

BUSINESS PAPER

COUNCIL MEETING

Tuesday, 19 April, 2016

Meeting commences at 6:30pm

Council Chambers
Level 3, 2-14 Fisher Street
Petersham

MARRICKVILLE COUNCIL

Administrative Centre
PETERSHAM




12 April 2016

Notice is given of the **COUNCIL MEETING**, to be held in the Council Chambers on Level 3 of the Administrative Centre, 2-14 Fisher Street, Petersham, on Tuesday, 19 April, 2016, commencing at 6:30pm.

Yours faithfully

Brian Barrett
General Manager

COUNCILLORS

	Chairperson Councillor Sam Iskandar (Mayor) Central Ward – WIRRAGA Ph: 0421 494 515 Fax: 9591 2201		Deputy Chairperson Councillor Rosana Tyler (Deputy Mayor) West Ward – BURRAGA Ph: 0414 859 630 Fax: 9335 2029
	Councillor Daniel Barbar West Ward – BURRAGA Ph: 0447 091 979 Fax: 9335 2029		Councillor Melissa Brooks West Ward – BURRAGA Ph: 0409 235 802 Fax: 9572 7982
	Councillor Sylvie Ellsmore North Ward – WALI Ph: 0403 977 213 Fax: 9519 2973		Councillor Mark Gardiner North Ward – WALI Ph: 0402 424 987 Fax: 9335 2029
	Councillor Morris Hanna OAM South Ward – MAGURA Ph: 0417 660 997 Fax: 9349 5149		Councillor Jo Haylen North Ward – WALI Ph: 0417 114 404 Fax: 9335 2029
	Councillor David Leary South Ward – MAGURA Ph: 0409 421 323 Fax: 9519 1425		Councillor Victor Macri Central Ward – WIRRAGA Ph: 0408 219 260 Fax: 9569 8750
	Councillor Max Phillips Central Ward – WIRRAGA Ph: 0419 444 916 Fax: 9335 2029		Councillor Chris Woods South Ward – MAGURA Ph: 0425 363 209 Fax: 9335 2029

Council and Committee Meetings

To enable Council to give consideration to items of business at each Meeting, a Business Paper, like this one, is prepared, containing reports by senior staff in relation to each item listed on the Agenda for the Meeting. The Business Paper for each Meeting is available for perusal by members of the public at Council's Libraries and Community Neighbourhood Centres on the Thursday prior to the Council/Committee Meeting.

Meetings are conducted in accordance with Council's Code of Meeting Practice. The order of business is listed in the Agenda. That order will be followed unless a procedural motion is adopted to change the order of business at the meeting. This sometimes happens when members of the public request to address the Council on an item on the Agenda.

Some items are confidential in accordance with S10A(2) of the Local Government Act. This will be clearly stated in the Business Paper. These items may not be discussed in open Council and observers may be asked to leave the Council Chambers when they are discussed. The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting. The number of items that are dealt with as confidential are kept to a minimum.

Each of Council's committees has delegated authority to make decisions subject to a number of limitations. Matters which cannot be decided by the committees are referred to the Ordinary Council Meeting for decision.

More Information

Please visit Marrickville Council's website at www.marrickville.nsw.gov.au for more information on the following:

- Committee Structure and Delegations
- meeting dates for the remainder of the year
- information on attending Council and committee meetings, and on applying to speak at meetings

Marrickville Council is committed to ensuring people with a disability have equal opportunity to take part in Council and Committee Meetings. If you have any access or disability related participation needs and wish to know more ring 9335 2024.

Persons in the public gallery are advised that under the Local Government Act 1993, a person may NOT tape record a Council or Committee meeting without the authority of the Council or Committee.

Council grants authority to an accredited television or radio media representative to record by the use of audio or video recording equipment, the proceedings of a Council or Committee meeting upon production of suitable identification and evidence of employment.

Any persons found tape recording without authority will be expelled from the meeting.

"Tape record" includes the use of any form of audio, video and still camera equipment or mobile phone capable of recording speech.

An audio recording of this meeting will be taken for minute taking purposes and will be destroyed upon confirmation of the minutes.

SUMMARY OF ITEMS

The following provides a summary of the items to be considered at the meeting.

MAYORAL MINUTES

Nil at the time of printing.

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PRECIS

1	Acknowledgement of Country	
2	Period of Silence for Prayer, Pledge or Contemplation	
3	Present	
4	Apologies	
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C0416 Item 1	COUNCIL AMALGAMATIONS	25
	File Ref: 14/4089/41499.16	

At its Extraordinary meeting on 27 January 2016 Council considered a report outlining the implications of the Minister for Local Government's decision to present a series of merger proposals to the Chief Executive of the Office of Local Government on 6 January 2016 including one to merge Ashfield, Leichhardt and Marrickville Councils. This report provides a brief update on the status of the latter proposal and work undertaken within Council to prepare for the possibility that a merger will proceed.

RECOMMENDATION

THAT:

1. the report be received and noted; and
2. Council considers whether it wishes to provide input to the Minister on the name of a new Council should one be formed.

C0416 Item 2	REQUEST FOR PRE-GATEWAY REVIEW: PLANNING PROPOSAL FOR 67-73 MARY STREET, 50-52 EDITH STREET AND 43 ROBERTS STREET, ST PETERS	60
	File Ref: 14/5390/39701.16	

At its meeting on 15 March 2016, Council resolved to refuse a planning proposal request for land at 67-73 Mary Street, 50-52 Edith Street and 43 Roberts Street, St Peters (Precinct 75).

On 1 April 2016 Council received notification that a pre-Gateway review for the planning proposal has been submitted to the NSW Department of Planning and Environment (DP&E) for their consideration. A copy of the DP&E letter is included at **ATTACHMENT 1**.

The DP&E have invited Council to provide its views about the proposal and/or provide a response detailing why the proposal was not supported.

This report recommends that Council consider providing reasons for its decision to the DP&E with suggested reasons based on the matters discussed at the 15 March meeting.

RECOMMENDATION

THAT:

1. the report be received and noted; and
2. Council considers providing its views about the Precinct 75 planning proposal request and/or the reasons for not supporting the planning proposal so that these can be provided to the Department of Planning and Environment.

C0416 Item 3

DRAFT MARRICKVILLE COUNCIL INCLUSION ACTION PLAN (FOR PEOPLE WITH A DISABILITY) 2016-2020

64

File Ref: 14/5529/4353.16

The development and adoption of an Inclusion Action Plan for people with a disability (IDAP) is identified as a priority in Council's 2015-16 Operational Plan. This IDAP is a whole-of-Council strategy and action plan which reflects Council's commitment to the Vision in the Community Strategic Plan for a socially just community where all citizens have an opportunity to participate in the social, cultural and economic life of the community.

RECOMMENDATION

THAT:

1. Council endorses the Draft Inclusion (Disability) Action Plan 2016-2020;
2. Council allocates a budget of \$45,000 in 2016/17 to fund foundational actions in Year 1 of the Inclusion Action Plan for People with a Disability;
3. the Plan be placed on public exhibition for 28 days; and
4. a further report is submitted to Council on completion of the public exhibition process.

C0416 Item 4

COMMUNITY GRANTS CONTINGENCY FUND REQUEST - FINANCIAL ASSISTANCE FOR AUSTRALIAN LEBANESE ASSOCIATION OF NSW LTD

122

File Ref: 16/5786/22967.16

The Australian Lebanese Association of NSW Ltd (ALA) is holding an exhibition during Open Marrickville. ALA has requested financial support for the hire costs of Marrickville Town Hall on 18 June 2016 for an event promoting cultural awareness within the community.

RECOMMENDATION

THAT:

1. the report be received and noted; and
2. Council either endorses Option 1 or Option 2 under the 'Financial Implications' section of this report in line with the Community Grants Program Part 2, Contingency Program to assist Australian Lebanese Association of NSW Ltd with the cost of hire for the use of Marrickville Town Hall on Saturday 18 June 2016 for an Open Marrickville event.

C0416 Item 5	COMMUNITY GRANTS CONTINGENCY FUND REQUEST - FINANCIAL ASSISTANCE FOR STRATHFIELD SYMPHONY ORCHESTRA File Ref: 16/5786/29522.16	125
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The report deals a written request from Strathfield Symphony Orchestra (SSO) for a financial contribution for the hire of Petersham Town Hall to assist with fundraising for the Concord Hospital Cancer Survivorship Centre (CHCSC) on Saturday 15 October 2016.

RECOMMENDATION

THAT:

1. the report be received and noted;
2. Council either endorses Option 1 or Option 2 under the 'Financial Implications' section of this report in line with the Community Grants Program Part 2, Contingency Program to assist Strathfield Symphony Orchestra with the cost of hire for the use of Petersham Town Hall on Saturday 15 October for a fundraising event in association with Concord Hospital Cancer Survivorship Centre; and
3. Council determines whether to provide a further allocation to this contingency program to enable other requests to be considered in 2015/16.

C0416 Item 6	UPDATE ON DESIGNS FOR STICKERS AND BANNERS SUPPORTING INTELLECTUAL DISABILITY RIGHTS File Ref: 12/4674/40299.16	128
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This report provides a response to Notice of Motion CO316 Item 10, arising in consideration of Notice of Motion CO615, requesting that officers submit to the 19 April Council meeting for assessment and approval:

- a. a draft design for the motor vehicle stickers and banner to be produced showing Council's support of intellectual disability rights. The draft designs are at **ATTACHMENT 1** (motor vehicle stickers) and **ATTACHMENT 2** (banner).; and
- b. a draft communication plan (see **ATTACHMENT 3**).

RECOMMENDATION

THAT Council:

1. approves the design proposed for the large magnet vehicle stickers;
2. approves the proposed design for the pull-up banner with the inclusion of a photo as detailed in the report; and
3. approves the Communication Plan as outlined in the report and at ATTACHMENT 3.

C0416 Item 7

NAMING OF NEW LANEWAY BETWEEN MAY STREET AND HUTCHINSON STREET, ST PETERS

134

File Ref: 15/5916/24901.16

This report deals with the naming of the new laneway at 44-56 May Street and 19 Hutchinson Street, St Peters. At the Infrastructure, Planning and Environmental Services Committee meeting of 1 March 2016, Council resolved to initiate the process to name the laneway *Daburi Lane*.

Following the required period of public exhibition, this report recommends that Council proceed with the naming proposal.

RECOMMENDATION

THAT:

1. the unnamed new Laneway at 44-56 May Street and 19 Hutchinson Street, St Peters be named *Daburi Lane*;
2. a suitable notice be published in the NSW Government Gazette and local newspaper;
3. the relevant statutory bodies and emergency services be notified; and
4. persons who made submissions and landowners and residents whose property adjoins the lane be notified of Council's determination.

C0416 Item 8

2016 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT DURING 19 TO 22 JUNE 2016 - CONSIDERATION OF DRAFT MOTIONS

138

File Ref: 16/512/37620.16

The 2016 National General Assembly of Local Government will be held from 19 to 22 June 2016, at the National Convention Centre in Canberra. The Australian Local Government Association (ALGA) is calling for motions for the Assembly.

This report provides draft motions for determination by Council.

RECOMMENDATION

THAT the attached motions be submitted to the 2016 National General Assembly of Local Government.

C0416 Item 9	DRAFT OPERATIONAL PLAN AND BUDGET 2016-17 - PUBLIC EXHIBITION File Ref: 15/5832/24413.16	148
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The Draft Operational Plan and Budget for 2016/17 has been prepared for the purpose of public exhibition. Keeping in line with best practice, Council has also reviewed its Resourcing Strategy to ensure accuracy, relevancy and alignment with the Community Strategic Plan.

Public exhibition of the documents is required under the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

Council must adopt an Operational Plan and Budget for 16/17 prior to 30 June 2016.

RECOMMENDATION

THAT Council:

1. adopts the Draft Delivery Program 2013-17 (Year 4), Operational Plan 16/17, Draft Resourcing Strategy, and Draft Operating and Capital Budget 16/17 for the purpose of public exhibition; and
2. adopts the Draft Fees and Charges 2016/17 for the purpose of public exhibition on the provision it incorporates any pending Council resolutions regarding the review of fees and charges for Council Parks, Sports Grounds and Venues.

C0416 Item 10	REVIEW OF FEES AND CHARGES FOR COUNCIL PARKS, SPORTS GROUNDS AND VENUES File Ref: 16/5929/42321.16	166
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The paper discusses the 2016/17 draft fees and charges schedule for Council Parks, Sports Grounds and Venues.

RECOMMENDATION

THAT:

1. the report be received and noted;
2. the draft fees and charges schedule is adjusted to reflect proposed changes in fee structures; and
3. the draft schedule of fees and charges is placed on public exhibition in conjunction with the 2016/17 Operational Plan and that all stakeholders for parks, sports grounds and venues are contacted to promote awareness of the upcoming opportunity to comment on the proposed schedule before a decision is taken to proceed with the changes.

C0416 Item 11	WASTE MANAGEMENT FOR NOT FOR PROFIT COMMUNITY ORGANISATIONS	182
	File Ref: 2143/22587.16	

Under Section 496 and 504 of the *Local Government Act 1993*, waste services to non-rateable properties (such as schools and not for profit organisations) cannot be subsidised through Council's Domestic Waste Management Charge.

The purpose of this report is to advise that Council cannot provide waste services to not for profit community organisations either at cost or with fees waived or reduced due to the above legislative requirements.

RECOMMENDATION

THAT the report be received and noted.

C0416 Item 12	STATUS UPDATE - RESOLUTIONS OF COUNCIL	184
	File Ref: 16/5449/5063.16	

This report updates Councillors on the status of reports requested by Councillors; Questions on Notice and actions arising from Mayoral Minutes and Councillor Notice of Motions.

RECOMMENDATION

THAT the report be received and noted.

9 Notices of Motion

C0416 Item 13	NOTICE OF MOTION: SECOND SET OF SCHOOL ZONE LIGHTS AT MARRICKVILLE WEST PUBLIC SCHOOL	222
C0416 Item 14	NOTICE OF MOTION: CRICKET NETS AT PETERSHAM PARK	224
C0416 Item 15	NOTICE OF MOTION: FOOD TRUCKS	225
C0416 Item 16	NOTICE OF MOTION: ADDITIONAL OFF-LEASH DOG AREA TRIAL AT PETERSHAM PARK	273
C0416 Item 17	NOTICE OF MOTION: COUNCIL INFORMATION FLYER TO ST PETERS RESIDENTS	276
C0416 Item 18	NOTICE OF MOTION: TREE REMOVAL AND APPROPRIATE REPLACEMENT ON THE VERGE OUTSIDE 2 VINCENT STREET, MARRICKVILLE	278
C0416 Item 19	NOTICE OF MOTION: REPLACEMENT OF SIMPSON PARK BBQ IN ST PETERS	289
C0416 Item 20	NOTICE OF MOTION: WESTCONNEX TRAFFIC MODELLING	292
C0416 Item 21	NOTICE OF MOTION: WESTCONNEX UPDATE FOR THE COMMUNITY	295

C0416 Item 22	NOTICE OF MOTION: ACCESS TO INFORMATION FROM THE PUBLIC INQUIRY INTO THE PROPOSED MERGER OF MARRICKVILLE COUNCIL	297
C0416 Item 23	NOTICE OF MOTION: LEGAL CHALLENGE TO FORCED AMALGAMATIONS	299
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10 Questions From Councillors

C0416 Item 25	QUESTION ON NOTICE: GRAHAM GREEN JOINT USE AGREEMENT	312
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11 Reports with Confidential Information

Reports appearing in this section of the Business Paper are confidential in their entirety or contain confidential information in attachments.

The confidential information has been circulated to Councillors separately.

C0416 Item 26	ANNETTE KELLERMAN AQUATIC CENTRE	314
C0416 Item 27	TENDER 21/15 CAMDENVILLE PARK UPGRADE - ASSESSMENT OF TENDERS	316
C0416 Item 28	TENDER 29/15 TIME AND ATTENDANCE - REQUEST TO REJECT TENDERS AND OPEN NEGOTIATIONS	320
C0416 Item 29	SSROC TENDER - SUPPLY AND DELIVERY OF PRINT, ASSOCIATED PRODUCTS AND SERVICES	322
C0416 Item 30	SSROC TENDER - PROVISION OF FIRE SERVICES	325

Minutes of Council Meeting held on Tuesday 15 March 2016**Meeting commenced at 6.34pm****ACKNOWLEDGEMENT OF COUNTRY BY CHAIRPERSON**

We meet tonight on the traditional land of the Cadigal people of the Eora nation. I acknowledge the terrible wrongs committed against the Aboriginal peoples of this country and their care of the land over many generations. I celebrate their ongoing survival and achievements in today's society.

COUNCILLORS PRESENT

Iskandar (Mayor)	Tyler (Deputy Mayor)	Barbar	Brooks
Ellsmore	Hanna	Gardiner	Macri
Phillips	Woods		

APOLOGIES:**Motion:** (Barbar/Ellsmore)

THAT the apologies for Councillors Haylen and Leary be noted and leave of absence granted.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**DISCLOSURES OF INTERESTS:**

Item 4 - 1A Hill Street, Dulwich Hill:

Councillors Gardiner, Iskandar, Macri and Tyler declared a significant conflict of interest in *Item 4* as they are members of the JRPP. They indicated that they would leave the Chamber during this item of business.

Item 5 - 2016 Winter Sports Ground Allocation:

Councillor Ellsmore declared a less than significant, non-pecuniary disclosure of interest in *Item 5* as her partner plays for the Hurlstone Park Wanderers Soccer Club which is part of the Canterbury District Soccer Football Association. One of the recommendations for *Item 5* is to allocate sports field usage to the Canterbury District Soccer Football Association. She indicated she would stay in the Chamber during this item of business.

CONFIRMATION OF MINUTES**Motion:** (Iskandar/Woods)

THAT the Minutes of the Council Meeting held on Tuesday, 16 February 2016 be confirmed.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil

**C0316 Item 1 MAYORAL MINUTE: SUPPORT FOR GENERATIONAL CHANGE TO
END DOMESTIC AND FAMILY VIOLENCE****Motion:** (Iskandar)

THAT Council enter into a Memorandum of Understanding with the National Association for Prevention of Child Abuse and Neglect (NAPCAN), Leichhardt and Ashfield Councils to establish the governance arrangements for the partnership and the methodology and resources to support generational change to end domestic and family violence.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar,
Macri, Phillips, Tyler and Woods**Against Motion:** Nil**C0316 Item 2 POST COMMUNITY CONSULTATION REPORT ON PLANNING
PROPOSAL REQUEST FOR 67, 69, 71 & 73 MARY STREET, 50 & 52
EDITH STREET & 43 ROBERTS STREET, ST PETERS (PRECINCT 75)**

Public speakers: Carolyn Day, Claire Rooney and Christopher Torrissi

Motion: (Macri/Hanna)

THAT the proposal be REFUSED.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Hanna, Iskandar, Macri,
Phillips, Tyler and Woods**Against Motion:** Councillor Gardiner**C0316 Item 3 POST EXHIBITION REPORT - DRAFT MARRICKVILLE LOCAL
ENVIRONMENTAL PLAN 2011 (AMENDMENT NO. 4) - SIGNAGE ON
BUS AND TAXI RANK SHELTERS****Motion:** (Iskandar/Woods)

THAT:

1. the report be received and noted; and
2. Council forwards the draft amendment to MLEP 2011 to the Department of Planning & Environment seeking final approval and gazettal.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar,
Macri, Phillips, Tyler and Woods**Against Motion:** Nil**C0316 Item 4 1A HILL STREET, DULWICH HILL**

Having declared a disclosure of interest in this item, Councillors Gardiner, Iskandar, Macri and Tyler left the Chamber.

The item lapsed due to the absence of a quorum.

C0316 Item 5 2016 WINTER SPORTS GROUND ALLOCATION

Motion: (Iskandar/Tyler)

THAT:

1. in relation to Arlington Reserve, Mahony Reserve, Steel Park, Henson Park and Marrickville Oval:
 - a. Council approve the 2016 winter season sports ground allocations for training and match play applicable from 1 April to 30 August 2016 inclusive, as proposed in the schedule at ATTACHMENT 2, subject to provision of all information requested in the application form, field condition and payment of, or agreement to a repayment plan for, any outstanding fees;
 - b. pursuant to s337(1) of the Local Government Act 1993 the Council delegates to the General Manager the power to execute 2016 winter season sports ground licences; and
2. Council, in its capacity as reserve trust manager of Petersham Park (P500070), considers this report and decides to enter into winter season sports ground licences for the 2016 winter season with the clubs proposed to use Petersham Park (P500070) as detailed in the schedule at ATTACHMENT 2 for training and match play from 1 April to 30 August 2016 inclusive subject to the provision of all information requested in the application form, field condition and payment of, or agreement to a repayment plan for, any outstanding fees;
3. Council, in its capacity as reserve trust manager of Camperdown Park (R8205 & D500444), considers this report and decides to enter into winter season sports grounds licences for the 2016 winter season with the clubs proposed to use Camperdown Park (R8205 & D500444) as detailed in the schedule at ATTACHMENT 2 for training and match play from 1 April to 30 August 2016 inclusive subject to the provision of all information requested in the application form, field condition and payment of, or agreement to a repayment plan for, any outstanding fees;
4. Council, in its capacity as reserve trust manager of Mackey Park (R80566), considers this report and decides to enter into winter season sports grounds licences for the 2016 winter season with the clubs proposed to use Mackey Park (R80566) as detailed in the schedule at ATTACHMENT 2 for training and match play from 1 April to 30 August 2016 inclusive subject to the provision of all information requested in the application form, field condition and payment of, or agreement to a repayment plan for, any outstanding fees;
5. Council, in its capacity as reserve trust manager of Tempe Recreation (D500215 & D1000502) Reserve considers this report and decides to enter into winter season sports ground licences for the 2016 winter season with the clubs proposed to use Tempe Recreation (D500215 & D1000502) Reserve as detailed in the schedule at ATTACHMENT 2 for training and match play from 1 April to 30 August 2016 inclusive subject to the provision of all information requested in the application form, field condition and payment of, or agreement to a repayment plan for, any outstanding fees; and
6. the General Manager is delegated authority to enter into short term casual licence arrangements subject to availability and in accordance with the criteria for seasonal sports grounds allocation adopted by Council.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Gardiner, Iskandar, Macri, Phillips, Tyler and Woods

Against Motion: Nil

Absent: Councillor Hanna

C0316 Item 6 COMMUNITY GRANTS CONTINGENCY FUND REQUEST - FINANCIAL ASSISTANCE FOR RHYTHMS, COLOURS AND FLAVOURS OF PERU FESTIVAL AS PART OF OPEN MARRICKVILLE**Motion:** (Iskandar/Tyler)

THAT:

1. the report be received and noted; and
2. Council provides \$1,000 from the Community Grants Program Part 2, Contingency Program to assist NSW Spanish and Latin American Association of Social Assistance with the cost of hire for the use of Marrickville Town Hall on Sunday 19 June for an Open Marrickville event.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**C0316 Item 7 TRANSPORT COMMITTEE MEETING MINUTES 11 FEBRUARY 2016****Motion:** (Woods/Tyler)

THAT:

1. the report be received and noted; and
2. Council writes to RMS requesting that an enhanced pedestrian crossing environment, including the addition of a crossing on the missing arm, of the intersection of King Street/Wilson Street be implemented.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**C0316 Item 8 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT DURING 19 TO 22 JUNE 2016 - CALL FOR DELEGATES AND MOTIONS****Motion:** (Iskandar/Hanna)

THAT:

1. the report be received and noted;
2. Council nominates Councillors Ellsmore, Hanna, Iskandar, Tyler and Woods to attend the 2016 National General Assembly of Local Government as delegates of Council;
3. the June Council Meeting be rescheduled to commence at the conclusion of the IPES Committee Meeting on Tuesday 7 June 2016; and
4. officers draft motions for determination by Council at the 19 April 2016 Council Meeting on the following topics:
 - affordable housing – the ability of councils to establish and enforce affordable housing targets in new developments;
 - Council's opposition to Westconnex;
 - Council's support for bike infrastructure – Federal Government funding to assist councils to build bike infrastructure;

- Council's opposition to forced amalgamations;
- call for an increase in Federal Government funding for community services such as Tom Foster;
- call for an increase in funding for local community infrastructure for sporting fields and local roads;
- restoration of funding to allow Council to continue to undertake more projects along the Cooks River. This motion should be drafted in consultation with Canterbury and Rockdale Councils; and
- advocating for Council's communities in relation to Gonski Funding and NDIS (National Disability Insurance Scheme) cuts by the Federal Government for all children, particularly for disadvantaged and disabled children within our education system.

In drafting motions, Council officers liaise with fellow councils, particularly Leichhardt and Ashfield Councils to enable the coordination of like-minded motions.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods

Against Motion: Nil

C0316 Item 9 STATUS UPDATE ON LEGAL PROCEEDINGS

Motion: (Tyler/Woods)

THAT the report be received and noted.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods

Against Motion: Nil

C0316 Item 10 STATUS UPDATE - RESOLUTIONS OF COUNCIL

Motion: (Tyler/Gardiner)

THAT the report be received and noted.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods

Against Motion: Nil

MATTERS ARISING in Consideration of Item C0316 Item 10:

Motion: (Barbar/Tyler)

THAT, with regard to *Item C0615 Item 13 – Banners and Stickers in Support of People with Intellectual Disabilities in the Marrickville LGA*, officers submit:

- a draft design for the stickers and banner; and
- a draft communication plan

to the 19 April 2016 Council Meeting for the assessment and approval of Council.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods

Against Motion: Nil

C0316 Item 11 NOTICE OF MOTION: PEDESTRIAN SAFETY AROUND HENSON PARK

Public speaker: Philip Hardy

Motion (Macri/Hanna)

THAT Council investigates the issues of speeding and pedestrian safety in the section of Illawarra Road between Sydenham Road & Thompson Street, Marrickville and provides recommendations for the consideration of the Pedestrian, Cyclist and Traffic Calming Advisory Committee.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods

Against Motion: Nil

C0316 Item 12 NOTICE OF MOTION: ONGOING TENURE OF NSW LOCAL GOVERNMENT COUNCILLORS FURTHER TO COUNCIL MERGER PROPOSALS**Motion: (Hanna/Macri)**

THAT Council:

1. write to Premier Mike Baird and Paul Toole MP (Minister for Local Government) seeking an undertaking from them that all duly elected local government councillors in NSW will be allowed to remain in office until the next round of local government elections are conducted; and
2. convey to the Premier and Minister for Local Government its deep concern that any action arising from proposed Council mergers should not leave constituents without democratically elected local government representatives.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Hanna, Iskandar, Macri, Phillips, Tyler and Woods

Against Motion: Nil

Against: Councillor Gardiner

C0316 Item 13 NOTICE OF MOTION: WESTCONNEX LEGAL ADVICE**Motion: (Brooks/Barbar)**

THAT legal advice received by Council in relation to the activities at the Alexandria Landfill be made public.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Phillips, Tyler and Woods

Against Motion: Councillor Macri

C0316 Item 14 NOTICE OF MOTION: SUPPORT FOR THE MARCH 20 PALM SUNDAY REFUGEE RALLY**Motion:** (Ellsmore/Brooks)

THAT Council supports the Palm Sunday Rally on 20 March 2016 by:

- a. promoting residents' participation in the event through its social media, website and email lists;
- b. making copies of its Refugee Welcome signs available to interested staff, Councillors or residents who plan to attend the event, to use/ display at the rally; and
- c. in promoting the event, Council use images from local events in Marrickville, Council's existing materials, or other images that recognise that asylum seekers and refugees living in the Marrickville LGA come from a range of religious and cultural backgrounds.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**C0316 Item 15 NOTICE OF MOTION: OPTIONS FOR RECOVERY OF COSTS FROM HIRERS OF SPORTING FIELDS NOT LEFT IN FIT CONDITION****Motion:** (Macri/Hanna)

THAT Officers prepare a report for Council outlining options for the recovery of costs from sporting groups who fail to leave our sports fields in a fit condition.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**REPORTS WITH CONFIDENTIAL INFORMATION****C0316 Item 16 MARRICKVILLE HOSPITAL SITE REDEVELOPMENT - PROGRESS REPORT****Amendment:** (Ellsmore/Brooks)

THAT the officer's recommendation be amended as follows:

1. Council resolves that CONFIDENTIAL ATTACHMENT 4 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993 as they relate to a matter specified in Section 10A(2)(c) of the Local Government Act 1993;
2. the report be received and noted;
3. the public artwork proposal be amended to include the development of a site specific artwork relating to the new name of the facility, specifically in relation to the Aboriginal Naming/Co-naming Policy and in consultation with the MACC;
4. Council endorse the amended public artwork proposal; and
5. Council approve the allocation of funds for the ongoing implementation of the project as set out in the report.

Amendment Carried**For Amendment:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Amendment:** Nil

C0316 Item 17 ANNETTE KELLERMAN AQUATIC CENTRE**Motion: (Barbar/Woods)**

THAT:

1. Council resolves that CONFIDENTIAL ATTACHMENTS 1 and 2 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as they relate to a matter specified in Sections 10A(2) (c), (e) and (g) of the Local Government Act 1993;
2. the report be received and noted; and
3. Council adopts the recommendation contained in CONFIDENTIAL ATTACHMENT 1.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**THE ABOVE VOTE WAS RESCINDED BY COUNCIL****Motion: (Iskandar/Barbar)**

THAT:

Council moves into closed session to deal with this matter as the information contained in CONFIDENTIAL ATTACHMENTS 1 and 2 of this report are classified as confidential under the provisions of Section 10A (2) (c), (e) and (g) of the Local Government Act 1993 for the following reasons:

- a. information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business;
- b. information that would, if disclosed, prejudice the maintenance of law;
- c. advice concerning litigation.

And in accordance with Sections 10A (4) of the Local Government Act 1993, that the Chairperson allow members of the public to make representations as to whether this part of the meeting should be closed.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**Motion: (Iskandar/Phillips)**

THAT Council returns to open session to resolve this item.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**Motion: (Iskandar/Phillips)**

THAT:

1. Council resolves that CONFIDENTIAL ATTACHMENTS 1 and 2 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as they relate to a matter specified in Sections 10A(2) (c), (e) and (g) of the Local Government Act 1993;
2. the report be received and noted; and
3. Council adopts the recommendation contained in CONFIDENTIAL ATTACHMENT 1.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil

C0316 Item 18 TENDER 21/15 CAMDENVILLE PARK UPGRADE - ASSESSMENT OF TENDERS**Motion:** (Macri/Tyler)

THAT the item be deferred to a future Council Meeting pending resolution of serious concerns arising from the notice of Compulsory Acquisition issued by Roads and Maritime Services for Camdenville Park.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**C0316 Item 19 TENDER 22/15 MARRICKVILLE PARK BUILDING UPGRADES - ASSESSMENT OF TENDERS****Motion:** (Macri/Barbar)

THAT:

1. Council resolves that CONFIDENTIAL ATTACHMENT 1 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as it relates to a matter specified in Section 10A(2)(c) and (d) of the Local Government Act 1993, and as such is to be treated as confidential;
2. Council adopts the recommendation contained within CONFIDENTIAL ATTACHMENT 1; and
3. the General Manager be given delegated authority to sign the Contract on behalf of Council.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**C0316 Item 20 TENDER 30/15 RENEWAL OF PICKET FENCES - MARRICKVILLE AND PETERSHAM PARKS****Motion:** (Macri/Barbar)

THAT Council:

1. resolves that CONFIDENTIAL ATTACHMENTS 1 and 2 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as they relate to a matter specified in Section 10A(2)(c) and (d) of the Local Government Act 1993; and
2. adopts the recommendations contained in CONFIDENTIAL ATTACHMENTS 1 and 2.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil

**C0316 Item 21 TENDER 27/15 MAJOR COMMUNITY EVENTS PROGRAM - STAGING
TENDER RESULTS****Motion:** (Tyler/Hanna)

THAT:

1. the Council resolve that CONFIDENTIAL ATTACHMENTS 1 and 2 to the report be treated as confidential in accordance with Section 11(3) of the Local Government Act 1993, as it relates to a matter specified in Section 10A(2) of the Local Government Act 1993, and as such is to be treated as confidential;
2. the report be received and noted; and
3. Council adopts the recommendations contained in CONFIDENTIAL ATTACHMENTS 1 and 2.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**C0316 Item 22 TENDER 28/15 NEW DULWICH HILL LIBRARY - RECOMMENDATION
FOR ENGAGEMENT OF CONTRACTOR****Motion:** (Iskandar/Tyler)

THAT:

1. Council resolves that CONFIDENTIAL ATTACHMENT 1 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as they relate to a matter specified in Section 10A(2)(c) and (d) of the Local Government Act 1993;
2. the report be received and noted; and
3. Council adopts the recommendation contained in CONFIDENTIAL ATTACHMENT 1, with the deletion of the last 16 words contained in the recommendation.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods**Against Motion:** Nil**C0316 Item 23 HISTORICAL RECORD OF POTENTIAL COUNCIL AMALGAMATIONS****Motion:** (Woods/Hanna)

THAT:

1. the report be received and noted;
2. Council prepares a display from the current collection of items of past amalgamation proposals;
3. Council approach Ashfield and Leichhardt Councils proposing contemporary collecting projects that document the stand alone Councils and the amalgamation process; and
4. should the above be approved, officers will report back to Council with a more detailed project proposal and budget.

Motion Carried**For Motion:** Councillors Barbar, Brooks, Ellsmore, Hanna, Iskandar, Macri, Tyler and Woods**Against Motion:** Nil**Absent:** Councillors Gardiner and Phillips

C0316 Item 24 NOTICE OF MOTION: CAMDENVILLE PARK

Public speakers: Tom Boorman, Peter Erling and Phil Sutton

Motion: (Woods/Hanna)

THAT Council:

1. reiterates its opposition to the WestConnex project;
2. note that Roads and Maritime services (RMS) has served Council with a notice of Compulsory Acquisition for a significant portion of Camdenville Park. Council Officers have met with RMS to discuss the scale and duration of the proposed acquisition which is differs significantly to what was anticipated following discussions with Westconnex;
3. note that the proposed scale of the acquisition, along with uncertainty about the built form of the Westconnex proposed stormwater drainage and detention basin upgrade works, casts such doubt on the workability of Council's proposed upgrade for Camdenville Park as to warrant the suspension of consideration of tenders for the work until such time as we have clarity;
4. note that the General Manager has engaged with the Westconnex Project Director and expressed concerns about the acquisition and that a commitment has been given that the extent of the compulsory acquisition would be reviewed in conjunction with RMS;
5. note that compulsory acquisition will be the subject of negotiations between Council and RMS for compensation and that, if agreement cannot be reached, the matter will be determined through the court process;
6. seek a commitment from WestConnex that any use of Camdenville Park St Peters as a construction compound site will be for local work only (i.e. the realignment of Bedwin Road and the stormwater works in and around the Camdenville Park retarding basin) and that their occupation of the site as a construction compound will be terminated immediately following these works;
7. strive to maximise the compensation arrangements for any acquisition at Camdenville Park, whether by temporary lease or permanent acquisition, noting the commitment from Westconnex to construct the BMX track at Camdenville Park;
8. seek a guarantee from Westconnex that they will complete the local works as early as possible, but by 2018 at the latest; and
9. seek a commitment from Westconnex that they will pay for the Camdenville Park upgrade works irrespective of the outcomes of the compulsory acquisition process.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Phillips and Woods

Against Motion: Councillors Macri and Tyler

C0316 Item 25 MAYORAL MINUTE: STAFF CONDITIONS

Motion: (Iskandar)

THAT, in accordance with section 354E of the *Local Government Act 1993*, Council seek the approval of the Minister to alter the conditions of employment of all existing staff (other than senior staff) and any non-senior staff employed prior to the date of amalgamation so that the 3 year protection from forced redundancy in 354F of the Act is extended to 5 years.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Hanna, Iskandar, Macri, Phillips and Woods

Against Motion: Councillors Gardiner and Tyler

Meeting closed at 9.30pm.

CHAIRPERSON

Minutes of Extraordinary Council Meeting held on Tuesday 5 April 2016**Meeting commenced at 8.03pm****ACKNOWLEDGEMENT OF COUNTRY BY CHAIRPERSON**

We meet tonight on the traditional land of the Cadigal people of the Eora nation. I acknowledge the terrible wrongs committed against the Aboriginal peoples of this country and their care of the land over many generations. I celebrate their ongoing survival and achievements in today's society.

COUNCILLORS PRESENT

Iskandar (Mayor)	Tyler (Deputy Mayor)	Barbar	Brooks
Ellsmore	Hanna	Haylen	Leary
Macri	Phillips	Woods	

APOLOGIES:**Motion:** (Iskandar/Haylen)

THAT the apology for Councillor Gardiner be noted and leave of absence granted.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Hanna, Haylen, Iskandar, Leary, Macri, Phillips, Tyler and Woods

Against Motion: Nil

C0416 Item 1 MAYORAL MINUTE: EXPRESSION OF INTEREST PROCESS FOR A NEW COUNCIL**Motion:** (Iskandar)

THAT Council calls on all existing Councillors to participate in the EOI process to select Councillors for any new merged Council.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Hanna, Haylen, Iskandar, Leary, Macri, Phillips, Tyler and Woods

Against Motion: Nil

Meeting closed at 8.12pm.

CHAIRPERSON

Item No: C0416 Item 1
Subject: COUNCIL AMALGAMATIONS
File Ref: 14/4089/41499.16

Prepared By: Brian Barrett - General Manager

Authorised By: Brian Barrett - General Manager

SUMMARY

At its Extraordinary meeting on 27 January 2016 Council considered a report outlining the implications of the Minister for Local Government's decision to present a series of merger proposals to the Chief Executive of the Office of Local Government on 6 January 2016 including one to merge Ashfield, Leichhardt and Marrickville Councils. This report provides a brief update on the status of the latter proposal and work undertaken within Council to prepare for the possibility that a merger will proceed.

RECOMMENDATION

THAT:

1. the report be received and noted; and
2. Council considers whether it wishes to provide input to the Minister on the name of a new Council should one be formed.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023	
4.1	The mayor and councillors are representative of the community and provide strong and visionary leadership
4.2	Council has a clear strategic direction which guides its decision making
4.3	Council is innovative in its delivery of services and projects
4.4	Council operations are high quality, sustainable, ethical and efficient
4.5	Council is financially viable and provides value for money in the delivery of its services
4.6	Council consults, engages and communicates with the community effectively
4.7	Council has friendly, responsive, accurate and accessible customer service
4.8	Council has a skilled workforce that provides exceptional service to the community

BACKGROUND

At its Extraordinary meeting on 27 January 2016 Council resolved as follows:

1. Council requests the General Manager to prepare a draft submission to the Delegate for the consideration of Council at its meeting in February 2016 based on existing information available, including the results of the recent community engagement process, which responds to the factors in s263(3) of the Local Government Act and sets out the case for Marrickville standing alone;
2. Council acknowledges the distribution of an information flyer to its residents on the merger proposal and the examination process undertaken to date encouraging their full participation in that process and endorses the associated communication plan outlined in this report;
3. Council notes the need for the General Manager to prepare a transition plan should a new council be formed;
4. Council allocates an amount of \$10,000 to facilitate the preparation of a transition plan and undertake associated activities should that be required;

Item 1

5. Council considers budget adjustments for the Fit for the Future processes undertaken to date and for the preparation of the transition plan at its December budget review;
6. Council formally request an extension of time for the Public Inquiry process and that a further public meeting be held in Marrickville as part of the Inquiry;
7. Council lodges an application with the Minister for Local Government under the GIPA Act for access to a full copy of the KPMG report referenced in his proposal for amalgamation of Ashfield, Leichhardt and Marrickville Councils together with any associated documents including, without limitation, documents containing assumptions, models and/or data relied upon by KPMG in preparation of the report;
8. Council publicly exhibits the draft submission as far as practicable;
9. Council authorises the Mayor, General Manager and appropriate Officers to make a presentation to the Public Inquiry; and
10. the report be received and noted.

Council presented to the Public Inquiry on 2 February 2016.

Council considered a report on the draft submission to the Delegate at its meeting on 16 February 2016 and it was publicly exhibited from Wednesday 17 February to Thursday 24 February 2016. A final submission was lodged on 25 February 2016.

A letter was sent to the Minister on 1 February 2016 on other matters in the resolution and a response was received and provided to Councillors for information on 23 February 2016. A copy is included at **ATTACHMENT 1**.

An email was sent to the Delegate seeking an extension of time for the Public Inquiry having regard to the Minister's response. The following is an extract of the email response from the Delegate:

As Delegate it is my decision whether a 2nd public hearing is called, or the public inquiry process extended. I made the decision not to hold a 2nd public hearing after the 2 Feb hearing concluded, as we heard from all but a handful of registered speakers, and we have since accommodated those who didn't speak via telephone calls with me so they could address me directly and their verbal submissions were recorded.

As Delegate I did approve the 28 Feb submission closing deadline to enable me to be able to prepare a report to the Minister by end March.

We have received a great deal of information through both the public hearings and written submissions and I am now in the process of reviewing and examining this information to inform my report. I would be happy to receive additional information from Council in support of its submission (which is very comprehensive and helpful in addressing review criteria). I also need to follow up with council for comment on some boundary alterations which involve your boundaries (I am consolidating these rather than sending piecemeal). I am working to deliver my report to the Minister and Boundaries Commission by end March.

DISCUSSION

It is understood the Delegate has now submitted her report to the Minister and to the Boundaries Commission. As the Boundaries Commission is only required to review and comment on the report it could be expected the Minister will be in a position to make a decision on the proposal shortly.

The Minister has invited Expressions of Interest to existing Councillors to play a role in the new Council if one is formed. Council considered a Mayoral Minute in relation to that matter at its Extraordinary meeting on 5 April 2016.

The Deputy Secretary of the Department of Premier and Cabinet has written to all General Managers of Councils affected by merger proposals inviting them to express interest in being proclaimed the acting General Manager for the period between Proclamation of the new Council by the Governor (expected mid 2016) and the Council elections in March 2017.

General Managers of Ashfield, Leichhardt and Marrickville Councils have been meeting fortnightly since January 2016 to prepare a risk management plan for the potential merger and to respond to the risks identified by undertaking a range of Due Diligence tasks, preparing a Change Management and Transition Plan and drafting an internal and external Communications Plan should that be needed.

ATTACHMENT 2 is a copy of the high level Change Management and Transition Plan covering the three phases of transition:

Phase 1: *Preparation for Change* - From now to Proclamation;

Phase 2: *Transition* - Proclamation (Day 1) to the election of the new council in March 2017;

Phase 3: *Implementation* – Post the election and the new Council.

Importantly, the principles guiding our planning are as follows:

Principle	Description
Service	Community first in decision making Maintain seamless service delivery
Opportunity	Develop 'best of the best' Embrace the 'new' and opportunities to innovate
Cohesion	Build on strengths A true collaboration Build confidence in the new council
Engagement	Inform and involve key stakeholders at all stages
Integrity	Ethical, open and accountable governance Keeping to the truth Evidence based Decisions made in the long term interests of the new Council
Respect	Leader led Value the knowledge and contributions of others

General Managers of each Council will continue to collaborate to plan for the possible transition to a new Council.

The recent formation of a Project Implementation Group and the impending formation of Project Action Teams to deal with specific clusters of issues will rapidly advance that planning. Temporary resourcing issues are likely to be confronted as we maintain our commitment to Business As Usual while releasing resources to plan for both the early and longer term implications of a new Council.

FINANCIAL IMPLICATIONS

Budget adjustments in addition to the \$10,000 initial allocation are likely to be needed. These will be presented to Council as those resourcing needs are identified.

PUBLIC PARTICIPATION

The Communications Plan developed (included in **ATTACHMENT 2**) aims to ensure the public are informed throughout the process. The uncertainty about the future will continue to be a major impediment.

CONCLUSION

This report is provided for the information of Councillors. Our focus will remain firmly on delivering ongoing services to our community while prudently planning for the uncertain future ahead.

It is noted that should the Minister proceed with the formation of a new Council it will be named in the Proclamation. Should Council consider it appropriate to provide input into the name of a new Council it will need to do so in the very near future.

ATTACHMENTS

1. Letter to Minister and Response
2. Draft Change Management and Transition Plan

Office of
Local Government

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A462150
Your Reference:
Contact: Vanessa Wilson
Phone: 02 4428 4100

Mr Brian Barrett
General Manager
Marrickville Council
PO Box 14
PETERSHAM NSW 2049



Dear Mr Barrett

Thank you for your correspondence of 1 February 2016 to the Minister of Local Government, the Hon Paul Toole MP, requesting an extension to the submission period for the merger proposal and your application under the GIPA Act. The Minister has asked me to respond on his behalf.

As you are aware, the delegate for the Marrickville, Ashfield and Leichhardt councils merger proposal is Ms Cheryl Thomas.

It is important that I advise you that the Delegates appointed by me to examine and report on each proposal are undertaking an independent review process consistent with the *Local Government Act 1993*.

Matters such as a request for extension to the submission period are at the discretion of the Delegate and you will need to direct this request to Ms Thomas, who can be contacted via email at cheryl.thomas@dpc.nsw.gov.au.

I am pleased to advise that KPMG's analysis and modelling of the merger proposals is entirely contained within documents that are publicly available.

The 'Local Government Reform - Merger impacts and analysis' document was prepared by KPMG on behalf of the NSW Government and provides an overview of the benefits of the proposals.

The 'Outline of Financial Modelling Assumptions for Local Government Merger Proposals - Technical Paper' outlines the assumptions made by KPMG when conducting its analysis and modelling.

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046



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The outcome of the analysis and modelling, and further details on each merger proposal, are contained in the 35 individual proposal documents.

These documents are available on the Council Boundary Review website at:
www.councilboundaryreview.nsw.gov.au

Yours sincerely

Protected by
PPIPA

Tim Hurst
Acting Chief Executive
Office of Local Government

23/2/16



OUR REF:
YOUR REF:

1 February 2016

The Hon. Paul Toole, MP
52 Martin Place
SYDNEY NSW 2000

Dear Minister,

Council's Extraordinary meeting held on 27 January 2016 concerning council amalgamations

Council considered a report at an Extraordinary Council meeting on 27 January 2016 in response to your proposal to merge Ashfield, Leichhardt and Marrickville Councils.

In considering that report Council requested that you formally extend the amount of time for the Public Inquiry process and allow for a further public meeting be held in Marrickville as part of the Inquiry.

Council also requested access under the GIPA Act to a full copy of the KPMG report referenced in your proposal for amalgamation of Ashfield, Leichhardt and Marrickville Councils together with any associated documents including, without limitation, documents containing assumptions, models and/or data relied upon by KPMG in preparation of the report.

Please let me know on 02 9335 2010 if further information is required.

Yours sincerely

Protected by PPIPA

Brian Barrett
General Manager

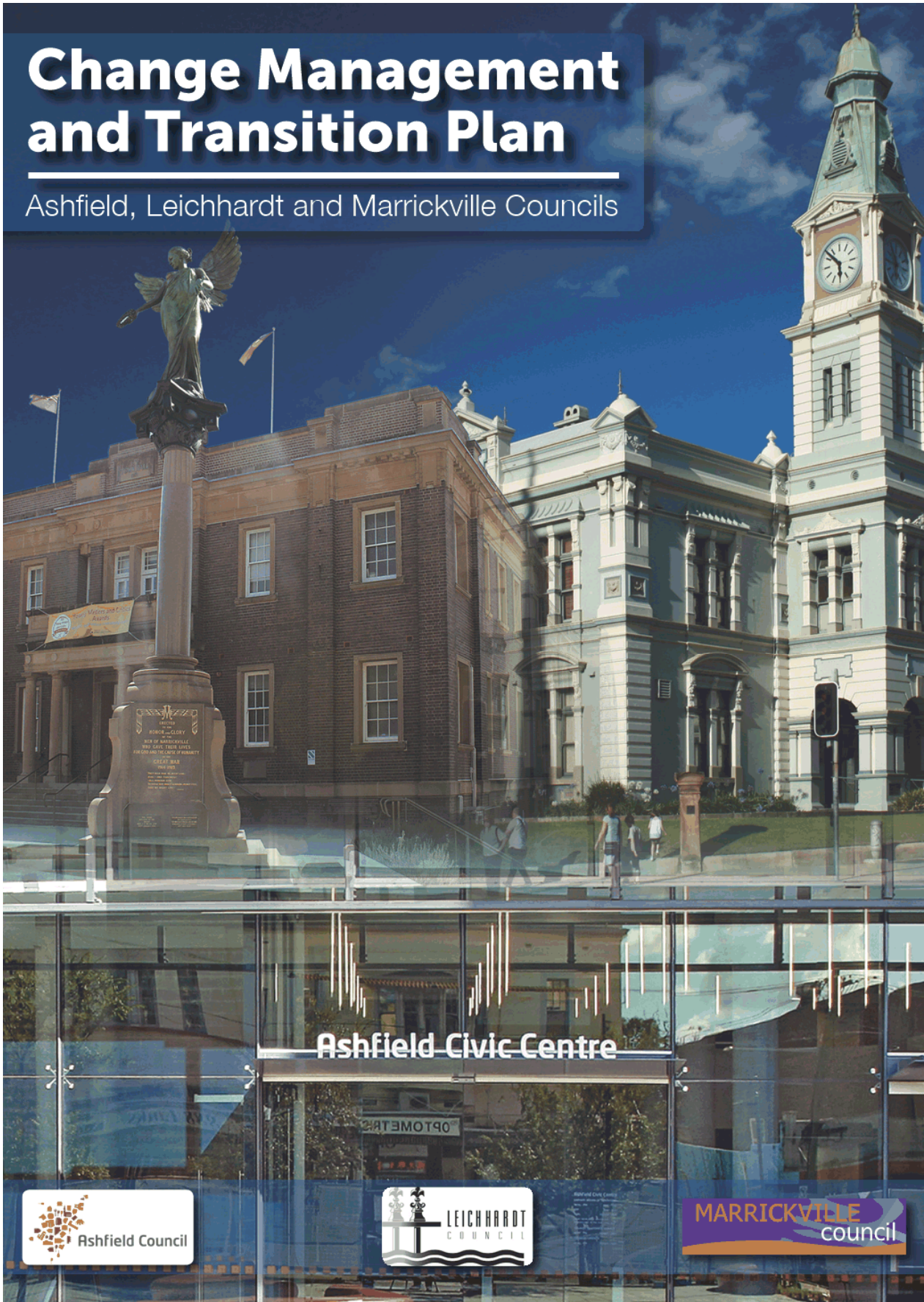
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Website www.marrickville.nsw.gov.au

Change Management and Transition Plan

Ashfield, Leichhardt and Marrickville Councils



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INTRODUCTION

The purpose of this Change Management and Transition plan is to present the due diligence framework prepared by the Executive Teams of Ashfield, Leichhardt and Marrickville councils (ALM ET) to guide the creation of a new council in the Inner West of Sydney.

It is the position of each ALM Council that the Merger Proposal should not proceed, on the basis of the robust and financially sustainable stand-alone position of each of the ALM councils. However in view of the State Government's public commitment and seeming determination to reduce the number of metropolitan Sydney councils, it is prudent for ALM councils to undertake due diligence to ensure continued service to residents and continued viable operations in the event that mergers do occur.

Accordingly the ALM ET have agreed to collaborate, share information and to undertake contingency planning in the event that a new Council is formed.

The ALM ET has allocated a member of their Executive Teams to the Transition Implementation Group to prepare this Transition Plan.

By Proclamation date, the team will have:

- Developed and commenced implementing the change management plan
- Completed due diligence activities
- Planned and prepared for Day 1
- Developed a transition plan and commenced implementation

The due diligence and business improvement analysis undertaken by the three Councils in the course of this project will return a benefit to their communities irrespective of the decision by the State Government concerning forced amalgamations and enables the communities of the three Councils to benefit from how we optimise our opportunities and manage risks.

GUIDING PRINCIPLES

The following principles are agreed to guide the creation of the new Council and will be a useful reference point to guide the three Councils as they work together.

Principle	Description
Service	Community first in decision making Maintain seamless service delivery
Opportunity	Develop 'best of the best' Embrace the 'new' and opportunities to innovate
Cohesion	Build on strengths A true collaboration Build confidence in the new council
Engagement	Inform and involve key stakeholders at all stages
Integrity	Ethical, open and accountable governance Keeping to the truth Evidence based Decisions made in the long term interests of the new Council
Respect	Leader led Value the knowledge and contributions of others

SNAPSHOT OF THE NEW LGA

The shared location of the ALM on the traditional lands of the Gadigal and Wangal peoples of the Eora Nation and the shared history of the Greenway and Hawthorne Canal, and the ridgetop of Parramatta Road link today's community with pre-settlement trading routes and thoroughfares.

The merged council has a population base of 185,000. The council is between four and 10 kilometres from the global central business district for Sydney, containing a mix of residential, business and town centres such as Ashfield, Balmain, Summer Hill, Marrickville, Norton Street and Newtown.

Today's community is diverse, with strong communities of interest intersecting, and building capacity across the region. The council has a strong role in supporting and facilitating the knowledge economy and creative industries.



PURPOSE FOR CHANGE

Our guiding purpose through the change process is:

"To be the best council in Sydney."

ASSUMPTIONS

There are a number of assumptions that have been made in the development of this Change Management and Transition Plan. These assumptions include:

- Day 1 is the Proclamation day/date
- The Proclamation will name the new local government area
- Election of the new council will be in March 2017
- The service delivery of the three legacy councils will be integrated, but this may take several years
- The timing of the adoption of new Community Strategic Plan will be moved forward to December 2017, given the timing of the election in March 2017
- Not all services can be reviewed and improved at the same time. A priority list will determine the order of service integrations/reviews

SCOPE AND PHASES

The Change Management and Transition Plan will facilitate the establishment of a new organisation that has at its heart the greater good of the new community, including enhanced and innovative services for the community, that cares for its people (staff) going through the transition, and of course meets legislative requirements.

There are three distinct phases to transition to the new Council:

Phase 1: *Preparation for Change*

From now to Proclamation

Phase 2: *Transition*

Proclamation (Day 1) to the election of the new council in March 2017

Phase 3: *Implementation*

Election and new Council

Each phase has different challenges, requires different outcomes and therefore the purposes and goals of each phase are different.

PHASE 1 – PREPARATION FOR CHANGE

The timing of Phase 1 is from now until Proclamation.

The purpose and goals for this phase are as described – preparation for change. Others (Burwood / Canada Bay) have called this the 'Discovery Phase', as each organisation is 'discovering' information about the other.

This phase builds on the readiness of each legacy council and its staff to create our new Council.

Organisational governance structure in Phase 1 is the three mayors and general managers and councils.



Phase 1 goals:

a) Create a comparable evidence base for the three legacy councils

Each legacy council must ensure that its 'housekeeping' has been done in preparation for the Project Action Teams (PATs). This phase will involve documenting the service / activity areas of each council. The work will involve service 'mapping' and documenting existing operating areas in preparation of future work. It will involve having up-to-date lists of current policies in a Policy Register and have a current list of Delegations.

The work will largely be done internally in each existing council.

The outcome will be a comparable set of documents across the three organisations.

b) Create a climate for change and change readiness

This is again internal work that must be done by each of the legacy councils and training for staff on change management and resilience for the upcoming transition.

In this phase it is important for each of the councils to create a joint compelling story for the change that focuses on the opportunities ahead and which will help in unfreezing and building a sense of excitement towards the new council. [compelling story to be developed].

The *Pulse Survey* (transition readiness survey) being undertaken by each council will provide a guide as to where each organisation and its people are up to and highlight the issues for each organisation prior to the transition project.

The outcome will be a core group of staff who are excited for and ready to move forward with change as evidenced by the change readiness survey outcomes. More work may need to be done according to the survey outcomes.

The major challenge during this phase is maintaining the sense of business as usual, while at the same time creating momentum for the change, when the change is not yet certain and there are no clear timeframes.

c) Planning for Day 1

For the purposes of planning it is assumed that there is very little lead in time to Day 1 of the new council and that it may in fact occur as a 'light switch' moment. In practice, on Day 1 there will be very little operational change except in terms of identity, where there will need to be some veneer branding (e.g. website landing page) and internal and external communications.

An important due diligence and transition planning activity will be to establish Project Action Teams to work through in more detail the critical business dependencies for Day 1.

From an external community perspective there must be no interruption to services on Day 1 as the organisations transition into one council, and all transactions previously able to be undertaken with the legacy councils, must continue in a seamless manner.

All service points accessed by residents will be critical on Day 1 and preparation and training for all front line contact staff will be essential.

The outcome will be operational readiness and business continuity on Day 1.

PHASE 2 – TRANSITION

The timing of Phase 2 is from Proclamation (Day 1) to the election of the new council in March 2017.

This phase is largely about enabling the new organisation and ensuring business continuity, while continuing the integration of the services and work units.

Organisational governance structure in Phase 2 is unknown, but may be an administrator or some or all of the councillors from the three legacy councils and a single interim general manager.

The challenge for the transition phase is settling on a scope for the depth and breadth of the transition that is appropriate during this phase, pending the appointment of a permanent general manager and election of a new council, which will ultimately define the ongoing vision and strategic direction for the new council.



Phase 2 goals:

a) Have a seamless Day 1

The new council must be operationally functional on Day 1 (in a veneer capacity) and be seen to provide seamless services to the community. There must be no interruption of services and all transactions previously able to be undertaken must be able to be made with the new entity.

Any issues arising from Day 1 must be dealt with urgently to provide service continuity and a sense of confidence in the new council.

The outcome will be a fully functional outward facing new council with quick and successful resolution of any issues that may arise on Day 1.

b) Engage and enable the new organisation

There will largely be a focus on business continuity while integrating the service units of each organisation. The governance arrangements for the transition entity are yet to be determined.

All staff will need to be engaged to break down the silos of the three legacy organisations and deliberate strategies will be needed to connect staff to their new council.

It will be important during this phase to enable some visible 'quick wins' that inspire confidence and build energy and momentum for continued change.

The outcome will be resolving behind the scenes issues as quickly and effectively as possible to ensure continued operations and a solid foundation for the effectiveness of the new council into the future, and an interconnected program of activities and strategies to create and sustain change.

c) Continue transition work

Once the urgency of Day 1 has passed, it is important to continue to move away from the legacy councils and towards the new council.

This will involve continuing the change journey including more detailed transition activities, mindful of the scope issues outlined previously.

Detailed planning will need to be undertaken towards preparing for the new Community Strategic Plan as well as other priority activity areas. During this phase, obvious innovation and change will be possible, as the Project Action Teams continue to work together to integrate services.

The outcome will be the continuation or formation of new Project Action Teams to deliver the next tranche of transition activities.

d) Effective communications

Communication to the range of stakeholders, including the community, staff and other stakeholders will be critical through this period. The principal message is 'business as usual' for all services delivered to the community.

The outcome will be consistent implementation of the joint Communications Plan.

PHASE 3 – IMPLEMENTATION

The timing of Phase 3 is ongoing from the council elections in March 2017.

In this phase the new council will undertake its integrated planning and reporting processes for the new council term and the organisation will be undergoing more transformational internal change to align its direction and resources with the strategic vision and objectives arising from the new CSP.

Organisational governance structure in Phase 3 is the newly elected mayor and council and their appointed general manager.



Phase 3 goals:

1. Community affinity with the new council and local government area

The communities currently have a high level of satisfaction with each of the legacy councils and we want to build a strong sense of belonging to, and identification with, the new local government area and Council.

The outcome will be high community satisfaction levels with the new council and a strong sense of belonging to the community.

2. Organisational transformation

This is an opportunity to reshape how we deliver local government, how the organisation functions and the services it delivers to the community. It is an opportunity to review and analyse the way we work, and to be creative and innovative to achieve business excellence.

It is also an opportunity to embed the change and to continuously improve the services to our community.

The outcome will be new ways of working, service delivery models and possibly even new services.

3. Reframing local democracy

One of the risks for our communities is a loss of representation at the local level in a larger LGA. This is an opportunity to reframe and redesign local democracy to be more participatory and embrace a wider community engagement. It is an opportunity to embed stronger democracy and democratic principles.

The outcome will be that people will feel there is strong engagement with the new council and that they have the opportunity to participate in decision making about the local area. People will have confidence that they can influence decision making.

APPROACH TO CHANGE

Creating a new Council is first and foremost a whole of organisation change project involving many different kinds of change – including changes in strategy, goals, structure, processes, systems, work practices, technology and culture.

The process of merging is a challenging time for the key stakeholders (staff, councillors) due to the uncertainty around the timing of the change, the content of the Proclamation and the general uncertainty that comes with any change of this scale.

Organisational leadership, including vision, drive and the skills necessary to guide people through the change, is recognised as critical. To this end, the three legacy councils continue to invest in staff training programs focusing on leadership skills, change management and building resilience.



Kotter's eight critical steps for creating and sustaining change

The change management approach will underpin the success of the new Council and to this end the Transition Team will draw on the work of John Kotter (1995, 1996, 2002, 2008, 2010), a pre-eminent change management and leadership expert.

Creating a climate for change	1. Establish a sense of urgency
	<ul style="list-style-type: none"> Helping people to see the need for change – includes compelling story and constant communication Taking advantage of opportunities for early involvement and symbolic markers of change Creating commitment and building motivation through opportunities for involvement
	2. Form a powerful guiding coalition
Engaging and enabling the organisation	<ul style="list-style-type: none"> Leader lead change (managed internally) Formation of Transition Implementation Group Formation of Project Action Teams
	3. Create a vision
	<ul style="list-style-type: none"> Vision for change that clearly paints the picture of opportunities and where we want to be as an organisation Establish the change goals – SMART goals that realise the benefits Empowers action in the right direction (forward looking)
Implementing and sustaining the change	4. Communicate the vision and strategy
	<ul style="list-style-type: none"> Provide the context for change Develop high level message that captures the vision (communicate over and over again) Simple and honest communication Use every opportunity to link day to day business activities and decisions with the vision Communicate ten times more than you think you need to
	5. Empower broad based action
Implementing and sustaining the change	<ul style="list-style-type: none"> Encourage ownership through participation and contribution to the changes in work units Remove barriers and obstacles as a priority Anticipate and overcome resistance Change systems of structures that undermine the change vision
	6. Generate short term 'wins'
	<ul style="list-style-type: none"> Identify short term improvements – measurable, visible, timely and relevant Create the wins Visibly recognise and reward people who made the wins possible Build momentum, support and enthusiasm Communicate success of changes regularly and systematically
Implementing and sustaining the change	7. Consolidate improvements and produce still more change (never let up)
	<ul style="list-style-type: none"> Press harder and faster after the first success – ongoing program of change/culture building Add more and more projects Continue looking forward to a better future (transformation) Encourage innovation Solve the difficult problems Implement strategies to counter change fatigue
	8. Institutionalise new approaches (make the change stick)
Implementing and sustaining the change	<ul style="list-style-type: none"> Reinforce new norms and values with incentives and rewards Reinforce the culture with every new employee Use champions of the change to tell their story Decisions are made consistent with the organisation's vision and values Model leadership behaviours that are congruent with espoused behaviours and values

MANAGING CHANGE

The process of managing change typically goes through the following three basic stages (Kurt Lewin). The combined leadership teams have undertaken joint training to assist in managing staff through these phases.

Unfreezing

This is the process of 'unfreezing' people from acting within their current norms, habits, patterns and practices. The longer those norms have existed, the more they are 'frozen'. People will not move through the change process unless managers 'set fire' to the current situation and create enough heat to make people move. The current state has to be more unbearable than the pain of change.

Activities to unfreeze:

- Participation on PATs
- Opportunities to 'touch' the change
- Regular communication about what is happening

Movement

Once people are 'unfrozen', they move into the unknown. During early stages of a change process there is often a strong sense of loss of control, certainty, security, stability and the known. This results in a desire to go back to the old. These are natural reactions but they can block the implementation of change. The task of the manager is to keep people moving forward and to lead them around the turning point towards the new council.

Activities to promote movement:

- Strategies to keep people moving forward (let go of the old)
- Training and support to build self-confidence/self-advocacy
- Coaching and support from Managers and Supervisors

Refreezing

The change process is complete when the new and desired state is 'refrozen'. If decisions are not final and certain, if discussions move on and on, people may still have the desire to go back. Leading by example and following through with decisions is crucial to 'refreeze' the change.

Activities to refreeze:

- Implement and communicate signals that show refreezing

WORKFORCE MANAGEMENT ISSUES

Organisational change involves people in the organisation changing the way they act and interact. Large scale transformational change will require shifts in behaviour at every level and in every part of the organisations.

A central challenge to the success of the Transition Project and the New Council is the ability to influence behaviour. In order to influence behaviour it is important to make sense of how people might react to the change, including how they might be motivated to support or resist the merger and/or change process.

A key factor in the change process is building capacity and commitment, which leads to increased motivation and less resistance.

Factors that may influence behaviour and motivation in the merger context include:

- Individual needs, preferences, values and attitudes
- Personal interests such as job security, employment conditions and pay
- Physical environment – e.g. work location, arrangement of furniture
- Organisational systems and processes – reinforcement and reward systems, performance feedback, task design
- Social environment – group pressure to conform, leaders modelling particular behaviours
- Clarity of goals and expectations
- An individual's beliefs about their own task capabilities (self-efficacy)
- Challenging and satisfying work
- Opportunities for learning
- Impacts on community, organisation, work team
- The need to relate, bond and form relationships with others
- The need to defend one's valued accomplishments when they perceive them to be endangered
- Level of autonomy
- Degree to which people feel a sense of ownership through participating in the process of designing and developing the change
- Sense of loss – strong connection to former councils
- Shadow side culture (e.g. gossip, cliques, informal power bases, war stories)
- Alignment of behaviours to espoused values
- Relationship motivations, such as people's perceptions of each other (credible), attitudes (respect and trust), feelings (whether people like and feel safe with each other) and beliefs about their obligations and commitments to each other
- People's beliefs about their psychological contract with the organisation (stronger if they feel the organisation has supported or treated them well in the past)
- Perceptions of equity (impacted by different pay structures and conditions)
- Perceptions of fair processes (e.g. engagement and consultation) and fair outcomes (benefits, costs and burdens are aligned with relevant considerations such as merit, abilities, needs etc.)

The factors that influence motivation are different for each individual. Therefore, the important thing for the Merger Transition Project is that there are multiple and diverse initiatives aimed at building motivation.

Challenges for the Transition Implementation Group in building motivation include:

- Designing the change process through multiple frames (people, culture, political, systems etc.)
- Surpassing own biases e.g. assuming that "people are motivated by the same kind of things as I am"
- Being mindful of how far basic needs are being satisfied or threatened by the change process, including fostering a sense of psychological safety insofar as possible
- Designing and implementing communication and influencing strategies that minimise resistance
- Working with Managers to assess and build people's self-efficacy to support the change process
- Finding ways to strengthen motivation by translating broad change visions and strategic objectives into specific goals
- Ensuring change initiatives are congruent with the organisational culture
- Ensuring that organisational behaviours are aligned with espoused values

The four levers of influence model (Keller and Price 2011) focuses on four psychological factors (shown in *italics*) that influence a person's willingness to change.

<p>Role modelling</p> <p><i>Seeing my leaders, colleagues and staff behaving differently</i></p>	<p>A compelling story</p> <p><i>Understanding what is being asked of me and seeing that it makes sense</i></p>
<p>Skills required for change</p> <p><i>Believing that I have the skills and opportunities to behave in a different way</i></p>	<p>Reinforcement mechanisms</p> <p><i>Seeing that our structures, processes and systems support the changes I am being asked to make</i></p>

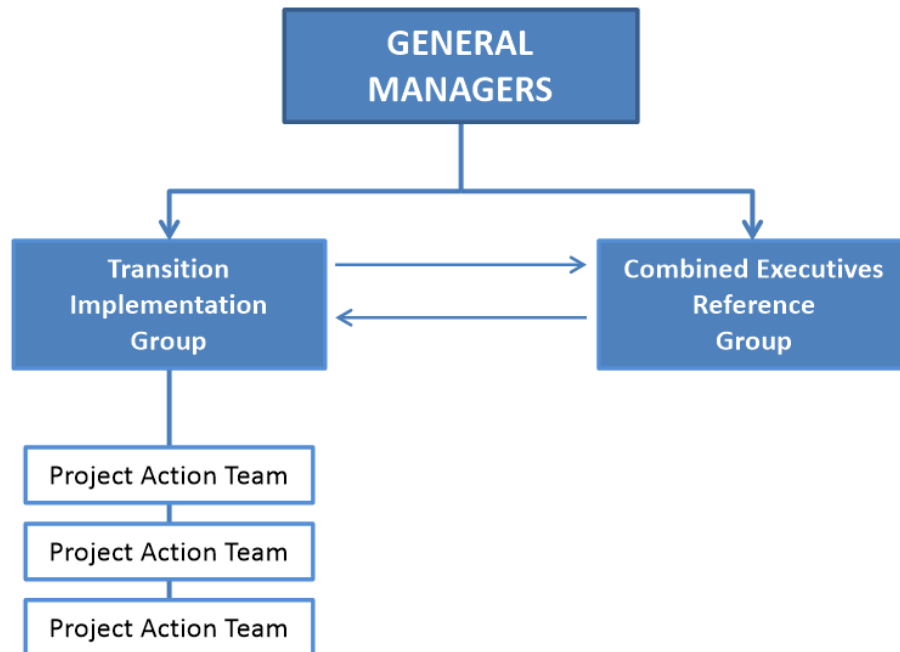
Specific activities to engage people and enable the new organisation might include:

- Retention strategies for critical positions
- Up-scaled learning and development programs, including joint training
- Informal opportunities for involvement (bus tours, functions)
- Interim uniform for Day 1 – e.g. T-shirt, hats, PPE
- Open invitations to meetings to build collaboration
- Formal induction program for all staff to the new council prior to Day 1 or as soon as possible thereafter

A dedicated Culture Project Action Team is suggested to further build on these aspects.

COLLABORATION FRAMEWORK

The governance structure for the Merger Transition Project is as follows:



The Collaboration Framework will need to be reviewed at the time of Proclamation to ensure its ongoing applicability.

RESOURCING

The general managers will be reviewing and monitoring resource needs on an ongoing basis through the various phases.

RISKS

A Project Risk Assessment and Treatment Plan will be undertaken to assess the foreseeable project risks. The Risk Assessment process will need to be conducted on a regular basis throughout the project to ensure that it remains relevant.

COMMUNICATIONS

Communication, both internally and externally, is essential for the creation of the new local government area.

Internally, it is important that staff have an understanding of where the process is up to, as it has been identified that a lack of information causes stress in the workplace. Communication is essential to building capacity and commitment and motivation for change.

Externally, the community and other stakeholders must be kept informed so that business continuity flows, they are aware that this is a well-planned and managed transition and a sense of confidence is built in the new council.

A common high level communications plan has already been developed for the three councils. It is important that this is consistently implemented and that key messages are determined regularly and equally distributed. This Communications Plan is attached in (**Appendix 1**).



ORGANISATIONAL IDENTITY

The organisational identity will change rapidly, as the Proclamation will name and proclaim the new local government area. It has been assumed that the State Government will 'flick the switch' on Day 1, which will then launch the identity of the new organisation.

Unless there is prior notification of the new name, the branding, identity and 'look and feel' of the new organisation through logos, style guides etc. can begin to be developed only after this time, and may be held up until the election of the new council, to give the new council some input into this important part of forming the new organisation.

Consideration should be given to when new organisational values are developed. There is much merit in this happening as soon as possible after the Proclamation to create an opportunity for staff engagement and involvement and to build a sense of identity for the new organisation that staff can commit to. This will assist staff to unfreeze and relinquish ties with the legacy councils.

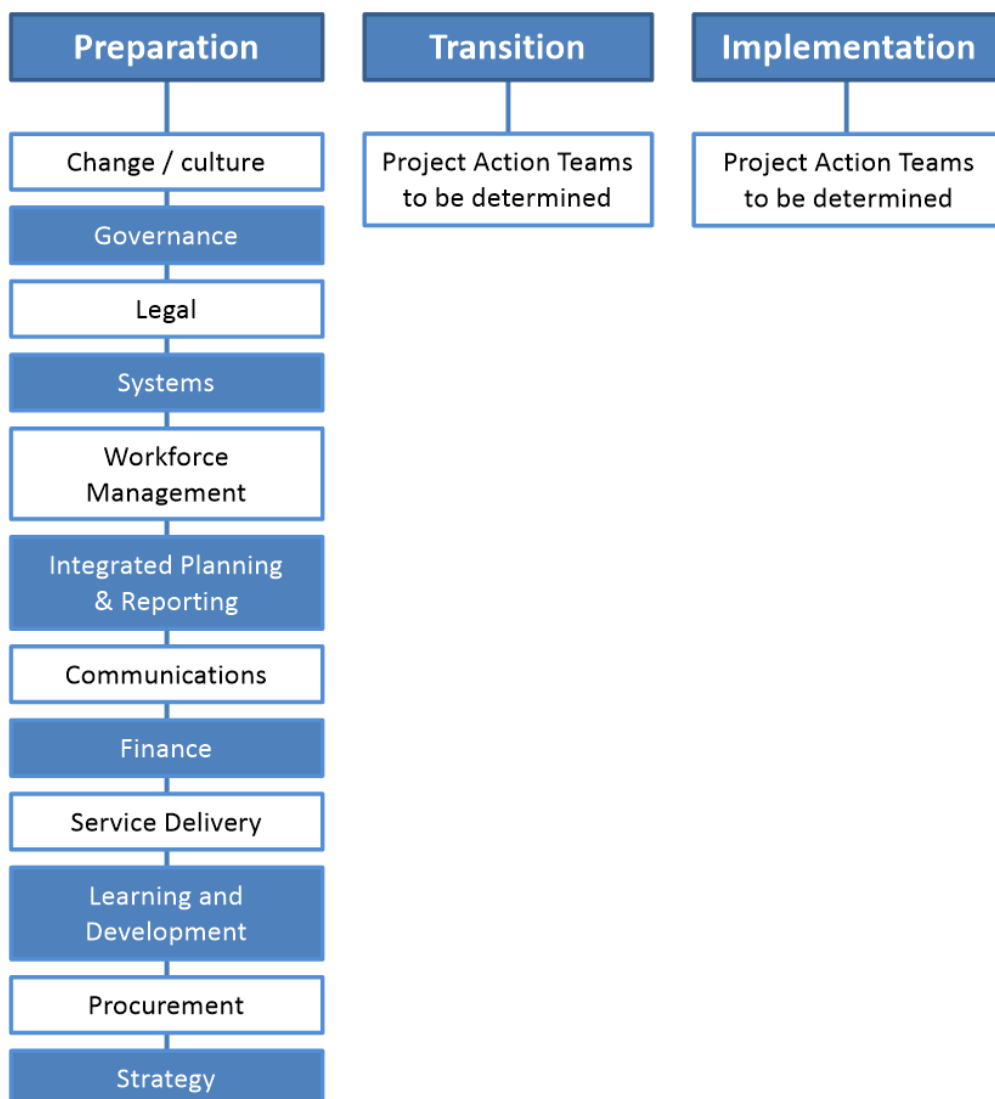
It is recognised that the name allocated to the new council on Proclamation will considerably influence public perception of the character of the new council and the sense of connection to the new LGA. It is also recognised that this is beyond the influence of the Working Group.



PROJECT ACTION TEAMS IN TRANSITION PROCESS

Project Action Teams are required to plan and facilitate the change. In Phase 1 – Preparation, the role of the teams is determined by Terms of Reference and each will develop their own project plan for signoff.

The initial Project Action Teams for the Preparation phase are listed below:



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SUMMARY

This Draft Communications Plan has been divided into four stages, based on available information on the State Government's time table for amalgamations. A snapshot of key messages for the community is provided below.

Stage	Outline	Key Messages (to Community)
1 – Public Inquiry Process (7 Jan – 28 Feb 2016)	<ul style="list-style-type: none"> Public Inquiry is a State Government process Focus is on preparing Council's submission and encouraging community to engage in consultation process 	<ul style="list-style-type: none"> Last chance to tell the State Government what you think about the future of your Council/local government Inform about Inquiry process, steps/timing - encourage comment/submissions We do not support forced amalgamation – Each Councils preferred position is to 'stand alone'
2 – Preparation (March to mid 2016/June 2016)	<ul style="list-style-type: none"> Period waiting for a decision from the Minister Prudent to continue due diligence and preparation for potential merger Opportunity for familiarisation with other council's communities, priorities and organisations 	<ul style="list-style-type: none"> We're waiting for the Minister to announce his final decision on merger. We're working hard on preparing for any change and we have it in hand Best interests of residents drive process We are focussed on business as usual, no service disruptions, continuation of priority projects We will be keeping you informed of developments
3 – Transitional Organisation (Mid 2016 to Election of New Council – September 2016, most likely March 2017)	<ul style="list-style-type: none"> Minister will Proclaim a new entity, which will come into force almost immediately Strong communications strategy in place for community, commercial partners and staff All communications need to be clear, simple, consistent and values-based High risk period – alarmism, misinformation and contradictions between what is said and done – may jeopardise building of public trust and confidence in new organisation and destabilise internal efforts to establish new organisation that can continue to deliver service excellence for community 	<ul style="list-style-type: none"> Business as usual is our priority: service continuity, service continuity, service continuity Reaffirm commitment to key projects across three LGAs Explain rate freeze/impacts Outline any other specific information as it come to hand Continue to build public confidence in capacity and benefits of new Council Communicate new name/corporate identity Explain how to deal with Council now (even if to say nothing has changed as to reiterate current avenues)
4 – New Council (Election for first 100 days)	<ul style="list-style-type: none"> New brand and public image New statement of direction and strategy Community engagement, participatory decision-making Detailing the new business and service offerings 	<ul style="list-style-type: none"> Outline/introduce new permanent governance/political structure & Councillors Signal time to start forward planning of strategic priorities for new area (i.e. new IP&R process) – develop community strategic plan, perhaps a bit about process and timing

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DETAILED COMMUNICATION PLAN

Stage 1 - Public Inquiry process

7 January to 28 February

- This is a State Government process.
- Focus is on preparing Council's comments and encouraging the community and stakeholders to engage in the consultation process.

Key group	Key messages	Implementation channels
Councillors	<ul style="list-style-type: none"> • Inform about Inquiry process, steps/timing • Relay any new information from government • Consult about content of Council's submission • Approve any community information campaign 	<ul style="list-style-type: none"> • Email updates Mayor/GM • Extraordinary meeting • Mayoral Minutes
Residents, businesses and ratepayers	<ul style="list-style-type: none"> • This is the last chance to tell the State Government what you think about the future of your Council/local government • Inform about Inquiry process, steps/timing • Encourage comment/submissions • We do not support forced amalgamations – Each Councils preferred position is to 'stand alone' 	<ul style="list-style-type: none"> • Media release • Update website • Inform via weekly Mayoral columns • Social media postings • Letter or flyer to all households/businesses • Adverts in IWC • Update on-hold messaging
Staff	<ul style="list-style-type: none"> • Continue to provide regular updates – including about inquiry process, steps/timing • Reiterate Council position but note we are being realistic and that an amalgamation is likely. • We are working with our counterparts in the other councils on contingency plans should they be required • Reiterate 3 year job protections • Keep being the best we can be at everything we do • Business as usual – focus on our already ambitious programs 	<ul style="list-style-type: none"> • Weekly/Fortnightly email update • Staff Newsletters • Staff meetings as required to communicate significant breaking information • Directors and Managers to continue to check in with staff informally through supervision and usual team meetings • Q/A on intranet • Commence series of Fact Sheets for staff
Inter-Council	<ul style="list-style-type: none"> • Merger looks imminent • Need to familiarise ourselves with each organisation and their communities • Communicate values that apply to the process around collaboration, respect and focus on the community • Recognise the workload involved in due diligence and impact on workload of the group 	<ul style="list-style-type: none"> • Fortnightly Mayors and GM Meetings • GM meetings • Executive Transition Planning Sessions • Informal discovery

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Stage 2 – Preparation

March to Mid 2016 (June 2016)

- This will be the waiting period for decision from Minister.
- All communications during this period lay a foundation for effective and successful transition process in the next stage.
- **For Community:** Reiterate our position to stand alone but present realistic view of the world. Opportunity to begin the preparation for re-orienting the community toward potential future benefits and buy-in to their new organisation.
- **For staff:** Important that staff communications are clear and consistent about protections and what we know will stay the same. Move into more detailed and specific discussion around industrial change process, likely impacts and things we don't know yet. Continue to hook our communications back to our communities, organisational values and opportunities around change
- **Inter Councils:** At the management level, continue due diligence and preparation. Initiate 'Discovery Phase' of more active engagement with our inter-council colleagues to build relationships and learn about communities, organisations and strategic priorities

Key group	Key messages	Implementation channels
Councillors	<ul style="list-style-type: none"> • We're working hard on due diligence and contingency planning and we have things in hand • Protecting and advancing our key work programs/projects is a priority • We are engaging with and following any processes/requirements set down by the government • Best interests of residents are at the forefront of our planning • Staff are being properly looked after and we are meeting our industrial obligations 	<ul style="list-style-type: none"> • Council reports as appropriate • Email updates from Mayor/GM • Councillor briefing/workshops (as required)
Residents, businesses and ratepayers	<ul style="list-style-type: none"> • We're waiting for the Minister to make his final decision on a merger. • We're working hard on preparing for any change and we have it in hand • Best interests of residents being taken into account • In the case of a merger, we're working for business as usual, no service disruptions, continuation of priority projects • We will be keeping you informed of developments 	<ul style="list-style-type: none"> • Media release • Web updates • Regular updates via IWC column • Social media postings as appropriate • (optional) letter to residents once announcement made • Updates in Council Newsletter • Update on hold messaging

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Key group	Key messages	Implementation channels
Council staff	<ul style="list-style-type: none"> Regular updates, timely dissemination of any new information Important we continue to prepare for likely change Change doesn't have to be bad, it can also be exciting and bring new opportunities Important we keep delivering to a high standard for our residents We are working hard on our contingency planning and due diligence (maybe give some examples) We are working cooperatively and as a team with our neighbouring councils We can't control whether the change happens, but we can control how it happens and work together to make it successful Communicate practical aspects of change as transition organisation day 1 comes closer into effect 	<ul style="list-style-type: none"> Weekly/Fortnightly email update Staff newsletters Staff meetings as required to communicate significant breaking information Develop key messages for managers to reinforce at team meetings (positives, genuine opportunities for staff involvement in shaping new organisation etc) Q/A on intranet Continue Fact Sheets for staff
Vendors, suppliers and other interested stakeholders	<ul style="list-style-type: none"> We're working hard on preparing for any change and we have it in hand Best interests of stakeholders are being taken into account in our planning as much as possible Aiming for business as usual, no service disruptions We will be keeping you informed of developments 	<ul style="list-style-type: none"> Development of key messages for staff engaging with key partners, facilitating groups, partnerships etc. GM, Director or Manager to arrange face to face meeting with key stakeholder group representatives
Inter-Council	<ul style="list-style-type: none"> Discovery Phase to learn about communities, organisations and priorities from colleagues Continue to work collaboratively with open communication and mutual respect and a focus on the community Preliminary planning taking place taking into account the needs of each organisation and their communities Recognise the workload involved in due diligence and impact on workload of the group 	<ul style="list-style-type: none"> Fortnightly Mayors and GM Meetings GM meetings Executive Transition Planning Sessions Informal discovery

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Stage 3 – Transitional organisation

Mid 2016 – Election of new Council (Sept 16 or most likely March 17)

The new entity will be proclaimed and come into force almost immediately.

- We will have a new name
- We will have a new interim GM, appointed by the State Government
- We may have:
 - an administrator or
 - an interim Council, appointed by the State Government or
 - a mega Council with all the councillors still in place

For Community:

Focus of communications on:

- Service continuity, service continuity, service continuity
- Demonstrated on-going commitment to delivering key projects
- Positive attitude to build public confidence and trust
- Rate freeze

Expect uncertainty on the part of various stakeholders. Targeted communication strategy in place around:

- Community, sporting, social welfare, political and others groups – to reaffirm existing relationships whilst inviting them into the broader organisation. Strong program of civic receptions and opportunities for face to face with senior staff and councillors, material on what has changed and what remains the same.
- Commercial partners - to reassure contractors, tenants and others of on-going commitments and/or changes, as appropriate. New statement of business ethics and 'how to do business with the new organisation'

For Staff:

Focus of communications on:

- Clear, simple, consistent advice about industrial protections and what is still the same.
- Clear, simple, consistent advice about what is now different
- Open discussion about the things that might or will change in the next Stage
- Meaningful engagement in decision making (designed to empower not alarm)
- Strong values-focus through all our communication - enabled by keeping a very strong values-focus through our decision making

For new Organisation

- Our values
- What's changed, what stays the same
- What the future might bring – opportunity for ideas

We need to be able to get into this place very quickly. The Preparation Stage (March – mid 2016) will lay the foundations and messaging so that this can happen.

This is a very high risk time – misinformation, alarmism, contradictions between what is said and what is done by management, emergence and enabling of dysfunctional competition between staff, teams, clash of cultures.

Also opportunity to be extremely powerful and enabling, if done well. Opportunities for building relationship, learning, sharing ideas and innovation; for drilling into and applying our values through the process and communications; setting up a new frameworks and practices for a more contemporary leadership and local government.

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Key group	Key messages	Implementation channels
Governance body (Councillors or administrator)	<ul style="list-style-type: none"> Detailed Transition Plan in place, adopted and being regularly reported/reviewed Interests of residents, businesses and ratepayers are at the forefront of decision making High level of transparency in transition planning and implementation – key issues and problem worked through together Roles, responsibilities and authorities are clearly defined. Services are operating as usual Key projects are continuing Staff being properly looked after and we are meeting our industrial obligations 	<ul style="list-style-type: none"> Regular reports and meetings Informal briefings and workshops as needed
Residents, businesses and ratepayers	<ul style="list-style-type: none"> Service continuity (emphasise) Business as usual Reaffirm commitment to key projects Explain rate freeze/impacts (this is an area of high interest to resident and business) Outline any other specific information that will continue to build public confidence in new Council Communicate new name/corporate identity Explain how to deal with Council now (even if to say nothing has changed as to reiterate current avenues) Stage 1 engagement on strategy, priorities, service offering - IP&R prep 	<ul style="list-style-type: none"> Letter to all residents – introducing new organisation, contact details etc, reinforcing key messages Either in letter or as an insert provide an update on key projects on the horizon to rejuvenate, transform the LGA On hold messaging New website launched New social media platforms launched
Staff	<ul style="list-style-type: none"> Continue to reassure people Provide as much certainty and clarity around roles, responsibilities, management structure, processes, day to day work life as possible Provide information on how the new organisation is working Build excitement and pride in new organisation Communicate upcoming developments/changes Provide opportunities for feedback/concerns Other actions to build morale and teamwork 	<ul style="list-style-type: none"> Weekly email Special staff meetings Regular updates from managers, directors, GM Intranet/circulars New procedure documents Surveying Staff newsletters Staff Yammer portal Fun and social activities to build cohesion and morale
Vendors, suppliers and other interested stakeholders	<ul style="list-style-type: none"> Service continuity (emphasise) Business as usual Reaffirm commitment to key projects Outline any other specific information that will continue to build public confidence in new Council Communicate new name/corporate identity Explain how to deal with Council now (even if to say nothing has changed as to reiterate current avenues) 	<ul style="list-style-type: none"> Introductory letters Development of key messages for staff managing partnerships, facilitating groups etc. GM, Directors or managers to meet face to face with important stakeholder groups – at community events and/or special meetings

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FEBRUARY 2016

Key group	Key messages	Implementation channels
Inter-Council	<ul style="list-style-type: none"> Detailed collaboration on forming new policies and procedures Informing staff of organisational changes and educating staff on needs of individual communities Communicate values that apply to the process around collaboration, respect and focus on the community Recognise the workload impact of transition Encourage opportunities for staff involvement in transition 	<ul style="list-style-type: none"> New intranet Yammer? Joint staff newsletter Joint projects Staff events

Stage 4 - New 'Council'

Election for first 100 days

- New brand
- New statement of direction and strategy
- Community engagement, participatory decision-making – new democracy
- Detailing the new business and service offering

Key group	Key Messages	Implementation channels
New Council	<ul style="list-style-type: none"> Councillor induction program 	
Residents & ratepayers, business	<ul style="list-style-type: none"> Outline/introduce new permanent governance/political structure & Councillors Signal time to start forward planning of strategic priorities for new area (i.e. new IP&R process) – develop community strategic plan, perhaps a bit about process and timing Stage 2 engagement on strategy, priorities, service offering - IP&R prep 	To be completed a little further down the track
Staff	<ul style="list-style-type: none"> Outline/Introduce new permanent governance structure/Councillors Where possible outline what will stay the same and what might change in the next period Remind of protections Clear articulation of organisational vision, values and strategic direction Clarity around service offerings and resourcing, where there is change and/or ambiguity 	To be completed a little further down the track
Business partners and other interested stakeholders	<ul style="list-style-type: none"> Outline/introduce new permanent governance/political structure & Councillors Signal time to start forward planning of strategic priorities for new area (i.e. new IP&R process) – develop community strategic plan, perhaps a bit about process and timing Outline how they can be engaged and involved with the new Council 	To be completed a little further down the track

Item No: C0416 Item 2

Subject: REQUEST FOR PRE-GATEWAY REVIEW: PLANNING PROPOSAL FOR 67-73 MARY STREET, 50-52 EDITH STREET AND 43 ROBERTS STREET, ST PETERS

File Ref: 14/5390/39701.16

Prepared By: Maxine Bayley - Strategic Planner and Marcus Rowan - Manager, Planning Services

Authorised By: Tim Moore - Director, Planning and Environmental Services

SUMMARY

At its meeting on 15 March 2016, Council resolved to refuse a planning proposal request for land at 67-73 Mary Street, 50-52 Edith Street and 43 Roberts Street, St Peters (Precinct 75).

On 1 April 2016 Council received notification that a pre-Gateway review for the planning proposal has been submitted to the NSW Department of Planning and Environment (DP&E) for their consideration. A copy of the DP&E letter is included at **ATTACHMENT 1**.

The DP&E have invited Council to provide its views about the proposal and/or provide a response detailing why the proposal was not supported.

This report recommends that Council consider providing reasons for its decision to the DP&E with suggested reasons based on the matters discussed at the 15 March meeting.

RECOMMENDATION

THAT:

1. the report be received and noted; and
2. Council considers providing its views about the Precinct 75 planning proposal request and/or the reasons for not supporting the planning proposal so that these can be provided to the Department of Planning and Environment.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023

- | | |
|-----|---|
| 4.1 | The mayor and councillors are representative of the community and provide strong and visionary leadership |
| 4.2 | Council has a clear strategic direction which guides its decision making |
| 4.6 | Council consults, engages and communicates with the community effectively |

DISCUSSION

On 30 September 2015, Council received a planning proposal request for the land known as Precinct 75 seeking to amend the MLEP 2011 to rezone the land from IN2 Light Industrial and R2 Low Density Residential to B4 Mixed Use (for commercial and residential uses) and RE1 Public Recreation to facilitate a creative industry precinct with residential uses, community facilities and car parking.

Council considered a report on this matter at its meeting on 3 February 2016 and resolved to defer the planning proposal to enable a Councillor conference and community consultation to be undertaken. The outcomes of the Councillor conference and community consultation were reported to Council at its 15 March 2016 meeting where Council resolved to refuse the planning proposal request.

The report to Council in March 2016 recommended that the planning proposal be supported and submitted for Gateway determination. Staff are therefore not in a position to provide reasons for Council's refusal of the proposal.

The Council report including the summary of submissions will be provided to the DP&E which includes a discussion of the concerns raised by the community regarding the planning proposal. Council may wish to add to this reasons to explain why the planning proposal was not supported, such as those issues which formed part of the discussion at the Council meeting on 15 March 2016 which include:

- building heights;
- land contamination; and
- impact upon parking and traffic in the local streets.

FINANCIAL IMPLICATIONS

Nil.

ATTACHMENTS

1. Request for pre-Gateway Review for Land at 67-73 Mary Street, 50-52 Edith Street & 43 Roberts Street, St Peters - NSW Department of Planning & Environment

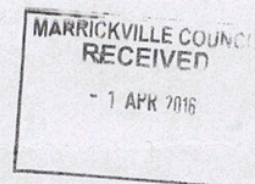
Planning &
Environment

Mr Brian Barrett
General Manager
Marrickville Council
PO Box 14
PETERSHAM NSW 2049

16/04699

Attn: Marcus Rowan

Dear Mr Barrett

**Request for a pre-Gateway Review: PGR_2016_MARRI_001_00**

I am writing to notify Council that a request for a pre-Gateway review, dated 21 March 2016, has been submitted to the Department of Planning and Environment for consideration.

The pre-Gateway review application made by JBA Urban Planning Consultants on behalf of JVMC Pty Ltd, seeks to amend the zoning, height and floor space ratio development standards under *Marrickville Local Environmental Plan 2011* for land at 67-73 Mary Street, 50-52 Edith Street and 43 Roberts Street, St Peters.

The proponent seeks a pre-Gateway review on the basis that Council has confirmed in writing, dated 17 March 2016, that the request to prepare a planning proposal is not supported.

Council is invited to provide its views about the proposal and/or provide a response detailing why the original request to Council was not supported. A response must be submitted within 21 days from the date of this letter to the Sydney Region East section of the Department of Planning and Environment.

The views of Council will be taken into consideration by the Department of Planning and Environment and the Joint Regional Planning Panel when making a recommendation on whether the proposal should be supported and proceed to Gateway.

Council can check the progress of the pre-Gateway review on the Department of Planning and Environment's LEP Tracking System, at <http://pgrtracking.planning.nsw.gov.au>

Department of Planning & Environment

23-33 Bridge Street Sydney NSW 2000 | GPO Box 39 Sydney NSW 2001 | T 02 9228 6333 | F 02 9228 6455 | www.planning.nsw.gov.au

Should you have any further enquiries about this matter, please contact Mr Michael Kokot of the Department's Sydney Region East office on (02) 9228 6564.

Yours sincerely

Protected by PIPA

Karen Armstrong 29/3/16
Director, Sydney Region East
Planning Services

Item No: C0416 Item 3

Subject: DRAFT MARRICKVILLE COUNCIL INCLUSION ACTION PLAN (FOR PEOPLE WITH A DISABILITY) 2016-2020

File Ref: 14/5529/4353.16

Prepared By: Ingrid de Meyer - Coordinator, Community Development, Glenn Redmayne - Strategic Community Project Officer, Access and Inclusion and Lynne George - Manager, Community Development

Authorised By: Simone Schwarz - Director, Community Services

SUMMARY

The development and adoption of an Inclusion Action Plan for people with a disability (IDAP) is identified as a priority in Council's 2015-16 Operational Plan. This IDAP is a whole-of-Council strategy and action plan which reflects Council's commitment to the Vision in the Community Strategic Plan for a socially just community where all citizens have an opportunity to participate in the social, cultural and economic life of the community.

RECOMMENDATION

THAT:

1. Council endorses the Draft Inclusion (Disability) Action Plan 2016-2020;
2. Council allocates a budget of \$45,000 in 2016/17 to fund foundational actions in Year 1 of the Inclusion Action Plan for People with a Disability;
3. the Plan be placed on public exhibition for 28 days; and
4. a further report is submitted to Council on completion of the public exhibition process.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023

- | | |
|---|--|
| 1 | A diverse community that is socially just, educated, safe and healthy |
| 3 | A vibrant economy and well planned, sustainable urban environment and infrastructure |
| 4 | An innovative, effective, consultative and representative council |

BACKGROUND

Council's first Access Action Plan was adopted in 1999 (Disability Discrimination Act Access Policy and Action Plan) and reviewed and updated in 2004 in consultation with the community.

This second plan was updated and adopted as part of the *Belonging in Marrickville* Social Plan 2004-2009.

Legislative requirements changed in 2014 with the commencement of the NSW *Disability Inclusion Act 2014 (the Act)* and the *Disability Inclusion Regulation 2014 (the Regulation)* on 3 December 2014. This Act replaced the Disability Services Act 1993 (NSW).

Part 2 of the Act requires the NSW Government to develop a four year state Disability Inclusion Plan as a means to commit all government organisations to work towards inclusion. The Act also requires local councils to develop and implement Disability Inclusion Action Plans.

Under these requirements, the Action Plans must:

- address how the Disability Inclusion Act's principles will be addressed
- include specific strategies to support people with a disability
- describe how people with a disability were consulted

- describe how the plan supports the NSW Disability Inclusion Plan
- be made available to the public
- be reviewed in consultation with people with disability every 4 years
- include progress reports published annually in Council's Annual Report.

Marrickville Council's IDAP has been developed in line with these requirements of the Act.

The IDAP supports the NSW State Disability Inclusion Plan by addressing each of the four focus areas of the plan:

- developing positive community attitudes and behaviours
- creating liveable communities
- supporting access to meaningful employment
- improving access to mainstream services through better systems and processes

Alignment of the Marrickville Council IDAP to the NSW Disability Inclusion Plan and the National Disability Strategy is highlighted in the front section of each IDAP Outcome Area in the Action Plan section of the IDAP.

The Inclusion Action Plan for people with a disability 2016-2020 (IDAP) contributes to the achievement of outcomes in *Our Place Our Vision 2023* and enacts Council's Charter of Social Inclusion by incorporating the perspectives, rights, and ideas of people with a disability.

The outcomes identified for the IDAP relate directly to the Key Result Areas of *Our Place Our Vision 2023* and are a means to build inclusion into Council's everyday business and to address existing barriers to access, participation and inclusion in community life.

This is reflected across each KRA in the table below:

Table 1: Alignment of the Marrickville Council IDAP and link to the Community Strategic Plan 2023 and 2015-16 Operational Plan

Council IDAP Outcome Area	Community Strategic Plan 2023 KRA and Operational Plan Focus Area #
1. Everyone in Marrickville is educated, safe and healthy	<p>KRA 1: A Diverse community that is socially just, educated, safe and healthy</p> <p>1.1 <i>The community is active and healthy</i></p> <p>1.2 <i>The community has improved access to arrange of local services for all ages and abilities</i></p> <p>1.3 <i>The community has increased opportunities for participation and engagement</i></p> <p>1.4 <i>The community feels safe, connected and has accessible infrastructure</i></p> <p>1.5 <i>Marrickville provides affordable housing options to meet the needs of the community</i></p> <p>1.7 <i>The community is engaged in lifelong learning opportunities</i></p>
2. Creative and cultural Marrickville includes and reflects everyone	<p>KRA 2: A creative and cultural Marrickville</p> <p>2.1 <i>Marrickville is a creative community participating in arts and cultural activities at all stages</i></p>
3. The local economy is inclusive	<p>KRA 3: A vibrant economy and well planned, sustainable urban environment and infrastructure</p> <p>3.6 <i>Marrickville's parks, grounds and open spaces provide diverse opportunities for recreation and enjoyment and are designed with community input</i></p>

	3.11	<i>Marrickville's economy supports local employment and provides business opportunities</i>
4. Everyone is considered when planning sustainable urban and social environments	3.3	<i>The community walks, rides bikes and uses public transport</i>
	3.5	<i>Marrickville's streets, lanes and public spaces are sustainable, welcoming, accessible and clean</i>
	3.9	<i>Marrickville's built environment demonstrates good urban design, the conservation of heritage, and social and environmental sustainability</i>
	4.3	<i>Council is innovative in its delivery of services</i>
	4.7	<i>Council has friendly, responsive, accurate and accessible customer service</i>
5. Everyone is represented and consulted by Council	KRA 4:	An innovative, effective, consultative and representative Council
	4.6	<i>Council consults, engages and communicates with the community effectively</i>
6. Access and inclusion are embedded in our systems and processes	KRA 4:	An innovative, effective, consultative and representative Council
	4.8	<i>Council has skilled workforce which provides exceptional service to the community</i>

The IDAP outlines the steps Council will take over the next 4 years to support and improve inclusion of people with disabilities.

DISCUSSION

Local Government plays a vital role in building inclusive communities, supporting people's rights and providing opportunities for everyone to actively participate in community life and connect with others.

The Inclusion Action Plan is Council's key policy and strategic document to guide inclusive practice and to also meet Council's obligations under the Disability Inclusion Act 2014 (NSW) the Disability Discrimination Act 1992 (DDA) and other similar instruments that identify Council's role in reducing discrimination and improving participation by ensuring that people with disability have the same rights and opportunities as the rest of the community.

The Marrickville Council IDAP was developed in consultation with people with disability, their families and supporters, Council's Access Committee members, services providers, other partners, and internal Council staff.

Access Committee members support the structure, the outcomes and the overall direction of the IDAP. They also support the development of a Coordinating Working Group.

Implementation, Monitoring and Evaluation

The IDAP will be driven, coordinated and monitored by a Council Coordination Working Group (CWG). The CWG will be led by the General Manager (GM) and will work in collaboration with the Marrickville Access Committee.

The main role of the CWG will be to coordinate strategies; evaluate progress; identify barriers to implementation; and identify system, process or policy changes and improvements required to address barriers. The CWG will also ensure the IDAP measures and outcomes are incorporated into the Integrated Planning and Reporting framework, CSP and DP. The role of the Access Committee will be to assist the CWG to monitor progress, and to provide advice and support to the CWG on priorities as well as best practice methods.

Quadruple Bottom Line (QBL) / Sustainability Framework

Social:

In Australia, approximately 18.5% of the population or 1 in 5 people have one or more disabilities. The IAP identifies key actions for 2016 – 2020 to enact Council's Commitment to Social Inclusion for people with disabilities – to remove barriers to participation and engagement, enable people to meet their full potential and facilitate positive and meaningful involvement in neighborhoods and communities. The Plan also will reflect Council's commitment to the Vision in the Community Strategic Plan for a socially just community where all citizens have an opportunity to participate in the social, cultural and economic life of the community.

Environmental:

Equitable access and inclusion for people with disabilities benefits everyone in the community, such as improved access and use of public transport; increased opportunities to contribute to and participate in environmental education programs; and contribute to universal approaches to the design of the built environment that support environmental sustainability while improving accessibility.

Economic:

Attracting more customers by ensuring good access to local businesses makes good business sense. An accessible and inclusive community means people of all abilities can participate in the economic, social and cultural life of the community.

Governance:

The Inclusion Action Plan (for people with a disability) will meet Council's obligations under the Disability Inclusion Act 2014 (NSW) which requires local councils to develop and implement Disability Action Plans. The Marrickville Council's IDAP has been developed in line with the requirements of the Act.

Council will be required to report on annually on its progress against the actions in the IDAP in Councils Annual report.

FINANCIAL IMPLICATIONS

The IDAP Plan has been developed with the majority of actions and strategies (70%) being achievable within existing staffing and resources across Council (over the next 4 year period). Conservative budget estimates for the required 'additional resources' have been estimated at \$264,000 across the 4 year period. This includes some large items already quoted such as the Hoist for the Tom Foster Community Centre Bus (\$40,000).

A budget allocation of \$45,000 for the first year (2016/17) to progress key actions and the foundation work of the IDAP is required. This funding will ensure staff have the knowledge and skills to enable inclusion and successful implementation of the Action Plan, which will involve:

- organisation-wide inclusion and disability awareness training and skills development (additional to current training program coordinated by People and Workforce). Areas for skill development or gaps in knowledge will be identified and integrated into Council's Workforce Plan;
- actions that include communication tools, involve alternative accessible formats, and web site changes;
- access to specialist support required for inclusive events and activities; and
- audits of community buildings and facilities to identify and recommend access and inclusion upgrades as required.

There are also a number of projects which have costs to be determined following initial investigation.

The draft IDAP has been prepared in consultation with all sections of Council.

Responsibility for implementation is shared across Council with the identification of a Lead Team and support from the Coordination Working Group (CWG), which will provide access to specialist internal support and support from partner agencies with inclusion experience. The CWG also will coordinate implementation to ensure that work is not being duplicated.

No funding allocations have currently been made in the Long Term Financial Plan for any unfunded aspects of the IDAP. It is proposed that a one off allocation of \$45,000 be included in the 16/17 budget with the balance of unfunded items to be considered in the development of the 2017/18 budget.

PUBLIC PARTICIPATION

The IDAP was developed in consultation with people with disabilities. The outcomes and strategies outlined in the Action Plan are based, as much as possible, on the issues and ideas that emerged from consultations held with people with disabilities, their family members, assistants and disability support agencies.

Consultation strategies included:

- input by the Marrickville Council Access Committee
- a paper based and on-line survey and an EasyRead survey completed by people with disabilities and/or their assistants
- community consultation invitations and workshops
- consultations with specific groups, such as with persons with an intellectual disability, family members and carers of people with dementia, including people speaking a language other than English; and people with a mental illness
- interviews with a broad range of service providers, including early childhood intervention; multicultural service providers; Ability Links NSW; employment services; Home and Community Care providers and more
- findings from these consultations were presented in an internal consultation with a broad range of Marrickville Council staff
- draft templates with actions and measures were circulated to respective areas of Council for comment prior to being included in the Final Draft.

During the public exhibition phase it is envisaged that Access Committee members, people with a disability in the Marrickville community, local service providers, people that participated in the community consultation, disability sector networks in the Inner West and all interested staff will be able to provide comment.

CONCLUSION

The Inclusion Action Plan for people with a disability 2016-2020 outlines steps Council will take over the next 4 years to support and improve inclusion of people with a disability as part of its core business, and to remove barriers to access and participation, including any discrimination based on disability. The Action Plan also gives expression to Council's commitment to implement the Marrickville Council Charter of Social Inclusion which seeks to uphold and promote the United Nations Convention on the Rights of Persons with Disability.

The IDAP is structured in line with the Marrickville Community Strategic Plan: *Our Place, Our Vision 2023*. The IDAP also meets legislative requirements under the NSW *Disability Inclusion Act 2014 (the Act)* which requires local Councils to develop and implement Disability Inclusion Action Plans. The IDAP has been developed in line with these requirements of the Act.

The IDAP will be fully integrated into Council's planning, resourcing and reporting processes.

ATTACHMENTS

1. Marrickville Council Inclusion Action Plan, 22 March 2016

Marrickville Council

Inclusion Action Plan for People with a Disability 2016-2020

Draft

DRAFT

Inclusion Action Plan for People with a Disability 2016-2020

DOCUMENT CONTROL

Document Purpose

The Marrickville Council Inclusion Action Plan (for People with a Disability) 2016-2020 (IDAP) outlines Council's commitment to respecting the rights and improving opportunities for people with a disability of all ages, to participate fully in community life.

In July 2013 Council committed to a 10 year vision for Marrickville: *Our Place, Our Vision 2023*. This reflects the community's goals and aspirations for Marrickville. The Delivery Program 2013-17 (Year 3) and Operational Plan detail what Council has committed to do, what resources will be used, and how Council will measure progress. The IDAP is identified under Delivery Program Objective 1.2.2: *Deliver and improve access to services that produce better outcomes for people of all ages and abilities*; and Operational Plan Action 1.2.2.1: *Coordinate the implementation of Council's Inclusion Action Plan (for People with a Disability)*.

The IDAP also meets Council obligations under the Disability Inclusion Act, 2014 (NSW) and other similar instruments that identify Council's role in reducing discrimination and improving participation opportunities for people with a disability.

Document Identification

Inclusion Action Plan (for People with a Disability), 2016-2020

Ingrid de Meyer, Glenn Redmayne, Lynne George (Marrickville Council) and Jenny Bray (Consultant)

Acknowledgements

Preparation of this document would not have been possible without the ideas and input of people with a disability, organisations also assisted Council to engage people with a disability to participate in this process, the Marrickville Council Access Committee, consultant Jenny Bray, and staff within Marrickville Council who provided significant contributions to the development of this plan.

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Mayor's Message

I am pleased to present the Marrickville Council Inclusion Action Plan (for People with a Disability) 2016-2020 and confirm our commitment to creating an accessible and inclusive community.

We will do this by working with people with a disability, their organisations, the broader community, business and other levels of government to ensure that inclusion is part of Council's everyday business. Our vision is to create a local community whereby every person (irrespective of age, level of ability, gender, religion, sexual preference or nationality) can access and participate fully in all aspects of community life.

Inclusive communities are important because they benefit everyone. They are resilient and yet flexible to change, they reduce isolation and disadvantage while maintaining true diversity. They are fair, healthy places to live and grow and they consistently enjoy economic growth alongside strong democratic engagement.

This is about making human rights real for everyone, every day. It's about Council taking a leadership role and working alongside people with a disability, their organisations and other community partners to achieve better outcomes. I would like to thank everyone involved in the development of this Inclusion Action Plan (for People with a Disability) 2016-2020 and particularly to those who have already begun to work with us on key initiatives. With Council, I am excited to be a part of this change and to working with all our community to achieve this vision.

Councillor Sam Iskandar
Mayor of Marrickville

Understanding 'disability' and inclusion

The contemporary understanding of 'disability' is based upon the 'Social Model of disability' which underpins the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD) and the Disability Inclusion Act, 2014 (NSW). Broadly this regards disability as not residing in the individual or as an inherent characteristic of a person, but rather as a restriction caused through society's lack of accommodation in addressing that person's needs and rights such that they can participate on an equal basis with others.

Australia does not have a nationally accepted definition of 'disability' or method of categorising the severity of different types of disabilities that people experience. Disability is a complex, dynamic, multi-layered and evolving concept. It is often used as an umbrella term to describe the interaction between impairment or health condition and the participation restrictions experienced by a person (with impairment) resulting from other (external) environmental, contextual, attitudinal and social factors.

One thing is clear: disability is a normal part of the human condition and everyone will experience it temporarily or permanently at some point in their lives. It is common in all human societies and as people age the likelihood of an individual or their family member experiencing disability increases.

Definition of Disability

The definition of disability applied in this document includes both definitions provided by the Disability Inclusion Act, 2014 (NSW) and the Disability Discrimination Act, 1992 (C'wlth).

The Disability Inclusion Act, 2014 (NSW) defines disability as including a:

long-term physical, psychiatric, intellectual or sensory impairment that, in interaction with various barriers, may hinder the person's full and effective participation in the community on an equal basis with others.

The Disability Discrimination Act, 1992 (C'wlth) defines disability as:

- *The total or partial loss of the person's body or mental functions*
- *The total or partial loss of a part of the body*
- *The presence in the body of organisms causing disease or illness*
- *The presence in the body of organisms capable of causing disease or illness*
- *The malfunction, malformation or disfigurement of a part of the person's body*
- *A disorder or malfunction that results in the person learning differently from a person without the disorder or malfunction*

The Disability Discrimination Act (DDA) covers a person who has, has had, may have or is presumed to have or believed to have a disability (as defined above) in the future. The DDA also considers the person's need of an assistive device/aid/support (due to a disability) to enable them to function independently.

Definition of Inclusion

Inclusion happens when every person who wishes to (irrespective of age, disability, gender, religion, sexual preference or cultural heritage) can access and participate fully in all aspects of an activity or service in the same way as any other member of the community.

Dimensions of inclusion include¹:

- being heard and valued
- meaningful participation
- connection and belonging
- opportunity to access supports
- choice and control in your life

Inclusion is not about helping others to access the society we have. It's about changing the society we have. Inclusion is about making society mean *everyone*.

Barriers to Inclusion

Barriers to inclusion happen when we fail to think of the *universal* as meaning *everyone*, and this results in...

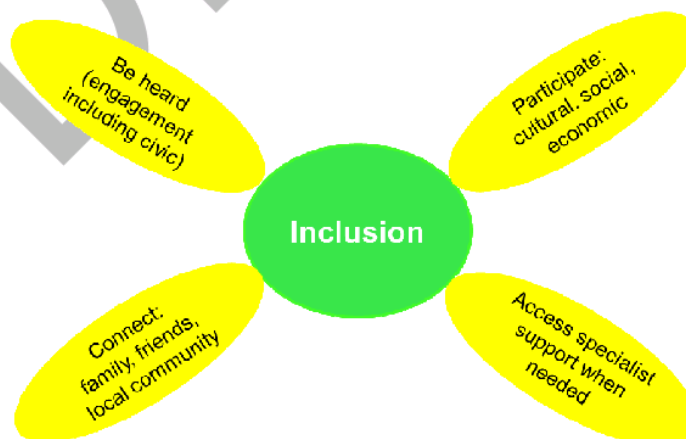


Sometimes, barriers are created by the way we work. We need to change how we work.

Beyond Removing Barriers Towards Building Inclusion

Inclusion is about going the next step beyond a removal of the barriers. Previous action planning focussed on addressing discrimination based on disability and responding to systemic disadvantage as a consequence of a disability. Current legislation and practice recognises that this, while still necessary, is only a foundation part of the wider issues people face. Inclusion planning means that agencies need to be proactive in creating the opportunities that facilitate inclusion, while ensuring their business considers and accommodates everyone.

Figure 1. Dimensions of Inclusion



Acronyms

ABS	Australian Bureau of Statistics
AHRC	Australian Human Rights Commission (formally HREOC)
ATSI	Aboriginal and/or Torres Strait Islander
CALD	Culturally and/or Linguistically Diverse
CHSP	Commonwealth Home Support Program
COAG	Council of Australian Governments
CSP	Marrickville Community Strategic Plan: Our Plan, Our Vision 2023
CT	Community Transport
CWG	Coordinating Working Group
C'wlth	Commonwealth
DAP	Disability Action Plan
DCP	Development Control Plans
DDA	Disability Discrimination Act 1992 (Commonwealth)
DP	Delivery Program
GM	General Manager
HREOC	Human Rights and Equal Opportunity Commission
IDAP	Inclusion Action Plan (for People with a Disability)
IPRF	Integrated Planning and Reporting Framework
LGA	Local Government Area
LHD	Local Health District (NSW Health)
MC	Marrickville Council
MLAK	Master Locksmith Association Key
NDIP	NSW Disability Inclusion Plan
NDIS	National Disability Insurance Scheme
NDS	National Disability Strategy
NGO	Non-Government Organisation
NRS	National Relay Service
NSW	New South Wales
OP	Operational Plan
POM	Plan of Management
RMS	Roads and Maritime Services (NSW Government)
SEPP	State Environment Planning Policy
SDAC	Survey of Disability, Ageing and Carers, 2012 (Australian Bureau of Statistics)
SCPO	Strategic Community Programs Officer
TFCC	Tom Foster Community Centre
UNCRPD	United Nations Convention on the Rights of Persons with Disabilities

Also note the use of the preferred term of 'assistant' in this plan to describe someone who supports and assists people with a disability in their daily activities (carer).

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Executive Summary

Marrickville Council is committed to an inclusive and accessible local government area that provides improved and equitable opportunities for all persons living with disability to access the full range of services and activities available in the community and to participate fully in the community.

The Inclusion Action Plan (for People with a Disability) 2016-2020 outlines the steps Council will take over the next 4 years to support and improve the inclusion of people with a disability as part of its core business, and to remove barriers to access and participation, including any discrimination based on disability. The Action Plan also gives expression to Council's commitment to implement the Marrickville Council Charter of Social Inclusion, which seeks to uphold and promote the United Nation's Convention on the Rights of Persons with Disability.

Key Objectives

The key objectives of the IDAP 2016-2020 are to:

- Assist Council to realise the vision of Marrickville for people experiencing or living with a disability
- Assist Council to meet its obligations under the Disability Inclusion Act, 2014 (NSW) and thereby the UNCRPD
- Create an accessible and inclusive community that provides the same range of opportunities to all
- Promote and uphold the human rights of people with a disability
- Facilitate the exercise of those rights
- Promote the independence and social and economic inclusion of people with disability
- Articulate all the above into strategies and actions that will inform Council practice and be delivered through Council's Integrated Planning and Reporting Framework (IPRF)

Outcomes of the Inclusion Action Plan for People with a Disability 2016-2020

The IDAP is structured in line with the Marrickville Community Strategic Plan: *Our Place, Our Vision 2023* as a means of building the strategies into the everyday activities of Council. The Inclusion Action Plan (for People with a Disability) outcomes are listed in the table below.

Table 1. IDAP Outcomes

Everyone in Marrickville is educated, safe and healthy
Creative and cultural Marrickville includes and reflects everyone
The local economy is inclusive
Everyone is considered when planning sustainable urban and social environments
Everyone is represented and consulted by Council
Access and inclusion are embedded in our systems and processes

How the IDAP Supports the NSW Disability Inclusion Plan

The IDAP supports the NSW State Disability Inclusion Plan by addressing each of the four focus areas of the plan:

- developing positive community attitudes and behaviours
- creating liveable communities
- supporting access to meaningful employment
- improving access to mainstream services through better systems and processes

Alignment of the Marrickville Council IDAP to the NSW Disability Inclusion Plan is highlighted in the front section of each IDAP Outcome Area. A summary is provided in the table below:

Table 2. Alignment of the Marrickville Council IDAP to the NSW Disability Inclusion Plan

Council IDAP Outcome Area	NSW Disability Inclusion Plan Focus Area #
1. Everyone in Marrickville is educated, safe and healthy	# 4: Improving Access Through Better Systems and Processes
2. Creative and cultural Marrickville includes and reflects everyone	# 1: Developing positive community attitudes and behaviours # 2: Creating liveable communities # 4: Improving access through better systems and processes
3. The local economy is inclusive	# 1: Developing positive community attitudes and behaviours # 3: Supporting access to meaningful employment
4. Everyone is considered when planning sustainable urban and social environments	# 2: Creating liveable communities
5. Everyone is represented and consulted by Council	# 1: Developing positive community attitudes and behaviours
6. Access and inclusion are embedded in our systems and processes	# 4: Improving access through better systems and processes # 3: Supporting access to meaningful employment

Implementation, Monitoring and Evaluation

The IDAP will be driven, coordinated and monitored by a Coordination Working Group (CWG) that will be established. The CWG will be led by the General Manager (GM) and will work in collaboration with the Marrickville Access Committee.

The main role of the CWG will be to coordinate strategies; evaluate progress; identify barriers to implementation; and identify system, process or policy changes required to address barriers. The CWG will also ensure the IDAP measures and outcomes are incorporated into the CSP and DP. The role of the Access Committee will be to assist the CWG to monitor progress, and to provide advice and support to the CWG on priorities as well as best practice methods.

Evaluation Processes will include People with a Disability

Regular input will be sought from people with a disability about the effectiveness of the IDAP strategies, via surveys and consultations, to help to identify any needed adjustments to the plan. A biennial community survey will be conducted to evaluate the overall progress and achievements of the plan. Details of the design of the survey and consultation program will be considered as part of the CWG implementation and evaluation process.

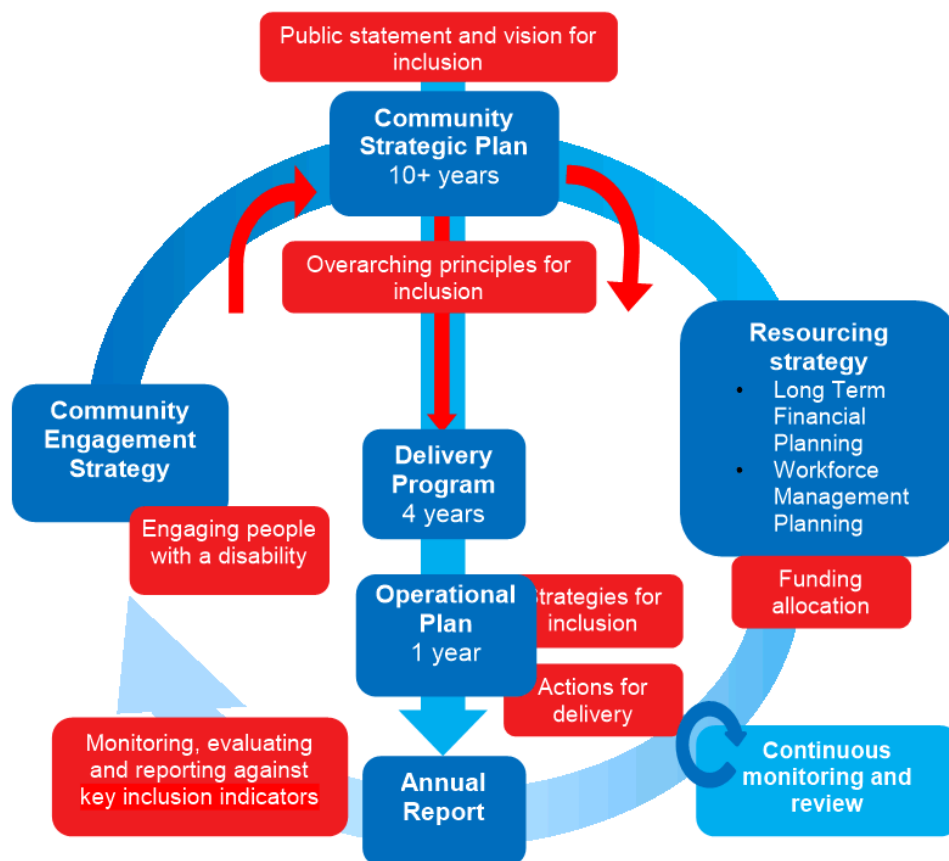
Council's Access Committee will be regularly briefed on the implementation and progress of the plan, and will provide advice and support on how to design effective implementation and evaluation processes that engage people with a disability. The diversity and lived experience of disability within the Access Committee is highly valued and will provide an essential component in achieving the outcomes of the IDAP.

Once the plan is adopted by Council a copy will be provided to the Disability Council of NSW. The plan will also be made public on Council's website.

IDAP within Council's Planning, Resourcing and Reporting Processes

The IDAP will be fully integrated into Council's planning, resourcing and reporting processes, as illustrated in the below diagram:

Figure 2. Council Planning, Resourcing and Reporting Processes



Policy and Legal Context

Marrickville Council Charter of Social Inclusion

The Marrickville Council Charter of Social Inclusion 2014 enacts Council's commitment to comply with, and exceed, the human rights treaties to which Australia is a signatory, including the United Nations Convention on the Rights of Persons with Disabilities. Social Inclusion is about people, fairness, participation and engagement, respecting our community's desire for 'A diverse community that is socially just, educated, safe and healthy' (Key Result Area 1, Our Place Our Vision 2023).

The Charter recognises that certain population groups are more likely to experience varying levels of disadvantage and social exclusion. The IDAP 2016-2020 implements the aspirations of the charter by providing specific actions based on what people with a disability, their family members and assistants told us would make a difference for their full inclusion and participation. Links between the charter, human rights treaties and the IDAP are illustrated below:

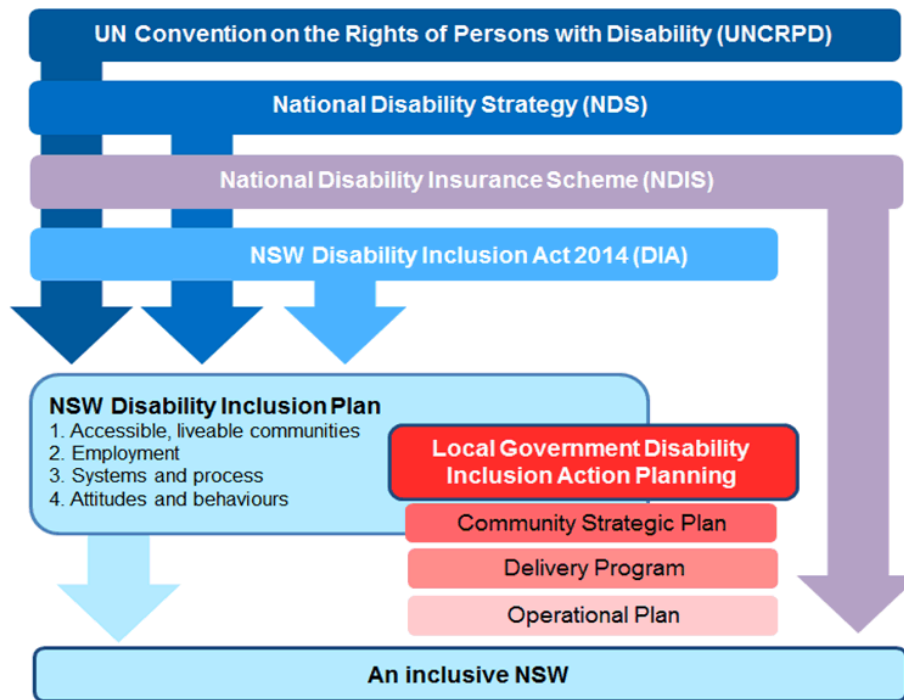
Figure 3. Links between the Charter, Human Rights Treaties and the IDAP



IDAP in the International, National and NSW Policy Context

The IDAP also fits within a broader policy context wherein Australian governments seek to ensure the UN Convention on the Rights of Persons with Disability (UNCRPD) is put into action. The diagram below illustrates the links:

Figure 4. IDAP in the International, National and NSW Policy Context



United Nations Convention on the Rights of Persons with Disability 2008

In 2008 the Australian Government committed the nation to implementing the articles of the United Nations Convention on the Rights of Persons with Disability (UNCRPD). The UNCRPD reaffirms that persons with disabilities must enjoy all human rights, and it clarifies how these rights apply and identifies where adaptations need to be made for people with a disability to effectively exercise their rights.ⁱⁱ

The IDAP promotes and upholds the articles of the convention as relevant to the core responsibilities of Council, including:

- combatting stereotypes and prejudices limiting the opportunities of persons with disabilities, and promoting the capabilities of persons with disabilities (Article 8)
- identifying and removing barriers and obstacles so that persons with disabilities can access their environments, transport, facilities, services, information and communication technologies (Article 9)
- creating environments, services and programs that enable persons with disabilities to be included in the community and to live independently (Article 19)

- ensuring access to an adequate standard of living by providing access to housing, services and assistance for disability related needs (Article 28)
- promoting access to information by providing information in accessible formats and technologies (Article 21)
- ensuring equal access to education, work and employment (Article 24 and 27)
- ensuring persons with disabilities can participate in the political, civic, cultural and recreational life of the community (Article 29 and 30)

National Disability Strategy 2010-2020

The National Disability Strategy (NDS) was established by Commonwealth, State and Territory governments in partnership under the auspices of the Council of Australian Governments (COAG). The NDS sets out a ten year national plan to ensure a committed, unified and coordinated national approach to supporting people with disability to maximise their potential and participate in Australian society as equal citizens.ⁱⁱⁱ

The IDAP provides practical actions that address each of the six policy areas of the NDS, where these are relevant to the roles and functions of Council. The six policy areas are:

- Inclusive and accessible communities - public transport; parks; public spaces; built environment; digital information and communications technologies; civic, social, recreational and cultural life.
- Rights protection - anti-discrimination, complaints mechanisms and the electoral system.
- Economic security - jobs, business opportunities, financial independence and housing.
- Personal and community support - inclusion and participation in the community and person-centred support provided by mainstream services.
- Learning and skills - early childhood education and care; transitions from education to employment; life-long learning.
- Health and wellbeing - services and facilities supporting wellbeing and enjoyment of life.

Figure 5. National Disability Strategy Policy Areas



National Disability Strategy (NDS) NSW Implementation Plan 2012-2014

The New South Wales (NSW) NDS Implementation Plan 2012-2014 provided a range of initiatives aimed at making mainstream and specialist disability services in NSW more inclusive. This was the first step in implementing the priorities of the National Disability Strategy in NSW.

The Plan addressed each of the outcomes of the NDS and integrated these into the legislative and

policy context of NSW. A number of the initiatives involve Local Government as key partners, such as:

- supporting Local Governments to plan for more inclusive communities
- developing a web-based disability planning resource for Local Government
- seeking partnerships with Local Government
- instigating measures to encourage more people with a disability to stand for election in the 2016 Local Government Elections
- supporting councils to increase the number of persons with disabilities in their workforces

This work was further strengthened by the passing of the Disability Inclusion Act, 2014 (NSW) by the NSW parliament in August 2014. The Act provides a legislative framework for the development and implementation of a state plan to drive access for and inclusion of people with a disability.

National Disability Insurance Scheme (NDIS)

The National Disability Insurance Scheme (NDIS) provides for a national insurance system to enable the funding and administrative systems to support people with disability to access the reasonable and necessary supports they need to lead an ordinary life. The NDIS is scheduled to commence in the Marrickville area by July 2017.

The NDIS will enable eligible people with a disability to pursue their interests in the community through individualised packages of funding. The IDAP seeks to make local communities and environments accessible and inclusive, so that persons with disabilities can use their individualised funding for the specialist supports they need, rather than using such funding to access environments and services that are their right to access as citizens.

Disability Inclusion Act 2014 (NSW)

The Disability Inclusion Act 2014 (NSW) (the Act) and the Disability Inclusion Regulation, 2014 (NSW) (the Regulation) commenced on 3 December 2014. The Act replaced the Disability Services Act 1993 (NSW) and will fulfil two roles: committing the NSW Government to making communities more inclusive and regulating specialist disability supports and services to people with a disability.

Part two of the Act requires the NSW Government to develop a four year state Disability Inclusion Plan as a means to commit all government organisations to work towards inclusion. The Act also requires local councils to develop and implement Disability Inclusion Action Plans. Under these requirements, the Action Plans must:

- address how the Disability Inclusion Act's principles will be addressed
- include specific strategies to support people with disability
- describe how people with disability were consulted
- describe how the plan supports the NSW Disability Inclusion Plan
- be made available to the public
- be reviewed in consultation with people with disability every four years
- include progress reports published annually in Council's Annual Report.

Marrickville Council's IDAP has been developed in line with the requirements of the Act.^{iv}

NSW Disability Inclusion Plan (NDIP)

The NSW Disability Inclusion Plan (NDIP), launched in February 2016, sets out the NSW Government's commitment to ensuring those with disability enjoy the same opportunities and choices as everyone else. It aligns with the NDS and obligations under the UNCRPD.

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The NDIP has four focus areas that are aimed at creating long-term change and require consistent efforts from government and the wider community. The 4 focus areas are:

1. developing positive community attitudes and behaviours
2. creating liveable communities
3. supporting access to meaningful employment
4. improving access to mainstream services through better systems and processes

Disability Discrimination Act, 1992 and Amendments, 2009 (C'wlth)

The Disability Discrimination Act, 1992 (C'wlth) (DDA) provides protection against discrimination on the basis of disability and provides mechanisms to encourage governments, businesses and others to implement the DDA so that society benefits from the full participation of all citizens. The amendments to the DDA extended coverage to discrimination experienced by relatives, friends, carers, co-workers or associates of a person with a disability.^v

Under section 61 of the DDA, agencies implementing Disability Action Plans (DAPs) must include provisions relating to:

- devising policies and programs to achieve the objects of the Act
- communication of these to persons within the Council
- review of practices with a view to the identification of discriminatory practices
- setting of goals and targets to measure success of the Plan
- appointment of persons within the Council to implement the provisions.

Additionally the DDA sets a number of standards that are particularly pertinent to DAPs developed by councils. These are:

- Disability Standards for Accessible Public Transport
- Disability Standards for Education
- Disability (Access to Premises - Buildings) Standards, 2010 (Premises Standards).

Each of these provisions and Standards are addressed within the Marrickville Council IDAP.

Other Relevant legislation and Standards

The following legislation and Standards were also included in the development of the IDAP:

- Carers (Recognition) Act, 2010 (NSW)
- Web Accessibility National Transition Strategy, 2010 (C'wlth)
- National Arts and Disability Strategy, 2009 (C'wlth)
- National Standards for Disability Services, revised 2013 (C'wlth)
- Disability Services Standards, revised 2012 (NSW)
- Anti-Discrimination Act, 1977 (NSW)
- The Local Government Act, 1993 (NSW)
- The Local Government (General) Regulation, 2005 (NSW)

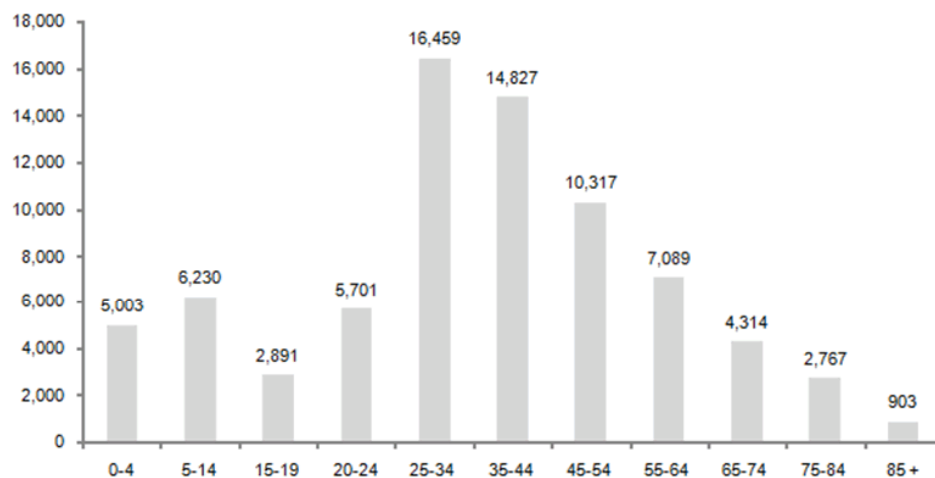
Marrickville Local Government Area - A Snapshot

Marrickville Local Government Area (LGA) has an area of 17 km² located approximately 7 km west of Sydney central business district. It incorporates the suburbs of Dulwich Hill, Enmore, Lewisham, Marrickville, Petersham, Stanmore, Sydenham and Tempe, as well as parts of St Peters, Camperdown and Newtown. The estimated resident population in 2014 was 83,356, up from 76,501 at the 2011 census.^{vi}

Age Profile

Compared to Greater Sydney, Marrickville LGA has a lower proportion of people in the younger age groups (under 15) as well as a lower proportion of people in the older age groups (65+), with 90% aged 64 years or younger. More than half the population (54 %) is aged between 25 and 54 years old, while less than one fifth (18.5%) is less than 20 years old.

Figure 6. Marrickville LGA Population (2011)



Source: 2011 Census of Population and Housing Expanded Community Profile (Cat #2005.0) Marrickville (A)

Aboriginal Community

The total number of Aboriginal and Torres Strait Islander persons residing in the Marrickville LGA in 2011 was 1,110 or 1.5% of the total population. Over half or 53.1% (589) of the Aboriginal community is aged under 30 years old, while 40% (445) are aged between 30-59 years old. Only 6.85% (76) are aged over 65.

Cultural Diversity

Marrickville LGA enjoys significant cultural diversity with over 34% of the population being born overseas and 25% of the population born in a non-English speaking country. The top six birthplaces are: UK (3,490); Greece (2,307); Vietnam (2,251); New Zealand (1,875); China (1,164) and Portugal (1,077).

Compared to Greater Sydney, Marrickville had a larger percentage of people born in Greece (3% compared to 0.7%); Vietnam (2.9% compared to 1.6%); and Portugal (1.4% compared to 0.2%). Increases occurred between the 2006 and 2011 census for people born in Nepal (+577) and India (+203).

Languages other than English Spoken at Home

The 2011 census identified that almost one third (31%) of the population of Marrickville LGA spoke a language other than English at home, with the top languages spoken after English being: Greek (4,235); Vietnamese (2,827); Arabic (1,791); Portuguese (1,514); Cantonese (1,273); Spanish (1,200); Italian (1,191); Mandarin (979); Nepali (699) and Filipino/Tagalog (624).

People with a Disability

The number of people with a disability is identified in census data by way of the item *Core Activity Need for Assistance*, which measures the number of people with a profound or severe disability defined as:

"those people needing help or assistance in one or more of the three core activity areas of self-care, mobility and communication, because of a long-term health condition (lasting six months or more), a disability (lasting six months or more), or old age."

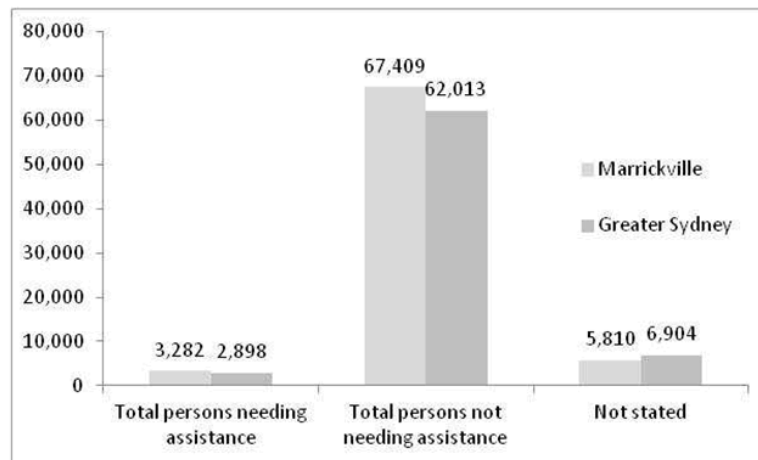
However, the Australian Bureau of Statistics (ABS) ^{vii} cautions that a number of factors should be considered when interpreting data on the prevalence of disability since:

- Disability is difficult to measure because "it depends on a respondent's perception of their ability to perform a range of activities associated with daily living."
- Census information may have been provided by another person, and some answers may differ from those the selected person would have provided.
- Persons may not have reported certain conditions because of the sensitive nature of the condition (e.g. mental health issues); the episodic nature of a condition (e.g. epilepsy); a lack of awareness or insight into the condition; or for other reasons.
- census data may not always correlate with other definitions of disability as used under legislation including the DDA 1992 or NSW DIA 2014.

These factors must be considered when interpreting data about the numbers of people with a disability and what this may mean for Marrickville LGA. The most recent data sources relating to disability are the 2011 Census and the 2012 Survey of Disability, Ageing and Carers (SDAC).^{viii} According to the 2011 Census: 3,282 people, or 4.3% of the population, in the Marrickville Council area reported needing help in their day-to-day lives due to disability.

In addition, in the 2011 census there were a further 9.5% or 6,190 who were carers (assistants) providing unpaid assistance to a person with a disability, long term illness or old age in 2011.^{ix}

Figure 7. Need for assistance with core activities, 2011



Source: 2011 Census of Population and Housing Expanded Community Profile (Cat #2005.0) Marrickville (A)

In 2012 the SDAC estimated that one in five Australians (4.2 million people or 18.5%) reported having a disability, with a further 4.7 million (21%) reporting a long-term health condition that did not restrict their everyday activities. In NSW^x the total estimate was 1.4 million people, or 18.2%, with a disability and a further 1.5 million (20.1%) persons with a chronic long term health condition.

For the estimated local population of 83,354 the number of people with disability (based on the SDAC 2012 finding of 18.2% prevalence in NSW) would be 15,170. A further 16,754 persons can be estimated to be living with a chronic long term health condition (based on 20.1%).

How are people with a disability fairing in comparison to the general population?

Significantly, the SDAC 2012 data illustrated the considerable social exclusion affecting people with a disability in the areas of education and employment. These effects were also seen among persons who provide care. Also, further indicators of exclusion and disadvantage were identified among Aboriginal people with a disability, and people from CALD backgrounds with disability. Specifically the SDAC 2012 concluded:

- People with a disability have lower educational attainments. In 2012, 36% of people with a disability completed high school (Year 12) compared to 60% for people without disability
- People with a disability of working age have a lower employment rate than people without a disability (53% compared to 83%). They are 10% more likely to be working part time than counterparts without disability (40% compared to 30%).
- People who provide full or part time care for a person with a disability are less likely to be employed than those who do not have a care role.
- People with a disability from Culturally and Linguistically Diverse (CALD) backgrounds are under-represented in their uptake of services. This is significant in Marrickville where 31% of people spoke a language other than English at home.
- Aboriginal people are 1.7 times more likely to be living with a disability, and prevalence is greater for Aboriginal and Torres Strait Islander children and people aged 35-44 years than for non-Aboriginal people.

Development of this Plan

The Marrickville Council IDAP was developed in consultation with people with disability, their families and supporters, access committee members, services providers and other partners, and internal Council staff.

Consultation initiatives consisted of:

- input by the Marrickville Council Access Committee
- paper based and on-line survey (n=94)
- easy read survey (n = 26)
- community consultation on 2 October 2014
- consultation with Inner West Dementia Cafe (carers of people with dementia)
- consultation with Turkish speaking carers of persons with a mental illness
- face-to-face consultations with parents of children with a developmental delay
- telephone and face-to-face consultation with early childhood intervention service providers
- interviews with Ability Linkers (Ability Links NSW)
- telephone interview with National Disability Coordination Officer (Inner West)
- telephone interview with WISE Employment (disability employment)
- telephone interview with Regional Manager, Sunnyfield Inner West
- consultations with community participation clients (adults and young people who have intellectual disability) conducted by Sunnyfield Disability Services on behalf of Council
- telephone interview with Macarthur Disability Services (MDS) Behaviour Support Program
- telephone interview with the Commonwealth Home Support Program / Community Care Support Program Development Officer Canterbury/Marrickville
- internal consultation and workshop with Council staff (17 October 2014)
- draft Inclusion Action Plans circulated to staff for comment

The IDAP was also supported by a review of research literature on:

- inclusion of people with disability of all ages
- economic and social opportunities relating to inclusion
- planning built environments that are accessible to all
- health and community care needs of people with a disability
- policy responses by the Australian Government, and the New South Wales Government
- local and regional demographics and demographic trends
- housing that is adaptive to the changing needs of occupants
- local health and community care plans
- Inner West Partners In Recovery 2014 Needs Assessment Report
- Marrickville Council internal reports and planning documents

Governance, Monitoring and Evaluation

The Marrickville Council IDAP will be driven by a Coordination Working Group (CWG) led by the General Manager, and containing representation from a broad range of Council Departments.

Monitoring will be undertaken by reviewing performance against a set of performance indicators including:

- inclusion and access performance indicators being built into the Community Strategic Plan (*Our Place: Our Vision 2023*), the four year Delivery Plan and the Annual Operational Plan and Budget (all based on the Community Strategic Plan)
- general population indicators that assess performance against the general population – such as the percentage of people with a disability in the workforce in comparison to the percentage of people without a disability in the work force
- monitoring demographic data in future Census collections against the baseline data collected in this plan.

An essential feature of the monitoring and evaluation strategies is the involvement of people with a disability. People with a disability will be consulted on the implementation, progress and evaluation of the Marrickville Council IDAP by way of:

- consultation with the Marrickville Council Access Committee and
- Specific focus groups, survey(s) and general stakeholder forums, designed to include people with a disability in providing feedback on the IDAP.

Outcomes will be reported annually as part of the Council Annual Report and provided to NSW Family and Community Services (FACS) as required under the Disability Inclusion Act, 2014 (NSW).

Building Inclusion into Core Business

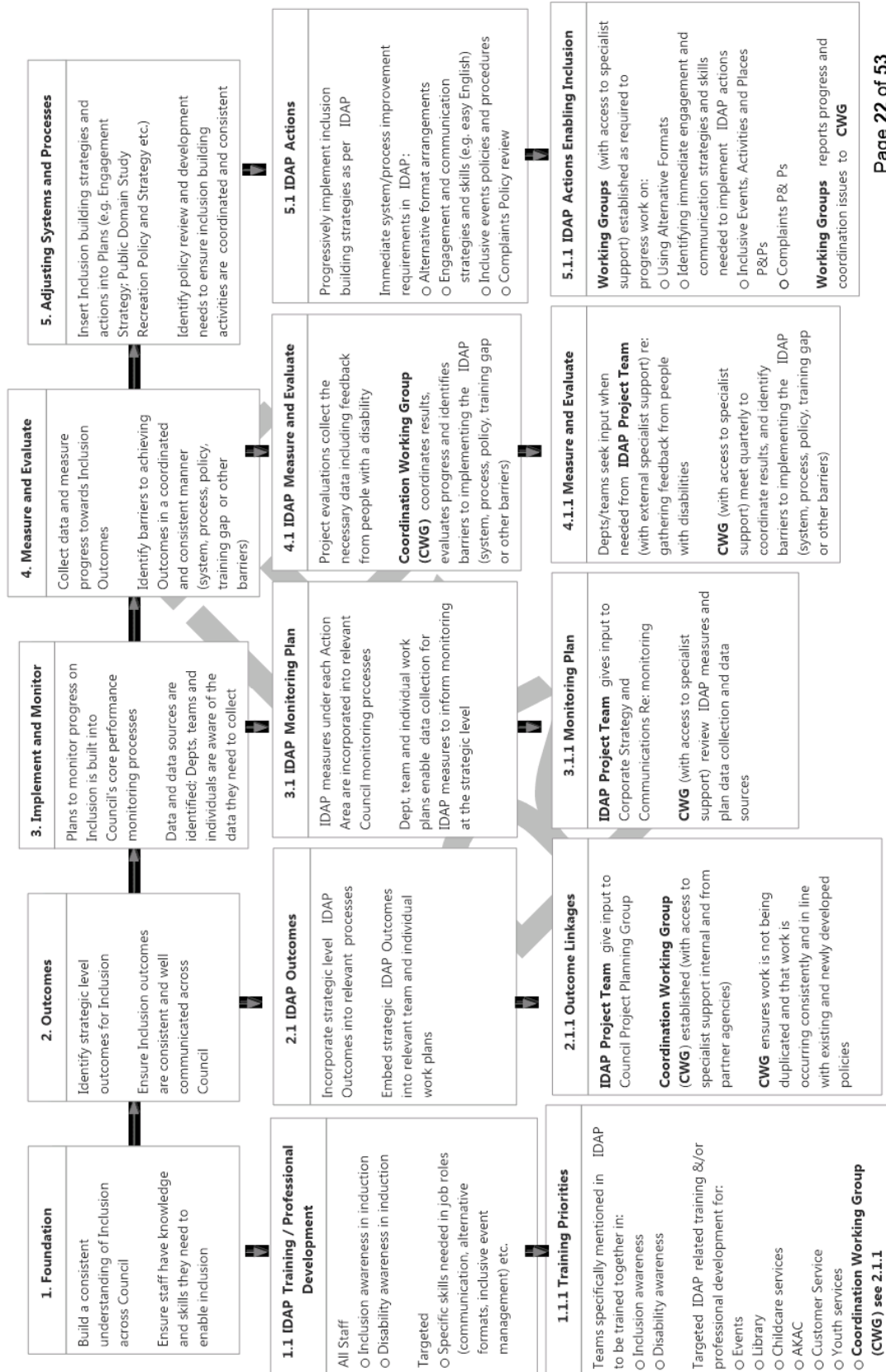
Council is committed to ensuring that inclusion is built into all systems and processes. Achieving this outcome will require foundational skills and knowledge of inclusion across all of Council, targeted skills in some areas, and significant coordination and collaboration on inclusion related initiatives.

A five stage process has been identified which relates to implementation of Council's Social Charter in general, and implementation of the IDAP. The stages are:

1. establishing foundational knowledge and skills across Council
2. communicating inclusion related outcomes across Council
3. implementing and monitoring inclusion related plans and initiatives
4. measuring and evaluating outcomes
5. adjusting systems and processes to build in inclusion

The following diagram illustrates how this five stage process relates to the IDAP and outlines the specific actions for the first year of operation of the IDAP.

Figure 8: Building Inclusion (for People with Disability) into Core Business



IDAP Action Area 1: Educational, Recreational and Social Inclusion

What the Community Told Us	
<ul style="list-style-type: none"> Parks, programs and recreation are important to the wellbeing and health of adults and children with disabilities Youth with disabilities need more opportunities to be included in youth activities Parents of children with disabilities have ideas to offer for how children's services could be more inclusive Specialist disability support services are keen to partner with Council to make education, recreation and sport more inclusive in Marrickville 	<ul style="list-style-type: none"> Marrickville needs more inclusively designed recreation options and programs (including Council Aquatic Centres and Pool programs) Affordable and universal / accessible housing is a core need for many people with a disability People with a disability need information about the accessibility of parks, community facilities, services and programs

IDAP Outcome 1: Everyone in Marrickville is educated, safe and healthy

Link to *Our Place, Our Vision* Key Result Area 1: A diverse community that is socially just, educated, safe and healthy

Alignment with NSW Disability Inclusion Plan Focus Area 4: Improving Access Through Better Systems and Processes	Alignment with National Disability Strategy Policy Area 1: Inclusive and Accessible Communities Policy Area 5: Learning and Skills	UN Rights of Persons with Disability Addressed Article 8 Awareness raising Article 9 Accessibility Article 19 Living independently and being included in the community Article 28 Adequate standard of living and social protection Article 30 Participation in cultural life, recreation, leisure and sport
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Strategies	Outcomes	Measures
<ol style="list-style-type: none"> Improve inclusion and access to Council's educational, recreational and social services and programs for people with a disability. Work with service providers to increase access and inclusion for people with a disability. Undertake activities to advocate and raise awareness of the rights of people with a disability to support their increased inclusion and participation in community life. Develop a range of inclusive and accessible 	<ol style="list-style-type: none"> Council programs and services are inclusive and accessible to people of all ages and abilities. Access and inclusion for people with disability is improved within Marrickville. Access and inclusion benchmarks are included in all facility leases, service provider agreements, MOUs and contracts. Marrickville Council is a leading advocate and active promoter of the rights of people with a disability. People with a disability are able to access housing 	<ol style="list-style-type: none"> 1.1.1. # new opportunities for people with a disability to participate in local cultural events, programs and activities 2.1.1. # of partnership activities with social, recreational and educational services dedicated to improve accessibility and inclusion. 3.1.1 List of initiatives undertaken to promote the rights of people with disability. 4.1.1 Report on new access and inclusion initiatives for people with a disability at Aquatic Centres / pools.

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Strategies	Outcomes	Measures
<p>programs and activities at Council's pools / aquatic centres for people with a disability.</p> <p>5. Improve information availability about the accessibility of parks, community facilities and social, recreational and educational services and programs.</p>	<p>models of maximal independence.</p> <p>4.1 People with disability have increased opportunity to exercise their right to participate in activities at Council's pools and aquatic centres.</p> <p>5.1 People with disability are able to access information supporting their right to access parks, services, facilities and recreational programs.</p>	<p>5.1.1 List of publications on parks, playgrounds, services, facilities and recreational venues and programs that have been amended to include access information (including fencing information)</p>

Actions for IDAP Outcome 1: Everyone in Marrickville is educated, safe and healthy					
Actions	Relevant DP codes	Lead Team(s)	Timeline	Resources (existing or additional)	Measures
Strategy 1: Improve inclusion and access to Council's educational, recreational and social services and programs for people with a disability.					
1.1.1 Aged Services Through Active and Connected, continue to provide free, inclusive programs and activities to promote the wellbeing of older people with disability.	1.2.2	Community Development and Culture Recreation	2016-20	Existing	# older people with additional access needs enrolled in active and connected programs
1.1.2 Consult people with a disability to evaluate the accessibility and inclusion of the Active and Connected Program; and identify any support needed to improve access and inclusion.	1.2.2	Community Development and Culture Recreation	2016-17	Existing	Report with recommendations for improving access and inclusion of the Active and Connected Program # of recommendations implemented
1.1.3 Continue to provide inclusive social support programs and coordinate seniors group activities at Tom Foster Community Care	1.2.2	Community Development	2016-20	Existing	# of adults with disability accessing Tom Foster Community Centre services and programs
1.1.4 Continue to convene and resource the Marrickville Access Committee to meet regularly and to provide feedback and advice to Council on access and inclusion.	1.2.2	Community Development	Ongoing	Existing	Feedback and recommendations from Access committee reported to Council
1.1.5 Children's Services & Programs In partnership with Child & Family Interagency and relevant service providers, consult with families of children with a disability, to improve access and inclusion of child and family programs and services.	1.2.1	Community Development	2016-17	Existing and additional \$2,000 for consultation program	Report with recommendations on improving access and inclusion of child and family programs and services # of recommendations implemented
1.1.6 Accessibility in Strategies Embed accessibility requirements in the Public Toilet Strategy, Recreation Strategy, Playground Strategy and Plans Of Management for parks, open space and related facilities and their use.	1.2.2	Culture and Recreation Community Development	2016-19	Existing	List of access and/or disability related adjustments made to Public Toilet Strategy, Recreation Strategy, Plans Of Management and Playground Strategy

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Actions for IDAP Outcome 1: Everyone in Marrickville is educated, safe and healthy						
Actions	Relevant DP codes	Lead Team(s)	Timeline	Resources (existing or additional)	Measures	
1.1.7 Accessible Community Facilities Conduct an audit of Council's community facilities to undertake improvements that provide an increased level of accessibility and can accommodate inclusive programs for a range and number of users with disability.	1.1.1 1.1.2 3.6.1	Culture and Recreation Infrastructure Planning and Property Services/ Community Development	2016-16 2016-18	Existing and additional \$10,000 for detailed audit	High priority facilities are audited for increased accessibility capacity and compliance # facility upgrades to improve accessibility included into Asset Management Plan	
Strategy 2: Work with service providers to increase access and inclusion for people of all ages with a disability.						
1.2.1	1.2.3	Community Development Children and Family Services	2016-19	Existing	# actions developed by interagency that improve access and inclusion of services / programs for people with a disability # of partnerships established between agencies that improve the access and inclusion of service delivery to people with a disability	
1.2.2	1.4.1 1.2.2	Community Development	2016-17	Hoist is quoted at \$40,000 If hoist not installed , then additional funding of \$2,000 p.a. to subsidise travel	Report on feasibility of installing a hoist in TFCC bus Partnership and plan developed and implemented with Community Transport to increase accessible transport options available to people with disability	
1.2.3	1.2.2	Community Development	2016-19	Existing and additional \$3,000 – 5,000	Number of partnerships and initiatives undertaken to build capacity of local people with a disability and their family	

Actions for IDAP Outcome 1: Everyone in Marrickville is educated, safe and healthy						
Actions	Relevant DP codes	Lead Team(s)	Timeline	Resources (existing or additional)	Measures	
					members / carers	
	1.2.3			each of 6 information brochures translated into community languages (Total of \$18,000 - \$30,000 over 2 years)		
1.2.4	1.1.1 1.2.2 1.2.3	Community Development	2016-19	Existing and seek additional	Inner West Regional Youth Strategy and Marrickville Youth Strategy and Action Plan include activities to support improved access and inclusion for young people with a disability Young people with a disability identify that access and inclusion to activities have improved (based on survey)	
1.2.5	1.2.3	Community Development	2016-19	Existing	# of partnerships with youth services	
1.2.6	1.1.3	Community Development Culture & Recreation	2016-19	Existing	# of partnerships to promote and provide programs addressing mental health and wellbeing Evaluation of program outcomes addressing mental health and wellbeing	
1.2.8	1.1.3	Monitoring Services Community Development	2016-16	Existing	Council Policy on responding to Squalor and Hoarding submitted to Council	

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Actions for IDAP Outcome 1: Everyone in Marrickville is educated, safe and healthy						
Actions	Relevant DP codes	Lead Team(s)	Timeline	Resources (existing or additional)	Measures	
agreed.						
Strategy 3: Undertake activities to advocate and raise awareness of the rights of people with a disability to support their increased inclusion and participation in community life.						
1.3.1	In collaboration with relevant Marrickville partners, implement a program of activities or events involving local people with disability, focussed on raising awareness / developing a positive attitude towards people with a disability (e.g. International Day of People with Disability)	2.1.5 1.2.3	Community Development Culture and Recreation	2016-19 Existing and additional estimated cost of \$20,000.	# of partnerships to implement activities that raise awareness of people with a disability Evaluation feedback identifies that people who participated had increased awareness of the rights of people with a disability	
1.3.2	Affordable and Universal Housing Develop Council policy on encouraging affordable and universal designed housing and measures to support people with a disability including through community housing providers.	1.5.4 1.5.1 1.5.3	Community Development and Planning Services	June 2017 Existing	Policy adopted on encouraging developments that comprise affordable and universal designed housing	
1.3.3	Develop a program where Council publicly recognises organisations and individuals making significant contributions to the rights of people with a disability, to inclusive practices and accessible design in the community (including the system and process adjustments needed to enable them).	1.2.2 4.3.1	Corporate Strategy and Communication/Community Development	2016-17 Existing	Recognition Program developed and adopted by Council Promotions on webpage of recognitions Council has awarded	
Strategy 4: Develop a range of inclusive and accessible programs and activities at Council's pools / aquatic centres for people with a disability						
1.4.1	Recreation & Sports Investigate feasibility of developing local inclusive	1.1.1	Culture and Recreation	2016-18 Existing and additional	Feasibility report with recommendations submitted to Council.	

Actions for IDAP Outcome 1: Everyone in Marrickville is educated, safe and healthy						
Actions	Relevant DP codes	Lead Team(s)	Timeline	Resources (existing or additional)	Measures	
		Community Development		\$10,000 est.	# of recommendations implemented	
1.4.2	Investigate options of other hydrotherapy pools in and around Marrickville LGA (plus transport options), targeted to people with mobility problems Promote and refer through aquatic centres	1.1.2 Culture and Recreation	2016-17	Existing	Report on options with recommendations completed Identification of CHSP, CT and other services and businesses, interested in generating additional options	
Strategy 5: Improve information availability about the accessibility of parks, community facilities and social, recreational and educational services and programs.						
1.5.1	Review accessibility and inclusion features of playgrounds and play areas including the need for fences	1.1.2 3.6.2 Culture and Recreation Community Development Children & Family Services Investigation and Design	2016-18	Existing and seek additional, T.B.C.	Report with recommendations on accessibility and inclusion features, and need for fences in playgrounds and play areas, submitted to Council 'Accessibility and inclusion features integrated into the 10 year asset management plans using prioritisation criteria'.	
1.5.2	Provide information on the accessibility and inclusion features of parks and playgrounds including if it is fenced	1.1.1 Culture and Recreation	2018	Existing	List of information materials on parks and playgrounds that include accessibility / inclusion features including whether they are fenced	
1.5.3	Investigate feasibility of developing local inclusive sports and programs directories	1.1.1 Culture and Recreation Community Development	2018	Existing and additional \$10,000	Feasibility report with recommendations	

IDAP Action Area 2: Cultural Inclusion

What the Community Told Us	
<ul style="list-style-type: none"> People with disability enjoy festivals and events but need assistance to do so People with disability are not aware of all of the artistic and cultural opportunities available in Marrickville People with disability are under-represented in art works and visual depictions of community 	<ul style="list-style-type: none"> To enable choices, people with a disability need information to be available on access features of cultural venues, events, and programs Marrickville needs more inclusively designed events and cultural program opportunities Inclusion must involve greater reflection and presence of 'disability' within the cultural diversity landscape

IDAP Outcome 2: Creative and cultural Marrickville includes and reflects everyone

Link to Our Place, Our Vision Key Result Area 2: A creative and cultural Marrickville

Alignment with NSW Disability Inclusion Plan	Alignment with National Disability Strategy	UN Rights of Persons with Disability Addressed
Focus Area 1: Developing positive community attitudes and behaviours Focus Area 2: Creating liveable communities Focus Area 4: Improving access through better systems and processes	Policy Area 1: Inclusive and accessible communities Policy Area 2: Rights protection, justice and legislation	Article 9: Accessibility Article 19: Living independently and being included in the community Article 30: Participation in cultural life, recreation, leisure and sport

Strategies	Outcomes	Measures
1. Provide more opportunities for people with disability to participate in cultural events and activities 2. Improve information availability about the accessibility of events, and cultural services, facilities and programs 3. Provide a range of inclusive activities at the Library and cultural facilities for people with disability 4. Increase the representation and opportunities available for people with a disability and artists to engage in local arts practice	1.1 People with disability have increased opportunity to exercise their right to participate in local cultural programs, events and activities 2.1 People with disability are able to access information supporting their right and ability to access events, cultural facilities, services and programs 3.1 People with disability have increased opportunity to exercise their right to participate in activities at the library and Council's cultural facilities / venues 4.1 People with disability are included in artistic representation; have opportunities to contribute to public art projects; and through art, to influence the awareness and positive attitudes and actions of the general community to inclusion for people with disability	1.1.1 # new opportunities for people with a disability to participate in local cultural events, programs and activities 1.1.2 Evaluations by people with a disability 2.1.1 List of access and inclusion support features of events, cultural facilities, libraries and cultural programs is available in a variety of formats 3.1.1 # inclusion initiatives developed and undertaken at libraries, cultural facilities/ programs 4.1.1 Report submitted on new initiatives to include people with disability in artistic representations and contribute to public art projects, including evaluation of impact on audience views of disability

Actions for IDAP Outcome 2: Creative and cultural Marrickville includes and reflects everyone					
Actions	Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
Strategy 1: Provide more opportunities for people with disability to participate in cultural events and activities					
2.1.1	Conduct an audit of current cultural venues and programs for accessibility and inclusion	3.9.4 2.1.6	Infrastructure Planning and Property Services Culture and Recreation	2016-17	Existing and seek additional \$15,000 est. Report of audit with recommendations for upgrades to increase accessibility. Grant applications submitted where suitable to seek financial assistance to support upgrades. Accessibility upgrades integrated into 10 year asset management plan within current funding levels using prioritisation criteria.
2.1.2	Develop policy guidelines for planning and implementing accessible and inclusive events for inclusion in the Sustainable Events policy and guidelines Develop a staged approach to incrementally add inclusion strategies to major Council and community events	2.1.3	Culture and Recreation Community Development	2016-18	Existing and additional \$20,000 est. for signing and Auslan equipment. Policy guidelines developed for accessible and inclusive events Access/Inclusion policy guidelines are integrated into the Sustainable events policy guidelines Events Inclusion Plan developed Grant applications submitted to seek financial assistance to implement
2.1.3	Explore the potential of "Gig buddies" as a model/resource to support people to attend events.	2.1.1	Community Development Culture and Recreation	2016-18	Existing and seek additional \$15,000 est. Report with recommendations Grant applications submitted to support initiative

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Actions for IDAP Outcome 2: Creative and cultural Marrickville includes and reflects everyone						
Actions		Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
Strategy 2: Improve information availability about the accessibility of events, and cultural services, facilities and programs						
2.2.1	Conduct an accessibility audit of current libraries and communicate the information to residents / library users.	2.3.2	Property Services Library and History Services	2017	Existing	Brief report of audit detailing access information about each facility
2.2.2	Produce and centralise information on access and inclusion provisions of events / cultural activities and make consistent and reliable inclusion information available on all events.	2.1.2	Culture and Recreation Community Development	2018	Existing and additional \$2,000 est.	List developed of information on access / inclusion features of events and cultural activities Access and inclusion features of cultural events and activities are made available on promotional material and Council's webpage Artpost contributors are actively developing, posting and responding to requests for inclusion/access information
Strategy 3: Provide a range of inclusive activities at libraries and cultural facilities for people of all ages and with a range of disabilities						
2.3.1	Work with interested disability services to provide practical strategies to address inclusion at the library and in cultural venues and programs	2.1.6	Culture and Recreation Library and History Services	2016-18	Existing and seek additional	Project report with recommended strategies completed Grant applications submitted to support initiatives
2.3.2	Investigate the demand and needs for hearing impaired (and deaf) communities with regards to accessing library and history services and programs	2.3.2	Library and History Services Community Development	2017	Existing	Assessment and review undertaken and report provided with recommendations for improvement/s # of recommendations implemented

Actions for IDAP Outcome 2: Creative and cultural Marrickville includes and reflects everyone						
Actions		Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
2.3.3	Seek advice and support from local disability service agencies to identify ways to improve inclusiveness to library programs for people, children and families with disability including with Autism Spectrum Disorder to children programs, baby rhyme time, and story time, computer classes and home library service	1.7.2	Library and History Services Community Development	2016-18	Existing and seek additional grant funding	Brief report of review of library programs for including recommendations for improvements, and promotional/targeting strategies # of recommendations implemented
2.3.4	Investigate needs for adaptive technologies in libraries	1.7.1 1.7.2	Library and History Services	2017	Existing	Brief report completed on adaptive technologies and recommendations for future purchases # of recommendations implemented
2.3.5	Stage activities and displays in libraries to promote awareness of the rights of people with disability, such as celebrating International Day of People with a Disability	2.1.3	Library and History Services Community Development	2016-2020	Existing	# of activities and displays staged
Strategy 4: Increase the representation and opportunities available for people with a disability and artists to engage in local arts practice						
2.4.1	Increase the representation of people with a disability in local art through provision of grants, community arts program, artist-in-residency and studio program and/or through public art and street art programs	2.1.1 2.1.4	Culture and Recreation Community Development		Existing	# and/or value of arts grants made available to people with a disability # of arts projects relating to representation of disability

IDAP Action Area 3: Economic Inclusion

What the Community Told Us	
<ul style="list-style-type: none"> • Employment is a significant goal for many people with disability • Local employers both large and small are employing people with disability 	<ul style="list-style-type: none"> • Some businesses are interested in being more inclusive but would appreciate support to make it happen • Access issues can restrict the ability of people with a disability to shop and dine locally

IDAP Outcome 3: The local economy is inclusive

Link to Our Place, Our Vision Key Result Area 3: A vibrant economy and well planned, sustainable urban environment and infrastructure

Alignment with NSW Disability Inclusion Plan	Alignment with National Disability Strategy	UN Rights of Persons with Disability Addressed
<p>Focus Area 1: Developing positive community attitudes and behaviours</p> <p>Focus Area 3: Supporting access to meaningful employment</p>	<p>Policy Area 1: Inclusive and Accessible Communities</p> <p>Policy Area 3: Economic Security</p> <p>Policy Area 5: Learning and Skills</p>	<p>Article 8 Awareness raising</p> <p>Article 9 Accessibility</p> <p>Article 19 Living independently and being included in the community</p> <p>Article 16 Freedom from exploitation, violence and abuse</p> <p>Article 27 Work and employment</p> <p>Article 28 Adequate standard of living and social protection</p> <p>Article 30 Participation in cultural life, recreation, leisure and sport</p>

Strategies	Outcomes	Measures
<p>1. Improve employment opportunities locally in partnership with business and disability agencies</p> <p>2. Increase the available information about local accessible businesses, entertainment venues and urban centre activities</p> <p>3. Increase the business community's awareness of and readiness to be access friendly and inclusive</p>	<p>1.1 More local employment opportunities are available to people with a disability</p> <p>2.1 Information about local accessible businesses and entertainment venues is readily available</p> <p>3.1 The local business community is more aware of accessibility principles, and engaged in meaningful redesign</p>	<p>1.1.1 # of initiatives Council was involved in relating to generating local employment opportunities for people with a disability</p> <p>2.1.1 Accessibility ratings of businesses and entertainment venues, with top performers recognised and published regularly</p> <p>3.1.1 Survey of local business awareness and attitude to accessibility and inclusion (%change over time)</p>

Actions for IDAP Outcome 3: The local economy is inclusive					
Actions	Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
Strategy 1: Improve employment opportunities locally in partnership with business and disability agencies					
3.1.1	In partnership with local disability employment services and the National Disability Coordination Officer (NDCO), undertake promotion of Disability Inclusion Action Planning and employment of people with a disability through seminars/training, and information included in "Taking Care of Business" newsletter and annual Business Expo.	3.11.3 3.13.1 Economic Development Unit	2016 and ongoing	Existing	# of events, # of attendees and satisfaction level # of support agency stands and business stands at Expo with demonstrated commitment
3.1.2	In partnership with WISE Employment, Ability Links and NDCO assist local businesses to develop Inclusion Action Plans to demonstrate commitment to improving employment opportunities for people with disability, and addressing direct or indirect discrimination in the workplace.	3.11.3 Economic Development Unit	2016 and ongoing	Existing	# of business consultations provided
3.1.3	Facilitate links with local businesses to promote opportunities for employment, mentoring and skills development, with a focus on social enterprise.	3.11.3 3.13.1. Economic Development Unit	Ongoing	Existing	Report on initiative for developing employment opportunities # of businesses involved
Strategy 2: Increase the available information about local accessible businesses, entertainment venues and urban centre activities					
3.2.1	Develop and promote access and inclusion features in urban centre activities and make information about the level of access in these centres more readily available.	3.11.2 Economic Development Unit	2016	Existing	List of information on access/inclusion features is available and accessible
Strategy 3: Increase the business community's awareness of and readiness to be access friendly, entertainment venues and urban centre activities					
3.3.1	Economic Development Program Reinstate the Missed Business initiative incorporating information of value to entertainment venues	3.11.2 Economic Development Unit	2016	Existing	Missed Business publication updated to all entertainment venues

Actions for IDAP Outcome 3: The local economy is inclusive						
Actions	Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures	
3.3.2 Implement an access / inclusion friendly (Business) logo scheme and test drive to ensure that the premises and customer service are disability friendly as endorsed by Access Committee	3.11.2	Economic Development Unit	2016 then ongoing	Seek additional funding through grants	Grant submitted for the initiative # of businesses awarded the inclusion friendly logo	
3.3.3 Include an accessibility and inclusion award in the Marrickville Excellence in Business Awards	3.13.1	Economic Development Unit	2016-2017	Existing	Award presented	
3.3.4 Encourage businesses to improve and/or implement access initiatives such as ramps, hearing loops, via the Urban Centres Program with Marrickville Business Chamber, Newtown Precinct Business Association and Dulwich Hill and Petersham Urban Centres Program Committees	3.11.2	Economic Development Unit	Ongoing	Existing	List of initiatives to encourage access and inclusion in businesses # of individual businesses making improvements	

IDAP Action Area 4: Inclusive Planning (Infrastructure & Environment)

What the Community Told Us	
<ul style="list-style-type: none"> Contributing to a sustainable environment is important to people with a disability but they may need adaptations to be able contribute to the community's goals in this area Accessible footpaths and facilities, pathways and transport are key to people with a disability being able to participate in their local community Accessible public transport is an essential element to a liveable community 	<ul style="list-style-type: none"> Access to housing, the supply, design and affordability is lacking Mobility parking and community transport is needed for those people with a disability who cannot use accessible public transport Planning and infrastructure systems including controls need to be aware of and responsive to the broad spectrum of people with disability

IDAP Outcome 4: An accessible and liveable community where everyone is considered when planning a sustainable urban environment and infrastructure

Link to Our Place, Our Vision Key Result Area 3: A vibrant economy and well planned, sustainable urban environment and infrastructure

Alignment with NSW Disability Inclusion Plan Focus Area 2: Creating liveable communities	Alignment with National Disability Strategy Policy Area 1: Inclusive and Accessible Communities	UN Rights of Persons with Disability Addressed Article 7 Children with disabilities Article 9 Accessibility Article 19 Living independently and being included in the community Article 20 Personal mobility Article 26 Habilitation and Rehabilitation Article 30 Participation in cultural life, recreation, leisure and sport
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Strategies	Outcomes	Measures
<ol style="list-style-type: none"> Embed access and inclusion principles into all Council frameworks, criteria and studies relating to infrastructure and asset planning Embed universal design principles into planning controls to provide, encourage and deliver improved accessibility and inclusion across the urban environment Continue to advocate for universal design principles 	<ol style="list-style-type: none"> Public domain , open space and community facility planning provides for independent pedestrian movement by people with a broad range of disabilities Streets and public places, community facilities and public open space provide for independent pedestrian movement by people with a broad range of disabilities 	<ol style="list-style-type: none"> 1.1 # of access related adjustments made to Council infrastructure and asset planning frameworks and studies 2.1.1 # of access and/or disability related adjustments made to planning controls and associated systems of implementation/enforcement 3.1.1 # of developments (approved) incorporating universal (liveable) design

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Strategies	Outcomes	Measures
<p>for housing developments in Marrickville LGA.</p> <p>4. Continue to advocate for increased provision and improved local accessible public transport and mobility parking</p> <p>5. Ensure local emergency management plans include people with disability</p>	<p>3.1 Persons applying to build or considering building in Marrickville are aware of the Universal design principles; Marrickville Council adheres to Universal design principles</p> <p>4.1 Continued advocacy leads to improved accessible and inclusive local public transport provisions and the reflection of people's rights to move about independently and safely</p> <p>4.2 Supply and location of mobility parking is addressed in parking studies, and reflected in related DCP controls and precinct upgrades</p> <p>5.1 Local emergency management plans address the specific needs of people with a broad range of disability and these are communicated to all stakeholders</p>	<p>3.1.2 # of and type of activities to promote universal design principles</p> <p>4.1.1 Transport Strategy reviewed and update made to accessible transport initiatives</p> <p>4.2.1 Recommendations for supply and location of mobility parking in parking studies, number of access and/or disability related adjustments made to DCP controls and precinct upgrades</p> <p>5.1.1 Number of disability related adjustments made to local emergency management plans including methods of distributing information to end users</p>

Actions for IDAP Outcome 4: An accessible and liveable community where everyone is considered when planning a sustainable urban environment and infrastructure						
Actions		Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
Strategy 1: Embed access and inclusion principles into all Council frameworks, criteria and studies relating to infrastructure and asset planning						
4.1.1	In consultation with people with a disability, confirm criteria for what is considered to be an accessible pathway, suitable for people of all abilities and with recommendations on shared zone viability	1.4.1 3.3.1 3.5.1	Culture and Recreation Planning Services, (Public Domain Planning) Investigation and Design Community Development Support	2016-17	Existing	Accessible pathway criteria confirmed and communicated to all relevant sections
4.1.2	Develop Public Domain codes that keep footpaths free from obstructions including outdoor dining management	1.4.1 3.3.1 3.5.5	Infrastructure Planning and Property Services Community Development	2016-17	Existing	Increased satisfaction with extent of unobstructed footpaths
4.1.3	Develop policy to formalise Council's access and inclusion service to assist people with a disability to have their bins collected	3.2.2	Environmental Services	2016-17	Existing	Policy developed and adopted by Council
4.1.4	Complete building condition audit including additional assessment for accessibility requirements for Council and community facilities and implement priority access improvements	3.5.5	Infrastructure Planning and Property Services Community Development	2016-7	Existing	Complete building condition audit including accessibility requirements and schedule improvements for upgrade

Actions for IDAP Outcome 4: An accessible and liveable community where everyone is considered when planning a sustainable urban environment and infrastructure						
Actions		Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
4.1.5	Seek input by Access Committee and other people with a disability to review and update the Public Domain code to improve accessibility and connections to centres, transport and open spaces.	1.4.1 3.3.1 3.5.1 3.5.5	Infrastructure Planning and Property Services Investigation and Design	2016-17	Existing	Increase in the extent of uninterrupted accessible pathways
4.1.6	Work with the community to improve the amenity of local streets by reducing the number of obstructions (including dumped waste and cars parked across driveways) that block footpaths and kerb ramps.	3.5.5	Monitoring Services	Ongoing	Existing	# initiatives to address obstructions to pathways and kerb ramps
Strategy 2: Embed universal design principles into planning controls to provide, encourage and deliver improved accessibility and inclusion across the urban environment.						
4.2.1	Develop planning controls to advance universal design principles and their application within capital works, relevant private and public developments including need for independent access consultants at both the design and implementation phases.	1.4.1 1.5.1 3.9.1	Planning Services and Community Development Major Projects	2017-18	Existing	# DCP requirements for access management plans accompanying DAs # of designs altered to provide best practice access outcomes
4.2.2	As part of the Development Control Plan (Amendment 4) review, evaluate the requirements for access (DDA consistency) reports with DA's and the processes to determine unjustifiable hardship and make recommendations to address gaps	3.9.1	Planning Services, Development Assessment Community Development	2016/17	Existing	Review of DCP Amendment 4 complete and recommendations implemented
4.2.3	Review Public Toilet Strategy and identify any outstanding needs highlighted by people with a disability (from IDAP and other consultations including people with a disability).	1.4.1 1.2.4 3.6.3	Culture and Recreation (Planning and Programs)	2019	Existing	Public Toilet Strategy reviewed # of access/inclusion suggestions implemented

Actions for IDAP Outcome 4: An accessible and liveable community where everyone is considered when planning a sustainable urban environment and infrastructure						
Actions		Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
		3.9.4				
4.2.4	As part of Plans of Management, project scoping and design processes , improve accessibility of local parks and picnic facilities by providing accessible facilities, including BBQ's, seats, paths, bubblers and good lighting.	3.6.1 3.6.3	Culture and Recreation Planning Services Investigation and Design	2016-18	Existing	Plans of Management, Designs and Project Scoping for parks and picnic facilities incorporate accessibility and needs identified via consultation with people with disability
Strategy 3: Continue to advocate for universal design principles for housing developments in Marrickville LGA						
4.3.1	Deliver information on the benefits of affordable and liveable housing developments within the current community sustainable design information sessions and incorporate resources and information on Council's website	1.5.1 3.9.1	Environmental Services Development Assessment Planning Services	2017	Existing	Affordable and liveable housing design information and resources incorporated into Sustainable Design Info Nights Affordable , adaptable and liveable housing design information and resources developed and maintained on Council's website
4.3.2	Ensure boarding houses comply with fire safety and health standards through annual boarding house inspections which include State licensed/assisted accommodation.	1.5.2	Monitoring Services	Ongoing	Existing	Boarding house inspections completed on schedule

Actions for IDAP Outcome 4: An accessible and liveable community where everyone is considered when planning a sustainable urban environment and infrastructure						
Actions		Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
Strategy 4: Continue to advocate for increased provision and improved local accessible public transport and mobility parking						
4.4.1	Work with the NSW Government to improve accessibility of rail and light rail (stations, boarding and facilities) in the Marrickville LGA	1.4.1 3.3.2	Planning Services and Transport Community Development	Ongoing	Existing	Number / report of representations made to NSW Transport on accessibility of rail in Marrickville LGA Easy Access upgrade undertaken on railway stations in Marrickville LGA. improvements to light rail platforms to enable independent access
4.4.2	Advocate and provide advice to Transport NSW on the need for more accessible buses servicing Addison Rd and Marrickville Metro) and to improve accessibility of rail in the Marrickville LGA	1.4.1 3.3.2 3.3.4	Planning Services and Transport	Ongoing	Existing	Record of representations made to Transport NSW on bus services in Marrickville LGA. # bus stops that have access improvements
4.4.3	Consult with the Access Committee and people with a disability in relation to mobility parking spaces (use, location and supply) during the staged strategic review of precinct parking	3.4.2 3.4.4	Infrastructure Planning and Property Services Investigation and Design	2016-17	Existing	Recommendations for mobility parking within precinct parking studies are endorsed by the Access Committee
4.4.4	Continue to improve accessibility of bus stops through implementing the Disability Standards for Accessible Public Transport (DSAPT) and checking designs against the DSAPT guidelines	3.3.2	Investigation and Design	Ongoing	Existing	# of accessible bus stops in the LGA along routes serviced by accessible buses that comply with DSAPT
4.4.5	Within the Council Integrated Transport Strategy, liaise with transport providers including community transport to establish more accessible transport options to places that people with a disability have indicated a	1.4.1 3.3.4	Planning Services	Ongoing	Existing	# of increased transport options / destinations or amendments made to current transport services

Actions for IDAP Outcome 4: An accessible and liveable community where everyone is considered when planning a sustainable urban environment and infrastructure						
Actions	Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures	
need to go						
4.4.6	Mobility parking spaces in commercial centres, transport nodes and points of public destination identified and mapped and to ensure appropriate use a proactive patrol strategy developed.	3.4.4	Monitoring Services Investigation and Design	2016	Existing	Mobility parking spaces in commercial centres, transport nodes and points of public destination identified and mapped A proactive patrol strategy developed and implemented Incidence of PINs (parking infringement notices) related to mobility parking monitored against strategy objectives
4.4.7	Review the location of and number of spaces around public buildings and facilities for accessible parking space to address need at each location	1.4.1 3.3.4 3.4.4	Infrastructure Planning and Property Services (as part of parking strategy)	2017	Existing	# of parking spaces in LGA which are accessible
4.4.8	Reactive parking patrols in response to complaints regarding mobility parking misuse to continue.	3.4.4	Monitoring Services	2016	Existing	Reactive parking patrols in response to complaints actioned within 2 hours of complaint receipt
Strategy 5: Ensure local emergency management plans include people with a disability						
4.5.1	In consultation with people with disability, review information on how to prepare and respond to an emergency or disaster and enable update information to include accessibility and other disability related adjustments	1.4.6	Infrastructure Planning and Property Services	2016-17	Existing	Disaster and emergency planning information reviewed for access or disability related needs and amendments made
4.5.2	Liaise with State Emergency Service to broaden community engagement and education to ensure people with a broad range of disability are included	1.4.6	Infrastructure Planning and Property Services	2016-17	Existing	Record of engagement program

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IDAP Action Area 5: Civic Inclusion, Engagement and Information

What the Community Told Us	
<ul style="list-style-type: none"> Stakeholder groups and consultation strategies should include representation of people with disability In order to engage and communicate with people with a disability, Council needs to provide information in formats that are appropriate to their needs and delivered to places where people with disability can access it Images of the Marrickville community could be more inclusive of disability diversity and of buildings and places that are accessible Customer service is friendly and helpful 	<ul style="list-style-type: none"> Disability awareness training should be provided to all Council staff Being aware of and responsive to the broad spectrum of people with disability Information needs to be available on access features of venues, events, services and facilities Use of a variety of communication methods that are accessible to all people

IDAP Outcome 5: Everyone is represented and consulted by Council in equitable ways that address their rights and participation needs

Link to Our Place, Our Vision Key Result Area 4: An innovative, effective, consultative and representative Council

Alignment with NSW Disability Inclusion Plan	Alignment with National Disability Strategy	UN Rights of Persons with Disability Addressed
Focus Area 1: Developing positive community attitudes and behaviours	Policy Area 2: Rights Protection, Justice and Legislation	Article 5 Equality and non-discrimination Article 8 Awareness raising Article 9 Accessibility Article 21 Freedom of expression and opinion, and access to information Article 29 Participation in political and public life

Strategies	Outcomes	Measures
1. Provide specific information targeted to people with a disability about inclusion related features of Council services and processes 2. Ensure Councils community engagement is inclusive 3. Encourage and support people with a disability to exercise their right to participate at Council meetings	1.1 People with a disability have access to appropriate information on the inclusion/access features of services and processes and facilities 2.1 Council's community engagement is inclusive of people with a disability. 3.1 People with a disability are aware of Council's commitment to remove barriers that prevent their right to participate in Council meetings 3.2 Council responds to any request to enable people with a disability to exercise their right to participate in Council meetings	1.1.1 List of Council information available in alternative formats, and the range of formats in which they are available 1.1.2 Council website complies with WCAG 2 level AA 2.1.1 Prioritised list of changes to the Community Engagement Policy and Guidelines 3.1.1 Promotions for Council meetings include a statement of Council's commitment to remove barriers that prevent their right to participate in Council meetings 3.2.1 List of adjustments made to support participation at Council meetings by people with a disability

IDAP Action Area 5: Civic Inclusion, Engagement and Information

Actions for IDAP Outcome 5: Everyone is represented and consulted by Council						
Actions	Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures	
Strategy 1: Provide specific information targeted to people with a disability about inclusion related features of Council services and processes						
5.1.1 Consult with accessible communication experts to identify: <ul style="list-style-type: none"> • key communication items for audit and conduct audit. • identify the range of formats necessary to address all needs, including easy English, digital communication and Community Strategic Plan documents • appropriate technologies and methods to convey messages • best practice consultation that is inclusive of people with a disability. • Review standard 	4.4.3	Corporate and Strategy Communications Information, Communication, Technology	2016-20	Additional funding of \$10,000	Report completed with prioritised list of recommendations and specifications for consultants to cost.	
5.1.2 Audit sample pages from Council website to determine compatibility with Web Accessibility National Transition Strategy- Guidelines version 2.0 (WCAG 2.0) - to level AA	4.4.2 4.4.3	Corporate and Strategy Communications Information, Communication, Technology	2016-18	Additional funds required are covered by \$10,000 funds sought for 5.1.1	Report on audit with recommendations on making Council's websites conform to level AA of WCAG.	
5.1.3 Implement recommendations of audit to achieve compliance of Council's intranet with WCAG 2.0 to level AA	4.4.3	Corporate and Strategy Communications Information, Communication, Technology	2018-20	Additional funding of \$8,000 - \$10,000 for website audit (quotation provided)	Council's website conforms to level AA of WCAG requirements	

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Actions for IDAP Outcome 5: Everyone is represented and consulted by Council						
	Actions	Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
5.1.4	Display information at customer experience on counter cards or stickers to encourage customers to notify staff if they require assistance as a result of a disability	4.7.1	Customer Experience	2016	Existing	Information inviting customers on how to notify staff if they require assistance due to a disability is displayed at the counter area Awareness training undertaken for CSO's to recognise accessibility issue and maintain customer dignity
5.1.5	Build in a priority assistance option(s) with the counter queueing system	4.7.1	Customer Experience	2016-17	Existing	Priority assistance (to be defined) option for counter queueing system developed and implemented
5.1.6	Explore an assistance button at street level (between stairs and ramp) of the admin building, potentially having a courtesy wheelchair	4.7.1	Customer Experience	2016	Existing	Report on need for assistance button and courtesy wheelchair completed with recommended actions including appropriate storage, maintenance and training needs identified
5.1.7	Proposed to have 2 kinds of seating (current seating and with arm support)	4.7.1	Customer Experience	2016	Existing	Additional seating option with arm support provided
Strategy 2: Ensure Council's community engagement is inclusive						
5.2.1	Engage with local media to provide information on key Council activities or initiatives relating to inclusion and access	4.6.3	Corporate Strategy and Communications	Ongoing	Existing	# events related to inclusion and access initiatives promoted through mainstream local media channels
5.2.2	Investigate the inclusion of the 'Access All Areas' Smart Phone application on the Council's website as a means of people providing feedback on access issues in Marrickville	4.4.2	Corporate Strategy and Communications IDAP Coordination	2018-19	Existing	Report on feasibility and recommendations

Actions for IDAP Outcome 5: Everyone is represented and consulted by Council						
Actions		Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
			Working Group			
5.2.3	Review Council's Community Engagement Policy and Guidelines to include how Council will maximise engagement of persons with a broad range of disabilities in Council consultations	4.6.2	IDAP Coordination Working Group	2017-18	Existing	Prioritised list of changes to the Community Engagement Policy and Guidelines % of people consulted by Council as part of formal community consultation activities who have a disability (e.g. Bi-annual Community Satisfaction Survey)
Strategy 3: Encourage and support people with a disability to exercise their right to participate at Council meetings						
5.3.1	Promote Council's willingness to include people with a disability in Council meetings and processes through website, business papers and other avenues where Council meetings are advertised.	4.6.1	Governance and Risk	Ongoing	Existing	Promotions for Council meetings include a statement of Council's commitment to remove barriers that prevent their right to participate in Council meetings
5.3.2	Respond to all requests to enable people with a disability to exercise their right to participate in Council meetings	4.6.3	Governance and Risk Community Development	Ongoing	Existing	list of adjustments made to support participation at Council meetings by people with a disability

IDAP Action Area 6: Access and Inclusion are embedded in our systems and processes

What the Community Told Us
<ul style="list-style-type: none"> Inclusion and accessibility should form a part of the way Council measures success and effectiveness Developing measures and evaluations that provide data on and satisfaction with the accessibility of the urban environment and Councils' services and programs Being aware of and responsive to the broad spectrum of people with a disability

IDAP Outcome 6: Access and Inclusion are embedded in our systems and processes

Link to Our Place, Our Vision Key Result Area 4: An innovative, effective, consultative and representative Council

Alignment with NSW Disability Inclusion Plan	Alignment with National Disability Strategy	UN Rights of Persons with Disability Addressed
Focus Area 4: Improving Access through Better Systems and Processes Focus Area 3: Supporting access to meaningful employment	Policy Areas: Policy area numbers Policy Area 5: Learning and skills Policy Area 1: Inclusive and accessible communities Policy Area 2: Rights, protection, justice and legislation	Article 5 Equality and non-discrimination Article 8 Awareness raising

Strategies	Outcomes	Measures
1. Ensure progress on IDAP is monitored as part of the Integrated Planning and Reporting (IPR) framework 2. Build systems and processes to ensure access and inclusion is developed across Council in a coordinated and consistent manner 3. Ensure Council staff and the Access Committee have the required knowledge and skills they need to apply access and inclusion principles in their key job responsibilities and to implement the IDAP 4. Ensure Council employment systems and processes are inclusive	1.1 Measures and evaluations for inclusion within OP and DP are providing data on the progress towards inclusion within Marrickville 2.1 Inclusion initiatives developed across Council are coordinated and consistent 3.1 Council staff have the requisite knowledge and skills needed to implement the IDAP 4.1 Employees with disability participate fully in all aspects of the experience of employment in Council	1.1.1 Inclusion outcomes/measures incorporated in IPR framework 2.1.1 Number of guidelines, policies, procedures, Lists of accessible/inclusive features, and Lists of alternative formats developed for whole of Council use 3.1.1 % staff trained in inclusion and disability awareness 3.1.2 # of staff reporting that they are confident in and capable of bringing an inclusive approach to their particular job role 4.1.1 Review of Employment systems completed and improvements identified and actioned

Actions for IDAP Outcome 6: Access and inclusion are embedded in our systems and processes					
Actions	Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
Strategy 1: Ensure progress on IDAP is monitored as part of the Integrated Planning and Reporting framework					
6.1.1	Establish an IDAP Coordination Working Group (CWG) with representatives from across Council, responsible for ensuring access and inclusion developments and initiatives are occurring consistently, and in line with existing and newly developed policies and strategies.	4.2.1	General Manager Community Development/ All Departments	2016-16	Existing CWG formed and Terms of Reference produced. Calendar of meeting dates and quarterly agendas set. Measures and systems developed to document improved service provision for people with a disability
6.1.2	Incorporate IDAP actions and measures into IPR Framework, and delivery program	4.2.1	Corporate Strategy and Communication Community Development	2016	Existing Inclusion outcomes/measures incorporated in IPR framework
6.1.3	Provide performance data on IDAP achievements to the Public, Access Committee and Council	4.6.1	All Departments/ Coordinating Working Group CWG	2016/17	Existing Annual reports are completed and information reported in Council's Annual Report
Strategy 2: Build systems and processes to ensure access and inclusion is developed across Council in a coordinated and consistent manner					
6.2.1	Develop a knowledge bank on access and inclusion initiatives developed across Council	4.3.1	Coordinating Working Group Corporate Strategy	2016-18 and ongoing	Existing Access and inclusion provisions (including information, tools and strategies) is available to all staff (through the CWG)
6.2.2	Develop a working group to audit procedures/style guide /materials relating to development of inclusive formats	4.3.1	Corporate Strategy and Communications	2016-17 Existing and seek additional funds of \$10,000 for access consultant	Working Group formed and Terms of Reference documented Style guide on developing inclusive formats

Actions for IDAP Outcome 6: Access and inclusion are embedded in our systems and processes						
	Actions	Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
6.2.3	Review the Procurement Policy and procedures and related tender documents to specify inclusion and accessibility considerations and requirements wherever possible	4.4.7	Finance	2016-17	Existing	Report on review with recommendations
6.2.4	Introduce a Staff Disability Inclusion Action Suggestion Scheme collected by the CWG	4.3.1	IDAP Coordinating Working Group All Departments	Ongoing	Existing	# of initiatives to enhance inclusion within Council
Strategy 3: Ensure Council staff and the Access Committee have the required knowledge and skills they need to apply access and inclusion principles in their key job responsibilities and to implement the IDAP						
6.3.1	Introduce a regular program of "Disability Awareness and Inclusion Training" and introduction to the IDAP as part of staff training and induction	4.8.1 4.8.3	People and Workforce	2016-17	Seek additional funding of \$20,000 in Year 1 then additional \$10,000 p.a. incorporated into Training budget.	Number of courses delivered and number of staff who attended as a percentage of staff attending foundation training. Quality from training feedback or evaluation forms Induction includes a briefing on Inclusion Action Plan (for People with a Disability)
6.3.2	Identify the skills and knowledge needed by each area of the workforce to underpin access and inclusion (such as plain English and easy read writing)	4.8.1	All Departments People and Workforce	2016-17	Existing	# of job classifications which have requisite inclusion skills and knowledge documented
6.3.3	Support the delivery of targeted training and or professional development in accessible program delivery.	4.8.1	People and Workforce Coordinating Working Group	Ongoing	Existing	# targeted training and /or professional development initiatives related to IDAP implementation
6.3.4	Develop and source tools to support the introduction and delivery of Plain English and Easy Read versions of Council documents.	4.3.1	Community Development CWG	2016-17	Additional funding of \$15,000	List of tools and training options sourced

Actions for IDAP Outcome 6: Access and inclusion are embedded in our systems and processes						
	Actions	Relevant DP codes	Lead Team	Timeline	Resources (existing or additional)	Measures
			Coordinating Working Group	2016-17		
Strategy 4: Ensure Council employment systems and processes are inclusive						
6.4.1	Recruitment Review recruitment processes and identify any areas that could be improved to encourage application by people with a disability	4.8.3	People and Workforce	2016/17	Existing	Review completed and improvements identified and actioned
6.4.2	Develop inclusive employment opportunities by identifying and removing barriers for people with a disability in the recruitment and selection processes Actions include: <ul style="list-style-type: none">- Review recruitment process/guidelines which include advertising, selection, reasonable workplace accommodation and training.- Establish baseline metrics for disability in the workplace through the use of a survey- Establish and maintain partnerships with Disability Employment Services- Investigate and offer paid and/or unpaid work experience opportunities to people with disability- Remove barriers in recruitment and induction practices in accordance with the recommendations from the NDRC	4.8.3	People and Workforce	2016-18	Existing	Actions undertaken satisfies majority of the recommendations made by the National Disability Recruitment Coordinator in its Summary Report about inclusiveness of Council's recruitment process
6.4.3	Undertake accessibility audit of Council work sites and develop a plan for progressive improvements	3.6.1	Infrastructure and Property Services	2016-18	Additional \$10,000	Report on accessibility of Council work sites with recommendations for improvements
6.4.4	Review Council's Flexible Working Arrangements for inclusiveness and revise if necessary Introduce and implement a Reasonable Adjustment Policy and Checklist	4.8.3	People and Workforce	2017-18	Existing	Council's Flexible Working Arrangements reviewed Reasonable Adjustment Policy and Checklist developed

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References

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Item No: C0416 Item 4
Subject: COMMUNITY GRANTS CONTINGENCY FUND REQUEST - FINANCIAL ASSISTANCE FOR AUSTRALIAN LEBANESE ASSOCIATION OF NSW LTD
File Ref: 16/5786/22967.16

Prepared By: Ilina Lovely - Community Venues Officer

Authorised By: Simone Schwarz - Director, Community Services

SUMMARY

The Australian Lebanese Association of NSW Ltd (ALA) is holding an exhibition during Open Marrickville. ALA has requested financial support for the hire costs of Marrickville Town Hall on 18 June 2016 for an event promoting cultural awareness within the community.

RECOMMENDATION

THAT:

1. the report be received and noted; and
2. Council either endorses Option 1 or Option 2 under the 'Financial Implications' section of this report in line with the Community Grants Program Part 2, Contingency Program to assist Australian Lebanese Association of NSW Ltd with the cost of hire for the use of Marrickville Town Hall on Saturday 18 June 2016 for an Open Marrickville event.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023

- | |
|--|
| 2.1 Marrickville is a creative community participating in arts and cultural activities at all stages of life |
|--|

BACKGROUND

The Community Grants Policy, which was endorsed by Council at the Community Services Committee meeting of 13 September 2005 (Item CD 20, Meeting No. 08/05), provides a coherent policy framework for Council to consider all donations for cash or in-kind support. This includes requests under (Part 1) the Community Grants Program, (Part 2) the Contingency Program and (Part 3) Notices of Motion. Organisations requesting consideration for Community Grants are required to apply in writing, outlining the need or issue and may, for Parts 2 and 3, request funding up to \$1,000. A report is then submitted for Council's consideration. In 2015/2016, \$5,430 was set aside for cash or in kind contributions that are submitted to Council as applications under Part 2, Contingency Program.

Council has received a written request from Australian Lebanese Association of NSW Ltd (ALA) for financial contribution for hire of Marrickville Town Hall to assist with an exhibition on Saturday 18 June as part of Open Marrickville 2016. (see **ATTACHMENT 1**).

DISCUSSION

The ALA is a local, not-for-profit group holding an exhibition on Saturday 18 June 2016 to promote cultural awareness while celebrating and sharing their heritage and culture with the wider community. As part of Open Marrickville 2016, this exhibition will be free of charge and open to the whole community. The ALA works in collaboration with other organisations to promote cultural awareness, social inclusion and harmony while working in partnership to create and strengthen connections between cultures and people.

The ALA has been provided grant funding from the Open Marrickville Grant Round 2016. They are requesting further financial assistance for the hire of the hall of \$1,000 from the Community Grants Policy.

The Festival satisfies the eligibility criteria under the Community Grants Program. The total hire cost is \$1,083.10 (not for profit fees as per Council's Fees and Charges) and the ALA will also be required to pay a refundable bond of \$1,500.

FINANCIAL IMPLICATIONS

The Community Grants Program Part 2, Contingency Program has an annual budget of \$5,430 for cash or in-kind contributions for the 2015/2016 year with a current balance of \$1,280. There are two Community Grants Contingency Fund requests being presented to the April Council meeting. Endorsement of both recommendations will exceed the 2015/16 budget by \$569 for the remainder of the year.

As part of the resolution to this report, Council is required to endorse one of the following two options regarding the financial consideration proposed:

Option 1 – Council endorses the full amount of \$1,000 for the Australian Lebanese Association of NSW Ltd and provides a budget adjustment at its next quarterly budget review for the shortfall. These funds will be covered from savings in the Culture and Recreation area.

Option 2 – Council endorses the pro rata amount of \$715 for the Australian Lebanese Association of NSW Ltd and noting that no budget adjustment is required.

After the April 2016 Council meeting, it is noted that all 2015/16 financial allocations will be exhausted and any further requests should be deferred for consideration to Council until the 2016/17 financial year.

PUBLIC PARTICIPATION

Nil.

ATTACHMENTS

1. Australian Lebanese Association of NSW Ltd - Request for Fee Waiver for Marrickville Town Hall



AUSTRALIAN LEBANESE
ASSOCIATION OF NSW LTD
Est. 1947

State Council of the World Lebanese Cultural Union

24 February 2016

Ms Ilina Lovely
Marrickville Council

Re: Application for Venues Contingency Fund

Dear Ilina

It is with immense pleasure that I write to introduce myself and inform you of our organisations upcoming plans to host a cultural event as part of Marrickville Council's Open Marrickville Program 2016.

Established in 1947, the Australian Lebanese Association of NSW Ltd (ALA) is a non-political, non-religious and non-sectarian organization. We are a not for profit organisation and our objectives are to encourage and assist all people in Australia of Lebanese ancestry to become integrated in Australian society and to foster and encourage social relationships and good fellowship between them and Australian Citizens.

The ALA provides information and referral services free of charge for the assistance of members, and strives to promote and advance social, literary, sporting and cultural activities within our community.

The ALA works closely with government and community organisations to promote cultural awareness, social inclusion and harmony while collaborating in partnership to create and strengthen connections between cultures and people. The ALA is proud of its long standing relationship with Marrickville Council and works with Council and fellow community organisations to ensure we maintain and build upon Marrickville's rich and culturally diverse community that we value.

The ALA works with Marrickville Council to be responsive and efficient when building community strength and exercising leadership. This partnership has provided us with an opportunity to hold an exhibition on Saturday 18 June 2016 at Marrickville Town Hall as part of Open Marrickville 2016, promoting cultural awareness while celebrating and sharing our heritage and culture with the wider community. This event will be free of charge and open to the community of Marrickville as well as the wider community. In this spirit the ALA would like to kindly request that Marrickville Council considers the ALA for the Venue Contingency Fund so that this money could instead be used for entertainment, decorations and catering costs for our event. We would be grateful if you would consider this for the total fee of the use of Marrickville Town Hall for our event.

With every possible effort we are working to ensure our exhibition is successful and well-attended and appreciate all your efforts. We thank you in advance for your time and assistance and look forward to your favourable response. Please do not hesitate to contact me should you require further information.

Yours Sincerely

Rania El-Chidiac
Project Coordinator
Australian Lebanese Association of NSW
Ph: 02 9564 3506 or mobile 0433 197626

P.O Box 10 Dulwich Hill NSW 2203
Ph 61 2 9564 3506 Fax 61 2 9569 7795
mail@alaofnsw.org

Item No: C0416 Item 5
Subject: COMMUNITY GRANTS CONTINGENCY FUND REQUEST - FINANCIAL ASSISTANCE FOR STRATHFIELD SYMPHONY ORCHESTRA
File Ref: 16/5786/29522.16

Prepared By: Ilina Lovely - Community Venues Officer

Authorised By: Simone Schwarz - Director, Community Services

SUMMARY

The report deals a written request from Strathfield Symphony Orchestra (SSO) for a financial contribution for the hire of Petersham Town Hall to assist with fundraising for the Concord Hospital Cancer Survivorship Centre (CHCSC) on Saturday 15 October 2016.

RECOMMENDATION

THAT:

1. the report be received and noted;
2. Council either endorses Option 1 or Option 2 under the 'Financial Implications' section of this report in line with the Community Grants Program Part 2, Contingency Program to assist Strathfield Symphony Orchestra with the cost of hire for the use of Petersham Town Hall on Saturday 15 October for a fundraising event in association with Concord Hospital Cancer Survivorship Centre; and
3. Council determines whether to provide a further allocation to this contingency program to enable other requests to be considered in 2015/16.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023	
2.1	Marrickville is a creative community participating in arts and cultural activities at all stages of life

BACKGROUND

The Community Grants Policy, which was endorsed by Council at the Community Services Committee meeting of 13 September 2005 (Item CD 20, Meeting No. 08/05), provides a coherent policy framework for Council to consider all donations for cash or in-kind support. This includes requests under (Part 1) the Community Grants Program, (Part 2) the Contingency Program and (Part 3) Notices of Motion. Organisations requesting consideration for Community Grants are required to apply in writing, outlining the need or issue and may, for Parts 2 and 3, request funding up to \$1,000. A report is then submitted for Council's consideration. In 2015/2016, \$5,430 was set aside for cash or in kind contributions that are submitted to Council as applications under Part 2, Contingency Program.

Council has received a written request from Strathfield Symphony Orchestra (SSO) for a financial contribution for hire of Petersham Town Hall to assist with fundraising for the Concord Hospital Cancer Survivorship Centre (CHCSC) on Saturday 15 October 2016 (see **ATTACHMENT 1**).

DISCUSSION

The SSO is a not-for-profit organisation holding a benefit concert in association with the (CHCSC) on Saturday 15 October 2016 to provide fundraising money to CHCSC. The CHCSC provides courses, clinics and public forums to encourage a healthy lifestyle and helping people after their cancer diagnosis.

The SSO has booked the facility and confirmed that their public liability will apply to the event, but that all income, including any Council support, will go to the CHCSC.

The concert satisfies the eligibility criteria under the Community Grants Program. The total hire cost is \$849.70 (non-local, not for profit fees as per Council's Fees and Charges) and the SSO will also be required to pay a refundable bond of \$1,500.

FINANCIAL IMPLICATIONS

The Community Grants Program Part 2, Contingency Program has an annual budget of \$5,430 for cash or in-kind contributions for the 2015/2016 year with a current balance of \$1,280. There are two Community Grants Contingency Fund requests being presented to the April Council meeting. Endorsement of both recommendations will exceed the 2015/16 budget by \$570 for the remainder of the year.

As part of the resolution to this report, Council is required to endorse one of the following two options regarding the financial consideration proposed:

Option 1 – Council endorses the full amount of \$849 for the Strathfield Symphony Orchestra and provides a budget adjustment at its next quarterly budget review for the shortfall in budget. These funds will be covered from savings in the Culture and Recreation area.

Option 2 – Council endorses the pro rata amount of \$564 for the Strathfield Symphony Orchestra noting that no budget adjustment is required.

After the April 2016 Council meeting, it is noted that all 2015/16 financial allocations will be exhausted and any further requests should be deferred for consideration until the 2016/17 financial year unless Council endorses a budget adjustment to enable further requests to be considered.

PUBLIC PARTICIPATION

Nil.

ATTACHMENTS

1. Strathfield Symphony Orchestra - Request for Fee Waiver for Petersham Town Hall



Strathfield Symphony
Orchestra of the Inner West

**PO Box 80
Strathfield NSW 2135**

Ms I Lovely,
Community Venues Officer,
Marrickville Council
2-14 Fisher Street
PETERSHAM NSW 2049

11 March 2016

Dear Ilina,

Concord Hospital Cancer Survivorship Centre Concert

Strathfield Symphony Orchestra will be presenting a concert at Petersham Town Hall on Saturday 15 October in association with the Concord Hospital Cancer Survivorship Centre. A booking has been made via the Council's on-line booking system from 4pm until 11pm.

Whilst the concert is being produced by the Orchestra, promotion will be by Survivorship Centre and with all income and disbursements handled by them.

Strathfield Symphony Orchestra is happy to facilitate this event and for the orchestra's Public Liability cover to apply; however, any refund of booking fees as requested to Council by the Survivorship Centre should be made directly to the Survivorship Centre.

Please do not hesitate to contact me if you have any questions relating to this event.

Regards,

John Trezise
President, Strathfield Symphony Orchestra
president@strathfieldsymphony.org.au
0411 597 955

Item No: C0416 Item 6
Subject: UPDATE ON DESIGNS FOR STICKERS AND BANNERS SUPPORTING INTELLECTUAL DISABILITY RIGHTS
File Ref: 12/4674/40299.16

Prepared By: Lynne George - Manager, Community Development

Authorised By: Simone Schwarz - Director, Community Services

SUMMARY

This report provides a response to Notice of Motion CO316 Item 10, arising in consideration of Notice of Motion CO615, requesting that officers submit to the 19 April Council meeting for assessment and approval:

- a. a draft design for the motor vehicle stickers and banner to be produced showing Council's support of intellectual disability rights. The draft designs are at **ATTACHMENT 1** (motor vehicle stickers) and **ATTACHMENT 2** (banner).; and
- b. a draft communication plan (see **ATTACHMENT 3**).

RECOMMENDATION

THAT Council:

1. approves the design proposed for the large magnet vehicle stickers;
2. approves the proposed design for the pull-up banner with the inclusion of a photo as detailed in the report; and
3. approves the Communication Plan as outlined in the report and at **ATTACHMENT 3**.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023
1.2 The community has improved access to a range of local services for all ages and abilities
1.3 The community has increased opportunities for participation and engagement

BACKGROUND

At the Council meeting on 9 June 2015 Council resolved, in part, as follows:

THAT Council:

- endorses the allocation of a budget of \$1,000 to make stickers and a banner for the Marrickville municipality to show our support for the intellectually disabled within the Marrickville LGA; and
- affixes stickers to every council vehicle to show its support of intellectual disability rights within the Marrickville LGA.

Quotations and designs for the motor vehicle stickers and banner have been sought and are attached.

DISCUSSION

Car Stickers

Quotes initially were obtained for bumper stickers to go on motor vehicles as well as larger magnet stickers to go on Council trucks. After consultation with Council's Communications team and with Cllr Tyler, it is recommended that only the larger stickers for Council's trucks be purchased as these are large enough to make a greater visual impact.

The quote provided is \$150 each for the large truck stickers, 500mm x 700mm. The allocated budget provides for 5 of these larger stickers to be purchased at a total cost of \$750 plus GST. This leaves \$250 available for the banner. See **ATTACHMENT 1** for the design. The sticker includes the Marrickville Council logo with the text:

Supporting intellectual disability rights and inclusion.

Banner

The design for a pull up banner, 2000mm x 850mm, was provided only in relation to the Council logo and the same text as for the stickers and at a cost of \$270.11 (incl. GST). This design is at **ATTACHMENT 2**.

After seeing the design and consulting with the Communications team and Cllr Tyler, it is recommended that a photo be included in the design. Arrangements have been made for a professional photographer to take photos on Sunday 10 April of a mixed group of young adults that includes one or two young people with intellectual disabilities. One of these photos will then be forwarded to the printer to include in the banner design. Copies of these photos should be available for the Council meeting but are unavailable as at the time of submission of this report. Inclusion of the photo will require redesign work by the printer, which will be at an additional cost.

Communication Plan

Council wrote to the Minister for Ageing and Disability Services on 29 July 2015 raising issues of concern regarding the equality of the rights of school students with intellectual disability to participate fully in school activities and functions.

On 7 September 2015, the Minister replied, stating in part:

I appreciate Council raising this issue as it relates directly to the intentions and objectives of the Disability Inclusion Act 2014 (DIA) and the NSW Disability Inclusion Plan. As you may be aware, the NSW Disability Inclusion Plan has four focus areas that were identified by people with disability. The first focus area is 'developing positive community attitudes and behaviours', and the example that you provided highlights the need for action..

The Department of Family and Community Services (FACS) has engaged with the Department of Education to ensure Education is aware of its responsibilities for disability inclusion action planning under the DIA...

FACS staff will continue to work with all government departments to provide assistance to aid departments in developing effective and meaningful plans that promote inclusion for all in NSW.

As your letter also relates to the Education portfolio, I have referred a copy to the Hon Adrian Piccoli MP, Minister for Education for his consideration and appropriate action.

Discussions also were held with school principals and the Equity Unit of the Department of Education, based at the Arncliffe regional office.

The Community Development team will work with local school principals under actions included in the draft Inclusion Action Plan for People with Disabilities, to promote increased awareness of disability rights, including the rights of children and young people with intellectual disabilities.

On 10 June 2015, Council's Communications team posted on Council's Facebook page and included the following, in part:

Marrickville Council supports the rights of people with an intellectual disability.

Last night, Council voted unanimously to condemn excluding children with intellectual disabilities from participating in the same or similar activities as other children.

Item 6

It was upsetting to hear that this is happening in some inner west schools that have support units for students with intellectual disability.

This post reached 4,832 people with 153 Likes, 11 shares and 13 comments.

The Communication Plan provides more information at **ATTACHMENT 3**.

FINANCIAL IMPLICATIONS

An allocation of \$1,000 has been made to cover the costs of producing the car stickers and banner.

PUBLIC PARTICIPATION

Social media publicity has supported local community participation.

ATTACHMENTS

1. Marrickville Council Truck Magnet
2. Banner Design No 1
3. Communications Plan in Support of People with Intellectual Disabilities in the Marrickville LGA

MARRICKVILLE
council

Supporting intellectual disability rights and inclusion

MARRICKVILLE
council

Supporting
intellectual disability
rights and inclusion

COMMUNICATIONS & MARKETING PLAN: Council supports the rights of people with intellectual disability in the Marrickville LGA

Aim	To promote awareness that Council supports people with intellectual disability in the Marrickville LGA				
	To raise awareness of intellectual disability rights				
Key messages	To identify and challenge barriers to inclusion so that people of all abilities, including those with intellectual disabilities, can access services and activities on an equitable basis				
	Council supports the rights of people with intellectual disability				
Target Audience	All people with intellectual disabilities have the same rights to access services and activities as everyone else in the community				
	All local residents				
GENERAL OFFERINGS	Local businesses				
	Local schools				
Date	Communication tool	Audience reach	Cost	STATUS	Notes
10-Jun-15	Facebook	4,832 people reached. 153 Likes. 11 shares. 13 comments.	nil	DONE	https://www.facebook.com/marrickvillecouncil/post/s/1020022368022860
5-Apr-16	Facebook using #InclusiveCommunities	2,880 people reached, 516 video views, 66 reactions, comments & shares, 60 Likes, 46 clicks on post, 5 Shares, 92 post click-throughs. A hashtag reach report will be supplied	\$60	DONE	
April	Series of three (3) Tweets using #InclusiveCommunities	A hashtag reach report will be supplied	nil	scheduled	
Jun-16	Article in Marrickville Matters	33,000 copies printed		in progress	
3-Dec-16	Facebook and Twitter - tie in with International Day of People with a Disability	A hashtag reach report will be supplied	nil	scheduled	International Day of People with a Disability
3-Dec-16	Council presence at annual the GroovABILITY Festival at Burwood Park	report post-Festival	tba		present key messages on the Video Wall

Item No: C0416 Item 7
Subject: NAMING OF NEW LANEWAY BETWEEN MAY STREET AND HUTCHINSON STREET, ST PETERS
File Ref: 15/5916/24901.16

Prepared By: Ranji Nadarajah - Senior Civil Engineer - Investigation and Design

Authorised By: Jan Orton - A/Director, Infrastructure Services

SUMMARY

This report deals with the naming of the new laneway at 44-56 May Street and 19 Hutchinson Street, St Peters. At the Infrastructure, Planning and Environmental Services Committee meeting of 1 March 2016, Council resolved to initiate the process to name the laneway *Daburi Lane*.

Following the required period of public exhibition, this report recommends that Council proceed with the naming proposal.

RECOMMENDATION

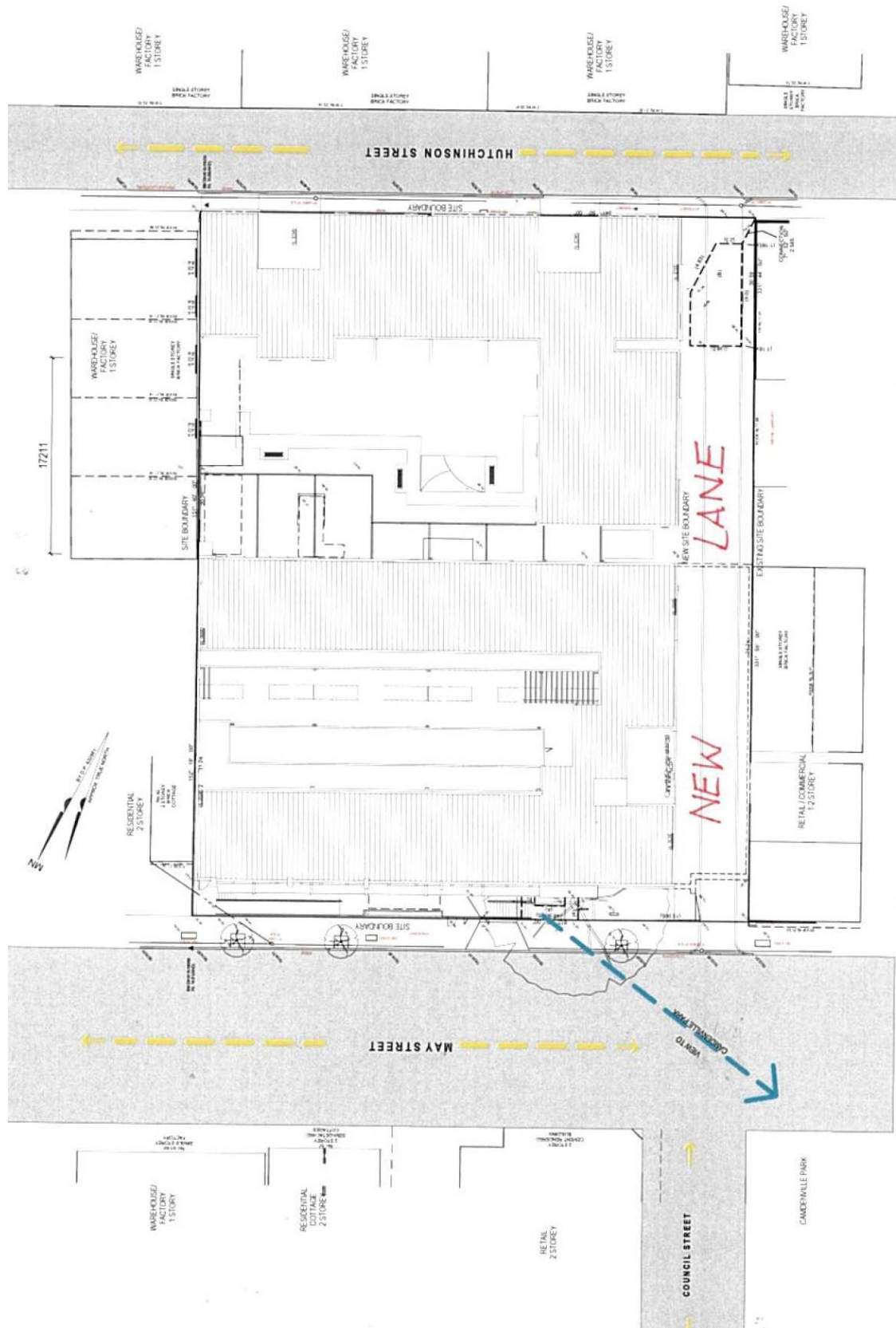
THAT:

1. the unnamed new Laneway at 44-56 May Street and 19 Hutchinson Street, St Peters be named *Daburi Lane*;
2. a suitable notice be published in the NSW Government Gazette and local newspaper;
3. the relevant statutory bodies and emergency services be notified; and
4. persons who made submissions and landowners and residents whose property adjoins the lane be notified of Council's determination.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023	
4.6	Council consults, engages and communicates with the community effectively

BACKGROUND

As a result of the subdivision and development at 44-56 May Street and 19 Hutchinson Street, St Peters, a new laneway was created connecting May Street and Hutchinson Street. This laneway has been dedicated as a public road, 6.5 metres wide running between May Street and Hutchinson Street and aligning with Council Street.



The developer requested Council to provide a name to the new laneway. Following research the Aboriginal word *Daburi* meaning “to paint” was recommended. Council’s Infrastructure, Planning and Environmental Services (IPES) Committee meeting of 1 March 2016 endorsed this name for public exhibition.

DISCUSSION

The public exhibition period concluded on 5 April 2016. Three submissions were received as summarised below:

Issue raised by respondent	Comments
A resident of St Peters St, St Peters sought clarification on the pronunciation of <i>Daburi</i> . Whilst supporting recognition of the Aboriginal custodians, the resident would have liked to been given a range of names for consideration.	A phonetic guide is not readily available. Several names were presented to IPES Committee for consideration. Council has expressed a desire to consider Aboriginal naming options for unnamed roads. The public exhibition period enable members of the public to put forward alternate names and justifications.
A resident of Unwins Bridge Road queried the use of Indigenous words for naming and suggested "Sandler Lane after the factory that was on the site for years".	Council has expressed its desire to recognise the Aboriginal custodians and their contribution to the Marrickville area through road naming. Several potential names based on the historical and cultural character of the area concerned were presented to IPES for consideration with <i>Daburi</i> being the preferred option.
A resident of Goodsell Street does not support the name <i>Daburi Lane</i> meaning "to paint" because the immediate area is affected by constant tagging and vandalism. The resident suggested naming this lane after a famous local indigenous artist instead.	<i>Daburi</i> was one of the Aboriginal names recommended as its meaning aligns with creative pursuits and would reflect the contribution of creative industries in the area.

The Geographical Names Board (GNB) has raised no objections to naming the unnamed laneway *Daburi Lane*. Services authorities were also notified of the proposal through the automated GNB online system and no objections have been received.

FINANCIAL IMPLICATIONS

The cost associated with naming this unnamed lane arise from the cost of advertising in local papers, placing a notice in the Government Gazette and installation of street name signs. The estimated cost is approximately \$1,500 which can be funded from the Operating Budget.

PUBLIC PARTICIPATION

The proposal was publicly exhibited as follows:

- letters advising of the proposal to name the lane *Daburi Lane* were distributed to all nearby and adjoining property owners and residents in May Street, Council Street and Hutchinson Street;
- Advertisements were placed in the Inner West Courier (8/3/16), and Valley Times (9/3/16); and

- Information was placed on Council's *Your Say Marrickville* website.
- GNB and relevant statutory authorities were notified via the GNB online system.

The public exhibition period ended on 5 April 2016. In total, three (3) written submissions were received.

CONCLUSION

It is recommended that Council proceed with the naming proposal of *Daburi Lane* for the unnamed public laneway at 44-56 May Street and 19 Hutchinson Street, St Peters.

It is recommended that Council proceed with the current naming proposal by publishing a suitable notice in the NSW Government Gazette and local newspaper, and notifying all prescribed authorities.

ATTACHMENTS

Nil.

Item No: C0416 Item 8
Subject: 2016 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT
DURING 19 TO 22 JUNE 2016 - CONSIDERATION OF DRAFT MOTIONS
File Ref: 16/512/37620.16

Prepared By: Rad Miladinovic - Coordinator, Governance and Administration

Authorised By: Steve Kludass - Director, Corporate Services

SUMMARY

The 2016 National General Assembly of Local Government will be held from 19 to 22 June 2016, at the National Convention Centre in Canberra. The Australian Local Government Association (ALGA) is calling for motions for the Assembly.

This report provides draft motions for determination by Council.

RECOMMENDATION

THAT the attached motions be submitted to the 2016 National General Assembly of Local Government.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023

- | | |
|-----|---|
| 4.1 | The mayor and councillors are representative of the community and provide strong and visionary leadership |
|-----|---|

BACKGROUND

At its meeting on 15 March 2016, Council resolved as follows:

Motion: (Iskandar/Hanna)

THAT:

1. the report be received and noted;
2. Council nominates Councillors Ellsmore, Hanna, Iskandar, Tyler and Woods to attend the 2016 National General Assembly of Local Government as delegates of Council;
3. the June Council Meeting be rescheduled to commence at the conclusion of the IPES Committee Meeting on Tuesday 7 June 2016; and
4. officers draft motions for determination by Council at the 19 April 2016 Council Meeting on the following topics:
 - affordable housing – the ability of councils to establish and enforce affordable housing targets in new developments;
 - Council's opposition to Westconnex;
 - Council's support for bike infrastructure – Federal Government funding to assist councils to build bike infrastructure;
 - Council's opposition to forced amalgamations;
 - call for an increase in Federal Government funding for community services such as Tom Foster;
 - call for an increase in funding for local community infrastructure for sporting fields and local roads;

- restoration of funding to allow Council to continue to undertake more projects along the Cooks River. This motion should be drafted in consultation with Canterbury and Rockdale Councils; and
- advocating for Council's communities in relation to Gonski Funding and NDIS (National Disability Insurance Scheme) cuts by the Federal Government for all children, particularly for disadvantaged and disabled children within our education system.

In drafting motions, Council officers liaise with fellow councils, particularly Leichhardt and Ashfield Councils to enable the coordination of like-minded motions.

Motion Carried

For Motion: Councillors Barbar, Brooks, Ellsmore, Gardiner, Hanna, Iskandar, Macri, Phillips, Tyler and Woods

Against Motion: Nil

DISCUSSION

Motions have been drafted for Council's determination and are attached as follows:

- Motion 1: Affordable Housing
- Motion 2: Opposition to Westconnex
- Motion 3: Support for Bike Infrastructure
- Motion 4: Opposition to Forced Amalgamations
- Motion 5: Increased Australian Government Funding for Community Services
- Motion 6: Funding for Local Community Infrastructure for Sporting Fields and Local Roads
- Motion 7: Funding for Cooks River Projects
- Motion 8: Advocating for Communities in Relation to Gonski Funding and NDIS (National Disability Insurance Scheme) Cuts by the Federal Government for all Children, Particularly for Disadvantaged and Disabled Children

FINANCIAL IMPLICATIONS

Nil.

PUBLIC PARTICIPATION

Not applicable.

ATTACHMENTS

1. Motion 1: Affordable Housing
2. Motion 2: Opposition to Westconnex
3. Motion 3: Support for Bike Infrastructure
4. Motion 4: Opposition to Forced Amalgamations
5. Motion 5: Increased Australian Government Funding for Community Services
6. Motion 6: Funding for Local Community Infrastructure for Sporting Fields and Local Roads
7. Motion 7: Funding for Cooks River Projects
8. Motion 8: Advocating for Communities in Relation to Gonski Funding and NDIS (National Disability Insurance Scheme) Cuts by the Federal Government

2016 NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT - MOTION

Item 8

Motion:

THAT this National General Assembly calls on the Federal Government to recognise the national economic and social importance of secure and affordable housing for all and proactively work with State and Territory governments and the Australian Local Government Association through the COAG framework to:

- support the development of a nationally driven and coordinated policy, funding and delivery framework to increase the supply of housing affordability for the most disadvantaged in the community; and
- recognise the important role local government plays in planning and enforcing targets for the inclusion of affordable housing in new developments.

National Objective:

Research evidence demonstrates that access to secure affordable housing has far reaching social and economic benefits. Housing markets have failed to provide a sufficient supply of affordable housing for low-income households. This is exacerbated by the absence of a national affordable housing policy and funding framework and little coordination between levels of government. Current approaches to planning residential development are not adequately directed to promoting a diverse range of affordable housing options and generating more socially mixed communities. Local government has an important planning role to play within a national policy framework by including affordable housing targets in new developments.

Summary of Key Arguments:

Housing is no longer affordable to many households that want or need to live in the inner suburbs of Australian capital cities, and levels of homelessness are increasing at alarming rates. Many councils in Australia support the provision of affordable housing in their areas, but this is not achievable currently without strong Federally driven policy and funding directions and State government support. The Federal Government has a critically important role to play in driving the development of a nationally coordinated policy, funding and delivery framework to provide affordable housing options across all tenure types for low-income households experiencing housing stress.

Housing provides not only shelter but also supports access to jobs and support services, family and community stability, educational outcomes and local economic participation and benefits. Many members of the community are vulnerable to housing stress and homelessness, especially young people and seniors who are renting and are forced to move further away from locations where they have support. This has been worsened by the ongoing redevelopment of previously affordable accommodation options in major cities.

Urgent action is required and local government is well positioned to undertake a vital role within a national policy framework, through planning and enforcing targets for the inclusion of affordable housing options in new developments. However, this requires the policy commitment, resourcing and support of all levels of government working together in a coordinated approach.

Declaration: (to be completed by Governance and Risk section)

Declaration that the motion has been endorsed by Council.

Attachment 1

2016 NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT - MOTION

Motion:

THAT the Australian federal government withdraw its funding commitment for the WestConnex project and undertake an investigation of multi-modal alternatives to the currently proposed motorway only approach.

National Objective:

Sydney requires land use and transport planning outcomes that enhance its global city role and enhance the liveability of the city into the future. The WestConnex project is the most expensive transport project ever contemplated in Australia, at an estimated \$16.8 billion and rising. The ability of WestConnex to achieve its desired outcomes has been questioned by many experts and more effective multi-modal alternatives have been recommended for investigation. Given the scale of expenditure proposed, it would be grossly negligent to current and future generations not to thoroughly investigate other transport alternatives.

Summary of Key Arguments:

Marrickville Council has a long history of opposing inner-Sydney motorways, and at a meeting in September 2015 confirmed its “absolute opposition to the WestConnex project”.

Council views WestConnex as an outdated solution to Sydney’s transport needs that will entrench car dependency, divert funds from essential public transport and undermine liveability in inner-Sydney. In major cities around the world, motorways have been found to be a costly and ineffective transport solution, particularly in inner-city areas. They are being abandoned in favour of public transport solutions. Transport investment decisions must prioritise public and active transport for efficient access and liveability – key to the economic and environmental prosperity of Sydney into the future.

To date the federal government has allocated \$1.5 billion, in addition to a concessional loan of up to \$2 billion. With no serious assessment of alternatives to WestConnex, the allocation of these funds must be reconsidered. These alternatives would be in the form of a mixed program of road, rail, light-rail, bus, active transport and demand management options.

Alternative options would potentially meet all of the benefits that WestConnex promotes, but in a more space-efficient, cost-effective and environmentally-sound manner. Multi-modal options would stimulate a dense, transit-oriented urban form that would make Sydney more sustainable, liveable and economically competitive. These options would not involve the significant opportunity costs associated with the alienation of around 20 hectares of valuable inner-city land for a motorway interchange, which could otherwise be more effectively used for jobs, housing, community facilities and open space. Compared to WestConnex, alternative transport and land use options would not create negative ‘city-shaping’ impacts, would result in lower greenhouse emissions and would support the NSW Long Term Transport Master Plan’s objective of growing the proportion of travel by sustainable modes.

Declaration: (to be completed by Governance and Risk section)

Declaration that the motion has been endorsed by Council.

2016 NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT - MOTION

Item 8

Motion:

In the interests of enhancing the physical & mental health of Australians and ensuring continual economic and environmental prosperity through reducing traffic congestion, the Federal Government follows the established international trend of making a commitment to significantly increasing funding for local bicycle infrastructure.

National Objective:

The Commonwealth, along with all state and territory governments, has committed to increasing rates of bike riding to realise a range of economic, environmental and social benefits for individuals and communities – including improved health and lower levels of obesity as well as reduced traffic congestion and greenhouse gas emissions. Allocating Commonwealth funding towards planning and implementation of new bicycle infrastructure would not only demonstrate this commitment but would also be consistent with the Commonwealth's existing responsibility for part funding of Council roads (through Financial Assistance Grants to Local Government) and interest in improving road safety (through the Black Spot Program).

Summary of Key Arguments:

Bike riding has the capacity to deliver considerable economic, environmental, social and health benefits. As a form of physical activity suitable for all ages, bike riding can help more Australians meet national health guidelines for exercise and address declining rates of physical activity in children, thus contributing to reduced incidence of unhealthy weight and related diseases such as type 2 diabetes and heart disease. As a low-cost and zero-emission form of transport, bike riding also helps relieve traffic congestion – estimated by the Commonwealth's Bureau of Infrastructure, Transport and Regional Economics to cost Australian cities \$20 billion by 2020 – and greenhouse gas emissions by providing an alternative to private vehicle use.

Across Australia, governments recognise the benefits of bike riding. The National Cycling Strategy, agreed by the Commonwealth, states and territories, sets targets for increased rates of bike riding to realise these benefits; and Infrastructure Australia's Australian Infrastructure Plan calls for greater investment in local bicycle networks to improve road safety and local amenity. Encouraging bike riding in local communities is in the national interest.

Surveys indicate that the biggest barrier to bike riding is a lack of safe, comfortable and connected routes. Cities and countries that provide better bicycle infrastructure also succeed in encouraging higher rates of bike riding. However, Local Government cannot on its own meet the growing demand for appropriate bicycle infrastructure in Australia. Given the wide-ranging and far-reaching benefits of bike riding, investment to encourage bike riding in Australian towns and cities by the Commonwealth has the potential to assist the Commonwealth to meet its own commitments – for example relating to emissions reduction. Needed investment in bike riding includes infrastructure, such as separated cycleways, as well as low-cost complementary measures such as wayfinding, bike parking and integration with public transport.

Declaration: (to be completed by Governance and Risk section)

Declaration that the motion has been endorsed by Council.

Attachment 3

2016 NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT - MOTION

Motion:

1. That the National General Assembly of Local Government write to the Prime Minister of Australia, the Honourable Mr Malcolm Turnbull, outlining
 - a. Its concerns with the manner in which the NSW Government has managed the entire NSW Local Government amalgamations process
 - b. Its concerns with the way in which the NSW Government has misled and ignored the people and local communities of NSW
2. That the National General Assembly of Local Government call on the Prime Minister of Australia, the Honourable Mr Malcolm Turnbull, to immediately intervene to ensure there are no forced amalgamations amongst NSW Local Government Councils.

National Objective:

The primary objective of this motion is to have the NGA and ALGA mobilise its available resources to ensure the Prime Minister of Australia is well informed of the unnecessary destruction and chaos that is about to unfold and move him to immediately intervene and put an end to forced local government amalgamations in NSW.

Summary of Key Arguments:

There is sufficient evidence to suggest local government amalgamations in Victoria, Queensland and Western Australia have failed to yield the anticipated results / expected outcomes and there is absolutely no justifiable reason why NSW Councils and communities should be forcibly subjected to the same failings.

The evidence in support of NSW Council amalgamations is threadbare at best. The entire process has been flawed from the very beginning. Somehow the united agreement passed at the 2011 Dubbo Conference that sector wide reform was necessary turned into a concerted forced amalgamation attack on only a select number of councils.

The projected financial savings the State Government has been spruiking is misleading and irresponsible because the assumptions that underpin those figures are simply incorrect or overstated.

The community opposition to forced amalgamations continues to grow, particularly in the Sydney Metropolitan area. Three out of every four residents are fundamentally opposed to forced amalgamations in the Marrickville community. The same story is being played out at each and every affected community across Sydney. The people don't buy it and are legitimately concerned their lives will be worse for these forced amalgamations.

Declaration: (to be completed by Governance and Risk section)

Declaration that the motion has been endorsed by Council.

2016 NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT - MOTION

Item 8

Motion:

That this National General Assembly calls on the Federal Government to increase funding for community services such as Tom Foster Community Care to ensure ongoing support for the most vulnerable members of the community.

National Objective:

The Federal Government is implementing changes to the pricing system and to funding for aged and disability services from block funding to organisations, to individual consumer directed/person centred funding, impacting on both the range of community services delivered to vulnerable community members and the significant pool of valuable volunteers who deliver these services to the community.

Summary of Key Arguments:

Directing funding to individual consumers is intended to provide greater choice and decision-making options for people, however many community service organisations with strong local community connections are closing down because they will no longer be financially viable. As a result, many services currently delivered to the most vulnerable members of the community will be lost.

Volunteers are vital to the effective delivery of many services. This is not recognised at all in the way funding is provided or in pricing mechanisms suggested by the Federal Government. This is very likely to result in the loss of this vitally important third sector. Volunteers who deliver meals to clients also use the visit to check clients' health and wellbeing, document concerns or make referrals. They do more than deliver a meal.

There are approximately 900,000 Australians who need assistance with activities of daily living at least weekly, but only 410,000 are likely to be eligible to access the NDIS. Many people currently accessing services like those at Tom Foster are likely to be under 65 years and not eligible for the NDIS. How will these people with disability be supported?

TFCC provides a safe drop-in space and community programs for many residents who are vulnerable due to complex needs, chronic health conditions, including mental health, and disadvantage such as living in boarding houses. These groups continue to struggle to exercise choice. Many do not fit into a market model. Note concerns raised in the Competition Policy Review 2015 about the impact of competition on the range of community services:

"...a diversity of providers should be encouraged, while taking care not to crowd out community and volunteer services... the Panel does not wish to discourage or crowd out the important contribution that not-for-profit providers and volunteers currently make to the wellbeing of Australians."

Declaration: (to be completed by Governance and Risk section)

Declaration that the motion has been endorsed by Council.

Attachment 5

2016 NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT - MOTION

Motion:

In the interests of enhancing the physical & mental health of Australians and ensuring continual economic prosperity through improving sporting fields and local roads, the Federal Government makes a commitment to significantly increase funding for local sporting fields and local roads.

National Objective:

Asset management and the challenge of addressing underfunding is not just a problem for local government. The Commonwealth is responsible for 10% of non financial assets but collects 82% of the nation's tax revenue. Local Governments assets are part of national networks that deliver services supporting national productivity, local connectedness and quality of life. Councils are working under financial constraints to manage national community infrastructure needs and they require help to maintain these for a more productive economic and healthier future.

Summary of Key Arguments:

Council's local roads and playing fields are highly valued by the community. Increasing urbanisation and population growth development is placing more pressure on the use of these facilities.

The National State of the Assets report (ALGA 2015) identified that 11% of sealed roads are in need of significant rehabilitation. Marrickville Council has 8% of its road assets in poor or very poor condition. Increased funding levels for local roads would enable Council to improve the level of service provided to our residents to National expectations. Support is required for local government to play a more effective role in the national economic future including moving freight and boosting transport productivity by improving the condition and grade of local roads in the national transport network. Programs like Roads to Recovery help with the maintenance of local roads but more is required to ensure that the local road network has the capacity to provide safe access for all major classes of heavy vehicles and to improve heavy vehicle freight movement.

Active sports enrich the health and well-being of Australians through participation in a diverse range of recreational activities. The Marrickville Recreation Needs Study 2012 found that to maintain current service levels, Council needs to acquire an additional 5.8 hectares of active open space, including two rectangular sports fields for soccer, one sports field for rugby and/or AFL, one cricket oval sports field. While there is limited potential for increasing the amount of open space in Marrickville, there are opportunities to improve the quality of existing facilities or provide improved access to private or schools sporting facilities. Provision of high quality open space enables physical activity for all ages and helps more Australians meet national health guidelines for exercise including assisting with the national declining rates of physical activity in children.

Declaration: (to be completed by Governance and Risk section)

Declaration that the motion has been endorsed by Council.

2016 NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT - MOTION

Item 8

Motion:

That the Commonwealth restore grant funding to allow the coalition of Councils to continue to undertake more environmental restoration projects along the Cooks River.

National Objective:

Nationally, urban rivers, foreshores and catchments, including Sydney's Cooks River, are coming under increasing pressure despite catchment-wide collaborative efforts. More 'green infrastructure' projects are needed that provide ecosystem services to improve liveability of public recreational spaces, and attract and sustain prosperity for communities.

The Commonwealth already funds innovative green infrastructure research, including water-sensitive design (WSUD), through the [CRC Water Sensitive Cities](#) (CRCWSC) that has State and local government partners. Councils require further funding to continue delivering such innovations and share resources through regional partnerships, such as the [Cooks River Alliance](#), to improve the liveability of natural and open public spaces.

Summary of Key Arguments:

- Background

Sydney's Cooks River is highly degraded and modified. There is increasing expectation from community and stakeholders to restore the ecosystem of the river and its surrounds. Marrickville's biodiversity and water strategies are delivering the community vision of swimming in the River, and working on catchment-wide improvements. The [Cooks River Alliance](#) (CRA) of 8 Cooks River councils is implementing its action plan to improve river health and enhance biodiversity.

The Commonwealth has funded successful WSUD projects for the Cooks River, widely-recognised for improving environmental health and liveability. These include:

- [Cooks River Urban Water Initiative](#) 2010-12 - Wetlands Remediation (e.g. Steel Park Salt Marsh and Cup and Saucer Creek Wetlands), improving water quality to benefit the aquatic life of the Cooks River and its tributaries, and increases the wetland habitat.
- Cooks River Alliance \$2 million grant 2014-2017 for the *Cooks River Place.People.Connections* Project - rain gardens to reduce pollutants entering Cooks River at seven priority sites (e.g. Scouller St and Ryan Park rain gardens in Enmore), and remediation at Landing Lights Wetlands in Rockdale.

As a member of the CRA, Marrickville Council seeks essential funding to achieve the adopted catchment goals and improvements, particularly with increasing population and building density in the Cooks River Catchment.

- Supporting arguments

1. In line with the NGA theme, Marrickville has a successful history of partnering to deliver innovations, e.g. with [CRA](#) councils, and the [CRCWSC](#) of which Marrickville is an industry partner, and provides research demonstration projects (e.g. Wilford Lane Living Lane).
2. WSUD is multifunctional green infrastructure (WSUD) that supports passive recreation while improving biodiversity and overall health of the Cooks River.
3. Funding is required to implement a prioritised list of WSUD projects developed through the Cooks River Parks Plans of Management and 6 sub-catchment plans.

Declaration: (to be completed by Governance and Risk section)

Declaration that the motion has been endorsed by Council.

Attachment 7

2016 NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT - MOTION

Item 8

Motion:

THAT this National General Assembly calls on the Federal Government to make no cuts to funding to the public education system and to maintain an ongoing and long-term commitment to the adequate and equitable resourcing of the public education system and Gonski reforms for the full six years of the agreement so that children of all abilities and backgrounds are able to access the support they need to reach their full potential.

National Objective:

Inclusive access for all to a high quality education system that is adequately resourced by the Federal Government is fundamental to delivering an accessible and equitable system for all students. This is especially necessary to ensure that children of all abilities and backgrounds, who may face a range of challenges in accessing education that meets their needs, are supported to reach their full potential.

Summary of Key Arguments:

A promise to make no cuts to funding, alongside a commitment to ongoing and increasing needs-based Federal Government funding for the full six years of the Gonski agreement, rather than four years, will ensure that schools and students who need the support are able to get it and will deliver the education needed for all students to succeed and flourish in the 21st century.

What the Gonski review achieved was an end to debate about public versus private schools and, instead, focussed on funding every child on the basis of need, regardless of the communities they lived in or what school they went to. This funding needs to continue to ensure that disadvantaged students in our community have the same opportunities as other students to achieve their full potential.

Federal Government needs-based school funding is essential to deliver a quality education for all students and is an investment in the economic future of Australia. Cuts to education funding will mean Australia has failed its socio-economically disadvantaged students and students with disabilities, denying them access to the education they need and deserve. Continuation of needs-based funding for the full six years of the Gonski agreement will help to address these inequities and improve individual student and community outcomes.

Declaration: (to be completed by Governance and Risk section)

Declaration that the motion has been endorsed by Council.

Attachment 8

Item No: C0416 Item 9
Subject: DRAFT OPERATIONAL PLAN AND BUDGET 2016-17 - PUBLIC EXHIBITION
File Ref: 15/5832/24413.16

Prepared By: Kathryn Ridley - Corporate Strategy Planner

Authorised By: Brian Barrett - General Manager

SUMMARY

The Draft Operational Plan and Budget for 2016/17 has been prepared for the purpose of public exhibition. Keeping in line with best practice, Council has also reviewed its Resourcing Strategy to ensure accuracy, relevancy and alignment with the Community Strategic Plan.

Public exhibition of the documents is required under the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

Council must adopt an Operational Plan and Budget for 16/17 prior to 30 June 2016.

RECOMMENDATION

THAT Council:

1. adopts the Draft Delivery Program 2013-17 (Year 4), Operational Plan 16/17, Draft Resourcing Strategy, and Draft Operating and Capital Budget 16/17 for the purpose of public exhibition; and
2. adopts the Draft Fees and Charges 2016/17 for the purpose of public exhibition on the provision it incorporates any pending Council resolutions regarding the review of fees and charges for Council Parks, Sports Grounds and Venues.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023	
4.2	Council has a clear strategic direction which guides its decision making

BACKGROUND

Marrickville Council is now in the fourth and final year of its adopted Delivery Program 2013-17. The Delivery Program and supporting Resourcing Strategy are reviewed annually to the extent necessary to ensure Council remains on track for the delivery of the 2023 vision in the Community Strategic Plan.

The Marrickville Integrated Planning and Reporting (IP&R) documents and the relationship between them are outlined in Figure 1 and the NSW Integrated Planning and Reporting Framework is explained in Figure 2.

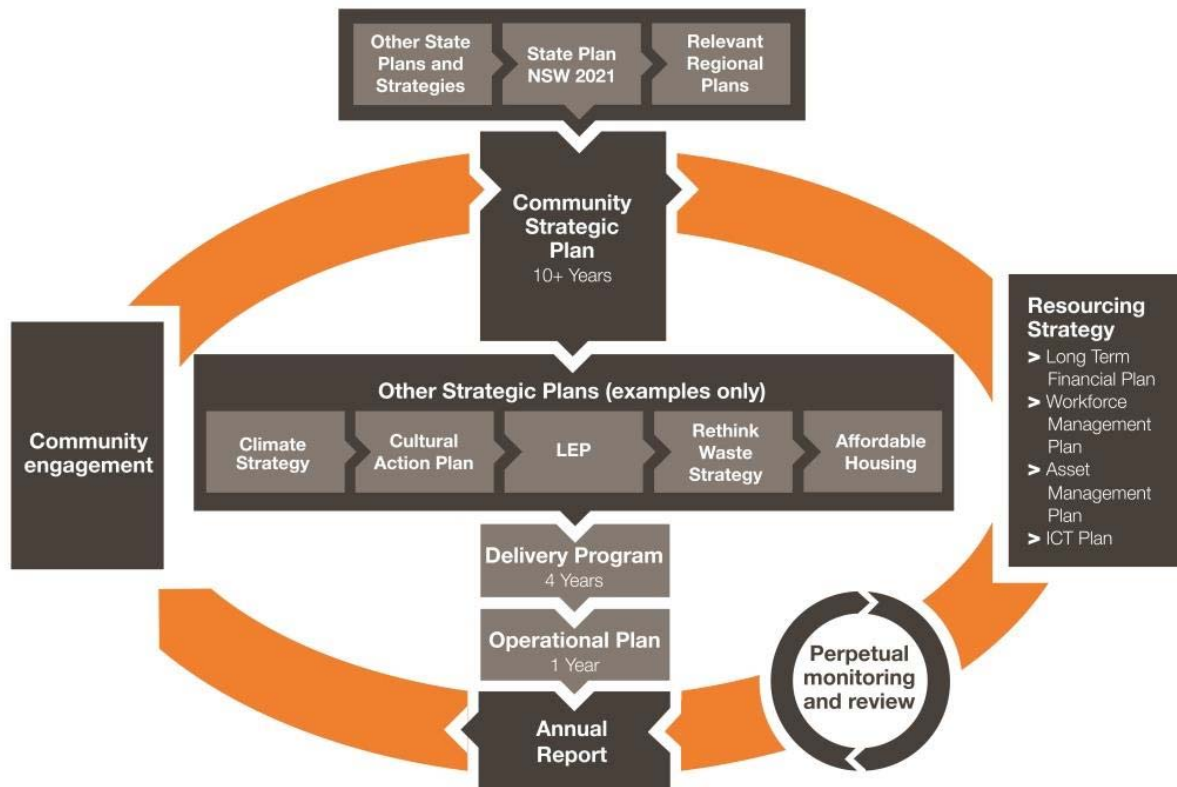


Figure 1: Marrickville Council IP&R – How it works



Figure 2: NSW IP&R Reporting Model

Under the legislated framework the documents subject to review are:

- The Delivery Program 2013 -17 (Year 4/Operational Plan 2016/17)
- The Operating and Capital Budget 2016/17
- The Fees and Charges for 2016/17

We have also reviewed the Resourcing Strategy to provide a context and identify requirements to achieve the Vision articulated in *Our Place, Our Vision 2023*, the Marrickville Community Strategic Plan. The elements of the Resourcing Strategy are:

- Information and Communication Plan (ICT)
- Asset Management Plans (AMPs)
- Workforce Plan (WP), and
- Long Term Financial Plan (LTFP).

The Asset Management Policy and Strategy is reviewed every four years and was subject to an interim review last year. It will be reviewed again in 2016/17 in line with the development of the new Community Strategic Plan.

All draft documents must be publicly exhibited for a period of 28 days and any submissions will be considered prior to final adoption by Council. Submissions will be considered and the documents adopted at Council's 7 June 2016 meeting, in order to meet the 30 June deadline. The documents will undergo final proof reading and formatting prior to public exhibition.

DISCUSSION

Reviewing the Delivery Program 2013-17 and Operational Plan and Budget 16/17 (Year 4)

2016/17 is the fourth and final year of the current Delivery Program. With this in mind the Operational Plan 16/17 (Year 4) was developed to ensure that we remain on track for achieving our four year objectives and subsequently ensure an excellent end of term report card.

While spending priorities have been refocused for Year 4, Council retains the objectives in the four year Delivery Program. Maintaining consistency allows accurate measurement of our progress and challenges without moving the goal posts identified in the Community Strategic Plan.

The 16/17 financial year continues to be one of consolidation rather than growth with the main focus of the organisation being to deliver and maintain all existing services, service levels and planned capital works. As 2016/17 is also the final year of the Delivery Program we should be completing or at least significantly progressing all agreed activities while continuing to build capacity for any unknown risks and externalities that may impact service delivery and resources. This includes the strong possibility of Council amalgamations.

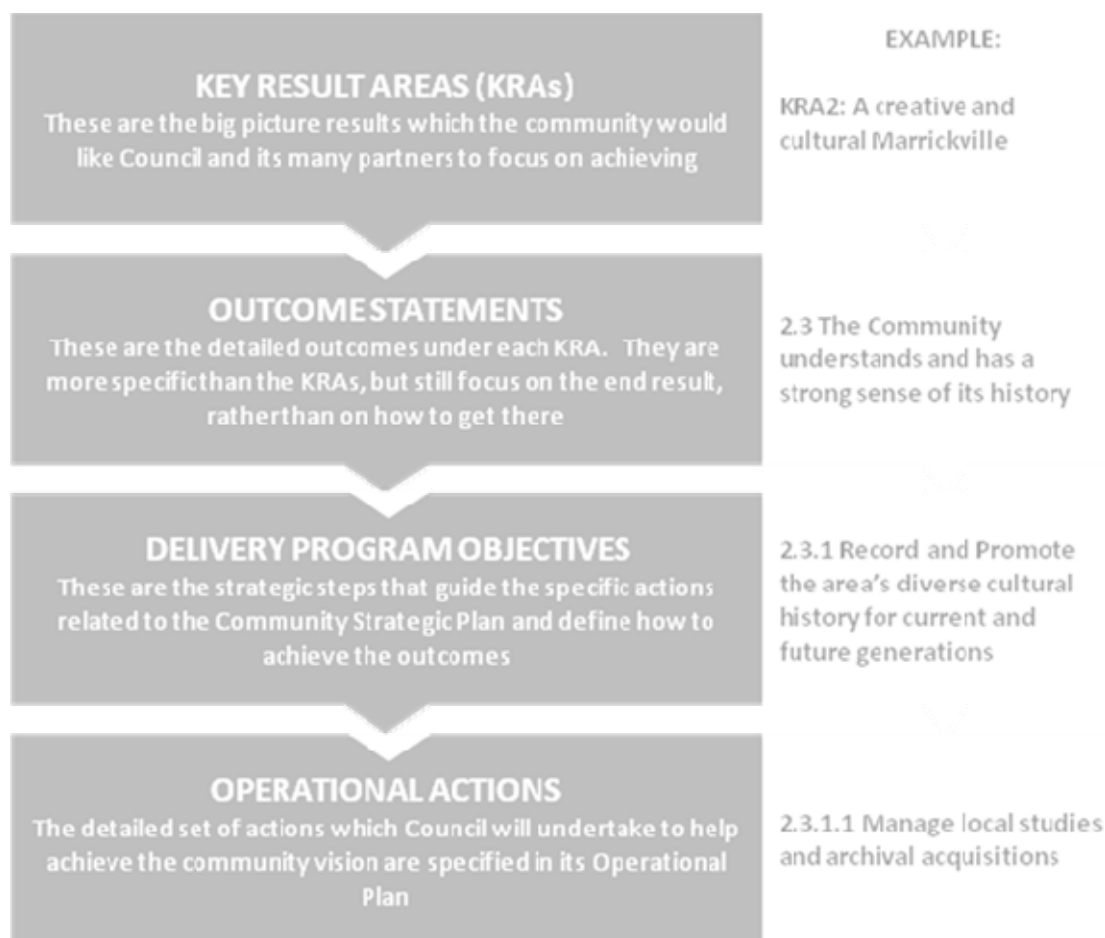


Figure 3: Hierarchy of language in the IP&R Framework

Strategic Priorities for 2016/17

The following strategic priorities underpin the Operational Plan and Budget 16/17

1) Planning for a New Council

This priority refers to 'taking stock', addressing gaps in current strategy and developing a new four year Delivery Program (2017 – 2021). In 2016/17, we will need to:

- Complete the End of Term Report
- Induct a new Council
- Review the Community Strategic Plan
- Develop a new Delivery Program

This priority also takes into consideration the unknown political landscape which at the time of writing this report, had not yet been determined.

2) Implementing the Fit For the Future Improvement Plan

Marrickville Council has committed to achieving a series of Fit For the Future benchmarks via the implementation of an Improvement Action Plan. The Plan was developed by the Executive Leadership Team (ELT) with the assistance of management and staff and outlines a proposed roadmap for success.

Council has a suite of current strategies and action plans in place that support targeted objectives identified in the Community Strategic Plan. Council previously undertook a process of consolidating all approved strategies, plans, master plans, and programs via a central Strategy Log. All actions and/or commitments identified in these strategies etc. were then integrated with the Delivery Program, Operational Plan and Community Strategic Plan.

Last year, Managers undertook a rigorous process to ensure this integration. This year, Managers were asked to provide an update or progress report against each current strategy initiative. Any major strategic activities identified for 16/17 were then reflected in the Operational Plan.

It is noted that the Long Term Financial Plan incorporates funding for these approved strategies and plans and is reviewed each year to reflect current priorities.

Proposed Projects and Improvements in 2016/17

Operational Plan Reference	Proposed Service/Activity	Budget 2016/17
3.4.2	Capital works relating to Local Area Traffic Management (LATM) and Traffic amenities works for 2016/17	\$641,000
3.3.1, 3.5.1	Continuation of the Footpath Renewal Program - consolidated at approximately \$1.3 m per annum	\$1,336,000
3.5.1	Town centre upgrades - including upgrade around Marrickville Station	\$1,174,000
3.7.4	Continuation of renewal and upgrade of Council's Stormwater network	\$969,000
3.6.1, 3.6.3	Camperdown Park Grandstand and toilet upgrade	\$575,000
3.6.1, 3.6.3	Marrickville Park and amenities replacement and grandstand upgrade	\$1,933,000
3.6.1, 3.6.3	Camdenville Park remediation and upgrade (continued from 15/16)	\$2,373,000
3.3.1	Bicycle facilities - Princes Highway bridge crossing (\$300K) and additional routes (\$494K) and connection planning (\$54K)	\$858,000
3.4.1	Continuation of Local Roads Renewal Program	\$2,187,000
3.4.1	Continuation of Regional Roads Renewal Program	\$520,000
2.1, 2.2	Arts and cultural activities including Sydney Fringe Festival, Open Studio, Street Art Program, Artists in Residency programs.	\$149,000
1.1.2	Development of the Marrickville Hospital site	\$803,250
3.4.1, 1.1.2	Over \$1 million ongoing efficiency savings allocated to the Infrastructure Maintenance Reserve funding the following towards Child Care Centre (\$85K), Recreational Centre Maintenance (\$526K), Car Parks (\$75K), Park Assets (\$75K), Traffic Facilities (\$110K) and Drainage (\$218K).	\$1,089,000
1.1.2	Completion of the Child Care Centre at Steel Park	\$4,000,000

Funding of priorities

Notices of Motion (NOM) are resolved by Council throughout the year and are considered for funding as part of the overall planning process. Council also makes decisions throughout the year that often require consideration for one-off or recurrent funding. All NOMs and council decisions that have an impact on the 2016/17 budget (and beyond) have been factored into Council's LTFP.

Risks to Council

The Resourcing Strategy does not propose strategies for resourcing an amalgamated Council. It has been developed however to reflect the needs and priorities of the Marrickville community as articulated in the current Community Strategic Plan. The Resourcing Strategy must be reviewed in 2016/17, regardless of State Government merger decisions, to support either a revised or entirely new Community Strategic Plan. At that stage Council will undertake a robust review of all plans and resourcing options.

Interest rates remain at record lows and this has had an impact on Council's interest revenue. It is forecast that interest rates will remain at record lows for the next 2 financial years which has an impact on Council's ability to fund one-off project initiatives during this period.

Rate pegging continues to be a risk for Council as it has no control over the increase over its largest source of revenue. The rating increase determined by IPART for the 2016/17 financial year was 1.8%, being the lowest rate increase since 1993 and well below primary cost drivers of 2.8%.

Use of Special Purpose Funds

The DWM charge for 2016/17 is proposed to be \$525, an increase of 5% relative to 2015/16 charge. The charge has previously increased by 2.5%, 6% and 7.47% in 2015/16, 2014/15 and 2013/14 respectively. The main driver for the 5% increase was the s88 levy increasing greater than CPI and the implementation of the Rethink Waste Action Plan.

Rating Mix

At the budget Councillor Conference in February, Councillors were presented with a variety of rating scenarios that outlined the impact of changing the rating mix between residential and business properties in light of the new property valuations received from the Valuer General. The Valuer General's process occurs every three years and presents Council with the opportunity to revisit its rating mix accordingly.

In light of the potential Council amalgamations, and the State Government's freeze on rating variations for the next four years (for amalgamating Councils), it is proposed that any changes to the current rating mix be postponed until such time as there is certainty surrounding amalgamations.

Should amalgamations proceed, the logical time to revisit the rating mix would be the next Valuer General's issuance of property valuations which is likely to be 2017 or 2018.

Pricing Policy and Fees and Charges

It is noted that a separate report to Council is considering the revised Fees and Charges for parks, sports grounds and venues. The review of fees and charges is consistent with the strategic direction outlined in Recreation Needs Research 2012, the Recreation Policy and Strategy 2013 and the Venues Action Plan 2015.

The structure and pricing is designed to provide a more equitable and transparent schedule of fees and charges and facilitate beneficial environmental and financial outcomes as well as administrative efficiencies. The proposal does not increase costs for not-for-profit community groups.

This report is recommending that the Draft Fees and Charges 16/17 be placed on public exhibition providing that they are reflective of Council's pending decision regarding the review of Fees and Charges for parks, sports grounds and venues.

Fees and Charges have largely been increased by 4% in 2016/17.

FINANCIAL IMPLICATIONS

A considerable effort has been made to ensure all funding options have been investigated and applied as appropriate. This process has resulted in a budget for the 2016/17 financial year with a modest surplus of \$16,810.

PUBLIC PARTICIPATION

It is proposed that the public exhibition process commence on Thursday 21 April 2016 and conclude on Thursday 19 May 2016.

The following methods will be used to consult on the suite of documents **for public exhibition**:

- Placement of copies of the documents, rating maps, supporting information and submission boxes in Marrickville Library and in the foyer of the Administration Building
- Placement of the documents, rating maps and supporting information, with an electronic feedback form, on the 'Your Say Marrickville' website
- Distribution of the documents and supporting information to Council's Consultative and Advisory Committees

It is intended that the following methods be used to communicate that the draft documents are on exhibition:

- Promotion on the rates notices distribution to ratepayers
- Placement of information on Council's website
- Placement of advertisement in the *Inner West Courier*
- Promotion in the Mayor's Message in the *Inner West Courier*
- Preparation and distribution of a special e-newsletter
- Preparation and distribution of specific information to the Your Say Marrickville registered community
- Promotion via social media
- Preparation and display of posters on Council's community noticeboards in Petersham and Dulwich Hill, and at Council's branch libraries

This addresses all statutory requirements related to the Community Strategic Plan, Delivery Program, Operational Plan and Statement of Revenue Policy under the *Local Government Act 1993* and associated regulations.

CONCLUSION

The Draft 2016/17 Operational Plan and Budget is presented to Council with a guarantee it is fiscally responsible, keeps us on track to achieve the commitments made in the four year Delivery Program and positions us to proactively respond to a currently unknown political landscape.

ATTACHMENTS

1. Draft Operational Plan and Budget 2016-17
2. Draft Pricing Policy and Fees and Charges 2016-17
3. Draft Operating and Capital Budget 2016-17
4. Draft Resourcing Strategy
5. Draft Resourcing Strategy: Workforce Plan
6. Draft Resourcing Strategy: Long Term Financial Plan
7. Draft Resourcing Strategy: Information and Communications Technology Plan
8. Draft Resourcing Strategy: Asset Management Plan - Transport
9. Draft Resourcing Strategy: Asset Management Plan - Stormwater
10. Draft Resourcing Strategy: Asset Management Plan - Open Space
11. Draft Resourcing Strategy: Asset Management Plan - Properties and Carparks

**THIS ATTACHMENT IS BEING DISTRIBUTED
AS A SEPARATE DOCUMENT**

Draft Operational Plan and Budget 2016-17

**THIS ATTACHMENT IS BEING DISTRIBUTED
AS A SEPARATE DOCUMENT**

Draft Pricing Policy and Fees and Charges 2016-17

**THIS ATTACHMENT IS BEING DISTRIBUTED
AS A SEPARATE DOCUMENT**

Draft Operating and Capital Budget 2016-17

**THIS ATTACHMENT IS BEING DISTRIBUTED
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Draft Resourcing Strategy

**THIS ATTACHMENT IS BEING DISTRIBUTED
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Draft Resourcing Strategy: Workforce Plan

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Draft Resourcing Strategy: Long Term Financial Plan

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Draft Resourcing Strategy: Information and
Communications Technology Plan

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Draft Resourcing Strategy: Asset Management Plan -
Transport

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Draft Resourcing Strategy: Asset Management Plan -
Stormwater

**THIS ATTACHMENT IS BEING DISTRIBUTED
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Draft Resourcing Strategy: Asset Management Plan -
Open Space

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Draft Resourcing Strategy: Asset Management Plan -
Properties and Carparks

Item No: C0416 Item 10

Subject: REVIEW OF FEES AND CHARGES FOR COUNCIL PARKS, SPORTS GROUNDS AND VENUES

File Ref: 16/5929/42321.16

Prepared By: Peter Montague – A/Manager, Culture and Recreation Services

Authorised By: Caroline McLeod - A/Director, Community Services

SUMMARY

The paper discusses the 2016/17 draft fees and charges schedule for Council Parks, Sports Grounds and Venues.

RECOMMENDATION

THAT:

1. the report be received and noted;
2. the draft fees and charges schedule is adjusted to reflect proposed changes in fee structures; and
3. the draft schedule of fees and charges is placed on public exhibition in conjunction with the 2016/17 Operational Plan and that all stakeholders for parks, sports grounds and venues are contacted to promote awareness of the upcoming opportunity to comment on the proposed schedule before a decision is taken to proceed with the changes.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023

1.3	The community has increased opportunities for participation and engagement
2.1	Marrickville is a creative community participating in arts and cultural activities at all stages of life
4.4	Council operations are high quality, sustainable, ethical and efficient
4.5	Council is financially viable and provides value for money in the delivery of its services
4.6	Council consults, engages and communicates with the community effectively

BACKGROUND

The proposed review of fees and charges is consistent with the strategic direction outlined in the Recreation Needs Research 2012, Recreation Policy and Strategy 2013 and the Venues Action Plan 2015 as endorsed by Council.

Officers convened a Councillor workshop in January 2016 to provide an opportunity for feedback on the draft schedule and structure. Concerns were expressed on affordability for not-for-profit organisations and wet weather refunds while the need to simplify fee structures to optimise the functionality of the booking system were acknowledged.

The draft fees and charges schedule sets out to achieve the following objectives:

- simplification of the fees and charges structure to realise the operational efficiencies of the online booking system and promote greater understanding and transparency;
- no increased cost for not-for-profit community groups; and
- encourage increased utilisation of all venues.

The structure and pricing is designed to provide a more equitable and transparent schedule of fees and charges and facilitate beneficial environmental and financial outcomes as well as administrative efficiencies. The relevant sections of the schedule are included in **ATTACHMENT 1** with the proposed changes highlighted in red.

DISCUSSION

1. Parks

An additional inclusion is proposed to the existing park hire schedule, namely the introduction of the following concession fees for major events:

- 50% off the Standard Hire Fee for Local Not-for-profit organisations; and
- 30% off the Standard Hire Fee for Non-Local Not-for-profit organisations.

The proposed changes will provide consistency with existing categories of park hire for minor events which include these concessions. This change will benefit users such as the Bangabandhu Parishad Organisation who use Tempe Reserve for an annual event and provide an additional concession to not-for-profit organisations.

2. Sports Grounds

Facility categories

It is proposed to categorise Council's sports grounds into three levels providing consistency between similar level facilities. This will reduce the complexity for hirers and enable them to understand and calculate potential hire fees more easily.

Aussie Rules, Baseball, Rugby League, Rugby Union, Soccer, Touch Football/Oz Tag, Ultimate Frisbee.
Level 1 Sports Field - Henson Park
Matchplay - Professional (per day)
Matchplay - Community / Semi-professional (per day)
Seasonal Weekday Hire (per field \$/hr)
Casual Hire (\$/hr)
Level 2 Sports Field - Arlington Reserve
Matchplay - Professional (per day)
Matchplay - Community / Semi-professional (per day)
Seasonal Weekday Hire (per field \$/hr)
Casual Hire (\$/hr)
Level 3 Sports Field - Camperdown, Camdenville, Marrickville, Steel, Mackey, Tempe, Petersham, HJ Mahony 1/2 field (full field is x2)
Seasonal Weekend Hire (per field \$/season)
Seasonal Weekday Hire (per field \$/hr)
Casual Hire (per field \$/hr)
Cricket
Level 1 Cricket Ovals - turf wickets at Camperdown, Marrickville and Petersham Parks
Seasonal Weekend Hire (per field \$/season)
Seasonal Weekday Hire (per field \$/hr)
Casual Hire (per field \$/day)
Level 2 Cricket Ovals - (synthetic wicket)
Seasonal Weekend Hire (per field \$/season)
Seasonal Weekday Hire (per field \$/hr)
Casual Hire (per field \$/hr)

Separation of sports lighting from ground hire

Council is in the process of installing a system to enable the remote activation of sports lighting at all sports grounds. It is proposed to introduce a separate hourly fee for sports lighting. The proposed lighting fees reflect the current consumption costs to Council of operating lighting at each individual site. Users would be provided with access to activate / deactivate lights within their hire period and billed for actual usage.

Sports Ground	Sport lighting fee per hour
Arlington - 100 lux \$/hr	\$4.22
Arlington - 200 lux \$/hr	\$5.63
Camdenville Oval \$/hr	\$4.27
Camperdown Park Oval - 50 lux \$/hr	\$2.85
Camperdown Park Oval - 100 lux \$/hr	\$4.27
Henson Park - 100 lux \$/hr	\$4.71
Henson Park - 200 lux \$/hr	\$9.43
Henson Park - 300 lux \$/hr	\$14.14
HJ Mahoney Reserve \$/hr	\$15.41
HJ Mahoney Reserve - half field \$/hr	\$7.71
Mackey Park – per field \$/hr	\$2.41
Marrickville Park \$/hr	\$2.88
Petersham Park \$/hr	\$3.84
Steel Park – per field \$/hr	\$3.84
Tempe Reserve - per field	\$2.08

To offset the additional cost of lighting, a reduction in ground hire costs for “Seasonal Weekday Hire” (the hire category where the vast majority of sports lighting is required) is proposed. This ground hire has been reduced by the average hourly cost for floodlighting across all facilities.

In a direct comparison of current total hire fees for the current “Seasonal Weekday Hire” and the proposed “Seasonal Weekday Hire plus lighting fee”, summer users will pay a slightly reduced total fee and winter users will pay a similar total fee. This does not reflect the anticipated reduction in lighting costs to users through rationalising their lighting use according to their specific needs. Users will have a financial incentive not to activate lighting until they are needed (i.e. leading into daylight saving) and to turn them off if they finish early. On such occasions they will not incur any lighting costs and only be paying the reduced ground hire fee.

This will provide improved equity for summer users who currently pay the same fees as winter users but have a negligible need for sports lighting. The rationalised lighting use will lead to additional environmental and financial benefits through reduced power consumption.

Wet weather refunds - no changes are proposed with the current wet weather procedures and refund process.

Engagement - the proposed structure was distributed at the Sports Stakeholder Forum in February 2016 and was positively received. It is proposed that all sports grounds users would be contacted to promote awareness of the opportunity to comment on the draft schedule during the public exhibition period.

3. Venues – Town Halls and Community Meeting Rooms

Council endorsed the Venues Action Plan 2015 – 2017 (VAP) in November 2015 which included a review of fees and charges for all venues. The report to Council noted the complexity of the current structure of venues fees and charges schedule and the difficulties this creates for users and staff as well as the significant operational implications for the successful implementation of the online booking system.

At the workshop in January 2016, Councillors were very mindful of not proposing fees and charges which would result in increased costs for not-for-profit community users of Council venues.

Structure

The proposed structure is significantly streamlined from the current schedule and identifies five categories of hirer as follows:

- Category 1 - Commercial / Private;
- Category 2 - Not-for-profit (NFP);
- Category 3 - Not-for-profit who charge members (NFPCM);
- Category 4 - Pension / Concession Card Holder; and
- Category 5 - Unincorporated Not-for-profit (UnNFP).

These categories are then applied to three tiers of facilities:

- Town Halls (Marrickville and Petersham);
- Community Rooms (Herb Greedy Hall, Seaview St Hall, St Peters Town Hall Level 1 and Camperdown Park Meeting Room)
- Small Community Meeting Room (St Peters Town Hall Ground Floor);

The following table sets out all proposed changes to improve the functionality of the online booking system while not increasing costs for not-for-profit organisations, providing incentives for increased utilisation and increasing income from Town Halls.

Current	Proposed	Rationale
Not-for-profit (NFP) local category (largest concession) and not-for-profit non-local (lesser concession)	Removal of non-local NFP Category – all NFP organisations qualify for the largest concession.	Evidence of status relies on an organisation address which may not be reflective of the organisation membership and there are insufficient resources to effectively monitor / investigate this. Large venues are also being marketed at a regional level.
<u>Town Halls:</u> NFP allowed to hire 5 hours per day up to 3 times a week at no cost (effectively limits hire to 2 separate hires per day i.e. total 10 hours).	<u>Town Halls:</u> NFP allowed to hire 4 hours per day per week at no cost (effectively enables 3 separate hires per day i.e. total 12 hours).	This increases concessions hours for NFP from 15 to 20 hours per week, removes a major logistical issue from the online booking system and encourages greater utilisation by NFP groups.
<u>Community Meeting Rooms:</u> NFP allowed to hire 5 hours per day up to 3 times a week at no cost (effectively limits hire to 2 hires per day – total 10 hours).	<u>Community Meeting Rooms:</u> NFP allowed to hire 4 hours per day per week at no cost (effectively enables 3 hires per day – total 12 hours).	This increases concessions hours for NFP from 15 to 28 hours per week, removes a major logistical issue from the online booking system and encourages greater utilisation by NFP groups.
NFP limited to a maximum of 5 weekend bookings at the Town Halls.	No limit to NFP number of weekend bookings at Town Halls.	Improves functionality of booking system and provides increased concession to NFP groups.

Item 10

Commercial / private hire rate in Town Halls on Friday nights. Currently \$1,851.40 (casual) and \$1,235 (regular).	Proposed commercial / private rate for Town Halls on Friday evenings is \$1200.	Friday evenings do not currently have a high level of utilisation. The reduction will promote greater commercial / private utilisation during this period.
NFP rate for Town Halls on Friday evenings is currently \$927.50 (casual and regular).	Proposed NFP rate for Town Halls on Friday evenings is \$600.	Friday evenings do not currently have a high level of utilisation. The reduction provides increased concession and will promote greater NFP utilisation during this period.
Commercial/private hire rate in Town Halls on Sat/Sun/Pub Hols for a comparable amount of time currently \$3,549.80 (casual) and \$2,368 (regular).	Proposed commercial/private hire rate in Town Halls on Sat/Sun/Pub Hols is \$2,200.	Aimed at increasing utilisation on weekends and retention of existing regular commercial / private hirers.
NFP hire rate in Town Halls on Sat/Sun/Pub Hols for a comparable amount of time currently \$1,783.30 (casual and regular).	Proposed commercial/private hire rate in Town Halls on Sat/Sun/Pub Hols is \$1,100.	Aimed at increasing utilisation on weekends.
Minimum commercial / private hire on Sat/Sun/Pub Hols is 5 hours. Current rate for 5 hours is \$1,388.20 (casual), or \$926 (regular).	Minimum commercial / private hire on Sat/Sun/Pub Hols is 6 hours. Proposed rate is \$1,100 for 6 hours.	Simplification of fee structure and aimed at encouraging greater utilisation and income.
Minimum NFP hire on Sat/Sun/Pub Hols is 5 hours. Current rate for 5 hours is \$694.10 (casual).	Minimum NFP hire on Sat/Sun/Pub Hols is 6 hours. Proposed rate is \$500 for 6 hours.	Simplification of fee structure and aimed at encouraging greater utilisation and overall income.
\$50 cancellation fee for NFP who cancel their hire.	No cancellation fee for NFP who cancel their hire.	This fee is difficult to act on with NFP groups who have not paid a hire fee in the first instance and who often have limited means.
Regular hire rate provided for hirers who hire a minimum of 12 occasions in any one year.	Removal of regular hourly rate from all categories.	Regular hire rates are not significantly different from proposed rates. Provides improved functionality of booking system and greater consistency with neighbouring Councils.
Current commercial / private hire rate at Community Meeting Rooms casual user rate is \$92.80, and regular \$61.20.	Proposed commercial / private hire rate at community meeting rooms casual users rate is \$70.	Promotes greater utilisation by commercial / private hirers.
Current commercial / private hire rate at Small Community Meeting Room (St Peters, Ground Floor) is \$92.80, and regular \$61.20.	Proposed commercial / private hire rate at Small Community Meeting Room (St Peters, Ground Floor) rate is \$35.	This is commensurate with the standard of the facility which is considerably smaller than the other community meeting rooms.

No specific category for artists for creative purposes.	Artists are proposed to be included subject to the primary purpose of hire being a non-commercial, creative activity and the hirer is able to demonstrate history of creative practice. It is not proposed to require evidence of public liability insurance. Artist use is subject to availability from Category 1 hires (commercial / private).	Facilitate increased affordability and utilisation of venues by artists for creative purposes.
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Financial impact for venues users

The following table compares the current and proposed hire costs for a range of hirers, demonstrating that there would be no increase in costs for NFP groups:

Hall	Group	Hirer Category	Current rate	Proposed rate	% Fee Change
Marrickville Town Hall	Pollys Club (weekend booking)	LNFP	\$1,316.50	\$1,100.00	-16%
Petersham Town Hall	NINFA (Nepalese Indigenous Nationalities Forum Australia)	LNFP	\$1,141.45	\$1,100.00	-4%
Petersham Town Hall	Kong Ming	LNFP Charging	\$28 p/h	\$29 p/h	+3.5%
Marrickville Town Hall	Australian Children Learning Association Inc.	NLNFP	\$694.10	\$500.00	-28%
Herb Greedy Hall	Heart Foundation	NLNFP	\$250.30	\$70.00	-72%
Marrickville Town Hall	Wedding	Commercial/private	\$2,419.00	\$2,200.00	-9%
St Peters Town Hall, Level 1	Birthday Party	Commercial/private	\$464.00	\$350.00	-25%
St Peters Town Hall, Level 1	Concert	Commercial/private	\$904.80	\$682.50	-25%
Seaview Street Hall	Pilates Revolution	Commercial/private	\$246.40	\$280.00	+14%

It should be noted the above figures do not take into consideration any annual CPI increase of 4%. Consequently these figures reflect no increase in costs to not-for-profit organisations.

Below are local not-for-profit organisations where there will be no increase in costs. The change in permissible hours of hire has increased and all affected groups will be contacted during the public exhibition period to ensure they understand the changes.

- Al Anon Family Group (St Peters)
- Al Anon Family Groups (Seaview Street)
- Aldeias de Portugal ink
- Anglicare
- Arts Group (Council program)
- Australian Federation of Chinese Organisation
- Bangladesh Islamic Association NSW
- Bread of Life
- Bulldog Theatre
- Community & Cultural Connections INC
- Community & Cultural Connections Inc.- Arabic Group
- Dulwich Hill Playgroup
- Falan Dafa Association of Australia Inc.
- Friends of Sole Parents Inc.
- Gamblers Anonymous
- Gentle Exercise (Council program)
- Greens NSW
- Gurkha Nepalese Community
- Lighthouse Family Workshop Centre
- Marrickville Bahai Community
- Metro Assist
- Multicultural Health Centre
- NA St Peters
- Newtown Neighbourhood Centre
- NSW ALP - Dulwich Hill/Lewisham Branch
- NSW ALP - Grayndler FEC
- NSW ALP - Marrickville Central Branch
- NSW ALP - Summer Hill SEC
- NSW ALP - The Warren Group
- OKE Club Association
- Pollys Club (during the week, weekend hire has been noted in above table)
- Portuguese Seniors Walking Group
- Saudade
- Sierra Leone Association in Australia INC
- Socialist Equality Party
- Songs (Council program)
- Sydney Model Aero Club
- Tamu Samaj Sydney
- Theatre Organ Society of NSW
- UNIDOS
- Vietnamese Seniors Association
- Vovinam Viet Vo Daw NSW Inc.
- Womens Shed (Council program)
- Zumba (Council program)

FINANCIAL IMPLICATIONS

The proposed changes to parks and sports ground fees are cost neutral to Council and over time the electricity costs for sports lighting are likely to be reduced in line with rationalised use.

The achievement of the income targets set out in the VAP will be realised chiefly through improved marketing leading to increased utilisation. Based on the average income per hire, a total of 27 additional bookings across Marrickville and Petersham Town Halls are required to achieve the target income levels.

PUBLIC PARTICIPATION

The proposed structure for sports grounds (excluding fees) was introduced to users at the Sports Stakeholder Forum in February 2016. To date feedback has been positive indicating that all activities / facilities are captured.

It is proposed that the public exhibition period for the Operational Plan is utilised to engage with user groups on the reviewed structure and fees. It is recommended that stakeholders for both venues and sports grounds are contacted to promote awareness of the upcoming opportunity to comment on the proposed schedule during the public exhibition period.

CONCLUSION

Following engagement with Councillors, a draft schedule of fees and charges for parks, sports grounds and venues has been developed which achieves the following objectives:

- does not increase costs for not-for-profit community groups;
- retains refunds in the event of sports ground closures due to wet weather.
- simplifies the fees and charges structure to realise the operational efficiencies of the online booking system and promote greater understanding and transparency;
- enables unincorporated not-for-profit community groups to hire facilities and be covered by Council's public liability insurance; and
- encourages increased utilisation of all venues.

It is appropriate to provide the opportunity to obtain feedback from users and stakeholders through the public exhibition process.

ATTACHMENTS

1. Draft Fees and Charges Schedule 2016-17

FACILITY	Draft 16/17 Fee
TOWN HALL & COMMUNITY MEETING ROOM HIRE	
Room Hire at Debbie & Abbey Borgia Community Recreation Centre refer to DEBBIE AND ABBEY BORGIA COMMUNITY RECREATION CENTRE - STEEL PARK	
Nursery hire refer to COMMUNITY NURSERY	
Park and Reserves, and Bandstand hire refer to PARKS AND RESERVES HIRE	
EXPLANATORY NOTES	
<p>Category 1: Commercial/private hirer.</p> <p>All commercial organisations need to provide evidence of public liability insurance. Private hirers / individuals are covered by Council's Public Liability Insurance.</p>	
<p>Category 2: Not-for-Profit (NFP). These organisations need to provide:</p> <ul style="list-style-type: none"> - Certificate of Incorporation - Public Liability Insurance <p>One (1) session of four (4) hours per day available for Category 2 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.</p> <p>Political parties and State Government fall under this Category, and need to provide Public Liability Insurance only. Artists fall under this category subject to the primary purpose of hire being a non-commercial, creative activity and the hirer is able to demonstrate history of creative practice. Artists do not need to provide evidence of public liability insurance. Artist use is subject to availability from Category 1 hires.</p>	
<p>Category 3: Not-for-profit charging members (NFPCM). These organisations are NFPs who charge members to attend their event. These include but are not limited to charging for a service (ie. dancing), entry to the event etc. These organisations need to provide:</p> <ul style="list-style-type: none"> - Certificate of Incorporation - Public Liability Insurance <p>One (1) session of four (4) hours per day available for Category 3 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.</p>	
<p>Category 4: Pension/Concession card holder. To be eligible to use a pensioner/health card to make a venue booking you must fulfil the following criteria:</p> <ul style="list-style-type: none"> - Must provide evidence of a valid pensioner/health card and provide a copy at time of booking; - Must reside within the Marrickville area and provide evidence of residential address; and - Must be holding the event for yourself, or be the guardian/carer of the person under 18 who the event is for. 	

<p>Category 5: Unincorporated Community Organisations. These organisations need to provide: reasonable evidence that the group is community based, e.g. letter of reference, website, letterhead.</p> <p>One (1) session of four (4) hours per day available for Category 5 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.</p>	
<p>Consecutive Days</p> <p>Consecutive days hire require a minimum of twelve (12) hours hire at the Town Halls and eight (8) hours hire at the Community Meeting Rooms each day to retain the venue overnight.</p>	
<p>Annual request for regular hire</p> <p>An annual request for applications for the allocation of venues for regular hire is conducted. Payment of regular hire will be by invoice. Additional dates/times requested need to be paid at the time of booking.</p>	
<p>Bonds</p> <p>Bonds for Community Meeting Rooms by NFP and NFPCM who are processed through the annual request for regular hire of venues are not required.</p> <p>All bonds to be paid at time of booking. Bond will be refunded to the individual who has made the bond payment by cheque. Bond may be withheld if Terms and Conditions of Venue Hire are not adhered to. Council will charge additional costs ie, damage to the venue as a result of the hire, overstay of time hired, additional cleaning costs, set up of hall etc. if the Terms and Conditions are not followed. Hirer's may be required to pay additional costs if the bond is not sufficient for the damage/repair required.</p> <p>The amount listed in the Fees and Charges for each venue is a minimum bond only. The Director of Community Services may increase the bond amount as appropriate to the nature of the activity and potential risk to Council Venues.</p>	
<p>Cancellations</p> <p>All bookings are to be paid in full at time of booking. Cancellations of more than one (1) month prior to date of the hire incur a penalty of 50% of the hire fee costs. Cancellations of less than 1 month prior to the date of the function incur a penalty of 100% of the hire fee.</p>	

TOWN HALLS	
Petersham and Marrickville Town Halls Hire	
Category 1	
Monday to Friday (before 5pm Friday) - hourly rate	\$110.00
Friday 5pm - Saturday 1am	\$1,200.00
Saturday, Sunday and Public Holidays 6 hour block	\$1,100.00
Saturday, Sunday and Public Holidays per day(all day charge from 6am - 1am)	\$2,200.00
Petersham Town Hall Old Council Chambers	
Monday to Friday (before 5pm Friday) - hourly rate	\$70.00
Friday 5pm - Saturday 1am	\$200.00
Saturday, Sunday and Public Holidays per day(all day charge from 6am- 1am)	\$180.00
Category 2	
Monday to Friday (before 5pm Friday) - hourly rate	\$0.00
Friday 5pm - Saturday 1am	\$600.00
Saturday, Sunday and Public Holidays 6 hour block	\$500.00
Saturday, Sunday and Public Holidays per day(all day charge from 6am- 1am)	\$1,100.00
Category 3	
Monday to Friday (before 5pm Friday) - hourly rate	\$29.00
Friday 5pm - Saturday 1am	\$600.00
Saturday, Sunday and Public Holidays 6 hour block	\$500.00
Saturday, Sunday and Public Holidays per day (all day charge from 6am- 1am)	\$1,100.00
Category 4	
Monday to Friday (before 5pm Friday) - hourly rate	\$110.00
Friday 5pm - Saturday 1am	\$1,200.00
Saturday, Sunday and Public Holidays 6 hour block	\$1,100.00
Saturday, Sunday and Public Holidays per day(all day charge from 6am- 1am)	\$2,200.00
Category 5	
Monday to Friday (before 5pm Friday) - hourly rate	\$0.00
Friday 5pm - Saturday 1am	\$600.00
Saturday, Sunday and Public Holidays 6 hour block	\$500.00
Saturday, Sunday and Public Holidays per day(all day charge from 6am- 1am)	\$1,100.00
Bond - Town Halls	\$1,500.00

COMMUNITY MEETING ROOMS	
Herb Greedy, Seaview Street Hall, St Peters Town Hall, Level 1, and Camperdown Park Meeting Room	
Category 1	
Monday to Sunday - hourly rate	\$70.00
Category 2	
Monday to Sunday - hourly rate	\$0.00
Category 3	
Monday to Sunday - hourly rate	\$20.00
Category 4	
Monday to Sunday - hourly rate	\$10.00
Category 5	
Monday to Sunday - hourly rate	\$0.00
Bond - Community Meeting Rooms	\$470.00
SMALL COMMUNITY MEETING ROOM	
St Peters Town Hall, Ground Floor	
Category 1	
Monday to Sunday - hourly rate	\$35.00
Category 2	
Monday to Sunday - hourly rate	\$0.00
Category 3	
Monday to Sunday - hourly rate	\$10.00
Category 4	
Monday to Sunday - hourly rate	\$10.00
Category 5	
Monday to Sunday - hourly rate	\$0.00
Bond - Community Meeting Rooms	\$470.00
Lost key/swipe charge (all venues)	\$160.00

PARKS & RESERVES HIRE	
Seasonal Hire Winter Season Dates: April - August, Summer Season Dates: September - March Payment of all fees and charges for seasonal hire will be invoiced in two instalments, 50% at the commencement of the season and 50% at the midpoint of the season. For weekend seasonal hire during winter and summer the fee is for full day (or half day pro rata).	
To qualify for seasonal hire rates a minimum of 12 dates of hire per booking per calendar year applies.	
Wet Weather Claims for reimbursement of sports grounds fees due to ground closure or wet weather must be made in writing within 14 days of the date of the booking, and state the date, amount claimed and the reason, or the full fee paid. All claims made for reimbursement of sports grounds fees due to ground closure or wet weather will be processed at the end of the season.	
Casual Hire All Bookings are to be paid in full in advance of the event / use of facilities.	
Minor or Major Event Hire All fees quoted are a flat fee per day.	
Council Costs will apply where Council will incur additional costs to provide the requested service or is required to clean up rubbish from a sports field or change/amenity building or repair unreasonable damage after a user.	
Bond- Major events and/or Seasonal Bookings To be paid at the time the booking is processed and confirmed. Bond will be refunded to the individual or organisation who has made the bond payment only. Bond may be withheld if Terms and Conditions of Park Hire are not adhered to. The amount listed in the Fees and Charges for each facility is a minimum bond only. The Director of Community Services may increase the bond amount if the use is deemed to be a higher risk activity.	
Cancellations All Bookings are to be paid in full at time of booking. Cancellations of more than one (1) month prior to date of the hire incur a penalty of 50% of the hire fee costs. Cancellations of less than 1 month prior to the date of the function incur a penalty of 100% of the hire fee.	
Refundable Key Deposit Where access / use of facilities requires Council keys. Payable in advance. Refundable on return. Per set	
Unauthorised Use Unauthorised use for an organised activity identified by council staff and acknowledged by the user is subject to fees and charges for casual sportsground hire.	
After Hours Call Out Fee Applies where Council is required to attend the parks or reserves for hire to assist the hirer with items such as access.	
School Use Hire of parks and reserves during school hours of 8.30am- 3.30pm are exempt from hire fees but schools are required to complete and submit an application for hire. Parks and Reserves bookings outside these hours are subject to standard fees and charges including school use of turf wickets as a separate fee.	

Use of parks and sports grounds by local not-for-profit organisations (where those organisations are not sporting clubs) and individual residents	
Subject to the following Conditions	
No fee applies for booking or use for less than 500 people but charges apply where Council would incur Costs to provide the service. Refer Council Costs below.	
Local Not-for-Profit organisations must meet and prove status to be eligible for Free rate.	
Local residency is proven by presentation of Rates Notice, Driver's License, Utilities Bill, etc.	
Does not apply to use of sports grounds by sporting organisations	
Does not apply to use of Arlington Reserve, Henson Park or Petersham Park	
Does not apply to use of turf wickets or use of sports grounds at night	
Subject to written application 14 days prior to proposed event date, including signed Council public liability indemnity agreement or evidence of suitable public liability insurance cover and written approval by Council	
Council has resolved that no one venue shall be used Free more than 12 times per year by Local Not For Profit organisations and/or individual residents	
Free use of sports grounds to be considered only after seasonal sporting club and school use has been determined.	
Council may approve alternative date or venue, subject to bookings, ground condition and proposed use	
PARK USE	
COSTS	
Council will pass on to users additional costs incurred in the provision of requested services Refer Council Costs below. Council will provide a quotation for Costs if a proposed use of a park or sports ground will incur additional costs. Payment in full of all Costs is required prior to the event date. Subject to such other fees and charges as Council may determine including bond, key deposit etc.	
Also refer Bin Charges for Special Events (PC5) in Resource Recovery Services section	
Park Hire - Minor Event	
Park Hire - Minor Event (100-1,000) people - Standard Fee + costs	\$230.00 + costs
Park Hire - Minor Event (under 1,000) people - Use by Local Not For Profit community based organisation up to 3 times per year - At Cost	At cost
Park Hire - Minor Event (under 1,000) people - Use by Local Pensioner Card/Health Care Card Holder / Local Not For Profit community based organisation - 50% off Standard Hire Fee + costs	\$115.00 + costs
Park Hire - Minor Event (under 1,000 people) - Use by Non-Local Not for Profit organisations - 30% off Standard Fee + costs	\$161.00 + costs

Park Hire - Major Event	
Park Hire - Major Event over 1,000 people - Standard Fee + costs	\$2210.00 + costs
Park Hire - Major Event over 1,000 people - Use by Local Pensioner Card/Health Care Card Holder / Local Not For Profit community based organisation - 50% off Standard Hire Fee + costs	\$1150.00 + costs
Park Hire - Major Event over 1,000 people - Use by Non-Local Not for Profit organisations - 30% off Standard Fee + costs	\$1547.00 + costs
Entertainment Devices - (e.g. Jumping Castle, PA System)	\$230.00 + costs
Public Liability Insurance for min \$20,000,000 required	
Refer Council Costs below	
Also refer Bin Charges for Special Events in Resource Recovery Services section.	
Undertake community notification of event in park	
Undertake community notification as required by Technical Services Community Consultation Policy - Activity or program impacting the public in a park or reserve - as required, if undertaken by Council for the event organiser, for the extent of distribution as follows:	
Local or Pocket Park - 150M radius of site	
Neighbourhood Park - 200M -300M radius of site	
Significant or Regional Park - 500M radius of site	
Per residential dwelling or property owner to be notified (number advised on event basis)	\$1.75
Council Costs	
For additional staff attendance and services when required, includes out of season and one-off works to prepare for use/event (e.g. line marking, goal post erection/removal), provision of additional waste and recycling collection facilities, clean up etc.	
Per person per hour + costs	\$84.85 + costs
Bandstand Fees	
Picnics and local families (informal unbooked use)	\$0.00
Standard Fee - Booked use for Weddings, Functions, Performances, etc.	\$144.00
Use by Organisations/Companies for Promotion Purposes	\$187.00
Use by Local Not for Profit organisations	\$0.00
Use by Non-Local Not for Profit organisations - 30% off Standard Fee	\$100.00
Outdoor dining area/café on Community Land	
Licence Fee - per m ² per week	\$11.65
Discount of 20% offered for first 12 months of licence period	

SPORTS GROUND HIRE	
Aussie Rules, Baseball, Rugby League, Rugby Union, Soccer, Touch Football/Oz Tag, Ultimate Frisbee.	
Level 1 Sports Field - Henson Park	
Matchplay - Professional (per day)	\$4,648.00
Matchplay - Community / Semi-professional (per day)	\$1,395.00
Seasonal Weekday Hire (per field \$/hr)	\$144.00
Casual Hire (\$/hr)	\$225.00
Level 2 Sports Field - Arlington Reserve	
Matchplay - Professional (per day)	\$3,098.00
Matchplay - Community / Semi-professional (per day)	\$1,232.00
Seasonal Weekday Hire (per field \$/hr)	\$110.00
Casual Hire (\$/hr)	\$215.00
Level 3 Sports Field - Camperdown, Camdenville, Marrickville, Steel, Mackey, Tempe, Petersham, HJ Mahony 1/2 field (full field is x2)	
Seasonal Weekend Hire (per field \$/season)	\$2,204.00
Seasonal Weekday Hire (per field \$/hr)	\$31.00
Casual Hire (per field \$/hr)	\$56.00
Cricket	
Level 1 Cricket Ovals - turf wickets at Camperdown, Marrickville and Petersham Parks	
Seasonal Weekend Hire (per field \$/season)	\$6,471.00
Seasonal Weekday Hire (per field \$/hr)	N/A
Casual Hire (per field \$/day)	\$854.00
Schools use midweek per day or part	\$120.00
Level 2 Cricket Ovals - (synthetic wicket)	
Seasonal Weekend Hire (per field \$/season)	\$2,204.00
Seasonal Weekday Hire (per field \$/hr)	\$31.00
Casual Hire (per field \$/hr)	\$56.00
Sports Ground Sports Lighting	
Arlington - 100 lux \$/hr	\$4.22
Arlington - 200 lux \$/hr	\$5.63
Camdenville Oval \$/hr	\$4.27
Camperdown Park Oval - 50 lux \$/hr	\$2.85
Camperdown Park Oval - 100 lux \$/hr	\$4.27
Henson Park - 100 lux \$/hr	\$4.71
Henson Park - 200 lux \$/hr	\$9.43
Henson Park - 300 lux \$/hr	\$14.14
HJ Mahoney Reserve \$/hr	\$15.41
HJ Mahoney Reserve - half field \$/hr	\$7.71
Mackey Park – per field \$/hr	\$2.41
Marrickville Park \$/hr	\$2.88
Petersham Park \$/hr	\$3.84
Steel Park – per field \$/hr	\$3.84
Tempe Reserve - per field	\$2.08

Item No: C0416 Item 11

Subject: WASTE MANAGEMENT FOR NOT FOR PROFIT COMMUNITY ORGANISATIONS

File Ref: 2143/22587.16

Prepared By: Helen Bradley - Coordinator Sustainability and Resource Management

Authorised By: Tim Moore - Director, Planning and Environmental Services

SUMMARY

Under Section 496 and 504 of the *Local Government Act 1993*, waste services to non-rateable properties (such as schools and not for profit organisations) cannot be subsidised through Council's Domestic Waste Management Charge.

The purpose of this report is to advise that Council cannot provide waste services to not for profit community organisations either at cost or with fees waived or reduced due to the above legislative requirements.

RECOMMENDATION

THAT the report be received and noted.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023	
3.2	The community is working towards zero waste
4.5	Council is financially viable and provides value for money in the delivery of its services

DISCUSSION

In response to a report to Council on the pressures facing local community services organisations (C1115 Item 8 on 17 November 2016), Councillors requested a further report on the potential for providing fee waivers or fee reductions for not for profit community organisations in relation to waste removal.

Whilst some Councils in NSW (such as Ashfield Council) operate a separate commercial waste service within their LGA, they operate independently and without funding from the Domestic Waste Management Charge which is applicable to residential rated properties only. Marrickville Council does not provide a separate service, operating a kerbside service (waste, recycling, green waste and booked cleanup) for collection and transportation of waste and recyclable material from residential rated properties only.

Under Section 496 and 504 of the *Local Government Act 1993*, waste services to non-rateable properties (such as schools and not for profit organisations) cannot be subsidised through Council's Domestic Waste Management Charge.

Prior to 2009, some non-residential properties did have Council bins. However, in 2009-10 following legal advice and a decision by Council, bins were removed from all schools, not for profit organisations, fire stations, churches and other non-residential properties. These properties were given prior notification of Council's limitations and requested to engage a private waste contractor. All services ceased by 1 July 2010 and Council bins were removed.

Council adopted its Rethink Waste Strategic Plan and Action Plans and is working on key initiatives aimed at reducing household waste, reusing materials, recycling more and minimising waste to landfill.

Staff Consultation

Council's General Counsel and Manager Infrastructure Works & Services have provided input into this report.

FINANCIAL IMPLICATIONS

Nil.

PUBLIC PARTICIPATION

Nil.

ATTACHMENTS

Nil.

Item No: C0416 Item 12

Subject: STATUS UPDATE - RESOLUTIONS OF COUNCIL

File Ref: 16/5449/5063.16

Prepared By: Joanne Gad - A/Business Paper Coordinator

Authorised By: Steve Kludass - Director, Corporate Services

SUMMARY

This report updates Councillors on the status of reports requested by Councillors; Questions on Notice and actions arising from Mayoral Minutes and Councillor Notice of Motions.

RECOMMENDATION

THAT the report be received and noted.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023	
4.6	Council consults, engages and communicates with the community effectively

BACKGROUND

This report updates Councillors on the status of reports requested by Councillors; Questions on Notice and actions arising from Mayoral Minutes and Councillor Notice of Motions (refer to **ATTACHMENT 1**).

DISCUSSION

Relevant officers have provided status updates for items within their responsibility.

FINANCIAL IMPLICATIONS

Nil.

PUBLIC PARTICIPATION

Nil.

ATTACHMENTS

1. Resolutions of Council Status Update - April 2016

STATUS UPDATES - RESOLUTIONS OF COUNCIL				
Item Number	Action	Comments	Status	Responsibility
Council Meeting - 20 August 2013				
C0813 Item 26 Notice of Motion: Traffic Calming and Parking for Denison Street, Dulwich Street, Lewisham Street and Surrounding Pocket Streets	THAT Council: 1. allocate funds to review traffic situation in surrounding the precinct;	Funds allocated in the draft budget 2014/2015.	Completed	Infrastructure Planning and Property
	2. review all safety aspects of traffic and calming devices;	Review complete. Currently integrating and engaging through Tomorrows Dulwich Hill Place Planning project. Status report to Traffic Committee and Council early 2016.	Ongoing	Infrastructure Planning and Property
	3. review current parking situation and come back to Council with a new parking strategy to increase parking for precinct which to include angle parking in streets and residential scheme parking;	Review complete. Currently integrating and engaging through Tomorrows Dulwich Hill Place Planning project. Status report to Traffic Committee and Council early 2016.	Ongoing	Infrastructure Planning and Property
	4. review current traffic directive flow into streets and provide a visible alternative to current situation;	Review complete. Currently integrating and engaging through Tomorrows Dulwich Hill Place Planning project. Status report to Traffic Committee and Council early 2016.	Ongoing	Infrastructure Planning and Property
	5. liaise with local police to enforce speed limits and traffic laws;	Completed.	Completed	Design & Investigation
	6. rangers monitor current parking issues as their current routine; and	A direction was given to Ranger Services to patrol the requested areas and to continue the patrols if the number of offences detected warrants it.	Completed	Monitoring Services
	7. review current infrastructure of the precinct and use funding from the new developments to fund the precinct e.g. new traffic devices, rerouting of traffic, new toilets for Hoxton Park, repair upgrades of footpaths and verge gardens.	Draft budget recommendations made for 4 years and ongoing negotiations for VPA as required.	Ongoing	Infrastructure Planning and Property
C0813 Item 37 Integrated Land and Property Strategy Car Parks	Adopt the recommendations contained in CONFIDENTIAL ATTACHMENT 1	A Draft report has been completed for review.	Ongoing	Major Projects

Item Number	Action	Comments	Status	Responsibility
Council Meeting - 19 November 2013				
C1113 Item 4 Childcare Facility - Debbie And Abbey Borgia Community Recreation Centre	THAT Council endorses the:			
	1. project to provide at the existing DAB site, a new 50 place childcare centre which can accommodate up to 60 places;	Noted - No further action required.	Completed	Major Projects
	2. Accommodation Schedule with a total area for the childcare centre of 1,175m2 (ie; internal total area: 585 m2 and outdoor total area: 590 m2) based on the general concept plan prepared by QOH Architects;	Noted - No further action required.	Completed	Major Projects
	3. following proposed future actions; a) proceed to engage a consultant team to develop the project to construction tender stage including preparing and lodging a Development Application for the new Childcare Centre. b) seek clarification for determining the required flooding levels including sea level required for the project. c) identify impacts on any future leasing agreement with DAB Community Recreation Centre tenants. d) further reports to be submitted to the Major Projects Steering Committee and Council.	Items (a) to (c) have been completed. A Development Consent has been issued. Council has received a further report and approved an adjustment to the budget. Consultants are working to prepare tender documents.	Ongoing	Major Projects
C1113 Item 5 Debbie And Abbey Borgia Community Recreation Centre - Master Plan	4. that Budget planning commence for the in-house operation of the proposed Childcare Centre at the DAB and commit to an in-house service.	Noted - No further action required.	Completed	Major Projects
	THAT:			
	1. Council receives the report;	No further action required.	Completed	Major Projects
	2. Council endorses the Master Plan for the future further development of the Debbie and Abbey Borgia site to include a childcare centre, a fourth indoor court and a series of modifications for the improvement of the Centre;	Noted - No further action required.	Completed	Major Projects
	3. Council notes the estimated costs for the additional indoor sport court and the modifications; and	Noted - No further action required.	Completed	Major Projects
	4. Council endorses the proposed future actions discussed in the report including; a) proceed to engage a consultant team to prepare a Development Application for the fourth indoor court and modifications; b) proceed to identify funding sources by way of grants or investments from third parties to enable the identified works to proceed; and c) further reports to be submitted to the Major Projects Steering Committee and Council.	An EOI process has been completed but a consultant team has not been appointed due to other commitments.	Ongoing	Major Projects

Item Number	Action	Comments	Status	Responsibility
Council Meeting - 3 December 2013				
C1213 Item 16 Annette Kellerman Aquatic Centre - Status Of Works And Legal Proceedings Against ADCO Constructions Pty Ltd	THAT: 1. Council resolve that CONFIDENTIAL ATTACHMENTS 6 and 7 to the report be treated as confidential in accordance with Section 10A of the Local Government Act 1993, as it relates to a matter specified in Section 10A(2), (c) and (d) of the Local Government Act 1993, and as such is to be treated as confidential;	No further action required.	Closed	Major Projects
	2. Council receives and notes the report;	No further action required.	Closed	Major Projects
	3. Council approves an Expression of Interest and Selective Tender process to appoint one or more specialist contractors to undertake rectification, completion and commissioning works;	Consultant appointed and undertaking work.	Closed	Major Projects
	4. Council notes that funding for rectification works from the Property Reserve will be proposed in the December 2013 budget review;	Allocations have been made from the Property Reserve.	Closed	Major Projects
	5. Council seek recovery of all funds spent on rectifying defects, completing the works and commissioning from ADCO under the terms of the Contract and otherwise via the proceedings in the Supreme Court of New South Wales; and	Report submitted to 15 March 2016 Council Meeting.	Closed	Major Projects
	6. The General Manager responds appropriately to any media and community concerns and enquiries.	This is being monitored.	Closed	Major Projects
C1213 Item 18 Options For The Former Jets Social Club Site, Tempe Reserve	THAT: 1) the Confidential report be received and noted; 2a) Council allocate the funds to upgrade and manage the facility in-house as a community venue and community nursery; Pending: 2b) Council, defer determination of the EOI and in the meantime proceed to a tender process for the entire Tempe Reserve during February 2014. The terms of the Tender would need to be based around, but not limited to Council's expectations regarding financial investment, community use, consistency with strategic plans including the Recreation Needs Report and the Facilities Needs Study, ongoing maintenance and how the existing users would be accommodated. (i) a parallel community consultation process occur during the tender period (including a meeting of the Sports Stakeholder Forum and a public meeting of residents) regarding the proposal within the tender for upgraded use of Tempe Reserve and any consequential impacts that might occur; and (ii) feedback from the consultation process be reported to Council (in the public papers) at the same meeting as when an assessment of tenders received is reported, anticipating that such feedback will inform Councillors on whether the tenders received represent an appropriate outcome for the community.	No further action required.	Completed	Culture and Recreation
	3) A Councillor Conference take place in February 2014 to discuss the submissions and future of the facility.	No further action required.	Completed	Culture and Recreation

Item Number	Action	Comments	Status	Responsibility
	<p>4) should the above be approved, that a short term licence be offered to a community or sporting group, artists or an interested party, to act as caretakers of the facility until there is a new tenant or a Council resolution.</p> <p>5) If the tender process does not result in a successful arrangement for use of Tempe Reserve (whether by direct acceptance of a tender or a negotiated outcome post refusal of tenders), that all submitted EOIs and option 2(a) be reported back to Council for consideration.</p>	<p>No further action required.</p> <p>Proposal was endorsed by Council in September 2015 for the purposes of entering into a Deed of Exclusivity with SOFC. The Deed was signed in mid-December 2015 and extends until mid 2016 during which time Detailed Designs and a Draft Lease will be considered by Council.</p>	<p>Completed</p> <p>Ongoing</p>	<p>Culture and Recreation</p> <p>Corporate Services</p>
Infrastructure, Planning and Environmental Services Committee Meeting - 6 May 2014				
IP0514 Item 4 Minutes of Transport Committee Meeting 20th February 2014	THAT:		Completed	Planning Services
	1. the report be received and noted;			
	2. Infrastructure Services investigate further the nominated one-way streets that could be considered for contra-flow for cyclists with a view to implementing the prioritised routes in the first instance before rolling out further; and	Over 50 one-way streets have now been examined for contra-flow operations for cyclists; the majority were not approved by Traffic Committee for various reasons, but approximately 20 have been approved and appropriate signage will be installed.	Completed	Planning Services
	3. Transport Committee be consulted on the detailed designs of Regional Cycle Route 07 when design is underway.	Council has secured funding from TfNSW/RMS for the design of this route, which is now taking place. Transport Committee will be updated at the next meeting.	Ongoing	Planning Services

Item Number	Action	Comments	Status	Responsibility
Infrastructure, Planning and Environmental Services Committee - 3 June 2014				
IP0614 Item 2 Marrickville Local Environmental Plan 2011 - Laneway Reservations	<p>THAT Council: 1. receives and notes this report;</p> <p>2. endorses the following actions to ensure the dedication of laneway reservations identified in Council's planning controls as part of the future redevelopment of identified lands, at no cost to Council:</p> <p>a. remove all existing laneway reservations from the MLEP 2011 Land Reservation Acquisition Map;</p> <p>b. discontinue one of the reservations (Reservation 4: 309-317 King Street and 3 Eliza Street, Newtown);</p> <p>c. for nine of the reservations, reduce the MLEP 2011 floor space ratio and height controls for the affected properties;</p> <p>d. identify the abovementioned nine reservations on the MLEP 2011 Key Sites Map with a link to a new MLEP 2011 Schedule 6, stating that higher floor space ratio and height controls (aligned to current LEP controls) can only be achieved subject to dedication of the laneway reservation;</p> <p>e. identify the remaining reservation (Reservation 10: 238 Illawarra Road, Marrickville) on the MLEP 2011 Key Sites Map with a link to a statement in the new MLEP 2011 Schedule 6 that this reservation be created through appropriate mechanisms within Council's Section 94 Plan; and</p> <p>f. include new information and controls within MDCP 2011 on the location, design and method of dedication of laneway reservations.</p>	<p>The report has been noted.</p> <p>Advice on preferred approach received from DP&E. Matter will be progressed as part of MLEP Am No 4. Report to be considered at Council's April 2016 IPES Meeting.</p>	Completed	Planning Services
	<p>3. alternatively, should the Department of Planning and Environment (DP&E) not approve the mechanism proposed in Recommendation 2 above, that Council endorse the following actions:</p> <p>a. remove all existing laneway reservations from the MLEP 2011 Land Reservation Acquisition Map;</p> <p>b. discontinue one of the reservations (Reservation 4: 309-317 King Street and 3 Eliza Street, Newtown);</p> <p>c. for nine of the reservations, reduce the MLEP 2011 floor space ratio and height controls of all reservation-affected properties;</p> <p>d. for the abovementioned nine reservations, nominate higher floor space ratio and height controls (aligned to current LEP controls) within MDCP 2011 that can only be achieved subject to dedication of the laneway reservation;</p> <p>e. identify the remaining reservation (Reservation 10: 238 Illawarra Rd, Marrickville) within MDCP 2011 & Section 94 Plan, stating that this reservation be created through appropriate mechanisms within Council's Section 94 Plan; and</p> <p>f. include new information and controls within MDCP 2011 on the location, design and method of dedication of laneway reservations.</p>	As above.	Ongoing	Planning Services
			Ongoing	Planning Services

Item Number	Action	Comments	Status	Responsibility
	4. considers amendments consistent with Recommendation 2 or 3 above as part of MLEP 2011 & MDCP 2011 Amendment No. 3, to be reported to Council later in 2014.	As above.	Ongoing	Planning Services
Extraordinary Council Meeting - 26 August 2014				
C0814 Item 10 Sydney Airport's Rate Equivalent Payments to Marrickville Council for the Period 2014-15	<p>THAT Council:</p> <p>1. seeks a further report on legal options for dealing with SACL's refusal to make rate equivalent payments to Council in accordance with their lease obligations to the Commonwealth; and</p> <p>2. writes to the Minister for Transport and Infrastructure, Mr Warren Truss and the Member for Grayndler, Mr Anthony Albanese, seeking their assistance.</p>	<p>Council has access to information in relation to a confidential arrangement entered into between SACL and Botany Bay Council. It has also sought legal advice. Further information and direction will be provided in the coming months.</p> <p>2. Letters were sent week beginning 1/9/14</p>	Ongoing	General Manager
Council Meeting - 16 September 2014				
C0914 Item 11 Climate Change Plan - Updated Strategy For Public Exhibition	<p>THAT: 1. the draft Climate Change Plan and draft Action Plan be endorsed by Council and placed on public exhibition for 21 days; and</p> <p>2. a report be provided on current street lighting arrangements and possible options for council to fast track replacement of existing street lights with more efficient models.</p>	<p>Plan and action plan adopted at 2 December 2014 Council meeting</p> <p>Staff are awaiting the outcome of the Networks NSW lighting tender and the Australia Standards review before starting to cost or negotiate with Ausgrid on any accelerated program. A report will be provided to Council once this information is available. Outcome of the tender has still not been advised.</p>	Completed	Environmental Services
Council Meeting - 14 October 2014				
	<p>THAT:</p> <p>1. Council retains ownership of any affordable housing units that are dedicated to Council;</p> <p>2. Council adopts the recommended guidelines in this report for the management of any affordable housing units that come into Council ownership;</p> <p>3. the guidelines be notified to relevant stakeholders (including community housing providers);</p>	<p>No further action required.</p> <p>No further action required.</p> <p>Guidelines have been amended and emailed to community housing providers operating in the Marrickville Area and others with a specialised focus (such as disability) on 5 November 2014.</p>	Completed	Community Development
			Completed	Community Development
			Completed	Community Development

Item Number	Action	Comments	Status	Responsibility
C1014 Item 2 Guidelines for Council Owned Affordable Housing Units	4. Council prepares a report on a tender process for the selection of a registered community housing provider to manage any affordable housing units that come into Council's ownership; 5. Council and the community housing provider ensure that the units are tenanted by those qualifying for 'affordable', rather than 'social' housing; 6 Point 5 of the Guidelines for Units which appears on Page 38 of the Business Paper, be deleted; 7 Point 3 of the Tenancing and Rental Guidelines which appears on Page 39 of the Business Paper, be deleted; and 8 Council seek to include one (1) adaptable unit per development where there are multiple units.	Report on the tender has been delayed due to the vacancy in Affordable Housing Officer position, which has just been filled. A report on the tender will be scheduled for the May 2016 Council meeting. Discussions are ongoing regarding the need to establish a Council policy on value uplift capture. Discussions will continue to be held with Planning and ELT.	Ongoing	Community Development
		Requirement has been included in the amended guidelines.	Completed	Community Development
		No further action required.	Completed	Community Development
		No further action required.	Completed	Community Development
		Requirement has been included in the amended guidelines.	Completed	Community Development
2 December 2014 - IPES Committee Meeting				
IP1214 Item 3 Boarding Houses - Marrickville ARHSEPP Exemption	THAT: 1. the report be received and noted; 2. a copy of this report and the proposed changes to MLEP 2011/MDCP 2011 relating to boarding houses be referred to the Department of Planning and Environment and advice sought as to whether it is prepared to grant the Marrickville LGA an exemption from Division 3 – Boarding Houses of State Environmental Planning Policy (Affordable Rental Housing) 2009; and	No further action required.	Completed	Planning Services
	Copy of report and attached documents forwarded to the Department on 10 December 2014. Department agreed to met with Council officers on 7 April 2015. At that meeting the Department requested Council's "evidence base - combination of Council's housing study/strategy and the context to the issue provided in the report considered by Council. The Department also noted that "A Plan for Growing Sydney" requires councils to prepare a local housing strategy. The Department also raised some issues in relation to Council's proposed housing controls, including the cap on the size of boarding houses in the R1 General Residential zone and considered that some Council's proposed provisions should be included in the LEP rather than the DCP.	Ongoing	Planning Services	

Item Number	Action	Comments	Status	Responsibility
	3.a further report, incorporating the views of key agencies and groups that are involved in the provision and servicing of boarding houses within the LGA, be prepared for Council's consideration when direction and advice has been received from the Department of Planning and Environment.	To be conducted in conjunction with the public exhibition of Amendment No 4 subject to favourable response from the Department of Planning and Environment (see below).	Ongoing	Planning Services
IP1214 Item 5 Transport Committee Meeting Minutes 6 November 2014	THAT Council: 1. receive and note the report;	No further action required.	Completed	Planning Services
	2. write to the RMS requesting a review of the current NSW interpretation of Federal road laws in relation to cycle ways referencing local experience at Carrington Road and other similar examples;	Awaiting response from RMS.	Ongoing	Planning Services
	3. review the Carrington Road cycleway 12 months after it opens; and	Review of cycleway is underway; early recommendations have been presented to Transport Committee and further engagement is now taking place prior to the report being presented to Council.	Ongoing	Planning Services
	4. write to residents of Addison Road concerning current status for the area regarding parking and cycling.	Completed	Completed	Planning Services
25 November 2014 - Council Meeting				
C1114 Item 29 Westconnex New M5 State Significant Infrastructure Application Report	THAT Council: 1. receive and note this report;	No further action required.	Completed	Planning Services
	2. note any additional issues to those raised in this report which can be included in Council's submission to the Department of Planning and Environment for consideration in the establishment of requirements for a future Environmental Impact Statement.; and	Noted and included in final submission	Completed	Planning Services
	3. agree to ongoing engagement with the WestConnex Delivery Authority aimed at protecting King Street Newtown from the impacts of additional traffic and determining place based improvements to areas immediately surrounding tunnel infrastructure and the broader local road network; and	Noted - Council will have representation on new WDA-led M5E Reference Group	Completed	Planning Services
	4. that Council works actively with local residents and organisations like the Newtown Business Precinct Association in their efforts to ensure that King St Newtown does not become a clearway or subject to increased traffic that will threaten the retail activity on the historic shopping strip.	Matter being progressed through Council Director involvement on the WestConnex Reference Group, which was established to discuss the impacts of WestConnex Stage 2 on local communities and the impacts of increased traffic volumes on local streets. Copy of Council engaged traffic study provided to local groups.	Ongoing	Planning Services

Item Number	Action	Comments	Status	Responsibility
2 December 2014 - Council Meeting				
C1214 Item 5 Pets In Parks Trial - Results From 12 Month Trial And Evaluation	THAT: 1. the trial dog off leash areas at Enmore Park, Henson Park, Marrickville Park, McNeilly Park and Weekley Park are made permanent under the same conditions used during the trial period;	No further action required.	Closed	Culture and Recreation
	2. the trial of amended timed restrictions for the dog off leash area at Camperdown Memorial Rest Park and Enmore TAFE Park be made permanent;	No further action required.	Closed	Culture and Recreation
	3. Council undertake investigation of the location and condition of existing bag and bin facilities;	Audit of existing bag and bin facilities completed.	Closed	Culture and Recreation
	4. Council use the existing capital budget to purchase bag dispensers where appropriate prioritising parks that are permanent DOLA locations; and	Completed.	Closed	Design & Investigation
	5. Council remove obsolete signage relating to off leash areas from parks and ensure that new signage is installed in visible locations.	Obsolete signs have been removed.	Closed	Monitoring Services
Infrastructure, Planning and Environmental Services Committee Meeting - 7 April 2015				
Matter Arising IPES 7 April 2015	THAT Council: 1. reconfirm its commitment to naming, renaming or dual naming Council streets and roads to recognise the Traditional Aboriginal Owners of the Marrickville Local Government Area and the contribution of Aboriginal Australians to the Marrickville Local Government Area. This includes through the potential use of Aboriginal language names or the recognition of significant Aboriginal historical figures or events;	No further action required.	Closed	Design & Investigation
	2. also confirms its ongoing commitment to recognise important historical figures who lived in or contributed to the Marrickville Local Government Area through the naming of local streets and roads, noting that this should not be limited to historical landowners but where possible include others who have made significant contributions to Marrickville's social and political history;	No further action required.	Closed	Design & Investigation
	3. seeks the advice of the Marrickville Aboriginal Consultation Committee (the MACC) and the Metropolitan Local Aboriginal Council in relation to relevant Council naming policies, including but not limited to streets and roads; and	Aboriginal Naming / Co-Naming Policy endorsed by Council at CCS Meeting held on 1 March 2016. The MACC was consulted and provided input to the development of the policy.	Closed	Community Development
	4. urgently review the '(draft) Naming of Unnamed Roads/ Lanes and Renaming of Roads/ Lanes' policy (c2007) in order to reflect these decisions, or develop a replacement policy, to be presented to Council for consideration as soon as possible.	Policy adopted at March IPES Committee Meeting.	Closed	Design & Investigation

Item Number	Action	Comments	Status	Responsibility
Council Meeting - 28 April 2015				
C0415 Item 7 Virtual Net Metering Trial - Climate Change Plan	THAT Council: 1. pursue a virtual net metering trial at the Annette Kellerman Aquatic Centre with related energy stakeholders; and	Council's energy retailer have expressed support for the trial. Council's formal approach to network provider Ausgrid has been delayed while particulars are confirmed with Council's retailer. Update will be provided once a response is received.	Ongoing	Environmental Services
	2. write to SSROC and energy reform stakeholders to seek support for the trial.	Letters of support for the trial have been received from SSROC and the Total Environment Centre ready to accompany the proposal to Ausgrid.	Completed	Environmental Services
Council Meeting - 19 May 2015				
C0515 Item 24 Notice of Motion: Donation of 'Coal Seam Gas Free - Marrickville Council' Banner	THAT Council: 1. supports Stop CSG Sydney's fundraising event by donating one of the three 'Coal Seam Gas Free - Marrickville Council' banners for display then auction; and	Banner donated.	Completed	Corporate Strategy & Communications
	2. provides a further report to Council about the policy implications for dealing with future similar requests.	It has become evident that this concern needs to be addressed a part of a wider policy gap on matters re sponsorship, grants and donations. This has been flagged for inclusion in the current Policy Review Project. Policy recommendations from that project are due by 30 June 2016.	Ongoing	Governance & Risk
Community and Corporate Services Committee Meeting - 2 June 2015				
CC0615 Item 2 Matter Arising	THAT officers prepare: 1. a maintenance schedule for the Winged Victory memorial which includes funding through the budget process; and	Planned maintenance program to commence in 2018/2019 every 3 – 5. If additional funding is required a request will be made in the year prior.	Completed	Infrastructure Planning and Property
	2. a report on a historical plaque to be placed on the steps of the former site of the Winged Victory statue to include an image of the original statue, the new location of the statue and other background information, as considered relevant by staff.	In Process. Culture and Recreation in process of finalising location and costing for new plaque.	Ongoing	Infrastructure Planning & Property / Culture and Recreation

Item Number	Action	Comments	Status	Responsibility
Council Meeting - 9 June 2015				
C0615 Item 10 Notice Of Motion: Marrickville Heritage Initiatives	THAT Council requests a further report on what additional support Marrickville Council can provide towards maintaining and enhancing local heritage through measures such as a local heritage assistance fund or by other heritage related projects, including grants to local residents with heritage classified items and properties, as well as properties in heritage conservation areas, to assist local residents with restoration and/or conservation of the items and properties.	Draft report for December 2015 Council meeting prepared. To be considered by ELT due to budget implications prior to reporting to Council.	Ongoing	Planning Services
C0615 Item 13 Notice Of Motion: Banners And Stickers In Support Of People With Intellectual Disabilities In The Marrickville LGA	THAT Council: 1. endorses the allocation of a budget of \$1,000 to make stickers and a banner for the Marrickville municipality to show our support for the intellectually disabled within the Marrickville LGA;	Budget allocated	Completed	Community Development
	2. affixes stickers to every council vehicle to show its support of intellectual disability rights within the Marrickville LGA;	See response to resolution CO316 which adds to this resolution.	Ongoing	Community Development
	3. writes to the Minister for Education supporting the rights of students with an intellectual disability attending public and private schools in the Marrickville LGA to participate fully in school activities and functions; and	Letter sent.	Completed	Community Development
	4. writes to the principals of local public and private schools in the Marrickville LGA requesting they hold an intellectual disability inclusion day at the school each year similar to the Wear it Purple Day.	Letters drafted and ready for signature.	Completed	Community Development
	5. write to the NSW Minister for Disability Services, John Ajaka MLC, and request that action be taken by the Department of Education and Communities to review and improve the way it provides education for students with disabilities, ensuring equal access to education, and ensuring that participation in all aspects of school life is inclusive of all students.	Letter sent.	Completed	Community Development
	6. write to the NSW Premier, Mike Baird MP, requesting that the NSW State Government reverse its decision to cut all funding to state-based services (including all state-based disability advocacy services) that complement the work of the National Disability Insurance Scheme, in order to ensure that people with disabilities across Marrickville and NSW are receiving the highest level of support and individual care required.	Letters drafted and ready for signature.	Completed	Community Development
	7. write to the Prime Minister, Tony Abbott MP, requesting that the Federal Government reaffirm its commitment to fully fund and implement the National Disability Insurance Scheme within the scheme's original planned timeline.	Letters drafted and ready for signature.	Completed	Community Development

Item Number	Action	Comments	Status	Responsibility
	8. include a strategy to increase the number of people with disabilities in meaningful employment in the Workplace Plan of the Integrated Planning and Reporting Framework for 2016.	Discussions have been held with People and Workforce regarding a strategy for inclusion in the Workplace Plan and Inclusion (Disability) Action Plan to increase employment of people with disabilities	Completed	Community Development
Infrastructure, Planning and Environmental Services Committee Meeting - 7 July 2015				
IP0715 Item 4 - Transport Committee Meeting Minutes 21 May 2015	That: 1. the report be received and noted; and	No further action required.	Closed	Planning Services
	2. the Transport Committee establish a working group to explore possible bike parking solutions at Sydenham Station including an initial meeting with relevant Infrastructure Services staff.	A working group has been established and has developed possibilities for bike parking solutions at & around Sydenham Station. A report recommending new cycle parking provision was recently approved by Traffic Committee but is subject to a Road Safety Audit, which is being undertaken in February 2016.	Closed	Planning Services
Community and Corporate Services Committee Meeting - 7 July 2015				
CC0715 Item 3 Gilbert Barry Reserve	That: 1. the report be received and noted;	No further action required.	Completed	Design & Investigation
	2. the upgrade of Gilbert Barry Reserve is moved forward to the 2015/16 capital program to allow the commencement of the design and engagement process modelled on the successful Denison Road Playground community garden project and to allow the outcomes from the Tomorrow's Dulwich Hill planning process to be incorporated into the project; and	Project included in 15/16 program.	Completed	Design & Investigation
	3. staff investigate the ability to complete construction in the 2015/16 capital program on account of the very small size of the Reserve and previous successes in upgrading other reserves, community gardens and pocket parks.	Community engagement completed. Design in progress.	Ongoing	Design & Investigation
Council Meeting - 21 July 2015				
	THAT Council: 1. forwards its submission (ATTACHMENT 1) on the Housing Issues Paper to the City of Sydney; and	Submission forwarded.	Completed	Community Development

Item Number	Action	Comments	Status	Responsibility
C0715 Item 2 City Of Sydney Housing Issues Paper Submission	2. seeks a meeting with the NSW Ministers for Planning and Social Housing to progress discussion on planning and funding mechanisms for affordable housing in Marrickville.	Further follow up action has been delayed due to the vacancy in Affordable Housing Officer (AHO) position, which has just been filled. The new AHO will follow up, noting that communications regarding a possible meeting have been made but no response has been forthcoming.	Ongoing	Community Development
	THAT: 1. the report be received and noted; and 2. Council adopts the recommendations in ATTACHMENT 1 to this report. THAT Council: 1. Resolves to prepare a Planning Proposal to amend Marrickville LEP 2011 Schedule 5 (Environmental Heritage) Part 1 and Part 2 and the Heritage Map that incorporates the following matters: - 71 new Heritage Items (12 of which are in Council ownerships and/or management; 29 of which are derived from Section 170 Registers) as recommended in the Southern Areas Heritage Report; - Include the 'I Have A Dream' mural, located on the eastern wall of No. 305 King Street, Newtown, as a Heritage Item; - Include No. 36 Terminus Street, Petersham, as a Heritage Item for its interiors only; - Include No. 6 Livingstone Road, Petersham, known as the 'Beynon and Hayward' building as a Heritage Item; - Include No. 17 Railway Terrace, Lewisham, as a Heritage item; - Amend existing heritage listing details for Heritage Item 168 (Carrington Road - Select industrial facades and Canary Island Palms) as detailed in this report; - Include HCA 37 - Lackey Street & Simpson Park, St Peters; - Include HCA 38 - Camden Street & James Street, Enmore; - Extend the boundaries of HCA 26 - Lewisham Estate Heritage Conservation Area to include No. 17 Railway Terrace, Lewisham; - Extend boundaries of HCA 16 - Goodsell Estate, St Peters to include sections of May Street & King Street as detailed in this report; - Extend boundaries of HCA 29 - South Dulwich Hill Heritage Conservation Area as detailed in this report; - Amend MLEP 2011 Schedule 5 (Environmental Heritage) Part 1 and Part 2 to rectify errors, anomalies and make other minor changes as shown in Attachment 8.	No further action required.	Completed	Planning Services
	2. Submit the draft planning proposal to the Department of Planning and Environment for Gateway Determination.	Planning Proposal forwarded to DP&E 19/10/15	Completed	Planning Services

Item Number	Action	Comments	Status	Responsibility
C0715 Item 3 Marrickville Heritage Review 2014	3. Resolves to amend MDCP 2011 to incorporate the following matters: - Insert 8.2.39 Lackey Street & Simpson Park, St Peters - HCA 37 into Part 8 (Heritage); - Insert 8.2.40 Camden Street & James Street, Enmore - HCA 38 into Part 8 (Heritage); - Amend references within the MDCP 2011 to include HCA 37 and HCA 38 as necessary; - Amend 8.2.18 Goodsell Estate (St Peters) - HCA 16 to include the proposed new boundaries; - Amend 8.2.28 Lewisham Estate - HCA 26 to include proposed new boundaries including No. 17 Railway Terrace, Lewisham; - Amend 8.2.31 South Dulwich Hill - HCA 29 to include the proposed new boundaries and reference to commercial building types; - Amend 9.5 Lewisham South (Precinct 5) in Part 9 (Strategic Context) map to show proposed new boundaries including No. 17 Railway Terrace, Lewisham; - Amend 9.14 Camdenville (Precinct 14) in Part 9 (Strategic Context) map to include reference to HCA 38 - Camden Street & James Street, Enmore; - Amend 9.18 Dulwich Hill Station North (Precinct 18) in Part 9 (Strategic Context) map to show expanded boundaries of South Dulwich Hill - HCA 29; - Amend 9.25 St Peters Triangle (Precinct 25) in Part 9 (Strategic Context) map and text to show expanded boundaries of Goodsell Estate (St Peters) - HCA 16 and to include reference to HCA 37 - Lackey Street & Simpson Park, St Peters; - Amend Part 9.36 Petersham (Commercial Precinct 36) to reflect heritage listing of No. 6 Livingstone Road, Petersham; - Amend Part 9.37 King Street and Enmore Road - Commercial and Part 8.2.4 King Street and Enmore Road - HCA 2 to include management recommendations for the Telstra Plaza, including the "I Have a Dream" mural and "We Have the Dreaming" murals; - Amend Part 8 (Heritage) to include contributory building maps and make	DCP amendments and exhibition material currently being prepared to coincide with public exhibition of LEP Amendments.	Ongoing	Planning Services
	4. Resolves to review the extent and integrity of the sandstone and brick kerbing in the identified streets within the Marrickville Southern Areas Heritage Review and map the extent and location of the sandstone and brick kerbing in these streets with the goal of heritage listing and developing a management strategy for historic sandstone and brick kerbing within the Marrickville LGA as part of the next heritage review process;	To be reported to ELT in 2016.	Ongoing	Planning Services
	5. Resolves to undertake a heritage assessment of potential heritage items identified through Project 1 Southern Areas Assessment and Project 1 Contributory Buildings and Mapping of 6 Commercial Centres as part of the next heritage review process;	To be reported to ELT in 2016.	Ongoing	Planning Services

Item Number	Action	Comments	Status	Responsibility
	6. Consider options for the assessment of proposed heritage items contained in Attachment 6 and a policy to request Statement of Heritage Impact and/or archaeological assessment report before granting consent for substantial demolition of a period building within a commercial centre which is over 50 years old as part of a forthcoming report to Council on heritage management options;	To be reported to ELT in 2016.	Ongoing	Planning Services
	7. Resolves to rectify minor errors and/or anomalies in MDCP 2011 as shown in Attachment 8; and	DCP amendments and exhibition material currently being prepared to coincide with public exhibition of LEP Amendments.	Ongoing	Planning Services
	8. Resolves to public exhibit the draft planning proposal and MDCP 2011 amendments.	DCP amendments and exhibition material currently being prepared to coincide with public exhibition of LEP Amendments.	Ongoing	Planning Services
C0715 Item 8 Public Wi-Fi Hot-Spots Trial Report	THAT the: 1. report be received and noted; and	No further action required.	Completed	ICT
	2. Public Wi-Fi trial continue for another 12 months with a further update provided to Council in July 2016.	A report will be provided mid 2016.	Ongoing	ICT
C0715 Item 20 Notice Of Motion: Safe, Inclusive Night Life In Newtown	THAT Council: 1. notes that there has been a marked increase in the number of patrons and visitors to Newtown, particularly patrons coming to participate in Newtown's night life;	No further action required.	Completed	Community Development
	2. notes recent reports from members of the community about a growing level of harassment and intimidation on the streets and in venues, particular harassment directed towards the Lesbian, Gay, Bisexual, Transgender, Intersex and Queer (LGBTIQ) community;	No further action required.	Completed	Community Development
	3. commits to work actively with the State MP for Newtown, the City of Sydney Council, police, local businesses, local community groups, residents and representatives of the LGBTIQ community to develop and implement strategies to ensure that Newtown remains a safe, diverse and inclusive place to live, visit and have a good night out;	Council representatives will be attending Roundtable discussions from 10/8/15 and ongoing	Completed	Community Development
	4. notes requests made by the Newtown Local Area Command and the Newtown Business Precinct Association that a timed taxi rank on King Street be introduced, as one measure to assist with dispersing late night patrons and reducing the potential for alcohol-related incidents, and requests that the Pedestrian, Cyclist and Traffic Calming Committee urgently investigate options for one or more late night taxi rank in Newtown;	Taxi Ranks implemented by RMS.	Completed	Design & Investigation

Item Number	Action	Comments	Status	Responsibility
	<p>5. following discussions with the groups listed above, consider a further report on:</p> <p>a. the status of discussions with the venues in Newtown which have been linked to the increase in recent alcohol-related incidents; and</p> <p>b. possible strategies and actions to address harassment on the street and in licenced venues, including strategies that empower residents and businesses to actively participate in promoting Newtown as a safe and inclusive place.</p>	Council reps are attending Roundtable meetings and have undertaken or supported follow up actions ; issues discussed at last two SIM Committee meetings.	Ongoing	Community Development
C0715 Item 23 Notice Of Motion: Independent Review Panel For Council Issued Parking And Traffic Infringements	<p>THAT:</p> <p>1. staff provide a report on the operation of an infringement review panel for Council issued traffic and parking fines similar to those operating in other Councils such as Hurstville and Parramatta, and to include consideration of inclusion of a community member (resident), and</p> <p>2. consideration be given to an electronic appeal process.</p>	Research on infringement review panels continues in preparation for the report back to Council.	Ongoing	Monitoring Services
	2. consideration be given to an electronic appeal process.	As above.	Ongoing	Monitoring Services
C0715 Item 24 Notice Of Motion: Council Investigate Options For Managing Parking And Traffic In Frederick Street, Sydenham	<p>THAT Council:</p> <p>1. investigates managing parking in Frederick Street Sydenham as soon as possible. The investigations would assess the need to extend the residential parking scheme on Frederick Street;</p> <p>2. examines the feasibility of installing a 'No Right Turn' sign on Unwins Bridge Road into Frederick Street and solutions to problems created by access to the Princes Highway through Frederick Street; and</p> <p>3. delays the investigation of the traffic detail until the parking scheme is reviewed or implemented.</p>	Reported to December 2015 PC&TCA Committee.	Completed	Design & Investigation
	2. examines the feasibility of installing a 'No Right Turn' sign on Unwins Bridge Road into Frederick Street and solutions to problems created by access to the Princes Highway through Frederick Street; and	Deferred pending completion of Item 1. To be investigated for report to PC&TCA Committee.	Ongoing	Design & Investigation
	3. delays the investigation of the traffic detail until the parking scheme is reviewed or implemented.	Noted.	Completed	Design & Investigation
C0715 Item 26 Notice Of Motion: Proposed Sporting Walk Of Honour In Marrickville	<p>THAT:</p> <p>1. Council investigates renaming the oval within Marrickville Park to the "Bob Simpson Oval";</p> <p>2. Council investigates the feasibility and resources for the development of a "Sporting Walk of Honour" in Marrickville Park to recognise distinguished sports people who were raised or reside in the Marrickville Local Government Area; and</p>	Awaiting clarification of Council position through the Aboriginal Naming Policy.	Ongoing	Culture and Recreation
	2. Council investigates the feasibility and resources for the development of a "Sporting Walk of Honour" in Marrickville Park to recognise distinguished sports people who were raised or reside in the Marrickville Local Government Area; and	C&R have had input to draft report by Library and History Services for February Council meeting.	Completed	Library & History Services

Item Number	Action	Comments	Status	Responsibility
IP0815 Item 1 Pedestrian, Cyclist and Traffic Calming Advisory Committee Meeting Held 11 June 2015	3. the results of the investigation and resource identification be reported back to Council.	C&R have had input to draft report by Library and History Services for February Council meeting.	Completed	Library & History Services
Infrastructure, Planning and Environmental Services Committee Meeting - 4 August 2015				
IP0815 Item 1 Pedestrian, Cyclist and Traffic Calming Advisory Committee Meeting Held 11 June 2015	THAT: 1. the recommendations of the Pedestrian, Cyclist & Traffic Calming Advisory Committee meeting held on 9 July 2015 be adopted with the exception of ITEM C2 (see point 4);	No further action required.	Completed	Design & Investigation
	2. Council considers a budget adjustment at the 1st quarter budget review to provide an additional \$59,000 for the improvements to the Cambridge Street pedestrian crossing, Stanmore;	No further action required.	Completed	Design & Investigation
	3. should Council resolve to implement the non-unanimous recommendation of the Pedestrian Cyclist and Traffic Calming Advisory Committee in respect of Item B3 – Brompton Street, Marrickville, Road Artwork, then Council notifies the other members of that Committee, being the RMS, Police and the Local Member for the State seat of Marrickville, Ms Jo Haylen MP, of its intention to do so;	Committee Members advised of Council decision to implement.	Completed	Design & Investigation
	4. in relation to Item C2: a) the additional information provided from the resident be received and noted; b) the installation of full time No Parking restrictions along the southern side of Holmwood Lane Newtown be delayed until the impact of the Alice Street development on the demand for local parking is determined; and c) an investigation of ways to address the off street parking access problem without dramatically reducing the number of legal parking spaces in Holmwood Lane such as line marking in the lane be completed Such an investigation could include a review of parking arrangements in local streets to reduce the impact of whole of lane No Parking measures, such as angle parking and both sides of the street residential parking schemes.	Linemarking options in laneway investigated and found not to be feasible due to the number of garage entries off the laneway. Review of local street parking arrangements planned to coincide with Newton- Enmore Parking Strategy implementation review 2016.	Ongoing	Infrastructure Planning and Property
Council Meeting - 18 August 2015				
	THAT: 1. the report be received and noted;	No further action required.	Completed	Major Projects
	2. Council endorses proceeding with the further development of the project including the preparation of tender documents, obtaining tenders and proceeding with the works;	No further action required.	Completed	Major Projects
	3. Council endorses an increase of \$1,861,000 in the budget as discussed in the report;	No further action required.	Completed	Major Projects
	4. consistent with Council's commitment to increase recognition of local Aboriginal history and cultures, Council agrees in principle that the new Steel Park childcare centre is a priority site to be given an Aboriginal name or to be named after a significant local Aboriginal figure;	No further action required.	Completed	Major Projects

Item Number	Action	Comments	Status	Responsibility
C0815 Item 5 Progress Report - New Childcare Centre - DAB Site	5. a report be provided to Council regarding potential names, as soon as possible;	To be actioned.	Ongoing	Major Projects
	6. Council commits to include signage or other recognition of the Traditional Owners, the Cadigal and Wangal clans of the Eora nation, in the final design of the building;	To be actioned in accordance with the Aboriginal consultation strategy referred to in Action 8 below.	Ongoing	Major Projects
	7. the plans for the new childcare centre incorporate one or more artworks or murals by a local Aboriginal artist or local Aboriginal students, to be prominently visible from Illawarra Rd if possible, to complement the design approved by Council. In the interests of not delaying the completion date for the project or expanding the cost, options for the artworks should include temporary murals which can be developed through existing Council programs, for example: a. a mural developed through Council's Perfect Match program; or b. a community mural developed in partnership with one of the local schools and/or the PCYC involving local Aboriginal students and other local students. Temporary murals could be refreshed with updated designs in coming years, supporting ongoing community engagement with the centre; and	To be actioned in accordance with the Aboriginal consultation strategy referred to in Action 8 below. Major Works staff & Consultant project team to liaise with Arts & Cultural Development to identify type, number and location of artwork and then identify which existing Council programs to develop the artwork.	Ongoing	Major Projects
	8. a specific Aboriginal consultation strategy be developed and implemented to ensure that the signage and artworks developed are appropriate. This strategy should include consultation with relevant internal Council staff, the Marrickville Aboriginal Consultative Committee and the Metropolitan Aboriginal Land Council.	To be actioned.	Ongoing	Major Projects
Council Meeting - 15 September 2015				
C0915 Item 1 Mayoral Minute: Waste Removal	THAT Council: 1. reaffirms its absolute opposition to the WestConnex project, particularly in light of the announcement of a preferred contractor for the construction of the New M5 tunnels and St Peters interchange, in the absence of a business case and Environmental Impact Statement;	No further action required.	Completed	Monitoring Services
	2. recognises that the operation of the St Peters former Dial a Dump site is covered by an Environment Protection Licence (no. 12594) issued and regulated by the NSW Environment Protection Authority and recognise that Council is responsible for ensuring that any development consents issued for the operations of the site by Council are being complied with;	No further action required.	Completed	Monitoring Services
	3. calls on the Environmental Protection Authority and WorkCover Authority to regularly monitor the site works, to communicate fully and effectively with residents affected by those works and to regularly provide council with updates and status reports regarding the works;	Letters sent.	Completed	Monitoring Services
	4. calls on the WestConnex Delivery Authority to immediately implement an alternative heavy vehicle entry and exit point to the site, away from residential properties;	Letter sent.	Completed	Monitoring Services

Item Number	Action	Comments	Status	Responsibility
From The Former Dial-A-Dump Site And Opposition To Westconnex	5. calls on the NSW Minister for Roads and Freight, Duncan Gay MLC to make a substantive commitment to the new public spaces and linkages with existing open space in and around the St Peters interchange by supporting the rezoning of the non-road component of the site as public open space. Marrickville Council resolve to prepare a draft LEP rezoning of the St Peters Landfill site as open space. The draft rezoning is prepared in collaboration with the City of Sydney; and	Letter sent to the Minister for Roads. Planning Services investigating options for rezoning of the St Peters landfill site. Matter to be reported to Council as part of dMLP 2011 (Am 4). Report to be considered at Council's April 2016 IPES Meeting.	Ongoing	Planning Services
	6. noting that the site was historically licenced to receive and handle asbestos and other contaminated material, which potentially poses a high risk to residents if not properly managed, and noting the reports from residents that excavation activities appear to be being undertaken on the site, Council agrees, subject to urgent external legal advice in relation to its power, to immediately issue a stop work order on the site until the WDA can confirm that the activities it has undertaken are the subject of a valid development consent, or a valid exemption from Council's development controls.	Advice has been obtained and provided to Councillors on 2 October 2015.	Completed	Legal Services
C0915 Item 6 Re-Naming Of Part Of Tempe Reserve As Lori Short Reserve	THAT Council: 1. confirms that Lori Short Reserve will feature as part of the description for Tempe Recreation Reserve to the Geographical Names Board; and 2. authorises a budget variation of \$3,000 to allow for the purchase and installation of appropriate signage.	GNB informed of Council's position and GNB has confirmed registration of Lori Short Reserve as part of Tempe Recreation Reserve. C&R liaising with Inv&Des re provision and of signage.	Completed Ongoing	Culture and Recreation Culture and Recreation
C0915 Item 11 Notice Of Motion: Naming Of The The Camdenville Park Wetland As The Peter Bulger Wetlands	THAT, following a period of community consultation, Marrickville Council name the water feature or wetlands on the corner of May Street and Bedwin Rd, St Peters; Peter Bulger Wetlands.	The project is on hold pending the proposed use of the area by the Westconnex Delivery Authority.	Ongoing	Culture and Recreation

Item Number	Action	Comments	Status	Responsibility
C0915 Item 15 Tempe Reserve Redevelopment Proposal	THAT: 1. Council resolves that CONFIDENTIAL ATTACHMENTS 1 & 2 to the report be treated as confidential in accordance with Section 10A(4) of the Local Government Act 1993, as it relates to a matter specified in Section 10A(2) of the Local Government Act 1993, and as such is to be treated as confidential; and	No further action required.	Completed	Corporate Services
	2. Council adopt a recommendation consistent with that proposed in CONFIDENTIAL ATTACHMENT 1.	Proposal was endorsed by Council in September 2015 for the purposes of entering into a Deed of Exclusivity with SOFC. The Deed was signed in mid-December 2015 and extends until mid 2016 during which time Detailed Designs and a Draft Lease will be considered by Council.	Ongoing	Corporate Services
Council Meeting - 20 October 2015				
C1015 Item 14 Notice of Motion: Assistance to Rotary with the Installation of Signs	THAT: 1. Council assists the Rotary Club of Marrickville by providing \$1,000 in each of the 2015/16 and 2016/17 financial years from the Community Grants Program Part 3. Notices of Motion;	No further action required.	Closed	Infrastructure Planning and Property
	2. Council applies these funds towards the installation of up to six signs in the Council area in locations to be agreed with Rotary; and	Locations of signs agreed with Rotary and signs collected.	Closed	Infrastructure Planning and Property
	3. a corresponding budget adjustment be made at the next available budget review.	No further action required.	Closed	Infrastructure Planning and Property
Infrastructure, Planning and Environmental Services Committee Meeting - 3 November 2015				
Matter Arising Out Of Item IP1115 Item 2	THAT staff provide a report to Council on the likely impact of ambulance services to our community with regard to the resolution for the Revised Planning Proposal for the Victoria Road Precinct (Item IP1115 Item 2).	Letter has been sent to NSW Ambulance Service - awaiting response. To be followed up in first half of 2016.	Ongoing	Planning Services

Item Number	Action	Comments	Status	Responsibility
IP1115 Item 7 Infrastructure Services Programs Report - Period Ending 30 September 2015	THAT: 1. Council resolves that CONFIDENTIAL ATTACHMENTS 4, 5, 6 and 7 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as they relate to a matter specified in Section 10A(2) of the Local Government Act 1993;	No further action required.	Closed	Design & Investigation
	2. the report be received and noted;	No further action required.	Closed	Design & Investigation
	3. Council notes the introduction by Ausgrid of a 'tree trimming engagement program' and that a further report will be submitted once details are at hand, including any offer by Ausgrid to fund a tree replacement program; and	Noted for action - further information will be submitted when details come to hand.	Closed	Design & Investigation
	4. Council considers the budget adjustments flagged in the report at the next quarterly review.	No further action required.	Closed	Design & Investigation
Extraordinary Council Meeting - 10 November 2015				
C1115 Item 1 Mayoral Minute: Council's Response To IPART Assessment and the NSW State Government's Ultimatum To Councils	THAT: 1. Council reinforce to its community, staff and the NSW State Government that its preferred option is to stand alone and is fundamentally opposed to forced amalgamations;	Council presented to the Delegate on 2 February 2016 and made a written submission on 26 February 2016 reinforcing the community's long held opposition to a forced amalgamation. The Delegate has presented a report to the Minister and to the Boundaries Commission.	Ongoing	General Manager
	2. given the legal predicament we now find ourselves in and the ultimatum issued by the NSW State Government, submit a first merger preference for Marrickville, Leichhardt and Ashfield Council and a second merger preference for Marrickville and City of Sydney Council by 18 November 2015;	Submitted on 11 November 2015	Completed	General Manager
	3. Council signal strongly to the State Government that it will: a. immediately withdraw its merger preferences if the State Government does not proceed with forced amalgamations; b. not support an Inner West Council amalgamation proposition comprising Marrickville, Leichhardt, Ashfield, Burwood, Strathfield and Canada Bay Councils under any circumstances;	Included in the submission on 11 November 2015	Completed	General Manager
	4. Council urgently undertake a community engagement process to inform residents of the latest developments. The community engagement process must highlight that Marrickville Council's ongoing preferred option is to stand alone, and provide a genuine opportunity for residents to consider and provide feedback on the potential benefits and risks of an amalgamated Marrickville-Leichhardt-Ashfield Council, including through a survey and community information sessions; and	Community engagement process has been completed and reported to Council at its meeting on 16 February 2016.	Completed	General Manager
	5. a report be provided back to the first Council meeting in 2016.	Report was considered by Council at its 16 February 2016 meeting.	Completed	General Manager

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Item Number	Action	Comments	Status	Responsibility
Council Meeting - 17 November 2015				
C1115 Item 8 Pressures Facing Local Community Services Organisations 2015	THAT Council: 1. continues to support collaborative partnerships with and between community organisations through Community Development Project Officers and Interagencies, Count Us In, and Council's grants programs including ClubGrants;	No further action required.	Completed	Community Development
	2. continues to monitor the impact of reforms to the community sector on local service providers and the community, and report significant changes to Council;	No further action required.	Completed	Community Development
	3. continues to provide appropriate advocacy on issues impacting upon local community service providers to the relevant State or Federal government agency;	No further action required.	Completed	Community Development
	4. provides a copy of the information in this report to relevant NSW and Federal Government agencies, particularly those responsible for providing funding and support for community services;	Letters and reports sent.	Completed	Community Development
	5. notes that the need for support for affordable premises was the most dominant issue facing community organisations [p210 of the report] and agrees to coordinate a forum or roundtable with community organisations specifically on this issue, with a report to be provided to Council in 2016; and	Working party of relevant Council staff to be established as first step to plan forum/roundtable for second half of year.	Ongoing	Community Development
	6. provides a further report to Council on the potential for providing fee waivers or fee reductions for not for profit community organisations in relation to waste removal [see feedback at p225].	Council doesn't have a commercial waste only a residential waste service. Legally, Council cannot pick up commercial waste so organisations such as The Bower have a private contractor and share this with ARC.	Ongoing	Community Development
C1115 Item 14 Fraud and Corruption Prevention Policy and Plan	THAT Council: 1. adopts the attached Fraud and Corruption Prevention Policy;	No further action required.	Completed	Governance & Risk
	2. adopts the attached Fraud and Corruption Prevention Plan;	No further action required.	Completed	Governance & Risk
	3. agrees to include actions relating to the potential fraud and corruption risks and mitigation measures in the Fraud and Corruption Policy/Plan as they pertain to Council activities as soon as possible; and	Finalisation pending completion of work on outcomes of Councillor workshop conducted on 22 March 2016.	Ongoing	Governance & Risk
	4. provides a report back to Council with specific additions to the Fraud and Corruption Policy/Plan by the first quarter of 2016.	Finalisation pending completion of work on outcomes of Councillor workshop conducted on 22 March 2016.	Ongoing	Governance & Risk

Item Number	Action	Comments	Status	Responsibility
C1115 Item 20 Notice of Motion: Library Services	THAT: 1. Officers prepare a report outlining the opportunities for growth of the community initiatives program conducted in the Libraries; and 2. Council considers a budget adjustment at the next budget review of \$20,000 for the growth of the community initiatives program in our Libraries.	Officers to prepare a report requesting ongoing budget adjustment.	Ongoing	Library & History Services
C1115 Item 23 Notice of Motion: Proposals for Illawarra Road, Marrickville	THAT Council Officers provide a report investigating the following proposals for Illawarra Road, Marrickville: a. a raised shared zone between Petersham and Marrickville roads; b. a monthly street closure during daylight saving on a Friday or Saturday evening commencing 2017 to facilitate greater outdoor dining opportunities for restaurants and support the surrounding night time economic precinct; and c. consult with businesses within the precinct and with the Marrickville Chamber of Commerce regarding these proposals.	No further action required.	Completed	Library & History Services
	THAT: 1. Council provides in principle support for the development of a "Community Passport" to assist local asylum seekers and refugees to access local services and facilities;	Investigation of a raised shared zone being undertaken by Infrastructure Planning as part of public domain master plan for Illawarra Rd. Quotations being sourced to complete investigations for temporary road closures.	Ongoing	Design & Investigation
	THAT: 1. Council provides in principle support for the development of a "Community Passport" to assist local asylum seekers and refugees to access local services and facilities;	No further action required.	Completed	Community Development
C1115 Item 24 Notice of Motion: Marrickville	2. Council invites the Asylum Seekers Centre, Settlement Services International and other relevant community and faith groups and services, to join a working group to finalise the details for a pilot of the project;	Meeting held 17/03/16 with Asylum Seeker Centre and Settlement Services International (Metro Assist was late apology) and with internal Council stakeholders on 09/02/16. Discussion re priority needs of refugees and current services they can / would like to access as well as mechanisms for distributing info on srvs to refugees. Demonstration of available smart phone apps that provide localised info about services / programs etc. Further discussions to be held with internal stakeholders and with app providers and ICT. Report and recommendations to be submitted to May Council meeting.	Ongoing	Community Development

Item Number	Action	Comments	Status	Responsibility
Community Passport for Refugees and Asylum Seekers	3. the working group considers: a. the outcomes of the Darebin's Asylum Seekers Support Project and the Darebin Community Passport which was launched in 2014; b. options for the inclusion of a directory of local support services available to asylum seekers and refugees, including places of worship; c. possible in kind services that could be provided by Council, including free access to Council facilities such as gyms and pools during off peak times; d. possible partners who may wish to support the project, including other services and businesses operating in the LGA, and neighbouring Councils particularly the City of Sydney Council; e. options for Council to play a brokerage role, connecting interested volunteers and businesses with local services that provide support to refugees and asylum seekers; f. practical issues including the administration of the passport; g. funding options for the project; h. if required, an alternative name for the project; i. other matters which the working group considers are relevant; and	Meeting held with with internal Council stakeholders on 09/02/16 and with SSI and ASC on 17/03/16. 3a. Discussions included outcomes of the Darebin project and key learnings from it. 3b. Discussions held and recommendation made that smart phone app would be best way to distribute information to refugees. Options under further investigation and demonstration with ICT section 3c. Options being further investigated with internal Council stakeholders following meeting with ASC and SSI. 3d., 3e., 3f. and 3g. to be further investigated 3h. Preference to call the project 'Community Pass'	Ongoing	Community Development
	4. Council considers a further detailed proposal, including a proposed budget, at a meeting in early 2016, with a view to launching the passport in June 2016 (Refugee Week).	Report and recommendations to be submitted to May Council meeting.	Ongoing	Community Development
Infrastructure, Planning and Environmental Services Committee Meeting - 1 December 2015				
IP1215 Item 2 Draft Marrickville Local Environmental Plan 2011 (Amendment No. 4)	THAT: 1. action on draft amendments to MLEP 2011 and MDCP 2011 be deferred and referred to a Councillor Conference, with the exception of the bus shelter item (Recommendation L-Sch2 (01)) which is to proceed;	Councillor conference undertaken on Tuesday 23 February 2016.	Closed	Planning Services
	2. Council resolves to prepare a Planning Proposal to amend MLEP 2011 to incorporate recommendation (Recommendation L-Sch2 (01)), relating to signage on bus and taxi rank shelters;	Planning Proposal prepared.	Closed	Planning Services
	3. Council submits the draft Planning Proposal to the Department of Planning and Environment for Gateway determination; and	Planning Proposal forwarded to the Department of Planning and Environment on 18 December 2015	Closed	Planning Services
	4. Council publicly exhibits the draft Planning Proposal.	Draft Planning Proposal on advertising on bus shelters and taxi ranks exhibited from 9 February 2016 to 24 February 2016. Post exhibition report considered by Council on 15 March 2016.	Closed	Planning Services

Item Number	Action	Comments	Status	Responsibility
Council Meeting - 1 December 2015				
C1215 Item 1 Cycle Share System For Marrickville	THAT: 1. the report be received and noted;	No further action required.	Completed	Planning Services
	2. in accordance with Option 4 in this report, Council investigates undertaking a feasibility study into a complete cycle share scheme in partnership with City of Sydney and Leichhardt Council addressing scope, governance and budget implications;	Feasibility study in partnership with City of Sydney and Leichhardt Council has commenced.	Ongoing	Planning Services
	3. subject to the outcomes of item 2 above, a further report be prepared to Council seeking agreement on the approach and a budget allocation; and	To be undertaken further to Item 2, above.	Ongoing	Planning Services
	4. the agreed approach be included within the scoping of the new Integrated Transport Strategy.	To be included within the scoping of the new Integrated Transport Strategy in 2016.	Completed	Planning Services
Extraordinary Council Meeting - 27 January 2016				
C0116 Item 1 Council Amalgamation	THAT: 1. Council requests the General Manager to prepare a draft submission to the Delegate for the consideration of Council at its meeting in February 2016 based on existing information available, including the results of the recent community engagement process, which responds to the factors in s263(3) of the Local Government Act and sets out the case for Marrickville standing alone;	Submission lodged on 26 February 2016 after a period of public exhibition.	Completed	General Manager
	2. Council acknowledges the distribution of an information flyer to its residents on the merger proposal and the examination process undertaken to date encouraging their full participation in that process and endorses the associated communication plan outlined in this report;	No further action required.	Completed	General Manager
	3. Council notes the need for the General Manager to prepare a transition plan should a new council be formed;	General Managers of each Council are collaborating with a view to presenting a draft Transition Plan to the April Council meeting.	Ongoing	General Manager
	4. Council allocates an amount of \$10,000 to facilitate the preparation of a transition plan and undertake associated activities should that be required;	To be considered at the March Quarter Budget review.	Ongoing	General Manager
	5. Council considers budget adjustments for the Fit for the Future processes undertaken to date and for the preparation of the transition plan at its December budget review;	Council considered this matter at its meeting on 16 February 2016.	Completed	General Manager
	6. Council formally request an extension of time for the Public Inquiry process and that a further public meeting be held in Marrickville as part of the Inquiry;	A response dated 26 February 2016 was provided to Councillors for information. It indicated that an extension to the time for the Public Inquiry process was a decision for the Delegate to make. An email request was sent to the Delegate on 2 March 2016.	Completed	General Manager

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Item Number	Action	Comments	Status	Responsibility
	7. Council lodges an application with the Minister for Local Government under the GIPA Act for access to a full copy of the KPMG report referenced in his proposal for amalgamation of Ashfield, Leichhardt and Marrickville Councils together with any associated documents including, without limitation, documents containing assumptions, models and/or data relied upon by KPMG in preparation of the report;	GIPA request was lodged. A response dated 26 February 2016 received on 1 March 2016 was provided to Councillors for information. No additional information was provided in response to the GIPA application.	Completed	General Manager
	8. Council publicly exhibits the draft submission as far as practicable;	The draft submission was publicly exhibited following its adoption at the Council meeting on 16 February 2016 and comments received included as an attachment to the submission which was made on 26 February 2016.	Completed	General Manager
	9. Council authorises the Mayor, General Manager and appropriate Officers to make a presentation to the Public Inquiry; and	Mayor and General Manager presented at the 2 February 2016 public meeting.	Completed	General Manager
	10. the report be received and noted.	No further action required.	Completed	General Manager
Infrastructure, Planning and Environmental Services Committee Meeting - 3 February 2016				
Matter Arising out of Item 3 - Minutes Of WestConnex Advisory Committee Meeting Held On 17 December 2015	THAT Council:			
	1. withdraw approval for any test drilling or preparatory works on the Tempe Reserve for WestConnex or the Sydney Gateway, so that the matter can be brought to the elected Council;	No approvals are currently provided to WestConnex or the Sydney Gateway for drilling.	Closed	Infrastructure Works and Services
	2. confirm the right of residents to peacefully protest at the Tempe Reserve and other sites owned or managed by Council;	Noted.	Closed	Infrastructure Works and Services
	3. take all reasonable steps to ensure that the community is notified of all test drilling or preparatory works or proposals that Council is aware of, in relation to WestConnex or related road projects; and	WestConnex will be required to prepare a communications plan for each site where testing has been approved by Council.	Closed	Infrastructure Works and Services
	4. confirm that any future decisions or applications for work relating to WestConnex or the Sydney Gateway will be brought to the elected Council for decision, rather than be determined through delegation or by staff.	Noted.	Closed	Infrastructure Works and Services

Item Number	Action	Comments	Status	Responsibility
IP0216 Item 4 Planning Proposal For 73 Mary Street, 67, 69 And 71 Mary Street, 50 & 52 Edith Street & 43 Roberts Street, St Peters	THAT Council: 1. defer the determination of the planning proposal so that residents can be provided an opportunity to comment and that all relevant reports be provided to council; 2. urgently notify local residents in the immediate vicinity of the proposal directly, including notification of the date at which the planning proposal will return to the elected Council for decision; 3. make it clear to residents that, if the planning proposal is approved through the gateway process, there will be a community consultation process and opportunity to comment in relation to the required amendments to the LEP, and again in relation to any subsequent DA; 4. receive a report at the March meeting of Council on the feedback from residents; 5. receive a report on the likely impact of the proposed WestConnex on local traffic, when the planning proposal is returned to Council for decision; and 6. the matter be included on the agenda for the Councillor Conference to be held on 23 February 2016.	No further action required.	Closed	Planning Services
		Letters distributed to nearby residents on 8 Feb 2016 including details of Council's March 15 meeting.	Closed	Planning Services
		Letters distributed to nearby residents on 8 Feb 2016 including details of Council's March 15 meeting and the process.	Closed	Planning Services
		Council considered a further report at its meeting of 15 March 2016	Closed	Planning Services
		Council considered a further report at its meeting of 15 March 2016	Closed	Planning Services
		Councillor conference held 23 February 2016.	Closed	Planning Services
IP0216 Item 7 Parks Automated Central Control System Upgrade	THAT: 1. pursuant to section 55 3(i) of the Local Government Act 1993 Council exempts from the tender process the acquisition and maintenance of a central controller program system that controls sports lighting, irrigation, water harvesting, electronic door strike and security alarm system (the Program System) at Henson Park, Camdenville Park, Marrickville Park, Arlington Reserve Mackey Park, Mahoney Reserve, Petersham Park, Steel Park, Tempe Reserve (Outdoor sportsfield), Tempe Reserve (Indoor Robyn Webster) and Wicks Park Tennis Court for the following reasons: a) the imminent switch off of Telstra's 2G network introduces a risk of system failure; b) a 12 month trial at Camperdown Park of a Program System identified the IRRi net system (IRRI System) to be the most suitable for Council's requirements; c) there is only 1 supplier Australia wide (based in NSW) that is prepared to supply and maintain the IRRI System; and 2. the General Manager be delegated the authority to negotiate and sign the IRRI System supply and maintenance contracts for 3 years, with an option for a further 3 years, at Council's sole discretion.	Contract being prepared and finalisation of the project schedule.	Ongoing	Infrastructure Planning and Property
		Contract being prepared and finalisation of the project schedule.	Ongoing	Infrastructure Planning and Property

Item Number	Action	Comments	Status	Responsibility
IP0216 Item 8 Transport Committee Meeting Minutes 26 November 2015	THAT: 1. the report be received and noted; and 2. Council reviews the priority of the proposed cycleway connectivity along Unwins Bridge Road and May Street.	No further action required.	Closed	Planning Services
IP0216 Item 9 Footbridge Between Tempe And Wollie Creek Stations	THAT: 1. the report be received and noted; 2. Council engage with Rockdale Council to submit a joint grant application for a feasibility study for the works; and 3. Council liaise with Rockdale Council to seek support from State Authorities and local elected representatives for a delivery outcome and timeframe to be renegotiated or associated works freshly prioritised.	Priority of cycleway reassessed; funding will be applied for to commence designs of this route accordingly. No further action required.	Closed	Planning Services
Council Meeting - 16 February 2016				
C0216 Item 2 Towards New Local Government Legislation - Proposed Phase 1 Amendments	THAT Council endorse the proposed responses (see ATTACHMENT 1) to the "New Local Government Act Development Consultation – Phase 1" for submission under the Fit for the Future local government reform program, with the following amendments: 1. Council disagree that the current commitment for Local Government to "exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights" should be watered down by replaced with only a commitment to act "hav(ing) regard to social justice principles"; 2. Council disagree that the current commitment for Local Government to "exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights" should be watered down by replaced with only a commitment to act "hav(ing) regard to social justice principles"; 3. Council disagree that the commitment to act as a "responsible employer" be replaced with a weaker commitment to "endeavour to involve and support its staff", and recommends instead a strengthened commitment to ensure Local Council acts as a model employer; 4. the addition of a recommendation that provisions be added to ensure that a Council cannot be merged or abolished by the Minister or Executive without a poll of local residents; 5. that a recommendation be added that the Local Government Act formally recognises Aboriginal and Torres Strait Islander Australians; and 6. Item 4.1 of Council's submission be amended by deleting Point 2 relating to electronic voting and tallying technology.	Submission lodged online via webform tool on 15 March 2016.	Closed	Governance & Risk

Item Number	Action	Comments	Status	Responsibility
C0216 Item 7 Outcomes From The Public Exhibition Of The Commercial Trainer Policy And Proposed Fees And Charges	THAT: 1. the report be received and noted;	No further action required.	Completed	Culture and Recreation
	2. Council adopts the draft Commercial Fitness Training Policy and proposed Fees & Charges as attached to this report;	No further action required.	Completed	Culture and Recreation
	3. all residents and stakeholders who made submissions during the public exhibition be notified of Council's determination; and	Residents and stakeholders to be informed.	Ongoing	Culture and Recreation
	4. the Commercial Fitness Training Policy and Fees & Charges be reviewed annually to ensure management of recommended parks for commercial fitness training is meeting community needs.	No further action required.	Completed	Culture and Recreation
C0216 Item 9 Sports Walk Of Honour Nominations	THAT: 1. the report be received and noted;	No further action required.	Completed	Library & History Services
	2. the list of recommended sportspeople in this report be represented on the Sporting Walk of Honour at Marrickville Park; and	No further action required.	Completed	Library & History Services
	3. further work be undertaken to identify some indigenous women sportspeople to add to the list.	Officers have identified women to add to the list and further research is being undertaken to identify Aboriginal sportspeople. Another 7 plaques are being planned for.	Ongoing	Library & History Services
C0216 Item 15 Notice Of Motion: No Stopping Signs	THAT: 1. except in circumstances where there are clearly no safety issues of concern, Council adopt a policy of installing a "No Stopping" sign when the sign: a) has been requested by residents; b) has concurrence from the Pedestrian, Cyclist and Traffic Calming Advisory Committee;	Noted.	Completed	Design & Investigation
	2. Council agrees to install signage which was recommended by the Pedestrian, Cyclist and Traffic Calming Advisory Committee for Henry Lane to prevent illegal parking within 10m of the intersection with Victoria Lane in Lewisham; and	Notification to be sent to residents prior to installations.	Ongoing	Design & Investigation
	3. signage installed should indicate to drivers the statutory 10 metre No Stopping distance where they are at risk of getting booked.	Noted.	Completed	Design & Investigation
C0216 Item 17 Notice Of Motion: No	THAT: 1. the General Manager sign the No Business in Abuse pledge on behalf of Marrickville Council;	A copy of the pledge will be signed once received.	Ongoing	General Manager
	2. Council's procurement policy be updated to ensure that no new contracts with Broadpectrum (formerly Transfield) and Wilson Security, or other companies that profit from detention centres, are entered into until their association with detention centers cease;	Council's procurement procedures have been amended to reflect resolution.	Completed	Finance

Item Number	Action	Comments	Status	Responsibility
Business In Abuse Campaign	<p>3. Council's investment policy be updated to ensure that Council is not investing in Broadpectrum (formerly Transfield) and Wilson Security, or other companies that profit from detention centres, until their association with detention centers cease; and</p> <p>4. Council publicly promote Council's commitment, as one of a range of initiatives Council is undertaking to demonstrate support and welcome for refugees and asylum seekers.</p>	<p>Updated Investment Policy was endorsed at the March 2016 CCS committee.</p> <p>Action completed.</p>	<p>Completed</p> <p>Completed</p>	<p>Finance</p> <p>Corporate Strategy & Communications</p>
Infrastructure, Planning and Environmental Services Committee Meeting - 1 March 2016				
IP0316 Item 2 Interim Heritage Order 34 Belmore Street, Enmore - Further Report	<p>THAT Council:</p> <p>1. resolves to list 34 Belmore Street, Enmore, as a local heritage item in Schedule 5 of MLEP 2011;</p> <p>2. resolves to prepare a planning proposal for submission to the NSW Department of Planning & Environment to include 34 Belmore Street, Enmore, as a heritage item in Schedule 5 of the MLEP 2011; and</p> <p>3. resolves to amend Part 9.8 Strategic Context Enmore North and MDCP 2011 to include future management options for the site.</p>	<p>Matter included as part of MLEP (Amendment No. 4). Report to be considered at Council's April 2016 IPES Meeting.</p> <p>As above.</p> <p>As above.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Planning Services</p> <p>Planning Services</p> <p>Planning Services</p>
IP0316 Item 3 Road Naming Proposal For New Laneway Between May Street And Hutchinson Street, St Peters	<p>THAT Council:</p> <p>1. selects "Daburi Lane" as the preferred option for naming of the new lane running between May Street and Hutchinson Street for the purpose of public exhibition;</p> <p>2. publicly exhibits its preferred name for a period of not less than 28 days; and</p> <p>3. receive a further report on the outcome of the public exhibition period prior to determining the name.</p>	<p>No further action required.</p> <p>Public exhibition completed.</p> <p>Report to be presented to April Council Meeting.</p>	<p>Completed</p> <p>Completed</p> <p>Ongoing</p>	<p>Design & Investigation</p> <p>Design & Investigation</p> <p>Design & Investigation</p>

Item Number	Action	Comments	Status	Responsibility
Community and Corporate Services Committee Meeting - 1 March 2016				
CC0316 Item 2 Youth After Hours Report	<p>THAT:</p> <p>1. the Strategic Community Project Officer Youth continues to build community capacity with youth services in particular the Marrickville Youth Resource Centre and the PCYC;</p>	<p>The SCPO - Youth works in an ongoing capacity with the MYRC and PCYC to develop programs. This is built into an MOU between the MYRC and Council. Currently Council's Recreation Officer, SCPO - Child and Family and SCPO - Youth have collaborated with PCYC to provide free recreational activities on Saturdays and after school in response to needs identified in the South Marrickville PPG consultations / surveys. These will be evaluated to determine the best future / ongoing programs to be provided as well as ongoing funding sources.</p>	Ongoing	Community Development
	<p>2. the Strategic Community Project Officer Youth approach local Frozen Yoghurt venues and Lentil As Anything as potential partners for a youth-specific entertainment venue (Resolution 3 of the previous report);</p>	<p>The SCPO - Youth will approach organisations to discuss. SCPO - Youth will be shortly approaching Lentil as Anything in regard to joint opportunities.</p>	Ongoing	Community Development
	<p>3. regular activities for young people after school hours are incorporated into a future youth strategy;</p>	<p>The new Youth Strategy will be developed over the next 6-9 months, in consultation with young people and service providers. Provision of after hours activities will be included in the Action Plan attached to the new strategy.</p>	Completed	Community Development
	<p>4. cross council collaboration continue around music, performance, sport and art to enhance regular activities for young people; and</p>	<p>Cross-Council collaboration will continue.</p>	Ongoing	Community Development
	<p>5. the report be received and noted.</p>	<p>No further action required.</p>	Completed	Community Development
CC0316 Item 4 Cultural Action Plan 2016-2020	<p>THAT Council endorses the Draft Marrickville Cultural Action Plan for public exhibition for a period of 21 days.</p>	<p>Currently on exhibition, closing 4 April.</p>	Ongoing	Culture and Recreation

Item Number	Action	Comments	Status	Responsibility
Council Meeting - 15 March 2016				
C0316 Item 1 Mayoral Minute: Support for Generational Change to End Domestic and Family Violence	THAT Council enter into a Memorandum of Understanding with the National Association for Prevention of Child Abuse and Neglect (NAPCAN), Leichhardt and Ashfield Councils to establish the governance arrangements for the partnership and the methodology and resources to support generational change to end domestic and family violence.	No further information has been received to date from either NAPCAN or Leichhardt Council.	Ongoing	Community Services
C0316 Item 2 Post Exhibition Report - Draft MLEP 2011 (Amendment No. 4) - Signage on Bus and Taxi	THAT: 1. the report be received and noted; and 2. Council forwards the draft amendment to MLEP 2011 to the Department of Planning & Environment seeking final approval and gazettal.	No further action required.	Completed	Planning Services
C0316 Item 7 Transport Committee Meeting Minutes 11 February 2016	THAT: 1. the report be received and noted; and 2. Council writes to RMS requesting that an enhanced pedestrian crossing environment, including the addition of a crossing on the missing arm, of the intersection of King Street/Wilson Street be implemented.	Draft amendment referred to the Department on 16 March 2016 for gazettal. NB The Planning Proposal amendment relating to advertising on bus shelters is now known as MLEP 2011 (Amendment No. 6) No further action required. Recent liaison with City of Sydney has revealed that an application has already been made to the RMS regarding the installation of a new crossing at this location. The application was rejected by RMS on the grounds that it would cause excessive vehicle queues. The RMS' counter-suggestion to install extra pedestrian fencing was not supported or implemented by City of Sydney. The City is also currently working on designs that would bring about improved pedestrian & cycle movements at the intersections of King/Wilson, King/Erskineville and Erskineville/Wilson; Council will continue to work with City of Sydney on these improvements.	Closed	Planning Services

Item Number	Action	Comments	Status	Responsibility
C0316 Item 8 National General Assembly of Local Government During 19 to 22 June 2016 - Call for Delegates and Motions	THAT: 1. the report be received and noted; 2. Council nominates Councillors Ellismore, Hanna, Iskandar, Tyler and Woods to attend the 2016 National General Assembly of Local Government as delegates of Council;	No further action required.	Completed	Governance & Risk
	3. the June Council Meeting be rescheduled to commence at the conclusion of the IPES Committee Meeting on Tuesday 7 June 2016; and	No further action required.	Completed	Governance & Risk
	4. officers draft motions for determination by Council at the 19 April 2016 Council Meeting on the following topics: • affordable housing – the ability of councils to establish and enforce affordable housing targets in new developments; • Council's opposition to Westconnex; • Council's support for bike infrastructure – Federal Government funding to assist councils to build bike infrastructure; • Council's opposition to forced amalgamations; • call for an increase in Federal Government funding for community services such as Tom Foster; • call for an increase in funding for local community infrastructure for sporting fields and local roads; • restoration of funding to allow Council to continue to undertake more projects along the Cooks River. This motion should be drafted in consultation with Canterbury and Rockdale Councils; and • advocating for Council's communities in relation to Gonski Funding and NDIS (National Disability Insurance Scheme) cuts by the Federal Government for all children, particularly for disadvantaged and disabled children within our education system.	Responsibilities assigned to relevant Directors - draft motions due for completion by 7/4/16 for inclusion in report to April 2016 meeting of Council.	Ongoing	Governance & Risk
	In drafting motions, Council officers liaise with fellow councils, particularly Leichhardt and Ashfield Councils to enable the coordination of like-minded motions.			

Item Number	Action	Comments	Status	Responsibility
C0316 Matter Arising in Consideration of Item 10:	<p>THAT, with regard to Item C0615 Item 13 – Banners and Stickers in Support of People with Intellectual Disabilities in the Marrickville LGA, officers submit:</p> <ul style="list-style-type: none"> • a draft design for the stickers and banner; and • a draft communication plan <p>to the 19 April 2016 Council Meeting for the assessment and approval of Council.</p>	Quotes provided and designs being finalised for submission to April Council meeting, along with Communication Plan.	Ongoing	Community Development
C0316 Item 11 Notice Of Motion: Pedestrian Safety Around Henson Park	<p>THAT Council investigates the issues of speeding and pedestrian safety in the section of Illawarra Road between Sydenham Road & Thompson Street, Marrickville and provides recommendations for the consideration of the Pedestrian, Cyclist and Traffic Calming Advisory Committee.</p>	Site survey work to be initiated after April school holidays	Ongoing	Design & Investigation
C0316 Item 12 Notice Of Motion: Ongoing Tenure Of NSW Local Government Councilors	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. write to Premier Mike Baird and Paul Toole MP (Minister for Local Government) seeking an undertaking from them that all duly elected local government councillors in NSW will be allowed to remain in office until the next round of local government elections are conducted; and 2. convey to the Premier and Minister for Local Government its deep concern that any action arising from proposed Council mergers should not leave constituents without democratically elected local government representatives. 	Letters sent on 1 April 2016.	Closed	Governance & Risk
Further To		Council's concerns were conveyed in the letters.	Closed	Governance & Risk
C0316 Item 13 Notice Of Motion: Westconnex Legal Advice	<p>THAT legal advice received by Council in relation to the activities at the Alexandria Landfill be made public.</p>	The relevant advice has been published on Council's internet site under the "News on Westconnex" page.	Closed	Legal Services

Item Number	Action	Comments	Status	Responsibility
C0316 Item 14 Notice Of Motion: Support For The March 20 Palm Sunday Refugee Rally	THAT Council supports the Palm Sunday Rally on 20 March 2016 by: a. promoting residents' participation in the event through its social media, website and email lists; b. making copies of its Refugee Welcome signs available to interested staff, Councillors or residents who plan to attend the event, to use/ display at the rally; and c. in promoting the event, Council use images from local events in Marrickville, Council's existing materials, or other images that recognise that asylum seekers and refugees living in the Marrickville LGA come from a range of religious and cultural backgrounds.	<ul style="list-style-type: none"> Copies of Council's Refugee Welcome signs were printed on hard board and made available to staff or local residents who planned to attend. The Palm Sunday Rally was promoted on Council's webpage and social media The Palm Sunday flyer was distributed through a range of community and organisational networks along with a copy of Council's Refugee Welcome sign 	Closed	Community Development
C0316 Item 15 Notice Of Motion: Options For Recovery Of Costs From Hirers Of Sporting Fields Not Left In Fit Condition	THAT Officers prepare a report for Council outlining options for the recovery of costs from sporting groups who fail to leave our sports fields in a fit condition.	Report to Council to be prepared for May 2016.	Ongoing	Culture and Recreation
C0316 Item 16 Marrickville Hospital Site Redevelopment - Progress Report	THAT the officer's recommendation be amended as follows: 1. Council resolves that CONFIDENTIAL ATTACHMENT 4 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993 as they relate to a matter specified in Section 10A(2)(c) of the Local Government Act 1993;	No further action required.	Closed	Major Projects
	2. the report be received and noted;	No further action required.	Closed	Major Projects
	3. the public artwork proposal be amended to include the development of a site specific artwork relating to the new name of the facility, specifically in relation to the Aboriginal Naming/Co-naming Policy and in consultation with the MACC;	The Public Art Proposal has been amended, as per the resolution.	Closed	Culture and Recreation
	4. Council endorse the amended public artwork proposal; and	No further action required.	Closed	Culture and Recreation
	5. Council approve the allocation of funds for the ongoing implementation of the project as set out in the report.	No further action required.	Closed	Major Projects

Item Number	Action	Comments	Status	Responsibility
C0316 Item 23 Historical Record Of Potential Council Amalgamation s	THAT: 1. the report be received and noted; 2. Council prepares a display from the current collection of items of past amalgamation proposals; 3. Council approach Ashfield and Leichhardt Councils proposing contemporary collecting projects that document the stand alone Councils and the amalgamation process; and 4. should the above be approved, officers will report back to Council with a more detailed project proposal and budget.	No further action required.	Completed	Library & History Services
		Research is underway to identify items for a potential display.	Ongoing	Library & History Services
		Letters were sent to the GM's of each Council seeking their feedback on the proposal on 5 April 2016.	Ongoing	General Manager
		No outcome from neighbouring Councils regarding this proposal.	Ongoing	Library & History Services
C0316 Item 24 Notice Of Motion: Camdenville Park	THAT Council: 1. reiterates its opposition to the WestConnex project;	No further action required.	Completed	Design & Investigation
	2. note that Roads and Maritime services (RMS) has served Council with a notice of Compulsory Acquisition for a significant portion of Camdenville Park. Council Officers have met with RMS to discuss the scale and duration of the proposed acquisition which is differs significantly to what was anticipated following discussions with Westconnex;	No further action required.	Completed	Design & Investigation
	3. note that the proposed scale of the acquisition, along with uncertainty about the built form of the Westconnex proposed stormwater drainage and detention basin upgrade works, casts such doubt on the workability of Council's proposed upgrade for Camdenville Park as to warrant the suspension of consideration of tenders for the work until such time as we have clarity;	No further action required.	Completed	Design & Investigation
	4. note that the General Manager has engaged with the Westconnex Project Director and expressed concerns about the acquisition and that a commitment has been given that the extent of the compulsory acquisition would be reviewed in conjunction with RMS;	No further action required.	Completed	Design & Investigation
	5. note that compulsory acquisition will be the subject of negotiations between Council and RMS for compensation and that, if agreement cannot be reached, the matter will be determined through the court process;	No further action required.	Completed	Design & Investigation
	6. seek a commitment from WestConnex that any use of Camdenville Park St Peters as a construction compound site will be for local work only (i.e. the realignment of Bedwin Road and the stormwater works in and around the Camdenville Park retarding basin) and that their occupation of the site as a construction compound will be terminated immediately following these works;	Meeting held with representatives of RMS and Westconnex at which Council's issues were raised. Correspondence being prepared.	Ongoing	Design & Investigation

Item Number	Action	Comments	Status	Responsibility
	7. strive to maximise the compensation arrangements for any acquisition at Camdenville Park, whether by temporary lease or permanent acquisition, noting the commitment from Westconnex to construct the BMX track at Camdenville Park;	As above.	Ongoing	Design & Investigation
	8. seek a guarantee from Westconnex that they will complete the local works as early as possible, but by 2018 at the latest; and	As above.	Ongoing	Design & Investigation
	9. seek a commitment from Westconnex that they will pay for the Camdenville Park upgrade works irrespective of the outcomes of the compulsory acquisition process.	As above.	Ongoing	Design & Investigation
C0316 Item 25 Mayoral Minute: Staff Conditions	THAT, in accordance with section 354E of the Local Government Act 1993, Council seek the approval of the Minister to alter the conditions of employment of all existing staff (other than senior staff) and any non-senior staff employed prior to the date of amalgamation so that the 3 year protection from forced redundancy in 354F of the Act is extended to 5 years.	Letter was sent to the Minister on 18 March 2016.	Ongoing	General Manager

Item No: C0416 Item 13
Subject: NOTICE OF MOTION: SECOND SET OF SCHOOL ZONE LIGHTS AT MARRICKVILLE WEST PUBLIC SCHOOL
File Ref: 12/4674/32499.16
From Councillor Daniel Barbar

MOTION:**THAT Council:**

1. acknowledges the school zone crossing at the Beauchamp Street entrance to Marrickville West Public School, can be made safer with the installation of a second set of flashing School Zone lights at the commencement of the school zones on Beauchamp Street, Marrickville;
 2. understands that Marrickville West Public School has made applications with NSW Government grant programs for a second set of School Zone flashing lights to be installed at the Beauchamp Street pedestrian crossing, but is yet to receive a response from the Minister;
 3. adds its support to the School's application by writing in support of the installation of a second set of flashing School Zone lights to the NSW Minister for Roads, the Hon Duncan Gay MLC, and to the NSW Minister for Education, the Hon Adrian Piccoli MP; and
 4. writes to the Member for Summer Hill, Clr Jo Haylen MP, advising of this action and requesting any assistance that can be provided through her efforts with the NSW State Government.
-

Background

I have brought this Notice of Motion to Marrickville Council on behalf of local residents that have contacted me about their concerns for child and pedestrian safety at the second crossing to Marrickville West Public School on Beauchamp Street.

Despite Marrickville Council recently engaging in works to improve visibility and pedestrian safety at the crossing, there are still instances of drivers not seeing children at the crossing, stopping very late, and in some cases continuing to drive through the pedestrian crossing and not stopping at all.

It is my understanding that the NSW Government has a fund available to schools to apply for a second set of flashing School Zone lights to be installed at a school's second busiest pedestrian crossing. For Marrickville West Public School, this is the pedestrian crossing in Beauchamp Street.

I understand that the school made application to the fund in the second half of 2015, and were originally advised that the Government would determine all applications well before the commencement of the 2016 School Year. At the time of writing this Notice of Motion, the school has yet to receive an answer from the NSW Government.

I seek Marrickville Council's support to write to the Ministers for Education and Roads in the State Government in order to add weight to the application of Marrickville West Public School for a favourable determination.

Additionally, as this is a State Government matter, I request that Council also write to the Member for Summer Hill, Clr Jo Haylen MP, and request any assistance that she can provide to Marrickville West Public School at a State level.

Officer's Comments:**Comment from Manager, Design and Investigation:**

RMS have confirmed that the application lodged by the Marrickville West Public School for a second set of flashing lights is being assessed for prioritisation within the State Government's recently announced \$5 million commitment to fund a second set of flashing lights outside at least 400 schools in NSW. The new program is expected to be completed by December 2017.

The successful schools and corresponding councils will be notified once the 400 schools within the prioritized list have been identified.

Resource Implications:

Representations as outlined can be made within existing operational resources.

ATTACHMENTS

Nil.

Item No: C0416 Item 14
Subject: NOTICE OF MOTION: CRICKET NETS AT PETERSHAM PARK
File Ref: 12/4674/39717.16
From Councillor Jo Haylen

MOTION:

THAT Council officers investigate and provide a report on possible locations and construction of cricket nets at Petersham Park.

Background

Petersham Park has a storied history in Australian cricket. It is home of the Randwick-Petersham Cricket Club and is used by many others including the Inner West Girls T20 Bash. Cricket is a rapidly growing game for both boys and girls.

A petition with 33 signatures was presented to Council requesting cricket nets be installed at the park to allow for practice and recreation.

There are several potential locations for cricket nets at Petersham Park.

Installing nets would encourage greater use of the park by residents and add to the investment Council has already made in promoting local cricket at the park. It would also assist the many schools and local clubs in the area.

Officer's Comments:**Comment from Coordinator, Recreation Planning and Programs:**

Council Officers will provide a report on possible locations and construction of cricket nets including consideration of:

- consistency with existing strategic plans;
- consistency with the Conservation Management Plan for Petersham Park;
- identified needs and anticipated level of use;
- possible locations and feasibility; and
- financial implications.

It is anticipated that this can be reported to Council at the meeting scheduled on 7 June 2016.

Resource Implications:

Further investigation is required to assess the cost of a cricket net facility at Petersham Park and this will be included in the report to Council.

ATTACHMENTS

Nil.

Item No: C0416 Item 15
Subject: NOTICE OF MOTION: FOOD TRUCKS
File Ref: 12/4674/39727.16
From Councillor Jo Haylen

MOTION:

THAT Council implements a food truck policy like that of the City of Sydney to allow food trucks to operate within the Marrickville LGA, support the LGA's night-time economy and ensure operation that is consistent across local government areas.

Background

Food trucks are an important part of a vibrant night economy, yet are currently banned from operating in the Marrickville LGA.

Policies are inconsistent from Council to Council, meaning that trucks can currently operate on one side of King St, Newtown, but not the other for example. Operators must currently apply for a DA from Council to operate a food truck, leading to red-tape and cost burdens that small operators can't manage.

I'm pleased that NSW Labor is paving the way for better regulation of food trucks by creating a State-wide model code for food-truck operators. Marrickville Council can lead the way by adopting a policy like that in the City of Sydney. The regulations include built in protections for existing businesses and community concerns such as food trucks must remain away from similar take away businesses, must park legally and not operate for longer than five hours in one location.

The City of Sydney has developed a strategy to manage food trucks and vans. Key excerpts are below:

"The purpose of these guidelines is to provide a framework of operation that encourages the creation of a new economy within the City of Sydney's Local Government Area..."

"Food trucks are creating a more diverse Sydney by trading late at night, providing alternative non-alcohol night-time activities, and converting traditional daytime spaces into new uses at night. As mobile vehicles, they have the ability to trade at times where there are no other affordable food options late at night, or in areas that may be underutilised and in need of activation."

A number of differences between Marrickville and the City of Sydney's administration of food vans have been identified recently and the need for more consistency between the regulations demonstrated. These inconsistencies have been highlighted by recent media coverage including in the Inner West Courier and Valley Times.

Officer's Comments:

Comment from Manager, Planning Services:

The City of Sydney has policy that guides the assessment of proposals relating to food trucks and vans, together with a dedicated webpage, a food truck project manager, a range of explanatory/how to guides and a mandatory tracking app for operators.

To gain approval under the City of Sydney's policy, proponents must submit concept truck designs and menus which require approval from a food truck specific design review panel. Once approved, operators must undergo app and software training. Council produces approval stickers for authorised food trucks to display and undertakes a food inspection regime. The City of Sydney's approach was developed after a series of trials in 2013 and 2014 that involved extensive consultation with food truck operators and local businesses. This process identified exclusion zones as well as locations where different operating hours apply. Therefore, whilst the City of Sydney's policy aims to manage the number and location of food trucks it is also focused on curating the range of food offerings.

Under the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 food trucks operating on either private or public land are exempt development, subject to certain requirements.

When operating on public land food trucks must:

- have the landholder's consent;
- be of minimal environmental impact;
- have any approval required under section 68 of the Local Government Act 1993; and
- operate in accordance with NSW Food Authority *Guidelines for mobile food vending vehicles* and any requirements of the *Food Act 2003*.

There are other measures to protect public access, utilities, street trees, damage of public property and residential amenity by limiting hours of operation near residential zones.

Therefore, existing legislation and processes provide for the operation of food trucks on public land in Marrickville. Council's development assessment team is able to assess Section 68 applications for food trucks. Despite this, Council has not received any section 68 applications from food truck operators. Equally there is only 1 recorded complaint regarding an unauthorised operation which was addressed by relocating the use to private land adjacent the public way.

Whilst this is indicative that an immediate policy response is not necessary, the development of policy would have benefits for promoting food trucks, community engagement and controls relating to the number, type, location and hours of food trucks operating within the LGA.

A further report to Council can be provided outlining a project plan for the completion of a local policy. The report could include estimated costs associated with adopting some of the supporting information and systems which the City of Sydney relies upon. The project plan could be set out in a way to enable Council to make a decision as to how much of the City of Sydney's policy and processes it would need/like to adopt, having regard to estimated costs.

Resource Implications:

Depending upon the scope of any policy and supporting information and systems, the development of a food trucks policy would require additional resources. The ongoing implementation would require further resources to administer and monitor the process. A further report outlining the different options and associated costs could be prepared.

ATTACHMENTS

1. City of Sydney Local Approvals Policy for Mobile Food Vending Vehicles
2. City of Sydney Food Truck Guidelines

Mobile Food Vending Vehicles Local Approvals Policy

1 April 2014

city of villages

Sydney2030/Green/Global/Connected



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PRELIMINARY

1. Title

This Policy ("the Policy") is called the Local Approvals Policy for Mobile Food Vending Vehicles.

2. Purpose

The City of Sydney supports the operation of Mobile Food Vending Vehicles to enliven the City of Sydney Local Government Area and encourage diversity in takeaway food options at underprovided locations and times. The operation of Mobile Food Vending Vehicles supports the initiatives of the City of Sydney's OPEN Sydney Strategy Action Plan, Sydney 2030 and Creative Sydney Discussion Guide. The City of Sydney is committed to sustainable economic growth and providing multiple night-time experiences in Sydney.

The purpose of this Policy is to provide the framework for the operation of Mobile Food Vending Vehicles within the City of Sydney's Local Government Area. The Policy sets out the relevant legislative requirements for safe food handling and preparation practices and establishes vending parameters.

The purpose of the Policy is to supplement provisions of the *Local Government Act 1993*, the *Local Government (General) Regulation 2005*, and the *Food Act 2003*

The Policy is divided into three parts in accordance with the requirements of the *Local Government Act 1993*:

Part 1 of the Policy specifies any exemptions from this Policy;

Part 2 of the Policy specifies the criteria which Council must consider when determining whether or not to grant approval for a particular activity; and

Part 3 of the Policy specifies other matters relating to approvals not dealt with by the *Local Government Act 1993*, the *Local Government (General) Regulation 2005*, the *Food Act 2003* or the *Food Regulation 2010*.

3. Objectives

The Policy aims to:

- (a) Ensure the Mobile Food Vending Vehicles operate in accordance with the rules and restrictions within lawful car parking spaces on Council-owned roads;
- (b) Ensure Mobile Food Vending Vehicles operate in accordance with the Plans of Management and the development consent for approved off-street trading sites in public places;
- (c) Ensure that food sold through Mobile Food Vending Vehicles is safe and fit for human consumption;

- (d) Provide guidance and assistance for people wanting to operate Mobile Food Vending Vehicles within the City of Sydney Local Government Area;
- (e) Ensure the construction, fitting out and facilities for cleaning utensils, articles, fittings and appliances in the vehicles are adequate;
- (f) Minimise any potential adverse impacts of Mobile Food Vending Vehicles;
- (g) Ensure the safe operation of Mobile Food Vending Vehicles for staff and patrons;
- (h) Ensure that trading does not place the public at risk;
- (i) Ensure the operation of Mobile Food Vending Vehicles does not increase litter or waste around the trading location;
- (j) Ensure that the operation of the Mobile Food Vending Vehicles do not adversely impact on any of the surrounding sensitive land uses, and in particular residential amenity;
- (k) Ensure that trading improves the mix and diversity of takeaway food available, and having regard to existing comparable trading takeaway food and drink premises.

4. Commencement date

The Policy was adopted by Council on 17 March 2014 and will come into operation on 1 April 2014.

5. Local approvals policy

The Policy is a Local Approvals Policy prepared and adopted under s 158 of the *Local Government Act 1993*.

6. When will the Policy be revoked?

In accordance with section 165(4) of the *Local Government Act 1993*, the Policy is automatically revoked at the expiration of 12 months after the declaration of the poll for that election, unless the Council revokes it sooner.

7. Scope

- (a) The Policy applies to Council-owned roads within the City of Sydney Local Government Area and public places where development consent has been granted specifically for Mobile Food Vending.
- (b) This Policy does not apply to Mobile Food Vending Vehicles;
 - trading in accordance with a development consent on private land
 - trading on public land in accordance with an approved event
 - providing catering services to private events
 - not operating as a food business

8. Definitions

- (a) A Mobile Food Vending Vehicle is any registered vehicle used on land that is either self-driven, or that can be towed down Council-owned roads and that is used in connection with the sale of food.
- (b) Mobile Food Vending Vehicles that are used for on-site food preparation (e.g. hamburgers and tacos) and one-step food preparation (e.g. popcorn, fairy floss, coffee) and the sale of any type of food, including pre-packaged food.
- (c) All Mobile Food Vending Vehicles requires Section 68 approval issued by City of Sydney prior to operating in public places.
- (d) Council can issue 2 categories of Mobile Food Vending Vehicle approvals:
 - (i) **Category 1 – Food Vans** serve food that is not potentially hazardous, does not have a kitchen but may, or that involve low risk practices such as frothing milk and can only trade on Council owned roads with a maximum stopping time of 15 minutes. An example would be a soft serve ice-cream vehicle or coffee van.
 - (ii) **Category 2 – Food Trucks** have no restrictions to the menu for Category 2 approval and includes the service of any potentially hazardous food. This vehicle can be a mobile kitchen. An example would be a vehicle preparing hot food made to order such as burgers.

Further information can be found within the 'Approval categories' section of this Policy.

- (e) The criteria for approval to be used in the assessment of a Mobile Food Vending Vehicles will include all the relevant provisions contained in the approved standards as set out in Part 2 & 3 of this Policy, the *Food Act 2003*, and the *Food Standards Codes*.

Further definitions can be found in Appendix 4 of this Policy.

9. Notes

The notes in text boxes are explanatory notes and do not form part of the Policy. They are provided to assist with the understanding of this Policy.

10. Other documents

The following documents are related to this Policy:

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- *Food Act 2003*
- *Environmental Planning and Assessment Act 1979*
- NSW Food Authority – Guidelines for Mobile Food Vending Vehicles
- City of Sydney Food Trucks Guidelines

PART 1: EXEMPTIONS FROM APPROVAL

11. Exemptions under the Policy

There are no exemptions from the necessity to obtain approval under this Policy for Mobile Food Vending that is used for the sale of food and drink in public places within the City of Sydney Local Government Area.

Note: Section 158(3) of the *Local Government Act 1993* requires a Local Approvals Policy to specify the circumstances (if any) in which a person would be exempt from the necessity to obtain a particular approval from Council.

To ensure the safety of food for human consumption, there will be no exemptions for compliance with this Policy in relation to Mobile Food Vending.

PART 2: COUNCIL APPROVAL REQUIREMENTS

Council must consider the criteria as outlined in this Policy when determining applications for Mobile Food Vending approvals to operate within the City of Sydney's Local Government Area.

12. Section 68 approvals

- (a) The Policy applies to approvals for an activity as per s 68 F Item 7 of the *Local Government Act 1993*, namely:

7. Use a standing vehicle or any article for the purpose of selling any article in a public place.

- (b) For the purposes of this Policy a 'standing vehicle' includes any Mobile Food Vending vehicle that has stopped to make a sale.
- (c) The operation of a Mobile Food Vending Vehicle, or the selling of any food from a mobile vehicle in a public place within the City of Sydney's Local Government Area without prior approval is an offence under the *Local Government Act 1993*.
- (d) Mobile Food Vending Vehicles will be issued an approval that will contain conditions of operation to be complied with at all times.
- (e) Council will charge a fee** for the relevant category of Mobile Food Vending Vehicle approval as per the *Schedule of Fees and Charges* document on Council's website cityofsydney.nsw.gov.au.
- (f) Approvals shall take effect from the date stated thereon and shall expire 12 months after the date of the approval or any other time as stated on the approval no greater than 12 months.

Note: **The approval fee includes one inspection prior to the issue of the approval or renewal of approval. However additional inspections during the period of the approval are charged as outlined in the *Schedule of Fees and Charges* document Council's website cityofsydney.nsw.gov.au.

13. Approval categories

The Mobile Food Vending Vehicle approval categories are based on the menu they serve and can only serve menu items within its approval category.

(a) Category 1 – Food Vans

- (i) **Menu items:** Food and drinks that do not require a kitchen and are not potentially hazardous with the exception of processes that have a minimal food safety risk such as the frothing of milk, or the serving of frozen dairy. Foods may be pre-packaged, or served directly from its package/container and do not require heating or cooking. The vehicle must meet relevant design and layout standards to ensure food safety requirements are met. Examples food types include tea, coffee, drinks, cakes, sweets, frozen yoghurt, pre-packaged ice-cream, soft serve ice-cream or other similar foods.
- (ii) **Stopping time:** Each van is able to trade for a maximum period of 15 minutes in one location at one time on Council owned roads. At all times the vehicle must comply with the relevant parking requirements.
- (iii) **Trading conditions:** Food vans are only permitted to undertake street trading in accordance with this policy.

Note: Category 1 Food Van approvals are not permitted to trade at off-street sites. For further details please refer to the 'Locations' section of this Policy.

(b) Category 2 – Food Trucks

- (i) **Menu items:** There are no restrictions to the menu for Category 2 approval and includes the service of any potentially hazardous food. This vehicle can be a mobile kitchen and must have access to an approved fixed premises or commercial kitchen. Examples of the types of food this category of truck can serve include dumplings, pasta, tacos, flame-grilled meats, stir fry noodles, grilled skewers, fish & chips, or other similar foods.
- (ii) **Stopping time:** Each truck is able to trade for a maximum period of 5 hours in one location at one time on Council owned roads. At all times vehicles must comply with the relevant parking requirements. Operators must ensure that their staff has access to toilet facilities when trading. The maximum hours of operation include set up and pack down times.
- (iii) **Trading conditions:** Food trucks can trade in all public places subject to the category of approval held. Please refer to the "Locations" section of this Policy for further details.
- (iv) **Concept design:** Operators wishing to apply for a Category 2 approval must also submit a concept design of their vehicles. Please refer to the *Food Truck Guidelines* for further details.

14. Applications for approval

The completed forms must be accompanied with supporting documentation required as outlined in the *Food Truck Guidelines*.

15. Fees

- (a) A fee applies for the assessment of an application for the approval to operate a Mobile Food Vending Vehicle. The fee covers the initial inspection of the vehicle, which is required prior to commencing trade.
- (b) The application fee is payable at the time the application is made. Applications not accompanied by a fee will not be processed and may be refused after 5 days if a payment is not made.
- (c) Incomplete applications may also be rejected if additional information is not supplied within 5 days of request. The assessment component of the fee will not be refunded.
- (d) In relation to approvals for Category 2 Premium 1 & 2 types, Council will not issue a refund of any fees paid if the business is sold or transferred after 8 months of approval. Fees will be refunded on a pro rata basis if the business is sold or transferred in the first 8 months of approval.

Note: A separate approval and separate fee is required for each vehicle application. The fees are outlined in the Schedule of Fees and Charges document on Council's website cityofsydney.nsw.gov.au

16. Vehicle inspections

- (a) All Mobile Food Vending Vehicle operators must have their vehicle inspected for food safety requirements prior to issue of an approval, or from time to time as requested by Council. An appointment must be made with Council's Health and Building Unit for the inspection.
- (b) Random inspections of Mobile Food Vending Vehicles may be conducted by Council officers during trading locations and times, and any associated fees and charges will be charged to the business in accordance with Council's Schedule of Fees and Charges.
- (c) A copy of the Category 2 vehicle's Plan of Management (PoM) must be kept within the vehicle at all times and made available to an authorised Council officer on request.

Note: To ensure a satisfactory inspection of the vehicle by an officer authorised under the *Food Act 2003*, please check your legal obligations, have all relevant forms filled in and copies of documentation available if necessary for Council prior to the inspection to check you meet the requirements.

17. Issuing of approval

- (a) Approvals issued by Council will be on a per vehicle basis.
- (b) An approval sticker will be provided to all Mobile Food Vending Vehicles when final approval has been issued. Approval stickers will be coloured according to category and location type.
- (c) The approval sticker must be attached and displayed on the approved vehicle in a location clearly visible to the customers at all times whilst in operation.
- (d) Any modifications to the vehicle or business including; major changes to the food menu, or food items sold, or changes to the design of the vehicle requires prior approval of Council. Category 2 vehicles will need approval through the design panel, Category 1 vehicles will need approval through Council's Health and Building Unit.
- (e) Any change of address of the commercial kitchen for Food Trucks, or modification to the approved Plan of Management must be applied for in writing to Council, and be accompanied by the appropriate paperwork. An additional assessment fee may be applicable.
- (f) Approvals are specific to each Mobile Food Vending vehicle and they are not transferable between vehicles.
- (g) No ownership transfer of Council approval (section 68) is permitted. All applicants will be required to pay the appropriate fee, and lodge all new application paperwork specific to their business prior to any approvals being issued to the new owner.
- (h) Approvals will be issued subject to conditions including, but not limited to, compliance with this Policy.
- (i) Applications for the renewal of approvals must be lodged with Council 3 weeks prior to the expiration of the current approvals.
- (j) If an operator had ceased trading, or does not trade for a period of longer than 6 months, Council will reserve the right to revoke their approval.
- (k) Failure to adhere to any condition of approval and/or legislative requirement may result in modification, suspension or revocation of the approval, in addition to prosecution or the issue of fines.
- (l) Operators must notify the NSW Food Authority of their food business prior to commencement of operation. Notification can be made through the NSW Food Authority's website foodauthority.nsw.gov.au.

18. Locations

A mobile food vending vehicle approval entitles operators to trade in the following locations.

(a) Street vending

All approved Mobile Food Vending Vehicles are permitted to operate on Council-owned roads within existing lawful car parking spaces, subject to the exclusions noted within this Policy. The operation of a Mobile Food Vending Vehicle must also comply with the local car parking restrictions of that parking space. All Mobile Food Vending approval categories allow trucks to pull up to a kerb, into a lawful parking spot, and to trade onto the footpath. Vehicles must not park on the footpath or on driveways.

(b) Off-street trading

Food trucks can trade on nominated Council-owned sites, such as parks, within the Local Government Area when they have obtained approval to do so.

- (i) There are a number of approved off-street trading locations in public places operated by the City of Sydney. Each location has specific conditions of consent and a detailed management plan which outlines the specific regulations regarding the use the site.
- (ii) All Mobile Food Vending Vehicle operators will receive copies of the Plans of Management for off-street trading sites upon approval, if during the application process they had nominated to trade at off-street sites. Please refer to *Food Truck Guidelines* for further details regarding off-street trading sites.
- (iii) When applying for an approval, Mobile Food Vending operators can nominate if they wish to trade at High Demand or Low Demand off-street trading sites for the period of their approval (refer to 'C' below).

Note: Only Category 2 approvals can apply to trade at off-street locations.

- (c) Applicants are to advise at the time of making their application whether they wish to trade at either High Demand Sites, Low Demand Sites, or Street Vending only.
- (d) An online booking system will be monitored, maintained and controlled by the Council to manage operator bookings at off-street sites.
- (e) Different fees are payable depending on which sites the applicant intends to use. The fees for all group types are outlined in Council's Schedule of Fees and Charges document on our website at cityofsydney.nsw.gov.au.

Note: Because there is no fee that has been prescribed by the regulations or the Director General, the Council then determines application fees for each year and lists them in the fees and charges schedule.

19. Prohibited roads, streets and land

- (a) Mobile Food Vending vehicles must not trade on roads as listed in the 'Schedule of streets' within **APPENDIX 1**. The schedule of streets may be updated from time to time.
- (b) Mobile Food Vending Vehicles are not permitted to trade on any land without prior consent from the landowner. Please refer to **APPENDIX 2** for the map highlighting SHFA owned land within the City of Sydney Local Government Area.
- (c) Mobile food vending vehicle approvals do not authorise Mobile Food Vending vehicles to trade within the Kings Cross Precinct Exclusion Zone as show within **APPENDIX 2**.

20. Truck dimensions

The dimensions of a Mobile Food Vending Vehicle must not exceed the length of 11m and must be no wider than 2.5m.

21. Parking

- (a) Mobile Food Vending Vehicles must operate in full compliance with existing road rules and parking restrictions when operating on Council-owned roads, including no parking on footpaths or across driveways.
- (b) A maximum of three (3) Mobile Food Vending Vehicles are permitted to trade on the same lawful car parking space at different times within the same 24 hour period.

22. Deliveries

Mobile Food Vending Vehicles must arrive fully equipped at all trading locations and are not permitted to receive any deliveries.

23. Serving

- (a) Mobile Food Vending Vehicles must not sell with their serving window opening onto any part of a roadway to ensure the safety of pedestrians.
- (b) Mobile Food Vending Vehicles must not vend with their serving window opening onto a cycleway, to ensure the safety of pedestrians and to minimise pedestrian traffic across the cycleway.

Note: This applies regardless of whether there is a barrier that separates the cycleway and roadway.

24. Hours of operation

- (a) The use of Council-owned roads for the purpose of operating a Mobile Food Vending Vehicles is restricted to the following times:

- (i) **Central Sydney:**
8am – 3am, Monday to Sunday
- (ii) **Remainder of the Local Government Area:**
9am – 12 midnight, Monday to Sunday

The above hours are inclusive of set up and set down times and the areas are defined by the map in **APPENDIX 1**.

- (b) Each off-street site has specific trading conditions and hours of operation. Please refer to the *Food Truck Guidelines* for further details.
- (c) An authorised officer may require the vehicle to move if necessary. An authorised officer also has the authority to request that the Mobile Food Vending Vehicles leave the area.

25. Proximity to existing premises

- (a) No Mobile Food Vending Vehicle is to trade within 50m of an existing trading takeaway food or drink premises open for business that is serving the same or similar food types. This minimum distance requirement is measured in a straight line from the closest point of the Mobile Food Vending Vehicle (location) to the main entrance of the takeaway food and drink premises.

Note: Existing takeaway food or drinks premises of the “same or similar food type” is defined as having very similar or the same primary products of sale. For example, a Taco truck and a Mexican takeaway shop, or an ice-cream van and an ice-cream parlour.

- (b) For the purposes of this Policy, existing take away food and drink premises includes only the types of take away food and drink premises that are used predominantly for the preparation and retail sale of food or drink (or both) for immediate consumption away from the premises.

26. Proximity to residential buildings

Mobile Food Vending Vehicles cannot trade directly in front of any residential building (house or apartment) or buildings that contain residential premises (mixed use sites) on the same side of the road as the building frontage.

27. Liquor licencing

No Mobile Food Vending Vehicle is to obtain a liquor licence or sell alcohol to the public.

28. Corporate, third party advertising and promotional hire

- (a) Mobile Food Vending Vehicles are not permitted to trade on Council owned roads or at any Mobile Food Vending off-street sites if they re-brand or re-appropriate their vehicle for a temporary promotion, third party advertising purposes or corporate sponsorship.
- (b) Any operator wishing to seek corporate sponsorship or third party advertising for the purposes of an event must apply for approval from Council to trade on any Council owned sites. Please refer to the City of Sydney's website for further information cityofsydney.nsw.gov.au.

29. Sydney Food Truck smartphone app

- (a) As a condition of their approval, all Category 2 Mobile Food Vending Vehicle operators must use the Sydney Food Truck App at all times. Operators are required to record their locations of trade when operating within the City of Sydney Local Government Area. This permits Council to notify the public of Mobile Food Vending, and to carry out compliance activities by monitoring their trading locations.
- (b) Council is entitled to rely on the information provided by the operator in the Sydney Mobile Food Vending App for enforcement purposes.
- (c) The City recognises that operators may use social media to promote their business and does not wish to discourage personal expression or online activities. It is expected though that this use would not negatively impact on the reputation of the City or involve the inappropriate publication of information.
- (d) The operator consents, and must obtain the consent of any individual working with the operator, to the Council collecting, storing, using and disclosing the information generated through the use of the Sydney Food Truck App for marketing and enforcement purposes.
- (e) Operators who no longer have a valid approval, will automatically have their login and passwords disabled and all details of their vehicle and business removed from app.

30. Sydney Food Truck website

All Category 2 approvals will have their business details displayed on the City's Sydney Food Trucks Website.

For further information please refer to the *Food Truck Guidelines*.

PART 3: OTHER CRITERIA REQUIREMENTS

31. Food premises and equipment

Without limiting the requirements of the Food Safety Standard 3.2.2, 3.2.3, and AS4674 and any conditions of approval, the general requirements for the design, fit-out, and operation of the mobile food vehicle, are outlined as follows;

(a) Required outcomes

The layout design and construction of a Mobile Food Vending Vehicle must:

- (i) Be appropriate for the types of food produced and activities conducted;
- (ii) Provide adequate space for all activities and for all equipment to be used or stored;
- (iii) Allow easy cleaning or sanitising procedures of all structures and equipment;
- (iv) Prevent entry of pests, dust, fumes, smoke and other contaminants;
- (v) Exclude favourable sites for pests to harbour (live and breed).

(b) Minimum requirements

The layout design of a Mobile Food Vending Vehicle should be well planned and should consider a range of important elements to ensure effective and acceptable operation. The construction and layout design principles for Mobile Food Vending Vehicles should accommodate a safe flow of product and waste to minimise risks of food and equipment contamination. Separating particular processes must be considered including:

- Hand washing facilities;
- Wash-up area (with double sinks);
- Food preparation areas, accommodating a sink if required;
- Cooking facilities;
- Adequate food storage and refrigeration facilities; and
- Waste disposal areas.

The separation of the driving compartment from food storage, handling and serving sections should be considered.

The construction standards required are dependent on the type, extent and frequency of food handling operations. As these standards can vary widely, it is recommended that before fitting out a vehicle Council should be approached and a clear agreement reached. Detailed plans and specifications are required to be submitted as part of the application process.

(c) **Obligations on people selling food**

All food businesses are required to sell safe and suitable food in accordance with the provisions of the NSW *Food Act 2003*. Copies of the Act (particularly *Food Standards 3.1.1, 3.2.2 and 3.2.3*) are available on the NSW Food Authority's website www.foodauthority.nsw.gov.au.

Failure to comply with the requirements of the Act may result in prosecution, penalty infringement notices, product being seized, improvement notices or warning letters being issued, or prohibition orders (eg: prohibiting the sale of food or the use of certain equipment) being served. Fines up to \$110,000 for individuals and up to \$550,000 for corporations, and/or two years imprisonment apply to some offences. ***All Mobile Food Vending Vehicle businesses must carry adequate public and product liability indemnity insurance.***

32. Maintenance of the vehicle

The vehicle must be kept clean and in a good state of repair and working order, ensuring road worthiness and that noise, fumes, smoke, foul odours and other contaminants are not generated.

33. Customer seating

The placement of tables, chairs or other seating apparatus, is not permitted at any time.

34. Garbage and recyclable materials

- (a) Suitable garbage receptacles with close fitting lids are to be provided in the vehicle.
- (b) When directed, a suitable receptacle shall be provided outside the vehicle for depositing of take away food containers and other litter.
- (c) Garbage generated within the vehicle is not to be disposed of at public garbage bins but is to be collected and contained until disposal at the nominated commercial kitchen can occur. A waste contractor is to be nominated in the PoM.
- (d) Operators are encouraged to recycle.

35. Waste management and recycling

- (a) Mobile Food Vending Vehicle operators are responsible for the waste materials generated during the trading period. Waste materials such as food packaging should be collected in bins or suitable receptacles, bagged or contained, stored within the vehicle and disposed at the cost of the operator.
- (b) Any waste produced by the Mobile Food Vending Vehicles must be removed from the site by the Mobile Food Vending Vehicle operators at the end of the trading period.

- (c) The trading area must be left in a clean and tidy condition at the end of each trading interval.
- (d) Under no circumstances is liquid waste to be discharged to the ground or in the stormwater drain.
- (e) Details of liquid waste and garbage disposal arrangements must be supplied with the application for the Mobile Food Vending Vehicles within the PoM.

Note: The City has prepared a Local Approvals Policy for Waste Management in a public place which addresses the management of commercial waste in a public place

- (f) Where feasible, the packaging used for the sale of food should be selected for its suitability for recycling in the City of Sydney Local Government Area. Details are available on the City of Sydney website on cityofsydney.nsw.gov.au.

36. Signage

- (a) An approval under this Policy does not infer any approval for the erection or display of any sign or sign structure not directly attached to the Mobile Food Vending Vehicles.

37. Animals and pests

- (a) Operators must take all practicable measures to prevent pests (including birds, spiders and flying insects) from entering or remaining in the vehicle.
- (b) No animal is permitted to enter any vehicle, whether the vehicle is in operation or not.

38. Water supply

- (a) The vehicle must be provided with an adequate supply of potable water stored in food grade water storage containers and suitably protected against contamination for hand washing, cleaning equipment and for use of food preparation. There must also be an adequate supply of hot water for these purposes. Details of the supply of potable water and the cleaning process used for the storage tanks must be included in the PoM.
- (b) The vehicle must be equipped with a waste water tank of sufficient capacity to contain all stored potable water with extra capacity for the containment of other discarded liquid waste, with an outlet of sufficient diameter to facilitate easy flushing and cleaning. Details of the disposal and cleaning process used for the waste water storage tanks must be included in the PoM.
- (c) Disposal of all liquid wastes generated within the food van must be through the sewer (and grease trap where necessary – contact Sydney Water for additional advice) or as approved by the Environmental Health Officer. The disposal method and location is to be included in the PoM. Under no circumstances is liquid waste to be discharged upon the ground or to a stormwater drainage system.

- (d) All hot water for washing purposes should be supplied from a suitable hot water system and should be piped so it can be mixed with cold water. Hot water must be available at all times during the preparation and sale of food.

39. Control of pollution

Operators must also comply with the *Protection of the Environment Operations Act 1997*, which contains provisions relating to pollution, including prevention of offensive noise, smoke and odour and controls illegal waste water discharges. Contact Council for more information. Noise and odour controls for the vehicle and any associated operational equipment must be listed in the PoM.

CONSTRUCTION

40. Floor finishes

Floors must be constructed of materials which are impervious, non-slip and non-abrasive, having an unbroken surface and capable of withstanding heavy duty operation.

41. Plinths

- (a) Plinths can be used to hold heavy equipment that is unable or difficult to move for cleaning.
- (b) Plinths should be constructed to meet the same specifications as floors being solid, without voids and be integral part of the floor. Plinths must have the same surface finish as the floor, be rounded at all exposed edges, be covered, and approximately 100mm high.
- (c) The base of the equipment is to be sealed to the plinth and overhang to prevent liquid, food or floor washing to access underneath the equipment.
- (d) Alternatives to the use of plinths include metal legs, castors and brackets.

42. Wall finishes for food premises

- (a) Walls must be finished with materials suitable for activities conducted in the vehicle and be easy to clean. Light coloured, high gloss, impervious surfaces are recommended.
- (b) Walls in food preparation areas must be finished with an approved material such as:
 - (i) Stainless steel or aluminium sheeting;
 - (ii) Acrylic or laminated plastic sheeting;
 - (iii) Polyvinyl sheeting with welded seams;
 - (iv) Other approved material.
- (c) Architraves, skirting boards, picture rails or similar protrusions are not permitted on the walls.
- (d) Walls at the rear of cooking appliances should be surfaced with a material, such as stainless steel which extends from the canopy to the floor. Where a cooking appliance is sealed to the wall, the material must be lapped over the top edge of the appliance to provide a grease and vermin-proof seal. Cooking appliances should only be sealed to walls made of non-combustible material.
- (e) Walls at the rear of benches, sinks and hand basins should be surfaced with an impervious waterproof material to a height of approximately 300mm.

43. Ceilings

- (a) Where applicable, the ceiling height in a Mobile Food Vending Vehicle should be adequate to effectively conduct food activities.
- (b) Ceilings must be provided where food is handled and prepared and are necessary to protect food from contamination.
- (c) Ceilings must be finished with impervious materials suitable for activities conducted in the vehicle and be easy to clean. A light colour is recommended.
- (d) Ceilings should be free of open joints, cracks and crevices.
- (e) The intersection of walls and ceilings should be tight jointed, sealed and dust proof.

44. Door and serving openings

- (a) All openings are to be fitted with close fitting doors and shutters where practicable to exclude dust, pests and other contaminants. These must be vermin proof and should be closed during transport.
- (b) Door and serving hatches should be finished internally with the same standard of material as the walls.

45. Pipes, conduits and wiring

- (a) Pipes, conduits and wiring should be concealed in floors, plinth, walls and ceilings, or fixed on brackets providing at least 25mm clearance between the pipe and adjacent surfaces and 150mm between the pipe or conduit and adjacent horizontal surfaces.
- (b) Service pipes, conduits and wiring are not to be placed in the recessed toe space of plinths or equipment.

46. Fixing of equipment

The fixing of equipment to wall, floor, bench or other surfaces must be done in such a way that it doesn't compromise the finish of the surface, and that the area is able to be easily cleaned.

EQUIPMENT REQUIREMENTS

47. Temperature gauges

Probe-type thermometer/s must be accurate to plus or minus 1°C available for the monitoring of potentially hazardous foods. They must be readily accessible, and cleaned before and after use so as not to create contamination issues.

48. Equipment and appliances

- (a) Equipment and appliances must be kept clean at all times and positioned so that cleaning can easily occur around the items.
- (b) All equipment and appliances must be maintained in good working order.
- (c) Equipment used for the temperature control of food must hold cold food at a temperature of 5°C or less, and hot food must be held at a temperature of 60°C or greater.

49. Sinks, wash areas and hand washing facilities

- (a) Provision is to be made within the vehicle to enable equipment, work surfaces and any food service items to be washed and sanitised. Typically this will require a double bowl wash up sink or mechanical dish washer.
- (b) The design of the vehicle must provide sufficient water storage to ensure a constant water supply to all sinks, tanks to collect all waste water and suitable power supplies to enable a constant hot water supply.
- (c) All sinks and hand wash basins must be provided with sanitary traps.
- (d) A separate dedicated hand wash basin (for washing hands) is to be supplied in all cases, except where no open food or drink is prepared, sold or sampled. A single spout mixer tap should be provided to enable water to be easily mixed to an appropriate temperature.
- (e) Hand basins are to be of a suitable size to allow cleaning of hands and arms. Basins are to be installed at bench height and appropriately fixed to the wall. They should not be obstructed by other equipment and are not to be located under benches.
- (f) A separate food preparation sink may also be required where foods, such as salad items require washing as part of the preparation processes. If preparation of food that requires washing is to occur at the nominated commercial kitchen, this must be identified in the PoM, and no preparation of food requiring washing is to occur within the vehicle.

50. Ventilation

- (a) Exhaust/ventilation must effectively remove fumes, smoke, steam, heat and vapours. Exhausts should discharge vertically and above the Mobile Food Vending Vehicle.
- (b) Filters should be installed to prevent grease accumulations in ducting. Additional filtration may be required to minimise smoke and odour.
- (c) Cleaning of the hood, filters and ducting must occur on a regular basis to ensure all components are kept clean and in good working order.

51. Lighting

- (a) Lighting from Mobile Food Vending Vehicles shall not interrupt or distract traffic flows or be unreasonably observable from surrounding residential areas.
- (b) At no time is the intensity, period of intermittency and hours of illumination to cause objectionable glare or injury to the amenity of the neighbourhood. If, in the opinion of an authorised Council officer, objectionable glare or injury is likely to be caused, the intensity, period of intermittency and hours of illumination must be varied to the approval of Council.
- (c) The design and placement must be so that lighting does not create a nuisance or negatively affect the amenity of the surrounding neighbourhood, for that purpose lighting must also comply with AS4282-1997 control of obtrusive effects of outdoor lighting.
- (d) The use of flashing lights or signs is only permitted in accordance with the road regulations.

GENERAL LEGISLATIVE REQUIREMENTS

52. Food Handling Requirements

- (a) The requirements for the handling of food for sale and human consumption are outlined in the Food Act 2003 and the Food Standards Code which can be found on the NSW Food Authority's website foodauthority.nsw.gov.au or Food Standards Australia New Zealand website at foodstandards.gov.au.
- (b) The requirements apply to all food, including pre-packaged food and low-risk food. Fact Sheets and user guides are available on the [Food Standards Australia New Zealand website at foodstandards.gov.au](http://FoodStandardsAustraliaNewZealandwebsiteatfoodstandards.gov.au).

Any person who sells food for sale must comply with the relevant legislation including the Food Act and Food Standards Code.

53. Use of separate premises

- (a) Where the operation of the Mobile Food Vending Vehicles proposes to use a premises within the City of Sydney Local Government Area, for the storage or preparation of food in conjunction with a Mobile Food Vending Vehicles, a Development Consent under Part 4 of the *Environmental Planning and Assessment Act 1979* to use a premises must be obtained from the City of Sydney.
- (b) Any separate premises must also comply with the Food Act, the Food Standards Code, and AS4674 – design, construction and fit-out of food premises. An inspection report from the local Council or a suitably qualified person (such as an EHO) or organisation (such as the NSW Food Authority) must be provided with each application that certifies the premises meets these requirements.
- (c) Any change in the permanent facilities must be notified in writing to Council at least 14 days prior to the intended use. Any notification must include a food hygiene inspection report for the premises from the local Council or from a suitably qualified person or organisation. Approval must be given in writing by Council prior to commencing operations.

54. Labelling

- (a) The Australia and New Zealand Food Standards Code includes requirements for the labelling of food.
- (b) The labelling requirements differ depending on the food, ingredients, and whether or not it is packaged. Labelling requirements cover information such as food name, business details, batch identification, allergen and warning information and date marking.
- (c) The Food Standards Code outlines the requirements in more detail and available on the NSW Food Authority's website foodauthority.nsw.gov.au or on the Food Standards Australian New Zealand website foodstandards.gov.au.

AMENITY REQUIREMENTS

55. Noise, air, water pollution

- (a) The emission of noise associated with the use of the vehicle, including the operation of any mechanical plant and equipment, must comply with the following criteria:
 - (i) The use of the vehicle and any associated equipment must be controlled so that any emitted noise is at a level so as not to create an "offensive noise" as defined in the *Protection of the Environment Operations Act 1997* (POEO) to any affected receiver.
 - (ii) If any noise complaints are received and substantiated by an authorised Council officer, the Council officer may direct that the use of the Mobile Food Vending Vehicle must be suspended or moderated to prevent nuisance or until attenuation measures are completed and the Council has confirmed in writing that the use may resume.
- (b) The use of amplified music, bells or a public address system is prohibited for all Category 2 Mobile Food Vending Vehicles.
- (c) Amplified music or bells can only be used by Category 1 Mobile Food Vending Vehicles:
 - i. When the vehicle is outside the area defined by the Central Sydney Operation Map (appendix 1); and
 - ii. whilst the vehicle is moving and
 - iii. only between the hours of 9am – 7pm.
- (d) Any noise emission from the vehicle (including music or amplified noise from a Category 1 vehicle) must not affect the amenity of the surrounding area or adjacent noise sensitive receivers by creating noise that is considered 'offensive' by an Authorised Council Officer or Police Officer, in accordance with the POEO definition.
- (e) A Mobile Food Vending Vehicle must not emit any noise that an authorised Council Officer believes to be unreasonable in a public place or impact upon a noise sensitive receiver.
- (f) An authorised officer may require the vehicle to move if necessary. An authorised officer also has the authority to request that the Mobile Food Vending Vehicles leave the area.

56. Noise and odour

- (a) All Mobile Food Vending Vehicle technical operations, including ancillary exhaust, discharge fans, cooking facilities or generator noise shall be minimised.
- (b) If any noise, odour or smoke complaints are received and substantiated by an authorised Council officer, then the use of the vehicle or apparatus must be moderated as directed by an authorised Council officer as deemed necessary to prevent nuisance.
- (c) If the vehicle or ancillary equipment is producing smoke and/or odour that is considered to be air pollution as defined in the POEO Act by an authorised officer then the use of the

vehicle or equipment must be moderated as directed by an authorised Council officer as deemed necessary to prevent pollution from occurring.

57. Water

Waste water, grease or any other pollutant including solid waste or litter must not be allowed to enter the stormwater. All waste items must be contained within the vehicle until it can be appropriately disposed of at a facility nominated in the PoM.

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PENALTIES

58. Penalties applicable to approvals

- (a) The penalties for failure to obtain an approval or failure to comply with an approval for a Mobile Food Vending Vehicle are set out in the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*. Council reserves the right to decide the legal remedy for breaches of this Policy.
- (b) City Rangers or other Authorised Officers may take enforcement action for non-compliance with this Policy and all related legislation.

CONTACT INFORMATION

Please feel free to contact the City of Sydney or the NSW Food Authority for further information relating to any information contained within this Policy.

City of Sydney Council

P: (02) 9265 9333
E: council@cityofsydney.nsw.gov.au
W: cityofsydney.nsw.gov.au

NSW Food Authority

P: 1300 552 406
E: contact@foodauthority.nsw.gov.au
W: foodauthority.nsw.gov.au

Food Standards Australia New Zealand

P: (02) 6271 2222
E: info@foodstandards.gov.au
W: foodstandards.gov.au

WorkCover – NSW

P: 13 10 50
E: contact@workcover.nsw.gov.au
W: workcover.nsw.gov.au

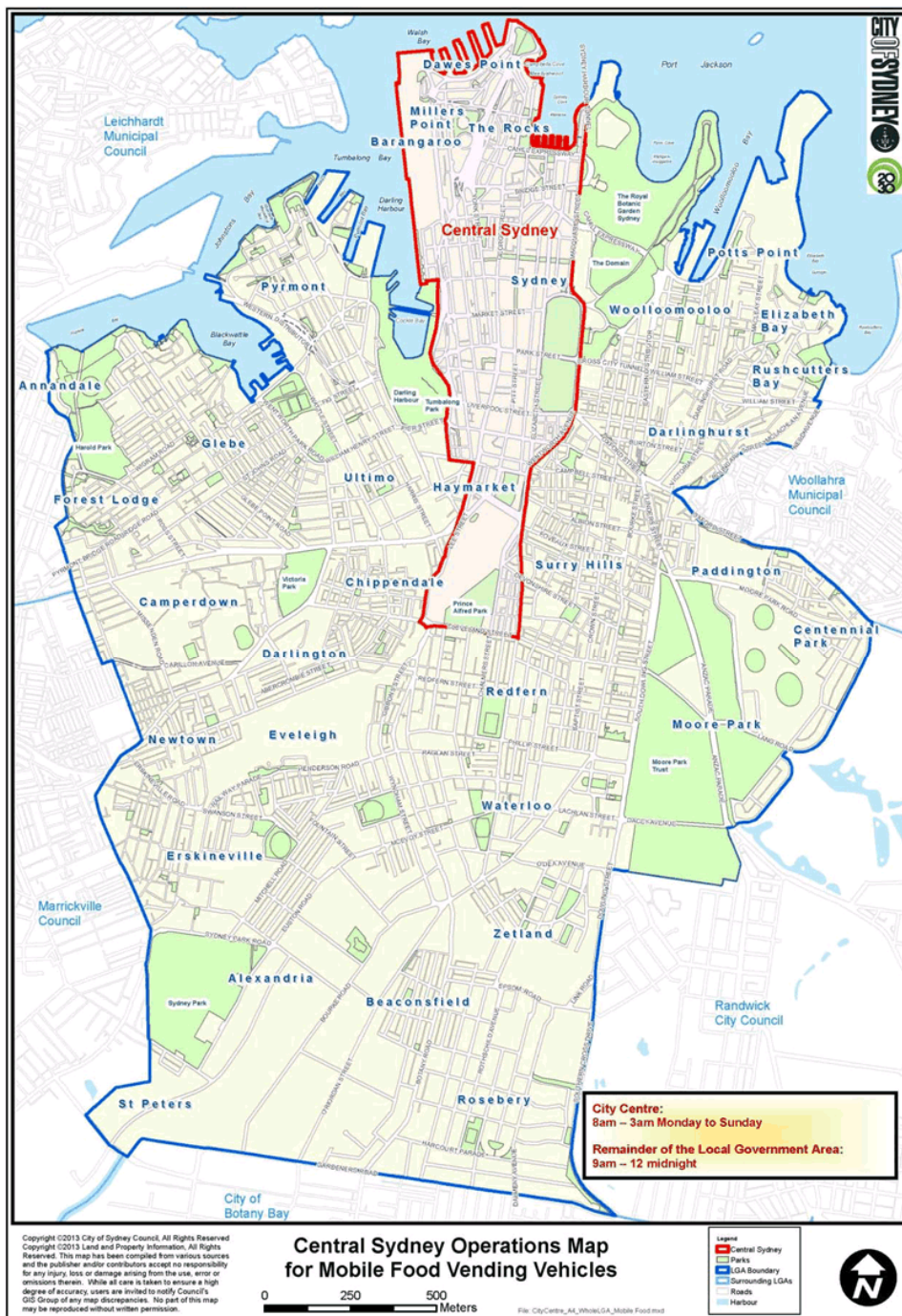
Fire & Rescue - NSW

P: (02) 2965 2999
E: info@fire.nsw.gov.au
W: fire.nsw.gov.au

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APPENDIX 1: Central Sydney Operation Map



APPENDIX 2: Schedule of streets listing and map

The following is the schedule of streets listed within the City of Sydney Local Government Area where Mobile Food Vending Vehicles are **not** permitted to operate.

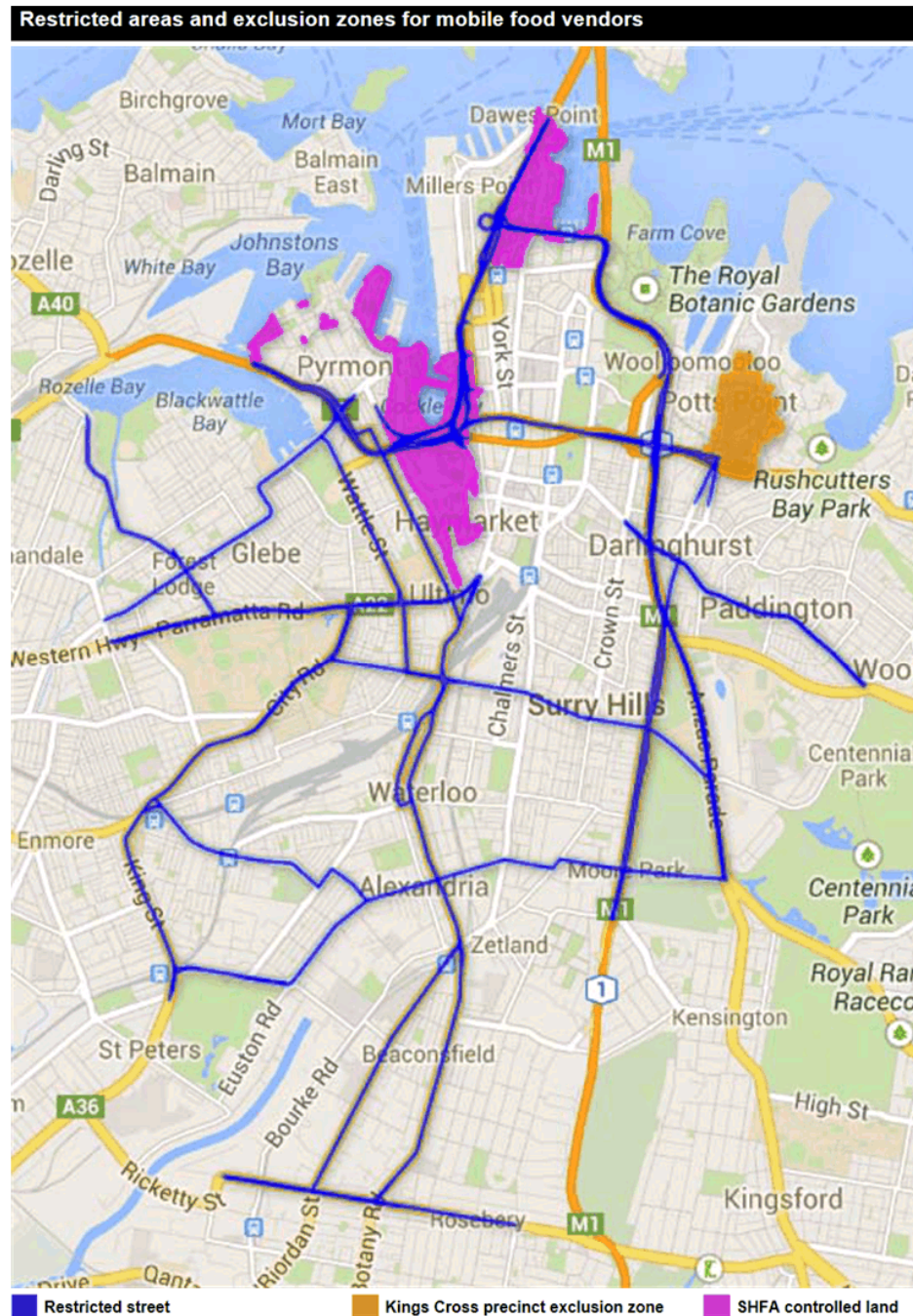
This schedule of streets includes Roads and Maritime Services Legal Classified Roads under the *Roads Act 1993*.

Note: This schedule of streets is to be read in conjunction with the map at **APPENDIX 3** - The Kings Cross Precinct exclusion zone

State owned roads – controlled by RMS	
Abercrombie Street	Cleveland Street to Broadway, Chippendale
Allen Street	Bulwara Road to Harris Street, Ultimo
Anzac Parade	Moore Park Road, to Dacey Avenue, Moore Park
Bank Street	Pymont Bridge Road to Miller Street, Pymont
Botany Road	Boundary Road, Redfern to Gardeners Road, Mascot
Bourke Street	Lachlan Street to McEvoy Street, Waterloo
Bradfield Highway	Leading to Sydney Harbour Bridge, Dawes and Millers Points
Bridge Road	Lyndhurst Street, Glebe to Wattle Street, Ultimo
Broadway	Harris Street, Chippendale to Mallett Street, Camperdown
<i>Parramatta Road</i>	
Cahill Expressway	Over Circular Quay to Woolloomooloo
City Road	Carillon Avenue, Newtown to Broadway, Chippendale
Cleveland Street	City Road, Chippendale to Anzac Parade, Moore Park
Copeland Street	Mitchell Road to Newton Street, Erskineville
Cross City Tunnel	Under William and Druiett Streets
Dacey Avenue	South Dowling Street, Waterloo to Anzac Parade, Moore Park
Eastern Distributor	Woolloomooloo to Moore Park
Erskineville Road	Charles Street, Erskineville to King Street, Newtown
Euston Road	Sydney Park Road to Harley Street, Alexandria
Flinders Street	Oxford Street, Taylor Square to Moore Park Road, Moore Park
Fountain Street	McEvoy Street to Mitchell Road, Alexandria
Gardeners Road	Kent Road, Mascot to Dalmeny Avenue, Rosebery
George Street	Harris Street, Chippendale to Pitt Street, Railway Square
Gibbons Street	Boundary Street to Regent Street, Redfern
Harris Street	Allen Street, Ultimo to Broadway, Chippendale
Henderson Road	Wyndham Street to Botany Road, Alexandria
King Street	Barwon Park Road, St Peters to Carillon Avenue, Newtown
Lachlan Street	South Dowling Street to Bourke Street, Waterloo
Lee Street	George Street, Railway Square to Regent Street, Chippendale
McEvoy Street	Harley Street, Alexandria to Bourke Street, Waterloo
Minogue Crescent	Hereford Street to The Crescent, Forest Lodge
Mitchell Road	Fountain Street to Copeland Street, Alexandria
O’Riordan Street	Gardeners Road, Mascot to Botany Road, Alexandria
Oxford Street	– Crown Street, Darlinghurst to Lang Road, Centennial Park
Palmer Street	William Street to Sir John Young Crescent, Woolloomooloo
Pymont Bridge Road	Wattle Street, Ultimo to Harris Street, Pymont and Lyndhurst Street, Glebe to Parramatta Road, Camperdown
Regent Street	Broadway, Chippendale to Boundary Street, Redfern

Ross Street	Parramatta Road, Camperdown to Hereford Street, Forest Lodge
South Dowling Street	Oxford Street, Darlinghurst to O'Dea Avenue, Zetland
Swanson Street	Newton Street to Charles Street, Erskineville
Sydney Park Road	King Street, St Peters to Euston Road, Alexandria
The Crescent	Minogue Crescent, Forest Lodge to Chapman Road, Annandale
Wattle Street	Broadway, Chippendale to Pyrmont Bridge Road, Pyrmont
Western Distributor	West side of the CBD over and around Darling Harbour
William Street	Kings Cross Tunnel to Crown Street, Woolloomooloo
Wilson Street	Erskineville Road to King Street, Newtown
Wyndham Street	Henderson Road to Boundary Street, Redfern
Council owned roads	
Victoria Street	William Street to Liverpool Street, Darlinghurst
Darlinghurst Road	William Street to Liverpool Street, Darlinghurst
Other areas	
Any land not owned by the City of Sydney	Without prior permission from the owners of that land
Kings Cross Precinct exclusion zone	See APPENDIX 3

Schedule of streets map



APPENDIX 3: Kings Cross Precinct exclusion zone



Kings Cross Precinct Liquor Accord & Liquor License Freeze Zone

APPENDIX 4: Definitions

The terms used within this Local Approvals Policy for Mobile Food Vending Vehicles are defined in the Dictionary in the *Local Government Act 1993*, Section 4 Definitions of the *Food Act 2003* and Section 3 of the *Food Regulation 2010*.

The purpose of this Dictionary is to assist with the understanding of terms used throughout this Policy and to assist with the preparation of an application for approval.

Approval means:

An approval that is issued under the *Local Government Act 1993*.

Authorised person means:

- (a) An employee of a council generally or specially authorised by the council in respect of or whose duty it is to deal with, or to act in regard to, any acts, matters or things in relation to which the expression is used, or
- (b) A police officer.

Coving means:

A curved junction between the floor and the wall.

Equipment means:

A machine, instrument, apparatus, utensil or appliance – other than a single use item – used or intended to be used or in connection with food handling and includes an equipment used or intended to be used to clean the Mobile Food Vending Vehicles or equipment.

Food means:

- (a) Any substance or thing of a kind used, or represented as being for use, for human consumption (whether it is live, raw, prepared or partly prepared), or
- (b) Any substance or thing of a kind used, or represented as being for use, as an ingredient or additive in a substance or thing referred to in paragraph (a), or
- (c) Any substance used in preparing a substance or thing referred to in paragraph (a) (other than a substance used in preparing a living thing) if it comes into direct contact with the substance or thing referred to in that paragraph, such as a processing aid, or
- (d) Chewing gum or an ingredient or additive in chewing gum, or any substance used in preparing chewing gum, or
- (e) Any substance or thing declared to be a food under a declaration in force under section 6 of the *Food Standards Australia New Zealand Act 1991* of the Commonwealth, whether or not the substance, thing or chewing gum is in a condition fit for human consumption.
- (f) However, **food** does not include a therapeutic good within the meaning of the *Therapeutic Goods Act 1989* of the Commonwealth.
- (g) To avoid doubt, **food** may include live animals and plants.

Food business means:

A business, enterprise or activity (other than primary food production) that involves:

- (a) handling of food intended for sale; or
- (b) sale of food regardless of whether the business enterprise or activity concerned is of a commercial, charitable or community nature or whether is involved the handling or sale of food on one occasion only.

Food handler means:

Any person who directly engages in the handling of food, or who handles surfaces likely to come into contact with food for a food business.

Handling of food includes:

the making, manufacturing, producing, collecting, extracting, processing, storing, transporting, delivering, preparing, treating, preserving, packing, cooking, thawing, serving or displaying of food.

Kings Cross Precinct exclusion zone means:

The area excluded from this Policy as shown at **APPENDIX 3**.

Plan of Management (PoM) is:

a detailed document that outlines specific controls and management of amenity, food safety and operational issues created by the operator for their Category 2 Mobile Food Vending business. This PoM must be submitted to Council in conjunction with a Mobile Food Vending Vehicles approval application and other supporting documents. Guidelines and templates for writing a plan of management can be found on Council's website cityofsydney.nsw.gov.au.

Potable water means:

Water suitable (safe) for drinking.

Potentially Hazardous Food is:

a common term used in food legislation. It is defined in Standard 3.2.2 – Food Safety Practices and General Requirements of the Food Standards, which all food businesses must comply with. The Food Standard defines a Potentially Hazardous Food (PHF) as, "Food that has to be kept at certain temperatures to minimise multiplication of any food-poisoning bacteria that may be present in the food or to prevent the formation of toxins in the food." Further to this definition, the NSW Food Authority has produced a guide on Potentially Hazardous Foods.

Temperature control means:

Maintaining food at a temperature of:

- (a) 5°C or below if this is necessary to minimise the growth of infectious or toxigenic micro-organisms in the food so that the microbiological safety of the food will not be adversely affected for the time the food is at that temperature, or
- (b) 60°C or above, or
- (c) Another temperature – of the business demonstrates that maintenance of the food at this temperature for the period of time for which it is maintained will not adversely affect the microbiological safety of the food.

Unsafe food means:

- 1) Food is **unsafe** at a particular time if it would be likely to cause physical harm to a person who might later consume it, assuming:
 - a) it was, after that particular time and before being consumed by the person, properly subjected to all processes (if any) that are relevant to its reasonable intended use, and
 - b) nothing happened to it after that particular time and before being consumed by the person that would prevent its being used for its reasonable intended use, and
 - c) it was consumed by the person according to its reasonable intended use.
- 2) However, food is not **unsafe** for the purposes of this Act merely because its inherent nutritional or chemical properties cause, or its inherent nature causes, adverse reactions only in persons with allergies or sensitivities that are not common to the majority of persons.
- 3) In subsection (1), **processes** include processes involving storage and preparation.

Unsuitable food means:

- 1) Food is **unsuitable** if it:
 - a) is damaged, deteriorated or perished to an extent that affects its reasonable intended use, or
 - b) contains any damaged, deteriorated or perished substance that affects its reasonable intended use, or
 - c) is the product of a diseased animal, or an animal that has died otherwise than by slaughter, and has not been declared by or under another Act to be safe for human consumption, or
 - d) contains a biological or chemical agent, or other matter or substance, that is foreign to the nature of the food.
- 2) However, food is not **unsuitable** for the purposes of this Act merely because:
 - a) at any particular time before it is sold for human consumption it contains an agricultural or veterinary chemical, or
 - b) when it is sold for human consumption it contains an agricultural or veterinary chemical, so long as it does not contain the chemical in an amount that contravenes the Food Standards Code, or
 - c) it contains a metal or non-metal contaminant (within the meaning of the Food Standards Code) in an amount that does not contravene the permitted level for the contaminant as specified in the Food Standards Code, or
 - d) it contains any matter or substance that is permitted by the Food Standards Code.
- 3) In this section, **slaughter** of an animal includes the killing of an animal in the process of capturing, taking or harvesting it for the purposes of preparing it for use as food.

Waste means:

- (a) Effluent, being any matter or thing, whether solid or liquid or a combination of solids and liquids, which is of a kind that may be removed from a human waste storage facility, sullage pit or grease trap, or from any holding tank or other container forming part of or used in connection with a human waste storage facility, sullage pit or grease trap, or
- (b) Trade waste, being any matter or thing, whether solid, gaseous or liquid or a combination of solids, gases and liquids (or any of them), which is of a kind that comprises refuse from any industrial, chemical, trade or business process or operation, including any building or demolition work, or
- (c) Garbage, being all refuse other than trade waste and effluent, and
- (d) Includes any other substance defined as waste for the purposes of the *Protection of the Environment Operations Act 1997*, and a substance is not precluded from being waste merely because it is capable of being refined or recycled.

Food Truck Guidelines

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Sydney2030/Green Global Connected



INTRODUCTION

Sydney Food Trucks are just one of the many strategic directions the City of Sydney has developed to deliver the *Sydney 2030* objective of becoming a globally competitive and innovative city. The popularity of the food trucks has highlighted public demand for a sophisticated world-class street food scene, and Sydney is just starting to experience an alternative late night culture.

Food trucks provide the community with high quality and affordable food options. Their individual quirky designs add a uniqueness and texture to the city's urban landscape. This, in addition to other night-time economy objectives, helps create a welcoming environment for residents, workers and visitors alike.

Food trucks are creating a more diverse Sydney by trading late at night, providing alternative non-alcohol night-time activities, and converting traditional day time spaces into new uses at night. As mobile vehicles, they have the ability to trade at times where there are no other affordable food options late at night, or in areas that may be underutilised and in need of activation.

The food truck concept also provides a brand new economic market for start-up businesses that can service the community in various and flexible ways. The new business model for food truck operation within Sydney is directly aligned with, and supports, the City's initiatives of; *Sydney 2030*, *OPEN Sydney Strategy and Action Plan 2013-2030*, *Creative Sydney Discussion Paper* and the *Late Night Trading DCP*.

The purpose of these guidelines is to provide a framework of operation that encourages the creation of a new economy within the City of Sydney's Local Government Area. The intention is to expand the food truck program to include a variety of new and unique cuisines which is accessible to the public both late at night and in areas where there are no alternatives.

Further information regarding criteria requirements for obtaining Council approval has been outlined within *How to open a food truck or van in the City of Sydney* and the *Mobile Food Vending Vehicles Local Approvals Policy*.

Please feel free to contact the City's *Sydney Food Truck Project Manager* on **02 9265 9333** with any questions regarding the requirements contained in this document.

OBJECTIVES

These guidelines help to achieve the following City of Sydney objectives;

1. Encourage the creation of a new and vibrant economy within the City of Sydney Local Government Area.
2. Provide high quality, healthy and affordable food options within the City of Sydney late at night.
3. Encourage a diversity of night-time activity that contributes to vibrancy and vitality, as appropriate for a global city.
4. Encourage a diverse mix of night time uses with broad community appeal that reflect the wide variety of food options and needs of people who live and work in the City of Sydney as well as people who visit the City.

SCOPE

These guidelines apply to the City of Sydney Local Government Area.

For further information please refer to the *Mobile Food Vending Vehicles Local Approvals Policy*.

APPROVALS

All Mobile Food Vending Vehicles require approval issued by City of Sydney prior to operating in public places. All approvals are issued for a maximum period of 12 months, or lesser time period, as stated in the approval and must be renewed prior to the expiry date.

There are 2 categories of approvals which are summarised as follows;

Category 1 <i>Food Vans</i>	Service of food that is not potentially hazardous, or that involves low risk practices such as frothing milk and can trade on the street for a maximum period of 15 minutes. An example would be an ice-cream truck.
Category 2 <i>Food Trucks</i>	No restrictions to the menu and can trade for a maximum period of 5 hours. These vehicles are essentially a kitchen on wheels. An example would be a gourmet food truck serving made to order hot food.

For further definitions please refer to the *Mobile Food Vending Vehicles Local Approvals Policy*.

NUMBER OF APPROVALS

A maximum of fifty (50) approvals will be issued for Category 2 Food Trucks operating at any one time within a 12 month period. There is no limit to the number of approvals for Category 1 Food Van vehicles.

The maximum number of approvals for Food Trucks will be reviewed at the end of a two year period or sooner if required.

LOCATIONS

The City of Sydney has developed guidelines around mobile food vending within the Local Government Area. The definitions of mobile vending and trading locations are outlined below.

Street vending

All approved vehicles are permitted to operate on Council-owned roads within existing lawful car parking spaces and must comply with the local car parking restrictions of that parking space. For further details and to view the area map please refer to the *Mobile Food Vending Local Approvals Policy*.

Off-street trading

Off-street sites have been classified depending on their location and popularity. The two levels of off-street sites are 'High Demand Sites' and 'Low Demand Sites'. The number of sites and their classifications may change from time to time and are all subject to availability. The definition of the two site types are outlined below.

1. Low demand sites

These sites may not have any access restrictions and lower level plans of management. The sites may also be in areas that have been identified as places that are in need of positive activation through mixed use engagement. These areas are typically not as sought after as the high demand sites. Low demand approvals are only permitted to trade at low demand sites.

2. High demand sites

These sites may have access restrictions or require compliance with rigorous plans of management. They are typically highly sought after by operators due to the considerable footfall traffic and location. High demand site approvals are permitted to trade at both high and low demand sites.

Site	Type	Hours
Customs House Forecourt, Circular Quay	High	9pm - 2am, 7 Days
Queens Square, CBD	High	7am - 2am, 7 Days
Hyde Park North, CBD	High	7am - 2am, 7 Days
Victoria Park, Camperdown	High	7am - 2am, 7 Days
Pirrama Park, Pyrmont	High	10am - 8pm, 7 Days
Pitt Street Mall, CBD	High	7pm - 2am, 7 Days
Sydney Park, Alexandria	Low	7am - 11pm Mon, 7am - 12midnight, Tue - Sat 7am - 10pm, Sun
Macquarie Place, CBD	Low	5pm - 2am, 7 Days
Belmore Park, Central Station	Low	7am to 3am, 7 Days
Bicentennial Park, Glebe	Low	6am - 8pm, 7 Days

PRE-APPLICATION

Only food truck (Category 2) applicants are required to submit a concept design of their vehicle to be assessed by the Food Truck Design Panel.

The purpose of Food Truck Design Panel is to review all new concept designs and to ensure they align with the City of Sydney's *OPEN Strategy Action Plan* guidelines. The City's strategic direction is to lift the aesthetic standards for key areas within Sydney by improving the look and feel of public places.

CONCEPT DESIGN

The Food Truck Design Panel will assess all concept design submissions against the following criteria;

1. Innovation

Uniqueness or visual appeal and appropriate aesthetics that have been applied to the concept design of the vehicle. Quality and finish will also be considered including any new or innovative technology applied.

2. Sustainable

Detail measures that have been put in place to meet environmentally sound principles in accordance with [Sustainable Sydney 2030](#). Applicants should demonstrate the use of low carbon technologies and sustainable low impact materials for both the manufacturing/repairs as well as the vehicle build. Outline of the energy efficiency features of the vehicle including plans for disposal and recycling waste or waste reduction.

3. Ethical

Does the operator propose to use organic/fair-trade products and if so what are the details? Do operators plan to support certain charitable causes or specific communities and if so what will it be?

4. Design

Full colour design illustrations, either artistic impressions or photographs, of the concept vehicle are required. All files are to be in PDF or JPEG format with a minimum of 4 and a maximum of 12 images. Perspective views from the front, back and both sides are required to help illustrate the look and feel of the vehicle. Please refer to the example in *Figure 1*.

5. Cuisine

An outline of what the food truck cuisine or theme will be, for example organic, national cuisine such as Mexican and a brief outline as to how it will be prepared or cooked. An example of the menu is to be provided along with photographs of the food. All files are to be in PDF or JPEG format with a minimum of 4 and a maximum of 12 images.

You must allow at least 8 weeks for the processing of your concept design submission by the Sydney Food Truck Design Panel.

Figure 1 – example of a food truck concept design submission



Mobile Food Vending Application Form submissions, for Category 2 Food Truck approvals, will not be accepted without the written approval from the Sydney Food Truck Design Panel.

APPLICATION PROCESS

You must fill out a Mobile Food Vending Vehicle Application form with all supporting documentation and submit to Council for review prior to final approval. Please refer to the *How to start a Food Truck Business in the City* guide for information regarding the application process.

We strongly advise that you contact the City's *Sydney Food Truck Project Manager* on **02 9265 9333** to schedule a meeting or ask any questions prior to the submission of any applications.

The Mobile Food Vending Vehicle Application form must be received by the City at least 4 weeks prior to the intended date for commencement of trade.

NOTIFICATION OF APPROVAL

Approvals will be issued subject to conditions including, but not limited to, compliance within the *Mobile Food Vending Vehicles Local Approvals Policy*. Approvals will take effect from the date as stated on the approval and will expire 12 months after the date of the approval.

All approvals will be issued a sticker which must be displayed in a location clearly visible to customers at all times whilst in operation. The four different approval nomination types will be represented by colour as shown below;

Approval type	Approval colour
FOOD TRUCKS	
Category 2, Premium Type 1: Street vending including low & high demand sites	Blue
Category 2, Premium Type 2: Street vending including low demand sites only	Green
Category 2, Standard: Street vending only	Yellow
FOOD VANS	
Category 1, Standard: Street vending only	Red

Operators must also notify the NSW Food Authority of their food business prior to commencement of operation. Notification can be made through the NSW Food Authority's website foodauthority.nsw.gov.au.

Please refer to the City's *Local Approvals Policy for Mobile Food Vending Vehicles* regarding further information on approvals.

RESPONSIBILITIES

The implementation of these guidelines is the responsibility of the Night Time City Unit, City Rangers and the Health & Building Unit. Officers monitor and respond to public enquiries or complaints in relation to food trucks in the City of Sydney. They manage day to day operations and make recommendations to the food truck operators.

The City's staff will enforce conditions of approval to ensure all food truck operators are compliant.

The City's Health & Building Unit will issue all approvals and carry out inspections prior to approval. They are also responsible for random spot checks of all food trucks to ensure that all vehicles are compliant and adhering to the criteria of their approval.

The City's Night Time City Unit will be responsible for the management of the official Sydney Food Truck Smartphone app, Food Truck website, online booking systems and processing the Category 2 Food Truck design concepts. They will also be a point of contact for all potential operators and provide advice and assistance where they can. The Night Time City Unit will also be responsible for the lodgement of all off-site Development Applications for any new or existing food truck locations.

REFERENCES

Laws and standards	<ul style="list-style-type: none"> Local Government Act 1993 Local Government (General) Regulation 2005 Food Act 2003 Environmental Planning and Assessment Act 1979
Policies and procedures	<ul style="list-style-type: none"> City of Sydney Local Approvals Policy for Mobile Food Vending Vehicles NSW Food Authority Guidelines for Mobile Food Vending Vehicles
Other	<ul style="list-style-type: none"> How to open a food truck or van in the City of Sydney

The Chief Executive Officer approved these guidelines on 5 March 2014.

Monica Barone
CEO, City of Sydney

REVIEW

Review period	Next review date	TRIM reference
The Director City Life will review these guidelines every 2 years or sooner if required.	31 March 2016	2013/332448-04

Item No: C0416 Item 16

Subject: NOTICE OF MOTION: ADDITIONAL OFF-LEASH DOG AREA TRIAL AT PETERSHAM PARK

File Ref: 12/4674/39735.16

From Councillor Jo Haylen

MOTION:

THAT Council implements an additional trial of an off leash dog walking area in Petersham Park, allowing dogs around the oval off leash between the hours of 5pm and 9am daylight savings time, and 4pm and 9am non-daylight savings time.

Background

Petersham Park is a beautiful asset and is highly used by a variety of groups. Dog owners are one of these groups, allowing owners and their dogs the benefits of exercise. This is of course something that Marrickville Council encourages as it creates a positive sense of community.

Council is currently assessing the data from the trial of the dog off leash area (near the Brighton Street gates) in Petersham Park, however, residents believe there was a lack of consultation around the current provisions and further opportunities exist to utilise the park with little impact on other park users.

A petition with over 600 signatures has been presented to Council, requesting the current off leash area be complemented with additional off leash access in the morning and evenings when the park is less heavily utilised.

The trial hours suggested in the motion mirror those in place in Weekly Park Stanmore and Camperdown Memorial Rest Park. The area would exclude the oval surface and the area around the playground.

Trialing additional off leash provisions will also provide further data to inform the upcoming works being undertaken with regards to the Petersham Park Plan of Management and Master Plan.

Officer's Comments:

Comment from Coordinator, Recreation Planning and Programs:

The petition received by Council demonstrates a strong desire from the community for additional off leash use at Petersham Park.

Petersham Park and the surrounding area have been identified as Long-nosed Bandicoot habitat. To manage the conflicting uses, the rationale behind the area used for the current off leash trial was to service the need for an off leash exercise area and to effectively manage dogs on leash across the remainder of the park to help protect the Long-nosed Bandicoot population. Bandicoots are nocturnal animals and off leash use between 5pm and 9am (4pm and 9am non-daylight savings time) has potential to impact on the bandicoot population in the area.

Though the proposed times are less likely to coincide with peak playground usage, a component of any trial will need to assess potential conflict with the children's playground area.

The outcomes from the evaluation of the recent off leash trial area at Petersham Park will be reported to Council in May 2016. Officers are in the process of analysing the evaluation of the current trial and it would be prudent to allow the outcomes from this process to be determined by Council prior to the commencement of an additional trial off leash area at Petersham Park.

Comment from A/Team Leader Biodiversity:

Petersham Park is known habitat of the Endangered Long-nosed Bandicoot (*Perameles nasuta*) population of inner western Sydney as listed under the *NSW Threatened Species Conservation Act (1995)*. Under the Act Council has responsibility to protect the endangered population in line with the listing. The population living in a highly urbanised environment, faces numerous threats, including predation by dogs (<http://www.environment.nsw.gov.au/determinations/longnosedbandicootfd.htm>).

Two individual Bandicoots were radio tracked in 2007 by NPWS Officers from the small local population nesting at the St Vincent de Paul property on 2 West Street (opposite Petersham Park). The tracking showed that the Bandicoots were utilising the Park as part of their foraging range – see **ATTACHMENT 1**. Further reports to Council include a resident in nearby Thomas Street feeding Bandicoots (2013) and confirmed Bandicoot diggings by NPWS Ranger and Council Environment Officer at a property in nearby Victoria Street (2014).

The proposed extension of the trial DOLA and proposed timing (5pm and 9am (4pm and 9am non-daylight savings time)) is not supported by Environmental Services given these changes could further potentially negatively impact the endangered Bandicoot population through an increased predation risk by dogs at night and decrease in foraging habitat. These potential impacts to the population by this proposal potentially contravenes Council's responsibilities under the *Threatened Species Conservation Act (1995)*.

Council officers have sought to find an appropriate balance on this issue by considering residents expectations and various park uses (including sports and children's play areas), biodiversity and Threatened Species protection and associated legislative responsibilities and requirements with providing a dog off leash area in the park in addition to another DOLA at nearby Cadigal Reserve on the Marrickville/Ashfield border.

Whilst the petition potentially represents a section of park users it doesn't reflect a balanced approach that considers other park users and the native fauna that use the park (including Bandicoots and other protected native nocturnal fauna (e.g. Brushtail Possums, reptiles and nocturnal birds).

Resource Implications:

An additional trial would require new signage at Petersham Park. The budget allocation in the current financial year has exhausted. There is an allocation of \$30,000 in the 2016/17 draft budget for establishment and improvement of off leash areas.

ATTACHMENTS

1. Petersham Park Foraging Range 2007

Yuppie bandicoots of inner western Sydney

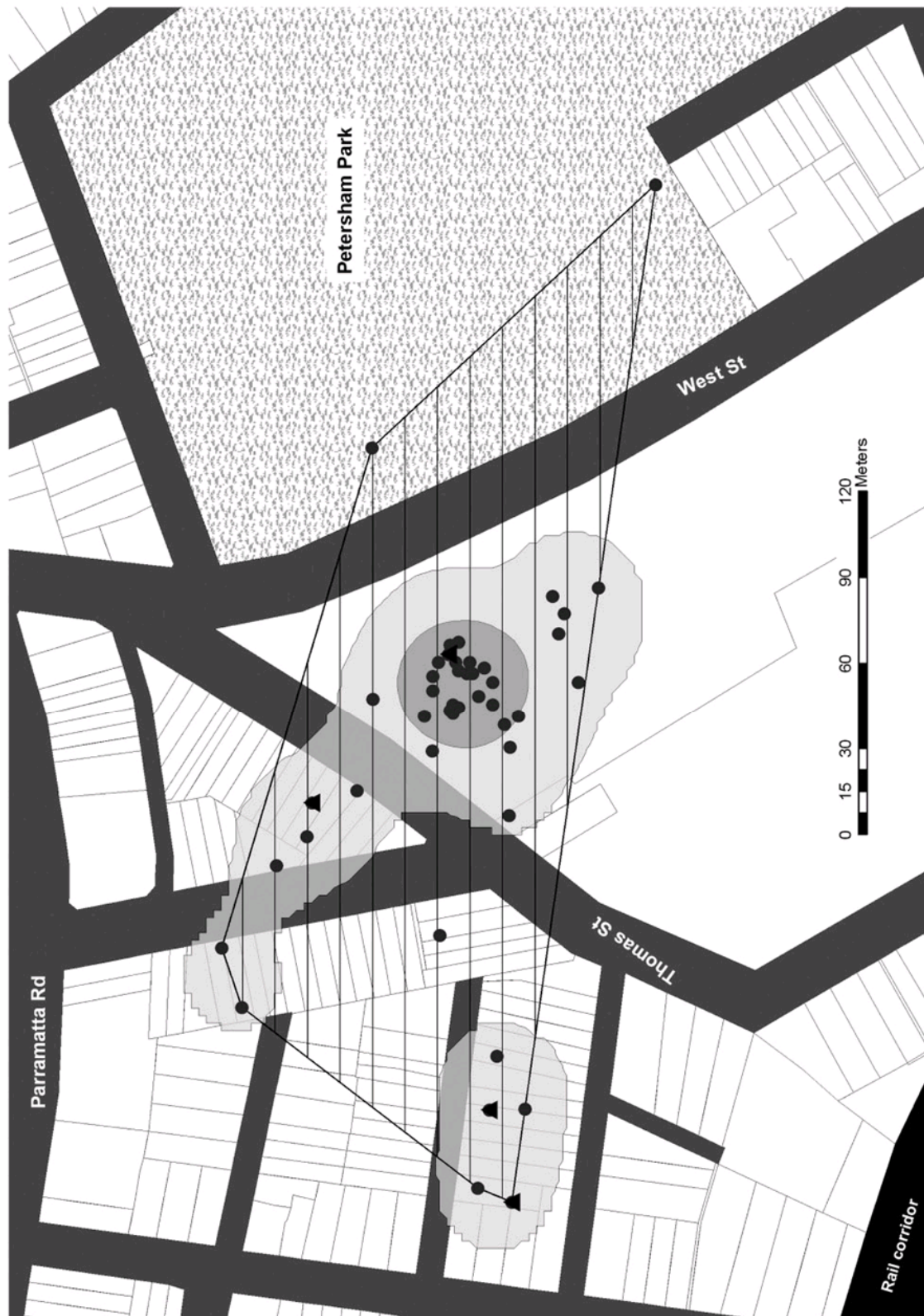


Figure 4. Radio-tracking fixes and home range of female 2. Solid circles show radio-tracking fixes of animals whilst active and triangles show nest sites. The diagonal hatched area shows home range area as a MCP. The light grey shaded area shows the KL95% and the dark grey area shows the KL50% (core use area).

Item No: C0416 Item 17
Subject: NOTICE OF MOTION: COUNCIL INFORMATION FLYER TO ST PETERS RESIDENTS
File Ref: 12/4674/40033.16
From Councillor Chris Woods

MOTION:**THAT:**

1. Council produces and distributes an information sheet to update St Peters residents about the latest impacts of WestConnex on the St Peters area;
 2. the flyer should include the latest information on the design and local impacts of Stage 2 and Stage 3 of the construction of WestConnex; and
 3. the draft should go to the Marrickville Advisory Committee for approval & funding.
-

Background

The St Peters community is facing considerable challenges as a result of the construction of WestConnex. There has been lots of new information and changes which the community has found difficult to keep up with.

It is the intention of the flyer or information sheet to update residents as accurately as possible with the latest information about the plans and effects on their local area.

These challenges result from:

- the acquisition of properties for the widening of Campbell St & Campbell Rd;
- the recent forced acquisition of a large section of Camdenville Park;
- the location & future impact of other construction compound sites in the St Peters area;
- local street closures or changes in traffic flows; and
- any other significant local impacts.

Officer's Comments:**Comment from Team Leader, Planning Services & Manager, Planning Services:**

Many of the issues raised in this Notice of Motion (NoM) have also been raised in a separate NoM related to WestConnex on this business paper and are addressed as follows:

1. *Council produce and distribute an information sheet to update St Peters residents about the latest impacts of WestConnex on the St Peters area;*

Both WestConnex NoMs request production/distribution of a community information flyer updating the local community on progress, current issues and local impacts. In responding to the other NoM, staff have advised that a flyer can be produced and distributed together with an update of information on Council's website and digital communication channels and the production/erection of a banner.

The flyer will include:

- A summary of points raised in Council's submission on the New M5 EIS;

- A summary of Council's response to the proponent's request for WestConnex Stage 3 (M4-M5 Link) Secretary's Environmental Assessment Requirements (SEARs); and
 - Other matters as raised in the separate NoM response.
2. *the flyer should include the latest information on the design and local impacts of Stage 2 and Stage 3 of the construction of WestConnex; and*

The local construction impacts for Stage 2 were outlined in the Stage 2 EIS and can be included in a flyer. At this stage, Council staff are not aware of the full range of construction impacts for Stage 3, as the design for this stage has not been released and the EIS has not been prepared. The Secretary's Environmental Assessment Requirements (SEARs) are available and inform the range of matters that the EIS for Stage 3 will need to address. Information in the flyer can be based on the SEARs.

3. *the draft should go to the Marrickville Advisory Committee for approval & funding.*

The \$40,000 budget which council allocated to the WestConnex Advisory Committee has been fully expended on earlier community information and specialist studies. Council would therefore need to allocate funding for the distribution of a flyer. As noted in the other NoM response, there may not be a need to report this matter back to Council or the WestConnex Advisory Committee as there is sufficient information to use as content for a flyer, as outlined in Item 2 above.

Resource Implications:

The other WestConnex NoM has indicated the cost of the flyer to be \$1,600 and the banner to be \$350.

ATTACHMENTS

Nil.

Item No: C0416 Item 18
Subject: NOTICE OF MOTION: TREE REMOVAL AND APPROPRIATE REPLACEMENT ON THE VERGE OUTSIDE 2 VINCENT STREET, MARRICKVILLE
File Ref: 12/4674/40054.16
From Councillor Chris Woods

MOTION:

THAT the elected Council expresses its concerns about a street tree outside 2 Vincent Street Marrickville and requests that Council consider replacing it with a more appropriate planting as a matter of urgency.

Background

The tree is a street planting on the verge in an industrial area. Its replacement with a more appropriate planting is supported by the owner of the factory. The owner has made an application to Council for its removal.



Street Tree at 2 Vincent Street, Marrickville

This Notice of Motion is accompanied by an engineer's report (**ATTACHMENT 1**) outlining the extensive damage created by the tree. I have submitted the proposal to replace the tree by a more appropriate planting to be dealt with by Council as a matter of urgency because of the damage.

Officer's Comments:**Comment from Manager, Design and Investigation:**

The tree in question as depicted in the photo below is a fully mature *Corymbia citriodora* (Lemon Scented Gum) in good condition with no known structural defects and a Usable Life Expectancy (ULE) of 20+ years. It is considered a highly valuable street tree that contributes significantly to the urban canopy and visual amenity of the streetscape which is defined by an avenue of these trees. The value of the tree using the industry recognised THYER valuation method is approximately \$55,000. This methodology places a value on the tree's significance, health and condition, age and life expectancy, size, environmental and social benefits.

It is recommended that any decision to remove such a significant healthy tree be deferred to enable proper investigations to be completed by Council officers including consideration of other mitigation measures which have not been explored in the accompanying engineer's report.

It is also desirable that Council publicly notify its intention to remove a tree prior to initiating works as is normal practice.

**Resource Implications:**

The cost of tree removal, replacement and establishment is estimated at \$2,500 and could be completed within existing operational resources. The value of this tree to the streetscape and public domain is estimated at \$55,000.

ATTACHMENTS

1. Structural Engineering Report - 2 Vincent Street, Marrickville



Mob: 0437 429 900

ki@kriticosindustries.com

STRUCTURAL ENGINEERING REPORT – 2 Vincent St, Marrickville, NSW 2204

Inspection was conducted on the 23rd of April 2015 by practicing Professional Engineer and Project Manager Demetrios Kriticos of Kriticos Industries P/L.

The Engineer writing the report has over 10 years in both the design and construction industry in both building and civil works. He has been involved in all types of projects, ranging from small residential to large infrastructure. Additional to this has had formal exposure to ISO 9000 Quality Auditing and has audited large companies such as Boral, Smorgon Steel and other companies involved in various businesses.

The site was looked over for possible defects and potential defects in the future and in accordance to current Building Code Standards and relevant Australian Standards.



001 - Photograph of the property at no.2 Vincent St, Marrickville, 2204. Courtesy of Google Maps

KRITICOS
INDUSTRIES

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Gum tree in front of no.2 Vincent St.



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References:

Legend:

AS - Australian Standards

AS/NZS - Australian and New Zealand Standards

BCA - Building Code of Australia

AS3600 - Concrete Structures

AS3700 - Masonry Structures

Scenario:

This report is to assess and identify the cause(s) of the problem due to the outer wall and internal damages of the building from a large gum tree that is on the Council footpath in front of no.2 Vincent St. It is suspected that this damage to the property has been quite recent, and it has a direct relationship to the root system from the gum tree.

Summary of Findings:

During the site inspection it was evident that the damage is caused by the tree positioned in the nature strip adjacent to the footpath in front of the building at no.2 Vincent Street (see photo from street view courtesy of google maps).

By examining the footpath, building and the internal areas, it is clear that the root system is causing all the damages noted in this report. There is no subterranean services found in this location and can cause this type of damage.

It is evident that Council has tried to repair damaged concrete slab with bitumen in the past, however this now is a major trip hazard for pedestrians.

It is recommended that the tree and the root system is removed otherwise there will be more significant damage to private and public property in future.

A procedure of prevention and rectification works has been outlined in detail within this report.

The estimated damage caused to no.2 Vincent St, Marrickville by the gum tree is between \$15,000 to \$20,000.



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Certified Engineer
Bachelor and Diploma of Civ Eng
Professional Engineer no. 100016164
Quality Auditor / Project Manager



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Summary of Defect(s):

Item No.	Inspection	Defect(s)
1	Building at 2 Vincent St, Marrickville	<p>During the inspection there was some damage found, directly to the internal areas of the property and some damage caused to the outside wall and the public footpath.</p> <p>1. Internal concrete slab - From the inspection it was evident that the internal concrete slab had been affected by the tree root system as the damage was along the same path of destruction as the outside damages to the footpath. See photographs below.</p> <p>With this in mind, the concrete slab was found to have cracked full depth and beyond repair. Also during the inspection it was evident that the concrete slab had uplifted due to increase size of the root system underneath causing steps between the damaged pieces.</p> <p>2. Damage to the outside access door of property - Also it was found that the door seal was damaged on the access door of the property due to the root system underneath. This is evident through disjuncting and uplifting caused between the doorframe and outer masonry wall. The front door is right in the path of the growing roots and right in front of Council repairs to the footpath using bitumen.</p> <p>3. Substantial damage to the Council footpath - As stated in point no.2 the footpath was found to have been severely damaged from the tree roots and there was clear evidence that the Council had removed damaged concrete and filled it in with bitumen. See photos below.</p> <p>Engineer's Finding:</p> <p>Firstly it is a strong recommendation that the tree and the root systems are removed prior to any repair work.</p> <p>Secondly with respect to the internal damaged concrete slab it is important that the concrete slab is demolished, the roots are removed underneath, then any earth that has been displaced is filled in and compacted appropriately with Grade A soil and then a new reinforced concrete slab is poured. Estimated cost = \$10,000 approximately.</p> <p>With the outside door frame, this is to be replaced and any of the outer wall found to be damaged needs to be replaced, rendered and repainted to match existing. The estimated cost for this work is \$7,000 approximately.</p> <p>After the removal of the tree it is recommended that the footpath is reinstated using concrete and as per Council instruction.</p> <p>Additionally any repairs to any services in the footpath need to be done through the appropriate service authorities.</p>



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Respondent's Response:		

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Damage found to the internal concrete areas due to roots penetrating into the property at 2 Vincent St

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Damage from the tree leading to the front door of the business at no.2 Vincent St. Note the disjointing of the door frame with the masonry wall and also the damage to the footpath that has been previously repaired.

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—INDU—STRIES

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Damage to the footpath leading to the property no.2 Vincent St. Note the Council repairs of the footpath which are now also dangerous trip hazards.

END OF REPORT

Item No: C0416 Item 19

Subject: NOTICE OF MOTION: REPLACEMENT OF SIMPSON PARK BBQ IN ST PETERS

File Ref: 12/4674/40083.16

From Councillor Chris Woods

MOTION:

THAT:

- 1. Council replaces the existing BBQ and investigates an upgrade of the Simpson Park BBQ facility to include a community smoker; and**
- 2. budget provisions be made for the redesign of the BBQ area, replacement of the existing BBQ, as well as the consultation about the provision of the new community smoker, within the current upgrade.**

Background

I have had a number of complaints from residents about the removal of the BBQ from Simpson Park in St Peters. A fence with a message that the BBQ facility was to be removed in February and new facilities were to be installed in Sydenham Green was placed around the faulty facility over the Festive Season.

Council had made the decision to remove the BBQ facility because it has not been working for 12 months and Council had received no complaints.

In response to resident concerns about the removal of the BBQ facility over the Christmas/New Year break, local residents have also raised the possibility of the installation of a community smoking device to complement the BBQ facility.



This community's facilities are facing challenges by WestConnex. Simpson Park appears to be one of the few unchallenged spaces used by the community as a meeting place as well as a recreation facility in St Peters. Recently residents have been using their own BBQ facilities in the space.

In the light of the pending acquisition of a larger part of Camdenville Park the community is even more concerned about the loss of the BBQ facility and is asking Council to investigate the possibility of improving the BBQ space and installing a community smoker in Simpson Park.

Officer's Comments:**Comment from Manager, Infrastructure Planning and Property:**

As part of Council's commitment to improve the condition of assets, a Parks Assets Renewal program commenced in the current year. This program has focused on the renewal and compliance of BBQs across the LGA. A comprehensive audit was undertaken and the following improvements have been achieved.

- STAGE 1 Fully operational BBQs in the following parks completed before Christmas Holiday period Steel Park (2x new BBQs, 4 x serviced BBQs), Kendrick Park (2x new BBQs), Johnson Park (2x new BBQs), Sydenham Green (3x new BBQs), Tempe Reserve near Robyn Webster Bldg (6x new BBQs);
- STAGE 2 Fully operational BBQs in the following now also completed Morton Park (1xserviced BBQ), HJ Mahoney (1xserviced BBQ), Ryan Park (1xserviced BBQ), Mackey Park (2x new BBQs), Laxton Reserve (1xserviced BBQ), Tillman Park (2x new BBQs), Wicks Park (1 x new BBQ), Enmore Park (2x new BBQs), McNeilly Park (2x new BBQs); and
- STAGE 3 remedial cleaning of all remaining BBQs across the LGA.

The Simpson Park BBQ had not been working for at least 12 months and was not compliant to current electrical requirements. The Simpson Park BBQ has now been demolished and a replacement of the dual electric BBQ is scheduled for completion by end of April 2016.

The NSW Fire Brigade was consulted about the installation of a community smoker. The NSW Fire Brigade suggested that any replacement BBQ should be based on an electrical hot plate and strongly advised against a smoker style BBQ as:

- smokers cause a fire risk under any conditions;
- there is no easy way to disable a smoker during total fire bans (electric hot plates are not considered a risk in this case); and
- a smoker would take a long time to cool down and users can't be assumed to stay and supervise during this period.

The draft delivery budget has the Simpson Park upgrade design and community engagement in 2017/18 and construction in 2018/19. If there is any adjustment of the layout identified during the redesign, the new BBQ (pictured) is designed to be able to be relocated within Simpson Park or another park. See below picture of BBQ being installed in Simpson Park.



Resource Implications:

The Parks Assets Renewal program funded in the current financial year includes the demolition and replacement of the Simpson Park BBQ.

The Simpson Park upgrade is identified in the draft 4 year capital budget, 2017/2018 (design) and 2018/19 (construction).

ATTACHMENTS

Nil.

Item No: C0416 Item 20
Subject: NOTICE OF MOTION: WESTCONNEX TRAFFIC MODELLING
File Ref: 12/4674/40164.16
From Councillor Sylvie Ellsmore

MOTION:

THAT Council undertakes urgent traffic modelling to ascertain the specific impacts on local streets in the St. Peters and Enmore areas which will be directly affected by the proposed WestConnex St. Peters Interchange.

Background

The traffic modelling that was done for the New M5 EIS was inadequate and relied on outdated statistics. It did not model for traffic impacts outside AM and PM peak hours and did not take into account the new 'Newtown Gateway' plan which will funnel more traffic away from King and May streets and onto Campbell St.

The impact of this has not been quantified in anyway. Additionally, the company that provided this modelling, AECOM has been found to have given extremely incorrect traffic modelling on other major projects such as the Brisbane Clem 7 tunnel and is currently fighting legal action over this, having already paid \$280 million in damages so far. As a result, AECOM has publicly stated that they will no longer provide traffic modelling in the future.

Marrickville Council's submission on the New M5 EIS is highly critical of the WestConnex modelling and states the following:

- *the New M5 EIS transport model does not include public transport assignment or public transport demand forecasting – therefore, the competing effects of traffic congestion and rail crowding have not been tested;*
- *the absence of long-term traffic modelling means that long-term traffic growth and associated socioeconomic or sustainability impacts are not being identified, mitigated or monitored;*
- *concern about the project's contribution to traffic growth and increased parking demand across the LGA - leading to pressures for new or expanded clearways, with consequent amenity and business impacts, particularly along King Street, Newtown;*
- *traffic growth and increased parking demand also conflicts with Council's efforts to constrain road capacity through traffic calming and the introduction of trees/gardens into road reserves; and*
- *the EIS should identify the likely impacts of additional traffic on residential streets in the LGA and mitigate those impacts by implementing a local area traffic management (LATM) study, which should also include post-implementation reviews to address any unforeseen impacts.*

It's crucial that Marrickville Council provide residents with a clear idea of the impact of the St Peters Interchange and this can only be done with traffic modelling which uses current traffic volumes on the local roads and streets which will be impacted.

It is noted that the Newtown Business Precinct Association has indicated its interest in working jointly with Marrickville Council to complete modelling. The City of Sydney has also commissioned some modelling. Any traffic modelling undertaken by Council should be undertaken in cooperation with other key groups like the City of Sydney and NBPA where possible.

Officer's Comments:

Comment from Team Leader, Planning Services & Manager, Planning Services:

In early 2016, TTM Traffic Consultants were commissioned by Marrickville Council, the City of Sydney and the City of Botany Bay to review the New M5 Environmental Impact Statement's (EIS's) traffic modelling, with separate reports being produced for each council. Part 4 of Council's submission – *Traffic & Transport* – includes comments from Council staff and a summary of the TTM report's findings. The full TTM report was attached to Council's submission.

The TTM assessment was based on RMS's model which is restricted to arterial roads. Therefore, there has been no modelling in the WestConnex EIS or by TTM of traffic volumes on local streets. This issue is discussed further below.

In terms of peak periods the TTM review considered morning and evening peak periods as well as average weekly traffic forecasts at two locations in the Marrickville Local Government Area (LGA). These were the southern end of Edgeware Road and the southern end of King Street. There was no examination of daily non-peak period traffic in the EIS or by TTM as it is appropriate to model peak or 'worst case' traffic levels and an average across the week. No concerns have been raised by Council staff concerning this method of modelling.

The need to undertake detailed modelling of local streets as part of the New M5 has not been supported by the RMS. In its submissions report, RMS has stated it will undertake an operational traffic review 12 months after commencement of operation to confirm the impacts of the project on surrounding arterial roads and major intersections. RMS states that in the event that unintended or unacceptable outcomes are identified from this review, consideration would be given to additional feasible and reasonable measures to address these outcomes. This is inconsistent with Council's submission to the EIS which has requested that the possible impacts of increased traffic on local streets in the Marrickville LGA be addressed by means of Local Area Traffic Management (LATM) studies, with the resulting works funded by the NSW Government.

A localised traffic model for streets in Enmore and St Peters, based on RMS's broader arterial network model, would cost approximately \$40,000.

In terms of the value of undertaking a localised modelling exercise it should be noted that Council's submission identified local streets that may be affected by increased traffic levels. The Council's submission to the EIS considered that these should be managed by appropriate LATM measures when WestConnex is operational, with specific LATM measures based on actual traffic flows. This would be more accurate than using modelling to determine possible LATM measures.

Whether or not Council resolves to undertake additional traffic modelling on local streets, the critical issue is to ensure that RMS expands their proposed 12 month post commencement review, to ensure it appropriately balances the needs of pedestrians, cyclists, cars and more broadly the design and amenity of local streets, through a program of LATM works funded by the NSW Government.

It is recommended that instead of local traffic modelling of local streets in St Peters and Enmore that Council write to the Department of Planning and Environment and reaffirms its prior request that any approval of the New M5 include a condition to ensure that RMS expand the proposed 12 month post commencement review to include all local streets in Enmore and St Peters, supported by a program of LATM works funded by the NSW Government.

The 'King Street Gateway' project will soon commence a design development phase in parallel to the broader WestConnex project. RMS has confirmed in writing that the project would be subject to consultation and traffic modelling. As participants in a working group, Council staff will seek to ensure that the scope of this modelling addresses potential impacts for local streets in the surrounding areas.

Resource Implications:

A localised traffic model for streets in Enmore and St Peters, based on RMS's broader arterial network model, would cost approximately \$40,000.

ATTACHMENTS

Nil.

Item No: C0416 Item 21

Subject: NOTICE OF MOTION: WESTCONNEX UPDATE FOR THE COMMUNITY

File Ref: 12/4674/40169.16

From Councillor Sylvie Ellsmore

MOTION:

THAT:

1. Council updates the information available to residents, through its website and materials, to include advice on key aspects of Council's submission opposing the proposed new M5 (WestConnex Stage 2) and the other latest developments in the project, including Marrickville Council's recent actions in response to requests from WestConnex and its subcontractors to access Council lands, roads and footpaths;
 2. Council prepares a leaflet or other hard copy material to update residents on the status of WestConnex and the proposed impact that Stage 2 will have on the community, environment and amenity of the Marrickville LGA; and
 3. a report be provided to the May Council meeting as to cost effective strategies to distribute the WestConnex update to local residents' letterboxes by June 2016.
-

Background

The proposed WestConnex project will have a lasting and severe impact on residents in the Marrickville LGA for generations to come. It is imperative that Marrickville Council's position continues to be clearly articulated for the public as part of its duty to inform residents about issues which will impact on them.

Since the last update provided to residents, Council made a detailed submission as to the impact of the proposed Stage 2 of WestConnex. The submission included detailed information on how WestConnex will impact on our local area.

It is important that residents continue to be provided updates on key aspects of the project, including those that Council has now evaluated in detail. Given the importance of this issue to resident an update should be provided no later than June 2016.

Officer's Comments:

Comment from Manager, Corporate Strategy and Communications:

Following is the current status on activities employed to communicate with the community on WestConnex:

- *Your Say Marrickville* website is up to date at time of writing with information about Marrickville's submission and the WestConnex response.
- Council's corporate website is up to date at time of writing to reflect the 5 April decision to refuse a Road Operating Permit for electricity mains work at the St Peters interchange site. Council's submission and WestConnex response is available for download.
- Social Media activity on Facebook and Twitter occurs whenever new information comes to hand and to support resident action groups.
- Local media is very receptive to Council media releases for articles on our opposition

- The community engagement team invited the WestConnex Action Group to share the Council stall at the Australia Day event and will continue to do so where there is opportunity.
- A double-sided colour leaflet was distributed in January to the letterboxes of the 8,100 residences and businesses of Newtown, Enmore, St Peters, Sydenham and Tempe (the immediately impacted suburbs). This was written and designed internally. The cost of print and distribution was \$1,590 excluding GST.

Addressing the recommendations

Recommendation 1: Council will continue to use all digital channels to communicate latest information.

Recommendation 2: A leaflet can be produced and distributed to the same 8,100 residents and businesses in the affected areas. The leaflet and websites could contain infographics summarising the key points in Council's submission and WestConnex response. The call to action would be to go to the council website or follow on social media for further updates. This can be produced and distributed by early May.

Recommendation 3: The response to recommendation 2 should provide the necessary information requested in a report. This may make the need for a report to the May meeting redundant.

Beyond the ongoing activities outlined above that are currently employed and will continue to be utilised we can suggest that Council place a 'Marrickville Council opposes WestConnex' banner on the St Peters Library when it is not being utilised for Council promotion of events. This would approximately cost \$350. Posters can be displayed in the Admin Centre and public noticeboards.

Turnaround time for flyers is fairly quick and should any critical developments occur Council can respond in a timely manner to get printed material to local residents.

City of Sydney is willing to share any print material artwork and graphics that they may develop in the future.

Resource Implications:

Flyer: \$1,600

Banner: \$350

ATTACHMENTS

Nil.

Item No: C0416 Item 22

Subject: NOTICE OF MOTION: ACCESS TO INFORMATION FROM THE PUBLIC
INQUIRY INTO THE PROPOSED MERGER OF MARRICKVILLE COUNCIL

File Ref: 12/4674/40176.16

From Councillor Sylvie Ellsmore

MOTION:

THAT, in the event that the Minister does not release the Delegate Cheryl Thomas' report, Council makes an application or applications under the Government Information (Public Access) Act 2009 (GIPA Act) to the relevant agencies seeking access to:

- a. a copy of the report provided by the Delegate assessing the proposal to merge Marrickville Council, and any other reports provided by staff employed to assist with the public inquiry, to the Minister for Local Government, the CEO of the Office of Local Government, the Office of Local Government, the Premier or the Premier's Department, or the Boundaries Commission during the period January to April 2016;**
 - b. all public submissions made to the Delegate or the public inquiry into the merger;**
 - c. all notes or reports on which the Delegate relied or referred to complete the assessment; and**
 - d. any correspondence between the Minister and the Delegate, or their staff, and any of the aforementioned Offices or Departments, regarding the inquiry, drafted, sent or received in 2016.**
-

Background

On 6 January 2016 the Minister for Local Government referred 35 merger proposals to the Chief Executive of the Office of Local Government for examination and report under the Local Government Act.

Delegate Cheryl Thomas was appointed to conduct a "public inquiry" and complete a report assessing the Minister's proposal to merge Marrickville, Leichhardt and Ashfield Councils.

Marrickville Council participated in the inquiry but has been highly critical of the amalgamation process. Marrickville Council formally opposes the forced amalgamations, and has provided detailed evidence to the government and the community demonstrating that Council, residents, workers and rate payers would be worse off under a merged Council.

The report of the Delegate assessing whether Marrickville Council should be forcibly merged with Ashfield and Leichardt Council was provided to the Minister in March.

The Delegate has not made the report public, and the Minister has not confirmed whether he will make the report public.

The Delegate's report is vital information upon which the Minister has stated he intends to base a decision whether or not to abolish Marrickville Council. The information and public submissions which the Delegate relied on to produce her report must also be made publicly available.

Finally, residents have a right to know what instructions or advice the Minister or the Office gave to the Delegate. There must be more transparency about what many residents and Council have claimed is a sham or token public inquiry process.

Under NSW law government information must be made public unless there is an overriding public interest against doing so. If an informal request for information is refused, then individuals or organisations can make a freedom of information request under the *Government Information (Public Access) Act 2009* (GIPA Act).

The fee for a GIPA application is \$30, though an agency may seek higher fees. Agencies have a general discretion to waive, discount or refund charges under the GIPA Act, including for other agencies making requests such as Councils.

Officer's Comments:

Comment from Manager, Governance and Risk:

NSW government agencies have a statutory obligation to complete action on such requests within 20 working days of receipt. They are also obliged to acknowledge receipt of applications within 5 working days and include advice as to whether an application is deemed to be compliant.

Information is normally released informally between NSW government agencies (including local government agencies) unless there is a compelling reason that is consistent with provisions of the *NSW Government Information (Public Information) Act 2009* or any overriding legislation, to refuse such release in part or full. Informal applications between agencies can take various forms including correspondence directly between officers of the respective agencies or purpose designed forms directed to public information access specialists.

There is some ambiguity about access (particularly with respect to timeliness of access) to the Delegate Report by Cheryl Thomas on the Proposed Merger of Ashfield, Leichhardt and Marrickville Councils. The most expeditious means of clarifying this access issue is to lodge simultaneous requests for access with the Office of Local Government (OLG) i.e. both informal and formal applications.

The OLG serves as the administrative arm for the ministerial portfolio of the Minister of Local Government, including the NSW Local Government Boundaries Commission. It is the single agency responsible for responding to a request for access to the report of the Delegate of the Acting Chief Executive of OLG to the Minister and to the Boundaries Commission.

If Council chooses to proceed with a formal application the most expeditious method for lodgment with payment of the application fee is in person. (Note that the OLG does not offer an online payment facility.) The earliest possible lodgment date of Wednesday 20 April 2016 would mean that the OLG was obliged to complete action by 19 May 2016 in order to comply with the 20 working day standard.

Resource Implications:

Negligible cost - \$30 fee for a formal application and the cost of preparing and delivering the application/s directly to the OLG.

ATTACHMENTS

Nil.

Item No: C0416 Item 23
Subject: NOTICE OF MOTION: LEGAL CHALLENGE TO FORCED
AMALGAMATIONS
File Ref: 12/4674/40181.16
From Councillor Sylvie Ellsmore

MOTION:

THAT:

1. Council authorises the Mayor and GM to obtain urgent legal advice on the prospects of success of Council joining in, or mirroring, the two legal challenges presented by Woollahra Council to the State government's forced amalgamation proposal;
 2. Council seeks discussions with Woollahra Council, and other Councils that have or are considering joining the action; and
 3. an urgent report be provided to Council's May 2016 Council meeting containing legal advice on prospects of success, a report back on the discussions with other Councils, and estimated costs for Marrickville Council to join a legal challenge to forced amalgamations.
-

Background

It is vitally important that Marrickville Council consider all options to prevent forced amalgamations.

Marrickville Council formally opposes the current amalgamation process. Marrickville Council has previously received confidential legal advice which examines the power of the Minister to forcibly merge Councils.

Woollahra Council has launched two legal actions against the forced amalgamations. They have engaged a legal team including Barrister Bret Walker SC to challenge the way in which the State Government is pursuing its local government reform, including arguing that the Government failed to conduct a proper public inquiry as required under the *Local Government Act*. A copy of the letter sent from Woollahra Council's legal representative to the Delegate Robert Lang outlining the failure of the *public inquiry* process to act as a public inquiry, is attached (**ATTACHMENT 1**).

In April several other Councils voted to join Woollahra's legal challenge, including Strathfield Council. A hearing has been scheduled for 20 April 2016.

The legal advice which Marrickville Council previously received was provided before the Minister launched the forced merger process, and before the legal challenge was launched by Woollahra Council.

The Minister for Local Government is trying to use powers and processes under the Local Government Act which were never intended to be used to sack strong, functional Councils like Marrickville.

Marrickville Council has an obligation to do all it can to defend Marrickville Council, and prevent this Ministerial abuse of power.

Officer's Comments:

Comment from the General Manager:

Staff are not aware of there being 2 legal challenges by Woollahra Council against the amalgamation process. The legal challenges Council are aware of are:

1. One by Woollahra in the Land and Environment Court revolving around issues of procedural fairness with the delegate process.
2. One by Ku-ring-gai Council in the Supreme Court seeking, on administrative law grounds, to have access to KPMG data referenced by the government in the amalgamation process. The absence of the KPMG data is also part of Woollahra's case. For this reason, the Minister is seeking to have the Ku-ring-gai case transferred to the Land and Environment Court to be heard in conjunction with the Woollahra case.
3. One by Botany Bay City Council in the Land and Environment Court which has little relevance beyond Botany's situation. For information, the Botany case was determined in the Minister's favour.
(see <https://www.caselaw.nsw.gov.au/decision/570468bae4b0e71e17f50d4e>)

Woollahra Council's challenge to the local government amalgamation process is scheduled to be heard on 20 April 2016 and 21 April 2016. Given that this notice of motion is being considered by Council 1 day before the hearing, there is no possibility of being joined to those proceedings.

In terms of mirroring Woollahra's challenge, if that is a course Council wishes to take, it is recommended that Council await the Court's decision as legal advice on such an option would be based on a specific Court decision that is more than likely to be directly applicable to Marrickville's circumstances. At this stage, any advice received would necessarily be far less certain than one that post-dates the Court's decision.

Given the above, should Council wish to pursue this matter, it is recommended that it resolve as follows:

"That Council receive legal advice on the implications of any decision handed down by the Land and Environment Court and/or Supreme Court regarding challenges made by Woollahra and Ku-ring-gai Councils to the local government amalgamation process. Such advice shall be reported to the first available Council meeting after the Court decision(s)."

Resource Implications:

There may be cost associated with providing legal advice should external legal representation be required in response to any resolution of Council (whether it be the motion proposed in this notice or the alternative offered above in the officer's comments). There will also be staff time associated with liaising with other Councils and co-ordinating advice should the motion proposed in this notice be passed. The time involved should be capable of being accommodated within normal operations.

ATTACHMENTS

1. Letter from Woollahra Council's Legal Representative to the Delegate Robert Lang

SPEED AND TRACEY LAWYERS



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9 March 2016

Dr Rob Lang
C/- Chief Executive of the Office of Local Government
Level 9
6 O'Connell Street
SYDNEY NSW 2000

Dear Dr Lang

We act for the Woollahra Municipal Council and note that you caused to be published the attached notice stating that pursuant to section 218F of the *Local Government Act 1993* (NSW) the Minister for Local Government had referred a proposal in relation to the local government areas of Randwick, Waverley and Woollahra to the Acting Chief Executive of the Office of Local Government for examination and report. Further pursuant to section 745 the Acting Chief Executive had delegated to you the examination and reporting functions.

The notice also stated that the examination into the proposal had commenced and submissions were invited from members of the public, the closing date for which was 5pm Sunday 28 February 2016. Further a public inquiry into the proposal would be held (under section 263) at Club Rose Bay, on Thursday 4 February 2016, at 1pm to 5pm and 7pm to 10pm. Members of the public who wished to attend were requested to register at the relevant website or by contacting the nominated number.

We consider that in purporting to carry out your examination and reporting functions you have breached the *Local Government Act 1993* (NSW) in the following respects:

- **Failure to give reasonable notice of the meeting**
- **Failure to hold an inquiry**
- **Failure to observe procedural fairness**
- **Failure to seek the views of Woollahra electors**

We are instructed that unless you provide by 5pm on 16 March 2016 a written undertaking that you will remedy the breaches of the *Local Government Act 1993* (NSW) as detailed in this letter our client will commence proceedings for a declaration that you have breached the Act.

g0008: 017/16

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1. Failure to give reasonable notice of the meeting

For the reasons set out below, the notice was, in our opinion, deficient both in the shortness of time and content. It was published in the Sydney Morning Herald and Telegraph on Wednesday 13 January 2016 and in the Wentworth Courier on Wednesday 20 and 27 January 2016 (copies attached). It could not be reasonably expected that the notice would have come to the attention of a resident of the local area of Woollahra until at best the 20 January 2016. A period of 14 days before the meeting. The notice was deficient as to lack of reference to the proposed forced amalgamation, that the Woollahra Council opposed the amalgamation and also lacked reference to the pros and cons of the proposal.

Subsection (2B) of section 263 of the *Local Government Act 1993* (NSW) ("Act") requires that reasonable public notice of the holding of the inquiry is given.

"(2B) Reasonable public notice must be given of the holding of an inquiry under this section".

The requirement of "reasonable notice" or "reasonable time" has been subject to judicial consideration, both as to the period and to the content of the notice.

In the early High Court decision of *Hart v MacDonald* [1910] HCA 13; (1910) 10 CLR 417 at 421, Griffith CJ stated that a reasonable time is "a question of fact depending on the particular circumstances of the case". This has remained the law since then.

In the High Court decision of *Laurinda Pty Ltd v Capalaba Park Shopping Centre Pty Ltd* [1989] HCA 23 at [34]; (1989) 166 CLR 623 at 638 Mason CJ said:

"I turn now to the question whether the time limited by the notice was reasonable... In judging whether the time allowed was reasonable the Court must consider all the circumstances of the case, including any unnecessary delay on the part of the party to whom the notice is given before it is given: Stickney v. Keeble (1915) AC 386. There Lord Parker of Waddington observed (at p 419): "In considering whether the time so limited is a reasonable time the Court will consider all the circumstances of the case..."

(Emphasis added)

The following is a summary of some of the circumstances.

In June 2015 Randwick and Waverley Councils submitted a joint proposal that they be amalgamated and Woollahra Council submitted a proposal that it stand alone.

In October 2015 the NSW Government released the Independent Pricing and Regulatory Tribunal ("IPART") final report which suggested that Woollahra Council, City of Sydney Council, Randwick City Council, City of Botany Bay Council and Waverley Councils should amalgamate, forming a 'Global Capital City'.

Then on 18 December 2015 the NSW Government announced the forced amalgamation of the Woollahra Council with the Councils of Randwick and Waverley.

This was the first occasion that the NSW Government announced a proposal for forced amalgamation of the Woollahra Council with the Councils of Randwick and Waverley.

When the NSW Government announced the proposal it issued a document headed "Local Government Reform; Merger impacts and analysis" in which it stated:

"In response to the wide-ranging challenges facing the sector, the NSW Government has developed a comprehensive reform package. The package aims to create a stronger, higher-capacity and more sustainable local government sector.

To achieve this, council mergers are needed in metropolitan Sydney and regional NSW to help fund better services and infrastructure, improve resilience and reduce reliance on rate increases. The NSW Government has announced a funding package to support merging councils which will result in up to \$665 million being made available to newly created councils.

These proposed mergers will take place as part of a broader package of reforms to modernise the local government sector.

This report assesses the potential impacts of local council mergers - including the impacts on councils' financial performance, as well as potential local community impacts. The key findings of this analysis include:

- *the proposed mergers have the potential generate a net financial benefit to local councils of around \$2.0 billion across NSW over the next 20 years;*
- *an estimated \$1.3 billion in net financial savings will be generated over a 20 year period;*
- *the estimated costs of the mergers are expected to be absorbed by efficiencies generated by the mergers within three years of implementation;*
- *the proposed mergers are expected to generate, on average, \$100 million in benefits to local councils every year;*
- *savings generated by the proposed mergers will be used to improve frontline services, and fund new community amenities and infrastructure — from better local roads and cycleways, to upgraded parks and recreational facilities;*
- *savings can also be used to repair and replace council-owned assets, many of which are in poor condition; and*
- *the proposed mergers will result in simplified council regulations through the removal of inconsistencies that currently exist between councils. This will benefit local residents and businesses and streamline the way the community interacts with councils. Reduced layers of regulations will make it easier for people to do business, build homes and access services they need.*

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This report has been prepared by KPMG on behalf of the NSW Government. Its preparation has relied upon information sourced from annual data returns and long term financial plans of individual councils, and a variety of other publicly available sources. Neither KPMG nor the NSW Government has independently verified such information.

(Emphasis added)

The Government has refused to release this KPMG Report despite repeated requests.

In addition the document does not detail the information sourced from “a variety of other publicly available sources”. It was therefore difficult if not impossible for a council or a local resident to examine the information and verify its accuracy. Nor did the document explain why the NSW Government or KPMG, with their combined resources, had not independently verified the information.

The Government also issued a document headed “Council Boundary Review”. This document contained the following statements under the heading “Background”:

“The full KPMG report that informed the Minister’s 35 merger proposals consists of:

- *Local Government Reform – Merger impact analysis*
- *The KPMG Technical Report”*

(Emphasis added)

Further the Government issued a document headed “Merger Proposal: Randwick City Council, Waverley Council and the Woollahra Municipal Council” which stated:

“The proposal has been informed by four years of extensive council and community consultation and is supported by independent analysis and modelling by KPMG.

Analysis by KPMG shows the new council has the potential to generate net savings to council operations. The merger is expected to lead to more than \$124 million in net financial savings over 20 years.”

(Emphasis added)

The “independent analysis and modelling by KPMG” was the basis of the analysis contained in the “Benefits Opportunities and Impacts” part of the document.

As mentioned above despite repeated requests the NSW Government and the Minister for Local Government, have refused to release the full KPMG Report to the public or councils affected by the proposal or residents of the Woollahra local area.

Without the full KPMG Report no meaningful comment can be made. For example the so called financial advantages of the forced amalgamation were stated at length in the Government documents but no financial disadvantages or risks of financial disadvantages are mentioned. It beggars belief that the proposal has no financial disadvantages or risks.

On the 19 January 2016 the Government issued a “Technical Paper” prepared by “KPMG for the NSW Department of Review and Cabinet. This was after the

announcement by the Government on 18 December 2015 and after the 20 January 2016 the earliest date a local resident could be expected to be aware of the notice, the date you called the public meeting.

The paper contains the following statement at page 1:

"This report is delivered subject to the agreed written terms of KPMG's engagement.

This report provides an outline of KPMG's financial modelling assumptions during the course of the work undertaken for the Department of Premier and Cabinet under the terms of the engagement contract dated 24 November 2015. The contents of this report do not represent our conclusive findings."

Without knowing the terms of the agreed written terms of KPMG's engagement it is not possible to know whether the "independent" analysis and modelling is qualified, or contains incomplete information or is otherwise questionable. For example the assumptions made by KPMG are fundamental to their analysis but it may be KPMG privately raised with the NSW Government their reservations or concerns about the assumptions.

As quoted above the report states "**The contents of this report do not represent our conclusive finding**". In other words it is an **interim report**. But the analysis is used by the NSW Government without qualification as the basis for calculating the financial benefits of the forced amalgamation.

In addition the report states that:

*"This report is provided solely for the benefit of the parties identified in the engagement contract and is not to be copied, quoted or referred to in whole or in part without KPMG's prior written consent. **KPMG accepts no responsibility to anyone other than the parties identified in the engagement contract for the information contained in this report.**"*

This means that KPMG accepts no responsibility for the accuracy of the interim findings. In other words council and local residents must make their own inquiries on the financial benefits of the proposed forced amalgamation.

The Woollahra Council and local residents were expected by the NSW Government, and apparently you to rely on the "Technical Paper" but the Government nor KPMG accepts any responsibility for its accuracy. This is despite the fact that both Government and KPMG had well in excess of 14 days to get the report right and not the 14 days the residents had to consider the proposal and comment on it at the public meeting.

Notice of the public meeting on 4 February 2016 appeared in the Sydney Morning Herald and the Telegraph on Wednesday 13 January 2016 and the Wentworth Courier on Wednesday 20 and 27 January 2016. Newspapers which many do not read. Assuming it was seen on 20 January 2016, a period of 14 days. It was not sent to individual electors in the Woollahra local government area electorate and nor did it contain details of the "proposal".

g0008: 01/7/16

In these circumstances the notice should have contained, at a minimum, sufficient information to enable a reasonably educated local resident to be aware of the proposal, that the Woollahra Council opposed it and to be aware that it had pros and cons (including financial) and refer to where the pros and cons were more fully set out. It should also have allowed sufficient time for this information to be digested so that the local residents could decide whether to attend the public meeting.

In the period from the 20 January 2016 to the 4 February 2016 a resident of the Woollahra local area was expected:

- To have read the notice.
- To have understood that the proposal was the forced amalgamation of the Woollahra Council with the Councils of Randwick and Waverley.
- To have understood the consequences of no longer having his or her own Council.
- To have read the documents issued by the Government including the Local Government Acts Taskforce ("LGAT") Report, Independent Local Government Review Panel ("ILGRP") report, Government response to LGAT&ILGRP/"Fit for the Future" report, IPART final report as well as council submissions. Some of these reports being very large for example the IPART report is 496 pages.
- To verify the financial benefits of amalgamation contained in the reports issued by Government.
- To analyse these documents to determine if the amalgamation was in his/her best interests.
- If required by the local resident to have discussed the forced amalgamation with other electors and if necessary the Woollahra Council.
- If he/she wished to speak at the meeting to register to speak.
- To have his/her comments organised so as to speak for 3 minutes allowed at the meeting.

The notice in the Wentworth Courier of 20 January 2016 only gave 14 days notice of the impending meeting. Further this was at a time in the middle of the Christmas break when many people were away on Christmas holidays. Therefore for many, when they returned they could not attend the meeting because of prior commitments.

The notice was deficient in the way we have outlined.

We consider that for these reasons public notice was not given for the holding of the meeting as required by subsection (2B) of section 263 of the Act.

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2. Failure to hold a public inquiry

In our opinion you have failed to hold a public inquiry at which you or a person knowledgeable with the proposal was capable of explaining it and who was capable of answering all reasonable questions then or at a subsequent meeting. It may be necessary, having regard to what is put, to allow Council and local residents the opportunity to rebut matters at the public meeting.

Subsection (2) of section 218F provides:

“Sections 263, 264 and 265 apply to the examination of a proposal by the Departmental Chief Executive in the same way as they apply to the examination of a proposal by the Boundaries Commission.”

Subsections (2), (2A) and (2B) of section 263 provide:

“(2) For the purpose of exercising its functions, the Boundaries Commission:

(a) may hold an inquiry if the Minister so approves, and

(b) must hold an inquiry if the Minister so directs,

but may not hold an inquiry otherwise than as referred to in paragraph (a) or (b).

*(2A) Despite subsection (2), the Boundaries Commission **must hold an inquiry** for the purpose of exercising its functions in relation to a proposal for the amalgamation of two or more areas that has been referred to it in accordance with section 218F.*

*(2B) **Reasonable public notice must be given of the holding of an inquiry under this section.***

For the purpose of exercising your functions of examining and reporting in relation to a proposal for the amalgamation of two or more areas you are required to hold “**an inquiry**” and that inquiry must be a public inquiry.

It could not be suggested that a public notice of a private inquiry satisfies the spirit or words of section 263.

An “inquiry” is something in addition to the function of examining and reporting.

Apparently you saw your function at the meeting held on 4 February 2016 as simply to attend the meeting at which you were present to listen to what was said and to play no active part.

That is not an inquiry as required by the section.

You or someone else on your behalf must be present at the inquiry who is knowledgeable of the proposal and is capable of explaining it and who answers all

reasonable questions. Where a question cannot be answered on the spot another public meeting must be held to answer the question. This is particularly so, having regard to the failure to provide the KPMG Report, the technical and complex nature of the proposal and the other matters referred to in point 1. By refusing to release the KPMG Report the Government has prevented it being discussed at the public meeting or debated and considered at a public inquiry, in the event one was held.

Questions unanswered by the proposal and which may be reasonably asked include:

- Whether there are financial disadvantages (including the diseconomies of scale) to Woollahra residents and electors.
- Given that Woollahra electors presently appoint all of the 15 councillors on the Woollahra Council and apparently under the proposal will appoint only 3 out of the expected 15 councillors on the mega council of Randwick, Waverley and Woollahra, how will they be effectively represented?
- How could a single mega council of Randwick, Waverley and Woollahra be as responsive to electors and residents of Woollahra and effectively represent them as the Woollahra Council at present?
- What would happen to Woollahra council rates after the four-year period during which they are stated to be fixed?
- Whether the childminding facilities, library and other facilities and services presently provided by the Woollahra Council would remain the same.
- Whether the existing Woollahra Council Chambers would remain fully functional.
- Whether the existing Woollahra Council Chambers and other assets would be sold off.
- The impact on the Woollahra Council staff.
- What is the anticipated community dissatisfaction with and geographical lack of cohesion of the proposed Randwick, Waverley and Woollahra area?

The circumstances may also dictate that an opportunity is given at the original inquiry to respond to matters put. As a consequence it may be necessary for the inquiry to take place over several days.

No such inquiry has taken place as outlined above.

On our instructions you have failed to hold an inquiry required by subsection (2A) of section 218F.

3. Procedural fairness

In our opinion you have failed to observe procedural fairness in the giving of the notice and failing to hold a proper inquiry.

You have an obligation to observe procedural fairness, see eg *Minister for Local Government v South Sydney City Council* [2002] NSW 288; (2002) 55 NSWLR 381.

By reason of the matters raised in this letter, the Woollahra Council and local residents have been denied procedural fairness.

4. Failure to seek the views of the Woollahra electors

In our opinion you have failed to seek the views of Woollahra electors by means of a postal survey or opinion poll or by means of a formal poll.

Subsection (3) of section 218F provides:

“For the purpose of examining a joint proposal of 2 or more councils for the amalgamation of two or more areas under section 218A, the Boundaries Commission or Departmental Chief Executive, as the case requires, must seek the views of electors of each of those areas:

- (a) by means of*
 - (i) advertised public meetings, and*
 - (ii) invitations for public submissions, and*
 - (iii) postal surveys or opinion polls, in which reply-paid questionnaires are distributed to all electors, or*
- (b) by means of formal polls.”*

These requirements are cumulative and (i) and (ii) must be observed in addition to (iii) or (b). The law recognises the importance of seeking the views of electors – not just holding a public meeting of electors or calling for submissions.

Subsection (3) of section 218F requires you as a matter of law to seek the views of electors by the prescribed means. The means a postal survey or opinion poll, thus regulation 402 of the Local Government (General) Regulation 2005 requires the Director-General to prepare a list of electors of an area concerned.

In the notice referred to, the opening paragraph makes no mention of seeking the views of the electors of Woollahra by means of postal surveys or opinion polls (in which reply paid questionnaires are distributed to all electors), or further by means of formal polls. You have in fact not sought the views of the electors by these means.

On our instructions you have failed to observe subsection (3) of 218F.

Yours faithfully
SPEED AND STRACEY

Protected by PPIPA

g0008: 017/16

Item No: C0416 Item 24
Subject: NOTICE OF MOTION: SAFE SCHOOLS
File Ref: 12/4674/40198.16
From Councillor Sylvie Ellsmore

MOTION:**THAT Council:**

1. pledges its support for the Safe Schools program;
 2. authorises the Mayor or General Manager to sign the Safe Schools pledge on behalf of Council. The pledge states: *We believe that schools should provide a safe and inclusive environment for all students, so that they can learn, grow, and reach their full potential – free from bullying and discrimination. We pledge to stand up against homophobia and transphobia whenever we see or hear it. We are proud to support Safe Schools Coalition Australia and its work to create positive change for same sex attracted, intersex and gender diverse students, school staff and families;* and
 3. writes to local Councils notifying them of Council's support for the program.
-

Background

Safe Schools is a program designed to creating safe and inclusive schools, free from homophobic and transphobic bullying.

Lesbian, Gay, Bisexual, Transgender, Intersex and Queer (LGBTIQ) young people are much more likely to suffer bullying and experience mental illness. Young people who are victims of transphobic or homophobic abuse or bullying are much more likely to self-harm. Rates of suicide are much higher among LGBTIQ young people.

A number of local schools are supporters of the Safe Schools program. Local Newtown High School allows students to decide whether they would wear the boys' or the girls' uniform, and has come under significant public criticism as a result.

Recent conservative attacks on the Safe Schools program have seen the Federal Government withdraw significant funds from the program, and place restrictions on how it is implemented, including requiring young people to "out" themselves by requiring parental permission to participate in the program.

The Marrickville LGA has one of highest percentage of LGBTIQ people of any LGA in Australia. Marrickville Council has been proud to support LGBTIQ rights over many years.

It is important that Marrickville Council adds its voice in support of this important program, as a way to show support for our LGBTIQ young people, and for the schools that support gender diversity.

A list of the supporters of Safe Schools, including several local councils, and the form which Council can use to sign the pledge, can be found here:

<http://www.safeschoolscoalition.org.au/our-supporters/organisations>

Officer's Comments:**Comment from Director, Community Services:**

Initiatives to create safe and inclusive communities are consistent with Council's existing Community Strategic Plan and representative of the LGA's high percentage of LGBTIQ people in our community.

Resource Implications:

Nil.

ATTACHMENTS

Nil.

Item No: C0416 Item 25
Subject: QUESTION ON NOTICE: GRAHAM GREEN JOINT USE AGREEMENT
File Ref: 12/4675/40124.16
From Councillor Jo Haylen

MARRICKVILLE COUNCIL CODE OF MEETING PRACTICE

Questions may be put to Councillors and Council Employees

- 28 (1) **[Questions by a Councillor]** A Councillor:
- (a) may, through the chairperson, put a question to another Councillor; and
 - (b) may, through the General Manager, put a question to a Council employee. [Regulation – clause 249]
- (2) **[Reasonable notice]** However, a Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. [Regulation – clause 249]
- (3) **[Question to be put directly and without argument]** The Councillor must put every such question directly, succinctly and without argument. [Regulation – clause 249]
- (4) **[Discussion not permitted]** The chairperson must not permit discussion on any reply or refusal to reply to a question put to a Councillor or Council employee under this clause. [Regulation - clause 249]
- (5) **[Questions on notice]** *A Councillor may ask a Question on Notice of the General Manager or a Director in relation to matters other than those included on the Business Paper of the Council or relevant Committee. The Question on Notice may be lodged at any time and put to the next available appropriate meeting. Where a Councillor requires further information in relation to the answer provided, it is to be sought after the meeting.* [Policy]

Question

1. What is the status of the agreement between Council and the NSW Department of Education for joint use of Graham Green with Dulwich High School of Visual Arts and Design?
2. What has been the cause of the lengthy delay in ratifying the agreement?
3. What is required to complete the ratification of the agreement and when is this planned to occur?

Answer

Answer from Manager, Culture and Recreation:

1. The status of the agreement is that it is in draft form finalised, pending:
 - negotiation of the annual licence fee increases;

- finalisation of minor maintenance responsibilities; and
 - Council's assessment of the provision of rubbish bin(s) outside the park.
2. Following the report to Council on 14 October 2014 (C1014 Item 5), negotiations began with the School, including the investigation of security lighting at Graeme Green. This investigation was finalised in mid-2015 and an update was sent to Councilors on 16 June 2015 indicating the School had no desire for lighting improvements. Council then wrote to the DET solicitors in June 2015 with proposed amendments to the license agreement. Council followed up on this correspondence in November 2015, with DET responding on 23 December 2015. Due to Council staffing changes the response to DET has been delayed.
3. Ratification of the agreement will require:
- final approval from the solicitors of both parties;
 - notification to DET regarding commencement of license; and
 - coordination of the termination of the current Council contractor and implementation of DET contractor.

This is anticipated to be signed off and all services in place by the end of May 2016.

ATTACHMENTS

Nil.

Item No: C0416 Item 26

Subject: ANNETTE KELLERMAN AQUATIC CENTRE

File Ref: 12/4726/37761.16

Prepared By: William Blunt - Executive Manager, Major Projects

Authorised By: Brian Barrett - General Manager

SUMMARY

This report provides further advice and recommendations in relation to the required works at the Annette Kellerman Aquatic Centre.

RECOMMENDATION

THAT:

1. Council moves into closed session to deal with this matter as the information contained in CONFIDENTIAL ATTACHMENT 1 of this report is classified as confidential under the provisions of Section 10A (2) (c) and (e) of the Local Government Act 1993 for the following reasons:
 - a. Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and
 - b. Information that would, if disclosed, prejudice the maintenance of law.

And in accordance with Sections 10A (4) of the Local Government Act 1993, that the Chairperson allow members of the public to make representations as to whether this part of the meeting should be closed.

OR, WHERE THE MEETING IS NOT CLOSED:

THAT:

1. Council resolves that CONFIDENTIAL ATTACHMENT 1 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as they relate to a matter specified in Section 10A (2) (c) and (e) of the Local Government Act 1993;
2. the report be received and noted; and
3. Council adopts the recommendation contained in CONFIDENTIAL ATTACHMENT 1.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023

- | | |
|-----|---|
| 1.1 | The community is active and healthy |
| 1.2 | The community has improved access to a range of local services for all ages and abilities |
| 1.3 | The community has increased opportunities for participation and engagement |

BACKGROUND

At the Council meetings on 3 December 2013 and 18 February 2014, Council considered reports regarding required architectural and mechanical works. A further report regarding electrical and glazing works was submitted to Council on 15 April 2014.

On 25 November 2014, Council resolved to adopt a tender recommendation to appoint specialist consultants to further investigate the required works and provide designs and tender documents for those works.

At its meeting of 15 March 2016, Council resolved to proceed with certain refurbishment and maintenance works and noted that a further report would be provided to its 19 April 2016 meeting regarding works to refurbish the mechanical systems.

The required works to the mechanical system are discussed in **CONFIDENTIAL ATTACHMENT 1**.

PUBLIC PARTICIPATION

There has been no public consultation with regard to the contents of this report.

CONCLUSION

The attached confidential report (**CONFIDENTIAL ATTACHMENT 1**) provides advice to Council and makes recommendations.

ATTACHMENTS

1. Confidential Attachment 1 - *Confidential*

Item No: C0416 Item 27
Subject: TENDER 21/15 CAMDENVILLE PARK UPGRADE - ASSESSMENT OF TENDERS
File Ref: T/21/15-BP/34313.16
Prepared By: Bill Pearce - Civil Engineer - Project Management
Authorised By: Jan Orton - A/Director, Infrastructure Services

SUMMARY

The Camdenville Park Upgrade Tender No. 21/15 is for the major upgrade of Camdenville Park and includes reshaping the site, regrading the sports field, construction of a new playground, path works and stormwater harvesting facilities.

A report on assessment of tenders was prepared for the March 2016 Council meeting, however consideration was suspended owing to RMS lodging a notice of compulsory acquisition for the western portion of the park and uncertainty around works within that area.

Negotiations with RMS have resulted in an alternative of a short term lease for most of the area originally proposed for acquisition and a commitment to the upgrade of that area in line with the Camdenville Park Master Plan. The revised proposals allow Council's consideration of the tenders to proceed.

A report on the results of assessment of the received tenders by the Tender Review Panel can be found in **CONFIDENTIAL ATTACHMENT 1**. Construction is planned to start in May 2016.

RECOMMENDATION

THAT:

1. Council moves into closed session to deal with this matter as the information contained in **CONFIDENTIAL ATTACHMENT 1** of this report are classified as confidential under the provisions of Section 10A (2) and (d) of the Local Government Act 1993 for the following reasons:
 - a. information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business;
 - b. it is not in the public interest to reveal all details of these tenders of the assessment process. Companies have provided sensitive information about their operations in the confidence that their details will not be made public by Council. The practice of publication of sensitive information provided by companies could result in the withholding of such information by companies and reduction in the provision of information relevant to Council's decision;

And in accordance with Sections 10A (4) of the Local Government Act 1993, that the Chairperson allow members of the public to make representations as to whether this part of the meeting should be closed.

OR, WHERE THE MEETING IS NOT CLOSED:

THAT:

1. Council resolves that **CONFIDENTIAL ATTACHMENT 1** to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as they relate to a matter specified in Section 10A(2)(c) and (d) of the Local Government Act 1993;

2. the report be received and noted; and
3. Council adopts the recommendation contained in **CONFIDENTIAL ATTACHMENT 1** in relation to the selection of contractors to undertake the work under the subject tender.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023	
3.6	Marrickville's parks, grounds and open spaces provide diverse opportunities for recreation and enjoyment and are designed with community input

BACKGROUND

This report presents the assessment of tenders for Tender No 21/15 Camdenville Park Upgrade.

The works include:

- Demolition of existing improvements;
- Reshaping the surface profiles and remediating with an imported soil layer;
- Returfing, mass planting and tree planting;
- Pathways, path lighting, retaining walls, park furniture, fencing;
- Playground installation;
- Realignment and renewal of sportsfield including soil works, irrigation, drainage, sports lighting and turf;
- Storm water harvesting pipework, rain garden and in-ground water storage tank.

Open tenders for the upgrade works were advertised on 3 December 2015 and closed on 3 February 2016 and assessment of tenders completed for consideration at Council's 15 March meeting.

Just prior to the Council meeting RMS served Council with a Notice of Compulsory Acquisition of a significant portion of the west end of the park, potentially conflicting with the tendered works and raising uncertainty about future development of that part of the site. Consideration of tenders was deferred as a result. Letters were sent to the tenderers notifying them the tender process was suspended until resolution of these issues.

Previously, at its meeting of 15 September 2015, Council had resolved to exclude the western portion of the park from the tendered works, particularly the BMX Pump Track, owing to the uncertainty around WestConnex proposals for the park.

At the 15 March meeting it was resolved that Council:

1. *reiterates its opposition to the WestConnex project;*
2. *note that Roads and Maritime services (RMS) has served Council with a notice of Compulsory Acquisition for a significant portion of Camdenville Park. Council Officers have met with RMS to discuss the scale and duration of the proposed acquisition which is differs significantly to what was anticipated following discussions with Westconnex;*
3. *note that the proposed scale of the acquisition, along with uncertainty about the built form of the Westconnex proposed stormwater drainage and detention basin upgrade works, casts such doubt on the workability of Council's proposed upgrade for Camdenville Park as to warrant the suspension of consideration of tenders for the work until such time as we have clarity;*
4. *note that the General Manager has engaged with the Westconnex Project Director and expressed concerns about the acquisition and that a commitment has been given that the extent of the compulsory acquisition would be reviewed in conjunction with RMS;*

5. *note that compulsory acquisition will be the subject of negotiations between Council and RMS for compensation and that, if agreement cannot be reached, the matter will be determined through the court process;*
6. *seek a commitment from WestConnex that any use of Camdenville Park St Peters as a construction compound site will be for local work only (i.e. the realignment of Bedwin Road and the stormwater works in and around the Camdenville Park retarding basin) and that their occupation of the site as a construction compound will be terminated immediately following these works;*
7. *strive to maximise the compensation arrangements for any acquisition at Camdenville Park, whether by temporary lease or permanent acquisition, noting the commitment from Westconnex to construct the BMX track at Camdenville Park;*
8. *seek a guarantee from Westconnex that they will complete the local works as early as possible, but by 2018 at the latest; and*
9. *seek a commitment from Westconnex that they will pay for the Camdenville Park upgrade works irrespective of the outcomes of the compulsory acquisition process.*

A meeting between officers from Council, Roads and Maritime Services (RMS) and Sydney Motorway Corporation (SMC) on 17 March 2016 resulted in written confirmation that:

- RMS would temporally lease the land required for WestConnex works with permanent acquisition reduced to that necessary for the Bedwin Road widening. In principal agreement was given to adjust the lease boundary to allow the planned park upgrade works to proceed.
- SMC would deliver a scope of work at Camdenville park in the area temporarily used for construction that includes a, BMX track, basin upgrade works and all associated landscaping, access paths, footpaths, kerb crossings and stair entries. These works will generally be in keeping with Council's park upgrade plans. SMC and its contractors will continue to engage with Council to determine the final urban design and landscaping form for this area of the park.

At the meeting Council's request was raised that any use of Camdenville Park St Peters as a construction compound site will be for local work only (i.e. the realignment of Bedwin Road and the stormwater works in and around the Camdenville Park retarding basin) and that its occupation of the site will be terminated immediately following these works for SMC's consideration.

It is considered that sufficient issues related to the proposed acquisition have been resolved to permit tenders to be considered.

DISCUSSION

At the closing of tenders submissions were received from the following companies:

Sportsturf Solutions
Glascott Landscape and Civil
Regal Innovations
Wilson Pedersen Landscapes
North Shore Paving

Tender submissions were examined and evaluated in accordance with the criteria set out below:

1. Tender price
2. Methodology and program
3. Expertise, experience and capacity

4. Extent of conformity, technical and commercial compliance with Council's Request for Tender.

Expected additional costs of \$63,000 to the tendered price will result from the playground design being finalised during the tender process. The additional cost is within the budget and allows adequate contingency.

FINANCIAL IMPLICATIONS

Funding for the works is provided in the 2015-2016, 2016-2017 and 2017-2018 financial years in the Capital Works Budgets. Details of funding for the project are included in **CONFIDENTIAL ATTACHMENT 1**.

Rephasing of a portion of 2015-2016 funds is proposed in the March budget review to accommodate the revised program for the project.

PUBLIC PARTICIPATION

Extensive community engagement was undertaken in the development of the Camdenville Park Plan of Management and Master Plan, adopted in 2013. Works identified within the upgrade are in accordance with the recommendations in the Plan of Management and Master Plan. Further community engagement has been undertaken in preparation of detailed designs for the park, in particular for the playground design.

Community newsletters were issued to surrounding residents in May and July 2015. Further newsletters and on-site construction notices will be provided during implementation. A newsletter outlining final designs and updated program for the project will be provided to residents prior to work commencing.

CONCLUSION

The Tender Review Panel has undertaken an assessment and made recommendations for Tender 21/15 as set out in **CONFIDENTIAL ATTACHMENT 1**. The recommendation of the Panel is submitted to Council for its consideration and adoption.

ATTACHMENTS

1. Camdenville Park Upgrade - Assessment of Tenders - *Confidential*

Item No: C0416 Item 28

Subject: TENDER 29/15 TIME AND ATTENDANCE - REQUEST TO REJECT
TENDERS AND OPEN NEGOTIATIONS

File Ref: T/29/15-BP/40982.16

Prepared By: Denny Groth - Manager, People and Workforce

Authorised By: Brian Barrett - General Manager

SUMMARY

Approval is sought to reject tenders for an electronic Time and Attendance system to achieve an affordable price through direct negotiations with the tenderers.

The quoted costs exceed the available budget.

Negotiating an affordable price will allow Council to replace an inefficient and time-consuming paper-based system for recording time and attendance. Savings will be made through accurately recording absences and through the rostering element of the system (all have this facility) which will give better control over costs.

RECOMMENDATION

THAT:

1. Council moves into closed session to deal with this matter as the information contained in CONFIDENTIAL ATTACHMENT 1 is classified as confidential under the provisions of Section 10A (2) (d) of the Local Government Act 1993 for the following reasons:
 - a. commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it;
 - b. commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council;

And in accordance with Sections 10A (4) of the Local Government Act 1993, that the Chairperson allow members of the public to make representations as to whether this part of the meeting should be closed.

OR, WHERE THE MEETING IS NOT CLOSED:

THAT Council:

1. resolves that CONFIDENTIAL ATTACHMENT 1 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as they relate to a matter specified in Section 10A(2)(d) of the Local Government Act 1993;
2. rejects all Tenders received for an electronic Time and Attendance system (T/29/15) pursuant to regulation 178 (1)(b) of the Local Government (General) Regulation 2005; and
3. authorises the General Manager to enter into negotiations with tenderers nominated with the view to entering into a contract.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023

- | | |
|-----|--|
| 4 | An innovative, effective, consultative and representative Council |
| 4.8 | Council has a skilled workforce that provides exceptional service to the community |
| 4.4 | Council operations are high quality, sustainable, ethical and efficient |

BACKGROUND

A tender to provide Council with an electronic Time and Attendance system (T&A) closed on 31 January 2016. The working party set up to investigate T&A systems reviewed the tender documents. Approval is sought to reject all tenders and enter into individual negotiations with three of the companies based on price. This is because all vendors have priced their products above the proposed budget.

Given that the tender process has not revealed a clear preferred tenderer, negotiations need to be held to get the best price and system for Council.

Ensuring our resources are allocated and costed effectively underpins service delivery. Savings through greater efficiency, for example being able to cost various roster combinations, can be directed to services. Good governance requires a more reliable system that accurately records absences and hours worked.

DISCUSSION

It is important that we continue the process to procure an effective and affordable time and attendance system. The current paper-based process of recording times and setting rosters is time-consuming, lacks the facility to analyse easily data including costs, is open to error and is at odds with our approach to e-business.

There is an excellent opportunity to negotiate a better price than the tenderers have submitted to date. This will yield a better return on investment for Council. The possibility that Marrickville, Leichhardt and Ashfield Councils will amalgamate would strengthen the need for a unified system. Neither Ashfield nor Leichhardt has an automated system.

The introduction of an electronic system will meet good governance standards; save on paper; provide consistency across Council, save time for staff and supervisors and ensure pays are accurate.

FINANCIAL IMPLICATIONS

See **CONFIDENTIAL ATTACHMENT 1**.

Negotiations are aimed at reducing the cost to within the existing budget.

PUBLIC PARTICIPATION

Nil.

ATTACHMENTS

1. Quoted Costs - *Confidential*

Item No: C0416 Item 29
Subject: SSROC TENDER - SUPPLY AND DELIVERY OF PRINT, ASSOCIATED PRODUCTS AND SERVICES
File Ref: 16/SF177/29342.16
Prepared By: Jane Bolton - Procurement and Contracts Officer
Authorised By: Steve Kludass - Director, Corporate Services

SUMMARY

SSROC, on behalf of its member Councils, recently conducted a tender for the supply and delivery of Print, Associated Products and Services. The Tender review panel, consisting of SSROC Council Procurement specialists, has evaluated all the tenders received and submitted their recommendation in the report attached as **CONFIDENTIAL ATTACHMENT 1**.

RECOMMENDATION

THAT:

1. Council moves into closed session to deal with this matter as the information contained in **CONFIDENTIAL ATTACHMENT 1** of this report are classified as confidential under the provisions of Section 10A (2) (c) and (d) of the Local Government Act 1993 for the following reasons:
 - a. information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and
 - b. commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council; commercial information of a confidential nature that would, if disclosed reveal a trade secret;

And in accordance with Sections 10A (4) of the Local Government Act 1993, that the Chairperson allow members of the public to make representations as to whether this part of the meeting should be closed.

OR, WHERE THE MEETING IS NOT CLOSED:

THAT:

1. Council resolves that **CONFIDENTIAL ATTACHMENT 1** to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as they relate to a matter specified in Section 10A(2)(c) and (d) of the Local Government Act 1993;
2. the report be received and noted; and
3. Council adopts the SSROC Tender Review Panel's recommendation contained in the **CONFIDENTIAL ATTACHMENT 1**

Our Place, Our Vision – Marrickville Community Strategic Plan 2023

4.5 Council is financially viable and provides value for money in the delivery of its services

BACKGROUND

SSROC identified that an agreement for the Supply and Delivery of Print, Associated Products and Services would be beneficial to the region as few member Councils were operating under a formal arrangement for these services. SSROC coordinated a regional open tender on behalf of member Councils.

It has been Council's practice in the past to adopt contracts entered into by an SSROC tender when it considers that the procurement of the goods and services would be beneficial to Marrickville Council.

The Tender for "Supply and Delivery of Print, Associated Products and Services" were advertised in the Sydney Morning Herald, Daily Telegraph, SSROC website and the Tenders Online web site on Tuesday 13 October 2015. Tenders closed on Wednesday 4 November 2015.

DISCUSSION

The Councils participating in this Tender were:

- City of Botany Bay Council
- Burwood Council
- City of Canada Bay Council
- City of Canterbury Council
- Hurstville City Council
- Kogarah City Council
- Leichhardt Council
- Marrickville Council
- Randwick City Council
- Sutherland Shire Council
- Waverley Council

A total of 21 submissions were received. The tenders were opened in accordance with the appropriate procedures and evaluated in accordance with the Local Government Act 1993 and Tendering Regulation 2005.

The Tender Assessment Panel comprised:

Jessica Lee – Business Innovation Facilitator, Hurstville City Council
 Joe Cavagnino – Procurement and Contracts Coordinator, Leichhardt City Council
 Marea Getsios – Coordinator Procurement, Kogarah City Council
 Sarah Nguyen – Contracts and Procurement Manager, SSROC

The tender panel determined and signed off on the evaluation weightings against the published selection criteria immediately prior to the tender opening.

Evaluation Criteria	Evaluation Weightings
Value represented by each Tender taking into consideration, tender price and overall assessment of other criteria	25%
Tenderer Profile / Staff <ul style="list-style-type: none"> • capability and capacity to perform required services • staff – qualifications, licences, experience • size/history of organisation • Quality Assurance program 	30%
Competency / Relevant Experience <ul style="list-style-type: none"> • previous experience relevant to specification • written references / referee contact detail 	15%

Service Standards & Methodology <ul style="list-style-type: none"> • technology – systems, data collection etc. • reporting / invoicing • implementation plan 	20%
Sustainability <ul style="list-style-type: none"> • demonstrated environmental management system • relevant documentation / accreditation 	10%
Financial and Commercial Trading Integrity / Insurances	Mandatory
Demonstrated capacity to fulfil the Work Health & Safety Requirements	Mandatory

Details of the weightings and the assessment of each tenderer can be found in **CONFIDENTIAL ATTACHMENT 1**.

FINANCIAL IMPLICATIONS

Council has allocated sufficient funds in its 2015/16 budget (and beyond) for the proposed supplies.

PUBLIC PARTICIPATION

Nil.

CONCLUSION

The tender panel decided to recommend the appointment of a panel of 17 preferred suppliers.

The recommendation is included in the **CONFIDENTIAL ATTACHMENT 1**.

The contract term is for three years with two optional 12 month extensions.

ATTACHMENTS

1. SSROC Confidential Report for the Supply and Delivery of Print, Associated Products and Services - *Confidential*

Item No: C0416 Item 30
Subject: SSROC TENDER - PROVISION OF FIRE SERVICES
File Ref: 16/5486/33219.16

Prepared By: Jane Bolton - Procurement and Contracts Officer

Authorised By: Steve Kludass - Director, Corporate Services

SUMMARY

SSROC Member Councils have ongoing needs for fire services. In 2014, a tender was conducted by the SSROC Supply Group. A panel of six contractors were selected to form a panel for SSROC members to utilise.

The purpose of this report is to seek a resolution from Council to engage the SSROC panel of contractors for fire safety and maintenance services of all buildings across Council.

RECOMMENDATION

THAT:

1. Council moves into closed session to deal with this matter as the information contained in CONFIDENTIAL ATTACHMENT 1 of this report are classified as confidential under the provisions of Section 10A (2) (c) and (d) of the Local Government Act 1993 for the following reasons:
 - a) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.
 - b) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council; commercial information.

And in accordance with Sections 10A (4) of the Local Government Act 1993, that the Chairperson allow members of the public to make representations as to whether this part of the meeting should be closed.

OR, WHERE THE MEETING IS NOT CLOSED:

THAT:

1. Council resolves that CONFIDENTIAL ATTACHMENT 1 to the report be treated as confidential in accordance with Section 10A (4) of the Local Government Act 1993, as they relate to a matter specified in Section 10A(2)(c) & (d) of the Local Government Act 1993;
2. the report be received and noted; and
3. Council adopts the SSROC Tender Review Panel's recommendation contained in the CONFIDENTIAL ATTACHMENT 1 for the duration of the contract.

Our Place, Our Vision – Marrickville Community Strategic Plan 2023	
4.5	Council is financially viable and provides value for money in the delivery of its services

BACKGROUND

Prior to 2014 there were no regional contracts for a number of property related services. In late 2013, the SSROC Supply Group contacted member Council's to determine if there would be any interest for Council to participate and commit to a regional tender for Fire Services that would achieve potential savings through bulk procurement.

The SSROC Councils that have agreed to participate in this arrangement are:

- Botany Bay City Council
- Burwood Council
- Canterbury City Council
- Hurstville City Council
- Kogarah City Council
- Leichhardt Municipal Council
- Marrickville Council
- Randwick City Council
- Sutherland Shire Council
- Woollahra Municipal Council

Tenders were evaluated strictly in accordance with the provisions of the Local Government Act 1993 and Local Government (General) Regulation 2005.

DISCUSSION

Council is seeking to engage fire service contractors from the SSROC supplier list to perform routine fire safety checks and maintenance.

By way of background, details of the weightings and the assessment of each tenderer can be found in **CONFIDENTIAL ATTACHMENT 1** prepared in May 2014. The contracts associated with the tender will expire in June 2017 with options to extend consistent with **CONFIDENTIAL ATTACHMENT 1**.

FINANCIAL IMPLICATIONS

Council has allocated sufficient funds in its 2015/16 budget (and beyond) for the proposed services.

PUBLIC PARTICIPATION

Nil.

CONCLUSION

The tender panel recommend the appointment of six preferred suppliers. The recommendation is included in **CONFIDENTIAL ATTACHMENT 1**.

ATTACHMENTS

1. SSROC Tender Report for the Provision of Fire Services - *Confidential*