures and finishes. A contractor is expected to be appointed in mid-May for a 4 week construction program.

Francis Playground

Playground improvement works are programmed to commence on 5 May.

PR 13 - PARKS AND RESERVES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

O'Hara Street Playground

Playground improvement works are complete except for installation of a new bench due to be installed by mid-May. Works include new rubber soft fall surface and refurbished swing, see-saw and spring rocker, relocated to comply with current standards.

Marr Playground

Playground improvement works are largely complete and are due to be finished by the end of the first week of May, except for installation of a new bench due to be installed by mid-May. Works include new rubber soft fall surface and new and refurbished play equipment including swing set, spring rocker and see-saw.

Bugler Playground

Playground improvement works are 60% complete and due for completion by the end of May. Works include new rubber soft fall surface, refurbished play equipment and a new accessible path.

Svdenham Green

Urban Forest

Quotations have been received for the installation of twenty trees associated with the Urban Forest. Works are scheduled to commence in the second week of May and be completed within about a week. A further minor stage of works will follow. The scope is subject to the extent of remaining funds after works in the remediation zone and material disposal costs have been clarified.

Henson Park

Boundary Retaining Wall

The stage two assessment report has been received, which identifies portions of the northern brick boundary wall that require removal and replacement due to their condition. Options are currently being considered for the heritage impacts of these options and a report will be provided to Council on alternatives for rectification works.

Sydenham Road

Advanced Tree Planting

Planting of 36 advanced trees, with tree guards will be completed by the end of the second week of May.

Mackey Park

Gas Infrastructure Works

Alinta have completed major gas infrastructure augmentation works and are leaving the site. An inspection of their restoration works was undertaken on 18 April and an amount of further work on the perimeter of the Concordia Club has been agreed to reduce Council's on-going maintenance. It is expected this work will be completed within four weeks.

Trades Works Orders for Parks and Reserves for November/December 2007

The following table provides a summary of Parks and Reserves works orders placed with Trades Section of the Business Units in February 2008.

PR 13 - PARKS AND RESERVES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

		Jan 2008	Feb 2008	March 2008
Plumbing	Vandalism	5	2	0
	Welding	1	1	0
	General	32	17	17
	Total Plumbing	38	20	17
Electrical	Vandalism	0	1	0
	General	10	4	6
	Total Electrical	10	5	6
Carpentry	Vandalism	0	1	4
	General	27	16	6
	Total Carpentry	27	17	10
Total monthly for Parks and	y Trades works orders Reserves	75	42	33

Budget Adjustments

Capital Works Planning, Design and Project Management

A budget adjustment is required for casual staff employed on a temporary basis for the 6 months to the end of June 2008, to undertake strategic planning and design and project management of current Resources Plan Budget projects. Funds are to be allocated from the s.94 Open Space Plan to a total of \$165,000 based on the sub-area source of funds in <u>Attachment 2</u>. The additional resources are required to implement the current Parks and Reserves Resources Plan capital works program.

Project Reconciliation Adjustments

The following adjustments are required to correct allocations in current Resources Plan Budget projects:

Tillman Park Playground

An additional amount of \$3,767 is required for pre-purchase of play equipment and to complete services (utilities) location in advance of playground works commencing next financial year. Total budget for this project in 2007-2008 will be \$8,767. The adjustment is a further amendment to the budget changes outlined in PR42 of Technical Services Committee Meeting 11/07. The source of funds is S94 Open Space Plan sub area 7.

Tempe Lands – Construction

An additional amount of \$28,223 is required, primarily for environmental management design including urban bushland management guidelines and biodiversity controls for the whole of Tempe Lands. Minor additional site management costs were also incurred during acquisition of two properties adjacent to South Street as a result of deferring some works for as long as possible during the period of uncertainty while the Sydney Water Desalination Pipeline route was resolved. Works are now complete.

The total budget for this project in 2007-2008 will be \$44,539; of which \$20,000 is funded from the Metropolitan Greenspace Program 2006 and will be claimed in May 2008. The adjustment is a further amendment to the budget changes outlined in PR 42 of Technical Services Committee Meeting 11/07. The source of funds is S94 Open Space Plan sub area CWP 2.

PR 13 - PARKS AND RESERVES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008))

For Recommendation

The total budget adjustment required for both the Tillman Park Playground and Tempe Lands – Construction projects is \$31,990.

Director Corporate Services comments:

Council can consider budget adjustments of \$165,000 for employment agency resources and \$31,990 for project reconciliation adjustments funded by various s94 reserves at the next budget review.

RECOMMENDATION:

THAT:

- 1. the report be received and noted;
- 2. Council consider a budget adjustment at the next budget review to approve an expenditure vote for an amount of \$165,000 for strategic planning and design and project management of current Resources Plan Budget projects and vote s.94 sources of funds as per **ATTACHMENT 2**; and
- 3. Council consider a budget adjustment to projects at Tillman Parks and Tempe Lands for amounts totalling \$31,990 at the next budget review.

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted.

ATTACHMENT 1: Total 3 pages

PROGRESS REPORT

ATTACHMENT 2: Total 1 page

CAPITAL WORKS CASUAL RESOURCE ALLOCATION BY S94 SUB AREA

ATTACHMENT 1 - PR 13 - PARKS AND RESERVES PERFORMANCE

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

PARKS AND RESERVES RESOURCES PLAN 2007/2008

Responsible Officer: Richard Sage

I certify that this is an accurate statement of the financial and physical position of all the capital projects under my management. Ruch

I certify that the carry overs for the 2006/2007 and allocations for 2007/08 are reported correctly

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ATTACHMENT 1 - PR 13 - PARKS AND RESERVES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

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ATTACHMENT 1 - PR 13 - PARKS AND RESERVES PERFORMANCE

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

PARKS AND RESERVES RESOURCES PLAN 2007/2008

Responsible Officer: Richard Sage PROGRESS REPORT I certify that this is an accurate statement of the financial and physical position of all the capital projects under my management.

I certify that the carry overs for the 2006/2007 and allocations for 2007/08 are reported correctly.

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ATTACHMENT 2 - PR 13 - PARKS & RESERVES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

Parks Project Officers - time commitments												
Total hours												
Total		s94 area (\$)										
Park Projects & Strategies	Total \$	-	2	က	4	22	9	7	∞	cwp1	cwb2	cwb4
Alex Trevallion Plaza	\$3,830				\$3,830							
Arlington Reserve	\$4,380			\$4,380								
Community Gardens	\$2,630	\$263	\$263	\$263	\$263	\$263	\$263	\$263	\$263	\$263	\$263	
Cooks River Signage	\$1,750	-					\$438	\$438		\$438	\$438	
Desalination management	43.065										100	
issues	690,c¢										\$3,065	
Dulwich High School –The Graham Green	\$1,640	*		\$1,640								
Parks admin Fees & Charges Review	\$6,570	\$657	\$657	\$657	\$657	\$657	\$657	\$657	\$657	\$657	\$657	
Henson Park - seats, wall & field	\$15,440				\$15,440		1					
Kendrick Park - foreshore works	\$7,665									\$7,665		
Mahoney Reserve - field,	\$44,125									\$44,125		
iignts, amenities												
McNeilly Park	\$4,125						\$4,125					
Petersham Park – seating	\$9,900		006'6\$									
Steel Park - amenities, field	\$8,760							3			\$8,760	
Strategy - Dogs in Parks/Off leash	\$6,600	099\$	099\$	\$660	\$660	\$660	\$660	\$660	\$660	\$660	\$660	
Strategy - fitness trainers	\$3,830	\$383	\$383	\$383	\$383	\$383	\$383	\$383	\$383	\$383	\$383	
Strategy - Public Toilets & Action Plan	\$22,075	\$2,208	\$2,208	\$2,208	\$2,208	\$2,208	\$2,208	\$2,208	\$2,208	\$2,208	\$2,208	
Strategy - Sports Grounds Review + Power Point	\$10,950	\$1,095	\$1,095	\$1,095	\$1,095	\$1,095	\$1,095	\$1,095	\$1,095	\$1,095	\$1,095	
Tempe Lands Remediation	\$7,665										\$7,665	
Total	\$165,000	\$5,265	\$15,165	\$11,285	\$24,535	\$5,265	\$9,830	\$5,705	\$5,265	\$57,495	\$25,195	\$0
Project Officers costs Jan-Jun 08												

PR 14 - OUTCOMES OF COUNCILLOR CONFERENCE AND PROPOSED SPORTSGROUNDS ALLOCATION PROCESS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

File Ref: 4572-04

Director, Technical Services reports:

Synopsis

A Councillor Conference on sports grounds was held and a range of issues identified and discussed. Many of these issues are interrelated and need to be addressed in a holistic manner. The issue of sports ground allocation was discussed in depth. This report proposes a new allocation process and recommends that it be implemented prior to the 2008/2009 Summer Season sports ground allocations.

Background

A briefing paper titled 'Draft Sports Grounds Review' which outlined the current arrangements that are in place for the management and allocation of grounds and for the setting of fees and other charges was prepared and distributed to Councillors for a Council Conference held on 31 March, 2008.

The briefing paper referred to the preparation of a Draft Sports Ground Strategy which is now underway. The aim of the Strategy is to establish a clear direction for Council in the provision and management of sports grounds in the Marrickville LGA. When completed it will be a component part of the Marrickville Parks Strategic Plan (MPSP).

Issues and constraints relating to the resource, its use and management will be included in the Draft Strategy. Matters that will be addressed in the Draft Strategy include the following:

- Plans of Management Community Land, Crown Land;
- Permits Licences Leases;
- Section 94 Contributions Plan -10 Year Plan for Sports Grounds;
- Current provision of sporting facilities;
- Carrying Capacity;
- Turf Cricket Wickets;
- Needs Assessment;
- Dogs in Parks;
- Off Leash Areas;
- Toilets sportsground/public;
- Community Engagement sporting users;
- Applications for Use;
- Regulating Usage;
- Fees and Charges;
- Ground Allocations; and
- Capacity to pay.

PR 14 - OUTCOMES OF COUNCILLOR CONFERENCE AND PROPOSED SPORTSGROUNDS ALLOCATION PROCESS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

With the assistance of a PowerPoint presentation the Councillor Conference centred on the location and condition of sporting grounds and amenities, current user groups, Marrickville fees & charges and those of our neighbouring Councils, the adopted Marrickville benchmark for fees, and ground allocations. A number of options for change were also discussed. Due to concerns expressed about the December 2007 allocation of grounds for the 2008 Winter Season, new procedures are now proposed.

Discussion

Although there is a long history of sporting activity in Marrickville, and most grounds are at capacity in the winter season, there are limited opportunities available to provide additional open space areas or to acquire suitable sites for sports grounds. Therefore the Council needs to investigate and develop opportunities for more equitable allocation and use of this scarce resource.

In regard to the allocation of grounds, the procedures are well documented and allocations occur twice a year for seasonal bookings, with casual bookings taken on demand. Application forms are available on Council's website. A Council Officer is assigned to the task. Sporting Clubs and Associations are familiar with the process. Casual bookings usually take longer to resolve. However, more recent attempts to rationalise the resource against competing demands has seen some Clubs losing what they regard as 'ownership rights' to new and emerging sports.

Although playing 'seasons' have been in place for many years, there is regularly pressure, mainly from soccer Clubs and AFL, to extend the winter season at either end. The extensions required, and often demanded, are for pre-season training and competition games and for additional training and competition games at the end of the season. In the main, this demand is about Clubs registering more junior players / teams than the grounds are able to accommodate. The playing seasons are defined for Marrickville; however, they need to be confirmed by Council.

High Schools are a major user of Council sporting grounds throughout the year. Total school use is approximately 20% of all sports ground use. Schools have free use of Council sporting grounds.

If the principle of equity is to be achieved through fairness and impartiality with ground allocations, all applications should be assessed against known criteria. Also, as open space is a finite resource in Marrickville and as the cost of acquisition development and management mainly rests with the local community, it should receive some preference with the allocation of grounds. However, obtaining the relevant data to support local use has often been difficult to obtain.

Major strategy issues

The major strategy issues discussed and issues raised at the Conference were:

Community Engagement – the need for Council to interact more with sporting users, Clubs and schools to provide statistical and financial data to Council, Clubs and schools to share and exchange information, Sports Councils, user groups to contribute to the upkeep of grounds & facilities, need to plan for social and demographic change.

PR 14 - OUTCOMES OF COUNCILLOR CONFERENCE AND PROPOSED SPORTSGROUNDS ALLOCATION PROCESS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

Regulating Usage – the unauthorised use of sporting grounds by Clubs and schools, the potential for onsite conflicts, the overuse of grounds and damage to facilities, cars and other vehicles on grounds, Clubs and schools leaving grounds in an untidy condition, adequate resourcing of Council Rangers.

Applications for Use – the long lead time required to process applications (6 months prior to the start of the winter season), out of date information being submitted, non compliance by Clubs and schools, late returns.

Fees and Charges – market reviews, cost of services, charges for use relative to those applying in neighbouring Councils, comparison of fees with those charged for other recreation and leisure activities, cost recovery currently at 17.54% (\$277,380K) compared to the adopted benchmark of 50% (\$790,622K), need to review fees and charges and current benchmark.

Capacity to pay – no fees charged for school use, no booking fees, ability of State & National Associations to provide financial contributions to Councils, local community teams compared to cashed up large Clubs, canteens & kiosks, ground conditions, floodlighting.

Ground Allocations – Marrickville's well documented procedures, access to grounds by new sports, free school use, pre & post season use, demands placed on Councils & Clubs with Federation / Association requirements, exclusive use, lack of club data, over booking to secure grounds to ensure under use, fees for Juniors & Seniors, when issues are considered in isolation it favours no one, being fair, equitable & transparent when dealing with all user groups, defining what we mean by 'local' Clubs or 'local' residents.

Conference Outcomes – There were five (5) major outcomes requiring further investigation or reporting to Council:

- 1. That a review of fees & charges for sports grounds occur with a view of amending the current benchmark of 50%, and listing opportunities on how local sporting Clubs and Associations and/or their National or State Code Associations could financially contribute towards the cost of capital improvements and recurrent expenditure.
 - The 50% cost recovery benchmark is contained in Council's Sports Field Pricing Policy PR.5, adopted in 1995, (ATTACHMENT 1). Any review of sportsground fees and charges should consider what a suitable rate of cost recovery is, and what sportsground maintenance activities should be undertaken by sporting Club users in an effort to reduce overall costs.
- 2. As schools are a major user of Council sporting grounds (approximately 20%), and as use often occurs without the knowledge of Council, consideration is given to:
 - the implementation of a fee for school use;
 - the implementation of a booking fee for school use; and
 - the State Government contributing funds to cover the cost of school use of sports grounds.

PR 14 - OUTCOMES OF COUNCILLOR CONFERENCE AND PROPOSED SPORTSGROUNDS ALLOCATION PROCESS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

- 3. That investigations occur on alternate playing surfaces.
- 4. That a report be prepared on the option of Council assuming the role of coordinator for all sporting teams requiring the use of Council facilities. Cost implications would include the engagement of staff, office and management resources, and recruitment of volunteers to assist.
- 5. That criteria and guidelines be established for the allocation of grounds, with allocations determined by the General Manager, under delegation. The criteria to include, but not limited to, the following:
 - Allocation by Council not by Associations;
 - Preference to local Clubs with a definition of 'local';
 - Clubs to provide statistical information data defined;
 - Assessment of applications from existing Clubs and new Clubs;
 - Determine season dates;
 - Determine protocols for pre-season training, finals, etc;
 - Determine ground capacity, wet weather and Council's access;
 - Conditions of use and behaviour and penalties that may apply; and
 - Procedures for payment of fees and charges.

Sportsground Allocations

Current Allocations Criteria

Council's current criteria for the allocation of grounds are:

- previous use of a particular ground;
- association with the local area;
- supply of statistical data relating to age, sex and postcode;
- reputation for minimizing damage to the hired ground and compliance with Council's licence conditions; and
- payment of outstanding fees.

The allocation process then involves a report and resolution by Council. Unfortunately, non-compliance with Council's conditions and criteria occur regularly.

Proposed Allocations Criteria

The following criteria to apply to general sports ground allocations. Modified criteria will apply for regional sports grounds – Arlington Oval, Henson Park & Petersham Oval – (see below).

i) Allocation by Council – not by Associations

• all bookings must be made in writing on the appropriate form and must be completed and lodged with the Council's Booking Officer by the specified due date;

PR 14 - OUTCOMES OF COUNCILLOR CONFERENCE AND PROPOSED SPORTSGROUNDS ALLOCATION PROCESS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

- seasonal allocations will be to Clubs and not to Sporting Associations, unless the Association ensures that local Clubs and teams are not denied access to Marrickville facilities;
- sub-letting any, or part of, a sports ground or amenities building by a seasonal or casual hirer will not be permitted; and
- all allocations for seasonal and casual use of grounds and facilities will be determined by the General Manager.

ii) Preference to local Clubs – with a definition of 'local'

- with seasonal applications the Club is to provide statistics on its registered players. Clubs with players that reside in the Marrickville LGA will receive priority; and
- where two (2) or more applications are received for the hire of a ground or facility, preference will be given to the applicant with the higher number of local residents in the team/s requiring use.

iii) Clubs to provide statistical information – data defined

- All applicants must provide when requested, or as required and subject to the specific conditions appropriate to the booking form, the following:
 - ABN number;
 - proof of non-profit or registered charity status;
 - the number of all male & female registered players with age and Post Codes;
 - the number of teams and team grades;
 - a copy of Game Draws;
 - an estimate of number of participants and spectators for special events;
 - a copy of applicable insurance policies, held for the entire period of hire, for the amount as specified by Council;
 - a copy of all other permits or licences and conditions imposed by other Authorities that may relate to activities and events associated with the grounds or amenities;
 - a copy of audited reports and annual financial statements.

iv) Assessment of applications from existing Clubs and new Clubs

- All assessments will be based on previous compliance with all stated requirements and conditions of hire, or for new Clubs, the ability to comply with Council's allocation criteria.
- Priority will be given to Clubs according to:
 - previous use of a particular ground;
 - association with the local area;
 - number of junior players;
 - availability of facilities; and
 - reputation for minimising damage to their hired ground and compliance with Council's licence conditions.

PR 14 - OUTCOMES OF COUNCILLOR CONFERENCE AND PROPOSED SPORTSGROUNDS ALLOCATION PROCESS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

v) Determine season dates

- Winter Season First weekend of April to last weekend of August;
- Summer Season First weekend of September to last weekend of March;
- all games and finals beyond those dates will be subject to availability of grounds and charged at Casual Hire rates; and
- school use outside of normal school hours will be in accordance with standard conditions of hire and the payment of full fees.

vi) Determine protocols for pre-season training, finals, etc

- pre and post season hire must be made in writing on the appropriate form and must be completed and lodged with the Council's Booking Officer by the specified due date;
- pre season training may be permitted only if the grounds are available and suitable for the requested use. Specific conditions may be imposed in regard to footwear and to secure goal mouths and cricket wickets, to preserve ground conditions for the following season; and
- All games, including trials and finals outside the season, will be subject to the condition and availability of grounds and charged at Casual Hire rates.

vii) Determine ground capacity, wet weather and Council's access

- Council reserves the right to close sports grounds due to wet weather, or if in the opinion of the responsible Officer, the area is unfit for play, or the probable damage resulting from such play would be detrimental to the future use of the area;
- should the Sporting Club, Association, School, or hirer not comply with Council's explicit directions the cost of repairs will be charged and the booking or licence will be cancelled; and
- the Council reserves the right to relocate a club to other grounds or arrange co-location or sharing of facilities. Its objectives are to ensure maximum participation rates, prevent unnecessary duplication of facilities, wastage of community resources, and equitable access to sports grounds. Decisions will also occur to reflect changed demographics, to respond to the number of registered players and numbers of teams a club or competition may support, and the Council's capital works and refurbishment programs.

viii) Conditions of use and behaviour and penalties that may apply

- all applicants will be provided with documentation that lists its allocation criteria and general condition of hire. Application Forms and the standard conditions of use will also be available on the web;
- penalties for breaches of any condition of hire may be implemented as stated in those conditions; and
- breaches of a serious nature that results in significant damage to Council property, or the
 conduct of illegal activities, or an activity that brings the Council's reputation into disrepute,
 may result in the immediate cancellation of the booking, together with any future bookings
 held by the hirer.

PR 14 - OUTCOMES OF COUNCILLOR CONFERENCE AND PROPOSED SPORTSGROUNDS ALLOCATION PROCESS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

ix) Regional Sports Grounds

The following will apply for regional sports grounds – Arlington Oval, Henson Park & Petersham Oval:

- preference will be given to local regional sides, which may not have local players;
- preference will be given to Clubs that have a historic association with the ground, continuity of use, and links with the local community; and
- allocations will not occur if training or games adversely affects the condition of the playing surface or limits the field potential as a venue for major sporting events.

x) Schools

- schools are required to make a booking application on the appropriate form for each use of a sportsground; and
- no fee is proposed for school use of sportsgrounds during school hours except for turf wicket use.

xi) Procedures for payment of fees and charges.

- Seasonal Hire Payment required within 30 days of invoicing, unless a prior written Agreement has been made with Council; and
- Casual Hire Prior to the event.

Consultation

The implementation of the new guidelines will be monitored. Further consultation with Clubs, schools and the State Government is proposed for the development of the Sportsground Strategy.

Conclusion

The specific aims for the Draft Sports Ground Strategy have been developed with the overall objective of improved management of sports grounds. However, central to management of the resource is an understanding of what is available, knowing who uses the resource, being able to assess needs and wants, and then deciding who pays. Among the contentious issues that regularly face the Council and the user, are matters such as access, equity, and hire fees. There is an expectation that sporting facilities are provided for local Clubs, and therefore for local residents, yet the term 'local' remains ill defined. This report refers to a recent Council Conference at which the management and allocation of grounds and fees and other charges were discussed.

Sporting Clubs have a long association with Marrickville Council. With the limited financial and other resources available, Council has been able to provide adequate sporting facilities to meet contemporary needs. However, the sub standard condition of many grounds and amenity buildings

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(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

is a concern and the current refurbishment program may need an injection of additional funds to meet its 10 year objective.

Council has established a target cost recovery rate of 50% for the hiring out of its sportsgrounds. Although the cost recovery is currently at 17.54%, based on budget estimates, there is no clearly stated rationale for the current charging system. Choices for recreation participation have never been greater, however, no assessment has occurred on the capacity of users to pay more than the current level of fees for hire of Council managed facilities. Council might wish to consider a different percentage recovery rate to the current 50% and could also consider whether a flat rate of cost recovery over all sporting codes or a variable rate depending on actual costs associated with individual activities is more appropriate.

Lack of detail and performance measures with the current criteria for the allocation of grounds, often leads to issues being considered in isolation which can end up disadvantaging all applicants. Therefore new but similar criteria and guidelines are now proposed. Their adoption and implementation will avoid inconsistency and ensure fairness and impartiality over ground allocations. This more transparent allocation process supports the new and emerging activities, whilst acknowledging the changes in demographics of Marrickville and adjoining areas. This report also proposes new conditions of use of sports grounds, the seasons, and the method of authorization which will be incorporated into new policies.

The nexus between the fees and charges established for the hire of sporting grounds and the allocation of grounds will always be of interest to hirers. Therefore, further engagement with the sporting community would be beneficial for all concerned.

RECOMMENDATION:

THAT:

- 1. the criteria and guidelines for the allocation of sports grounds, as outlined in this report be adopted, with seasonal allocations and casual hire determined by the General Manager under delegation;
- 2. Council reconsider its policy position on the cost recovery rate for sportsgrounds by way of ground hire fees of 50% of Council's costs following a review of fees & charges for sports grounds with a further report to be presented to Council on options to recover a percentage of the costs associated with the upkeep of sports grounds;
- 3. with the review of fees & charges consideration be given to implementing a booking fee and/or fees for use of sporting grounds and amenities by all schools, with the State Government to be approached, seeking a funding contribution to cover the cost of State schools use of sports grounds and appropriate consultation be undertaken with private schools; and

PR 14 - OUTCOMES OF COUNCILLOR CONFERENCE AND PROPOSED SPORTSGROUNDS ALLOCATION PROCESS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

4. the Council undertake investigations on alternate playing surfaces for sports grounds, with a further report to Council detailing capital and recurrent cost implications, possible sites and consultation with user groups.

PR 14 - OUTCOMES OF COUNCILLOR CONFERENCE AND PROPOSED SPORTSGROUNDS ALLOCATION PROCESS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

COMMITTEE RECOMMENDATION:

THAT the Recommendation be **ADOPTED** with an amendment to point 1, **THAT** the allocations and casual hire be determined by Council resolution rather than by the General Manager under delegation.

<u>ATTACHMENT 1</u>: 1 page Sports Field Policy – PR5

ATTACHMENT 1 - PR 14 - OUTCOMES OF COUNCILLOR CONFERENCE AND PROPOSED SPORTSGROUNDS ALLOCATION PROCESS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation





SPORTS FIELD POLICY

Division:	technical services	Date Adopted:	15 August 1995 item PR.6
Section:	parks	Date Last Changed:	
File Ref:	8140.02	Last Review Date:	15 August 1995
			item PR.6

POLICY STATEMENT

To ensure Council recovers a minimum of 50% of its operational costs associated with the provision of sports fields.

RELATED LEGISLATION, POLICIES AND PROCEDURES

- Recreation User Needs Study.
- 2. Sports Field Pricing Policy and Application Procedure.

POLICY STATEMENT

Fees may be discounted to a level below the cost of a service if full cost recovery would prevent or discourage its consumption and the service is regarded as having particular merit to the welfare and well-being of the community (hence creating a community service obligation).

The fee should also anticipate:

- the level of contribution (if any) by the hirer to capital or recurring expenditure;
- the ability of the hirer to generate income from the facility (through the canteen, liquor licence, sponsorship etc);
- the quality and condition of the facility; and
- the popularity of the periods for which exclusive use of the facility is required.

The minimum fee applied to a sports field should not be less than 50% of the sum of the recurring costs incurred in maintaining the facility in accordance with Council's schedule of fees and charges.

A refundable security deposit for key shall apply to all users.

A refundable cleaning bond will also be applied to all users.

The procedures and guidelines relating to this policy are maintained by and available from the Manager Parks & Reserves."

PR 15 - CAMPERDOWN PARK - TENNIS COURTS - REQUEST FOR TENDER

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

File Ref: 4572-04

Director, Technical Services reports:

Synopsis

It is proposed to call public tenders for the lease of the Camperdown Park Tennis Complex. The proposed lease term is twenty (20) years. A Request for Tender (RFT) document has been prepared which details the Lessees requirements, criteria for assessment of tenders, and proposed lease conditions to protect the Council's interests.

Background

The Camperdown Park Tennis Courts are located on part of the Camperdown Park at Camperdown. The Park is dedicated and reserved Crown land (R8205 & D500444), under the jurisdiction of the Department of Lands. Marrickville Council has been appointed the Reserve Trust Manager and is responsible for all management and maintenance requirements. To ensure that the Park is managed appropriately, a Plan of Management, prepared in accordance with the Crown Lands Act 1989, has been adopted. The Plan enables the Council, with the Minister for Land's approval, to issue a lease or licence for use of the tennis courts.

Camperdown Park has had a long association with active sporting users. The six courts in the northeast section of the park were built in the mid 1950s, partially over three earlier courts on the site, which were built in 1924-5.

The current lease is held by Camperdown Park Tennis Centre Pty Ltd (Mr John Peetz, Manager). The lease term was ten (10) years and commenced 1 June, 1995. The premises are known as 'The Camperdown Park Tennis Complex'. The Lessee is currently operating on a month to month carryover.

Discussion

The proposal is that Marrickville Council, on behalf of the Camperdown Park (R8205 & D500444) Reserve Trust, call public tenders for the lease of the Camperdown Park Tennis Courts comprising six (6) tennis courts, three (3) shelters, boundary and internal fencing, floodlights, and the lower level of a clubhouse building. The current condition of those improvements is rated as fair to very poor.

The RFT proposal is for the Lessee to fund and undertake major upgrades during the initial lease term of five (5) years. Subject to funding further capital improvements three (3) Options, each of five (5) year terms, would be available to the Lessee. The capital works requirements include:

- major initial repairs, then repairs and repainting every 5 years;
- demolition of the existing shelters and the construction of new shade facilities or shelters;

PR 15 - CAMPERDOWN PARK - TENNIS COURTS - REQUEST FOR TENDER

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

- resurfacing of the courts (twice if the third Option is exercised);
- New boundary and internal fencing and gates;
- Upgrade of court lighting to comply with Australian Standards; and
- Refurbished amenities, Pro Shop, and kiosk.

Upon expiration of the proposed lease, all improvements become the property of the Reserve Trust.

A commercial operation is proposed. The Lessee will be able to offer court hire, tennis coaching, programs, Pro Shop, and refreshment services generally between the hours of 6.00am and 11.00pm each day. Although maximum court hire fees have been established by Council, the Lessee will require sufficient income to maintain the Complex and to generate a surplus with which to undertake the improvement works. It is considered that the availability of 3 x 5 year lease options provides ample opportunity for Council to assess the Lessee's performance and for the lessee to generate the surplus needed to complete the works.

As part of the tender, tenderers are to prepare and submit a Facilities Management Plan that addresses issues of regular maintenance including but not limited to repairs, cleaning, painting, and pest inspections. The Plan is to address the facility upgrade requirements listed in the RFT, maintenance requirements, include schedules for regular inspections of structures, fixtures and fittings, reporting to the Reserve Trust, and a regime to rectify defects.

To monitor community satisfaction the lease document will have a condition that user surveys are to be undertaken every 12 months. The Lessee will be required to report back to the Trust Manager on an annual basis relating to bookings by category, including but not limited to casual, permanent, adult, child, and school, the number and nature of customer complaints received, action taken in response to those complaints, customer surveys undertaken and results and actions taken in relation to those surveys.

Financial Implications

Tenderers will be required to demonstrate their financial ability to fund and manage the capital works program, meet on-going rental payments and manage the premises and operate the business for the term of the lease. As the site is Crown Land, it is in Council's interest that the much needed capital improvements are funded by the Lessee, which may in part occur in lieu of annual rental payments, as the Department of Lands takes 15% of all rental income.

The current annual rental is \$39,655.56. The current Lessee was required to resurface the courts within 12 months of commencement of the lease and undertake repairs, painting and general maintenance. The facilities are now in urgent need of a major makeover. Tenderers will be required to indicate the quantum of annual rental for the first year, which will increase annually in accordance with CPI. The rent will be reviewed in accordance with the market every five years.

The Department of Lands has advised that financial information concerning the proposed new lease is to be provided when Council, as Reserve Trust Manager, seeks the Minister's approval for a lease. The Department of Lands has also advised that its usual 15% levy will apply on rental income; and

PR 15 - CAMPERDOWN PARK - TENNIS COURTS - REQUEST FOR TENDER

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

The proposed capital works that are identified in the Request for Tender are estimated to cost in the range of \$500K to \$700K. This is a substantial cost impact on the lessee and will influence the quantum of the lease payments tendered to Council.

Consultation

External consultation has occurred with Department of Lands. The Department has no problem allowing Council as Reserve Trust Manager proceeding with a tender then lease of the Tennis Courts so long as the income from the lease can be identified as being spent on improvements and maintenance to Camperdown Park, with these works identified in a Plan of Management or budget papers of Council.

The current Lessee is aware of Council's intention to tender for a new lease of the tennis complex and has requested a new lease. The proposal to undertake a public tender process should not be interpreted as any criticism of the current lessee, but rather a requirement for Council to have a transparent selection process and an opportunity to be informed about what the market will currently offer. The current lessee is not excluded from submitting a tender and will be formally advised of the call for public tenders upon adoption of the resolution.

Conclusion

The RFT has been prepared for the sole purpose of assisting tenderers to make their own assessment of the Camperdown Park Tennis Courts Lease. Tenderers who submit a tender are expected to undertake their own independent investigations, review and analysis of the proposed lease of the Camperdown Park Tennis Courts Complex and the information set out in the RFT document.

Tenders will be assessed on the recreation opportunities that will become available and on the range, type and standard of tennis services to be provided.

Camperdown Park is Crown Land and the Council's role is as the Reserve Trustee. The Minister for Lands approves the lease on the Trustees recommendation.

RECOMMENDATION:

THAT public tenders be called for the lease of the Camperdown Park Tennis Complex.

COMMITTEE RECOMMENDATION:

THAT a further report be submitted to Council providing information in relation to other adjoining councils' recreation facilities including details of leases, fees and the obligations of operators of tennis courts and other like facilities.

PW 11 - PROPERTY SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

File Ref: 4572-04

Director, Technical Services reports:

Synopsis

This report outlines the projects and services coordinated by the Property Services Section for the period ending 30 April 2008. It is recommended that the report be received and noted; and that budget adjustments relating to upgrade work to the Chrissie Cotter Gallery are considered at the next budget review.

1. PROPERTY DEVELOPMENT

The Property Services Resources Plan is attached at <u>ATTACHMENT 1</u>.

Community Facilities Assets

Capital upgrades and maintenance works have continued for community facilities buildings including:

Town Halls

Petersham Town Hall. Various glazing repairs were undertaken in Petersham Town Hall during March-April 2008.

Marrickville Town Hall. Floor sanding and sealing was completed in early April 2008. Repairs to the front sandstone façade are 90% complete with the works expected to be finished during the first week of May 2008.

Newtown Town Hall. A draft civil design to raise the footpath levels at the front of the Town Hall and provide access via the front entrance has been completed. Council officers are currently reviewing the draft design and determining a cost estimate for the proposed works. Once this review is complete a final design will be drafted and the Newtown Town Hall Lift project DA will be modified and resubmitted.

Community Halls

Chrissie Cotter Gallery. Upgrade works were completed in March 2008 and the gallery reopened in early April 2008. The cost of completed works is \$111,395. Council may consider budget adjustments of \$3,300, \$1,850 and \$1,410 at the next budget review, to fund additional expenditure on the new chair lift, floor repairs and BCA issues respectively, by reducing the budget allocation of Chrissie Cotter Gallery External Works by corresponding amounts.

Libraries

Stanmore Library. Carpet replacement and minor internal fit out works have commenced at Stanmore Library. These works are due for completion in early May with the Library re-opening on 12th May 2008.

Marrickville Library. Flood damage has been completed at a total cost of \$122,000 (+ GST) and Council has subsequently submitted an insurance claim for this damage.

PW 11 - PROPERTY SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

Childcare Centres

SDN CCC - minor repairs and repainting of external façade and features were completed in early April 2008.

Cavendish CCC - exterior painting of childcare centre building was completed in April 2008.

2. WASTE SERVICE MATTERS

The Waste Co-ordination Resources Plan is attached at <u>ATTACHMENT 2</u>.

Monthly Statistics

Comparative monthly tonnages for March 2007/2008 are as follows:

SERVICE	2006/2007 Tonnes	2007/2008 Tonnes	% CHANGE	DESTINATION
Garbage	1375	1371	0.29% Down	Landfill
Cleanup	145	129	11.03%Down	Landfill
Lanes	131	164	25.19% Up	Landfill
Landfill Total	1651	1664	0.79% Up	Landfill
Recycling	783	733	6.39% Down	Recycled
Green waste	274	268	2.19%Down	Recycled
Whitegoods	21	14	33.33%Down	Recycled
Recycling Total	1078	1015	5.84% Down	Recycled

Comparative monthly collection numbers for March 2007/2008 are as follows:

SERVICE	2006/2007	2007/2008	% CHANGE	SERVICE TYPE
	No. collections	No. collections		
Cleanups	1609	1896	17.84% Up	Booked
Whitegoods	400	400	NO CHANGE	Booked
Total	2009	2296	14.29% Up	

Household Waste

The landfill total component of this service has increased by 0.79% this month as compared to the same period last year. This increase is the result of the increased number of illegal dumping being collected by the additional collection crew and truck.

All putrescible garbage (i.e. Class 1) was delivered to the WSN Environmental Services (WSN) transfer station at Rockdale for transport to the Lucas Heights landfill in southern Sydney.

PW 11 - PROPERTY SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

Household Recycling

The recycling total component of this service has decreased by 5.84% this month as compared to the same period last year.

All household recycling collected from the kerbside was delivered to the VISY Material Recovery Facility at St Peters for sorting. From here the various products were transported to the relevant VISY processing plants across NSW.

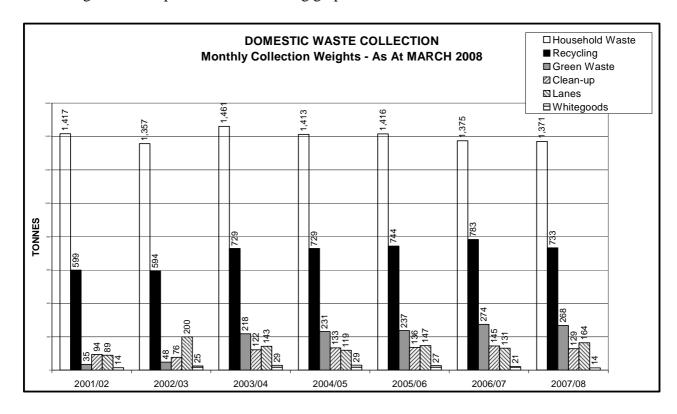
All of the metal collected from the Whitegoods service was delivered to WSN at Alexandria who then tranship to various processing plants across NSW.

Household Green Waste

All household Green Waste collected from the kerbside was delivered to the Alexandria Landfill Processing Facility at Burrows Road, Alexandria for sorting and reprocessing.

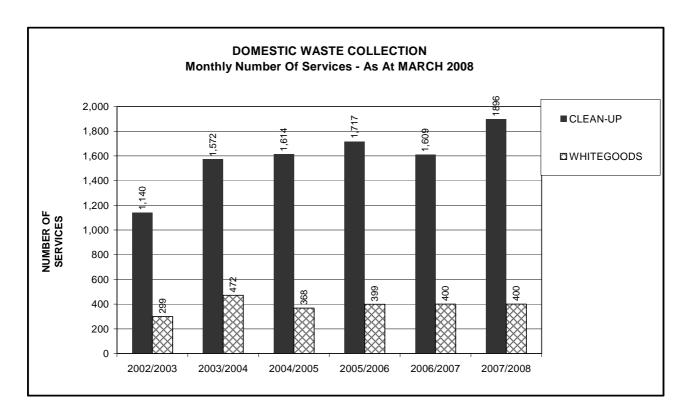
Long Term Trends

The monthly tonnages of material collected and the number of services for clean up, green waste and whitegoods are depicted in the following graphs:



PW 11 - PROPERTY SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation



Director Corporate Service Reports:

Council can consider a budget adjustment at the next budget review.

RECOMMENDATION:

THAT:

- 1. the report be received and noted;
- 2. a budget adjustment of \$3,300 be considered by Council at the next budget review to fund additional expenditure on the installation of a chair lift at Chrissie Cotter Gallery by reducing the budget allocation of Chrissie Cotter Gallery External Works by a corresponding amount;
- 3. a budget adjustment of \$1,850 be considered by Council at the next budget review to fund additional expenditure on the Chrissie Cotter Gallery floor repairs by reducing the budget allocation of Chrissie Cotter Gallery External Works by a corresponding amount; and
- 4. a budget adjustment of \$1,410 be considered by Council at the next budget review to fund additional expenditure on the Chrissie Cotter Gallery BCA Issues to External Works by reducing the budget allocation of Chrissie Cotter Gallery External Works by a corresponding amount.

PW 11 - PROPERTY SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted.

ATTACHMENT 1: Total 2 pages
Property Development Resources Plan

ATTACHMENT 2: Total 1 page Waste Co-ordination Resources Plan

ATTACHMENT 1 - PW 11 - PROPERTY SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

> Period 10 Property Services 24.5 6/05/2008 1 of 3

			œ	PROPERTY SERVICES RESOURCES PLAN 2007/2008 as at April 2008	OPERTY S	PROPERTY SERVICES ES PLAN 2007/2008 as at	April 2008					
Project	Project Number	2007/08 Percetes	2007/2008 Budget S	Supplementary Adjustments \$	TOTAL BUDGET	PHYSICALLY COMPLETED %	COMPLETION TARGET DATE	TOTAL & COMMITTED EXPENDITURE FOR PERIOD 10	ESTIMATE TO COMPLETE \$	EXPECTED TOTAL COST	VARIANCE \$	VARIANCE
LOPMENT	30	100	2.0							2 C	を動作を	Box (Delanor shape
OR PROJECTS	3637	753 088		-	753 988	SECTION SECTION	30-June-2008	74 128	258.368	753 988	- Sections	%0
Petersham Town Hall	7992	0					30-June-2008	71,514	0			%0
Marickylle Town Hall	7993	0	0	0	0		30-June-2008	40,458	0			%0
Newtown Town Hall	7994	0	0	0	0		30-June-2008	30,272	0			%0
St Peters Town Hail	7995	0	0	0	0		30-June-2008	15,731	0			%0
Australia St Hall	7996	0	0	0	0		30-June-2008	2,441	0			0%
Portuguese Welfare Centre	7997	0	0	0	0 -		30-June-2008	463	0			%0
Chrissie Cotter Hall	7998	0	0	0	0		30-June-2008	26,801	0			%0
Jarvie Park Youth Centre	8000	0	0	0	0		30-June-2008	2,207	0			%0
Herb Greedy Hall	8001	0	0	0	0		30-June-2008	11,928	o			%0
Silver Street Hall	8002	0	0	O	0		30-June-2008	5,270	0			9%0
Tom Foster	8003	0	0	0	0		30-June-2008	36,830	0			%0
Dulwich Hil Library	8007	0	0	0	0		30-June-2008	7,450	0			0%
Stanmore Library	8008	0	0	0	0		30-June-2008	260	0			9%0
Addison Rd CCC	8010	0	0	0	0		30-June-2008	638	o			%0
Cavendish St CCC	8011	0	0	0	0		30-June-2008	28,499	0			%0
Deborah Little CCC	8012	0	0	0	0		30-June-2008	3,060	0			%0
Enmore CCC	8013	0	0	0	0		30-June-2008	77,247	0			9%0
Globe Wilkins Pre School	8014	0	0	0	0		30-June-2008	576	0			0%
May Murray CCC	8015	0	0	0	0		30-June-2008	4,632	0			9%0
Tilman Park CCC	8016	0	0	0	0		30-June-2008	71	0			%0
Crusader Kindergarten	8022	0	0	0	0		30-June-2008	4,610	0			%0
Jarvie Park CC	8023	0	0	0	0		30-June-2008	1,804	0			%0
Manickville Day Nusery	8024	Ö	0	0	0		30-June-2008	7,265	0			%0
Marickville ECC	8027	0	0	0	0		30~June-2008	6,160	0			%0
Enmore Pool	8028	0	0		0		30-June-2008	400	0			65
Petersham Pool	8028	5	5 6				30-June-2008	31,254	0		1	26,09
Tom Footer Befurbishment	BM20	0	0	0			30-1une-2008	3 427	0			900
B-CCH-install New Lift to Comply	9204	0		30.000	30.000	111%		33.216	0	33.216	3.216	11%
8-CCH-Revise Layout to add Accessible	9202	0	0	20,000	90,000			50,132	0	50,132	132	%0
8-CCH-Replace Signage/External Works	9206	0	0	10,000	10,000	4%	30-June-2008	417	0	417	-9,583	%96-
8-CCH-Polish Floor And Misc	9207	0	0	10,000	10,000	118%	30-June-2008	11,849	0	11,849	1,849	18%
8-CCH-Timber Work-Kitch-ReplaceKitch	9208	0	0	11,200	11,200	79%	30-June-2008	8,872	0	8,872	-2,328	-21%
8-CCH-BCA Issues to External Wall	9209	0	0	5,500	5,500	126%	30-June-2008	6,909	0	6.909	1,409	26%
8-EnmoreChildCareCentre-Paint Work	9210	0	0	7,400	7,400		30-June-2008	0	7,400	7,400	0	%0
8-EnmoreChildCareCentre-Fire Service	9211	0	0	7,000	7,000		30-June-2008	0	2,000	2,000	0	0%
8-EnmoreChildCareC-Disabled Toilets	9212	0	0	25,500	25,500			0	25,500	25,500	0	9%0
8-PTH-Revise Layout-Comply With BCA	9213	0	0	200,000	200,000		- 1	D	200,000	200,000	0	%0
8-MTH-Height Safety Issues/WalkWays	9214	0	0	23,000	23,000		30-June-2008	0	23,000	23,000		%0
8-MTH-Maint to Sandstone Facade	9215	0	0	30,000	30,000	142%	30-June-2008	42,664	5,188	47,852	17,852	%09



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ATTACHMENT 1 - PW 11 - PROPERTY SERVICES PERFORMANCE

			œ	PF	PROPERTY SERVICES RESOURCES PLAN 2007/2008 as at April 2008	ERVICES 72008 as at	April 2008					
Project	Project Number	2007/08 Revotes \$	2007/2008 Budget \$	Supplementary Adjustments \$	TOTAL BUDGET	PHYSICALLY COMPLETED	COMPLETION TARGET DATE	TOTAL & COMMITTED EXPENDITURE FOR PERIOD 10	ESTIMATE TO COMPLETE	EXPECTED TOTAL COST \$	VARIANCE	VARIANCE %
07/08-MTH-Repair Garden Beds	9216	0	0	15,000	15,000	16%	30-June-2008	2,455	0	2,455	-12,545	-84%
07/08-MTH-Modify the Path Of Travel	9217	0	0		5,000	%0	30-June-2008	٥	5,000	5,000	0	9%0
07/08-MTH-Supply and Install Smoke Vents	9218	0	0		20,000		30-June-2008	0	20,000		0	0%
07/08-MTH-Replace SecurityDeadlocks-Exit	9219	0	0		2,000		30-June-2008	0	2,000	2,000	0	0%
07/08-MTH-Minor Works In Toilets	9220	0	0		2,100		30-June-2008	0	2,100		0	%0
Subtotal for Major Projects		753,988	0	4	1,20			652,132	555,556	1,207,688	0	%0
ADMINISTRATION BUILDING	五季 愛	報酬で発	A CONTRACTOR			A STATE OF THE STA			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		- 3193	
SAFE Projects 2004/2005	9142	11,628	0	0	11,628	101%	30-June-2008	11,774	0	11,774	146	1%
Asset data collection	9162	0	15,000	0	15,000	100%	30-June-2008	14,999	1	15,000	0	0%
Defective floor covering replacement	9163	70,000	0	0	70,000	10%	30-June-2008	7,135	62,865		0	0%
Security Upgrade	9164	4,095	0	0	4,095	0%	30-June-2008	0	4,095	4,095	0	0%
Replacement of Cooling Tower	9187	0	45,000	0	45,000	87%	30-June-2008	39,047	5,953	45,000	0	0%
Flood Damage	9221	0	0	0	0		30-June-2008	87,987	0	87,987	87,987	0%
Subtotal for Administration Building		85,723	90,000	٥	145,723			160,943	72,914	233,857	88,134	60%
DEPOT BUILDING		- COMP.	1000			7.75%	物でもあった。		New Section 1		の最後では、	
Weather shield in Mville depot	9136	27,708	ō	0	27,708	950	30-June-2008	0	27,708	27,708	0	%0
Building A-Tender document for new airco	9170	30,000	0	0	30,000	%0	30-June-2008	0	30,000	30,000	0	%0
Tender Document for Security Upgrade for	9172	12,000	0	0	12,000	0%	30-June-2008	0	12,000		0	0%0
Roof Safety Anchors/Fall Arrester System	9173	20,000	20,000	0	40,000	14%	- 1	5,699	34,301	40,000	0	0%
Tech Services Relocation Investigation	9186	0	0	0	0		30-June-2008	4,805	0		4,805	%0
Subtotal for Depot Building		80,708	20,000	0	109,708			10,504	104,009	114,513	4,805	4%
NEW CIVIC CENTRE			3.00									3 % 2
Two Storey Main Ward Building & Two Stor	9166	000'06	o	0	90,000	0%0	30-June-2008	0	90,000	000'06	0	%0
White Ant and Pest regime in main ward b	2916	34,670	0	0	34,670		30-June-2008	450	34,220	34,670	.0	0%
Subtotal for New Civic Centre		124,670	0	0	124,670			450	124,220	124,670	•	
The state of the s	が大・観音 - 機	200000			Section 1	SENSON STATES	1 385000000	100 March 100 Ma	Sign Carried	100000000000000000000000000000000000000		200 C C C C C C C C C C C C C C C C C C
Tomos ands ands Casaranara final of	9189	0	21 000	0	21 000	1240	30-June-2008	2.460	18.540	21,000	0	%0
Tempe Lands Landfill Gas-documentation	9190	0			8.500			0	8.500		0	9,00
Tempe Lands Landfill Gas-contract manage	9191	0			35,200			0	35,200	.,	0	%0
Tempe Lands Landfill Gas-gas/water monit	9192	0	30,000	0	30,000	31%	30-June-2008	9,354	20,646	30,000	0	0%
Tempe Lands Landfill Gas-construction ga	9193	0	250,000	0	250,000		30-June-2008	0	250,000	2	0	0%
Tempe Lands-Major pavement repairs	9194	0	100,000	-38,924			30-June-2008	0	61,076		0	%0
Tempe Lands-Major repair to infrastructu	9195	0	50,000	38,924	88,924	98%	30-June-2008	87,419			0	0%
Tempe Lands-Leachate treatment plant	9196	0	80,000	0	80,000	0%0	30-June-2008	0			0	0%
Subtotal for Tempe Lands		0	574,700		574,700			99,233	475,467		0	%0



ATTACHMENT 2 - PW 11 - PROPERTY SERVICES PERFORMANCE REPORT

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

> 6/05/2008 6/05/2008

			œ	RESOURCES	RESOURCES PLAN 2007/2008 as at April 2008	/2008 as at	April 2008					
Project	Project Number	2007/06 Revotes S	2907/2008 Budget \$	Supplementary Adjustments \$	TOTAL	PHYSICALLY COMPLETED	COMPLETION TARGET DATE	TOTAL & COMMITTED EXPENDITURE FOR PERIOD 10	ESTIMATE TO COMPLETE \$	EXPECTED TOTAL COST \$	VARIANCE 5	VAR
TE COORDINATION	92	1000		100			1000	55		1000	1 m	
Minimisation Education	8068	0	22,000	٥	22,000	120%	30-June-2008	26,503	0	26,503	4,503	
t Performance advisor	9138	0	12,000	0	12,000	73%	30-June-2008	8,736	3,264	12,000	0	
vaste Bins	9139	0	50,000	0	20,000		55% 30-June-2008	27,548	22,452	50,000	0	
Brochures / Bin Stickers	9148	0	40,000	0	40,000		80% 30-June-2008	32,059	7,941	40,000	0	
nd Displays/ Oil Trailer	9150	0	6,000	0	6,000	137%	30-June-2008	8,196	0	8,196	2,196	
Bag Reduction Campaign	9153	12,740	0	0	12,740		123% 30-June-2008	15,613	0	15,613	2,873	
ion Program on Illegal Dumping and	9154	22,095	0	0	22,095		0% 30-June-2008	0	22,095	22,095	0	
orce - Illegal Dumping & Street	9155	14,349	52,000	0	66,349	41%	30-June-2008	27,482	38,867	66,349	0	
stors for Waste Minimisation	9174	28,853	40,000	0	68,853		63% 30-June-2008	43,458	25,395	68,853	0	
aste Watchers Program	9175	0	15,500	0	15,500		97% 30-June-2008	15,080	420	15,500	0	
Recyling Audit	9176	5,500	5,700	0	11,200	%68	30-June-2008	9,972	1,228	11,200	Ö	
nal Collection Day	9177	20,000	0	0	20,000	,	41% 30-June-2008	28,110	0	28,110	8,110	
Jumping-Security Camera	9178	0	2,000	0	2,000		52% 30-June-2008	1,047	953	2,000	0	
Sumping-Additional CCTV Camera	9179	0	10,000	0	10,000		94% 30-June-2008	9,425	575	10,000	0	
ement Recycling Bins in Units	9180	19,120	210,000	0	229,120		90% 30-June-2008	207,156	21,964	229,120	0	
ement Garbage Bins in Units	9197	0	330,000	0	330,000	%06	90% 30-June-2008	295,859	34,141	330,000	0	
ement Bins in Units-Education for	9198	0	20,000	0	20,000		86% 30-June-2008	17,153	2,847	20,000	o	
Jumping-Truck signage	9199	0	6,000	0	6,000		0% 30-June-2008	0	6,000	6,000	0	
Sumping-additional lane crew(3)/	9200	0	291,000	O	291,000	34%	34% 30-June-2008	96,208	192,792	291,000	o	
al for Waste Coordination		122,657	1,112,200	0	1,234,857			871,607	380,932	1,252,539	17,682	
TOTAL EAD BOACDAM	100 C	476746	4 766 000	004 54K	2 207 236	08161(8 8900 886)	1	1 704 960	4 743 007	2 407 967	-201410.624	10000
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I certify that the physical and financial position of the projects are reported correctly

PW 12 - REPORT BACK TO COUNCIL ON PUBLIC EXHIBITION OF DRAFT RESOURCE RECOVERY STRATEGY

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

File Ref: 2686

Director, Technical Services reports:

Synopsis

This report provides information to Council that no feedback was received following the public exhibition of the *Draft Resource Recovery @Marrickville Waste and Recycling Management Strategic Plan 2008-2011*. This report is in response to Council's resolution on 11 March, 2008 (Item PW 6, Meeting No. 02/08). It is recommended that the report be received and noted; and Council adopt the *Draft Resource Recovery @Marrickville Strategy*.

Background

At its 11 March, 2008 meeting (Item PW 6, Meeting No. 02/08) Council resolved that:

- "1. the report be received and noted;
- 2. Council endorse the proposal to publicly exhibit the Draft Resource Recovery @ Marrickville Waste and Recycling Management Strategic Plan 2008-2011 in March and April 2008 and, subject to the outcomes of the public exhibition, subsequently REPORT back to Council in May 2008 for its adoption; and
- 3. in Attachment 1 on Page 86 (Page 5 of the Draft Strategy), the last sentence be replaced with the following "Signatories include federal, state and local governments and industry associations."

Discussion

The *Draft Resource Recovery Strategy* outlines Council's waste and recycling management strategies and the actions that will form Marrickville's approach to waste management. This strategic planning approach to waste and recycling seeks to define clear objectives and targets in keeping with the community's current and future needs, and provides a vision for maximising resource recovery and a more sustainable Marrickville.

On 25th March 2008 the Draft Strategy was placed on Public Exhibition until 23rd April 2008. Copies were made available in Council's libraries, the Citizens Service Centre, and Council's Depot. A copy of the draft strategy was also posted on Council's website and posters on the strategy placed in the community notice boards. A copy was sent to the Department of Environment and Climate Change (DECC) and to the Southern Sydney Regional Organisation of Councils (SSROC). In addition to this copies of the draft strategy were made available for comment at the Waste Services stall at the Cooks River Festival on 13th April 2008. No feedback on the draft strategy was received.

PW 12 - REPORT BACK TO COUNCIL ON PUBLIC EXHIBITION OF DRAFT RESOURCE RECOVERY STRATEGY

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

Conclusion

The *Draft Resource Recovery* @ *Marrickville Strategy* is presented at <u>ATTACHMENT 1</u>. This document, when endorsed will be published and released for implementation at the commencement of the new financial year, 1st July 2008.

RECOMMENDATION:

THAT:

- 1. the report be received and noted; and
- 2. Council adopt the *Draft Resource Recovery* @ *Marrickville Strategy* to commence 1st July, 2008.

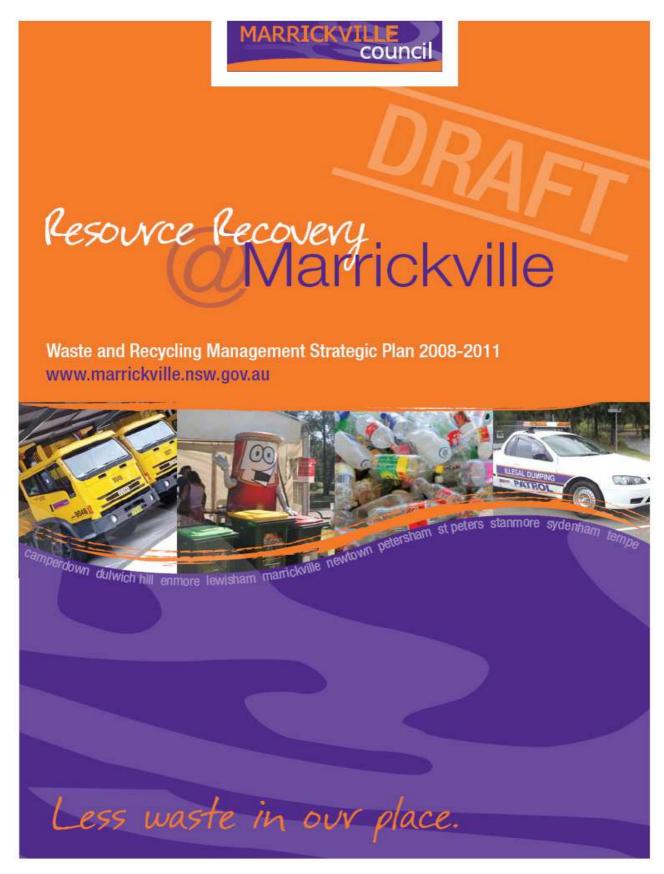
COMMITTEE RECOMMENDATION

THAT the Recommendation as appearing on the Business Paper be adopted

ATTACHMENT 1: Total 34 pages

Draft Waste And Recycling Management Strategic Plan 2008-2011

ATTACHMENT 1 - PW 12 - REPORT BACK TO COUNCIL ON PUBLIC EXHIBITION OF DRAFT RESOURCE RECOVERY STRATEGY



ATTACHMENT 1 - PW 12 - REPORT BACK TO COUNCIL ON PUBLIC EXHIBITION OF DRAFT RESOURCE RECOVERY STRATEGY



(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

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ATTACHMENT 1 - PW 12 - REPORT BACK TO COUNCIL ON PUBLIC EXHIBITION OF DRAFT RESOURCE RECOVERY STRATEGY

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introduction

This document outlines Council's waste and vecycling management strategies and actions that form the Marvickville local government Area's approach to waste management. This strategic planning approach to waste and recycling seeks to define clear objectives and targets in keeping with our community's needs, and provides a vision for maximising resource recovery and a more sustainable Marvickville.

Marrickville's role in waste management

The Local Government Act 1993 requires councils to provide a residential waste collection service. However, councils promote a more responsible and sustainable approach to waste management through integration that includes education to residents, business and developers, service delivery, policies, the development application process, and law enforcement. Marrickville Council provides the community with more extensive waste management services than just collecting waste and recycling from people's homes. This is extended to include a litter bin service in streets and parks, removal and management of litter, removal of illegal dumping, and the management and collection of waste and recycling from events.

Council is also involved with it's own corporate waste management and the management of commercial and industrial and construction and demolition waste.

Changing perceptions

The community's perception of waste management has slowly evolved from a public health issue to an environmental issue. Recycling has been an environmental success story, with most Sydney councils introducing kerbside recycling in the late 1980s and the early 1990s.

In 1991 only 8% of waste generated within Sydney was being recycled¹. This recycling rate has increased to 37% in 2004-05².

Council previously had a Local Waste Management Plan (LWMP) and Regional Waste Management Plan (RWMP) established under what was then the Southern Sydney Waste Board. Both these documents had key objectives towards reducing waste to landfill and the recovery of materials.

Key objectives

The key objectives of this strategy is to increase recovery and use of materials from the municipal waste stream, from 26% (in 2000) to 66% by 2014.

Other objectives include to increase recovery and use of materials from the commercial and industrial waste stream (including corporate waste) from 28% (in 2000) to 63%; and increase recovery and use of materials from the construction and demolition sector from 65% (in 2000) to 76%.

Since the introduction of Marrickville's new waste and recycling service in 2003, which includes a scheduled green waste service, recovery rates for domestic waste have increased to 42% in 2006.

The key target of this strategy that demonstrates success is a recovery rate of 54% by 2011.

^{1.} NSW Waste Avoidance and Resource Recovery Strategy and Performance Report 2006 - Draft

^{2.} NSW Waste Avoidance and Resource Recovery Strategy 2007 (Waste Strategy 2007)

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Figure 1: Recovery Rates since 1994 and Targets to Reach for Domestic waste

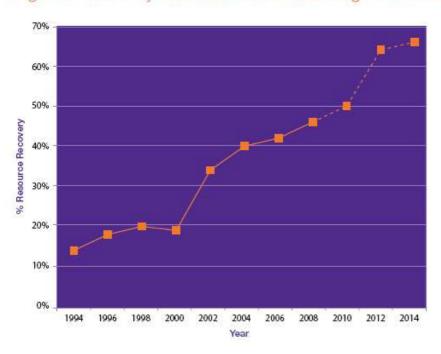


Figure 2: Tonnages over the Years of Domestic Waste Streams

Tonnes of garbage per service	Number of Services	Total	Illegal Dumping**	White/ Metal Goods*	Clean Up	Green Waste*	Recycling*	Garbage	Year
	120	27517	833	0	0	0	3622	23062	94/95
	120	27200	854	0	0	0	4317	22029	95/96
•	(2)	28379	747	0	518	200	4674	22240	96/97
-	560	29445	925	0	1075	410	4884	22151	97/98
		29617	868	0	1111	433	4983	22222	98/99
0.7346	31451	30601	934	163	1186	464	4750	23104	99/00
0.7014	31846	29897	1086	227	1142	390	4725	22337	00/01
0.5348	32183	27506	1111	219	1102	519	7343	17212	01/02
0.5166	32657	27930	1583	295	1010	602	7569	16871	02/03
0.4980	33167	29371	1514	303	1250	1715	8071	16518	03/04
0.4707	33448	29432	1279	295	1475	2228	8411	15744	04/05
0.4723	33702	29920	1263	273	1494	2324	8647	15919	05/06
0.4624	34640	30589	1338	244	1542	2657	8790	16018	06/07

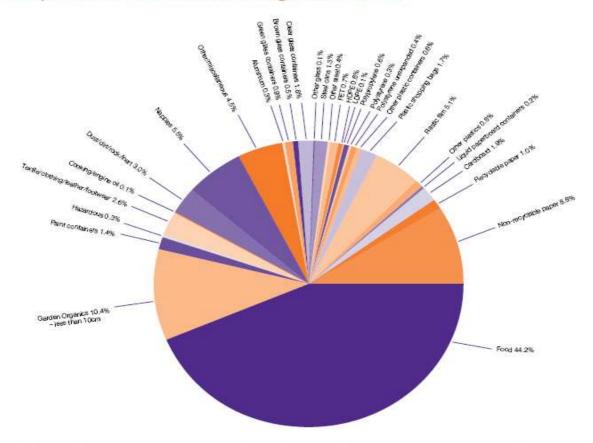
Waste streams that are recycled/reprocessed.

^{**} Illegal dumping is disposing of waste on public places other than approved areas. This includes waste that is placed on streets or laneways without calling Council to book a clean up.

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Composition of Marrickville's Garbage Stream 2005



The above chart shows the composition of the garbage stream for all houses audited in Marrickville in 2005.

Food Waste	44.2%	Dirt/Rocks/Dust	3.0%
Recyclables	12.2%	Clothing/Textiles	2.6%
Garden Organics	10.4%	Shopping Bags	1.7%
Non- Recyclable Paper	8.8%	Hazardous Material	1.7%
Nappies	5.5%	Polystyrene (foam)	0.3%
Plastic Film	5.1%	Engine/Cooking oil	0.1%
Other miscellaneous material included ceramics, wood, kitty litter, a TV aerial, a cable, an electric kettle, slate, treated pine, a fax telephone			

This shows that 24.4% of materials can be recovered through Marrickville's current waste system including the recycling and green waste service, oil trailer and chemical clean out events and further education. By introducing AWT, 44.2% can be recovered. The remaining 31.5%, various materials, has to be targeted at all levels of government and industry to develop additional marketing intelligence.

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Waste and Recycling is an issue for all levels of government with planning policies on uaste and vecycling at the federal, state, regional and local levels. Each of these levels of government has an important vole to play in waste management, reduction of waste to landfill and increased resource recovery.

Federal Initiatives

The Department of Environment and Heritage (DEH)

It is the role of the federal Department of Environment and Heritage to reduce waste by encouraging material efficiency; to promote a reduction in the generation of waste; and enable the recovery and reuse of discarded material. DEH are initially addressing these issues in the following broad sectors: automotive waste (including tyres); oil recycling; the plastics industry; the electrical industry; and all industries within the packaging chain.

The National Packaging Covenant (NPC)

The NPC was first launched in 1999 to provide more effective management of used packaging based on the principles of 'shared responsibility' and 'product stewardship'. It is a voluntary co-regulatory arrangement between key stakeholders in the packaging supply chain and all spheres of government – federal, state, territory and local.

In 2005, the Covenant was revised and strengthened for a term of five years. It commits signatories to a national recycling target of 65% for packaging, and no further increases in packaging waste disposed to landfill by 2010. Signatories include federal, state and local governments and industry associations.

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State Initiatives

The Department of Environment and Climate Change (DECC)

In 2001, the Waste Avoidance and Resource Recovery Act (2001) dissolved the former waste boards and replaced them with Resource NSW. Resource NSW produced the NSW Waste Avoidance and Resource Recovery Strategy (WARR) in 2003, which set non-mandatory waste reduction and recovery targets for state and local governments. In 2003, the Environment Minister announced the amalgamation of state government bodies - including Resource NSW - to form the Department of Environment and Conservation (DEC). This has since been renamed the Department of Environment and Climate Change (DECC). The Sustainability Division of the DECC administers programs to reach the targets established in the NSW WARR strategy.

The DECC have a NSW City and Country Environment Restoration Program that an increase in waste levies over the next five years form part of. Local council waste service performance improvement payments come under this program. With Marrickville Council as a council in the regulated area, if we deliver improved waste management and resource recovery outcomes across our local government area we will be rewarded with payment. Council has received performance payment for both 2006/07 and 2007/08.

The WARR Act

The Waste Avoidance and Resource Recovery Act (2001) aims to encourage the efficient use of resources and reduce environmental harm, in accordance with the principles of environmentally sustainable development. The main achievement of this legislation was to provide the framework for the development of a Waste Avoidance and Resource Recovery Strategy.

The Waste Avoidance and Resource Recovery Strategy

In 2003, Resource NSW produced the NSW Waste Avoidance and Resource Recovery Strategy. This has been updated to the NSW Waste Avoidance and Resource Recovery Strategy 2007 (Waste Strategy 2007). The strategy provides a framework to encourage better use of our resources and to reduce waste. It establishes where we are now, and where we want to be in the future.

Key Targets of the WARR Strategy

The strategy contains four non-mandatory targets to be achieved by 2014. These targets are:

1. Preventing and avoiding waste

To hold at current levels the total waste generated for the next five years.

Increasing recovery and use of secondary resources

- Increase recovery and utilisation of materials from the municipal sector from the current 26% to 66%;
- Increase recovery and utilisation of materials from the commercial and industrial sectors from the current 28% to 63%; and
- Increase recovery and utilisation of materials from the construction and demolition sectors from the current 65% to 76%.

Reducing toxic substances in products and materials

- Phase out priority substances in identified products as a first choice;
- Or, if not possible, to achieve maximum recovery for re-use; and

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As a last resort identified products containing these priority substances requiring disposal, reduce the permitted 'leachability' of the substances to the levels permitted for inert waste.

4. Reducing litter and illegal dumping

- Reduce total volume and tonnages of litter; and
- Reduce the total tonnages of illegally dumped material by regulatory agencies and regional illegal dumping squads.

Regional and Local Initiatives

Southern Sydney Region of Councils (SSROC) Waste Management Working Group

The SSROC Waste Management Group was established in 2001 and consists of Botany Bay, Canterbury, City of Sydney, Hurstville, Kogarah, Marrickville, Randwick, Rockdale, Sutherland, Waverley and Woollahra Councils. Council's putrescible waste goes to Rockdale Transfer Station where it is then sent to Lucas Heights Waste Management Centre for land fill. Some of the projects undertaken include:

- Regional Contract for Receipt of Recyclable Products;
- → Regional Dry Waste Tender;
- Regional Waste Audits; and
- Community Sharps Collection Program.

Regional Waste Contract

In 2004 Marrickville Council signed a five year disposal contract with Waste Services New South Wales Environmental Solutions (WSN). Council's putrescible waste goes to Rockdale Transfer Station where it is then sent to Lucas Heights Waste Management Centre for land fill. Each year the volume of waste sent to landfill per service decreases. In 2006/2007 Council sent 16, 018 tonnes of waste to Lucas Heights landfill.

Marrickville Council holds a five year contract with WSN for the disposal of its putrescible waste. The purpose of a five year restricted contract was to allow other Alternative Waste Technologies (AWT) to further develop their systems and prove their efficiency. The goal is to maximise waste avoidance and ultimately avoid sending any waste to landfill. SSROC intends on signing up with the most appropriate and most efficient AWT at the end of that five year period. Current contracts held by SSROC Councils will close in 2009/2010. At this point the tendering process will be initiated to determine the next contractor for waste disposal for SSROC.

Regional Recycling Contract

In 2004 Marrickville, Rockdale and Waverley Councils entered into a five-year contract with Visy Recycling, to receive recyclable products. All recyclables collected go to Visy's material recycling facility at Burrows Road, St Peters. As part of this contract, an educational fund and rebate system was established for the development and delivery of educational programs, with two main focus areas:

- to reduce contamination levels; and
- to increase the yield of recyclable products.

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The programs that have been completed include:

- the development of the Steel Can Steve character to encourage recycling of steel cans. This included a cinema advertisement that ran at the Dendy and the Palace cinemas over summer 2005 and the 2006 and 2007 Easter period, as well as a cardboard cut-out and a mascot suit;
- community recycling tours held during World Environment Day (June) and National Recycling Week (November) 2006 and 2007;
- production of canvas carry bags to encourage people not to put their recycling in plastic bags when taking it to their recycling bin;
- production of brochures detailing what can and can't be recycled;
- production of desk top jotters with waste information for real estate agents; and
- production of posters on the process of recycling products.

Regional Dry Waste Contract

In 2006 Marrickville Council signed a five year disposal contract with WSN for disposal of dry waste. This contract was entered with Waverley, Woollahra and Botany councils. The contract covers all material collected via the general clean up, as well as street sweeping. All material is taken to WSN's site at Alexandria. Material collected from the metal and whitegoods clean up is also included as part of this contract and is recycled, with Council receiving a rebate for this material.

Council will explore options during this contract that will see maximum recovery of its dry waste material post the current contract.

Green Waste Contract

In 2007 Marrickville Council signed a two year contract for the processing of garden organics/ green waste with Alexandria landfill. The purpose of a two year restricted contract was to secure the end of all disposal/processing contracts in 2009/2010 and maximise opportunities for AWT. Once collected green waste is reprocessed into mulch and compost. It is then sold to the public and landscape contractors. The current site for processing of green waste within Council's boundaries, along with the recycling facility, means minimal travel for our collection vehicles and reduced greenhouse gas emissions.

Many of Council's other local initiatives are included in the action plans for the Key Objectives (pages 19-30). These include the oil recycling trailer, chemical clean out events, Keep Australia Beautiful (KAB) schools program and illegal dumping strategy. Strategies for commercial and industrial and construction and demolition waste are also included.



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There are three philosophies that shape Council's Strategic Vision and they are:

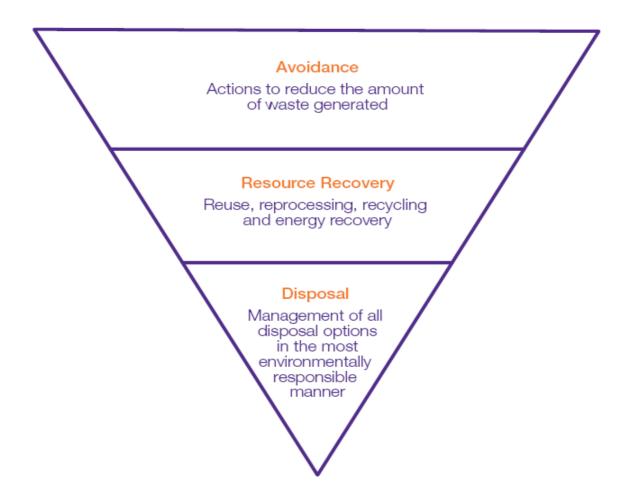
The Waste Avoidance and Resource Recovery Strategy 2007 (Waste Strategy 2007)

It is a requirement under the Waste Avoidance and Resource Recovery Act 2001 to apply the goals set out in the Waste Avoidance and Resource Recovery Strategy 2007 (Waste Strategy 2007) and they are

- Avoid and prevent waste;
- Increase use of renewable and recovered materials;
- Reduce toxicity in products and materials; and
- Reduce litter and illegal dumping.

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

2. The Waste Hierarchy



Strategies that try to avoid products becoming waste are preferable to strategies that seek to find a use for waste. Strategies for disposal should be used as a last resort.

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3. The Zero Waste Principle

"....a whole system approach to addressing the problem of society's unsustainable resource flows. Zero Waste encompasses waste elimination at source through product design and producer responsibility and waste reduction strategies further down the supply chain such as cleaner production, product dismantling, recycling, reuse and composting. Communities that implement Zero Waste Strategies are aiming to switch from wasteful and damaging waste disposal methods to value-added resource recovery system that help build sustainable local economies."

(Source: Zero Waste New Zealand Trust, Wasted Opportunity - A Closer Look at Landfilling and Incineration.)

The Vision and Strategy

Marrickville Council is committed to the principle of 'avoidance' promoted in the Waste Hierarchy and this has been evident in the LWMP and RWMP. This is the driving force behind the 'Prevention is better than Cure' philosophy. Our strategies promote actions and decisions that prevent the generation of waste, not only manage it. Our strategies aim to avoid waste, rather than developing solutions and end of pipe responses to waste generated:

In the long term, Council aims for zero waste sent to landfill through the promotion of this philosophy:

Council aims to achieve this through diversified approaches in education and services. With actions that will achieve a total overall reduction in the volume of resources consumed in our municipality. The Resource Recovery@Marrickville vision is to:

- continue the progressive diversion of waste from landfill;
- fine tune current services through maximising participation and reducing contamination;
- manage resources in an holistic and sustainable way;
- continue to seek and adopt new alternative environmental strategies for waste management; and
- integrate services and resource management on a regional level.

Strategy for 2008-2011

Marrickville's focus will be to achieve higher diversion rates and greater resource recovery through the alternative waste technologies we plan to contract post 2010 (see page 12 for details). The 2008-2011 strategy will be primarily a planning strategy toward the adoption of a new disposal contract in 2010 and this strategy will feed into the future regional waste plan currently being developed at an SSROC level.

Marrickville's focus will also be to manage commercial and industrial and construction and demolition waste with a more holistic approach.

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Alternative Waste Technologies (AWT)

In order to achieve the key objective of this strategy, Council will have to move towards AWT for the processing of its domestic waste.

AWTs are a range of methodologies and contemporary technologies that process waste to recover all potential resources within the waste stream. The word 'alternative' is used as AWT provides an alternative to landfill. Existing AWTs are able to recover up to 70% of household waste as beneficial compost, recyclable items and energy.

There are two AWT facilities currently operating which have the potential to accept waste for processing from the Sydney metropolitan region. These are the UR-3R facility and the Woodlawn BioReactor. The UR-3R Facility is located at Eastern Creek, and is owned and operated by WSN Environmental Solutions and Global Renewables. The facility is designed to:

- divert around 80% of waste from landfill;
 and
- initially process 175,000 tonnes of waste a year, or up to 11% of Sydney's household waste.

Its capacity can be expanded to 260,000 tonnes a year, or 16% of Sydney's household waste. Blacktown and Fairfield councils have entered into five and 20-year contracts respectively with WSN to have their waste processed through this facility.

The Woodlawn BioReactor was established in a 25 million cubic metre disused open cut mine located 250km south-west of Sydney near Goulburn. It is a joint venture between Veolia, ActewAGL and EHN Oceania. The bioreactor

technology uses an extensive network of pipes to accelerate the decomposition of the residual waste and maximise the capture of biogas for conversion into green energy. The facility can accept up to 400,000 tonnes per year of municipal waste. This waste is transported from Clyde in Western Sydney, via rail to Tarago and then by truck to Woodlawn. The facility first accepted waste in September 2004 and has a projected life of 75 years³.

A third AWT facility has been approved for development at Jacks Gully in south-western Sydney. The Macarthur Resource Recovery Park will process waste from Campbelltown, Camden, Wollondilly, and Wingecarribee councils for 15 years. These four councils are foundation partners in the park, which will be owned and operated by WSN Environmental Solutions. The facility uses the ArrowBio technology, which has been used successfully in a facility in Israel for three years. The facility uses a pre-treatment, water-based separation and biological treatment for processing waste.

While current AWT facilities are not an option for council's domestic waste due to their location outside our region, Council will continue to explore its options.

There are options for business within the LGA to use AWT. Mixed garbage bins can be picked up and taken to an AWT facility where up to 70% of waste is recovered and diverted from landfill.

Implementation of an AWT in the SSROC region would have to recognise and incorporate the quadruple bottom line. This means incorporation of sustainability principles, social, environmental, economic and governance consideration.

^{3.} Veolia (formerly Collex) website www.collex.com.au I October 2006

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Document	Target
NSW State Government	By 2014, to:
	Increase recovery and use of materials from the municipal waste stream from 26% (in 2000) to 66%;
	Increase recovery and use of materials from the commercial and industrial waste stream from 28% (in 2000) to 63%; and
-	Increase recovery and use of materials from the construction and demolition sector from 65% (in 2000) to 76%.
Marrickville Council Strategic Plan 2006-2011	 Reduction of the amount of domestic waste that goes to landfill; and
	Increase in domestic recycling and domestic green waste.
Marrickville Council Management Plan	 Reduction of the amount of waste that goes to landfill; and
	Increase in recycling and green waste.
Local Action 21 Strategy	Reduce waste to landfill by 40% by 2010 on 1997 levels (community target).

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

Key Targets of this Strategy





Successful involvement on an increased number of SSROC initiatives and programs;



Maintain high community satisfaction rates with all of waste services: general waste 4.5/5, recycled service 4.5/5, green waste 4.5/5 and on demand clean up service 4.3/5;





Recovery of 65-70% by 2014 of Business Units (internal) generated waste;



Recovery of 63% by 2014 of council corporate waste; and



A reduction in the total amount of waste generated per household.



An increase by percentage in recovery of materials on previous years;



All contracts recognise and incorporate the quadruple bottom line;



AWT site and infrastructure obtained by 2011; and



All of Marrickville's domestic general waste being disposed of an AWT and therefore an increase in resource recovery.



The introduction of mandatory Extender Producer Responsibility (EPR) schemes by 2011;



A decrease in the amount of domestic waste per service sent to landfill on previous years; and



A decrease in tonnes of illegal dumping collected.

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Key Objectives 2008-2011

Supporting Corporate Strategic Plan Key Activity Area (KAA) 3, Beautifying and Caring for the Environment specifically 3.2, 3.3 and 3.6 and KAA 5, An Innovative and Effective Council, specifically 5.9.

1 Avoidance

Encourage the community to reduce the amount of waste it generates and to be more efficient in its use of resources.

- 1.1 Increase community understanding of the life cycle of the waste they produce;
- 1.2 Lead by example with Marrickville Council as an organisation recognised as a leader in waste management, with avoidance of waste given highest priority;
- 1.3 Provide guidance and policy to businesses and developers; and
- 1.4 Investigate ways to reduce the total amount of waste generated by households.

2 Resource Recovery

Support the efficient use of recovered resources while encouraging the principles of improved environmental outcomes and ecologically sustainable development and embracing new and emerging technologies.

- 2.1 Provide practical options for domestic waste separation, collection and recycling;
- 2.2 Extend the options available for alternatives to disposal;
- 2.3 Investigate AWTs with other SSROC councils;
- 2.4 Promote an away from home recycling message for residents; and
- 2.5 Create a sense of worth for waste as a valuable resource, not worthless rubbish, among businesses and developers.

3 Disposal

Make every effort for disposal to be viewed as the least desirable option, one which must be carefully handled to minimise negative environmental outcomes.

- 3.1 Reduce products and materials containing toxic substances;
- 3.2 Promote disposal as an end-of-pipe solution to waste management; and
- 3.3 Ensure Marrickville's parks, streets and lanes are kept safe and clean.

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Stakeholders and Partners



Resource vecovery@Marrickville can not be achieved without the involvement of the broader community and several stakeholders.

Our stakeholders and partners are those people and organisations that have an interest in the achievement of objectives identified in this plan. They include:

- Present and future citizens of Marrickville;
- → Ratepayers;
- Local businesses, investors, developers and suppliers;
- → Councillors;
- → Council staff;
- School communities;
- NGOs eg. The Bower and other local reuse centres;
- → Visitors to Marrickville;
- → SSROC;
- Manufacturers/retailers/importers;
- → State Government ie. Department of environment and Climate Change (DECC); and
- Industry groups.

ATTACHMENT 1 - PW 12 - REPORT BACK TO COUNCIL ON PUBLIC EXHIBITION OF DRAFT RESOURCE RECOVERY STRATEGY

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

Waste and Recycling Functions Across Marrickville

Waste and Recycling for Marvickville Council as an organisation is more than just the collection of bins from houses. Waste and Recycling is very complex, incorporating many varied functions and sections across the organisation

DA Approvals - WMP/DCP EPR & CDL SSROC Initiatives Illegal Dumping Chemical Cleanout Spill Response Clean Up Cigarette Butts Community Sharps Street Cleaning E-Waste Oil Recycling Trailer Domestic Green Waste Skip Bins Composting and Worm Farming Domestic Bins Internal Waste AWT Event/Special Recycling Domestic Recycling **GPTs** Public Interface -Street Bins -Complaints/Compliments Litter and Recycling Contract Management including Internal Contracts Construction and Park Bins -Demolition Waste Litter and Recycling Data Collection and Management Domestic Waste Waste Education Plastic Bag Collection Green Procurement Policy Waste Enforcement Commercial/Industrial Waste Deceased Animals

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

Product Life Cycle

When one looks at waste and vecycling management you must look at the life cycle of a product and all its phases from vaw extraction to production and consumption to veuse and disposal.

All levels of government and industry must focus on improved environmental outcomes at all phases and consider a product from cradle to grave.

Waste needs to be tackled across the whole life cycle of goods and materials including extraction, manufacturing, distribution, consumption and recovery for reprocessing or disposal. Action to prevent and avoid waste will need to be considered at every step in this cycle with a focus on those points in the chain where the impacts and results will be most effective.



(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation

Avoidance

Council will encourage the community to veduce the amount of waste it generates and to be more efficient in its use of vesources.



Council sections currently delivering these services:

- → Resource Recovery Services (RRS);
- → Environmental Services (EN);
- → Business Units (BU)*;
- > Finance (F); and
- → Administrative Services (AS).

*Business Unit covers three core business operations, Civil Works, Parks and Streetscapes and Waste. Actions are assigned to individual operations, primarily Waste Business Unit.

ATTACHMENT 1 - PW 12 - REPORT BACK TO COUNCIL ON PUBLIC EXHIBITION OF DRAFT RESOURCE RECOVERY STRATEGY

Key Objective Strategies	Strategies	P	Program/Activities	<u>m</u>	Targets	Current Responsibilities This is subject to change	
I.1 Increase	1.1.1 Provide high	\uparrow	Continue to provide various medium types on ways to avoid waste	1	Completion of programs for new service brochures, stickers and posters	RRS, EN, BU, AS	
communities understanding of the life cycle	and inclusive educational material			\uparrow	Development of truck signage across the waste fleet	RRS, BU	
of the waste they produce	and programs	1	Maintain schools program across the LGA	1	Employment of Keep Australia Beautiful (KAB) Waste Watchers Program	RRS	9 1
		1	Our Place Environment Education Program	\wedge	Finance assistance for schools and support for School Environment Management Plans	EN	1 19
		\uparrow	Watershed Urban Sustainability Workshop Program	\wedge	Number of workshops and number of participants	EN	
		\uparrow	Our Place Community Program	\uparrow	Number of workshops and number of participants	EN	9
		个	Support a 'no plastic bag' approach	\uparrow	Decrease in plastic bag contamination in the recycling and green waste stream	RRS, EN	
	1.1.2 Participation in all relevent SSROC	1	Participation and input into SSROC waste managers meeting and	个	Participation in SSROC waste managers group	RRS	
	regional initiatives and programs		support reevant interves and programs that offer economic, social and/or environmental benefits to Council	\uparrow	Successful involvement in an increased number of SSROC initiatives and programs		
	1.1.3 Assist Marrickville citizens to access Council's current waste services	个	Maintain the "Waste Management" section on Council's website		Maintain high community satisfaction rates with all of waste services: general waste 4.5/5, recycled service, 4.5/5 green waste 4.5/5 and on demand clean up service 4.3/5	RRS	
		1	Keep citizen service as the public interface abreast of the services available and any changes	1	Conduct bi-annual training to CSOs and complete a 'waste reference guide' for quick reference	RRS	ľ

ATTACHMENT 1 - PW 12 - REPORT BACK TO COUNCIL ON PUBLIC EXHIBITION OF DRAFT RESOURCE RECOVERY STRATEGY

Drogram/Activities	Artivities		Current
5			This is subject to change
√ Imple	Implement the green purchasing Program to program throughout Council improve envergeam throughout Council established	Program to review purchasing to improve environmental outcomes established	EN, FI
→ Estal Tear char	Establish Smart Office Resource Teams estal Teams (SORT) or 'resource identified ac champions' across Council	Teams established and champions identified across Council	N.
Sus enn indi	Sustainability Advantage – develop Specific annual targe annual, short-term targets and indicators developed indicators for each section of Council	Specific annual targets and indicators developed	S
→ Sust	^	Data collected efficiently and reported regularly to Serior Staff	EN, BU
sustr eg. r gene	sustainability targets and indicators eg. resource consumption and waste Business U generation for all sections of council waste	Recovery of 65-70% by 2014 of Business Units (internal) generated waste	EN, BU
	Recovery of 64% corporate waste	Recovery of 64% by 2014 of council corporate waste	NJ.
→ Mailo to all	Mail out of a 'No Junk Mail' sticker \rightarrow An increase to all residents in the area v	An increase in the number of households in the area with a 'No Junk Mail' sticker	RRS
→ Writin comp sticke	Whiting to all main distribution A Reduced an companies to honour 'No Junk Mail' letterboxes vatickers placed on letterboxes	Reduced amount of junk mail placed in letterboxes with "No Junk Mail" stickers	RRS
→ Facili Deve	Facilitate public access to Council's OCP 27 solo Development Control Ran 27 the website	Increase to the number of copies of DCP 27 sold or accessed via the website.	AS, RRS
→ Devel	Develop and implement training Bi-annual training sessions to the public on the DCP 27 public conducted	Bi-annual training sessions with the public conducted	RBS

		1	7			
Current Responsibilities This is abject to charge	SH	RRS		EN	E	RS, EN
Targets	Decrease in tonnages of waste collected from street litter bins Reduced reports of commercial waste found in street bins	Number of businesses visited Improved relationship with business owners.	Bi-annual meeting with the Main Street ooordinators	50 businesses engaged in working towards sustainability targets by June 2008	→ 60 audits conducted 07/08	A reduction in the total amount of waste generated per household
<u>a</u>	^ ^ ·	1 1	\uparrow	\uparrow	\uparrow	↑
Program/Activities	Continue, further develop and extend the 'street litter' program for commercial businesses	Established an improved link with Main Street Committees		Target sustainability @ Marrickville	Watershed Sustainable Business Program	Lobby state and federal government
ď.	1	1	33	\uparrow	\uparrow	
Strategies	1.3.2 Work towards achieving improved relationships with	business owners in the Marrickville LGA				1.4.1 Consider implementing a levy or tax on packaging
Key Objective Strategies						1.4 Investigate ways to reduce the total amount of waste generated by households



				F		Ţ	7				
	Current Responsibilities	RRS, BU	RRS, BU, EN	RRS, BU	BU, RRS	RRS	RRS	RRS, EN, BU	E .	SR.	E
	Targets	An increase by percentage in recovery of materials on previous year	Better management and use of waste data collected i.e. data for SoE reporting	Increase in the rollout of green waste bins to residents	Increase in the tonnages of green waste collected on previous years	Incressed resource recovery on items collected via the general clean up	Improved waste management and resource recovery	All contracts to recognise and incorporate the quadruple bottom line	Funding provided for internal waste contracts	Increase the number of pharmacies available as drop off points	To continue with workshops and increase the sale of equipment
	Tar	1	1	1	\uparrow		1	1	\uparrow	\uparrow	\uparrow
	Program/Activities	Uphold the current domestic recycling, green waste and metal/ whitegood collection services	Refine the data collection and management of waste information to include other impacts such as greenhouse emissions	Ensure that all green waste collected is sent to a facility for recovery		Research and lobby state and federal government to improve the options for resource recovery on materials under the dry waste contract	Meet all the performance criteria each year to be eligible for the performance payments from the DEOC	Work with surrounding councils and DECC on disposal contracts to improve economies of scale and transport efficiencies	Implement internal contracts to better manage all waste streams	Confinue to work with pharmacies in the LGA to increase the number of drop off points for community sharps and unwanted /expired medicines	Continue to provide workshops and equipment sales for composting and worm familing at the watershed
1	ā	个	1	1		1	1	1	1	1	1
	Strategies	2.1.1 Provision of a service that delivers high	a timely manner and in accordance with the WARR Act 2001					2.1.2 Effective management and improvement of	new and existing waste management contracts (both external and internal)	2.2.1 Provide and promote alternative options to citizens to avoid the	disposal of certain wastes to landfill
	Key Objective Strategies	Provide practical	domestic waste separation, collection and recycling							2.2 Extend the options available for	alternatives to disposal

Key Objective Strategies Program/Activities Targets Program/Activities Program/Activities Targets Program/Activities Targets Targets Program and Locker Program and L	Resource	Resource Recovery (cont)	>	(cont)				
Further promote the awareness of the number of oil collected and the aumpoil recycling trailer and foster public involvement by confinuing the public involvement by confinuing the agreement by confinuing the public involvement by confinuing the advisor on where to dispose of other items waste disposed list and infrastructure of the waste of oil	Key Objective	Strategies	ď	rogram/Activities	Tai	gets	Current Responsibilities	
Maintain and update the alternative advices on where to dispose of other items advices on where to dispose of other items. An increase in the number of calls for advice on where to dispose of other items. Place a counter on the alternative waste disposel list. Place a counter on the alternative waste of visits. Promote the new Mobile Muster of Number of Referrals Services calls for reuse of waste or recycling of waste via The Bower. Promote the new Mobile Muster of Number of Referrals Services calls for reuse of waste or recycling of waste via The Bower. An increase in use of the Mobile Muster of Disposed of at an implement AMT in the SSROC region to increase resource recovery. Bush Council support of an AMT of Marrickville's domestic trough the SSROC general Managers Group resource recovery. ANT and therefore an increase in recovery. ANT and therefore an increase in resource recovery. ANT and antifered therefore an increase in recovery. ANT and therefore an increase in recovery. ANT and therefore an increase in			1	Further promote the awareness of the sump oil recycling trailer and foster public involvement by continuing the quarterly drop off events	个	Increase the litres of oil collected and the number of visitors to the trailer on last year's figures	RRS	
Services and run events Place a counter on the alternative weste disposal web page to monitor number of visits Number of Referrals Services calls for reuse of waste or neopcling of waste via The Bower An increase in use of the 'Mobile Muster' and infrastructure obtained urgent need for AWT infrastructure Provide recovery to increase resource recoveling and garbage to monitor in the SSROC general within the SSROC general waste being disposed of at an AWT and therefore an increase in resource recovery 2.4.1 Services and recycling and garbage and recycling and garbage and recycling and garbage and cun events assage counter to the wents are recycling and garbage and cun events assage are provided at all Council run events			个		个	An increase in the number of calls for advice on where to dispose of other items	RSS	
Services and mote as provided at all Council everycling from seavices and mote the new Mobile Muster and recycling of waste or recycling of waste via The Bower and mobile phone recycling service and recycling of waste or recycling of waste via The Bower and mobile phone recycling service and infrastructure drop off box for old mobile Muster and infrastructure drop off box for old mobile Muster and infrastructure drop off box for old mobile Muster and infrastructure drop off box for old mobile Muster and infrastructure drop off box for old mobile Muster and infrastructure drop off box for old mobile Muster and infrastructure drop off box for old mobile Muster and infrastructure drop off box for old mobile Muster and infrastructure drop off box for old mobile Muster and infrastructure obtained by 2011 ANT and increase in use of the 'Mobile Muster' drop off box for old mobile Muster' drop off box for old mobile Muster and infrastructure obtained by 2011 ANT site and infrastructure obtained by 2011 Browners Frough the SSROC region Frough the SSROC general ANT infrastructure ANT site and infrastructure obtained by 2011 Browners Frough the SSROC general ANT ANT infrastructure obtained at an ANT second of the waste and recycling from services and run events And and therefore an increase in resource recovery Ant service sand run events Ant service condition at all all of Council events					1	Place a counter on the alternative waste disposal web page to monitor number of visits		
2.3.1 Promote the new 'Mobile Muster' An increase in use of the 'Mobile Muster' drop off box for old mobile phones exigate and imperated and					1	Number of Referrals Services calls for reuse of waste or recycling of waste via The Bower		
2.3.1 Lobby NSW Government on the irrestigate and infrastructure obtained urgent need for AWT infrastructure increase resource recovery Ts with the SSROC region to increase resource recovery AWT and therefore an increase in resource recovery AWT and therefore an increase in resource recovery Tesource recovery AWT and therefore an increase in resource recovery ANT and therefore an increase in resource recovery Council run events Council run events			\uparrow	Promote the new 'Mobile Muster' mobile phone recycling service	1000000	An increase in use of the 'Mobile Muster' drop off box for old mobile phones	RRS	
reciple to increase resource trough the SSROC General to increase resource trough the SSROC General trough the SSROC Gene	2.3 Investigate AWTs with	2.3.1 Investigate and implement AWT in	个	Lobby NSW Government on the urgent need for AWT infrastructure within the SSROC region	1	AWT site and infrastructure obtained by 2011	RRS	
mote an Provide recycling and garbage A record of the waste and recycling from services and recycling all of Council events are provided at all Council run events council run events	councils	to increase resource recovery	个	Push Council support of an AWT trough the SSRCC General Managers Group	1	All of Marrickville's domestic general waste being disposed of at an AWT and therefore an increase in resource recovery	RRS	
	2.4 Promote an away from home recycling message	2.4.1 Provide recycling services and education at all Council run events	1	Ensure recycling and garbage services are provided at all Council run events	1	A record of the waste and recycling from all of Council events	RRS, BU, EN	

Key Objective Strategies	Strategies	Program/Activities	Ta	Targets	Current Responsibilities 'This is subject to change	
		hyprovement on contamination rates of recycling by consistent education	1	Decrease on the number of recycling loads from events rejected by the processing facility	RRS, BU, EN, CCS	
			\uparrow	Ensure all marketing material includes waste information	SSO	
			\uparrow	Include waste management as part of the stall holder application conditions	SSO	
			1	Include waste information sheet in pack to all successful shareholder applicants	SSO	
			1	Look at the possibility of bin attendants at each waste station	RRS	
	2.4.2 Investigate the feasibility of implementing public place recycling	Research surrounding councils who have public place recycling	1	Put a paper to Council on the implications, advantages and disadvantages to public place recycling	EN, PR, RRS, BU	
Create a sense of worth for waste as	2.5.1 Work with businesses of Merrickville LGA	Target sustainability @ Marrickville, encouraging all businesses in the LGA to aim for zero waste including facilitating shared services	1	50 businesses engaged in working towards sustainable targets by June 2008	N.	
a valuable resource, not worthless rubbish, among businesses and developers	to increase their knowledge and understanding on options for recycling commercial and inclustrial waste	→ Watershed Sustainable Business Program	↑	60 audits conducted in 2007/08	E	re:
	2.5.2 Work with developers and builders of the Marrickille I GA	Provide a comprehensive list of companies/operators that reuse and recycle waste materials generated by construction and demolition	↑ π 8	Increased use of the Construction and Recycling Directory from the DECC website	S	
	to increase their knowledge and understanding	 Continue to manage the approved waste container company list and permits 	1	Appropriate use of skip bins by the public	RRS, MS	60

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation



Make every effort for disposal to be viewed as the least desirable option, one which must be cavefully handled to minimise negative environmental outcomes.



Council sections currently delivering these services:

- → Resource Recovery Services (RRS);
- → Environmental Services (EN);
- → Business Units (BU);
- Monitoring Services (MS);
- → Engineering (ES); and
- Parks and Reserves (PR).

Strategies	Program/Activities		Targets	Current Responsibilities 'This is adject to change	
3.1.1 Provide services to citizens for the right and safe disposal of any toxic or hazerdous waste	→ Uphold the biannual household chemical clean out event at Council's depot (funded by Council)	^	Increase the number of tonnes collected and visits made to the clean out events on previous years	888 888	
3.1.2 Investigate opportunities and lobby for mandatory schemes for EPR for the 12 priority wastes of concern in NSW	Work with surrounding Councils and the DECC to implement mandatory EPR schemes	↑	The introduction of mandatory EPR schemes by 2011	RRS	
3.1.3 Encourage the recycling of all electronic waste (e-waste)	Work with surrounding Councils and the DEOC to implement mandatory EPR schemes as Council should not bear the responsibility of e-waste disposal	^ ^ =	The introduction of mandatory EPR schemes for e-waste by 2011 Reduced amounts of e-waste presented in the general dean up for disposal	RRS	
	Support any recycling days by Apple Australia or any other computer companies	个	Increase in the use of Council's depot to run weekend drop off events of e-waste for residents	RRS	
3.2.1 Provide to citizens only necessary services for general weeks has bande und	investigate a 120L household general waste bin to houses across the LGA across 2 financial years (08/09 and 09/10)	↑ .re	A decrease in the amount of domestic waste per service sent to landfill on previous years	RRS, BU	
2	 Continue to provide residents with the general clean up service to a maximum of 2 cubic metres 	↑ ↑ ₽ 6	Decease in the number of non complying residents to the clean up service Reduction in the number of quoted clean ups	RRS, BU	
	Ensure the operation procedure for deceased companion animals is followed	↑ ess	No complaints about how deceased companion animals are dealt with	BU, RRS, MS	
	Continue to provide residents with the needle/syringe disposal bin and servicing in park amenities.	↑	No complaints about unserviced needle/ syringe bins in park amenities	R	

3.3.1 Program/Activities Targets		(3100)					(
A decrease in tonnes of illegal incidence of illegal and dumping collected and dumping collected and dumping collected and dumping collected and times are a harmchale (GA) and times are and entrocement by education and and entrocement by education and and entrocement by education and and entrocement continual liegal burnping Officer position by education and and entrocement continual liegal burnping Officer position by education and and entrocement continual liegal burnping Officer position by education and continual liegal burnping Officer position continual liegal burnping Officer continual liegal burnping of the installation of continual liegal burnping of the installation of continual liegal dumps Ensure the three week collection Additional resourcing for the installation of continual liegal dumps continual liegal dumps Ensure the three week collection Additional resourcing for the oldection of continual liegal dumps Ensure the three week collection Additional resourcing for the collection of continual liegal dumps Ensure and enforce and enforce Additional resourcing for the collection of continual liegal dumps Ensure the three week collection Additional resourcing for the collection of continual liegal dumps Ensure and enforce Additional resourcing for the collection of continual liegal dumps Ensure and enforce and enforce Additional resourcing for the collection of continual liegal dumps Ensure the three week collection Additional resourcing for the collection of continual liegal dumps Figure and enforce Additional resourcing for the collection of continual liegal dumps Figure and enforce Additional resourcing for the collection of continual liegal dumps Figure and enforce Additional resourcing for the collection of continual liegal dumps Figure and enforce Additional resourcing for the collection of continual liegal dumps Figure and enforce Additional resourcing for the installation of continual liegal dumps Figure and entore and enforce Additional resourcing for the collection of continual	ey Objective	Strategies	D.	ogram/Activities	Fa	rgets	Current Responsibilities This is subject to change	
duriphon in the Marrickville LGA by education and everying the clean up service on council fleet by education and services are designed by education and take and compared to the additional temporary and take and additional resourcing for the installation of PRR continual lilegal dumps Action any ditean requests about Additional resourcing for the installation of PRR continual lilegal dumps Action any ditean requests about Additional resourcing for the collection of RR continual lilegal dumps Bringing in birs after collection Additional resourcing for the collection of RR collections as well designed. Bringing in birs after collection Additional resourcing for the collection of RR collections as well designed. Bringing in birs after collection Additional resourcing for the collection of RR collections as well designed. Bringing in birs after collection Additional resourcing for the collection of RR collections as well designed. Additional resourcing for the collection of RR collections as well designed. Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collection of Additional resourcing for the collection of RR collect	3.3 Ensure	3.3.1 To reduce the	1	Provide education on correct disposal methods (ie. free clean	\uparrow	A decrease in tonnes of illegal dumping collected	RRS	
s enforcement A Patrol dumping hot spots' Adve the Illegal Dumping Officer position RR Permanent	marrickville s parks, streets and lanes are	incidence or illegal dumping in the Marrickville LGA		up service)	\uparrow	Development of truck signage advertising the clean up service on council fleet	RRS	
Employment of an additional temporary RR Investigate, moritor and take Additional resourcing for the installation of RR Investigate, moritor and take Additional resourcing for the installation of RR Incessary enforcement on lilegal Additional resourcing for the installation of RR Action any citizen requests about Decrease the number of complaints RR Action any citizen requests about Decrease the number of complaints RR Action any citizen requests about Additional resourcing for the collection of RR Action any citizen requests about Additional resourcing for the collection of RR Action any citizen requests about Additional resourcing for the collection of RR Action any citizen requests about Additional resourcing for the collection of RR Action any citizen requests about Additional resourcing for the collection of RR Action any citizen requests about Additional resourcing for the collection of RR Additional resourcing for the installation of RR Additional resourcing for the installation of RR Additional resourcing for the collection of Additional received Additional received Additional resourcing for the installation of RR Additional resourcing for the collection of Additional received Additional resourcing for the installation of RR	kept clean and safe at all times	by education and enforcement	1		\wedge	Make the Illegal Dumping Officer position permanent	RRS	P
Investigate, moritor and take Additional resourcing for the installation of RR necessary enforcement on illegal dumps Action any citizen requests about Decrease the number of complaints RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dumps Additional resourcing for the collection of RR continual illegal dump					\wedge	Employment of an additional temporary llegal Durnping Officer	RRS	
Action any citizen requests about received Additional received Ensure the three week collection of dumped nubbish improved Educate citizens on and enforce recipients of complaints are fitter bin replacements and public address the lbis issue Brisure all park and street litter Action any citizen requests about received received Additional resourcing for the collection of RR admits and the collection of dumped nubbish improved Additional resourcing for the collection of RR admitsional fine in the number of complaints RR across the Class are litter bins after or street litter bin replacements across the LGA starting with the most problematic bins are litter bin design address the lbis issue Brisure new street litter bin design address the lbis issue Brisure all park and street litter Brisure are strategically placed and not overflowing herels Investigate appropriate increases in service ES, levels			1	Investigate, moritor and take necessary enforcement on illegal dumps	1	Additional resourcing for the installation of additional mobile CCTV surveillance cameras	RRS, MS	
Secretary with the period of the collection of dumped rubbish improved Educate citizens on and enforce was Merit of bins left out in streets/lanes bringing in bins after collection with the most problematic bins street litter bin replacements problematic bins address the lbis issue address the lbis issue bins are strategically placed and not overflowing and overflowing and bins are strategically placed and hivestigate appropriate increases in service BS, levels			1	Action any citizen requests about continual illegal dumps	1	Decrease the number of complaints received	RRS	
Educate citizens on and enforce A decrease in the number of complaints BR bringing in birs after collection A gradual change to street litter birs street litter bir replacements A gradual change to street litter birs ES, across the LGA starting with the most problematic birs			1	Ensure the three week collection cycle is maintained if not improved	\wedge	Additional resourcing for the collection of dumped rubbish	RRS, BU	
be citizens with street litter bin replacements across the LGA starting with the most designed, she had street litter bin design and bubbic address the lbis issue bins are strategically placed and not overflowing be citizens with street litter bin design access in service BS, bins are strategically placed and broadgate appropriate increases in service BS, levels			1	Educate citizens on and enforce bringing in birs after collection	个	A decrease in the number of complaints via Merit of bins left out in streets/lanes	RRS, MS	
address the lbis issue Beneficially placed and not overflowing Beneficially placed and street litter The new street litter bins are lbis proof No park or street litter bin is over utilised or ES, under utilised Index utilised No park or street litter bin is over utilised or ES, havestigate appropriate increases in service ES, levels		3.3.2 Provide citizens with a well designed,	1		1	A gradual change to street litter bins across the LGA starting with the most problematic bins	ES, BU	
Shoperk or street litter (and street litter (bin is over utilised or ES), bins are strategically placed and (ander utilised not overflowing (bins)) have tigate appropriate increases in service (bins).		runctioning and maintained public place disposal	1	Ensure new street litter bin design address the Ibis issue		The new street litter bins are Ibis proof	ES, BU	
 hvestigate appropriate increases in service levels 		service	\uparrow	Ensure all park and street litter bins are strategically placed and	1	No park or street litter bin is over utilised or under utilised	ES, PR, BU	
manus class				not overflowing	\uparrow	hvestigate appropriate increases in service levels	ES, PR, BU	

			Î	î l		er T	
	Current Responsibilities This is subject to charge	BU	EN, BU, MS		EN, ES, PR, BU	EN. ES	
	Targets	Ensure that response time for 90% of Merit requests is 10 days	Uphold the efficient spill response. Continue to provide an effective and trailer and procedure across the LGA	 Ensure regular maintenance schedule of GPTs 	→ Cigarette butt bins on all street bins along high pedestrian access	All sub-catchment management plans completed by 2014	
	<u>T</u>	1	1	\uparrow	\wedge	1	
	Program/Activities	Continue programs to ensure the continuous clearliness of all streets and lanes in the LGA	Uphold the efficient spill response trailer and procedure	Improved management of Gross Pollutant Traps (GPTs) in the LGA	Incorporate an appropriate cigarette butt bin with the street bin replacements	Urban Storm Water Integrated Management (USWIM) - Sub-Catchment based integrated sustainable urban water management	
	Pro	1	1	\wedge	\uparrow	1	
(cont)	Strategies	3.3.3 Reduce the effects of waste	on stomwater in Marrickville			,	
Disposal (con	Key Objective Strategies						

(From Technical Services Committee Meeting 04/08 – 13 May, 2008) For Recommendation



English

Have your say on the future of Marrickville and Council Services by phoning 02 9335 2252.

Greek

Εκφράστε τη Γνώμη σας για το Μέλλον του Marrickville και των Δημοτικών Υπηρεσιών τηλεφωνώντας στο 02 9335 2083.

Portuguese

Manifeste a Sua Opinião sobre o Futuro de Marrickville e dos Serviços da Câmara telefonando para 02 9335 2084.

Vietnamese

Hãy điện thoại số 02 9335 2085 để đóng góp ý kiến của quý vị về Tương Lai của Marrickville và Các Dịch Vụ của Hội Đồng Thành Phố.

Mandarin

致电02 9335 2086, 对Marrickville的未来和市政府的服务发表自己的看法。

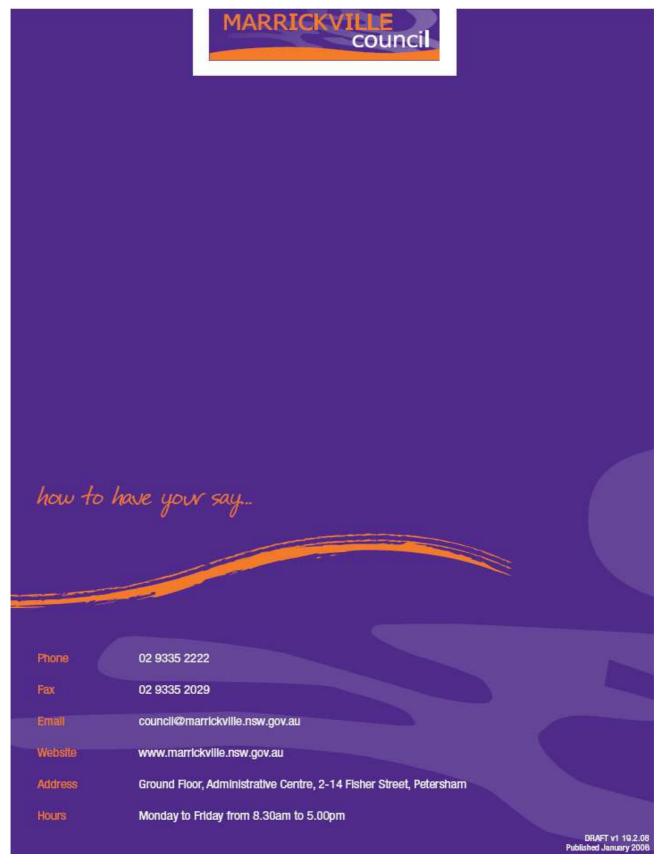
Arabic

أعطى رأيك بالنسبة لمستقبل حي ماريكفيل وخدمات البلدية وذلك بالاتصال على الرقم 2087 9335 02.

This brochure has been printed using a paper which is produced from sustainable forests and is ECF (environmentally chlorine free).

Marrickville Council would like to acknowledge and thank Visy Recycling and WSN Environmental Solutions for the provision of images featured in this stategy.

ATTACHMENT 1 - PW 12 - REPORT BACK TO COUNCIL ON PUBLIC EXHIBITION OF DRAFT RESOURCE RECOVERY STRATEGY



PW 13 - STORAGE OF MOBILE GARBAGE BINS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008 For Recommendation

File Ref: 342

Director, Technical Services reports:

Synopsis

At its meeting of 15 April 2008 (Meeting No. 03/08, Item PW 10, 15 April 2008) Council considered a report dealing with storage of mobile garbage bins. Council's resolution included a provision that the fines for residents not bringing in their bins is not to exceed \$50 or the administration costs, whichever is lower. Under the local Government Act the penalty for the offence is prescribed and can not be varied by Council. This report seeks to amend the resolution to resolve the discrepancy.

Background

At its meeting of 15 April 2008, Council considered a recommendation from the Technical Services Committee (Report PW10 Meeting 03/08) concerning the management of the long term storage of Council waste bins on public roads and lanes.

It was resolved that Council:

- "1. receive and note the report;
- 2. Council support a combined education and enforcement program to further encourage residents to bring in their bins within their property boundary in a timely manner;
- 3. two free replacement bins per calendar year before full charges be payable by citizens where there has been a disregard of Council's request to store bins on private properties. This would need to be implementing through a redrafting of the relevant waste policies, WS1, WS2 and WS14;
- 4. where fees are payable for replacement of Council garbage, recycling and green waste bins, Council require pre-payment of the fee prior to the bin being delivered;
- 5. fines for residents not bringing in their bins is not to exceed \$50 or the administration costs of Council, whichever is the lower; and
- 6. exemptions to point 5 to be given to people with a disability as determined by disability parking permit or where residents can prove that they are unable to store their bins in their property."

Discussion

Since considering the issue, it has become apparent that the proposed fine at item 5 of the resolution is not in accordance with the provisions of the Local Government Act 1993.

PW 13 - STORAGE OF MOBILE GARBAGE BINS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008 For Recommendation

Section 679 of the Local Government Act authorises the serving of a penalty notice where a person has committed a prescribed offence under the Act. "A penalty notice is a notice to the effect that, if the person served does not wish to have the matter determined by a court, the person may pay the amount of penalty prescribed by the regulations for the offence if dealt with under the section." The Local Government (General) Regulation 2005 prescribes the amount of penalty for an offence if dealt with under Section 679 of the Act, currently \$330 for the issue under consideration. Where penalties are prescribed by legislation, Council does not have the discretion to vary the amount.

Once an infringement notice is issued by Council's authorised officers, processing of the penalty notice is undertaken by the NSW Infringement Processing Bureau who will issue penalty notices based on penalties prescribed by legislation.

Options available to Council with respect to enforcement include:

- a) issue Penalty Infringement Notice with the resultant prescribed penalty (currently \$330);
- b) not allocate a priority to the issuing of penalty infringement notices for this offence which means that infringements would not be routinely issued as regulatory staff would allocate a higher priority to other work. Infringement notices would only be issued in extreme cases; or
- c) instigate legal action and have courts determine the matter and appropriate penalty (maximum \$2,200).

Should Council wish to maintain an option for penalty notices, appropriate operational procedural guidelines can be put in place to ensure it is an action of last resort, applied to repeat offenders and include the circumstances where infringement notices are considered to be relevant and any appropriate exemptions. This is the recommended course of action.

Alternatively, Council may wish to consider reducing the number of free replacement bins allowed per calendar year, due to loss or damage as a consequence of bins being stored on public roads. This was set at 2 replacement bins per calendar year under the existing resolution.

To remove conflict with the provision of the Local Government Act Regulations which prescribes the amount of penalty for this offence, it is recommended that point 5 of Council's resolution, that "5. fines for residents not bringing in their bins is not to exceed \$50 or the administration costs of Council, whichever is the lower;" be deleted.

RECOMMENDATION:

THAT:

- 1. Council receive and note the report;
- 2. Council support a combined education and enforcement program to further encourage residents to remove bins from public roads/lanes in a timely manner and store within their property boundary;

PW 13 - STORAGE OF MOBILE GARBAGE BINS

(From Technical Services Committee Meeting 04/08 – 13 May, 2008 For Recommendation

- 3. Council allow a limit of two free replacement bins per calendar year before full replacement charges are payable by citizens where there has been a disregard of Council's request to store bins on private property;
- 4. where fees and charges are payable for replacement of Council garbage, recycling and green waste bins, Council require pre-payment of the fees and charges prior to the bin being delivered; and
- 5. exemptions from penalty infringement notices be given to people with a disability as determined by disability parking permit.

COMMITTEE RECOMMENDATION:

THAT:

- 1. Council receive and note the report;
- 2. Council support an education program to further encourage residents to remove bins from public roads/lanes in a timely manner and store within their property boundary;
- 3. Council allow a limit of two free replacement bins per calendar year before full replacement charges are payable by citizens where there has been a disregard of Council's request to store bins on private property;
- 4. where fees and charges are payable for replacement of Council garbage, recycling and green waste bins, Council require pre-payment of the fees and charges prior to the bin being delivered; and
- 5. Council write to the Minister for Local Government seeking to delegate to local councils the right to reduce fines in line with community expectations.

MM 7 - MYANMAR (BURMA) CYCLONE APPEAL For Decision

File Ref:

Councillors

Background

On 3 May 2008, Cyclone Nargis hit Myanmar (Burma) with 190km per hour winds and 3.5 metre wave. Latest estimates suggest 100,000 deaths with more expected as a result of disease. The cyclone had had a devastating impact and aid is needed quickly to assist the homeless who are lacking food, water and shelter and are vulnerable to water–born diseases and to avoid further loss of life.

I would like to suggest that Council, on behalf of the community donates an amount of \$10,000 to assist the people so tragically affected.

RECOMMENDATION:

THAT Council:

- 1. expesses its condolences to the people affected by this tragedy in Myanmar;
- 2. makes a donation of \$10,000 to the Red Cross Myanmar (Burma) Cyclone Appeal on behalf of the Marrickville community; and .
- 3. considers a Budget adjustment at its next Budget review

Councillor Dimitrios Thanos **Mayor**

General Manager reports:

The Red Cross has gained some access for workers and planes and has additional aid workers on standby waiting on visas. The Red Cross undertakes to deduct no more than 10% of any donation for appeal costs which compares favourably with other lead Aid organisations.

There is a resource implication of \$10,000 associated with this Mayoral Minute. Council can consider any resulting budget adjustment at its next Budget Review.

GM 39 - MAJOR PROJECTS - UPDATE ON MAY MURRAY CHILDREN'S CENTRE UPGRADE PROPOSAL

For Decision

File Ref: 1968

General Manager reports:

Synopsis

The purpose of this report is to provide an update of the recent actions taken in respect of the May Murray Upgrade proposal, and to seek Council's endorsement to proceed with the preparation of a development application based on the previously endorsed concept plan and revised budget of \$134,464. Council originally resolved its meeting of 11 December, 2008 (Item GM, 11/07), to endorse the advancement of a proposal to upgrade the May Murray Children's Centre, and to increase the existing capacity from 19 to 24 long day care places. In the process of preparing a development application for the proposal, and following feedback from parents and staff of the existing Centre, the architects produced a revised design concept for a more comprehensive upgrade of the May Murray Centre, with a cost estimate of \$295,021, which was well beyond a preliminary cost estimate for the original concept of \$72,800. Concerns were raised by Councillors at recent Major Projects Steering Committee meetings in respect of the revised plans, and Council officers have since sought an updated quantity surveyor report review of the original concept, which has produced a revised cost estimate of \$134,464. It is therefore recommended that Council receive and note this report and endorse proceeding with a DA for the upgrade of May Murray, based on the previously endorsed concept plan and revised cost estimate of \$134,464.

Background

Council Resolution, 11 December, 2007 (Item GM 134, CM 11/07) – May Murray Children's Centre

Council endorsed the advancement of alterations and additions to the existing May Murray Children's Centre in Premier Street, Marrickville, to provide an increase in its current capacity from 19 to 24 places.

Please refer to **ATTACHMENT 1** for a copy of the concept plan endorsed by Council.

As part of these initial investigations, the consultants sought specialist advice on access and mobility, heritage, fire safety, traffic/parking and the statutory requirements of the NSW Department of Community Services.

A summary of the main building works proposed for the endorsed concept is provided below:

• Enclosure of part of the rear verandah to increase internal play areas. This additional enclosure meant a possible increase from 19 places to 24 places, in accordance with the requirements of the NSW Department of Community Services (DOCS). It is proposed to maintain the existing external play area at the rear.

GM 39 - MAJOR PROJECTS - UPDATE ON MAY MURRAY CHILDREN'S CENTRE UPGRADE PROPOSAL

For Decision

- For DOCS compliance, to rearrange internal spaces optimize internal circulation, including moving the existing staff area closer to the office administration area, adding a craft sink bench/area to separate the craft sink from the laundry sink.
- To maintain the existing on-street, drop-off & pick-up arrangement. The consultants recommend that short-term parking (10-15 min. parking for drop off and pick up) be provided on-street in front of the facility.
- In terms of achieving partial Access & Mobility compliance, (not wheelchair accessible), the consultants examined the possibility of just catering to users with specific disabilities (not requiring wheelchairs). In accordance with advice from Council's Community Development Worker, Disability Services, the plans propose to maintain 750mm door openings, and that toilet and other amenities be maximized by putting additional facilities that catered to people in crutches, walking sticks, etc., or people with hearing or sight disabilities. A kerb ramp was also proposed for disabled access from the Premier Street kerb to the footpath.
- For Building Standards/Building Code compliance, doors, windows & walls are proposed to
 be adjusted for compliance with fire safety standards as specified in the Building Code of
 Australia (BCA). Insulation was also considered as required by the BCA section on Energy
 Efficiency. These details need to be addressed in more detail at the Development
 Application and the Construction Certificate Stages.

Council's decision was also based on a preliminary cost estimate (\$72,800 GST Excl.) produced by the consultants JSA Architects (now merged with Kennedy Associates Architects).

Discussion

Preparation of DA for the May Murray Children's Centre Upgrade Proposal

Council officers have since engaged Kennedy Associates Architects (KAA) to prepare the plans and documentation for a development application for the upgrade proposal. It was initially envisaged that a DA could be submitted to Council in late February/early March, and that the building works for the upgrade could be carried out in the mid part of this year.

Concurrent to the DA preparations, the officers also commenced liaison with parents and staff of the existing May Murray centre to provide suitable alternative care arrangements during the construction period.

At a meeting with the parents and staff in January, Council officers were asked to consider the efficiencies of incorporating improvements to the existing Centre, in addition to the earlier concept plan endorsed by Council, arguing that there would be less disruption to the service if the improvements were conducted in one building process, rather than a series of processes.

Revised Concept Plan and Cost Estimate

In response to this feedback, the consultants KAA were asked to produce a revised design concept and cost estimate for the May Murray Upgrade proposal.

GM 39 - MAJOR PROJECTS - UPDATE ON MAY MURRAY CHILDREN'S CENTRE UPGRADE PROPOSAL

For Decision

Whilst there were a significant range of requests by parents and staff for the upgrade of both internal and external spaces, the architects focused on the more logical improvements to the indoor areas.

The main differences in the revised plan from Council's endorsed plan were:

- to re-locate a staff room towards the front of the Centre, thereby creating more open indoor play areas in both the centre and rear part of the building; and
- a re-arrangement of the toilet and kitchen facilities along the western elevation, towards the rear of the building.

KAA produced a revised preliminary cost estimate of \$126,400 GST Exclusive for the revised plans, as compared to their estimate of \$72,800 GST Exclusive for the original design concept.

The revised plans and cost estimate were presented to the 10 March Major Projects Steering Committee meeting. At this meeting the Councillors presented raised concerns about the increase in the project budget, as well as the extent of exclusions in the cost report. Council officer were requested to gain a further cost report from a quantity surveyor, taking account of all possible costs, and that this information be presented to the next Steering Committee meeting.

A further cost report was produced by the quantity surveying firm Milliken Berson Madden for the revised design concept, with a revised cost estimate of \$295,021 GST Exclusive. This information was presented to the 7 April Major Projects Steering Committee meeting. Further concerns were raised by Councillors at this meeting in respect of this revised cost report, particularly in relation to whether the additional costs were warranted relative to the modest increase is child places, and it was decided to obtain a costing of the original design concept to assist in Council's consideration of the two options.

Updated Cost Estimate for Council's Original Endorsed Design Concept

Council officers have since obtained a cost report from Milliken Berson Madden for Council's original endorsed design concept for the sum of \$134,364 GST Exclusive. This represents an increase from the original cost estimate of approximately \$60,000.

It is considered that the original endorsed design concept achieves Council's main objective of creating additional places for the Marrickville South area, as well as providing increased accessibility throughout the existing May Murray Centre, and that the costs of the revised design concept are not warranted in terms of the extent of increase in the Centre's capacity.

It is therefore recommended that Council support the advancement of a DA for the originally endorsed design concept for the May Murray Upgrade project, with the revised budget of \$134,364.

GM 39 - MAJOR PROJECTS - UPDATE ON MAY MURRAY CHILDREN'S CENTRE UPGRADE PROPOSAL

For Decision

Updated Project Timeline

The deliberation on the additional design and funding matters has resulted in a delay of the original project timeline. Should Council endorse the recommendations of this report, the revised key project milestones are likely to be:

<u>Early June</u> – DA is lodged with Council

<u>July/August</u> – DA determined by Council at a Development and Environmental Services Committee Meeting.

<u>August/September</u> – Preparation of Construction Certificate and technical specifications for construction.

<u>September/October</u> – Quotations and appointment of a builder.

November/December – Construction finalised.

The parents and staff of the existing May Murray Children's centre will need to be updated of this latest project program, and suitable contingencies made during the construction period. It may also be possible to organise the building activities to occur over the Christmas/New Year shut down, so that the disruptions to Council's service are minimised.

Conclusion

In the preparations for a DA for Council's endorsed May Murray Upgrade proposal, attempts were made by the project team to address issues raised by parents and staff in terms of the potential for Council to consider expanding the extent of the building alterations to improve upon the functioning of the existing Centre. However, it was evident through the qualified cost estimates of a quantity surveyor that such changes would incur costs well beyond Council's original budget for this project. Council officers have therefore sought a revised cost estimate for Council's original, endorsed design concept, and Council's further endorsement is sought to proceed with the preparation of a DA for this concept.

RECOMMENDATION:

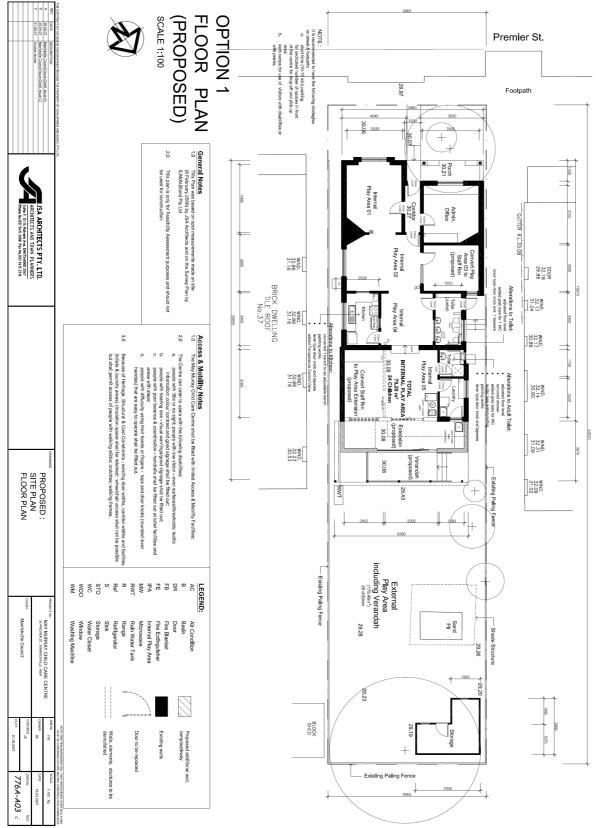
THAT Council:

- 1. receive and note this report: and
- 2. endorse proceeding with a development application for the upgrade of the existing May Murray Children's Centre, based on the previously endorsed concept plan from Council's meeting of 11 December, 2008 (Item GM, 11/07), as well the revised cost estimate of \$134,464.

ATTACHMENT 1: Total 1 page

ATTACHMENT 1 - GM 39 - MAJOR PROJECTS - UPDATE ON MAY MURRAY CHILDREN'S CENTRE UPGRADE PROPOSAL

For Decision



A copy of the design concept plan endorsed by Council at its meeting of 11 December, 2007 (Item GM 134, 11/07) for the proposed May Murray Upgrade, prepared for Council by the consultants JSA Architects.

GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

File Ref: 4014-04

General Manager reports:

Synopsis

Report in relation to the determination of the Local Government Remuneration Tribunal of annual fees payable from 1 July 2008 to Mayors and Councillors. It is recommended that Council considers the Tribunal's determination and fixes the annual fee payable to the Mayor and Councillors and the fee payable to the Deputy Mayor.

Background

Section 241 of the *Local Government Act* provides that the Local Government Remuneration Tribunal must, not later than 1 May in each year, determine in each of the categories for Councils and Mayoral offices determined by the Tribunal, the maximum and minimum amounts of fees to be paid during the following year to Councillors and Mayors.

Following the Tribunal's 2007 determination, Council decided, at meeting 04/07, Item GM 45, on 15 May 2007, to fix the annual fee for Councillors, and for the Mayor, to the maximum amount in accordance with the Tribunal's decision, as follows:

ANNUAL FEE

Councillors - \$14,540

Mayor - \$40,801.91 (Councillor's fee of \$14,540 plus \$31,740 Mayor's allowance minus \$5,478.09 Deputy Mayor's allowance)

Deputy Mayor - \$20,018.09 (Councillor's fee of \$14,540 plus \$5,478.09 Deputy Mayor's allowance)

Those fees are payable monthly in arrears for each month (or a part of a month) for which he/she holds office.

Remuneration Tribunal's Determination for 2008/2009

The Local Government Remuneration Tribunal handed down its Report and Determination on 30 April 2008 on categorisation of councils and fees for Councillors and Mayors for 2008/2009.

In summary, the Tribunal has agreed after considering key economic indicators, including cost of living figures, that an increase of 4% in the fees for Councillors and Mayors is appropriate.

Council is in Category 2 of the Categories of Councils under section 239 and the increases in the maximum fees are \$580 for Councillors' fees and \$1,270 for the Mayor's fee.

GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

The Tribunal's Determination of annual remuneration fees for 2008/2009 is shown in the schedule below, with it being noted that Council is in Category 2:

Category	Councillo	r/Member	Mayor/Chairperson	
	Annu	al Fee	Additio	nal Fee*
	Minimum	Maximum	Minimum	Maximum
Category 4	6,870	9,060	7,300	19,790
Category 3	6,870	15,120	14,610	33,010
Category 2	6,870	15,120	14,610	33,010
Category 1	10,300	19,250	21,910	51,130
Category 1A	13,740	22,680	29,210	66,100
S4	1,370	7,560	2,930	12,420
S3	1,370	4,530	2,930	8,250
S2	13,740	22,680	29,210	66,100
S1	20,620	30,240	126,160	166,000

^{*}This fee must be paid in addition to the fee paid to the Mayor as a Councillor (s249[2]).

Discussion

Under Sections 248 and 249 a council may fix the annual fee for Councillors, and for the Mayor, in accordance with the appropriate determination of the Remuneration Tribunal, and a council that does not fix the annual fee must pay the appropriate minimum fee determined by the Tribunal.

A council may also, under section 249(5) of the Act, pay the Deputy Mayor a fee determined by the council for such time as the Deputy Mayor acts in the office of the Mayor, which must be deducted from the Mayor's annual fee.

Conclusion

As stated above, the Remuneration Tribunal has increased the minimum and maximum fees able to be paid to Councillors and Mayors by 4 percent. It is a matter for each council to determine within those parameters its own fees based on its particular circumstances. Accordingly, it is necessary for Council to fix the annual fees payable to the Councillors, the Mayor, and the Deputy Mayor, for 2008/2009.

Provision has been made in the Draft 2008/2009 Budget for expenditure of \$206,220 in Councillor/Mayoral fees. Should Council adopt the maximum fees, a total of \$214,450 will be required, resulting in a deficit of \$8,230.

GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

RECOMMENDATION:

THAT Council:

- 1. receive and note the report;
- 2. fix the annual fees to be payable to Councillors, the Mayor and the Deputy Mayor combined, for 2008/2009 at the maximum fees as determined by the Local Government Remuneration Tribunal; and
- 3. fix the Deputy Mayor's allowance at \$5,697.21.

ATTACHMENT 1: Total 16 pages

Local Government Remuneration Tribunal 2008 Annual Review

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

LOCAL GOVERNMENT REMUNERATION TRIBUNAL 2008 ANNUAL REVIEW

BACKGROUND

- Pursuant to Section 241 of the Local Government Act 1993 (the Act) the Local Government Remuneration Tribunal hereby determines in each category of Council, the maximum and minimum amount of fees to be paid to Mayors and Councillors of Councils, as well as chairpersons and members of County Councils.
- On 9 November 2007 the Tribunal wrote to all Mayors advising the commencement of the 2008 annual review. In respect of this review the Tribunal stated that:

"The current fee structure was introduced by the Tribunal in 1995. Aside from increases to the quantum of allowance the fee structure has remained largely unchanged since that time. As outlined in the 2007 Report the Tribunal will undertake a review of the fees as part of this review.

The Tribunal would welcome submissions from individual Councils or joint submissions in regard to the quantum and/or structure of fees."

"The Tribunal does not intend to undertake a further review of categories during the 2008 review. The Tribunal will review the categories of Councils again as part of the 2009 review. Until then the Tribunal would not expect to move Councils within categories unless there is a significant change in the role and responsibilities of individual Councils."

- 3. The Tribunal also wrote to the Presidents of the Local Government and Shires Associations (LGSA) in similar terms, and subsequently met with the Presidents. The Tribunal wishes to place on record its appreciation to the Presidents for making time to see the Tribunal.
- The LGSA provided a submission on fees and related matters. The submission outlined matters of Local Government administration which impact upon the roles and Councillors and Mayors.

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ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

- 5. As in previous years, the LGSA has recommended that fees be set as a percentage of the annual salary paid to NSW Members of Parliament. In the model suggested by the LGSA the fees for Mayors would be pegged between 10% and 80% of the annual salary of MPs and fees for Councillors would be pegged at between 5% and 40%. Also, the fee for Councillors would be set at 50% of the fee paid to the Mayor for each Council category.
- In making its recommendation the LGSA also sought consideration of the model recently adopted in Queensland as recommended by the Queensland Local Government Remuneration Tribunal.
- 7. Of the other submissions received the majority either supported the LGSA proposal or sought a general increase in fees. One submission recommended that the Act be amended to provide the following:
 - Councillor fees be equivalent to 50% of total Mayoral remuneration.
 - · Mayor fees be set as percentage of MP salaries.
 - Councillors receive an additional allowance when they act in the office of Mayor when the Mayor is on leave.
 - Councillors receive an additional allowance when taking on the role of chairing one or more of the formal sub-committees of Council.

2008 REVIEW

8. Under the Act the Tribunal's role is limited to determining the categories of Councils (s.239) and determining the minimum and maximum fee range for Councillors and Mayors in each of those categories. Councillors vote annually on what fee within this range they will pay themselves. Other emoluments paid to Councillors and Mayors are not determined by the Tribunal. These are a matter for each Council and the Department of Local Government. Any expansion of the role of the Tribunal into these areas would require a change to the legislation.

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

- 9. For this review the Tribunal will be determining the quantum of fee increase to take effect on and from 1 July 2008. In making its Determination the Tribunal has had regard to a number of factors including:
 - Interstate comparisons
 - the proposal that fees be set as a percentage of the salary of Members of Parliament
 - · performance measures
 - · training and development
 - · the nature of full time versus volunteer service
 - the ability to attract suitable candidates to stand for local government election.

Interstate Comparisons

- 10. The LGSA has drawn attention to recent changes to the level and structure of fees paid to Councillors and Mayors in Queensland and Victoria. In particular, it has drawn attention to the decision by the Queensland Local Government Remuneration Tribunal to determine the ranges of fees for Councillors and Mayors based upon percentages of the salary payable to Members of the Queensland Legislative Assembly.
- 11. In making its determination the Queensland Local Government Remuneration Tribunal made the following general comments:

"In determining appropriate remuneration levels the Tribunal has attempted to achieve a fair balance between affordability and appropriate compensation to Councillors for the time and commitments required to properly, and competently, perform their role. The Tribunal also believes it is necessary to set rates which properly reflect the workloads and expectations associated with performing the duties of a mayor, deputy mayor and Councillor in the 10 categories."

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ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

- 12. The Tribunal notes and accepts that fee levels both in Queensland and Victoria are higher than those in NSW. The Tribunal also notes, however, that there are significant reasons why this should be the case
- 13. Councillors in Queensland previously set their own fees which were historically higher than those paid in NSW. The Tribunal, in its 2004 Report made the following observations about this practice;
 - "...Under the Queensland Local Government Act Councillors can set their own fees. The Tribunal is unaware as to the rationale that led to this approach being enshrined in legislation. It is not a matter for the Tribunal to comment on the pros and cons of other jurisdictions. The Tribunal does note, however, that such an approach can lead to disparities in fee setting.

The following examples, taken from the list of fees provided by the LGSA, illustrate this point. In two Councils with a population of less than 1000 one pays its Mayor over \$41,000 pa, the other \$15,000. Another Council, with a population of just under 50,000 residents, pays its Mayor \$102,000 whereas a Council with more than twice that population size pays its Mayor \$94,000."

- 14. It is important to note that the Queensland Tribunal's initial determination followed a period of significant local government reform in Queensland. In 2007 the Queensland Government implemented a state-wide local government reform program and established the Local Government Reform Commission. As a result of that review the number of Councils in Queensland was reduced from 157 to 73 ie the number of Councils was reduced by more than 50 percent.
- 15. On 10 April 2008 the Victorian Government introduced a new support package for Councillors in Victoria. The new package includes an increase in the range of fees of 30 per cent plus superannuation contributions of 9 percent. The increase of 30 percent is the first since 2000 and is equivalent to the total increase paid since that time to Victorian Statutory and Executive Officers.

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ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

- 16. It should also be noted that the fee structure for Councils in Victoria was introduced following significant local government reform in Victoria when in 1995 the number of Councils was reduced from 210 to 78 ie a decrease of 37 percent in the number of Councils.
- 17. In both cases the underlying reason for significant fee increases has been massive reform of Local Government in each State. Queensland now has 73 Councils and Victoria has 78 Councils. By comparison NSW has 152 Councils. The obvious result of the reforms in Queensland and Victoria is to increase the size not only in area but also population of each of the remaining councils.
- 18. Based on the March 2007 figures NSW, Queensland and Victoria had the following populations

NSW 6.875 million
Victoria 5.188 million
Qld 4.162 million

19. This translates into the following average population figures for each council

NSW 45,000 per LGA Vic 66,500 per LGA Qld 57,000 per LGA

Link fees to the salary of a Member of Parliament

20. The LGSA has again proposed that Councillor and Mayoral fees be set as a percentage of the salary of a Member of Parliament. This matter is raised almost annually by the LGSA or individual Councils and, as on each previous occasion, it is not supported by the Tribunal.

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

- 21. The scope and range of responsibilities for Councillors and Mayors do not justify any nexus with the salary of a Member of Parliament.
- 22. This view was first articulated in the Tribunal's initial Report and Determination in 1994 which states:
 - "...the comparison with politicians (is not) valid on the basis that Councils are local government and that the mayor is the "political head". Councils are not statute-making bodies. Their constitution, powers, authorities, duties and functions are determined in accordance with the 1993 Act."
- 23. In other words, Members of Parliament are empowered to make laws.
 Councillors and Mayors are not. Another factor against a nexus was the number of MPs vis-à-vis Councillors and Mayors. The Tribunal expressed its view on this matter in its 2007 Report;
 - "...The Tribunal notes that there are 152 Mayors whereas there are 93 Members of the Legislative Assembly. The Tribunal also notes that Mayors are assisted by up to 12 Councillors as well as the General Manager and staff of the Council. The Tribunal cannot readily perceive any appropriate nexus between the fees of MPs and Mayors. However if this issue is presented again as part of the 2008 review, the Tribunal will look at it again."
- 24. The Tribunal has re examined this matter but finds that the rationale for not linking MP salaries to Mayors and Councillors adopted in previous reports and most recently expressed in the 2007 Report remains valid.
- 25. Although the Queensland Tribunal has linked Councillor remuneration to the salaries of MPs, that model was introduced following a period of significant reform in local government. Should there be significant change to or restructure of local government in NSW the Tribunal would comprehensively review the fee structure at that time.

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

Performance measures

- 26. Given the inherent difficulties associated with measuring performance of individual Councils or the overall performance of Councils across NSW, the Tribunal does not consider it appropriate or practical to factor in a measure of performance when determining an overall adjustment to fees.
- 27. This is made clear in the Tribunal's 1996 Report, which confirmed:
 - "...The fees are determined on the basis that Councils are performing in accordance with the Council's Charter (s.8 of the 1993 Act). The commitment of candidates for election on 9 September, 1995 to such a Charter is a matter for each community to assess".
- 28. While the Tribunal does not have a direct role in assessing the performance of Councils it is noted that the Department of Local Government does undertake such an assessment. This information is published annually as the Comparative Information on New South Wales Local Government Councils.
- 29. There may be some scope for the Tribunal to use this information when reviewing categories in 2009. Section 240 (1) the Act requires the Tribunal to consider a number of matters when determining categories for Councils and mayors. In determining categories the Tribunal may consider inter alia:
 - "....the nature and volume of business dealt with by each Council: and
 - such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government."
- 30. Finally, the Act empowers the Minister to take action against poorly performing Councils. The Local Government Act 1993 by ss 255 and 256 provides for the Governor, by proclamation, to declare vacant all civic offices in relation to a Council, on the recommendation of the Minister, if a public inquiry concerning the Council has been held, or on the recommendation of the ICAC. The Governor may appoint an administrator and/or order the holding of a fresh Council election.

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ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

31. The following Councils are currently under administration in NSW: Warringah, Liverpool City, Walgett Shire, Tweed Shire, Broken Hill City, Port Macquarie-Hastings, and Wollongong. A public inquiry is presently under way in relation to Shellharbour.

Full time paid employment versus volunteer service

- 32. The Tribunal has consistently affirmed the principle that Council representation is voluntary in nature and that it is not appropriate to equate the office of Councillor with a position in paid employment. The fees are not to be considered salaries or wages but are provided to acknowledge the contribution Councillors make to their local community. The Act refers to Councillors and mayors receiving a fee which implies a payment for services, and section 251 of the Act confirms that the role is not "employment" and that the fee is not a salary.
- 33. Should any future local government reform result in a substantial increase in Councillor responsibility then the position may need to be reconsidered but there is no reason at present to change this principle.

The ability to attract suitable candidates to stand for election.

- 34. The Tribunal has again considered whether the level of fees is sufficient to attract good candidates to stand for election. This issue is of particular significance this year as general local government elections will be held on 27 September 2008.
- 35. The Department of Local Government recently released a publication titled "Candidates and Councillors 2004: Report on the survey of Local Government Elected Members and Candidates for elections held between March and December 2004".

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ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

36. The following table shows the number of candidates and the gender of those candidates who stood in the 2004 election compared with previous elections.

Table 2 Gender of Candidates 1991-2004 (page 9)

		Male	Male	F	emale	Female	Total
			Change			Change	
Election	No.	(%)		No.	(%)		No.
1991	2,949	77%		871	(23%)		3,820
1995	2,938	72%	-0.4%	1,125	(28%)	+29%	4,084
1999	3,441	70%	+15%	1,508	(30%)	+25%	4,950
2004	3,428	68%	-0.4%	1,645	(32%)	+9%	5,078

- 37. This data shows that the number of candidates has continued to increase since 1991, despite a reduction in Council numbers and Councillor positions, and that the number of women seeking election has increased.
- 38. While the level of fees does not appear to discourage people from standing for election, the LGSA suggests that the low level of fees may be discouraging a more diverse range of people from seeking election to Councils.
- 39. The Department's survey also found that:
 - The typical Councillor was male, professional, aged 50-59 years, and spoke English as a first language.
 - The typical mayor at the 2004 election was male, employed as a primary producer/farmer, aged 50-59 years, spoke English as a first language and had served three terms on Council.
 - The following groups were still under represented: women, those aged between 18 and 39 years, those whose first language is not English, lower income occupations, Aboriginal and Torres Strait Islander people.

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

- 40. The profile of the "typical" Councillor is reflected by the type of people seeking election to local government.
 - At the 2004 elections, 56% of the candidates standing for election were aged 40-59 years, which is similar to the 1999 and 1995 election results.
 The next most common age group is 60-69.
 - Between 1999 and 2004 the number of people standing for election declined in the following age groups: 25-29 years, 30-39 years and 40-49 years.
- 41. The survey results indicate that existing Councillors and those seeking election do not represent a cross section of the community.
- 42. In a survey of Councillors conducted on behalf of the LGSA and included in their 2007 submission, it was suggested that money was not a motivating factor in seeking office. This statement may however reflect the profile of current Councillors who are predominantly male, employed and/or of retirement age.
- 43. That survey also found that, on average, 43% of respondents aged 45 and under stated that "financial hardship" was a reason for not standing for election again.
- 44. It is possible that the current level of fees discourages younger people and/or people of more diverse backgrounds from seeking election to local government, but it is not clear that any increase in the level of fees would improve this situation.

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

Training and development

- 45. The Tribunal accepts that Councillors need to be trained and properly informed of their roles and responsibilities. The Tribunal has been advised that the LGSA and Department of Local Government work together to develop training programs to educate new and existing Councillors. The LGSA provides a number of training programs for Councillors as part of its Councillor Professional Development Program (CPDP). In the six months following the 2004 elections, the LGSA conducted 31 workshops for approximately 400 Councillors. These workshops included induction programs for new Councillors and other workshops relating to planning legislation, strategic management, meeting procedures and change management.
- 46. The LGSA also provides Councils with a draft "Councillor Training and Development Plan" and recommends that Councils identify funding in their budgets for Councillor training.
- 47. The Tribunal welcomes the Department's and LGSA's initiative in Councillor training and development and will be interested to watch the extent of participation in these programs in the coming years.

Conclusion

48. In making its determination the Tribunal is of the firm view that the vast majority of Councils and Councillors are performing properly and discharging their duties responsibly. The Tribunal considers that poor performance by a small number of Councils and/or Councillors is not representative of local government across the state.

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

- 49. The Tribunal also notes that Councils spend a large proportion of their time on planning matters and that these are currently the subject of reform by the State Government. The Tribunal will monitor the impact of these reforms on Councils' workloads and responsibilities over the coming year.
- 50. As outlined in the 2007 report the Tribunal will undertake a review of the categories of Councils as part of the 2009 annual review. The Tribunal will seek detailed information from Councils in regard to categorisation at that time.
- 51. Having regard to the factors discussed in the report, and after considering key economic indicators, and after taking the views of the Assessors into account, the Tribunal considers that an increase of 4 per cent in the fees for Councillors and Mayors is appropriate for the current year and so determines.

Local Government Remuneration Tribunal

Helen Wright

Dated: 30 April 2008

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

DETERMINATION PURSUANT TO SECTION 239 OF CATEGORIES OF COUNCILS AND COUNTY COUNCILS EFFECTIVE FROM 1 JULY 2008

(as determined with effect from 1 July 2006)

Category S1 (1 Council)

Sydney

Category S2 (3 Councils)

Newcastle Parramatta Wollongong

Category S3

County Councils

Category S4

County Councils

(engaged in significant commercial activities)

Category 1A (2 Councils)

Blacktown Penrith

Category 1. (16 Councils)

Liverpool Bankstown North Sydney Baulkham Hills Campbelltown Randwick Ryde Fairfield Sutherland Gosford Warringah Hornsby Willoughby Hurstville Wyong Lake Macquarie

Category 2. (21 Councils)

Lane Cove Ashfield Leichhardt Auburn Botany Manly Marrickville Burwood Mosman Camden Canada Bay Pittwater Rockdale Canterbury Strathfield Holroyd Waverley Hunters Hill Woollahra Kogarah

Ku ring Gai

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

Category 3. (32 Councils)

Albury City Greater Taree Armidale Dumaresq Griffith Ballina Hastings Bathurst Regional Hawkesbury Bega Valley Kempsey Blue Mountains Lismore Broken Hill Maitland Byron Orange Cessnock Pt Stephens Clarence Valley Shellharbour Coffs Harbour Shoalhaven Dubbo Tamworth Regional Eurobodalla Tweed Heads Gt Lakes Wagga Wagga Goulburn Mulwaree Wingecarribee Queanbeyan Wollondilly

Category 4. (77 Councils)

Balranald Glen Innes Severn Narromine Bellingen Gloucester Palerang Berrigen Greater Hume Parkes Bland Gundagai Oberon Richmond Valley Blayney Gunnedah Bogan Guvra Singleton Bombala Gwydir Snowy River Boorowa Harden Temora Bourke Hay Tenterfield Brewarrina Invereil Tumbarumba Cabonne Jerilderie Tumut Carrathool Junee Upper Hunter Central Darling Kiama Upper Lachlan City of Lithgow Kyogle Uralla Cobar Urana Lachlan Conargo Leeton Wakool Coolamon Liverpool Plains Walcha Cooma-Monaro Lockhart Walgett Coonamble Mid-Western Regional Warren Cootamundra Moree Plains Warrumbungle Corowa Murray Weddin Cowra Murrumbidgee Wellington Deniliquin Muswellbrook Wentworth Yass Valley Dungog Nambucca **Forbes** Narrabri Young

TOTAL GENERAL PURPOSE COUNCILS

Gilgandra

14

Narrandera

152

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

Category S3 (10 Councils)

Castlereagh – Macquarie Central Murray Far North Coast Hawkesbury River New England Weeds Richmond River Southern Slopes Upper Hunter Upper Macquarie

Category S4 (6 Councils)

Central Tablelands Goldenfields Water Riverina Water Rous

MidCoast

TOTAL COUNTY COUNCILS 14

ATTACHMENT 1 - GM 40 - FIXING OF ANNUAL FEES FOR 2008/2009 FOR COUNCILLORS AND THE MAYOR AND A FEE FOR THE DEPUTY MAYOR

For Decision

DETERMINATION PURSUANT TO SECTION 241 OF FEES FOR COUNCILLORS AND MAYORS

Pursuant to s.241 of the Local Government Act 1993, the annual fees to be paid in each of the categories to Councillors, Mayors, members and chairpersons of County Councils effective on and from 1 July 2008 are determined as follows:

	1	or/Member ıal Fee	Mayor/Chair Additional F	
	Minimum	Maximum	Minimum	Maximum
Category 4	6,870	9,060	7,300	19,790
Category 3	6,870	15,120	14,610	33,010
Category 2	6,870	15,120	14,610	33,010
Category 1	10,300	19,250	21,910	51,130
Category 1A	13,740	22,680	29,210	66,100
S4	1,370	7,560	2,930	12,420
S3	1,370	4,530	2,930	8,250
S2	13,740	22,680	29,210	66,100
S1	20,620	30,240	126,160	166,000

^{*}This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Local Government Remuneration Tribunal

Helen Wright

Dated: 30 April 2008

GM 41 - GOODS AND SERVICES TAX CERTIFICATE For Decision

File Ref: 328

General Manager reports:

Synopsis

This report responds to a request from the Department of Local Government for the provision of a Certificate of Compliance with Goods and Services Taxation (GST) requirements. Council's authorisation for the Mayor, one other Councillor, the General Manager and the Responsible Accounting Officer to sign the attached GST Certificate of Compliance (ATTACHMENT 1).

Background

The Department of Local Government has requested that councils submit a Certificate of Compliance with Goods and Services Tax requirements pursuant to a resolution of Council. The request is in relation to the period 1 May 2007 to 30 April 2008 and is required to be submitted by 31 May 2008.

In order to meet this tight deadline the Department has relaxed the former mandatory independent audit of the GST system in place at each Council. However, Marrickville Council engaged PricewaterhouseCoopers (PWC) to undertake an independent GST Review on 28 April 2008 and the letter from PWC is provided as <u>ATTACHMENT 2</u>.

PWC has advised that "Based on our review, which is not an audit, nothing has come to our attention that causes us to believe that the GST management systems of the Council were inadequate to enable compliance with the GST legislation for the 2007/2008 financial year.".

Discussion

The Certificate is required to be signed by the Mayor, one other Councillor, the General Manager and the Responsible Accounting Officer and confirms that all "voluntary" GST payments have been made, systems are in place to effectively manage GST compliance and no non-compliance events have occurred. The Department advises that the term "voluntary" reflects the term's use in section 5 of A New Tax System (Commonwealth-State Financial Arrangements) Act 1999, subsection 3 (d). It has been Council's practice for the Chairperson of the Corporate Services Committee to be authorised to sign financial documents that require signature by another Councillor in addition to the Mayor and that is recommended for this certificate.

The provision of the Certificate will enable the Department of Local Government to advise the NSW Treasury and the Commonwealth Commissioner for Taxation where voluntary payments have not been made.

Council's GST processes are completely automated with our financial system Finance One producing monthly Business Activity Statements (BAS). All Statements and payments have been submitted on time during the period in question. Accordingly, it is considered appropriate that the Certificate be completed as requested.

GM 41 - GOODS AND SERVICES TAX CERTIFICATE For Decision

Certificate by Responsible Accounting Officer

I hereby declare that Marrickville Council has made all voluntary GST payments as required; that it has adequate controls in place to manage its GST obligations; and that no non-compliance events have occurred during the period of certificate coverage.

RECOMMENDATION:

THAT:

- 1. the report be received and noted; and
- 2. the Mayor, the Chairperson of the Corporate Services Committee as the other Councillor, the General Manager and the Responsible Accounting Officer (Director, Corporate Services) be authorized to sign the Goods and Services Tax Certificate.

ATTACHMENT 1: Total 1 page

Marrickville Council Goods and Services Tax Certificate For The Period 1 May 2007 to 30 april 2008

ATTACHMENT 2: Total 1 page

Letter From PricewaterhouseCoopers - GST Review Dated 30 April 2008

ATTACHMENT 1 - GM 41 - GOODS AND SERVICES TAX CERTIFICATE

For Decision

MARRICKVILLE COUNCIL

GOODS AND SERVICES TAX CERTIFICATE

Payment of Voluntary GST 1 May 2007 to 30 April 2008

To assist compliance with Section 114 of the Commonwealth Constitution, we certify that:

- Voluntary GST has been paid by Marrickville Council for the period 1 May 2007 to 30 April 2008.
- Adequate management arrangements and internal controls were in place to enable the Council to adequately account for its GST liabilities and recoup all GST input tax credits eligible to be claimed.
- No GST non-compliance events by the Council were identified by or raised with the Australian Taxation Office.

2008.

GENERAL MANAGER

Signed in accordance with a resolution of Council at meeting 04/08 held on 20 May

Councillor Dimitrios Thanos

MAYOR

Councillor Sona Byrre

COUNCILLOR

Candy Nay

Brian Barrett

RESPONSIBLE

ACCOUNTING OFFICER

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ATTACHMENT 2 - GM 41 - GOODS AND SERVICES TAX CERTIFICATE

For Decision

PriceWaTerhousE(copers 🛭

Mr Gary Mills Finance Manager Marrickville City Council DX 3910 Annandale NSW

30 April 2008

Dear Gary

GST Review Report for Marrickville City Council

Marrickville City Council on 28 April 2008.

Based on our review, which is not an audit, nothing has come to our attention that causes us to believe that the GST management systems of the Council were inadequate to enable compliance with the GST legislation for the 2007/2008 financial year.

As you are aware, we conducted a review of the procedures and GST management systems within

Our review was based on interviews with personnel from key areas such as procurement, property, accounts receivable, funding, accounts payable, along with sampling transactions from these key areas. A summary of our findings regarding any risks identified for ongoing GST compliance for the Council is attached. Our findings are based solely on information made available to us during the review, and on representations by authorised staff. We take no responsibility for the accuracy of the information / representations made to us.

Please take the time to review the summary as it includes issues that may place Marickville City Council's ongoing GST compliance at risk. We advise that mitigating steps be taken to address these risks immediately to ensure ongoing GST compliance into the future. We recommend Marrickville City Council address our findings as a matter of priority.

Yours sincerely

Sirsten Columne. Kirsten Schirmer

Director Indirect Taxes

Liability is limited by the Accountant's Scheme under the Professional Standards Act 1994 (NSW)

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PricewaterhouseCoopers ABN 52 780 433 757 Darling Park Tower 2 201 Sussex Street

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Australia

GM 42 - PETITIONS RECEIVED

For Decision

File Ref: 4577-03

General Manager reports:

Synopsis

This report outlines the petitions received by Council during the period 1 April 2008 through to 30 April 2008. It is recommended that the report be received and noted.

Background

The procedure for handling petitions requires all petitions to be tabled at a Council meeting.

Discussion

The following petitions were received during the period 1 April 2008 through to 30 April 2008 and referred to the appropriate Division for attention:

- from 290 people concerning the continuation of ball usage in Weekley Park;
- from 42 people seeking the complete closure of the building at 31 Fisher Street as a Boarding House; and
- from 13 people requesting the elimination of the movement of large trucks and cars at 39 Robert Street Marrickville.

These petitions are **TABLED** for the information of Council. The status of these petitions has been, or will be, reported to the relevant committee of Council in the Director's monthly Outstanding Reports, Conferences and Petitions report.

RECOMMENDATION:

THAT the report be received and noted.

TABLED:

Petitions received by Council during the period 1 April 2008 through to 30 April 2008.

GM 43 - COUNCILLORS' ACCESS TO INFORMATION For Decision

File Ref: 4015-04

General Manager reports:

Synopsis

This report outlines requests for access to Council information by Councillors that were finalised during the period 1 April 2008 to 30 April 2008. It is recommended that the report be received and noted.

Background

Councillors' Access to Information Policy (AS 11) provides a framework for Councillors to access Council information necessary for them to exercise their statutory role as a member of the governing body of Council.

The policy provides in clause 10.7 that the "General Manager is to report monthly to Council in relation to Councillor requests for information, including the nature of the information requested, whether access was provided and, if access was refused or restricted, the reasons for the determination, and any other information considered appropriate."

The policy also provides, in clause 13, that an annual review be carried out with a report to Council. The next review is due in July 2008, based on the collation of data from the monthly reports.

Discussion

The <u>ATTACHMENT</u> provides details of Councillors' requests for Access to Information that were finalised during the period 1 April 2008 to 30 April 2008.

RECOMMENDATION:

THAT the report be received and noted.

ATTACHMENT 1: Total 1 page

Details of Councillors' requests for access to information

ATTACHMENT 1 - GM 43 - COUNCILLOR'S ACCESS TO INFORMATION For Decision

		DATE	INFORMATION REQUESTED		DATE	STAFF			
NO. COUNCILLOR REQUEST RECEIVED MEETING ITEM NATURE OF INFORMATION				RESOURCES HOURS	STATUS	CONFIDENTIAL			
3	R Owen	29/04/08	E 01/08	GM29 Transcript of extract of debate of item GM 29 – Draft Annual Management Plan and Budget 2008- 2011 including Further Report – Review of Draft 2008/09 Operating Budget and Resources Plan to consider no rate increase for 2008/09			1 hour 50 mins	Completed	No

GM 44 - FURTHER REPORT ON REVIEW OF COUNCIL POLICY AS13 -PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

For Decision

File Ref: 679

General Manager reports:

Synopsis

Further report on the review of Council Policy AS13 – Payment of Expenses and Provision of Facilities to Councillors. At its meeting on 18 March 2008 (Meeting No. 02/08, GM 20), Council approved the Draft Revised Policy – Payment of Expenses and Provision of Facilities to Councillors for public exhibition in accordance with the requirements of the *Local Government Act* 1993. No submissions were received by Council on the Draft Revised Policy. It is recommended that Council adopt the Draft Revised Policy in <u>ATTACHMENT 1</u> to this Report as Council Policy AS13 – Payment of Expenses and Provision of Facilities to Councillors.

Background

Under the *Local Government Act 1993*, Council is required to adopt an annual policy concerning the payment of expenses and the provision of facilities to councillors within 5 months after the end of each financial year. Council's current Policy for the *Payment of Expenses and Provision of Facilities to Councillors* (AS 13) was adopted by Council in February 2007. The Policy included an undertaking for annual review in March 2008.

In March 2008, a review of the Policy was undertaken taking into consideration the following:

- the requirements of the Guidelines for the Payment of Expenses and the Provision of Facilities for Mayors and Councillors for Local Councils in NSW (May 2007);
- the findings of the Department of Local Government's findings from a Review of Councillor Expenses and Facilities Policies; and
- the currency and ongoing relevance of each item in the Policy.

As a result of this review, the following amendments were incorporated into a Draft Revised Policy – Payment of Expenses and Provision of Facilities to Councillors (AS13):

- amendment to clarify arrangements for reconciliation of cash payments in advance;
- amendment for the next annual review to be undertaken by October 2008; and
- amendment of references to "Manager, Employee Services" to read "Manager, People and Workforce"

At its meeting on 18 March 2008 (Meeting no. 02/08, GM 20), Council approved the Draft Revised Policy for public exhibition in accordance with the requirements of the *Local Government Act 1993*.

GM 44 - FURTHER REPORT ON REVIEW OF COUNCIL POLICY AS13 -PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

For Decision

Section 253 of the *Local Government Act 1993* includes the following requirements:

- 1) "A council must give public notice of its intention to adopt or amend a policy for the payment of expenses or provision of facilities allowing at least 28 days for the making of public submissions
- 2) Before adopting or amending the policy, the council must consider any submissions made within the time allowed for submissions and make any appropriate changes to the draft policy or amendment
- 3) Despite subsections (1) and (2), a council need not give public notice of a proposed amendment to its policy for the payment of expenses or provision of facilities if the council is of the opinion that the proposed amendment is not substantial
- 4) Within 28 days after adopting a policy or making an amendment to a policy for which public notice is required to be given under this section, a council is to forward to the Director-General:
 - a) A copy of the policy or amendment together with details of all submissions received in accordance with subsection (1), and
 - b) A statement setting out, for each submission, the council's response to the submission and the reasons for the council's response, and
 - c) A copy of the notice given under subsection (1).
- 5) A council must comply with this section when proposing to adopt a policy each year in accordance with section 252(1) even if the council proposes to adopt a policy that is the same as its existing policy."

Discussion

The Draft Revised Policy was advertised in Council's Column in *The Glebe* newspaper on 27 March, 3 April, 10 April and 17 April 2008 respectively and on Council's internet.

No submissions were received by Council in relation to the Draft Revised Policy following the public notice.

Conclusion

Following the public exhibition of the Draft Revised Policy, Council must consider any submissions received and make any appropriate changes. As no submissions were received, it is recommended that no further amendments be made to the Draft Revised Policy.

GM 44 - FURTHER REPORT ON REVIEW OF COUNCIL POLICY AS13 -PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

For Decision

RECOMMENDATION:

THAT:

- a) the report is received and noted; and
- b) Council adopt the Draft Revised Policy at <u>ATTACHMENT 1</u> to this report as Council Policy AS13 Payment of Expenses and Provision of Facilities to Councillors.

ATTACHMENT 1 Total 13 pages

Draft Revised Policy - Payment of Expenses and Provision of Facilities to Councillors (with amendments highlighted)

ATTACHMENT 1 - GM 44 - FURTHER REPORT ON REVIEW OF COUNCIL POLICY AS13 - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

For Decision





DRAFT

With amendments marked up

PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

Division:	Corporate Services	Date Adopted:	1997
Section:	Administrative Services	Date Last Changed:	February 2007
File Ref:	75489.06	Last Review Date:	March 2008

POLICY OBJECTIVES

The purpose of this policy is to ensure:

- accountability and transparency in relation to the reimbursement of expenses incurred by Councillors in carrying out their civic duties; and
- that the facilities, training and other support provided to assist Councillors to effectively discharge their duties are reasonable.

RELATED LEGISLATION, POLICIES AND PROCEDURES

Local Government Act 1993
Code of Conduct
DLG Guidelines for the Payment of Expenses and Provision of Facilities to Councillors
DLG Circulars
ICAC Publications

POLICY STATEMENT

The rights and obligations of Councillors are set out in the following pages in relation to:

- payment of fees and expenses;
- provision of equipment and facilities;
- provision of office support;
- guidelines for travel on Council business; and
- access to legal assistance and insurance.

ATTACHMENT 1 - GM 44 - FURTHER REPORT ON REVIEW OF COUNCIL POLICY AS13 - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

For Decision

All other matters not specifically covered by this Policy in relation to civic expenses or facilities are to be dealt with by the General Manager.

OBLIGATION OF COUNCILLORS

In accordance with the Code of Conduct and this Policy, a Councillor must:

- use Council resources effectively and economically in the course of his or her public or professional duties, and must not use them for private purposes unless the use is authorised by this Policy and proper payment is made for the private benefit received; and
- not convert to his or her use any property of Council.

1. PAYMENT OF FEES AND EXPENSES

1.1. General Provisions

1.1.1 Annual Fees

Annual fees are payable to Councillors, the Mayor, and the Deputy Mayor as fixed by Council each year in accordance with the determination made by the Local Government Remuneration Tribunal.

1.1.2 Payment of Expenses Generally

Councillors will be entitled to claim expenses incurred by them in the performance of their civic duties as outlined in this Policy.

Claims must be made in writing and be supported by receipts and/or other supporting documentation (as allowed by the General Manager).

A Councillor must make a request for reimbursement within three (3) months of incurring the expense.

To avoid hardship, a Councillor may request payment in advance for the cost of a service or expense associated with a civic duty. A Councillor must fully acquit any advance payment within two weeks of being paid the advance or, in relation to travel, within two weeks of returning from the trip. As expenses are incurred a tax invoice/receipt must be obtained, attached to an Advance Expenditure Record and forwarded to the Manager, Finance.

1.1.3 Monetary Limits and Standards

Monetary limits and agreed standards (e.g. accommodation standards) will be specified where appropriate in this Policy.

1.1.4 Spouse and Partner Expenses

Councillors are entitled to be reimbursed for the direct cost (i.e. the cost of the meal and/or ticket) of their spouse/partner's attendance at official functions that are of a formal and ceremonial nature

ATTACHMENT 1 - GM 44 - FURTHER REPORT ON REVIEW OF COUNCIL POLICY AS13 - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

For Decision

within the Marrickville LGA. For the purposes of this clause, reimbursable functions are those where it would be reasonably expected that a Councillor's spouse or partner would attend, such as Australia Day award ceremonies, citizenship ceremonies, civic receptions and charitable functions for charities formally supported by the Council.

Council will meet the cost of registration and the cost of the official conference dinner for spouses/partners accompanying Councillors to the LGSA Annual Conference. Travel expenses, any additional accommodation expenses and the cost of associated tours are to be met by Councillors.

The General Manager and the Deputy Mayor may approve payment of direct expenses (i.e. cost of meal and/or ticket) for the spouse/partner of the Mayor (or a Councillor when they are representing the Mayor) when they are called on to attend an official function of Council or to carryout an official ceremonial duty while accompanying the Mayor outside the Marrickville LGA, but within the State. Examples include charitable functions to which the Mayor has been invited and award ceremonies and other functions to which the Mayor is invited to represent the Council.

1.2. Specific Expenses for Mayors and Councillors

1.2.1 Local Travel Arrangements and Expenses

Councillors will be reimbursed for travel expenses incurred whilst attending approved courses, conferences, seminars, Council meetings or other authorised business of Council, in accordance with the conditions set out in this Policy.

Councillors will be provided with a Cabcharge card for use when travelling on Council business, where it is more economical than using alternatives. Councillors are to ensure all Cabcharge dockets clearly indicate the reasons for travel, the place of departure and of arrival, and the time of arrival.

Upon production of receipts, Councillors will be reimbursed for the cost of parking and any toll charges incurred whilst attending to official Council business.

1.2.2 Attendance at Seminars and Conferences

Councillors attending conferences/seminars/courses will have the following expenses paid, where applicable, provided Council has resolved that the Councillor attend the conference; the Mayor (or Deputy Mayor in the case of the Mayor) and General Manager have given prior approval (where the conference is held in NSW); or the seminar or course is organised as part of the Councillor Development Program and is conducted in Sydney:

- (a) registration fees;
- (b) accommodation in a double room in the hotel where the conference is being held, or the nearest hotel of a similar standard, or as authorised by the host organiser where the conference is not located within the Sydney metropolitan area. Where a conference is held in a venue other than a hotel (e.g. conference centre) other suitable 4 star accommodation is allowable. The provisions of section 1.2.4(b) of this Policy also apply;

ATTACHMENT 1 - GM 44 - FURTHER REPORT ON REVIEW OF COUNCIL POLICY AS13 - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

For Decision

- (c) an economy class air ticket or reimbursement of transportation costs [in accordance with section 1.2.4(a)];
- (d) where meals are not provided in the registration fee, or as part of the accommodation cost, Councillors will be reimbursed (upon the production of receipts) for the cost of meals up to the limit of the Reasonable Allowances Taxation Ruling issued each year by the Australian Taxation Office under Part IVAAA of the Taxation Administration Act 1953. Reimbursement of meals will be in accordance with section 1.2.4(c) of this Policy.

Council will make all necessary arrangements for Councillors and partners attending conferences, unless otherwise requested. The procedure will be as follows:

- (a) Council will, where possible, book accommodation in advance and pay expenses directly to the hotel/host organisation;
- (b) a Councillor required to pay unexpected expenses is to submit a claim for reimbursement on the relevant Council form, giving full details of those expenses;
- (c) once all expenses have been finalised, an account will be forwarded to the Councillor for any expenses payable by them, in accordance with Council's normal terms (i.e. 30 days). Any arrangements to finalise an account by periodic payment must be approved by Council.

After returning from the seminar/conference, Councillors, or an accompanying member of staff, must provide a detailed written report to Council on the aspects of the seminar/conference relevant to Council business and/or the local community. No written report is required for the Annual Conference of the Local Government Association and the Annual General Assembly of Local Government

1.2.3 Training and Educational Expenses

Council actively supports Councillors attending learning and professional development activities related to Council functions and their role as a Councillor. Council will meet the registration and travel costs of a Councillor's attendance at approved training courses conducted by Local Government Learning Solutions in the Sydney area.

With the approval of the General Manager, Councillors may also access, at Council's expense, Local Government Learning Solutions' Executive Coaching Service for Councillors.

Provision has been made for Councillors to be able to utilise Council's Employee Access Program provider which offers counselling services for staff. Access to this service will be in accordance with Council's contractual relationship with the service provider.

Council will contribute a maximum of \$500 per Councillor per calendar year for other training and educational expenses. Costs in excess of this amount are to be met by Councillors.

In addition, as the need arises, Council will also arrange for internal seminars and guest speakers to address Councillors on relevant topics (e.g. changes to legislation).

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1.2.4 Travel Outside the LGA Including Interstate Travel

Councillors who travel within Australia for approved conferences, Council meetings or other Council business have the following entitlements in relation to transportation, accommodation and meal/incidental expenses:

(a) <u>Transportation</u>

Councillors travelling on Council business will travel by the most economical and practical means and with due expedition. Time incurred in anything other than Council business shall not be included in the expenses paid by Council.

Councillors will be reimbursed and/or provided with transportation as follows:

- cost of an economy class air ticket where this is more economical, or the most convenient/practical means of travel, than by motor vehicle;
- use of a personal vehicle (provided the vehicle has current and unlimited third party risk insurance covering damage by the vehicle to property) Councillors may claim the per kilometre allowance prescribed under Clause 13 of the Local Government Award, provided travel is by the shortest practical route and the claim is submitted to the General Manager no later than 3 months after the costs were incurred and that the claim includes full details of time and place of departure, time and place of arrival, distance travelled, fares and parking fees (attaching receipts where possible), days/hours occupied in travelling to and from the destination, amount claimed as conveying allowances and total amount of claim;
- travel using a Council owned vehicle and fuel card;
- costs of a taxi fare for transfer between place residence and airport; airport and (approved) accommodation; (approved) accommodation and site of conference or official visit; or
- cost of public transport.

(b) Accommodation

Councillors attending conferences/seminars/courses will have accommodation booked for them in accordance with this Policy. Accommodation for other Council business will be as follows:

- at a standard of up to a four star NRMA rating, with the most economical and practical alternative to be organised where there are a number of alternative establishments;
- booked and paid for by Council in advance or, where this is not possible, a claim for reimbursement made no later than 3 months after the expenses were incurred, and with receipts attached;
- Council will meet the cost of any childcare related expenses such as cot hire, and or crèche/babysitting costs for dependant children;

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• Councillors will be responsible for additional expenses charged to the accommodation account, such as video hire, mini bar costs etc.

(c) Meals

Councillors will be reimbursed the cost of meals up to a maximum amount based on the Reasonable Allowances Taxation Ruling, updated annually, where the cost of meals has not been included as part of accommodation arrangements, or included in the cost of a seminar/conference.

Conditions associated with the reimbursement of meals are:

- an entitlement for breakfast will exist where the Councillor is already away from home, or is required to leave home prior to 6.00am to travel;
- an entitlement for dinner will exist where the Councillor is already away from home, or arrives home after 7.00pm after travelling;
- claims for meals are not to be made where a meal is provided and paid for as part of accommodation, conference, airline travel etc., or where a meal is provided by the host organisation;
- claims for amounts outside the Reasonable Allowances Taxation Ruling can be made, provided the Councillor can justify the additional expense and support the claim with a detailed receipt; and
- Council is not responsible for the cost of alcoholic beverages.

(d) Incidental Expenses

Upon production of receipts, Councillors will be reimbursed for any dry cleaning/laundry and internet access costs whilst staying away from home on official Council business.

1.2.5 Overseas Travel

Council will pay reasonable expenses incurred by a Councillor travelling overseas on Council business only if Council resolves that such travel be undertaken. Proposals for overseas travel are to indicate:

- (a) who is to take part in the travel;
- (b) the objectives for undertaking the trip, including an explanation of the benefits that will accrue to the community from taking the trip;
- (c) the duration of the trip and general details of travel arrangements; and
- (d) the approximate costs of the trip, including accommodation and daily allowances payable.

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Council's Policy is as follows:

- (a) accommodation expenses incurred for conference and/or other travel/delegation etc. will be paid, including for the night prior to such conference or delegation, depending upon travel schedules, as expressly authorised by Council prior to such travel being incurred. In accordance with the Reasonable Allowances Taxation Ruling, these accommodation expenses need to be substantiated in writing and a travel record kept where the travel involves more than 6 nights away from the Councillor's ordinary place of residence;
- (b) all travel vouchers and/or tickets will be returned to Council at the completion of each journey;
- (c) a daily meal allowance will be paid to each authorised attendee of Council to conferences and/or delegations in accordance with the Australian Fringe Benefits Taxation Guidelines, to cover the cost of meals not directly concerned through the place of accommodation for the authorised Council attendee at any conference and/or delegation provided that such expenses are subject to the period of stay not exceeding the period for the conference or authorised business plus one day each way for travelling;
- (d) the terms "conference" and "delegation" as occurring in this Policy include visits of cultural exchange between Council and other local government areas as part of Council's Business of Local Government:
- (e) Airfares are not payable under this Policy.

After returning from overseas, Councillors, or an accompanying member of staff, must provide a detailed written report to an Ordinary Council Meeting on the aspects of the trip relevant to Council business and/or the local community.

1.2.6 Telephone Costs and Expenses

Councillors will be provided with one (1) standard telephone, one (1) standard fax machine (if not supplied as part of a multi function printer) and one (1) mobile telephone.

Council will meet the associated installation, maintenance, insurance and plan/line rental costs.

Council will make a total contribution of up to \$120 per month towards the cost of the Councillor's telephone bills upon the production of those bills (to be indexed annually in accordance with the CPI). Councillors are responsible for any additional costs above this amount.

Council will meet the full cost of the Mayor's mobile phone bill up to a maximum value of \$250 per month (to be indexed annually in accordance with the CPI).

Telephone payments/reimbursements will be processed every three months based on a monthly acquittal.

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1.2.7 Internet

Councillors will be provided with Broadband internet access (with unlimited download limit) in accordance with Council's current internet plan.

Councillors choosing to connect their own internet facilities will be reimbursed upon the production of suitable evidence an amount equivalent to Council's current internet plan (i.e. \$59.95 per month as at March 2008).

1.2.8 Care and Other Related Expenses

Councillors can claim up to \$100 per month for reimbursement of carer expenses that were incurred whilst attending to Council business. This may include childcare expenses and the care of immediate family members of Councillors who are elderly, have a disability and/or are sick. Reimbursement of childcare expenses will be made for children under 16 years of age only. Expenses will be paid on production of receipts. The maximum amount claimable per month will be indexed annually in accordance with the Consumer Price Index (CPI).

1.2.9 Insurance Expenses and Obligations

Councillors are to receive the benefit of insurance cover for:

(a) Personal Injury

Whilst ever on Council business, worldwide, covering bodily injury caused by accidental, violent, external and visible means up to a sub-limit for death and capital limits of \$200,000. Also covering permanent disability, temporary total disability and temporary partial disability. The cover does not include medical expenses. Full details of personal accident insurance are available in Council's Insurance Manual held by the Manager, People and Workforce.

(b) Professional Indemnity

For matters arising out of Councillors' performance of civic duties or exercise of their functions as Councillors provided the performance or exercise of the relevant civic duty or function is in the opinion of Council bona fide and/or proper and is carried out in good faith, as required under Section 731 of the Local Government Act. BUT subject to any limitation or conditions set out in the policy of insurance, which is, at the direction of Council, taken out.

(c) Public Liability

For matters arising out of Councillors' performance of civic duties or exercise of their functions as Councillors, carried out in good faith. BUT subject to any limitations or conditions set out in the policy of insurance which is, at the direction of Council, taken out.

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1.2.10 Legal Expenses and Obligations

In the event of:

- 1. An inquiry, investigation or hearing by any of:
 - the Independent Commission Against Corruption;
 - the Office of the Ombudsman:
 - · Department of Local Government;
 - the Police;
 - the Director of Public Prosecutions;
 - the Local Government Pecuniary Interest Tribunal, or
 - any other tribunal or authorised body,

into the conduct of a Councillor, or

2. Legal proceedings being taken by or against a Councillor, arising out of or in connection with the Councillor's performance of his or her civic duties or exercise of his or her functions as a Councillor.

Council shall reimburse such Councillor, after the conclusion of the enquiry, investigation, hearing or proceeding, for all legal expenses properly and reasonably incurred, given the nature of the enquiry, investigation, hearing or procedure, on a solicitor/client basis, PROVIDED THAT:

- (a) the amount of such reimbursement shall be reduced by the amount of any moneys that may be or are recouped by the Councillor on any basis;
- (b) the Councillor's performance or exercise of the civic duty or function was in the opinion of Council bona fide and/or proper, and the Councillor acted in good faith as required under Section 731 of the Local Government Act;
- (c) the amount of such reimbursement shall be limited to the extent that only fees charged at a rate equivalent to the hourly rate then being charged by Council's Solicitors will be paid, i.e. any portion of the expenses representing any hourly charge rate higher than the hourly charge rate of Council's Solicitors will not be reimbursed; and
- (d) the Councillor is not the plaintiff in the action.

2. PROVISION OF FACILITIES

2.1. General Provisions

Upon election, Councillors will be provided with the equipment and facilities listed below at the Councillor's place of residence (or business) to enable them to undertake the duties of their public office.

The equipment and facilities remain the property of Council and Council will pay the costs of any rental, insurance and maintenance associated with the equipment. All items must be returned to

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Council when Councillors cease to hold office. Councillors will be provided with the option to acquire the equipment at the written down cost.

Where a Councillor receives a private benefit, as authorised by this Policy, from the use of equipment or facilities provided to them that is outside the scope of Council's Code of Conduct in relation to private use of equipment and facilities, (e.g. a private international telephone call) the Councillor must reimburse Council.

Council equipment, facilities and services are not to be used to produce election material or for any other political purpose.

Council will make every effort to meet any special needs of Councillors, for example, by making provision for sight or hearing impaired Councillors and those with other disabilities.

2.2. Provision of Equipment and Facilities for Councillors

Personal Equipment

Councillors will be provided with one (1) standard personal computer, one (1) printer and one (1) modem. Council will also supply access to the Council's corporate standard software.

Councillors will also be provided with one standard fax machine (where this is not provided as part of a multi function printing device). Council will supply fax paper for use in relation to Council business. Councillors must provide their own paper for private business.

Council will meet the insurance, installation and maintenance costs for equipment supplied to Councillors.

Public Facilities

Councillors will be provided with the following facilities:

- access from outside of the Administration Building to the Councillors' Room on Level 3 and in the case of the Mayor and Deputy Mayor, access to the Mayor's Office and Deputy Mayor's Office respectively, and Councillors' Room;
- a driver and vehicle on those occasions when official/civic/ceremonial duties dictate such a mode of transport;
- a room suitably furnished for use by all Councillors; and
- a bar fridge within the Councillors' Room, which will be maintained and stocked by Council, for Councillors' official use.

Stationery, Office Supplies and Support

Councillors have access to the following support in performance only of their role as elected members of Council:

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- a photocopier, standard office supplies (pens, rulers, staples, paper etc), located in the Councillors' Room. Councillors are to document removal of any disposable items from the premises – including photocopy/fax paper and envelopes – and to advise the Mayoral Secretary of depleted supplies;
- 250 business cards (replacements on request), up to 100 Christmas cards, and corporate presentation gifts as available from the Mayoral Secretary;
- a suitable name badge;
- tea, coffee and refreshments when carrying out civic duties in the Council Chambers during office hours;
- suitable meal and refreshments at Council/Committee/conference meetings. The standard of
 the meal will be determined by the Mayor in consultation with the General Manager. (Note:
 that Council is not required to provide meals or refreshments for Councillors holding meetings
 on Council premises, unless with the prior approval of the General Manager or Mayor);
- suitable letterhead for replying to constituents (Note: correspondence by Councillors is NOT
 official correspondence of Marrickville Council) and a reasonable supply of plain office paper
 to enable Councillors to fulfil their duties: and
- postage with an upper limit of \$500 per annum.

Car Parking and Driver Related Issues

The use by the Mayor, Deputy Mayor and Councillors of Council regulated car parks is on the same basis as for other motorists.

Councillors are personally responsible for all traffic and parking infringements incurred while travelling in private or Council vehicles on Council business.

2.3. Provision of Additional Equipment and Facilities for the Mayor and Deputy Mayor

In addition to the above, the Deputy Mayor will be provided with the following:

• a suitably furnished office on the 3rd Floor of Council's Administration Building.

In addition to the above, the Mayor will be provided with the following:

- Mayoral vehicle to the equivalent value of a Holden Statesman Caprice, fully maintained by Council;
- full private use of the Mayoral vehicle, under the terms and conditions of Council's Motor Vehicle Use Scheme;
- an allotted parking space in the basement of the Council's Administration Building;
- a petrol card for the Mayoral vehicle;

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- Mayoral Chain of Office for official/civic/ceremonial use;
- a Mayoral Office, suitably furnished;
- a liquor cabinet located in the Mayoral Office, which will be maintained and stocked by Council, for official use by the Mayor, and by the Deputy Mayor when acting in the position of Mayor;
- a suitably qualified and experienced secretary;
- standard Mayoral letterhead for official correspondence;
- handling of all Mayoral correspondence written in the course of Mayoral duties, including posting of mail and follow up of correspondence; and
- tea, coffee, meals and refreshments when carrying out meetings in the course of official duties within the Mayor's Office, Council Chambers and Function Room.

3. ACCESS TO INFORMATION

The conditions under which Councillors have access to information are set out in Council Policy AS.11 COUNCILLORS' ACCESS TO INFORMATION, adopted by Council on 15 July 1997. Under that Policy a Councillor can:

- inspect and obtain a copy, free of charge, of the current version of the documents listed in Section 12 of the Local Government Act 1993 and Section 15 of the Freedom of Information Act; and
- obtain a copy of information which is publicly available under Council's Public Access to Information Policy AS.9 and Schedule of Information, free of charge, if the information is required for civic purposes.

4. OTHER MATTERS

Acquisition and Returning of Facilities and Equipment by Councillors

Councillors must return all equipment and other items supplied to them under this Policy to the Council within four weeks of ceasing to hold office.

Councillors will be provided with the option to acquire the equipment at the written down cost.

Indexation

Indexation (where stated) of maximum limits in this Policy will be undertaken in July of each year.

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For Decision

Review of this Policy

In accordance with Section 252(1) of the Local Government Act 1993, this Policy will be reviewed annually no later than October of each year.

GM 45 - QUESTIONS ON NOTICE - COUNCIL STAFF AND CONSULTANTS EXPENDITURE ON THE NEW ENMORE POOL AND NEW LIBRARY/CIVIC CENTRE MAJOR PROJECTS

For Decision

File Ref: 1493

Questions on Notice from Councillor M Hanna and D Thanos

At Council's Meeting of 18 March, 2008, in respect of Items GM 24 and GM 25, Meeting No. 02/08, the following questions were asked:

"Councillor Hanna put a Question on Notice to the General Manager requesting all expenses to Council after it changed the Enmore Pool Specification from the 25 metre pool to the 50 metre pool, including the time that Mr Vince Connell and his Secretary spent on the project. He also requested all Consultants' expenses since Council changed its mind from a 25 metre to 50 metre pool.

Councillor Thanos put a Question on Notice to the General Manager requesting all costs prior to the decision to change to the 50 metre pool, including reference to the public consultation and also all costs in relation to GM 24 about all the consultations that took place relating to that as well, including the way that both decisions were made."

Answer from Executive Manager, Major Projects:

New Enmore Pool Project

In response to the Councillors' Questions, the information for the New Enmore Pool Project has been separated between those items of expenditure before Council's resolution to change from a 25 metre to a 50 metre pool option (CM 09/06, Item GM 92, 17 October, 2006), and those items since that resolution, up until the end of April, 2008.

Expenditure Pre October, 2006

The most significant items of Council expenditure were related to the engagement of consultants for the preparation of the Marrickville Aquatic Leisure Facilities Feasibility Study 2004 and their further specialist reports on pool options, as well as the comprehensive community consultation program undertaken in late 2005, which provided direction for Council's endorsement of the Aquatics Facilities Upgrade Package in February, 2006.

TIMEFRAME	TYPE OF EXPENDITURE	AMOUNT (GST Exclusive)
March 2004 to February, 2006	Consultants HM Leisure Planning, Prior Cheney, C Leisure produced the Marrickville Aquatic Leisure Facilities Feasibility Study	\$80,522.85

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	2004 and further specialist reports on pool design options, cost estimates and operational feasibility.	
September/December, 2005	Expenses relating to the community consultation program for the Aquatics Upgrade Package, including printing, graphic design, translation, hire of equipment costs.	\$28, 830.33

TOTAL COSTS FOR NEW ENMORE POOL PROJECT PRIOR TO OCTOBER, 2006: \$109,353.18

Expenditure since October, 2006 up until the end of April, 2008

The main items of expenditure have occurred through initial community consultation actions undertaken by staff and consultants in December, 2006, and the consultancy services for the tender process and the design stage of the New Enmore Pool proposal.

TIMEFRAME	TYPE OF EXPENDITURE	AMOUNT (GST Exclusive)
November/December, 2006	Consultation/Printing/Advertising/Catering for community consultation.	\$7,322
November, 2006 to end of April, 2008	Consultants for tender process and initial design stage.	\$248,267.22
	• Legal - DLA Phillips Fox - \$17,357.40	
	• Communications/Consultation – Kathy Jones and Associates - \$18,641.86	
	• Tender Expert - Bob Tregear - \$16,956	
	• Design Consortium (Suters Prior Cheney and Others) - \$176,228.60	
	• Quantity Surveyors - \$16,600	

GM 45 - QUESTIONS ON NOTICE - COUNCIL STAFF AND CONSULTANTS EXPENDITURE ON THE NEW ENMORE POOL AND NEW LIBRARY/CIVIC CENTRE MAJOR PROJECTS

For Decision

Public Art Workshop (Facilitator/Local Artists/Catering/Consultants Report) - \$2,352.27
 Consultation/Printing/Advertising/Catering - \$131.09

TOTAL COSTS FOR NEW ENMORE POOL PROJECT SINCE OCTOBER, 2006 UP UNTIL THE END OF APRIL, 2008: \$255,589.22

New Library/Civic Centre Project

There have been four main periods of expenditure for the New Library/Civic Centre:

- The preparation of the heritage, urban design, facilities planning and financial feasibility reports prepared by the consultants Michael Collins & Associates, Architectus, and Godden Mackay Logan from May 2005 to February, 2006, which informed Council's resolution in February, 2006 to proceed with the redevelopment Option 8(c) for the former Marrickville Hospital Site.
- The preparation of draft rezoning and DCP documents for the former Marrickville Hospital Site by the consultants Architectus from July, 2006 to March, 2007.
- Initial Community Consultation conducted by staff in September/October, 2006, and further catering costs for Steering Committee Meetings throughout 2007/2008.
- Further financial feasibility studies prepared by the consultants Incoll, July, 2007 to March, 2008.

The details of this expenditure is provided below:

TIMEFRAME	TYPE OF EXPENDITURE	AMOUNT (GST Exclusive)
May, 2005 to February, 2006	The preparation of the heritage, urban design, facilities planning and financial feasibility reports prepared by the consultants Michael Collins & Associates, Architectus, and Godden Mackay Logan from May 2005 to February, 2006, which informed Council's resolution in February,	\$66,192

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For Decision

	2006 to proceed with the redevelopment Option 8(c) for the former Marrickville Hospital Site.	
July, 2006 to March, 2007	The preparation of draft rezoning and DCP documents for the former Marrickville Hospital Site by the consultants Architectus, and their sub-consultants.	\$78,207
September/October, 2006	Printing/Advertising/Catering/graphic design costs for initial community consultation - \$10,582 Printing and miscellaneous costs for Steering Committee Meetings throughout 2007/2008 - \$1,427.60 Communications Consultants Kathy Jones and Associates - \$7,632	\$19,641.60
July, 2007 to March, 2008	Further financial feasibility studies prepared by the consultants Incoll.	\$42,382.05

TOTAL COSTS FOR NEW LIBRARY/CIVICE CENTRE PROJECT SINCE MAY, 2005 TO MARCH, 2008: \$206,422.65

The Executive Manager, Major Projects Role

The Executive Manager, Major Projects (EMMP), Vince Connell was seconded from his role as Manager Planning Services, and commenced the new role on 29 May, 2006. The role has involved the management of not only the New Enmore Pool and New Library/Civic Centre projects, including re-location to the Depot Project but also the other Major Projects, the re-location of the Marrickville SES, New Children's Centre Marrickville South and Upgrade of Council's Community Buildings.

There are no additional administrative or secretarial support positions for the EMMP.

GM 46 - BUDGET REVIEW FOR APRIL 2008 For Decision

File Ref: 329

General Manager reports:

Synopsis

A review of Council's 2007/08 Budget for the period to the end of April 2008 revealed the need for a variation. The net effect of this variance will have a negative impact on Council's funds and the deficit will increase by \$45,991 to \$206,442 for 2007/08. The anticipated working funds position as at 30 June 2008 will therefore be \$1,966,558. It is recommended that the report be received and noted and that the variations to the Budget be approved.

Discussion

In accordance with Clause 203 of the Local Government (General) Regulation 2005, the following Budget Review Statement is provided of revised estimates of income and expenditure for the year ending 30 June 2008. All items showing changes to approved budgets have been recommended by the appropriate Committee. Details of the budget variance requested in April 2008 are provided below. The variance outlined below will increase the call on funds by \$45,991.

The Operating Budget is provided at Divisional Level (ATTACHMENT 1), and Program Level (ATTACHMENT 2), whilst the Resources Plan is provided at Activity Level (ATTACHMENT 3).

The net effect of the budget adjustments in the tables below are shown in the AMOUNT \$ column as :

- No Net Effect
- Deficit (D) where the adjustment will increase the deficit; and
- Surplus (S) where the budget adjustment will provide a surplus effect

PROGRAM	AMOUNT \$	ITEM
OPERATING BUDGET Corporate Services		
Administrative Services	\$5,423 (D)	Council received a report (GM35) at its meeting on 15 April 2008 concerning a request for assistance with legal costs from the Local Government and Shires Associations of NSW that Council provide a contribution towards legal costs associated with Gosford City Council's appeal in the Court of Criminal Appeal. Council approved the request.
Finance	\$402,000 (S)	Increase Rate Income to reflect rates levied \$72,000. Increased Interest on Investment Income to reflect current estimate \$330,000.

Dovolonment		
Development and		
Environmental Services		
Planning Services	No Net Effect	Following a report to the Development and Environmental Services Committee held in March (Item PS 2, Meeting 01/08) adjustments are required to transfer salary allocations of \$68,953 from Planning Services and \$31,371 from Development Assessment to the LEP Project \$100,324.
Community Services		
Children's Services	\$450,568 (D)	Council received a report (Item GM8) at its meeting on 19 February 2008 recommending changes in staffing levels across Council's Children's Centres to meet current and emergency regulatory requirements. The report also proposed budgetary changes to deal with over expenditure of \$415,000 to that time. At its meeting on 15 April 2008 (03/08), Council adopted fee increases to apply from 28 April for its Child Care Services. These changes are summarised as follows: Increase in Expenditure \$556,000 Increase in Income \$105,432
Technical Services		
Business Units	\$13,000 (S)	Business Units – Fleet - Reduced Motor Vehicle Insurance Expenditure. \$13,000
OPERATING BUDGET TOTAL	\$40,991 (D)	
RESOURCES PLAN		
Community Services		
Community Services Division Management	\$5,000 (D)	Following a report to Council on 15 April (Item CG 5 meeting 03/08) Community Services – NILS – No Interest Loans Scheme – Council approved the provision of \$5,000 to MTC Work Solutions to assist with the establishment of the Marrickville No Interest Loans Scheme. Increase Project 3450 Expenditure Vote of \$5,000.
Children's Services	No Net Effect	At the Council meeting held in October 2007 (Item GM 112 meeting 09/07) Council resolved to enter into a funding agreement with the Department of Families, Community Services and Indigenous Affairs for \$15,000 for support services during the transition of CCMS. The funding has now been received. Increase in expenditure vote on Project 3359 for \$15,000 and Commonwealth Grant source of funds of \$15,000 is proposed.

Tachnical Commissa		
Technical Services Engineering Services	No Net Effect	The Engineering Services Performance Report for August 2007 (Item ES 35 meeting 08/07) recommended that Council consider a budget adjustment of \$57,457 from the Stormwater Management Service Levy in order to fund construction of the Hill Street Bio-retention System as part of the budget review process: • Reverse Expenditure Vote \$32,725 and State Grant \$32,725 on Project 8095; • Reverse Expenditure Vote \$22,065 and State Grant \$22,065 on Project 8095; • Transfer Project 2099 from Environmental Services – Expenditure Vote of \$69,527, funded from Restricted Grant of \$65,527 and State Grant of \$4,000; • Transfer to Engineering Services Project 8095 – Expenditure Vote \$32,725 funded by a Restricted Grant \$32,725; and Transfer to Engineering Services Project 8096 – Expenditure Vote \$36,802 funded by Restricted Grant of \$32,802 and State Grant of \$4,000. Summary Income - Reduction \$54,790 Expenditure - Reduction \$54,790
Engineering Services	No Net Effect	Engineering Services Performance Report for April 2008 (Item ES 12 meeting 03/08) recommended the following changes to the Budget:: • Local Roads Construction Program – Additional works at Council Street St Peters \$20,488 from additional FAG Funding \$20,488 – Project 8099; • Roads To Recovery Program – Reduce allocation to Unnamed Lane, Petersham \$5,098 and associated Roads To Recovery Grant Fund \$5,098 – Project 8047; • Roads To Recovery Program – Reduce allocation to Cardigan Lane, Camperdown (Cardigan Place to Salisbury Lane) \$4,659 and associated Roads To Recovery Grant Fund \$4,659 – Project 8048; • Roads To Recovery Program – Reduce allocation to Marshall Lane Stanmore \$40,243 and associated Roads To Recovery Grant Fund \$40,243 – Project 8082; • Roads To Recovery Program – Increase allocation to Cardigan Lane, Camperdown (Rowley St to Sanbrook Lane) \$5,532 and

- associated Roads To Recovery Grant Fund \$5,532 Project 8049;
- Roads To Recovery Program Increase allocation to Percival Lane West Stanmore (Myrtle to Douglas St) \$22,234 and associated Roads To Recovery Grant Fund \$22,234 – Project 8302;
- Roads To Recovery Program Increase allocation to Percival Lane West Stanmore (Coruna to Macaulay Rd) \$22,234 and associated Roads To Recovery Grant Fund \$22,234 – Project 8303;
- Bicycle Facilities Council adjust the Bicycle Facilities Program as detailed in report. Reduce Project 7974 Expenditure Vote \$50,000 and RTA Grant funding \$50,000 as funds not received;
- Bicycle Facilities Council adjust the Bicycle Facilities Program as detailed in report. Increase Project 7974 Expenditure Vote \$15,000 and Source of funds by Metro Green Space Grant \$15,000 received;
- Bicycle Facilities Council adjust the Bicycle Facilities Program as detailed in report. Transfer funds from Local Bike Route Improvement to Alexandria Canal Cycleway – Reduce Project 7795 Expenditure Vote \$8,000 and Loan Funds \$8,000;
- Bicycle Facilities Council adjust the Bicycle Facilities Program as detailed in report. Transfer funds from Local Bike Route Improvement to Alexandria Canal Cycleway – Increase Project 7974 Expenditure Vote \$8,000 and Loan Funds.\$8,000;
- Bicycle Facilities Council adjust the Bicycle Facilities Program as detailed in report. Transfer funds from Parks Infrastructure Program to Alexandria Canal Cycleway – Reduce Project 7534 Expenditure Vote \$7,000 and \$94 CWP 1 funds. \$7,000;
- Bicycle Facilities Council adjust the Bicycle Facilities Program as detailed in report. Transfer funds from Parks Infrastructure Program to Alexandria Canal Cycleway – Increase Project 7974

		Expenditure Vote \$7,000 and S94 CWP 1 funds.\$7,000; • Bicycle Facilities – Council adjust the Bicycle Facilities Program as detailed in report. Reduce Project 8068 Expenditure Vote \$50,000 and State Grant funding \$50,000 as funds not received; and • Bicycle Facilities – Council adjust the Bicycle Facilities Program as detailed in report. Reduce Project 8069 Expenditure Vote \$40,000 and State Grant funding \$40,000 as funds not received. Summary Income - Reduction \$104,512 Expenditure - Reduction \$104,512
Parks & Reserves	No Net Effect	Parks and Reserves Performance Report for April 2008 (item PR 11 meeting 03/08) – Street Tree Masterplan Implementation Project: • Adjustment To Eliminate Section 94 Open Space Source of Funds for Sub Area 2 \$1,887; • Adjustment To Eliminate Section 94 Open Space Source of Funds for Sub Area 3 \$1,887; • Adjustment To Eliminate Section 94 Open Space Source of Funds for Sub Area 4. \$1,887; • Adjustment To Eliminate Section 94 Open Space Source of Funds for Sub Area 5. \$1,887; • Adjustment To Eliminate Section 94 Open Space Source of Funds for Sub Area 7 \$1,887; • Adjustment To Eliminate Section 94 Open Space Source of Funds for Sub Area 7 \$1,887; • Adjustment To Eliminate Section 94 Open Space Source of Funds for Sub Area 8. \$1,887; • Adjustment To Increase Section 94 Street Tree Master Plan Source of Funds by \$11,400 from \$8,600 to \$20,000; • Adjustment To Source of Funds 5% Infrastructure Reserve down by \$78; Adjustment To Increase Contractors Expenditure Vote by \$56,149 and Source of Funds 5% Infrastructure Reserve by \$56,149.
Property Services	No Net Effect	Property Services Performance Report for April 2008 (Item PW 8 meeting 03/08) recommended the

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		following changes:
		 Marrickville Town Hall – Fund additional expenditure on the Marrickville Town Hall Front Façade repair works by reducing the budget allocation of Marrickville Town Hall Garden Bed Repairs by \$13,000. Reduce Project 9216 Expenditure Vote \$13,000 and Community Facility Reserve Source of Funds \$13,000; Increase Project 9215 Expenditure Vote \$13,000 and Community Facility Reserve Source of Funds \$13,000; Marrickville Library - Fund additional expenditure on the excess premium for an insurance claim relating to flood damage at Marrickville Library by reducing the Community Facilities Audit Maintenance Program by \$5,000. Reduce Project 3537 Expenditure Vote \$5,000 and Community Facility Reserve Source of Funds. \$5,000; and Increase Marrickville Library Project Expenditure Vote \$5,000 and Community Facility Reserve Source of Funds \$5,000.
RESOURCES PLAN TOTAL	\$5,000(D)	

SUMMARY	
OPERATING BUDGET TOTAL	\$40,991 (D)
RESOURCES PLAN TOTAL	\$5,000 (D)
TOTAL BUDGET	\$45,991 (D)

<u>Conclusion</u>
Council's anticipated result for the 2007/2008 Budget will be a deficit as shown in the Budget Summary below:

Budget And Reviews		Accumulated
		Anticipated Result
Original Adopted Budget for 2007/2008		\$0
Budget Review - July 2007	\$10,470	\$10,470
Budget Review - August 2007	\$0	\$10,470
Budget Review - September 2007	\$43,202	\$53,672
Budget Review - October 2007	\$0	\$53,672
Budget Review - November 2007	\$45,904	\$99,576

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Budget Review – December 2007	\$58,869	\$158,445
Budget Review – February 2008	\$1,635	\$160,080
Budget Review – March 2008	\$371	\$160,451
Budget Review – April 2008	\$45,991	\$206,442
Anticipated (Surplus)/Deficit 2007/2008		\$206,442

	SUMMARY OF 2007/08 APPROVED BUDGET	
1.	2007/08 Original Budget Position	\$
	Operating Budget Surplus	(2,756,713)
	Resources Plan Revenue Funding	2,756,713
	OVERALL BUDGET	0
2.	Projected Working Funds Position based on 2007/08 Budget	
	Council's Working Funds position as at 30 June 2007	(2,173,000)
	Less: Anticipated deficit/surplus for 2007/08	206,442
Pro	ojected Working Funds Position at 30 June 2008	(1,966,558)
Bei	nchmark Figure as at 30 June 2008	(1,789,000)

RECOMMENDATION:

THAT:

- 1. the report be received and noted; and
- 2 Council approve the variations to the budget.

ATTACHMENT 1: Total 5 pages
Operating Budget at Division Level
ATTACHMENT 2: Total 6 pages
Operating Budget at Program Level
ATTACHMENT 3: Total 5 pages
Resources Plan at Program Level

	OPERATING BUDGET AT DIVISION LEVEL As At Period: 10, Ending April 2008	At Period:	As At Period: 10, Ending April 2008	il 2008				
	Original Budget	Revotes	Adopted . Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
GENERAL MANAGER								
	948,354		0 (2,733)	945,621	799,445.05	945,621	945,621	84.5
	(154,704)		0 (7,560)	(162,264)	(148,742.00)	(162,264)	(162,264)	91.7
	793,650		0 (10,293)	783,357	650,703.05	783,357	783,357	83.1

	OPERAT As	ING BUDGE At Period : 10	OPERATING BUDGET AT DIVISION LEVEL As At Period: 10, Ending April 2008	ON LEVEL				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
CORPORATE SERVICES								
Expenditure	32,195,993	18,000	(83,534)	32,130,459	19,798,426.57	32,130,459	32,135,882	61.6
Income	(63,274,347)	(18,000)	5,511,757	(57,780,590)	(56,588,669.54)	(57,780,590)	(58,182,592)	97.9
Total for Division	(31,078,354)	0	5,428,223	(25,650,131)	(36,790,242.97)	(25,650,131)	(26,046,710)	143.4
Idivision report rntl				14/05/2008	10:03:00AM		Page	2 of 5

	OPERAT As	ING BUDGI At Period : 10	OPERATING BUDGET AT DIVISION LEVEL As At Period: 10, Ending April 2008	ON LEVEL 12008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
DEVELOPMENT & ENVIRONMENTAL SERVICES								
Expenditure	5,903,925	0	319,319	6,223,244	5,215,180.32	6,223,244	6,223,244	83.8
Income	(2,995,242)	0	(667,394)	(3,662,636)	(2,949,113.15)	(3,662,636)	(3,662,636)	80.5
Total for Division	2,908,683	0	(348,075)	2,560,608	2,266,067.17	2,560,608	2,560,608	88.5
[division report.rpt]				14/05/2008	10:03:00AM		Page	3 of 5

	OPERAT	ING BUDG	OPERATING BUDGET AT DIVISION LEVEL	ION LEVEL				
	As	At Period : 1	As At Period: 10, Ending April 2008	ii 2008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
COMMUNITY SERVICES								
Expenditure	16,376,429	0	598,506	16,974,935	14,775,621.33	16,974,935	17,530,935	87.0
Income	(9,133,627)	0	(1,023,565)	(10,157,192)	(9,017,025.80)	(10,157,192)	(10,262,624)	88.8
Total for Division	7,242,802	0	(425,059)	6,817,743	5,758,595.53	6,817,743	7,268,311	84.5
[division report.rpt]				14/05/2008	10:03:00AM		Page	4 of 5

•	OPERAT	ING BUDGI	OPERATING BUDGET AT DIVISION LEVEL	ION LEVEL				
	As	At Period: 1	As At Period: 10, Ending April 2008	ii 2008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
TECHNICAL SERVICES								
Expenditure	66,974,032	0	(107,033)	66,866,999	65,306,897.60	66,866,999	66,823,999	7.79
Income	(49,597,526)	0	(4,855,500)	(54,453,026)	(54,821,376.45)	(54,453,026)	(54,453,026)	100.7
Total for Division	17,376,506	0	(4,962,533)	12,413,973	10,485,521.15	12,413,973	12,400,973	84.5
GRAND TOTAL	(2,756,713)	0	(317,737)	(3,074,450)	(17,629,356.07)	(3,074,450)	(3,033,461)	
[division report.rp1]				14/05/2008	10:03:00AM		Page	5 of 5

	OPERATI As A	NG BUDGE At Period:1	OPERATING BUDGET AT PROGRAM LEVEL As At Period: 10, Ending April 2008	12008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
GENERAL MANAGER								
General Manager Division Management	474 633		(953)	473,680	425.866.53	473.680	473,680	6.68
Freediture	(154 704)		(1.738)	(156.442)	(143,405.13)	(156,442)	(156,442)	91.7
mediac Total for Program	319,929	0	(2,691)	317,238	282,461.40	317,238	317,238	89.0
Corporate Development		c	(1780)	471 941	73 878 878	471 941	471 941	79.2
Expenditure	473,721		(5 822)	(5.822)	(5.336.87)	(5.822)	(5.822)	91.7
income Total for Program	473,721	•	(7,602)	466,119	368,241.65	466,119	466,119	79.0
		((202 02)	130 001	20 200 027	762 257	793 357	83.1
Total for Division	793,650	0	(10,293)	783,357	650,703.05	/85,28/	/83,33/	93.1

	OPERATI As	NG BUDGE	OPERATING BUDGET AT PROGRAM LEVEL As At Period: 10, Ending April 2008	12008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
CORPORATE SERVICES								
Corporate Services Division Management Expenditure	297.257	0	(803)	296,454	261,304.27	296,454	296,454	88.1
Income	0	0	(163)	(163)	(149.48)	(163)	(163)	91.7
Total for Program	297,257	0	(996)	296,291	261,154.79	296,291	296,291	88.1
Administrative Services	3 307 626	C	(5.907)	3.301,719	2,632,137.35	3,301,719	3,307,142	79.7
Income	(385,476)	0	(103,494)	(488,970)	(410,630.20)	(488,970)	(488,970)	84.0
Total for Program	2,922,150	0	(109,401)	2,812,749	2,221,507.15	2,812,749	2,818,172	79.0
Legal Services Expenditure	707.055	0	0	707,055	515,559.27	707,055	707,055	72.9
Income	(707,055)	0	(1,628)	(708,683)	(636,670.96)	(708,683)	(708,683)	8.68
Total for Program	0	0	(1,628)	(1,628)	(121,111.69)	(1,628)	(1,628)	7,439.3
Finance			1					e e
Expenditure	22,067,243	0	(4,956)	22,062,287	11,878,420.08	22,062,287	22,062,287	53.8
Income	(60,025,770)	0	5,663,142	(54,362,628)	(53,653,750.45)	(54,362,628)	(54,764,630)	98.7
Total for Program	(37,958,527)	0	5,658,186	(32,300,341)	(41,775,330.37)	(32,300,341)	(32,702,343)	129.3
People & Workforce Expenditure	3,729,204	18,000	(66,205)	3,680,999	2,887,686.32	3,680,999	3,680,999	78.4
Income	(2,058,766)	(18,000)	(34,411)	(2,111,177)	(1,785,711.93)	(2,111,177)	(2,111,177)	84.6
Total for Program	1,670,438	0	(100,616)	1,569,822	1,101,974.39	1,569,822	1,569,822	70.2
Information Systems Expenditure	2,087,608	0	(5,663)	2,081,945	1,623,319.28	2,081,945	2,081,945	78.0
Income	(97,280)	0	(11,689)	(108,969)	(101,756.52)	(108,969)	(108,969)	93.4
Total for Program	1,990,328	0	(17,352)	1,972,976	1,521,562.76	1,972,976	1,972,976	17.1
Total for Division	(31,078,354)	0	5,428,223	(25,650,131)	(36,790,242.97)	(25,650,131)	(26,046,710)	143.4

	OPERATI As A	NG BUDGE At Period: 10	OPERATING BUDGET AT PROGRAM LEVEL As At Period: 10, Ending April 2008	12008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
DEVELOPMENT & ENVIRONMENTAL SERVICES								
D & ES Division Management Expenditure	319,327	0	7,630	326,957	294,304.03	326,957	326,957	0.06
Income	0	0	(10,280)	(10,280)	(9,423.27)	(10,280)	(10,280)	91.7
Total for Program	319,327	0	(2,650)	316,677	284,880.76	316,677	316,677	90.0
Planning Services								
Expenditure	850,786	0	(2,129)	848,657	646,608.42	848,657	880,028	76.2
Income	(180,900)	0	(8,467)	(189,367)	(164,576.14)	(189,367)	(189,367)	86.9
Total for Program	988'699	0	(10,596)	659,290	482,032.28	659,290	690,661	73.1
Development Assessment								
Expenditure	1,777,503	0	(4,074)	1,773,429	1,592,054.22	1,773,429	1,742,058	8.68
Income	(794,800)	0	(12,159)	(806,959)	(747,863.68)	(806,959)	(806,959)	92.7
Total for Program	982,703	0	(16,233)	966,470	844,190.54	966,470	935,099	87.3
Monitoring Services Expenditure	2,435,540	0	319,191	2,754,731	2,260,306.50	2,754,731	2,754,731	82.1
Income	(1,991,537)	0	(628,501)	(2,620,038)	(1,994,745.30)	(2,620,038)	(2,620,038)	76.1
Total for Program	444,003	0	(309,310)	134,693	265,561.20	134,693	134,693	197.2
Environmental Services								
Expenditure	520,769	0	(1,299)	519,470	421,907.15	519,470	519,470	81.2
Income	(28,005)	0	(7,987)	(35,992)	(32,504.76)	(35,992)	(35,992)	90.3
Total for Program	492,764	0	(9,286)	483,478	389,402.39	483,478	483,478	80.5
Total for Division	2,908,683	0	(348,075)	2,560,608	2,266,067.17	2,560,608	2,560,608	88.5

	OPERATI As	NG BUDGE At Period : 10	OPERATING BUDGET AT PROGRAM LEVEL As At Period: 10, Ending April 2008	AM LEVEL 12008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
COMMUNITY SERVICES								
Community Services Division Management		<	(00)	155 671	275 177 85	125 671	155 671	88 1
Expenditure	256,333		(1 950)	(1 959)	(1.795.75)	(1.959)	(1.959)	91.7
income Total for Program	256,353	•	(2,641)	253,712	223,377.10	253,712	253,712	88.0
Administration Unit						303 121	303 151	6.35
Expenditure	171,525	0	0	171,525	130,/43.11	626,171	625,171	7.0/
Income	(171,525)	0	0	(171,525)	(157,231.25)	(171,525)	(171,525)	91.7
Total for Program	•	0	0	0	(26,488.14)	•	•	0.0
Communication & Cultural Services			į		7 7 7 7 7 7	703 170 1	1 241 525	63.7
Expenditure	1,342,051	0	(515)	1,341,536	1,116,546.46	1,541,530	1,341,330	2.00
Income	(421,966)	0	(9,219)	(431,185)	(344,137.50)	(431,185)	(431,185)	79.8
Total for Program	920,085	0	(9,734)	910,351	772,408.96	910,351	910,351	84.8
Children and Family Services	7 282 902	0	258.552	7,541,454	6,961,618.70	7,541,454	8,097,454	92.3
Tacome	(6.711.480)	0	(373,551)	(7,085,031)	(6,381,680.32)	(7,085,031)	(7,190,463)	90.1
Total for Program	571,422	0	(114,999)	456,423	579,938.38	456,423	906,991	127.1
Community Development	2 400 482	C	132 842	2 542 325	1 977 533 79	2.542.325	2.542.325	77.8
Expenditure	(1.290.945)	0	(142.696)	(1,433,641)	(1,141,492.59)	(1,433,641)	(1,433,641)	79.6
Total for Program	1,118,538	0	(9,854)	1,108,684	836,041.20	1,108,684	1,108,684	75.4
Community Halls & Facilities	809 224	0	0	899,224	824,378.41	899,224	899,224	91.7
Income	(234.309)	0	0	(234,309)	(211,032.86)	(234,309)	(234,309)	90.1
Total for Program	664,915	0	0	664,915	613,345.55	664,915	664,915	92.2
Recreation Programs & Facilities	587.755	0	3,408	591,163	556,037.34	591,163	591,163	94.1
LAponnimo	(70.700)	0	(906'06)	(161,606)	(209,363.07)	(161,606)	(161,606)	129.6
Total for Program	517,055	0	(87,498)	429,557	346,674.27	429,557	429,557	80.7
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	OPERAT	ING BUDGE	OPERATING BUDGET AT PROGRAM LEVEL	AM LEVEL				
	As	At Period : 10	As At Period: 10, Ending April 2008	1 2008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
Library Services					00000	2446 106	361 344 6	6
Expenditure	3,241,225	0	204,901	3,446,126	2,832,770.38	5,440,120	3,446,120	7.70
Income	(232,202)	0	(403,611)	(635,813)	(20.600,000)	(635,615)	(625,615)	500
Total for Program	3,009,023	0	(198,710)	2,810,313	2,264,112.76	2,810,313	2,810,513	90.0
Historical Services							,	;
Expenditure	185,911	0	0	185,911	150,814.29	185,911	185,911	81.1
Income	(200)	0	(1,623)	(2,123)	(1,628.84)	(2,123)	(2,123)	76.7
Total for Program	185,411	0	(1,623)	183,788	149,185.45	183,788	183,788	81.2
Total for Division	7,242,802	0	(425,059)	6,817,743	5,758,595.53	6,817,743	7,268,311	84.5
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	OPERATI	NG BUDGE	OPERATING BUDGET AT PROGRAM LEVEL	AM LEVEL				
	As.	At Period: 1	As At Period : 10, Ending April 2008	1 2008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
TECHNICAL SERVICES								
Technical Services Division Management	901.301		(1777)	304 581	269 199 98	304 581	304.581	4.88
Expenditure	505,506		(727)	105,500	(16 104 01)	(17 568)	(17.568)	91.7
Income Total for Program	290,171	•	(3,158)	287,013	253,095.97	287,013	287,013	88.2
Engineering		<	000	001 150 71	96 761 057 61	14 871 100	14 871 199	× ×
Expenditure	14,881,475		(3 677 868)	(5 377 398)	(4 645 223.05)	(5.377.398)	(5,377.398)	86.4
income Total for Program	13,181,945	•	(3,688,144)	9,493,801	8,113,901.23	9,493,801	9,493,801	85.5
Parks & Reserves				1	0,000	007	007 200 3	-
Expenditure	2,608,605	0	18,795	5,627,400	5,124,708.68	5,627,400	5,627,400	91.1
Income	(600,925)	0	(476,049)	(1,076,974)	(661,067.24)	(1,076,974)	(1,076,974)	61.4
Total for Program	5,007,680	0	(457,254)	4,550,426	4,463,641.44	4,550,426	4,550,426	98.1
Property Services Evanditure	13.135.614	0	26.356	13,161,970	18,786,004.80	13,161,970	13,161,970	142.7
Income	(14.238.904)	0	(731,137)	(14,970,041)	(21,962,625.04)	(14,970,041)	(14,970,041)	146.7
Total for Program	(1,103,290)	0	(704,781)	(1,808,071)	(3,176,620.24)	(1,808,071)	(1,808,071)	175.7
Business Units					200	000.000	000 000	C 20
Expenditure	33,043,030	0	(141,181)	32,901,849	02,507,639.60	(33.011.045)	(33.011.045)	83.4
Income Total for Program	0 (000,040,000)	•	(109,196)	(109,196)	831,502.75	(109,196)	(122,196)	(761.5)
Total for Division	17,376,506	0	(4,962,533)	12,413,973	10,485,521.15	12,413,973	12,400,973	84.5
GRAND TOTAL	(2,756,713)	0	(317,737)	(3,074,450)	(17,629,356.07)	(3,074,450)	(3,033,461)	
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	RESOU As	RCES PLAN At Period: 10	RESOURCES PLAN AT PROGRAM LEVEL As At Period: 10, Ending April 2008	M LEVEL 12008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
GENERAL MANAGER General Manager Division Management Expenditure Income Total for Program	1,650,000 (1,650,000)	14,698,571 (14,698,570)	3,569,938 (3,569,938)	19,918,509 (19,918,508)	492,725.30 (451,159.36) 41,565.94	19,918,509 (19,918,508)	19,918,509 (19,918,508)	2.5
Corporate Development Expenditure Income Total for Program	45,000 0 45,000	26,142 (26,142)		71,142 (26,142) 45,000	43,739.74 (3,876.45) 39,863.29	71,142 (26,142) 45,000	71,142 (26,142) 45,000	61.5 14.8 88.6
Total for Division	45,000		0	45,001	81,429.23	45,001	45,001	180.9
								3 3" -

	RESOUR As A	RESOURCES PLAN AT PROGRAM LEVEL As At Period: 10, Ending April 2008	AT PROGRA Ending April	M LEVEL 2008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
ORPORATE SERVICES								
dministrative Services Evondinte	80.000	36.340	0	116,340	55,000.00	116,340	116,340	47.3
Theome	(20,000)	(36,340)	0	(56,340)	0.00	(56,340)	(56,340)	0.0
otal for Program	000'09	0	0	60,000	55,000.00	000'09	000'09	91.7
inance	000 \$10	35 000	0	250 000	194 576 30	250.000	250.000	77.8
Expenditure	000,012	(35,000)	0	(35,000)	0.00	(35,000)	(35,000)	0.0
otal for Program	215,000	0	0	215,000	194,576.30	215,000	215,000	90.5
eople & Workforce	c	1	c	11 000	00 0	11 000	11 000	0.0
Expenditure	0	000,11	0 0	2000,11	00:0	(11,000)	(1) 000	000
Income	0	(11,000)	0	(11,000)	0.00	(11,000)	(11,000)	0.0
otal for Program	0	0	•	0	0.00	•	•	0.0
nformation Systems Exnenditure	090'008	611,362	(6,000)	1,405,422	598,219.00	1,405,422	1,405,422	42.6
Income	(337,000)	(611,362)	0	(948,362)	(367,502.87)	(948,362)	(948,362)	38.8
otal for Program	463,060	0	(0,000)	457,060	230,716.13	457,060	457,060	50.5
oral for Division	738,060	0	(0,000)	732,060	480,292.43	732,060	732,060	65.6

	RESOUI As	At Period: 10	RESOURCES PLAN AT PROGRAM LEVEL As At Period: 10, Ending April 2008	M LEVEL 2008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
DEVELOPMENT & ENVIRONMENTAL SERVICES D & ES Division Management Expenditure Total for Program	0 •	0 🕏	460,190 460,190	460,190 460,190	24,581.98 24,581.98	460,190 4 60,190	460,190 460,190	5.3 5.3
Planning Services Expenditure Income Total for Program	100,000 (80,000) 20,000	50,415 (50,415)	24,000 (24,000)	174,415 (154,415) 20,000	118,465.53 (45,786.18) 72,679.35	174,415 (154,415) 20,000	174,415 (154,415) 20, 000	67.9 29.7 363.4
Development Assessment Expenditure Income Total for Program	000	6,187 (6,187)	o o o	6,187 (6,187)	0.00	6,187 (6,187)	6,187 (6,187)	0.0
Monitoring Services Expenditure Income Total for Program	106,000 0 106,000	000°9)	000	112,000 (6,000) 106,000	29,107.30 0.00 29,107.30	112,000 (6,000) 106,000	(6,000)	26.0 0.0 27.5
Environmental Services Expenditure Income Total for Program	2,223,395 (1,771,405) 451,990	1,338,546 (1,338,546)	(9,783) 9,783 0	3,552,158 (3,100,168) 451,990	829,775.50 (1,497,807.52) (668,032.02)	3,552,158 (3,100,168) 451,990	3,482,631 (3,030,641) 4 51,990	23.4 48.3 (147.8)
Total for Division	577,990	0	460,190	1,038,180	(541,663.39)	1,038,180	1,038,180	(52.2)

•	RESOUR As	At Period: 10	RESOURCES PLAN AT PROGRAM LEVEL As At Period : 10, Ending April 2008	M LEVEL 2008				
	Original Budget	Revotes	Adopted Variations	Total Budget	Actual & Committed	Revised Budget	Proposed Budget	% Act/Est
COMMUNITY SERVICES								
Communication & Cultural Services Expenditure	588,392	323,395	75,072	658'986	318,298.08	658,986	688'986	32.3
Income	(139,231)	(323,395)	(75,072)	(537,698)	(33,225.95)	(537,698)	(537,698)	6.2
Total for Program	449,161	0	0	449,161	285,072.13	449,161	449,161	63.5
Children and Family Services	c	149 084	63.553	212.637	100,754.01	212,637	227,637	47.4
Expendiure	0	(149,084)	(63,553)	(212,637)	(68,179.14)	(212,637)	(227,637)	32.1
Total for Program	0	0	0	0	32,574.87	0	0	0.0
Community Development	193 700	138 371	92.400	424.471	133,185.61	424,471	429,471	31.4
Expenditure	0	(138.371)	(92,400)	(230,771)	(29,630.13)	(230,771)	(230,771)	12.8
Total for Program	193,700	0	0	193,700	103,555.48	193,700	198,700	53.5
Recreation Programs & Facilities	000 89	33.614	0	101,614	81,086.00	101,614	101,614	79.8
Income	(20,000)	(33,614)	0	(53,614)	(67,460.00)	(53,614)	(53,614)	125.8
Total for Program	48,000	0	0	48,000	13,626.00	48,000	48,000	28.4
Library Services Evenditure	410.722	51.761	19,990	482,473	307,005.22	482,473	482,473	63.6
Income	0	(51,761)	(19,990)	(71,751)	(42,699.13)	(71,751)	(71,751)	59.5
Total for Program	410,722	0	0	410,722	264,306.09	410,722	410,722	64.4
Historical Services	000 000	0	0	20,000	18,803.33	20,000	20,000	94.0
Experience Total for Program	20,000	0	0	20,000	18,803.33	20,000	20,000	94.0
Total for Division	1,121,583	0	0	1,121,583	717,937.90	1,121,583	1,126,583	64.0

ATTACHMENT 3 - GM 46 - BUDGET REVIEW FOR APRIL 2008 For Decision

29.5 52.2 33.7 **0.0** 184.5 37.2 32.0 0.0 4.0 **0.0** 511.3 184.2 % Act/Est 4,329,186 3,397,346 (4,185,607) 143,579 154,500 2,921,000 298,079 3,239,903 4,384,548 (4,230,048) (3,397,346) (2,921,000)Proposed Budget 154,500 143,579 2,921,000 (2,921,000)298,079 4,280,037 3,397,346 3,234,903 4,467,323 (3,397,346)(4,312,823)(4,136,458)Revised Budget 0.00 1,590,048.16 2,021,056.00 (1,272,444.94) 748,611.06 (1,325,611.91) (1,145,104.18) 628,615.03 (117,661.00) 264,436.25 1,524,001.34 1,773,719.21 (117,661.00) 2,261,997.51 Actual & Committed (4,312,823)154,500 143,579 3,397,346 (3,397,346)2,921,000 298,079 4,467,323 4,280,037 (4,136,458)(2,921,000)3,234,903 RESOURCES PLAN AT PROGRAM LEVEL Total Budget As At Period: 10, Ending April 2008 000 (231,330) 453,700 (453,700)255,330 24,000 478,190 (2,313,678) 2,313,678 24,000 Adopted Variations 937,453 0 4,935,635 1,176,746 (4,935,636) (1,176,746) (937,453) Ξ Revotes 1,766,900 3,761,200 1,658,080 143,580 2,921,000 (3,630,700) 130,500 1,514,500) (1,766,900)(2,921,000)2,756,713 Original Budget TECHNICAL SERVICES Parks & Reserves
Expenditure Expenditure Total for Program Property Services Expenditure Total for Program Expenditure Total for Program Total for Program **Fotal for Division** GRAND TOTAL **Business Units** Income Income Income Income Engineering

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GM 47 - TENDER FOR CONSULTANTS TO PREPARE MARRICKVILLE VILLAGE CENTRES STUDY

For Decision

File Ref: 2888

General Manager reports:

Synopsis

At the Development and Environmental Services Committee meeting of 5 February, 2008, (Item PS 2, Meeting No. 01/08) Council adopted a work plan designed to achieve the gazettal of a new Comprehensive Local Environmental Plan (LEP) and Consolidated Development Control Plan (DCP) by March 2009. A key element of the work plan is the engagement of consultants to undertake a study of seven (7) selected centres in the Marrickville LGA. An open tender process has since been conducted in accordance with Council's Tenders and Quotations Procedure (Revised 20 September, 2005). This report recommends that Council not accept any tenders, and delegate authority to the General Manager to negotiate with up to four (4) shortlisted tenderers in order to determine a preferred consultant to undertake the Marrickville Village Centres Study.

ATTACHMENT 1 is CONFIDENTIAL in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 because it contains commercial information in relation to the tenders, the disclosure of which would be likely to prejudice the commercial position of the tenderers if it was provided. The information provided identifies the individual tenderers and the quoted tender price. If disclosed, the information would be likely to prejudice the commercial position of the tenderer in terms of market competitiveness, by giving their competitors an advantage. Accordingly, disclosure of the information is not in the public interest. During its debate on this item at the Meeting, the Committee may decide by resolution, to discuss the confidential information in closed confidential committee. Before doing so, members of the public may be allowed to make verbal presentations as to whether that part of the meeting should be closed.

Background

At the Development and Environmental Services Committee meeting of 5 February, 2008, (Item PS 2, Meeting No. 01/08) Council adopted a work plan designed to achieve the gazettal of a new Comprehensive Local Environmental Plan (LEP) and Consolidated Development Control Plan (DCP) by March 2009. The recommendations included the allocation of funds to engage consultants to prepare centre studies for seven (7) Marrickville LGA centres. The selected centres (Petersham Village; Petersham Station; Lewisham Station; Dulwich Hill Village; Dulwich Hill Station; Marrickville Town Centre; and Marrickville Station) are seven (7) of the nine (9) centres identified in the Marrickville Urban Strategy (MUS) as a focus for new residential development in existing centres with good public transport and services to improve housing choice. St Peters Village and the village precinct near Enmore Park are not being investigated at this stage due to variances between the Marrickville Urban Strategy and the Department of Planning's draft South Subregional Strategy over future land uses in these precincts.

The project is set to run for approximately twenty (20) weeks. The project will commence once contractual arrangements have been finalised towards the end of May 2008, with the project to be completed in mid October 2008.

GM 47 - TENDER FOR CONSULTANTS TO PREPARE MARRICKVILLE VILLAGE CENTRES STUDY

For Decision

Discussion

The Tender Process

An open tender process (Marrickville Village Centres Study - Tender No. 3/08) was advertised in the Sydney Morning Herald on 25 March 2008, inviting submissions for consultancy services. A tender brief was provided to interested firms via Council's website. The closing date for submissions was 15 April 2008. A copy of the Marrickville Village Centres Study brief is **ATTACHMENT 2**.

A copy of the advertisement was sent to Unions NSW advising them of the tender and that in accordance with the Memorandum of Understanding between Marrickville Council and Unions New South Wales regarding the Procurement of Goods and Services by Tender, following the closing date, Council would forward each tenderer's completed Human Resources Questionnaire to Unions NSW for feedback as a part of the assessment process.

A total of twenty (20) tenders were submitted to Council.

Copies of the human resources questionnaire from each tender submitted were forwarded to Unions NSW. At the time of drafting this report no concerns have been raised by Unions NSW in relation to any of the tenders.

A tender assessment was carried out by the Tender Review Panel comprising the Manager, LEP Project Marcus Rowan, Manager Property Services Justin Fitzpatrick-Barr and Executive Planner, LEP Project Peter Failes against the following criteria:

TENDER EVALATION CRITERIA	WEIGHTING
Understanding of Brief and Appropriate	30% (20% urban design; 10% planning)
Methodology	
Qualifications and Experience	30% (20% urban design; 10% planning)
Capacity to Achieve Brief Outputs	15%
Fee Proposal - Value for Money	20%
Environmental, OH & S, and other Policies	5%

Tender Assessment

The overall response to this tender advertisement was very good. The quality of the consultancy teams and their submissions was universally of a high standard, with many of the most highly regarded urban designers, planners, and consultation experts making a submission.

The essential assessment criteria was that the tenders demonstrated an understanding of the nature of the project and proposed a methodology to effectively achieve the required outputs. Also critical was that the tenders demonstrated that the team of people who would be undertaking the work had qualifications and experience appropriate to successfully complete the project to the required timeline. Tenders that demonstrated that the proposed team had successfully completed projects of a similar nature to the Marrickville Village Centres Study were highly regarded.

GM 47 - TENDER FOR CONSULTANTS TO PREPARE MARRICKVILLE VILLAGE CENTRES STUDY

For Decision

Given that the project requires rigorous urban design investigation at the front of the project, but also translation of the urban design work into robust strategic planning for the preparation of the new LEP and DCP, it was also considered critical that the selected tender had the right mix of urban design and urban planning qualifications and relevant experience.

Some of the tenders rated well in terms of the above assessment criteria but the fee was higher than the equivalent tenders and/or provided much less value for money in terms of hours allocated/variation charge out rates, so were ranked lower.

The following table ranks tenderers against each of the selection criteria:

Tenderer	of Bri Appro	rstanding ef and opriate	Quali and Exper	fications rience	Capacity to Achieve Brief	Fee Proposal (Value for	Environmental OH&S and other policies
		dology		- ·	Outputs	Money)	
	U.D.	Planning	U.D.	Planning			
Andrews. Neil Urban Design Group							
Annand Alcock Urban Design/Urban Futures Group		EP	EP		EP		
City Plan Urban Design							
Conics							
Connell Wagner							
Dickson Rothschild		EP	EP				
Government Architect's Office	EP	EP				P	
GMU Design		EP	EP				
Hames Sharley							
Hamptons Planning / Cox							
Hassell					EP		
HBO + EMTB							
Jackson Teece/JBA Urban Planning Consultants							
KIAH Infranet							P
Location / Urbanfutures Group							

GM 47 - TENDER FOR CONSULTANTS TO PREPARE MARRICKVILLE VILLAGE CENTRES STUDY

For Decision

Mode Design\SGS Economics and Planning						
Olsson & Associates Architects / PPM Planning Consultants	EP	EP	EP			
Roberts Day						
SJB Planning/ SJB Architects		EP		P		
Wolter Consulting Group						

P = Preferred

EP = Equally Preferred

A more detailed tender evaluation scoring/ranking spreadsheet can be found in the **CONFIDENTIAL ATTACHMENT 1**.

Evident from the table is that there was no clear preferred tender. Instead, six (6) tenderers were the preferred or equally preferred candidate in two (2) or more of the selection criteria. In the most heavily weighted areas of understanding of the brief, methodology, and urban design experience Olsson & Associates Architects/PPM Planning Consultants were the highest ranked tenderer. They were however weaker in terms of their urban planning capability and experience overall than the SJB Planning/SJB Architects tender which was ranked seventh overall, but highest in terms of planning expertise with the most relevant LEP/DCP preparation experience. In terms of overall scores, the Government Architect's Office and Annand Alcock Urban Design/Urban Futures Group ranked highest although they were not as strong in the key selection criteria as either of the abovementioned firms. In addition, each had issues that would need to be negotiated before they could be appointed¹.

Accordingly, it was the Panel's view that the best project team would be one consisting of Olsson & Associates Architects as the lead consultant with SJB Planning providing the specialist urban planning input. This would provide the strongest team in terms of the two crucial elements of the project. It is noted that the outcome sought by Council would require the respective firms to come to a satisfactory agreement with each other and Council in respect to the project scope and fees. To seek to progress this outcome, it is recommended that the General Manager be granted delegated authority to negotiate with Olsson & Associates Architects and SJB Planning with a view to their partnering to undertake the project. To ensure equity for other tenderers and to achieve best value for Council, the final project cost should not exceed the highest tender price of the four (4) shortlisted tenders. That tender price is within the project budget.

In the event that a pairing of these firms is not able to be achieved, either the Government Architect's Office or Annand Alcock Urban Design/Urban Futures Group would be best placed to

¹ Issues to negotiate are as follows: GAO – Extra cost for perspective drawings; AAUD – Methodology focus on "Enquiry by Design" process

GM 47 - TENDER FOR CONSULTANTS TO PREPARE MARRICKVILLE VILLAGE CENTRES STUDY

For Decision

undertake the project. Therefore, it is also recommended that delegated authority also be granted to the General Manager to negotiate with these firms should this be necessary.

Conclusion

The Marrickville Village Centres Study is a key part of the adopted work plan for the preparation of a new LEP and DCP for the Marrickville LGA. Expressions of interest for consultancy services to undertake the Study have recently been sought with twenty (20) tenders received. A Tender Review Panel has evaluated the tenders and identified a preferred project team comprising two separate tenderers, namely Olsson and Associates Architects and SJB Planning. This report recommends that delegated authority be granted to the General Manager to negotiate with the two tenderers with a view to their teaming to undertake the project, with the agreed project cost not exceeding the highest tender price of the four (4) final tenders considered. The report also recommends that should this outcome not be achievable that negotiations be undertaken with Annand Alcock Urban Design/Urban Futures Group and the Government Architect's Office in order to appoint one of these firms to undertake the project. These arrangements provide options that will enable the appointment of suitable consultants to undertake the project.

RECOMMENDATION:

THAT:

- 1. Council resolve not to accept any tenders and decline to invite fresh tenders under clause 178 of the Local Government (General) regulation on the basis that an optimum outcome can be achieved by negotiating with certain tenderers as outlined in point 2 & 3 below for the reasons outlined in this report, with a view to entering into a contract.
- 2. Council enter into negotiations in accordance with clause 178 of the Local Government (General) Regulation, with certain tenderers as outlined in point 3 below, with a view to entering into a contract.
- 3. delegated authority be granted to the General Manager to:
 - (a) negotiate with Olsson and Associates Architects as the lead consultant, and SJB Planning for specialist planning input, as the preferred tender team, because they are the strongest tenderers in the two crucial elements of the project of understanding the brief methodology and urban design experience, and planning experience related to LEP/DCP preparation, as outlined in this report; and
 - (b) undertake negotiations with Annand Alcock Urban Design/Urban Futures Group and Government Architect's Office, if the negotiation process in (a) is unsuccessful, to resolve aspects of the tenders to enable appointment of a suitable consultant, as they are the next best match with the selection criteria as outlined in this report,

GM 47 - TENDER FOR CONSULTANTS TO PREPARE MARRICKVILLE VILLAGE CENTRES STUDY

For Decision

- (c) enter into a contract if the negotiation process is successful, with the agreed project cost negotiated not to exceed the highest tender price of the four final tenders considered.
- 4. <u>ATTACHMENT 1</u> be treated as a <u>CONFIDENTIAL ATTACHMENT</u> in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 because it contains commercial information in relation to the tenders, the disclosure of which would be likely to prejudice the commercial position of the tenderers if it was provided. The information provided identifies the tenderer in relation to the tender price. If disclosed, the information would be likely to prejudice the commercial position of the tenderer in terms of market competitiveness, giving their competitors an advantage. Accordingly, disclosure of the information is not in the public interest.

CONFIDENTIAL ATTACHMENT 1: Total 5 pages

Tender Evaluation report

ATTACHMENT 2: Total 43 pages

Brief for Marrickville Village Centres Study

ATTACHMENT 1 - GM 47 - TENDER FOR CONSULTANTS TO PREPARE MARRICKVILLE VILLAGE CENTRES STUDY For Decision

ATTACHMENT 1 IS CONFIDENTIAL IN ACCORDANCE WITH SECTION 10A(2)(d)(i) OF THE LOCAL GOVERNMENT ACT 1993 BECAUSE IT CONTAINS COMMERCIAL INFORMATION IN RELATION TO THE TENDERS, THE DISCLOSURE OF WHICH WOULD BE LIKELY TO PREDUJICE THE COMMERCIAL POSITION OF THE TENDERERS IF IT WAS PROVIDED.

ATTACHMENT 2 - GM 47 - TENDER FOR CONSULTANTS TO PREPARE MARRICKVILLE VILLAGE CENTRES STUDY For Decision

PLEASE NOTE:

BRIEF FOR MARRICKVILLE VILLAGE CENTRES STUDY REPORT HAS BEEN DISTRIBUTED AS A SEPARATE DOCUMENT

GM 48 - MARRICKVILLE SOUTH INTERAGENCY - MIDNIGHT BASKETBALL MARRICKVILLE SOUTH LEAGUE

For Decision

File Ref: 4311.02

General Manager reports:

Synopsis

Council is advised and updated on the Midnight Basketball Marrickville South League pilot project. It is recommended that the report be received and noted; Council approve an Expression of Interest process inviting appropriately skilled and experienced agencies to submit a proposal to implement the Midnight Basketball Marrickville South League pilot project; Council accept the funds of \$11,115 from Midnight Basketball Australia and a budget adjustment be considered at the next budget review; and Council enter into a Funding Agreement with Midnight Basketball Australia and delegate authority to the General Manager to sign the agreement and any non significant variations, as required.

Background

Council was formally advised on 18 September 2007 that the Commonwealth Attorney General's Department had approved \$90,000 (plus GST) in funding under the National Community Crime Prevention Programme (NCCPP) for a Midnight Basketball Marrickville South League pilot project.

At its meeting of 9 October 2007 (CD 42, Meeting No. 09/07) Council resolved to:

- 1. accept the funding of \$90,000 (plus GST) from the Commonwealth Attorney General's Department for the Midnight Basketball Marrickville South League pilot project;
- 2. consider a Budget adjustment at its next Budget review; and
- 3. enter into the Funding Agreement and authorise the General Manager to sign it and any non significant variations as required.

Midnight Basketball Australia (MBA) has since approved Council's Expression of Interest in partnering with MBA to bring Midnight Basketball to the Marrickville South community. MBA's contribution to the Midnight Basketball Marrickville South League pilot project is \$11,115.

The Midnight Basketball project aims to provide an attractive, productive alternative for young people when they are most at risk of antisocial behaviour and when no other community services are available. Midnight Basketball Australia has a strong relationship with professional NBL teams where professional players provide leadership and become strong role models to the players.

The project embraces community involvement, and encourages family and spectator support - a number of whom may volunteer for the various roles needed to be filled each night. Registration is free and in addition to the workshops and basketball, the project provides all players with a team singlet, dinner and transport home.

Midnight Basketball will take place on either Friday or Saturday evening from approximately 7.30 pm until 11.30 pm at the Debbie and Abbey Borgia (DAB) Community Recreation Centre in Marrickville South, consistent with 2002 consent conditions on the facility.

GM 48 - MARRICKVILLE SOUTH INTERAGENCY - MIDNIGHT BASKETBALL MARRICKVILLE SOUTH LEAGUE

For Decision

Discussion

After submitting a successful Expression of Interest to Midnight Basketball Australia (MBA) Council has negotiated with the Federal Attorney General's Department for permission to combine NCCPP funding (\$90,000) with MBA funds (\$11,115) to run an additional Midnight Basketball tournament, bringing the total to three.

Attorney-General's has also approved the potential for Council to sub-contract the event to a local community based organisation using an Expression of Interest process. The outcome is subject to approval of the successful applicant by the Federal Government.

Marrickville Council has strong partnerships with youth related agencies in the area, some of whom have the capacity to produce a quality program and have informally indicated their intention to submit an Expression of Interest to undertake the project.

The Expression of Interest process will be selective and all members of the Marrickville Youth Interagency will be invited to submit a proposal.

The selection panel will consist of Council officers, Midnight Basketball Australia, a representative from a local school and a representative from the local youth sector who does not have a conflict of interest within the process. At the completion of this process, including endorsement of the recommended applicant by the Federal Government, Council's final approval will be sought at their meeting on 15 July 2008.

Should this Expression of Interest process not yield a proposal that meets the approval of all collaborating parties, Council retains the potential to recruit a tournament coordinator on a temporary employment contract. However, there is significant potential for improved outcomes for young people at risk through the direct engagement of a service delivery agency in the implementation of this project.

Council will continue to play an active role in the project implementation process in collaboration with its community partners. Council will also remain the official sponsor and auspice of the project and will provide regular progress reports to Council and the funding bodies, consistent with its high standards of corporate governance.

Director, Corporate Services reports:

A budget adjustment can be considered at the next budget review.

Conclusion

The Midnight Basketball Marrickville South League pilot project seeks to engage youth at risk (12-18yrs) from the Marrickville South area in a diversionary program to reduce the number of young people offending in the Marrickville Local Government area. Council's community partners are providing significant in-kind support to the project, both administratively and operationally.

GM 48 - MARRICKVILLE SOUTH INTERAGENCY - MIDNIGHT BASKETBALL MARRICKVILLE SOUTH LEAGUE

For Decision

Having successfully negotiated a well resourced program for young people at risk, it is proposed to advertise an Expression of Interest to implement the program in the Marrickville South area and a recommended applicant will be submitted for Council's approval at their 15 July 2008 meeting.

RECOMMENDATION:

THAT:

- 1. the report be received and noted;
- 2. Council approve an Expression of Interest process inviting appropriately skilled and experienced agencies to submit a proposal to implement the Midnight Basketball Marrickville South League pilot project;
- 3. Council accept the funds of \$11,115 from Midnight Basketball Australia and a budget adjustment be considered at the next budget review; and
- 4. Council enter into a Funding Agreement with Midnight Basketball Australia and delegate authority to the General Manager to sign the agreement and any non significant variations.

ATTACHMENT 1: Total 2 pages

Expression of Interest to undertake Midnight Basketball Marrickville South League Pilot Project

ATACHMENT 1 - GM 48 – MARRICKVILLE SOUTH INTERAGENCY – MIDNIGHT BASKETBALL MARRICKVILLE SOUTH LEAGUE For Decision

Marrickville Council is calling for Expressions of Interest To implement the Midnight Basketball Marrickville South League pilot project

1. Project description, project plan and budget

A detailed and succinct project description, project plan and project budget of up to \$100,000 will be required as part of the Expression of Interest.

2. Project Management Team

The names and contact details for the project team, including identifying roles and responsibilities, should be included in project plan.

3. Other Significant Stakeholders

A list of key organisational, government and non-government stakeholders should be identified in the project plan.

4. Project Timeline

A detailed project timeline will be required as part of the project plan.

5. Expression of Interest

Expressions of Interest are to be received by close of business Wednesday 4 June 2008. Your Expression of Interest should be addressed as follows:

General Manager Marrickville Council PO Box 14 PETERSHAM NSW 2049

For enquiries please contact Iris Ritt on 9335 2151.

6. Eligibility and Organisational requirements

The application must not be considered as a permanent or regular source of future funding. Funding will not be given to cover a short fall in the applicant organisation's administrative costs. The provision of funding for the project does not imply the provision of any additional resources or funding for that project or associated activities.

Applicants must be non profit, community based organisations that provide services and programs that benefit residents in the Marrickville Local Government area.

Evidence must be provided that the organisation is appropriately incorporated community based and not conducted for private gain. Grants will not be provided to political parties.

The successful non profit, community based organisation will:

- Be part of established networks in the human services sector;
- Have skills and experience in working with at risk young people and their families;

ATACHMENT 1 - GM 48 – MARRICKVILLE SOUTH INTERAGENCY – MIDNIGHT BASKETBALL MARRICKVILLE SOUTH LEAGUE

For Decision

- Be located and/or provide services to young people and their families within the Marrickville Local Government Area;
- Be able to demonstrate sound governance and management practices; and
- Submit a proposal that reflects Council's goals and core values.

7. Selection Process

The Expression of Interest will be considered by a selection panel which will consist of Council officers, Midnight Basketball Australia, a representative from a local school and a representative from the local youth sector who does not have a conflict of interest within the process. At the completion of this process, including endorsement of the recommended applicant by the Federal Government, Council's final approval will be sought at their meeting on 15 July 2008.

The successful applicant will have a demonstrated capacity to deliver the project on time and within budget. Details of these requirements are contained within an information pack that all applicants must obtain from Sophie Taddio, Administrative Assistant Community Services 9335 2143. For enquiries please contact Iris Ritt on 9335 2151.

GM 49 - 2007/2008 LOAN PROGRAM For Decision

File Ref: 2167

General Manager reports:

Synopsis

In considering the 2007/2008 Management Plan, Council identified a loan program totalling \$1,703,000. Council is required to borrow the money before 30 June 2008. In Council's final adopted 2007/2008 Budget and Management Plan, Council adopted a final loan program totalling \$1,703,000.

Background

In adopting the 2007/2008 Budget and Management Plan, Council adopted a loan program for 2007/2008 comprising the following projects:

PURPOSE	PROJECT	AMOUNT
Local Road Construction	7292	\$14,000
	8041	\$55,000
	8042	\$75,000
	8043	\$40,000
Roads to Recovery	8049	\$22,000
Drainage Construction	7960	\$50,000
	8064	\$70,000
	8065	\$50,000
	8066	\$70,000
	8080	\$10,000
Footpath Construction	8050	\$65,000
1 ootpatii Construction	8051	\$60,000
	8052	\$75,000
	8053	\$100,000
	8054	\$40,000
	8055	\$25,000
	8056	\$40,000
	8057	\$130,000
Heritage Footpath	8058	\$25,000
	8059	\$25,000
	8060	\$30,000
	8061	\$30,000
	8062	\$30,000
Streetscape Enhancement	8077	\$140,000

GM 49 - 2007/2008 LOAN PROGRAM For Decision

	8078	\$150,000
Construction – Pedestrian	7862	\$12,500
Safety		
	7863	\$12,500
	8063	\$50,000
Construction – Bicycle	8068	\$50,000
Facilities		
	8069	\$40,000
Parks Infrastructure Renewal	8164	\$10,000
	8236	\$75,000
Works Administration	8035	\$32,000
	TOTAL	\$1,703,000

Discussion

In an effort to reduce red tape, on 27 July 2007, the Department of Local Government released circular 07-35 (<u>ATTACHMENT 1</u>). This circular states that all councils no longer need Ministerial approval for proposed borrowings. It also states the Minister reserves the right to impose limitations or restrictions on borrowings by a particular Council.

In accordance with the abovementioned Loan Program, it is proposed to raise a loan for:

- (a) \$1,703,000 over ten years, with repayments comprising interest and principal;
- (b) Repayments will not commence until the 2008/2009 financial year;
- (c) The loans will be secured by a mortgage over Council's income.

Conclusion

It is recommended that authority be delegated to the Mayor and General Manager to accept the lowest quotation for the loan being raised. Quotations will be sought from at least 3 banks and a recommendation made to the Mayor and General Manager for approval. For a ten-year term, the indicative market interest rate last published was 7.56% (Source: Indicative Borrowing Rates for Local Government Authorities published in The Australian Financial Review).

RECOMMENDATION:

THAT Council:

- 1. receive and note the report;
- 2. authorise the raising of a loan in the amount of \$1,703,000 for a period of ten years at a fixed interest rate;

GM 49 - 2007/2008 LOAN PROGRAM For Decision

- 3. delegate authority to the Mayor and General Manager to accept the lowest quotation for the ten year loan; and
- 4. delegate authority to the Mayor and General Manager to affix Council's Seal to the mortgage documents.

ATTACHMENT 1: Total 2 pages

Department of Local Government – Circular 07-35 to Councils

ATTACHMENT 1 - GM 49 - 2007/2008 LOAN PROGRAM For Decision



Circular No. 07-35 Date 27 July 2007 Doc ID. A99893 Contact Sarah Gubb 02 4428 4142 sarah.gubb@dlg.nsw.gov.au

BUDGET SUMMARY AND LOCAL GOVERNMENT BORROWINGS 2007/2008

NSW Government State Plan - Reducing Red Tape

In November 2006 the Premier launched the NSW State Plan - A New Direction for NSW. The state plan marks a new direction for the delivery of government services and public administration in NSW. One of the priorities of the plan was to reduce the amount of red tape a business must under take in dealing with the government.

The government has taken a proactive approach in the past 12 months towards reducing red tape by commencing several reviews, which includes an internal review of red tape burdens imposed on government agencies.

The Department of Local Government has reviewed the electronic financial returns that are requested from councils and the administrative process involved with them. Two returns and associate processes have been identified for improvement and streamlining. Councils will no longer be required to submit the budget summary and the process of councils lodging their loan borrowings return has been simplified.

The processes are outlined below.

Budget Summary

Councils are no longer required to submit the annual electronic "Budget Summary Collection" return to the Department. However, as part of its normal business, councils are still required to produce a budget to form part of their management plan.

Borrowings 2007/08

A council may borrow at any time for any purpose allowed under the *Local Government Act 1993*. A council may borrow by way of overdraft or loan or by any other means approved by the Minister. Previously Ministerial approval was required for proposed borrowings by councils. This is no longer necessary. However, the Minister may, from time to time, impose limitations or restrictions on borrowings by a particular council or councils generally despite the other provisions of the Act.

The Department is still required to obtain borrowing information from councils as part of the Department's Local Council return submitted to NSW Treasury.

Councils wishing to undertake borrowings must complete the "requested borrowing" return, which is emailed to all councils separately. The return allows councils to provide a breakdown of projects for water supply, sewerage works, waste management and other purposes. Estimates for the debt service ratio must also be disclosed for the next three years.

Department of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E dlg@dlg.nsw.gov.au www.dlg.nsw.gov.au ABN 99 567 863 195

ATTACHMENT 1 - GM 49 - 2007/2008 LOAN PROGRAM For Decision

2

It should be noted that new money borrowings for councils are broadly defined to include conventional loans, deferred payment arrangements, finance leases and any other forms of raising new capital funds. A council's proposed borrowing amount is required to be contained in its 2007/2008 Management Plan.

Councils wishing to borrow in respect of the Country Towns Water Supply and Sewerage (CTWSS) program are requested to seek prior approval from the Department of Water & Energy before including amounts for subsidised water and/or subsidised sewer purposes in the requested borrowing return.

Councils are able to change the use of the approved borrowings for projects except where monies are going to be used for buildings or infrastructure projects covered in Departmental circular 97/55. Funds being used for these projects require a capital expenditure review, which must be approved by the Department prior to the commencement of the project.

Council is required to advise the Director General of amounts borrowed in accordance with the regulations (clause 230 of the Local Government (General) Regulation 2005). Councils are not required to notify the Department when their borrowings are not drawn down.

Internal loans (borrowings from externally restricted funds) are not to be included in the "requested borrowing" return. However councils are reminded that under Section 410(3) of the Act councils must have Ministerial approval before an internal loan can be drawn. The use of internally restricted funds is not considered to be an internal loan under Section 410(3). The use of internally restricted cash for a purpose that is different from its original purpose means rescission of a previous council resolution. Section 372 states the process that must be followed in rescinding a resolution of council.

Councils should return details of their requested borrowings for 2007/2008 via e-mail to loans@dlg.nsw.gov.au using the electronic data collection form "Requested Borrowing 2007/2008". The return should be submitted to the Department ON OR BEFORE FRIDAY 10 AUGUST 2007.

If the Department does not receive a return by the due date, it will be assumed that council does not wish to borrow for any purpose during the 2007/2008 financial year and a nil Borrowing Limit will be made to council.

If a council requires an increase in borrowings during the financial year, the council should advise the Department by resubmitting the requested borrowing return with additional comment on the purpose of the increased borrowings.

Garry Payne AM Director General

GM 50 - OUTSTANDING CONFERENCES AND REPORTS REQUESTED BY COUNCILLORS AND IMPLEMENTATION OF NOTICES OF MOTION

For Decision

File Ref: 4577-03

General Manager reports:

Synopsis

A progress report on all outstanding Conferences and Reports requested by Councillors in respect of the General Manager and Corporate Development Section, with a note on the current status of each item. It is recommended that the report be received and noted.

A. Outstanding Conferences

There are no outstanding conferences at the present time.

B. Outstanding Reports

GM 49 – Council Meeting 04/07 – 15 May 2007 <u>BETTY SPEARS CHILD CARE CENTRE</u> – WASTE SERVICES

- 1. Council receive and note the report;
- 2. Council advertise its intention to provide financial assistance pursuant to s356 of the Local Government Act 1993 to pay for:
 - (a) the cost of a commercial provider to service the property for waste; and
 - (b) the difference between the current residential rate and the commercial rate for 2007/08;
- 3. Council write to the Minister for Local Government seeking appropriate amendments to the Local Government Act; and
- 4. both issues be brought back to Council when the Minister's response is received.

A letter was sent to the Minister for Local Government on 22 May 2007 in relation to Waste Services and the broader issue of rating of not-for-profit organisations. The Minister responded to Council's letter stating that it is inappropriate to change the legislation to create a new rating category for child care centres (arising from NM 17, Meeting 02/07) and a report, GM 70, was submitted to Council's July 2007 meeting.

Council has received verbal advice but is still awaiting a written response from the Minister in relation to the Betty Spears Child Care Centre on waste management

GM 50 - OUTSTANDING CONFERENCES AND REPORTS REQUESTED BY COUNCILLORS AND IMPLEMENTATION OF NOTICES OF MOTION

For Decision

charges. Council will write again to the Minister for Local Government and a further report will be submitted to Council on receipt of the Minister's response.

GM 25 – Council Meeting 02/08 – 19 March 2008

MAJOR PROJECTS – NEW ENMORE POOL – COUNCIL ENDORSEMENT SOUGHT TO CONDUCT INITIAL COMMUNITY CONSULTATION ON A REVISED DESIGN CONCEPT

- 2. Council endorse Option 1 (page 251) in the report, which has an estimated cost of \$18 million (excluding GST), for community consultation in respect of the latest design concept for the Enmore Pool redevelopment prepared by the Consultants, Suter Prior Cheney Architects; and
- 3. the results of this consultation be reported back to the Major Projects Steering Committee and Council, and be considered by the Consultants in the preparation of the Development Application for this proposal.

Council staff have organised a program for the initial consultation of the latest New Enmore Pool design concept, with a public exhibition commencing on 15 May, and closing on 5 June. A Community Information Day will be held at Enmore Park on Saturday, 24 May, 10-12. The results of the exhibition will be submitted to a Major Projects Steering Committee Meeting on 11 June, and a report submitted to the June Council Meeting.

QUESTIONS ON NOTICE FROM MARCH COUNCIL MEETING

Councillor Hanna put a Question on Notice to the General Manager requesting all expenses to Council after it changed the Enmore Pool Specification from the 25 metre pool to the 50 metre pool, including the time that Mr Vince Connell and his Secretary spent on the project. He also requested all Consultants' expenses since Council changed its mind from a 25 metre to 50 metre pool.

Councillor Thanos put a Question on Notice to the General Manager requesting all costs prior to the decision to change to the 50 metre pool, including reference to the public consultation and also all costs in relation to GM 24 about all the consultations that took place relating to that as well, including the way that both decisions were made.

The information requested appears on this Business Paper.

GM 28 – Council Meeting 03/08 – 15 April 2008 PROPOSED INCREASES IN CHILD CARE FEES

2. Council officers provide a further report on a preferred approach for the General Manager to provide fee relief to parents who request it.

A further report on this issue was submitted to Community Services Committee Meeting on 13 May 2008 (Meeting 04/08, CS 6).

GM 50 - OUTSTANDING CONFERENCES AND REPORTS REQUESTED BY COUNCILLORS AND IMPLEMENTATION OF NOTICES OF MOTION

For Decision

GM 29 – Council Meeting E 01/08 – 29 April 2008 <u>DRAFT ANNUAL MANAGEMENT PLAN & BUDGET 2008-2011, including FURTHER</u> <u>REPORT – REVIEW OF DRAFT 2008/09 OPERATING BUDGET AND RESOURCES</u> PLAN TO CONSIDER NO RATE INCREASE FOR 2008/09

2. the following changes to the Draft 2008/09 Resources Plan:

...

c) delete the allocation for Tree management (assessment of tree issues relating to Das) of \$30,000 funded by Revenue (page 71), to assist in funding the Seniors Activity Program, with funding for the activity to be considered in the review of development assessment resources arising from implementation of the Planning Reforms, with a further report to Council following that review; ...

A further report on this issue will be submitted to Council following review of development assessment resources arising from implementation of the Planning Reforms.

C. Implementation of Notices of Motion – Progress Reports

NM 39 – Council Meeting 08/07 – 18 September 2007 <u>REQUEST FOR FEDERAL GOVERNMENT FUNDING FOR COUNCIL'S MAJOR PROJECTS</u>

Council resolved to write to the Federal Government seeking their support for the financial assistance of Council's Major Projects program through the recently announced "social and economic infrastructure investment fund".

No additional resources from Council are required in the implementation of this Notice of Motion.

A letter was sent to the Federal Minister for Local Government on 25 September 2007. A response was received on behalf of the Federal Minister for Local Government stating that the Federal Government is currently in caretaker mode and no funding decisions can be assessed until the commencement of the new Government after the upcoming November election.

A letter was sent to the new Federal Minister for Local Government on 11 February 2008 seeking support for financial assistance for Council's Major Projects program. A response dated 28 April 2008 was received from The Hon Anthony Albanese MP, Federal Minister for Infrastructure, Transport, Regional

GM 50 - OUTSTANDING CONFERENCES AND REPORTS REQUESTED BY COUNCILLORS AND IMPLEMENTATION OF NOTICES OF MOTION

For Decision

Development and Local Government. The main elements of the response included the following:

"Thank you for your letter dated 11 February 2008 about federal government funding for the council's major infrastructure projects.

In 2007-08, the Australian Government will provide over \$1.7 billion in Financial Assistance Grants (FAGs) to local government. These grants are growing steadily as they are indexed each year to maintain their real capita value. The grants are untied, allowing councils to spend them according to local priorities, including for community infrastructure.

This year the Marrickville Council will receive \$3,091,654 as FAGs. In addition, the Government will provide more than a million dollars over the period 2005-06 to 2008-09 under the Road to Recovery program directly to the council.

The Government recognizes the issue of financial sustainability and the role councils have in maintaining community infrastructure. The Government is committed to a new relationship with local government and is looking at options for addressing this issue.

Thank you for raising this issue."

NM 40 – Council Meeting 08/07 – 18 September 2007 FEDERAL FUNDING FOR CYCLING AND WALKING INFRASTRUCTURE

Council resolved to:

- 1. support the cycling community's Healthy and Active Transport (HEAT) policy proposal which seeks \$50 million each year for four years from the next Federal Government for Local Government across Australia to build cycling and walking facilities; and
- 2. write to the Federal Government, the Federal Opposition and the Member for Grayndler seeking their support for the proposal.

No additional resources from Council are required in the implementation of this Notice of Motion.

Letters were sent to the Federal Government Minister for Local Government, Territories and Roads, the Federal Opposition Minister for Sport, Recreation & Health Promotion and the Member for Grayndler on 24 September 2007. A further letter was sent to the new Federal Minister for Local Government on 15 January and a report will be submitted to the Technical Services Committee when a reply has been received.

GM 50 - OUTSTANDING CONFERENCES AND REPORTS REQUESTED BY COUNCILLORS AND IMPLEMENTATION OF NOTICES OF MOTION

For Decision

NM 41 – Council Meeting 08/07 – 18 September 2007 ABORIGINAL HERITAGE PROTECTION

Council resolved to:

- 1. establish a program similar to the North Shore's Aboriginal Heritage Office program in our region of Sydney; and
- 2. adopt planning controls to ensure the appropriate protection of Aboriginal heritage sites.

No additional resources from Council are required in the implementation of this Notice of Motion.

At its meeting on 24 October, the Marrickville Aboriginal Community Consultative Committee (MACC) resolved to further investigate initiatives taken by other Councils, such as Shellharbour, concerning local Aboriginal heritage protection programs. Members of the MACC Committee visited Shellharbour Council on 1 February 2008 and further consultation and consideration of the initiatives is required before the final proposal is complete and a report will then be submitted to the June 2008 Community Services Committee meeting.

NM 8 – Council Meeting 03/08 – 15 April 2008 CAMPAIGN TO STOP THE PRIVATISATION OF NSW ELECTRICITY UTILITIES

It was resolved:

THAT Council strongly reiterates its opposition to the NSW Government's plans to privatise NSW's publicly-owned electricity retailers and enter into long term leases of the State's generators, and:

- Support its community and in particular those employed in the power industry by expressing its opposition to the State Government's proposal to privatize and lease the NSW power industry;
- b) Calls on the NSW Government to better manage NSW's future energy needs and take urgent action in response to climate change by investing in energy efficiency in homes and business and increasing its renewable energy targets;
- c) the Mayor write to the Premier Morris Iemma and Treasurer Michael Costa opposing State Government's proposal to privatize and lease the NSW power industry;
- d) Council writes to each of the local State Members of Parliament requesting their full support behind the community opposing this plan;

GM 50 - OUTSTANDING CONFERENCES AND REPORTS REQUESTED BY COUNCILLORS AND IMPLEMENTATION OF NOTICES OF MOTION

For Decision

- e) Any and all future replies from State Members on the State Government's proposal to privatize and lease the NSW power industry be reported to Council and the Public through future business papers of Council;
- g) Council's opposition of the State Government's proposal to privatize and lease the NSW power industry be widely advised including on the Council website and by media releases.

In a Media Release dated 18 April 2008, Council reiterated its opposition to the NSW Government's plans to privatise NSW's publicly-owned electricity retailers and enter into long term leases of the State's generators.

The Mayor has written to the Premier and Treasurer opposing State Government's proposal to privatize and lease the NSW power industry.

Letters have been forwarded to the local State Members of Parliament requesting their full support behind the community opposing this plan. Responses to this correspondence have not been received to date.

D. Implementation of Mayoral Minute - Progress Report

MM 6 – Extraordinary Council Meeting E 01/08 – 29 April 2008 DRAFT EXPOSURE BILLS FOR PLANNING REFORMS

- 1. given that many of the State Government's proposed changes to planning, outlined in the Draft Exposure Bills released on 3 April, will have far reaching implications for local communities; the views of relevant stakeholders have been ignored; and that private companies and developers stand to significantly benefit from the new laws, Council calls for:
 - a) a freeze on the implementation of The State Government's Draft Exposure Bills (Planning changes);
 - b) a Parliamentary Inquiry into the NSW State Government's Draft Exposure Bills (planning changes);
- 2. Council write to the Premier and Minister for Planning in the abovementioned terms:
- 3. a prominent link be placed on Council's website and including the logo;
- 4. a campaign banner be displayed on Newtown Town Hall;
- 5. a weekly media release be released where possible;
- 6. an email be sent to Council's networks about the campaign;
- 7. campaign posters be put up no Council notice boards and in Council facilities; and

GM 50 - OUTSTANDING CONFERENCES AND REPORTS REQUESTED BY COUNCILLORS AND IMPLEMENTATION OF NOTICES OF MOTION

For Decision

8. a campaign brochure be mailed out with the distribution of the draft budget papers."

Letters from the Mayor have been forwarded to the Premier and the Minister for Planning respectively noting Council's resolution.

A joint media release with Leichhardt Council and Canterbury Council was issued on 30 April 2008. A second media release was issued on 9 May 2008 and a further media release will be issued in the week commencing 12 May 2008.

A prominent link, including the logo, has been placed on Council's website. A poster is on display and brochures available in the foyer of the ground floor of the Administration Centre. Posters have also been put up in the libraries and in Council notice boards. A banner has been put up on Newtown Town Hall.

Information about the campaign was included in the Draft Annual Management Plan and Budget e-newsletter distributed on 8 May 2008. A space has also been reserved for information about the campaign to be included in Council Column (22 May edition).

A leaflet inclusion in the Summary of the Draft Annual Management Plan and Budget has been designed and is currently being printed as part of the Summary for distribution with Marrickville Matters.

RECOMMENDATION:

THAT the report be received and noted.

NM 9 – INDEPENDENT REVIEW OF FINDINGS OF CONSERVATION MANAGEMENT STRATEGY FOR ENMORE PARK IN RESPECT OF NEW ENMORE POOL REDEVELOPMENT PROPOSAL

For Decision

File Ref: 1493

From Councillor Hanna:

In various meetings of the Major Projects Steering Committee, the design consultants for the New Enmore pool project, Suters Prior Cheney Architects (SPCA), have advised that they have formulated the draft building and site layouts based on the advice contained within the document, "Conservation Management Strategy for Enmore Park", prepared on behalf of Council for its Enmore Park Masterplan process, by the firm, of consultants, Mayne-Wilson and Associates in 2007. A copy of this report has recently been referred to all Councillors by the Executive Manager, Major Projects.

As part of their investigations Mayne-Wilson and Associates analysed the heritage significance of all the existing pathways of Enmore Park. They identified that the existing east-west pathway leading from the centre of Enmore Park to Black Street, and running adjacent to the south of the existing Annette Kellerman Complex, was not built until after 1970, and therefore was rated as having "little" significance. Nonetheless, the consultants concluded that "The path should be retained as it provides an important contemporary link to and from Black Street and to the front entry of the pool complex".

In consultation with Council staff, SPCA have taken account of the significance of the pathway, and have recommended its removal, in order to accommodate all the facilities proposed by Council for the new aquatics facility, and to avoid encroaching upon the more significant, diagonal pathways in the eastern section of Enmore Park.

I consider that the Mayne-Wilson and Associates report does not sufficiently take into account the impact of the subject proposal upon the heritage and landscape qualities of Enmore Park, particularly that related to the existing east-west pathway leading from the centre of Enmore Park to Black Street, and running adjacent to the south of the existing Annette Kellerman Complex.

I therefore seek that Council endorse the appointment of an independent heritage consultant to review the veracity of the assessment and recommendations of the Mayne-Wilson and Associates.

RECOMMENDATION:

THAT:

- 1. Council engage an independent heritage consultant to review the veracity of the assessment and recommendations of the report, "Conservation Management Strategy for Enmore Park", prepared for Council in 2007 by Mayne-Wilson and Associates; and
- 2. the findings of these further investigations be submitted as part of the officer's report on the submissions of the public exhibition of the initial design concept for the New Enmore Pool proposal, which is due to be submitted to the June Council Meeting.

NM 9 – INDEPENDENT REVIEW OF FINDINGS OF CONSERVATION MANAGEMENT STRATEGY FOR ENMORE PARK IN RESPECT OF NEW ENMORE POOL REDEVELOPMENT PROPOSAL

For Decision

General Manager reports:

It is estimated that the engagement of an external consultant for this task could cost an additional \$2,000 - \$5,000. These costs will need to be derived from the existing New Enmore Pool project funds.

NM 10 – MEDICARE LEVY SURCHARGE For Decision

File Ref:

From Councillor Olive

In 1997 the previous Federal Government introduced the MLS as one of a range of measures designed to corral people into taking out private health insurance. The MLS along with the Private Health Insurance Rebate (PHIR) and 'Lifetime Insurance' provisions were meant to 'pump prime' the private health insurance industry (PHII) which by 1996 had lost a significant market share due to the success of Medicare, Australia's universal health care system.

By resourcing the PHII the then government created a direct threat to Medicare. The massive subsidy provided by the PHIR distorted figures and showed increased spending on healthcare. Lifetime Insurance provisions push younger more profitable people to take out Private Health Insurance.

Experience has shown that the PHII inflates the cost of the provision of healthcare and skews investment away from Medicare and the public health system.

Anecdotal evidence suggests that private health insurance, as a product, falls well short of people's expectations due to the significant 'gap' payments that need to be met.

The provision of an equitable, universal health care system should be a foundation stone of our society.

RECOMMENDATION:

THAT Council:

- 1. supports the Federal Government's policy change to raise the threshold for the Medicare Levy Surcharge (MLS);
- 2. encourages the Federal Government to wind back or abandon other measures introduced by the previous government designed to 'pump prime' the Private Health Insurance Industry;
- 3. writes to the Federal Minister, Nicola Roxon congratulating her for this initiative and thanking her for consideration of these other matters; and
- 4. writes to the Federal Shadow Minister for Health encouraging him to support this initial measure.

General Manager reports:

This Notice of Motion is able to be implemented within normal operations.