



## ORDINARY MEETING

26 April 2016

**Members of the public are encouraged to attend Council Meetings from 6:45pm.**

**Council will consider confidential reports from 6:30pm and then re-open the Meeting to the Public at approximately 6:45pm.**

Please note Council Meetings are recorded for the purpose of verifying the accuracy of the minutes. Appropriate language by speakers should be used at all times. Opinions expressed or statements made by members of the public during the meeting are the opinions or statements of those individual persons and are not opinions or statements of Leichhardt Council; and under no circumstances are meetings to be recorded by a member of the gallery without Council's consent.



**LEICHHARDT MUNICIPAL COUNCIL**

**ORDINARY MEETING OF COUNCIL**

NOTICE IS HEREBY GIVEN THAT AN **ORDINARY MEETING** OF THE LEICHHARDT MUNICIPAL COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS, LEICHHARDT TOWN HALL, 107 NORTON STREET, LEICHHARDT, ON 26 APRIL 2016 at 6:30 PM.

Peter Head  
GENERAL MANAGER

**19 April 2016**

**BUSINESS :**

**\*\* ACKNOWLEDGEMENT OF COUNTRY**

I acknowledge the Gadigal and Wangal people of the Eora nation on whose country we are meeting today, and their elders past and present.

**\*\* APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE AND/OR CONDOLENCES**

**\*\* DECLARATION OF PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS**

**\*\* CLOSED COUNCIL - CONSIDERATION OF CONFIDENTIAL REPORTS (MEETING CLOSED TO THE PUBLIC)**

**\*\* OPEN COUNCIL MEETING RESUMES**

**\*\* CONFIRMATION AND/OR CORRECTION OF MINUTES OF ORDINARY, POLICY AND SPECIAL MEETINGS**

**(BOUND SEPARATELY)**

- a) Ordinary Council Meeting – 22 March 2016
- b) Policy Meeting – 12 April 2016

**\*\* PUBLIC INVITED TO ADDRESS MEETING ON AGENDA ITEMS**

***The Mayor will remind the public to be respectful whilst speaking and that before speaking they must provide their full name and suburb of residence so that these details can be recorded in the minutes.***



**SECTION 1 – MAYORAL MINUTES****SECTION 2 - ITEMS FOR ADOPTION IN GROUP (INCLUDING ALL OTHER  
ITEMS NOT CALLED BY THE GALLERY AND COUNCILLORS) 4**

ITEM 2.1 SUMMARY OF RESOLUTIONS .....	5
ITEM 2.2 INVESTMENT REPORT MARCH 2016 .....	80
ITEM 2.3 GRANTS PROGRAMS 2015/16 - ROUND 2 .....	90
ITEM 2.4 MINUTES OF THE FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - 2 MARCH 2016 .....	122
ITEM 2.5 MAIN STREET OPEN SPACE PARTNERSHIP .....	127
ITEM 2.6 CALLAN PARK TASKFORCE MINUTES OF 3 FEBRUARY 2016 .....	129

**SECTION 3 – HIGH PRIORITY ITEMS 134**

ITEM 3.1 LOCAL TRAFFIC COMMITTEE MINUTES 7TH APRIL 2016.....	135
ITEM 3.2 PROGRESS OF RESOLUTIONS IN RELATION TO THE NSW GOVERNMENT MERGER PROPOSAL OF ASHFIELD, LEICHHARDT AND MARRICKVILLE COUNCILS.....	194

**SECTION 4 – ITEMS NOT DEALT WITH AT THE PREVIOUS ORDINARY  
MEETING 257****SECTION 5 – PRECIS OF CORRESPONDENCE 258**

ITEM 5.1 BALMAIN PARA - ROWING .....	259
ITEM 5.2 SPONSORSHIP REQUEST - ASBESTOS DISEASES FOUNDATION OF AUSTRALIA .....	293
ITEM 5.3 HISTORICAL RECORD OF POTENTIAL COUNCIL AMALGAMATIONS .....	297
ITEM 5.4 REMOVAL AND RELOCATION OF POSSUMS, WHITES CREEK, ANNANDALE .....	302
ITEM 5.5 ILLEGAL WORKS BUILT WITHOUT APPROVAL.....	305
ITEM 5.6 PROPOSAL FOR WATERFRONT OVAL, CALLAN PARK.....	308

**SECTION 6 – OTHER REPORTS 312**

ITEM 6.1 WOMEN'S ENGAGEMENT AND DEVELOPMENT OFFICER .....	313
ITEM 6.2 ADDRESSING GENDER INEQUITY - GENDER EQUITY TRAINING .....	323
ITEM 6.3 MEMORY LANE, BALMAIN - PROPOSED APPLICATION FOR POSSESSORY TITLE AND DEDICATION AS ROAD.....	329
ITEM 6.4 S.94 DEVELOPMENT CONTRIBUTIONS PLAN REVIEW UPDATE...	337

**SECTION 7 – MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN 343**

ITEM 7.1 PEDESTRIAN & CYCLIST RISK VICTORIA ROAD/ROBERT STREET .....	344
---	-----



---

**SECTION 7B – QUESTIONS ON NOTICE 345**

ITEM 7B.1 MONITORING CRUISE SHIP TOURISM .....	346
ITEM 7B.2 MAKING LOCAL PRECINCTS COUNCIL COMMITTEES: COSTS AND RESOURCES .....	349

**SECTION 8 – CLOSED COUNCIL 351**

ITEM 8.1 CAFE / RESTAURANT AT 107 ELLIOTT STREET, BALMAIN.....	352
ITEM 8.2 HAWTHORNE CANAL GREENWAY SHARED PATH UPGRADE .....	353
ITEM 8.3 EXPRESSIONS OF INTEREST FOR DOCUMENTARY OF LEICHHARDT OVAL .....	354
ITEM 8.4 MANDATORY REPORTING OF FIRE SAFETY REPORTS REFERRED TO COUNCIL FROM FIRE AND RESCUE NSW SOUTH WALES & ISD RESPONSE .....	355
ITEM 8.5 HEARN STREET NEW NEIGHBOURHOOD PARK.....	356
ITEM 8.6 AUSGRID PROPERTIES - EXCHANGE OF CAVEATS FOR RESTRICTIONS ON USE .....	357

**The General Manager to read out the recommendations made in Closed Council.**



**SECTION 2 - ITEMS FOR ADOPTION IN GROUP (INCLUDING ALL OTHER  
ITEMS NOT CALLED BY THE GALLERY AND COUNCILLORS)**



**ITEM 2.1 SUMMARY OF RESOLUTIONS**

<b>Division</b>	Corporate and Information Services
<b>Author</b>	Manager Governance and Administration
<b>Meeting date</b>	26 April 2016 Ordinary Meeting
<b>Strategic Plan Key Service Area</b>	Sustainable services and assets

**SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	To advise of the status of resolutions until such time as they have been fully actioned.
<b>Background</b>	At the 25 August 2015 Ordinary Meeting Council resolved to include the status of all resolutions until such time as they have been fully actioned.
<b>Current Status</b>	NIL
<b>Relationship to existing policy</b>	NIL
<b>Financial and Resources Implications</b>	This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.
<b>Recommendation</b>	That the information be received and noted.
<b>Notifications</b>	NIL
<b>Attachments</b>	Summary of resolutions



## **Purpose of Report**

To advise of the status of resolutions until such time as they have been fully actioned.

## **Recommendation**

That the information be received and noted.

## **Background**

At the 25 August Ordinary Meeting council resolved;

*That the business papers of ordinary meetings include the status of Mayoral minutes, motions of which due notice has been given and motions arising from reports where further action is required until such time as the Mayoral minute or motion has been fully actioned.*

A resolution has been actioned if:

- A requested letter has been written and sent.
- A requested report has been tabled at a Council Meeting.
- Where Council has resolved that capital works or maintenance works be undertaken, that the works are completed.
- Where Council has resolved that a public meeting be held, that the meeting has been held and any resolutions of the meeting be reported back to Council.
- Where Council has required that material be circulated to residents, that the material has been dispatched.

## **Attachments**

1. Summary of Resolutions



**MAYORAL MINUTE**

MEETING DATE & TITLE OF REPORT	SUMMARY OF RESOLUTIONS	ACTION/TAKEN	TIMEFRAME	OFFICER
<b>28 May 2013</b>  <b>C213/13</b> <b>IMPROVING CUSTOMER SERVICE AND ARCHITECTURAL COMPETITION</b>	That Council: 1. Seek the co-operation of the Universities of Sydney and NSW, the University of Technology and other relevant educational institutions, in conducting a design competition for the modern inner-west terrace. 2. Support the project by offering prize money of \$5000 for the best examples of the modern inner-west terrace. 3. Officers complete an audit of the Local Government Area and identify all sites affected by the Detached Workers Cottages provision, so that owners will know if they own a relevant site.	1. Completed.  2. Completed.  3. Work programmed	1 & 2 Completed   3. Delayed due to resourcing limitations.	Director, Environment and Community Management
<b>27 August 2013</b>  <b>C390/13</b> <b>OUTSIDE OF SCHOOL HOURS CARE</b>	That Council: 1. Write to and work with the NSW Education Minister Adrian Piccoli and the Regional Director for Education seeking: a. Cooperation in establishing a MOU between OOSH Care Services and Principals. b. Support for exemptions from the Federal Quality Framework, for space requirements in schools/facilities where additional space to provide places required is not available. 2. Work with School communities, Principals, P&C Associations and OOSH Services to establish agreement for the MOU and local, school specific solutions.	1. In progress. funding has been provided in the 2nd Qtr budget review   2. MOU Drafted for final discussion and sign-off. Completed through Policy for use of Council facilities for Afterschool Care.	1. Mid 2016   2. Completed	Team Leader Community Planning and Development



**MAYORAL MINUTE**

<p><b>24 February 2015</b></p> <p><b>C27/15</b> <b>ETHICAL PRACTICE IN</b> <b>COMMERCIAL TRADING IN</b> <b>ABORIGINAL ART</b></p>	<ol style="list-style-type: none"> <li>1. That Council officers review Council hiring policy to prevent organisations breaching ethical conduct in relation to commercial activities conducted under the hiring agreement.</li> <li>2. That Council, following consultation with the Leichhardt Aboriginal and Torres Strait Islanders Committee, brings a report back to Council regarding Council taking on Indigenous Art Code Supporter membership of the Indigenous Art Code and forthwith requiring that where there is a commercial hire of a council venue for the purpose of selling Indigenous art that the dealer is a member of the Indigenous Art Code.</li> <li>3. That Council officers work with the Leichhardt Aboriginal and Torres Strait Islanders Committee and other key stakeholders to conduct a public seminar during Fair Trade Fortnight 4 – 18 May, presenting a discussion of the diversity of Aboriginal and Torres Strait Islander visual art forms, how to ensure that the artist and their community are the key beneficiaries of sales of indigenous art and some signals to inform people on resources if they want to research the field further.</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Indigenous Art Code have advised their membership is on hold pending a review by the Art Code Board.</li> <li>3. Completed</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. On hold.</li> <li>3. Completed</li> </ol>	<p>Group Manager Community and Cultural Services</p>
<p><b>25 August 2015</b></p> <p><b>C380/15</b> <b>LEICHHARDT COUNCIL</b> <b>ART ACQUISITION POLICY</b></p>	<ol style="list-style-type: none"> <li>1. That Council develops a Policy aligned with the Public Art Policy, Local History Collection and the Community and Cultural Plan to provide guidelines for the acquisition, commission, display and management of two and three-dimensional works.</li> <li>2. That a report on the draft Leichhardt Council Art Acquisition Policy be brought back to Council</li> </ol>	<ol style="list-style-type: none"> <li>1. In progress. Internal working group to scope the policy</li> <li>2. Yet to be undertaken</li> </ol>	<ol style="list-style-type: none"> <li>1. May 2016</li> <li>2. May 2016</li> </ol>	<p>Group Manager Community and Cultural Services</p>



**MAYORAL MINUTE**

	<p>together with an update on the progress towards initiating a High Street Art Gallery as required in the Community and Cultural Plan and anticipated costings and various options to be included.</p> <p>3. That the Mayor writes to Ro Cook on behalf of Council thanking her for the donation of her artwork to Council.</p>	3. Completed	3. Completed	
<p><b>23 September 2015</b></p> <p><b>C505/12 BANNER SPACE ANNANDALE</b></p>	<p>That Council officers investigate a site in Annandale that could be used for hanging a banner.</p>	<p>Smart pole location option has been integrated with the proposed work outside Church Village. Tenders to be called in April 2016</p>	July 2016	Manager Urban Design and Project Management
<p><b>27 October 2015</b></p> <p><b>C498/15 LIVE ENTERTAINMENT PLANNING CONTROLS</b></p>	<p>That Council consider the report "Low-risk arts and cultural venues: A NSW Case study of Exempt and Complying Development for Live Performance of National Application" prepared by the Live Music Office, and identify opportunities for the incorporation of its recommendations into the Leichhardt planning controls. This work is to be carried out in conjunction with the current review of arrangements for short term uses of commercial premises in main streets.</p>	<p>Noted. This work will be incorporated into the review on streamlining council approval processes</p>	May 2016	Director Environment and Community Management
<p><b>24 November 2015</b></p> <p><b>C570/15 WHITE BAY NOISE MITIGATION</b></p>	<p>That Council:</p> <p>1. Call on the State Government to urgently implement a noise mitigation strategy at White Bay Cruise Ship Terminal.</p> <p>2. Call on the State Government to release all information regarding the feasibility and progress of investigations into the provision of onshore power to the White Bay Cruise Ship Terminal.</p> <p>3. Write to residents immediately adjacent to the terminal providing an update on Council's concerns and representations to the Government.</p>	<p>1. Completed</p> <p>2. Completed</p> <p>3. Letters being prepared following correspondence from NSW Government (awaiting response from NSW Ports).</p>	May 2016	Manager Compliance and Enforcement



### MAYORAL MINUTE

<p><b>8 December 2015</b></p> <p><b>C606/15</b></p> <p><b>REFUGEE WELCOME CENTRE</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the excellent drug and alcohol residential rehabilitation, mental health, ambulance, health training and tertiary education services currently located in Callan Park and restate its support for these services remaining there.</li> <li>2. Further note the potential for state and federal government investment in any upgrade of facilities to benefit all existing services there.</li> <li>3. Approach State and Federal Governments to request the funding of a permanent Refugee Welcome Centre for refugees to support refugee settlement in the Inner City through provision of temporary accommodation for new arrivals and to act as a settlement hub providing relevant support services and facilities;</li> <li>4. Work with State and Federal Governments to ensure the Centre be located in Callan Park and use existing buildings or new structures consistent with existing regulation of the Park, supplemented by temporary accommodation facilities and infrastructure, to enable the Inner West of Sydney to:               <ol style="list-style-type: none"> <li>a. Contribute significantly to the absorption of the Syrian/Iraqi refugee intake and other refugees from the UNHCR program.</li> <li>b. Provide permanent infrastructure supporting the arrival of refugees in Australia.</li> </ol> </li> <li>5. Commit to full and thorough consultation, in line with Council's Community Engagement Framework, on this proposal, subsequent to a response being received from the State and Federal governments</li> <li>6. Reaffirms its position that Callan Park should be a Centre of Excellence in Mental Health as per the Callan Park Masterplan and upholds the Callan</li> </ol>	<p>1 - 5. Consultation with Governments &amp; NGO's ongoing, reported to March 2016 policy meeting</p> <p>4. Consultation with State &amp; Federal Governments ongoing,</p> <p>Council is consulting on phase 1, Refugee Welcome Day Centre, with NGO's &amp; Community Members.</p> <p>6. Completed</p>	<p>1-5. Ongoing</p> <p>4. Report to April Policy Meeting</p> <p>6. Completed</p>	<p>Group Manager Community and Cultural services</p>
--	---	--	--	--



**MAYORAL MINUTE**

	<p>Park (Special Provisions) Act 2002</p> <p>7. That the matter be discussed with the Callan Park taskforce</p> <p>8. Write to State and Federal Governments to request funding for the completion of the Callan Park Masterplan, the wellness centre and mental health facilities</p>	<p>7. Actioned: Agenda item at Task Force meeting</p> <p>8. Letters Sent to State and Federal Governments</p>	<p>7. Completed</p> <p>8. Completed</p>	
<p><b>8 December 2015</b></p> <p><b>C616/15</b></p> <p><b>LEICHHARDT COUNCILS</b></p> <p><b>USE OF METADATA</b></p>	<p>That Council prepare a report on how the use of metadata requests by Council can be restricted or prohibited in order to protect the civil liberties and privacy of local citizens.</p>	<p>Awaiting commencement of Federal Metadata legislation that may affect requirements on use of metadata</p>	<p>May 2016</p>	<p>Legal Services Manager</p>
<p><b>23 February 2016</b></p> <p><b>C37/16</b></p> <p><b>CONDOLENCE MOTION - ROBYN KEMMIS</b></p>	<p>That Council record its condolences at the passing of Robyn Kemmis and convey our sympathy to her partner Lynne, her family, and the City of Sydney. That out of respect for the dedication of Robyn Kemmis to the wider community, Council make a contribution of \$250 to Centipede, the Out-Of-School-Hours (OOSH) child-care programme at Glebe Public School.</p>	<p>Completed</p>	<p>Completed</p>	<p>Media and Communication Coordinator</p>
<p><b>23 February 2016</b></p> <p><b>C38/16</b></p> <p><b>BRINGING LIVE MUSIC BACK TO LIFE</b></p> <p><b>SUBMISSION TO THE REVIEW OF THE IMPACT OF LIQUOR LAW REFORMS</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Prepare a submission to the Callinan Review of the NSW Government's Lockout Laws proposing the following: <ol style="list-style-type: none"> <li>a. the establishment of a legislative definition of live music and performance venues as distinct from other licensed premises. Live music and performance venues should be given consideration in licensing and planning processes to cut costs and red tape and encourage jobs and opportunities for the live music and performance sector.</li> <li>b. live music and performance venues</li> </ol> </li> </ol>	<p>1. Draft Submission tabled at April 2016 Policy meeting.</p>	<p>1. April 2016</p>	<p>Director Environment and Community Management</p>



**MAYORAL MINUTE**

	<p>should be granted trading conditions that compensate for reduced trading during performance times including extended trading hours of operations to keep customers at the venue after the show is over. This should include exemptions for live music venues from new lockout legislation.</p> <p>2. Work with the National Office of Live Music, the City of Sydney and Marrickville Councils to research the differences in drinking patterns in live music and performance venues as opposed to other licensed premises and to develop possible legislative definitions of live music and performance venues to be proposed in the submission.</p> <p>3. Receive a report prior to the draft submission being submitted to the NSW Government.</p>	<p>2. Ongoing, Working with the National Office of Live Music.</p> <p>3. Draft Submission to be submitted to NSW Government.</p>	<p>2. Ongoing</p> <p>3. May 2016</p>	
<p><b>22 March 2016</b></p> <p><b>C118/16</b></p> <p><b>HERITAGE COUNCIL</b></p> <p><b>RECOMMENDATION OF</b></p> <p><b>REFUSAL FOR CALLAN</b></p> <p><b>PARK SKATE PARK</b></p>	<p>That Council:</p> <p>1. Expresses its disappointment with the decision of the Heritage Council Approvals Committee to recommend a refusal of DA No. D/2015/682 which includes the construction of a skate park at Callan Park.</p> <p>2. Reaffirms its commitment to the construction of a skate park at Callan Park.</p> <p>3. Seek a meeting for the Mayor and interested Councillors with the Heritage Office and the Minister for Heritage, the Hon. Mark Speakman MP to discuss the reasons for refusal and how to progress the project.</p> <p>4. Request that consultants NBRS + Partners carry out an analysis of the refusal from the</p>	<p>1. Noted</p> <p>2. Noted</p> <p>3. Meeting Scheduled with Minister Speakman on 28 April 2016</p> <p>4. Completed</p>	<p>1. Noted</p> <p>2. Noted</p> <p>3. 28 April 2016</p> <p>4. Completed</p>	<p>Director Environment and Community Management</p>



### MAYORAL MINUTE

	<p>Heritage Council of NSW, in order to identify failings and address concerns in the report on which Council can appeal to the Minister for Heritage.</p> <p>5. Forward a submission to the Minister for Heritage outlining any such failings and how concerns have been addressed and urging him to recommend approval of the Skate Park.</p> <p>6. Pending refusal of the DA, hold a demonstration in Callan Park and distribute a flyer inviting local residents, skaters and youths who have been involved in the consultation process.</p>	<p>5. Draft letter under review by Acting General Manager.</p> <p>6. To be arranged.</p>	<p>5. April 2016.</p> <p>6. TBC</p>	
<p><b>22 March 2016</b></p> <p><b>C119/16</b></p> <p><b>INCREASED FEDERAL FUNDING FOR FAMILY AND DOMESTIC VIOLENCE SUPPORT SERVICES</b></p>	<p>That Council writes to the Prime Minister in support of this call for significantly increased federal funding to support and eradicate domestic and family violence and to reinstate funding that has been removed.</p>	<p>Letter drafted</p>	<p>April 2016</p>	<p>Team Leader Community Planning and Development</p>
<p><b>22 March 2016</b></p> <p><b>C120/16</b></p> <p><b>WHITE BAY POWER STATION TENDER PROCESS CALL FOR RELEASE OF INFORMATION</b></p>	<p>That Council:</p> <p>1. Allocate \$5000 from the Major Issues budget to an email/social media/flyer campaign to raise awareness in the local community of the current planning and design process for the White Bay Power Station and surrounds, and to encourage residents to contact the Government advocating for Council and the communities priorities</p> <p>2. Call on UrbanGrowth NSW to release information about the short listed tenders for the sites and establish a process whereby</p>	<p>1. Noted. Media team to progress.</p> <p>2. Completed.</p>	<p>1. Noted</p> <p>2. Completed</p>	<p>Part 1 Manager Financial Services</p> <p>Director Environment and Community Management</p>



**MAYORAL MINUTE**

	<p>Council and the community can be involved in assessment of the proposals and inform decision making.</p> <p>3. Write to Urban growth and the NSW Government reasserting our commitment and demand for Council's guiding principles in relation to development in White Bay to be upheld.</p>	<p>3. Completed.</p>	<p>3. Completed</p>	
--	---	----------------------	---------------------	--



NOTICE OF MOTION

MEETING DATE & TITLE OF REPORT	SUMMARY OF RESOLUTIONS	ACTION/TAKEN	TIMEFRAME	OFFICER
<b>23 July 2013</b> <b>C365/13</b> <b>AQUATIC CENTRE</b> <b>AWNING MOTION</b>	That council investigate, with advice from the architect, the possibility of providing an awning to the front or the side of the entrance to the Leichhardt Aquatic Centre, whichever is more appropriate for functional, aesthetic or financial considerations.	Quote is being sought to install a cover to the side entrance. Cost to be presented at the next committee meeting.	September 2016	Manager Urban Design and Project Management
<b>24 June 2014</b> <b>C179/14</b> <b>HAROLD PARK ADAPTIVE</b> <b>REUSE OF TRAM SHEDS -</b> <b>OVERFLOWING PARKING</b> <b>IN ANNANDALE</b>	<ol style="list-style-type: none"> <li>1. That Leichhardt Council prepare a brief for a detailed parking study to be undertaken in the affected streets of Annandale and engage a suitably qualified traffic and parking consultant.</li> <li>2. That parking surveys be undertaken prior to construction and three (3) months after the commencement of operations of the Tram Shed site to assess the on-street parking impacts for residents of Annandale.</li> <li>3. That the consultant analyse the results and prepare a report to Leichhardt Council making recommendations on the implementation of a resident parking scheme within the affected streets of Annandale.</li> <li>4. That the City of Sydney be requested to fund the cost of the parking surveys and implementation of any proposed resident parking scheme.</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Parking surveys in affected streets undertaken prior to and during construction. Development due to be completed in June.</li> <li>3. Not yet undertaken</li> <li>4. Letter sent.</li> </ol>	September 2016	Manager Traffic
<b>24 February 2015</b> <b>C57/15</b> <b>MEMORIAL TO CARL</b> <b>SALOMON</b>	<ol style="list-style-type: none"> <li>1. That Council write to the family of Carl Salomon to express condolences and sadness for their loss.</li> <li>2. That in the absence of a Memorials and Plaques policy and procedure that this would come back to Council to make a decision once the policy is adopted.</li> </ol>	<ol style="list-style-type: none"> <li>1. Actioned. Letter has been sent Meeting with Salomon Family representatives April.</li> <li>2. In progress, family being consulted</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed.</li> <li>2. April 2016.</li> </ol>	Part 1. PA to the Mayor  Part 2. Group Manager Community and Cultural Services
<b>24 February 2015</b> <b>C59/15</b> <b>PLANNING FOR CANAL</b>	That, in view of the pending confirmation of a further long-term lease for Canal Studios, that Council staff initiate discussions with the Studios and State	Added to Scope of Iron Cove Structure Plan.	June 2016	Manager Environment and Urban Planning



## NOTICE OF MOTION

<b>STUDIOS CULTURAL PRECINCT</b>	Government to explore economic development potentials sympathetic to Council's economic and social planning needs, with a view to reporting identified development options for the site to Council.			
<b>24 February 2015</b> <b>C60/15</b> <b>AFFORDABLE HOUSING CONTRIBUTIONS S94 PLAN</b>	That Council;  1. Adopt a policy position of supporting an affordable housing contribution to form part of its S94 Plan as per S94E & SEPP70. 2. Undertake a review of its S94 plan with a view to having a draft plan presented at the November Council meeting. 3. As part of the review prepare a submission for the State Government to allow the inclusion of affordable housing in Council's S94 plan. 4. Provide regular updates on the progress of the draft plan and submission. 5. Provide an update to Council regarding the status of their investigations regarding a partnership with affordable housing providers to increase the stock of affordable housing within the municipality.	1 – 3. Background work currently being progressed.  4. Noted  5. Update to be provided at May 2016 Council meeting.	May 2016	Manager Environment and Urban Planning
<b>24 March 2015</b> <b>C100/15</b> <b>PARKING FOR MEDICAL CONSULTING ROOMS</b>	That Council officers investigate and report back to Council on the next review of the Leichhardt Development Control Plan 2013 on the appropriateness or otherwise of the parking ratios in relation to medical consulting rooms.	Review has been completed and will be reported to Council.	June 2016	Manager Environment and Urban Planning
<b>24 March 2015</b> <b>C102/15</b> <b>MATTER ARISING FROM ITEM 7.4</b> <b>CRUISE SHIP POLLUTION: A COMPREHENSIVE SOLUTION IS NEEDED)</b>	That Council provide a report in consultation with the relevant energy provider on the effect and possibility of providing shore to ship power to cruise ships visiting the passenger terminal at White Bay.	NSW Port Authority has forwarded a letter updating Council on the progress of shore to ship power. The key points NSW Port Authority correspondence provided:  - The study is well advanced and an interim report to the Minister for Roads, Maritime and Freight will be made before the end of 2015. - It is anticipated that the		Manager Compliance and Enforcement



### NOTICE OF MOTION

		<p>report will be referred by the Minister for Roads, Maritime and Freight to the NSW Cabinet for the consideration of Government in early 2016.</p> <ul style="list-style-type: none"> <li>- Any information provided to Council would be both more meaningful and appropriate once Cabinet has responded to the study.</li> </ul> <p>A report will be provided following the release of information from Ports NSW.</p>	June 2016	
<p><b>25 August 2015</b></p> <p><b>C409/15</b> <b>SSROC PROFESSIONAL NETWORKING FOR ECONOMIC DEVELOPMENT OFFICERS</b></p>	<p>That:</p> <ol style="list-style-type: none"> <li>1. Council supports in principle the establishment of an SSROC Network for Economic Development Officers.</li> <li>2. The General Manager tables this at the next SSROC meeting of General Managers for consideration, and that the SSROC staff call for expressions of interest from member Councils and convene the initial meeting of Economic Development Officers.</li> <li>3. The General Manager report back to Council regarding progress.</li> </ol>	<p>Raised with SSROC again in March 2016 where agreement reached to send out an EOI with draft terms of reference. SSROC secretariat coordinating with council</p>	June 2016	<p>General Manager</p> <p>Economic Development Officer</p>
<p><b>22 September 2015</b></p> <p><b>C459/15</b> <b>LIGHTING AUDIT IN LOCAL PARKS (MORT BAY PARK)</b></p>	<p>That Council;</p> <ol style="list-style-type: none"> <li>1. Undertake an audit of lighting along commuter pathways in parks which provide access to and from public transport stops. The audit shall determine the needs for upgrading existing lights and the provision additional lighting along commuter pathways.</li> <li>2. Liaise with the Precinct Committees, path users, and nearby residents to parks to determine the pathways audit.</li> <li>3. Commence this audit at Mort Bay Park.</li> </ol>	<p>Lighting consultant chosen. Budget adjustment in 2<sup>nd</sup> quarter budget review. Consultant engaged.</p>	June 2016	<p>Manager Parks and Assets</p>



NOTICE OF MOTION

<p><b>27 October 2015</b></p> <p><b>C520/15</b> <b>DISABILITY ACCESS</b> <b>BIRCHGROVE PARK</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Work with the Balmain and District Football Club to reapply for grant funding to complete this project.</li> <li>2. Prioritise funding for this project when considering the 2016/17 budget.</li> </ol>	<p>Budget bid has been submitted as part of the 2016/17 budget process by ISD.</p>	<p>July 2016</p>	<p>Group Manager Community and Cultural Services</p>
<p><b>24 November 2015</b></p> <p><b>C581/15</b> <b>APPLICATION FOR SEPP</b> <b>70 INCLUSIONARY</b> <b>ZONING PROVISION IN</b> <b>LEP</b></p>	<p>That Council give high priority to the development of an inclusionary zoning provision as a revision to the Leichhardt LEP and report on actions to address this matter to the February 2016, Policy Meeting.</p>	<p>S. 94 Plan Review is underway with consultants due to prepare an LEP amendment to address this.</p>	<p>Late 2016</p>	<p>Manager Environment and Urban Planning</p>
<p><b>24 November 2015</b></p> <p><b>C589/15</b> <b>CRUISE SHIPS: HIGHEST</b> <b>AVERAGE POLLUTION</b> <b>LEVELS</b></p>	<p>That Council seek information from EPA and Ports NSW, and report back to the February 2016 Ordinary Council meeting, regarding:</p> <ol style="list-style-type: none"> <li>a) the levels of pollutants which are not addressed by the new regulations and how agencies intend to address these pollutants.</li> <li>b) how the ongoing non-compliance and lack of regulation with noise can be resolved.</li> <li>c) how compliance with the new regulations is currently being monitored and reported on.</li> </ol>	<p>A letter has been received from EPA and NSW Department of Planning, however no response from Ports. A copy of the letters will be distributed to all Councillors via email.</p> <p>A follow up letter sent to Ports.</p>	<p>Completed</p>	<p>Manager Compliance and Enforcement</p>
<p><b>24 November 2015</b></p> <p><b>C596/15</b> <b>THERE'S NO SUCH THING</b> <b>AS THE DOG POO FAIRY</b></p>	<p>That Council officers investigate options in regards to responsible pet ownership programs and report to Council.</p>	<p>Development of a Compliance Education Strategy was adopted on 24/11/2015 (C580/15), responsible pet ownership programs will be included in this overall strategy.</p>	<p>June 2016</p>	<p>Manager Compliance and Enforcement</p>
<p><b>24 November 2015</b></p> <p><b>C597/15</b> <b>RECYCLING OF</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Confirm the permanent adoption of this program and the location of household battery recycling bins</li> </ol>	<p>1. Completed</p>		<p>Manager Works and Waste Services</p>



### NOTICE OF MOTION

<b>HOUSEHOLD BATTERIES</b>	<p>at Balmain and Leichhardt Library.</p> <ol style="list-style-type: none"> <li>Expand the service to included drop off points at The Hannaford Centre and Leichhardt Pool.</li> <li>Investigate other locations in the municipality to locate the bins on a trial basis such as Rozelle Markets, Orange Grove Markets, Schools, Shopping centres or shops which might not be near existing drop off points.</li> <li>Advertise the expansion of this service through appropriate media channels such as e-news, social media, council's newsletter and website.</li> </ol>	<ol style="list-style-type: none"> <li>Collection bins to be provided in March 2016.</li> <li>Investigations to commence in March 2016.</li> <li>To be updated and communicated when collection points established.</li> </ol>	June 2016	
<b>8 December 2015</b>  <b>C637/15</b> <b>COUNCIL COMMITTEE</b> <b>DOCUMENTATION AND</b> <b>WORKLOAD</b>	<p>That Council:</p> <ol style="list-style-type: none"> <li>Review the documentation and reporting needs from its committees; commencing with those which have referred to this as a concern for them.</li> <li>Make recommendations as to how good documentation and reporting can be produced for and by Councils' committees while responding to the need to balance the workload and concerns of committee participants.</li> </ol>	Process review underway, report in Annual Review December 2016.	December 2016	Group Manager Community and Cultural Services
<b>8 December 2015</b>  <b>C638/15</b> <b>JOE MARSTON, A GIANT</b> <b>OF AUSTRALIAN</b> <b>FOOTBALL</b>	<ol style="list-style-type: none"> <li>That Council write to APIA seeking advice on how to commemorate Joe Marston at Lambert Park.</li> <li>That subsequent to consultation with APIA initiate the process in line with Council's naming policy.</li> </ol>	Being actioned	April 2016	Manager of Property and Commercial Services
<b>23 February 2016</b>  <b>C47/16</b> <b>AMENDMENTS TO</b> <b>PLANNING CONTROLS</b> <b>FOR REMOVAL OF A TREE</b> <b>WHERE A RESIDENT</b> <b>SUFFERS FROM A</b>	<ol style="list-style-type: none"> <li>That the following Leichhardt Development Control Plan 2013 amendment be placed on public exhibition for 28 days in accordance with the requirements of the Environmental Planning and Assessment Act 1979; Environmental</li> </ol>	<ol style="list-style-type: none"> <li>Noted. Draft DCP amendment on exhibition.</li> </ol>		Manager Environment and Urban Planning  Team Leader Strategic Planning  Manager



## NOTICE OF MOTION

SERIOUS MEDICAL CONDITION	<p>Planning and Assessment Regulation 2000 and Council's adopted Community Engagement Framework:</p> <p>a) Clause C1.14.7 Criteria for Assessment be amended by adding:</p> <p>Control C13 ...</p> <p>(h) the tree is the primary and agitating source of a medical condition, which cannot be effectively treated/alleviated without the removal of the tree as a causing factor.</p> <p>Council may consider removal where an application is supported by a medical certificate from a practicing and specialist medical practitioner (e.g. immunologist or allergy specialist) demonstrating that there is a direct link between the subject tree and the owners illness. Where the tree is considered to be of landscape significance and can only be identified as one contributing factor of many within the surrounding landscape with its removal likely to provide no overall benefit or medical relief (e.g. where allergens are airborne etc.), removal will not be supported.</p> <p>2. That Council delegate authority to the General Manager to make changes to the draft amendment prior to public exhibition as a result of consideration by Council officers subject to them being minor changes that do not affect the substance of the provision.</p> <p>3. That a report be presented to Council at the completion of the public exhibition period detailing submissions received and the outcome of consultation with any public authorities.</p>	<p>2. Noted.</p> <p>3. Noted. Report expected July 2016.</p>	<p>July 2016</p>	<p>Assessments</p>
------------------------------	--	--	------------------	--------------------



### NOTICE OF MOTION

	4. That a fee waiver be applied when the application for 36 Lawson Street Balmain is re-lodged with Council for the tree removal.	4. Noted. Fee waiver will be applied.		
<b>23 February 2016</b>  <b>C70/16</b> <b>CAMERONS COVE</b> <b>BUSHCARE GROUP</b>	That Council;  1. Investigate the formation of a bushcare committee made up of Council staff and local residents who will undertake care of the Camerons Cove hillside.  2. Organise an inspection / visit by residents and bushcare coordinator to determine what work needs to be done.	Environmental Management and safe working materials under development for inspection April 2016.	April 2016	Manager Assets and Parks
<b>23 February 2016</b>  <b>C72/16</b> <b>ADDRESSING GENDER</b> <b>INEQUITY</b>	1. That a further report be brought back to Council on the appropriate training to promote Gender Equity in the Workforce for the Senior Management Team, Managers and Team Leaders  2. That Council review existing Workplace Gender Equality Agency reporting mechanisms and report on a model, and evidence base, appropriate for Leichhardt Council to measure, monitor, and continue to promote gender equality in the work force.  3. That the Women in Leichhardt Leadership Group be involved in the review of existing Workplace Gender Equality Agency reporting mechanisms.	1. A Report has been submitted to the April Ordinary Meeting.  2 & 3. To be undertaken by the new position.	1. Completed  2 & 3 August 2016	Manager Employee Services



### NOTICE OF MOTION

<p><b>23 February 2016</b></p> <p><b>C73/16</b> <b>ACCESS COMMITTEE</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>Invites subject matter experts - internal and external, to the membership of the Council Access committee, encouraging participation in Committee deliberations and building the capacity of this committee.</li> <li>Invites members of local Disability organisations to membership of the Access Committee, and in particular encourages contribution to the forthcoming Disability Inclusion Access Plan.</li> <li>Supports the Access Committee hosting a regional forum with SSROC on Dementia friendly design and noise issues, advancing Council's previous position in regards to supporting the amenity for those living with Dementia in our community.</li> </ol>	<p>1. In progress</p> <p>2. in progress</p> <p>3. In progress, date to be confirmed with SSROC and planning to be undertaken in May Access Committee.</p>	<p>May 2016</p>	<p>Group Manager Cultural and Community Services</p>
<p><b>23 February 2016</b></p> <p><b>C77/16</b> <b>BAN THE USE OF ROUND UP HERBICIDE IN ALL PUBLIC SPACES IN LEICHHARDT LGA</b></p>	<p>That Council defer any consideration of changing its currently adopted Integrated Weed Management Strategy until further advice is received from the APVMA (which is expected in May 2016) and a subsequent report to Council no later than June 2016.</p>	<p>Report to June Ordinary Council Meeting.</p>	<p>June 2016</p>	<p>Manager Assets and Parks</p>
<p><b>22 March 2016</b></p> <p><b>C122/16</b> <b>SHADE PROVISION COHEN PARK</b></p>	<ol style="list-style-type: none"> <li>That Council provide funding of up to \$22,000 in the 2016/17 budget for the provision of a shade sail and native tree planting works around the new picnic area and at the entrances to Cohen Park Annandale, and that such works are undertaken prior to the 2016/17 Summer sporting season.</li> </ol>	<p>To be funded 2015/16 through 3<sup>rd</sup> quarter budget review.</p>	<p>June 2016</p>	<p>Part 1 Manager Financial Services</p> <p>Part 2 Manager Assets and Parks</p>



**NOTICE OF MOTION**

	2. That consideration for the funding of the shade sail over the playground in Cohen Park be incorporated in the 2016/17 budget.			
<b>22 March 2016</b>  <b>C124/16</b> <b>MEN'S SHED AT CALLAN PARK IN BUILDING 703 ELECTRICIAN S WORKSHOP</b>	1. That Council enter into discussions with Office of Environment and Heritage and Department of Health to seek an amendment to the existing licence so as to secure the use part of Building 703 the Electrician's Workshop at Callan Park for a Men's Shed.  2. That Council Officers prepare estimates of the cost of making this site fit for the purpose of a Men's Shed and submit to Council for consideration in the forthcoming budget.	1. In progress   2. In progress	1. May/June 2016   2. June 2016	Manager Property and Commercial Services
<b>22 March 2016</b>  <b>C125/16</b> <b>MAIN STREET OPEN SPACE PARTNERSHIPS</b>	1. That Council establish partnerships with the Village Church and All Souls Anglican Church and consider establishing partnerships with any community organisations expressing an interest in developing lands for public open space purposes;  2. That these partnerships formalise discussions between organisations and council which may progress public space amenity on Norton and Johnston Streets;  3. That a budget for related planning and construction work be prepared for consideration in the 2016-17 budget;  4. That a report on the progress of any such partnerships be reported to the April Ordinary Council Meeting.  5. That Council thank the Village Church and All Souls Anglican Church for their approach on this matter.	1. Meeting with Village Church, works proposed to commence in July 2016.  2. All Souls Church partnership discussion to be held in April 2016.  3. ISD to identify budget.  4. Noted.  5. Noted.	1. June 2016  2. June 2016  3. April 2016  4. April 2016	Parts 1, 2, 4 & 5 Director Environment and Community Management  Part 3 Manager Financial Services



### NOTICE OF MOTION

<p><b>22 March 2016</b></p> <p><b>C126/16</b> <b>WOMEN'S ENGAGEMENT</b> <b>AND DEVELOPMENT</b> <b>OFFICER</b></p>	<ol style="list-style-type: none"> <li>1. That Council supports establishing a 24 month trial for a Women's Engagement and Development Officer as part of developing the draft 2016/17 budget, and allocate \$60,000 funds for a professional officer working 3 days a week to coordinate and deliver a holistic and integrated policy and program platform that progresses access and equity for women.</li> <li>2. That Council conduct a literature review on Gender Equity in NSW Local Government, and report to the April Council meeting, informing Councillors on social, civic and economic participation of women in NSW Local Government, and potential job description and KPIs related to such a role.</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in Draft Budget</li> <li>2. Report submitted to April Ordinary Meeting.</li> </ol>	<p>Completed</p>	<p>Part 1 Manager Financial Services</p> <p>Part 2 Manager Employee Services</p> <p>Group Manager Community and Cultural Services</p>
<p><b>22 March 2016</b></p> <p><b>C142/16</b> <b>NO SEWERAGE OUTLETS</b> <b>FOR SYDNEY HARBOUR</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt a position opposing any further sewerage outlets in Sydney Harbour.</li> <li>2. Write to neighbouring councils including the City of Canada Bay informing them of our position and inviting them to join a campaign against these outlets.</li> <li>3. Write to Sydney Water and the relevant State Government Ministers informing them of this position and calling on them to develop alternate solutions.</li> <li>4. Receive a report at the May Ordinary Council Meeting on the impact of existing and proposed sewerage outlets in Sydney Harbour.</li> </ol>	<ol style="list-style-type: none"> <li>2 &amp; 3. Letters sent.</li> <li>4. Report being prepared.</li> </ol>	<p>May 2016</p>	<p>Manager Assets and Parks</p>



### NOTICE OF MOTION

	5. Consult the Sydney Coastal Council group on this matter.	5. In progress		
<b>22 March 2016</b>  <b>C143/16</b> <b>C144/16</b> <b>C145/16</b> <b>2016/17 BUDGET</b> <b>ALLOCATION FOR</b> <b>STRATEGIC PLANNING</b> <b>PROJECTS</b>	<p>1. That council officers allocate funding in the 2016/17 budget for the following strategic planning projects: Integrated Transport Plan \$115,000</p> <p>2. That council officers allocate funding in the 2016/17 budget for the following strategic planning projects: Planning consultant budget – Urban Renewal and West Connex \$150,000</p> <p>3. That council officers allocate funding in the 2016/17 budget for the following strategic planning projects: Heritage projects and changes to the Leichhardt local environment plan 2013 such as the State Heritage Nominations for the 'Witches Houses' in Annandale \$150,000</p>	<p>Completed</p> <p>Included in the 2016/17 budget</p>	Completed	Manager Financial Services
<b>22 March 2016</b>  <b>C146/16</b> <b>REVIEW OF MOTORCYCLE</b> <b>RESIDENTIAL PARKING</b> <b>PERMIT REGULATIONS</b>	<p>That;</p> <p>1. A review of the regulations governing residential parking permits for motorcycles be undertaken, to consider the benefits of allowing two motorcycle permits or more to be issued in place of one motor vehicle permit for residential parking schemes;</p> <p>2. In reviewing parking regulations for motorcycles within and outside residential parking schemes, the approaches of other councils to the regulation of motor cycle parking be considered;</p> <p>3. Motorcycle parking review consider implications of changes to motorcycle parking</p>	<p>In progress, Internal working group to undertake the review</p>	September 2016	Manager Traffic



**NOTICE OF MOTION**

	<p>regulations for Council's integrated Traffic Management Plan and all other relevant Council policy;</p> <p>4. A report on the review be brought to Council within six months (by September Ordinary Meeting).</p>			
<p><b>22 March 2016</b></p> <p><b>C147/16</b></p> <p><b>HOPE ANNIVERSARY 2016</b></p>	<p>That Council provide a grant of \$500 for the 12<sup>th</sup> Anniversary of the HOPE luncheon on Wednesday 20<sup>th</sup> April 2016.</p>	Underway	April 2016	<p>Group Manager Cultural and Community Services</p> <p>Manager Financial Services</p>
<p><b>22 March 2016</b></p> <p><b>C148/16</b></p> <p><b>BUILDING COMMITTEE MEMBERSHIP</b></p>	<p>That Council;</p> <p>1. Undertake a study to consider options which will assist in maintaining and boosting attendance at its committees.</p> <p>2. That this consideration and any other matters relevant to the operation of Council committees be included in the annual review of committees scheduled for December.</p>	1 & 2 In progress	December 2016	Group Manager Cultural and Community Services
<p><b>22 March 2016</b></p> <p><b>C150/16</b></p> <p><b>WAYNE PEARCE HILL</b></p>	<p>That Council names the Hill at Leichhardt Oval the Wayne Pearce Hill.</p>	Underway, will be completed April 2016	April 2016	Senior Parks and Open Space Planner



### OTHER ORDINARY COUNCIL RESOLUTIONS

MEETING DATE & TITLE OF REPORT	SUMMARY OF RESOLUTIONS	ACTION/TAKEN	TIMEFRAME	OFFICER
<b>28 July 2015</b>  <b>C340/15</b> <b>WAIVING FEES</b> <b>ASSOCIATED WITH</b> <b>FOOTPATH</b> <b>APPROVALS</b>	That Council trial, from 1 October 2015 to 30 <sup>th</sup> June 2016 in order to coincide with the existing footpath licensing quarterly payment arrangements:-	1-4. Completed		
	1. Waiving the occupation fees for existing and new A frame licences less than one square metre in area.		1-4. October 2015 to June 2016	
	2. Waiving all new application fees and existing/new weekend only occupation fees for display type street furniture occupying a footpath area between 1 and 3 square metres			
	3. Refund any pre-paid occupation fees for these 2 footpath licence categories during the trial period	3. Actioned, currently seeking expressions of interest from the netball clubs		Economic Development Officer
	4. Waiving the application fees for footpath dining licences, resulting in free application fees for all footpath licences other than for Hoardings, Scaffolding and Building Maintenance			Manager Compliance and Enforcement
	5. Widely communicate and promote this trial to all relevant businesses in the LGA through a door knock campaign as well as other on line communications to raise the awareness of and encourage uptake of these new initiatives	5. Door Knock campaign conducted of all main street businesses and information flyer provided and publicised through Council's website, media release, enews, social media, print media and direct mail to business and property owners.	5. Completed.	Manager Assessments
	6. Monitor and report quarterly on the financial impacts of these changes, including feedback from the local Chambers and businesses as to the benefits or otherwise of these initiatives, in order to enable a detailed evaluation of the trial outcomes in line with development of the draft budget for 2016/2017	6. First quarterly report due in February 2016.	6. Ongoing	



### OTHER ORDINARY COUNCIL RESOLUTIONS

<p><b>25 August 2015</b></p> <p><b>C386/15</b></p> <p><b>COHEN PARK TENNIS COURTS- COACHING PROPOSAL AND OUTCOMES OF COMMUNITY CONSULTATION</b></p>	<p>That Council:-</p> <ol style="list-style-type: none"> <li>Grant a 3 year licence to Neil Armstrong permitting the provision of private tennis coaching for primary aged children on one court at Cohen Park for three days a week (Tuesday, Wednesday and Thursday) from 3:30pm -6:30pm during school terms at a licence fee of \$5,400 plus GST per annum..</li> <li>Delegates authority to the General Manager to execute the Licence Agreement on behalf of Council.</li> <li>Notes that commencing in 2016, both Courts will be reserved and made available for winter netball training on weeknights from 6pm-9pm, except for the court licensed for tennis coaching on 3 evenings which will be available for netball from 6:30pm to 9pm.</li> <li>In response to residential concerns highlighted during the community engagement process Council undertake a parking and traffic study during the peak winter sporting season to ascertain if any improvements in traffic management are needed to ensure children's safety when accessing and exiting the park.</li> </ol>	<p>1-2. Licence signed.</p> <p>3. Noted</p> <p>4. Parking study proposed for Winter season 2016.</p>	<p>1-2. Completed</p> <p>3. To be actioned once netball bookings are finalised for the 2016 Winter netball season</p> <p>4. May 2016</p>	<p>Parts 1-2 Manager Property &amp; Commercial Services</p> <p>Part 3 Group Manager Community and Cultural Services</p> <p>Part 4 Manager Traffic</p>
<p><b>25 August 2015</b></p> <p><b>C405/15</b></p> <p><b>SMART PARKING TECHNOLOGY</b></p>	<ol style="list-style-type: none"> <li>That the report be received and noted</li> <li>That: <ol style="list-style-type: none"> <li>A Councillor briefing be provided on smart parking technology as part of the considerations for the 2016/17 Council budget, and</li> <li>the suppliers consulted in preparing the report be invited to the briefing to discuss</li> </ol> </li> </ol>	<p>Briefing being prepared. To be presented at April Councillor workshop.</p>	<p>April 2016</p>	<p>Manager Traffic</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	the smart parking technology options available for Council.			
<p><b>22 September 2015</b></p> <p><b>C450/15</b></p> <p><b>MATTER ARISING - IMPACT OF CRUISE SHIPS</b></p>	<p>That Council seek to invite Ports NSW to a Councillor briefing session before the end of 2015 on ways to improve the impact of cruise ships on the resident populations and implementation of shore to ship power.</p>	<p>NSW Port Authority has forwarded a letter updating Council on the progress of shore to ship power. The key points NSW Port Authority correspondence provided:</p> <ul style="list-style-type: none"> <li>- The study is well advanced and an interim report to the Minister for Roads, Maritime and Freight will be made before the end of 2015.</li> <li>- It is anticipated that the report will be referred by the Minister for Roads, Maritime and Freight to the NSW Cabinet for the consideration of Government in early 2016.</li> <li>- Any information provided to Council would be both more meaningful and appropriate once Cabinet has responded to the study.</li> </ul> <p>A briefing will be arranged following the release of information from Ports NSW.</p>	<p>June 2016</p>	<p>Manager Compliance &amp; Enforcements</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

<p><b>22 September 2015</b></p> <p><b>C452/15</b> <b>85 VICTORIA ROAD, ROZELLE - PARKING USAGE</b></p>	<p>1. That the report be received and noted.</p> <p>2. That the briefing to be provided on Smart Parking technology include reference to how we would address the situation of underutilised parking facilities like that on Victoria Road.</p>	<p>Briefing to be presented at April budget workshop.</p>	<p>April 2016</p>	<p>Manager Traffic</p>
<p><b>22 September 2015</b></p> <p><b>C463/15</b> <b>8 PROSPECT STREET, LEICHHARDT - REQUEST BY KU CHILDREN'S SERVICES FOR NEW LEASE</b></p>	<p>1 That Council grant a new lease to KU Children's Services of the childcare centre at 8 Prospect Street Leichhardt:</p> <p>(a) For a term of 5 years commencing on 1 January 2016 with an option to the lessee to renew for another 3 years;</p> <p>(b) At an initial rent of \$30,000 plus GST per year, increasing annually in line with CPI including on exercise of the option to renew;</p> <p>(c) With the annual rent being discounted by half in the first two years provided that KU upgrades the courtyard area and provides new floor coverings as outlined in KU's proposal for a renewed lease (attached to the report) and provided further than KU complies with its other obligations in the lease relating to repairs and maintenance;</p> <p>(d) With the lease allowing KU's Pre-School Program as outlined in its proposal (attached to the report);</p> <p>(e) With Council reserving the right to allow public parking (including KU) in 3 of the 4 car parking spaces at the leased Premises from half an hour after the end of the Pre-School day</p>	<p>New lease forwarded to KU for execution. In February, KU asked for a minor amendment which was agreed. The amended lease has been sent to KU for execution but has not yet been signed and returned by KU to Council.</p>	<p>April 2016</p>	<p>Manager Property and Commercial Services</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>until half an hour before the start of the next Pre-School day, with Council to signpost the spaces and times, issue permits to KU for identification of its cars, and enforce the parking provisions by fining other cars parking in the KU reserved spaces or any spaces from half an hour before to half an hour after Pre-School times;</p> <p>(f) Otherwise on the same terms as the current lease, (including reimbursement of rates and repairs and maintenance) with necessary and consequential changes and the following additional change;</p> <p>(g) Clause 9.10 in the current lease listing works to be done by 31 July 2013 will be replaced by a clause listing any required repairs and maintenance identified by an inspection by Council officers (acting reasonably.)</p> <p>2 That the General Manager is authorised to sign the lease for Council.</p>			
<p><b>27 October 2015</b></p> <p><b>C504/15</b></p> <p><b>IMPROVING STREET LIGHTING ON ANNANDALE STREET BETWEEN KENTVILLE AVENUE AND BAYVIEW CRESCENT, ANNANDALE</b></p>	<p>1. That the matter be deferred for further community consultation including consideration of in ground lighting.</p> <p>2. Prior to consideration of a specific response for Annandale St between Kentville Ave and Bayview Crescent, that a further report be provided to accurately define terms used in the report (such as 'too much spillage' p.180; 'low and not uniform', p.181; a full description of standard</p>	<p>Community consultation to be undertaken in May 2016.</p>	<p>June 2016</p>	<p>Manager Parks and Assets</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>A/NZ 1158) so that any standards applied in the special case of Annandale St can be applied to equal effect wherever in the LGA the standard established in the Annandale instance is not met.</p> <p>3. That prior to applying any agreed new minimum lighting standard to the case of Annandale St, that a cost estimate for its implementation across the Leichhardt LGA be considered.</p> <p>4. That Council further explore the potential to eliminate unwanted light spillage from the existing light fittings in Annandale St and report relevant options to Council.</p>			
<p><b>27 October 2015</b></p> <p><b>C517/15</b></p> <p><b>RACISM IT STOPS WITH ME</b></p> <p><b>CAMPAIGN - ACTIONS</b></p>	<p>That Council endorse the following actions and activities to support the "Racism it stops with me" campaign:</p> <ol style="list-style-type: none"> <li>1. A media release and promotion through Enews and social media platforms of the "Racism it stops with me" campaign.</li> <li>2. A webpage is added to the Council website with current information on the "Racism it stops with me" campaign and advice on Anti-racism assistance.</li> <li>3. The "Racism. It stops with me" logo is included on all staff and councillors email footers.</li> <li>4. Flyers to create awareness of the campaign are placed on Council noticeboards and included in the mail out with the first 2016 rates notices.</li> <li>5. Community Planning and Development team members promote the campaign when engaging with local schools.</li> <li>6. Production "Racism. It stops with me" stickers to be distributed to the community and can be placed on cars, bins, media devices etc.</li> <li>7. Produce an event to promote respect to coincide with Harmony Day 2016 (21<sup>st</sup> March).</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed. Further Media Release to coincide with event (April)</li> <li>2. Completed</li> <li>3. Being addressed by SMT &amp; IT (advice provide)</li> <li>4. Completed in rates notice 2016</li> <li>5. Underway</li> <li>6. Being purchased</li> <li>7. Date of event planned during NAIDOC, July 2016</li> </ol>	<p>July 2016</p>	<p>Parts 1-7 Group Manager Community and Cultural Services</p> <p>Part 8 Manager Financial Services</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	8. Council allocate \$6,500 additional funds through the next quarterly budget review to deliver the above actions and activities to support the "Racism it stops with me" campaign (\$1,500 for the flyers and stickers and \$5,000 for the event).	8. Completed		
<b>27 October 2015</b>  <b>C521/15</b> <b>INVESTMENT REPORT</b> <b>SEPTEMBER 2015</b>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note the Investment Report for September 2015</li> <li>2. Receive and note the Certificate of the Responsible Accounting</li> <li>3. Note that its March 2015 Resolution (C83/15P), to increase the proportion of its term investment portfolio in APRA supervised non-fossil fuel aligned financial institutions from approximately 50 per cent to 60 per cent by March 2016 (subject to existing contractual obligations).</li> <li>4. Note it has now exceeded this target with more than 60 % of its term investment portfolio in APRA supervised non-fossil fuel aligned financial institutions &amp; that this has been achieved without any negative financial consequences, the most recent investment report states that returns on the investment portfolio are well above industry benchmarks.</li> <li>5. Agree to fully divest its term investment portfolio from all fossil fuel aligned financial institutions by the end of 2016.</li> <li>6. Note that subject to the outcomes of the report requested by Council in March 2015 (C83/15P), which is expected to be received by Council in March 2016.</li> </ol>	Completed	Completed	Manager Financial Services



### OTHER ORDINARY COUNCIL RESOLUTIONS

<p><b>27 October 2015</b></p> <p><b>C526/15</b></p> <p><b>PLASTIC BAGS</b></p>	<p>That Council</p> <ol style="list-style-type: none"> <li>Notes the report on Council's campaign in respect of plastic shopping bags.</li> <li>Prepare a draft covenant that provides for retailers in the Leichhardt Municipality to cease offering customers free plastic shopping bags.</li> <li>Prepare a report setting out options for implementing the covenant. This is to include timelines for consultation with major and other retailers, relevant business and community groups and residents in the municipality and is to include proposed KPI's and timelines for the offer of free plastic bags to cease.</li> <li>Write to the NSW Minister for the Environment to implement legislation to ban light weight plastic bags.</li> </ol>	<p>2 &amp; 3. Covenant /petition completed and campaign commenced. Report to July Meeting</p> <p>4. Letter sent</p>	<p>July 2016</p>	<p>Manager Works and Waste Services</p> <p>And</p> <p>Media and Communications Co-ordinator</p>
<p><b>24 November 2015</b></p> <p><b>C560/15</b></p> <p><b>EASTON PARK CRICKET NETS</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>Amend the Plan of Management for Easton Park and proceed with the development and provision of two cricket nets to support junior sporting use of Easton Park.</li> <li>Identify funding options from either Reserves, in the next quarterly budget review or 2016/17 financial year to support the provision of cricket nets at the park.</li> </ol>	<p>1. In progress. funding has been provided in the 2nd Qtr budget review</p> <p>2. Completed – funding has been provided in the 2<sup>nd</sup> Qtr budget review</p>	<p>1. Mid 2016</p> <p>2. Completed</p>	<p>Part 1 Parks Technical Coordinator</p> <p>Part 2 Manager Financial Services</p>
<p><b>24 November 2015</b></p> <p><b>C565/15</b></p> <p><b>MATTER ARISING - STARTING BLOCKS AND OLYMPIC POOL AT LPAC</b></p>	<p>That Council officers explore possibilities for upgrading the starting blocks in the Olympic Pool, including upgrade of the Olympic Pool at LPAC and report back to Council.</p>	<p>Completed further action with new Resolution March 2016 C123/16.</p>	<p>Completed</p>	<p>Manager Recreational Facilities</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

<p><b>24 November 2015</b></p> <p><b>C567/15 AMUSEMENT DEVICES IN PARKS AND OPEN SPACE AREAS</b></p>	<p>That Council:-</p> <ol style="list-style-type: none"> <li>1. Exhibit for a period of 28 days proposed new restrictions within neighbourhood parks (outlined in Schedule 1 of the report) prohibiting the installation and use of bouncy castles, power operated inflatable devices, petting zoos, pony rides, amplified speakers and sound systems.</li> <li>2. Prohibits the use of private drones and unmanned aerial devices from use in all parks and open space areas under the care, control and management of Leichhardt Council.</li> <li>3. Exhibit the proposed new regulations on the use of amusement devices in parks.</li> <li>4. Note that the policy development has been required to ensure that the open space qualities of the small neighbourhood parks listed are managed effectively for public access, use and enjoyment and in recognition of the amenity needs of adjacent</li> <li>5. That the impacts of the location of amusement devices and pony rides within parks not included in Schedule 1 be identified and that options be developed for addressing any adverse impacts found. These findings are to be reported at the same time as the report from the public consultation set out in recommendation 1.</li> </ol>	<ol style="list-style-type: none"> <li>1. Actioned and completed.</li> <li>2. Subject to final adoption of policy by Council.</li> <li>3. Actioned and completed.</li> <li>4. Noted and completed.</li> <li>5. To be actioned during review process associated with submissions the exhibition period.</li> </ol>	<p>Points 1, 3 and 4 Completed</p> <p>2. May 2016</p> <p>5. May 2016.</p>	<p>Senior Parks and Open Space Planner</p>
<p><b>24 November 2015</b></p> <p><b>C580/15 RESPONSE TO PUBLIC EXHIBITION PROCESS OF THE DRAFT COMPLIANCE AND ENFORCEMENT</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note the report and the public exhibition process undertaken</li> <li>2. Adopt the draft Compliance and Enforcement Policy to have a commencement date of 1 January 2016 subject to the amendments</li> </ol>	<p>Points 1 &amp; 2 Completed.</p>	<p>Points 1 &amp; 2 Completed.</p>	<p>Manager Compliance and Enforcements</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

<p><b>POLICY</b></p>	<p>resulting from community submissions detailed as follows:</p> <p>Amend the wording of s10(d) of the draft Compliance and Enforcement policy as follows:</p> <p>" ...</p> <p>d) <i>Where Council is not the ARA, the issues will be referred to the relevant Authority. The other relevant ARA could include:</i></p> <p>□ <i>Sydney Harbour Foreshore Authority (SHFA)</i></p> <p>" ...</p> <p>Amend the wording of s12(b) of the draft Compliance and Enforcement policy as follows:</p> <p>" ...</p> <p>b) <i>Where appropriate all complainants and those who have had allegations made against them will be kept advised of the progress of the investigation.</i></p> <p>" ...</p> <p>Insert a new section 14A into the draft Compliance and Enforcement policy as follows:</p> <p><b>"14A Specific Procedure for dealing with trivial, frivolous or vexatious complaints</b></p> <p>a) <i>A trivial, frivolous or</i></p>			
----------------------	--	--	--	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p><i>vexatious complaint is when:</i></p> <p>i) <i>The person making a complaint is not satisfied with the action taken or service provided despite the service or complaint procedure being properly implemented and fully exhausted. This is characterised by:</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <i>Unwilling to accept evidence relied on or agree with the determination</i></li> <li><input type="checkbox"/> <i>Denying having received an adequate response answering the questions raised</i></li> <li><input type="checkbox"/> <i>Continuing to demand the complaint be revisited</i></li> <li><input type="checkbox"/> <i>Focusing on trivial issues or procedural steps to assert the determination is invalidated</i></li> </ul> <p>ii) <i>The person makes unreasonable demands that significantly and unreasonably diverts Council's resources away</i></p>			
--	--	--	--	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p><i>from other functions or creates an inequitable allocation of resources to other customers. Such demands may result from the amount of information requested, the nature or scale of services sought or the number of approaches seeking information, assistance or service</i></p> <p>b) <i>If during the preliminary assessment a complaint is identified as being a trivial, frivolous or vexatious complaint the Manager Compliance and Enforcement is to write to the customer restating Council's position on the matter and advising that if the customer continues to contact Council regarding the matter Council may:</i></p> <p>i) <i>Require all further communication from the customer on the matter be put in writing</i></p> <p>ii) <i>Advise that if Council continue to receive correspondence on the matter Council will only place the matter on file for records purposes and not respond beyond an acknowledgement unless:</i></p> <p>o <i>The customer</i></p>			
--	--	--	--	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p><i>provides significant new information relating to their complaint or concern;</i></p> <ul style="list-style-type: none"> <li>o <i>The correspondence serious issues associated with impacts to life, property or the environment; or</i></li> <li>o <i>The customer raises new issues which in the Manager Compliance and Enforcement's opinion, warrant fresh action or investigation</i></li> </ul> <p>iii) <i>Appoint a case manager who will be the customer's only point of contact at Council regarding the matter</i></p> <p><i>This initial letter will inform the person that they may request a review of the Manager Compliance and Enforcements decision by Council's Director Community and Environmental Management within 21 days. A failure to make a representation or if the representation is rejected by the Director, the stipulated restrictions on service will be</i></p>			
--	--	--	--	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p><i>implemented."</i></p> <p>Amend the wording of s23 of the draft Compliance and Enforcement policy as follows:</p> <p>" ...</p> <p><i>This Policy should be read in conjunction with the following legislation:</i></p> <p>□ <i>Boarding House Act 2012 and Boarding House Regulation 2013</i></p> <p>" ..."</p> <p>3. Adopt a Compliance and Enforcement reporting framework for regulatory action taken under the policy as follows:</p> <p>1. A report be prepared and provided to Council by the Manager Compliance &amp; Enforcement on a half yearly basis (financial year end and new year) to provide meaningful information on all Councils regulatory compliance functions and progress on the policy implementation.</p> <p>2. The report requirement by (1) above, shall include:</p> <p>a) The number of customer requests for investigations received</p> <p>b) The number of Orders issued</p>	<p>3-6. Reporting data will collected and reported to Council in December 2016</p>	<p>3-6.December 2016</p>	
--	---	--	--------------------------	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>c) The number of fines issued</p> <p>d) The number of court prosecutions commenced</p> <p>e) The break down for (a) – (d) above will be in the form of:</p> <ul style="list-style-type: none"> <li>i. total numbers issued for the LGA</li> <li>ii. total number by suburb</li> <li>iii. total dollar value issued for fines for the LGA</li> <li>iv. total dollar value issued for fines by suburb</li> </ul> <p>For matters including:</p> <ul style="list-style-type: none"> <li>a) Unsafe Structures (<i>e.g. fire damage, structural failure</i>)</li> <li>b) Fire Safety</li> <li>c) Swimming Pool Safety</li> <li>d) Public Health (<i>e.g. Skin Penetration premises, Cooling Towers, Tattoo parlours, overgrown vegetation brothels &amp; boarding houses</i>)</li> <li>e) Food Safety</li> <li>f) Environmental Pollution (<i>air, land, noise, asbestos</i>)</li> <li>g) Animal Control (<i>dog attacks, barking, roaming, registration</i>)</li> <li>h) Road Related Matters (<i>hoardings, skip bins, footpath dining</i>)</li> <li>i) Parking</li> </ul>			
	<p>4. The annual report shall provide a short comparative summary of statistical information (for parking</p>			



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>only) associated with a Council a similar geographical and urban management context such as Woollahra</p> <p>5. The annual report shall also provide a short review of the policy application, any required changes to meet legislative updates or practice variations to the <i>consolidated compliance education program (once adopted by Council)</i>.</p> <p>6. The first report shall be based on the immediate proceeding financial year data only; this is to provide baseline data for Council to compare future information upon. As the half yearly reports progress and data becomes available from the proceeding half yearly reports, comparative data for up to 6 previous reports (from the commencement of reporting) is to be detailed to readily see trends.</p> <p>7. Endorse the commencement of work on a consolidated compliance education program which will outline all of Council's current compliance education programs being put in a annual timeline format with information associated with target audience or desired outcomes. That the consolidated compliance education program when complete be reported to Council.</p>			
<p><b>24 November 2015</b></p> <p><b>C585/15</b> <b>PROPERTY REVIEW</b> <b>UPDATE</b></p>	<p>1. That the report is received and noted.</p> <p>2. That Council proceed with the sale of the property at 42 Merton Street with the funds from the sale</p>	<p>2. Property sold at auction on 26 March 2016</p>	<p>2. Completion of sale due in May 2016</p>	<p>Manager Property and Commercial Services</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	of the property to be invested in the s94 traffic and access fund and the parking reserve.			
<p><b>24 November 2015</b></p> <p><b>C586/15</b> <b>LEICHHARDT TOWN</b> <b>SQUARE, MARION STREET,</b> <b>LEICHHARDT</b></p>	<p>That the matter be deferred pending a further report on the potentialities and costs of Stage 1, Option 1 (as referred to in the September report) , and that this report provide an assessment of the cost and design implications of including the landscaped pedestrian walkway from Wetherill St in this option;</p> <p>That this information, and further information on the rational for the proposed stages be provided at the next available briefing, and address (among other relevant matters to be determined by staff) the following questions:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> What is the expected range of income to be derived from parking and from facilities hire? How is this income expected to offset the project's costs at the various stages of its implementation (assuming all stages are completed)?</li> <li><input type="checkbox"/> To what extent would the expansion of community facilities imply an expansion of service provision and expenditure? What range of costs might an expansion of service involve?</li> <li><input type="checkbox"/> What are the buildings currently located on the site (demountable and terrace) used for? What rental value would be foregone if these buildings were rehabilitated and rented for the period of the projects life (assuming 30 years)?</li> <li><input type="checkbox"/> What is the estimated volume of 'passing trade' foot traffic expected for the community centre and library in the proposed new location?</li> <li><input type="checkbox"/> What is the estimated passing trade for the Leichhardt Library in its current location when: (a)</li> </ul>	<p>This matter has been put on hold pending the Council Mergers.</p>	<p>On hold</p>	<p>Manager Property and Commercial Services</p>



## OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>the Forum is functioning at its current capacity; (b) the Forum is fully operational?</p> <p><input type="checkbox"/> What volume of population will be within 15 minutes travel by bus to the Library in its current location (assuming bus frequency projected for Parramatta Rd by Urban Growth in 10 years)?</p> <p><input type="checkbox"/> What volume of population will be within 15 minutes travel by bus to the Library in its proposed location in 10years time?</p> <p><input type="checkbox"/> What are the implications of the proposed location of the Library on the facility's accessibility and legibility?</p>			
<p><b>24 November 2015</b></p> <p><b>C588/15</b></p> <p><b>MAINSTREET</b></p> <p><b>REVITALISATION AND</b></p> <p><b>CENTRALISED MARKETING</b></p> <p><b>FUND PILOT</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note the attached report on the investigation into a Centralised Marketing Fund;</li> <li>2. Advance a program to develop the key success factors that underpin all centre revitalisation models and that build capacity at a local level particularly focusing on developing leadership from the business sector and building partnerships between business and Council;</li> <li>3. Defer consideration of the introduction of the Shopfront Improvement Grant Program</li> <li>4. Write to all property owners identified under the Shopfront Improvement Audit as category C or D, outlining the impacts of under maintained shopfronts on the wider commercial centre and encouraging basic cleaning and maintenance, even if the property</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Program development to commence and be ongoing</li> <li>3. Deferred</li> <li>4. Letters sent.</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. June 2016</li> <li>3. Completed</li> <li>4. Completed</li> </ol>	<p>Economic Development Officer</p> <p>Parts 5 &amp; 6 Manager Financial Service</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>is untenanted;</p> <p>5. Allocate \$80,000 in the current Centralised Marketing Fund Pilot using \$40,000 to half fund a detailed analysis and quantitative study into the performance of our mainstreets and the remaining \$40,000 for on the ground marketing and promotion activities as per the adopted marketing and promotion strategy (shopping promotion and street activation);</p> <p>6. Consolidate \$40,000 in EEDP Targeted Tenancy Project to the detailed analysis and quantitative study providing \$80,000 in total for this study;</p> <p>7. Consider, as part of developing the 2016/17 budget and the following 4 Year Delivery Plan, sourcing recurrent funding of \$80,000 per annum into the Centralised Marketing Fund towards implementation of the Marketing and Promotion Strategy and to support businesses within the area.</p>	<p>5. Completed</p> <p>6. Completed</p> <p>7. Noted</p>	<p>5. Completed</p> <p>6. Completed</p> <p>7. Completed</p>	
<p><b>24 November 2015</b></p> <p><b>C598/15</b> <b>AFFORDABLE HOUSING</b> <b>OVER HAY STREET CAR</b> <b>PARK, LEICHHARDT</b></p>	<p>That Council:</p> <p>1. Notes that clause 1.9A of <i>Leichhardt Local Environment Plan 2013</i>, permitted by section 28 of the <i>Environmental Planning and Assessment Act 1979</i>, provides that a covenant does not apply to the extent necessary for the purpose of allowing development on any land in any zone in accordance with the LEP.</p> <p>2. Commence discussions with registered community housing providers about an Agreement for Lease and Development Deed permitting the construction and sub-lease of</p>	<p>1. Resolutions have been advised to the solicitor for the owners of the property with the benefit of the covenants.</p> <p>2. In Progress. Preliminary investigations being pursued.</p>	<p>1. On-going</p> <p>2. April-May 2016.</p>	<p>Manager Property and Commercial Services</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>affordable housing above the Hay Street Car Park in Leichhardt.</p> <p>3. following discussions and in consultation with the community housing provider, appoint an architect to prepare broad concept plans and an external traffic engineer to provide parking advice and traffic impacts, and lodge a Pre-DA for supported housing, affordable housing for key workers and community housing above the ground level Hay Street car park.</p> <p>4. Receive a further report after receipt of the Pre-DA advice and the reviewed discussion paper in accordance with Resolution C426/15P, with recommendations on the type of affordable, supported and community housing and a list of possible registered community housing providers for this site.</p> <p>5. Consider utilising the affordable housing fund for this project.</p>	3-5. Noted		
<p><b>8 December 2015</b></p> <p><b>C608/15</b> <b>DRAFT PARRAMATTA ROAD URBAN TRANSFORMATION STRATEGY</b></p>	<p>That Council:</p> <p>1. Reject the current Parramatta Road Urban Transformation Strategy and calls upon the State Government and its agencies to work collaboratively with Councils and communities along Parramatta Road Corridor for the genuine revitalisation of Parramatta Road</p> <p>2. Officers collaborate with the 'Save Lewisham Group' to analyse the alternative proposals they have developed and report back to the February 2016 Policy Council Meeting on how they relate to Council's submission</p> <p>3. Forward the submission which is included as</p>	<p>1. Noted. Incorporated into Council submission to Urban Growth</p> <p>2. Noted. Staff met with the Save Lewisham Group in February and a report will be prepared for the March Policy meeting. Completed.</p> <p>3. Completed. Submission lodged with Urban Growth 18 December</p>	Points 1 – 9 Completed	Manager Environment and Urban Planning



### OTHER ORDINARY COUNCIL RESOLUTIONS

	Section 8 of this report to Urban Growth NSW.	2015.		
4.	Note that the draft Leichhardt Industrial Lands Study Part 2, the Parramatta Road and Norton Street Retail and Commercial Study and the Parramatta Road and Norton Street Heritage Study are currently being finalised as part of Councils Strategic Sites, Centres and Corridors Study and will be reported to the February 2016 Policy Council meeting	4. Completed.		
5.	Note that the Draft Industrial Precincts Urban Design Study and Draft Parramatta Road and Norton Street Urban Design Study are currently being developed as part of Councils Strategic Sites, Centres and Corridors Study will be reported to the March 2016 Policy Council meeting.	5. Noted		
6.	Opposes any loss of local planning controls.	6. Noted.		
7.	Commit to a strong advocacy campaign against the Parramatta Road Urban Transformation Strategy and the loss of Council Planning powers. That up to \$10,000 from the Major Issues Budget be committed to this campaign. That other Councils along the corridor be invited to join the campaign	7. Completed.		
8.	Change recommendation 55 to read; Council does not support eight storey development in the streets in the Taverners Hill precinct as such a scale in these streets would be overwhelming, overshadowing and create a poor living environment.	8. Completed.		
9.	Change recommendation 58 to read; Council notes that the areas east of and inside the Taverners Hill precinct have a strong fine	9. Completed.		



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>grain character and comprise contributory buildings. It should not be assumed that these places can be demolished as part of Urban renewal in this area</p> <p>10. Be provided with an estimation of the value uplift arising from projected development in the three precincts within the Leichhardt section of Parramatta Road.</p> <p>11. Be provided with a report on the volume of development potential contributions to Council via VPA's and other contributions from the projected increased densities.</p>	<p>10. Scope of work required being reviewed</p> <p>11. Scope of work required being reviewed</p>	<p>10 &amp; 11. May 2016</p>	
<p><b>8 December 2015</b></p> <p><b>C609/15</b></p> <p><b>PROPOSAL FOR PARKRUN AT CALLAN PARK</b></p>	<p>That Council provide logistical support and advocacy for an application to the State Government to establish a not-for- profit parkrun in Callan Park or other suitable area.</p>	<p>Council officers are liaising with the organisers of the proposed Park Run Event on options for an event and liaison assistance. Council Officers have also provided advice to the organisers on alternative event and route locations. Awaiting feedback from event organisers</p>	<p>June 2016</p>	<p>Senior Parks &amp; Open Space Planner</p>
<p><b>8 December 2015</b></p> <p><b>C610/15</b></p> <p><b>ACTIONS HONOURING THE HONOURABLE TOM UREN AC.</b></p>	<p>That Council:</p> <p>1. Note the support from its Committees to honouring the late Honourable Tom Uren AC.</p> <p>2. Endorse:</p> <p>a. Planning and marking out a public domain walking path on the Balmain Peninsula named Tom Uren's Trail, honouring the Honourable Tom Uren AC and his contribution to national, civic and community life, and reflecting his conviction that access to the Sydney Harbour foreshore is the democratic right of all.</p>	<p>2 a - e in progress. funding has been provided in the 2<sup>nd</sup> Qtr budget review</p>	<p>a. mid 2016</p>	<p>Parts 1,3 and 4 Group Manager Community and Cultural Services</p> <p>Manager Property Services Commercial and</p> <p>Manager Financial Services</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>b. Tom Uren's Trail will follow the foreshore wherever permissible to create a continuous foreshore walking path that over time will link public space from Propeller Park, Simmons Point, Lookes Avenue Reserve, Thornton Park, Illoura Reserve, Peacock Point, the end of Datchett St, and Ewenton Park, and then progress across the Peninsula near Hart St and close the loop at Propeller Park.</p> <p>c. Officers referring to plans and policies including the Open Space Strategy and S.94 Plan, and include in Tom Uren's Trail initiatives aimed at increasing access to the foreshore including walking paths and boardwalks. Where it is not feasible to access the foreshore in the short term, Council will mark out Tom Uren's Trail on appropriate footpaths as close as possible to the foreshore, with the intent of extending an accessible walk to the foreshore in the medium and longer term.</p> <p>d. Wayfinding be developed and installed as appropriate, and provision be made for interpretative signage along the route, including panels referencing the life and contribution of Honourable Tom Uren AC to modern Australia, to be funded from the S.94 Plan.</p>	<p>b. In progress</p> <p>c. ongoing, manage property &amp; commercial services recovery trail. Meeting has been held with RMS re boardwalks, difficulties and priorities identified.</p> <p>d. in progress</p>	<p>b. Proposed Opening, 28 May 2016</p> <p>c. ongoing</p> <p>d. mid 2016</p>	
--	---	--	--	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>e. Further consultation with the family of Tom Uren in developing Tom Uren's Trail and liaise with the family on a suitable date for an inaugural walk of Tom Uren's Trail in 2016.</p> <p>3. Note the support from community committee members for a continuous public walking path around the Balmain Peninsula and:</p> <p>a. Tom Uren's Trail will serve as the first link of a named trail around the Balmain Peninsula foreshore; and</p> <p>b. consultation should be undertaken first with LATSICC and then wider consultation with a view to renaming the remainder of the Balmain Peninsula with Aboriginal placenames</p> <p>4. Include the Aboriginal names of places in any wayfinding strategy and at appropriate points along the trail.</p>	<p>e. Completed</p> <p>3 a Noted</p> <p>b. LATSICC meeting</p> <p>4. Noted - in progress</p>	<p>e. Completed</p> <p>3. May 2016</p> <p>4. mid 2016</p>	
<p><b>8 December 2015</b></p> <p><b>C611/15</b></p> <p><b>MATTER ARISING - MELINDA MANIKAS AND DAMIEN COBLEY-FINCH</b></p>	<p>That Council investigate how best to honour two of our previous Councillors, Melinda Manikas and Damien Cobley-Finch in appreciation for their commitment to the Leichhardt Community</p>	<p>Initial investigation in progress, aligned with draft Memorial Planting and Plaques Policy</p>	<p>April 2016</p>	<p>Group Manager Community and Cultural Services</p>
<p><b>8 December 2015</b></p> <p><b>C612/15</b></p> <p><b>MAINSTREET REVITALISATION POSSIBLE RATING AND TAXATION AMENDMENTS</b></p>	<p>That Council;</p> <p>1. Receive and note the report on the investigation into rating and taxation issues and their impact on mainstreet revitalisation and occupancy rates</p> <p>2. Draft possible amendments to the Local Government Act Rating System as to reflect the proposed changes outlined in this report.</p>	<p>1. Noted</p> <p>2. Completed</p>	<p>2. Completed</p>	<p>Legal Services Manager</p> <p>Economic Development Officer</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>3. Write to the Federal Treasurer, NSW Treasurer, NSW Minister for Planning and the NSW Small Business Commissioner calling for changes as outlined in this report;</p> <p>4. Write to all NSW Council's advising them of the impacts and requesting their advocacy for possible amendments to taxation legislation as outlined in this report.</p> <p>5. Undertake research with Commercial Real Estate Agents and engage with the local business chambers to provide any information on a voluntary basis about vacancies, vacancy rates and the reasons for these vacancies and whether Council can assist in any way to fight these vacancies.</p>	<p>3. Letters drafted</p> <p>4. Letters drafted</p> <p>5. A forum will be held with local Real Estate Agents in April 2016 requesting their assumptions in regard to vacancies, vacancy rates, to explore how these can be addressed and to provide clear and concise information about Council's DA process</p>	<p>3. and 4. Letters sent April 2016</p> <p>5. April 2016</p>	
<p><b>8 December 2015</b></p> <p><b>C628/15</b></p> <p><b>OUTCOMES - INCREASING PARTICIPATION - FOOD RECYCLING IN MULTI-UNIT DWELLINGS</b></p>	<p>That Council;</p> <p>1. Continue with the current food waste recycling service in multi-unit dwellings (MUD's) and implement this service to any new eligible MUD developments.</p> <p>2. Continue to work with the Southern Sydney Regional Organisation of Council's (SSROC's) Regional Waste Group towards a joint Feasibility Study into the co-digestion of source separated household food waste with Sydney Water.</p> <p>3. Investigate permitting Non MUD residents to access the food waste recycling service.</p>	<p>1. Ongoing - SSROC meeting on 9 Feb 2016.</p> <p>2. Noted</p> <p>3. Pending</p>	<p>May 2016</p>	<p>Manager Works and Waste Services</p>
<p><b>8 December 2015</b></p> <p><b>C633/15</b></p>	<p>That Council:</p> <p>1. Adopt the amended conceptual plans</p>	<p>1. Adopted and competed</p>	<p>1. Completed</p>	



### OTHER ORDINARY COUNCIL RESOLUTIONS

<b>ADOPTION OF DRAFT CONCEPT PLAN HEARN STREET NEIGHBOURHOOD PARK</b>	<p><b>(Attachment 2)</b> for the Hearn Street Neighbourhood Park and proceed with detailed design work and tender preparation for the new neighbourhood park.</p> <p>2. Undertake investigations on the development of a shared zone in the lane way area immediately at the rear of 13 Hearn Street and that these investigations are reported to Council's Traffic Committee for consideration.</p> <p>3. Thank local residents who have been actively involved in the planning and design work for the new park.</p>	<p>2. Works being undertaken by ISD.</p> <p>3. Actioned and completed.</p>	<p>2. Report to Traffic Committee May 2016.</p> <p>3. Completed.</p>	<p>Manager Traffic</p>
<p><b>8 December 2015</b></p> <p><b>C634/15 OUTDOOR FITNESS STATIONS IN PARKS</b></p>	<p>1. That Council proceeds with the development of concept designs for fitness stations at Gladstone Park, Splinder, Smith and Hogan Park and at Pioneers Memorial Park.</p> <p>2. That a further report on draft concept designs for each of the three parks be reported to the April 2016 Ordinary Council meeting along with detailed costings.</p> <p>3. That Council consider allocating funding to support the installation of a shade sail over the King George Park Fitness Station in the 2016/17 financial year and upgrade instructional signage at the park associated with the fitness station.</p>	<p>1. Investigative and concept design works to commence in mid-February at the three park sites.</p> <p>2. Report to be presented to the April Ordinary Meeting.</p> <p>3. Subject to the budget process.</p>	<p>June 2016</p>	<p>Parks and Open Space Planner</p>
<p><b>8 December 2015</b></p> <p><b>C635/15 SPEAK OUT CAMPAIGN STAGE TWO UPDATE</b></p>	<p>That Council:</p> <p>1. Allocate \$10,000 from the Major Issues Budget to fund the development and production of materials for Stage Two of the Speak Out Domestic and Family Violence Campaign.</p> <p>2. That Social media also be considered as part</p>	<p>1. Completed – this has been allocated in the budget</p> <p>2. Reported to February Ordinary</p>	<p>1. Completed</p> <p>2. Completed.</p>	<p>Part 1 Manager Financial Services</p> <p>Team Leader Community</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>of the campaign.</p> <p>3. Note a further report will be presented on the financial and resource implications of the Love Bites training and further implementation of the Campaign.</p> <p>4. Commit to hosting a White Ribbon Day event in 2016 in support for the campaign to stop violence against women, funding for the event to be considered in the 2016-17 budget.</p> <p>5. That the campaign strategy and the budget breakdown be circulated to Councillors.</p>	<p>meeting 2016</p> <p>3. Reported to February Ordinary meeting 2016</p> <p>4. Discussions with Leichhardt Police (Local Area Command) underway. Budget bid submitted</p> <p>5. Reported to February Ordinary meeting 2016</p>	<p>3.Completed</p> <p>4.July 2016</p> <p>5.Completed</p>	<p>Planning and Development</p>
<p><b>8 December 2015</b></p> <p><b>C636/15</b> <b>ANNUAL REVIEW</b> <b>FRAMEWORK FOR</b> <b>COUNCIL AND</b> <b>COMMITTEES</b></p>	<p>That Council:</p> <p>1. Note the draft Terms of Reference for Tier 1 Community Facility Committees aligned with the Model Terms of Reference will be reviewed by the first meeting of the Facility Management Committees.</p> <p>2. Promote and encourage participation and membership in all Council Tier 1 and Tier 2 Committees for 2016.</p> <p>3. Amend the Quorum of Access Committee to four members which may comprise community members or Councillors.</p>	<p>1.Actioned</p> <p>2. In progress</p> <p>3. Actioned</p>	<p>1. Completed</p> <p>2. Ongoing</p> <p>3. Completed</p>	<p>Group Manager Community and Cultural Services</p>
<p><b>8 December 2015</b></p> <p><b>C644/15</b> <b>INVESTIGATION OF PUBLIC</b> <b>WIFI PROVISION IN THE</b> <b>LGA</b></p>	<p>That Council:</p> <p>1. Note that staff investigations have revealed that it is feasible to install free public WiFi on the four main streets in the municipality and that this service would benefit the business community, residents and visitors and contribute to community wellbeing.</p>	<p>Completed</p>	<p>Completed</p>	<p>Manager Finance</p> <p>Manager Information Technology</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>2. Note that the most economical and efficient method to deliver this service is through the engagement of a third party provider.</p> <p>3. Note that the additional free WiFi access points would be intended for casual web browsing for visitors to the main streets and they would not be intended to be used for day-to-day Internet use of residents and businesses.</p> <p>4. Approve the allocation of funds in 2015/16 as outlined in section 4 of this report, and that these funds come from Internal Reserves.</p> <p>5. Note that recurrent funds to deliver the project from 2016-17 onwards will be identified in the 2016-17 Budget.</p> <p>6. Consider the alternative approach of spreading the cost of the initiative by staging the implementation over two years, as set out in section 6 of this report.</p> <p>7. Agree to invite third party providers to submit tender responses for the installation and ongoing management of 26 WiFi access points and to report back on the outcomes to the April 2016 Ordinary Council meeting.</p> <p>8. Approve the upgrade to the existing WiFi services as per the officer's recommendations in section 8 of this report and note that additional funds will be met from within existing resources.</p> <p>9. Note that the proposed WiFi service will be covered by a Service Level Agreement with the third party provider to guarantee minimum download speeds and timeframes for resolving</p>			
--	--	--	--	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>technical problems.</p> <p>10. Note a review of the WiFi service will be conducted on an annual basis to monitor quality and usage, and that the service continues to represent value to ratepayers, residents and businesses within the Leichhardt municipality.</p> <p>11. Note that any contract entered into with a third party provider will limit annual cost increases to CPI.</p>			
<p><b>8 December 2015</b></p> <p><b>C649/15</b></p> <p><b>BLOOMING ARTS</b></p>	<p>1. That works should be purchased from each of the five winners of the Blooming Arts Mentoring Prize who have exhibited in the Retrospective Exhibition at Leichhardt Library.</p> <p>2. That the purchased work will be chosen by the Public Art Officer in consultation with the Chair of the Access Committee.</p> <p>3. That the total amount allocated to the purchase should not be made public until after the works have been purchased.</p> <p>4. That the budget for these purchases not exceed \$4000.</p> <p>5. That these funds be identified in the next quarterly review.</p>	<p>1. Noted</p> <p>2. Being actioned. Communication with artist is underway</p> <p>3. Noted</p> <p>4. Noted</p> <p>5. Completed - funding has been provided in the 2<sup>nd</sup> Qtr budget review</p>	<p>1-4. April 2016</p> <p>5. Completed</p>	<p>Team Leader Community Planning and Development</p> <p>Placemaking and Public Art Officer</p> <p>Part 5 Manager Financial Services</p>
<p><b>23 February 2016</b></p> <p><b>C31/16</b></p> <p><b>TELSTRA BUILDING, DARLING STREET URBAN OPEN SPACE</b></p>	<p>1. That Council enter into an agreement with Telstra for demolition of the front part of the Balmain Exchange on the corner of Darling and Montague Streets and the grant of an easement in favour of Council in the forms attached to the Report with the following two</p>	<p>1 &amp; 2. Agreement signed by both parties and dated 24 March 2016</p>	<p>1&amp;2. Complete March 2016.</p>	<p>Manager Commercial and Property Services</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>changes:</p> <p>a. In the last line of paragraph 2 of the s.88B Instrument, "RL49.0" is changed to "RL52.50"</p> <p>b. The area of "162.6m<sup>2</sup>" is added to the plan of the easement site.</p> <p>2. That authority is delegated to the General Manager to sign the Deed of Agreement, section 88B Instrument and other documents on behalf of Council.</p> <p>3. That as soon as the Deed has been executed by both parties, Council commence the preparation of concept designs and Community Engagement about the design of the open space to be constructed.</p> <p>4. That a councillor briefing session be convened to discuss potential design options for the site.</p>	<p>3. Noted</p> <p>4. Noted</p>	<p>3. May 2016</p> <p>4. May 2016</p>	
<p><b>23 February 2016</b></p> <p><b>C32/16</b></p> <p><b>TENDER FOR THE CONSTRUCTION OF BLACKMORE WETLAND &amp; STORMWATER HARVESTING PROJECT</b></p>	<p>1. That the tender submitted by Murphy McCarthy &amp; Associates Pty Ltd for the lump sum amount of \$451,069 (excluding GST) be accepted for the Construction of Blackmore Park wetland and stormwater harvesting project, once an occupation agreement from RMS for the use of the land has been finalised;</p> <p>2. That the shortfall of \$120,318 be funded from the drainage infrastructure reserve.</p>	<p>RMS are delaying commencement of works due to WestConnex.</p>	<p>On Hold</p>	<p>Manager Urban Design and Project Management</p>
<p><b>23 February 2016</b></p> <p><b>C42/16</b></p> <p><b>LOCAL TRAFFIC COMMITTEE MINUTES 3RD DECEMBER 2015</b></p>	<p>That Council adopt the minutes of the Local Traffic Committee meeting held on 3<sup>rd</sup> December 2015 with the exception of item 2.4 and item 2.6 which were previously adopted by Council in its ordinary meeting held on the 8<sup>th</sup> of December 2015 and subject to the following change to Item 2.11;</p>	<p>Report to May Ordinary Council Meeting.</p>	<p>May 2016</p>	<p>Manager Traffic</p>



OTHER ORDINARY COUNCIL RESOLUTIONS

	<p><b>TR15/234</b>  <b>2.11 Traffic Calming – Alfred Street, Rozelle</b></p> <p>a) That Council staff take further traffic counts and report back to Council in 3 months.</p> <p>b) That Council investigate other Traffic Calming and speed reduction measures to be reported back at the same time.</p> <p>c) That the report include information regarding the occasions that speed in Alfred Street, Rozelle has been considered by the Traffic Committee</p>			
<p><b>23 February 2016</b></p> <p><b>C44/16</b>  <b>67-73 LORDS ROAD, LEICHHARDT: PRE-GATEWAY REVIEW</b></p>	<p>That Council:</p> <p>1. Decline the Department's invitation to act as the Relevant Planning Authority for Lords Rd noting:</p> <p>a. The Department's invitation requires Council to apply a 'Strategy' which, if exists, it has not seen by Council and which may not be in Council's interest to implement;</p> <p>b. Any decision to circumvent normal planning process which serves to erode the status of Council's planning powers and controls is not in Council's interest;</p> <p>c. Urban Growth has written to residents of Leichhardt to inform them that its Strategy for Parramatta Rd will in no way serve to erode the planning powers of councils along the Parramatta Rd Urban Renewal corridor, and has included similar statements in its Draft Strategy; it is in</p>	<p>1. Completed.</p>	<p>1. Completed</p>	<p>Team Leader Strategic Planning</p> <p>Legal Services Manager</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>Council's interest to support these aspects of Urban Growth's Strategy;</p> <p>d. Given the above, the Department's invitation does not appear as a genuine offer to contribute constructively in the community's interest. It is not in Council's or State Government interests to erode the standing practice of planning Gateway decision-making, which routinely depends on and allows for input from councils;</p> <p>e. Other reasons that may be identified by Council staff.</p>			
	2. Defer a decision to initiate a formal appeal of the Department's decision to proceed to Gateway on 67 73 Lords Rd	2. Noted.	2. Noted	
	3. Seek further legal advice on the potential grounds to lodge an appeal, and on the best time within the planning process to lodge such an appeal, and provide all relevant documentation to the advisor to allow all possible avenues for appeal to be explored.	3. Completed	3. Completed	
	4. Urgently assess the implications of the Lords Rd decision for council powers along the Parramatta Rd corridor and write to councils along the corridor to alert them of the case and its implications for local government planning powers, and to seek their support for a joint response.	4. Underway.	4. May 2016	
	5. Convene a protest rally near Lords Road in the near future to draw attention to Council's opposition to the rezoning proposal and its negative consequences for the Leichhardt Community.	5. Completed	5. Completed	
	6. Engages in a full campaign against the Urban Growth Parramatta Road Urban Renewal Strategy and that Council seek to get the engagement of the other Council's along the corridor	6. Underway	6. May 2016	



### OTHER ORDINARY COUNCIL RESOLUTIONS

<p><b>23 February 2016</b></p> <p><b>C45/16 PRECIS OF CORRESPONDENCE FROM SYDNEY FRINGE TO IMPLEMENT OFF BROADWAY PRIORITIES</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>Note the correspondence from the Director of the Sydney Fringe Ms Kerri Glasscock regarding implementation of the Off Broadway initiatives to come to fruition in the Sydney Fringe 2016.</li> <li>Note progress to date by Council Officers in implementing the Off Broadway Program.</li> <li>Proceed to develop an agreement with The Sydney Fringe allocating \$40,000 to initiate projects and activities that come to fruition in the month-long Sydney Fringe 2016 that deliver the Off Broadway initiative as outlined in the attached Proposal.</li> <li>Allocate \$10,000 for Public Art activities for Off Broadway managed by Council Officers, coming to fruition during the Sydney Fringe.</li> <li>Note that a proposal in the forthcoming budget to extend the role of the Renew Leichhardt Project Officer to encompass front line deliver of Off Broadway Initiatives with Community and business partners.</li> </ol>	<ol style="list-style-type: none"> <li>Actioned</li> <li>Actioned</li> <li>In progress, agreement being drafted by Economic Development Officer</li> <li>Actioned</li> </ol>	<ol style="list-style-type: none"> <li>Completed</li> <li>Completed</li> <li>April 2016</li> <li>September 2016</li> </ol>	<p>Group Manager Cultural and Community Services</p>
<p><b>23 February 2016</b></p> <p><b>C46/16 SPEAK OUT CAMPAIGN STAGE 2 UPDATE - EDUCATION COMPONENT</b></p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>Note that the Mayor has written to the Mayors of Ashfield and Marrickville to seek their participation in a partnership with NAPCAN.</li> <li>Defer funding of the partnership with NAPCAN until a response has been received from Marrickville and Ashfield Councils and an offer has been made to the Marrickville/ Leichhardt Domestic Violence Interagency to join the</li> </ol>	<ol style="list-style-type: none"> <li>Completed</li> <li>Report to March Ordinary meeting deferred to April meeting</li> </ol>	<ol style="list-style-type: none"> <li>Completed</li> <li>Completed</li> </ol>	<p>Team Leader Community Planning and Development</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>partnership, a report is to be brought back to the March Ordinary Meeting.</p> <p>3. Allocate \$15,000 from the Community and Cultural Plan reserve to fund the delivery of Love Bites Training in 2016 to an estimated 400 young people in the Leichhardt area by NAPCAN, in consultation with the Inner West Love Bites Coordinator.</p> <p>4. Allocate \$10,000 from the Community and Cultural Plan reserve to fund (casual) staff to implement Stage Two of the Speak Out Domestic and Family Violence Campaign.</p> <p>5. Note the status report on the campaign strategy and the budget breakdown attached to this report (C635/15).</p> <p>6. Note that a budget bid of \$10,000 for a White Ribbon Day event in 2016 is included in the 2016-17 budget (C635/15) and that Council liaise with Leichhardt Local Area Command on their White Ribbon Day event.</p>	<p>3. Completed</p> <p>4. Completed</p> <p>5. Completed</p> <p>6. Noted</p>	<p>3. Completed</p> <p>4. Completed</p> <p>5. Completed</p> <p>6. Noted</p>	<p>Parts 3 &amp; 4 Manager Financial Services</p>
<p><b>23 February 2016</b></p> <p><b>C49/16 FINAL DRAFT CALLAN PARK INTERIM TRAFFIC AND PARKING MANAGEMENT PLAN</b></p>	<p>That Council:</p> <p>1. Adopt the Final Draft Callan Park Interim Traffic and Parking Management Plan Report.</p> <p>2. Write to Office of Environment and Heritage advising that the Callan Park Interim Traffic and Parking Management Plan Report has been adopted and request implementation of the recommendations.</p> <p>3. Advise the Office of Environment and Heritage of the issues that have arisen through the consultation process for their consideration.</p>	<p>1. Noted</p> <p>2. Letter sent to OEH</p> <p>3. Letter sent to OEH</p>	<p>1. Completed</p> <p>2. Completed</p> <p>3. Completed</p>	<p>Manager Traffic</p> <p>Part 4 Manager Financial Services</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>4. Refer the proposal for 38 formalised angle car parking spaces on the eastern side of Glover Street to the Local Traffic Committee following consultation and \$110,000 for this work be allocated in the draft 2016/17 Budget.</p> <p>5. Add to the traffic &amp; pedestrian safety recommendations consideration of place-making measures that can be utilised to manage traffic including;</p> <ul style="list-style-type: none"> <li>a. Landscaping (reducing the perceived width of a road and so encouraging drivers to slow down, reducing the visual height of a road, increasing the visual interest of the area);</li> <li>b. Landscaped - thresholds, footpath widening, mid-block slow points</li> <li>c. Textured surfaces;</li> <li>d. Public art (in the form of visual focal points, "Intersections as Art" – painted intersections, sculptured centre-pieces and/or surrounds)</li> <li>e. Creation of distinct "pedestrian zones" immediately adjacent to, or even overlapping, "car zones" so that obviously care needs to be taken by all road users (similar to the shared zone approach)</li> <li>f. Creation of "Gateway" treatments;</li> <li>g. Introduction of art-based warning and awareness features such as sculptures of running children and dogs etc</li> <li>h. Clear definition of open space corridors that link to and across the road network (supported by paved points, artwork and/or landscaping).</li> </ul> <p>6. Note that all traffic management &amp; pedestrian safety treatments should be used as a precinct-wide approach to achieve their best effect, and the heritage nature of Callan Park means that</p>	<p>4. Included in the 2016-17 Draft Budget for consideration &amp; listed for April LTC meeting</p> <p>5. Letter sent to OEH</p> <p>6. Noted</p>	<p>4. April</p> <p>5. Completed</p> <p>6 - 8. Noted</p>	
--	---	--	---	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>there must be an assessment to ensure that their impacts do not detract from the heritage value of the site and it's building, and spaces.</p> <p>7. Note that Callan Park is a site of state and national significance.</p> <p>8. Note in this plan there be no increase in car parking spaces on Waterfront Drive</p>	7 & 8 Noted		
<p><b>23 February 2016</b></p> <p><b>C54/16</b></p> <p><b>PROPERTY REVIEW - RIGHT OF WAY TO EXTEND PEDESTRIAN LINKS</b></p>	<p>1. That the community, and in particular the residents of 2-4 Laggan Avenue, 2 Lockhart Avenue and 13 Phoebe Street, Balmain be consulted about a possible right of way from the north-east end of Paringa Reserve over 2-4 Laggan Avenue and 2 Lockhart Avenue (adjacent to the side boundary) to the intersection of Lockhart Avenue and Phoebe Streets. (This would then connect via Phoebe Street and Tilba Avenue to White Street and Elkington Park.) Council notes the cost of consultation is within the current year's budget.</p> <p>2. Subject to the outcome of that consultation, Council request the Department of Housing to grant a public right of way across 2-4 Laggan and 2 Lockhart Avenue (adjacent to the side boundary) from Paringa Reserve to Lockhart Avenue and Phoebe Street, Balmain. Council notes this is within the current year's budget.</p> <p>3. If the right of way is granted, that Council create a pedestrian walkway along the right of way.</p> <p>4. Following dedication to Council of the waterfront public reserve at 102 Elliott Street, the pedestrian way through it be extended around the end of Elliott Street and into</p>	<p>1. In progress.</p> <p>2. Consultation to be completed first.</p> <p>3. Dependent on 2.</p> <p>4. Not yet commenced.</p>	<p>1. April 2016</p> <p>2. May 2016</p> <p>3. 2016/2017 financial year</p> <p>4. Design options to be reported to Council in about August 2016.</p>	<p>Manager Commercial and Property Services</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>Paringa Reserve. This may be by physical construction of a footpath and/or design cues and/or signage and wayfinding elements to be determined through design options to be brought back to Council.</p>			
5.	That Council consult the residents and refer to the Traffic Committee the recommendations for the smaller arm of Broderick Street (which used to be a lane) to be a shared zone or for other means to improve pedestrian safety and for relocation of the parking signs to prevent the pedestrian link from Broderick street to Longview Street being blocked by parked cars. Council notes this is within the current year's budget.	5. Not yet commenced	5. May 2016	
6.	That construction of the pathway along the water frontage of the Balmain Campus of Sydney Secondary College, in accordance with the Agreement between Council and the Minister for Education for a public right of way, be included in the open space works for 2016/2017 and the right of way then registered.	6. Noted. To be included in budget	6. 2016/2017	
7.	That Council sign-post the various parts as public pedestrian ways once the land dedication and creation of the right of way over 100-102 Elliott Street are completed.	7. Note yet due to start.	7. December 2016	
8.	That the items in parts 3, 4, 6 and 7 be funded from the s.94 Plan/s for Open Space and Recreation.	8. Noted	8. December 2016	
9.	That the draft s.94 Developer Contribution Plan for Open Space and Recreation, expected to be exhibited in September 2016, allow funds to be used for the acquisition and	9. Proposed S94 Noted	9. September 2016.	



### OTHER ORDINARY COUNCIL RESOLUTIONS

	embellishment of any land or right of way or other agreement to allow pathways linking areas of open space or extending public walkways <b>in accordance with Council's strategy</b> in any suburb in the LGA without specifying locations in the s.94 Plan.			
<b>23 February 2016</b>  <b>C55/16</b> <b>REVIEW OF CURRENT</b> <b>FOOTPATH LICENCE FEE</b> <b>WAIVER TRIAL</b>	That; 1. Council receive and note the outcomes to date on the current Footpath Licence Fee Waiver Trial outlined in this report;  2. A report regarding the Footpath Licence Fee Waiver Trial and any further recommendations relating to Footpath Licences be brought to the June 2016 Ordinary meeting.	1. Completed  2. To be brought to the June 2016 Ordinary meeting.	1. Completed  2. June 2016	Economic Development Officer
<b>23 February 2016</b>  <b>C64/16</b> <b>LEICHHARDT LOCAL LINK -</b> <b>PROGRESS REPORT</b>	That Council: 1. Note the existing Leichhardt Local Link Service  2. Further promote the service;  a. at community interface sessions conducted at key locations/destinations of the bus route  b. to targeted potential users such as HOPE luncheons, activities at Council community facilities, and council events such as IWD etc.  3. In keeping with Council's Integrated Transport Plan, commence a campaign inviting people to catch the Leichhardt Local Link on its established routes and leave the car at home.  4. Investigate altering the Leichhardt-Annandale route to include the northern section of Johnston Street and the Rozelle Bay (Annandale) light rail station	2a. Ongoing  2b. Ongoing  3. To be investigated  4. To be investigated	2 a & b. Ongoing  3. May 2016  4. Mid 2016	Team Leader Community Facilities



### OTHER ORDINARY COUNCIL RESOLUTIONS

<b>23 February 2016</b>  <b>C65/16</b> <b>NSW FOOD AUTHORITY</b> <b>SCORES ON DOORS</b> <b>SYSTEM</b>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Make a submission to Local Government NSW based on the matters detailed in the conclusion of this report.</li> <li>2. Investigate and report back to Council the implementation of a Scores on Doors Scheme in Leichhardt LGA.</li> </ol>	<ol style="list-style-type: none"> <li>1. Letters being prepared</li> <li>2. NSW Food Authority will provide a Cllr Briefing in May on program implementation.</li> </ol>	<ol style="list-style-type: none"> <li>1. April 2016</li> <li>2. May 2016</li> </ol>	<p>Manager Compliance and Enforcements</p>
<b>23 February 2016</b>  <b>C66/16</b> <b>85 VICTORIA ROAD,</b> <b>ROZELLE CAR PARK</b>	<ol style="list-style-type: none"> <li>1. That the report be received and noted.</li> <li>2. That Council produce a simple flyer that could be distributed to businesses and Rozelle market operators detailing the free parking at the site.</li> </ol>	<p>March 2016 prepared and distributed to shop fronts along Darling St and Victoria Rd in the vicinity of the carpark.</p>	<p>Completed</p>	<p>Manager Traffic</p>
<b>23 February 2016</b>  <b>C68/16</b> <b>DEALING WITH</b> <b>TRANSFIELD AND WILSONS</b> <b>GROUP</b>	<ol style="list-style-type: none"> <li>1. That Council Officers review and further develop existing policies in relation to Ethical and Fair trading and report to Council on opportunities to advise Council in regard to tender processes.</li> <li>2. That a further report be provided to Council on the adopted position by Marrickville Council and City of Sydney on this issue.</li> </ol>	<p>Awaiting further information from officers of City of Sydney on the implementation of their resolution</p>	<p>May 2016</p>	<p>Manager Financial Services</p>
<b>22 March 2016</b>  <b>C113/16</b> <b>TENDER FOR THE</b> <b>CONSTRUCTION OF KING</b> <b>GEORGE PARK AMENITIES</b> <b>BUILDING</b>	<ol style="list-style-type: none"> <li>1. That the tender submitted by Fabric Interior Exterior Pty Ltd for the lump sum amount of \$874,565 be accepted for the construction of King George Park Amenities Building.</li> <li>2. That the shortfall of \$128,770 be funded from Reserves.</li> <li>3. That the appointed architect and building contractor have early and meaningful consultation with the sporting users about the final detail of the fittings and fixtures which includes industrial size refrigerators, freezers,</li> </ol>	<p>Site establishment to start late April.</p>	<p>September 2016</p>	<p>Parts 1 &amp; 3 Manager Urban Design and Project Management</p> <p>Part 2 Manager Financial Services</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

	sinks and bench-space, a BBQ space and BBQ unit capable of quickly cooking large volumes of food. The BBQ should be gas.			
22 March 2016 <b>C114/16 MAIN STREET WIFI - TENDER 01-16</b>	<ol style="list-style-type: none"> <li>1. That the tender submitted by <b>Infrastructure Logic Pty Ltd</b> for the amount of \$364,022 be accepted for the provision of public WiFi services on the four main streets of the Municipality.</li> <li>2. That subsequent technology upgrades to respond to developments in WiFi services be incorporated into the final contractual agreement.</li> </ol>			Manager Information Technology
22 March 2016 <b>C123/16 LPAC MASTER PLAN</b>	<ol style="list-style-type: none"> <li>1. That Council re-engage with the community on the revision of the current LPAC Masterplan and its current relevance including staging of the works;</li> <li>2. That Council note that specialist consultants will need to be engaged during this process and these costs these costs will be funded through existing budgets;</li> <li>3. That a further report is presented to the December 2016 Ordinary Council meeting to approve the new Masterplan for LPAC.</li> <li>4. That Council proceed with upgrading the starting blocks in the LPAC Olympic pool this winter and allocate funding in the 2016/17 budget, and Council Officers report back on options prior to commencing the works.</li> </ol>	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Noted</li> <li>3. Noted</li> <li>4. Report to come back to Council with options</li> </ol>	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Noted</li> <li>3. December 2016</li> <li>4. August 2016</li> </ol>	Manager Recreational Facilities
22 March 2016 <b>C130/16 LOCAL TRAFFIC COMMITTEE MINUTES 3RD MARCH 2016</b>	<p>That Council adopt the minutes of the Local Traffic Committee meeting held on 3<sup>rd</sup> March 2016 as shown below;</p> <p><b>1.0     <u>Confirmation of Minutes</u></b></p> <p><b>TR16/016</b></p>	In progress.	April 2016	Traffic and Parking Engineer



## OTHER ORDINARY COUNCIL RESOLUTIONS

	<p><b>Committee Recommendation (unanimous support):</b></p> <p>That the Minutes from the 4<sup>th</sup> February 2016 Local Traffic Committee Meeting be accepted as a true and accurate record of the meeting's proceedings.</p> <p><b>1.1 <u>Matters Arising from Minutes of Previous Meeting</u></b></p> <p>Nil</p> <p><b>2.0 <u>Reports</u></b></p> <p><b>TR16/0017</b></p> <p><b>2.1 Darley Road &amp; Daniel Street, Leichhardt – 2P Angle Parking and Resident</b></p> <p><b>Parking Scheme</b></p> <p><b>Committee Recommendation (unanimous support):</b></p> <p>That should the netball courts proposed be approved, the item be deferred until 3 months after the netball courts are operational.</p> <p><b>TR16/018</b></p> <p><b>2.2 Darling Street (Mort St/Beattie St-Curtis Rd), Balmain – Road Closure</b></p> <p><b>ANZAC Day Dawn Service)</b></p> <p><b>Committee Recommendation (unanimous support):</b></p> <p>1) That the road closure application for the 'ANZAC Day Dawn Service' on Darling Street (Mort</p>			
--	--	--	--	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>Street/Beattie Street-Curtis Road), Balmain on Monday, 25<sup>th</sup> April 2016 between 3.00am and 9.30am be supported, subject to the following conditions:</p> <ul style="list-style-type: none"> <li>a) That the subject road closure occurs between 3.00am and 9.30am on Monday, 25<sup>th</sup> April 2016.</li> <li>b) The TCP (<b>Appendix C</b>) for the closure of Darling Street between Beattie Street and Curtis Road, Balmain be approved.</li> <li>c) That approval from the Transport Management Centre (TMC) of Transport for NSW to temporarily close Darling Street is obtained prior to the event.</li> <li>d) That a three (3) metre unencumbered passage be available for emergency vehicles though the closed section of Darling Street at all times.</li> <li>e) That approval to conduct a public assembly be obtained from the NSW Police prior to the event. (Local Area Command – Glebe Ph: 9552 8099). A copy of the NSW Police approval must be forwarded to Council's Traffic Section prior to the event.</li> <li>f) That the occupation of the road carriageway must not occur until the road has been formally closed.</li> <li>g) That all advertising of the event must encourage the use of Public Transport.</li> <li>h) That STA buses terminate all services either at Grove Street or in Mullens Street.</li> <li>i) That two parking spaces on the northern side of Grove Street (even numbered side, No. 22, 24) near Deloitte Street be converted to a temporary 'Bus Zone'.</li> <li>j) That the affected residents in the vicinity of Grove Street bus turning area be notified of the above temporary parking changes.</li> <li>k) That NSW Police be requested to provide</li> </ul>			
--	--	--	--	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>traffic control in Darling Street at Rowntree Street/Montague Street to restrict bus/truck access into Darling Street, east of Rowntree Street.</p> <p>l) That all affected businesses, residents and other occupants be notified of the road closures, activities and parking changes. Any concerns or requirements raised by business proprietors, residents and other occupants must be resolved or accommodated. The notification shall involve the following, at minimum an information letterbox drop distributed two weeks prior to the commencement of the event. The proposed information, distribution area and distribution period is to be submitted to Council's Traffic Section for approval two week prior to distribution.</p> <p>m) That the road closures be advertised in the local relevant newspapers at the applicant's expense. The advertising shall be in accordance with RMS advertising format and be submitted to Council's Traffic Section for approval prior to advertising. The advertisements shall be placed in the local newspapers 7 days before the event.</p> <p>n) That the approved Traffic Management Plan must be implemented at the applicant's expense.</p> <p>o) Where applicable, that the applicant provides and erects barricades and signage in accordance with Australian Standard AS 1742.3-1996: Traffic Control Devices for Works on Roads.</p> <p>p) That all traffic controllers must hold RMS certification.</p> <p>q) That the areas to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council's</p>			
--	---	--	--	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>Director Infrastructure and Service Delivery, or else the applicant will be required to reimburse Council for any extraordinary cleansing costs.</p> <p>r) That Council's Manager Works and Waste Services must be notified of the clean-up arrangements.</p> <p>s) That the conduct of any activities or use of any equipment required in conjunction with the road closures must not result in any "offensive noise" as defined by the Noise Control Act.</p> <p>t) That copies of approvals from Council, NSW Police, RMS and the approved Traffic Management Plan must be available on the site for inspection by NSW Police, WorkCover Inspectors, RMS Inspectors, or Council Officers.</p> <p>u) That the applicant be requested to provide free bicycle valet parking within or in proximity to the event area.</p> <p>v) The applicant shall comply with any reasonable directive from Council's Officers.</p> <p>w) The Council and RMS be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the road closures. The applicant must produce evidence of public risk insurance cover (under which the Council and RMS are indemnified) with a minimum policy value of at least \$10,000,000.</p> <p>2) That Council reserves the right to cancel the road closure approval at any time.</p> <p>3) That the STA representative be requested to advise Council whether the current shuttle bus which goes to Balmain East Wharf, can be</p>			
--	--	--	--	--



## OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>extended for use for the Dawn Service.</p> <p><b>TR16/019</b>  <b>2.3 Leichhardt Town Hall Carpark – Marion Street, Leichhardt – ‘1/4P’ restrictions</b></p> <p><b>Committee Recommendation (unanimous support):</b>          That the 2 parallel parking spaces closest to Council’s Administration Building in the eastern parking aisle of the Town Hall carpark be converted from ‘Loading Zone 8am-6pm Mon-Fri’ to a ‘1/4P 8am-6pm Mon-Fri’ restriction.</p> <p><b>TR16/020</b></p> <p><b>2.4 Beattie Street/Mullens Street/Montague Street, Balmain – Pedestrian Conditions</b></p> <p><b>Committee Recommendation (unanimous support):</b></p> <ul style="list-style-type: none"> <li>a) That the proposal to extend the kerb on the northern and southern of Beattie Street west of Mullens Street and install kerb ramps in Mullens Street south of Beattie Street as detailed on the attached plan be supported, subject to relocating the kerb ramps 2 metres eastwards in Beattie Street.</li> <li>b) That the installation of pedestrian fencing at the intersection in front of both hotels, taking into consideration safety issues with cyclists, be investigated.</li> <li>c) That installing a zebra crossing in Mullens Street, south of Beattie Street near the bus stops, be investigated.</li> </ul> <p><b>TR16/021</b>  <b>2.5 Catherine Street/City West Link/Brenan Street, Leichhardt – Cyclists</b></p>			
--	---	--	--	--



## OTHER ORDINARY COUNCIL RESOLUTIONS

	<p><b>Conditions</b>  <b>Committee Recommendation (unanimous support):</b>          That the report be received and noted.</p> <p><b>TR16/022</b>  <b>2.6 Flood Street, Leichhardt – Modification of Bus Zone</b></p> <p><b>Committee Recommendation (unanimous support):</b></p> <p>Therefore, it is proposed that the existing restrictions at the bus stop on the western side of Flood Street, immediately north of Marion Street (stop number 204033) be modified to:</p> <p>"Bus Zone, 9am-7pm Mon-Fri, 7:30am-6pm Sat, 9am-5pm Sun"</p> <p><b>TR16/023</b>  <b>2.7 Piper Street at Russell Street, Lilyfield – No Stopping restrictions</b></p> <p><b>Committee Recommendation (unanimous support):</b></p> <p>That the 10m 'No Stopping' zone be signposted on:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Piper Street, east of Russell Street, Lilyfield</li> <li><input type="checkbox"/> Piper Street, west of Russell Street, Lilyfield</li> </ul> <p><b>TR16/024</b>  <b>2.8 Short Street and Wetherill Street, Leichhardt – Pedestrian (zebra) crossings</b></p> <p><b>Committee Recommendation (unanimous support):</b></p>			
--	--	--	--	--



## OTHER ORDINARY COUNCIL RESOLUTIONS

	<p><b>support):</b></p> <p>a) That the following raised threshold be upgraded to raised, pedestrian (zebra) crossing, including associated signposting, floodlighting and kerb modifications as detailed in <b>Appendix E:</b></p> <p style="padding-left: 40px;">□ Short Street at Norton Street, Leichhardt</p> <p>b) That the following raised threshold be deferred pending more data being forwarded to RMS.</p> <p style="padding-left: 40px;">□ Wetherill Street at Norton Street, Leichhardt</p> <p><b>3. Status Reports</b> There are no matters to report.</p> <p><b>4. MINOR TRAFFIC FACILITIES</b> <b>TR16/025</b> <b>4.1 Removal of 'Disabled Parking' Restriction – Flood Street, Leichhardt</b></p> <p><b>Committee Recommendation: (unanimous support):</b></p> <p>a) That it be noted that the 'Disabled Parking' space in front of No.143 Flood Street, Leichhardt is no longer required.</p> <p>b) That the existing redundant stems be removed.</p> <p><b>TR16/026</b> <b>4.2 Removal of '1P Restriction in lieu of Disabled Parking – View Street, Annandale</b></p> <p><b>Committee Recommendation: (unanimous support):</b></p> <p>That the existing 6m '1P' zone in lieu of Disabled</p>			
--	--	--	--	--



## OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>Parking in front of No.125 View Street, Annandale be removed as it is no longer required.</p> <p><b>5. SPECIAL TRAFFIC COMMITTEE – ITEMS SUPPORTED BETWEEN FORMAL MEETINGS</b></p> <p>There are no matters to report.</p> <p><b>6. ITEMS WITHOUT NOTICE</b></p> <p><b>TR16/027</b></p> <p><b>6.1 Proposed WestConnex Motorway interchange for Rozelle and Camperdown – Lilyfield Road, Lilyfield</b></p> <p><b>Committee Recommendation: (unanimous support):</b></p> <p>That this matter be further investigated.</p> <p><b>7 NEXT MEETING OF THE LEICHHARDT LOCAL TRAFFIC COMMITTEE</b></p> <p><b>Officer's Recommendation:</b></p> <p>That the next meeting of the Leichhardt Local Traffic Committee be scheduled for <b>Thursday, 7<sup>th</sup> April 2016.</b></p> <p><b>8 PART B – INFORMAL ITEMS</b></p> <p><b>TR16/028</b></p> <p><b>8.1 High Street, Balmain - Resident Parking Scheme</b></p> <p><b>Committee Recommendation (unanimous support):</b></p>			
--	--	--	--	--



## OTHER ORDINARY COUNCIL RESOLUTIONS

	<p>a) That the proposed '2P, 8am-10pm, (7 Days), Permit Holders Excepted, Area B1' restrictions on both sides of High Street between Darling Street and Beattie Street, Balmain, be supported.</p> <p>b) That the existing 'Disabled Parking' zone in front of No. 32 High Street, be retained.</p> <p>c) That the surveyed residents be advised of the Committee's recommendation.</p> <p><b>TR16/029</b></p> <p><b>8.2 Mansfield Street, Rozelle - Resident Parking Scheme</b></p> <p><b>Committee Recommendation (unanimous support):</b></p> <p>a) That a '2P 8am-6pm, Mon-Fri, Permit Holders Excepted, Area R1' restriction on both sides of Mansfield Street, Rozelle between Mullens Street and Evans Street, with the exception of six parking spaces closest to the intersection with Mullens Street, not be supported at the present time due to less than 50% support from the residents.</p> <p>b) That the surveyed residents be advised of the Committee's recommendation.</p> <p><b>TR16/030</b></p> <p><b>8.3 Davies Street, Leichhardt – Angle Parking Restrictions</b></p> <p><b>Committee Recommendation (unanimous support):</b></p> <p>a) That the proposed '90° Angle Parking, Rear to Kerb, Vehicles Under 6m Only' restrictions on the west side of Davies Street, Leichhardt not be supported due to insufficient support from residents at the</p>			
--	---	--	--	--



### OTHER ORDINARY COUNCIL RESOLUTIONS

	present time. b) That the surveyed residents be advised of the Committee's recommendation.			
22 March 2016 <b>C132/16 UNFORMED LANE BEHIND 5 QUIRK STREET, ROZELLE LEASE ROAD CLOSURE</b>	<ol style="list-style-type: none"> <li>1. That Council grant a 5 year lease at a rent of \$1,500.00 plus GST per annum with annual CPI increases of that part of the unformed and unnamed lane behind Rosebud Cottage Childcare Centre at 5 Quirk Street Rozelle under section 153 of the Roads Act 1993.</li> <li>2. That authority is delegated to the General Manager to sign documents to give effect to the above resolution.</li> </ol>	Lessee advised. Lease being prepared for execution.	May 2016	Manager Commercial and Property Services
22 March 2016 <b>C135/16 NATIONAL GENERAL ASSEMBLY 2016</b>	<p>That Council:-</p> <ol style="list-style-type: none"> <li>1. Adopt the motions in the body of the report to be submitted to the 2016 National General Assembly of Local Government.</li> <li>2. Endorses any Councillors who wish to attend the 2016 National General Assembly of Local Government.</li> <li>3. That any additional motions be forwarded to the General Manager and be considered for submission at the April Policy meeting.</li> <li>4. Submit the following motion to the 2016 National General Assembly of Local Government; That ALGA call on the Federal Government to ensure National Partnership Agreement on Homelessness includes continued provision of health services for homeless persons in specialist homeless clinics.</li> </ol>	Motions have been submitted. Any Councillor who wishes to attend will be registered upon request.	Completed	Manager Governance and Administration  Part 2 Manager Employee Services
22 March 2016	That signs acknowledging the traditional owners be erected at selected sites along major roads and light			Manager Assets



### OTHER ORDINARY COUNCIL RESOLUTIONS

<b>C136/16 SIGNS, SUBURB NAMES AND ACKNOWLEDGEMENT OF TRADITIONAL OWNERS</b>	rail stops along the local road network, and an allocation of \$33,000 be funded in the 2016/17 budget and that final approval of the signs be delegated to the General Manager after consultation with LATSIC.	Funding allocated in Draft 2016/17 Budget.	December 2016	and Parks  Manager Financial Services
<b>22 March 2016  C137/16 SPEAK OUT CAMPAIGN - PARTNERSHIP WITH NAPCAN</b>	That this matter be deferred for consideration pending confirmation of the financial commitments of with Ashfield and Marrickville Councils and consultation with the Leichhardt, Marrickville Domestic Violence Interagency.	Noted, meetings arranged	May 2016	Team Leader Community Planning and Development
<b>22 March 2016  C138/16 FOSSIL FUEL INVESTMENTS REPORT</b>	That Council:  1. Note the content of this Report.  2. Note that Council's Investment Policy will be revised to take account of its environmental commitments.  3. Progress towards its target of 100% non-fossil fuel investment portfolio as soon as is possible.  4. Examine expanding the range of its investments with respect to top rated non-fossil fuel aligned financial instruments to provide greater flexibility in complying with relevant legislation  5. Receive a report on expanding the range of investments with respect to top rated non-fossil fuel aligned financial instruments and a report on progress toward the 100% target at the June Ordinary Council Meeting.  6. Through the Mayor write to the big four financial institutions explaining why Council is no longer	Noted       In progress	June 2016	Manager Financial Services



### OTHER ORDINARY COUNCIL RESOLUTIONS

	investing in their institutions.			
<b>22 March 2016</b>  <b>C139/16</b> <b>PARKING FINES AND</b> <b>AFTER SCHOOL PICKUP OF</b> <b>CHILDREN</b>	<ol style="list-style-type: none"> <li>That the following amendments to the 5-minute parking for the first three spaces on the western side of Eaton Street, north of Darvall Street be referred to the April Traffic Committee meeting for its consideration: <ol style="list-style-type: none"> <li>That the one space currently restricted as "P5min 8.00am-8.45am; 3.00pm-3.30pm School Days" be amended to "P10min 8.00am-8.45am; 2.30pm-6.00pm School Days".</li> <li>That the existing part time 'Disabled Parking' restrictions for the space described in part i. be retained.</li> <li>That the two spaces currently restricted as "P5min 8.00am-9.00am; 2.45pm-3.30pm School Days" be amended to "P10min 8.00am-9.00am; 2.30pm-6.00pm School Days".</li> <li>That the 4P parking restrictions be appropriately amended to follow the proposed 10 minute parking extension with the parking meter reprogrammed to allow for the free 10-minute parking up to 6pm on School Days.</li> </ol> </li> <li>That the specific parking and traffic management issues raised by the stakeholders be investigated and reported back to the Traffic Committee meeting for consideration.</li> <li>That the current '5 min parking' be converted to '10 min parking zones' and 'No Parking' restrictions outside schools be retained, including within the Ticket parking meter areas.</li> <li>That the new parking restrictions be trialled for 6 months</li> </ol>	<p>Report to April LTC meeting. LTC supported Officers recommendation.</p>	<p>May 2016</p>	<p>Manager Traffic</p> <p>Traffic and Parking Engineer</p>
<b>22 March 2016</b>  <b>C140/16</b>	<p>That a report be brought back to Council on;</p>			<p>Director Environment and</p>



### OTHER ORDINARY COUNCIL RESOLUTIONS

<b>COMPLIANCE STAFF</b>	<ul style="list-style-type: none"> <li>a. the deployment of parking compliance staff, including performance measures;</li> <li>b. the turnover of this element of Council's workforce in relation to the average turnover for Leichhardt permanent staff;</li> <li>c. current training provisions and other forms of support for parking compliance staff and potential to enhance these provisions</li> </ul>	Background research being prepared.	June 2016	Community Management
<b>22 March 2016</b>  <b>C141/16</b> <b>MATTER ARISING -</b> <b>AMALGAMATION SURVEYS</b>	That Council makes use of the findings of all surveys conducted to date which demonstrate overwhelming community opposition to amalgamation at any opportunity such as council newsletters, the Mayoral column and on Council's website in a prominent location.	Underway	May 2016	Media and Communications Coordinator
<b>22 March 2016</b>  <b>C151/16</b> <b>MATTER ARISING - DENNIS TUTTY</b>	That Council consult with the family of Dennis Tutty on suitable recognition of Dennis' achievements in Rugby League and the community.	Will be commenced in June 2016	June 2016	Group Manager Cultural and Community Services



## ITEM 2.2 INVESTMENT REPORT MARCH 2016

<b>Division</b>	Corporate and Information Services
<b>Author</b>	FINANCE MANAGER
<b>Meeting date</b>	26 April 2016 Ordinary Meeting
<b>Strategic Plan Key Service Area</b>	Sustainable services and assets

### **SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	To report the balance of investments held as at March 2016. This report is required to be reported monthly to Council under s212 of the <i>Local Government (General) Regulation 2012</i> .
<b>Background</b>	NIL
<b>Current Status</b>	NIL
<b>Relationship to existing policy</b>	NIL
<b>Financial and Resources Implications</b>	This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.
<b>Recommendation</b>	That Council:  1. Receive and note the Investment Report for March 2016 2. Receive and note the Certificate of the Responsible Accounting Officer
<b>Notifications</b>	NIL
<b>Attachments</b>	NIL



## **Purpose of Report**

To report the balance of investments held as at March 2016. This report is required to be reported monthly to Council under s212 of the Local Government (General) Regulation 2012.

## **Recommendation**

That Council:

1. Receive and note the Investment Report for March 2016
2. Receive and note the Certificate of the Responsible Accounting

## **Background**

This Report is structured as follows:

1. Statement of Investments as at 31 March 2016
2. Investment Portfolio Credit Rating and Institutional Credit Exposure
3. Investment commentary – general performance

## **Summary/Conclusions**

All investments as at 31 March 2016 have been made in accordance with Council's Investment Policy. All investments meet the requirements of s625 of the Local Government Act and the Local Government (General) Regulation.

The economic climate and financial markets are being closely monitored by Council. Appropriate adjustments to the investment strategy will continue to be made as required. In this regard, Council will continue to seek independent financial advice to ensure an appropriate investment portfolio.



## 1. INVESTMENTS AS AT 31 MARCH 2016

### a. Investment Portfolio

Leichhardt Council has an investment portfolio of \$80,328,273 as at 31 March 2016. The portfolio is spread across a number of investment types and across a number of financial institutions. The investment types include term deposits, at call accounts, fixed and floating rate notes. The balances and interest rates applying to these at the end of March 2016 are provided below:

<u>Investments summary</u>				<b>Amount (\$)</b>	<b>Monthly Interest</b>
<b>Total</b>				<b>80,328,273</b>	<b>3.05%</b>
. Term Deposits				64,500,000	3.04%
. Call Accounts				3,828,273	1.59%
. Fixed Rate Notes				3,000,000	4.17%
. Floating Rate Notes				9,000,000	3.36%

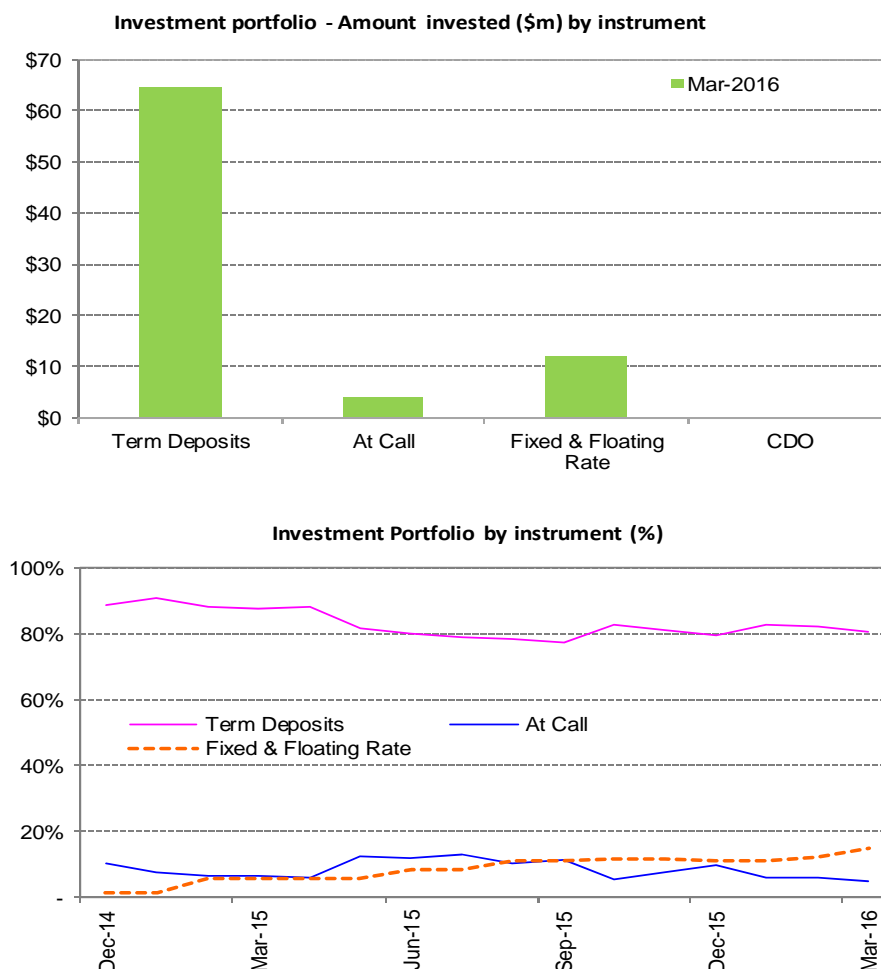
<u>Detailed investment products</u>					
<b>Term Deposits</b>	<b>Rating</b>	<b>Maturity Date</b>	<b>Term (Days)</b>	<b>Amount (\$)</b>	<b>Monthly Interest</b>
AMP	A-1	28/07/2016	365	2,000,000	3.00%
AMP	A-1	04/08/2016	365	1,000,000	2.90%
AMP	A-1	16/08/2016	368	2,000,000	2.90%
Bank of Queensland	A-2	29/06/2016	366	2,000,000	2.80%
Bank of Queensland	A-2	16/09/2016	365	1,500,000	2.82%
Bank of Queensland	A-	07/02/2017	554	1,000,000	2.85%
Bank of Sydney	NR	06/09/2016	370	1,000,000	2.80%
Bank of Sydney	NR	31/10/2016	272	2,000,000	3.10%
Bankwest	A-1+	03/08/2016	364	2,000,000	2.90%
Bankwest	A-1+	19/12/2016	368	3,000,000	3.00%
Bendigo and Adelaide Bank	A-	10/01/2017	550	2,000,000	3.00%
Bendigo and Adelaide Bank	A-	31/01/2017	552	1,000,000	3.00%
Bendigo and Adelaide Bank	A-	07/02/2017	554	2,000,000	3.00%
Bendigo and Adelaide Bank	A-	14/02/2017	559	2,000,000	2.95%
Bendigo and Adelaide Bank	A-	28/02/2017	550	1,000,000	2.85%
CBA	A-1+	29/08/2016	360	1,000,000	2.76%
Credit Union Australia	BBB	14/04/2016	548	2,000,000	3.60%
Credit Union Australia	BBB	31/05/2016	550	3,000,000	3.65%
ME Bank	A-2	11/04/2016	367	2,000,000	2.90%
ME Bank	A-2	01/09/2016	366	2,000,000	2.75%
ME Bank	A-2	11/01/2017	364	2,000,000	3.05%
ME Bank	A-2	18/01/2017	364	2,000,000	3.05%
ME Bank	A-2	30/01/2017	368	2,000,000	3.10%
National Australia Bank	A-1+	15/06/2016	90	1,000,000	3.08%
National Australia Bank	A-1+	27/09/2016	211	1,000,000	3.00%
National Australia Bank	A-1+	14/10/2016	238	2,000,000	2.95%
National Australia Bank	A-1+	27/10/2016	244	3,000,000	3.00%
National Australia Bank	A-1+	11/01/2017	364	1,000,000	3.00%
National Australia Bank	A-1+	18/01/2017	303	1,000,000	3.04%
Peoples Choice Credit Union	A-2	10/05/2016	369	2,000,000	2.98%
Peoples Choice Credit Union	A-2	24/06/2016	365	2,000,000	3.00%
RaboDirect (Rabo Bank)	A+	15/07/2016	550	2,000,000	3.52%
Westpac Banking Corporation	A-1+	07/10/2016	366	2,000,000	3.00%
Westpac Banking Corporation	A-1+	04/11/2016	366	2,000,000	2.80%
Westpac Banking Corporation	AA-	21/06/2016	460	2,000,000	3.30%
Westpac Banking Corporation	AA-	28/06/2016	487	2,000,000	3.30%
CBA Operating	A-1+		At Call	3,828,273	1.59%
<b>Fixed Rate Notes</b>					
National Australia Bank	AA-	15/02/2017	5 yrs	1,000,000	6.00%
ANZ Green Senior Bond	AA-	20/06/2020	5 yrs	2,000,000	3.25%
<b>Floating Rate Notes</b>					
Newcastle Permanent Building Society	BBB	27/02/2018	3 yrs	3,000,000	3.39%
Bank of Queensland	A-	29/04/2019	3 yrs	1,000,000	3.44%
Bendigo and Adelaide Bank	A-	18/08/2020	5 yrs	3,000,000	3.39%
Westpac Banking Corporation	AA-	10/05/2019	3 yrs	2,000,000	3.25%



### b. Investments by type

Leichhardt Council has four investment types: terms deposits, at call accounts, fixed and floating rate notes.

The composition of the investment portfolio by type is shown below as at 31 March 2016 and over time.



The weighting of term deposits in the portfolio is 80% of funds invested (prior month 82%). In the current environment of low interest rates together with the continued low interest environment forecast to continue for a few years, the strategy for investments undertaken in March 2016 has been to obtain favourable returns over longer time periods.

The average time period for investments undertaken during this period was 17 months.



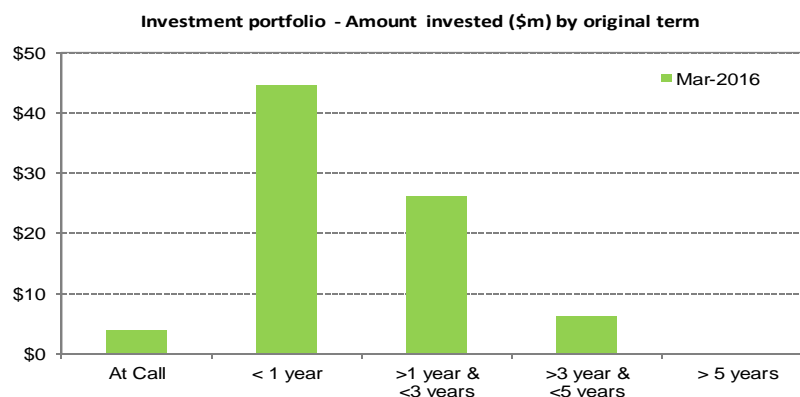
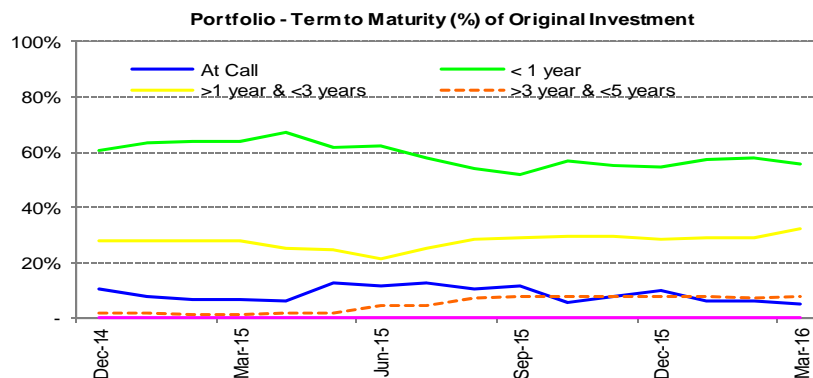
### c. Term of investments

The investment policy provides limits for minimum and maximum terms for investments. These broad parameters are to ensure Council has both adequate cash flow and where possible diversity of investment terms.

Key points:

- Adequate current funds for operational needs
- Investment of all possible funds

Credit Ratings	Max. per Investment Policy	Amount (\$)	% of Portfolio
<b>Short Term Investments (up to 1</b>			
A-1+ (Including At Call Funds)	100%	22,828,273	28%
A-1	80%	5,000,000	6%
A-2	40%	17,500,000	22%
A-3 & Unrated ADIs	25%	3,000,000	4%
<b>Short Term Total</b>		<b>\$48,328,273</b>	<b>60%</b>
<b>Long Term Investments (over 1</b>			
AA	40%	9,000,000	11%
A & A+	27%	15,000,000	19%
BBB & Unrated ADIs	14%	8,000,000	10%
<b>Long Term Total</b>		<b>\$32,000,000</b>	<b>40%</b>
<b>Total Portfolio</b>		<b>\$80,328,273</b>	<b>100%</b>





## 2. CREDIT RATINGS AND INSTITUTIONAL CREDIT EXPOSURE

### a. *Portfolio credit ratings*

Key points:

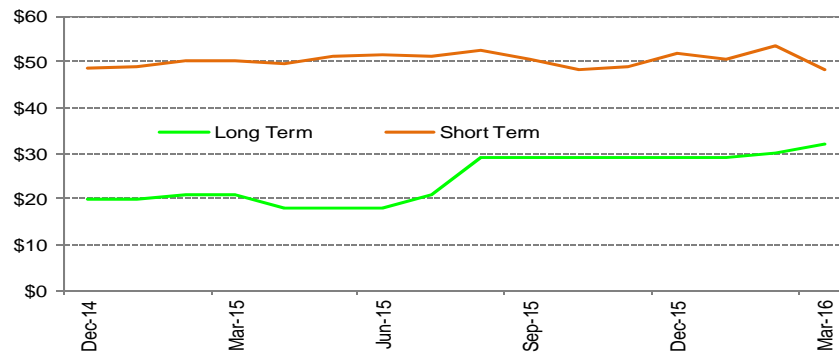
- The credit quality of the portfolio is of a very high quality with approximately 86% of assets rated “A” or better.
- Unrated allocations reflect investments in the Bank of Sydney Ltd.

The credit quality of the portfolio and maximums as per Council’s investment policies are shown in the table below:

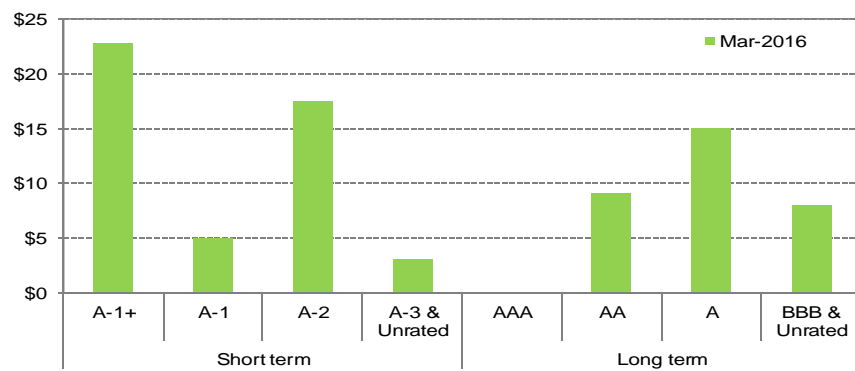
Institutional Credit Exposure	Credit ratings	Max. per Investment Policy	Amount (\$)	% of Portfolio
<b>Short Term Investments</b>		<b>100%</b>		
AMP	A-1	35%	5,000,000	6%
Bank of Queensland	A-2	20%	3,500,000	4%
Bank of Sydney	NR	10%	3,000,000	4%
Commonwealth Bank of Australia (Including At Call Funds)	A-1+	45%	4,828,273	6%
Bankwest	A-1+	45%	5,000,000	6%
ME Bank	A-2	20%	10,000,000	13%
National Australia Bank	A-1+	45%	9,000,000	11%
Peoples Choice Credit Union	A-2	20%	4,000,000	5%
Westpac Banking Corporation	A-1+	45%	4,000,000	5%
<b>Short Term Total</b>			<b>48,328,273</b>	<b>60%</b>
<b>Long Term Investments</b>		<b>40%</b>		
ANZ Green Senior Bond	AA-	35%	2,000,000	2%
Bank of Queensland	A-	20%	2,000,000	2%
Bendigo and Adelaide Bank	A-	20%	11,000,000	15%
Credit Union Australia	BBB	10%	5,000,000	6%
National Australia Bank	AA-	35%	1,000,000	1%
RaboDirect (Rabo Bank)	A+	35%	2,000,000	2%
Newcastle Permanent Building Society	BBB	10%	3,000,000	4%
Westpac Banking Corporation	AA-	35%	6,000,000	8%
<b>Long Term Total</b>			<b>32,000,000</b>	<b>40%</b>
<b>Total Portfolio</b>			<b>80,328,273</b>	<b>100%</b>



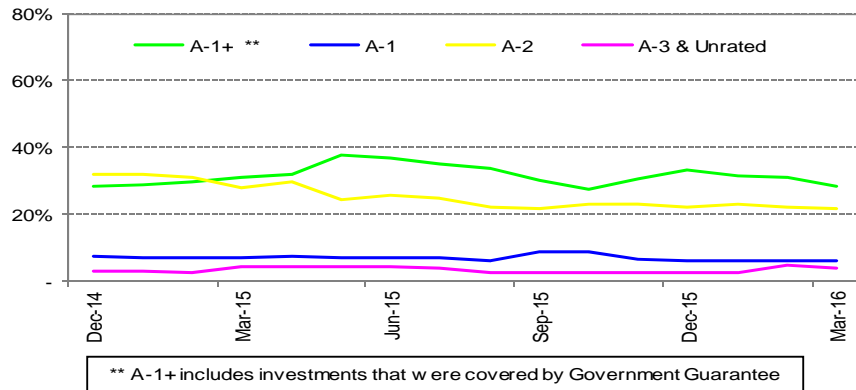
Investment Portfolio by Short and Long Term investments (\$m)



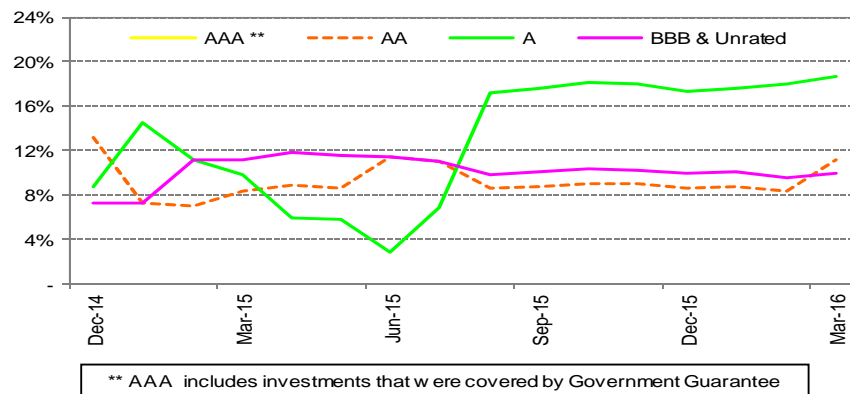
Investment portfolio - Amount invested (\$m) by term by rating



Short Term Portfolio by Credit Rating



Long Term Portfolio by Credit Rating





## **b. Institutional credit exposure**

Leichhardt Council has an investment portfolio that spreads the credit risk across a number of institutions.

Key points:

- All institutions are regulated by the Australian Prudential Regulation Authority (APRA). APRA oversees and regulates all authorised deposit taking institutions that operate in Australia under the Banking Act. This includes Australian owned and foreign banks, credit unions and building societies that are approved to operate in Australia.
- Compliant or better than Investment Policy.
- Council only invests with approved ADI's which are regulated by APRA.

The institution composition of Council's portfolio and Council's policy are provided in the table below:

Term of Original Investment	Min per Investment Policy	Max per Investment Policy	Amount (\$)	% of Portfolio
At Call Funds		Max 100%	3,828,273	5%
Less than or equal to 1 year	Min 40%	Max 100%	44,500,000	55%
Between 1 and 3 years	Min 0%	Max 40%	26,000,000	32%
Between 3 and 5 years	Min 0%	Max 20%	6,000,000	8%
Greater than 5 years	Min 0%	Max 10%	0	0%
<b>Total Portfolio</b>			<b>80,328,273</b>	<b>100%</b>



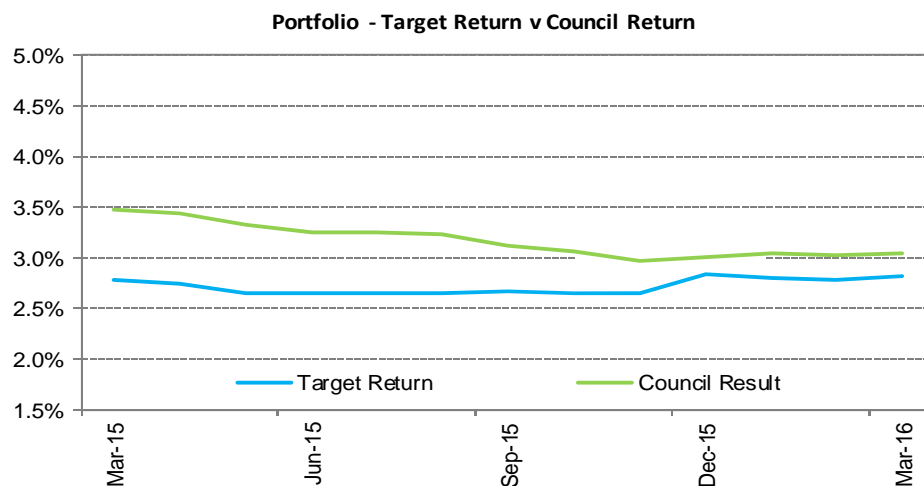
### 3. COMMENTARY

#### *General performance against benchmarks*

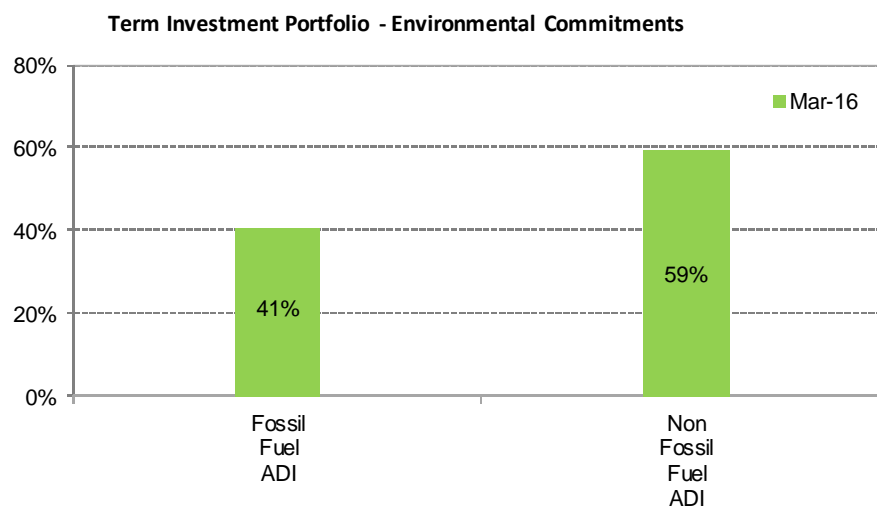
Council benchmarks its investment performance against the USB 90 day Bank Bill Swap Rate (BBSW).

#### Key points

- Investment performance for the month is above the industry benchmark 90 day BBSW with an average return after fees of 3.05% compared with the Delivery Program target of 2.81%
- Difficult times ahead are forecast with the RBA lower cash rate placing downward pressure on investment returns and the anticipated low rate of return on new investments across the portfolio.



#### Environmental Commitments March 2016





#### **4. CONCLUSION**

All investments as at March 2016 have been made in accordance with Council's Investment Policy. All investments meet the requirements of s625 of the Local Government Act and the Local Government (General) Regulation.

The economic climate and financial markets are being closely monitored by Council. Appropriate adjustments to the investment strategy will continue to be made as required. In this regard, Council will continue to seek independent financial advice to ensure an appropriate investment portfolio.



## ITEM 2.3 GRANTS PROGRAMS 2015/16 - ROUND 2

<b>Division</b>	Community and Cultural Services
<b>Author</b>	Community Engagement Officer
<b>Meeting date</b>	26 April 2016 Ordinary Meeting
<b>Strategic Plan Key Service Area</b>	Community well-being Accessibility Place where we live and work

### **SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	To advise Council of the applications for grants under the Community Grants Program and Events Grants Program - Round 2 for the 2015-16 financial year and to make recommendation on the allocation of grant funds for Council's consideration, noting that applications were not discussed at the 7 April 2016 meeting of the Community, Culture and Recreation Committee due to a lack of quorum.
<b>Background</b>	These grant programs have been developed to be consistent with guidelines adopted by Council in the <i>Leichhardt Grants and Community Resourcing Policy 2012</i> .
<b>Current Status</b>	The recommended allocations for the Events Grants Program and Community Grants Program - Round 2 for Council's consideration.
<b>Relationship to existing policy</b>	All applications assessed within program guidelines adopted by Council in the Leichhardt Grants and Community Resourcing Policy 2012.
<b>Financial and Resources Implications</b>	This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.
<b>Recommendation</b>	That Council: <ul style="list-style-type: none"> <li>1. Note that the Events Grants Program and the Community Grants Program have been aligned with the strategic objectives of the Community and Cultural Plan;</li> <li>2. Note that recommendations have been prepared by Council Officers and presentations were not made by the Applicants to the Community, Culture &amp; Recreation Committee;</li> <li>3. Endorse the following allocation of grants funds as proposed in recommendations 3.1 - 3.2.</li> </ul>



	<b>3.1</b>	<b>Events Grants - Applicant</b>	<b>Amount</b>	<b>Fee Waiver/ value</b>
	1	Balmain Institute	\$1,000	Tbc
	2	Boomalli Aboriginal Artists Coop	\$3,500	Nil
	3	Bottega D'Art Teatrale	\$2,000	Nil
	4	La La Sistarz auspiced by Rozelle Neighbourhood Centre	\$2,450	Tbc
	5	Roselle Gowan auspiced by Rozelle Neighbourhood Centre	\$3,300	tbc
		<b>Amount Recommended for Round 2</b>	<b>\$12,250</b>	
		Total allocated for Round 1 (including \$2,000 transferred from Seniors Grants).	\$27,000	
		<b>Total Budget 2015/2016</b>	<b>\$37,250</b>	
	<b>3.2</b>	<b>Community Grants Applicant</b>	<b>Amount</b>	<b>Fee Waiver/ Value</b>
	1	Family Resource & Network Support	\$1,500	Nil
	2	Karen Keith auspiced by Rozelle Neighbourhood Centre	\$3,000	Nil
	3	Leichhardt Women's Community Health Centre	\$2,500	Nil
	4	Shepherd Centre	\$1,000	Nil
	5	Sydney Secondary College Instrumental Music Program	\$1,200	Tbc
	6	The Girls Refuge auspiced by Detour House	\$4,000	Nil
		<b>Amount Allocated for Round 2</b>	<b>\$9,200</b>	
		Amount transferred from Seniors Grants	\$4,000	
		<b>Total Amount Recommended for Round 2 of Community Grants</b>	<b>\$13,200</b>	
		Amount allocated for Quick Response Grant – Leichhardt Marrickville Domestic Violence Liaison Committee	\$575	
		Total Allocated for Round 1	\$18,200	
		<b>Total budget 2015/2016</b>	<b>\$28,000</b>	
<b>Notifications</b>	All groups have been informed that the matter is being considered by Council.			
<b>Attachments</b>	1. Events Grants 2015/16 - Round 2 Assessment 2. Community Grants 2015/16 - Round 2 Assessment 3. Guidelines and criteria - Grants Program			



## Purpose of Report

To advise Council of the applications for grants under the Community Grants Program and Events Grants Program - Round 2 for the 2015-16 financial year and to make recommendation on the allocation of grant funds for Council's consideration, noting that applications were not tabled at the 7 April 2016 meeting of the Community, Culture and Recreation Committee due to a lack of quorum.

## Recommendation

That Council:

1. Note that the Events Grants Program and the Community Grants Program have been aligned with the strategic objectives of the Community and Cultural Plan;
2. Note that recommendations have been prepared by Council Officers and presentations were not made by the Applicants to the Community, Culture & Recreation Committee;
3. Endorse the following allocation of grants funds as proposed in recommendations 3.1 - 3.2.

### 3.1 That under the Events Grants Program - Round 2:

- a. That Council allocate grants totalling \$12,250 and fee waivers to be confirmed for the 2015/16 Events Grants Program - Round 2, as follows:

	<b>Applicant</b>	<b>Amount</b>	<b>Fee Waiver</b>	<b>Value of Fee Waiver</b>
1	Balmain Institute	\$1,000	To be confirmed	To be confirmed
2	Boomalli Aboriginal Artists Coop	\$3,500	Nil	Nil
3	Bottega D'Art Teatrale	\$2,000	Nil	Nil
4	La La Sistarz auspiced by Rozelle Neighbourhood Centre	\$2,450	To be confirmed	To be confirmed
5	Roselle Gowan auspiced by Rozelle Neighbourhood Centre	\$3,300	To be confirmed	To be confirmed
	<b>Amount Recommended for Round 2</b>	<b>\$12,250</b>		
	Total allocated for Round 1 (including \$2,000 transferred from Seniors Grants).	\$27,000		
	<b>Total Budget 2015/2016</b>	<b>\$37,250</b>		



### 3.2 That under the Community Grants Program - Round 2:

- a. That Council allocate grants totalling \$9,200 and fee waivers to be confirmed for the 2015/16 Community Grants Program - Round 2, as follows:

	<b>Applicant</b>	<b>Amount</b>	<b>Fee Waiver</b>	<b>Value of Fee Waiver</b>
1	Family Resource & Network Support	\$1,500	Nil	Nil
2	Karen Keith auspiced by Rozelle Neighbourhood Centre	\$3,000	Nil	Nil
3	Leichhardt Women's Community Health Centre	\$2,500	Nil	Nil
4	Shepherd Centre	\$1,000	Nil	Nil
5	Sydney Secondary College Instrumental Music Program	\$1,200	To be confirmed	To be confirmed
6	The Girls Refuge auspiced by Detour House	\$4,000	Nil	Nil
	<b>Amount Allocated for Round 2</b>	<b>\$9,200</b>		
	Amount transferred from Seniors Grants	\$4,000		
	<b>Total Amount Recommended for Round 2 of Community Grants</b>	<b>\$13,200</b>		
	Amount allocated for Quick Response Grant – Leichhardt Marrickville Domestic Violence Liaison Committee	\$575		
	<b>Total Allocated for Round 1</b>	<b>\$18,200</b>		
	<b>Total budget 2015/2016</b>	<b>\$28,000</b>		

### Background

Round 2 of the Grants Program, comprising Events Grants and Community Grants, were advertised in the February 2016 period. The grants were promoted on Council's website, in paid advertising, in the Mayoral Column of the Inner West Courier, and through a mail out to Council's community networks. The guidelines and criteria which applications were assessed under are published on Council's website: [www.leichhardt.nsw.gov.au/Community/Grants-Program](http://www.leichhardt.nsw.gov.au/Community/Grants-Program) (refer **Attachment 3**)

Two Grants Program information sessions were held on Tuesday 16 February 2016 during the day and evening to assist applicants in developing their proposals.

Council to note that a Quick Response Grant of \$575 to Leichhardt Marrickville Domestic Violence Liaison Committee was approved by Council on 24 November 2015.



That \$4,000 is transferred from Seniors Grants to Community Grants due to a lack of Seniors Grant applications received in Round 2.

## Report

### 1. Selection Panel

A selection panel was formed consisting of Council Officers and a community representative. The community representative was sought via email invitations to Council committee members and provided assistance with the grants assessment.

The recommended allocations for the Events Grants Program and Community Grants Program are submitted to Council for consideration.

### 2. Events Grants

The total budget for Community Events Grants Program for 2015/2016 is \$37,250. Council approved the allocation of 60% or \$22,350 for Round 1 and 40% or \$14,900 for Round 2 of the Community Events Grants at its meeting on 24 July 2012 (C336/12). In Round 1 of 2015/16, Council allocated \$27,000 inclusive of \$2,000 grants funding that was transferred from the Seniors Grants to the Community Events Grants budget to support one grant application that had been identified as engaging seniors in the community. The remaining amount of \$12,250 is available for allocation in Round 2.

This year, 7 applications were received from groups for the 2015/2016 Community Events Grants - Round 2 seeking total funding of \$32,300. Of these applications, three were referred from Community Grants. One application was referred from Community Events to Community Grants.

**Attachment 1** outlines the applications made and the ranking given to each. Those that fully met the criteria were given a higher score; those that partially met the criteria were given a lower score. Five groups are recommended to receive partial funding from the Community Events Grants budget as well as fee waivers (values yet to be determined as applicants have not confirmed the duration of their program). The recommended groups and projects are detailed, as follows:

	<b>Applicant</b>	<b>Project</b>
1	Balmain Institute	Balmain Institute Speakers Program 2016
2	Boomalli Aboriginal Artists Coop	Performance and Music Afternoons 2016
3	Bottega D'Art Teatrale	A play titled: The Continents Air
4	La La Sistarz auspiced by Rozelle Neighbourhood Centre	Hula Hoop Workshops and Flash Mob
5	Roselle Gowan aupiced by Rozelle Neighbourhood Centre	Orange Grove Plaza Community Event Pilot - Gather @ the Grove



### 3. Community Grants

A Quick Response Grant for the Leichhardt Marrickville Domestic Violence Liaison Committee was approved by Council at its November 2015 meeting. The amount of \$575 was for their Domestic and Family Violence Interagency Forum. This amount was also funded from the Community Grants budget.

The total budget for Community Grants Program for 2015/2016 is \$28,000. Council approved the allocation of 60% of funding or \$16,800 for Round 1 and 40% or \$11,200 for Round 2 of the Community Grants at its meeting on 24 July 2012 (C336/12). During Round 1, Balmain Association was awarded \$1,000 for a Quick Response Grant. Therefore the amount allocated for Round 1 was \$18,200.

Due to a lack of Seniors Grant applications received in Round 2, \$4,000 is recommended to be transferred into the Community Grants budget which would provide the amount of \$13,200 available for allocation in Round 2.

Eleven applications were received from groups for the 2015/2016 Community Grants - Round 2 seeking total funding of \$47,112. Of these applications, three were referred to Community Events Grants. One application was referred from Community Events to Community Grants.

**Attachment 2** outlines the applications made and the ranking given to each. Those that fully met the criteria were given a higher score; those that partially met the criteria were given a lower score. Six groups are recommended to receive partial funding from the Community Grants budget as well as fee waivers (values yet to be determined as the applicant has not confirmed the duration of their program). The recommended groups and projects are detailed, as follows:

	<b>Applicant</b>	<b>Project</b>
1	Family Resource & Network Support	Relationship workshops for young people with an intellectual disability
2	Karen Keith auspiced by Rozelle Neighbourhood Centre	Play Time! Inclusive kids drama classes
3	Leichhardt Women's Community Health Centre	Carers Doing it for Themselves: 8 week course for women carers
4	Shepherd Centre	Sing and Grow Music Therapy
5	Sydney Secondary College Instrumental Music Program	Primarily Fun Workshops as part of Music in the Park event
6	The Girls Refuge auspiced by Detour House	Turning Point: interactive workshops for girls aged 13-17 years staying at the refuge

This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure



## **Summary/Conclusions**

The recommended applications are of a high standard, indicative of the enormous talent and energy in the local community, and the Selection Panel distributed funds according to the applicant's ranking.

Of the 7 Events Grants applications received, 5 are recommended for partial funding totalling \$12,250. Fee waivers recommended total value is yet to be determined. The projects recommended met the criteria at a high standard and are strongly aligned with Council's Community & Cultural Plan.

Of the 11 Community Grants applications received, 6 are recommended for partial funding from Community Grants totalling \$13,200. Fee waivers recommended total value is yet to be determined. The projects recommended met the criteria at a high standard and are strongly aligned with Council's Community & Cultural Plan.

Fee waivers will be determined, under delegation where appropriate, when applicants provide the required details. The projects recommended met the criteria at a high standard and are strongly aligned with Council's Community & Cultural Plan.

## **Attachments**

1. Events Grants 2015/16 - Round 2 Assessment
2. Community Grants 2015/16 - Round 2 Assessment
3. Grants Program - Guidelines and criteria



**Attachment 1 - Community Grants 2015-2016 - Round 2 Assessments**

Organisation	Project Title and Summary	Amount Requested ex GST	In-kind Support Requested	Amount Recommended	In-kind Support Recommended	Comments for Reporting
All Souls Anglican Church Leichhardt	The Resting Place: two picnic tables and benches at front of 126 Norton St where people could come and rest.	\$5,000	No	\$0	Nil	Council Officers to liaise with Infrastructure department and All Souls Church regarding a possible footpath bench seat. Concerns that to redevelop the space to provide access to all and be inclusive would incur a much greater cost. Possible partner project for pop-up space to be explored through the Healthy Ageing Plan.
Balmain Institute	Balmain Institute Speakers 2016: program related to politics, society, education, arts and sciences.	\$5,000	Venue fee waiver requested	\$0	Recommend for venue fee waiver for event dependent upon availability and completion of application forms.	Refer to Events Grants
Family Resource & Network Support	Relationship workshops for young people with an intellectual disability: series of workshops for teens and young people with an intellectual disability to help them acquire greater life skills to deal with issues around personal relationships, sexuality and personal safety.	\$4,000	No	\$1,500	Nil	Previously received funding for similar program, however demonstrated outcomes and program amendment based on feedback indicate valuable program.
Inner West Tenant Group auspiced by Rozelle Neighbourhood Centre	Social Housing Stories - Digital Community Project: 6 week project with a local community member with extensive background in adult education in education in photography and IT.	\$3,800	Venue fee waiver requested	\$0	Recommend for venue fee waiver for event dependent upon availability and completion of application forms.	Council officers to suggest research and liaison with the libraries, Hannaford Centre and MWTG regarding accessing existing Council programs.



Organisation	Project Title and Summary	Amount Requested ex GST	In-kind Support Requested	Amount Recommended	In-kind Support Recommended	Comments for Reporting
La La Sistrarz auspiced by Rozelle Neighbourhood Centre	Hula Hoop workshops and Flash Mob: 10 week course for beginners and intermediate participants open to all ages.	\$4,800	Venue fee waiver requested	\$0	Recommend for venue fee waiver for event dependent upon availability and completion of application forms.	Refer to Events Grants
Karen Keith auspiced by Rozelle Neighbourhood Centre	Play Time! Inclusive kids drama classes: theatre and circus program for children with disabilities and their families.	\$3,800	no	\$3,000	Nil	Great program with demonstrated success creating an inclusive environment for young people with and without a disability, integrating different communities.
Leichhardt Women's Community Health Centre	Carers Doing it for Themselves: 8 week course for women carers to learn stress-busting strategies to gain deeper understanding of the dynamics of responsibility, resilience and selfcare.	\$3,408	No	\$2,500	Nil	Refer to Seniors Grants. Very valuable program, particularly as it will have an educational component that is more widespread. \$2,000 to be funded from Seniors Grants. Will have access to the population of carers through the health services they provide.
Rizzeria	The Creative Club: monthly meeting for residents of Leichhardt to inspire, create, connect, learn and collaborate with guest speakers/teachers.	\$2,500	No	\$0	Nil	Refer to Events Grants. Does not meet criteria as yet and has been advised that an opportunity exists to reapply next round.
Shepherd Centre	Sing and Grow: Music Therapy Program for Deaf Children in the Leichhardt community.	\$5,000	No	\$1,000	Nil	Valuable program with some funding currently available. A contribution to support a group in the community not previously supported by Council's Grants Program.



Organisation	Project Title and Summary	Amount Requested ex GST	In-kind Support Requested	Amount Recommended	In-kind Support Recommended	Comments for Reporting
Sydney Secondary College Instrumental Music Program	Primarily Fun Workshops and Music in the Park: collaboration with musicians from 14 public primary schools in the Leichhardt LGA for three day workshop. The Music in the Park event culminates the effort of these students.	\$5,000	Open space and banner fee waivers requested	\$1,200	Recommend for open space and banner fee waivers for event dependent upon availability and completion of application forms.	Referred from Events Grants for workshop component. Engaging secondary and primary school students. Will perform / be showcased at wider community event in Pioneers Memorial Park. Building connections between primary schools and secondary schools. Building artistic skills in children / young people. Performing arts program that supports our community's interest in the arts (a good fit for our community).
The Girls Refuge auspiced by Detour House	Turning Point: interactive workshops for girls aged 13-17 years staying at The Girls Refuge to creatively express the meaning of refuge and sense of place, co-develop the refuge's social media platforms and learn about wellbeing and using the internet safely.	\$4,804	No	\$4,000	Nil	True community development program, engaging disenaged and homeless young people in skills development to improve their wellbeing and circumstances. The project is sustainable - creating an online resource for the organisation for current and future clients and this will also assist in referring / local youth service organisations
TOTAL		\$47,112		\$13,200		



**Attachment 1 - Community Events Grants 2015-2016 - Round 2 Assessments**

Organisation	Project Title and Summary	Amount Requested ex GST	In-kind Support Requested	Amount Recommended	In-kind Support Recommended	Comments for Report
Balmain Institute	Balmain Institute Speakers Program 2016: program related to politics, society, education, the arts and sciences.	\$5,000	Venue fee waiver requested	\$1,000	Recommend for venue fee waiver for event dependent upon availability and completion of application forms.	Referred from Community Grants. The event can run without Council funding but will attract lesser keynote speakers.
Boomalli Aboriginal Artists Cooperative	Performance and Music Afternoon Events 2016: five events consisting of indigenous and non-indigenous artists performing music and poetry.	\$5,000	No	\$3,500	Nil	Good initiative that aligns with the Community & Cultural Plan
Bottega D'Art Teatrale	A play titled: The Continents Air to be staged at the Italian Forum Cultural Centre in August 2016.	\$5,000	No	\$2,000	Nil	Important cultural link to keeping Italian heritage alive in Leichhardt
Sydney Secondary College Instrumental Music Program	Primarily Fun Workshops and Music in the Park: collaboration with musicians from 14 public primary schools in the Leichhardt LGA for three day workshop. The Music in the Park event culminates the effort of these students.	\$5,000	Open space and banner fee waivers requested	\$0	Recommend for open space and banner fee waivers for event dependent upon availability and completion of application forms.	Refer to Community Grants for workshop component. Received Events Grant funding 2009-13 for Music in the Park
La La Sistarz auspiced by Rozelle Neighbourhood Centre	Hula Hoop workshops and Flash Mob: 10 week course for beginners and intermediate participants open to all ages.	\$4,800	Venue fee waiver requested	\$2,450	Recommend for venue fee waiver for event dependent upon availability and completion of application forms.	Referred from Community Grants. Reduced funding being offered. The group could consider charging a nominal fee for the class.
Rizzeria	The Creative Club: monthly meeting for residents of Leichhardt to inspire, create, connect, learn and collaborate with guest speakers/teachers.	\$2,500	No	\$0	Nil	Referred from Community Grants. Does not meet criteria as yet and has been advised that an opportunity exists to reapply next round.



Organisation	Project Title and Summary	Amount Requested ex GST	In-kind Support Requested	Amount Recommended	In-kind Support Recommended	Comments for Report
Roselle Gowan auspiced by Rozelle Neighbourhood Centre	Orange Grove Plaza Community Event Plot - Gather @the Grove: Sunday morning event (9am - 2pm) providing opportunities for talented local musicians, artists, community groups and local families and students to perform, engage and actively participate in workshops, stalls and activation.	\$5,000	Venue and open space fee waivers requested	\$3,300	Recommend for open space and venue fee waivers for event dependent upon availability and completion of application forms.	Aligns with Community & Cultural Plan and strategic objectives from 2025+ as well as supporting business and community. Supports local musicians, artists and community groups. Opportunities to explore the sustainability of the project that does not involve Council funding support (local businesses and residents pick up the project and run with it in future).
TOTAL		\$32,300		\$12,250		





## Leichhardt Council Community Events Grants Guidelines 2015-2016

### About Community Events Grants

The Community Events Grants program provides grants of up to \$5,000 to support community initiatives in the Leichhardt Local Government Area (LGA) and support local events. The grants are funded by Leichhardt Council and managed by Community and Cultural Services. The program is guided by the Leichhardt Grants and Community Resourcing Policy.

The aims of the program are to:

- Support events aligned with Council's strategic plans
- Assist a diverse range of local groups to deliver high-quality community events in the Leichhardt LGA
- Encourage innovative and collaborative approaches to events
- Facilitate events that recognise, support and celebrate local skills and talent
- Develop the skills of the local community and encourage local community participation in the planning and implementation of community events
- Engage communities with a diverse range of arts, cultural, educational and inspirational activities and experiences.

Leichhardt Local  
Government Area  
includes Annandale,  
Balmain, Balmain East,  
Birchgrove, Leichhardt,  
Lilyfield, Rozelle and a  
small part of  
Camperdown.

This program helps Council and the community to achieve shared objectives outlined in the Council's strategic plans.

### What kinds of projects and activities can be funded?

Council will accept applications for events that will entertain, inspire, challenge and inform local and visiting audiences and participants. Events can be concerts, conferences, performances, talks, celebrations, festivals, exhibitions and more. Applications must meet the selection criteria below.

Council will give priority to applications where it can be shown that the event:

- Furthers the aims of the Community Events Grants program outlined above
- Reflects community needs or aspirations
- Is a priority for the local community
- Has a strong community engagement component. Applicants are invited to be creative about the way their event connects with the local community. For example, a performance event could offer workshops open to the public or an open rehearsal program where the public is invited to watch rehearsals in progress and have the opportunity to talk to performers.

In addition the applicant must:



- Be capable of carrying out the proposed project
- Need Council's support for the project to go ahead.

### Who can apply?



To be eligible for funding applicants must be:

- An incorporated not-for-profit organisation based in, or servicing the local area OR
- A community group based in the local area and auspiced by an incorporated not for profit organisation OR
- A local resident 18 years or older who is a permanent resident of Australia and who is auspiced by an incorporated not-for-profit organisation.



 	
<p>The applicant must also:</p> <ul style="list-style-type: none"> <li>• Be proposing an event in the Leichhardt LGA</li> <li>• Be proposing an event within the dates specified</li> <li>• Have completed an application form and provided support material as requested</li> <li>• Have completed paperwork for any previous Leichhardt Council grants</li> <li>• Have no outstanding debts to Leichhardt Council.</li> </ul>	<p><b>What is an auspice?</b></p> <p>An auspice is an agreement where an incorporated organisation agrees to apply for funding or resources on behalf of an applicant that is not incorporated. If the application is successful, the auspicing organisation then administers the funding on behalf of the applicant, and is legally responsible for ensuring that the terms of the agreement are met.</p>
<p><b>Who cannot apply?</b></p> <p>Council will not provide funding in this program for:</p> <ul style="list-style-type: none"> <li>• Fundraisers or general donations to charity</li> <li>• Ongoing staffing or operational costs</li> <li>• Political parties or activities that are overtly political in nature</li> <li>• Religious services or activities that are overtly religious in nature</li> <li>• Schools or tertiary institutions</li> <li>• State or federal government agencies/departments.</li> </ul>	
<p><b>How does this program relate to Council's Strategic Plan?</b></p> <p>Council regularly consults with the local community and undertakes extensive research to determine community priorities, needs and aspirations. This information informs Council's strategic plans and policies:</p> <ul style="list-style-type: none"> <li>• Leichhardt 2025+ Strategic Plan</li> <li>• Community and Cultural Plan 2011 – 2021</li> <li>• Environmental Sustainability Plan 2015 - 2025</li> <li>• Grants and Community Resourcing Policy.</li> </ul> <p>Council uses the information provided in these plans and policies to guide the development of our grants and resourcing programs and to assess applications by.</p>	
<p><b>How do you apply?</b></p> <p>You will need to complete a <i>Community Events Grants Application Form</i> and submit supporting documentation.</p> <p>Please read these guidelines and the application form carefully to ensure all questions are answered and all necessary documents are attached.</p> <p>If you have difficulty understanding these guidelines and the application form in English, you can come to Council and discuss them with Council's staff using the Telephone Interpreter Service.</p>	
<p><b>Important dates you should be aware of:</b></p> <ul style="list-style-type: none"> <li>• Application closing date – Monday 29 February 2016</li> <li>• Project dates must be within 1 May 2016 – 30 November 2016</li> <li>• Successful applicants will be notified by May 2016.</li> </ul>	
<p><b>How much are the grants for?</b></p> <p>The program is for amounts up to \$5,000. Applicants can apply each year for up to three years for any one project or for up to four years in special circumstances.</p> <p>Council has allocated a total of \$37,250 for this program in 2015 – 2016.</p>	
<p>PO Box 45, Leichhardt NSW 2040   Ph: (02) 9367 9222   Fax: (02) 9367 9111   Email: <a href="mailto:leichhardt@lmc.nsw.gov.au">leichhardt@lmc.nsw.gov.au</a>          Community Events Grants Application 2015/16   Updated: Jan 2016   Page 2 of 10</p>	



 
<b>Do you have to contribute to the project?</b>
<p>Applicants are required to detail their matching contribution in cash or in-kind, in the project budget, if they are requesting funds over \$2,000.</p>
<b>What other information is needed to assess the application?</b>
<p>The following support material must be included with your completed application form.</p> <ol style="list-style-type: none"> <li>For not-for-profit organisations <ul style="list-style-type: none"> <li>The most recently published annual report for your organisation</li> <li>Proof of your not-for-profit status – if you have not submitted this within the last two years.</li> </ul> </li> <li>For community groups <ul style="list-style-type: none"> <li>Two written references or letter/emails of support from not-for-profit organisations or community leaders.</li> </ul> </li> <li>For individuals <ul style="list-style-type: none"> <li>Two written references or letter/emails of support from not-for-profit organisations or community leaders.</li> </ul> </li> <li>For all applicants <ul style="list-style-type: none"> <li>A one-page CV for the person who is your main organiser or project manager</li> <li>Any other material that may support your application such as press clippings or promotional materials from previous events- please provide these on A4 paper- no more than two pages.</li> </ul> </li> </ol>
<b>How are applications assessed?</b>
<p>All applications are assessed against the eligibility and selection criteria and Council's Strategic Plans by a selection panel. The selection panel members are Council staff and community members with relevant expertise and local knowledge. Recommendations from the selection panel are presented for discussion at the Community, Cultural &amp; Recreation Committee. Final recommendations then go to Council for approval.</p>
<b>What happens if your application is approved?</b>
<p>Successful applicants will be advised in writing and will be required to enter into a formal funding agreement with Council. Grants cannot be used for anything other than the specified purposes outlined in the agreement.</p> <p>Ticketed events will be required to supply 20 free tickets per event for distribution to the community and Councillors.</p> <p>When the project has been completed successful applicants must complete an evaluation form and provide images approved for publication. Further information will be provided in your funding agreement.</p> <p>Receiving a grant does not imply that any further resources will be made available for your project or activity.</p>
<b>How are grants paid?</b>
<p>Grants are paid by cheque or bank deposit when the funding agreement is signed and returned to Council.</p>
<b>How to submit your application?</b>
<p>Lodging an application requires a completed application form along with all relevant supporting information. Please address your application to the Administration Officer - Grants.</p> <ul style="list-style-type: none"> <li>Lodge in person – Council's administration building, 7-15 Wetherill St, Leichhardt.</li> </ul> <p>Council's opening hours are Monday - Friday, 8.30am – 5.00pm.</p> <ul style="list-style-type: none"> <li>Lodge by mail – Leichhardt Council, PO Box 45, Leichhardt NSW 2040</li> <li>Lodge via email – <a href="mailto:leichhardt@lmc.nsw.gov.au">leichhardt@lmc.nsw.gov.au</a></li> </ul>
<b>Need more information?</b>
<p>For further information about these guidelines or how to apply, please contact Leichhardt Council.  Email: <a href="mailto:leichhardt@lmc.nsw.gov.au">leichhardt@lmc.nsw.gov.au</a>  Phone: 9367 9146</p>
<p>PO Box 45, Leichhardt NSW 2040   Ph: (02) 9367 9222   Fax: (02) 9367 9111   Email: <a href="mailto:leichhardt@lmc.nsw.gov.au">leichhardt@lmc.nsw.gov.au</a>  Community Events Grants Application 2015/16   Updated: Jan 2016   Page 3 of 10</p>





## Leichhardt Council Community Events Grants Application Form 2015 – 2016 Round 2

Applicants are strongly encouraged  
to attend a Grants Information Session:



Tuesday 16 February 2016 at 10.30 am or 5.30 pm  
Supper Room Leichhardt Town Hall  
Cnr Norton and Marion Sts  
Bookings essential – call 9367 9146

Applications  
close  
Monday  
29 February  
2016



Section 1 – About your project	
Applicant	
Auspice Body (if relevant)	
Project Title	
Amount requested (up to \$5,000 value excluding GST)	
Short summary of project (40 words or less)	
Project start date (must be after 1 May 2016)	
Project end date (must be before 30 November 2016)	

Section 2 – About you/your organisation	
Please tick the relevant box for each question.	
Are you	Instruction
<input type="checkbox"/> A not-for-profit organisation or community group	Complete <b>Part A</b>
<input type="checkbox"/> An auspiced individual	Complete <b>Parts A &amp; B</b>
<b>Information about your organisation (Please tick one or more boxes)</b>	
<input type="checkbox"/> Is your organisation based locally?	
<input type="checkbox"/> Do you offer regular programs or services for residents from the Leichhardt Local Government Area?	
<input type="checkbox"/> Are you responsible to a parent organisation? (Please list your parent organisation if applicable)	





 			
<b>PART A – INDIVIDUAL/ORGANISATION DETAILS</b>			
<b>Name</b>			
<b>Organisation</b> (where relevant)			
<b>Trading Name</b>			
<b>ABN</b>			
<b>Are you registered for GST?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Website</b>			
<b>Street address</b>			
<b>Postal address</b> (if different from above)			
<b>Email</b>		<b>Phone</b>	
<b>Business hours phone</b>		<b>Alternative phone/mobile</b>	
<b>Legal status of organisation under Articles of Association</b> (Please tick one box)	<input type="checkbox"/> Company limited	<input type="checkbox"/> Not-for-profit Incorporated Association	<input type="checkbox"/> Other – please specify:
<b>PART B – AUSPICE DETAILS</b>			
Enter the details of the auspice organisation here			
<b>Legal name of organisation</b>			
<b>Street address</b>			
<b>Postal address</b> (if different from above)			
<b>Email</b>			
<b>Trading name</b>			
<b>ABN</b>			
<b>Are you registered for GST?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Organisation website</b>			
<b>Legal status of organisation under Articles of Association</b> (Please tick one box)	<input type="checkbox"/> Company limited	<input type="checkbox"/> Not-for-profit Incorporated Association	<input type="checkbox"/> Other – please specify:
<b>Auspice organisation contact person details</b>			
<b>Name of contact person</b>			
<b>Role of contact person</b>			
<b>Email</b>			
<b>Business hours phone</b>		<b>Alternative phone/mobile</b>	



 	
Section 3 – Written Proposal	
<p><b>1. How does your project align with the objectives of the Leichhardt Community and Cultural Plan and Environmental Sustainability Plan?</b> (please tick up to three boxes)</p>	<p><b>Community and Cultural Plan:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Connecting people to each other</li> <li><input type="checkbox"/> Connecting people to place</li> <li><input type="checkbox"/> Developing community strengths and capabilities</li> <li><input type="checkbox"/> Enlivening arts and cultural life</li> <li><input type="checkbox"/> Promoting health and wellbeing</li> </ul> <p><b>Environmental Sustainability Plan:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Climate change</li> <li><input type="checkbox"/> Sustainable transport</li> <li><input type="checkbox"/> Water sensitive urban design</li> <li><input type="checkbox"/> Biodiversity</li> <li><input type="checkbox"/> Consumption and waste</li> </ul>
<p><b>2. What are you going to do?</b> (Please describe your project or activity in detail.)</p>	
<p><b>3. Why do you want to do it? What are the aims and objectives of the project?</b></p>	
<p><b>4. How will the local community be involved in the project?</b></p>	

PO Box 45, Leichhardt NSW 2040 | Ph: (02) 9367 9222 | Fax: (02) 9367 9111 | Email: [leichhardt@lmc.nsw.gov.au](mailto:leichhardt@lmc.nsw.gov.au)  
 Community Events Grants Application 2015/16 | Updated: Jan 2016 | Page 6 of 10



 	
5. What are the intended results or outcomes of the event?	
6. Who are the main project organisers? What experience do they have in delivering such a project?	
7. How will you measure the success of your project?	
8. Does your organisation receive recurrent funding from state or federal government or other sources such as private sponsors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Does your organisation have any paid staff?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes to either question 8 or 9, please answer the following questions – otherwise go to section 4.	
PO Box 45, Leichhardt NSW 2040   Ph: (02) 9367 9222   Fax: (02) 9367 9111   Email: <a href="mailto:leichhardt@lmc.nsw.gov.au">leichhardt@lmc.nsw.gov.au</a> Community Events Grants Application 2015/16   Updated: Jan 2016   Page 7 of 10	



 <p><b>10. What evidence do you have that this event is a priority for the local community?</b></p>	
<p><b>11. How is your event aligned with Council's Strategic Plans?</b></p>	

#### Section 4 – Previous Funding

1. Please provide details of any cash or in-kind support such as grants or fee waivers you or your organisation has received from Leichhardt Council in the last 5 years. Please attach further documentation or explanation if necessary.

Type of benefit received i.e. cash grant or in-kind support	What was this assistance used for?	\$ Value

2. If you have previously received cash or value in kind assistance from Leichhardt Council, have you sent us your evaluation report or progress report (for projects that have not been completed)?

☐ Yes

☐ No

If no, please enclose a copy with this application.

#### Section 5 - Budget

##### Cash and in-kind value

Leichhardt Council may provide grants as cash to a total of \$5,000. Please complete this budget outlining the expected income and expenditure for your project. Please include your organisation's contribution to the budget. Volunteer labour can be costed at \$25 per hour.

If you are also seeking in-kind support please ring the Customer Service Centre on 9367 9222 or email: [leichhardt@lmc.nsw.gov.au](mailto:leichhardt@lmc.nsw.gov.au) to establish the costs involved.

1. Are you seeking in-kind support from Leichhardt Council?	Yes	No	\$ Value
Venue Fee Waiver			
Open Space Fee Waiver			
Banner Booking Fee Waiver			
Other – please specify			



[illegible]

## Section 6 - Certification

I certify that, to the best of my knowledge, the statements in this application are true.

I acknowledge that if Leichhardt Council approves this application, I will be required to abide by the rules laid down in *Community Grants Guidelines and Application Form 2015 – 2016* and to enter into a funding agreement with Leichhardt Council.

I acknowledge that Leichhardt Council treats all information provided by an individual in support of an application in accordance with the Privacy and Personal Information Protection Act 1998.

I acknowledge that the **NSW Government Information (Public Access) Act 2009** applies to documents in possession of Leichhardt Council. Under some circumstances, a copy of this application form may be released in response to a request made in accordance with the Act, subject to the deletion of exempt material.

I acknowledge Leichhardt Council may vary the level of funding provided through the program at its sole discretion.

I acknowledge Leichhardt Council reserves the right to assess an application under an alternative funding program if it is considered to be better suited to that program.

I acknowledge Leichhardt Council cannot guarantee funding for any application and cannot guarantee funding to the full amount requested by any applicant.

I acknowledge that if I am awarded a grant under this program, I will ensure that all insurance requirements are complied with.

I have been authorised by \_\_\_\_\_  
(name of organisation making this application)



Signed (contact person)	Date
Print name	Position

Auspice: If you are applying under an auspice, your application must also be signed by an authorised representative of the auspice organisation.

I have been authorised by \_\_\_\_\_ (name of organisation auspicing this application)

(name of organisation completing this application)			
Signed (contact person)		Date	
Print name		Position	



### Section 7- Supporting Documentation

The following support material must be included with your completed application form.

1. For not-for-profit organisations
  - The most recently published annual report for your organisation
  - Proof of your not-for-profit status – if you have not submitted this within the last two years.
2. For community groups
  - Two written references or letter/emails of support from not-for-profit organisations or community leaders.
3. For individuals
  - Two written references or letter/emails of support from not-for-profit organisations or community leaders.
4. For all applicants
  - A one-page CV for the person who is your main organiser or project manager
  - Any other material that may support your application such as press clippings or promotional materials from previous events, please provide these on A4 paper, no more than two pages.

### Section 8 – Feedback And Checklist

**How did you hear about Leichhardt Council's Grants Program?**

☐ Applied previously for a grant  
☐ Local media (Please specify) \_\_\_\_\_  
☐ Other media (Please specify) \_\_\_\_\_  
☐ Received an invitation from Council to apply  
☐ Council's website  
☐ Other (Please specify) \_\_\_\_\_

**Before you submit your application, please ensure you have done the following:**

☐ Check that you have completed all sections of the application  
☐ Ask someone else to check your application to make sure it is clear and easily understood.  
☐ Check that your budget includes all costs and items relevant to your project and that the income and expenditure totals are equal.  
☐ Check that you have attached all necessary supporting documentation.  
☐ Signed the application.  
☐ Made a copy for your own records.

**Please note: Late applications will not be accepted.**





## Leichhardt Council Community Grants Guidelines 2015-2016

### About Community Grants

The Community Grants program provides grants of up to \$5,000 to support community initiatives in the Leichhardt Local Government Area (LGA). The grants are funded by Leichhardt Council and managed by Community and Cultural Services. The program is guided by the Leichhardt Grants and Community Resourcing Policy.

The aims of the Community Grants program are to:

- Support projects that are aligned with the objectives of the Leichhardt Community and Cultural Plan to:
  - Connect people to each other
  - Connect people to place
  - Develop community strengths and capabilities
  - Enliven arts and cultural life
  - Promote health and well-being
- Facilitate effective community development initiatives
- Support proven programs and encourage innovative new approaches
- Encourage collaborations and partnerships
- Involve the local community in its development and implementation.

Leichhardt Local  
Government Area  
includes Annandale,  
Balmain, Balmain  
East, Birchgrove,  
Leichhardt,  
Lilyfield, Rozelle and a  
small part of  
Camperdown.

This program helps Council and the community to achieve shared objectives outlined in the Leichhardt Community and Cultural Plan. Applications must meet the selection criteria below.

### What kinds of projects and activities can be funded?

Priority will be given to projects where it can be shown that the project:

- Furthers the aims of the Community Grants program outlined above
- Meets community needs or aspirations
- Is a priority for the local community

In addition the applicant must:

- Be capable of carrying out the proposed project
- Need Council's support for the project to go ahead.

Preference will be given to projects that show a collaborative approach.

### Who can apply?



To be eligible for funding applicants must be:

- An incorporated not-for profit organisation based in, or servicing the local area OR
- A community group based in the local area and auspiced by an incorporated not for profit organisation OR
- A local resident 18 years or older who is a permanent resident of Australia and who is auspiced by an incorporated not-for-profit organisation.

#### What is an auspice?

An auspice is an agreement where an incorporated organisation agrees to apply for funding or resources on behalf of an applicant that is not incorporated. If the application is successful, the auspicing organisation then administers the funding on behalf of the applicant, and is legally responsible for ensuring that the terms of the agreement are met.



**The applicant must also:**

- Be proposing a project principally for the benefit of residents of the Leichhardt LGA
- Be proposing a project within the dates specified
- Have completed an application form and provided support material as requested
- Have completed paperwork for any previous Leichhardt Council grants
- Have no outstanding debts to Leichhardt Council.

**Who cannot apply?**

Council will not provide funding in this program for:

- Fundraisers or general donations to charity
- Ongoing staffing or operational costs
- Political parties or activities that are overtly political in nature
- Religious services or activities that are overtly religious in nature
- Schools or tertiary institutions
- State or federal government agencies/departments.

**How does this program relate to Council's Strategic Plan?**

Council regularly consults with the local community and undertakes extensive research to determine community priorities, needs and aspirations.

This information informs Council's strategic plans and policies:

- Leichhardt 2025+ Strategic Plan
- Community and Cultural Plan 2011 – 2021
- Grants and Community Resourcing Policy.

Council uses the information provided in these plans and policies to guide the development of our grants and resourcing programs and to assess applications by.

Applicants are strongly encouraged to read the **Leichhardt Community and Cultural Plan 2011- 2021**. It is available on Council's website at: [www.leichhardt.nsw.gov.au](http://www.leichhardt.nsw.gov.au) or by calling 9367 9222.

**How do you apply?**

You will need to complete a *Community Grants Application Form* and submit supporting documentation.

Please read these guidelines and the application form carefully to ensure all questions are answered and all necessary documents are attached.

If you have difficulty understanding these guidelines and the application form in English, you can come to Council and discuss them with Council's staff using the Telephone Interpreter Service.

**Important dates you should be aware of:**

- Application closing date – Monday 29 February 2016
- Project dates must be within 1 May 2016 – 30 November 2016
- Successful applicants will be notified by May 2016.

**How much are the grants for?**

The program is for amounts up to \$5,000. Applicants can apply each year for up to three years for any one project or for up to four years in special circumstances.



Council has allocated a total of \$28,000 for this program in 2015 – 2016.

**Do you have to contribute to the project?**

Applicants are required to detail their matching contribution in cash or in-kind, in the project budget, if they are requesting funds over \$2,000.

PO Box 45, Leichhardt NSW 2040 | Ph: (02) 9367 9222 | Fax: (02) 9367 9111 | Email: [leichhardt@lmc.nsw.gov.au](mailto:leichhardt@lmc.nsw.gov.au)  
 Community Grants Application 2015/16 | Updated: Jan 2016 | Page 2 of 10



**What other information is needed to assess the application?**

The following support material must be included with your completed application form:

1. For not-for-profit organisations
  - The most recently published annual report for your organisation
  - Proof of your not-for-profit status – if you have not submitted this within the last two years.
2. For community groups
  - Two written references or letter/emails of support from not-for-profit organisations or community leaders.
3. For individuals
  - Two written references or letter/emails of support from not-for-profit organisations or community leaders.
4. For all applicants
  - A one-page CV for the person who is your main organiser or project manager
  - Any other material that may support your application such as press clippings or promotional materials from previous events, please provide these on A4 paper, no more than two pages.

**How are applications assessed?**

All applications are assessed against the eligibility and selection criteria and Council's Strategic Plans by a selection panel. The selection panel members are Council staff and community members with relevant expertise and local knowledge. Recommendations from the selection panel are presented for discussion at the Community, Cultural & Recreation Committee. Final recommendations then go to Council for approval.

**What happens if your application is approved?**

Successful applicants will be advised in writing and will be required to enter into a formal funding agreement with Council. Grants cannot be used for anything other than the specified purposes outlined in the agreement.

Ticketed events will be required to supply 20 free tickets per event for distribution to the community and Councillors.

When the project has been completed successful applicants must complete an evaluation form and provide images approved for publication. Further information will be provided in your funding agreement.

Receiving a grant does not imply that any further resources will be made available for your project or activity.

**How are grants paid?**

Grants are paid by cheque or bank deposit when the funding agreement is signed and returned to Council.

**How to submit your application?**

Lodging an application requires a completed application form along with all relevant supporting information. Please address your application to the Administration Officer - Grants.

- Lodge in person – Council's administration building, 7-15 Wetherill St, Leichhardt.

Council's opening hours are Monday - Friday, 8.30am – 5.00pm.

- Lodge by mail – Leichhardt Council, PO Box 45, Leichhardt NSW 2040
- Lodge via email – [leichhardt@lmc.nsw.gov.au](mailto:leichhardt@lmc.nsw.gov.au)

**Need more information?**

For further information about these guidelines or how to apply, please contact Leichhardt Council.  
 Email: [leichhardt@lmc.nsw.gov.au](mailto:leichhardt@lmc.nsw.gov.au)  
 Phone: 9367 9146

PO Box 45, Leichhardt NSW 2040 | Ph: (02) 9367 9222 | Fax: (02) 9367 9111 | Email: [leichhardt@lmc.nsw.gov.au](mailto:leichhardt@lmc.nsw.gov.au)  
 Community Grants Application 2015/16 | Updated: Jan 2016 | Page 3 of 10





## Leichhardt Council Community Grants Application Form 2015 – 2016 Round 2

Applicants are strongly encouraged to attend a  
Grants Information Session:



Tuesday 16 February 2016 at 10.30am or 5.30pm  
Supper Room Leichhardt Town Hall  
Cnr Norton and Marion Sts  
Bookings essential – call 9367 9146

Applications  
close  
Monday  
29 February  
2016



Section 1 – About your project	
<b>Applicant</b>	
<b>Auspice Body</b> (if relevant)	
<b>Project Title</b>	
<b>Amount requested</b> (up to \$5,000 value excluding GST)	
<b>Short summary of project</b> (40 words or less)	
<b>Project start date</b> (must be after 1 May 2016)	
<b>Project end date</b> (must be before 30 November 2016)	

Section 2 – About you/your organisation	
Please tick the relevant box for each question.	
<b>Are you</b>	<b>Instruction</b>
<input type="checkbox"/> A not-for-profit organisation or community group	Complete <b>Part A</b>
<input type="checkbox"/> An auspiced individual	Complete <b>Parts A &amp; B</b>
<b>Information about your organisation (Please tick one or more boxes)</b>	
<input type="checkbox"/> Is your organisation based locally?	
<input type="checkbox"/> Do you offer regular programs or services for residents from the Leichhardt Local Government Area?	
<input type="checkbox"/> Are you responsible to a parent organisation? (Please list your parent organisation if applicable)	





 			
<b>PART A – INDIVIDUAL/ORGANISATION DETAILS</b>			
<b>Name</b>			
<b>Organisation</b> (where relevant)			
<b>Trading Name</b>			
<b>ABN</b>			
<b>Are you registered for GST?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Website</b>			
<b>Street address</b>			
<b>Postal address</b> (if different from above)			
<b>Email</b>		<b>Phone</b>	
<b>Business hours phone</b>		<b>Alternative phone/mobile</b>	
<b>Legal status of organisation under Articles of Association</b> (Please tick one box)	<input type="checkbox"/> Company limited	<input type="checkbox"/> Not-for-profit Incorporated Association	<input type="checkbox"/> Other – please specify:
<b>PART B – AUSPICE DETAILS</b>			
Enter the details of the auspice organisation here			
<b>Legal name of organisation</b>			
<b>Street address</b>			
<b>Postal address</b> (if different from above)			
<b>Email</b>			
<b>Trading name</b>			
<b>ABN</b>			
<b>Are you registered for GST?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Organisation website</b>			
<b>Legal status of organisation under Articles of Association</b> (Please tick one box)	<input type="checkbox"/> Company limited	<input type="checkbox"/> Not-for-profit Incorporated Association	<input type="checkbox"/> Other – please specify:
<b>Auspice organisation contact person details</b>			
<b>Name of contact person</b>			
<b>Role of contact person</b>			
<b>Email</b>			
<b>Business hours phone</b>		<b>Alternative phone/mobile</b>	
<b>Section 3 – Written Proposal</b>			
<b>1. How does your project align with the objectives of the Leichhardt</b>	<input type="checkbox"/> Connecting people to each other <input type="checkbox"/> Connecting people to place <input type="checkbox"/> Developing community strengths and capabilities		
PO Box 45, Leichhardt NSW 2040   Ph: (02) 9367 9222   Fax: (02) 9367 9111   Email: <a href="mailto:leichhardt@lmc.nsw.gov.au">leichhardt@lmc.nsw.gov.au</a> Community Grants Application 2015/16   Updated: Jan 2016   Page 5 of 10			




 	
<b>Community and Cultural Plan?</b> (please tick up to three boxes)	<input type="checkbox"/> Enlivening arts and cultural life <input type="checkbox"/> Promoting health and wellbeing.
<b>2. What are you going to do?</b> (Please describe your project or activity in detail.)	
<b>3. Why do you want to do it? What are the aims and objectives of the project?</b>	
<b>4. Which groups in our community does the activity target?</b> (Please tick one or more boxes.)	<input type="checkbox"/> All residents of the Leichhardt LGA <input type="checkbox"/> Residents from a particular cultural background: _____ <input type="checkbox"/> People with a disability <input type="checkbox"/> Socially and/or culturally isolated people <input type="checkbox"/> People with significant physical or emotional health requirements <input type="checkbox"/> Socially and/or financially disadvantaged people <input type="checkbox"/> Artists, performers or cultural groups from the Leichhardt LGA <input type="checkbox"/> Seniors <input type="checkbox"/> Young people <input type="checkbox"/> Other – please specify: _____
<b>5. How is your target group involved in the project? For example are they involved in the planning stage?</b>	
<b>6. What are the intended results or outcomes of the project?</b>	

PO Box 45, Leichhardt NSW 2040 | Ph: (02) 9367 9222 | Fax: (02) 9367 9111 | Email: [leichhardt@lmc.nsw.gov.au](mailto:leichhardt@lmc.nsw.gov.au)  
 Community Grants Application 2015/16 | Updated: Jan 2016 | Page 6 of 10



 	
<p>7. Who are the main project organisers? What experience do they have in delivering such a project?</p>	
<p>8. How will you measure the success of your project?</p>	
<p>9. Does your organisation receive recurrent funding from state or federal government or other sources such as private sponsors?</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>10. Does your organisation have any paid staff?</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>If yes to either question 9 or 10, please answer the following questions – otherwise go to section 4.</p>	
<p>PO Box 45, Leichhardt NSW 2040   Ph: (02) 9367 9222   Fax: (02) 9367 9111   Email: <a href="mailto:leichhardt@lmc.nsw.gov.au">leichhardt@lmc.nsw.gov.au</a>  Community Grants Application 2015/16   Updated: Jan 2016   Page 7 of 10</p>	



 <p><b>11. What evidence do you have that this project is a priority for the local community?</b></p>	
<p><b>12. How is your project aligned with the objectives of the Leichhardt Community and Cultural Plan?</b></p>	

#### Section 4 – Previous Funding

1. Please provide details of any cash or in-kind support such as grants or fee waivers you or your organisation has received from Leichhardt Council in the last 5 years. Please attach further documentation or explanation if necessary.

Type of benefit received i.e. cash grant or in-kind support	What was this assistance used for?	\$ Value

2. If you have previously received cash or value in kind assistance from Leichhardt Council, have you sent us your evaluation report or progress report (for projects that have not been completed)?

☐ Yes

☐ No

If no, please enclose a copy with this application.

#### Section 5 - Budget

##### Cash and in-kind value

Leichhardt Council may provide grants as cash to a total of \$5,000. Please complete this budget outlining the expected income and expenditure for your project. Please include your organisation's contribution to the budget. Volunteer labour can be costed at \$25 per hour.

If you are also seeking in-kind support please ring the Customer Service Centre on 9367 9222 or email: [leichhardt@lmc.nsw.gov.au](mailto:leichhardt@lmc.nsw.gov.au) to establish the costs involved.

1. Are you seeking in-kind support from Leichhardt Council?	Yes	No	\$ Value
Venue Fee Waiver			
Open Space Fee Waiver			
Banner Booking Fee Waiver			
Other – please specify			



[illegible]

## Section 6 - Certification

I certify that, to the best of my knowledge, the statements in this application are true.

I acknowledge that if Leichhardt Council approves this application, I will be required to abide by the rules laid down in Community Grants Guidelines and Application Form 2015 – 2016 and to enter into a funding agreement with Leichhardt Council.

I acknowledge that Leichhardt Council treats all information provided by an individual in support of an application in accordance with the Privacy and Personal Information Protection Act 1998.

I acknowledge that the NSW Government Information (Public Access) Act 2009 applies to documents in possession of Leichhardt Council. Under some circumstances, a copy of this application form may be released in response to a request made in accordance with the Act, subject to the deletion of exempt material.

I acknowledge Leichhardt Council may vary the level of funding provided through the program at its sole discretion.

I acknowledge Leichhardt Council reserves the right to assess an application under an alternative funding program if it is considered to be better suited to that program.

I acknowledge Leichhardt Council cannot guarantee funding for any application and cannot guarantee funding to the full amount requested by any applicant.

I acknowledge that if I am awarded a grant under this program, I will ensure that all insurance requirements are complied with.

I have been authorised by \_\_\_\_\_  
(name of organisation making this application)



Signed (contact person)	Date
Print name	Position

Auspice: If you are applying under an auspice, your application must also be signed by an authorised representative of the auspice organisation.

I have been authorised by \_\_\_\_\_  
(name of organisation auspicing this application)

Signed (contact person)		Date	
Print name		Position	



### Section 7- Supporting Documentation

**The following support material must be included with your completed application form.**

1. For not-for-profit organisations
  - The most recently published annual report for your organisation
  - Proof of your not-for-profit status – if you have not submitted this within the last two years.
2. For community groups
  - Two written references or letter/emails of support from not-for-profit organisations or community leaders.
3. For individuals
  - Two written references or letter/emails of support from not-for-profit organisations or community leaders.
4. For all applicants
  - A one-page CV for the person who is your main organiser or project manager
  - Any other material that may support your application such as press clippings or promotional materials from previous events- please provide these on A4 paper- no more than two pages.

### Section 8 – Feedback And Checklist

**How did you hear about Leichhardt Council's Grants Program?**

☐ Applied previously for a grant  
☐ Local media (Please specify) \_\_\_\_\_  
☐ Other media (Please specify) \_\_\_\_\_  
☐ Received an invitation from Council to apply  
☐ Council's website  
☐ Other (Please specify) \_\_\_\_\_

**Before you submit your application, please ensure you have done the following:**

☐ Check that you have completed all sections of the application  
☐ Ask someone else to check your application to make sure it is clear and easily understood.  
☐ Check that your budget includes all costs and items relevant to your project and that the income and expenditure totals are equal.  
☐ Check that you have attached all necessary supporting documentation.  
☐ Signed the application.  
☐ Made a copy for your own records.

**Please note: Late applications will not be accepted.**



## ITEM 2.4 MINUTES OF THE FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - 2 MARCH 2016

<b>Division</b>	Infrastructure and Service Delivery
<b>Author</b>	Christine Phillips Stormwater and Development Engineer
<b>Meeting date</b>	26 <sup>th</sup> April 2016
<b>Strategic Plan Key Service Area</b>	A Sustainable Environment Sustainable Services And Assets Community Well-Being Place Where We Live And Work

### **SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	To advise Council of the minutes of the Floodplain Risk Management Advisory Committee meeting held on 2 March 2016.
<b>Background</b>	<p>A meeting of the Leichhardt Flood Risk Management Committee was held on Wednesday, 2 March 2016 to</p> <ul style="list-style-type: none"> <li>• advise the Committee of the status of the Leichhardt Flood Study and proposed amendments to the flood control lot mapping within DCP 2013,</li> <li>• present the web based flood mapping tool and revised flood certificates to the Committee,</li> <li>• update the Committee on the status and pending actions of the Leichhardt Flood Risk Management Plan</li> <li>• introduce measures being considered for the management of flooding risk throughout the Leichhardt Local Government Area</li> <li>• present and seek the Committee's endorsement of the methodology for modelling and assessing and prioritising potential structural flood mitigation options within the Leichhardt LGA</li> </ul>
<b>Current Status</b>	NIL
<b>Relationship to existing policy</b>	NIL
<b>Financial and Resources Implications</b>	NIL
<b>Recommendation</b>	That the minutes of the Floodplain Risk Management Advisory Committee meeting held on 2 March 2016 be received and noted.
<b>Notifications</b>	NIL
<b>Attachments</b>	FRMAC Minutes – 2 March 2016



**Purpose of Report**

To advise Council of the minutes of the Floodplain Risk Management Advisory Committee meeting held on 2 March 2016.

**Recommendation**

That the minutes of the Floodplain Risk Management Advisory Committee meeting held on 2 March 2016 be received and noted.

**Background**

A meeting of the Leichhardt Flood Risk Management Committee was held on Wednesday, 2 March 2016 to

- advise the Committee of the status of the Leichhardt Flood Study and proposed amendments to the flood control lot mapping within DCP 2013,
- present the web based flood mapping tool and revised flood certificates to the Committee,
- update the Committee on the status and pending actions of the Leichhardt Flood Risk Management Plan
- introduce measures being considered for the management of flooding risk throughout the Leichhardt Local Government Area
- present and seek the Committee's endorsement of the methodology for modelling and assessing and prioritising potential structural flood mitigation options within the Leichhardt LGA

**Report**

The minutes of the meeting of the Floodplain Risk Management Advisory Committee dated Wednesday 2 March 2016 are included as Attachment 1.

**Attachments**

1. FRMAC Minutes – 2 March 2016



**LEICHHARDT MUNICIPAL COUNCIL**

**MINUTES** of the **Floodplain Risk Management Advisory Committee** of Leichhardt Municipal Council held in the Council Chambers on **2 March 2016**.

Present: Cr Frank Breen (Chair), Cr John Jobling, Ashraf Awadalla (Roads & Maritime Services, RMS), Greg Davis (Office of Environment & Heritage, OEH), Alexander Bailey (State Emergency Services, SES), Tony Giunta (Ashfield Council, AC), Shad Wall (Community Representative, CR), Emma Maratea (Cardno), Pilar Lorenzo (State Emergency Service, SES), Pramod Janardhanan (Sydney Water, SW), Ryan Hawkin (Marrickville Council, AC)

Staff Present: Rick Jarvis, Gill Dawson, David Paton, Christine Phillips

Meeting Commenced: 2:30pm

**ACKNOWLEDGEMENT OF COUNTRY:**

Cr Frank Breen performed acknowledgement of country in the capacity as chair.

**BUSINESS:**

**ITEM 1  
APOLOGIES**

George Jeffreys (SES), Don Harvey (Community Representative, CR), Bala Kilaparty (Cardno), Carla Ganassin (NSW Department of Primary Industries Fisheries, NSW), Brendan Favot (Community Representative, CR), Mark Millington (Roads & Maritime Services, RMS)

**ITEM 2  
DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST**

Nil declared

**ITEM 3  
MINUTES OF THE FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE  
HELD 23 JULY 2014 AND COUNCIL RESOLUTION DATED 28 OCTOBER 2014**

**FR 01/16                      RECOMMENDED                      BAILEY/JOBLING**

That the minutes of the Leichhardt Floodplain Risk Management Advisory Committee held on 23 July 2014 be received and noted.

---

This is page 1 of the Minutes of the Meeting of the Floodplain Risk Management Advisory Committee held on 2 March 2016.



**LEICHHARDT MUNICIPAL COUNCIL**

That the resolution of Council dated 28 October 2014 that amends the Constitution of the Leichhardt Floodplain Risk Management Advisory Committee be received and the Constitution amended as resolved.

**CARRIED**

**ITEM 4**  
**LEICHHARDT FLOOD STUDY – UPDATE**

Council presented the Committee with an update of the status of the Leichhardt Flood Study and proposed amendments to the flood control lot mapping within DCP 2013.

**FR 02/16                      RECOMMENDED                      JOBLING/WALL**

That the update on the status of the Leichhardt Flood Study and proposed amendments to the flood control lot mapping within DCP 2013 be received and noted.

**CARRIED**

**ITEM 5**  
**WEB BASED MAPPING TOOL AND FLOOD CERTIFICATES**

Council and Cardno presented and demonstrated the Web Based Flood Mapping Tool and revised Flood Certificates to the Leichhardt Floodplain Risk Management Advisory Committee.

**FR 03/16                      RECOMMENDED                      HAWKINS/LORENZO**

That the Leichhardt Floodplain Risk Management Advisory Committee note and support the Web Based Flood Mapping Tool.

That the Leichhardt Floodplain Risk Management Advisory Committee note and support the revised format for Flood Certificates.

**CARRIED**

**ITEM 6**  
**LEICHHARDT FLOOD RISK MANAGEMENT STUDY AND PLAN**

Council and Cardno updated the Leichhardt Floodplain Risk Management Advisory Committee on the status and pending actions of the Leichhardt Flood Risk Management Study and Plan. Measures being considered for the management of flooding risk throughout the Leichhardt Local Government Area were introduced. Those measures include structural mitigation options, development control measures and emergency response measures.

---

This is page 2 of the Minutes of the Meeting of the Floodplain Risk Management Advisory Committee held on 2 March 2016.



### LEICHHARDT MUNICIPAL COUNCIL

Council and Cardno presented and sought the Committee's endorsement of the methodology for modelling and assessing potential structural flood mitigation options within the Leichhardt LGA using Hawthorne Canal as the sample catchment area.

General discussion during this Item included

- i. Cardno confirmed that the models developed for the Flood Study included calibration against historical flood events.
- ii. OEH confirmed that the approach being adopted by Council for the Leichhardt Flood Risk Management Study and Plan aligns with the OEH guidelines.
- iii. The committee requested that the Multi Criteria Assessment framework be distributed to the committee members for review prior to the next meeting.

#### Question on notice

What other structural mitigation options were considered and ultimately discarded during the process of determining which options were to be modelled? Why were those options discarded?

**FR 04/16**

**RECOMMENDED**

**HAWKINS/BAILEY**

That the Leichhardt Floodplain Risk Management Advisory Committee note the update on the progress of the Flood Risk Management Study and Plan.

That the Leichhardt Floodplain Risk Management Advisory Committee endorses the proposed methodology for modelling and assessing and prioritising potential structural flood mitigation options within the Leichhardt LGA.

**CARRIED**

#### **ITEM 7 OTHER BUSINESS**

Nil

#### **ITEM 8 NEXT MEETING**

The next meeting will be held on **Wednesday, 10 August 2016 at 2:30pm in the Council Chambers** to present the project status and key issues, to present the process of developing the Multi Criteria Assessment weightings for ranking of the Options.

**Meeting closed at 4.30pm**

---

This is page 3 of the Minutes of the Meeting of the Floodplain Risk Management Advisory Committee held on 2 March 2016.



## ITEM 2.5 MAIN STREET OPEN SPACE PARTNERSHIP

<b>Division</b>	Infrastructure and Service Delivery
<b>Author</b>	Manager, Urban Design & Project Management
<b>Meeting date</b>	26 April 2016 Ordinary MeetingRight
<b>Strategic Plan Key Service Area</b>	Community well-being Accessibility Place where we live and work A sustainable environment

### **SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	To provide Council with a status update of the Main Street Open Space Partnership
<b>Background</b>	At the March 2016 Ordinary Meeting, Council resolved to establish partnerships with the Village Church and All Souls' Anglican Church and consider establishing partnerships with any community organisations expressing an interest in developing lands for public open space purposes;
<b>Current Status</b>	Meetings have been held with the representatives of the Village Church in Annandale and All Souls' Church in Leichhardt.
<b>Relationship to existing policy</b>	Nil
<b>Financial and Resources Implications</b>	This project is part of the works under the Main Streets budget. This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.
<b>Recommendation</b>	That the report be received and noted.
<b>Notifications</b>	Nil
<b>Attachments</b>	Nil



## Purpose of Report

To provide Council with a status update of the Main Street Open Space Partnership.

## Recommendation

That the report be received and noted.

## Background

At the March 2016 Ordinary Meeting, Council resolved:

- 1. That Council establish partnerships with the Village Church and All Souls Anglican Church and consider establishing partnerships with any community organisations expressing an interest in developing lands for public open space purposes;*
- 2. That these partnerships formalise discussions between organisations and council which may progress public space amenity on Norton and Johnston Streets;*
- 3. That a budget for related planning and construction work be prepared for consideration in the 2016-17 budget;*
- 4. That a report on the progress of any such partnerships be reported to the April Ordinary Council Meeting.*
- 5. That Council thank the Village Church and All Souls Anglican Church for their approach on this matter.*

## Report

Council Officers met with representatives of the Village Church and All Souls' Anglican Church to discuss opportunities to develop and integrate public space within the boundaries of both respective properties in Annandale and Leichhardt. Design options and considerations are being explored and further work is required to determine the feasibility of some of the options in regards to heritage and planning proposals, formal licence agreements and budget implications for construction.

Works around the Village Church that are part of the adopted masterplan for Booth Street, have been budgeted in 2015/16 and in the draft 2016/17 budget from the Main Street Improvement Program. The Village Church has been consulted and ongoing discussions are taking place to ensure that Council's proposed works fit with the design that Village Church is developing.

All Souls' Anglican Church has also expressed ideas to undertake works within their boundary at the intersection with the public domain and further meetings and design development will be required to ensure that the proposed design fit within the adopted Norton Street masterplan and that a MOU is also put in place and then a formal agreement.

A further report will be brought to Council when the above have been progressed.



**ITEM 2.6**                      **CALLAN PARK TASKFORCE MINUTES OF 3 FEBRUARY 2016**

<b>Division</b>	General Manager
<b>Author</b>	General Manager
<b>Meeting date</b>	26 April 2016 Ordinary Meeting
<b>Strategic Plan Key Service Area</b>	Community well-being Accessibility Place where we live and work A sustainable environment Business in the community Sustainable services and assets

**SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	To present the minutes of the Callan Park Taskforce held on the 3 February 2016.
<b>Background</b>	The Mayor called this meeting to discuss how the adoption of the Draft Callan Park Master Plan and the established of a Trust could be progressed
<b>Current Status</b>	NIL
<b>Relationship to existing policy</b>	Consistent with current policy
<b>Financial and Resources Implications</b>	This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.
<b>Recommendation</b>	That Council receive and note the minutes of the Callan Park Taskforce held on the 3 February 2016.
<b>Notifications</b>	Extensive advertising of this recent meeting –by enews mail outs, media release, council noticeboards, site stakeholders
<b>Attachments</b>	Callan Park Taskforce Minutes 3 February 2016



**Purpose of Report**

To present the minutes of the Callan Park Taskforce held on the 3 February 2016.

**Recommendation**

That Council receive and note the minutes of the Callan Park Taskforce held on the 3 February 2016.

**Report**

The minutes of the Callan Park Taskforce meeting held on 3 February 2016 are attached.

**Attachments**

1. Callan Park Taskforce Minutes 3 February 2016





## Callan Park Taskforce Minutes

Wednesday, 3<sup>rd</sup> February 2016  
6.30pm, Level 2, Administration Centre

The Deputy Mayor Cllr Vera-Ann Hannaford Acknowledged Country, and opened the meeting.

### 1. In Attendance:

**Community members:** Douglas Holmes; Lyn Latella; Roslyn Burge; Michael Bounds; Andrew Fraser; Sue Steadman; Peter Gray; Vivienne Miller; Paul Gerathy; Carole Allen; Fergus Fricke; Stephane Maraz; Annah Simons; Paul Avery; Warren Moss

**Councillors:** Cllr Vera-Ann Hannaford (Deputy Mayor as Chairperson) John Stamolis

**Staff:** Erla Ronan, Group Manager Community and Cultural Services

**Apologies:** Cllr Darcy Byrne, Mayor; Cllr Rochelle Porteous; Peter Head; Dr Greg Storrer OEH; Mr Terry Bailey OEH; Noni Baker; Cynthia Nadai; Hall Greenland

### 2. Minutes of the last Callan Park Task Force meeting 12 November 2015 adopted by Council Recommended Stamolis / Steadman

The Task Force noted that Council received and noted Minutes of the Callan Park Task Force meeting 12 November 2015

### 3. Callan Park Taskforce – 2016 meeting dates

- Wednesday, 3 February (confirmed)
- Wednesday, 6 April
- Wednesday, 1 June
- Wednesday, 3 August
- Wednesday, 5 October

Customer Service, 7-15 Wetherill Street, Leichhardt NSW 2040 PO Box 45, Leichhardt NSW 2040  
Phone: (02) 9367 9222 Fax: (02) 9367 9111 Email: leichhardt@lmc.nsw.gov.au www.leichhardt.nsw.gov.au

WORKING WITH THE COMMUNITY





**4. Callan Park Trust Working Group - Minutes of Meeting 10 December 2015**

**Recommended Burge / Steadman**

The Task Force notes the Minutes of the Callan Park Trust Working Group of Meeting 10 December 2015.

**6. Callan Park Trust Working Group Meeting 10 December 2015 - Matter arising: update on Trust Models Workshop.**

**Recommended Steadman/Simmons**

The meeting notes:

1. The Callan Park Trust Workshop is scheduled for Thursday 25 February 6.30pm – 9.30pm  
Venue: University of Tasmania Campus. Seminar Room 4 (Building 104) - Refer Map Attachment 1  
Presenting at the workshop will be:
  - Centennial Park & Moore Park Trust (confirmed)
  - Parramatta Park Trust (confirmed)
  - Sydney Harbour Federation Trust (confirmed)
  - Taronga Conservation Society Australia (tbc)
  - Sydney Living Museums (tbc)
2. The Callan Park Trust Working Group will convene from 6 pm to 7pm on Monday 8 February 2016 at Wetherill St to fine-tune planning for the evening including
  - the agenda and outcomes
  - short briefings for presenters, including request on how to ensure local voices are heard, and how the community can best be involved
  - facilitation
  - documentation
3. Group Manager Community and Cultural services to circulate web page links to Annual Reports of Trusts presenting at the Workshop.

**7. Council resolution – C606/15 Refugee Welcome Centre**

**Recommended Holmes/ Stamolis**

1. The Task Force notes Council Resolution C606/15 regarding a Refugee Welcome Centre
2. Noting the reallocation of \$350 Million in Commonwealth funding to 31 Primary Healthcare Networks to commission mental health services, the Task Force requests that Council write to

Customer Service, 7-15 Wetherill Street, Leichhardt NSW 2040 PO Box 45, Leichhardt NSW 2040  
Phone: (02) 9367 9222 Fax: (02) 9367 9111 Email: leichhardt@lmc.nsw.gov.au www.leichhardt.nsw.gov.au

WORKING WITH THE COMMUNITY





the Central and Eastern Sydney Primary Healthcare Network seeking information on how they are allocating their allotment of the funds locally.

3. The Task Force requested that Council confirm the most recent correspondence from Council to appropriate Ministers advocating for mental health service provision at Callan Park.

**8. Increasing Awareness of organisations at Callan Park - Update.**

**Recommended Stamolis/Avery**

1. That Council Officers circulate the list of Callan Park organisations to members of the Callan Park Task Force, noting that personal contact details will not be included in the list in keeping with privacy legislation.
2. That Council proceed to interview key stakeholders in keeping with Council's resolution increase awareness of organisations at Callan Park and their activities.

**9. Next steps and meeting**

The next meeting of the Callan Park Task Force to be confirmed.



**SECTION 3 – HIGH PRIORITY ITEMS**



**ITEM 3.1 LOCAL TRAFFIC COMMITTEE MINUTES 7TH APRIL 2016**

<b>Division</b>	Infrastructure and Service Delivery
<b>Author</b>	John Stephens
<b>Meeting date</b>	26 April 2016 Ordinary Meeting
<b>Strategic Plan Key Service Area</b>	Accessibility Place where we live and work

**SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	Reporting the Minutes of the Local Traffic Committee meeting held on 7 <sup>th</sup> April 2016
<b>Background</b>	For Council to consider the minuted advice of the Local Traffic Committee (LTC) prior to making a decision on the Committee's recommendations of the various Items under its delegated authority
<b>Current Status</b>	To consider those reports listed in the LTC Agenda.
<b>Relationship to existing policy</b>	Council exercises its delegated authority under Section 50 of Transportation Act 1988.
<b>Financial and Resources Implications</b>	This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure, as there is no expenditure
<b>Recommendation</b>	That Council adopt the minutes of the Local Traffic Committee meeting held on 7 <sup>th</sup> April 2016
<b>Notifications</b>	Nil
<b>Attachments</b>	Minutes of the Local Traffic Committee meeting held on 7 <sup>th</sup> April 2016



## Purpose of Report

Reporting the Minutes of the Local Traffic Committee meeting held on 7<sup>th</sup> April 2016.

## Recommendation

That Council adopt the minutes of the Local Traffic Committee meeting held on 7<sup>th</sup> April 2016.

## Background

For Council to consider the minuted advice of the Local Traffic Committee (LTC) prior to making a decision on the Committee's recommendations of the various Items under its delegated authority.

## Report

Reporting the Minutes of the Local Traffic Committee meeting held on 3rd March 2016

## Attachments

- Minutes of the Local Traffic Committee meeting held on 4th February 2016

Contents	
Item No.	Wangal Lilyfield/Rozelle
2.1	No.109 Mansfield Street Rozelle – P15min Parking restrictions
2.5	Batty Street at Mansfield Street Rozelle – Kerb Extension
2.7	Hamilton Street Rozelle – 'No Parking' restrictions
2.8	Wise Street/Terry Street Rozelle – No Left Turn for Vehicles over 9m
2.9	Nagurra Place Rozelle – 'No Stopping' restrictions
8.1	Alfred Street Rozelle – Angle Parking Investigation
	Eora Leichhardt/Lilyfield
2.2	Glover Street Lilyfield – '90 Degree Angled Parking' restrictions
2.3	Wetherill Street/Norton Street Leichhardt – Pedestrian Facilities
2.6	Flood Street Leichhardt – Road Occupancy
3.1	Elswick Street Leichhardt – Status Update – Radar Speed Display
8.2	Elswick Street Leichhardt – Angle Parking Investigation
	Gadigal Annandale/Leichhardt



2.4	North Avenue Leichhardt – ‘No Parking’ restriction
2.10	Nelson Street Annandale – Part-time ‘Loading Zone’
2.11	Moore Lane Lilyfield – ‘No Parking’ restrictions
2.12	Taylor Street Annandale – Road Occupancy
	Birrabirragal Balmain
2.13	Eaton Street Balmain – Review of Facilities for After School Pickup of Children



LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

## REPORT FROM COMMITTEE

<b>DIVISION:</b>	INFRASTRUCTURE & SERVICE DELIVERY
<b>MEETING:</b>	MINUTES OF LOCAL TRAFFIC COMMITTEE
<b>MEETING DATE:</b>	7 APRIL 2016
<b>FILE REF:</b>	F97/00809
<b>WORD PROCESSING REF:</b>	c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

### PRESENT

Councillor John Jobling	Chairperson
Ryan Horne	RMS Representative
Sgt DC	NSW Police
Bill Holliday	Member for Balmain Representative
John Stephens	LMC – Traffic Manager
Nina Fard	LMC – Senior Traffic Engineer
Manod Wickramasinghe	LMC – Traffic & Parking Engineer
Khanh Nguyen	LMC – Traffic & Parking Engineer
Alan Nassau	LMC – Team Leader, Parking Enforcement
Jason Bruce	State Transit Authority
1 Resident	Item 2.1
1 Resident	Item 2.8
2 Residents	Item 2.11

### APOLOGIES

Councillor Rochelle Porteous	Deputy Chairperson
Chris Johnson	Road Safety Officer
Jason Scoufis	LMC – Team Leader Traffic

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

1



LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

**SUMMARY OF RECOMMENDATIONS**

**1.0 Confirmation of Minutes**

**TR16/031**

**Committee Recommendation (unanimous support):**

That the Minutes from the 3<sup>rd</sup> March 2016 Local Traffic Committee Meeting be accepted as a true and accurate record of the meeting's proceedings.

**1.1 Matters Arising from Minutes of Previous Meeting**

Nil

**2.0 Reports**

**TR16/032**

**2.1 No.109 Mansfield Street, Rozelle – 'P15min' Parking restrictions**

**Committee Recommendation (unanimous support):**

That 6m of parking east of the driveway outside No.109 Mansfield Street, Rozelle be converted from unrestricted parking to 'P15min 7am-3pm Mon-Fri'.

**TR16/033**

**2.2 Glover Street, Lilyfield – '90 Degree Angled Parking' Restriction**

**Committee Recommendation (unanimous support):**

- a) That 38 formalised 90 degree angled car parking spaces be provided on the eastern side of Glover Street, south of the existing formalised parking spaces adjacent to Glover Street Sporting Ground.
- b) That \$110,000 for this work be allocated in the draft 2016/17 Budget.

**TR16/034**

**2.3 Wetherill Street/Norton Street, Leichhardt – Pedestrian Facilities**

**Committee Recommendation (unanimous support):**

That modifications to the raised threshold in Wetherill Street at Norton Street as detailed in **Appendix B** be approved:

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.ioutlook\m1k92ldm\april 2016.docx

2



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

TR16/035

**2.4 North Avenue, Leichhardt – 'No Parking' Restriction****Committee Recommendation (unanimous support):**

- a) That a 'No Parking' restriction be installed across the driveways of No. 111 Catherine Street and No. 2 North Avenue, Leichhardt.
- b) That the surveyed residents be advised of the Committee's recommendation.

TR16/036

**2.5 Batty Street at Mansfield Street, Rozelle – Kerb Extension****Committee Recommendation (unanimous support):**

- a) That in principle support be given to the following treatments at the intersection of Batty Street and Mansfield Street:
  - Kerb extension on the western corner of Batty Street and Mansfield Street, reducing the carriageway to one southbound travelling lane.
  - Additional 'No Entry', 'No Right Turn' and 'No Left Turn' signage be installed in appropriate locations to warn road use of the prohibited northbound entry.
  - Linemarking of a 'UA1' straight ahead arrow be marked on Batty Street, near Mansfield Street, directing motorists south towards the Mansfield Street intersection.
- b) That a detailed design be prepared and brought back to the Committee.

TR16/037

**2.6 Flood Street, Leichhardt – Road Occupancy****Committee Recommendation (unanimous support):**

That the road occupancy for a BreastScreen NSW mobile lab unit on the western side of Flood Street, adjacent to Leichhardt Market Place within the existing 'Taxi Zone', for the duration of 8 weeks starting from Friday, 5 August to Friday, 30 September 2016 be supported, subject to the following conditions:

- a) That all affected businesses, residents and other occupants must be notified of the road occupancy and activities at least one week prior to the commencement of the event. Any concerns or requirements raised by business proprietors, residents and other occupants must be resolved or accommodated by the applicant.
- b) That the applicant contact Energy Australia/Ausgrid in relation to power access to the mobile laboratory.
- c) That the areas to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council's Director Infrastructure and

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

3



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

Service Delivery, or else the applicant will be required to reimburse Council for any extraordinary cleansing costs.

- d) That the Council and RMS must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. The applicant must therefore produce evidence of its public risk insurance cover (under which Council is indemnified) with a minimum policy value of at least \$10,000,000.
- e) That a copy of the Council approval letter must be made available on the site for inspection by relevant officers.
- f) That the applicant must comply with any reasonable directive from Council's Compliance Officers.
- g) That the van be parked as parallel and as close as possible to the kerb.
- h) That Council reserves the right to cancel this approval at any time.

**TR16/038****2.7 Hamilton Street, Rozelle – No Parking restrictions****Committee Recommendation (unanimous support):**

- a) That a 15m 'No Parking' zone be provided on the eastern side of Hamilton Street, across the rear driveway of No.655-657 Darling Street.
- b) That a 12m 'No Parking' zone be provided on the south-eastern side of the Hamilton Street car park, from the rear driveway of No.659 Darling Street (inclusive of the driveway) to the indented parking bays on the southern side of the Hamilton Street car park.

**TR16/039****2.8 Wise Street/Terry Street, Rozelle – No Left Turn for Vehicles over 9m****Committee Recommendation (unanimous support):**

That the provision of a 'No Left Turn' restriction for vehicles over 9.0m turning left from Wise Street into Terry Street be supported.

**TR16/040****2.9 Nagurra Place, Rozelle – No Stopping restrictions****Committee Recommendation (unanimous support):**

That 'No Stopping' restrictions be installed on the eastern end of Nagurra Place, Rozelle to cover the turnaround area at the end of the street.

**TR16/041**

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.iou\look\m\k92ldm\april 2016.docx

4



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016**2.10 Nelson Street, Annandale – Part-time ‘Loading Zone’****Committee Recommendation (unanimous support):**

That a 6m ‘Loading Zone 8am-6pm Mon-Fri’ be installed on the eastern side of Nelson Street, north of Booth Street, in the first parallel parking bay between the driveway on the side of No.35 Booth Street and the kerb extension.

**TR16/042****2.11 Moore Lane, Lilyfield – No Parking Restrictions****Committee Recommendation (unanimous support):**

- a) That a 11m ‘No Parking’ zone be installed on the southern side of Moore Lane, across the driveways at the rear of Nos. 9 and 11 Moore Street.
- b) That driveway linemarking be installed on the southern side of Moore Lane, immediately east of the underground carpark access to the rear of Nos. 17-19 Moore Street to improve sightlines and maneuvering space.

**TR16/043****2.12 Taylor Street, Annandale – Road Occupancy****Committee Recommendation (unanimous support):**

- 1) That the temporary full road closure of Taylor Street between Booth Street and Booth Lane, Annandale on Saturday, 2<sup>nd</sup> July 2016 between 7.00am and 4.00pm be supported, subject to the following conditions:
  - a) The occupation of the road carriageway must not occur until the road has been physically closed.
  - b) That the organiser be advised to arrange RMS accredited traffic controllers to manage the road closure.
  - c) That the applicant notifies all affected businesses, residents and other occupants of the temporary road closure prior to the event. Any concerns or requirements in relation to the road closure raised by business proprietors, residents and other occupants must be resolved or accommodated. The notification shall involve at the minimum an information letterbox drop distributed one week prior to the road closure. The proposed information, distribution area and period must be submitted to Council's Traffic section for approval two weeks before the event.
  - d) That the Fire Brigade (Leichhardt) be notified of the intended temporary road closure by the applicant.
  - e) That the supported Traffic Control Plan (TCP) be implemented at the applicant's expense.
  - f) That the applicant provide and erect barricades and signs, in accordance with the current Australian Standard AS 1742.3: Traffic



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

Control Devices for Works on Roads. As a minimum the following must be erected at both ends of the road closure area:

- a. Barrier Boards
  - b. 'Road Closed' (T2-4) signs
  - c. 'Detour' (T5-1) signs
  - g) The Council and RMS must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the road closures. The applicant must produce evidence of public risk insurance cover (under which the Council and RMS are indemnified) with a minimum policy value of at least \$10,000,000.
  - h) The areas to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council's Director Infrastructure and Service Delivery, or else the applicant will be required to reimburse Council for any extraordinary cleaning costs.
  - i) That the conduct of any activities or use of any equipment required in conjunction with the road occupancy and temporary road closure not results in any 'offensive noise' as defined by the Noise Control Act.
  - j) That a copy of the Council approval be available on site for inspection by relevant authorities.
  - k) That Council reserves the right to cancel the approval at any time.
  - l) That the applicant complies with any reasonable directive from Council Officers and NSW Police.
- 2) That the applicant be advised of the Committee's recommendation.

**TR16/044****2.13 Eaton Street, Balmain – Review of Facilities for After School Pickup of Children****Committee Recommendation (unanimous support):**

- a) That the following amendments to the 5-minute parking for the first three spaces on the western side of Eaton Street, north of Darvall Street be supported:
  - i. That the one space currently restricted as "P5min 8.00am-8.45am; 3.00pm-3.30pm School Days" be amended to "P10min 8.00am-8.45am; 2.30pm-6.00pm School Days".
  - ii. That the existing part time 'Disabled Parking' restrictions for the space described in part i. be retained.
  - iii. That the two spaces currently restricted as "P5min 8.00am-9.00am; 2.45pm-3.30pm School Days" be amended to "P10min 8.00am-9.00am; 2.30pm-6.00pm School Days".
  - iv. That the 4P parking restrictions be appropriately amended to follow the proposed 10 minute parking extension with the parking meter reprogrammed to allow for the free 10-minute parking up to 6pm on School Days.
- b) That the new parking restrictions be trialled for 6 months.

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.ou\look\m\k92ldm\april 2016.docx

6



### 3. Status Reports

TR16/045

#### 3.1 Elswick Street, Leichhardt – Status Update – Radar Speed Display

**Committee Recommendation (unanimous support):**

That the report be received and noted.

### 4. Minor Traffic Facilities

TR16/046

#### 4.1 Removal of 'Disabled Parking' Restriction – Mullen Street, Balmain

**Committee Recommendation: (unanimous support):**

That the 'Disabled Parking' space in front of No.82 Mullens Street, Balmain be removed as it is no longer required.

TR16/047

#### 4.2 Amendment of Disabled Parking restriction – Lonsdale Street, Lilyfield

**Committee Recommendation: (unanimous support):**

That the existing 'Disabled Parking 8am -6pm Mon-Fri 'restriction outside No.2 Lonsdale Street, Lilyfield be modified to a full time 'Disabled Parking' zone.

TR16/048

#### 4.3 Installation of Works Zone restriction – George Street, Leichhardt

**Committee Recommendation: (unanimous support):**

That a 75m 'Works Zone 7.00am - 5.30pm Mon-Fri, 7.00am - 1.00pm Sat' be installed in front of No.22 George Street, Leichhardt for a 12 weeks period.



## 5. Special Traffic Committee – Items supported between formal meetings

TR16/049

### 5.1 Installation of 'Works Zone' Restriction – Elliott Street, Balmain

**Committee Recommendation: (unanimous support):**

- a) That the existing 32m 'Works Zone' in front of No.102 Elliot Street, Balmain be removed.
- b) That a 65m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' be installed in front of No.102 Elliot Street, Balmain (extending east from powerpole LE16612) for a 12 weeks period.

## 6. Items Without Notice

TR16/050

### 6.1 Installation of Disabled Parking restriction – Gallimore Avenue, Balmain East

**Committee Recommendation: (unanimous support):**

That a 5.5m 'Disabled Parking' zone be installed in front of No.5 Gallimore Avenue, Balmain East, in the space closest to the northern driveway.

TR16/051

### 6.2 Extension of 40km/h HPAA zone- Booth Street, Annandale

**Committee Recommendation: (unanimous support):**

That RMS be requested to extend the 40km/h HPAA zone in Booth Street to cover the upgraded zebra crossing west of Taylor Street.

## 7 Next Meeting of the Leichhardt Local Traffic Committee

**Officer's Recommendation:**

That the next meeting of the Leichhardt Local Traffic Committee be scheduled for **Thursday, 5<sup>th</sup> May 2016**.



## **8 Part B – Informal Items**

TR16/052

### **8.1 Alfred Street, Rozelle – Angle Parking Investigation**

#### **Committee Recommendation (unanimous support):**

That the implementation of angle parking in Alfred Street, Rozelle west of Alfred Lane not be supported due to the high bi-directional traffic volume.

TR16/053

### **8.2 Elswick Street, Leichhardt – Angle Parking Investigation**

#### **Committee Recommendation (unanimous support):**

That the implementation of 45 degree angle parking in Elswick Street, Leichhardt at suitable locations between Marion Street and Allen Street not be supported due to the high bi-directional traffic volume.

## **9. PART C - TRAFFIC GENERATING DEVELOPMENTS**

There are no matters to report.

## **PART A – MATTERS PROPOSING THAT COUNCIL EXERCISE ITS DELEGATED FUNCTIONS**



## 2 Reports

### 2.1 No.109 Mansfield Street, Rozelle– 'P15min' Parking restrictions

Precinct: Rozelle/White Bay	Ward: Wangal-Rozelle-Lilyfield
-----------------------------	--------------------------------

#### Background

Council has received a request from the takeaway/coffee shop at No.109 Mansfield Street for the installation of a short term parking restriction in front of their property to improve turnover for their customers.

Currently, the 2 spaces on the northern side of Mansfield Street, outside the business, between the driveway of No. 109 and the frontage of No. 107 are unrestricted parking.

#### Proposal

In order to improve parking for customers and enable vehicle turnover, it is proposed to install a 'P15min 7am-3pm Mon-Fri' restriction to cover the frontage of No. 109 Mansfield Street.

The proposal is shown on the plan below.



#### Consultation

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.ou\look\m\k92ldm\april 2016.docx

10



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

A letter outlining the above proposal was mailed out to the affected properties (13 properties) in Mansfield Street as indicated on the attached plan, requesting residents' and businesses' views on the proposed short term parking outside No. 109 Mansfield Street.



The responses were as follows:

- Shop 1 No. 107 Mansfield Street – Supports the proposal
- Property No. 97 Mansfield Street – Supports the proposal
- Property No. 111 Mansfield Street – Supports the proposal

### Officer's Recommendation:

That 10.5m of parking outside No.109 Mansfield Street, Rozelle be converted from unrestricted parking to 'P 15min 7am-3pm Mon-Fri'.

### Discussion:

Two more responses were received from the surveyed residents of Mansfield Street and were distributed to the Committee members. The responses were as follows:

- Property No. 107 Mansfield Street – objects to the proposal
- Property No. 113 Mansfield Street – Supports the proposal

The following concerns were raised by the resident objecting to the proposed short-term parking restrictions:

- The proposal creates a reduction in neighbourhood amenity in order to support the commercial operation.
- The driveway of No. 109 Mansfield Street should be converted to a parking space and sign posted as 'P 15min' to prevent loss of parking for neighbouring properties.

The business owner/applicant from No.109 Mansfield Street addressed the Committee and provided the following information:

c:\users\khanhn\appdata\local\micros off\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

11



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

- Due to high number of commuter parking in Mansfield Street, patrons of her business are unable to find a parking space in close proximity of her shop and as such chose to go elsewhere.
- Recent proposal for 2P Resident Parking Scheme was not supported due to less than required resident support.
- Driveway of No.109 Mansfield Street provides access to the side of the property and the disabled person bathroom facility. It is also used by delivery vehicles as well as waste removal vehicles to service the property.

**Committee Recommendation:**

That 6m of parking east of the driveway outside No.109 Mansfield Street, Rozelle be converted from unrestricted parking to 'P15min 7am-3pm Mon-Fri'.

**2.2 Glover Street, Lilyfield - '90 Degree Angled Parking' Restriction**

Precinct: Rozelle/Lilyfield	Ward: Eora Leichhardt-Lilyfield
-----------------------------	---------------------------------

**Background**

At the February Ordinary Council Meeting, Council resolved to refer a proposal for 38 formalised 90 degree angled car parking spaces to the Local Traffic Committee for its consideration.

These 38 car spaces would be an extension to the existing 90 degree angled car parking spaces currently present on Glover Street outside the Glover Street Sporting Ground.

It should be noted that during sporting events, vehicles park informally on this grassed area outside of WHOS (We Help Ourselves).

**Proposal**

It is proposed that 38 formalised 90 degree angled car parking spaces be provided on the eastern side of Glover Street, south of the existing formalised parking spaces adjacent to Glover Street Sporting Ground as shown on the following plan.



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016



### Consultation

A letter outlining the above parking proposal was mailed out to the affected properties (7 properties including WHOS) in Glover Street as indicated on the following plan, requesting residents' views regarding the proposal.

Responses from 1 resident were received objecting to the proposal primarily due to the proposal not considering the provision of a pedestrian footpath.



- Resident Response:  
My objection is that the design you have provided does not provide for pedestrian facilities. Presently there is no other place for someone either using a walking frame, a wheelchair or pushing a pram in Glover Street (between Church St and the dead-end) other than to use the road on which both bicycles and motor vehicles travel at speed. Vehicle and bicycle speed should be limited to 10 km/hour on Glover Street from Church St to the dead-end.

c:\users\khanh\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

13



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

## Officer's Comment:

*Council had listed this section of Glover Street for footpath construction works and a contractor will be engaged in the 2015/16 financial year to provide a concrete footpath on the western side of Glover Street from Church Street down to the Bay Run. Construction of the pedestrian footpath on Glover Street will provide a safer environment for pedestrians, rather than a 10km/h Shared Zone.*

## Officer's Recommendation:

- a) That 38 formalised 90 degree angled car parking spaces be provided on the eastern side of Glover Street, south of the existing formalised parking spaces adjacent to Glover Street Sporting Ground.
- b) That \$110,000 for this work be allocated in the draft 2016/17 Budget.

## Discussion:

- The Committee supported the Officer's recommendation.

## Committee Recommendation:

- a) That 38 formalised 90 degree angled car parking spaces be provided on the eastern side of Glover Street, south of the existing formalised parking spaces adjacent to Glover Street Sporting Ground.
- b) That \$110,000 for this work be allocated in the draft 2016/17 Budget.

**2.3 Wetherill Street/Norton Street, Leichhardt- Pedestrian Facilities**

Precinct: Leichhardt	Ward: Eora Leichhardt-Lilyfield
----------------------	---------------------------------

**Background**

At the March 2016 Traffic Committee Meeting it was recommended as follows in relation to a proposal to upgrade the Wetherill Street/Norton Street intersection to include a pedestrian (zebra) crossing in Wetherill Street:

*That the following raised threshold be deferred pending more data being forwarded to RMS.*

- *Wetherill Street at Norton Street, Leichhardt*

At the March LTC the RMS representative reiterated his previous position that he does not support upgrading the raised threshold to a pedestrian (zebra) crossing due to it not meeting the required warrant.

A revised proposal as attached in **Appendix B**, is now proposed for the intersection, which provides pedestrian improvements by widening the existing crossing facility in Wetherill Street on the raised threshold but does not include the pedestrian (zebra)

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m\1k92ldm\april 2016.docx

14



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

crossing. This proposal does not result in any loss of on-street parking and is listed in the current works program.

**Officer's Recommendation:**

That modifications to the raised threshold in Wetherill Street at Norton Street as detailed in **Appendix B** be approved:

**Discussion:**

- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

That modifications to the raised threshold in Wetherill Street at Norton Street as detailed in **Appendix B** be approved:

**2.4 North Avenue, Leichhardt - 'No Parking' Restriction**

Precinct: Leichhardt	Ward: Gadigal Annandale-Leichhardt
----------------------	------------------------------------

**Background**

Concerns have been raised by residents of No. 111 Catherine Street and No. 2 North Avenue, in North Avenue regarding vehicles obstructing access to the off-street parking facilities of those properties.

The existing driveway linemarking treatment on either side of the two adjoining driveways has not been effective at this location to deter vehicles from encroaching or parking across the driveways. Council's parking enforcement officers have indicated that the current signage to indicate angle parking to the east of the driveways may misinform motorists that they could park parallel in the area west of the parking sign.

**Proposal**

In order to deter vehicles from parking or encroaching across the adjoining driveways of the rear of No. 111 Catherine Street and No. 2 North Avenue, it is proposed to install a 'No Parking' zone across the two driveways as shown in the following plan. The proposed 'No Parking' zone will formalise and reinforce the Road Rules (198) which dictates that driveways function as a 'No Parking' zone.



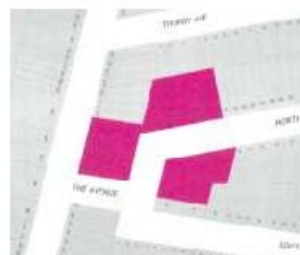
# LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016



## Consultation

A letter outlining the above 'No Parking' zone proposal was mailed out to the affected properties (18 properties) in Catherine Street and North Avenue as indicated on the following plan, requesting residents' views regarding the proposal.



The consultation received one response which opposed the proposal.

The objection received is summarised below:

- Resident's Response:  
Repaint the original linemarking near No.2 North Avenue to avoid losing one angle parking space.

Repainting the line marking in its original position would also:

- improve parking capacity at this end of North Avenue
- eliminate Council's requirement to erect signage and police this

c:\users\khanh\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

16



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

- reduce the visual pollution of further signage along the residential street
- maintain enforceable parking restrictions as the Australia Road Rules legislate.

## Officer's Comment:

*The original linemarking outside No.2 North Avenue didn't provide adequate area for vehicles egressing/accessing the rear driveway of No. 111 Catherine Street, when vehicles parked on either side of the indicated line markings.*

*The proposed 'No Parking' restriction signs would be installed on the existing powerpole and parking sign stem, therefore the visual pollution is minimised as no new sign stems are required.*

## Officers Recommendation:

- a) That a 'No Parking' restriction be installed across the driveways of No. 111 Catherine Street and No. 2 North Avenue, Leichhardt.
- b) That the surveyed residents be advised of the Committee's recommendation.

## Discussion:

- The Committee supported the Officer's recommendation.

## Committee Recommendation:

- a) That a 'No Parking' restriction be installed across the driveways of No. 111 Catherine Street and No. 2 North Avenue, Leichhardt.
- b) That the surveyed residents be advised of the Committee's recommendation.

**2.5 Batty Street at Mansfield Street, Rozelle – Kerb Extension**

Precinct: Rozelle/Lilyfield	Ward: Wangala Rozelle-Lilyfield
-----------------------------	---------------------------------

**Background**

Council has received a request from residents concerned with the illegal entry into Batty Street from Mansfield Street, northbound.

Council conducted a traffic survey between 30 July and 25 August 2015 by placing a traffic counter in Batty Street near the intersection with Mansfield Street. The survey revealed that 495 vehicles entered Batty Street northbound via Mansfield Street between the survey dates, this an average of 19 vehicles per day. Although the number is low, it is considered unacceptable despite there being no recorded accidents in the past 5 years. (2010-2014) inclusive.

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.oulook\m\k92ldm\april 2016.docx

17



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

### Proposal

In order to deter, prevent and reinforce the existing 'No Entry' banned entry northbound into Batty Street from Mansfield Street, it is proposed that:

- A new kerb extension be installed on the western corner of Batty Street and Mansfield Street, reducing the carriageway to one southbound travelling lane.
- Additional 'No Entry', 'No Right Turn' and 'No Left Turn' signage be installed in the appropriate locations.
- Linemarking of a 'UA1' straight ahead pavement arrow be marked on Batty Street near Mansfield Street.

A detailed design will be produced for the above proposal.



### Consultation

c:\users\khanhn\appdata\local\microsoft\windows\temp\any internet files\content.outlook\m1k92ldm\april 2016.docx

18



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

A letter outlining the above proposal was mailed out to the affected properties (26 properties) in Batty Street and Reynolds Avenue as indicated on the following plan, requesting residents' views regarding the proposal.

Four responses were received with three objecting and one supporting the proposal.



- **Resident's Response:**

We support the proposal to reinforce the left turn ban. On a daily occurrence, we observe vehicles driving along Batty Street in the wrong direction. Such driving poses a serious road safety hazard to all road users, especially residents who know the road is one way and may not expect a vehicle coming contrary to the legal direction. There are daily continued incidents of residents of No. 1 Batty Street disobeying the banned entry, to access their underground carpark from Mansfield Street because it is a shortcut from being forced to travel in the legal direction along Reynolds Avenue. The worn pavement arrows on Batty Street also contributes to the confusion experienced by non-local motorists which causes them to drive the wrong way up Batty Street. It appears that the proposal plan supplied by Council results in the loss of 2 on-street parking spaces, due to the parking amenity problems in the area, minimal loss of parking would be appreciated if the treatment is to go ahead, but all means road safety is an absolute priority.

**Officer's Comment:**

*Traffic survey data collected in July 2015 revealed that there were a number of vehicles entering Batty Street illegally via Mansfield Street, this is acknowledged and supports Council's proposal to reinforce the banned entry with kerb extension like treatment. The kerb extension plan is only preliminary and more detailed design on the type of treatment used will be investigated. There is no loss to on-street parking as the 'No Stopping' zone on the plan is existing.*

- **Residents' Responses (2 similar):**

I agree that the signage may need an upgrade due to tree branches covering. My main concern is with larger vehicles trying to turn into Mansfield Street from Batty Street as waste service trucks are already struggling and concrete kerb extension would only exacerbate the problem. I see no value in this proposal and is there data to support it?



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

Why does Council feel the existing 'No Entry' needs to be reinforced? The current intersection has worked effectively for many years and there have been no accidents in the last 10 years. Is there accident data to support the proposal? Additional signage is better than an over engineered kerb extension.

**Officer's Comment:**

*The existing signage can be improved independent to the proposed kerb extension. Traffic surveys carried out in July to August 2015 shows that on average 19 vehicles per day are illegally entering Batty Street from Mansfield Street. Although this is low, this is unacceptable considering the banned entry despite there being no recorded accidents in the past 5 years. The proposal is only a draft plan, a more detailed design will be prepared that will consider large vehicle turning movements in the street and the end product may not be a concrete kerb extension but instead a less expensive rubber treatment.*

- **Resident's Response:**

I am opposed to the proposed kerb extension and urge Council investigate traffic flow in this area as it is very restrictive and poorly planned. Access should be provided to the apartments in Batty Street from Mansfield Street as this has a significant volume of traffic during busy periods. I acknowledge that illegal parking is an issue in the area with patrons of the Bald Rock Pub. A possible alternative would be to reverse the shape of the kerb extension to allow access to the apartment's off-street parking whilst restricting illegal parking and turning.

**Officer's Comment:**

*The main purpose of the proposal is to address the issue with illegal entry into Batty Street from Mansfield Street, not the illegal parking within the 'No Stopping' restrictions at the corner of Batty Street and Mansfield Street. The access to off-street parking of the apartments in Batty Street is meant to be done via a right turn from Reynolds Street into Reynolds Avenue/Batty Street. This is a detour however this condition applies to all properties on Batty Street/Reynolds Avenue despite it being a shortcut to enter via Mansfield Street. Allowing northbound access to the driveway of No. 1 Batty Street is not supported due to poor sight distance for southbound motorists not expecting this movement whilst traveling one-way southbound.*

**Officer's Recommendation:**

- a) That in principle support be given to the following treatments at the intersection of Batty Street and Mansfield Street:
  - Kerb extension on the western corner of Batty Street and Mansfield Street, reducing the carriageway to one southbound travelling lane.
  - Additional 'No Entry', 'No Right Turn' and 'No Left Turn' signage be installed in appropriate locations to warn road use of the prohibited northbound entry.
  - Linemarking of a 'UA1' straight ahead line be marked on Batty Street directing motorists south towards the Mansfield Street intersection.
- b) That a detailed design be prepared and brought back to the Committee.

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.iou\look\m\k92ldm\april 2016.docx

20



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016**Discussion:**

- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

- a) That in principle support be given to the following treatments at the intersection of Batty Street and Mansfield Street:
- Kerb extension on the western corner of Batty Street and Mansfield Street, reducing the carriageway to one southbound travelling lane.
  - Additional 'No Entry', 'No Right Turn' and 'No Left Turn' signage be installed in appropriate locations to warn road use of the prohibited northbound entry.
  - Linemarking of a 'UA1' straight ahead line be marked on Batty Street, near Mansfield Street directing motorists south towards the Mansfield Street intersection.
- b) That a detailed design be prepared and brought back to the Committee.

**2.6 Flood Street, Leichhardt – Road Occupancy**

<i>Precinct: Leichhardt</i>	<i>Ward: Eora Leichhardt- Lilyfield</i>
-----------------------------	---

**Background**

BreastScreen NSW has requested approval to locate a mobile lab unit on the western side of Flood Street, adjacent to Leichhardt Market Place within the existing 'Taxi Zone' for the duration of 8 weeks from Friday, 5 August to Friday 30 September 2016. The mobile lab unit will operate for screening from 8.30am to 4pm Monday to Friday. This location has been used in previous years without any issues and would not affect any businesses, see proposed location below.



# LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016



The applicant has been requested to provide a copy of their public risk insurance.

## Officers Recommendation:

That the road occupancy for a BreastScreen NSW mobile lab unit on the western side of Flood Street, adjacent to Leichhardt Market Place within the existing 'Taxi Zone', for the duration of 8 weeks starting from Friday, 5 August to Friday, 30 September 2016 be supported, subject to the following conditions:

- That all affected businesses, residents and other occupants must be notified of the road occupancy and activities at least one week prior to the commencement of the event. Any concerns or requirements raised by business proprietors, residents and other occupants must be resolved or accommodated by the applicant.
- That the applicant contact Energy Australia/Ausgrid in relation to power access to the mobile laboratory.
- That the areas to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council's Director Infrastructure and Service Delivery, or else the applicant will be required to reimburse Council for any extraordinary cleansing costs.
- That the Council and RMS must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. The applicant must therefore produce

c:\users\khanhn\appdata\local\microsoft\windows\temp\any\_internet\_files\content.outlook\m1k92ldm\april 2016.docx

22



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

- evidence of its public risk insurance cover (under which Council is indemnified) with a minimum policy value of at least \$10,000,000.
- e) That a copy of the Council approval letter must be made available on the site for inspection by relevant officers.
  - f) That the applicant must comply with any reasonable directive from Council's Compliance Officers.
  - g) That Council reserves the right to cancel this approval at any time.

**Discussion:**

- State Transit Authority's representative requested that the van be parked as parallel and as close as possible to the kerb, to allow enough room for the STA buses to get through.
- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

That the road occupancy for a BreastScreen NSW mobile lab unit on the western side of Flood Street, adjacent to Leichhardt Market Place within the existing 'Taxi Zone', for the duration of 8 weeks starting from Friday, 5 August to Friday, 30 September 2016 be supported, subject to the following conditions:

- i) That all affected businesses, residents and other occupants must be notified of the road occupancy and activities at least one week prior to the commencement of the event. Any concerns or requirements raised by business proprietors, residents and other occupants must be resolved or accommodated by the applicant.
- j) That the applicant contact Energy Australia/Ausgrid in relation to power access to the mobile laboratory.
- k) That the areas to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council's Director Infrastructure and Service Delivery, or else the applicant will be required to reimburse Council for any extraordinary cleansing costs.
- l) That the Council and RMS must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the activities. The applicant must therefore produce evidence of its public risk insurance cover (under which Council is indemnified) with a minimum policy value of at least \$10,000,000.
- m) That a copy of the Council approval letter must be made available on the site for inspection by relevant officers.
- n) That the applicant must comply with any reasonable directive from Council's Compliance Officers.
- o) That the van be parked parallel and as close as possible to the kerb.
- p) That Council reserves the right to cancel this approval at any time.



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

### 2.7 Hamilton Street, Rozelle – No Parking restrictions

Precinct: Rozelle/Lilyfield

Ward: Wangal Rozelle-Lilyfield

#### Background

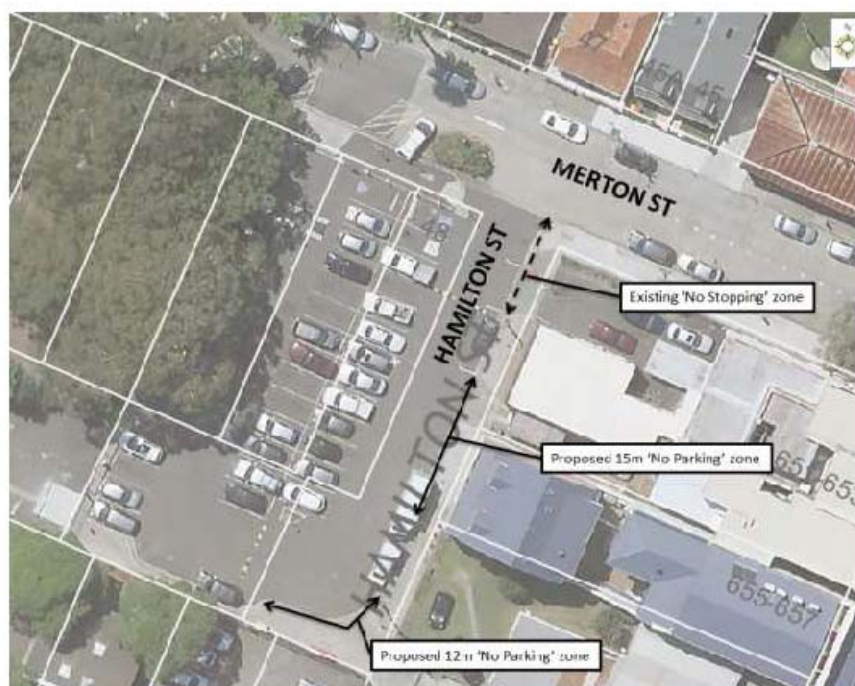
Concerns have been raised regarding vehicles parking across residents' driveways in Hamilton Street, Rozelle which forms the entry aisle of the Hamilton Street car park (accessed via Merton Street).

Currently no parking control signs are present on this side of the car park with the exception of a 'No Stopping' zone on Hamilton Street at Merton Street.

#### Proposal

In order to reinforce the statutory 'No Parking' restrictions and formalise all the 'No Parking' areas within the Hamilton Street car park, it is proposed to signpost a 15m 'No Parking' zone and a 12m 'No Parking' zone as shown in the plan below.

It should be noted that the proposal does not result in any loss of parking.



c:\users\khanh\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

24



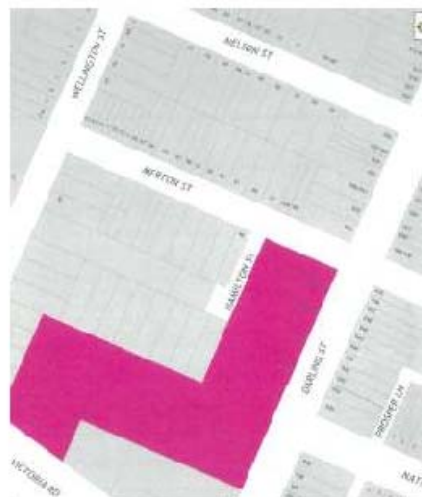
**LEICHHARDT MUNICIPAL COUNCIL**

Traffic Committee Minutes for 7<sup>th</sup> April 2016

**Consultation**

A letter outlining the above parking proposal was mailed out to the affected properties (8 properties) in Darling Street as indicated on the following plan, requesting residents' views regarding the proposal.

No responses were received.



**Officer's Recommendation:**

- a) That a 15m 'No Parking' zone be provided on the eastern side of Hamilton Street, across the rear driveway of No.655-657 Darling Street
- b) That a 12m 'No Parking' zone be provided on the south-eastern side of the Hamilton Street car park, from the rear driveway of No.659 Darling Street (inclusive of the driveway) to the indented parking bays on the southern side of the Hamilton Street car park.

**Discussion:**

- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

- a) That a 15m 'No Parking' zone be provided on the eastern side of Hamilton Street, across the rear driveway of No.655-657 Darling Street
- b) That a 12m 'No Parking' zone be provided on the south-eastern side of the Hamilton Street car park, from the rear driveway of No.659 Darling Street (inclusive of the driveway) to the indented parking bays on the southern side of the Hamilton Street car park.



# LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

## 2.8 Wise Street/Terry Street, Rozelle – No Left Turn for Vehicles over 9m

Precinct: Rozelle/Iron Cove	Ward: Wangal Rozelle-Lilyfield
-----------------------------	--------------------------------

### Background

Following a number of submissions from concerned residents regarding issues associated with large truck movements at the Wise Street/Terry Street, Rozelle intersection, Council tabled a Swept path assessment at the September 2015 Leichhardt Traffic Committee Meeting. The swept path assessment detailed issues associated with large trucks making left turns from Wise Street to Terry Street. It indicated that small rigid vehicles and medium rigid vehicles can make the turn; however, heavy rigid vehicles need to mount the kerb. A copy of the swept path assessment is shown below.

8.8m medium-rigid vehicle



c:\users\khanhn\appdata\local\microsoft\windows\temp\any\_internet\_files\content.outlook\m1k92ldm\april 2016.docx

26



# LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

12m heavy vehicle



The Committee recommended the following and Council subsequently adopted:

*"That a TMP be prepared detailing the impact of banning left turning vehicles greater than 9 m long from Wise Street into Terry Street including details of consultation with Telfords and that it be brought back to a future traffic committee for consideration."*

A TMP detailing the impact of banning left turning vehicles greater than 9 m long from Wise Street into Terry Street is included in **Appendix C**.

It is proposed to ban this left turn movement for vehicles longer than 9 m as shown on the following plan.

## Proposal



c:\users\khanhn\appdata\local\microsoft\windows\temp\any\_internet\_files\content.outlook\m1k92ldm\april 2016.docx

27



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

### Consultation

A letter outlining the above proposal was mailed out to owners and occupants of all affected properties (as shown on the plan below). Requesting residents' and businesses views regarding the proposal.

Ten responses were received from the affected residents. Eight in support and two in objection to the proposal.



Council has received the following comments from the STA and Telfords representatives:

- There is no schedule STA bus service that uses Wise St Rozelle and buses are not permitted to use Wise St as a rat run.
- The private school services that operate through the Balmain/Rozelle area use a medium-rigid vehicle (less than 12.5 metres in length). The proposed 'No Left Turn' for vehicles over 9 meters can greatly affect the operation of the private bus services.

#### Officer's Comment:

*Telfords will need to use an alternate route for their vehicles over 9m so as to not impact on this intersection. Council has also received a petition in support of the proposed 'No Left Turn' restriction which includes 39 signatures from the residents of Wise Street and York Street.*

- Resident Response:

There are no better streets either side of Wise Street for long vehicles to turn in to Terry Street, as all the surrounding streets are also narrow.

#### Officer's Comment:

*The proposed 'No Left Turn' is in response to geometric constraints of the Terry Street/Wise Street intersection and not the width of the road. Heavy vehicles (over 9m) turning left into Terry Street from Wise Street are unable to do so without mounting either the footpath or the concrete median island in Terry Street thereby causing safety concerns to pedestrians. This is not the case at the alternate routes to access Terry Street, such as Norman Street and Thornton Street.*

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

28



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

- Resident Response:

Looking at Terry Street/Wise Street intersection in isolation does not address the broader concerns of the road. Terry Street needs adequate pedestrian safety/traffic calming addressed as part of the same traffic management review.

## Officer's Comment:

*In accordance with Council's Traffic Calming Policy, a minimum of 3 requests from the residents is required before an investigation is initiated. Council has not received any other speed related concerns for Terry Street, Rozelle.*

**Officer's Recommendation:**

That the provision of a 'No Left Turn' restriction for vehicles over 9.0m turning left from Wise Street into Terry Street be supported, subject to RMS approval.

**Discussion:**

- A resident from Wise Street addressed the Committee in support of the proposal and provided the following information:
- Resident advised that they are representing 38 other residents of Wise Street in supporting the proposed 'No Left Turn Vehicles over 9m'. There are three main areas of concern with regards to the Terry/Wise Street intersection:
  1. Heavy vehicles constantly mount the kerb when turning left from Wise Street to Terry Street, creating a safety concern with the pedestrians.
  2. There is a high level of noncompliance with the Stop Sign at the Terry/Wise Street intersection. Video evidence of 68 vehicles not stopping at the Stop Sign over a period of several hours can be provided to police for their information.
  3. Speed of vehicles in Wise Street.
- At the request of residents, traffic counters were installed in Terry Street in March 2015 and showed an 85<sup>th</sup> percentile speed of 38km/h.
- A 'No Left Turn Vehicles over 9m' sign should be installed at the Darling Street end of Wise Street to discourage heavy vehicles to drive down Wise Street.

A petition was received on 07/03/2016 on behalf of 38 residents of Wise Street, Leichhardt in support of the proposed 'No Left Turn Vehicles over 9m' restriction.

STA will provide a sign on the entry point at Darling Street & Wise Street advising STA buses not to travel down Wise Street.

Police representative advised that they are aware of the level of non-compliance with the Stop Signs at the Terry Street/Wise Street intersection.

- The Committee supported the Officer's recommendation.

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.oulook\m\k92ldm\april 2016.docx

29



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016**Committee Recommendation:**

That the provision of a 'No Left Turn' restriction for vehicles over 9.0m turning left from Wise Street into Terry Street be supported, subject to RMS approval.

**2.9 Nagurra Place, Rozelle – No Stopping restrictions**

<i>Precinct: Rozelle/Iron Cove</i>	<i>Ward: Wangal Rozelle-Lilyfield</i>
------------------------------------	---------------------------------------

**Background**

Concerns have been raised by the Building and Facilities Manager of 124 Terry Street, Rozelle regarding frequent parking at the turnaround area at the end of Nagurra Place.

The concern relates to the lack of 'No Stopping' signs at the eastern end of the street, which is designed to be a turning bay for council waste trucks and other rigid vehicles and currently with cars frequently parked, the space is not able to be used for its intended purpose.

There are currently 'No Stopping' pavement markings covering the southern section of the turnaround area; however, it has reportedly had little effect on discouraging parking at this location.

**Proposal**

It is proposed to provide 'No Stopping' zones at the eastern end of Nagurra Place, Rozelle, to cover the turnaround area.

**Consultation**

An on-site meeting was held with the Building and Facilities Manager as well as a representative of the Owners Corporation for 124 Terry Street, Rozelle in order to confirm stakeholders were in favour of the proposed 'No Stopping' restriction. The proposal was supported.

**Officer's Recommendation:**

That 'No Stopping' restrictions be installed on the eastern end of Nagurra Place, Rozelle to cover the turnaround area at the end of the street.

**Discussion:**

- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

30



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

That 'No Stopping' restrictions be installed on the eastern end of Nagurra Place, Rozelle to cover the turnaround area at the end of the street.

### 2.10 Nelson Street, Annandale – Part-time 'Loading Zone'

Precinct: Annandale

Ward: Gadigal Annandale-Leichhardt

#### Background

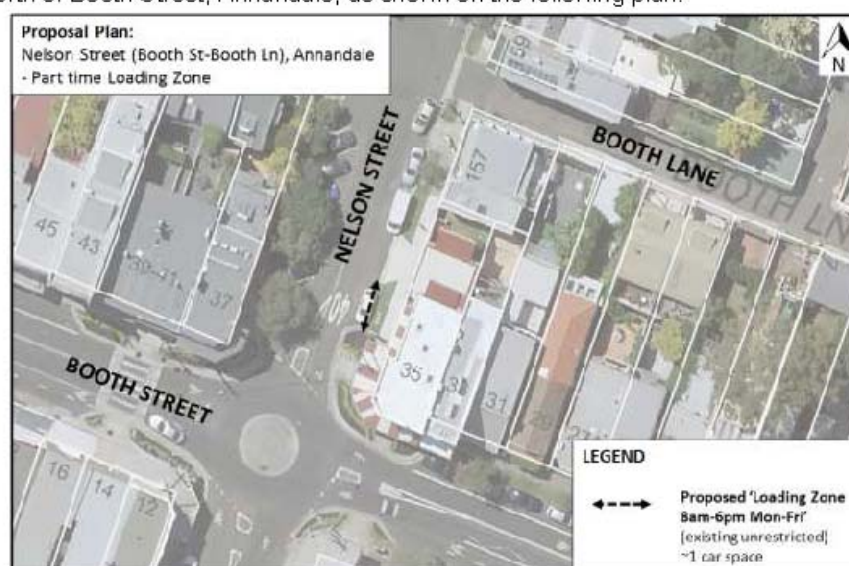
Council has received a request from a business for a 'Loading Zone' on the eastern side of Nelson Street north of Booth Street, to facilitate deliveries.

Nelson Street has a very high competition for on-street parking and loading vehicles are often forced to park illegally across driveways or double park to facilitate deliveries.

The subject business requires the 'Loading Zone' close to its office storage at variable frequencies on weekdays, often taking a full day to adequately pack 2 or 3 vehicles with the essential gear.

#### Proposal

Therefore, it is proposed that a 6m 'Loading Zone 8am-6pm Mon-Fri' (1 car space) be installed on the first parallel parking bay on the eastern side of Nelson Street north of Booth Street, Annandale, as shown on the following plan:



c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

31



## LEICHHARDT MUNICIPAL COUNCIL

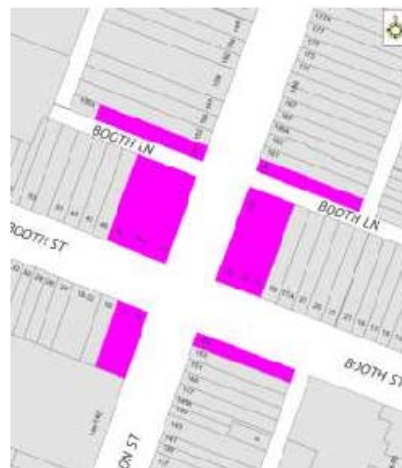
Traffic Committee Minutes for 7<sup>th</sup> April 2016

The proposed 'Loading Zone' would not just directly benefit the applicant with access via Nelson Street but also many of the nearby businesses on Booth Street that require deliveries.

### Consultation

A letter outlining the part-time 'Loading Zone' proposal was mailed out to the affected properties (20 properties) in Booth Street and Nelson Street as indicated on the following plan, requesting residents' views regarding the proposal.

One response was received objecting to the proposal.



- **Business's Response:**

We object to the proposal as there are already 3 loading zones on Booth Street between Johnston Street and Taylor Street.

Council should look at the following alternatives:

- Remove the bus stop on the southern side of Booth St near Nelson St.
- Remove the Australia Post Box near the roundabout to regain the parking space as it is underutilised.
- Remove all kerb extension garden beds to increase on-street parking areas
- Narrow the footpath and nature strip on the eastern side of Nelson St between Booth St and Booth Ln to allow angled parking.

In hindsight Council should have allowed the development at No. 35 Booth St and 157 Nelson Street to have off-street parking as 3 or 4 on-street parking spaces have been lost due to it.

Officer's Comment:

*The proposed part-time 'Loading Zone' can also be used by many businesses nearby on Booth Street that require deliveries.*

*There is only one part time 'Loading Zone 8am-6pm Mon-Sat' for 2 spaces in front of No. 20 Booth Street. The other is a part-time 'Truck Zone 12pm-2pm' on Booth Street near Taylor Street. These are located on the southern side of Booth Street and it would require using the zebra crossing to access properties on the opposite side.*



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

*The suggested alternatives are not feasible and would impact on the local community.*

**Officer's Recommendation:**

That a 6m 'Loading Zone 8am-6pm Mon-Fri' be installed on the eastern side of Nelson Street, north of Booth Street, in the first parallel parking bay between the driveway on the side of No.35 Booth Street and the kerb extension.

**Discussion:**

- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

That a 6m 'Loading Zone 8am-6pm Mon-Fri' be installed on the eastern side of Nelson Street, north of Booth Street, in the first parallel parking bay between the driveway on the side of No.35 Booth Street and the kerb extension.

**2.11 Moore Lane, Lilyfield – No Parking Restrictions**

Precinct: Lilyfield	Ward: Gadigal Annandale-Leichhardt
---------------------	------------------------------------

**Background**

Council has been advised that vehicles are frequently parking across driveways and in areas on the southern side of Moore Lane, that limits accessibility and visibility for other road users which also have rear accesses via Moore Lane.

Moore Lane has a road width of less than 6m and is currently signposted with 'No Parking' restrictions along its northern boundary. The NSW Road Rules states that it is illegal to stop your vehicle on or across a driveway (unless dropping off or picking up passengers for no longer than 2 minutes). Therefore, driveways technically already act as 'No Parking' restrictions even when unsignposted.

**Proposal**

In order to reinforce the 'No Parking' restrictions relating to driveways and to provide additional sight lines and improve access to the rear underground carpark of Nos. 17-19 Moore Street during business hours/weekdays only, it is proposed that:

- A full-time 'No Parking' zone be installed across the driveways at the rear of Nos. 9, 11 and 11A Moore Street; and
- A 5.5m part-time 'No Parking 8am-6pm Mon-Fri' zone, be installed on the southern side of Moore Lane, immediately east of the Nos.17-19 Moore Street's underground carpark access.

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m\1k92ldm\april 2016.docx

33



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

The following plan details the proposal.



### Consultation

A letter outlining the part-time and full time 'No Parking' restriction proposal was mailed out to the affected properties (19 properties) in Moore Street, Moore Lane and Ilka Street as indicated on the following plan, requesting residents' and businesses' views regarding the proposal.



Four responses were received with three objecting and one supporting the proposal.

#### • Businesses' Response:

I live at 37A Moore Lane which does not have a driveway or garage to park my vehicle. So I park directly across my property which is being proposed for a 'No Parking' zone. Could this not happen so I can continue to park there.

#### Officer's Comment:

*The proposed full-time 'No Parking' zone that will include the area opposite No. 37A's driveway does not result in any change, as it only reinforces the Road Rules whereby it is illegal to park across a driveway.*

#### • Resident's Response:

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

34



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

My property has rear lane access via Moore Lane as with many others. We support the proposal and request its immediate implementation. Moore Lane is not configured for parking and emergency access is impossible with any cars parked in the lane. Waste Service trucks' access is difficult requiring them to reverse and manoeuvre carefully to avoid hitting parked vehicles. It is difficult to enter our property via Moore Lane with parked vehicles opposite our driveway. Vehicles can park in Ilka Street or Moore Street and do not need to rely on Moore Lane for parking.

Officer's Comment:

*The proposed 'No Parking' zone will assist the respondent's rear lane access.*

- Resident's Response:

I use Moore Lane to drop off and receive goods at the rear of my industrial zoned property. The neighbouring owners of No. 9 Moore St are building their industrial building and I will not have access to the rear of my property unless I use the laneway. I do not always use my rear access of 11 Moore Street, if I remove the roller door, will it still be considered a driveway? It [the property] is zoned industrial and I cannot use it as such.

Officer's Comment:

*The proposed 'No Parking' restrictions will still allow delivery of goods.*

- Resident's Response:

I am responding on behalf of the owner of 13 and 11a Moore Street Leichhardt. I object to the proposed full time no parking zone behind 11a Moore St on the following grounds:

1. In accordance with the council's development planning for the northern side of Moore Lane, the setback for the driveways should allow for adequate manoeuvring and operating of vehicles in the lane. Any inadequate vehicle operation should be investigated by the planning department and rectified according to council's planning tools.
2. Other residents of Ilka St that interface with industrial users and are adequately able to enter and exit residential driveways while vehicles are stationary on the Moore St side. Why are the nominated properties 9, 11, 11a Moore St being targeted and not the whole of the lane if the same rules apply?
3. The zoning on the southern side is industrial, not residential. Any future developments on the site of 11a Moore St would allow for 100% building floor to space ratio. A full time no parking zone would disadvantage development of the site.
4. The industrial zoning of Moore St results in multiple uses of the spaces e.g. loading zones, rubbish collection and disposal points.
5. Stationary vehicles across driveways in Moore St to underline that industrial zoning mixed with residential zoning results in vehicles requiring more than 2 minutes to drop off passengers.

I object to the proposed part-time "No Parking" zone immediately east of no 17-19 underground carpark on the following grounds:



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

1. You have sited "safer ingress and egress for staff" for the removal of a current full time parking space behind 15 Moore St. Rather than remove a valuable full time space, a concrete parking barrier could be put in place to prevent vehicles parking beyond that point, retaining a full time parking space and satisfying safety concerns for industrial users of 17-19 Moore St.
2. Development applications are currently before council for both 37a and 39 Ilka St to add additional residential road users to the narrow lane way. These developments will increase day time traffic associated with visitors, utility suppliers, workers, and residents etc. requiring the retention of all full time parking spaces, not reducing them.

## Officer's Comment:

- Any new resident development applications (DA) on the northern side of Moore Lane will require a setback for any off-street parking facility to cater for car accessibility in the narrow lane.
- There is an existing rear access in the subject area that was built prior to the new planning conditions which effects car accessibility to the property under the current situation.
- The southern side of Moore Lane is zoned as industrial; however, it does not exempt properties from the Road Rules regarding the legality of vehicles parking across driveways or obstructing access to adjacent land.
- The proposed 'No Parking' restrictions will still allow delivery of goods.
- The proposed part-time 'No Parking 8am-6pm Mon-Fri' zone is intended to improve access to the underground carpark at the rear of Nos. 17-19 Moore Street. It will only apply during business days and hours hence the parking space is still being retained. Installing a bollard or barrier will permanently reduce the available on-street parking space remaining.
- Any new residential development in Moore Lane will need to comply with any off-street parking requirement and cater for its accessibility in the narrow lane. Visitors, workers and utility suppliers will still be able to park in the remaining unrestricted sections of Moore Lane.

## Officer's Recommendation:

- a) That a 16m 'No Parking' zone be installed on the southern side of Moore Lane, across the driveways at the rear of Nos. 9, 11 and 11A Moore Street.
- b) That a 5.5m 'No Parking 8am-6pm Mon-Fri' zone be installed on the southern side of Moore Lane, immediately east of the underground carpark access to the rear of Nos. 17-19 Moore Street.

## Discussion:

A resident from Moore Lane addressed the Committee in objection to the proposal and advised the following:

- Objecting to the loss of parking outside the rear of 17-19 Moore Street, as there is very limited parking available in the laneway. Alternative options such as installing bollards or line marking should be further investigated.
- Seeking a reduction in the proposed 16 m 'No Parking' zone to exclude the garage entrance of No. 11A Moore Lane, Lilyfield.

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m\1k92ldm\april 2016.docx

36



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016**Committee Recommendation:**

- a) That an 11m 'No Parking' zone be installed on the southern side of Moore Lane, across the driveways at the rear of Nos. 9 and 11 Moore Street.
- b) That driveway linemarking be installed on the southern side of Moore Lane, immediately east of the underground carpark access to the rear of Nos. 17-19 Moore Street to improve sightlines and maneuvering space.

**2.12 Taylor Street, Annandale – Road Occupancy***Precinct: Annandale**Ward: Gadigal Annandale-Leichhardt***Background**

Council has received an application for approval of a temporary road closure of Taylor Street between Booth Street and Booth Lane, Annandale from the Booth and Taylor Hardware store (No. 7 Booth Street, Annandale).

The applicant advised that the store (located on the corner of Taylor Street and Booth Street) is celebrating its 25<sup>th</sup> year anniversary on Saturday, 2<sup>nd</sup> July 2016. The applicant is seeking permission for a temporary road closure between 7.00am and 4.00pm in Taylor Street between Booth Street and Booth Lane, occupying the carriageway.

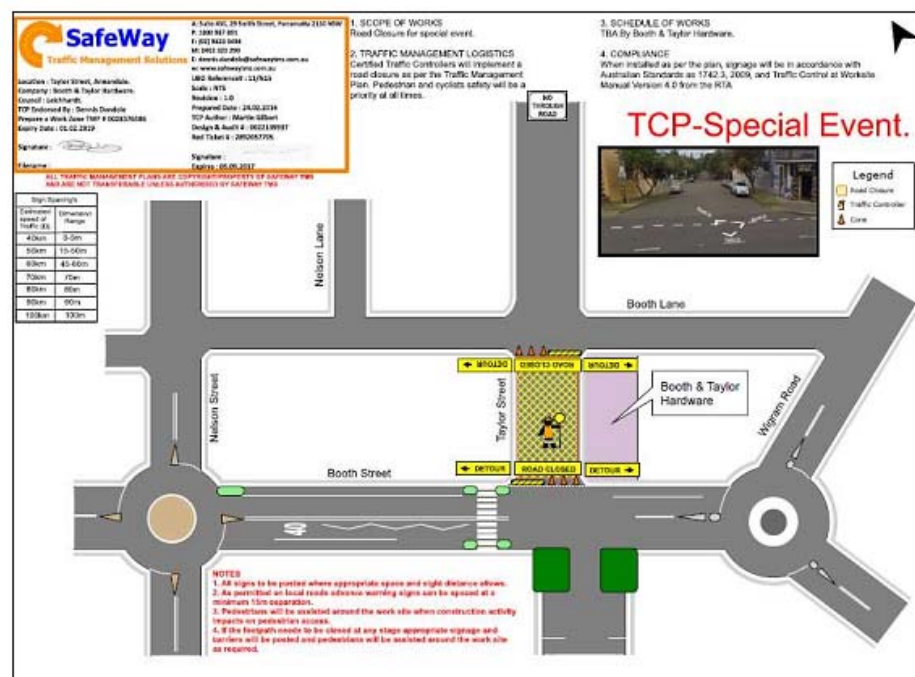
The only residential property that would be directly affected by the proposed temporary road closure is No. 9 Booth Street, with a driveway access via Taylor Street. The resident was advised of the potential road closure in advance by the applicant and stated that they were not concerned about the proposed road closure as they do not require access to their driveway.

The Traffic Control Plan for the closure is as follows (prepared by SafeWay TMS Pty Ltd):



# LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016



According to the RMS 'Guide to Traffic and Transport Management for Special Events' (Version 3.4) a small street party is considered as a 'Class 3' event.

The RMS advises that features common to all Class 3 special events are that the event:

- does not impact local or major traffic and transport systems or classified roads
- disrupts the non-event community in the immediate area only
- requires Local Council and Police consent
- is conducted on-street in a very low traffic area such as a dead-end or cul-de-sac
- is never used for racing events.

Other features of a Class 3 special event are that it:

- may, depending on Local Council policy, require a simplified Transport Management Plan
- may depend on each Council's Special Events Policy and is not available in all Council areas
- may not require advertising the event's traffic aspects to the community.

## Officer's Recommendation:

c:\users\khanh\appdata\local\microsoft\windows\temp\any\_internet\_files\content.outlook\m\1k92ldm\april 2016.docx

38



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

- 1) That the temporary full road closure of Taylor Street between Booth Street and Booth Lane, Annandale on Saturday, 2<sup>nd</sup> July 2016 between 7.00am and 4.00pm be supported, subject to the following conditions:
  - a) The occupation of the road carriageway must not occur until the road has been physically closed.
  - b) That the organiser be advised to arrange RMS accredited traffic controllers to manage the road closure.
  - c) That the applicant notifies all affected businesses, residents and other occupants of the temporary road closure prior to the event. Any concerns or requirements in relation to the road closure raised by business proprietors, residents and other occupants must be resolved or accommodated. The notification shall involve at the minimum an information letterbox drop distributed one week prior to the road closure. The proposed information, distribution area and period must be submitted to Council's Traffic section for approval two weeks before the event.
  - d) That the Fire Brigade (Leichhardt) be notified of the intended temporary road closure by the applicant.
  - e) That the supported Traffic Control Plan (TCP) be implemented at the applicant's expense.
  - f) That the applicant provide and erect barricades and signs, in accordance with the current Australian Standard AS 1742.3: Traffic Control Devices for Works on Roads. As a minimum the following must be erected at both ends of the road closure area:
    - d. Barrier Boards
    - e. 'Road Closed' (T2-4) signs
    - f. 'Detour' (T5-1) signs
  - g) The Council and RMS must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the road closures. The applicant must produce evidence of public risk insurance cover (under which the Council and RMS are indemnified) with a minimum policy value of at least \$10,000,000.
  - h) The areas to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council's Director Infrastructure and Service Delivery, or else the applicant will be required to reimburse Council for any extraordinary cleaning costs.
  - i) That the conduct of any activities or use of any equipment required in conjunction with the road occupancy and temporary road closure not results in any 'offensive noise' as defined by the Noise Control Act.
  - j) That a copy of the Council approval be available on site for inspection by relevant authorities.
  - k) That Council reserves the right to cancel the approval at any time.
  - l) That the applicant complies with any reasonable directive from Council Officers and NSW Police.
- 2) That the applicant be advised of the Committee's recommendation.



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016**Discussion:**

- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

- 1) That the temporary full road closure of Taylor Street between Booth Street and Booth Lane, Annandale on Saturday, 2<sup>nd</sup> July 2016 between 7.00am and 4.00pm be supported, subject to the following conditions:
  - a) The occupation of the road carriageway must not occur until the road has been physically closed.
  - b) That the organiser be advised to arrange RMS accredited traffic controllers to manage the road closure.
  - c) That the applicant notifies all affected businesses, residents and other occupants of the temporary road closure prior to the event. Any concerns or requirements in relation to the road closure raised by business proprietors, residents and other occupants must be resolved or accommodated. The notification shall involve at the minimum an information letterbox drop distributed one week prior to the road closure. The proposed information, distribution area and period must be submitted to Council's Traffic section for approval two weeks before the event.
  - d) That the Fire Brigade (Leichhardt) be notified of the intended temporary road closure by the applicant.
  - e) That the supported Traffic Control Plan (TCP) be implemented at the applicant's expense.
  - f) That the applicant provide and erect barricades and signs, in accordance with the current Australian Standard AS 1742.3: Traffic Control Devices for Works on Roads. As a minimum the following must be erected at both ends of the road closure area:
    - g. Barrier Boards
    - h. 'Road Closed' (T2-4) signs
    - i. 'Detour' (T5-1) signs
  - g) The Council and RMS must be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public way during the road closures. The applicant must produce evidence of public risk insurance cover (under which the Council and RMS are indemnified) with a minimum policy value of at least \$10,000,000.
  - h) The areas to be used for the activities must be maintained in a clean and tidy condition to the satisfaction of Council's Director Infrastructure and Service Delivery, or else the applicant will be required to reimburse Council for any extraordinary cleaning costs.
  - i) That the conduct of any activities or use of any equipment required in conjunction with the road occupancy and temporary road closure not results in any 'offensive noise' as defined by the Noise Control Act.
  - j) That a copy of the Council approval be available on site for inspection by relevant authorities.
  - k) That Council reserves the right to cancel the approval at any time.



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

- l) That the applicant complies with any reasonable directive from Council Officers and NSW Police.
- 2) That the applicant be advised of the Committee's recommendation.

### 2.13 Eaton Street, Balmain –Review of Facilities for After School Pickup of Children

Precinct: Balmain	Ward: Birrabirragal-Balmain
-------------------	-----------------------------

#### Background

Council has recently considered a number of reports on the existing school drop off and pick up parking provisions at local schools in the LGA and investigated the provision of short term free parking near parking meters for parents during school drop off/pick up times. A report outlining the parking management and extending the five minute free parking on Eaton Street until 6 pm on school days, was submitted to the March 2016 Ordinary Meeting and a copy of the report is attached in **Appendix D**. Council resolved:

1. That the following amendments to the 5-minute parking for the first three spaces on the western side of Eaton Street, north of Darvall Street be referred to the April Traffic Committee meeting for its consideration:
  - i. That the one space currently restricted as "P5min 8.00am-8.45am; 3.00pm-3.30pm School Days" be amended to "P10min 8.00am-8.45am; 2.30pm-6.00pm School Days".
  - ii. That the existing part time 'Disabled Parking' restrictions for the space described in part i. be retained.
  - iii. That the two spaces currently restricted as "P5min 8.00am-9.00am; 2.45pm-3.30pm School Days" be amended to "P10min 8.00am-9.00am; 2.30pm-6.00pm School Days".
  - iv. That the 4P parking restrictions be appropriately amended to follow the proposed 10 minute parking extension with the parking meter reprogrammed to allow for the free 10-minute parking up to 6pm on School Days.
2. That the specific parking and traffic management issues raised by the stakeholders be investigated and reported back to the Traffic Committee meeting for consideration.
3. That the current '5 min parking' be converted to '10 min parking zones' and 'No Parking' restrictions outside schools be retained, including within the Ticket parking meter areas.
4. That the new parking restrictions be trialled for 6 months."

There is currently 4P Ticket (8am-10pm; Permit Holders Excepted Area B2) parking operating in Booth Street (Darling Street-Darvall Street), Darvall Street and Eaton Street. This provides longer term parking for visitors to the various nearby facilities such as Balmain Hospital, Gladstone Park, bowling club, Church and schools.



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

Recent surveys were conducted in Eaton Street, Darvall Street and Booth Street (Darling Street-Darvall Street) to determine the parking occupancy demand and turnover rate.

Analysis of the survey is shown in the table below:

### Parking Occupancy

	8:45am	12:30pm	3pm	4:30pm
Eaton Street	61%	52%	77%	35%
Darvall Street	88%	90%	78%	78%
Booth Street (Darling St- Darvall St)	91%	98%	98%	87%

### Parking Turnover

	8:45am to 12:30pm	12:30pm to 3pm	3pm to 4:30pm
Eaton Street	65%	68%	68%
Darvall Street	27%	34%	39%
Booth Street	41%	30%	35%

The proposed amendment to drop off/pick up restrictions is proposed in Eaton Street where there is surplus parking supply in the period after 3:30pm.

### Proposal

It is proposed to amend the existing 5 minute parking for the 3 spaces near the school's exit gate on the western side of Eaton Street, north of Darvall by extending the restrictions to 10 Minute parking from 3:30pm to 6:00pm. This would allow parents to pick up their children without worrying about paying for and displaying a ticket.



c:\users\khanhn\appdata\local\microsoft\windows\temp\any\_internet\_files\content.outlook\m1k92ldm\april 2016.docx

42



## LEICHHARDT MUNICIPAL COUNCIL

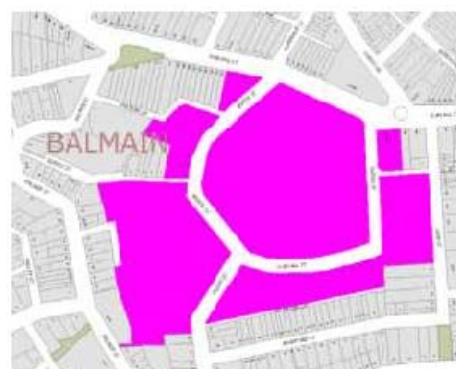
Traffic Committee Minutes for 7<sup>th</sup> April 2016

The proposed restrictions correspond with the finishing time of the after school care at 6pm.

### Consultation

A consultation letter was letterboxed to all properties in Eaton Street, Darvall Street and Booth Street, Balmain seeking feedback regarding the proposed extension of the existing 5 Minute parking, outside Balmain Public School in Eaton Street and on parking management in this area.

There were no responses received from the residents.



In addition, Council officers met with stakeholders on-site regarding traffic and parking management in the area. The results of the consultation are included in the attached report considered by Council.

The specific parking and traffic management issues raised by the stakeholders will be further investigated and reported back to a future Traffic Committee meeting for consideration.

### Officer's Recommendation:

- a) That the following amendments to the 5-minute parking for the first three spaces on the western side of Eaton Street, north of Darvall Street be supported:
  - i. That the one space currently restricted as "P5min 8.00am-8.45am; 3.00pm-3.30pm School Days" be amended to "P10min 8.00am-8.45am; 2.30pm-6.00pm School Days".
  - ii. That the existing part time 'Disabled Parking' restrictions for the space described in part i. be retained.
  - iii. That the two spaces currently restricted as "P5min 8.00am-9.00am; 2.45pm-3.30pm School Days" be amended to "P10min 8.00am-9.00am; 2.30pm-6.00pm School Days".
  - iv. That the 4P parking restrictions be appropriately amended to follow the proposed 10 minute parking extension with the parking meter

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.ou\look\m\k92ldm\april 2016.docx

43



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

reprogrammed to allow for the free 10-minute parking up to 6pm on School Days.

- b) That the new parking restrictions be trialled for 6 months.

### Discussion:

- The Committee supported the Officer's recommendation.

### Committee Recommendation:

- a) That the following amendments to the 5-minute parking for the first three spaces on the western side of Eaton Street, north of Darvall Street be supported:
  - i. That the one space currently restricted as "P5min 8.00am-8.45am; 3.00pm-3.30pm School Days" be amended to "P10min 8.00am-8.45am; 2.30pm-6.00pm School Days".
  - ii. That the existing part time 'Disabled Parking' restrictions for the space described in part i. be retained.
  - iii. That the two spaces currently restricted as "P5min 8.00am-9.00am; 2.45pm-3.30pm School Days" be amended to "P10min 8.00am-9.00am; 2.30pm-6.00pm School Days".
  - iv. That the 4P parking restrictions be appropriately amended to follow the proposed 10 minute parking extension with the parking meter reprogrammed to allow for the free 10-minute parking up to 6pm on School Days.
- b) That the new parking restrictions be trialled for 6 months.

## 3 Status Reports

### 3.1 Elswick Street, Leichhardt - Status Update – Radar Speed Display

Precinct: Leichhardt	Ward: Eora Leichhardt-Lilyfield
----------------------	---------------------------------

#### Background

The Traffic Committee previously considered a proposal to install speed calming devices in Elswick Street. Following community consultation, no action was taken as the residents did not support raised thresholds due to potential noise issues. However, the Committee recommended:

*That speed radar display units be placed in Elswick Street between Marion Street and Allen Street, Leichhardt for 3 months and the results of speed levels be evaluated to determine if further traffic calming is required.*

*That the properties in Elswick Street between Marion Street and Allen Street, Leichhardt be notified of the placement of the speed radar display units in Elswick Street, Leichhardt.*

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

44



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

Two Radar Speed Displays units were subsequently installed in Elswick Street in July 2015, facing traffic in both directions.

### Results

Six months following the installation of the Speed Radar Display units, additional traffic counts were undertaken in Elswick Street as shown in the following table.

	85 <sup>th</sup> Percentile Speeds	March 2013	December 2015 (highlighted cells show treated direction)
Between Regent St and Marlborough St	Northbound	55.4km/h	<b>54.5 km/h</b>
	Southbound	54.4km/h	54.2 km/h
Between Macauley St and Carlisle St	Northbound	n/a	52.2 km/h
	Southbound	n/a	<b>53.4 km/h</b>

The results demonstrate a 1 km/h reduction in speeds in the northbound direction. These motorists faced the Speed Radar Display unit and were shown their speed in green text, if they travelled at or below the speed limit, or in amber/orange text if they exceeded the speed limit of 50km/h. Also, the results indicate the recorded speeds are acceptable for the sign posted 50km/h limit. On the basis of the above results, no further action is warranted at this point in time.

### Officer's Recommendation:

That the above report be received and noted.

### Discussion:

- The Committee supported the Officer's recommendation.

### Committee Recommendation:

That the above report be received and noted.

## 4 Minor Traffic Facilities

### 4.1 Removal of 'Disabled Parking' Restriction – Mullen Street, Balmain

Council Ref: DWS 3037476

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

45



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

Council records have indicated that the applicant to the 'Disabled Parking' zone in front of No.82 Mullens Street, Balmain has passed away and thus the 'Disabled Parking' zone is no longer required. A notification letter has been sent to the property to notify that the zone will be removed, no response has been received.

**Officer's recommendation**

That the 'Disabled Parking' space in front of No.82 Mullens Street, Balmain be removed as it is no longer required.

**Discussion:**

- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

That the 'Disabled Parking' space in front of No.82 Mullens Street, Balmain be removed as it is no longer required.

**4.2 Amendment of Disabled Parking restriction – Lonsdale Street, Lilyfield**

Council Ref: DWS 3612013

A request has been received from the applicant to the 'Disabled Parking 8am-6pm Mon-Fri' restriction in front of No.2 Lonsdale Street. The applicant has found it increasingly difficult to find parking on weekends and in the evenings/nights and is requesting that the zone be converted to a full time 'Disabled Parking' zone.

**Officer's recommendation**

That the existing 'Disabled Parking 8am-6pm Mon-Fri' restriction outside No.2 Lonsdale Street, Lilyfield be modified to a full time 'Disabled Parking' zone.

**Discussion:**

- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

That the existing 'Disabled Parking 8am-6pm Mon-Fri' restriction outside No.2 Lonsdale Street, Lilyfield be modified to a full time 'Disabled Parking' zone.

**4.3 Installation of Works Zone restriction – George Street, Leichhardt**

Council Ref: DWS 3635496

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx

46



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

The applicant has requested the installation of a 75m 'Works Zone 7.00am - 5.30pm Mon-Fri, 7.00am - 1.00pm Sat' outside of No.22 George Street, Leichhardt (George Street frontage) for 12 weeks.

**Officer's recommendation**

That a 75m 'Works Zone 7.00am - 5.30pm Mon-Fri, 7.00am - 1.00pm Sat' be installed in front of No.22 George Street, Leichhardt for a 12 weeks period.

**Discussion:**

- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

That a 75m 'Works Zone 7.00am - 5.30pm Mon-Fri, 7.00am - 1.00pm Sat' be installed in front of No.22 George Street, Leichhardt for a 12 weeks period.

## 5 Special Traffic Committee – Items supported between formal meetings

### 5.1 Installation of 'Works Zone' Restriction – Elliot Street, Balmain

The applicant has requested the installation of a 65m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' outside of No.102 Elliot Street, Balmain East for 12 weeks.

The applicant has also informed Council that the existing 32m 'Works Zone' allocated to this development is no longer required and so it is proposed to be removed prior to the installation of the 65m 'Works Zone' which will be located further west of the existing 'Works Zone'.

**Committee Recommendation:**

- a) That the existing 32m 'Works Zone' in front of No.102 Elliot Street, Balmain be removed.
- b) That a 65m 'Works Zone 7.00am - 5.00pm Mon-Fri, 7.00am - 1.00pm Sat' be installed in front of No.102 Elliot Street, Balmain (extending east from powerpole LE16612) for a 12 weeks period.



## 6 Items Without Notice

### 6.1 Installation of Disabled Parking restriction – Gallimore Avenue, Balmain East

The resident of No.21/5 Gallimore Avenue, Balmain East has requested the installation of a 'Disabled Parking' zone in front of the resident's property.

A site inspection has revealed that the property has off street parking in the apartment block however it can only be accessed by multiple flights of stairs.

Each parking space is allocated to individual units and those few spaces at ground level are not assigned to the applicant.

The applicant does not require the use of a wheelchair.

#### Officer's recommendation

That a 5.5m 'Disabled Parking' zone be installed in front of No.5 Gallimore Avenue, Balmain East, in the space closest to the northern driveway.

#### Discussion:

- The Committee supported the Officer's recommendation.

#### Committee Recommendation:

That a 5.5m 'Disabled Parking' zone be installed in front of No.5 Gallimore Avenue, Balmain East, in the space closest to the northern driveway.

### 6.2 Extension of 40km/h HPAA zone- Booth Street, Annandale

Council has received a request from a concerned resident for the extension of the 40km/h High Pedestrian Activity Area zone to the east to cover the upgraded zebra crossing in Booth Street near Taylor Street to assist in slowing down eastbound vehicles.

#### Officer's recommendation

That RMS be requested to extend the 40km/h HPAA zone in Booth Street to cover the upgraded zebra crossing west of Taylor Street.

#### Discussion:

- The Committee supported the Officer's recommendation.

#### Committee Recommendation:

That RMS be requested to extend the 40km/h HPAA zone in Booth Street to cover the upgraded zebra crossing west of Taylor Street.

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.outlook\m1k92ldm\april 2016.docx



## 7 Next Meeting of the Leichhardt Local Traffic Committee

### Officer's Recommendation:

That the next meeting of the Leichhardt Local Traffic Committee be scheduled for **Thursday, 5<sup>th</sup> May 2016**.

## 8 Part B – Informal Items

### 8.1 Alfred Street, Rozelle – Angle Parking Investigation

Precinct: Rozelle/Lilyfield	Ward: Wangal Lilyfield-Rozelle
-----------------------------	--------------------------------

The Traffic Committee at its meeting in November 2015 considered 'No Stopping' zones at the intersection of Alfred Street and Alfred Lane, Rozelle. The proposed 'No Stopping' restrictions were supported by the Committee and it was further recommended that angle parking be investigated on the southern side of Alfred Street, west of Alfred Lane.

Council's staff conducted an investigation into the feasibility of implementing 45 degree angle parking in Alfred Street, west of Alfred Lane. The following increases in parking supply are possible for Alfred Street, Rozelle

- Southern side only – 11 to 15 spaces (increase of 5) – not recommended due to steep camber of road
- Northern side only – 15 to 22 spaces (increase of 7)

### Analysis

In accordance with Council's angle parking policy, a number of requirements must be met to modify parallel parking to angle parking. These requirements are outlined in the table below:

Requirement	Response
Permitted only on Local roads	Alfred Street is a Local Road
The volume of traffic (bi-directional) must not be greater than 1000 vehicles per day	Traffic Counts undertaken in October 2015 revealed an ADT of 1580 vehicles per day (bi-directional)



# LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

The total width of travel lanes (two-way) to be minimum of 5.8m (manoeuvring space for angle parking range between 3.0m-5.8m)	Alfred Street has an average road carriageway width of 13 m, thus allowing 45 degree angle parking on one side and parallel parking on the other side. There is insufficient width to allow for angle parking on both sides of the road.
That the street not form a bus route.	Alfred Street is not on a bus route
The use of the street by cyclists needs to be accommodated in any proposal. To improve delineation for cyclists the edge of the angle parking bays are to be line marked.	Alfred Street is not a designated bicycle route.

Based on the above analysis, the bi-directional traffic volume (1580 veh/day) recorded in Alfred Street (between Alfred Lane and Denison Street) are above the maximum volume (1000 veh/day) required in accordance with Council's angle parking policy. Therefore Alfred Street does not warrant any further investigation for the provision of angle parking at the present time.

## Officers Recommendation:

That the implementation of angle parking in Alfred Street, Rozelle west of Alfred Lane not be supported due to the high bi-directional traffic volume.

## Discussion:

- The Committee supported the Officer's recommendation.

## Committee Recommendation:

That the implementation of angle parking in Alfred Street, Rozelle west of Alfred Lane not be supported due to the high bi-directional traffic volume.

## 8.2 Elswick Street, Leichhardt – Angle Parking Investigation

Precinct: Leichhardt	Ward: Eora Leichhardt-Lilyfield
----------------------	---------------------------------

## Background

The Traffic Committee at its meeting held in December 2015 considered a Resident Parking Scheme proposal for Elswick Street. Following community consultation, no action was taken as the residents did not support the proposed restriction. However, the Committee recommended that Council investigate the possibility of implementing

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.ou\look\m\k92ldm\april 2016.docx

50



## LEICHHARDT MUNICIPAL COUNCIL

Traffic Committee Minutes for 7<sup>th</sup> April 2016

45 degree angle parking in Elswick Street, at suitable locations between Marion Street and Allen Street.

Council staff conducted an investigation into the feasibility of implementing 45 degree angle parking in Elswick Street between Marion Street and Allen Street. The following increases in parking supply are possible for Elswick Street, Leichhardt

- Eastern Side only – 33 to 52 spaces (increase of 19)
- Western Side only – 38 to 55 spaces (increase of 17)

### Analysis

In accordance with Council's angle parking policy, a number of requirements must be met to modify parallel parking to angle parking. These requirements are outlined in the table below:

Requirement	Response
Permitted only on Local roads	Elswick Street is a Local Road
The volume of traffic (bi-directional) must not be greater than 1000 vehicles per day	Traffic Counts undertaken in December 2015 revealed an ADT of 2617 vehicles per day (bi-directional)
The total width of travel lanes (two-way) to be minimum of 5.8m (manoeuvring space for angle parking range between 3.0m-5.8m)	Elswick Street has a road carriageway width of 12 m, thus allowing 45 degree angle parking on one side and parallel parking on the other side. There is insufficient width to allow for angle parking on both sides of the road.
That the street not form a bus route.	Elswick Street is not on a bus route
The use of the street by cyclists needs to be accommodated in any proposal. To improve delineation for cyclists the edge of the angle parking bays are to be line marked.	Elswick Street forms part of a Local on Road bicycle route.

Based on the above analysis, the bi-directional traffic volume (2617 veh/day) recorded in Elswick Street is well above the maximum volume (1000 veh/day) required in accordance with Council's angle parking policy. Therefore, Elswick Street does not warrant any further investigation for the provision of angle parking at the present time.

### Officer's Recommendation:

That the implementation of 45 degree angle parking in Elswick Street, Leichhardt at suitable locations between Marion Street and Allen Street not be supported due to the high bi-directional traffic volume.

### Discussion:

c:\users\khanhn\appdata\local\microsoft\windows\temporary internet files\content.oulook\m\k92ldm\april 2016.docx



**LEICHHARDT MUNICIPAL COUNCIL**Traffic Committee Minutes for 7<sup>th</sup> April 2016

- The Committee supported the Officer's recommendation.

**Committee Recommendation:**

That the implementation of 45 degree angle parking in Elswick Street, Leichhardt at suitable locations between Marion Street and Allen Street not be supported due to the high bi-directional traffic volume.

## **9 PART C - TRAFFIC GENERATING DEVELOPMENTS**

There are no matters to report.

## **Attachments**



## Appendix A

---

Minutes of the Local Traffic  
Committee meeting held on 3<sup>rd</sup>  
March 2016



## Appendix B

Wetherill Street/Norton Street,  
Leichhardt– Pedestrian Facilities  
revised proposal plan



## Appendix C

Traffic Management Plan for Wise  
Street/Terry Street intersection



## Appendix D

Parking Fines and After School  
Pickup of Children- Report from the  
March 2016 Ordinary Meeting



**ITEM 3.2                      PROGRESS OF RESOLUTIONS IN RELATION TO THE NSW  
GOVERNMENT MERGER PROPOSAL OF ASHFIELD,  
LEICHHARDT AND MARRICKVILLE COUNCILS**

<b>Division</b>	General Manager
<b>Author</b>	Acting General Manager
<b>Meeting date</b>	26 April 2016 Ordinary Meeting
<b>Strategic Plan Key Service Area</b>	Community well-being Accessibility Place where we live and work A sustainable environment Business in the community Sustainable services and assets

**SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	To update Council on the progress of resolutions in relation to the NSW Government Merger Proposal of Ashfield, Leichhardt and Marrickville councils.
<b>Background</b>	At the Extraordinary Council Meeting on 19 January 2016 Council made a number of resolutions in relation to the NSW Government Merger Proposal of Ashfield, Leichhardt and Marrickville councils.
<b>Current Status</b>	NIL
<b>Relationship to existing policy</b>	NIL
<b>Financial and Resources Implications</b>	This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.
<b>Recommendation</b>	That the report be received and noted.
<b>Notifications</b>	NIL
<b>Attachments</b>	1. Micromex Phone Survey Data 2. Change Management & Transition Plan



## Purpose of Report

To update Council on the progress of resolutions in relation to the NSW Government Merger Proposal of Ashfield, Leichhardt and Marrickville councils.

## Recommendation

That the report be received and noted.

## Background

At the Ordinary meeting of 19 January 2016 Council passed the following Resolution:-

*ITEM 1 NSW GOVERNMENT MERGER PROPOSAL ASHFIELD,  
LEICHHARDT AND MARRICKVILLE COUNCILS*

*C01/16E RESOLVED BYRNE/ EMSLEY*

*That Council:*

- 1. Requests the General Manager to prepare a draft submission on the proposed merger proposal for the consideration of Council at its Policy meeting of the 9th February 2016 based on the proposed framework details as contained within this report. This framework responds to the factors in s263(3) of the Local Government Act; essentially sets out the case for Leichhardt standing alone ; and provides options for council to make recommendations for interim and new council governance arrangements in the event that amalgamations proceed.*
- 2. Publicly exhibit a Draft Submission once adopted at the 9th February Policy meeting and report back to the 23rd February Ordinary meeting with a final Draft Submission in order to meet the Inquiry deadline of Sunday 28th February 2016.*
- 3. Endorses the proposed public information campaign as detailed in the report, including a double sided A4 DL brochure for distribution to all residents and businesses on the merger proposal and the examination process encouraging their full participation in that process, adverts in local papers, banners on all public buildings, placards for residents, an enhanced social media campaign and a public meeting. and allocates \$30,000 from available funds to meet these campaign costs.*
- 4. Conduct a statistically valid phone survey to poll the opinion of local residents on whether or not the Government's merger proposal should proceed, their concerns and expectations for what the merger would mean for them and their priorities for their local council's future policy direction.*
- 5. Notes the various legal implications as detailed within this report and keeps all matters under review.*
- 6. Notes the need for the General Manager to commence essential contingency planning should a new council be formed; and allocates a*



*nominal \$10,000 to assist in preparation of a transition plan to be developed jointly by the 3 councils.*

*7. Authorises the Mayor, General Manager and appropriate officers to make a presentation to the public inquiry.*

*8. Make a formal request for all the documentation, methodologies and assumptions made in the preparation of the KPMG report as well as a copy of the full report.*

## **Report**

### Actions undertaken since 19 January

#### **1. Prepare a draft submission**

Completed and indorsed at the Council meeting on 9 February 2016.

#### **2. Publicly exhibit a Draft Submission**

Completed following Council resolution in 9 February 2016.

#### **3. Endorses the proposed public information campaign**

Completed. This has been reported to Council previously.

#### **4. Conduct a statistically valid phone survey**

Completed. A copy of the full report is shown as Attachment 1.

#### **5. Notes the various legal implications as detailed within this report and keeps all matters under review**

This is ongoing. Council has been given reports on the various legal challenges, the most recent of which was on 12 April 2016 as part of the Legal Services Report.

#### **6. Preparation of a transition plan to be developed jointly by the 3 councils**

This has been ongoing since the Resolution was passed, with each of the other Councils part of the Minister's Proposal passing a resolution in similar terms. General Managers of Ashfield, Leichhardt and Marrickville Councils have been meeting fortnightly since January 2016 to prepare a risk management plan for the potential merger and to respond to the risks identified by undertaking a range of Due Diligence tasks, preparing a transition plan and drafting an internal and external Communications Plan should that be needed.

The Group Manager Community & Cultural Services has been at work with colleagues from Ashfield and Marrickville to prepare a transition management plan. I have also been advising staff on a weekly basis of progress made with the transition plan. The draft Change Management & Transition Plan is shown attached as Attachment 2. At the time of writing this Report the Plan was being put by the General Manager of Marrickville to Marrickville Council for the meeting of Tuesday



19 April 2016; and the General Manager of Ashfield is putting the same document to Ashfield Council for the meeting of 26 April 2016. Council thus far has given no guidance to the officers on the name of the new Council, in the event that the Minister advises the Governor to go ahead with a merger. If Council wishes to be heard on that issue, a resolution should be forthcoming in the very near future.

**7. Authorises the Mayor, General Manager and appropriate officers to make a presentation to the public inquiry**

These presentations have already been made and reported on previously.

**8. Make a formal request for all the documentation, methodologies and assumptions made in the preparation of the KPMG report as well as a copy of the full report.**

Council's officers have already made formal requests for the KPMG data as well as the Delegate's report. In addition a GIPA request has also been made for the data, and for the Delegate's report.

**Attachments**

1. Micromex Phone Survey Data
2. Change Management & Transition Plan



# Leichhardt Council

## 2016 Community Research

Prepared by: Micromex Research  
Date: February 2016





# Methodology & Sample

## Data collection

Micromex Research, together with Leichhardt Council, developed the questionnaire.

## Data collection period

Telephone interviewing (CATI) was conducted during the period 1<sup>st</sup> – 3<sup>rd</sup> February 2015. 197 of the 301 of respondents were selected by means of a computer based random selection process using the electronic White Pages. The remaining 104 respondents were number harvested via face-to-face intercept at a number of areas around the Leichhardt LGA, i.e. Orange Grove markets, Woolworths Balmain, Norton Plaza, light rail stops (Hawthorne Canal, Catherine St, Taverners Hill) and Marketown Marion St. A detailed explanation of number harvesting is in the Appendix.

## Sample

N=301 interviews were conducted. A sample size of 301 provides a maximum sampling error of plus or minus 5.7% at 95% confidence. This means that if the survey was replicated with a new universe of N=301 residents, that 19 times out of 20 we would expect to see the same results, i.e. +/- 5.7%.

For the survey under discussion the greatest margin of error is 5.7%. This means for example, that an answer 'yes' (50%) to a question could vary from 44% to 56%. As the raw data has been weighted to reflect the real community profile of Leichhardt Council, the outcomes reported here reflect an 'effective sample size'; that is, the weighted data provides outcomes with the same level of confidence as unweighted data of a different sample size. In some cases this effective sample size may be smaller than the true number of surveys conducted.

## Interviewing

Interviewing was conducted in accordance with the AMSRS Code of Professional Behaviour. Where applicable, the issues in each question were systematically rearranged for each respondent.

## Data analysis

The data within this report was analysed using Q Professional.

## Percentages

All percentages are calculated to the nearest whole number and therefore the total may not exactly equal 100%.



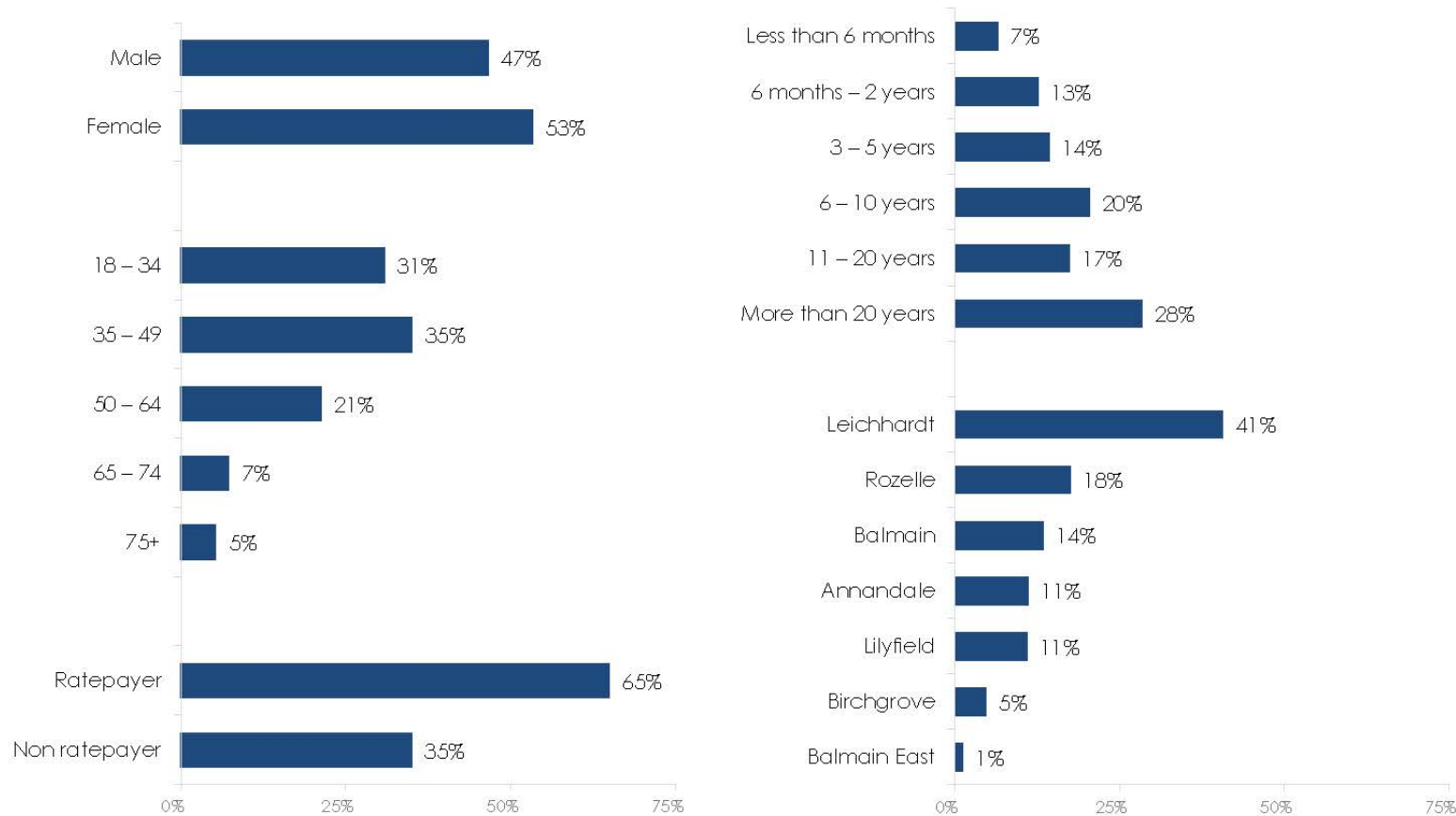


# Sample Profile





## Sample Profile



Base: N = 301



The sample has been weighted by gender and age to reflect the 2011 ABS community profile of Leichhardt Council

4



# Detailed Findings





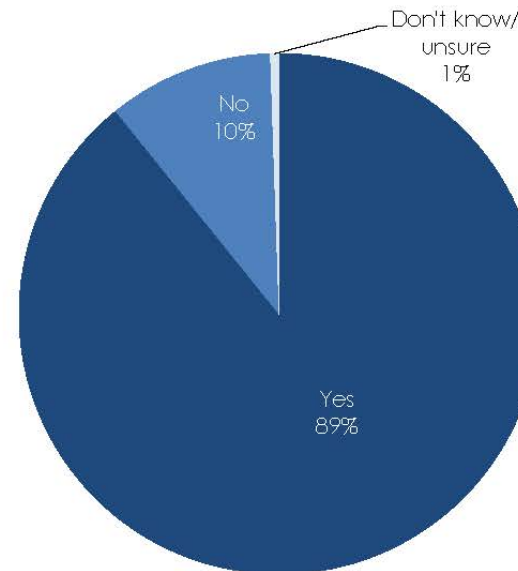
## Awareness of the NSW Government's Council Mergers

Q3. Before this call, were you aware of the NSW Government's plan to merge councils in NSW?

The following was read to residents before commencement of the survey:

The NSW Government has been seeking to transform local government in NSW.

As part of the review, councils were required to demonstrate how they would become financially sustainable, provide effective and efficient services, have the scale and capacity needed to meet the needs of communities, and partner with the NSW Government.



	Overall	Male	Female	18 – 34	35 – 49	50 – 64	65 – 74	75+	Ratepayer	Non ratepayer
Yes	89%	89%	89%	74% ↓	95%	97%	100%	96%	96% ↑	77% ↓
No	10%	10%	11%	25%	5%	3%	0%	4%	4%	22%
Don't know/ unsure	1%	1%	0%	2%	0%	0%	0%	0%	0%	2%

Base: N = 301

↑ ↓ = A significantly higher/lower level by group



**89% of residents were aware of NSW Government's plans for merging councils throughout the state**

6



## Concept Statement

*Residents were read the following before being asked further questions:*

Leichhardt Council met all of the financial sustainability benchmarks required by the State Government. However, like most Sydney councils, Leichhardt failed the arbitrary 'scale and capacity' measure, which appears to mean population size – Leichhardt is simply not big enough.

The State Government then issued an ultimatum to councils to propose an amalgamation option. Leichhardt's first preference is still to stand alone. However, if they are forced into amalgamation, Leichhardt's second preference is to amalgamate with Marrickville and Ashfield Councils.

The resulting council would have a population of 185,990 and cover 36 square kilometres, from Sydney Airport to Balmain, and from Newtown to the edge of Burwood.

Now Leichhardt Council wants to know what its community thinks of the proposal to merge with Marrickville and Ashfield.

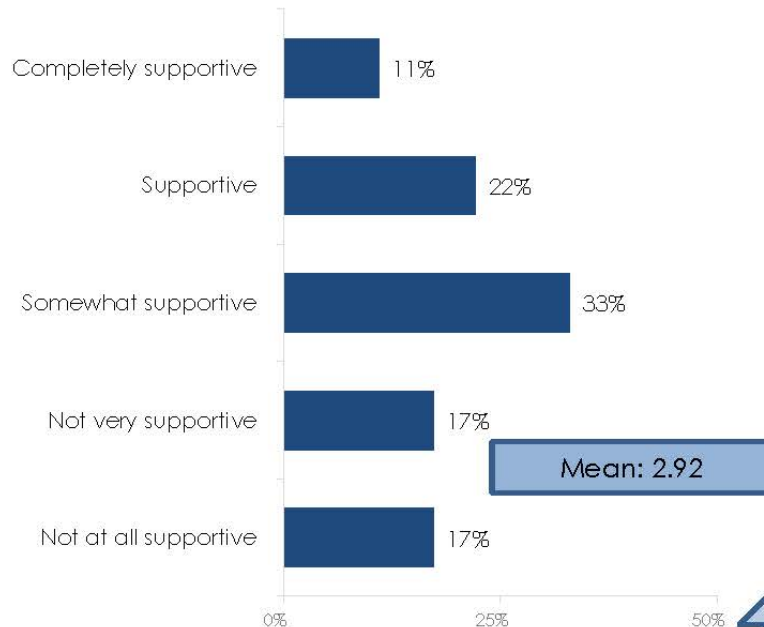




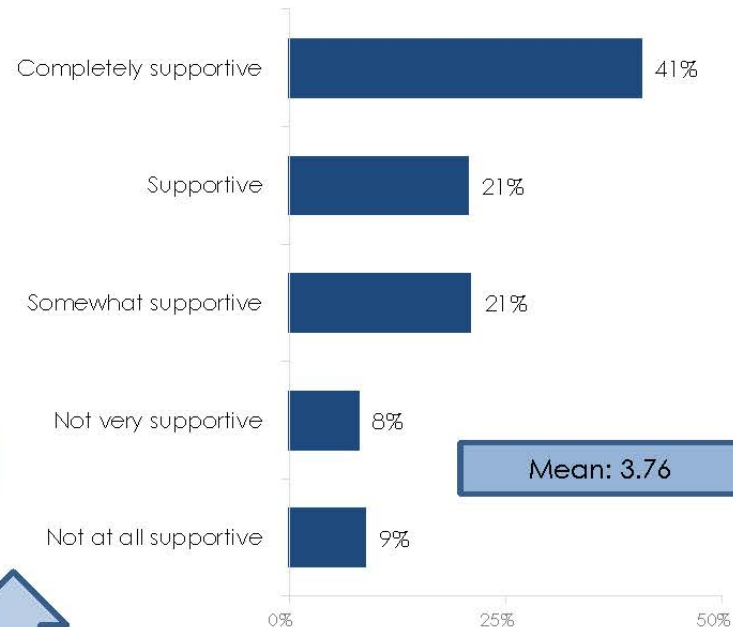
## Summary of Support for Merger Options

Q4. How supportive are you of Leichhardt Council merging with Ashfield and Marrickville?  
Q5. How supportive are you of Leichhardt Council standing alone?

### Merge with Ashfield and Marrickville



### Leichhardt to stand alone



NB// 'Somewhat supportive' is usually indicative of a contingent, guarded or an ambivalent response to the proposition. In the case above of the 33% of residents who are somewhat supportive of the merge option when asked Q6, 69% of them indicated that they would prefer that Leichhardt stand alone

Base: N = 301

Scale: 1 = not at all supportive, 5 = completely supportive



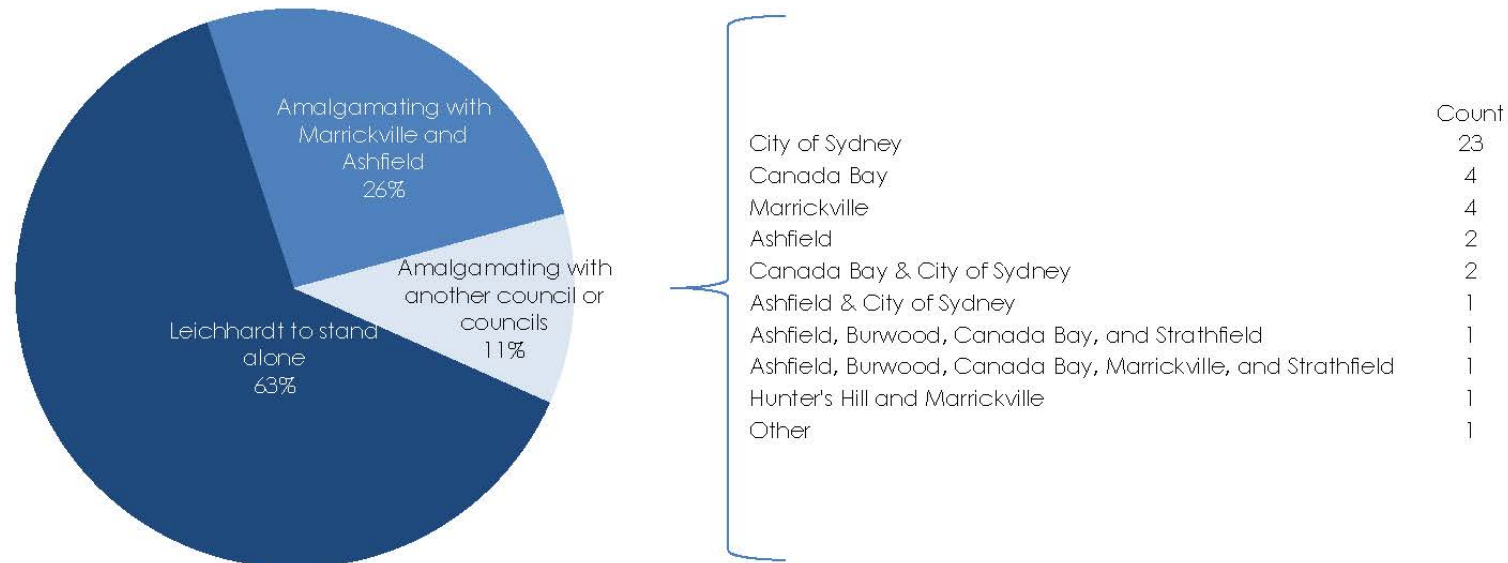
**Residents were significantly more supportive of Leichhardt Council standing alone than of merging with Ashfield and Marrickville Councils**

8



## Preferred Option for Leichhardt Council

Q6. Thinking about the options we have just discussed, which is your preferred option for Leichhardt Council?



	Overall	Male	Female	18 – 34	35 – 49	50 – 64	65 – 74	75+	Ratepayer	Non ratepayer
Stand alone	63%	55%	70% ↑	77% ↑	57%	57%	47%	75%	58%	74% ↑
Amalgamate with Marrickville/Ashfield	26%	34%	19%	21%	32%	22%	31%	21%	27%	23%
Amalgamate with other councils	11%	11%	11%	2% ↓	12%	21% ↑	22% ↑	4%	15% ↑	4%

Base: N = 301

↑ ↓ = A significantly higher/lower level by group

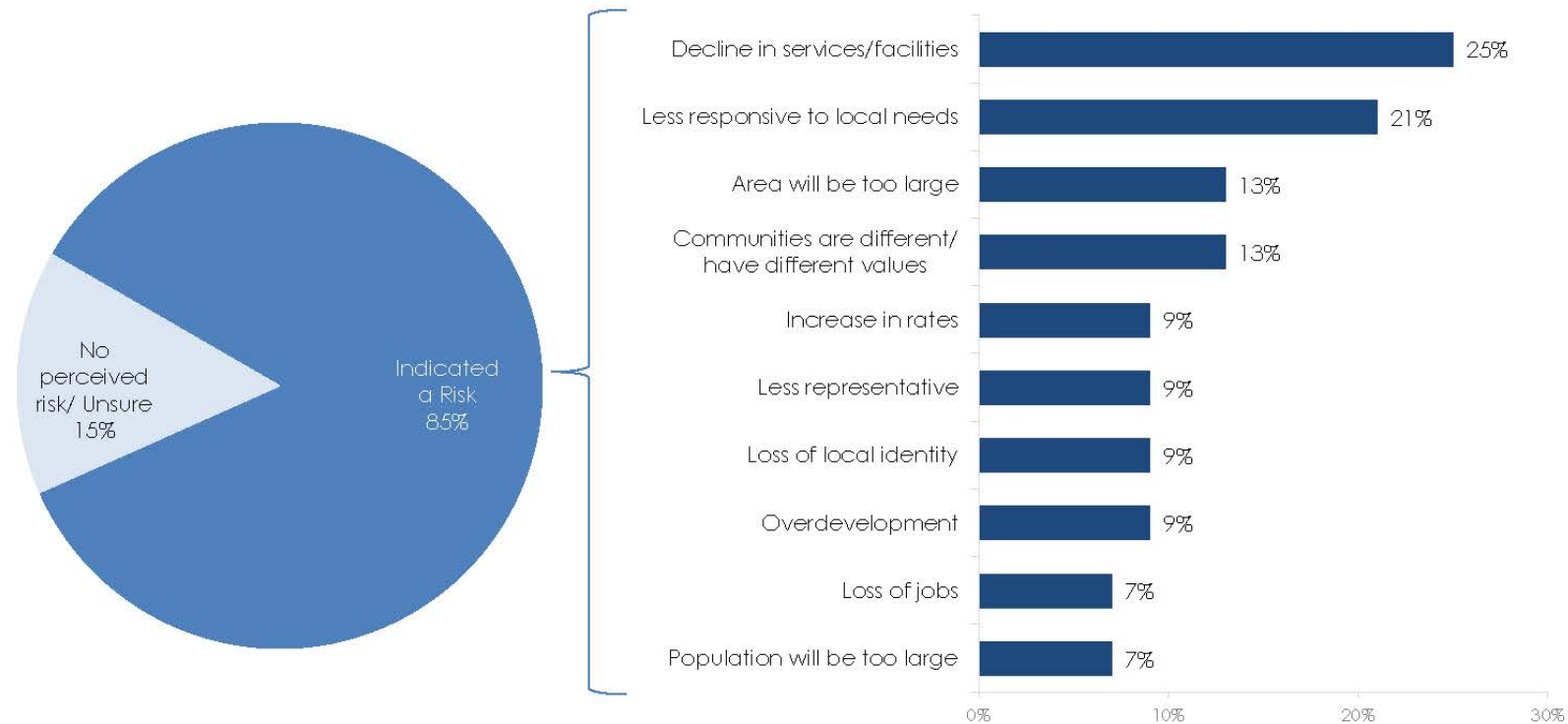
**Almost two-thirds of residents stated their preference for standing alone.  
This was particularly so for females, those aged 18-34 and non ratepayers**

9



## Perceived Risks – Merging with Marrickville & Ashfield

Q8. If Leichhardt merges with Ashfield and Marrickville, what do you think would be your main concerns?



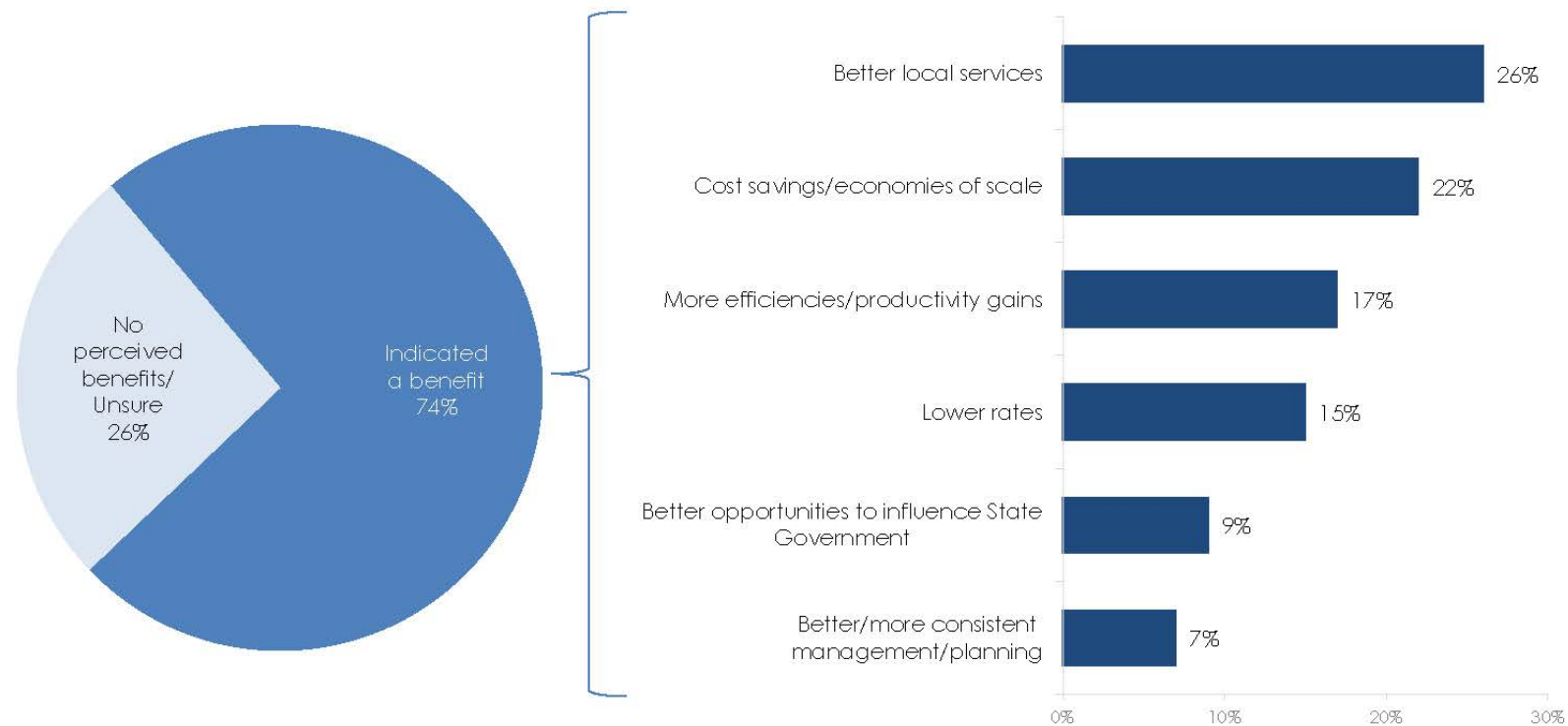
**85% of residents had concerns that there would be risks associated with a merger.**

10



## Perceived Benefits – Merging with Marrickville & Ashfield

Q7. If Leichhardt merges with Ashfield and Marrickville, what do you hope would be the main benefits?



Base: N = 301

Base: N = 223  
Note: Only categories with at least 15 responses are shown here.  
Please see the Appendix for the detailed list



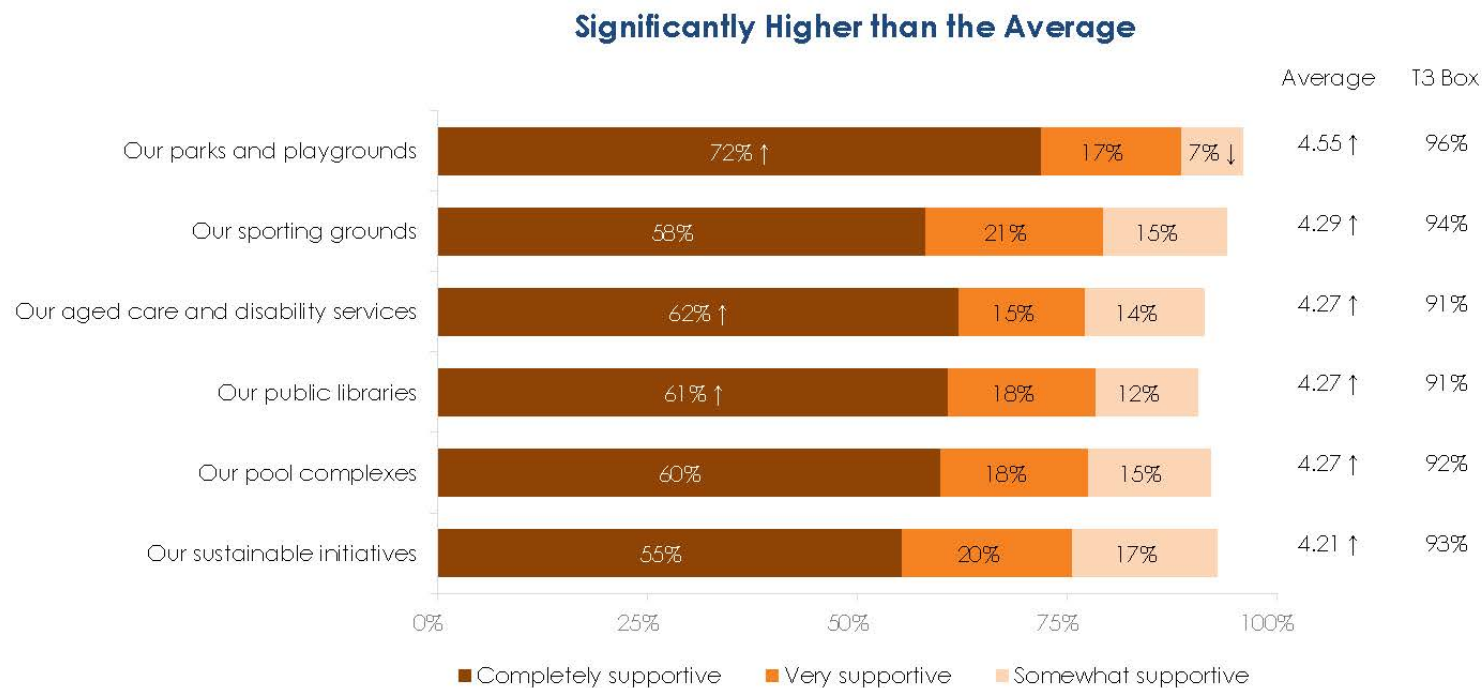
**75% of residents felt they there could be some benefits in event of a merger**

11



## Retaining Facilities/Services/Offerings in Merger

Q9a. Which of the following community facilities, services, and offerings currently provided by Leichhardt Council would you support to be protected and retained in a merger with Ashfield and Marrickville?



Scale: 1 = not at all supportive, 5 = completely supportive

↑ ↓ = Significantly higher/lower than the average

Base: N = 301

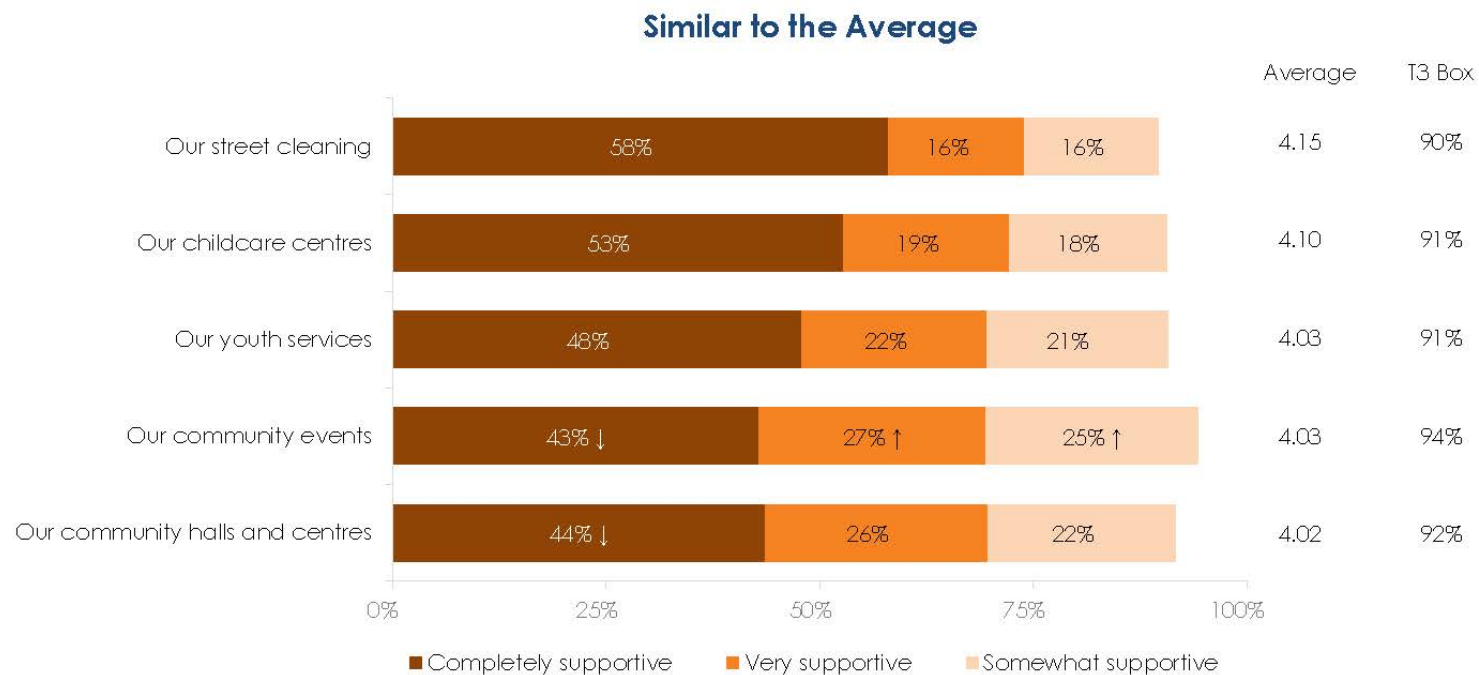
**Residents were most supportive of retaining these facilities/services/offerings in the event of a merger with other councils, with 'our parks and playgrounds' earning the highest rating of 'completely supportive' from almost three-quarters of residents – reaching a high of 96% Top 3 Box**

12



## Retaining Facilities/Services/Offerings in Merger

Q9a. Which of the following community facilities, services, and offerings currently provided by Leichhardt Council would you support to be protected and retained in a merger with Ashfield and Marrickville?



Base: N = 301

Scale: 1 = not at all supportive, 5 = completely supportive

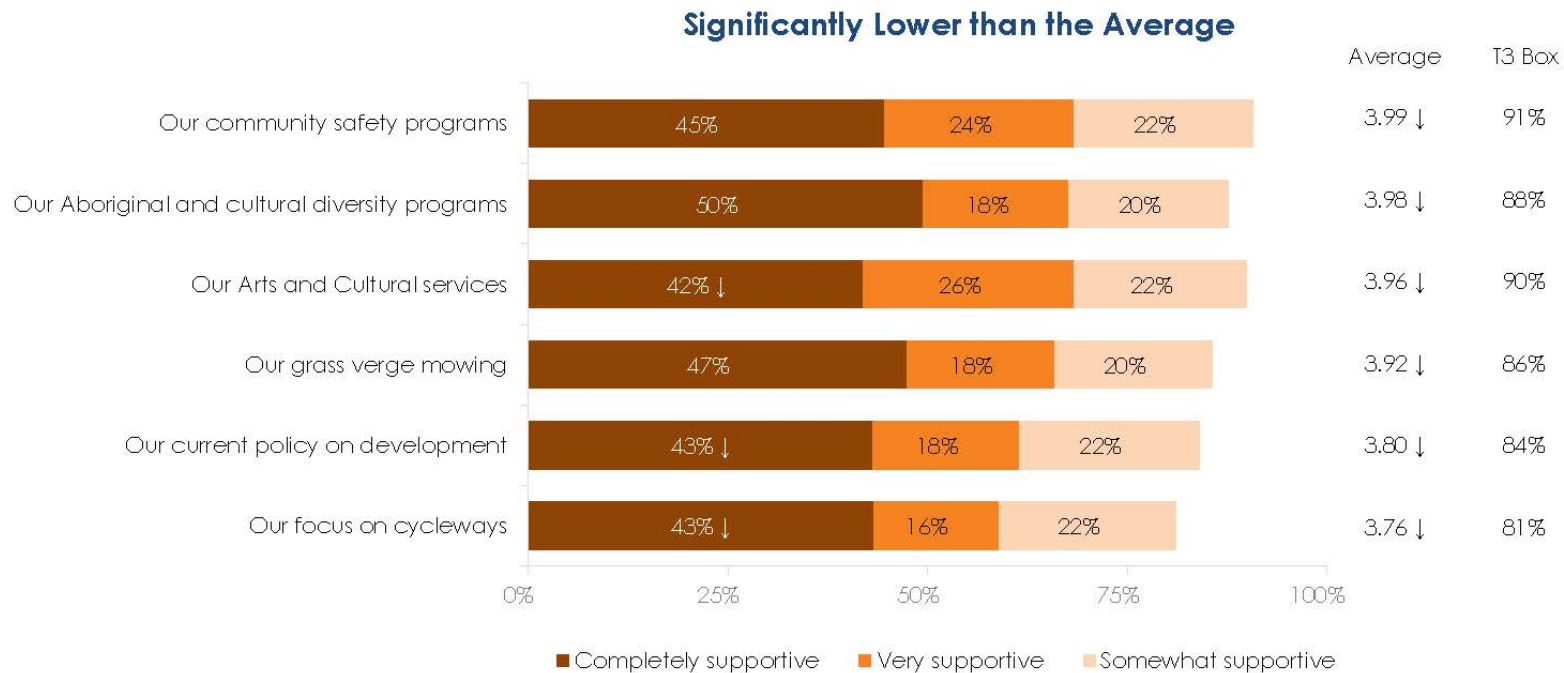
**These next 5 facilities/services/offerings were rated similarly to the average**

13



## Retaining Facilities/Services/Offerings in Merger

Q9a. Which of the following community facilities, services, and offerings currently provided by Leichhardt Council would you support to be protected and retained in a merger with Ashfield and Marrickville?



Base: N = 301

Scale: 1 = not at all supportive, 5 = completely supportive

↑↓ = Significantly higher/lower than the average

**These 6 facilities/services/offerings had lower than average levels of support however even the lowest rated 'focus on cycleways' had a rating of Top 3 support score of 81%**

14



## Retaining Facilities/Services/Offerings in Merger

Q9b. Do you have any other priorities that you would like to see become or remain a part of any new council?

	Count
None/don't know	176
Parking (Enforcement, free, more)	19
Preventing overdevelopment	14
Recycling/waste management	11
Protecting Callan Park	8
Environment (Climate change, environmental concerns, tree management, air quality, etc.)	8
Public transport improvements	7
Improve/maintain roads	6
Childcare (affordability, more Council provided services)	5
Support local businesses	5
Conservation of heritage	5
Off leash dog parks	4
Maintaining/improving parks & playgrounds	4
Affordable housing	3
Community consultation	3
Revitalising the town centre	3
Area to remain similar despite the merge	2
Better town planning	2
Community gardens	2
Council delivering core services/less involvement in unnecessary matters	2
Lowering rates (or maintaining as is)	2
Maintaining sporting grounds	2
Multicultural events/programs	2
Provision of aged care services	2
Public amenities	2
Public seating	2

Base: N = 301

Please see the Appendix for the detailed list



**The majority of residents did not have any further priorities, however, some were concerned about parking and overdevelopment**

15



# Conclusion





## Conclusion

### ***Awareness of the State Government Review***

- The majority of residents (89%) were aware of the State Government's plan to reduce the number of councils in NSW

### ***Community Preference***

- 63% of residents feel that Leichardt should be able to stand alone, and only 26% of residents supported the State Governments proposal.
- Top 2 box monadic support for standing alone was significantly higher than support of merging (62% c.f. 33%)

### ***Perceived Risks of a Merge with Marrickville and Ashfield***

- 85% indicated some potential risks associated with a merger
- A reduction in the quality of local services/facilities and a lack of local responsiveness were seen as primary risks





## Conclusion

### ***Perceived Benefits of a Merge with Marrickville and Ashfield***

- 75% indicated some potential benefits associated with a merger
- Better local servicing and cost savings/economies of scale seen as potential benefits

### ***Retaining facilities/services/offerings in the event of a merger***

- Residents were strongly supportive of all the listed services. They were most supportive of retaining the following facilities/services/offerings:
  1. Our parks and playgrounds
  2. Our sporting grounds
  3. Our aged care and disability services
  4. Our public libraries
  5. Our pool complexes
  6. Our sustainable initiatives





# Appendix





## The Impact of Number Harvesting

To increase the response rate from the younger age groups in the community, particularly those aged 18-34, number harvesting was undertaken at key locations in the LGA.

Members of the community were approached by staff from Micromex and asked to contribute their mobile phone number in order to be contacted to conduct the research.

The following table illustrates the response rate from the 2 methods used to source numbers for telephone interviewing.

	Age 18 – 34	Age 35 – 49
Number harvesting sheet	47	53
White Pages phone list	10	46



Increasing the response from the younger age groups

20



## Respondent Breakdown by Subcell

	Overall	Male	Female	18 – 34	35 – 49	50 – 64	65 – 74	75+	Ratepayer	Non ratepayer
Unweighted Base	301	127	174	57	99	82	45	18	224	77
Weighted Base	301	140	161	93	106	64	22	16	195	106

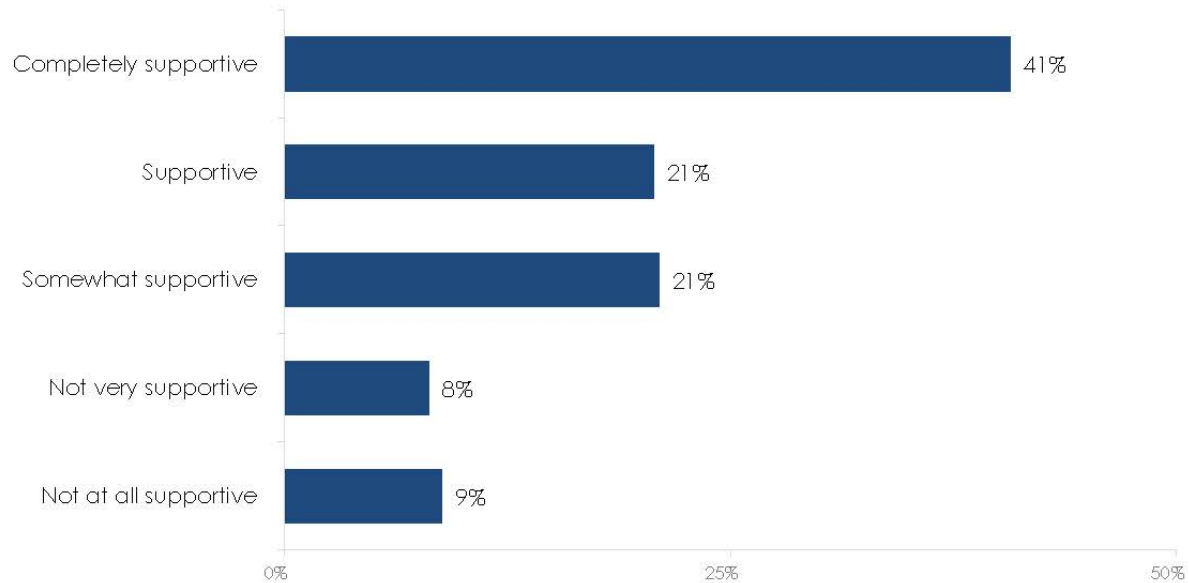
By using number harvesting (detailed on the previous slide), we were able to maximise the response rate of the younger age groups, i.e. 18-34 and 35-49.





## Support for Leichhardt to Stand Alone

Q4. How supportive are you of Leichhardt Council merging with Ashfield and Marrickville?



	Overall	Male	Female	18 – 34	35 – 49	50 – 64	65 – 74	75+	Ratepayer	Non ratepayer
Stand alone	3.76	3.57	3.94	4.04	3.58	3.59	3.63	4.25	3.66	3.95

Base: N = 301

Scale: 1 = not at all supportive, 5 = completely supportive



**There was a considerable amount of support for Leichhardt Council to stand alone, with 41% giving the highest rating of 'completely supportive'.**

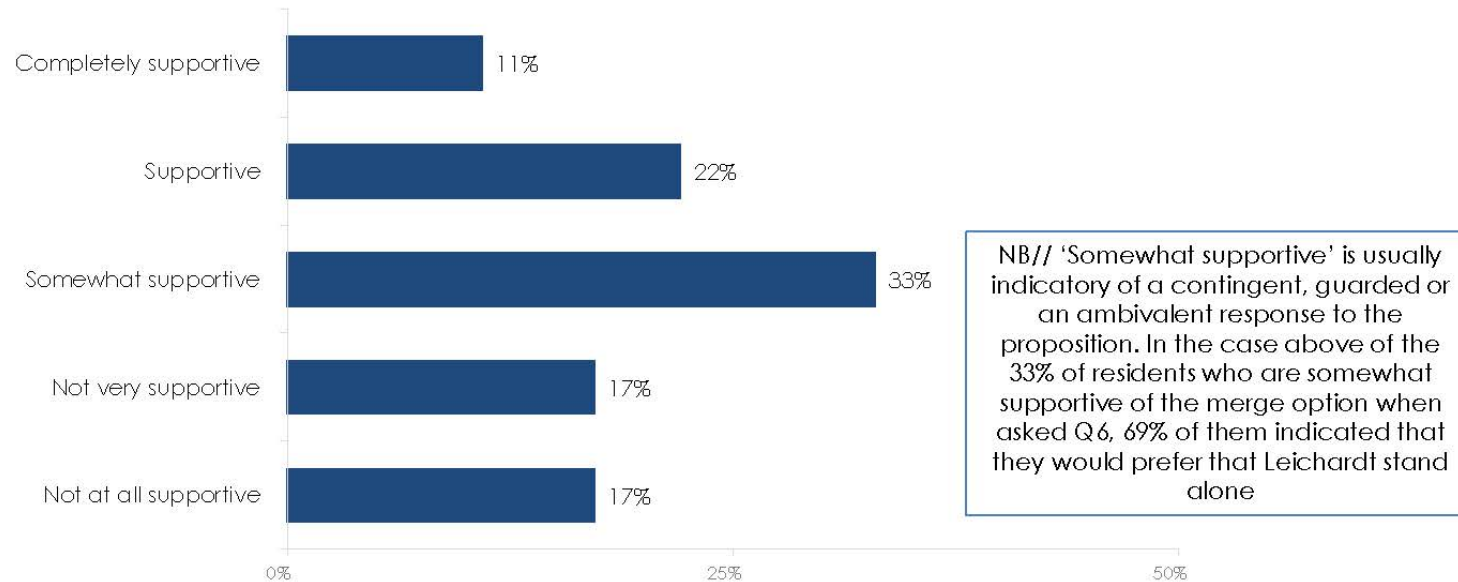
**This was steady across all demographics, with the youngest & oldest age groups rating slightly higher than those aged 35-74**

22



## Support for Merging with Ashfield and Marrickville

Q4. How supportive are you of Leichhardt Council merging with Ashfield and Marrickville?



	Overall	Male	Female	18 – 34	35 – 49	50 – 64	65 – 74	75+	Ratepayer	Non ratepayer
Amalgamate with Marrickville & Ashfield	2.92	3.06	2.80	2.82	3.15	2.92	2.97	1.94 ↓	2.92	2.93

Scale: 1 = not at all supportive, 5 = completely supportive

Base: N = 301

↑ ↓ = A significantly higher/lower level by group

**There were relatively low levels of support for a merger with Ashfield and Marrickville Councils, with 34% stating they are not supportive of this move.**

**Those aged 75+ were significantly less supportive of this option**

23



## Major Benefits – Merging with Marrickville & Ashfield

Q7. If Leichhardt merges with Ashfield and Marrickville, what do you hope would be the main benefits?

Better local services	20%	Similar values throughout the communities	1%
Cost savings/economies of scale	16%	Affordable housing	<1%
More efficiencies/productivity gains	12%	Better diversity within Council	<1%
Lower rates	11%	Better place to live	<1%
Better opportunities to influence State Government	6%	Control over Parramatta Road corridor	<1%
Better/more consistent management/planning	5%	Creation of jobs	<1%
Better local infrastructure	4%	Financial stability	<1%
More resources/sharing of assets/reduction in duplication	4%	Focus on schools	<1%
Additional funds for the area	3%	General improvements across the community	<1%
Public transport improvements	3%	Happier community	<1%
Larger population to contribute to rates	3%	Housing options improved	<1%
Quicker/streamlined services	2%	Informed of what is going on in surrounding neighbourhoods, not just own	<1%
Broader outlook/better diversity of opinions within Council	2%	Larger councils will allow for removal of State Government	<1%
Better financial stability/management	1%	More autonomous council	<1%
Bigger/better community events	1%	More interaction with Council	<1%
Cheaper parking	1%	More population to contribute to the rates	<1%
Council will be more sustainable/stable	1%	Other councils have a better reputation/management	<1%
Heritage matters are a concern in all areas	1%	Reduction of corruption	<1%
Improved facilities	1%	Reduction of noise pollution	<1%
Improved transport	1%	Relaxed planning controls	<1%
Less bureaucracy	1%	Zoning changes for schools	<1%
Less councillors/council involvement	1%	Other	2%
Multicultural benefits/changes to the community	1%		

Base: N = 223





## Major Risks – Merging with Marrickville & Ashfield

Q8. If Leichhardt merges with Ashfield and Marrickville, what do you think would be your main concerns?

Decline in services/facilities	25%	Efficiencies will decline	1%
Less responsive to local needs	21%	Finding the right staff to service each area	1%
Communities are different/have different values	13%	Less consultation	1%
Area will be too large	13%	Not as beneficial as the other merger option	1%
Increase in rates	9%	Paying for parking	1%
Less representative	9%	Unhappy with other councils/poor reputation	1%
Loss of local identity	9%	Unsure how the merger would work	1%
Overdevelopment	9%	West Connect development	1%
Loss of jobs	7%	Currently happy with everything, concerned about changes in general	1%
Population will be too large	7%	Diminished focus on small businesses	<1%
It will take longer to have applications approved/issues resolved	5%	Environmental policies will decline	<1%
Funds may not be equally distributed across area	3%	Government will have too much control of the area	<1%
Taking on other councils' debts	3%	Impact of a cruise terminal	<1%
Councillors/council will be less accessible/have personal contact	2%	Lack of arts funding	<1%
Distance of council chambers/service centres	2%	Less structure with a large council area	<1%
Heritage buildings will not be protected	2%	Loss of commitment to Green values	<1%
It will take longer to have applications approved/issues resolved	2%	Loss of green space	<1%
Loss of resources	2%	Merging the councils will be too difficult	<1%
Over politicising/too much bureaucracy	2%	No accountability/transparency	<1%
Reduced quality of customer service	2%	Not cost effective	<1%
Callan Park will be sold off/developed	1%	Too many changes for the area	<1%
Changes to public transport	1%	Too many councillors for one area	<1%
Concerned about corruption in a larger council	1%	Which suburb will have the council	<1%
Cost of amalgamating	1%		

Base: N = 256





## Retaining Facilities/Services/Offerings in Merger

Q9b. Do you have any other priorities that you would like to see become or remain a part of any new council?

	Count
None/don't know	176
Parking (Enforcement, free, more)	19
Preventing overdevelopment	14
Recycling/waste management	11
Protecting Callan Park	8
Environment (Climate change, environmental concerns, tree management, air quality, etc.)	8
Public transport improvements	7
Improve/maintain roads	6
Childcare (affordability, more Council provided services)	5
Support local businesses	5
Conservation of heritage	5
Off leash dog parks	4
Maintaining/improving parks & playgrounds	4
Affordable housing	3
Community consultation	3
Revitalising the town centre	3
Area to remain similar despite the merge	2
Better town planning	2
Community gardens	2
Council delivering core services/less involvement in unnecessary matters	2
Lowering rates (or maintaining as is)	2
Maintaining sporting grounds	2
Multicultural events/programs	2
Provision of aged care services	2
Public amenities	2
Public seating	2

Base: N = 301





## Retaining Facilities/Services/Offerings in Merger

Q9b. Do you have any other priorities that you would like to see become or remain a part of any new council?

	Count		Count
Activities for seniors	1	Lambeth Park parking	1
Additional public rubbish bins	1	Local representation	1
Adopt a Verge program	1	Magic Yellow Bus for children	1
Community events	1	Maintain services/facilities	1
Consistency of planning regulations	1	Maintain small businesses in the area	1
Continue anti-dumping initiatives	1	Maintaining identity of council area	1
Council efficiencies	1	Mental health programs	1
Cruise ship terminal	1	More schools	1
Cycleways	1	Neighbourhood watch program	1
Development application transparency	1	Noise pollution	1
Encouraging composting of kitchen waste	1	Opposing West Connect	1
Financial support for pensioners	1	Pool maintained by Council	1
Focus/attention/recognition of resident needs	1	Protecting community values	1
Footpaths	1	Protecting wildlife	1
General improvements with Council	1	Put the Rozelle nuns photograph in the library	1
Get involved with Bays Precinct	1	Recognising land rights for Indigenous Australians	1
Happiness index	1	Regeneration of bushland	1
Improve responsiveness of Council	1	Representation of local area	1
Improve services/facilities	1	Retain current Councillors and staff	1
Improved streetscapes	1	Second hand Saturdays	1
Improving diversity within the community	1	Street cleaning	1
Information on services provided in the LGA	1	Studio space for artists	1
Justice of the Peace services	1		

Base: N = 301





# Appendix B





**Leichhardt Municipal Council  
Community Survey  
February 2016**

Good afternoon/evening I am conducting a survey on behalf of Leichhardt Municipal Council about proposed changes in local government.

**Q1. How long have you lived in the Leichhardt Local Government Area?**

- ☐ Less than 6 months
- ☐ 6 months – 2 years
- ☐ 3 – 5 years
- ☐ 6 – 10 years
- ☐ 11 – 20 years
- ☐ More than 20 years

**Q2. What suburb do you live in?**

- ☐ Annandale \*
- ☐ Balmain
- ☐ Balmain East
- ☐ Birchgrove
- ☐ Cockatoo Island
- ☐ Leichhardt
- ☐ Lilyfield
- ☐ Rozelle

\* Crosses with City of Sydney

The NSW Government has been seeking to transform local government in NSW.

As part of the review, councils were required to demonstrate how they would become financially sustainable, provide effective and efficient services, have the scale and capacity needed to meet the needs of communities, and partner with the NSW Government.

**Q3. Before this call, were you aware of the NSW Government's plan to merge councils in NSW?**

- ☐ Yes
- ☐ No
- ☐ Don't know/unsure

Leichhardt Council met all of the financial sustainability benchmarks required by the State Government. However, like most Sydney councils, Leichhardt failed the arbitrary 'scale and capacity' measure, which appears to mean population size – Leichhardt is simply not big enough.

The State Government then issued an ultimatum to councils to propose an amalgamation option. Leichhardt's first preference is still to stand alone. However, if they are forced to amalgamation, Leichhardt's second preference is to amalgamate with Marrickville and Ashfield Councils.

The resulting council would have a population of 185,990 and cover 36 square kilometres, from Sydney Airport to Balmain, and from Newtown to the edge of Burwood.

Now Leichhardt Council wants to know what its community thinks of the proposal to merge with Marrickville and Ashfield.

**Note: Rotate order of Q4 and Q5**

**Q4. How supportive are you of Leichhardt Council merging with Ashfield and Marrickville? Prompt**

- ☐ Completely supportive
- ☐ Supportive
- ☐ Somewhat supportive
- ☐ Not very supportive
- ☐ Not at all supportive

**Q5. How supportive are you of Leichhardt Council standing alone? Prompt**

- ☐ Completely supportive
- ☐ Supportive
- ☐ Somewhat supportive
- ☐ Not very supportive
- ☐ Not at all supportive

**Q6. Thinking about the options we have just discussed, which is your preferred option for Leichhardt Council? Prompt**

- ☐ Standing alone
- ☐ Amalgamating with Marrickville and Ashfield
- ☐ Amalgamating with another council or councils (please specify)

**Note: Rotate order of Q7 and Q8**

**Q7. If Leichhardt merges with Ashfield and Marrickville, what do you hope would be the main benefits? Do not prompt RECORD VERBATIM**

.....  
.....  
.....

**CODE FRAME FOR REPORTING**

- ☐ Better local services
- ☐ Better local infrastructure
- ☐ More efficiencies/productivity gains
- ☐ Cost savings
- ☐ Culturally and socially similar communities
- ☐ Better opportunities to influence State Government
- ☐ Lower rates
- ☐ More State Government funding
- ☐ Best option if Leichhardt is forced to merge
- ☐ I don't see any advantages
- ☐ Other codes designed by analyst



**Q8. If Leichhardt merges with Ashfield and Marrickville, what do you think would be your main concerns? Do not prompt RECORD VERBATIM**

.....  
.....  
.....

#### CODE FRAME FOR REPORTING

- ☐ Less responsive to local needs
- ☐ Not as beneficial as the other merger option
- ☐ Communities are different/have different values
- ☐ Taking on other councils' debts
- ☐ No evidence of benefits from amalgamations
- ☐ Higher rates
- ☐ Reduction in local services
- ☐ Population will be too large
- ☐ Less representative
- ☐ Area will be too large
- ☐ Overdevelopment
- ☐ I don't see any disadvantages
- ☐ Other codes designed by analyst

**Q9a. On a scale of 1-5 where 1 means not at all supportive and 5 means completely supportive, which of the following community facilities, services, and offerings currently provided by Leichhardt Council would you support to be protected and retained in a merger with Ashfield and Marrickville? Prompt (Randomise)**

	Not at all supportive		Completely supportive		
	1	2	3	4	5
Our pool complexes (LPAC and Dawn Fraser Pool)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our public libraries (Balmain and Leichhardt)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our community halls and centres (e.g. Leichhardt and Balmain Town Halls, Jimmy Little Centre, Hannaford Centre)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our sporting grounds (e.g. Birchgrove Oval, King George Oval)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our parks and playgrounds (like Pioneer Memorial Park, Birchgrove Park, playground upgrades)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our childcare centres (many council run centres with more planned, e.g. Mary Street)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our community events (e.g. Jazz or Opera in the Park, Footprints EcoFest, Pics in the Park)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our Arts and Cultural services (things like LOST, the Leichhardt Fringe Fest and public art works)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our youth services (homework & after school support, holiday activity program)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our current policy on development (Council lobbying to retain industrial land and to make sure areas like the Bays Precinct are not overdeveloped)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our community safety programs (mobile speed monitors, free child restraint checks)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our aged care and disability services (Home Maintenance and Modification Service; Healthy Ageing Plan)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Not at all  
supportive  
1 2

Completely  
supportive  
3 4 5

Our Aboriginal and cultural diversity programs (Reconciliation Action Plan, EEO principles)  
Our focus on cycleways (free cycling courses, delivering more cycleways)  
Our sustainable initiatives (in 2012, Council became the 2nd Carbon Neutral Council in NSW)  
Our street cleaning  
Our grass verge mowing

☐ ☐ ☐ ☐ ☐

☐ ☐ ☐ ☐ ☐

☐ ☐ ☐ ☐ ☐

☐ ☐ ☐ ☐ ☐

☐ ☐ ☐ ☐ ☐

**Q9b. Do you have any other priorities that you would like to see become or remain a part of any new council? Do not prompt RECORD VERBATIM**

.....  
.....

#### Demographic information

The following information is used for demographic purposes only.

**Q10. Please stop me when I read out your age group:**

- ☐ 18 – 34
- ☐ 35 – 49
- ☐ 50 – 64
- ☐ 65 – 74
- ☐ 75+

**Q11. Do you own or rent the property you are living in?**

- ☐ I/We own/are currently buying this property
- ☐ I/We currently rent this property

**Q12. Gender (determine by voice):**

- ☐ Male
- ☐ Female

After we analyse the results from this research we may conduct resident focus groups to further investigate opinions.

**R1. Would you be interested in participating in these focus groups?**

- ☐ Yes
- ☐ No (If no, go to end)

**R2. (If yes), what are your contact details?**

Name: .....  
Telephone: .....  
Email: .....

We will be randomly selecting participants to ensure a good cross-section of the community and will be in touch with you if we do conduct the next stage of research.



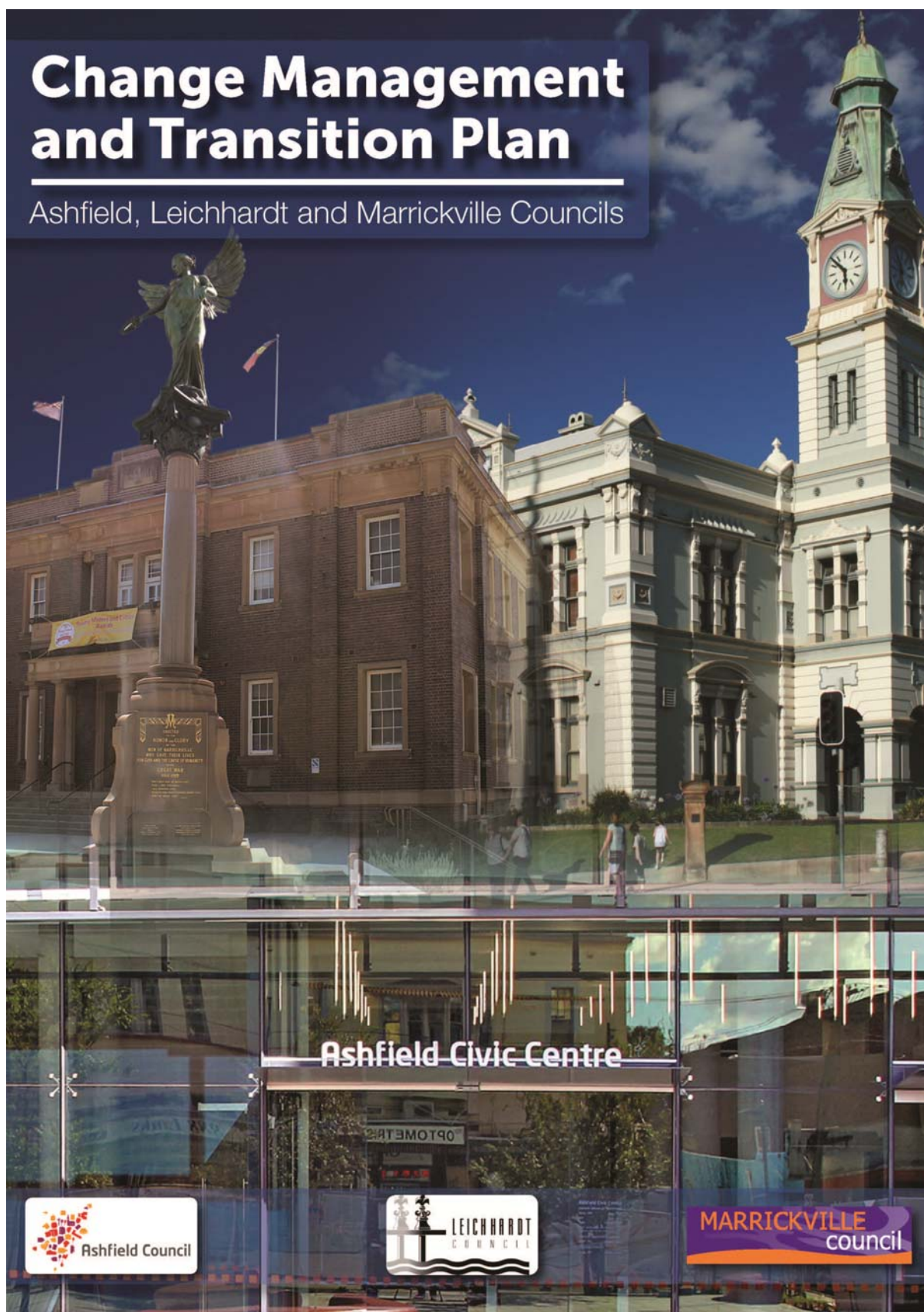


Telephone: (02) 4352 2388  
Fax: (02) 4352 2117  
Web: [www.micromex.com.au](http://www.micromex.com.au)  
Email: [stu@micromex.com.au](mailto:stu@micromex.com.au)



# Change Management and Transition Plan

Ashfield, Leichhardt and Marrickville Councils





## CONTENTS

Introduction .....	2
Guiding principles .....	3
Snapshot of the new LGA .....	4
Purpose for change .....	4
Assumptions .....	5
Scope and Phases.....	5
Phase 1 – Preparation for Change .....	6
Phase 2 – Transition .....	8
Phase 3 – Implementation.....	10
Approach to change.....	12
Managing change .....	14
Workforce management issues.....	15
Collaboration framework .....	17
Resourcing .....	18
Risks.....	18
Communications .....	18
Organisational identity .....	19
Project action teams in transition process.....	20



## INTRODUCTION

The purpose of this Change Management and Transition plan is to present the due diligence framework prepared by the Executive Teams of Ashfield, Leichhardt and Marrickville councils (ALM ET) to guide the creation of a new council in the Inner West of Sydney.

It is the position of each ALM Council that the Merger Proposal should not proceed, on the basis of the robust and financially sustainable stand-alone position of each of the ALM councils. However in view of the State Government's public commitment and seeming determination to reduce the number of metropolitan Sydney councils, it is prudent for ALM councils to undertake due diligence to ensure continued service to residents and continued viable operations in the event that mergers do occur.

Accordingly the ALM ET have agreed to collaborate, share information and to undertake contingency planning in the event that a new Council is formed.

The ALM ET has allocated a member of their Executive Teams to the Transition Implementation Group to prepare this Transition Plan.

**By Proclamation date, the team will have:**

- Developed and commenced implementing the change management plan
- Completed due diligence activities
- Planned and prepared for Day 1
- Developed a transition plan and commenced implementation

The due diligence and business improvement analysis undertaken by the three Councils in the course of this project will return a benefit to their communities irrespective of the decision by the State Government concerning forced amalgamations and enables the communities of the three Councils to benefit from how we optimise our opportunities and manage risks.



## GUIDING PRINCIPLES

The following principles are agreed to guide the creation of the new Council and will be a useful reference point to guide the three Councils as they work together.

Principle	Description
<b>Service</b>	Community first in decision making Maintain seamless service delivery
<b>Opportunity</b>	Develop 'best of the best' Embrace the 'new' and opportunities to innovate
<b>Cohesion</b>	Build on strengths A true collaboration Build confidence in the new council
<b>Engagement</b>	Inform and involve key stakeholders at all stages
<b>Integrity</b>	Ethical, open and accountable governance Keeping to the truth Evidence based Decisions made in the long term interests of the new Council
<b>Respect</b>	Leader led Value the knowledge and contributions of others



## SNAPSHOT OF THE NEW LGA

The shared location of the ALM on the traditional lands of the Gadigal and Wangal peoples of the Eora Nation and the shared history of the Greenway and Hawthorne Canal, and the ridgetop of Parramatta Road link today's community with pre-settlement trading routes and thoroughfares.

The merged council has a population base of 185,000. The council is between four and 10 kilometres from the global central business district for Sydney, containing a mix of residential, business and town centres such as Ashfield, Balmain, Summer Hill, Marrickville, Norton Street and Newtown.

Today's community is diverse, with strong communities of interest intersecting, and building capacity across the region. The council has a strong role in supporting and facilitating the knowledge economy and creative industries.



## PURPOSE FOR CHANGE

Our guiding purpose through the change process is:

*"To be the best council in Sydney."*



## ASSUMPTIONS

There are a number of assumptions that have been made in the development of this Change Management and Transition Plan. These assumptions include:

- Day 1 is the Proclamation day/date
- The Proclamation will name the new local government area
- Election of the new council will be in March 2017
- The service delivery of the three legacy councils will be integrated, but this may take several years
- The timing of the adoption of new Community Strategic Plan will be moved forward to December 2017, given the timing of the election in March 2017
- Not all services can be reviewed and improved at the same time. A priority list will determine the order of service integrations/reviews

## SCOPE AND PHASES

The Change Management and Transition Plan will facilitate the establishment of a new organisation that has at its heart the greater good of the new community, including enhanced and innovative services for the community, that cares for its people (staff) going through the transition, and of course meets legislative requirements.

There are three distinct phases to transition to the new Council:

**Phase 1: *Preparation for Change***

From now to Proclamation

**Phase 2: *Transition***

Proclamation (Day 1) to the election of the new council in March 2017

**Phase 3: *Implementation***

Election and new Council

Each phase has different challenges, requires different outcomes and therefore the purposes and goals of each phase are different.



## PHASE 1 – PREPARATION FOR CHANGE

The timing of Phase 1 is from now until Proclamation.

The purpose and goals for this phase are as described – preparation for change. Others (Burwood / Canada Bay) have called this the 'Discovery Phase', as each organisation is 'discovering' information about the other.

This phase builds on the readiness of each legacy council and its staff to create our new Council.

Organisational governance structure in Phase 1 is the three mayors and general managers and councils.





**Phase 1 goals:****a) Create a comparable evidence base for the three legacy councils**

Each legacy council must ensure that its 'housekeeping' has been done in preparation for the Project Action Teams (PATs). This phase will involve documenting the service / activity areas of each council. The work will involve service 'mapping' and documenting existing operating areas in preparation of future work. It will involve having up-to-date lists of current policies in a Policy Register and have a current list of Delegations.

The work will largely be done internally in each existing council.

The outcome will be a comparable set of documents across the three organisations.

**b) Create a climate for change and change readiness**

This is again internal work that must be done by each of the legacy councils and training for staff on change management and resilience for the upcoming transition.

In this phase it is important for each of the councils to create a joint compelling story for the change that focuses on the opportunities ahead and which will help in unfreezing and building a sense of excitement towards the new council. [compelling story to be developed].

The *Pulse Survey* (transition readiness survey) being undertaken by each council will provide a guide as to where each organisation and its people are up to and highlight the issues for each organisation prior to the transition project.

The outcome will be a core group of staff who are excited for and ready to move forward with change as evidenced by the change readiness survey outcomes. More work may need to be done according to the survey outcomes.

The major challenge during this phase is maintaining the sense of business as usual, while at the same time creating momentum for the change, when the change is not yet certain and there are no clear timeframes.

**c) Planning for Day 1**

For the purposes of planning it is assumed that there is very little lead in time to Day 1 of the new council and that it may in fact occur as a 'light switch' moment. In practice, on Day 1 there will be very little operational change except in terms of identity, where there will need to be some veneer branding (e.g. website landing page) and internal and external communications.

An important due diligence and transition planning activity will be to establish Project Action Teams to work through in more detail the critical business dependencies for Day 1.

From an external community perspective there must be no interruption to services on Day 1 as the organisations transition into one council, and all transactions previously able to be undertaken with the legacy councils, must continue in a seamless manner.

All service points accessed by residents will be critical on Day 1 and preparation and training for all front line contact staff will be essential.

The outcome will be operational readiness and business continuity on Day 1.



## PHASE 2 – TRANSITION

The timing of Phase 2 is from Proclamation (Day 1) to the election of the new council in March 2017.

This phase is largely about enabling the new organisation and ensuring business continuity, while continuing the integration of the services and work units.

Organisational governance structure in Phase 2 is unknown, but may be an administrator or some or all of the councillors from the three legacy councils and a single interim general manager.

The challenge for the transition phase is settling on a scope for the depth and breadth of the transition that is appropriate during this phase, pending the appointment of a permanent general manager and election of a new council, which will ultimately define the ongoing vision and strategic direction for the new council.





**Phase 2 goals:****a) Have a seamless Day 1**

The new council must be operationally functional on Day 1 (in a veneer capacity) and be seen to provide seamless services to the community. There must be no interruption of services and all transactions previously able to be undertaken must be able to be made with the new entity.

Any issues arising from Day 1 must be dealt with urgently to provide service continuity and a sense of confidence in the new council.

The outcome will be a fully functional outward facing new council with quick and successful resolution of any issues that may arise on Day 1.

**b) Engage and enable the new organisation**

There will largely be a focus on business continuity while integrating the service units of each organisation. The governance arrangements for the transition entity are yet to be determined.

All staff will need to be engaged to break down the silos of the three legacy organisations and deliberate strategies will be needed to connect staff to their new council.

It will be important during this phase to enable some visible 'quick wins' that inspire confidence and build energy and momentum for continued change.

The outcome will be resolving behind the scenes issues as quickly and effectively as possible to ensure continued operations and a solid foundation for the effectiveness of the new council into the future, and an interconnected program of activities and strategies to create and sustain change.

**c) Continue transition work**

Once the urgency of Day 1 has passed, it is important to continue to move away from the legacy councils and towards the new council.

This will involve continuing the change journey including more detailed transition activities, mindful of the scope issues outlined previously.

Detailed planning will need to be undertaken towards preparing for the new Community Strategic Plan as well as other priority activity areas. During this phase, obvious innovation and change will be possible, as the Project Action Teams continue to work together to integrate services.

The outcome will be the continuation or formation of new Project Action Teams to deliver the next tranche of transition activities.

**d) Effective communications**

Communication to the range of stakeholders, including the community, staff and other stakeholders will be critical through this period. The principal message is 'business as usual' for all services delivered to the community.

The outcome will be consistent implementation of the joint Communications Plan.



### PHASE 3 – IMPLEMENTATION

The timing of Phase 3 is ongoing from the council elections in March 2017.

In this phase the new council will undertake its integrated planning and reporting processes for the new council term and the organisation will be undergoing more transformational internal change to align its direction and resources with the strategic vision and objectives arising from the new CSP.

Organisational governance structure in Phase 3 is the newly elected mayor and council and their appointed general manager.





**Phase 3 goals:****1. Community affinity with the new council and local government area**

The communities currently have a high level of satisfaction with each of the legacy councils and we want to build a strong sense of belonging to, and identification with, the new local government area and Council.

The outcome will be high community satisfaction levels with the new council and a strong sense of belonging to the community.

**2. Organisational transformation**

This is an opportunity to reshape how we deliver local government, how the organisation functions and the services it delivers to the community. It is an opportunity to review and analyse the way we work, and to be creative and innovative to achieve business excellence.

It is also an opportunity to embed the change and to continuously improve the services to our community.

The outcome will be new ways of working, service delivery models and possibly even new services.

**3. Reframing local democracy**

One of the risks for our communities is a loss of representation at the local level in a larger LGA. This is an opportunity to reframe and redesign local democracy to be more participatory and embrace a wider community engagement. It is an opportunity to embed stronger democracy and democratic principles.

The outcome will be that people will feel there is strong engagement with the new council and that they have the opportunity to participate in decision making about the local area. People will have confidence that they can influence decision making.

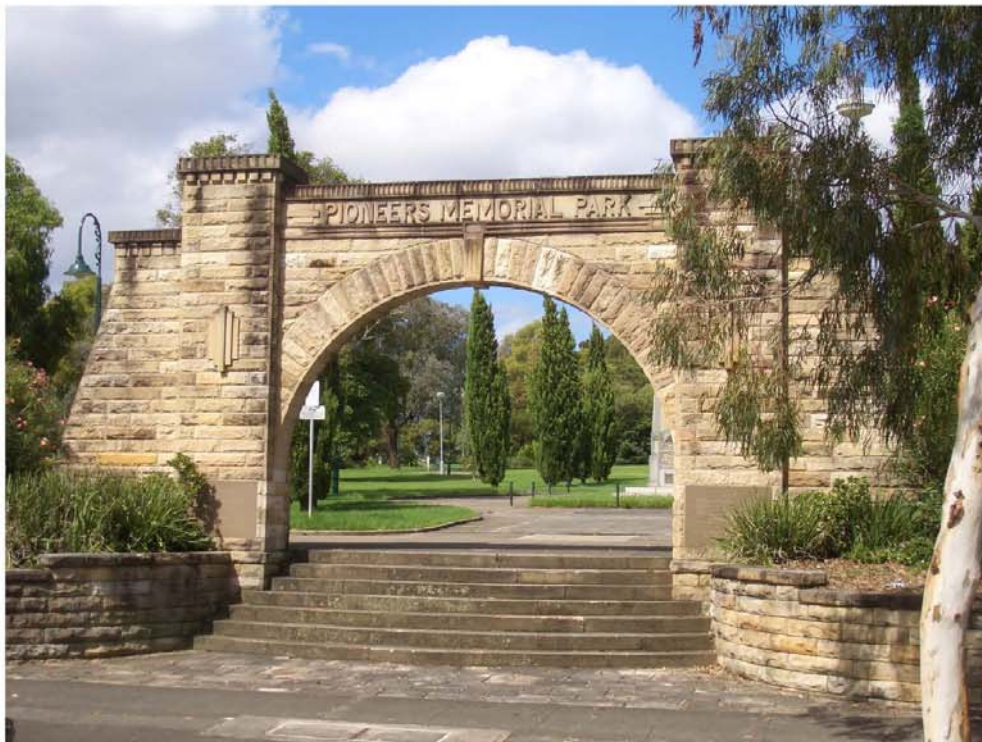


## APPROACH TO CHANGE

Creating a new Council is first and foremost a whole of organisation change project involving many different kinds of change – including changes in strategy, goals, structure, processes, systems, work practices, technology and culture.

The process of merging is a challenging time for the key stakeholders (staff, councillors) due to the uncertainty around the timing of the change, the content of the Proclamation and the general uncertainty that comes with any change of this scale.

Organisational leadership, including vision, drive and the skills necessary to guide people through the change, is recognised as critical. To this end, the three legacy councils continue to invest in staff training programs focusing on leadership skills, change management and building resilience.





### Kotter's eight critical steps for creating and sustaining change

The change management approach will underpin the success of the new Council and to this end the Transition Team will draw on the work of John Kotter (1995, 1996, 2002, 2008, 2010), a pre-eminent change management and leadership expert.

Creating a climate for change	<b>1. Establish a sense of urgency</b>
	<ul style="list-style-type: none"> <li>Helping people to see the need for change – includes compelling story and constant communication</li> <li>Taking advantage of opportunities for early involvement and symbolic markers of change</li> <li>Creating commitment and building motivation through opportunities for involvement</li> </ul>
	<b>2. Form a powerful guiding coalition</b>
Engaging and enabling the organisation	<ul style="list-style-type: none"> <li>Leader lead change (managed internally)</li> <li>Formation of Transition Implementation Group</li> <li>Formation of Project Action Teams</li> </ul>
	<b>3. Create a vision</b>
	<ul style="list-style-type: none"> <li>Vision for change that clearly paints the picture of opportunities and where we want to be as an organisation</li> <li>Establish the change goals – SMART goals that realise the benefits</li> <li>Empowers action in the right direction (forward looking)</li> </ul>
Engaging and enabling the organisation	<b>4. Communicate the vision and strategy</b>
	<ul style="list-style-type: none"> <li>Provide the context for change</li> <li>Develop high level message that captures the vision (communicate over and over again)</li> <li>Simple and honest communication</li> <li>Use every opportunity to link day to day business activities and decisions with the vision</li> <li>Communicate ten times more than you think you need to</li> </ul>
	<b>5. Empower broad based action</b>
Implementing and sustaining the change	<ul style="list-style-type: none"> <li>Encourage ownership through participation and contribution to the changes in work units</li> <li>Remove barriers and obstacles as a priority</li> <li>Anticipate and overcome resistance</li> <li>Change systems of structures that undermine the change vision</li> </ul>
	<b>6. Generate short term 'wins'</b>
	<ul style="list-style-type: none"> <li>Identify short term improvements – measurable, visible, timely and relevant</li> <li>Create the wins</li> <li>Visibly recognise and reward people who made the wins possible</li> <li>Build momentum, support and enthusiasm</li> <li>Communicate success of changes regularly and systematically</li> </ul>
Implementing and sustaining the change	<b>7. Consolidate improvements and produce still more change (never let up)</b>
	<ul style="list-style-type: none"> <li>Press harder and faster after the first success – ongoing program of change/culture building</li> <li>Add more and more projects</li> <li>Continue looking forward to a better future (transformation)</li> <li>Encourage innovation</li> <li>Solve the difficult problems</li> <li>Implement strategies to counter change fatigue</li> </ul>
	<b>8. Institutionalise new approaches (make the change stick)</b>
	<ul style="list-style-type: none"> <li>Reinforce new norms and values with incentives and rewards</li> <li>Reinforce the culture with every new employee</li> <li>Use champions of the change to tell their story</li> <li>Decisions are made consistent with the organisation's vision and values</li> <li>Model leadership behaviours that are congruent with espoused behaviours and values</li> </ul>



## MANAGING CHANGE

The process of managing change typically goes through the following three basic stages (Kurt Lewin). The combined leadership teams have undertaken joint training to assist in managing staff through these phases.

### Unfreezing

This is the process of 'unfreezing' people from acting within their current norms, habits, patterns and practices. The longer those norms have existed, the more they are 'frozen'. People will not move through the change process unless managers 'set fire' to the current situation and create enough heat to make people move. The current state has to be more unbearable than the pain of change.

#### Activities to unfreeze:

- Participation on PATs
- Opportunities to 'touch' the change
- Regular communication about what is happening

### Movement

Once people are 'unfrozen', they move into the unknown. During early stages of a change process there is often a strong sense of loss of control, certainty, security, stability and the known. This results in a desire to go back to the old. These are natural reactions but they can block the implementation of change. The task of the manager is to keep people moving forward and to lead them around the turning point towards the new council.

#### Activities to promote movement:

- Strategies to keep people moving forward (let go of the old)
- Training and support to build self-confidence/self-advocacy
- Coaching and support from Managers and Supervisors

### Refreezing

The change process is complete when the new and desired state is 'refrozen'. If decisions are not final and certain, if discussions move on and on, people may still have the desire to go back. Leading by example and following through with decisions is crucial to 'refreeze' the change.

#### Activities to refreeze:

- Implement and communicate signals that show refreezing



## WORKFORCE MANAGEMENT ISSUES

Organisational change involves people in the organisation changing the way they act and interact. Large scale transformational change will require shifts in behaviour at every level and in every part of the organisations.

A central challenge to the success of the Transition Project and the New Council is the ability to influence behaviour. In order to influence behaviour it is important to make sense of how people might react to the change, including how they might be motivated to support or resist the merger and/or change process.

A key factor in the change process is building capacity and commitment, which leads to increased motivation and less resistance.

Factors that may influence behaviour and motivation in the merger context include:

- Individual needs, preferences, values and attitudes
- Personal interests such as job security, employment conditions and pay
- Physical environment – e.g. work location, arrangement of furniture
- Organisational systems and processes – reinforcement and reward systems, performance feedback, task design
- Social environment – group pressure to conform, leaders modelling particular behaviours
- Clarity of goals and expectations
- An individual's beliefs about their own task capabilities (self-efficacy)
- Challenging and satisfying work
- Opportunities for learning
- Impacts on community, organisation, work team
- The need to relate, bond and form relationships with others
- The need to defend one's valued accomplishments when they perceive them to be endangered
- Level of autonomy
- Degree to which people feel a sense of ownership through participating in the process of designing and developing the change
- Sense of loss – strong connection to former councils
- Shadow side culture (e.g. gossip, cliques, informal power bases, war stories)
- Alignment of behaviours to espoused values
- Relationship motivations, such as people's perceptions of each other (credible), attitudes (respect and trust), feelings (whether people like and feel safe with each other) and beliefs about their obligations and commitments to each other
- People's beliefs about their psychological contract with the organisation (stronger if they feel the organisation has supported or treated them well in the past)
- Perceptions of equity (impacted by different pay structures and conditions)
- Perceptions of fair processes (e.g. engagement and consultation) and fair outcomes (benefits, costs and burdens are aligned with relevant considerations such as merit, abilities, needs etc.)



The factors that influence motivation are different for each individual. Therefore, the important thing for the Merger Transition Project is that there are multiple and diverse initiatives aimed at building motivation.

Challenges for the Transition Implementation Group in building motivation include:

- Designing the change process through multiple frames (people, culture, political, systems etc.)
- Surpassing own biases e.g. assuming that "people are motivated by the same kind of things as I am"
- Being mindful of how far basic needs are being satisfied or threatened by the change process, including fostering a sense of psychological safety insofar as possible
- Designing and implementing communication and influencing strategies that minimise resistance
- Working with Managers to assess and build people's self-efficacy to support the change process
- Finding ways to strengthen motivation by translating broad change visions and strategic objectives into specific goals
- Ensuring change initiatives are congruent with the organisational culture
- Ensuring that organisational behaviours are aligned with espoused values

The four levers of influence model (Keller and Price 2011) focuses on four psychological factors (shown in *italics*) that influence a person's willingness to change.

<b>Role modelling</b>  <i>Seeing my leaders, colleagues and staff behaving differently</i>	<b>A compelling story</b>  <i>Understanding what is being asked of me and seeing that it makes sense</i>
<b>Skills required for change</b>  <i>Believing that I have the skills and opportunities to behave in a different way</i>	<b>Reinforcement mechanisms</b>  <i>Seeing that our structures, processes and systems support the changes I am being asked to make</i>

Specific activities to engage people and enable the new organisation might include:

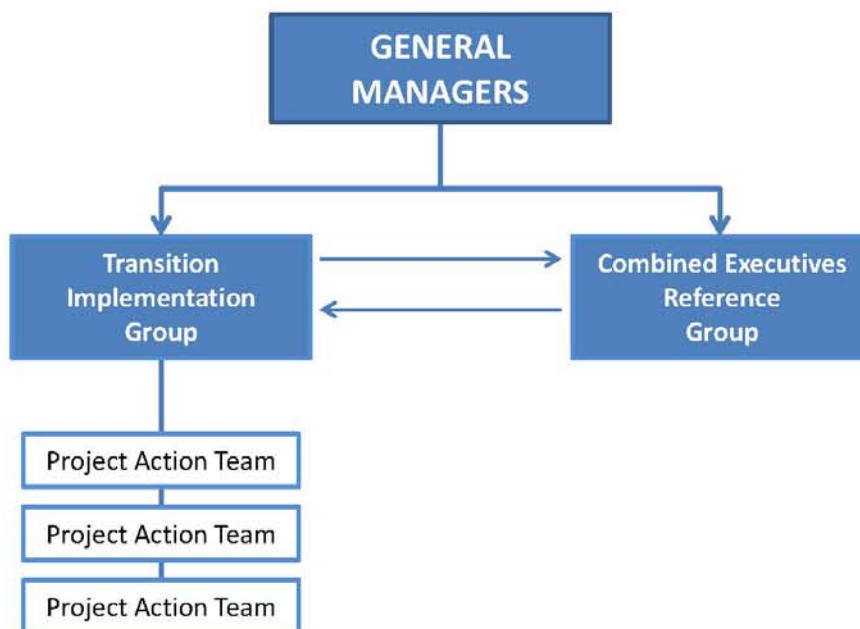
- Retention strategies for critical positions
- Up-scaled learning and development programs, including joint training
- Informal opportunities for involvement (bus tours, functions)
- Interim uniform for Day 1 – e.g. T-shirt, hats, PPE
- Open invitations to meetings to build collaboration
- Formal induction program for all staff to the new council prior to Day 1 or as soon as possible thereafter

A dedicated Culture Project Action Team is suggested to further build on these aspects.



## COLLABORATION FRAMEWORK

The governance structure for the Merger Transition Project is as follows:



The Collaboration Framework will need to be reviewed at the time of Proclamation to ensure its ongoing applicability.



## RESOURCING

The general managers will be reviewing and monitoring resource needs on an ongoing basis through the various phases.

## RISKS

A Project Risk Assessment and Treatment Plan will be undertaken to assess the foreseeable project risks. The Risk Assessment process will need to be conducted on a regular basis throughout the project to ensure that it remains relevant.

## COMMUNICATIONS

Communication, both internally and externally, is essential for the creation of the new local government area.

Internally, it is important that staff have an understanding of where the process is up to, as it has been identified that a lack of information causes stress in the workplace. Communication is essential to building capacity and commitment and motivation for change.

Externally, the community and other stakeholders must be kept informed so that business continuity flows, they are aware that this is a well-planned and managed transition and a sense of confidence is built in the new council.

A common high level communications plan has already been developed for the three councils. It is important that this is consistently implemented and that key messages are determined regularly and equally distributed. This Communications Plan is attached in (**Appendix 1**).





## ORGANISATIONAL IDENTITY

The organisational identity will change rapidly, as the Proclamation will name and proclaim the new local government area. It has been assumed that the State Government will 'flick the switch' on Day 1, which will then launch the identity of the new organisation.

Unless there is prior notification of the new name, the branding, identity and 'look and feel' of the new organisation through logos, style guides etc. can begin to be developed only after this time, and may be held up until the election of the new council, to give the new council some input into this important part of forming the new organisation.

Consideration should be given to when new organisational values are developed. There is much merit in this happening as soon as possible after the Proclamation to create an opportunity for staff engagement and involvement and to build a sense of identity for the new organisation that staff can commit to. This will assist staff to unfreeze and relinquish ties with the legacy councils.

It is recognised that the name allocated to the new council on Proclamation will considerably influence public perception of the character of the new council and the sense of connection to the new LGA. It is also recognised that this is beyond the influence of the Working Group.

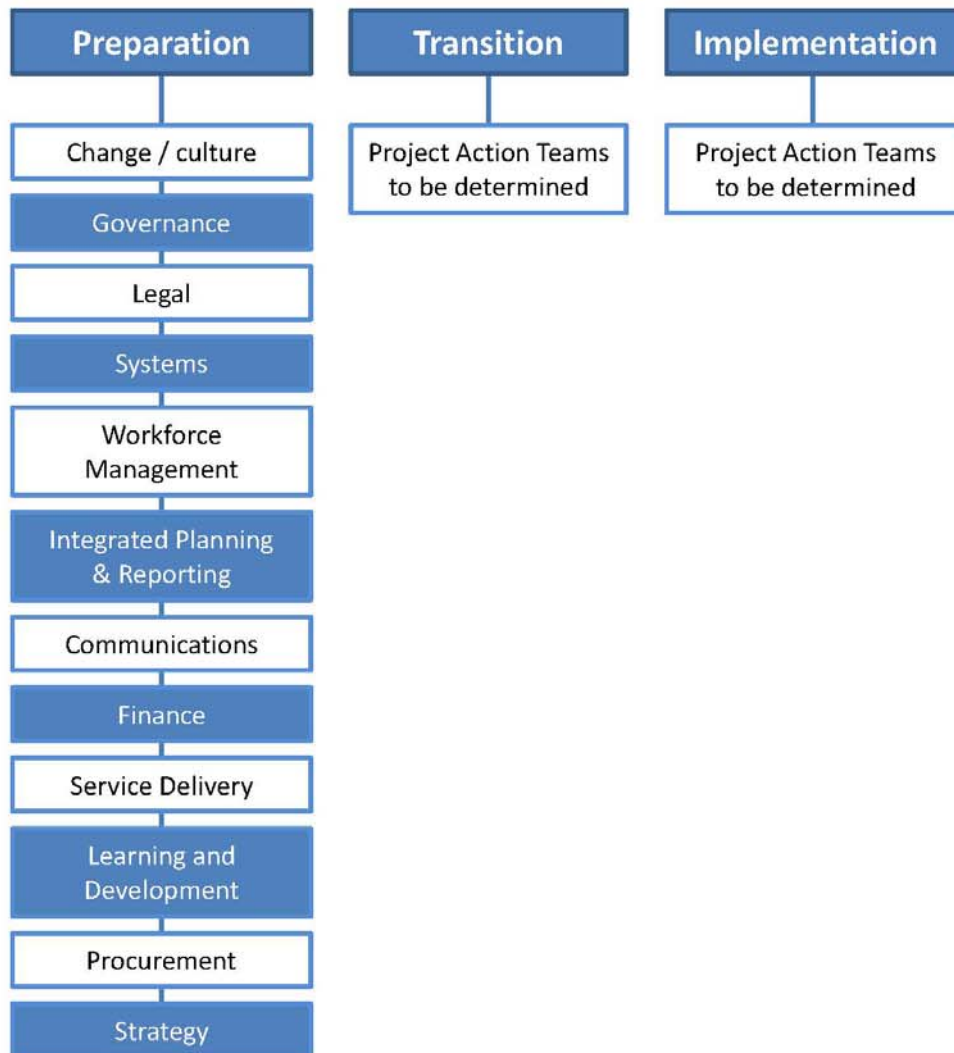




## PROJECT ACTION TEAMS IN TRANSITION PROCESS

Project Action Teams are required to plan and facilitate the change. In Phase 1 – Preparation, the role of the teams is determined by Terms of Reference and each will develop their own project plan for signoff.

The initial Project Action Teams for the Preparation phase are listed below:





**2016 ALM Council Mergers  
Draft Communications Plan**

**FEBRUARY 2016**

**SUMMARY**

This Draft Communications Plan has been divided into four stages, based on available information on the State Government's time table for amalgamations. A snapshot of key messages for the community is provided below.

Stage	Outline	Key Messages (to Community)
<b>1 – Public Inquiry Process</b> (7 Jan – 28 Feb 2016)	<ul style="list-style-type: none"> <li>Public Inquiry is a State Government process</li> <li>Focus is on preparing Council's submission and encouraging community to engage in consultation process</li> </ul>	<ul style="list-style-type: none"> <li>Last chance to tell the State Government what you think about the future of your Council/local government</li> <li>Inform about Inquiry process, steps/timing - encourage comment/submissions</li> <li>We do not support forced amalgamation – Each Council's preferred position is to 'stand alone'</li> </ul>
<b>2 – Preparation</b> (March to mid 2016/June 2016)	<ul style="list-style-type: none"> <li>Period waiting for a decision from the Minister</li> <li>Prudent to continue due diligence and preparation for potential merger</li> <li>Opportunity for familiarisation with other council's communities, priorities and organisations</li> </ul>	<ul style="list-style-type: none"> <li>We're waiting for the Minister to announce his final decision on merger.</li> <li>We're working hard on preparing for any change and we have it in hand</li> <li>Best interests of residents drive process</li> <li>We are focussed on business as usual, no service disruptions, continuation of priority projects</li> <li>We will be keeping you informed of developments</li> </ul>
<b>3 – Transitional Organisation</b> (Mid 2016 to Election of New Council – September 2016, most likely March 2017)	<ul style="list-style-type: none"> <li>Minister will Proclaim a new entity, which will come into force almost immediately</li> <li>Strong communications strategy in place for community, commercial partners and staff</li> <li>All communications need to be clear, simple, consistent and values-based</li> <li>High risk period – alarmism, misinformation and contradictions between what is said and done – may jeopardise building of public trust and confidence in new organisation and destabilise internal efforts to establish new organisation that can continue to deliver service excellence for community</li> </ul>	<ul style="list-style-type: none"> <li>Business as usual is our priority: service continuity, service continuity, service continuity</li> <li>Reaffirm commitment to key projects across three LGAs</li> <li>Explain rate freeze/impacts</li> <li>Outline any other specific information as it come to hand</li> <li>Continue to build public confidence in capacity and benefits of new Council</li> <li>Communicate new name/corporate identity</li> <li>Explain how to deal with Council now (even if to say nothing has changed as to reiterate current avenues)</li> </ul>
<b>4 – New Council</b> (Election for first 100 days)	<ul style="list-style-type: none"> <li>New brand and public image</li> <li>New statement of direction and strategy</li> <li>Community engagement, participatory decision-making</li> <li>Detailing the new business and service offerings</li> </ul>	<ul style="list-style-type: none"> <li>Outline/introduce new permanent governance/political structure &amp; Councillors</li> <li>Signal time to start forward planning of strategic priorities for new area (i.e. new IP&amp;R process) – develop community strategic plan, perhaps a bit about process and timing</li> </ul>



**2016 ALM Council Mergers  
Draft Communications Plan**

**FEBRUARY 2016**

**DETAILED COMMUNICATION PLAN**

**Stage 1 - Public Inquiry process**

7 January to 28 February

- This is a State Government process.
- Focus is on preparing Council's comments and encouraging the community and stakeholders to engage in the consultation process.

Key group	Key messages	Implementation channels
Councillors	<ul style="list-style-type: none"> <li>• Inform about Inquiry process, steps/timing</li> <li>• Relay any new information from government</li> <li>• Consult about content of Council's submission</li> <li>• Approve any community information campaign</li> </ul>	<ul style="list-style-type: none"> <li>• Email updates Mayor/GM</li> <li>• Extraordinary meeting</li> <li>• Mayoral Minutes</li> </ul>
Residents, businesses and ratepayers	<ul style="list-style-type: none"> <li>• This is the last chance to tell the State Government what you think about the future of your Council/local government</li> <li>• Inform about Inquiry process, steps/timing</li> <li>• Encourage comment/submissions</li> <li>• We do not support forced amalgamations – Each Councils preferred position is to 'stand alone'</li> </ul>	<ul style="list-style-type: none"> <li>• Media release</li> <li>• Update website</li> <li>• Inform via weekly Mayoral columns</li> <li>• Social media postings</li> <li>• Letter or flyer to all households/businesses</li> <li>• Adverts in IWC</li> <li>• Update on-hold messaging</li> </ul>
Staff	<ul style="list-style-type: none"> <li>• Continue to provide regular updates – including about inquiry process, steps/timing</li> <li>• Reiterate Council position but note we are being realistic and that an amalgamation is likely.</li> <li>• We are working with our counterparts in the other councils on contingency plans should they be required</li> <li>• Reiterate 3 year job protections</li> <li>• Keep being the best we can be at everything we do</li> <li>• Business as usual – focus on our already ambitious programs</li> </ul>	<ul style="list-style-type: none"> <li>• Weekly/Fortnightly email update</li> <li>• Staff Newsletters</li> <li>• Staff meetings as required to communicate significant breaking information</li> <li>• Directors and Managers to continue to check in with staff informally through supervision and usual team meetings</li> <li>• Q/A on intranet</li> <li>• Commence series of Fact Sheets for staff</li> </ul>
Inter-Council	<ul style="list-style-type: none"> <li>• Merger looks imminent</li> <li>• Need to familiarise ourselves with each organisation and their communities</li> <li>• Communicate values that apply to the process around collaboration, respect and focus on the community</li> <li>• Recognise the workload involved in due diligence and impact on workload of the group</li> </ul>	<ul style="list-style-type: none"> <li>• Fortnightly Mayors and GM Meetings</li> <li>• GM meetings</li> <li>• Executive Transition Planning Sessions</li> <li>• Informal discovery</li> </ul>



## 2016 ALM Council Mergers Draft Communications Plan

**FEBRUARY 2016**

### Stage 2 – Preparation

March to Mid 2016 (June 2016)

- This will be the waiting period for decision from Minister.
- All communications during this period lay a foundation for effective and successful transition process in the next stage.
- **For Community:** Reiterate our position to stand alone but present realistic view of the world. Opportunity to begin the preparation for re-orienting the community toward potential future benefits and buy-in to their new organisation.
- **For staff:** Important that staff communications are clear and consistent about protections and what we know will stay the same. Move into more detailed and specific discussion around industrial change process, likely impacts and things we don't know yet. Continue to hook our communications back to our communities, organisational values and opportunities around change
- **Inter Councils:** At the management level, continue due diligence and preparation. Initiate 'Discovery Phase' of more active engagement with our inter-council colleagues to build relationships and learn about communities, organisations and strategic priorities

Key group	Key messages	Implementation channels
Councillors	<ul style="list-style-type: none"> <li>• We're working hard on due diligence and contingency planning and we have things in hand</li> <li>• Protecting and advancing our key work programs/projects is a priority</li> <li>• We are engaging with and following any processes/requirements set down by the government</li> <li>• Best interests of residents are at the forefront of our planning</li> <li>• Staff are being properly looked after and we are meeting our industrial obligations</li> </ul>	<ul style="list-style-type: none"> <li>• Council reports as appropriate</li> <li>• Email updates from Mayor/GM</li> <li>• Councillor briefing/workshops (as required)</li> </ul>
Residents, businesses and ratepayers	<ul style="list-style-type: none"> <li>• We're waiting for the Minister to make his final decision on a merger.</li> <li>• We're working hard on preparing for any change and we have it in hand</li> <li>• Best interests of residents being taken into account</li> <li>• In the case of a merger, we're working for business as usual, no service disruptions, continuation of priority projects</li> <li>• We will be keeping you informed of developments</li> </ul>	<ul style="list-style-type: none"> <li>• Media release</li> <li>• Web updates</li> <li>• Regular updates via IWC column</li> <li>• Social media postings as appropriate</li> <li>• (optional) letter to residents once announcement made</li> <li>• Updates in Council Newsletter</li> <li>• Update on hold messaging</li> </ul>



**2016 ALM Council Mergers  
Draft Communications Plan**

**FEBRUARY 2016**

Key group	Key messages	Implementation channels
Council staff	<ul style="list-style-type: none"> <li>Regular updates, timely dissemination of any new information</li> <li>Important we continue to prepare for likely change</li> <li>Change doesn't have to be bad, it can also be exciting and bring new opportunities</li> <li>Important we keep delivering to a high standard for our residents</li> <li>We are working hard on our contingency planning and due diligence (maybe give some examples)</li> <li>We are working cooperatively and as a team with our neighbouring councils</li> <li>We can't control whether the change happens, but we can control how it happens and work together to make it successful</li> <li>Communicate practical aspects of change as transition organisation day 1 comes closer into effect</li> </ul>	<ul style="list-style-type: none"> <li>Weekly/Fortnightly email update</li> <li>Staff newsletters</li> <li>Staff meetings as required to communicate significant breaking information</li> <li>Develop key messages for managers to reinforce at team meetings (positives, genuine opportunities for staff involvement in shaping new organisation etc)</li> <li>Q/A on intranet</li> <li>Continue Fact Sheets for staff</li> </ul>
Vendors, suppliers and other interested stakeholders	<ul style="list-style-type: none"> <li>We're working hard on preparing for any change and we have it in hand</li> <li>Best interests of stakeholders are being taken into account in our planning as much as possible</li> <li>Aiming for business as usual, no service disruptions</li> <li>We will be keeping you informed of developments</li> </ul>	<ul style="list-style-type: none"> <li>Development of key messages for staff engaging with key partners, facilitating groups, partnerships etc.</li> <li>GM, Director or Manager to arrange face to face meeting with key stakeholder group representatives</li> </ul>
Inter-Council	<ul style="list-style-type: none"> <li>Discovery Phase to learn about communities, organisations and priorities from colleagues</li> <li>Continue to work collaboratively with open communication and mutual respect and a focus on the community</li> <li>Preliminary planning taking place taking into account the needs of each organisation and their communities</li> <li>Recognise the workload involved in due diligence and impact on workload of the group</li> </ul>	<ul style="list-style-type: none"> <li>Fortnightly Mayors and GM Meetings</li> <li>GM meetings</li> <li>Executive Transition Planning Sessions</li> <li>Informal discovery</li> </ul>



**2016 ALM Council Mergers  
Draft Communications Plan****FEBRUARY 2016****Stage 3 – Transitional organisation**Mid 2016 – Election of new Council (Sept 16 or most likely March 17)

The new entity will be proclaimed and come into force almost immediately.

- We will have a new name
- We will have a new interim GM, appointed by the State Government
- We may have:
  - an administrator or
  - an interim Council, appointed by the State Government or
  - a mega Council with all the councillors still in place

**For Community:**

Focus of communications on:

- Service continuity, service continuity, service continuity
- Demonstrated on-going commitment to delivering key projects
- Positive attitude to build public confidence and trust
- Rate freeze

Expect uncertainty on the part of various stakeholders. Targeted communication strategy in place around:

- Community, sporting, social welfare, political and others groups – to reaffirm existing relationships whilst inviting them into the broader organisation. Strong program of civic receptions and opportunities for face to face with senior staff and councillors, material on what has changed and what remains the same.
- Commercial partners - to reassure contractors, tenants and others of on-going commitments and/or changes, as appropriate. New statement of business ethics and 'how to do business with the new organisation'

**For Staff:**

Focus of communications on:

- Clear, simple, consistent advice about industrial protections and what is still the same.
- Clear, simple, consistent advice about what is now different
- Open discussion about the things that might or will change in the next Stage
- Meaningful engagement in decision making (designed to empower not alarm)
- Strong values-focus through all our communication - enabled by keeping a very strong values-focus through our decision making

**For new Organisation**

- Our values
- What's changed, what stays the same
- What the future might bring – opportunity for ideas

We need to be able to get into this place very quickly. The Preparation Stage (March – mid 2016) will lay the foundations and messaging so that this can happen.

This is a very high risk time – misinformation, alarmism, contradictions between what is said and what is done by management, emergence and enabling of dysfunctional competition between staff, teams, clash of cultures.

Also opportunity to be extremely powerful and enabling, if done well. Opportunities for building relationship, learning, sharing ideas and innovation; for drilling into and applying our values through the process and communications; setting up a new frameworks and practices for a more contemporary leadership and local government.



**2016 ALM Council Mergers  
Draft Communications Plan**

**FEBRUARY 2016**

Key group	Key messages	Implementation channels
Governance body (Councillors or administrator)	<ul style="list-style-type: none"> <li>Detailed Transition Plan in place, adopted and being regularly reported/reviewed</li> <li>Interests of residents, businesses and ratepayers are at the forefront of decision making</li> <li>High level of transparency in transition planning and implementation – key issues and problem worked through together</li> <li>Roles, responsibilities and authorities are clearly defined.</li> <li>Services are operating as usual</li> <li>Key projects are continuing</li> <li>Staff being properly looked after and we are meeting our industrial obligations</li> </ul>	<ul style="list-style-type: none"> <li>Regular reports and meetings</li> <li>Informal briefings and workshops as needed</li> </ul>
Residents, businesses and ratepayers	<ul style="list-style-type: none"> <li>Service continuity (emphasise)</li> <li>Business as usual</li> <li>Reaffirm commitment to key projects</li> <li>Explain rate freeze/impacts (this is an area of high interest to resident and business)</li> <li>Outline any other specific information that will continue to build public confidence in new Council</li> <li>Communicate new name/corporate identity</li> <li>Explain how to deal with Council now (even if to say nothing has changed as to reiterate current avenues)</li> <li>Stage 1 engagement on strategy, priorities, service offering - IP&amp;R prep</li> </ul>	<ul style="list-style-type: none"> <li>Letter to all residents – introducing new organisation, contact details etc, reinforcing key messages</li> <li>Either in letter or as an insert provide an update on key projects on the horizon to rejuvenate, transform the LGA</li> <li>On hold messaging</li> <li>New website launched</li> <li>New social media platforms launched</li> </ul>
Staff	<ul style="list-style-type: none"> <li>Continue to reassure people</li> <li>Provide as much certainty and clarity around roles, responsibilities, management structure, processes, day to day work life as possible</li> <li>Provide information on how the new organisation is working</li> <li>Build excitement and pride in new organisation</li> <li>Communicate upcoming developments/changes</li> <li>Provide opportunities for feedback/concerns</li> <li>Other actions to build morale and teamwork</li> </ul>	<ul style="list-style-type: none"> <li>Weekly email</li> <li>Special staff meetings</li> <li>Regular updates from managers, directors, GM</li> <li>Intranet/circulars</li> <li>New procedure documents</li> <li>Surveying</li> <li>Staff newsletters</li> <li>Staff Yammer portal</li> <li>Fun and social activities to build cohesion and morale</li> </ul>
Vendors, suppliers and other interested stakeholders	<ul style="list-style-type: none"> <li>Service continuity (emphasise)</li> <li>Business as usual</li> <li>Reaffirm commitment to key projects</li> <li>Outline any other specific information that will continue to build public confidence in new Council</li> <li>Communicate new name/corporate identity</li> <li>Explain how to deal with Council now (even if to say nothing has changed as to reiterate current avenues)</li> </ul>	<ul style="list-style-type: none"> <li>Introductory letters</li> <li>Development of key messages for staff managing partnerships, facilitating groups etc.</li> <li>GM, Directors or managers to meet face to face with important stakeholder groups – at community events and/or special meetings</li> </ul>



## 2016 ALM Council Mergers Draft Communications Plan

**FEBRUARY 2016**

Key group	Key messages	Implementation channels
Inter-Council	<ul style="list-style-type: none"> <li>Detailed collaboration on forming new policies and procedures</li> <li>Informing staff of organisational changes and educating staff on needs of individual communities</li> <li>Communicate values that apply to the process around collaboration, respect and focus on the community</li> <li>Recognise the workload impact of transition</li> <li>Encourage opportunities for staff involvement in transition</li> </ul>	<ul style="list-style-type: none"> <li>New intranet</li> <li>Yammer?</li> <li>Joint staff newsletter</li> <li>Joint projects</li> <li>Staff events</li> </ul>

### Stage 4 - New 'Council'

#### Election for first 100 days

- New brand
- New statement of direction and strategy
- Community engagement, participatory decision-making – new democracy
- Detailing the new business and service offering

Key group	Key Messages	Implementation channels
New Council	<ul style="list-style-type: none"> <li>Councillor induction program</li> </ul>	
Residents & ratepayers, business	<ul style="list-style-type: none"> <li>Outline/introduce new permanent governance/political structure &amp; Councillors</li> <li>Signal time to start forward planning of strategic priorities for new area (i.e. new IP&amp;R process) – develop community strategic plan, perhaps a bit about process and timing</li> <li>Stage 2 engagement on strategy, priorities, service offering - IP&amp;R prep</li> </ul>	To be completed a little further down the track
Staff	<ul style="list-style-type: none"> <li>Outline/introduce new permanent governance structure/Councillors</li> <li>Where possible outline what will stay the same and what might change in the next period</li> <li>Remind of protections</li> <li>Clear articulation of organisational vision, values and strategic direction</li> <li>Clarity around service offerings and resourcing, where there is change and/or ambiguity</li> </ul>	To be completed a little further down the track
Business partners and other interested stakeholders	<ul style="list-style-type: none"> <li>Outline/introduce new permanent governance/political structure &amp; Councillors</li> <li>Signal time to start forward planning of strategic priorities for new area (i.e. new IP&amp;R process) – develop community strategic plan, perhaps a bit about process and timing</li> <li>Outline how they can be engaged and involved with the new Council</li> </ul>	To be completed a little further down the track



**SECTION 4 – ITEMS NOT DEALT WITH AT THE PREVIOUS ORDINARY  
MEETING**

Nil.



**SECTION 5 – PRECIS OF CORRESPONDENCE**



**ITEM 5.1 BALMAIN PARA - ROWING**

Division	Precis of Correspondence
----------	--------------------------

Correspondence has been received from Balmain Para Rowing requesting that Council support Palm Court Ward A, Callan Park as their preferred site for a new rowing facility.

The current program, which caters for para-rowers only, has been running successfully over the past 5 years from Balmain Rowing Club. Over this time, they have had 23 persons with disabilities participate in the program with a further 10 getting a taste of rowing through our Try Rowing Day. However, physical access at Balmain Rowing Club is unacceptable in terms of current requirements for disability access (no disabled access toilets, steep narrow steps down to the boat and water level) and discourages persons with disabilities from even considering rowing as their sport.

It has always been the goal of the program to expand its reach by providing complimentary programs for other segments of the community not well catered for by the rowing community. The program is now ready to take that next step and proposes to establish a new community based facility in the Leichhardt Municipality to provide opportunities for indigenous groups, disadvantaged youth and refugee family members to participate in the sport of rowing. Balmain Rowing Club does not have the capacity to incorporate the new programs we would like to establish and no such broad based facility exists in the Sydney metropolitan area.

Attached is correspondence and attachments from the Balmain Para Rowing concerning their program and request for new facility at Callan Park.

**Recommendation**

That Council give consideration to supporting Balmain-Para Rowing's request for Palm Court A Callan Park as the preferred site for their new rowing facility.

**Attachments**

1. Letter for the Mayor - 31 March 2016
2. Providing opportunities - March 2016
3. Submission Cover Letter and Attachment
4. Submission 2009 Lloyd McDermott
5. Submission 2009 Maritime
6. Submission 2009 Health
7. Submission 2009 RNSW Letter
8. RNSW Support 2016
9. RNSW Sports Grant Application





BALMAIN Para-Rowing  
Program Incorporated  
ABN 52169864322  
C/- 5 Padulla Place  
CASTLE COVE NSW 2069

Cr D. Byrne  
Mayor  
Leichhardt Municipal Council

**Stroke for Stroke: a more egalitarian system**

Please find enclosed a copy of our brochure "Balmain Para-Rowing: Providing Opportunities". This brochure provides some details about the Balmain Para Rowing Program – its beginning, what it does, and profiles some of our current rowers. Since preparing this brochure, our rowers have won a silver medal at the NSW State Championship regatta in the LTA category and Jeremy McGrath has been selected in the crew to represent Australia at the World Championships in Italy later this year seeking qualification to represent Australia at the Paralympics in September 2016.

The current program, which caters for para-rowers only, has been running successfully over the past 5 years from Balmain Rowing Club. Over this time, we have had 23 disabled rowers participate in the program with a further 10 getting a taste of rowing through our Try Rowing Day. Each participant has come to the program with their own special need. However, physical access at Balmain Rowing Club is unacceptable in terms of current requirements for disability access (no disabled access toilets, steep narrow steps down to the boat and water level) and discourages persons with disabilities from even considering rowing as their sport.

It has always been the goal of the program to expand its reach by providing complimentary programs for other segments of the community not well catered for by the rowing community. The program is now ready to take that next step and proposes to establish a new community based facility in the Leichhardt Municipality to provide opportunities for indigenous groups, disadvantaged youth and refugee family members to participate in the sport of rowing. Balmain Rowing Club does not have the capacity to incorporate the new programs we would like to establish and no such broad based facility exists in the Sydney metropolitan area.

As a sport, rowing requires dedication, commitment to personal goals, the ability to work (or learn to work) as a team and assist in developing self-confidence and a sense of belonging and ownership. Rowing provides an alternative healthy outlet for the youth members of the community. The proposed programs will allow the rowers to enjoy the benefits of learning together in a community that supports healthy lifestyles.

**We are not asking the Council for funding but rather a site on which the new community rowing facility could be located.**

A number of submissions have been lodged with Leichhardt Council over the past seven years with the most recent lodged with Lyn Gerathy, Manager Property and Commercial Services, earlier this year. This submission followed several discussions held between Ms Gerathy and us. This submission included significant supporting information regarding the search for a site for a boatshed at a location on Iron Cove. These submissions particularly refer to a possible site at Palm Court Ward A Callan Park,





BALMAIN Para-Rowing  
Program Incorporated  
ABN 52169864322  
C/- 5 Padulla Place  
CASTLE COVE NSW 2069

the preferred site for the new facility. As the submissions are lengthy and detailed I have attached the more relevant documents for the councillors' review.

**The needs of a rowing facility are not great.**

- The new facility would need level access to enable us to continue to expand our program for persons with disabilities.
- It will need access to the usual amenities – water/sewage/electricity. Water storage tanks could be used for washing boats and the use of solar power will be considered.
- The land size should be sufficiently large enough to accommodate a 'rowing shed' – a renovated and converted building. The Palm Court Ward already has disabled amenities, a large space for gym equipment, wheelchair access, and outdoor space for us to provide safe covered space for boats and equipment. Initially, for the storage of boats, tinnies, motors, oars etc a shipping container would suffice but as we expand we will need approximately 30m x 20m so as to accommodate the larger boats [Eights are 18 metres long]. Ideally we'd be looking for a spot 30m x 30m to accommodate all equipment etc. Should the Palm Court Ward be available we would use the side grass area for the storage needs.
- Access to the water would be via a pontoon that would be in close proximity to the shed. This pontoon would conform to NSW Roads and Maritime Services guidelines but with an edge which is low enough to the water to boat from (maximum height at edge 15-20cm – can be achieved by having a small step down to the edge height).

Should Palm Court Ward A, Callan Park be made available for this new rowing facility, we are prepared to expend the time, effort and dollars necessary to renovate the building to meet the needs of a rowing shed.

I understand that other community groups are already occupying buildings at Callan Park under licence with a nominal rate. We would be prepared to accept a similar arrangement.

The new programs will be staffed and supported by volunteers who have a long and successful association both with the sport of rowing and working with disadvantaged youth from diverse backgrounds. The aim will continue to be to teach young people the art and skills of rowing as well as provide a mentoring role and assisting them to recognise that they are valued, respected members of the community. The programs will encourage the involvement of adult volunteers from the target groups, total community involvement being of key importance to the success of the programs.

The program will provide access to a sport very few members of the targeted communities would otherwise be financially able to experience.

We have already engaged with a number of communities

- Lloyd McDermott Foundation





BALMAIN Para-Rowing  
Program Incorporated  
ABN 52169864322  
C/- 5 Padulla Place  
CASTLE COVE NSW 2069

- Rowing NSW
- Rowing Australia
- Defence Support Group, Millers Point
- Australian Paralympic Committee
- Settlement Services International
- Ability Links

And each of the above is not only fully supportive of what we are proposing but eager to be able to assist their pool of clients to more fully engage in the community allowing them to grow and become more confident, positive members of the community. We currently have 10 active members with another twenty ready and waiting and our target of 80 para rowers by 2020 will be achieved well before our target date. We intend being the first and only club to boat an eight, the crew being all refugee kids and to partner this with an eight of indigenous kids. No other club in Australia has those aims as their goal.

We have attached some of our letters of support but can provide more should you wish.

We are grateful that you take the time to consider this proposal and ask that you present it to the other Councillors at the next Council meeting

Yours sincerely  
Anne Craig





BALMAIN PARA-ROWING

# PROVIDING OPPORTUNITIES









**Balmain Para-Rowing Program is a program specifically set up to provide opportunities for persons with disabilities to participate in the sport of rowing and become involved in the rowing community.**

The Program provides them with tuition and training to develop the skills necessary to row and enjoy the sport recreationally and/or competitively developing a pathway to achieving excellence in rowing.

As a sport, rowing requires dedication, resilience, the ability to work (or learn to work) as a team and assists in developing self-confidence. The health and social benefits of the sport are immense as the para-rowers overcome their daily challenges, giving a new direction and purpose to their lives and inspiring those around them with their courage and determination.

The Program operates as part of Balmain Rowing Club, the participants being members of that club and Rowing NSW, the State's rowing association.









## THE BEGINNING

The Program began in 2010 when a young man, who had sustained a traumatic brain injury and physical injuries as a result of a car accident, participated in the Balmain Rowing Club's 'Learn to Row' course. His GP had suggested that rowing might aid his rehabilitation. This proved to be the case from both the physical and social perspective. Barbara Ramjan, Liam James and Anne Craig volunteered to continue coaching him after the initial introductory course and hence began the para-rowing program.

## TODAY

The Program has seven participants each with a different disability. Two visiting international rowers recently joined the program during their stay in Sydney.

Para-Rowers are classified into one of three categories depending on their disability

- LTA - rowers with a verifiable and permanent impairment who have functional use of their legs, trunk and arms for rowing and who can use a sliding seat to propel the boat, eg. the impairment may typically be amputee, Cerebral Palsy, vision impairment, or intellectual impairment.
- TA - rowers with a verifiable and permanent impairment who have functional use of the trunk but are unable to use the sliding seat to propel the boat because of significantly weakened function or mobility of the lower limbs, eg. bilateral around knee amputation, significantly impaired quadriceps, Cerebral Palsy, paraplegia
- AS - rowers with a verifiable and permanent impairment who have minimal or no trunk function eg. Cerebral Palsy or paraplegia.

Rowing Australia Para-Rowing and Rowing NSW are continually directing interested person to the Program. The Program has, at the request of Rowing Australia and Rowing NSW, held 'Try Rowing' days for persons with disabilities, making contact with disability organisations eg Vision Australia, Cerebral Palsy Association, returned servicemen.





## TRAINING

During the week and on weekends training takes place on Iron Cove. Training camps are also held throughout the year at the Sydney International Regatta Centre (SIRC), Penrith, and on the rivers at Grafton and Taree.

## RACING

Those participants who wish to compete in regattas are able to do so in the various local club regattas and Championship regattas organised by Rowing NSW and held on Iron Cove or at SIRC. Races are currently organised by disability classification ie LTA, TA or AS. The highest level of competition takes place at the Australian National championships organised by Rowing Australia and drawing international as well as Australian crews. At certain local club and State regattas composite crews are permitted to race ie the crew is made up of rowers with the same disability, from different clubs and/or States. The Program has been very active in the past years encouraging interstate rowers to join with rowers from NSW to compete in the NSW State Championship regattas. The LTA crew training for the 2016 NSW State Championship regatta comprises two rowers from NSW, one from WA and one from Tasmania. The Program provides financial support to bring the interstate rowers to Sydney to train for this regatta.

## COACHING

Coaching is undertaken by three volunteer coaches all of whom have a long and successful association with the sport of rowing and teaching young people the art and skills of rowing. All have achieved Level 2 or 3 NCAS coach accreditation.

## FACILITY ACCESS

The Program is operating as part of Balmain Rowing Club located in White St, Balmain. Unfortunately, the access to the rowing shed for a person with a disability is not good. A ramp does lead from White St to the shed but once inside, a steep narrow flight of stairs leads from the top level to the boat and pontoon level. In addition, there are no disabled toilets in the shed and the current toilets is not wide enough to permit wheelchair access.





## EQUIPMENT

Para-rowers require additional and different equipment to able bodied rowers to cater for their disability and meet additional safety levels. TA and AS rowers use boats with a fixed seat with balance provided by pontoons attached to the riggers. The seat may have a backrest attached to provide support for the rower's trunk. An experienced LTA rower can physically row the same boat as an able-bodied rower. Initially however, they will require a wider boat with pontoon supports.

The costs involved in running a rowing program are significant. For a para-rowing squad it is even higher because of the specialised equipment required each individual rower. The Program relies on the support of donors and fundraising to meet these costs and ensure the continuing growth of the program at the community level. The Program has also been generously being supported by Rowing NSW which has donated the specialised boats and equipment, and individual supporters who have donated second-hand boats.

## ACHIEVEMENTS

The Program provides encouragement for experienced para-rowers to take their rowing to higher levels and can boast an impressive medal tally with each of the current participants having competed at NSW State Championship Regatta and Australian National Championship Regatta level. In 2015 the Program was instrumental in organising the largest field of para-rower competitors in history at the Australian National Championship Regatta in Sydney attracting persons from all States. In 2014 and 2015 a member of the Program, Jeremy McGrath, represented Australia at the rowing World Championships (winning Silver in LTA Mix2x in 2014). He is currently being considered for inclusion in the Australian Para-Rowing Olympic team for the games in Rio later this year.

In both 2013 and 2014 the Program took a team to Boston, USA to compete in the Head of the Charles Regatta. The Regatta was first held in 1965 and attracts over 9000 athletes and 300000 spectators. Rowers from around the world compete in over 1900 boats in over 50 events. The regatta course is just over 5km long, containing 6 bridges with sharp turns creating a challenging course for the crews to negotiate without collisions. This event gave the LTA rowers who had competed so enthusiastically in local Club and State regattas in Sydney the opportunity to take their rowing to the next level. No Australian LTA rowers had competed internationally in recent years. In 2013 the crew won their event beating the USA World Championship crew and in 2014 our crew was narrowly defeated coming second behind the USA crew by 4 seconds.







### 5 YEAR PLAN

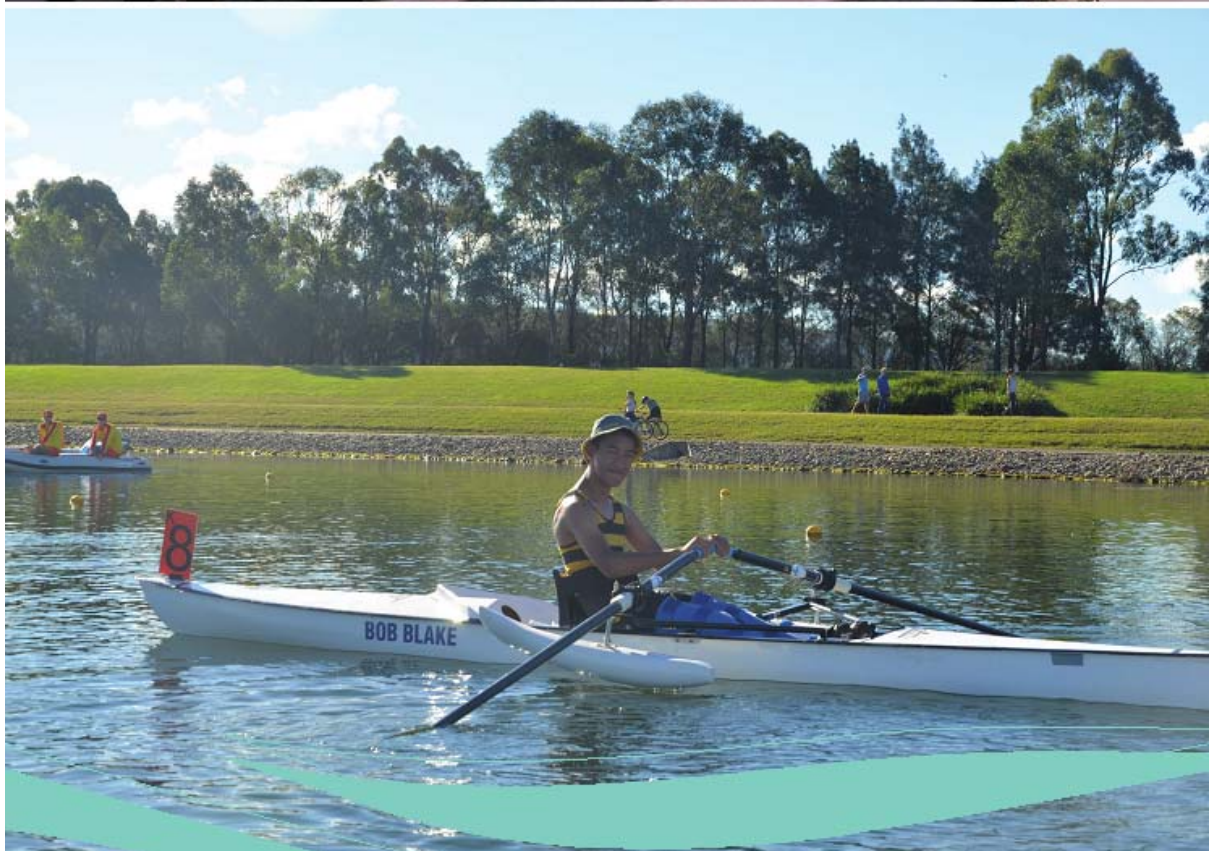
- To be Australia's pre-eminent para-rowing club, including both for elite representation and recreational rowers
- To pioneer 'inclusive' rowing whereby para-rowers integrate with able-bodied squads wherever their relative function and ability allows.
- **By 2020, have 80 para rowers vying for selection for the Para Olympics.**

--+















## ACHIEVEMENTS

### 2011

#### NSW State Championships

- Silver LTA M1x
- Silver LTA M2x

#### Australian National Championship

- Silver LTA M1x
- Silver LTA M2x

### 2012

#### Australian National Championships

- Gold LTA M1x

#### NSW State Championships

- Gold LTA M1x
- Gold LTA M2x

### 2013

#### Australian National Championships

- Gold LTA M1x
- Gold LTA M2x
- Gold LTA Mix4+
- Silver LTA Mix4+
- 5th LTA M1x

#### NSW State Championships

- Gold LTA M1x
- Bronze LTA M1x
- Gold LTA Mix2x
- Bronze LTA Mix2x

#### NSW Sprints championship

- Silver LTA M1x
- Silver LTA Mix 2x

#### The Head of the Charles Regatta, Boston, USA

- Gold LTA 4+

### 2014

#### Australian National Championships

- Gold LTA M1x
- 6th LTA M1x
- Gold LTA Mix 2x
- Gold LTA Mix 4+

#### NSW State Championships

- Gold LTA M1x
- 5th LTA M1x
- Gold LTA Mix 2x
- Silver LTA Mix 2x
- 7th LTA Mix 2x
- Silver LTA Mix 4+

#### NSW Sprint Championships

- Silver LTA M1x
- Bronze LTA M1x
- Silver LTA Mix 2x
- Bronze LTA Mix 2x

#### The Head of the Charles Regatta, Boston, USA

- Silver LTA4+

### 2015

#### Australian National Championships

- Silver LTA M1x
- Silver LTA Mix4+

#### NSW State championships

- Gold LTA M1X
- Gold LTA M2x
- Silver LTA Mix4+
- Bronze W1x

#### NSW Sprint championships

- Gold LTA M1x
- Gold LTA Mix2x





Balmain Para-Rowing Program Incorporated  
ABN 52 169 864 322

© Balmain Para-Rowing Program Incorporated





---

***Foundation of the***  
***Long Cove Creek - Go-Mo-Ra- Rowing Club***  
***In***  
***Ward A, Palm Court,***  
***Building 514***  
***Callan Park***



**Background:**

Currently there are the following rowing clubs operating out of the dedicated Iron Cove Bay Rowing area:

- UTS/Haberfield (an elite club of 37 members with State and National representatives training and rowing out of the club. This club has an agreement to allow Tara Anglican School for Girls use of the boats but is not open to other rowers;
- Drummoyne (currently in financial difficulty and up for tender; PLC Croydon rows out of Drummoyne);
- Balmain (no school affiliations but limited by size and structure) and located at a distance from Iron Cove;
- Leichhardt (over 200 rowing members and affiliation with PLC Pymble);

There are two other clubs which make some use of the Bay although established on Blackwattle Bay from which they are effectively excluded by recent Marina developments:

- Glebe (built on the grounds of Glebe High School and in the process of re-establishing after re-building);
- Sydney University Women's (affiliated with Sydney University).

Most of the above clubs, and other Sydney Metropolitan Clubs operate commercial restaurant, bar and poker machine facilities using alcohol and gambling revenues to sustain their club and facilities.

The above Clubs offer learn to row programmes but unless one shows exceptional ability or fits the body profile accepted as the ideal rowing body it is very difficult to continue rowing. Balmain accepts anyone that has a desire to row, but there are few spots still available only for keen junior rowers.

The history of NSW rowing illustrates the real difficulty ordinary working class young people have confronted if they had a desire or athletic aptitude for rowing.

Historically most of the Bay Clubs and other Sydney rowing Clubs in NSW were established as either Working Men's Rowing Club's or Amateur Clubs. If one was considered a working man then the Amateur Rowing Club was closed to you. Equally, if one was a member of the working men's rowing club you were barred from competing against the 'amateur' (who was considered the acceptable rower). However, it appears from viewing the scant early records that no aboriginal young men or women were rowing. There was active discrimination against aboriginal rowers notwithstanding the skills exhibited and admired by the nineteenth century watermen and lightermen of the Harbour of the ease and natural talent of aboriginals and how those skills could, given half a chance, perhaps translated in to world champion winners.

Of all the Clubs still in existence Balmain was originally established by working men to enjoy the art and sport of rowing and competing against other clubs in rowing regattas. After the collapse of the Enterprise Rowing Club, a working men's club, a



club sited approximately 10 metres from the current Balmain Rowing Club, Balmain took on all the members who had been displaced and continued its tradition of openness to all.

However, there has never been a Club established in the Bay with the aim of providing the access to rowing to any young person that had the desire and dedication and also concerned to actively seek young ordinary members of the local community as well as targeting young aboriginal members of the community to offer them the right to try a sport usually the preserve of the private school or monied athlete that to those without money presents as a closed door sport.

Rowing as a sport is often argued to be elitist – an average quality single scull costs between \$6 000- \$16 000 and an average but competitive quad sells new for approximately \$25 000, a cost of equipment that removes most from the ability to partake in a sport that is for life. The cost means that most young people can only access the sport through private schools since there is almost no ability for the existing clubs to accept school or young rowers.

As a sport, rowing requires dedication, resilience, the ability to work (or learn to work) as a team, assists in developing self confidence and provides an outlet for teenagers that is a healthy alternative to drinking, partying and potential trouble.

The idea of setting up the LCCRS is not new. The need for a club geared specifically for young people has been apparent in the Sydney area for far too long. However, the greatest difficulty in making this a reality is not finding the money to provide the equipment, nor is it finding the willing volunteers but finding the site for the Club.

Sport provides team building for troubled adolescents; such a club would provide sporting and recreational activities for indigenous youth and local State school students. Such a club would expand and foster links with local schools and the members of those establishments. By providing a team based environment to allow young local teenagers to learn team skills, leadership and responsibility, the club would also be fostering and developing a sense of self worth, inclusion, self respect, dignity and a sense of belonging and ownership that is not possible in any other Local Government Area. They will be supported by experienced adults all of whom have a long and successful association with the sport of rowing and with teaching young people the art and skills of rowing. Interested youth will be attracted through local community and service clubs and through schools. Indigenous youth will be identified and assisted through the Lloyd McDermott Foundation.

**Comment:**

Currently the people involved in working toward the establishment of this club have extensive backgrounds in community development, rowing, fund-raising, mentoring youth and all share the belief that such a club would benefit the local youth and assist in providing a healthy alternative to other forms of social activity and the prospect of engaging with juvenile justice.



The first step in making the dream a reality began with the registering of the name – *Long Cove Creek Rowing Club*. This name was the original name of the Bay we now know as Iron Cove; the indigenous name for this section of the river is *Go-Mo-Ra* (meaning 'we belong here') and this name would appear directly under and in the middle of the LCCRC. I can't think of a more fitting name when one considers the target group.

The Long Cove Creek Rowing Club is a registered, not for profit incorporated body bound by constitution and overseen by the relevant state government department.

**Benefits:**

- Vigorously address the marginalisation of indigenous and at risk young members of the community
- To provide an alternative healthy outlet for the young members of the Municipality.
- Encourage the involvement of adult volunteers from the target group
- Encourage local teachers/police to become involved
- To provide access to a sport very few members of the community would otherwise be financially able to experience.
- To set up a 'first step' to representative rowing for local young people.
- Develop a pathway to achieving excellence

**Who it would target:**

Indigenous and at risk young people; marginalised youth; local African refugees (the majority of current NSW Rowing Association members do not reflect the multi-cultural nature of our country).

**How the Shed would operate:**

The Long Cove Creek Rowing Shed is an incorporated entity and operates as a non profit community organisation along the same lines as the other Bay rowing clubs but with one very large difference – there would be neither provision in the Shed for the sale of alcohol nor any plans to install poker machines. The shed will operate as an amateur sports club with monies initially sourced from Government grants (informal discussions have begun to this end) and from private donations via a registered Trust. Volunteer coaches and personnel are available. Boats and equipment are expected to be donated.

**How the Shed is to be managed:**

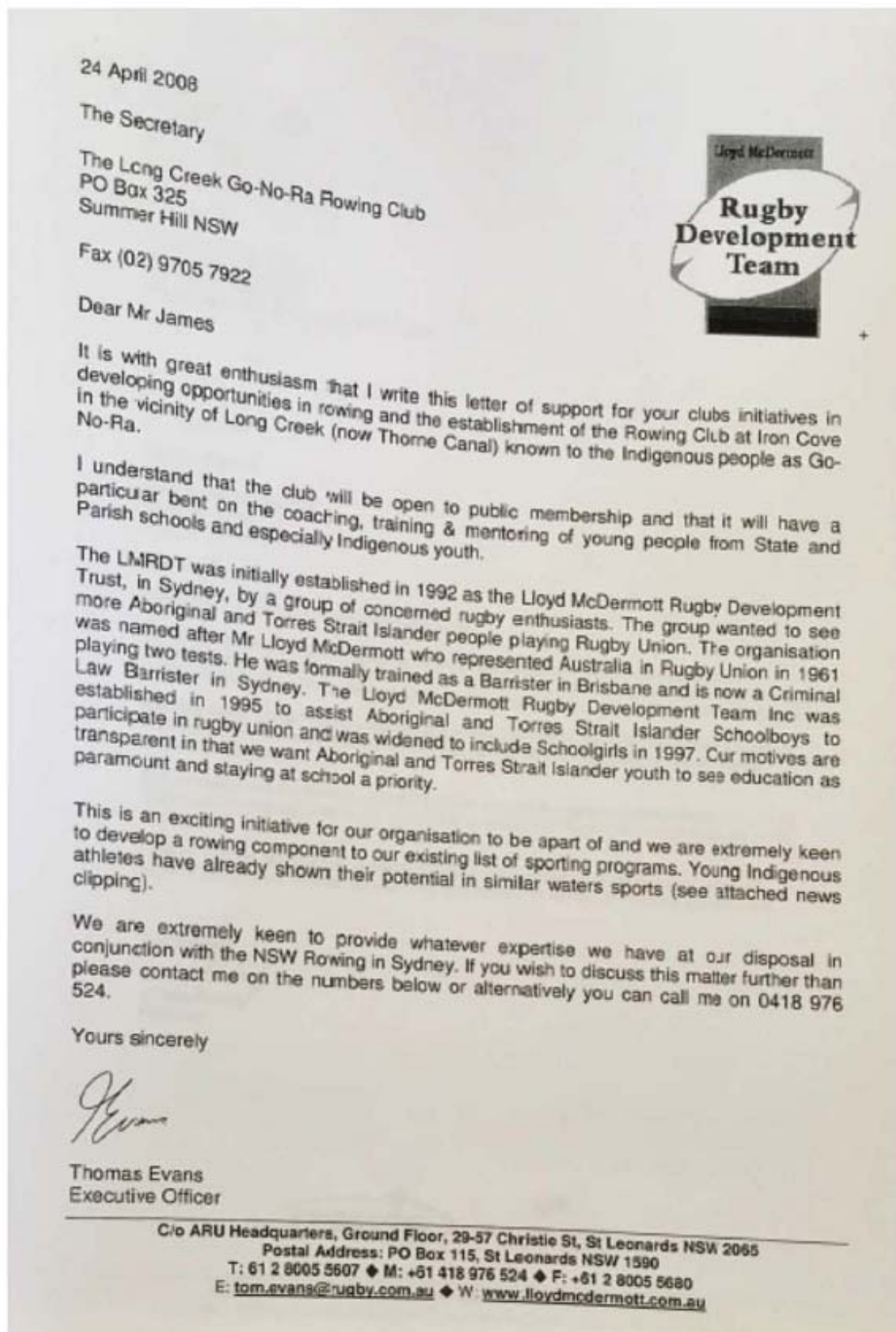
By an elected community committee governed by the rules of association conforming to the requirements of the NSW Department of Sport and Recreation and Government policies.



**Schedule One of Attachments to BBP Grant Application**

ITEM	CORRESPONDENCE	DATE
1	Certificate of Incorporation	24 <sup>th</sup> April 2008
2	LCCRC Management Committee Minutes	21 <sup>st</sup> August 08
3	Submission to Minister of Planning	March 2009
4	List of Hydrographic Surveyors Mr AR Gordon NSW Maritime	10 <sup>th</sup> July 2009
5	Title Search and Site Plan Callan Park	April 2009
6	NSW Maritime Dry Lands Map	June 2009
7	Minister of Roads	May 2009
8	NSW Health	June & July 09
9	Lloyd McDermott Indigenous Rugby Foundation	April 08
10	Balmain Rowing Club Inc	April 08
11	NSW Rowing Association	April 08 & July 09
12	Nelson Mandela Township Rowing Club	July 09
13	NSW Rowing Association Notice	June 09
14	Leichhardt Council "Callan Park Scoping Workshop	March 09
15	Ashfield Municipal Council Meeting Notice	July 08
16	Submission to Minister of Planning	May 2009
17	NSW Maritime	July 2009
	Plans of Pontoon	
	Plans of Boat Shed & Facilities	
	Hydrographic Survey	







# Message Confirmation Report

22-JUL-2009 04:02 PM WED

Fax Number :  
Name :

Name/Number : 95205151  
Page : 1  
Start Time : 22-JUL-2009 04:01PM WED  
Elapsed Time : 00'42"  
Mode : STD BCM  
Results : [O.K.]

NSW MARITIME  
AUTHORITY

Our Ref: W01/237  
Simon W Lawton - Maritime Property Division  
E-mail: Simon.Lawton@maritime.nsw.gov.au  
Direct: 9563 8811  
Mobile: 0418 10 4414  
Fax: 9563 8428

17 July 2009

Hon Greg James QC  
Director  
NSW Rowing Association  
C/- 12 Dover Street  
Summer Hill NSW 2130

Dear Mr James

**Subject: Proposed Rowing Facility - Collan Park, Iron Cove**

Thank you for meeting with Brett Moore, General Manager Recreational Boating and Regional Services and myself on 5 July 2009 regarding the NSW Rowing Association's proposal for a new facility at Collan Park.

NSW Maritime is fully supportive of your proposal, in order for us to move forward and formalise our agreement through the granting of an agreement to enter into a lease, we will require:

1. A detailed proposal including formal concept plans and scope of works.
2. Confirmation of in-principle support from the Department of Health and Leichhardt Council including in principle agreement to provide permanent vehicle access to the site through Collan Park.
3. Confirmation of funding arrangements, both in respect of the initial project and the ongoing administration and maintenance of the proposed facility.
4. Details of your project manager.


We note there will be a range of up front costs associated with site assessment, such as the condition of the seabed, hydrographic survey, access to utility services, environmental impact assessment and legal and project management costs and suggest you have early discussions with the Roads and Traffic Authority on that issue.

I also confirm NSW Maritime will make one site available initially and subject to successful progress with that development will consider one or more of the two other Collan Park sites on the basis of any further project proposal.

With respect to receiving funding under NSW Maritime's Better Boating Program for the waterside structures we confirm a key requirement for such funding is there will need to be full public access, and the current round of project funding applications close on 31 July 2009. Full details are available on the NSW Maritime website.

Should you wish to discuss any aspect of this process, please do not hesitate to contact me directly on 9563 8811.

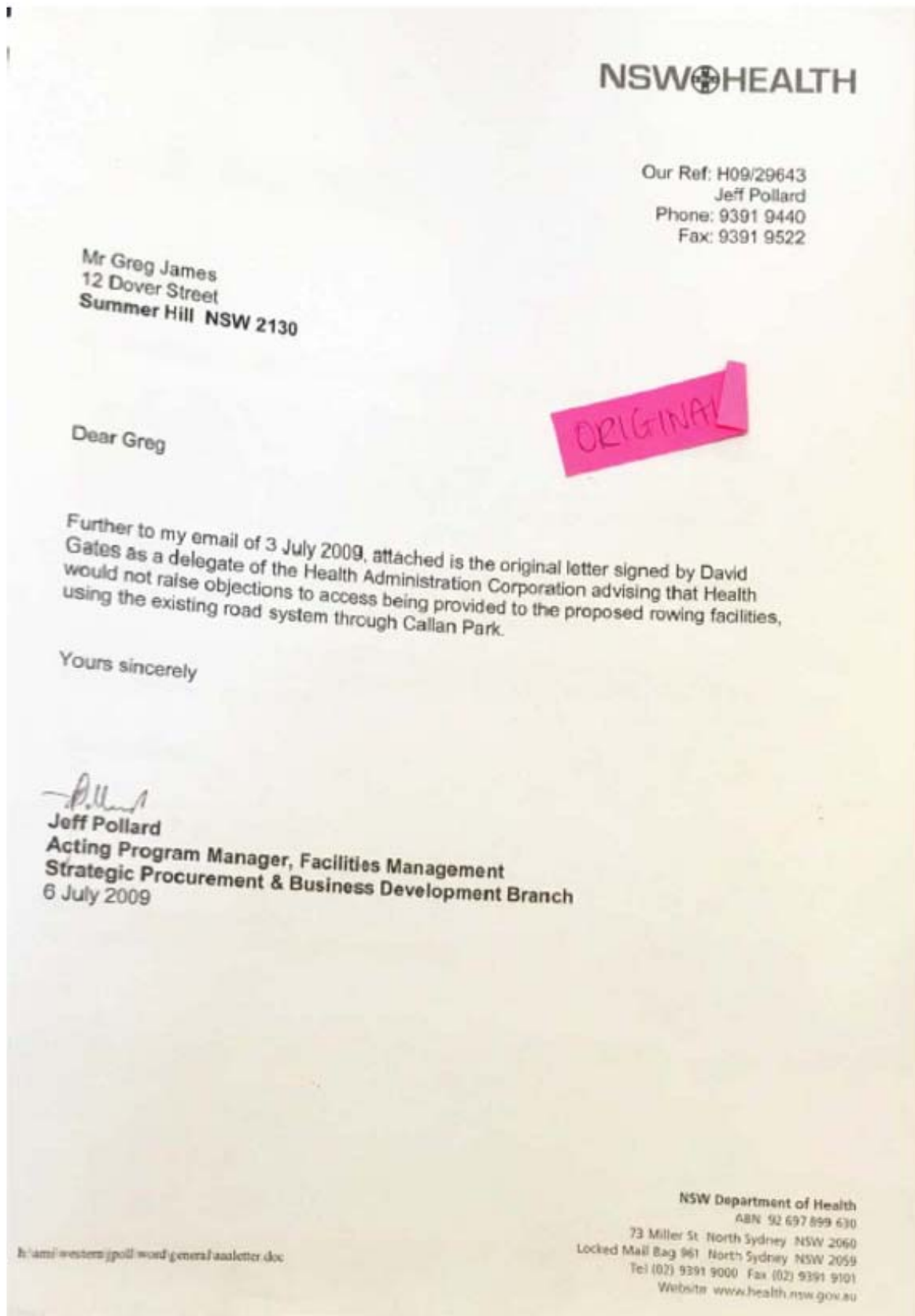
Yours sincerely,



Simon W Lawton  
Manager,  
Commercial Property & Assets

NSW MARITIME  
James Craig Road, Bourke NSW 2839  
Locked Bag 5195, Lismore NSW 2480  
TEL 9563 8511 FAX 9563 8230 www.maritime.nsw.gov.au







NSW HEALTH

Our Ref: H09/29643

The President Long Cove Rowing Club /  
The President NSW Rowing Association

Dear Sir/Madam

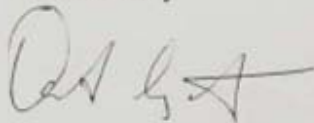
**Re: Access to proposed rowing facilities on the southern foreshore of Iron Cove**

This is to confirm that if rowing facilities are able to be established on the southern foreshore of Iron Cove on the dry land owned by NSW Maritime adjacent to Callan Park, the Health Administration Corporation would not raise objections to access being provided to those facilities using the existing road system through Callan Park. It is understood that traffic to be generated by the proposed new rowing facilities would mainly be in the early mornings and late afternoons.

As the Sydney Harbour foreshore Authority is currently in the process of negotiating the transfer of the majority of Callan Park to Leichhardt Council, this "in principle" agreement is subject to concurrence by those two authorities.

Please contact the writer on telephone number 9391 9767 or Mr John Bedford, Associate Director, Facilities Management on telephone number 9391 9444 if any further information is required.

Yours sincerely



David Gates 30.6.09  
**Chief Procurement Officer**  
(Delegate of Health Administration Corporation)

NSW Department of Health  
ABN 92 697 899 630

73 Miller St North Sydney NSW 2060

Mail Bag 969 Sydney NSW 2059

Tel (02) 9391 9000 Fax (02) 9391 9101

Website [www.health.nsw.gov.au](http://www.health.nsw.gov.au)

c:\userdata\offline records (ht)\facilities management - callan park hospital site - premises - maint\maste\draft Mail Bag 969 Sydney NSW 2059  
gask to proposed rowing facilities on the southern foreshore of iron cove.doc



NSW  
ROWING  
ASSOCIATION INC

Level 1, 6A Figtree Drive  
Sydney Olympic Park 2137  
(PO Box 722 Glebe 2037)  
Phone: (02) 8116 9777, Fax: (02) 8732 1618

29<sup>th</sup> April 2008

Barbara Ramjan  
Secretary  
Long Creek Rowing Club  
12 Dover Street  
Summer Hill NSW 2130

Dear Ms Ramjan

SUBJECT: LONG CREEK ROWING CLUB

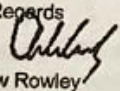
Thank you for contacting me regarding the proposed establishment of a Rowing Club and development of new facilities open to the general public and, young indigenous Rowing and local youth who do not have the advantage of School Rowing. This is a much to be welcomed initiative.

The New South Wales Rowing Association has for a long time supported and lobbied for rowing to maintain safe access on the dedicated rowing course at Iron Cove, one of Sydney's most prized Rowing areas.

The establishment of a Rowing Club and facilities open to the general public including the young indigenous Rowing and local youth who do not have the advantage of School Rowing has great merit.

I confirm that the NSWRA fully supports initiatives such as this and sees this as a wonderful opportunity to further develop our sport. We look forward to hearing at its future development.

Kind Regards

  
Andrew Rowley  
President



Internet Address : [www.rowingnsw.asn.au](http://www.rowingnsw.asn.au) ABN & GST # 31 439 709 852.  
Email : [office@rowingnsw.asn.au](mailto:office@rowingnsw.asn.au) Regatta data files : [regattas@rowingnsw.asn.au](mailto:regattas@rowingnsw.asn.au)





30<sup>th</sup> March 2016

Barbara Ramjan  
Secretary  
Long Creek Rowing Club  
12 Dover St  
Summer Hill NSW 2130

Subject : Long Creek Rowing Club

Dear Ms Ramjan

Thank you for contacting me regarding the proposed establishment of a Rowing Club and development of new facilities open to the general public and young indigenous Rowing and local youth who do not have the advantage of School Rowing. This is a much to be welcomed initiative.

Rowing NSW incorporated has for a long time supported and lobbied for rowing to maintain safe access on the dedicated rowing course at Iron Cove, one of Sydney's most prized Rowing areas.

The establishment of a Rowing Club and facilities open to the general public including the young indigenous Rowing and local youth who do not have the advantage of School Rowing has great merit.

I confirm that Rowing NSW Incorporated fully supports initiatives such as this and sees this as a wonderful opportunity to further develop our sport. We look forward to hearing of its future development.

Kind Regards



Anthony Blower  
Chief Executive Officer

PO Box 1116, Rozelle, NSW 2039  
19a/37 Nicholson St, Balmain East, NSW 2041  
P +61 2 9555 6111 F +61 2 8732 1618  
W [www.rowingnsw.asn.au](http://www.rowingnsw.asn.au) ABN 31 439 709 852







Rowing NSW recently applied to NSW Department of Sport and recreation for funding to start a new program called "Let's Row NSW". The one thing that we would need for this program to be successful is to work in conjunction with a club that has a boatshed near city so we can target the schools in the inner city and run that program out of that boatshed. The boatshed at Long Creek Rowing Club that Balmain Para Rowing group are proposing to establish would be perfect location and a perfect team to combine this program with. As the program also includes a strong requisite to include Para Rowing as one of the main target groups. The experience and dedication of the Balmain Para Rowing group with Para Rowers and the success they have achieved to date would make it a perfect partnership with RNSW. We need the experienced coaches and they have the same goals as what we are trying to achieve with Lets Row NSW- a match made in heaven.

RNSW is dedicated to the belief that Rowing provides unique abilities and promotes personal and community growth through teamwork, discipline and physical fitness. Through "Let's Row NSW" program we can reach out to schools across NSW giving students the ability to get involved in Rowing and hopefully take it up as a sport for the rest of their lives. Currently across NSW boatsheds are used early morning and early evening and stand vacant throughout the day. We want to see these community boatsheds used all day by running Lets Row programs with schools we can optimize the involvement of clubs both metro and regional. By starting at schools and then moving to whichever local rowing club that's closest to school it will introduce the students to their local community club and the rowing facilities available to them to be involved in the sport and club. RNSW believes that through this program, which we also want to extend to Para rowers within the community, we can increase participation threefold. Let's Row NSW program is an ambitious year-round initiative designed to improve academic achievement, prepare teens for college, and combat childhood obesity among NSW most deserving youth. It comprises two main components—the high School Indoor Rowing Program and Row NSW which also extends to include Para Rowing program including all levels of disabilities for both adult and children. We have a new Rowing Barge especially designed for learn to row groups that enables up to 4 rowers to be taught by 1 coach at a time in an extremely safe manner in which the coach is in the middle of the barge giving instruction right next to the rowers.

"Let's Row NSW" will open up the opportunity for a large amount of extra work for both coaches and officials through both the RNSW lets row program and then onto community club levels where the participation will have increased through the program. It will enable coaches to gain the experience of teaching a wide variety of different students and disabled children and adults. All lets row coaches and officials will be required to attend a safety course, conduct car and big vehicle training (trailer towing) first aid, CPR and safety protocols and working with children check. All Lets row coaches will also have to be accredited level 2 trained rowing coaches.

PO Box 1116, Rozelle, NSW 2039  
19a/37 Nicholson St, Balmain East, NSW 2041  
P +61 2 9555 6111 F +61 2 8732 1618  
W [www.rowingnsw.asn.au](http://www.rowingnsw.asn.au) ABN 31 439 709 852







This accreditation training will be provided through Rowing NSW development officer. The opportunity for coaches and officials to work first hand with students from all backgrounds will enhance their ability to be able to deal not only with issues on the water but off the water as well. A major part of this program is to offer support and mentoring not just in the boat but off the boat as well- including presentations on good nutrition, importance academic achievements. Basically developing the skills that are inherent to rowing that transfer to school and career opportunities such as teamwork, responsibility, self-discipline and best effort. Let's row NSW will source from within the Rowing NSW community presenters and educators to run presentations for both students and coaches and officials on all aspects of rowing including technical subjects like rigging to nutrition, mental health, self-confidence, ergo training, and then extending to topics relating to enhance study techniques etc. .We seek to raise the standard of rowing programs through internal excellence and to share our knowledge and expertise with others for the advancement of the sport at all levels.

"Let's Row NSW" will open up the opportunity for a large amount of extra work for both coaches and officials through both the RNSW lets row program and then onto community club levels where the participation will have increased through the program. It will enable coaches to gain the experience of teaching a wide variety of different students and disabled children and adults. All lets row coaches and officials will be required to attend a safety course, conduct car and big vehicle training (trailer towing) first aid, CPR and safety protocols and working with children check. All Lets row coaches will also have to be accredited level 2 trained rowing coaches. This accreditation training will be provided through Rowing NSW development officer. The opportunity for coaches and officials to work first hand with students from all backgrounds will enhance their ability to be able to deal not only with issues on the water but off the water as well.

Each group will be surveyed after each program concludes to assess the coach's ability and to ensure the program is working. A major part of this program is to offer support and mentoring not just in the boat but off the boat as well- including presentations on good nutrition, importance academic achievements. Basically developing the skills that are inherent to rowing that transfer to school and career opportunities such as teamwork, responsibility, self-discipline and best effort. Let's row NSW will source from within the Rowing NSW community presenters and educators to run presentations for both students and coaches and officials on all aspects of rowing including technical subjects like rigging to nutrition, mental health, self-confidence, ergo training, and then extending to topics relating to enhance study techniques etc. .We seek to raise the standard of rowing programs through internal excellence and to share our knowledge and expertise with others for the advancement of the sport at all levels.

PO Box 1116, Rozelle, NSW 2039  
19a/37 Nicholson St, Balmain East, NSW 2041  
P +61 2 9555 6111 F +61 2 8732 1618  
W [www.rowingnsw.asn.au](http://www.rowingnsw.asn.au) ABN 31 439 709 852







Rowing changes lives. At Rowing NSW we are dedicated to fostering a community that is both welcoming and supportive. Under the banner of Rowing for All, we make rowing accessible without regard to individual ability, background or experience. We seek to raise the standard of rowing programs through internal excellence and to share our knowledge and expertise with others for the advancement of the sport at all levels. Rowing New South Wales governs the sport of rowing in NSW. It decides on the rules for racing in NSW, determines boat classes for racing events, sets an annual calendar of regattas, and promotes the rowing in this state. Through the club and school system the sport caters for male and female rowers from elite to novice level including athletes with a disability. Rowing NSW is made up by following committees and commissions: Audit & Risk Commission, Competition Commission, and Kindred Associations (Regional associations) Maritime RNSW Steering Committee

State Event Management Committee. These committee and commission's work in unison to improve and enhance the governance of the sport. Each committee and commission will in some part contribute to the Let's Row program to ensure all risk factors and all groups play a part in ensuring the success of the program.

Rowing NSW sent our development officer and event management officer over to Boston for the head of the Charles regatta and to investigate the community programs running out of New York and Boston. The Community Rowing Inc. program that runs out of Boston has become the largest rowing program in the United States with over 7000 participants passing through its doors annually. We are basing Let's Row NSW on this program and its subsequent success. We hope that by running Let's Row NSW successfully we can also inspire other states and clubs, including International clubs will be inspired to do the same and visit some of our national events to experience the results of our program. Programs increasing participation will have an effect in increasing visibility of the sport and that will be reflected in higher participation numbers not only at club level but at event participation level.

The main issues Rowing faces as a sport is limitation on access to Rowing facilities. We hope that by maximising usage of clubs and facilities that stand empty during the day we can substantially increase participation. A typical day at CRI Boston would see up to 600 people moving through the facility involved in either recreational, school or Row Boston programs. Although we are intending of making use of club facilities all around NSW rather than just one boathouse we hope to reach the same numbers within a 2 year period.

PO Box 1116, Rozelle, NSW 2039  
19a/37 Nicholson St, Balmain East, NSW 2041  
P +61 2 9555 6111 F +61 2 8732 1618  
W [www.rowingnsw.asn.au](http://www.rowingnsw.asn.au) ABN 31 439 709 852







Another issue is that coaching can only be done to small groups at a time. However with our new Para Rowing Barge one coach can teach learn to row to up to four students at one time. Another major problem associated with conducting rowing is having enough suitable knowledgeable and qualified coaches- hence we will as part of the Let's Row program conduct education and leadership coaching courses. Based on success of CRI courses

"Advanced certificate in Rowing Leadership" By focusing on coaching methods, sports science and administration as the three major classroom components. This coaching program will ensure that every club has qualified personnel in place, which will then be the translation mechanism for turning the theoretical knowledge from the classroom to on water performance.

The main issues Rowing faces as a sport is limitation on access to Rowing facilities. We hope that by maximising usage of clubs and facilities that stand empty during the day we can substantially increase participation. A typical day at CRI Boston would see up to 600 people moving through the facility involved in either recreational, school or Row Boston programs. Although we are intending of making use of club facilities all around NSW rather than just one boathouse we hope to reach the same numbers within a 2 year period. Another issue is that coaching can only be done to small groups at a time. However with our new Para Rowing Barge one coach can teach learn to row to up to four students at one time. Another major problem associated with conducting rowing is having enough suitable knowledgeable and qualified coaches- hence we will as part of the Let's Row program conduct education and leadership coaching courses. Based on success of CRI courses "Advanced certificate in Rowing Leadership" By focusing on coaching methods, sports science and administration as the three major classroom components. This coaching program will ensure that every club has qualified personnel in place, which will then be the translation mechanism for turning the theoretical knowledge from the classroom to on water performance. Another issue relating to rowing is cost of equipment, by utilising clubs around NSW will also utilise their equipment at a time of day when it otherwise would not be in use, therefore at minimal cost except for Insurance to cover any damage to club equipment that may happen when dealing with novice rowers. Retaining rowers between the ages of 18-24 is also another issue that Lets Row will help overcome. By involving rowers in the club system as a community and social group will before they reach 18 will also help retain them within the sport. A large number of rowers are lost to the sport on leaving school as they are involved in a school program but have no club.

PO Box 1116, Rozelle, NSW 2039  
19a/37 Nicholson St, Balmain East, NSW 2041  
P +61 2 9555 6111 F +61 2 8732 1618  
W [www.rowingnsw.asn.au](http://www.rowingnsw.asn.au) ABN 31 439 709 852







The Project Manager will be our development officer Alan Bennett, who recently travelled to the United States and spent time observing some of their most successful programs. Including Community Rowing Inc. and Row New York. Alan has over 27 years' experience in coaching and rowing development and has been involved in rowing programs all over the world – Singapore, London, America, Japan etc. He has year of experience in running coaching courses and accreditation of coaches and has coached rowers from Novice to elite Olympic level including Para Rowers. We are lucky to have probably the most experienced rowing expert in the country leading this program. Together with all the resources of Rowing NSW including many members who are experienced in all different professions and who will run some of the presentations. We also have a commission and committee structure that will ensure all governance and risk management processes are in place.

To create the largest rowing program in Australia. To be able to offer a variety of programs both on land and water to cover. To first create school aged program in conjunction with Coaching leadership program and also program for the disabled and then extend to other community programs such as:

- \*Adult Learn to Row
- \*Winter Training
- \*Military Rowing- Ex and current servicemen program
- \*OWL (Optimal Weight for Life Program)
- \*Corporate and Executive Rowing Program

The long term benefit to the sport is to make it accessible to the entire community RNSW is committed to its mission of enriching the greater community and provide broad-based programs for youth and adults of all skill levels—from novice to elite. To utilise the club facilities and equipment available so they are in use all day as opposed to just early mornings and evenings. To increase participation through introducing students from all over NSW to their local clubs so that they can interact and be involved both in the sport and the wider community. To utilise the talent within the Rowing NSW community in the form of knowledge sharing to these students through presentations and lectures on everything from nutrition to improving study skills, to career advice and help with social issues. Overall increased participation in the sport of Rowing while helping our youth on a much broader scale, while also benefiting coaches, volunteers and officials.

PO Box 1116, Rozelle, NSW 2039  
19a/37 Nicholson St, Balmain East, NSW 2041  
P +61 2 9555 6111 F +61 2 8732 1618  
W [www.rowingnsw.asn.au](http://www.rowingnsw.asn.au) ABN 31 439 709 852







Whether we are successful in obtaining the grant from NSW Sport and Recreation we will be proceeding with this program and would like to work in conjunction with Balmain Para Rowing group at the Long Creek Rowing Club, we believe it would be a perfect match and result in an extensive increase in local community participation in the sport of Rowing.

Melissa McCormack

Finance Officer

Rowing NSW



PO Box 1116, Rozelle, NSW 2039  
19a/37 Nicholson St, Balmain East, NSW 2041  
P +61 2 9555 6111 F +61 2 8732 1618  
W [www.rowingnsw.asn.au](http://www.rowingnsw.asn.au) ABN 31 439 709 852





**ITEM 5.2                      SPONSORSHIP REQUEST - ASBESTOS DISEASES  
FOUNDATION OF AUSTRALIA**

Division	Precis of Correspondence
----------	--------------------------

Correspondence dated 24 March 2016 has been received from the Asbestos Diseases Foundation of Australia Inc, seeking Council's support at their annual fundraiser, ADFA's 8<sup>th</sup> Annual Gala Race Day. The event is to be held at Rosehill Gardens Race course on the 29<sup>th</sup> October 2016.

One of the aims of the organisation is to reduce the number of people exposed to asbestos and prevent future incidence of asbestos related disease in the Australian community.

Council purchased a table of 10 tickets to the Asbestos Diseases Foundation of Australia Inc for their annual fundraiser in 2013, from Councillor Miscellaneous Priorities Fund (C369/13). Council made a donation of \$2000 in April 2014 and did not purchase a table to the Asbestos Diseases Foundation of Australia Inc 2014 Annual Fundraiser, funded from Councillor Miscellaneous Priorities Fund (C115/14).

**Recommendation**

That Council give consideration to making either a donation of \$3,000 or purchasing a table of ten tickets for \$3,000.

**Attachments**

1. Letter of Support for the ADFA's 8<sup>th</sup> Gala Race Day





**ASBESTOS DISEASES FOUNDATION  
OF AUSTRALIA INC.**

Suite 3, Ground Floor  
AMWU Building  
133-137 Parramatta Road,  
P.O. Box 484  
Granville NSW 2142  
Phone: (02) 9637 8759  
Toll Free: 1800 006 196  
Fax: (02) 9897 3259  
ABN: 29 170 956 389  
[www.adfa.org.au](http://www.adfa.org.au)  
[info@adfa.org.au](mailto:info@adfa.org.au)



March 2016

Mr. Peter Head  
General Manager  
Leichhardt Municipal Council  
P.O. Box 45,  
Leichhardt NSW 2040

ADFA GALA RACE DAY 2016

Dear Peter,

I am writing to you today as Secretary of the Asbestos Diseases Foundation of Australia Inc. to seek your support of our annual fundraiser, ADFA's 8th Gala Race Day to be held on Saturday 29 October this year on Derby Day at Rosehill Gardens Race Course.

In 2015, **adfa's** Gala Race Day was a fantastic day full of excitement, fun, fashion and food with the extra excitement of the horse race. We aimed to increase our attendance and we were very successful in achieving this. We would love to again increase our numbers for this year's Gala Race Day and we are aiming to make this year even bigger and better. We would like to take this opportunity to invite you and your company/organisation to take advantage of the exceptional Race Sponsorship Package available for only eight lucky Sponsors.

The attached flyer outlines the Race Sponsorship package which includes valuable advertising for your company around the track, on the large screens at the race course, in our Race Booklet and in the Grand Pavilion where you and nine of your guests will be served a three course meal complete with wine, beer and soft drinks throughout the day.

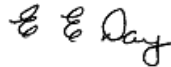
As a not-for-profit organisation working to provide support to people living with asbestos related disease, family members, care givers and friends, **adfa** is dependent upon the generosity of community minded people and company/organisations such as yourself.



With your support we will be able to continue to provide services to the community, raise awareness of the risks of asbestos, provide care and support to people living with asbestos diseases and to raise funds for the Asbestos Disease Research Institute (ADRI) at Concord Hospital.

If you would like more information about our Race Sponsorship Package or you would like to support the vital work of **adfa** by purchasing tickets to attend our Gala Race Day, or donating prizes for the silent auction to be held on the day, please contact our office on (02) 9637 8759 or 1800 006 196, Eileen Day on 0419 227 631 or you can email the office at: [info@adfa.org.au](mailto:info@adfa.org.au)

Yours Faithfully



Eileen Day  
Secretary  
Asbestos Diseases Foundation of Australia Inc.  
0419 227 631



Ladies & Gentleman, place your bets for...

## The Asbestos Diseases Foundation of Australia's Gala Race Day

Saturday, 29 October 2016 | Rosehill Gardens Racecourse



**THIS YEAR'S  
RACE DAY IS A  
NOT TO BE  
MISSED EVENT!!**



The Asbestos Diseases Foundation of Australia Inc. (ADFA) is a not-for profit organisation working to provide support to people living with asbestos related diseases, family members, carers and friends. ADFA is a community based group founded by concerned citizens to meet the needs of people affected by asbestos related disease and has a long history of being engaged in advocacy work within the Australian community.

ADFA works to provide information to the community as to the dangers of asbestos. Our aim is to reduce the number of people exposed to asbestos and future incidence of asbestos related disease in the Australian community.

We support members living in metropolitan and regional NSW. We are actively engaged in health promotion initiatives in the provision of education to the wider community.

Help us support ADFA's vital funding for asbestos sufferers and their families by purchasing a **Race Sponsorship Package**.

Watch each race in comfort at Sydney's most exciting Race venue – **The Grand Pavilion** while enjoying a three course meal and fine wines, with the added convenience of betting facilities within room. You will also have the opportunity to meet Jockeys and celebrities and much more.

Fantastic items will be available in the silent and live auctions and raffle prizes.

Rosehill Gardens is easily accessible for all visitors. There is ample free parking and the venue is serviced by public transport, including a train station at the front door at Rosehill Gardens.

### Race Sponsorship Package

- ✦ Naming rights to one race.
- ✦ One table of 10 including three course lunch and beverages.
- ✦ One on-course sign on the day 10m x 1m in strategic position.
- ✦ Signage at Winning Post for sponsored race.
- ✦ Sashing of winning horse in race.
- ✦ Framed sashing photo with winning horse.
- ✦ Post race drinks with winning connections.
- ✦ Associated media coverage – All races shown live via TVN in over 2,000 pubs and clubs Australia wide plus NZ, Fiji, Hong Kong; Foxtel Digital via homes and on broadband. All races are broadcast live via 2KY Radio.
- ✦ One full page mono advertisement in Race Book on the day.

**Full Sponsorship:** from \$12,000 (\$12,00 package includes 10 tickets to the event for your guests).

- ✦ Alternatively Single Tickets may be purchased at \$300 each OR for \$3,000 per table.
- ✦ As this is Derby Day we will be celebrating our event in a **BLACK & WHITE Theme**... Prizes will be awarded

#### For further details contact:

Asbestos Diseases Foundation of Australia Inc.  
Suite 3, 133-137 Parramatta Road (AMWU Building), Granville NSW 2142  
P.O. Box 484, Granville NSW 2142  
Phone: 1800 006 196 (toll free) or 9637 8759



Asbestos Diseases Foundation  
of Australia Inc.



**ITEM 5.3                      HISTORICAL RECORD OF POTENTIAL COUNCIL  
AMALGAMATIONS**

Division	Precis of Correspondence
----------	--------------------------

Council has received correspondence from Marrickville Council shown at Attachment 1 seeking Council's support for a joint project between Ashfield, Leichhardt and Marrickville councils to document the standalone councils and amalgamation process.

Marrickville Council at its Meeting of 15 March 2016 resolved to approach Ashfield and Leichhardt councils proposing a contemporary collecting project that document the stand alone Councils and the amalgamation process and if approved receive a further report with a more detailed project proposal and budget.

**Recommendation**

That Council write to Marrickville Council expressing support for a joint project between Ashfield, Leichhardt and Marrickville councils to undertake contemporary collecting projects that document the stand alone Councils and the amalgamation process and receive a further report with a more detailed project proposal and budget.

**Attachments**

1. Correspondence from Marrickville Council



## MARRICKVILLE council

Our Reference: 39212.16

Mark Bonanno  
Acting General Manager, Leichhardt Council  
7-15 Wetherill Street  
Leichhardt NSW 2040,



5 April 2016

Dear Mark,

**Re: HISTORICAL RECORDS OF POTENTIAL COUNCIL AMALGAMATIONS**

At its meeting on 15 March 2016, Council noted our intention to capture an historical record of the amalgamation process as it has impacted on Marrickville for review by future communities. A copy of the report is attached for your information.

Council endorsed the recommendation to write to Ashfield and Leichhardt Councils proposing contemporary collecting projects that document your Council and the amalgamation process. The report outlines the type of records proposed for collection and storage.

It would be appreciated if you could advise if your Council is interested in participating in the project. Marrickville Council can either play a coordinating role or simply work in collaboration with nominated staff from your Council to gather relevant material.

If you would like further information, please call Caroline McLeod, Manager Library and History Services on 9335 2166.

Yours sincerely



**Brian Barrett**  
General Manager

ABN 52 659 768 527

Administrative Centre | 2-14 Fisher Street, PO Box 14, Petersham NSW 2049 | DX 3910 – Annandale NSW

Phone 02 9335 2222  
Fax 02 9335 2029  
TTY 02 9335 2025 (hearing impaired)  
Email [council@marrickville.nsw.gov.au](mailto:council@marrickville.nsw.gov.au)  
Website [www.marrickville.nsw.gov.au](http://www.marrickville.nsw.gov.au)



#### ENGLISH

##### IMPORTANT

This letter contains important information. If you do not understand it, please ask a relative or friend to translate it or come to Council and discuss the letter with Council's staff using the Telephone Interpreter Service.

#### GREEK

##### ΣΗΜΑΝΤΙΚΟ

Αυτή η επιστολή περιέχει σημαντικές πληροφορίες. Αν δεν τις καταλαβαίνετε, παρακαλείστε να ζητήσετε από ένα συγγενή ή φίλο να σας τις μεταφράσει ή να έλθετε στα γραφεία της Δημαρχίας και να συζητήσετε την επιστολή με προσωπικό της Δημαρχίας χρησιμοποιώντας την Τηλεφωνική Υπηρεσία Διερμηνέων.

#### PORTUGUESE

##### IMPORTANTE

Este carta contém informação importante. Se não o compreender peça a uma pessoa de família ou a um/a amigo/a para o traduzir ou venha até à Câmara Municipal (Council) para discutir o assunto através do Serviço de Interpretes pelo Telefone (Telephone Interpreter Service).

#### ARABIC

هـامّ  
تحتوي هذه الرسالة معلومات هامة. فإذا لم تستوعبها يرجى أن تطلبوا من أحد أقرانكم أو أصدقائكم شرحها لكم، أو تفضلوا إلى البلدية واجلبوا الرسالة معكم لكي تناقشوها مع أحد موظفي البلدية من خلال الإستعانة بخدمة الترجمة الهاتفية.

#### VIETNAMESE

##### THÔNG TIN QUAN TRỌNG

Nội dung thư này gồm có các thông tin quan trọng. Nếu đọc không hiểu, xin quý vị nhờ thân nhân hay bạn bè dịch giúp hoặc đem đến Hội đồng Thành phố để thảo luận với nhân viên qua trung gian Dịch vụ Thông dịch qua Điện thoại.

#### MANDARIN

##### 重要资料

本信写有重要资料。如果不明白，请亲友为您翻译，或到市政府来，通过电话传译服务，与市政府工作人员讨论此信。





Council Meeting  
15 March 2016

Item 23

**Item No:** C0316 Item 23  
**Subject:** HISTORICAL RECORD OF POTENTIAL COUNCIL AMALGAMATIONS  
**File Ref:** 16/5952/27770.16

**Prepared By:** Caroline McLeod - Manager, Library and History Services

**Authorised By:** Simone Schwarz - Director, Community Services

#### SUMMARY

The paper discusses the proposal to collect original items and documents relating to Council Amalgamations for the future use by historians, researchers and Council officers.

#### RECOMMENDATION

##### THAT:

1. the report be received and noted;
2. Council approach Ashfield and Leichhardt Councils proposing contemporary collecting projects that document the stand alone Councils and the amalgamation process; and
3. should the above be approved, officers will report back to Council with a more detailed project proposal and budget.

#### Our Place, Our Vision – Marrickville Community Strategic Plan 2023

2.3 The community understands and has a strong sense of its history

#### BACKGROUND

Council's history collection contains a range of items that tell the social, economic, cultural and political history of Marrickville. This includes items and records dating back to the early 1870s and as recently as today.

Library and History Services are aware of significant changes facing the Marrickville local government area such as potential amalgamations, WestConnex, the Sydenham to Bankstown Corridor etc and recognises the importance of keeping appropriate records relating to such development as part of its contemporary collecting for future use by historians, researchers and Council officers.

#### DISCUSSION

Given the possibility Council will be amalgamating with Leichhardt and Ashfield Councils, Library and History believe that it is appropriate to collect and maintain a curated selection of original items and documents relating to both the amalgamation process, Marrickville Council and community views/sentiments for future use by historians, researchers and Council officers.

Significant documents have and will be kept via Governance and Council's record keeping systems, however, given the volume of documents, it is proposed that a selection of original and digital items be collected and stored by Library and History Services for future use and display eg for an historic exhibition that may take place in 20 years.



Council Meeting  
15 March 2016**Item 23**

Examples of items / documents that would be collected and stored include:

**Related to amalgamation**

- Flyers and brochures relating to the amalgamation process
- Community feedback forms (to gain a sense of the community sentiment)
- Photographic and / or video records of important meetings / decisions eg final Marrickville Council meeting and first amalgamated Council meetings
- Vox pops (short videos) or oral history recordings of the community regarding amalgamation
- Original news articles and media coverage regarding amalgamation
- Records of social media
- Original notes from significant meetings that staff may have attended (ie pages from a Director or the General Manager's notebook)

**Related to Marrickville Council**

- Marrickville Council signage
- Marrickville Council staff uniforms
- Photographs of Councillors, ELT and staff
- Reflections from staff about Marrickville Council
- Copies of Council values
- Copies of corporate collateral eg letterheads, logos

Should the above be approved, it is recommended that Ashfield and Leichhardt Councils be approached requesting they collect similar items and records with a view that it could form one future, curated collection. Officers are seeking authorisation to contact the neighbouring Councils regarding this proposal.

**FINANCIAL IMPLICATIONS**

The collection of materials from Marrickville can be done with internal resources on the basis that the photography and video would be recorded in-house. However, should Council deem that professional photography/video is appropriate for certain events ie last Council meeting / first newly amalgamated Council meeting, additional funds would need to be allocated. (This is generally charged at an hourly rate eg a photographer generally charges \$100-\$150 / hour.) If it is decided that this should be professionally recorded, Library and History will report back to Council with a more detailed budget.

**PUBLIC PARTICIPATION**

Nil.

**ATTACHMENTS**

Nil.



**ITEM 5.4                      REMOVAL AND RELOCATION OF POSSUMS, WHITES  
CREEK, ANNANDALE**

Division	Precis of Correspondence
----------	--------------------------

Council has received correspondence addressed to all Councillors shown attached as Appendix 1 from WIRES Inner West Branch regarding their request to the Office of Environment and Heritage for the use of a section of land within Callan Park in which to set up pre-release aviaries for possums.

Council staff have approached WIRES Inner West Branch to assist in the removal and relocation of possums (brushtails) in buildings that are to be demolished and the land resumed as part of Whites Creek Parkland in Annandale.

In order to assist with this process WIRES Inner West Branch has requested from the Office of Environment and Heritage the use of a section of land within Callan Park in which to set up pre-release aviaries.

**Recommendation**

That Council support the request by WIRES Inner West Branch to the Office of Environment and Heritage for the use of a section of land within Callan Park in which to set up pre-release aviaries and this be reviewed in 12 months.

**Attachments**

1. Correspondence from WIRES Inner West Branch



Dear Councillor,

Please find out letter sent to the Office of Environment and Heritage regarding our request, in association with Leichhardt Municipal Council regarding the request to use of section of land within Callan Park in which to set up pre-release aviaries. WIRES is a not-for-profit organisation licensed under NSW National Parks and Wildlife Service. Our members are volunteers and any work we do in caring and supporting rescued animals is self-funded. Any support you can offer to assist us with this request would be greatly appreciated.

Office of Environment and Heritage  
17th February 2016

To whom it may concern

Leichhardt Municipal Council (LMC) has approached WIRES Inner West Branch to assist in the removal and relocation of possums (brush-tails) in buildings that are to be demolished and the land resumed as part of Whites Creek parkland in Annandale. A survey was undertaken by Narawan Williams Fauna Ecologist on 5 August 2015 to ascertain if, and what, animals occupied these derelict buildings and it was concluded that possums definitely occupied the houses and the sheds but he couldn't ascertain the number given the limited survey scope.

It is proposed by LMC to put up nest boxes in nearby trees for the possums and also for microbats. However it was pointed out by our Branch's Possum Coordinator that successful relocation would involve trapping the possums and keeping them in aviaries where each would be given a possum box. A period of approximately 3 weeks is the required time for a possum to settle into the nest box and consider it to be the possum's home. \*

In order to assist with this process WIRES Inner West Branch would like to request the use of section of land within Callan Park in which to set up pre-release aviaries. WIRES is a not-for-profit organisation licensed under NSW National Parks and Wildlife Service. Our members are volunteers and any work we do in caring and supporting rescued animals is self-funded. The undertaking of building a supporting a pre-release aviary is a big investment by our group and as such I would like to request that approval be given for a 12 month period. Once the Whites Creek possums are relocated back to Whites Creek, the aviaries would then continue to be used for other animals to enhance their condition prior to their return to their rescue site. This arrangement would be viewed as a trial and reviewed at the end of the period by IW WIRES, LMC and by OEH who manage Callan Park.

#### **Issues**

Lack of sufficient available aviaries within IW WIRES. All our aviaries are currently full with juvenile brush-tail possums awaiting appropriate release. Any trapped possums need to be supplied with appropriate housing which are possum nest boxes. LMC to provide boxes and IW WIRES also has boxes available. Possums who are given possum boxes and use them for a period of 3 weeks are more likely to stay in them. Whites Creek parkland is situated in the middle of residential housing. Without adequate alternate housing such as nest boxes these possums will



look to occupy nearby sheds, garages and roofs. A survey by an Ecologist Narawan Williams commissioned by LMC has identified that several of the buildings - houses and sheds - are occupied by brushtail possums as well as other animals.

### **Solutions**

Put up possum nest boxes in nearby trees for possums that are evicted and not trapped - to find as suitable housing. Trap possums and provide nest boxes in aviaries for 3 weeks. Set up aviaries in nearby Callan Park to temporarily house these possums. WIRES IW members to provide support the possums whilst in care by providing foliage and maintaining aviaries.

### **Why**

Similar aviaries have been set up in an area of land by Randwick Council for use by WIRES East Branch for the rehabilitation of possums prior to release.

Callan Park has an enclosed area near the Security Office that is unavailable to the public. WIRES Inner West Branch has assisted in a similar project in 2015 with the Department of Housing Erskineville Estate when the guttering and roofs were replaced. Some 12 possums were trapped and re-housed. LMC has been a supporter of WIRES Inner West Branch and the Branch wishes to assist in this exercise for the benefit of the animals and provide assistance to LMC and maintain relations with a Council that has a progressive policies for our wildlife.

### **Footnote\***

This evidence is based on releases conducted by WIRES Inner West Branch over the past 6 years. An adult brushtail possum that is given a box and is in care for less than 2 weeks leaves the box almost straight away. Those that are in care (and therefore in their box) for longer tend to stay in the box and consider it their home. Most hand-reared young brushtail possums stay in their boxes for a minimum 3mths and many stay in their boxes for a year or more.

Warm Regards,  
Suzy Yates  
Chairperson



**ITEM 5.5 ILLEGAL WORKS BUILT WITHOUT APPROVAL**

Division	Precis of Correspondence
----------	--------------------------

Council has received correspondence from Warringah Council shown attached as Attachment 1 concerning illegal works. Warringah Council has sent this correspondence to all NSW councils asking them to consider making a resolution concerning illegal works as shown below:-

*“That Council write to the Minister for Planning, Rob Stokes and cc the Minister for Local Government, Hon. Paul Toole, seeking their support and assistance in:-*

*a) Changing legislation to deter illegal developments that are built without appropriate approvals;*

*b) Increasing sanctions for illegal works and commencement of building works without appropriate consent.”*

**Recommendation**

That Council give consideration to this matter.

**Attachments**

1. Correspondence from Warringah Council - Illegal Works Built Without Approval





8 April 2016

The Hon. Rob Stokes, MP  
Minister for Planning  
GPO Box 5341  
SYDNEY NSW 2001

Our Ref: 2016/101657

Dear Minister

**Council Resolution relating to Illegal Works that are built without appropriate approvals**

Warringah Council resolved unanimously on 22 March 2016:-

- A. *That Council write to the Minister for Planning, Rob Stokes, and cc the Minister for Local Government, Hon. Paul Toole, seeking their support and assistance in:*
- a) *Changing legislation to deter illegal developments that are built without appropriate approvals;*
  - b) *Increasing sanctions for illegal works and commencement of building works without appropriate consent.*
- B. *That Council write to all Councils in NSW asking them to pass similar resolutions to highlight the growing problem of illegal developments in NSW.*

Please see below for the background to this resolution for your consideration:-

There are an increasing number of illegal works being reported across the Warringah LGA. Council staff issue Notices of Intention Orders but the developer can put in a Building Certificate, for retrospective approval.

Currently, when the development approval process is not followed, surrounding residents are not informed of the proposed plans and they have no opportunity to comment on the proposed plans before building works commence. Often when Council intervenes with a Notices of Intent the developer is then able to submit a Building Certificate. In doing this the developer has been able to avoid an important part of the DA process.

There is minimal recourse for residents affected by illegal development and history with Land and Environment Court shows that once a structure is up, it is rarely given an order to demolition.

WARRINGAH COUNCIL  
Civic Centre 725 Pittwater Road Dee Why NSW 2099  
DX 9118 Dee Why NSW ABN 31 585 062 406  
T 02 9042 2111 F 02 9971 4322  
warringah.nsw.gov.au



W

This type of development is occurring due to the current planning legislation. There may be a need for some form of retrospective approval to prevent problems in future with insurance, conveyancing etc, or where development would have been compliant if they lodged their application. However, this should not be the easier path for gaining a development approval.

There needs to be stronger legislation which protects the rights of residents where works have been undertaken illegally, especially where they are non-compliant with planning controls and result in a negative impact on surrounding properties. It should also serve as a deterrent for people who may consider trying to go around the appropriate processes and approvals.

Thank you for consideration of the above and if you would like any clarification or discuss potential action on the issues please contact Peter Robinson on 02 9942 2414 or at [council@warringah.nsw.gov.au](mailto:council@warringah.nsw.gov.au).

Yours faithfully



Rik Hart  
General Manager

cc: Hon Paul Toole, Minister for Local Government -  
[office@toole.minister.nsw.gov.au](mailto:office@toole.minister.nsw.gov.au)  
All Councils in NSW  
Warringah Councillors



**ITEM 5.6 PROPOSAL FOR WATERFRONT OVAL, CALLAN PARK**

Division	Precis of Correspondence
----------	--------------------------

Council has received a Precis of Correspondence from the Balmain and District Football Club requesting Council's assistance in securing our club's future and the long term viability of Waterfront Oval at Callan Park. The proposal is that Waterfront Oval, Callan Park, be brought under the care and control of Leichhardt Municipal Council and that Balmain & District Football Club be recognised as custodians of the grounds and be given a long-term lease of at least 5 years with options to extend on a 5 year rolling basis.

As part of this proposal, Balmain and District Football Club request the following works be undertaken at Waterfront Oval playing fields by Leichhardt Council:

1. Resurface and returf both playing fields;
  - a. Raise the field level by 200mm to avoid high tide issues and contamination
  - b. Laser level
  - c. Install drainage channels and in-ground irrigation
  - d. Realign the north-west boundary out towards the road, creating more field space and removing awkward parking
  - e. Replace current post-and-rail fencing along northern boundary with suitable, long-lasting, secure picket fencing (major safety issue for children and dogs running onto the road, as well as vandalism on the field)
2. Install modern lighting on both fields to 100-lux, providing much needed additional training field capacity in the LMC area;
3. Adaptive reuse of current clubhouse, change rooms and toilet facilities (Building 499);
4. Refurbishing and water-proofing of storage areas;
5. Secure bollards to prevent unauthorised vehicle access to fields.

In conjunction with this proposal, Balmain & District Football Club seeks the following:

- A. Long-term lease of no less than 5 years, with rolling options to extend;
- B. Year round access to fields and buildings;
- C. Year round access and control of field lighting;
- D. Maintain dual usage – football (soccer) and cricket – with provision for Little Athletics;
- E. Cricket pitch continues to be synthetic and remains in current location.

**Recommendation**

That a further report be provided to Council on the proposals requested by Balmain and District Football Club.

**Attachments**

1. Balmain DFC Letter to LMC Mayor regarding Waterfront Oval Longterm FINAL



**BALMAIN & DISTRICT FOOTBALL CLUB INCORPORATED**

ABN: 32005892448 P.O. Box 1020, ROZELLE NSW 2039



April 8, 2016

Mayor Darcy Byrne  
Leichhardt Municipal Council  
7-15 Wetherill Street  
Leichhardt NSW 2040

Dear Darcy

**Proposal: Waterfront Oval, Callan Park**

I write to you on behalf of our members to ask for your assistance in securing our club's future and the long term viability of Waterfront Oval at Callan Park.

Balmain & District Football Club has a long history of operating from within the grounds of Callan Park. Our club was formally established in 1969 with a small membership training and playing on what is now the Balmain Road field. During the '80s, the club was based at the Glover St fields and, finally, in 1996, Balmain DFC moved again – this time to its current location at Waterfront.

This year marks the 20th anniversary of our club being based at Waterfront Oval. During this time, we have been at the mercy of successive NSW State Governments with promises, plans, but no action. We have seen a revolving door of government agencies with no money and little interest in either Callan Park or the needs of our club, our members and our sport.

While all the organisations operating within Callan Park have experienced various levels of disinterest from the governing bodies, the lack of interest and expenditure on the Waterfront Oval fields has been disastrous. A decade ago, the fields were almost unplayable: uneven, muddy (dusty in summer) and dangerous for young players.

Over the past 10 years, Balmain DFC has taken the unprecedented steps of investing its member's money into the upkeep of Waterfront Oval. As a poorly constructed field, Waterfront Oval has required an ever-increasing level of maintenance and remediation.

We have filled, levelled, turfed, weeded, fertilised and watered these fields at Callan Park, and we've done it all with our own funds. Our club – our members – have invested almost \$200,000 on creating the fields you see today at Waterfront Oval, Callan Park.

No other sporting club has contributed to the field costs at Waterfront Oval. No government agency has contributed to the costs. And because of the tenuous and complex relationship we have as a stakeholder at Callan Park, our club has been unable to apply for any community grants or funding. The members of Balmain & District Club have paid for every blade of grass we, and the wider community, use and enjoy at Waterfront Oval. These fields are our



spiritual home ground. Yet despite our history at Callan Park, despite our contribution and our conservation, our club exists year to year, on a 12-month lease, at the mercy of whichever government department is currently in charge of Callan Park.

We believe it is time for all of this to change, Darcy, and we ask for your assistance and that of your fellow Councillors.

Our proposal is that Waterfront Oval, Callan Park, be brought under the care and control of Leichhardt Municipal Council and that Balmain & District Football Club be recognised as custodians of the grounds and be given a long-term lease of at least 5 years with options to extend on a 5 year rolling basis.

On February 25 this year, a representative of our club attended an LMC workshop on Callan Park Trust Models. At the core of the critical messages from that Workshop was that successful Parklands – such as Centennial Park and Parramatta Park – exist and succeed as a result of ‘adaptive reuse’ and providing facilities the community wants and needs.

In the spirit of this, and in recognition of Balmain & District Football Club’s long history as responsible custodians of integral community spaces, we would like to partner with LMC to make Waterfront Oval a better, more usable space.

As part of this proposal, we request the following works be undertaken at Waterfront Oval playing fields by Leichhardt Council:

1. Resurface and returf both playing fields;
  - a. Raise the field level by 200mm to avoid high tide issues and contamination
  - b. Laser level
  - c. Install drainage channels and in-ground irrigation
  - d. Realign the north-west boundary out towards the road, creating more field space and removing awkward parking
  - e. Replace current post-and-rail fencing along northern boundary with suitable, long-lasting, secure picket fencing (major safety issue for children and dogs running onto the road, as well as vandalism on the field)
2. Install modern lighting on both fields to 100-lux, providing much needed additional training field capacity in the LMC area;
3. Adaptive reuse of current clubhouse, change rooms and toilet facilities (Building 499);
4. Refurbishing and water-proofing of storage areas;
5. Secure bollards to prevent unauthorised vehicle access to fields.

In conjunction with this proposal, Balmain & District Football Club seeks the following:

- A. Long-term lease of no less than 5 years, with rolling options to extend;
- B. Year round access to fields and buildings;
- C. Year round access and control of field lighting;
- D. Maintain dual usage – football (soccer) and cricket – with provision for Little Athletics;
- E. Cricket pitch continues to be synthetic and remains in current location.



As a long term custodian of the Waterfront Oval fields, Balmain & District Football Club would seek to raise funds to install suitable solar panels to offset electricity usage of field lighting.

Darcy, we believe our members and the wider community are ready to see better usage of Callan Park. With over 2,400 active players, 350 coaches and managers, and thousands of siblings, grandparents and friends engaged with our club, it is time we had certainty at Waterfront Oval.

Balmain & District Football Club has been involved, engaged and a part of Callan Park for 47 years. This year marks 20 years at Waterfront Oval. Our club and our members deserve the security of a long-term lease on their home ground. They have paid for it, literally, and have earned it through being good community members.

We are the largest community football club in NSW, with members ranging from 3 years of age to well into their late 60s. We offer programs for those experiencing financial hardship, we support local outreach and indigenous programs and we have a growing number of players with varying degrees of intellectual challenges and physical disabilities. We support players of diverse backgrounds who wish to connect with our community through sport.

Balmain & District Football Club is, in every facet and every definition of the word, a community club. With almost 1,800 players aged under 18, we seek the support of Leichhardt Council to give our members certainty and security in respect to our home grounds at Waterfront Oval, and to ensure that those grounds are modernised, maintained and funded by Leichhardt Council.

We welcome the opportunity to discuss this proposal further and thank you for your enthusiasm and ongoing support for our community club.

Regards,



**David Birds – President**

*on behalf of the Executive of Balmain & District Football Club*



**SECTION 6 – OTHER REPORTS**



## ITEM 6.1 WOMEN'S ENGAGEMENT AND DEVELOPMENT OFFICER

<b>Division</b>	General Manager
<b>Author</b>	Vi Dinh, Employee Services Coordinator
<b>Meeting date</b>	26 April 2016 Ordinary Meeting
<b>Strategic Plan Key Service Area</b>	Community well-being Place where we live and work Sustainable services and assets

### **SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	To recommend to Council, that the 24 month trial position of Women's Engagement and Development Officer, be retitled to Gender Engagement and Development Officer, based on current diversity management principles and for Council to note the abridged literary review provided to support the revised title and creation of such a position.
<b>Background</b>	Council resolved at its Meeting on 22 March 2016, to establish a Women's Engagement and Development Officer for a 24 month trial that would coordinate and deliver a holistic and integrated policy and program platform that progresses access and equity for women.
<b>Current Status</b>	NIL
<b>Relationship to existing policy</b>	NIL
<b>Financial and Resources Implications</b>	This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.
<b>Recommendation</b>	<ol style="list-style-type: none"> <li>1. That the Women's Engagement and Development Officer be retitled to Gender Engagement and Development Officer in order to broaden the scope of the diversity program through this position, and still maintain its original objectives.</li> <li>2. That Council receive and note the literature review on Gender Equity in NSW Local Government.</li> </ol>
<b>Notifications</b>	NIL
<b>Attachments</b>	1. Gender Engagement and Development Officer Position Description



## Purpose of Report

To recommend that the position of Women's Engagement and Development Officer, be retitled to Gender Engagement and Development Officer, based on current diversity management principles and for Council to note the abridged literary review provided, to support the revised title and creation of such a position.

## Recommendation

1. That the Women's Engagement and Development Officer be retitled to Gender Engagement and Development Officer in order to broaden the scope of the diversity program through this position, and still maintain its original objectives.
2. That Council receive and note the literature review on Gender Equity in NSW Local Government.

## Background

Council resolved at its Meeting on 22 March 2016, to establish a Women's Engagement and Development Officer for a 24 month trial that would coordinate and deliver a holistic and integrated policy and program platform that progresses access and equity for women.

## Report

### New Position

With the growing field of diversity and gender equity management, it would be more inclusive to retitle the Women's Engagement and Development Officer to Gender Engagement and Development Officer in order to broaden the scope of the diversity program, and still maintain its original objectives.

This change would follow the same progression as how the Commonwealth Act did with the change to the Affirmative Action (Equal Employment Opportunity for Women) Act 1986, to then Equal Opportunity for Women in the Workplace Act 1999 and finally resulting in the current Workplace Gender Equality Act 2012. The current Act removed the term 'Women' to recognise and acknowledge that the aim was to improve "...outcomes for both women and men in the workplace"<sup>1</sup>.

In addition to promoting a positive and broader inclusive term, revising the title will also uphold Council's policy to continually increase awareness that gender is no longer a binary concept and assist with diversity matters such as LGBTI.

The change in title will not change the emphasis on the key duties of the role, it rather promotes greater coverage. The draft position description is attached.

---

<sup>1</sup> Explanatory Memorandum, Equal Opportunity for Women in the Workplace Amendment Bill 2012 (Cth) 1 [2]-[4]



### Abridged Literary Review

Effort towards creating gender equality in the workplace has existed since the late 1960s from equal pay cases and introduction of legislation to eliminate direct pay discrimination.<sup>2</sup> With a myriad of studies and papers available and the time constraints for this report, only more recent data and papers has been utilised to provide the business case for diversity.

Essentially, the business case is that 'diversity and inclusion' provides an organisation its most competitive advantage as it utilises the full potential of its human capital.<sup>3</sup> For a local council, Councillor Carol Ross of City of Boroondara goes even further and states a "...council which does not reflect its community cannot serve its community".<sup>4</sup>

According to the Gender Equality Project<sup>5</sup>, there are six proven benefits for an organisation that incorporate diversity in their ethos, and they are:

- Economic growth: Greater female participation and employment rates boost Australia's GDP.
- Organisational, financial and market performance: The more women in senior management, the greater likelihood that the organisation financially outperforms those that have no women at the senior level.
- Risk management/corporate governance: Links have been found between increased corporate governance and the number of women on boards.
- Corporate social responsibility and culture: Gender diversity protects women against sexism and sexual harassment.
- Leadership, team performance and motivation: diversity programs have a positive impact on motivation
- Better utilisation of human assets: Women make up more than half of all university graduates

Council has indeed benefited from a diversity program and over time this has resulted awards and greater outcomes and motivation from staff. Leichhardt Council participated in the LG Professionals' NSW Local Government Operational

---

2 Baird, M., Evesson, J., Oxenbridge, S. and Constantin, A. 2014, *Advancing Women: Increasing the participation of women in senior roles in the NSW public sector*, The Women and Work Research Group, University of Sydney Business School, p.30

3 Baird, M., Evesson, J., Oxenbridge, S. and Constantin, A. 2014, *Advancing Women: Increasing the participation of women in senior roles in the NSW public sector*, The Women and Work Research Group, University of Sydney Business School, p.30

4 Ross, C. 2016, *Why is Gender Equality Important?*, speech presented at National Australian Local Government Women's Association NSW Conference, Gunnedah, 10-11 March.

5 Gender Equality Project 2012, *Building a business case for diversity*, Centre for Ethical Leadership, Melbourne Business School



Effectiveness Survey for three years and the resulting data indicated that Leichhardt had the highest equity rate between women and men within NSW Councils. Our data made it so apparent that Council was marketed as a business case for gender diversity.<sup>6</sup> Our results were also positive overall in the composition of our community's representatives. This is despite that in 1951 only 1% of councillors were women and today 31.12% of councillors in Australia are women.<sup>7</sup>

Council was one of the first to offer eighteen weeks of paid maternity leave, prior to its inclusion in the state Award. Council recently was awarded the Local Government Excellence in Diversity Award due to its innovative Women in Leichhardt Leadership program (WILL).

Leichhardt is also the first Council to participate in the Australian Workplace Equality Index, which measures an organisation's level of LGBTI inclusion and workplace initiatives. With greater social awareness around the term gender and the meanings people derive from it<sup>8</sup>, it is only in Council's benefit to broaden the scope of gender and ensure that the position of Gender Engagement and Development Officer coordinates a range of diversity programs, as well as women.

Council's celebrated outcomes are due to the consistent efforts to remain innovative with best practice. However what the majority of the research available does not provide, is specific data and evidence available for local government, independent of the public sector of state departments.

This is echoed in the fact that the Workplace Gender Equality Act 2012 does not require public sector employers<sup>9</sup> to report. This is due to the public sector being recognised already as a performer in regards to gender equity. Data sets do suggest however, that although the public sector outperforms the private sector with greater number of women in senior roles, specific departments and agencies can greatly differ in their results.<sup>10</sup>

The current Employee Services department consists of five permanent full time staff. Of the five, only three, including the Manager have the accountability to assist in projects and gender diverse programs such as Women in Leichhardt Leadership, in addition to their ordinary duties. The success of the WILL program is through the considerable efforts a great number of staff members. And with an ever growing data pool and greater number of recommendations from leading research bodies, key

---

6 Price Waterhouse & Coopers 2014, *NSW Local Government Operational Effectiveness Survey*, Local Government Professionals, Sydney

7 Ross, C. 2016, *Why is Gender Equality Important?*, speech presented at National Australian Local Government Women's Association NSW Conference, Gunnedah, 10-11 March.

8 Hough, D., 2015, *Let's Talk Gender: A Closer Look at Gender Diversity within the Workplace*, Pride in Diversity, Sydney.

9 Workplace Gender Equality Act 2012, s(3)

10 Baird, M., Evesson, J., Oxenbridge, S. and Constantin, A. 2014, *Advancing Women: Increasing the participation of women in senior roles in the NSW public sector*, The Women and Work Research Group, University of Sydney Business School, p.6



resourcing must be actioned in order to maintain the benefits the organisation attains through gender diversity programs.<sup>11</sup>

Therefore, for Council to continue to deliver and maintain the results it has achieved thus far, a formal reporting model based on sound research needs to be applied<sup>12</sup>. In the absence of a local government driven reporting gender scheme, the dedicated Gender Engagement and Development Officer will have the required resource to review existing recommendations and reporting frameworks from the NSW Public Service Commission, WGEA and the like to ensure Council can collate its own distinct evidence base and further build upon its achievements in gender diversity.

## Attachments

### 1. Gender Engagement and Development Officer Position Description

---

11 Baird, M., Evesson, J., Oxenbridge, S. and Constantin, A. 2014, *Advancing Women: Increasing the participation of women in senior roles in the NSW public sector*, The Women and Work Research Group, University of Sydney Business School, p.32

12 Public Service Commission 2015, *NSW Public Sector response to recommendations in the following report: Advancing Women: Increasing the participation of women in senior roles in the NSW public sector*, Public Service Commission





## POSITION DESCRIPTION

**TITLE** : **GENDER ENGAGEMENT & DEVELOPMENT OFFICER**

**DIVISION** : **EXECUTIVE SERVICES**

**DEPARTMENT** : **EMPLOYEE SERVICES & RISK MANAGEMENT**

**REPORTS TO** : **MANAGER EMPLOYEE SERVICES**

**STAFF REPORTING TO** : **NIL**

**GRADE** : **7A-7E**  
**Temporary Part Time – 21 hours/week**

**DATE:** : **APRIL 2016**

### DECLARATION

I, \_\_\_\_\_ have read and understood the position description as explained to me and detailed below.

Signature: \_\_\_\_\_ Date:     /     /

### 1. PURPOSE

- 1.1 To develop and coordinate an integrated policy and program platform that progresses further gender equity and access within Council.

### 2. OBJECTIVES/ KEY TASK & RESPONSIBILITIES

- 2.1 Design and carry out structured, high quality, innovative applied social research and evaluation projects using appropriate research methods including gathering and analysing qualitative and quantitative data.
- 2.2 Utilise available public sector frameworks in analysing and gathering qualitative and quantitative data, and applying other models as appropriate.
- 2.3 Applying theoretical knowledge of gender equity, LGBTI, social constructionist and feminist perspectives, and other relevant models to determine appropriate policy adoption to promote greater diversity and participation

1 of 5



- 2.4 Write, review and provide advice on Council policies with regard to gender equity data results and research.
- 2.5 Provide work that contributes towards Council's objectives by assisting with the effective and efficient delivery of project milestones.
- 2.6 Support the implementation of EEO Management Plan actions as required.
- 2.7 Write project reports and presentations relating to research results.
- 2.8 Keep abreast of technical developments, legislative and regulatory changes and current best practice in the field of gender equity and women's studies.
- 2.9 Contribute to projects ensuring work progresses on time and within budget.
- 2.10 Identify and escalate changing priorities that impact on workload and workplan to ensure required outputs are delivered on time and within budgets.
- 2.11 Be the principal point of contact for gender equity related projects across Council.
- 2.12 Coordinate Pride in Diversity membership, gender projects and training, including collating and preparing Council's Australia Workplace Equality Index (AWEI)
- 2.13 Coordinate 50:50 Vision Councils for Gender Equity projects, including collating data and conducting staff surveys.
- 2.14 Support the Employee Services team on projects and other activities from time to time.
- 2.15 Provide reports on research and gender equity for Senior Management, Government bodies and other agencies as required.
- 2.16 Develop, present and explain research outcomes at internal and external workshops, seminars, conferences and meetings.
- 2.17 Train staff and senior management team on gender
- 2.18 Collaborate and assist members of the Women in Leichhardt Leadership (WILL) group, on projects.
- 2.19 Coordinate the annual selection of WILL members and activities relating to such.
- 2.20 Liaise and collaborate with outside bodies, such as industry partners, University faculties and departments and government agencies.
- 2.21 Communicate effectively both internal and external to Council to ensure required outcomes are achieved efficiently.
- 2.22 A commitment to ongoing professional development, specifically in matters relating to gender equity.
- 2.23 Other duties, consistent with skills and experience, as directed by the reporting manager.



**3. PERFORMANCE CRITERIA**

- 3.1 Creation and ongoing maintenance of a model platform to collate and measure qualitative and quantitative data for reporting.
- 3.2 Successful ongoing maintenance and completion of relevant award level within the 50:50 Vision, Councils for Gender Equity program.
- 3.3 AWEI annual submissions completed within timeframes.
- 3.4 Successful completion of Policy outcomes.
- 3.5 Coordinate the annual WILL program member selection.
- 3.6 Successful implementation of EEO Management Plan actions.

**PERSON SPECIFIC SELECTION CRITERIA****4. ESSENTIAL**

- 4.1 Relevant tertiary qualification and/or extensive work experience.
- 4.2 Knowledge and application of relevant legislation and regulations, specifically to gender equality.
- 4.3 Demonstrated knowledge of social research and policy development processes and evaluation methodologies.
- 4.4 Ability to apply your theoretical and practical experience in analysing and solving problems to think creatively and innovatively about service design, delivery and efficiency and deliver tangible results.
- 4.5 Understanding of the issues and policies associated with gender and research in Australia.
- 4.6 Excellent written and oral communication skills including the ability to make presentations in a training environment and in meetings.
- 4.7 Demonstrated capacity to prepare high-quality reports and documents.
- 4.8 Demonstrated high level of self-motivation and personal management skills.
- 4.9 Demonstrated organisation and problem solving skills, with an ability to manage several different projects concurrently.
- 4.10 High-level skills with data acquisition, manipulation, and analysis with advance knowledge and usage of MS Office, including Excel and Word.
- 4.11 Ability to maintain confidentiality.



- 4.12 Excellent interpersonal and diplomacy skills and ability to establish and maintain cooperative networks of colleagues. Including the capacity to work in small teams or unsupervised.
- 4.13 Knowledge and understanding with a commitment to implement EEO & WH&S principles.
- 4.14 Maintain a high standard of quality customer service and provide accurate information in a prompt and courteous manner.

**5. DESIRABLE**

- 5.1 Understanding of the context of local government service design and delivery.
- 5.2 Experience in preparing and submitting Workplace Gender Equality Agency report.
- 5.3 Ability to develop and deliver training in relation to Gender Equity subjects.



## POSITION DESCRIPTION ATTACHMENT

### EMPLOYEE

#### WORK HEALTH AND SAFETY

All employees of the Leichhardt Municipal Council are required to participate in the Council WH&S Management Program.

Specifically, this means performing your work in a safe manner and monitoring your workplace for hazards or risks.

You must take reasonable care for your own health and safety and for those who may be affected by what you do or fail to do in the workplace.

You must cooperate with actions taken by the Council to comply with WH&S legislation and not intentionally or recklessly interfere with or misuse anything provided at the workplace in the interests of health, safety and welfare.

#### RISK MANAGEMENT OF LEICHHARDT MUNICIPAL COUNCIL ASSETS

All employees of the Leichhardt Municipal Council are accountable for the management of risk within their own areas of responsibility. Risk includes, but is not limited to:

- Injury to persons or damage to the property of members of the community.
- Environmental risks.
- Damage or unauthorised entry to the Council's buildings and damage to its equipment.
- Loss of the Council's reputation as a good corporate citizen.

To assist you in meeting this responsibility the following policies and procedures have been established which you are required to familiarise yourself with and observe:

- The Risk Management Policy located on the Leichhardt Municipal Council intranet.

Responsibilities	Performance Measures
<ul style="list-style-type: none"> <li>Ensuring all work is performed in accordance with requirements of the Health and Safety policy, procedure and legislation</li> </ul>	<ul style="list-style-type: none"> <li>Conformance to WH&amp;S policy and procedures</li> <li>Knowledge of, and use of Safe Work Method Statement (SWMS) and Standard operating procedures</li> </ul>
<ul style="list-style-type: none"> <li>Taking reasonable care for their own Health and Safety as well as that of others</li> </ul>	<ul style="list-style-type: none"> <li>Use of SWMS and Standard operating procedures</li> </ul>
<ul style="list-style-type: none"> <li>Having an understanding of the Health and Safety requirements associated with their employment</li> </ul>	<ul style="list-style-type: none"> <li>Training records</li> </ul>
<ul style="list-style-type: none"> <li>Reporting all identified hazards, accidents/incidents and near misses to their manager/supervisor</li> <li>Ensure all potential or actual areas of danger within the workplace are immediately made safe, repaired and reported to the appropriate person/s as soon as possible;</li> </ul>	<ul style="list-style-type: none"> <li>Hazard identification reports</li> <li>Workplace inspection reports</li> </ul>
<ul style="list-style-type: none"> <li>Using and maintaining all safety equipment and personal protective equipment (PPE) in accordance with relevant standards.</li> </ul>	<ul style="list-style-type: none"> <li>PPE maintenance records</li> <li>Knowledge and use of Standard operating procedures</li> </ul>
<ul style="list-style-type: none"> <li>Working in accordance with relevant competency standards</li> </ul>	<ul style="list-style-type: none"> <li>Training records.</li> <li>Supervisor site inspection records</li> </ul>
<ul style="list-style-type: none"> <li>Knowledge of WH&amp;S and related legislation within scope of job description</li> </ul>	<ul style="list-style-type: none"> <li>Attendance at training sessions</li> </ul>



## ITEM 6.2 ADDRESSING GENDER INEQUITY - GENDER EQUITY TRAINING

<b>Division</b>	General Manager
<b>Author</b>	Vi Dinh, Employee Services Coordinator
<b>Meeting date</b>	26 April 2016 Ordinary Meeting
<b>Strategic Plan Key Service Area</b>	Community well-being Accessibility Place where we live and work A sustainable environment Business in the community Sustainable services and assets

### **SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	To advise Council on the preferred training course to be delivered to the Senior Management Team, Managers and Team leaders to address and promote further gender equity in the work force and to recommend a preferred method to ensure a comprehensive reporting mechanism that will maintain and report on Gender Equity data is selected and delivered.
<b>Background</b>	<p>At the Ordinary Council Meeting on 22 March 2016, Council resolved to create a 24 month trial Women's Engagement and Development Officer that would coordinate and deliver a holistic and integrated policy and program platform that progresses access and equity for women.</p> <p>This position would have the responsibility of reviewing the reporting mechanisms to provide qualitative and quantitative data to promote further gender equity.</p>
<b>Current Status</b>	NIL
<b>Relationship to existing policy</b>	NIL
<b>Financial and Resources Implications</b>	This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.
<b>Recommendation</b>	<p>That Council:-</p> <ol style="list-style-type: none"> <li>1. Endorse all Senior Management Team, Managers and Team leaders receiving training in the Australian Human Resources Institute's (AHRI); training course 'Managing Unconscious Bias at Work'.</li> </ol>



	2. Commence a trial of the reporting framework developed by the current Workplace Gender Equality Agency's and review the framework in conjunction with other public sector recommendations, to develop a Council specific model that will provide qualitative and quantitative data to promote further gender equity.
<b>Notifications</b>	NIL
<b>Attachments</b>	1. Managing Unconscious Bias at Work, Training Agenda



## **Purpose of Report**

To advise Council on the preferred training course to be delivered to the Senior Management Team, Managers and Team leaders to address and promote further gender equity in the work force and to recommend a preferred method to ensure a comprehensive reporting mechanism that will maintain and report on Gender Equity data is selected and delivered.

## **Recommendation**

That Council:-

1. Endorse all Senior Management Team, Managers and Team leaders receiving training in the Australian Human Resources Institute's (AHRI); training course 'Managing Unconscious Bias at Work'.
2. Commence a trial of the reporting framework developed by the current Workplace Gender Equality Agency's and review the framework in conjunction with other public sector recommendations, to develop a Council specific model that will provide qualitative and quantitative data to promote further gender equity.

## **Background**

At the Ordinary Council Meeting on 22 March 2016, Council resolved to create a 24 month trial Women's Engagement and Development Officer that would coordinate and deliver a holistic and integrated policy and program platform that progresses access and equity for women.

This position would have the responsibility of reviewing the reporting mechanisms to provide qualitative and quantitative data to promote further gender equity.

## **Report**

### **Managing Unconscious Bias at Work**

The Australian Human Resource Institute (AHRI) is an Australian organisation representing the tens of thousands leading Human Resource and people management professionals. It is also a registered training organisation with 70 years' experience in delivering leading solutions that embrace the latest developments, new strategies and forward thinking.

This is demonstrated with their specialised training course 'Managing Unconscious Bias at Work'. Their succinct training delivery program raises senior management awareness of the potential prevalence of bias, and aims at providing keys links to identify, address and reduce potential gender bias to improve gender equity outcomes. The full training agenda plan has been included in this report.



Due to the specialist nature of the course, only a handful of trainers are able to deliver this course. Due to the limited number of specialised trainers, the recommended notice to book an in-house course is 8 weeks. Therefore it had been imperative that Council secure the training prior, which is already scheduled for Wednesday 18 May 2016, for all Senior Management Team, Managers and Team Leaders.

### **Workplace Gender Equality Act 2012**

The Workplace Gender Equality Act 2012 (Act) is a federal legislation that aims to improve and promote equality for both women and men in the workplace. Within the Act, compulsory reporting on organisational data such as gender composition of the workforce, remuneration and employment term, conditions and practices are required to be reported to the Workplace Gender Equality Agency (WGE Agency).

A number of Gender Equality Indicators (GEI) is used in the reporting to ensure a holistic approach is utilised to capture the qualitative and quantitative data of an organisation:

- GEI 1: gender composition of the workforce
- GEI 2: gender composition of governing bodies of relevant employers
- GEI 3: equal remuneration between women and men
- GEI 4: availability and utility of employment terms, conditions and practices relating to flexible working arrangements for employees and to working arrangements supporting employees with family or caring responsibilities
- GEI 5: consultation with employees on issues concerning gender equality in the workplace
- GEI 6: any other matters specified by the Minister in a legislative instrument: sex-based harassment and discrimination.

In consultation with the Women in Leichhardt Leadership (WILL), WILL's members agreed to utilise the WGE Agency's methodology in collating evidence based data to produce reports to promote further gender equity within Council's workforce.

Despite the comprehensiveness of the reporting model and the WGE Agency's ability to benchmark results across industry categories, the Act however does not require public sector organisations to participate. In discussion with a Senior Advisor at the WGE Agency, even if a public organisation such as Council wanted to voluntarily participate, the data would not be accepted.

Therefore without utilising the WGE Agency reporting model, Council can still however retrieve the questionnaires and reporting models manually, as they are available for the public. This method however would require dedicated resourcing, to ensure that the manual data collection and analysis would be similar to WGE Agency's.



Under Council resolution C126/16, Council has resolved to appoint a temporary Women's Engagement and Development Officer. It is the recommendation of this report, that the key responsibility and duty of this position, is to trial the manual WGEA reporting guidelines and assess if it is indeed suitable. In conjunction with that review, other models and recommendations made under the public sector will also be reviewed to ensure that the finalised reporting structure is suitable to Council.

This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure

### **Attachments**

1. Managing Unconscious Bias at Work, Training Agenda





### Managing unconscious bias at work - Agenda

<b>9.00 am - start</b>	<b>Course overview: Learning outcomes and overview</b>
	<b>Session 1 - The business case for diversity, valuing difference and inclusion in the workplace</b> <ul style="list-style-type: none"> <li>Diversity dimensions</li> <li>Business benefits or diversity dividends</li> <li>Bottom-line benefits</li> </ul>
	<b>Session 2 - The concept of unconscious bias</b> <ul style="list-style-type: none"> <li>What is bias?</li> <li>Bias: Forms and Impact</li> <li>Awareness of selective perception</li> <li>Intergroup Bias</li> </ul>
	<b>Session 3 - Strategies to spot unconscious bias</b> <ul style="list-style-type: none"> <li>Implicit Association Test</li> <li>Discussion - Experiences with bias</li> <li>Steps to reduce bias</li> </ul>
<b>10.30 - 10.45 am</b>	<b>Morning Tea Break</b>
	<b>Session 4 - The impacts of unconscious bias at work</b> <ul style="list-style-type: none"> <li>Diversity report card in Australia</li> </ul>
	<b>Topic 5 - Solutions framework to manage and reduce bias (initial component of topic only if focus is directed at employee level)</b> <ul style="list-style-type: none"> <li>Leadership agenda for diversity</li> </ul>
<b>12.30 pm - end</b>	<b>Topic 6 - HR actions to manage and reduce bias in the workplace</b> <ul style="list-style-type: none"> <li>Diversity: Beyond compliance to inclusion</li> </ul>

[customlearning@ignitiontraining.com.au](mailto:customlearning@ignitiontraining.com.au)





# **ITEM 6.3                      MEMORY LANE, BALMAIN - PROPOSED APPLICATION FOR POSSESSORY TITLE AND DEDICATION AS ROAD**

<b>Division</b>	Corporate and Information Services
<b>Author</b>	Manager Property and Commercial Services
<b>Meeting date</b>	26 April 2016 Ordinary Meeting
<b>Strategic Plan Key Service Area</b>	Place where we live and work Sustainable services and assets

## **SUMMARY AND ORGANISATIONAL IMPLICATIONS**

<b>Purpose of Report</b>	To advise Council of an issue raised by a resident and to recommend a way to assist.
<b>Background</b>	Old subdivisions often had strips of land “reserved” from the subdivision for dunny lanes or similar uses. These can now cause difficulties such as in this case where a narrow strip of land is between a public lane and a private property which means there is practical but not legal access across the strip of land. Sometimes these strips of land have been regarded and treated as public road. Council has previously made applications for possessory title to other strips of land and then dedicated the land as public road.
<b>Current Status</b>	There is a 2 foot / 0.61 m wide “reserve” (dunny lane) between the end of Memory Lane and 517 Darling Street. There is a garage accessed from the lane across the strip of land. A DA cannot be lodged for changes to the garage as the strip of land is not public road and is still registered in the names of the owners from 1914. Council’s assistance has been sought and it is recommended that this assistance be provided, similar to other previous cases. Other adjacent property owners also cross the strip of land between their properties and Memory Lane and it is also in their interests for the land to be public road.
<b>Relationship to existing policy</b>	NIL
<b>Financial and Resources Implications</b>	Staff time is required. An administration fee and third party expenses will be paid by the owner of the adjacent property. It is proposed to charge an administration fee of \$1,167 being the same as the amount set out in the Schedule of Fees and Charges as the administration fee for road closures and sales, agreements for lease of



	<p>airspace, and other leases and similar land dealings where Council does not use an outside solicitor.</p> <p>This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.</p>
<b>Recommendation</b>	<p>1 Subject to the owners of 517 Darling Street Balmain paying Council an administration fee of \$1,167 and all costs and expenses, that Council make an application for title by possession to the part of lot 1 DP 723550 at the end of Memory Lane Balmain, as shown in the survey plan in the Report, and if the application is successful, then dedicate that land as public road by notice published in the NSW Government Gazette.</p> <p>2. Authority is delegated to the General Manager to execute documents on behalf of Council required to give effect to the above resolutions.</p>
<b>Notifications</b>	<p>1. The owners of 517 Darling Street.</p> <p>2. Other adjacent owners will be consulted as part of the process. The owner of 517 says he has spoken to them. There are unlikely to be objections to Council's application to formalise the subject land as public road because 22 and 24 Terry Street both have gates opening to the same section of the subject land and it is in their interests also that their access be formalised.</p>
<b>Attachments</b>	NIL



## Purpose of Report

To advise Council of an issue raised by a resident and to recommend a way to assist.

## Recommendation

- 1 Subject to the owners of 517 Darling Street Balmain paying Council an administration fee of \$1,167 and all costs and expenses, that Council make an application for title by possession to the part of lot 1 DP 723550 at the end of Memory Lane Balmain, as shown in the survey plan in the Report, and if the application is successful, then dedicate that land as public road by notice published in the NSW Government Gazette.
2. Authority is delegated to the General Manager to execute documents on behalf of Council required to give effect to the above resolutions.

## Background

The first *Conveyancing Act* in 1919 set out how rights of way and other easements were to be created thereafter. When rights of way and other easements are created now, the easement site is part of one lot with rights in favour of other lots, with the easement registered on the certificates of title for both the burdened and benefited lots.

In areas subdivided in 1800s, strips of land were “reserved” from subdivisions and remained registered in the name of the subdivider.

Some were “drainage reserves” and an earlier Local Government Act stated that these were owned by the Local Council. Council has a resolution to obtain certificates of title in its name and a Policy for the sale of parts to adjacent property owners subject to creation of a drainage easement in favour of Council.

Some strips of land were for dunny lanes / night soil lanes only and some were wider for more general rights of footway or rights of carriageway. On the old plans, some were called “rights of way” some were called “passages” and some were called “reserves” but they were generally strips of land left for the use of one of more properties in the subdivision but without any rights being registered on any titles.

It is better if these strips of land are incorporated into adjacent lands. This provides clarity of responsibility for maintenance and improves the subdivision pattern.

A section was introduced into the *Real Property Act 1900* allowing adjacent property owners to claim title by possession of parts of “residue lots” which are “service lanes” and the like, that is dunny lanes and similar. This usually requires that the adjacent property owner has fenced in the part of the strip of land or otherwise acted as if it has owned it for at least 12 years.



Some of these strips of land look like rear lanes and sometimes they are between a public road and a private house. There can be difficulties for adjacent land owners who don't have any legal rights to use the strips of land for access. This has become a larger and more frequent problem since 2000. Clause 49 of the Environmental Planning and Assessment Regulation 2000 states that a development application may be lodged by the owner of the land or by any person with the consent of the owner of the land. When (as in the case in the Report section below) there is one of these strips of land between a public lane and the rear of a private property, the private property owner cannot lodge a DA for a garage or other development involving access from the rear lane as technically there is no legal right of access and the consent of the owner of the strip of land cannot be obtained at all or cannot be obtained without great expense and difficulty.

Council has previously made applications for possessory title of land on the basis that Council and the general public has treated it as a public road for at least 12 years, and the applications specified that, if title were granted, Council would dedicate the land as public road by gazettal.

- Pursuant to Resolution C315/11, Council successfully made application to LPI NSW for possessory title to two part lots noted as "reserve" on a plan of subdivision on the basis that they were treated by Council and the community as part of Rosser Lane. Once title was granted to Council, Council published a notice in the gazette dedicating the two lots as public road. This gave legal access from Rosser Lane to the rear of 3 properties which adjoined the former "reserves."
- Pursuant to Resolution C341/13, Council applied, successfully, to LPI NSW for possessory title to the three blocks of the "right of way" known as "Marlborough Lane" between Marlborough and Allen Streets. The application was based on Council's possession being shown by Council treating the right of way as public road and the general public considering it public road. Once title was granted to Council, the three blocks were dedicated as public road. This gave legal rear lane access from the former right of way, now lane, to Harold Hawkins Court and numerous other properties which backed onto the lane but didn't previously have legal access.

It is considered to be in the public interest that Council assist in resolving these and similar issues for the benefit of its ratepayers and residents when funding permits and there are no contrary indications.

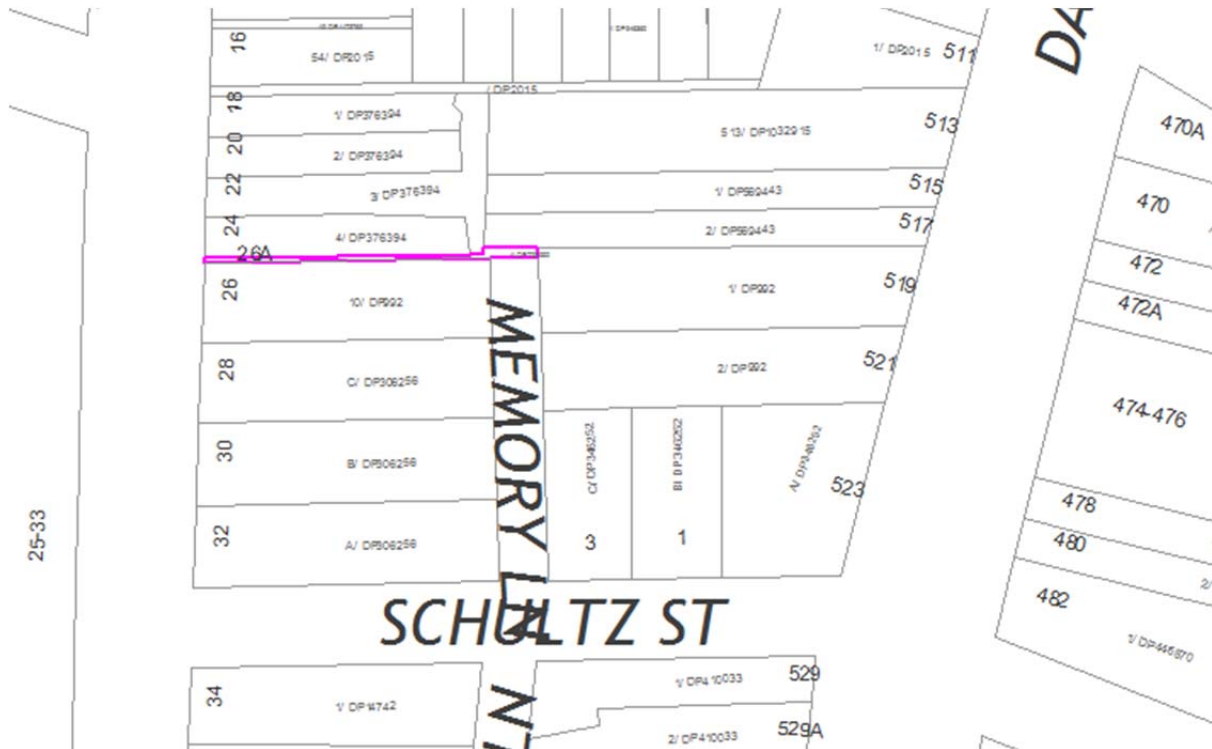
## Report

At the end of Memory Lane, Balmain is a strip of land being the balance of the land noted as "reserve" in registered plan DP 992 dated 1883.

DP 992 is headed "Subdivision of W. Schultz's Land." Memory Lane runs off Schultz Street. In 1901, William Schultz transferred the reserve to Charles, Frederick and Ernst Schultz as joint tenants. A small sliver was transferred to a neighbour at 24 Terry Street. Following the death of Charles in 1914, the title to the balance of the



reserve was in the names of the two surviving joint tenants. There have been no dealings since 1914 and the registered owners are still Frederick Franz Schultz and Ernst Ludwig Schultz although both would now be long dead. LPI renumbered the reserve as lot 1 in DP 723550.

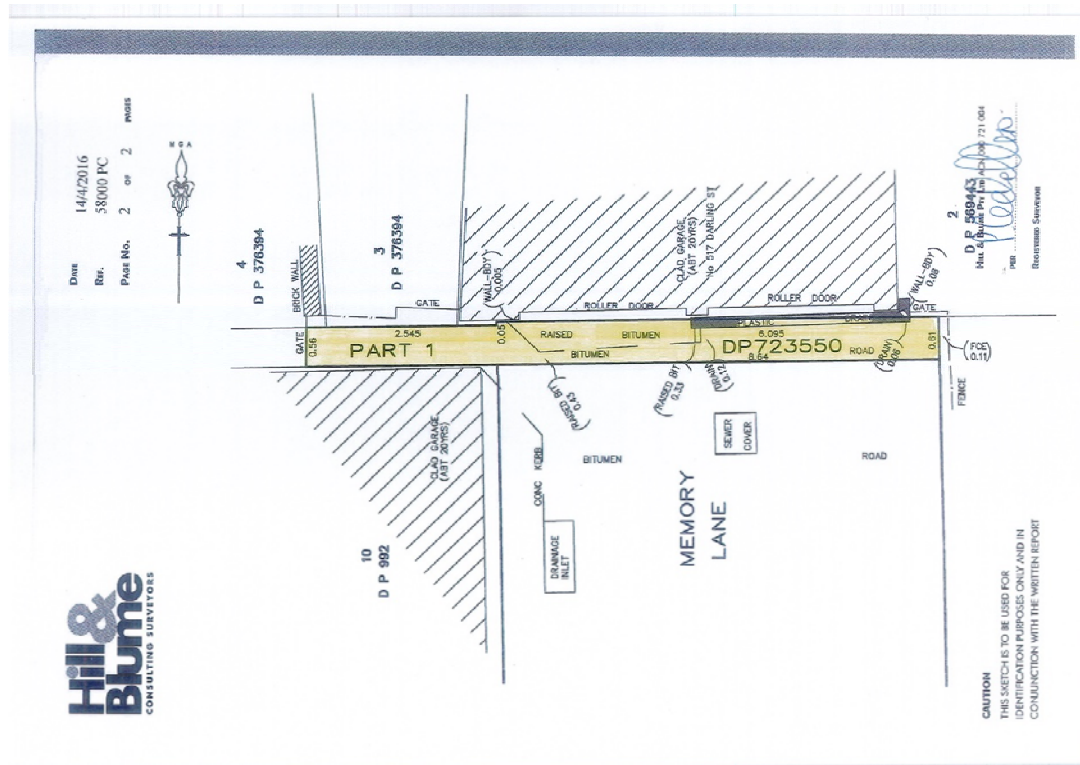


This strip of land runs from Memory Lane to Terry Street. It is 2 foot wide, about 0.61 m wide, at the Memory Lane end. It fits the description of a service lane (dunny lane) in the *Real Property Act, 1900*.

Part of this service lane closer to Terry Street has been fenced within 24 Terry Street. Presumably the owners of 24 Terry Street can now or in due course make an application for possessory title of the part fenced within as part of their property. This part of the reserve is not the subject of this report or any proposed application by Council. (There may be some savings and it may strengthen Council's application and vice versa if the owners of 24 Terry Street applied at the same time for possessory title of the part they have enclosed. This may be suggested to them, but it would be their application, not Council's.)

The other part of lot 1, closer to Memory Lane, has not been fenced in by any adjacent private owner. This is the part which is the subject of the recommendations in this report and is shown in the following survey plan. (The adjacent owners appointed the surveyor at their cost.)





Both 22 and 24 Terry Street have a pedestrian gate opening onto the same section of the land and use it for access and to put their bins out for collection in Memory Lane. Neither could apply for that part as both use it. They both also cross part of the reserved land in front of the garage to 517 Darling Street.

517 Darling Street also has a pedestrian gate and the occupants cross the strip of land to Memory Lane where, amongst other things, their bins are placed for collection. More importantly, there is an existing garage on 517 Darling Street which opens to this strip of land, and then to Memory Lane. The garage was constructed in 1980s, prior to the EP&A Regulation 2000, when there was less concern about the ownership of strips of land between roads and private properties and less concern about the technicalities of legal access.

The immediate problem is that the owners of 517 Darling Street wish to lodge a DA which involves the garage and access from Memory Lane. Physical and practical access exists. But 517 Darling Street does not have a legal right of access from Memory Lane due to the 2 foot / 0.61m wide strip between the public Lane and their property. They would need the consent of the owners of the strip of land to lodge the



DA and then they would need a registered right of way over the strip of land from Memory Lane to their garage.

The solicitors for the owners of 517 Darling Street have undertaken probate and birth, marriage and death searches to ascertain the heirs of the registered owner. It is unlikely to be worth the heirs' while to become registered on title in order to sell the land or grant rights of way due to the expense involved including several applications for amendments to probate / letters of administration, proofs of right to inherit, valuations and Federal and State death and estate duties which would apply for most of the time since 1914.

The owners of 517 Darling Street requested Council to compulsorily acquire the relevant part of the land, on the basis that they would pay all costs and compensation required to be paid to the heirs of the documentary owner. Council officers do not recommend that Council agree to compulsorily acquire the land, or at least not as the first option. Consent would have to be obtained from the Minister with a question of the extent to which the acquisition is for a public purpose and the extent to which it was for the benefit of the adjacent private owners. Then, if the Minister consented, it is difficult to know how the heirs of the registered owners may react or what costs Council may have to incur and moneys paid, noting that the acquiring authority, which in this case would be Council, is responsible for all costs including if the claim ends in court. It may not be worth the heirs' while to become registered in order to sell, but it may be worth them making a large claim and taking it to court if there were a compulsory acquisition and they knew their costs would be paid by Council. It may be easy; it may be difficult. Although the adjacent owner agreed to pay, it is Council which would be the acquiring authority and subject to any orders.

Council officers recommend that Council apply for possessory title on the basis that the land would then be dedicated as public road. It is the same in principle as the applications previously done for the end of Rosser Lane, Rozelle and the three blocks of Marlborough Lane, Leichhardt. It is considered appropriate to make the application in this case for the same reasons it was appropriate to make the applications in those cases: the land has been treated by Council and the community as public road, it tidies up the subdivision pattern by getting rid of another small strip of land, it assists the adjacent property owners without adversely affecting others in the community, and so it is in the public interest. There are some issues in this case that may make it more difficult than the previous ones done by Council (including that the heirs of the documentary owner have now been ascertained and may have to be notified) and success cannot be guaranteed, but it is still considered worth making the application.

The owners of 517 Darling Street have agreed to pay all third party costs and expenses incurred by Council plus an administration fee. The administration fee is to cover the staff time involved. It is proposed to charge \$1,167, being the same administration fee as charged for road closures and sales, applications to purchase Council land and other dealings when Council does not instruct an external solicitor but does the work in-house, as set out in Council's Schedule of Fees and Charges. It is recommended that Council proceed with the application on this basis.



The owners of 517 Darling Street say they have spoken to the owners of other properties which open to the strip of land. They would be consulted by Council and LPI as part of the process. It is unlikely there would be any objections from them as it is in their interests also that the land becomes public road.

This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure

### **Summary/Conclusions**

Old subdivisions often had strips of land left as dunny lanes. In cases, such as this, where they are between public lanes and private property, they can cause difficulties as the adjacent private property owners do not have a legal right of access even though there is access in practice. Difficulties now arise when a DA is to be lodged due to the EP&A Regulation 2000.

The *Real Property Act* has provisions for adjacent owners to claim parts of these strips of land if they have been fenced in by the adjacent owners. Such an application cannot be made by the adjacent private owners when the land is not fenced in but is treated as part of the public road. In that case, Council can often make the application for title and then dedicate the land as public road.

It is appropriate that Council assist if it can. Council has previously made two successful applications in similar circumstances and it is recommended that an application be made in this case. One of the adjacent property owners has agreed to pay an administration fee and third party expenses.



## ITEM 6.4 S.94 DEVELOPMENT CONTRIBUTIONS PLAN REVIEW UPDATE

<b>Division</b>	Environment and Community Management
<b>Author</b>	Director Environmental and Community Management
<b>Meeting date</b>	26 April 2016 Ordinary Meeting
<b>Strategic Plan Key Service Area</b>	Community well-being Accessibility Place where we live and work A sustainable environment Business in the community Sustainable services and assets

### SUMMARY AND ORGANISATIONAL IMPLICATIONS

<b>Purpose of Report</b>	To provide Council with information about the s.94 Development Contributions Plan Review and seek endorsement for the continuing preparation of a draft consolidated Developer Contributions Plan.
<b>Background</b>	<p>Section 94 contributions under the <i>Environmental Planning and Assessment Act 1979</i> (EP&amp;A Act 1979) are monetary contributions levied by councils where it can be demonstrated that development will, or is likely to, require the provision of, and/or increase the demand for, public amenities and public services within the area.</p> <p>Contributions can only be levied by councils which have adopted a contributions plan prepared in accordance with the EP&amp;A Act 1979</p>
<b>Current Status</b>	<p>Leichhardt Council has three s94 Contributions Plans:</p> <ul style="list-style-type: none"> <li>• Open Space and Recreation Developer Contributions Plan (2005)</li> <li>• Community Facilities and Services Developer Contributions plan (2005)</li> <li>• Transport and Access Developer Contribution Plan (1999)</li> </ul> <p>These plans are now more than 10 years old and work has commenced on a comprehensive review of the three s94 Contributions Plans to identify infrastructure requirements to 2036 based on current provision of infrastructure, benchmarks and projected development. The new draft consolidated Developer Contribution Plan will not</p>



	be completed until the latter part of 2016.
<b>Relationship to existing policy</b>	The Council's new consolidated Developer Contributions Plan will have relationships with most existing Council policies by providing funds for implementation of a wide range of Council projects.
<b>Financial and Resources Implications</b>	Funds are able to be expended for the administration and preparation of the new s.94 Developer Contributions Plan. This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.
<b>Recommendation</b>	That Council:-  1. Endorse this report as the basis for continuing the preparation of a new, consolidated s94 Developer Contributions Plan for the Leichhardt Local Government Area, 2. Note that it is anticipated that the new, consolidated s.94 Development Contributions Plan for the Leichhardt LGA will be placed on exhibition in the first half of the 2016/17 financial year.
<b>Notifications</b>	NIL
<b>Attachments</b>	NIL



## **Purpose of Report**

To provide Council with information about the s.94 Development Contributions Plan Review and seek endorsement for the continuing preparation of a draft consolidated Developer Contributions Plan.

## **Recommendation**

That Council:-

1. Endorse this report as the basis for continuing the preparation of a new, consolidated s94 Developer Contributions Plan for the Leichhardt Local Government Area,
2. Note that it is anticipated that the new, consolidated s.94 Development Contributions Plan for the Leichhardt LGA will be placed on exhibition in the first half of the 2016/17 financial year.

## **Background**

Section 94 contributions under the *Environmental Planning and Assessment Act 1979* (EP&A Act 1979) are monetary contributions levied by councils where it can be demonstrated that that development will, or is likely to, require the provision of, and/or increase the demand for, public amenities and public services within the area.

Contributions can only be levied by councils which have adopted a contributions plan prepared in accordance with the EP&A Act 1979

## **Report**

### **1.0 Principles of the s94 Development Contributions Plan framework**

The purpose of s94 contributions is to help Councils provide extra public amenities, services and community infrastructure that are required as a result of new development. The key principles are:

#### **Reasonableness**

- Nexus – relationship between expected types of development and demonstrated need for a facility
- Apportionment – charges under s94 reflect demand from new development only and is not to meet unmet demand

#### **Accountability**

- Public accountability – open decision making, financial records and community involvement in the process
- Financial accountability – works schedules, annual reports and contributions register are publicly available

### **2.0 Types of Developer Contribution Plans**



There are two types of s94 plans:

- s94A fixed levy plan
- s94 contributions plan

A s94A fixed levy plan is an indirect approach that levies a fixed percentage of the proposed total cost of a development on all residential, industrial and commercial development. The levy can only be a monetary contribution. The levy rates are set by the State Government and are as follows:

Cost of Development (as identified in DA)	Applicable Levy	Levy Amount
\$0 - \$100,000	0% - no levy payable	\$0
\$100,001 - \$200,000	0.5%	\$500 to \$1,000
\$200,001 and above	1%	\$2,000+

The maximum percentage that is currently set by the *Environmental Planning and Assessment Regulation 2000* (the Regulation) is 1%. However Councils are able to seek a higher rate from the Minister. Where this has been applied it has generally been 2% for brown field redevelopments and up to 4% for development in centres.

s.94 Development Contribution Plans, however, require that there is a strict nexus between the types of development in an area and the demand for additional public facilities created by those developments. Apportionment is the process which then determines how much the Council pays and how much can be funded by the developer contributions.

### 3.0 Caps on Contribution Levels

On the 23rd of January 2009, the Minister for Planning issued a direction under section 94E of the Act, with the effect that as of the 30th of April 2009, development consents for residential development were not to require section 94 contributions in excess of \$20,000 (in total) per additional dwelling or allotment consented to by Council.

Councils were only able to charge above the threshold if they had approval of the Minister for Planning. This has meant that Council has been limited to charging no more than \$20,000 per dwelling since that time. As the contribution rate is based on number of bedrooms in the relevant proposed dwellings the contributions are sometimes less than \$20,000. On occasions additional public benefits are also achieved through Voluntary Planning Agreements or development consent conditions.



#### 4.0 Role of the Independent Pricing and Regulatory Tribunal (IPART)

In 2010 the NSW Independent Pricing and Regulatory Tribunal (IPART) was given a role in the implementation of the development contributions system, which includes reviewing:

- new contributions plans that propose a contribution rate above the relevant cap.
- existing contributions plans that propose a contribution level above the relevant cap for those councils that are seeking gap funding from the Local Infrastructure Growth Scheme, and
- existing contributions plans that propose a contribution level above the relevant cap for those councils that are seeking a special variation to general income.

If the draft plan proposes a contribution level above the relevant cap then it must be submitted to IPART for review following the public exhibition, but prior to adoption by Council. This process could limit the types of works Council might like to fund from s94 contributions. IPART would then make a recommendation to the Minister as to whether a higher contribution rate is supported.

#### 5.0 Leichhardt's Developer Contribution Plans

Leichhardt Council currently has three s94 Contributions Plans:

- Open Space and Recreation Developer Contributions Plan (2005)
- Community Facilities and Services Developer Contributions plan (2005)
- Transport and Access Developer Contribution Plan (1999)

These plans are now more than 10 years old and work has commenced on a comprehensive review to identify infrastructure requirements to 2036 based on current provision of infrastructure, benchmarks and projected development. After a competitive tendering process the Council has appointed a specialist developer contributions planning consultant to prepare a new draft consolidated developer contributions plan. This consultant recently completed Marrickville Council's new adopted s94 contributions plan. The new draft consolidated Developer Contribution Plan will not be completed until the latter part of 2016.

#### 5.1 Infrastructure Studies

Councils may only charge *reasonable* development contributions if new development will *increase the demand* for public amenities and services. Consequently it is necessary for Council to collate the evidence base for the specific demand that will arise from new development and for the demand that arises from existing development.

The first stage of preparing the consolidated contributions plan will therefore be provision of this evidence base by completion of the following studies:

- Population, demographic and development projections study
- Open space and recreation facilities study



- Community facilities study
- Traffic and transport facilities study.

The studies will recommend a costed works programme, which will enable a calculation of the proportion of demand that will be generated by the population of new development. It will also identify the catchment areas for facilities and how these relate to possible new developments so that these developments can be charged for the relevant local facility.

## **5.2 Preparation of Draft s.94 Development Contributions Plan**

The infrastructure studies will underpin the second stage in the process, which is the preparation and public exhibition of a draft contributions plan.

The draft plan must contain:

- its purpose,
- the land to which it applies,
- the relationship between the expected types of development and the demand for additional public amenities and services to meet that development
- the formulas for setting the level of contributions for different types of development
- the contribution rates
- if included, the particulars of a s94A condition
- if there is a s94A component the percentage levy for different types of development
- indexation method
- policy on timing of payment of contributions and for s94 development consent conditions that allow deferred or periodic payments
- a map of the proposed public amenities and related works schedule with costs and staging
- confirmation of whether the plan authorises pooling of contributions or levies collected for different purposes and their expenditure over a period of time, plus priorities for expenditure as it relates to the works schedule.

After the draft s.94 plan is endorsed by Council it is publicly exhibited and anyone can make a submission about the plan. After considering any submissions Council can:

- Approve the exhibited s.94 plan,
- Approve the s.94 plan with appropriate alterations,
- Decide not to proceed with the s.94 plan.

Council must advertise its decision within 28 days of that decision. If the plan has been approved by Council it comes into effect either on the date of the advertisement being published or on a later date as specified in the advertisement.

The draft s94 contributions plan will be reported to Council in the first half of the 2016/17 financial year.

This proposal is consistent with the recent s23A Guidelines issued by the OLG in relation to financial expenditure.



**SECTION 7 – MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**



**ITEM 7.1 PEDESTRIAN & CYCLIST RISK VICTORIA ROAD/ROBERT STREET**

Division	Motions of which Due Notice has been given
----------	--

**Cr Stamolis****Background**

There has been ongoing concern about pedestrian and cyclist risk around the Victoria Road/Robert Street corner (adjacent to the perimeter of the White Bay Power Station).

This is an area where cyclists and bus commuters - as well as other pedestrians - are in reasonable numbers over the course of a day.

The corner has very poor visibility. Therefore, as cyclists turn the corner – sometimes at speed given the downhill slope – or if pedestrians are rushing for the bus there is little response time to avoid potential accidents or risk.

**Recommendation**

That Councils' Traffic Section assess pedestrian and cyclist safety at the Victoria Road/Robert Street intersection (adjacent to the perimeter of the White Bay Power Station) and prepare a report for the June Traffic Committee.



**SECTION 7B – QUESTIONS ON NOTICE**



**ITEM 7B.1 MONITORING CRUISE SHIP TOURISM**

Division	Questions on Notice
----------	---------------------

**Background**

At the December 2015 Ordinary Meeting, Council resolved to allocate significant funds to support an economic development program associated with transferring cruise ship passengers by bus to the Balmain and Rozelle shopping villages (see resolution below).

Given the large cost on the community for such an experimental and, for what many say, is an ill-informed and wasteful proposal, it is important that Council monitor the costs and benefits of its decision and be accountable to its community for such use of public funds.

The following information is requested. A response has been provided as shown below:

1. When did the program/service commence.

*Commenced Fri 12 Feb 2016 and ceased the 2015/16 season on Sat 5 March 2016 (no further international ships until Oct/Nov with the start of the 2016/17 season)*

2. What is the route of the service.

*White Bay Cruise Terminal > Darling Street > East Balmain Ferry Terminal > Returns via Darling Street, Balmain Road to White Bay*

3. Is there any cost to passengers for use of the service.

*No*

4. On how many days has this service been provided.

*11 days in the 2015/16 Cruise Season*

5. For how long each day does the service operate (on average).

*First shuttle departs White Bay 8.30am last shuttle departs 3pm arriving back at White Bay approx. 4pm*

6. What time does the service commence and when is the last service.



As above

7. How many trips to and from the terminal are achieved each day of operation.

13

8. How many people have been transferred to the Balmain and Rozelle Shopping villages using this service.

*Average 40 passengers per day for the first season 2015/16*

9. Do people who come up to the Balmain and Rozelle shopping village make the return trip to the cruise ship terminal. Do they know where to catch the bus for a return trip to the terminal.

*Yes the majority do. It is a hop on hop off service utilising existing Sydney Buses bus stops – the stops are marked with a Discover Balmain Rozelle footpath marker and the buses also have Discover Balmain Rozelle Signage*

Completion of the following table will assist the public in understanding the costs and benefits of this program

	<b>Number of days operating</b>	<b>Number of trips (to and from terminal)</b>	<b>Estimated persons visiting the area</b>
December	Nil	-	-
January	Nil	-	-
February	11	141 (13 per day)	440 - Average 40 passengers per day
March	2	26 (13 per day)	80 - Average 40 passengers per day



RESOLUTION December 2015:

**ITEM 6.7 BALMAIN PENINSULA TOURISM AND ECONOMIC DEVELOPMENT  
PARTNERSHIP WITH NSW PORTS AUTHORITY C613/15 RESOLVED  
HANNAFORD/ BYRNE**

That Council:

1. Receive and note the local economic, business support and jobs development value contained within the Proposal to Develop Cruise Ship Tourism into the Balmain Peninsula;
2. Accept the offer received from the Ports Authority of NSW (PANSW) to enter into a reciprocal partnership agreement to co-fund the development and implementation of the cruise ship tourism project for the next two cruise seasons and enter into a MOU to reflect the partnership;
3. Re-allocate \$26,500 from the carried forward budget for the Balmain Rozelle Chamber of Commerce to the cruise ship tourism project in 2015/16;
4. Review the success of the program and consider funding for the second year of the partnership with PANSW up to \$72,900 (by matching dollar for dollar the amount that Ports Authority NSW offers) as part of the 2016/17 Employment and Economic Development program.
5. Upholds the findings of the Parliamentary Inquiry into the EPA that the Cruise Ship Terminal should not have been located at White Bay because of the significant negative health and amenity impacts on local residents.
6. Continues to advocate strongly to ensure all these impacts are fully addressed by the State Government.

The vote for and against the above RESOLUTION is shown below for the record;

FOR VOTE - Cr Rochelle Porteous, Cr Craig Channells, Cr Daniel Kogoy, Cr Vera-Ann Hannaford, Cr Tony Costantino, Cr Darcy Byrne, Cr Simon Emsley, Cr Linda Kelly, Cr Frank Breen

AGAINST VOTE - Cr John Stamolis

**The following Foreshadowed Motion was moved by Cr Stamolis but lapsed for want of a seconder STAMOLIS**

*Council should not enter into an MOU with Ports NSW before Ports NSW carries out its responsibilities to resolve the impact of pollution and noise on the Balmain Peninsula which comes from the operations of the cruise ship terminal White Bay.*

*Council will await the feasibility assessment of on shore power at the White Bay Cruise Ship Terminal before progressing the MOU with Ports NSW.*

*Council remain focused on the realities of pollution and noise on the Local community.*



## ITEM 7B.2                      MAKING LOCAL PRECINCTS COUNCIL COMMITTEES: COSTS AND RESOURCES

Division	Questions on Notice
----------	---------------------

Below is a Question on Notice from Councillor Stamolis submitted to the March 2016 Ordinary Council Meeting. A response will be provided at a future Meeting.

### Background

It is highly regrettable that after 25 years of excellent service to the community that Council decided – by a narrow majority - to make the local precinct committees become committees of Council.

The timing is also odd. If Councils are amalgamated this year then, all of the work and expense to make this happen will be for several months at most, as any new Council will make its own decision about Precincts.

This decision was not made by the Precincts nor the many residents who attend the Precinct committee meetings. It was a decision imposed by Leichhardt Council on the independent precinct committees.

The precinct committees are a valuable asset to Council. Their representatives attend and participate in many forums which benefit our community. They lead community campaigns.

Precincts have challenged Council and have changed Councils' position on numerous issues such as the Rozelle Village development, the White Bay Cruise Ship terminal, the adoption of a major infrastructure program (2005), Bays Precinct, Westconnex, local heritage and more.

Precinct executive give freely of their time and they are involved in numerous Council committees.

The precinct committees are voluntary committees with minimal financial resources provided by Council. The new Council arrangements will see Council cost and resources being used:

- for Council staff to attend precinct meetings being paid overtime rates (and possibly other allowances) for around 50 nights a year
- for Council staff to take minutes and to write these up
- to make staff work overtime and late into the evening when it is not necessary for them to do so (especially when they could be with their families, friends or home)
- to create a significant load of unnecessary administrative work for Council staff at high cost overtime rates to the ratepayer
- to provide no public benefit at considerable cost to the ratepayer given that this work has been conducted for free for 25 years



Each year Council participates in a Cost-Shifting Survey which details how much cost other levels of government are forcing upon Council. Here, we see the reverse, Council is shifting a considerable cost to itself when there is no real need or benefit for it to do so. It is important for Council and the public to be made aware of the extent of this shift of costs by Council to itself.

Councils' desire for control of the precincts comes at an unnecessary financial impost on ratepayers and impact on staff.

Questions from Councillor Stamolis:-

1. That Council be provided with full costings of the work involved to date in forcing the Precincts to become committees of Council. This includes work on Council reports, meetings and other.
2. That Council be provided with costings and resources for the significant ongoing staff expense to implement Councils forced policy.

## **Response**

The introduction of Resident Precinct Committees to Tier 1 Committees as resolved at Council Meeting 8 December 2015, C636/15 has incurred no additional funds to the budget.

The resourcing and governance for Resident Precinct Committees are undertaken by the Community Engagement Officer. The position is a salaried position and no overtime is paid.

Since inception of the new framework, requiring a quorum of five members, only one Resident Precinct Committee has had a quorum. Additional resourcing is not required beyond existing staff allocations. No additional costs for venue hire have been incurred.



**SECTION 8 – CLOSED COUNCIL**



**ITEM 8.1                    CAFE / RESTAURANT AT 107 ELLIOTT STREET, BALMAIN****Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business



**ITEM 8.2                      HAWTHORNE CANAL GREENWAY SHARED PATH  
UPGRADE**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
  - (i) prejudice the commercial position of the person who supplied it



**ITEM 8.3                      EXPRESSIONS OF INTEREST FOR DOCUMENTARY OF  
LEICHHARDT OVAL**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
  - (i) prejudice the commercial position of the person who supplied it



**ITEM 8.4                    MANDATORY REPORTING OF FIRE SAFETY REPORTS  
REFERRER TO COUNCIL FROM FIRE AND RESCUE NSW  
SOUTH WALES & ISD RESPONSE**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(g) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege



**ITEM 8.5                      HEARN STREET NEW NEIGHBOURHOOD PARK****Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
  - (i) prejudice the commercial position of the person who supplied it



**ITEM 8.6                    AUSGRID PROPERTIES - EXCHANGE OF CAVEATS FOR  
RESTRICTIONS ON USE**

**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(g) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege