



## ORDINARY MEETING

**23 August, 2005**

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**LEICHHARDT MUNICIPAL COUNCIL**
**ORDINARY MEETING OF COUNCIL**

NOTICE IS HEREBY GIVEN THAT AN **ORDINARY MEETING** OF THE LEICHHARDT MUNICIPAL COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS, LEICHHARDT TOWN HALL, 107 NORTON STREET, LEICHHARDT, ON **TUESDAY, 23 August, 2005** at **7.00 pm**.

Peter Head  
GENERAL MANAGER

**17 August, 2005**

**BUSINESS :**
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\*\* **CONFIRMATION AND/OR CORRECTION OF  
MINUTES OF ORDINARY AND SPECIAL MEETINGS**  
C15/3

**(BOUND SEPARATELY)**

- (a) BUILDING & DEVELOPMENT COMMITTEE – 12 JULY 2005
- (b) BUILDING & DEVELOPMENT COUNCIL – 19 JULY 2005
- (c) ORDINARY MEETING – 26 JULY 2005

\*\* **APOLOGIES AND/OR CONDOLENCES**

\*\* **DECLARATION OF PECUNIARY INTEREST**

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**QUESTIONS WITHOUT NOTICE**

**\*\* COMMITTEE OF THE WHOLE**

The following items are listed for consideration by Council in Committee of the Whole with the public excluded, in accordance with the provisions of Section 10 A (2) (d) of the Local Government Act, 1993.

**\*\* REPRESENTATIONS FROM THE PUBLIC TO BE CONSIDERED AS TO THE CLOSURE OF THE MEETING**

**1. WETHERILL STREET CARPARK**

*Reason: Commercial Information of a Confidential Nature*

# **MAYORAL MINUTES**

**LEICHHARDT MUNICIPAL COUNCIL**

**MAYORAL MINUTES**

**DIVISION:** MAYORAL MINUTES  
**SUBJECT:** ITEM 1 MAYORAL MINUTES  
**FILE REF:**  
**DATE:** 10 August 2007  
**WORD PROCESSING REF:** G:\bp\reports\230805\MAYORAL AUG  
MINUTE.DOC

**LEICHHARDT MUNICIPAL COUNCIL****MAYORAL MINUTES**

**DIVISION:** MAYORAL MINUTES

**SUBJECT:** ITEM 2 SUMMARY OF MAYORAL MINUTE RESOLUTIONS  
FROM JULY 2005

**FILE REF:**

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\SUMMARY MAYORAL  
AUGUST.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL

**Policy Implications:** NIL

**Strategic Plan Objective:** Responsible Government – Effective Management

**Staffing Implications:** NIL

**Notifications:** NIL

**Other Implications:** NIL



1. **Purpose of Report**

To advise Council of the status of Mayoral Minute Resolutions from July 2005.

2. **Recommendations**

That the information be received and noted.

## **PRECIS OF CORRESPONDENCE**

**LEICHHARDT MUNICIPAL COUNCIL**

**PRECIS OF CORRESPONDENCE**

**DIVISION:** PRECIS OF CORRESPONDENCE

**SUBJECT:** ITEM 3 SUMMARY OF PRECIS OF CORRESPONDENCE  
RESOLUTIONS FROM JULY 2005

**FILE REF:**

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\SUMMARY PRECIS  
AUG.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL

**Policy Implications:** NIL

**Strategic Plan Objective:** Responsible Government – Effective Management

**Staffing Implications:** NIL

**Notifications:** NIL

**Other Implications:** NIL

1. **Purpose of Report**

To advise Council of the status of Precis of Correspondence from July 2005.

2. **Recommendations**

That the information be received and noted.

**LEICHHARDT MUNICIPAL COUNCIL**

**PRECIS OF CORRESPONDENCE**

<b>DIVISION:</b>	PRECIS OF CORRESPONDENCE
<b>SUBJECT:</b>	ITEM 4 REQUEST FOR FEE WAIVER - ANNANDALE TOWN HALL
<b>FILE REF:</b>	F97/01935
<b>DATE:</b>	10 August 2007
<b>WORD PROCESSING REF:</b>	G:\bp\reports\230805\ANNANDALE TOWN HALL.DOC

Attached is correspondence from Style Street Community Long Day Care Centre who has booked the Annandale Town Hall (rear room) on Saturday 17<sup>th</sup> September 2005 for a fundraising disco.

Last year they held a similar event and was granted a fee waiver but had to pay the bond. The usual full cost would be \$564.00 plus \$500.00 bond. As per the 2005/06 fees and charges document a Community rate is defined as follows:

Community rates are available to non-profit groups that are located in the Leichhardt Municipality; and operate principally for the benefit of the Leichhardt community; and must be a community group; or religious group; or arts group; or political group; or pensioner group; or school; or charity; or other group as determined from time to time by Council.

**Recommendation:**

Council waive the fees of \$564.

**LEICHHARDT MUNICIPAL COUNCIL**

**PRECIS OF CORRESPONDENCE**

**DIVISION:** PRECIS OF CORRESPONDENCE

**SUBJECT:** ITEM 5 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

**FILE REF:** F98/00176

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\NATIONAL ASSEMBLY.DOC

Attached is information relating to the National General Assembly of Local Government to be held in Canberra from Monday 7th November to Thursday 10th November 2005. Some Councillors have expressed an interest in attending.

**Delegates**

Each Council is entitled to one voting delegate at each plenary session.

**Registration**

The early bird Registration fee is \$755 and closes 12 September 2005

**Budget**

As no Councillors attended this conference last year there is no specific allowance has been made in the current budget allocation which is totally committed. Council need to increase the Conference Budget for Councillors to cover the cost of registration, accommodation, travel and ancillary costs.

**Recommendations**

For information of Council

**LEICHHARDT MUNICIPAL COUNCIL**

**PRECIS OF CORRESPONDENCE**

<b>DIVISION:</b>	PRECIS OF CORRESPONDENCE
<b>SUBJECT:</b>	ITEM 6 OPTIONS PAPER FOR ONE LOCAL GOVERNMENT ASSOCIATION
<b>FILE REF:</b>	F97/00209
<b>DATE:</b>	10 August 2007
<b>WORD PROCESSING REF:</b>	G:\BP\REPORTS\230805\ONE LOCAL GOVERNMENT ASSOCIATION.DOC

Attached is correspondence to the Mayor of Leichhardt from the President of the LGA, Cr Genia McCaffery, regarding an options paper for the creation of one local government association.

While the correspondence calls for Council's views on this issue by 15 August 2005, this deadline for feedback has been extended to the end of August 2005.

**Recommendation:**

For Council's consideration.

**LEICHHARDT MUNICIPAL COUNCIL**

**PRECIS OF CORRESPONDENCE**

**DIVISION:** PRECIS OF CORRESPONDENCE

**SUBJECT:** ITEM 7 WATER AND ENERGY SAVINGS ACTION PLANS FOR LOCAL COUNCILS

**FILE REF:** F05/00167

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\WATER & ENERGY SAVINGS ACTION PLAN.DOC

**1. Introduction**

To inform Council of correspondence received from the Department of Energy, Utilities and Sustainability (DEUS), concerning the requirement for local councils to prepare water and energy saving action plans.

**2. Recommendations**

Council:

- 1) Receive and note the letter received from Department of Energy, Utilities and Sustainability
- 2) Prepare the Savings Action Plans in accordance with the guidelines prepared by Department of Energy, Utilities and Sustainability
- 3) Nominate Councils' Senior Environment Officer as the contact person within Council to receive information about the plan requirements

**3. Background**

The NSW Government recently introduced key initiatives for saving water and energy. One of these initiatives is for Local Councils, in Sydney Water's area of operations, to prepare 'Savings Action Plans' setting out measures to save water and energy.

Council is required to prepare its Plans in accordance with the guidelines which have been drafted by DEUS and to provide a nominated contact person within the organisation to receive information about the plan requirements.



#### 4. **Report**

Council has already commenced water and energy initiatives within its corporate and community sectors. For example, Council is actively participating in Sydney Water's Every Drop Counts Program and has recently undertaken a One-2-Five Diagnostics Session which is a self assessment tool that helps Council determine its progress with its water conservation. Council is also an active participant in the Cities for Climate Protection Program that requires the development of a Local Action Plan for greenhouse gas reduction.

The resource implications for Councils' Strategic Planning Section are minimal as Council has already committed to preparing energy and water saving action plans through programs such as Sydney Waters Every Drop Counts Business Program and the Cities for Climate Protection Greenhouse Reduction Program. The plans being developed through these two programs provide Council with the information which can be adapted for DEUS requirements.

**GENERAL MANAGER**

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** GENERAL MANAGER

**SUBJECT:** ITEM 8 SUMMARY OF GENERAL MANAGER  
RESOLUTIONS FROM JULY 2005

**FILE REF:**

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\SUMMARY GENERLA  
MANAGER AUG.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** Nil

**Policy Implications:** Nil

**Strategic Plan Objective:** Responsible Government-Effective Management

**Staffing Implications:** Nil

**Notifications:** Nil

**Other Implications:** Nil

1. **Purpose of Report**

To advise Council of the status of General Manager Resolutions from July 2005.

2. **Recommendations**

That the information be received and noted.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** GENERAL MANAGER  
**SUBJECT:** ITEM 9 DATE FOR MAYORAL ELECTION  
**AUTHOR & TITLE:** GAIL McKENNA – ADMINISTRATION OFFICER  
**FILE REF:** F  
**DATE:** 10 August 2007  
**WORD PROCESSING REF:** G:\bp\reports\230805\DATE FOR  
MAYORAL.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL  
**Policy Implications:** NIL  
**Strategic Plan Objective:** Responsible Government-Effective Management  
**Staffing Implications:** NIL  
**Notifications:** NIL  
**Other Implications:** NIL

1. **Purpose of Report**

To set a date for the holding of the 2005 Mayoral Elections.

2. **Recommendations**

In accordance with Council's policy, the Mayoral Elections be held on the Wednesday night after the September Ordinary Meeting – i.e. Wednesday 28 September 2005.

3. **Report**

Council has a policy of holding the Mayoral Election on the Wednesday night after the September Council meeting.

Accordingly, the purpose of this report is to formally resolve to hold the Mayoral Election on Wednesday 28 September 2005.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** GENERAL MANAGER

**SUBJECT:** ITEM 10 DATE FOR ORDINARY COUNCIL MEETING IN OCTOBER

**AUTHOR & TITLE:** DAVID MARSHALL, DIRECTOR CORPORATE SERVICES

**FILE REF:** F97/00654

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\OCTOBER MEETING DATES.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL

**Policy Implications:** NIL

**Strategic Plan Objective:** NIL

**Staffing Implications:** NIL

**Notifications:** Council meeting cycle for October will be advertised in the local paper, Council's website and Precincts advised.

**Other Implications:** NIL

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**1. Purpose of Report**

To propose a change to the date of the October Ordinary Council meeting.

**2. Recommendations**

- 2.1 That the Ordinary Council meeting in October be brought forward by one week and be held on the same night as the October Building and Development Committee meeting on Tuesday 18 October 2005.
- 2.2 That the October Building and Development Committee meeting commence at 7.00pm and upon its conclusion be immediately followed by the October Ordinary Council meeting.

**3. Report**

The Local Government Association conference in October 2005 will be held in the week of Council's Ordinary Council meeting for that month (usual schedule Tuesday 25 October 2005). As a majority of Councillors will be attending this conference, it is recommended that the date for the Ordinary Meeting be changed.

It is proposed that the Ordinary Council meeting in October be brought forward by one week and be held on the same night as the October Building and Development Committee meeting on Tuesday 18 October 2005



## LEICHHARDT MUNICIPAL COUNCIL

# REPORT

**DIVISION:** GENERAL MANAGER

**SUBJECT:** ITEM 11 COMMUNITY EVENTS FUNDING

**AUTHOR & TITLE:** PETER HEAD, GENERAL MANAGER

**FILE REF:** F97/01972

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\COMMUNITY EVENTS FUNDING.DOC

### DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

**Financial Implications:** Responsible financial management

**Policy Implications:** This policy, once adopted, will be added to Council's policy register

**Strategic Plan Objective:** Responsible Government – Effective Management

**Staffing Implications:** Nil

**Notifications:**  
If time does not permit a Council report before a decision is needed, the determination will be reported to the next available Ordinary meeting

**Other Implications:** Nil

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**1. Purpose of Report**

To clarify the process that should take place in the circumstance where an over expenditure of a Council organised and funded community event is predicted.

**2. Recommendations**

That any anticipated over expenditure of a Council organised and funded community event be firstly reported to Council before proceeding; however if time does not permit this to occur, that the General Manager in conjunction with the Mayor be authorised to determine an appropriate course of action subject to firstly identifying where the additional funds could be sourced and the determination subsequently reported to the next available Ordinary Council meeting.

**3. Background**

Council, in considering the final costs for the highly successful Balmain Acoustica Festival held in April this year, sought clarification as to what process should take place when, during the lead up to a Council funded and organised event, that the event looked like it would cost more than the budget provision. The Acoustica Festival was originally budgeted at \$18000 but subsequently cost \$30,000 due to a last minute sponsorship withdrawal.

In this particular case Coca Cola withdraw sponsorship with 4 weeks to go, meaning that unless Council met the \$12,000 expected shortfall, \$15,000 in direct and indirect cancellation expenses would be incurred by Council i.e. :

- 50% of the artists fees = \$6500
- event manager payments to date = \$7500 approx
- advertising and other lead up direct costs = \$2000 approx

Apart from this financial loss, cancellation would have meant that Council failed to deliver its commitments and failed to meet the expectations raised throughout the community including various schools, local businesses and the residents generally.

Because there was no opportunity to report this to Council before the Festival launch, the decision was therefore taken by the General Manager in conjunction with the Mayor to allocate the additional \$12,000 funds – noting that these funds were actually available as unexpended and yet to be formally committed in the events budget – so that the Festival could proceed and a direct financial loss of \$15,000 with nothing to show could be avoided.

**4. Report**

In the event that this problem re – occurs, the issue will be firstly reported to Council if time permits. If not, the General Manager in conjunction with the Mayor will need to determine an appropriate course of action and report this decision to the next available Council meeting.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** GENERAL MANAGER

**SUBJECT:** ITEM 12 2005 LOCAL GOVERNMENT CONFERENCE

**AUTHOR & TITLE:** GRAHAM CARNEGIE, MANAGER EMPLOYEE SERVICES & SHANE MCARDLE, MEDIA & PUBLIC AFFIARS OFFICERS

**FILE REF:** F03/00306

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\2005 LOCAL GOVERNMENT CONFERENCE.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** Nil

**Policy Implications:** Consistent with adopted policies

**Strategic Plan Objective:** Responsible Government – Effective Management

**Staffing Implications:** Nil

**Notifications:** Nil

**Other Implications:** Nil

## 1. Purpose of Report

To submit all motions sent to the Conference for Council's endorsement. In the event that Council determines to modify or not endorse any particular motion, Council will advise the LGA to replace or withdraw it before the conference.

## 2. Recommendations

Council endorse all motions in this report to be forwarded to the Local Government Association for consideration at the 2005 Conference.

## 3. Background

At the July Ordinary meeting, Council adopted the following resolution:

1. Council nominate Councillors Murphy, Dyer, Allen & McKenzie to attend the Local Government Annual Conference.
2. Councillors wishing to attend as observers are to advise Graham Carnegie no later than Friday 29<sup>th</sup> July 2005 to ensure accommodation and transport is arranged.
3. Motions for consideration at the conference to be submitted to the Mayor's Office by 13th August 2005 and all motions received are e-mailed to Councillors prior to submitting to the conference.
4. A report be submitted to the August Ordinary Meeting to endorse the motions sent to the conference.
5. Delegates have a responsibility to attend all sessions and if a delegate needs to leave early due to unforeseen circumstances that they inform the Mayor or the General Manager and that their vote be transferred to another Leichhardt Councillor.

## 4. Report

The following 4 motions have been received from Councillors since the July Ordinary Meeting requesting that they be included:

### 1) Motion: Footpaths and the distribution of printed material

Democratic principles and Freedom of Speech requires that the LGA affirms the basic right of all citizens and organisations to freely distribute printed material on public footpaths.

Further that the LGA recognises that no individual or organisation should be compelled to pay permit fees or distribution rights in order to exercise their right to distribute printed material on public footpaths. This does not however, prevent Councils from exercising their obligation to ensure that no footpath obstruction is caused.

**2) Motion: Public Housing**

With regards to the NSW Government's plan for Reshaping Public Housing Policy May 2005,

The LGA calls on NSW Government to support a security of tenure for public housing tenants on all existing tenancies and for the renewable tenancies clause in the new policy to be abolished.

The LGA calls for adequate funding to be put into housing, for the expansion of existing department of housing stock, and improvements to maintenance backlogs and service.

**3) Motion: Telecommunication Base Stations**

**Add to the Mobile Phone motion the following:**

That the LGA Executive takes legal advice on the viability of a test court case, to be funded by all Councils, challenging the planned installation of a telecommunication base station on the grounds of both subjective fear of risks to health and real risks to health and that should the advice be to proceed with the case that the LGA Executive calls on all its members to jointly fund it.

**4) Motion: Refugees**

This conference supports the rights of asylum seekers to find justice in this country.

As refugees are released on visas which preclude them from working or gaining any federal government benefits, we realize that they must be supported materially for rent, food, clothing etc for them and their families.

We endorse the actions of Leichhardt and Sydney councils in providing funds to employ a co coordinator to raise funds for this purpose.

Furthermore, we encourage other councils to do likewise to ensure this ongoing funding while this crisis continues.

**5. Summary/Conclusions**

In accordance with the resolution at the July Council meeting, all motions below, including the ones received after the July meeting are submitted to Council for their endorsement. In the event that Council determines not to endorse any particular motion, Council will advise the LGA to withdraw it before the conference.

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## **PLANNING & ENVIRONMENT**

### **Sea Walls**

That this Conference states its total opposition to the shifting from the State any financial responsibility for the repair of sea walls which belong to all of Sydney and are damaged from the wave effects of passing STA ferries and commercial shipping.

### **Wharves Ownership**

That this Conference regards commuter wharves as essential components of public transport infrastructure in Sydney and as such the responsibility of the State Government.

Furthermore that this Conference supports an agreed single entity regime to cover wharf safety, upgrades and life cycle maintenance subject to the details of this regime being formulated by a working party comprised of councils and the Waterways Authority and the transfer of commuter wharf ownership, including any direct land based infrastructure, to the Waterways Authority subject to:

- An undertaking by the State Government to maintaining the facilities/public transport services for a set period.
- A funding model where the level of service does not drive the level of funding; does not affect service viability, is holistic and does not target funding to individual wharves.
- Councils reserving the right to be involved as key stakeholders in decisions regarding future upgrades and management of access.
- The State Government recognising its responsibility to provide land based infrastructure which supports public transport; and
- Councils recognising their responsibility to provide land-based infrastructure, which supports local community amenity.

### **Mobile Phone Towers**

That the this Conference calls upon the Federal Government to hand back the power to Local Councils to determine applications for the installation of mobile phone base stations.

That the LGA Executive takes legal advice on the viability of a test court case, to be funded by all Councils, challenging the planned installation of a telecommunication base station on the grounds of both subjective fear of risks to health and real risks to health and that should the advice be to proceed with the case that the LGA Executive calls on all its members to jointly fund it.

### **Callan Park**

That this conference calls upon the State Government to:

- re-affirm the position that Callan Park remain as a specialised mental health facility and the establishment of a Trust for the on going management of Callan Park.
- adopt the Callan Park Trust Bill and it be tabled in Parliament for enactment.

- that the Minister for Infrastructure and Planning release promised funds for the development of the Callan Park Masterplan.

### **Redevelopment of Kingsford Smith Airport**

This conference confirms its policy of opposing any expansion of Sydney Airport and given current concerns about plans to reduce regional airlines' access to KSA. And the Federal Governments actions of imposing short term fixes but finding a lasting solution to this enormous problem.

### **Planning for Parramatta Road**

That this Conference :

- That this conference opposes any move by the State Government to take planning controls from the Council in relation to Parramatta Road.
- That this Conference resolve to write to the Chair of the Parramatta Road Taskforce advising of our opposition to the establishment of any development corporation that will have planning controls for the corridor.
- That any corporation, board or authority given the task of revitalising Parramatta Road include Council representation from all affected Councils and that these representatives to be determined by the individual council.

### **NSW Planning Reform**

That this Conference writes to the Minister for Planning and Infrastructure, to express our opposition to Councils losing planning controls in terms of State Significant Development, and Critical Infrastructure. That this Conference believes that local government is in the best position to ensure community involvement and participation in the approvals process.

That this Conference:

- 1) express its strong opposition to the NSW Government's sweeping attacks on Local Government planning processes through the hasty introduction of the Environmental Planning and Assessment Act (Infrastructure and Other Planning Reform) Bill 2005 to State Parliament in May 2005;
- 2) indicate its disappointment that the Minister for Planning, Infrastructure and Natural Resources has abandoned his commitment to 'partnership' with local government in developing the legislation, and calls on him to reinstate a consultative process with the LGA, the LGSA and the Sydney ROCs before the Bill proceeds;
- 3) and that in particular this Conference opposes the capacity of the Minister to override the Coastal Protection Act, the Heritage Act, the Fisheries Management Act, the National Parks and Wildlife Act, the Native Vegetation Act, the Rivers and Foreshores Improvement Act, the Rural Fires Act, the Water Management Act and the Threatened Species Conservation Act;
- 4) and further that this Conference expresses its concern that concentrating these powers in the hands of one Minister could be perceived as creating potential conflicts of interest.

## **COMMUNITY PLANNING & SERVICES**

### **Gender Violence in Sport – March 2005**

In recognition of the need to support ongoing cultural change in sport this conference:

- (1) Acknowledges that gender violence in sport is not only limited to football, and is an issue that can affect families in Leichhardt LGA, and accordingly:
  - (a) Commends the National Rugby League (NRL) for commissioning the University of Sydney's "Playing by the Rules Project" and committing to the project's recommendations, and
  - (b) Commends the Australian Football League (AFL) for releasing "Discussion Document Re Development of AFL Response to the Issue of Violence Against Women" and inviting public comment.
- (2) Supports Football Fans Against Sexual Assault (FFASA) in:
  - a) Submitting a proposal for change "Towards Champions: A Better Culture, A Better Game", to the AFL and NRL on behalf of over 1,000 football fans and citizens Australia-wide, and
  - b) Calling on the AFL and NRL to become national and international leaders in the area of gender violence prevention in sport.
- (3) Calls on the AFL and NRL to consider and implement FFASA recommendations, in particular recommendations to:
  - a) Foster increased Australian-based research and expertise in the area of gender violence prevention in sport,
  - b) Work with the Federal and State governments in developing annual awards aimed at recognising integrity, innovation and leadership in sport, and
  - c) Increase the participation of women in the game.
- (4) Calls on:
  - a) The Hon Sandra Nori MP, Minister for Sport and Recreation and Minister for Women, and Senator the Hon Rod Kemp, Federal Minister for the Arts and Sport, to work with the AFL, NRL, other sports bodies and people outside sports with expertise in ethics, corporate change and gender issues to develop annual awards aimed at recognising integrity, innovation and leadership in sport.

### **Opposition to Federal Industrial Relations changes**

That this Conference:

- 1) is opposed to the Howard government's industrial relations changes which will turn back the clock a hundred years undermining wages and conditions and eroding fundamental rights of workers to organise collectively and take industrial action;
- 2) calls for a campaign in support of a referendum that puts the right to strike and to organise in a republican constitution;
- 3) calls for a ban on employers who engage workers on Australian Workplace; and



- 4) Agreements from working on local government contracts; and issues a media release indicating that this Conference supports the campaign of the National Union of Students against voluntary student unionism.

### **Footpaths and the distribution of printed material**

Democratic principles and Freedom of Speech requires that the LGA affirms the basic right of all citizens and organisations to freely distribute printed material on public footpaths.

Further that the LGA recognises that no individual or organisation should be compelled to pay permit fees or distribution rights in order to exercise their right to distribute printed material on public footpaths. This does not however, prevent Councils from exercising their obligation to ensure that no footpath obstruction is caused.

### **Public Housing**

With regards to the NSW Government's plan for Reshaping Public Housing Policy May 2005,

The LGA calls on NSW Government to support a security of tenure for public housing tenants on all existing tenancies and for the renewable tenancies clause in the new policy to be abolished.

The LGA calls for adequate funding to be put into housing, for the expansion of existing department of housing stock, and improvements to maintenance backlogs and service.

### **Refugees**

This conference supports the rights of asylum seekers to find justice in this country.

As refugees are released on visas which preclude them from working or gaining any federal government benefits, we realize that they must be supported materially for rent, food, clothing etc for them and their families.

We endorse the actions of Leichhardt and Sydney councils in providing funds to employ a co ordinator to raise funds for this purpose.

Furthermore, we encourage other councils to do likewise to ensure this ongoing funding while this crisis continues.

**ENVIRONMENTAL AND COMMUNITY MANAGEMENT**

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** ENVIRONMENTAL AND COMMUNITY MANAGEMENT

**SUBJECT:** ITEM 13 SUMMARY OF ENVIRONMENTAL AND  
COMMUNITY MANAGEMENT RESOLUTIONS JULY 2005

**FILE REF:**

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\SUMMARY ENV AUG.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** Nil

**Policy Implications:** Nil

**Strategic Plan Objective:** Responsible Government-Effective Management

**Staffing Implications:** Nil

**Notifications:** Nil

**Other Implications:** Nil

1. **Purpose of Report**

To advise Council of the status of Environmental and Community Management Resolutions from July 2005.

2. **Recommendations**

That the information be received and noted.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** ENVIRONMENTAL AND COMMUNITY MANAGEMENT

**SUBJECT:** ITEM 14 MINUTES OF THE ENVIRONMENT AND RECREATION COMMITTEE MEETING (2ND AUGUST 2005)

**FILE REF:** F05/00015

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\ENVIRONMENT & RECREATION MINUTES.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL

**Policy Implications:** NIL

**Strategic Plan Objective:** NIL

**Staffing Implications:** NIL

**Notifications:** NIL

**Other Implications:** NIL

1. **Purpose of Report**

To advise Council of the status of Minute Resolutions of the Environment and Recreation Committee held on 2<sup>nd</sup> August 2005.

2. **Recommendations**

That Council adopt the minutes of the Environment and Recreation Committee held on 2<sup>nd</sup> August 2005 with the accompanying recommendations.

**MINUTES of the Environment and Recreation Committee of Leichhardt Municipal Council held in the Supper Room on 2 August 2005.**

Present at the commencement of the meeting: Councillor Maire Sheehan in the chair, Councillor Kate Hamilton, Councillor Robert Webb, Councillor Jamie Parker, Richard Dudley-Smith, Kim Wheatley, Kate O'Connell, David Eckstein, David Lawrence, Gillian Leahy, Paul Geraghty.

Staff Present: Leta Webb, Director of Environmental and Community Management, Jeff Thompson, Manager Strategic Planning, Bridget Dwyer, Senior Environment Officer, Jane McDonald, Environment Officer.

Meeting Commenced: 6:35pm

**BUSINESS:**

**ITEM 1  
APOLOGIES**

**ERC25/05 RECOMMENDED**

That apologies be accepted for the non attendance of:

- Councillor Vera-Ann Hannaford, Elizabeth Dark, Hugh Malfroy

**ITEM 2  
SUMMARY OF RESOLUTIONS**

**ERC26/05 RECOMMENDED**

That:

1. The Summary of Resolutions of the Environment and Recreation Committee Meeting held **7 June 2005** be received and noted.
2. The Summary of Resolutions in future agendas include a time frame under 'Action/Taken Planned'.

**ITEM 3  
POLICY ITEMS ENVIRONMENT**

3.1 Budget & Management Plan

Plans unavailable. Council staff will present budgets at October meeting.

3.2 Policy Development & Review Items

Not applicable

3.3 Policy list

**ITEM 14**

That Council receive and note with request for a time line on policy list to be incorporated by next meeting.

**ITEM 4  
POLICY ITEMS RECREATION**

Request by the Chair that these reports appear in the agenda for next meeting.

**ITEM 5  
REPORTS ON MAJOR PROJECTS: ENVIRONMENT AND RECREATION**

**5.1 Desalination**

**ERC27/05 RECOMMENDED**

That Council adopt the following recommendations:

- 2.1 That Council write to the (NSW Premier) expressing disappointment at the proposed development of a desalination plant at Kurnell in the Sutherland Shire.
- 2.2 The Council strongly encourages the NSW Government to consider the social, economic and environmental impacts of the plant, and investigate alternative solutions to Sydney's water crisis such as reuse and recycling.

That the following recommendations will also be adopted:

- 2.3 That the Council formally request from the NSW Government the documentation and studies prepared to justify the decision (to build a desalination plant at Kurnell).
- 2.4 That Council hold a forum on the issues of retention, reuse and recycling of water, to educate the community and Councillors, making information available and promoting debate. Marrickville, Canada Bay and Ashfield and other interested Councils will be invited to co-sponsor the event. It will be co-ordinated by the Mayor's Office and assisted by relevant areas within Council, and funded by the major issues budget.

**5.2 Milestone 5 and Cities for Climate Protection Plus Program**

**ERC28/05 RECOMMENDED**

It is recommended that the following recommendations be adopted:

1. That the General Manager prepare a report to identify five major infrastructure projects that will significantly reduce Council's greenhouse emissions and a second report to identify five major projects that will significantly reduce Council's environmental footprint.

That the recommendations within the agenda be deferred.



**ITEM 6****CURRENT PROJECTS AND WORKS PROGRAM: ENVIRONMENT AND RECREATION**

No current projects.

**ITEM 7****OTHER BUSINESS****POOR CONDITION OF PARKS AND PLAYING FIELDS (in particular Eastern and Cohen Park)**

It is recommended that Council request staff provide policy documents on park management and that relevant member of the Parks and Streetscapes team attend the next meeting.

It is recommended that Council request that minutes are circulated to all Environment and Recreation Committee members when finalised.

**ITEM 8**

The next meeting will be held on the 4<sup>th</sup> of October, 2005.

**The meeting closed at 8:00pm.**

At the conclusion of the Environment and Recreation Committee the 31 White St Subcommittee meeting was held.

Present at the meeting: Councillor Maire Sheehan, Councillor Kate Hamilton, Rhonda Booby, Gillian Leahy,

Staff Present: Vince Cusumano, Manager Parks and Streetscapes, Lyn Gerathy Manager Property Services, Leta Webb, Director, Environmental & Community Management, Jeff Thompson, Manager Strategic Planning, Bridget Dwyer, Senior Environment Officer, Jane McDonald, Environment Officer.

Each Committee member had been provided with a copy of the two Expressions of Interest submitted for the 31 White St project. After discussion, it was recommended that:

1. The Request for the Expression of Interest be re-drafted to clarify and narrow the terms of reference;
2. Community Solutions and Michael Mobbs be invited to re-submit a revised Expression of Interest; and
3. The Expression of Interest be re-advertised to a broader audience including an advertisement in the Sydney Morning Herald.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** ENVIRONMENTAL AND COMMUNITY MANAGEMENT

**SUBJECT:** ITEM 15 MINUTES OF THE PLANNING COMMITTEE (11 AUGUST 2005)

**FILE REF:** F97/00831

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\PLANNING MINUTES.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL

**Policy Implications:** NIL

**Strategic Plan Objective:** NIL

**Staffing Implications:** NIL

**Notifications:** NIL

**Other Implications:** NIL

1. **Purpose of Report**

To advise Council on the status of Minute Resolutions of the Planning Committee held on 11 August 2005.

2. **Recommendation**

That Council adopt the minutes of the Planning Committee held on 11 August 2005.

**MINUTES of the PLANNING COMMITTEE of Leichhardt Municipal Council held on Thursday 11 August 2005.**

Present at the commencement of the meeting: Cr Damian Cobley-Finch, Cr Carolyn Allen, Cr Michele McKenzie, Cr Rochelle Porteous, Ray Stevens, David Lawrence, Graham Jenkins, Hall Greenland, Morris Joffe, Rob Albon, Terry Rowney, John Petrozzi, Dominic De Candia, Claire Hogan, Shirley Dean, Gary Shiels, Damian Roche, Angelo Candalepas

Staff Present: Leta Webb, Jeff Thompson, Vince Cusumano, Marcus Rowan, Michael Rogers, Mary Azzi

Meeting Commenced: 6.30pm

Chair: Cr Damian Cobley-Finch

**BUSINESS:**

**ITEM 1  
APOLOGIES**

That apologies be accepted for the non attendance of:

- June Lunsmann
- Sandra Jones
- Cr Michelle McKenzie (prior to 7.00pm)
- Cr Carolyn Allen (after 7.00pm)

**ITEM 2  
REPORT – MINUTES OF THE PLANNING COMMITTEE**

**PC05/38 RECOMMENDED**

That Council receive and note the report.

**ITEM 3  
REPORT – SUMMARY OF RESOLUTIONS**

**PC05/39 RECOMMENDEDD**

That the information be received and noted.

**ITEM 4  
REPORT – FORMER KOLOTEX SITE REDEVELOPMENT, GEORGE STREET,  
LEICHHARDT**

**PC05/40 RECOMMENDED**

That the matter be remitted to the Strategic Planning section with instruction that new plans be proceeded with in accordance with a floor space ratio of 1.5:1.

**ITEM 5**

**REPORT – PRELIMINARY PLANNING REPORT – 469 – 483 BALMAIN ROAD,  
LILYFIELD (ROCHE SITE)**

**PC05/41            RECOMMENDED**

That:

- 2.1 The information in this report be received and noted; and
- 2.2 Precinct and local area briefings and a separate Councillor briefing be organised prior to any endorsement from the Planning Committee (particularly in terms of usage) regarding the site.
- 2.3 The applicant is to meet the cost of the notification and provision of a local area public briefing.

**ITEM 6**

**REPORT – COMMERCIAL CENTRES – DESIRED FUTURE CHARACTER AND  
LOWER NORTON STREET PLANNING CONTROLS**

**PC05/42            RECOMMENDED**

That:

- 2.1 The report be received and noted.
- 2.2 Council seek advice from consultants regarding the potential impacts of applying proximity controls to fast food premises, refreshment rooms, and convenience stores in commercial centres in the Leichhardt LGA.
- 2.3 Draft amendments to DCP 2000 be prepared prohibiting corporate colour schemes on the façade of buildings in the commercial centres and minimising noise impacts from business uses. The draft amendments are to also specify limits and design requirements on signage and are to investigate the introduction of a colour palette as a mechanism that can be applied to improve the look of commercial centres as a whole.
- 2.4 Draft amendments to DCP 2000 be prepared establishing development controls and guidelines for redevelopment within lower Norton Street consistent with the evaluation in this report.
- 2.5 Investigations be undertaken into the establishment of development controls to prevent development over multiple lots in order to retain the small shopfront character in certain commercial centres/neighbourhoods.

Norton Street Masterplan

That Council continue to consult with and invite feedback from the public as the Norton Street Masterplan develops including street consultation on weekends.

**ITEM 7**

**REPORT – LIQUOR LICENSING CONTROLS – POST EXHIBITION**

**PC05/43            RECOMMENDED**

That Council:

- 2.1    Resolve to adopt the draft amendment to Leichhardt Development Control Plan 2000 – controls relating to licensed premises in accordance with clause 21 of the *Environmental Planning and Assessment Regulation 2000*. (see **Attachment 1**)

**ITEM 8**

**REPORT – PLANNING COMMITTEE – 3-MONTH REPORTING SCHEDULE**

**PC05/44            RECOMMENDED**

That Council receive and note the 3-month reporting schedule.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** ENVIRONMENTAL AND COMMUNITY MANAGEMENT

**SUBJECT:** ITEM 16 MINUTES OF THE COMMUNITY SERVICES, SAFETY & FACILITIES COMMITTEE

**FILE REF:** F05/00012

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\MINUTES CSSFC.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL

**Policy Implications:** NIL

**Strategic Plan Objective:** NIL

**Staffing Implications:** NIL

**Notifications:** NIL

**Other Implications:** NIL

1. **Purpose of Report**

To advise Council of the status of Minute Resolutions of the Community Services, Safety & Facilities Committee held on 4 August 2005.

2. **Recommendations**

That Council adopt the minutes of the Community Services, Safety & Facilities Committee held on 4 August 2005 with the accompanying recommendations.



**MINUTES** of the **Community Services, Safety & Facilities Committee** of Leichhardt Municipal Council held in the Supper Room on **4 August 2005**.

Present at the commencement of the meeting: Clr Rochelle Porteous in the chair, Clr Alice Murphy, Clr Carolyn Allen, Clr Jamie Parker, Clr Robert Webb, Sen Con James Rigantias, Elizabeth Gunn, Laura Cattaruzzi, Phillip Moores, David Lawrence, Antonio Intili, Les Young, Joe Mannix, Anthony Smith, Georgette Chedra, Karen Latten, Chiarina Gidaro, Ellisia Fromkitta.

Staff Present: Jeff Thompson, Stuart Gibb, Michele Goeldi, Lisa Smajlov (student), Claire Allon

Meeting Commenced: 6.05pm

**BUSINESS:**

**ITEM 1  
APOLOGIES**

**CSSFC48/05            RECOMMENDED**

That apologies be accepted for the non attendance of:

- Clr Vera-Ann Hannaford and Linda Williams

**ITEM 2  
SUMMARY OF RESOLUTIONS**

**CSSFC49/05            RECOMMENDED**

That the information be received and noted.

**ITEM 3  
FEEDBACK – PRECINCT COMMITTEES ON COMMUNITY SAFETY**

That feedback be received and noted from residents of Annandale and Birchgrove (Mort Bay) that were present.

**ITEM 4  
RENWICK STREET LEICHHARDT – COMMUNITY SAFETY**

**CSSFC50/05            RECOMMENDED**

That the report be received and noted with the following amendments:

- Status report on the progress of lighting, signage and other issues be provided by Infrastructure and Service Delivery at the September CSSFC meeting.

- Council correspond with attendees of the initial Renwick Street meeting as regards updating on works and progress.
- Officers are to investigate alcohol-free zone for south Renwick Street and Renwick Lane.
- Council's Infrastructure & Service Delivery Division be requested to investigate whether south Renwick Street and Renwick Lane can be included in the Norton Street Masterplan.

**ITEM 5  
LEICHHARDT NIGHT TIME SAFETY AUDIT**

**CSSF51/05            RECOMMENDED**

That the report be received and noted with the following amendments:

- Council initiate a Community Safety Night Audit in collaboration with Police during September - October 2005.

**ITEM 6  
MOSAIC DRINKING FOUNTAIN – MARR RESERVE**

**CSSF52/05            RECOMMENDED**

That the report be received and noted.

**ITEM 7  
'AFTER DARK' MOBILE CAFE**

**CSSF53/05            RECOMMENDED**

That;

- 2.1 Council adopt the proposed program and allocate \$9,000 (2004-05 carryover) from the After Dark budget to engage a Consultant Youth Worker: Drug and Alcohol/Sexual Health for the project.
- 2.2 Council seek a grant from the NSW Premier's CDAT funding and NSW Attorney General's to assist with the funding of a drug and alcohol / sexual health counsellor/referral service and to collaborate with Fusion Australia on the sourcing of further funding to ensure an holistic service.

**ITEM 8  
BIZ SAFE**

**CSSF54/05            RECOMMENDED**

That the report be received and Council hold the three Biz Safe Forums in September - October 2005.

**ITEM 9  
YOUTH DROP-IN PROGRAM**

**CSSFC55/05            RECOMMENDED**

That the report be received and noted.

**ITEM 10  
COMMUNITY DEVELOPMENT WORKPLAN**

**CSSFC55/05            RECOMMENDED**

That the report be received and noted.

**ITEM 11  
NAIDOC WEEK 2005**

**CSSFC56/05            RECOMMENDED**

That the report be received and noted with thanks extended to Councillors and staff involved in the event.

**ITEM 12  
SOCIAL PLAN – ABORIGINAL & TORRES STRAIT ISLANDERS**

**CSSFC57/05            RECOMMENDED**

That the report be received and noted.

**ITEM 13  
DONATION REQUESTS**

**CSSFC58/05            RECOMMENDED**

That these requests for financial assistance be considered by Council at its August 2005 meeting.

**The meeting closed at 7.45pm.**

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** ENVIRONMENTAL AND COMMUNITY MANAGEMENT

**SUBJECT:** ITEM 17 SPORTS GRANT FOR AN INDIVIDUAL-ROSS MCINTYRE

**AUTHOR & TITLE:** ROGER FAULKNER – SENIOR COMMUNITY RECREATION PLANNER

**FILE REF:** F01/00001

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\SPORTS GRANT-ROSS MCINTYRE.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** \$200 Sponsorship, \$1,000 allocated for sporting funds in the 2005-06 budget.

**Policy Implications:** In line with Council's "guidelines for financial grants for individuals and teams participating in sporting or other competition".

**Strategic Plan Objective:** 1.1 Social and Support Services  
1.5 Community Support

**Staffing Implications:** N/A

**Notifications:** N/A

**Other Implications:** N/A

## 1. Purpose of Report

To inform Council of a request for sponsorship from local resident Ross McIntyre, who will be representing the Australian Team at the Dragon Boat Racing World Championships in Berlin, Germany from 3– 7 August 2005.

## 2. Recommendations

- 2.1 That Leichhardt Council sponsor Ross McIntyre for the amount of \$200.
- 2.2 That the funds be allocated from the Grants – Sporting Funds 2005/2006 Budget.

## 3. Background

Ross McIntyre is a Leichhardt resident. He has been selected to represent Australia in Dragon Boat Racing at the upcoming 2005 World Championships, an event held every two years under the umbrella of the International Dragon Boat Federation. The Australian team is selected by the Australian Dragon Boat Federation, which is officially recognised by the Australian Sports Commission. This is the first time Ross has asked Council for sponsorship.

## 4. Report

Ross McIntyre has applied to Council for financial assistance to help represent Australia in Dragon Boat Racing at the 2005 International Dragon Boat Federation World Championships in Germany.

Council's "guidelines for financial grants for individuals and teams participating in sporting or other competition" state that:-

- Council has limited funding available to assist residents to achieve their goals in national and international competitive events.
- The provision of funding for sport remains at the discretion of Council and is subject to funds available in each financial year.
- One application per financial year will be accepted (unless a State representative becomes eligible as a National representative overseas during the same year).
- Sponsorship will be \$200 if representing Australia in an international competition or event overseas.

**5. Summary/Conclusions**

Ross McIntyre's application meets all the criteria contained in Council's guidelines, and it is recommended that the application be approved. The funds for this request will be allocated from the Grants – Sporting Funds 2005/2006 budget, which has a total of \$1,000 available.

**Recommendation:**

That Ross McIntyre be given a grant of \$200 to assist with travel expenses he will incur in representing the Australian Dragon Boat Racing Team at the World Championships in Germany to be held in August 2005.

## LEICHHARDT MUNICIPAL COUNCIL

# REPORT

<b>DIVISION:</b>	ENVIRONMENTAL AND COMMUNITY MANAGEMENT
<b>SUBJECT:</b>	ITEM 18 SPORTS GRANT FOR AN INDIVIDUAL-TROY DELANY
<b>AUTHOR &amp; TITLE:</b>	ROGER FAULKNER – SENIOR COMMUNITY RECREATION PLANNER
<b>FILE REF:</b>	F01/00001
<b>DATE:</b>	10 August 2007
<b>WORD PROCESSING REF:</b>	G:\bp\reports\230805\SPORTS GRANT-TROY DELANY.DOC

### DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

<b>Financial Implications:</b>	\$200 Sponsorship, \$1,000 allocated for sporting funds in the 2005-06 budget.
<b>Policy Implications:</b>	In line with Council's "guidelines for financial grants for individuals and teams participating in sporting or other competition".
<b>Strategic Plan Objective:</b>	1.1 Social and Support Services 1.5 Community Support
<b>Staffing Implications:</b>	N/A
<b>Notifications:</b>	N/A
<b>Other Implications:</b>	N/A

## 1. Purpose of Report

To inform Council of a request for sponsorship from local resident Troy Delany, who will be representing the Australian Junior Men's Water Polo Team on their European tour from 15 – 25 September 2005 and at the World Championships in Argentina from 7-15 October 2005.

## 2. Recommendations

- 2.1 That Leichhardt Council sponsor Troy Delany for the amount of \$200.
- 2.2 That the funds be allocated from the Grants – Sporting Funds 2005/2006 Budget.

## 3. Background

Troy Delany is a Leichhardt resident who attends the Australian Institute of Sport in Canberra. Troy plays water polo in the National League for the Balmain Water Polo Club.

In August 2002 Council resolved to grant Troy Delany \$100 to represent the NSW Under 16 Water Polo Team at the National Championships in Hobart, Tasmania from 29 September to 4 October, 2002.

In September 2002 Council resolved to grant Troy Delany \$200 to represent the Australian Schoolboys Water Polo team on their New Zealand tour from 19 December to 23 December, 2002.

In June 2003 Council resolved to grant Troy Delany \$200 to represent the Australian Water Polo Team (U/18 Men) on their European tour from 24 July 2003 to 13 July 2003.

In July 2004 Council resolved to grant Troy Delany \$200 to represent the Australian Water Polo Team (Junior Men) on their European tour from 21 July to 10 August 2004.

## 4. Report

Troy Delany has applied to Council for financial assistance.

Council's "guidelines for financial grants for individuals and teams participating in sporting or other competition" state that:-

- Council has limited funding available to assist residents to achieve their goals in national and international competitive events.
- The provision of funding for sport remains at the discretion of Council and is subject to funds available in each financial year.
- One application per financial year will be accepted (unless a State representative becomes eligible as a National representative overseas during the same year).



- Sponsorship will be \$200 if representing Australia in an international competition or event overseas.

**5. Summary/Conclusions**

Troy Delany's application meets all the criteria contained in Council's guidelines, therefore it is recommended that the application be approved. The funds for this request can be allocated from the Grants – Sporting Funds 2005/2006 Budget, which has a total of \$1,000 available.

**6. Recommendation**

That Troy Delany be given a grant of \$200 to assist with travel expenses he will incur in representing the Australian Junior Men's Water Polo Team on their European tour from 15 – 25 September 2005 and at the World Championships in Argentina from 7 - 15 October 2005.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** ENVIRONMENTAL AND COMMUNITY MANAGEMENT

**SUBJECT:** ITEM 19 DONATION REQUESTS

**AUTHOR & TITLE:** STUART GIBB - TEAM LEADER - COMMUNITY DEVELOPMENT

**FILE REF:** F03/00300

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\DONATIONS.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** From \$10,000 allocated from Councillor issues budget for financial assistance.  
Allocated 2005/06 - \$5,500  
Remaining 2005/06 - \$4,500  
Recommended in this report - \$700

**Policy Implications:** Nil

**Strategic Plan Objective:** 1.1 Social and Support Services  
1.5 Community Support

**Staffing Implications:** Nil

**Notifications:** Nil

**Other Implications:** Nil

## 1. **Purpose of Report**

To inform Council of two funding requests.

## 2. **Recommendations**

1. That Council provide a \$500 donation to Maria Betti's Folkloristico Italiano Group.
2. That Council provide \$200 sponsorship to Isabel Tzorbatzaki (Orchestral Tour Sponsorship Committee).

## 3. **Background**

At the June 2005 Council meeting the following recommendation was adopted:

*That all requests for donations or financial assistance that do not meet the criteria for funding under Council's annual community grants program, or for timing reasons cannot wait to apply under this program, be referred to Council's Community Services and Facilities Committee for a recommendation. Further, that Council allocate \$10,000 of the Councillor Issues budget (\$50,000) for this purpose, with this process to be trialled for a period of 12 months.*

The following requests for financial assistance were tabled as late items at the August Community Services, Safety and Facilities Committee. The Committee requested that they in turn be referred to the next ordinary council meeting for consideration.

## 4. **Report**

### **Maria Betti's Folkloristico Italiano Group**

On 29 July 2005 a request for funding (see attached) was received by Leichhardt Council for 10 x costumes and 10 x tambourines to the value of \$1,750.

The Maria Betti's Folkloristico Italiano Group was established in 2003 and comprises local residents who have performed at local festivals and aged care facilities such as the Norton Street Festa and Council's Seniors Week. They do not charge for any performances and as most of the performers are retired / pensioners they are finding it hard to find the money to renew their costumes and equipment.

The cost of tambourines are approx \$25 each and the cost to buy costumes for new members are approx \$150 per dancer.

The group plays an important role in celebrating traditional Italian Culture and it is recommended that Council make a contribution to their costs.

This application would normally be considered under Council's Annual Community Grants Program, however to enable the group to continue operating they have requested that the application be considered earlier.

**NSW State Schools Orchestra European Tour**

Isabel Tzorbatzaki has written to Council (see attached letter) requesting sponsorship for her participation in the NSW State Schools Orchestra European Tour in December 2005. A resident of Rozelle, Isabel is a violinist in the orchestra and is in Year 7 at the Conservatorium High School. Prior to high school she attended Birchgrove Public School which has a strong music program.

The Orchestra will travel to Germany, the Czech Republic and Austria for two and a half weeks, taking part in various concerts and workshops while on tour. Various fundraisers have been held throughout the year including concerts, busking, food stalls raffles and chocolate sales.

Any sponsorship is to be directed to the Orchestral Tour Sponsorship Committee via the NSW Department of Education and Training.

As this request is from an individual it does not meet the criteria for funding under Council's Annual Community Grants Program.

**5. Summary/Conclusions**

It is recommended that Council support the funding requests of Maria Betti's Folkloristico Italiano Group for \$500 and Isabel Tzorbatzaki (Orchestral Tour Sponsorship Committee) for \$200 and that the funds be allocated from the \$10,000 Councillor Community Funding Program budget.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** ENVIRONMENTAL AND COMMUNITY MANAGEMENT

**SUBJECT:** ITEM 20 INQUIRY INTO PORT INFRASTRUCTURE WITHIN NSW

**AUTHOR & TITLE:** JEFF THOMPSON – MANAGER STRATEGIC PLANNING

**FILE REF:** F97/00491

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\INQ PORT INFRASTRUCTURE.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL

**Policy Implications:** Potential impacts on Councils stance for a Working Harbour

**Strategic Plan Objective:** Commercial Development-Promote diversity and reinforce existing land uses.

**Staffing Implications:** NIL

**Notifications:** NIL at this stage

**Other Implications:**

## 1. **Purpose of Report**

To inform Council of correspondence received from the Legislative Council 'Standing Committee into Port Infrastructure in NSW' concerning their final report which was tabled with the Clerk of the Parliament on Friday 17<sup>th</sup> June 2005. The Government has six months to respond to the Recommendations put forward.

## 2. **Recommendations**

Council:

- 1) receive and note the Inquiry report into NSW Port Infrastructure and
- 2) request the Minister for Ports and Local member to provide as part of its response to the inquiry a Masterplan ensuring a co-ordinated approach to development consistent with the principles of a working Harbour.
- 3) further request that Council be consulted during the preparation of the masterplan.
- 4) that Council write to the Minister for Planning seeking clarification on its position in regards to keeping Sydney Harbour as a working Harbour.

## 3. **Background**

The Standing Committees report examines in detail the provisions of the NSW Ports Growth Plan, which sets the strategic direction for the future management of the four major NSW commercial ports including Port Jackson. The Growth Plan was announced back in October 2003.

The principle elements of the Plan are the proposed further development of Port Botany as the primary container port, the transfer of general cargo from Darling Harbour to Port Kembla as existing leases expire and the expansion of the Port of Newcastle as Port Botany reaches capacity.

## 4. **Report**

Terms of reference of the Inquiry addressed:

1. the NSW Government Ports Growth Plan, including any planned closure of shipping freight facilities in Sydney Harbour,
2. the economic, social and environmental impact on the State, including on the proposed Port Botany upgrade,
3. the employment implications in Sydney, the Hunter and the Illawarra regions,
4. current and future infrastructure needs and social impacts including with respect to the adequacy of existing port and rail infrastructure, and
5. the future of public land at Millers Point, Glebe Island and White Bay on which shipping freight operations are currently located.

In December 2003 Council forwarded a three page submission to the Inquiry addressing issues such as a need for a Strategic Plan for Sydney Harbour, working Harbour and future needs and appropriate land uses for maritime industrial precincts.

The first seven recommendations from the Inquiry have relevance to Leichhardt and a further report outlining the governments responses will be reported to Council when received.

The sixteen recommendations put forward by the 'Standing Committee' are as follows:

**Recommendation 1**

That the NSW Government ensure there is a coordinated approach in the development and implementation of plans for NSW ports and relation infrastructure, including the NSW Ports Growth Plan. In particular, the NSW Government should ensure that the Sydney Ports Corporation, the Port Kembla Port Corporation and the Newcastle Port Corporation work collaboratively and in the best interests of the citizens of New South Wales.

**Recommendation 2**

That NSW Government agencies work together to ensure a coordinated approach in the development and implementation of plans for NSW ports and related infrastructure, including the NSW Ports Growth Plan.

**Recommendation 3**

That the NSW Government develop and implement a comprehensive strategy for effective consultation with all levels of government, industry and the community in relation to further planning and management of NSW Ports.

**Recommendation 4**

Recognising an overall increase in the volume of freight traffic, both road and rail, in relation to the NSW Government's Port Freight Plan for Sydney the NSW Government should:

- ensure that the Freight Infrastructure Advisory Board (FIAB) consults all relevant parties in the development of strategies to address the freight task in NSW
- ensure proposed freight related projects fit into a broader freight infrastructure framework
- release, as soon as possible, the means by which the NSW Government intends to achieve the increased rail freight transport, including plans for an intermodal network

**Recommendation 5**

Recognising the expected ongoing growth in car importation to NSW, the Committee calls on the NSW Government to make a decision on the long term future of the Glebe Island Terminal, including the costs and/or benefits of any move to Port Kembla.

**Recommendation 6**

That the NSW Government ensure that plans for the redevelopment of East Darling Harbour include a balance of open space, and low rise residential and commercial development. The redevelopment proposals should be developed in consultation with all relevant stakeholders including community and residents groups.

**Recommendation 7**

That the NSW Government remain committed to the preservation of Millers Point as open space.

**Recommendation 8**

That the NSW Government before any future expansion of Port Botany ensures there is:

- the development of adequate environmental management plans for Penrhyn Estuary, Foreshore Beach and surrounding areas.
- an assessment of the potential social impact, particularly in relation to air and noise pollution
- an analysis of the impact of any development on the hydrology of the Bay
- a plan for the protection of seagrass beds in the Bay.

**Recommendation 9**

That the NSW Government ensure, in relation to the Orica plan designed to clean up Botany Bay:

- stringent limits are set and monitored on air emissions and water discharge from the plant
- regular environmental reviews and independent audits are undertaken, and that these reviews and audits are made public.

**Recommendation 10**

That the NSW Government, before any future expansion of Port Botany, ensure there is a thorough process of assessment to take account of the environmental and social impacts in relation to the construction and operation of the new facilities.

**Recommendation 11**

That the NSW Government investigate, irrespective of any expansion of Port Botany, the adequacy of road and rail infrastructure servicing Port Botany, and the intermodal network.

**Recommendation 12**

That following the anticipated transfer of general cargo stevedoring to Port Kembla in 2006, the NSW Government re-examine the freight task out of Port Kembla to ensure that the anticipated increase in freight traffic is supported by the necessary improvements in road and rail infrastructure.

**Recommendation 13**

That the NSW Government consider the feasibility of expanding rail infrastructure into Port Kembla, including consideration of the Maldon to Dombarton line, in conjunction with the AusLink program.

**Recommendation 14**

Given that Port Botany has a limited capacity, the NSW Government should re-examine the freight task out of Port Newcastle to ensure that any increase in freight traffic is supported by the necessary improvements in road and rail infrastructure, such as a dedicated freight line from Sydney to Newcastle, in conjunction with the AusLink program.

**Recommendation 15**

That the NSW Government seeks funding through the Federal Government's land transport plan, AusLink to increase bulk haulage rail capacity throughout the Hunter.



**Recommendation 16**

That the NSW Government ensure that the NSW Ports Growth Plan incorporates strategies for the future development of regional NSW ports, including the maintenance, establishment or upgrading of infrastructure to those ports. These strategies should be developed in consultation with stakeholders, including relevant government agencies, industry and local communities.

- the development of adequate environmental management plans for Penrhyn Estuary, Foreshore Beach and surrounding areas
- an assessment of the potential social impact, particularly in relation to air and noise pollution
- an analysis of the impact of any development on the hydrology of the Bay
- a plan for the protection of seagrass beds in the Bay

**5. Summary/Conclusions**

The Standing Committee in its findings has made reference to a submission from the NSW Cabinet office concerning the commissioning of a detailed master plan defining the future use of Darling Harbour East, White Bay and Glebe island. Given the likely long term implications for White Bay and Leichhardt's commitment to a working harbour it is suggested that a master plan should be an integral component of the Governments response to the Inquiry.

# **INFRASTRUCTURE AND SERVICE DELIVERY**

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** INFRASTRUCTURE AND SERVICE DELIVERY

**SUBJECT:** ITEM 21 SUMMARY OF INFRASTRUCTURE AND SERVICES DELIVERY RESOLUTIONS FROM JULY 2005

**FILE REF:**

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\SUMMARY INFRASTRUCTURE AUG.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** Nil

**Policy Implications:** Nil

**Strategic Plan Objective:** Responsible Government-Effective Management

**Staffing Implications:** Nil

**Notifications:** Nil

**Other Implications:** Nil

1. **Purpose of Report**

To advise Council of the status of Infrastructure and Services Delivery Resolutions from July 2005.

2. **Recommendations**

That the information be received and noted.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** INFRASTRUCTURE AND SERVICE DELIVERY  
**SUBJECT:** ITEM 22 MINUTES OF LOCAL TRAFFIC COMMITTEE  
**FILE REF:** F97/00809  
**DATE:** 10 August 2007  
**WORD PROCESSING REF:** G:\bp\reports\230805\TRAFFIC MINUTES.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL  
**Policy Implications:** NIL  
**Strategic Plan Objective:** NIL  
**Staffing Implications:** NIL  
**Notifications:** NIL  
**Other Implications:** NIL

1. **Purpose of Report**

To advise Council of the status of Minute Resolutions of Local Traffic Committee held on 22 July 2005.

2. **Recommendations**

That Council adopt the minutes of the Local Traffic Committee held on 22 July 2005.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** INFRASTRUCTURE AND SERVICE DELIVERY

**SUBJECT:** ITEM 23 4TH QUARTER 2004/05 INFRASTRUCTURE PROGRAM UPDATE

**AUTHOR & TITLE:** ALLEN MAPSTONE – MANAGER ASSETS

**FILE REF:** F03/00325

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\QUARTERLY INFRASTRUCTURE PROGRAM UPDATE.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** Consistent with Council's adopted budget & Management Plan

**Policy Implications:** Progress Council's infrastructure improvement program.

**Strategic Plan Objective:** 4.3 Infrastructure Maintenance & Provision

**Staffing Implications:** Nil

**Notifications:** Residents/ratepayers are advised of these programs through the local media, Council newsletters, the Precincts & the web site.

**Other Implications:** Satisfactory program progression to date.

### **1. Purpose of Report**

To advise Council about the progress of the infrastructure works program for the 4th quarter of the 2004/2005 financial year.

### **2. Recommendations**

That the progress of the infrastructure works program for the 4th quarter of the 2004/2005 financial year be noted.

### **3. Report**

Council's 2004/05 budget allocation for the infrastructure program amounts to \$6M (excluding carry over funding unexpended from the previous year which amounts to \$2M). Approximately \$4.0 M of this is available to maintain and renew council's assets. However the actual target expenditure to ensure our assets remain in a satisfactory condition is \$6.2M. Therefore despite a distinct improvement in infrastructure expenditure over the last 2 to 3 years, Council is still short of adequate maintenance levels by almost a \$2.2 million per annum. This years budget also includes non recurrent funding from the property reserve of \$300,000 and \$400,000 from the section 94 old plan for parks capital works.

This target expenditure of \$6.2M per year may also need to be increased if Council decides to increase the standard of its infrastructure (eg for roads and footpaths) and/or to maintain any newly created infrastructure. Council's new infrastructure assets are growing annually through the construction of new cycleways, pathways, park embellishments, traffic facilities and the acquisition of new open space. Whilst it may be an immediate priority for Council to fund the construction of these works, the additional annual funding requirements to maintain these assets in a satisfactory condition must be recognised. It is also important to note that the expenditure on creating additional assets (Asset Expansion) does not contribute to meeting the Target Expenditure required for the ongoing maintenance and renewal of the existing assets.

Council is in the process of reviewing and updating its asset data and new targets will be considered in light of any newly created infrastructure and any possible increases in service standards to meet community demands.

The infrastructure program has been developed using Council's asset condition ratings and also includes implementation of Council's adopted parks and mainstreet master plans. Fulfilment of this program is dependent on the expected parking management (meter and fines) net revenue being realised and whether there are any unforeseen infrastructure failures that require emergency repair.

The 3<sup>rd</sup> quarter budget review has saw a decrease in fine revenue which has been resulted in a reduction of funding for Seawalls (\$50,000) and Kerb & Gutter (\$50,000)

Following the budget review process where Council resolved to fund a number of projects from the infrastructure budget \$374,000 has been deducted from the infrastructure program as tabled in the adopted management plan The following table outlines the infrastructure categories that these deductions have been made.



<b>Infrastructure Item</b>	<b>Amount deducted after budget review</b>
Buildings	\$100,000
Footpaths	\$132,000
Kerb and Gutter	\$10,000
Parks Infrastructure	\$82,000
Roads	\$25,000
Traffic Facilities	\$25,000
<b>Total</b>	<b>\$374,000</b>

These deductions have been incorporated into the infrastructure table which summarises the funding sources and areas of expenditure in the infrastructure program.

### **Infrastructure Funding 2004-2005**

<b>Service Item</b>	<b>Rates/Grants</b>	<b>Parking Management</b>	<b>Total Funding</b>
Buildings	671,970	253,649	925,619
Drains	148,167	121,948	270,115
Footpaths	655,510	731,688	1,387,198
Kerb & Gutter	343,262	23,169	366,431
Main Streets	321,209	390,233	711,442
Parks	554,922	195,117	750,039
Roads	412,489	218,899	631,388
Sea Walls	88,052	71,948	160,000
Wharves	15,000	-	15,000
Traffic Facilities	484,448	182,310	666,758
<b>Total Expend.</b>	<b>\$3,695,029</b>	<b>\$ 2,188,961</b>	<b>\$ 5,883,990</b>

Note: Mainstreets are part of footpaths; traffic facilities include traffic calming, roundabouts etc but don't contribute to asset maintenance targets.

## Infrastructure Target Expenditure

Service Item	Funding 2004/05			
	Total Funding	*Proposed Expenditure on Asset Expansion	Total Funding For Maintenance & Renewal	Target Expenditure Maintenance & Renewal
Buildings	925,619	295,000	630,619	1,779,275
Drains	270,115	-	270,115	248,487
Bridges	-	-	-	44,260
Footpaths	1,387,198	-	1,387,198	1,554,803
Kerb & Gutter	366,431	-	366,431	784,526
Main Streets	711,442	511,442	200,000	(in footpaths)
Parks	750,039	369,000	381,039	156,163 **
Roads	631,388	-	631,388	1,286,833
Sea Walls	160,000	-	160,000	306,683
Wharves	15,000	-	15,000	106,177
Traffic Facilities	666,758	666,758	-	
<b>Total</b>	<b>\$ 5,883,990</b>	<b>\$1,842,200</b>	<b>\$ 4,041,790</b>	<b>\$6,267,207</b>
<b>Available funds vs Target Expend.</b>			<b>\$ 4,041,790</b>	<b>\$6,267,207</b>

\* It should be noted that any expenditure on the expansion of infrastructure assets does not contribute to the renewal and upgrade of existing infrastructure assets.

\*\* Parks Target expenditure for 2003-2004 assumed pending analysis of Parks Infrastructure.

## PROGRESS OF WORKS

### Infrastructure – Roads

- Road pavement heavy patching and repair program completed 4th quarter.
- Road Resealing works completed during 4th quarter at the following locations:
  - Curtis Road
  - Trouton Street
  - Skelton Street
  - Nelson Street
  - Albion Street
  - National Street
  - Elswick Street
  - Easter Street
  - John Street

### Infrastructure - Footpaths & Kerb Ramps

- A total of 1,245m<sup>2</sup> of asphalt footpath and 873m<sup>2</sup> of concrete footpath completed in the 1st quarter.
- A total of 1,215m<sup>2</sup> of asphalt footpath and 926m<sup>2</sup> of concrete footpath completed 2<sup>nd</sup> quarter.
- A total of 822m<sup>2</sup> of asphalt footpath and 1277m<sup>2</sup> of concrete footpath completed 3rd quarter.

- A total of 3074m<sup>2</sup> of asphalt footpath and 3698m<sup>2</sup> of concrete footpath completed 4th quarter.
- A total of 22 Kerb Ramps completed in the 1st quarter
- A total of 14 Kerb Ramps completed in the 2nd quarter
- A total of 15 Kerb Ramps completed in the 3rd quarter
- A total of 65 Kerb Ramps completed in the 4th quarter
- Manning Street footpath constructed 4th quarter.

### **Infrastructure - Kerb & Gutter**

- Roberts Street design completed 1<sup>st</sup> quarter.
- Punch Street design completed 2<sup>nd</sup> quarter.
- Booth Street design completed 2<sup>nd</sup> quarter
- George Street design completed 2<sup>nd</sup> quarter
- Stage 2 Easter Street kerb & gutter works completed 2<sup>nd</sup> quarter
- Elswick Lane design completed 2<sup>nd</sup> quarter
- Lilyfield Road kerb and gutter completed 4<sup>th</sup> quarter

### **Infrastructure - Buildings & Wharves**

- Annandale Town Hall. Painting of front façade completed 1<sup>st</sup> quarter.
- Yurulbin Point Wharf. Shelter Shed repaired 1<sup>st</sup> quarter.
- Dawn Fraser Pool superstructure repairs completed 1<sup>st</sup> quarter.
- Dawn Fraser Pool kiosk completed 1<sup>st</sup> quarter.
- Leichhardt Town Hall. Repairs to eastern walls completed 1<sup>st</sup> quarter.
- Administration Building refurbishment
  - ceiling tiles replaced 2<sup>nd</sup> quarter
  - lift design DA lodged 4<sup>th</sup> quarter
  - carpet replaced Level 1 3<sup>rd</sup> quarter
  - air conditioning design completed 4<sup>th</sup> quarter
  - Toilets 50% completed.
- Leichhardt Town Hall Alderman's Room air conditioner installed 2<sup>nd</sup> quarter
- Balmain Baby Health Centre air conditioner installed 2<sup>nd</sup> quarter
- Leichhardt Park Wharf Upgrade – Design finalised and approved by Steering Committee 2<sup>nd</sup> quarter, and lodged with Waterways 3<sup>rd</sup> quarter.
- Refurbishment of Balmain Glasshouse completed 4th quarter.
- Leichhardt Oval architect appointed for stage 1 works

### **Infrastructure - Sea Walls**

- Sea Wall design for Yurulbin Point completed. The development application for the project has been lodged with the Maritime Authority (ex Waterways).

### **Traffic - General**

- Prospect street and Balmain Road traffic calming device constructed 4th quarter
- NE Annandale LATM at Rose & Trafalgar Street constructed 4th quarter.
- View & Booth Street traffic intersection approved 4<sup>th</sup> quarter.
- Darling Street 40km Project Designs completed and submitted to the RTA for Darling/King St, Darling/Church, Darling/Loyalty Square, Darling/Eaton St, Darling/McDonald St & Darling/Nicholson St 2<sup>nd</sup> quarter. External design audit undertaken and quotations received 3<sup>rd</sup> quarter. Construction commenced 4<sup>th</sup> quarter.
- Mullens Street road widening design completed 1st quarter.
- Styles Street Traffic Calming Stage 1 (2 flat top road humps) completed 2nd quarter.

- Mullens Street at Reynolds Street 40km Project design commenced 2nd quarter.
- Mullens Street at Mansfield Street 40km raised pedestrian crossing completed 3rd quarter.
- William Street angled parking design constructed 4<sup>th</sup> quarter.

### **Traffic – Narrow Streets**

- Narrow Streets Program. Trial Shared Zone in Foucart Street in progress 1<sup>st</sup> quarter.
- Consultation/Evaluation of Foucart Street trial undertaken 2<sup>nd</sup> quarter.
- Additional trials in 2 precincts: Balmain (Phillip, Short & Spring Streets) and Rozelle (Springside, Callan, McCleer Streets) approved by the RTA 3<sup>rd</sup> quarter. Construction 90% completed 4<sup>th</sup> quarter.

### **Stormwater Drainage**

- Campbell Street drainage works completed 1st quarter.
- Dock Road/Rowntree Street drainage works completed 1st quarter.
- Johnstson Street drainage works completed 1st quarter.
- Albion Street/Macquarie Street drainage design completed 1st quarter.
- Mullens Street drainage extension completed 2<sup>nd</sup> quarter.

### **Mainstreet**

- Darling Street Mainstreet improvement works between Bruce Street and Nelson Street, Rozelle, completed 2<sup>nd</sup> quarter
- Design for Darling Street Gladstone Park frontage completed 2<sup>nd</sup> quarter. Tender considered by Council 3<sup>rd</sup> quarter.
- Norton Street near William Street completed
- Norton Street from Italian forum to Dot Lane design completed. Construction completed 2<sup>nd</sup> quarter.
- Norton Street Streetscape Masterplan reported to Council 4<sup>th</sup> quarter.
- Annandale mainstreet tree planting and notification for new garden beds completed 4<sup>th</sup> qtr.
- Darling Street, designs for Red Lion Street to Belmore Street Rozelle , Rowntree Street to Phillip Street completed.

### **Park Improvements**

- Pine square installation completed 2nd Quarter.
- Leichhardt Park pedestrian / cycleway completed 1<sup>st</sup> quarter.
- Marr Reserve Playground upgrade completed 1<sup>st</sup> quarter.
- Development Application for remediation of Mort Bay Site approved 2<sup>nd</sup> quarter.
- Mort Bay Park retaining wall repairs completed 4<sup>th</sup> quarter.
- Mort Bay Site C remediation stage 1, and landscape design completed 3<sup>rd</sup> quarter
- Mort Bay Park remediation stage 2 commenced 4<sup>th</sup> quarter.
- Contract let for the revegetation of The Labyrinth at Whites Creek Valley Park 2<sup>nd</sup> quarter, work commenced 3<sup>rd</sup> quarter.
- Leichhardt Companion Animal Management Plan (LCAMP) signage installed at all major parks 2<sup>nd</sup> quarter.
- Birchgrove Park cricket nets completed 3<sup>rd</sup> quarter.
- Cahill Street playground upgrade completed 3<sup>rd</sup> quarter.
- Hinsby Park playground completed 4<sup>th</sup> quarter.
- Shade structure Thornton Park completed 4<sup>th</sup> quarter.
- Pioneer park solar lighting DA lodged 4<sup>th</sup> quarter.
- DA lodged for Birrung Basketball court

- DA lodged for Cohen Park lights and cricket nets.
- Balmain High School link commenced 4<sup>th</sup> quarter.
- Blackmore Park floodlights DA approved 4<sup>th</sup> Quarter

**CORPORATE AND INFORMATION SERVICES**

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** CORPORATE AND INFORMATION SERVICES

**SUBJECT:** ITEM 24 SUMMARY OF CORPORATE AND INFORMATION SERVICES RESOLUTIONS FROM JULY 2005

**FILE REF:**

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\SUMMARY CORPORATE AUG.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** Nil

**Policy Implications:** Nil

**Strategic Plan Objective:** Responsible Government-Effective Management

**Staffing Implications:** Nil

**Notifications:** Nil

**Other Implications:** Nil

1. **Purpose of Report**

To advise Council of the status of Corporate and Information Services resolutions from July 2005.

2. **Recommendations**

That the information be received and noted.



**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** CORPORATE AND INFORMATION SERVICES

**SUBJECT:** ITEM 25 MINUTES OF CLONTARF COTTAGE  
MANAGEMENT COMMITTEE

**FILE REF:** F97/00511

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\MINUTES CLONTARF  
COTTAGE.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL

**Policy Implications:** NIL

**Strategic Plan Objective:** Community involvement-Responsible  
Government-Effective Management

**Staffing Implications:** NIL

**Notifications:** NIL

**Other Implications:** NIL

1. **Purpose of Report**

To submit the minutes of the Clontarf Cottage Management Committee meetings held on the 13 June and 11 July 2005.

2. **Recommendations**

That Council adopt the minutes of Clontarf Cottage Management Committee Meeting of the 13 June and 11 July 2005 and accompanying recommendations.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** CORPORATE AND INFORMATION SERVICES

**SUBJECT:** ITEM 26 MINUTES OF BALMAIN TOWN HALL  
MANAGEMENT COMMITTEE MEETINGS

**FILE REF:** F99/00099

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\MINUTES OF BALMAIN  
TOWN HALL .DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL

**Policy Implications:** NIL

**Strategic Plan Objective:** Community involvement –Responsible  
Government – Effective Management

**Staffing Implications:** NIL

**Notifications:** NIL

**Other Implications:** NIL

1. **Purpose of Report**

To submit the minutes of the Balmain Town Hall Management Committee Meetings held on the 16<sup>th</sup> June and 21 July 2005 to Council.

2. **Recommendations**

That Council adopt the minutes of the Balmain Town Hall Management Committee meetings of the 16 June and 21 July 2005 and accompanying recommendations.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** CORPORATE AND INFORMATION SERVICES

**SUBJECT:** ITEM 27 STATEMENT OF INVESTMENT BALANCES AS AT 31 JULY 2005

**AUTHOR & TITLE:** MICHELLE DE ROSA –ACCOUNTING OFFICER  
TREASURY/COMPLIANCE

**FILE REF:** F97/00004

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\IVESTMENT REPORT  
JULY 05.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** Investment income within budget

**Policy Implications:** NIL

**Strategic Plan Objective:** Effective Management-maximise the return to the community, manage Council's physical, financial and human resources to provide efficient services in an honest and responsible manner.

**Staffing Implications:** NIL

**Notifications:** NIL

**Other Implications:** NIL

**1. Purpose of Report**

Local Government Act Regulation No 264 Section 19 (3)(a) specified that:

“The responsible accounting officer of a Council must provide the Council with a written report to be presented at each Ordinary Meeting of the Council, setting out details of all money that the Council has invested under Section 625 of the Act”.

In accordance with the requirements of S.625 and the above Regulation, attached is a Statement of Investment Balances as at the 31 July 2005.

Furthermore, and in accordance with Local Government Act Regulation No.264 19 (3)(b), it can be certified that the investments listed have been made in accordance with the Act, the appropriate regulations and the Council's investment policies.

**2. Recommendation**

That the Statement of Investment Balances as at the 31 July 2005 be received and noted.

**3. Report****STATEMENT OF INVESTMENTS AS AT 31 JULY 2005****Fund Managed**

Reference Number	Term Invested	Financial Institution	Amount Invested \$	Monthly Interest Rate	Annual Interest Rate
N/A	N/A	Alliance Bern.	1,399,563	5.78%	5.78%
N/A	N/A	AMP	1,656,293	10.75%	10.75%
N/A	N/A	Colonial	1,659,211	5.97%	5.97%
N/A	N/A	Macquarie	1,728,301	5.56%	5.56%

NB AMP's higher interest rate is due to closing unit prices closing at a higher rate.

NB Monthly Interest rate is monthly return annualised.

Annual interest rate is average return received in 2004/2005 financial year.

**Term Deposits**

Reference Number	Term Invested	Financial Institution	Amount Invested \$	Monthly Interest Rate	Annual Interest Rate
34/99	92 days	CBA	1,690,000	5.63%	5.63%
32/03	30 days	National Bank	3,000,000	5.43%	5.43%
42/00	92 days	CBA	1,620,000	5.63%	5.63%

NB 34/99 is a Loan/investment offset facility and is reduced by loan principal every quarter.

NB 42/00 is a Loan/investment offset facility and is reduced by loan principal every quarter.

Call Accounts –CBA Cash Treasury.

Reference Number	Term Invested	Financial Institution	Amount Invested \$	Monthly Interest Rate	Annual Interest Rate
N/A	N/A	Cash Treasury	1,213,796	5.54%	5.54%

NB Cash Treasury account has a variable daily interest rate.

Floating Rate Notes

Reference Number	Term Invested	Financial Institution	Amount Invested \$	Monthly Interest Rate	Annual Interest Rate
N/A	90 days	Bank of WA	2,000,000	6.41%	6.41%
N/A	90 days	Bank of QLD	2,016,100	6.75%	6.75%
N/A	90 days	Bank of QLD	1,017,980	7.18%	7.18%
N/A	90 days	Bank of QLD	1,008,160	6.95%	6.95%
N/A	90 days	Bendigo Bank	1,000,000	6.85%	6.85%
N/A	90 days	Bank of ADL	1,000,000	6.59%	6.59%
N/A	90 days	Ethical (Green)	2,000,000	6.67%	6.67%

**TOTAL INVESTMENTS                      \$24,009,404**

Comment

The Reserve bank has left interest rates unchanged at 5.50%.

**LEICHHARDT MUNICIPAL COUNCIL****REPORT**

**DIVISION:** CORPORATE AND INFORMATION SERVICES

**SUBJECT:** ITEM 28 INFRASTRUCTURE PROGRAM REDUCTIONS

**AUTHOR & TITLE:** DAVID MARSHALL, DIRECTOR CORPORATE & INFORMATION SERVICES

**FILE REF:** F05/00030

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\INFRASTRUCTURE PROGRAM REDUCTIONS.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** Reduced budget allocation to Mainstreets of \$1,240,000 over the 3 year period 2005/06 to 2007/08

**Policy Implications:** Maintains balanced budget.

**Strategic Plan Objective:** Effective Management – maximise the return to the community, manage Council's physical, financial and human resources to provide efficient services in an honest and responsible manner.

**Staffing Implications:** Nil

**Notifications:** Reduced program will be notified in Council's budget implementation newsletter.

**Other Implications:** Nil



## 1. Purpose of Report

To finalise Council's infrastructure program after allowing for reduced parking meter revenue and increased related expenditure.

## 2. Recommendations

That Council modify its infrastructure program by reducing the budget allocation to Mainstreets by \$1,240,000 over the 3 year period 2005/06 to 2007/08, as shown in this report.

## 3. Background

When Council adopted the budget for 2005/06 in June 2005, it resolved not to increase parking meter fees. Net funding from parking meters is allocated to infrastructure, and the draft budget had incorporated an amount of \$320,000 from increased parking meter fees to be allocated to the infrastructure program. Part of the June Council resolution was to report the necessary offsetting reductions in infrastructure expenditure in the first quarter review (due in November). However as the first quarter review is some time away, it is now necessary to establish the expenditure cuts to enable proper works planning and ensure consistent and accurate budgetary information, particularly for our late August/early September newsletter. This report also brings to Council's attention other issues that will impact on the 2005/06 infrastructure budget.

## 4. Report

The total reduction in infrastructure expenditure required to offset the foregone parking meter revenue in 2005/06 is \$320,000. For the purposes of planning the three year infrastructure program, it has been assumed that the additional parking revenue will also not be received in 2006/07 or 2007/08.

In addition to this revenue reduction, there are also increased costs associated with parking meter maintenance that will reduce the amount of funding available. At the June Council meeting a tender for the maintenance of parking meters was approved. This tender was higher than the costs of maintenance in previous years and higher than the amount allowed in the 2005/06 budget. The additional cost reflected increasing labour costs and additional maintenance required on the meters as they are now four years old. The impact on the 2005/06 budget is estimated to be \$50,000.

The total reduction in funding available for infrastructure due to foregone revenue and additional maintenance expenditure, as outline above, is therefore \$370,000 pa. Over a three year period this will amount to \$1,110,000.

Consideration has been given to the most logical component of infrastructure to offset the reduced funding. The Mainstreets program was funded to the amount of \$7,935,000 over the three year budget period. Given the size of this budget and the discretionary nature of this program when compared to other infrastructure categories funded from meters such as ongoing maintenance of roads, footpaths

and drains, it is recommended that the mainstreets program be reduced by \$370,000 pa over each of the three years of the adopted program.

In addition, at the July Council meeting it was also resolved to construct a roundabout in Styles Street Leichhardt at a cost of \$130,000, with funding to be allocated from the Mainstreets budget.

In summary, it is recommended that the Mainstreets program be reduced as follows to offset reduced parking meter revenues and other expenditure increases:

**Mainstreet Program 2005/06 to 2007/08**

	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>	<b>Total</b>
<b>Initial Mainstreet budget</b>	\$3,675,000	\$1,675,000	\$2,584,984	\$7,934,984
Less:				
Reduced parking meter revenue	-\$320,000	-\$320,000	-\$320,000	-\$960,000
Increase parking meter maintenance	-\$50,000	-\$50,000	-\$50,000	-\$150,000
Styles Street roundabout	-\$130,000	\$0	\$0	-\$130,000
<b>Revised Mainstreet budget</b>	\$3,175,000	\$1,305,000	\$2,214,984	\$6,694,984
<b>Mainstreet program components:</b>				
Darling Street	\$1,865,000	\$823,600	\$874,584	\$3,563,184
Norton Street	\$1,160,000	\$326,400	\$1,195,400	\$2,681,800
Parramatta Road	\$50,000	\$50,000	\$50,000	\$150,000
Annandale	\$100,000	\$105,000	\$95,000	\$300,000

## 5. Summary/Conclusions

A reduction in Council's infrastructure program is required to offset reduced parking meter revenue, increased parking meter maintenance costs and the construction of a roundabout. This report recommends that the Mainstreet program be reduced by \$1,240,000 over the 3 year period 2005/06 to 2007/08.

## LEICHHARDT MUNICIPAL COUNCIL

# REPORT

<b>DIVISION:</b>	CORPORATE AND INFORMATION SERVICES
<b>SUBJECT:</b>	ITEM 29 4th QUARTERLY REVIEW - 2004/05 MANAGEMENT PLAN AND BUDGET
<b>AUTHOR &amp; TITLE:</b>	ROCHELLE MULDER, MANAGEMENT ACCOUNTANT DAVID MURRAY, FINANCE MANAGER
<b>FILE REF:</b>	F04/00279
<b>DATE:</b>	10 August 2007
<b>WORD PROCESSING REF:</b>	G:\bp\reports\230805\4TH QUARTER REVIEW.DOC

### DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS

<b>Financial Implications:</b>	Budget target for 2004/05 will be achieved.
<b>Policy Implications:</b>	Presents Council's progress towards achieving the priorities identified in the Management Plan and performance against key indicators.
<b>Strategic Plan Objective:</b>	Effective Management – maximise the return to the community, manage Council's physical, financial and human resources to provide efficient services in an honest and responsible manner
<b>Staffing Implications:</b>	NIL
<b>Notifications:</b>	NIL
<b>Other Implications:</b>	NIL

## **1.0 Purpose of Report**

To report on the extent to which the performance targets set by the 2004/05 Management Plan have been achieved, in accordance with Section 407 of the Local Government Act (1993).

## **2.0 Recommendations**

That Council receive and note the Report.

## **3.0 Report**

On 22<sup>nd</sup> June 2004 Council adopted the Management Plan for the three years 2004 to 2007.

The attached report provides, for each program of Council, an update on progress towards implementation of the Management Plan priorities for 2004/05, together with data on the key performance indicators.

A system of budgetary control has been established to monitor the actual income received and expenditure incurred each month, and to compare these against the adopted estimates. Council officers conduct monthly budget reviews and report any required changes to the adopted estimates quarterly to Council.

Council is currently undergoing end of year financial report preparations. The finalised and audited financial reports will be presented to Council in October. Nevertheless, from investigations undertaken to date, the 4<sup>th</sup> quarter budget review has indicated that Council will meet its budget target for the 2004/05 financial year.

## DIVISION 1 - MAYOR & GENERAL MANAGER'S OFFICE

### PROGRAM 1.1 - GOVERNANCE

#### OBJECTIVES

To manage an organisation which effectively and efficiently meets its statutory obligations and the needs of the community in an involving, responsive and transparent fashion.

#### ACTIVITIES

Co-ordinate major activities and campaigns, provide support for Councillors, give advice, provide leadership, ensure and develop corporate planning and organisational reform, meet with staff, attend regional meetings, establish priorities, promote achievements, manage precinct system, handle complaints.

#### KEY RESULT AREAS (*link to Strategic Plan*)

Strategic Plan Program	Key Result Area
1 Community Wellbeing	1.5 Community Support
5 Responsible Government	5.1 Enhanced Image
	5.2 Effective Management
	5.3 Community Involvement

#### OUTPUTS

- Modern, responsive, fiscally sound administration
- Established strategic and management planning and reporting
- Demonstrable contestability
- Relevant new initiatives
- Community and industry respect
- Improved procedures and policies
- A customer service culture
- Media profile

#### PRIORITIES

#### Timeframe

<b>Review Council's strategic plan and organisation structure</b> Stage 1 completed end 2004; stage 2 detailed review commenced June 05 and continuing. Strategic Plan review team formed, 1 <sup>st</sup> meeting in August – all day workshop	June 05 to June 06
<b>Investigate joint servicing/resource sharing opportunities</b> Limited success to date – joint purchasing with SSROC a positive gain	On-going
<b>Coordinate the ongoing organisation development program including customer service and process improvement programs</b> All 7 review teams now near completion; round 2 to commence early 2006. 5 teams have now presented to Council on pre DA, strategic plan and the customer service improvement package	On-going
<b>Promote council and its services/achievements</b>	On-going

<b>PROGRAM 1.1 - GOVERNANCE</b>
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<b>PRIORITIES</b>	<b>Timeframe</b>
<p><b>Introduce options for sustainability principles to be part of the organisation wide decision reporting, strategic planning and decision-making functions.</b>            ICLEI workshop for staff and councillors held early this year. All day workshop held in August to start the planning process under TBL principles.</p>	Commenced end 2004 and on-going
<p><b>Review senior staff delegations</b>            Completed</p>	Feb 2005
<p><b>Coordinate Council's anti amalgamation program</b></p>	On-going
<p><b>Review Council's committee structure</b>            Completed end 2004</p>	End 2004
<p><b>Review and improve the Council web site</b>            Some positive changes made but more required for a user friendly site. Funding provision made in the 2005/2006 budget</p>	On-going

<b>PROGRAM 1.1 - GOVERNANCE</b>
---------------------------------

PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
Review of Council's strategic plan and organisation structure completed	100%	Stage 1 100%
No. of significant Council organised community events organised/held successfully	3 min.	5
No. of community newsletters issued	4	5
Process improvement projects completed & implemented	6	7 completed 3 implemt'd with 4 ready to go Q1 05/06
Application median processing times at least maintained	90 days	65 days

<b>PROGRAM 1.2 - EMPLOYEE SERVICES &amp; INSURANCE</b>
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**OBJECTIVES**

To assist Council to achieve strategic and operational objectives by negotiating organisation change in partnership with management and to provide a range of human resources systems, policies, information and advice.

**ACTIVITIES**

Recruit and induct staff, design and provide training and development options, provide staff services including staff records, advice to payroll, management reports and information, exit interviews, industrial advice and representation, ensure compliance with statutory requirements (OH&S, EEO and Workers Compensation), redesign jobs, develop enterprise agreements and generally provide a consultancy service to the General Manager, Directors, Managers and Supervisors.

**KEY RESULT AREAS (link to Strategic Plan)**

Strategic Plan Program	Key Result Area
5 Responsible Government	5.2 Effective Management

**OUTPUTS**

- Effective and efficient recruitment and induction process within budget
- Staff harmony and satisfactory morale
- Legislative requirements satisfied in a timely fashion
- Organisational structure which reflects the needs of Council
- Computerised Human Resources System
- Integrated and strategic approach to Insurances and Public Liability
- Proactive Training strategy and Program

**PRIORITIES****Timeframe**

<b>Review Delegations</b> Completed	Report by Feb 2005 Completed
<b>Risk Management Plan</b> Council adopted a risk management action plan in December 2004	December 2004 - Completed
<b>Staff Climate Survey</b> Survey completed. Management Plan Consultation completed and plan finalised Refresher training for managers undertaken in May 2005	2005/06 On-going
<b>Implementation of the Area Based teams EBA</b> EBA adopted and implemented.	August 2004 - Completed
<b>Review all Council Agreements - develop organisation wide EBA</b> Review underway. Negotiation and preliminary consultation underway	June 2005 will be completed this year
<b>Introduction Drugs and Alcohol Policy - education and training of all staff</b>	October 2004 - Completed



<b>PROGRAM 1.2 - EMPLOYEE SERVICES &amp; INSURANCE</b>
--

<b>PRIORITIES</b>	<b>Timeframe</b>
<b>Negotiate EBA's for the Civil Works and Library Staff</b> Library arrangements negotiated and agreed with the Union In exchange of letters. Civil works about to start	June 2005
<b>Motor Vehicle Policy Review</b> Motor vehicle policy review completed and adopted.	December 2004 - Completed
<b>Performance Management System Review and Implementation</b> Review for childcare staff underway April 2005	April 2005 to be completed this year
<b>Personnel Policies and Procedures Review</b>	June 2005 delayed
<b>Workers Compensation / OH&amp;S</b>	On-going

<b>PROGRAM 1.2 - EMPLOYEE SERVICES &amp; INSURANCE</b>
--

PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
Redraft EEO Management Plan	Implemented Dec 2004	Completed
Reduce Worker Compensation Claims Experience (injuries/lost time)	5%	On target
Recruitment and selection timeliness	90%	90%
Employee Services operate within budget	100%	Recruitment budget overspent due to reduced allocation from previous years. Overall balanced by savings from other areas

<b>PROGRAM 1.3 - LEGAL SERVICES</b>
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**OBJECTIVES**

To provide quality legal services to Council and effectively manage legal issues.

**ACTIVITIES**

- Obtain and provide legal advice to the Council and Officers
- Defend appeals before the Land and Environment Court and in other jurisdictions
- Prosecute compliance matters
- Manage major legal issues affecting Council
- Manage legal service providers
- Maintain appropriate databases of legal matters
- Report on legal issues

**KEY RESULT AREAS (link to Strategic Plan)**

Strategic Plan Program	Key Result Area
1 Community wellbeing	1.3 Being Healthy (via prosecutions)
3 Natural Environment	3.1 Conservation and Enhancement
	3.2 Pollution Control (via prosecutions)
4 Built Environment	4.1 Housing Development
	4.2 Land Use
	4.4 Heritage Conservation
5 Responsible Government	5.2 Effective Management

**OUTPUTS**

- Best available and timely advice to the Council and staff on legal issues
- Vigorous defence of Council's decisions and ensure the best possible outcomes in litigation
- Vigorous prosecution of breaches of the legislation
- Effective management of legal issues
- Effective management of Council's legal service providers
- Council informed on the status of current legal matters
- Statistical reporting on legal matters including outcomes and costs

**PRIORITIES****Timeframe**

<b>RTA compensation case (Blackmore Park)</b> Listed for hearing 2/2005 – still on going	2004 - 2005
<b>Legal issues regarding acquisition of 2-8 Weston St East Balmain</b> On going	2004 - 2005
<b>Review legal services policy</b> Delayed due to workload from May 05	November 2005
<b>Review the success (in the Court) of LEP2000</b> On going. Detailed report due in 05/06 – arising from the Woods review	On-going

<b>PROGRAM 1.3 - LEGAL SERVICES</b>
-------------------------------------

PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
No. of Appeals lodged	65	55
No. of Compliance prosecutions	50	41
<b>Quality</b>		
% success rate in Land and Environment hearings	75%	80%*
% success rate in Compliance prosecutions	90%	94%
<b>Timeliness</b>		
Provide written advice within 14 days of request	90%	90%
<b>Cost</b>		
% of total legal and consultant costs per Appeal	\$15,000	N/A
% profit Compliance prosecutions	30%	>100%

\* Includes appeals upheld on amended plans

## **DIVISION 2 - ENVIRONMENTAL & COMMUNITY MANAGEMENT**

### **PROGRAM 2.1 - DEVELOPMENT ASSESSMENT**

#### **OBJECTIVES**

To enhance the built environment through implementation of statutory and policy requirements in the assessment of applications and in consultation with the community.

#### **ACTIVITIES**

Advice to stakeholders, assessment and reporting on applications, site visits and meetings, negotiation with applicants and other stakeholders, management of major projects, and court work.

#### **KEY RESULT AREAS (link to Strategic Plan)**

<b>Strategic Plan Program</b>	<b>Key Result Area</b>
3 Natural Environment	3.1 Conservation and Enhancement
	3.2 Pollution Control & Minimisation
	3.3 Waste Minimisation
4 Built Environment	4.1 Housing Development
	4.2 Land Use
	4.4 Heritage Conservation
5 Responsible Government	5.4 Accessibility
	5.5 Economic Development

#### **OUTPUTS**

- Determinations of applications
- Representation at Land & Environment Court
- Issue of certificates
- Reports and determinations on a range of associated applications
- Written and verbal advice to applicants and the community
- Management of major development projects

#### **PRIORITIES**

#### **Timeframe**

<b>Improve application assessment time</b>	On-going
<b>Implement Organisational Development Program project, concentrating on improving customer service in terms of Application lodgement process and practice</b> Implemented & being monitored	December 2004
<b>Review target times for Development Application assessment with a view to establishing targets based on complexity of development</b> Times reviewed – will be implemented as part of Woods Review	By March 2005

<b>PROGRAM 2.1 - DEVELOPMENT ASSESSMENT</b>
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PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
No. of applications processed (all applications)	1,700	2001
<b>Quality</b>		
Assessment meeting statutory requirements	No Successful third party appeals	No Successful third party appeals
<b>Timeliness</b>		
Median calendar days required to process all applications	90	65
Median calendar days required to process all certificates	15	25

<b>PROGRAM 2.2 - COMPLIANCE</b>
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**OBJECTIVES**

To enhance and protect the quality of the environment, amenity and public health standards, through ensuring compliance with relevant legislation and approvals; and to ensure that environmental and other standards as set out in law and policy are maintained. This is achieved by internal technical staff, as well as Council Inspectors and Community Parking Officers.

**ACTIVITIES**

Pro-active patrols, inspections, investigations, reporting, prosecutions, enforcement and education.

**KEY RESULT AREAS (link to Strategic Plan)**

Strategic Plan Program	Key Result Area
1 Community Wellbeing	1.3 Being Healthy
2 Transport	2.2 Parking
	2.3 Road Safety
3 Natural Environment	3.1 Conservation and Enhancement
	3.2 Pollution Control & Minimisation
4 Built Environment	4.1 Housing Development
	4.2 Land Use
	4.4 Heritage Conservation
5 Responsible Government	5.4 Accessibility

**OUTPUTS**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Development compliance</li> <li>• Environmental standards</li> <li>• Public health standards</li> <li>• Public safety (fire, hoardings, etc.)</li> </ul> | <ul style="list-style-type: none"> <li>• Animal control</li> <li>• Footpath licensing</li> <li>• Abandoned vehicles</li> <li>• Parking enforcement</li> </ul> |
|---|---|

**PRIORITIES****Timeframe**

<b>Industry audit to be commenced</b> Commenced by September 2004 and on-going	January 2005
<b>Pro active patrols of construction sites to be increased:</b>  Compliance Division launched a "Site Right Program" in the second half of 2004. This Program was implemented due to Council's Staff initiative in the Business Excellence Program conducted in 2004.  Council's Corporate System GEAC has been modified to record all inspections carried out under the "Site Right Program". These inspections are carried out and recorded by Council's Rangers and to date there has been a decrease in poor site management in the Municipality.  Ongoing Issues Relating to the "Site Right Program", are;	On-going

<ol style="list-style-type: none"> <li>1. Ongoing GEAC Training for Staff</li> <li>2. Assessing the implementation of the new GEAC Inspection Module and the possible benefits that might be gained by linking this new module with the exiting Site Right Inspection results which are currently recorded against the Development Consent in the Applications Module.</li> <li>3. Obtain and analyse guidelines from the EP&amp;A that relate to effective site management with the possibility of enhancing Council's existing program.</li> </ol>	
<p><b>Essential Services Register to be established:</b></p> <ul style="list-style-type: none"> <li>• Commenced by December 2004 and being extended on an on-going basis</li> </ul> <p>This Register has been established in Council's Corporate System GEAC, Licensing Module.</p> <p>To date, 250 premises have been lodged in the Essential Fire Safety Services Register, ranging from Places of Public Entertainment, Boarding Houses, Residential Flat Buildings, Commercial &amp; Industrial Properties, etc. The Licensing Module allows tracking of Annual Fire Safety Statements, Notices of Proposed Order, Orders, Penalty Infringement Notices, Caution Letters and records the "Purpose Codes" relevant to each individual property.</p> <p>Council is also in the process of acquiring an Inspection Module for the GEAC Corporate System, which may be integrated with the Essential Fire Safety Register (Licensing Module) to allow a comprehensive reporting program for each individual premises.</p>	December 2004



<b>PROGRAM 2.2 - COMPLIANCE</b>
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<b>PERFORMANCE INDICATORS</b>		<b>2004/05 TARGET</b>	<b>QTR 4 YTD</b>
<b>Quantity</b>			
No. of customer requests received and actioned:	Planning/ Building (EPA)	850	852
	Health (LGA)	300	400
	Pollution (POEO)	175	108
	Animals	400	554
	Abandoned Cars	1,200	801
	General	600	378
Frequency of residential parking permit area patrols		Every area once per week	Every area once per week
Frequency of metered parking area patrols (subject to full staffing)		Every area five times per week	Every area five times per week
<b>Quality</b>			
% of complaints actioned within set time frame. (Compliance)		90%	94%
% of complaints actioned within set time frame. (Inspectors)		90%	91%
% of frequency that the parking zones are patrolled within set time frame.		90%	98%
<b>Timeliness</b>			
No. of working days to acknowledge complaints.		2	1.75

## PROGRAM 2.3 - STRATEGIC ENVIRONMENTAL PLANNING

### **OBJECTIVES**

To plan to produce a sustainable living and working environment for Leichhardt that reflects community aspirations, enhances the natural and built environment and preserves local heritage.

To ensure a broad range of community and cultural facilities, services and programs are available to all sections of the community through direct provision and through support and advocacy.

In a partnership approach to assist clubs and sporting organisations in an advocacy role to other spheres of government. To work collaboratively with community on the enhancement of recreational programs and facilities. To develop, implement and review policies and standards in the provision of recreation within the Municipality.

### **ACTIVITIES**

Consultations, research, submissions, grant and award applications, exhibitions, reporting, policy development, education and training.

Research needs, provide information, maintain information data base, develop policy, plan community and cultural services and facilities, advocate on behalf of community, plan and conduct programs, resource community groups and events. Maintain properties and specify service standards. Develop and provide recreational and food programs for seniors. Provide developmental support to the community in the aged youth and disability sectors.

- Parks Plans of Management – development and monitoring of implementation.
- Provision of assistance to clubs with grant applications to other spheres of government.
- Community consultation.

### **KEY RESULT AREAS (*link to Strategic Plan*)**

Strategic Plan Program	Key Result Area
1 Community Wellbeing	1.1 Social and Support Services
	1.2 Recreation Provision
	1.3 Being Healthy
	1.4 Cultural Development
	1.5 Community Support
2 Transport	2.1 Active sustainable transport (Alternative Travel)
	2.2 Parking
	2.3 Road Safety
3 Natural Environment	3.1 Conservation & Enhancement
	3.2 Pollution Control & Minimisation
	3.3 Waste Minimisation
4 Built Environment	4.1 Housing Development
	4.2 Land Use
	4.4 Heritage Conservation
	4.5 Commercial Development
	5 Responsible Government
	5.4 Accessibility
	5.5 Economic Development

## PROGRAM 2.3 - STRATEGIC ENVIRONMENTAL PLANNING

**OUTPUTS**

- Local environmental plans
- Design guidelines
- Transport strategy
- Local area traffic management plans
- Bike plan
- Planning certificates
- Building and development industry forums
- Master plans
- Council policy, plans & studies
- Grant applications
- 1 festival
- Hannaford Seniors Community Centre
- Recreation programs for youth and children
- Manage/support peak committees
- Provision of professional advice to Council and local sporting organisations on recreation and leisure issues
- Budget management within accountability
- Customer service
- Promotion of Council services and facilities
- Implementation program
- Environment strategy
- Development control plans
- Developer contribution plans
- State of the environment report
- Education & promotion programs
- Road safety strategic plan
- Analysis of State & Federal policies
- Population profiles
- Consulting services
- Printed information
- Events / seminars / forums
- Support groups
- Social plans
- Policies for the development and delivery of recreation
- Parks Plans of Management
- Advocacy

**PRIORITIES****Timeframe**

<b>PRIORITIES</b>	<b>Timeframe</b>
<b>Social Plan Review</b> Social Plan endorsed by Council on 26/4/05	Complete
<b>B &amp; D Industry Forum</b> Forum undertaken August 04 and scheduled for June 05	Bi-Annual
<b>Developer Contributions Plan Review</b> <b>Open Space, Transport &amp; Access, Community Facilities</b> Open Space & Community complete. Transport is currently being scrutinised by legal advisors	Transport – June 2005
<b>Cities for Climate Protection Review</b> Complete. Councillor/staff presentation March 2005	Complete
<b>Comprehensive SOE Review</b> Executive Summary complete Nov 2004. Comprehensive Report June 2005.	June 2005
<b>Environmental Strategy</b>	June 2005
<b>Crime Prevention Plan</b> Referred to Attorney General September 2004 and Feb 2005 (amended)	Complete
<b>Recreation Needs Study</b> Study commissioned Oct 2004, completion mid 2005	June 2005
<b>Parramatta Rd Urban Renewal Strategy Stage 1</b> Study commissioned Dec 2004. Draft presented to Councillors April 05 – Final Plan scheduled for May 05	May 2005
<b>Town Plan Review</b> Awaiting final Guidelines from DIPNR	January 2006

<b>PROGRAM 2.3 - STRATEGIC ENVIRONMENTAL PLANNING</b>
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PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity and Timeliness</b>		
<b>ENVIRONMENT POLICY</b>		
Review Implementation of Local Action Plan for Greenhouse Gas Reduction	Annually	Complete & ongoing
SOE Report (completion)	Annual report	Complete
Schools Environmental Education Newsletter	Quarterly	Two school programs
Workshops & street stalls for environmental education	8 events	10
Participation in regional environmental committee meetings	10 per year	10
<b>URBAN PLANNING</b>		
Implementation of new planning legislation.	Ongoing	Ongoing
Leichhardt Town Plan implementation (training sessions)	Monthly	12
B & D Industry Forums	Quarterly	12
No. of Planning Certificates	2,100	1869
<b>TRANSPORT PLANNING</b>		
Monitor implementation of LATM plan	Monthly report	12 (in conjunction with Infra sect)
<b>ROAD SAFETY</b>		
Road safety program monitoring	Monthly report	12
Road safety newsletter	Quarterly	Integrated with Env Newsletter
Walk to School Project	New Sch. cluster	Complete
Road safety speed & pedestrian projects	Implement project	Complete
Road Safety Action Plan	Annually	Complete
<b>COMMUNITY DEVELOPMENT</b>		
No of Youth attending holiday programs annually	750	750+
No of annual events implemented for children & youth	6	10+
No of activities provided for holiday programs annually	36	40+
No of external funding submissions made	3	4
No of discussion papers produced	2	3
No of groups using Hannaford Community Centre pw	23	25+
Average usage of Hannaford Community Restaurant pw	25	25+
Major submission reports within 1 month of estimated completion date	80	60
<b>RECREATION PLANNING</b>		
Plans of Management	3	3
Education Programs	2	2
Publication of recreation newsletters pa	4	4
Deliver Major recreation events	2	3

<b>PROGRAM 2.3 - STRATEGIC ENVIRONMENTAL PLANNING</b>
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PERFORMANCE INDICATORS (Cont'd)	2004/05 TARGET	QTR 4 YTD
<b>Quality</b>		
<b>GENERAL</b>		
Industry satisfaction with environmental policies (B&D forum)	70%	70%
Road safety projects \$2,000+ satisfactorily acquitted	100%	100%
Schools involved in RS & environmental programs	50%	50%
No. of Planning Certificates completed within 4 days	100%	99%
<b>COMMUNITY DEVELOPMENT</b>		
% of social plan recommendations implemented	90%	90%**
% of parents/youth rating holiday programs as satisfactory	90%	98%
% of services/youth/children rating events & programs as satisfactory	90%	98%
% of seniors satisfied with opportunities for socialisation and recreation	90%	95%***
<b>RECREATION PLANNING</b>		
% of clubs satisfied with support	90%	95%
% of casual users satisfied with facilities	90%	90%****
<b>Cost</b>		
<b>RECREATION PLANNING</b>		
Cost of program per capita	\$4.00	\$4.00 est

\* In conjunction with Infrastructure & Service Delivery

\*\* The 90% target although achieved relates to Social Plans dating back to 1997. The new Social Plan adopted in April introduces contemporary targets which will need evaluation time and different criteria.

\*\*\* This figure relates to users of Council aged facilities, not the wider community. A more informed response will be available when the Social Plan is evaluated.

\*\*\*\* This figure relates to feedback for all Council facilities. A more accurate figure will be available when the Strategic Recreation Plan is finished (August 2005).

<b>PROGRAM 2.4 - ADMINISTRATIVE SUPPORT</b>
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**OBJECTIVES**

To provide the necessary leadership, management and support to ensure the efficient operation of the Environmental Management Division.

**ACTIVITIES**

- Strategic planning and leadership
- Establishment of Divisional goals
- Systems review
- Development and implementation of operational plans

**KEY RESULT AREAS (link to Strategic Plan)**

Strategic Plan Program	Key Result Area
5 Responsible Government	5.2 Effective Management

**OUTPUTS**

- Business plans
- Operational plans
- Procedure guides

**PRIORITIES****Timeframe**

Review business and operational plans	Ongoing
Review divisional structure	Ongoing
Review division procedures and performance targets	Ongoing

<b>PROGRAM 2.4 - ADMINISTRATIVE SUPPORT</b>
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PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
Systems review undertaken	Regular review and update	Regular review and update
Procedure guides	Regular review and update	Regular review and update
Business plans	Regular review and update	Regular review and update
File access applications	3,000-4,000	161
<b>Timeliness</b>		
Systems review	Annually	Annually
Business plans	Annually	Annually
Procedure guides	Annually	Annually
File access applications	5 days	10-15 days

## **DIVISION 3 - INFRASTRUCTURE & SERVICE DELIVERY**

### **PROGRAM 3.1 - INFRASTRUCTURE MANAGEMENT**

#### **OBJECTIVES**

To create and maintain Council's infrastructure assets, and to maximise the economic life of these assets by ensuring they are identified, recorded, condition rated and prioritised for programmed maintenance and improvement.

#### **ACTIVITIES**

Assess infrastructure condition, plan maintenance cycles, apply for grants, give advice, design detail and project manage, respond to requests and complaints.

#### **KEY RESULT AREAS (link to Strategic Plan)**

Strategic Plan Program	Key Result Area
2 Transport	2.1 Alternative Travel
	2.2 Parking
	2.3 Road Safety
3 Natural Environment	3.2 Pollution Control & Minimisation
4 Built Environment	4.1 Housing Development
	4.2 Land Use
	4.3 Infrastructure Maintenance & Provision
	4.4 Heritage Conservation
5 Responsible Government	5.4 Accessibility

#### **OUTPUTS**

- Maintained & accessible infrastructure
- Designs and specifications
- DA advice
- New assets
- Improved Street Lighting
- Rolling works programs
- Reduced waterway pollution
- Reduced exposure to risks
- Traffic & parking management



<b>PROGRAM 3.1 - INFRASTRUCTURE MANAGEMENT</b>
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<b>PRIORITIES</b>	<b>Timeframe</b>
<p><b>Continued infrastructure improvement programs for roads, footpaths, drains, seawalls &amp; buildings (including public toilets) in line with funds from the special rate increase &amp; parking meter revenue.</b></p> <p><b>PROGRESS OF WORKS</b></p> <p><b>Infrastructure - Footpaths</b></p> <ul style="list-style-type: none"> <li>• A total of 1,245m<sup>2</sup> of asphalt footpath and 873m<sup>2</sup> of concrete footpath completed in the 1st quarter.</li> <li>• A total of 1,215m<sup>2</sup> of asphalt footpath and 926m<sup>2</sup> of concrete footpath completed 2<sup>nd</sup> quarter.</li> <li>• A total of 822m<sup>2</sup> of asphalt footpath and 1277m<sup>2</sup> of concrete footpath completed 3<sup>rd</sup> quarter.</li> <li>• A total of 3074m<sup>2</sup> of asphalt footpath and 3698m<sup>2</sup> of concrete footpath completed 4th quarter.</li> <li>• Manning Street footpath constructed 4th quarter.</li> </ul> <p><b>Infrastructure - Kerb &amp; Gutter</b></p> <ul style="list-style-type: none"> <li>• Roberts Street design completed 1<sup>st</sup> quarter.</li> <li>• Punch Street design completed 2<sup>nd</sup> quarter.</li> <li>• Booth Street design completed 2<sup>nd</sup> quarter</li> <li>• George Street design completed 2<sup>nd</sup> quarter</li> <li>• Stage 2 Easter Street kerb &amp; gutter works completed 2<sup>nd</sup> quarter</li> <li>• Elswick Lane design completed 2<sup>nd</sup> quarter</li> <li>• Hamilton Street Car Park Design commenced 2<sup>nd</sup> quarter</li> <li>• Lilyfield Road kerb &amp; Gutter completed 4<sup>th</sup> quarter</li> </ul> <p><b>Infrastructure - Buildings &amp; Wharves</b></p> <ul style="list-style-type: none"> <li>• Annandale Town Hall. Painting of front façade completed 1<sup>st</sup> quarter.</li> <li>• Yurulbin Point Wharf. Shelter Shed repaired 1<sup>st</sup> quarter.</li> <li>• Dawn Fraser Pool superstructure repairs completed 1<sup>st</sup> quarter.</li> <li>• Dawn Fraser Pool kiosk completed 1<sup>st</sup> quarter.</li> <li>• Leichhardt Town Hall. Repairs to eastern walls completed 1<sup>st</sup> quarter.</li> <li>• Administration Building ceiling tiles replaced 2<sup>nd</sup> quarter</li> <li>• Administration Building 1<sup>st</sup> floor washrooms upgraded 4th quarter</li> <li>• Leichhardt Town Hall Alderman's Room air conditioner installed 2<sup>nd</sup> quarter</li> <li>• Balmain Baby Health Centre air conditioner installed 2<sup>nd</sup> quarter</li> <li>• Leichhardt Park Wharf Upgrade – Design finalised and approved by Steering Committee 2<sup>nd</sup> quarter</li> <li>• DA for administration building lodged 4<sup>th</sup> qtr.</li> <li>• Administration building 1<sup>st</sup> floor carpet replaced 3<sup>rd</sup> quarter</li> <li>• Refurbishment of Balmain Glasshouse completed 4<sup>th</sup> quarter.</li> </ul>	<p>12 month program</p>

<p><b>Infrastructure - Sea Walls</b></p> <ul style="list-style-type: none"> <li>Sea Wall design for Yurulbin Point completed. The development application for the project has been lodged with the Maritime Authority (ex Waterways).</li> </ul>	
<p><b>Implement the high priority local area traffic management projects identified in the adopted LATM scheme.</b></p> <p><b>Traffic</b></p> <ul style="list-style-type: none"> <li>Prospect and Balmain road kerb extension completed 4th quarter</li> <li>NE Annandale LATM Rose &amp; Trafalgar St completed and 4th quarter with works commencing in June</li> <li>View and Booth Street traffic intersection design finalised 4th quarter</li> <li>Darling Street 40km Project Designs completed and approved by the RTA for Darling/King St, Darling/Church, Darling/Loyalty Square, Darling/Eaton St, Darling/McDonald St &amp; Darling/Nicholson St, with works commencing during June.</li> <li>Mullens Street road widening design completed 1st quarter.</li> <li>Styles Street Traffic Calming Stage 1 (2 flat top road humps) completed 2nd quarter.</li> <li>Mullens Street at Reynolds Street 40km Project design commenced 2nd quarter.</li> <li>Mullens Street at Mansfield Street 40km raised pedestrian crossing completed 3<sup>rd</sup> quarter.</li> <li>William Street angled parking design installed 4<sup>th</sup> quarter</li> </ul>	12 month program
<p><b>Review of residents parking scheme</b></p> <ul style="list-style-type: none"> <li>Parking Scheme Focus Groups held for the areas of Leichhardt, Rozelle &amp; Balmain</li> <li>Information brochure prepared and distributed to residents along with Parking Permit renewal applications 1<sup>st</sup> quarter.</li> <li>2004-2006 Parking Permits issued 2<sup>nd</sup> quarter.</li> </ul>	12 month program
<p><b>Develop and implement maintenance intervention standards for all assets to address risk management requirements</b></p> <ul style="list-style-type: none"> <li>A Footpath Inspection and maintenance policy, including intervention levels prepared and endorsed by Council in September 2004</li> </ul>	12 month program
<p><b>Update and monitor progress of Council's Stormwater Management Plan.</b></p> <p><b>Stormwater Drainage</b></p> <ul style="list-style-type: none"> <li>Campbell Street drainage works completed 1st quarter.</li> <li>Dock Road/Rowntree Street drainage works completed 1st quarter.</li> <li>Johnson Street drainage works completed 1st quarter.</li> <li>Albion Street/Macquarie Street drainage design completed 1st quarter.</li> <li>Mullens Street drainage extension completed 2<sup>nd</sup> quarter.</li> <li>Council approved to commence flood study for entire LGA in 2<sup>nd</sup> qtr.</li> </ul>	12 month program

<p><b>Implement the narrow streets program</b></p> <ul style="list-style-type: none"> <li>• Narrow Streets Program. Trial Shared Zone in Foucart Street in progress 1<sup>st</sup> quarter.</li> <li>• Consultation/Evaluation of Foucart Street trial undertaken 2<sup>nd</sup> quarter.</li> <li>• Additional trials in 2 precincts: Balmain (Phillip, Short &amp; Spring Streets) and Rozelle (Springside, Callan, McCleer Streets) approved by RTA in 3<sup>rd</sup> quarter and construction 90% completed 4<sup>th</sup> quarter.</li> </ul>	12 month program
<p><b>Continued Implementation of DDA Action Plan</b></p> <ul style="list-style-type: none"> <li>• A total of 22 Kerb Ramps completed in the 1st quarter</li> <li>• A total of 14 Kerb Ramps completed in the 2<sup>nd</sup> quarter</li> <li>• A total of 15 Kerb Ramps completed in the 3<sup>rd</sup> quarter</li> <li>• A total of 66 Kerb Ramps completed in the 4th quarter</li> <li>• Proposed disabled toilet for Victoria Road not supported by the access committee due to the grade of footpath.</li> <li>• Currently Investigating disabled toilet for Harry Hannaford Centre and Blackmore Oval.</li> </ul>	12 month program

<b>PROGRAM 3.1 - INFRASTRUCTURE MANAGEMENT</b>
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PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
No of stormwater pollution control devices installed per year	12	15 (currently being installed)
No designs completed for capital works program per year	25	44
No of kerb ramps installed per year	95	117
Square metres of footpath reconstructed per year	14,000	13,130
No. of localised flooding problems rectified per year	4	4
<b>Quality</b>		
Reduction in public liability claims (33 in 1998/99)	20	78
Value of actual expenditure on infrastructure compared to the required expenditure to achieve a 5-year satisfactory condition.	95%	61%
Reduction in number of potholes reported (212 in 1998/99)	130	228
<b>Timeliness</b>		
% Public Liability reports actioned within 21 days	90%	70%
% of DA assessments actioned within 21 days	90%	42% (A total of 872 completed an increase of 25%)
<b>Cost</b>		
% of actual projects completed to budget	95%	90%

## PROGRAM 3.2 - INFRASTRUCTURE & SERVICE DELIVERY

### OBJECTIVES

To repair, clean and landscape existing assets in accordance with prescribed levels of service, collect residual waste and recyclable material, and build new assets.

### ACTIVITIES

Facilitate mechanisms for reuse and recycling, collect residual waste, repair and construct infrastructure, clean and weed public places and drains, implement disaster management, provide and maintain fleet, prepare and implement landscape and main street improvement plans.

### KEY RESULT AREAS (*link to Strategic Plan*)

Strategic Plan Program	Key Result Area
1 Community Wellbeing	1.2 Recreation Provision
3 Natural Environment	3.1 Conservation & Enhancement
	3.2 Pollution Control & Minimisation
	3.3 Waste Minimisation
4 Built Environment	4.3 Infrastructure Maintenance & Provision
5 Responsible Government	5.4 Accessibility

### OUTPUTS

- Waste and recycling collection – domestic and commercial
- Building and fleet maintenance
- Clean and maintained parks and streets
- Improved streetscapes / main streets
- New and re-landscaped parks

### PRIORITIES

### Timeframe

<p><b>Increase parks maintenance service levels in line with community expectations. Improve contractor weed control; benchmarking &amp; resource sharing investigations; available funds; &amp; education/communication programs.</b></p> <ul style="list-style-type: none"> <li>• Area Base EBA signed and implemented 1<sup>st</sup> quarter</li> <li>• Non-chemical weed control contract extended till July 05 and new contract being prepared.</li> <li>• New 'Green Machine Street Sweeper' delivered 3<sup>rd</sup> quarter and assisting with parks, footpaths and lane sweeping.</li> <li>• Bushcare – Biodiversity Officer appointed 3<sup>rd</sup> quarter</li> <li>• Successful in obtaining Sharing Sydney Harbour Access Grant \$ for \$ funding for Balmain High School Foreshore Link (\$70,000), Dinghy Storage Racks Duke St Reserve (\$2,750). Soft Water Access Leichhardt Park (\$8,700).</li> <li>• Successful in obtaining Metropolitan Greenspace Grant (\$67,500) for extension of Mort Bay Park pathways</li> <li>• Successful in obtaining a Saluting their Service Commemoration Grant of \$4,000 for restorations to the Hinsby Park War Memorial</li> </ul>	On-going
<p><b>Investigate the resourcing &amp; provide support for community volunteers (Friends of the Park).</b></p> <ul style="list-style-type: none"> <li>• Initial meeting held with Friends of the Parks 1<sup>st</sup> quarter</li> <li>• Subsequent meetings held in 2<sup>nd</sup> and 3<sup>rd</sup> quarter</li> </ul>	On-going

<ul style="list-style-type: none"> <li>• Initial database for community volunteer groups has been developed.</li> <li>• Council has identified all parks that have friends / volunteer groups associated with them.</li> <li>• One-on one interviews carried out with main groups at specific sites</li> <li>• Council has inspected, Hogan, Spindlers, Piper Street, Elkington, King George, Birrung, Thornton Park and Whites Creek with a representative of each volunteer group. Program of works developed outlining what resources, materials and assistance is required for the year.</li> <li>• Promotion and recruitment drive for community volunteers commenced with forms distributed to groups seeking input on promotion ideas for the next 12 months. Meeting held 4<sup>th</sup> quarter to coordinate the promotion strategy with groups.</li> <li>• General Safe Operating Procedures prepared and specific procedures for each location are being developed</li> <li>• Council will provide safety induction for new members and provide assistance on promotion days.</li> <li>• Bushland Biodiversity Officer recruited 3<sup>rd</sup> quarter and has prepared promotion material for this years Planet Ark Day sites – Birrung &amp; King George Parks</li> <li>• Promotional brochure of bushcare sites prepared 4<sup>th</sup> quarter</li> </ul>	
<p><b>Implement service delivery improvements generally in parks/streetscapes &amp; civic works in line with benchmarking &amp; resource sharing outcomes.</b></p> <ul style="list-style-type: none"> <li>• Cloudmaster floodlight and irrigation software and hardware installed 1<sup>st</sup> quarter</li> <li>• Playing Field Renovation Programme including decompaction, fertilising and broadleaf weed control completed in 2<sup>nd</sup> quarter</li> <li>• Automatic underground irrigation systems installed at Birchgrove Oval, Blackmore Oval and Cohen Park 1<sup>st</sup> quarter</li> <li>• Improved works request system for all civil works activities</li> <li>• Certificate 3 - Horticulture in Local Govt. for 23 Parks &amp; Streetscapes staff commenced 4<sup>th</sup> quarter</li> <li>• Certificate 3 training arranged for civil works staff</li> <li>• Area based teams sequentially swapping 2-stroke small plant such as mowers and line trimmers over to more environmentally friendly 4-stroke machinery 3<sup>rd</sup> quarter – three crews changed over in 4<sup>th</sup> quarter</li> </ul>	On-going
<p><b>Implement parks &amp; mainstreet improvement programs</b></p> <p><b>Mainstreet</b></p> <ul style="list-style-type: none"> <li>• Darling Street Mainstreet improvement works between Bruce Street and Nelson Street, Rozelle, completed 1st quarter</li> <li>• Gladstone Park frontage improvement and toilets, DA approved completed and tender sought</li> <li>• Norton Street near William Street completed</li> <li>• Norton Street from Italian forum to Dot Lane design completed</li> <li>• Norton Street streetscape Master plan exhibited during 3<sup>rd</sup> Quarter</li> <li>• Council resolve to undertake main street works in Darling Street from Rowntree to Phillip Street Balmain and Red Lion to Belmore Street Rozelle.</li> <li>• Norton St Streetscape masterplan prepared and reported to Council 4<sup>th</sup> quarter</li> <li>• Annandale Mainstreet works including the refurbishment of</li> </ul>	On-going

<p>existing garden beds and the construction of new beds commenced 4<sup>th</sup> quarter</p> <p><b>Park Improvements</b></p> <ul style="list-style-type: none"> <li>• Leichhardt Park pedestrian / cycleway completed 1<sup>st</sup> quarter.</li> <li>• Marr Reserve Playground upgrade completed 1<sup>st</sup> quarter.</li> <li>• Pine square playground installation completed 2<sup>nd</sup> quarter.</li> <li>• Cahill St playground upgrade completed 3<sup>rd</sup> quarter.</li> <li>• Shade structure for Thornton Park to be installed April 2005.</li> <li>• Hinsby Park playground consultation and ordering of new equipment completed 3<sup>rd</sup> quarter. Installation completed May 2005.</li> <li>• Development Application approved for remediation of Mort Bay Site 1<sup>st</sup> quarter and remediation commenced – 80% completed.</li> <li>• Retaining wall works completed 4<sup>th</sup> quarter.</li> <li>• Landscape documentation for Site C Mort Bay Park further developed 2<sup>nd</sup> quarter. Documentation completion in 3<sup>rd</sup> quarter ready for tender in 1<sup>st</sup> quarter 2005/2006.</li> <li>• Contract let for the refurbishment of The Labyrinth at Whites Creek Valley Park 3<sup>rd</sup> quarter. Sequential revegetation works to be carried out over next 12-18 months.</li> </ul>	
<p><b>Implement LCAMP initiatives including signage, fencing &amp; bins</b></p> <ul style="list-style-type: none"> <li>• LCAMP signage installation commenced 1<sup>st</sup> quarter</li> <li>• Signage installed at all major and district parks 2<sup>nd</sup> quarter.</li> <li>• Majority of small and pocket parks signage installed 2<sup>nd</sup> quarter</li> <li>• Signage installation, including removal of old advisory dog signage completed 3<sup>rd</sup> quarter</li> <li>• Fencing requirements identified at playgrounds and quotes sought 2<sup>nd</sup> quarter. Fencing installed at Birchgrove Park and King George Park 4<sup>th</sup> quarter.</li> <li>• Dog tidy bag dispensers installed on reverse side of LCAMP signage at major park entrances.</li> <li>• New 240 litre bins and additional dog bag dispensers installed in parks 2<sup>nd</sup> quarter.</li> </ul>	On-going
<p><b>Implement programs in accordance with Council &amp; community waste minimisation priorities and the Local Government Action Plan under the NSW Waste Avoidance and Resource Recovery Strategy.</b></p> <p><u>Regional Recycling Disposal Contract</u></p> <ul style="list-style-type: none"> <li>• Ongoing meetings of the Regional Recycling Waste Mrg's group, bi- monthly</li> <li>• Input into Visy Regional Education Program - adopted by Regional Waste Mgrs Group: <ul style="list-style-type: none"> <li>○ Development of Recycling Fact Sheets</li> <li>○ Development of Bin mascots Cassy the Can/Billie the Box</li> <li>○ Outdoor Billboard Advertising – 'Recycling has real Returns', Norton/Marion Sts, Leichhardt for 3 months</li> <li>○ Advertisement in 'Eco' section Sydney Morning Herald</li> <li>○ Christmas Local Media Campaign – full page add X 2 weeks The Courier</li> <li>○ Shopping Centre displays and posters for public place, distribution to schools/libraries</li> <li>○ Development of campaign messages for Shop a Docket Plastic Bag Campaign</li> </ul> </li> </ul>	On-going to 2014

- Plastic Bag Campaign:
  - Advertising for World Environment Day – avoid plastic bags
  - Rollout of canvas bag with educational message to carry recycling to recycling bin – over 2,000 respondents
- Development of recycling campaign for National recycling Week, including cinema and bus advertising.
- Invitation to all primary schools in the LGA for educational site visit to Visy recycling Centre & curriculum based workshop.
- Composting/wormfarming & personal care/non-toxic cleaning workshops offered to all schools in the LGA. 7 schools participated.

### Recycling Service Review

Community consultation/education program including:

- Ongoing meetings/coordination with Consultants
- In house workshop - Analysis of stakeholder positions
- Development /testing of campaign messages

Implementation of the campaign:

- Briefing presentations to Environment, Access & Precinct Ctt's & Councillors
- Posters – A series of A1 and A3 posters in bus shelters/Shopping Centre displays
- Postcards to all single dwellings
- Newsletter to every household
- 9 shopping Centres displays at various locations
- 2 drop in days/evening
- Customer Service briefing/feedback option
- Media Release and advertising
- Website information/feedback option
- 8 Focus group sessions including Council staff, narrow streets, random group
- Follow up phone calls/emails to resident inquiries
- Council report - Adoption of recommendations

Communication program

Follow up re the outcomes of the consultation campaign, including:

- Customer Service email briefings on outcomes
- Article in Council's December Newsletter, distributed to all households.
- Information on Council's website.
- Letter regarding outcomes to all Precincts
- Letter regarding outcomes to all focus group participants.

Implementation of the recycling bin and crate rollout

- Count of all existing recycling bins and crates in service for both single and mutli unit dwellings across the whole LGA
- 1st letter to residents re bin orders and ongoing educational information and follow up responses



- Development & set up of static recycling displays at Annandale & Lilyfield community centres; Hannaford centre; Aquatic Centre; Leichhardt & Balmain libraries
- Development & presentation of 12 shopping centres displays at Norton Plaza, Annandale shopping Centre; Leichhardt Market, Loyalty Square Balmain & Rozelle markets
- Development of information for website on new recycling service
- 2<sup>nd</sup> reminder letter to residents re bin orders and ongoing educational information and follow up responses
- Development & delivery of Resident Information Pack for all residents:
  - Council message
  - Recycling brochure
  - Calendars X 24 types
- Development of educational bin stickers for all outgoing bins/crates
- Series of advertisements in local media re bin rollout
- Development of reject bin stickers and educational flier
- Ongoing Citizen Service Centre briefings

#### Recycling Collection Contract

- Tender for manufacture and delivery of MGB's & crates advertised
- Tender for recycling collection contract advertised
- Development of timeframe/task list for roll out of new service incorporating the Department of Environment & Conservations (DEC) Model 'Service Development Timeline'
- Report to Council in February recommending United Resource Management Pty Ltd be awarded the tender for the recycling collection contract. This was adopted.
- Report to Council in February recommending Nylex Corporation Pty Ltd be awarded the tender for both the manufacture and delivery of MGB's & Crates. This was adopted.
- Half day induction for URM & Council staff incorporating Council's Code of Conduct, O H & S requirements, contractual obligations and educational presentations. Attendance by all URM staff involved in Leichhardt contract.
- Launch of the recycling service by Mayor of Leichhardt Council
- Rollout of 23,000 bins/crates across the LGA

#### Composting of Putrescible Waste (garden & food organics)

Report to Council on the options for a collection process for food organics and a proposal for a joint contract for the receipt and processing of garden and food for composting.

- Initial discussion held with Inner Sydney Waste Managers Group in February regarding possibility of regional contract for processing of garden & food organics.
- Regional contract ongoing item on Agenda of Inner Sydney Waste Managers Group & Department of Environment & Conservation, with all Council's seeking in principle approval.

<p><b>Continuing education for resource recovery / waste avoidance:</b></p> <p><u>Purchasing Policy</u></p> <ul style="list-style-type: none"> <li>• Development of staff information session for the environmental objectives of the Purchasing Policy.</li> <li>• Delivery of Sustainable Purchasing component of the Purchasing Policy information session to 10 groups incorporating, Compliance, Infrastructure &amp; Service Delivery, indoor &amp; outdoor staff, Corporate Services, Libraries, Leichhardt Park Aquatic centre, Childcare &amp; Home Maintenance.</li> </ul> <p><u>Waste Not DCP</u></p> <ul style="list-style-type: none"> <li>• Update on Waste Not DCP &amp; resources to Assessment Planners</li> <li>• Training in conjunction with the Department of Environment &amp; Conservation: <ul style="list-style-type: none"> <li>○ 24 staff from Customer Service; Assessments; Strategic Planning &amp; Compliance</li> </ul> </li> <li>• Regional meeting with DEC</li> <li>• Feedback from DEC re appointment of 2 regional DCP officers for the inner west regional group (Ashfield, Auburn, Canada Bay, Strathfield, city of Sydney) – funding arrangements still to be confirmed.</li> </ul> <p><u>Household Hazardous Drop off collection</u></p> <p>Collection held in Roberts St, Balmain:</p> <ul style="list-style-type: none"> <li>• Posters/fliers to all community, Neighbourhood &amp; Child Care Centres &amp; Libraries;</li> <li>• banner on Victoria Rd;</li> <li>• information in Council foyer &amp; website;</li> <li>• Media Release</li> </ul> <p><u>Plastic Bag reduction</u></p> <ul style="list-style-type: none"> <li>• Staff plastic bag reduction - in house competition.</li> <li>• Bag the Bag – Let's Make Rozelle Plastic Bag Free Campaign - Council, Planet Ark, Balmain/Rozelle Chambers: <ul style="list-style-type: none"> <li>○ Distribution of reusable/paper bags and follow up Campaign information, to 65 businesses</li> <li>○ Launch of Campaign by Leichhardt Council's Mayor, Minister for the Environment &amp; Planet Ark</li> </ul> </li> <li>• Meeting with The Watershed (joint Marrickville/City of Sydney venture) on possible regional plastic bag reduction campaign.</li> <li>• Bag the Bag competition – presentation to winner of prizes for children's entries for the reusable bag competition, by Cheekie the Clown, at the Dog's Day Out.</li> <li>• Regional education program using shop-a-docket and advertisements offering a redemption program for residents in the participating Council's. The program offers a free canvas bag to householders to carry their recycling to their recycling bin, aimed at reducing the incidence of plastic bags in the recycling bin.</li> </ul> <p><b>Continuing education for resource recovery / waste avoidance (Con't):</b></p>	<p>On-going</p>
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- Rollout of canvas bag with educational message to carry recycling to recycling bin – over 2,000 respondents

#### Sustainability Workshops

- Composting & Wormfarming / Green Cleaning workshop – 25 participants
- Green cleaning workshop – 10 participants
- Organisation of display and wormfarm, North Annandale school fete
- Action Learning Workshop with DEC re 'EarthWorks' community waste reduction program. Provision of information on Leichhardt Council sustainability workshop programs/resources for input into a 'resource matrix' for users of EarthWorks or similar programs
- Coordination of composting, wormfarming, personal care/non toxic cleaning workshops for schools in the LGA. 7 schools participated to date.

#### Events/displays

- Green Cleaning Display Customer Service foyer
- Permaculture Display & Green Clean display – Local Government Week
- Active Fun day – Sustainability stall
- Development and implementation of Waste Management Plan for Norton Fiesta including monitoring of stallholder packaging and audit of recyclables collected from the event
- Waste Management Plan for Acoustica festival

#### SecondHand Saturday

- Follow up briefing with Customer Service
- Organisation of Secondhand Saturday program across the whole LGA planned to run from April to July 2005 – including Customer service & Infrastructure & service Delivery staff briefing; changes to artwork and printing of DL brochures, A3 advertising posters and A3 letterbox posters, brochure distribution to 24,000 households; notification to SecondHand shops, update of information for Council's website; pre event advertising in local media
- Implementation of SHS garage sale in 9 zones across the LGA with over 140 households holding a sale.

#### 31 White St Environmental Education Centre

- Input and note taking - Community 'Visioning workshop'

<b>PERFORMANCE INDICATORS</b>	<b>2004/05 TARGET</b>	<b>QTR 4 YTD</b>
<b>Quantity</b>		
Amount of garden organics collected per capita	17kg	24.6
Amount of recyclables collected per household	287kg	280.3
Number of zones participating in Second hand Saturday.	3	9
Number of educational campaigns/workshops	4	12
Tonnes of gross pollutants collected	70	112
No drains cleaned per year	3,600	4157
No of garden beds mulched and refurbished per year	128	235
No of street signs installed per year	800	87
No. persons consulted over illegal dumping/litter	1,800	1679
<b>Timeliness</b>		
Average frequency of service for area based teams (working days)	16	20
% of actual open space / main street programs completed within the year	100%	62
<b>Cost (current dollars)</b>		
Cost per road km for street cleaning per year	\$8,400	\$11,612
Cost per sq metre of concrete path	\$155	\$77.29
Cost per sq metre of asphalt path	\$120	\$72.52
Cost per domestic waste service collected	\$3.20	\$2.79
Cost of parks maintenance per sq metre per year	\$1.60	\$1.25





<b>PROGRAM 3.3 - COMMUNITY OPERATIONS</b>
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PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>CHILDREN'S SERVICES</b>		
<b>Quantity</b>		
Utilisation of Centre based services	97%	97%
No. of Licensed places in Occasional care services	40	40
No. of licensed places in Centre based services Long day care	110	110
No. of children enrolled in Centre based services (long day care services)	170	180
No. of licensed places in Family Day Care	275	275
No. of children enrolled in Family Day Care	200	218
No. of Family Day Care providers	40	39
No. of enrolments/bookings per annum in Occasional Care Services	300	300
<b>Quality</b>		
% of parents rating services satisfactory	98%	98%
Maintenance of maximum accreditation rating	3 year	3 year
Maintenance of low staff turnover	5%	-
<b>Timeliness</b>		
Turn around time for dealing with complaints	24 hours	24 hours
<b>Cost</b>		
Costs Council pa:-		
Per Placement	Long Day Care	\$0.00
Per Booking	Occasional Care	\$15.00
Per Child	Family Day Care	\$0.95
<b>HOME MAINTENANCE</b>		
<b>Quantity</b>		
No of home modification jobs undertaken pa	93	100
No of home maintenance jobs undertaken pa	325	300
No of handy-person/gardening service jobs undertaken pa	400	400
<b>Quality</b>		
% of Home Maintenance service recipients who rate the service satisfactory	90%	90%
% of handy-person/gardener service recipients who rate the service satisfactory	90%	90%
<b>Timeliness</b>		
% of home maintenance clients where assessment has commenced within 10 working days of referral	95%	95%
% of handy-person service clients where assessment has commenced within 10 working days of referral	95%	95%
<b>Cost</b>		
Cost to Council per user pa home maintenance	\$3.00	\$3.00
Cost to Council per user pa home handy-person/gardener	\$42.00	\$42.00

## **DIVISION 4 - CORPORATE & INFORMATION SERVICES**

### **PROGRAM 4.1 - ADMINISTRATION SERVICES**

#### **OBJECTIVES**

To support staff and Councillors and the public by managing information in a timely fashion and meeting Council's governance requirements and with the day to day administrative functions of the Council.

To ensure community services and programs are available to all sections of the community through direct provision.

#### **ACTIVITIES**

Maintain records and record systems, register correspondence including e-mail, send mail, investigate & implement electronic document management systems, respond to requirements of State Records Act, prepare, print & distribute Council business papers and take minutes at meetings, produce statutory returns and Annual Report, monitor Council resolutions and report to Council on action taken/planned, policy register, maintain legal documents register, maintain and further develop web site, respond to freedom of information requests, co-ordinate filming in the municipality, subscribe to statutory bodies, print Council documents and attend to and process hall booking applications. Operation of community centres, plan and conduct community programs.

#### **KEY RESULT AREAS ([link to Strategic Plan](#))**

<b>Strategic Plan Program</b>	<b>Key Result Area</b>
1 Community Wellbeing	1.1 Social and Support Services
5 Responsible Government	5.2 Effective Management

#### **OUTPUTS**

- Records system
- Council meetings
- Statutory returns & reports
- Website
- Printed documents
- Council business papers and minutes
- Mail deliveries
- 2 community centres



<b>PROGRAM 4.1 - ADMINISTRATION SERVICES</b>
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<b>PRIORITIES</b>	<b>Timeframe</b>
<b>Revise Statement of Affairs and Summary of Affairs documents (as per FOI Act).</b> <ul style="list-style-type: none"> <li>• Both documents completed by 30 June 2005</li> </ul>	30 June 2005
<b>Co-ordinate and produce Council's Annual Report</b> <ul style="list-style-type: none"> <li>• Completed - Report published November 2004</li> </ul>	November 2004
<b>Investigate further on line features and other continuous improvements to Council's website</b> <ul style="list-style-type: none"> <li>• Funding provided in 2005/06 budget</li> </ul>	On-going
<b>Monitoring and updating of records Management User Manual and policies and procedures in line with changes in legislation and policy/procedures</b>	On-going
<b>Continue to conduct staff training induction sessions for new employees on Records Management User Manual and policies and procedures</b>	On-going
<b>Prepare electronic document management project plan, report to Council and implement</b> <ul style="list-style-type: none"> <li>• Funding not allocated in 2005/06 budget</li> </ul>	On hold
<b>Ensure maintenance work at Annandale and Lilyfield Centres undertaken</b>	30 June 2005
<b>School children's art exhibition at Annandale Neighbourhood Centre</b> <ul style="list-style-type: none"> <li>• Undertaken in May/June 2005</li> </ul>	May-June 2005
<b>School children's story writing competition/display at Lilyfield Community Centre</b>	Occurring in term 2 of school year
<b>Council subsidised ceramics course and mixed media art classes for children at Lilyfield Community Centre</b>	Throughout 2004/05
<b>Continue work in relation to archiving program and disposal schedule</b>	On-going

<b>PROGRAM 4.1 - ADMINISTRATION SERVICES</b>
--

PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
No. of records requested	11,750	11,800
No. of Council meetings held – Ordinary, and Extraordinary	13	13
No. of FOI requested received per annum	15	44
No. of groups using Community Centres	80	72
<b>Quality</b>		
% of staff who rate the Records system as satisfactory or above	95%	N/A
% of Neighbourhood Centre users satisfied with program	90%	N/A
% of Neighbourhood Centre users satisfied with facilities	90%	N/A
<b>Timeliness</b>		
% of records delivered within 24 hours (non standard)	90%	90%
% of records delivered within 1 hour (standard)	90%	90%
% of business papers prepared by deadlines	100%	100%
% of Council minutes prepared within 48 hours of meeting	95%	95%
% of files from adopted items distributed day after meeting	100%	100%
% of remaining files distributed by Friday following meeting	100%	100%

<b>PROGRAM 4.2 - INFORMATION TECHNOLOGY</b>
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**OBJECTIVES**

To support staff and Councillors by maintaining and developing relevant technology.

**ACTIVITIES**

Provide and maintain IT infrastructure (hard and soft), provide help desk, provide IT support and training, maintain and develop GIS system, maintain connection to internet and email, maintain remote site users, coordinate system users group, manage vendor relationships, provide and support telephone system.

**KEY RESULT AREAS (link to Strategic Plan)**

Strategic Plan Program	Key Result Area
5 Responsible Government	5.2 Effective Management

**OUTPUTS**

- Computer Systems
- Telephone and email systems
- Local area network and wide area network
- Geographical information system

**PRIORITIES****Timeframe**

<b>Server Upgrade Program</b> <b>Replace ageing servers:</b> <ul style="list-style-type: none"> <li>• <b>Recfind Server (if EDMS is not implemented)</b> – no EDMS implemented</li> <li>• <b>GEAC Server</b> – moved to 2005/06 financial year</li> <li>• <b>Leichhardt Park Aquatic Centre</b> – replaced March 2004</li> </ul>	Completed
<b>Assist in implementation of software and hardware for Parking Infringement System – depends on the IPB schedule for implementation</b> <ul style="list-style-type: none"> <li>• Project on hold due subject to further investigation and clarification of IPB readiness</li> </ul>	On-hold
<b>Provide secure access to Council's network resources for remote sites</b>	Ongoing
<b>Electronic Document Management System (assist in software and hardware selection and installation)</b>	On-hold
<b>Further develop on-line interactive maps</b>	Ongoing
<b>Investigate and assess feasibility of implementing on-line requests for Certificates</b> <ul style="list-style-type: none"> <li>• Certificates to form part of second stage on-line access program, with on-line DA tracking to be undertaken in 2005/06</li> </ul>	Completed

<b>PROGRAM 4.2 - INFORMATION TECHNOLOGY</b>
---

PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
No. of requests for IT help	1,100	1202
<b>Quality</b>		
Hours of computer down time during business hours (max):		
Network Access	5	0
Desktop applications	5	0
GEAC Land Information System	5	2
Finance One Finance System	5	2
CHRIS Payroll System	5	0
Records Management System	5	2
GIS	5	0
E-mail (internal)	5	0
E-mail (external)	5	3
Remote access to Council	5	2
Telephone System	2	0
Voicemail System	2	0
Computer Fax System	2	0
% of staff who rate the IT systems as satisfactory or above	95%	Not yet surveyed
% of staff who rate the IT support as satisfactory or above	95%	Not yet surveyed
<b>Timeliness</b>		
% of IT help responses within 4 hours (numbers)	95%	90%

<b>PROGRAM 4.3 - FINANCIAL SERVICES</b>
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**OBJECTIVES**

To manage Council's financial assets and to provide accurate, timely and reliable financial information to enable good management.

**ACTIVITIES**

Record, maintain and reconcile ledgers and registers, prepare and monitor budgets, borrow and invest funds, prepare payroll, purchase goods, pay accounts, rating, debt collection, prepare statutory and internal reports, manage stores, give financial and systems advice, develop and maintain internal control procedures and systems.

**KEY RESULT AREAS (link to Strategic Plan)**

Strategic Plan Program	Key Result Area
5 Responsible Government	5.2 Effective Management

**OUTPUTS**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Statutory return and statements</li> <li>• Budgets</li> <li>• Interest on investments</li> <li>• Invoices</li> <li>• Orders</li> <li>• Loan funding</li> <li>• Rate notices</li> </ul> | <ul style="list-style-type: none"> <li>• Statutory reports to Council</li> <li>• Financial reports</li> <li>• Pays</li> <li>• Payment</li> <li>• Grant applications</li> <li>• FBT return</li> </ul> |
|---|--|

**PRIORITIES****Timeframe**

<b>Continued focus on debt recovery</b> • Rates outstanding has reduced by 2% in 2004/05	On-going
<b>Increased utilisation of EFT payments</b>	On-going
<b>Continued development of Councils purchasing practices</b> • New purchasing policy implemented in 2005 incorporating environmental criteria	On-going
<b>Implement electronic requisition purchasing</b> • To be undertaken in 2005/06 after purchasing policy and procedures have settled in	June 2006
<b>Development of Council's Sustainable Financial Health Check</b>	Dec 2005
<b>Appoint internal auditor and implement internal audit program</b> • Internal Auditor has been appointed and program is underway	Undertaken
<b>Development of service level agreements</b> • Not undertaken	July 2005

<b>PROGRAM 4.3 - FINANCIAL SERVICES</b>
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PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
Investment returns are greater than cash rate by	0.5%	0.5%
Rates outstanding (annual result) - % of annual rating revenue	5%	7.7%
Debt services ratio (annual result)	7%	7%
<b>Quality</b>		
Internal customer satisfaction with Financial Services	95%	Not Surveyed
<b>Timeliness</b>		
% of statutory reports ready by deadline	100%	100%

<b>PROGRAM 4.4 - CITIZEN SERVICE CENTRE</b>
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**OBJECTIVES**

To act as an agency for Council's service delivery staff by providing a friendly interface with the community and other stakeholders in providing accurate information and in receiving documents and payments.

**ACTIVITIES**

Serve customers at counter and on phones, give advice, take money and applications, organise follow-up action, deal with correspondence.

**KEY RESULT AREAS (link to Strategic Plan)**

Strategic Plan Program	Key Result Area
5 Responsible Government	5.2 Effective Management

**OUTPUTS**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Customer service centre</li> <li>• Money receipted</li> <li>• Customers served</li> </ul> | <ul style="list-style-type: none"> <li>• Advice provided</li> <li>• Calls answered</li> <li>• Bookings taken</li> </ul> |
|--|---|

**PRIORITIES****Timeframe**

<b>Continually develop and review inter unit Service Level Agreements.</b>	On-going
<b>Review / Reprint / Redistribute Customer Service Centre Brochure.</b> <ul style="list-style-type: none"> <li>• To be posted with November rates instalment notice, reflecting new opening / closing times.</li> </ul>	October 2005
<b>Continual review of Customer Service Knowledge Base documents.</b>	On-going
<b>Internal Customer Service Survey on service levels provided by Corporate Service staff.</b>	Not undertaken

<b>PROGRAM 4.4 - CITIZEN SERVICE CENTRE</b>
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PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
No. of counter customers per day (average)	120	135
No. calls answered per day (average)	375	382
% of matters resolved at first calls	90%	85%
<b>Quality</b>		
Internal Customer Service Survey	95%	Not tested
<b>Timeliness</b>		
No. of calls answered < 30 seconds	85%	78%
No. of calls answered > 30 seconds	15%	22%
% of customers at counter served within 5 minutes	95%	95%



<b>PROGRAM 4.5 - PROPERTY SERVICES</b>
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**OBJECTIVES**

To develop, manage and maintain Council's property to maximise its value and return to the community.

**ACTIVITIES**

Sales, acquisition, leasing and licensing of property, maintenance of Council buildings, caretaking at Town Halls, management of community and Crown Land, closure of roads, develop policy, develop and manage property projects.

**KEY RESULT AREAS (link to Strategic Plan)**

Strategic Plan Program	Key Result Area
4. Built Environment	4.3 Infrastructure maintenance and provision
5. Responsible Government	5.2 Effective Management
	5.3 Community involvement
	5.4 Accessibility

**OUTPUTS**

- Properties managed, maintained, leased, sold, acquired and developed
- Contracts managed
- Advice provided
- Commercial negotiations
- Policy established

**PRIORITIES****Timeframe**

<b>Complete compulsory acquisition of 2-8 Weston St East Balmain</b> • Acquired (gazetted) 30 July 2004	2004/05
<b>Determination and payment of compensation for 2-8 Weston St</b>	December 2005
<b>Complete valuation case against the RTA over the compulsory acquisition of part of Blackmore Park.</b> • L&E Court Hearing: 14 - 16 Feb 05 March 2005. Judgment received \$290,000. Appeal lodged.	2004/05
<b>Prepare and lodge DA for upgrade of Balmain Library/Town Hall</b> • Architects appointed April 2005. On track for DA lodgement.	October 2005
<b>Commence refurbishment / expansion of Balmain Library</b> • On track to call tenders in April 2006	April 2006
<b>Community consultation re possible extension of car park into 42 Merton Street Rozelle.</b> • Deferred until receipt of Car Parking needs Review.	September 2005
<b>Resolution of planning and property issues at Elliott St Kiosk.</b> • Subject to preparation of a DCP for site.	December 2005

<b>PROGRAM 4.5 - PROPERTY SERVICES</b>
--

PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
No. of Council owned properties rented	20	17
No. of lanes / roads sold	1	0
No. of properties cleaned	7	7
<b>Quality</b>		
No. of internal customers satisfied with service	95%	Not surveyed
<b>Timeliness</b>		
% response to enquiries/requests within 24 hours	95%	95%

<b>PROGRAM 4.6 - RECREATION FACILITIES</b>
--

**OBJECTIVES**

To manage public recreation facilities to provide a quality, cost effective service catering for diverse community needs.

**ACTIVITIES**

Maintain and manage the swimming centres and tennis courts, organise programs (swim education, health and fitness, recreation), organise child minding, promote facilities, and provide kiosk facilities.

**KEY RESULT AREAS (link to Strategic Plan)**

Strategic Plan Program	Key Result Area
1 Community Wellbeing	1.2 Recreation Provision
	1.3 Being Healthy

**OUTPUTS**

- 1 commercial recreation centre including gym facilities
- 16 associated health / fitness and swim education programs
- 1 heritage pool
- 3 tennis venues

**PRIORITIES****Timeframe**

<b>Prepare masterplan for redevelopment of LPAC</b> • Adopted by Council in July 2005	Completed
<b>Undertake renovation of changerooms</b> • Renovation scheduled to be completed by December 2005	Dec 2005
<b>Develop LPAC presence on Council website</b>	Completed
<b>Maintain financial performance of the LPAC</b> • Net cost of LPAC has increased due to a reduction in attendance figures	Completed
<b>Update sectional procedures manuals</b>	Completed
<b>Undertake a customer survey</b>	Completed
<b>Review LPAC entry procedure</b>	Completed
<b>Review programs delivered</b>	Completed
<b>Complete renovation of entry and kiosk at the Dawn Fraser Baths</b>	Completed

<b>PROGRAM 4.6 - RECREATION FACILITIES</b>
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PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
No. of Aquatic centre users	665,000	638,942
No. of users of Dawn Fraser Pool	38,600	39,264
No. of learn to swim participants	150,000	146,375
No. of swimming carnivals held	10	11
No. of fitness programs run	6,500	5,544
<b>Quality</b>		
Annual customer satisfaction survey – swimming pools	High	High
Annual customer satisfaction survey – indoor sports and fitness centres	High	High
<b>Timeliness</b>		
No. of unplanned days per year LPAC closed due to operational problems	0	0
<b>Cost</b>		
Net Cost of LPAC recreational facilities	\$100,000	\$150,000

## PROGRAM 4.7 - LIBRARY & INFORMATION SERVICES

### OBJECTIVES

To provide an accessible and technologically progressive library service and gateway that meets the information, recreation and life long learning needs of the community.

### ACTIVITIES

Maintain collection, lend books and other materials, collect and disseminate community information, provide reference and information services, organise group programs, conserve local history, provide affordable IT services, participate in cooperative projects.

### KEY RESULT AREAS (*link to Strategic Plan*)

Strategic Plan Program	Key Result Area
1 Community Wellbeing	1.4 Cultural Development

### OUTPUTS

- Lending services
- Information provision
- IT facilities
- Community information
- Special needs services
- Children's & other activities & programs
- Local history collection & conservation
- Audio visual collections

### PRIORITIES

PRIORITIES	Timeframe
<b>Tender for and implement new library management computer system</b> - commenced	Implementation planned for January 2006
<b>Review staff structure, work practices and conditions</b> <ul style="list-style-type: none"> <li>○ Staff restructure underway</li> <li>○ Independent consultant's review of library service - completed.</li> <li>○ Work practices – ongoing</li> <li>○ Conditions approved by union – completed</li> </ul>	September 2004  Implementation of new structure finalised by September 2005
<b>Develop activities and exhibitions program</b> – completed and continue to be improved	January 2005
<b>Lead library involvement in the preparation of DA for refurbishment / expansion of Balmain Library.</b> Master Plan DA Completed <ul style="list-style-type: none"> <li>○ Additional community consultation was required - done and continuing with next DA</li> <li>○ Tenders are being sought from architects for detailed plans - Completed</li> <li>○ DA lodgement of detailed plans</li> </ul>	October 2004
<b>Lead operational preparations for refurbishment / expansion of Balmain Library</b> - commenced	Refurbishment to commence July 2006

<b>PROGRAM 4.7 - LIBRARY &amp; INFORMATION SERVICES</b>
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PERFORMANCE INDICATORS	2004/05 TARGET	QTR 4 YTD
<b>Quantity</b>		
No. of loans (all categories)	340,000	423,023
No. of registered members	23,000	27,344
No. of Library visits	259,000	247,245
Size of collection	100,000	113,743
No. of information requests	25,000	37,125
<b>Timeliness</b>		
Turn about time for document delivery		
0 – 7 days	58%	N/A
0 – 30 days	86%	
Information transaction completion rate	92%	N/A

**MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**LEICHHARDT MUNICIPAL COUNCIL****NOTICE OF MOTION**

**DIVISION:** MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

**SUBJECT:** ITEM 30 SUMMARY OF NOTICE OF MOTIONS  
RESOLUTIONS FROM JULY 2005

**FILE REF:**

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\SUMMARY MOTIONS  
AUG.DOC

**DIRECTOR'S SUMMARY - ORGANISATIONAL IMPLICATIONS**

**Financial Implications:** NIL

**Policy Implications:** NIL

**Strategic Plan Objective:** Responsible Government – Effective Management

**Staffing Implications:** NIL

**Notifications:** NIL

**Other Implications:** NIL



1. **Purpose of Report**

To advise Council of the status of Notice of Motions Resolutions from July 2005.

2. **Recommendation**

That the information be received and noted.

## LEICHHARDT MUNICIPAL COUNCIL

## NOTICE OF MOTION

<b>DIVISION:</b>	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
<b>SUBJECT:</b>	ITEM 31 SHOPFRONT AND AWNING IMPROVEMENTS INTEREST FREE LOANS TO BUSINESSES LOCATED IN LEICHHARDT MUNICIPALITY'S COMMERCIAL ZONES
<b>FILE REF:</b>	F
<b>DATE:</b>	10 August 2007
<b>WORD PROCESSING REF:</b>	G:\bp\reports\230805\SHOPFRONT & AWNING IMPROVEMENTS.DOC

**Councillors Porteous & McKenzie**

Leichhardt Council is committed to helping small local businesses remain an active and vibrant part of its community and to this end works closely with the local Chambers of Commerce on business promotions for the high streets of the Municipality. In addition Leichhardt Council is working to improve the external appearance of its high streets to encourage greater usage of them by local residents and visitors.

Attractive shopfronts are a keystone in the drive to improve streetscape and an improved shopfront can have a dramatic and positive impact on the generation of business for small high street businesses. Awnings improve amenity for all in the street and again produce an improved streetscape. An interest free loan from Council to upgrade small businesses' high street shopfronts and awnings together with clear heritage and design guidelines for acceptable shopfronts would provide strong incentive for our local businesses to do the work to upgrade their shopfronts and install awnings which would bring a two-fold benefit to the community – a more attractive and integrated streetscape and improved business to the business concerned.

It is envisaged that such loans from Council would be of a fixed amount and would only **cover a small part of the cost of the upgrade**, functioning essentially as motivation, collaboration on Council's part and as a financial incentive.

It is recommended that these interest free loans be directed only at small owner-operated independent high street businesses, not franchise businesses. That they be directed at single unit premises only with priority for those with heritage listed shopfronts and that an interest free loan to a local business does not exceed \$5,000.

**It is therefore moved:**

That a report is brought to the September Council meeting outlining how an interest free loan scheme for the upgrading of shopfronts and awnings in our high streets could be implemented. That this report includes the heritage and design criteria that would be applied to be eligible for the grant, the criteria for establishing which businesses that would qualify for an interest free loan, (see also recommendations above), the recommended amount of money to be made available and reference to other Councils where similar schemes are operating successfully. The report should also survey the Chamber of Commerce and individual local high street businesses as to the likelihood that they would take up the interest free loan if it became available.

The report therefore to make recommendations for the implementation of an Interest Free Loans Scheme for the Upgrading of High Street Shopfronts and Awnings.

**LEICHHARDT MUNICIPAL COUNCIL****NOTICE OF MOTION**

<b>DIVISION:</b>	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
<b>SUBJECT:</b>	ITEM 32 SECTION 96 MODIFICATION AUTOMATIC CALL IN
<b>FILE REF:</b>	F
<b>DATE:</b>	10 August 2007
<b>WORD PROCESSING REF:</b>	G:\bp\reports\230805\SECTION 96 MODIFICATION AUTOMATIC CALL IN.DOC

**Councillors Porteous & McKenzie**

That where Section 96 Modifications (excluding Section 96 I) are submitted on Development Applications which were previously decided by a Building and Development Committee that the application be sent to the BDAU list. Should the proposed modification concern conditions that were put into the DA by B & D Committee or staff to address objectors' concerns, that this fact be highlighted on the BDAU list sent to Councillors.

**LEICHHARDT MUNICIPAL COUNCIL****NOTICE OF MOTION**

**DIVISION:** MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

**SUBJECT:** ITEM 33 WORKING WITH ALP COUNCILLORS ON TRANSPORT

**FILE REF:** F

**DATE:** 10 August 2007

**WORD PROCESSING REF:** G:\bp\reports\230805\WORKING WITH ALP COUNCILLORS ON TRANSPORT.DOC

**Councillors McKenzie and Parker**

Council notes the formation of the group ALP Councillors for a Transport Network (ACTNow) and resolves to write to the group calling on it to lobby the NSW ALP government to commit to restoring public confidence in the NSW transport system by:

1. Extending the light rail network into the Sydney CBD
2. Funding the City of Sydney Mass Transit (Light Rail) Proposal
3. Supporting investigation of a fast rail link from Penrith to the CBD
4. Transferring \$500,000 earmarked in the RTA budget for investigation of the M4 East into the Transport Department budget for public transport services
5. Restoring a separate bikes budget (recently absorbed into the RTA budget) and transfer of the money and responsibility to the Transport Department
6. Investigating a bus transit lane over the Anzac Bridge as promised as part of the Cross City Tunnel project
7. Restoring Cumberland Line peak hour rail services (which the government plans to reduce to 1 service in peak hour from September 2005)
8. Restoring and funding the maintenance of NSW rural and regional rail services including freight services
9. Restoring the Transport Ministry capital works budget to 2004-05 levels (i.e. increasing by 30 percent the 2005-06 budget estimate for capital works)
10. Restoring the number of air pollution tests to be performed by DEC to 2003-04 levels (i.e. increasing by 90 percent the numbers proposed in the 2005-06 budget estimates).

**LEICHHARDT MUNICIPAL COUNCIL****NOTICE OF MOTION**

<b>DIVISION:</b>	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
<b>SUBJECT:</b>	ITEM 34 MINIMISING TRAFFIC INCREASES ON THE CRESCENT, ANNANDALE
<b>FILE REF:</b>	F
<b>DATE:</b>	10 August 2007
<b>WORD PROCESSING REF:</b>	G:\bp\reports\230805\TRAFFIC INCREASES ON THE CRESCENT .DOC

**Councillors Hamilton & Porteous**

The RTA has installed signs directing Sydney Airport traffic right from Victoria Road towards the City West Link and then left down the Crescent, Annandale. Traffic following the route eventually exits into Parramatta Road and travels ultimately to the Airport via either the Southern Arterial Route or King Street Newtown.

The installation of such signs increases the likelihood of airport traffic using this narrow residential street as a major thoroughfare, especially for commercial freight purposes. Increased traffic is of itself, a concern to residents. It is of even greater long-term concern as increased traffic flows are often used by the RTA to justify road projects that impact negatively on the community.

There are numerous alternate routes available to the airport, and soon the Cross City Tunnel will be open. According to the RTA this will allow vehicles to cross the city in 2 minutes and link up with the Eastern Distributor and M5 East, which passes near (and under) the Airport.

Given that the community is stuck with the Cross City Tunnel and its induced traffic impacts (that will also impact particularly on The Crescent, Annandale) Council resolves to get some benefit for the community from the tunnel by:

1. Writing to the RTA requesting removal of the signs directing Airport traffic through Annandale, upon opening of the Cross City Tunnel and
2. Reiterating its opposition to unfiltered emissions being discharged into the community and calling on the government to filter the emission stack.

**LEICHHARDT MUNICIPAL COUNCIL****NOTICE OF MOTION**

<b>DIVISION:</b>	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
<b>SUBJECT:</b>	ITEM 35 MAINTAINING THE M4 EAST CAMPAIGN
<b>FILE REF:</b>	F
<b>DATE:</b>	10 August 2007
<b>WORD PROCESSING REF:</b>	G:\bp\reports\230805\MAINTAINING THE M4 EAST CAMPAIGN.DOC

**Councillor Parker & Portoues**

Leichhardt Council has supported its community with a campaign against the NSW Government's M4 East project because of the traffic congestion it would bring to feeder streets in Leichhardt Municipality, the air pollution it would cause and the personal and social cost to commuters and residents.

Council recently reaffirmed its opposition to the M4 East following admissions by the local member, Sandra Nori MP, that she supports the tunnel exiting in Leichhardt Municipality.

Council is not currently displaying its "No M4 East" signs or "Say No" posters. These were removed from the Town Hall and the Council notice boards. It is important however to maintain a high level of visibility on this issue as many residents believe that the project has been abandoned.

Council therefore resolves to:

1. Display a "No M4 East" banner from Council premises
2. Display posters opposing the M4 East on council noticeboards
3. Maintain current information about the M4 East on its website
4. Approve the printing of requisite banners or noticeboards if more are required for this purpose.

**LEICHHARDT MUNICIPAL COUNCIL****NOTICE OF MOTION**

<b>DIVISION:</b>	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN
<b>SUBJECT:</b>	ITEM 36 PLANS FOR WHITE BAY
<b>FILE REF:</b>	F
<b>DATE:</b>	10 August 2007
<b>WORD PROCESSING REF:</b>	G:\bp\reports\230805\PLANS FOR WHITE BAY.DOC

**Councillors McKenzie and Parker**

Council notes with concern the imminent removal of freight from White Bay while the future of the waterfront land remains unknown. Council notes the Government's plans to kill off the working harbour may result in:

1. Massive overdevelopment in the Municipality serving the interests of property developers at the expense of the community
2. Potential destruction of our industrial heritage
3. Loss of employment opportunities within the community
4. Redevelopment of facilities for excessive numbers of large leisure craft, disrupting use of the surrounding waterways by local communities.

**Accordingly, Council resolves to:**

1. Write to the Premier seeking confirmation as soon as possible of the intended uses for the land and an analysis of the impacts on land transport of moving freight from White Bay to Port Botany
2. Submit Freedom of Information requests to the Departments of Infrastructure, Planning and Finance, Premiers Department and Cabinet requesting all documents, correspondence, minutes of meetings and reports prepared since 2000 regarding potential future uses for land at White Bay.



